City of Soldotna
Fee Schedule

City of Soldotna
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Non-Sufficient Funds (NSF) $30.00

All payments submitted for any applicable fees are subject to a Non-Sufficient Funds (NSF) fee in the event that the payment is returned or declined due to insufficient funds. This means that if your bank or financial institution is unable to process the payment due to a lack of available funds, an additional NSF fee will be charged in accordance with the fee policy.

Fee Schedule Legislative History

Ordinance 2023-001 ..... January 25, 2023 updated annually until July 1, 2027
Resolution 2025-018 .....June 11, 2025
Resolution 2025-036 ..... October 29, 2025
Resolution 2026-010 .....March 25, 2026
Resolution 2026-013 ..... April 22, 2026
Resolution 2026-024 .....June 24, 2026

Prepared by: Soldotna City Clerk's Office

Airport

	FEE	TAX	TOTAL
AIRPORT PARKING FEES			
Per Day	$4.72	$.28	$5.00
Per Week	28.30	1.70	30.00
Per Month	47.17	2.83	50.00
Per Year*	518.87	30.00	548.87
AIRPLANE TIE-DOWN FEES			
Per Day	4.72	.28	5.00
Per Week	28.30	1.70	30.00
Per Month	47.17	2.83	50.00
Per Year*	518.87	30.00	548.87
***Billed once a year for the period of July 1 through June 30 of the following year.**			
ADMINISTRATIVE APPEAL FEE	300.00	18.00	318.00
VEHICLE IMPOUNDMENT FEE	Actual Cost to the City		
IMPOUNDED VEHICLE STORAGE FEE (per day)	4.72	.28	5.00

Animal Control

	FEE	TAX	TOTAL
LICENSES			
Dog and Cat licenses	$10.00	$.60	$10.60
Replacement Dog and Cat License	2.00	.12	2.12
Commercial Kennel Licenses	100.00	6.00	106.00
Commercial Kennel License – Transfer Fee	75.00	4.50	79.50
DOMESTIC ANIMAL BITES AND ATTACK INCIDENT			
Registration Fee	100.00	6.00	106.00
ADMINISTRATIVE APPEAL	300.00	18.00	318.00

City Clerk

REPRODUCTION OF CITY RECORDS	FEE	TAX	TOTAL
Copies (per page)	$.24	$.01	$.25
Color Copies (8.5 x 11)	.47	.03	.50
Color Copies (11 x 17)	.94	.06	1.00
Certified Copies (copy charges not included)	4.72	.28	5.00
Digitally Produced Records, Audio or Video Recordings (per storage device)	14.15	.85	15.00
CITY CODE OF ORDINANCES			
City Code, Complete (available for free online)	94.34	5.66	100.00
Supplement Service (annual fee)	37.74	2.26	40.00

Records pertaining to current city project proposals are not subject to this fee schedule.

ADMINISTRATIVE APPEAL FEE	300.00	18.00	318.00

Economic Development & Planning

Zoning Permit

	FEE	TAX	TOTAL
Accessory Dwelling Unit	$50.00	$3.00	$53.00
Any Uses/Structures Requiring Off-Street Parking or Landscaping	50.00	3.00	53.00
Short-Term Rental		No Fee	
Temporary Use	50.00	3.00	53.00
Waiver/Modification for Off-Street Parking or Landscaping	50.00	3.00	53.00
Associated with Variance		No Fee	
Associated with Conditional Use Permit		No Fee	

Conditional Use Permit

Conditional Use Permit	300.00	18.00	318.00
- Amendment	150.00	9.00	159.00
Planned Unit Development	350.00	21.00	371.00

Kenai River Overlay District Permit

Administrative Review	75.00	4.50	79.50
Conditional Use	300.00	18.00	318.00

Preliminary Plat

Preliminary Plat (Public Hearing)	150.00	9.00	159.00
Administrative Review	100.00	6.00	106.00
Time Extension		No Fee	

