

St. George Arts Commission General Fund Grant Guidelines

GENERAL FUND GRANT

The St. George Arts Commission was established by the City Council in 1990 to act as an advisory body for the cultural development of the City and to make recommendations for the disbursement of City funds in support of the arts. Funding is appropriated yearly by the Mayor and City Council and disbursed following recommendation by the Arts Commission.

ROLLING APPLICATION

General Fund Grant Applications are accepted and reviewed on a rolling basis. Once an application has been submitted, review and vote on the award takes place at the next monthly meeting of the Arts Commission, so long as the application is received one week in advance of the meeting. Awards may be distributed until the end of the fiscal year or until the yearly allotted amount has been completely disbursed.

CATEGORIES FOR SUPPORT

General Fund Grants may be awarded to:

1. General Support for art related programs and organizations that do not qualify for City RAP tax grant support.
2. Individual artist grants for St. George based presentations, exhibits or performances.
3. Collaborative project grants by St. George based arts groups for new (first time) art focused projects, presentations, exhibits or performances.
4. Local Folk Arts Preservation projects or apprenticeships.

Please see guidelines (pp. 3-7) for further criteria on each of these categories.

AWARD NOTES

Support from the City budget should not be considered the primary source of funding for any arts organization. The Arts Commission encourages applicants to have other primary funding sources. This grant program is competitive. An award for the current year does not guarantee an award for the following year(s).

MATCHING FUNDS

St. George Arts Commission funds for all categories of support must be equally matched as noted in each category by the applicant, unless specifically waived. In-kind contributions are allowable as a portion of the required match. They will be considered by the Commission when reviewing applications as evidence of commitment to the applicant and project by others.

ACKNOWLEDGEMENTS

After receipt of a grant from the St. George Arts Commission, the grantee shall give credit to the St. George Arts Commission and the City of St. George in promotion,

publicity, advertising, and programs. Copies of these materials should accompany the Evaluation Report Form.

ON-SITE REVIEW

All grantees will be required to submit to the St. George Arts Commission the dates, times, and locations of their project or events. Every effort will be made by the St. George Arts Commission members to review the project. Grantees are required to admit reviewers from the St. George Arts Commission to their project/events free of charge. All applicants, especially first-time applicants, are invited and strongly encouraged to personally contact the Commission members.

EVALUATION REPORT FORM

All grant recipients will be required to submit an Evaluation Report Form to the St. George Arts Commission within thirty (30) days of project/season completion and no later than June 30, 2022. Please read through this form before initiating your project. An Evaluation Report Form will be available online at <https://www.sgcity.org/arts/artscommission>

INSURANCE

The St. George Arts Commission may require insurance protection when deemed necessary. It should be noted that such insurance may exclude those associated with the grantee organization, but must include audience members and/or attendees at the event for which the grant is given. Grantees under certain circumstances may be required to name the St. George Arts Commission and the City of St. George as an additional insured.

QUESTIONS

For further information about the Grants Program, or if you have questions regarding preparation of your application, please call or write the Community Arts Manager.

Phone: 425-627-4510 Email: artadmin@sgcity.org

Only completed forms will be reviewed. Applications submitted that are determined to be incomplete at the time of application may be ruled ineligible for funding.

CRITERIA

Eligible applications will be reviewed according to the following criteria:

- 1)** Evidence of community impact through community support, public profile, breadth and quality of programs and services.
- 2)** Evidence of sound organizational planning and fiscal management.
- 3)** Existence of plan to provide access to under-served and special populations (e.g., disabled, minority, senior, youth, lower income, rehabilitative, etc.).
- 4)** Evidence of intent to provide public service to citizens of St. George (not restricted to members only; open to the public).
- 5)** Demonstrated need for City support.
- 6)** Ability and intent to attain the highest artistic quality.

- 7) Evidence of ability to administer and implement the project, including an appropriate budget for the proposed activities.
- 8) Constituency served by the applicant and number of people served, including both participants and spectators.
- 9) Completeness and clarity of applications.
- 10) Tendency to foster and support professional artists

FUNDING LIMITATIONS

The St. George Arts Commission cannot fund:

- 1) Projects completed prior to application;
- 2) Replacement funds normally budgeted for a project;
- 3) Travel outside of St. George City for exhibits or performances;
- 4) Deficits; and
- 5) No re-granting for the same project/production during fiscal year

CATEGORIES FOR SUPPORT GUIDELINES

1) Art related programs and organizations that do not qualify for City RAP tax grant support.

General Support Grants must be at least equally cash matched (1:1). Matching funds may be anticipated at time of application but must be received and obligated by the ending date of the grant as indicated in the application.

Applicants for General Support are limited to requests of no more than 20% of their preceding year's operating budget.

Applications for General Support must include in their application the organization's total estimated current fiscal year budget, showing all revenue and expenditures anticipated.