Miscellaneous

Administrative Appeal	300.00	18.00	318.00
Mobile Vendor Permit	50.00	3.00	53.00
Sign Permit	50.00	3.00	53.00
Sign Variance	300.00	18.00	318.00
Special Assessment District	600.00	30.00	630.00
Zoning Code Amendment	500.00	30.00	530.00
Zoning Map Amendment (Rezone)	350.00	21.00	371.00
Zoning Variance	300.00	18.00	318.00
Zoning Verification Letter	50.00	3.00	53.00

Public Library

ESTIMATED CHARGES FOR LOST, STOLEN OR DAMAGED ITEMS (actual replacement costs may vary)

	FEE	TAX	TOTAL
BOOKS			
Hardcover Book	$33.02	$1.98	$35.00
Large Print	37.73	2.27	40.00
Paperback	11.32	.68	12.00
Picture Book	23.58	1.42	25.00
MEDIA			
Music CD	18.87	1.13	20.00
Audiobook	37.73	2.27	40.00
Playaway Audiobook	66.04	3.96	70.00
DVD Single	28.30	1.70	30.00
DVD Set	47.17	2.83	50.00
ELECTRONIC EQUIPMENT			
Chromebook	471.70	28.30	500.00
Launchpad	141.51	8.49	150.00
MISCELLANEOUS REPLACEMENT FEES			
Processing Fee for All Lost/Damaged Items	9.43	. 57	10.00
Replacement Library Card	2.83	.17	3.00
PRINTING COPY FEES			
Copies (Black and White Only) / Per Single-Sided Page	.24	.01	.25
COMMUNITY ROOM RENTAL			
Free Event (before or after hours)	$28.30	$1.70	$30.00
Admission-based Event (during open hours)	28.30	1.70	30.00
Admission-based Event (after hours)	56.60	3.40	60.00
Community Room-Past Closing Time (if not pre-scheduled) per 15 Minutes	28.30	7.70	30.00
Cleaning / Damage /Labor Charge*	28.30	1.70	30.00
Lost Rental Key	94.34	5.66	100.00

***Minimum charge is $30, actual charges may vary.**

Parks & Recreation

Ice Arena

	FEE	TAX	TOTAL
PUBLIC SKATE			
Admission	$4.72	$.28	$5.00
Skate Rental	2.83	.17	3.00
Punch Card (15 Visits)	52.83	3.17	56.00
Punch Card (30 Visits)	70.75	4.25	75.00
SHINNY HOCKEY			
Admission	5.66	.34	6.00
LEARN TO SKATE			
LTS Classes*	66.04	3.96	70.00
LTS Freestyle Classes	66.04	3.96	70.00
LTS Power Classes	66.04	3.96	70.00
Walk On	10.38	.62	11.00
Skate Rental (During Class Only)	.94	.06	1.00

*** 10% discount for second immediate family members, when registering multiple family members in LTS Classes. 30% discount on the second registration if it is for the same participant and paid at the same time as the initial registration. Discounts may not be combined.**

RACQUET/WALLYBALL			
Racquetball	10.38	.62	11.00
Wallyball	15.09	.91	16.00
FREESTYLE			
45 Minutes	4.72	.28	5.00
60 Minutes	6.60	.40	7.00
ICE ARENA RENTAL (per hour)			
Indoor (Prime Time*)	220.00	13.20	233.20
*(*Monday – Friday 5 pm till Midnight, All Day Saturday & Sunday)*			
Indoor (Non-Prime Time)	160.00	9.60	169.60
Indoor (Unzammed)	185.00	11.10	196.10
Games (Paid Gate)	500.00	30.00	530.00
GROUP RATE ICE SKATING			
Birthday Parties (10 Passes)	56.60	3.40	60.00
Field Trips & Groups (10 Passes)	56.60	3.40	60.00
Additional w/Skate Rental	5.66	.34	6.00
SERVICES			
Zamboni Sharpening (per blade)	75.00	4.50	79.50

Field House

	FEE	TAX	TOTAL
ADMISSION			
Adult (Per Use)	$4.72	$.28	$5.00
Discounted**	2.83	.17	3.00
Punch Card (10 visits)	42.45	2.55	45.00
Punch Card Discounted** (10 visits)	25.47	1.53	27.00
1-Month Membership	37.74	2.26	40.00
1-Month Membership Discounted**	22.64	1.36	24.00
3-Month Membership	94.34	5.66	100.00
3-Month Membership Discounted**	56.60	3.40	60.00

****DISCOUNTED rate applies to Youth 18 and under, Seniors 65+, Veterans and Active Duty Military.**

COURT RENTALS (per hour)			
Single Court	47.17	2.83	50.00
Pickleball Court	18.87	1.13	20.00
All 3 Courts	113.21	6.79	120.00
½ Turf	56.60	3.40	60.00
Full Turf	94.34	5.66	100.00
Activity Room (1-hour)	30.00	1.80	31.80
BATTING CAGE (per hour)			
Individual	7.55	.45	8.00
Team (7 or less)	33.02	1.98	35.00

Event Rental

Ice Arena Building Daily Flat Rate	3000.00	30.00	3030.00
Field House Building Daily Flat Rate	2500.00	30.00	2530.00
Move In/Move Out	1000.00	30.00	1030.00
Fun Run Using SRSC (up to 3 hours)	100.00	6.00	106.00
SRSC Parking Lot	500.00	30.00	530.00

Conference Room Rental

1 Room (Half Day)	170.00	10.20	180.20
1 Room (Full Day)	210.00	12.60	222.60
2 Rooms (Half Day)	220.00	13.20	233.20
2 Rooms (Full Day)	310.00	18.60	328.60
3 Rooms (Half Day)	325.00	19.50	344.50
3 Rooms (Full Day)	465.00	27.90	492.90
Kitchen	110.00	6.60	116.60

Equipment Rental

Podium	10.00	0.60	10.60
Projector	103.00	6.18	109.18
Sound System w/Microphone	113.00	6.78	119.78
Portable Sound System	206.00	12.36	218.36
Microphone	10.00	.60	10.60
Dry Erase Board	5.00	.30	5.30
Projector Screen	21.00	1.26	22.26

Stage - Small (1-6 Pieces Offsite)	154.00	9.24	163.24
Stage – Large (Parking Lot Only)	195.00	11.70	206.70
	FEE	**TAX**	**TOTAL**
Electrical Distribution System at SRSC	$200.00	$12.00	$212.00
Extension Cords	2.50	.15	2.65
Power Strip	2.50	.15	2.65
Event Labor (Per Hour)	35.00	2.10	37.10
Pipe and Drape (per foot)	1.00	.06	1.06
Pipe and Drape Arena Perimeter	500.00	30.00	530.00
Ice Deck Covering Installation/Use/Removal	600.00	30.00	630.00
Carpet for Entire Rink Over Concrete or Ice Decking	600.00	30.00	630.00
Carpet for Arena (Half/Aisles Only)	350.00	21.00	371.00
Event Tent (SRSC Building Rental Only)	400.00	24.00	424.00
Metal/Pedestrian Barricade Each	5.00	.30	5.30

Miscellaneous

Copies	0.24	0.01	0.25

Campgrounds

Camping	21.70	1.30	23.00
Camping Peak***	27.36	1.64	29.00
Reserved Camping	38.68	2.32	41.00
Day Use	7.55	.45	8.00
Launch (Non-Motorized Boats)	9.43	.57	10.00
Launch (Motorized Boats)	18.87	1.13	20.00
Combo (Camping W/ Non-Motorized Boat Launch)	30.19	1.81	32.00
Combo (Camping W/Non-Motorized Boat Launch) Peak ***	34.91	2.09	37.00
Combo (Camping W/Motorized Boat Launch)	39.62	2.38	42.00
Combo (Camping W/Motorized Boat Launch) Peak***	44.34	2.66	47.00
Season Day Use Pass (Vehicle Under 22')	61.32	3.68	65.00
Season Day Use Pass (Vehicle Over 22')	83.96	5.04	89.00
Pre-Season Day Use Pass	37.74	2.26	40.00
Military Discounted Pre-Season Day Use Pass	30.19	1.81	32.00
Military Discounted Season Day Use Pass (Vehicle Under 22')	51.89	3.11	55.00
Military Discounted Season Day Use Pass (Vehicle Over 22')	71.70	4.30	76.00
Season Boat Launch (Non-Motorized Boats)	214.15	12.85	227.00
Season Boat Launch (Motorized Boats)	427.36	25.64	453.00
Ice	4.72	.28	5.00
Wood	7.55	.45	8.00
RV Waste Dump	18.87	1.13	20.00

***** Rates increase during Peak Time, which is July 7-31**

Park Rentals

Fred Meyer (FM) Stage & Pavilion(s) Event Area:

Single FM Pavilion only 0-60 attendees (4 hours)	31.00	1.86	32.86
FM Event Area w/Stage & Pavilion 61-200 attendees (day 12 hours)	260.00	15.60	275.60
	FEE	**TAX**	**TOTAL**
FM Event Area w/Stage & Pavilion 201-500 attendees (day 12 hours)	510.00	30.00	540.00 *or 4% of gross ticket sales whichever is greater*
FM Event Area w/Stage & Pavilion 501+ attendees (day 12 hours)	$1020.00	$30.00	$1050.00 *or 4% of gross ticket sales whichever is greater*
Pavilion(s) *Other than the FM Pavilion*			
Pavilion (4 hours)	31.00	1.86	32.86
Open Grass Area Events			
0 – 20 attendees		No Fee	
21 – 60 attendees	31.00	1.86	32.86
61 – 200 attendees	155.00	9.30	164.30
201 – 500 attendees	255.00	15.30	270.30
501 – 1500 attendees	510.00	30.00	540.00
1500+ attendees	1020.00	30.00	1050.00
Carnival	10% of ride admission ticket sales		
Weekly Market (Per Day Fee) (> 10 consecutive weeks)	100.00	6.00	106.00
Support Equipment			
Electrical: Basic electric included with rental of FM Stage			
Spider Box power distribution system – one (1) box	75.00	4.50	79.50
Additional Spider Boxes (each)	40.00	2.40	42.40
Trash Cans (each)	5.00	0.30	5.30
Fencing up to 200 lineal feet	100.00	6.00	106.00
Fencing to encompass the FM Pavilion area	200.00	12.00	212.00
Delineators 10 – 50 (each)	2.00	0.12	2.12

Memorial Park

MEMORIAL PARK	**FEE**
Memorial Wall Charges / Standard Plaque (3" x 8")	$150.00
Memorial Wall Reservation	175.00
Baby Lawn	No Fee
Scatter Garden Permit	25.00
Cremains Plot	400.00
Upright Section Standard Plot	1000.00
Flat Section Standard Plot	750.00
Veterans Section Standard Plot	750.00
Columbarium (Cremains) Niche	1200.00
Columbarium Niche, Second Cremains	*Established by Contractor*
Columbarium Niche Additional Open/Close	100.00
Marker Deposit	500.00

Cemetery Fees are non-taxable per KPB 5.18.200.

Police

REPRODUCTION OF RECORDS	FEE	TAX	TOTAL
Copying Case Reports (up to the first four pages)	$4.72	$.28	$5.00
Each Additional Page	.47	.03	.50
Unredacted Digital Photos, Audio Recordings, Video Recordings (per CD)	23.58	1.42	25.00
Redacted Digital Photos, Audio Records, Video Recordings (per CD)			Actual Cost
PERMITS			
Catering / Special Event Permits		No Fee	
Expedited Permits (72 hours prior to event)		No Fee	
OTHER FEES			
Vehicle Storage Fees (per day)	18.87	1.13	20.00
Reviewing of Other Evidence on Premise (per hour)	47.17	2.83	50.00
FALSE ALARM RESPONSE CHARGES			
3rd false alarm response	50.00	3.00	53.00
4th false alarm response	100.00	6.00	106.00
5th and all subsequent false alarm responses	300.00	18.00	318.00

Public Works

Buildings and Construction

There is much to consider when it comes to determining the building permit fee. Contact with the building department can be made at any time and we can calculate the fees to get you started.

The method (as defined under Soldotna Municipal Code Title 15) of determining valuation of a project is based primarily on square footage multiplied by "average construction costs" to get a valuation (average square foot costs are published through the International Code Council) or by valuation only. This unit cost per square foot is published twice a year and slight changes in the square foot cost can occur at that time. Because the cost of construction has risen over the past few years, the cost of permits has increased accordingly.

Permits for new residential or new commercial are always determined by the calculated square foot cost method. Most remodel, additions, etc. are calculated by the valuation of the project as submitted. Only Commercial projects have an additional plan review fee that is added to the permit cost and that is based upon 65% of the permit cost. Penalties can be added when work is started without a permit.

Once the valuation (total cost of the project) is determined then based upon a fee table, that has been in place since 1997, the building permit fees gets calculated.

BUILDING PERMIT FEE TABLE	
TOTAL VALUATION	**FEE**
$1 - $500	..... $23.50
501 - 2,000	23.50 for the first 500 plus 3.05 for each additional 100, or fraction thereof, to and including 2000.
2,001 - 25,000	69.25 for the first 2,000 plus 14 for each additional 1,000, or fraction thereof, to and including 25,000.
25,001 - 50,000	391.25 for the first 25,000 plus 10.10 for each additional 1,000, or fraction thereof, to and including 50,000.
50,001 - 100,000	643.75 for the first 50,000 plus 7 for each additional 1,000, or fraction thereof, to and including 100,000.
100,001 – 500,000	993.75 for the first 100,000 plus 5.60 for each additional 1,000, or fraction thereof, to and including 500,000.
500,001 – 1,000,000	3,233.75 for the first 500,000 plus 4.75 for each additional 1,000, or fraction thereof, to and including 1,000,000.
1,000,001 and up	5,608.75 for the first 1,000,000 plus 3.65 for each additional 1,000, or fraction thereof.

SMC 15.02.011

Example: The applicant comes in for a 2000 sf house at an average cost per square foot of $167.37 ($334,740 valuation) and an attached 600 sf garage at an average cost per square foot of $66.48 ($39,888 valuation) to get a total valuation of $374,628. Then looking up at the fee chart above, there would be a total fee of $2,533.75 plus tax.

The City of Soldotna does not charge extra because of the complexity of a project, such as a home with high end finishes. The City of Soldotna also does not charge extra for additional reviews of fire alarm systems, fire sprinkler systems, or deferred submittals for structural elements like trusses, columns, beams, etc. The fees for after hour inspections will be added when necessary.

Fees are payable at City Hall via cash, check, or card (3% fee applied with card processing). Fees are paid in total for each project at the time of the application. We can provide estimates of building permit fees upon request.

OTHER INSPECTION FEES	FEE	TAX	TOTAL
Inspections outside of normal business hours (minimum charge – two hours)	$200.00 per hour, plus 100.00 plus tax after initial call out[1]	$12.00	$212.00
Inspections for which no fee is specifically indicated (minimum charge – one-half hour)	200.00 per hour[1]	12.00	212.00
Additional plan review required by changes, additions or revisions to plan (minimum charge – one-half hour)	200.00 per hour[1]	12.00	212.00
For use of outside consultant for plan checking and inspections or both			Actual Costs[2]

[1]Or the total hourly cost to the City, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.
[2]Actual costs include administrative and overhead costs.

DRIVEWAY PERMIT			
If obtained with building permit		No Fee	
If not obtained with building permit	23.58	1.42	25.00

EXCAVATION AND OBSTRUCTION PERMIT (ROAD CLOSURE)			
If obtained with building permit		No Fee	
If not obtained with building permit	23.58	1.42	25.00
Individual road opening project permit (Permit reviews taking more than one-hour will incur an additional fee based upon the actual time and expense to the city)	47.17	2.83	50.00

Utilities

Water & Sewer Service Line Installation

	FEE	TAX	TOTAL
Permit Fee			
(includes initial inspection and one re-inspection)	$200.00	$12.00	$212.00
Re-inspection Fee			
(initial call out up to 2 hours)	200.00	12.00	212.00
Each additional hour	100.00	6.00	106.00

Water & Sewer User Charges

Account Fee			
(Non-refundable fee to set up or transfer an account)	50.00	3.00	53.00
Connect / Disconnect Fee			
Fee to turn water on or off	75.00	4.50	79.50
Call-Out Fees			
Call-out, outside of regular work shifts	200.00	12.00	212.00
(Plus 100.00 plus tax per hour after the initial two-hour minimum)			
Shut-Off Notice			
Shut-off Notice *(delinquent account fee – non-refundable)*	20.00	1.20	21.20

Water Main & Sewer Expansion Charges

Expansion fee permits are based on the diameter of the line:

Size of Water Service Line	Capacity (GPM)	Water Service	Sewer Service
¾ inch	8	250.00	500.00
1 inch	15	468.00	938.00
1¼ Inch	30	938.00	1,875.00
1½ inch	45	1,407.00	2,813.00
2 inches	80	2,500.00	5,000.00
2½ inch	150	4,690.00	9,380.00
3 inches	240	7,500.00	15,000.00
4 inches	500	15,625.00	31,250.00
Over 4 inches	.....		By Contract

(SMC 13.16.040)

Pursuant to the enactment of Ordinance. No. 2023-001, adopted Jan. 25, 2023, Water Rates shall increase by 5% each July 1 with the final increase becoming effective July 1, 2027; Sewer Rates shall increase by 6% each July 1 with the final increase being effective July 1, 2027.

Water Rates

Residential Water Rates

Unmetered Residential	Charge per Dwelling Unit ($/month)
Single-Family	37.24
Duplex	22.31
Multi-Family	14.90
Trailer Courts	37.24

Metered Residential	Meter Charge per Connection ($/month)	Single Family	Duplex	Multi-Family	Trailer Courts	Irrigation
3/4" Water Lines	17.85	3.57	2.98	2.98	3.57	2.90
1" Water Lines	18.75	3.57	2.98	2.98	3.57	2.90
1 1/4" Water Lines	19.66	3.57	2.98	2.98	3.57	2.90
1 1/2" Water Lines	22.14	3.57	2.98	2.98	3.57	2.90
2" Water Lines	25.57	3.57	2.98	2.98	3.57	2.90

Commercial Water Rates

Unmetered Commercial	Charge per Connection ($/month)
3/4" Water Lines	42.96
1" Water Lines	79.12
1 1/4" Water Lines	105.56
1 1/2" Water Lines	134.56
2" Water Lines	301.01
2 1/2" Water Lines	399.75
3" Water Lines	502.54
4" Water Lines	1,343.07

Metered Commercial	Meter Charge per Connection ($/month)	Consumption Charge ($/1,000 gallons)
3/4" Water Lines	17.85	2.90
1" Water Lines	18.75	2.90
1 1/4" Water Lines	19.66	2.90
1 1/2" Water Lines	22.14	2.90
2" Water Lines	25.57	2.90
2 1/2" Water Lines	29.64	2.90
3" Water Lines	33.75	2.90
4" Water Lines	45.71	2.90

Pursuant to the enactment of Ordinance. No. 2023-001, adopted Jan. 25, 2023, Water Rates shall increase by 5% each July 1 with the final increase becoming effective July 1, 2027; Sewer Rates shall increase by 6% each July 1 with the final increase being effective July 1, 2027.

Sewer Rates

Residential Sewer Rates

Unmetered Residential:	Charge per Dwelling Unit
Single-Family	82.44
Duplex	49.46
Multi-Family	32.98
Trailer Courts	82.44

Metered Residential:	Meter Charge per Connection ($/month)	Consumption Charge ($/1,000 gallons)
All Customer Classes	37.52	7.27

Commercial Sewer Rates

Unmetered Commercial:	Low Strength	Medium Strength	High Strength
3/4" Water Lines	108.42	135.04	156.58
1" Water Lines	199.44	253.71	304.10
1 1/4" Water Lines	265.12	337.63	384.19
1 1/2" Water Lines	333.66	425.46	520.65
2" Water Lines	755.47	991.12	1,199.62

Metered Commercial:	Meter Charge per Connection ($/month)	Low Strength	Medium Strength	High Strength
All Sizes	37.52	7.27	9.66	11.64

Miscellaneous

	FEE	**TAX**	**TOTAL**
Truck Fill Station Permit	250.00	15.00	265.00

(Builders, Contractors, Landscapers, and other specified persons as authorized by the administration)