General Support Grants are awarded on a yearly basis. Services must be performed within a twelve month (grant year) period beginning no earlier than July 1 and ending June 30 of each given year.

Applicants for General Support must make free admission tickets available to the St. George Arts Commission for on-site evaluations of program activity.

2) Individual artist grants for St. George based presentations, exhibits or performances.

Individual Artist Support Grants are made available on a one-to-one cash matching basis to individual artists for specific arts projects and programs which have been determined to be of value to the community. Exhibits, concerts, performances, festivals, workshops and readings are among projects eligible for funding through Individual Artist Support Grants.

In order to be eligible for an Individual Project Support Grant the applicant must be a professional, practicing artists or creative professionals in one of the following disciplines: Visual Arts (includes Graphic Artists), Music, Dance, Theater, Performance Art, Literary Arts, Design (includes fashion, industrial, and costume), Curatorial Arts, Culinary Arts, Media Arts/Film and Interdisciplinary; and

- Be at least 18 years old; and
- Be a United States citizen or a holder of permanent alien status; and
- Be a resident of the city of St. George, Utah

Individual Project Support Grants must be at least equally cash matched (1:1) Matching funds may be anticipated at time of application but must be received and obligated by the ending date of the grant as indicated in the application.

In addition to project budget information, applicants must include in their application the total estimated current fiscal year budget, showing all revenue and expenditures anticipated.

Individual Project Support Grants are awarded on a yearly basis. Services must be performed within a twelve month (grant year) period beginning no earlier than July 1 and ending June 30 of each given year.

Applicants for Individual Project Support Grants must make free admission tickets available to the St. George Arts Commission upon request for on-site evaluations of program activity, if held.

3) Collaborative project grants by St. George based arts groups for new (first time) art focused projects, presentations, exhibits or performances.

Collaborative Project Support Grants category is designed to support a range of arts projects involving a new presentation or exhibit which is accessible to the general public that may include the following:

- a. implementation of collaborative and/or innovative projects (between artists, arts organizations or disciplines, etc.);
- b. service to a specific neighborhood;
- c. creation of a new works (visual arts, dance, music, theater, literature, media, etc.);
- d. promotion of cultural diversity; and/or
- e. service to under-served population(s);

In addition to general review criteria, applicants in this category must also demonstrate evidence of ability to plan, administer and implement the project, including appropriateness of budget for the proposed activities. Artistic quality, the innovative nature of the project and the contribution the project makes to the cultural life of the City will be primary considerations when reviewing Collaborative Project Support Grant applications.

In order to be eligible for a Collaborative Project Support Grant, the applicant must, in addition to the overall requirements:

- a. Meet with the St. George Arts Commission prior to submission of application; and
- b. Be based in St. George.

Collaborative Project Support Grants must be at least equally cash matched (1:1). Matching funds may be anticipated at time of application but must be received and obligated by the ending date of the grant as indicated in the application.

Services must be performed within a twelve month (grant year) period beginning no earlier than July 1 and ending June 30 of each year.

Recipients of other St. George Arts Commission grants during the same grant year are ineligible for Collaborative Project Support Grants.

Only completed forms will be reviewed. Applications submitted that are determined to be incomplete at the time of application may be ruled ineligible for funding.

4) Local Folk Arts Preservation projects or apprenticeships.

The St. George Arts Commission Local Folk Arts Preservation Grants provide for limited funding requests in the following areas:

Folk Arts Project Support:

Assists individual artists, organizations, and cultural communities in the preservation, documentation, and presentation of their traditional art forms through the completion of a specific project. Up to \$500 in funding is available and can be used for expenses such as videography, photography, conservation or exhibition materials, or cultural events

Folk Arts Community Workshop:

Supports workshops, classes, and other small group learning activities that provide intergenerational learning experiences for members of a shared cultural community. Up to \$1,500 in funding is available. Applicants submit a project plan that clearly articulates how they will provide traditional training for other members of their shared culture group. Funds can be used to pay master teachers or tradition bearers, subsidize workshop or rehearsal space, and other materials needed for the transmission of traditional artistic skills in a group setting. Group teaching scenarios may consist of short-term intensive workshops or may be regularly scheduled classes that take place over a six-month period.

Folk Arts Apprenticeship Scholarship:

Enables qualified individuals to study with traditional master artists of St. George's ethnic, Native, rural, and occupational communities who demonstrate a commitment to

passing on cultural knowledge. Funding assists these accomplished mentors in sharing their skills with chosen apprentices of the same cultural community. Student(s) and teacher should complete their application together.

- Teacher and apprentice(s) must design a work plan for their project with a clearly articulated timeline, budget, and end product.
- The proposed collaborative project can be conducted through short term intensive workshops or regularly scheduled classes over several weeks/months, not to exceed a six-month period.
- People who receive funding must coordinate a site visit for documentation of the project with the St. George Arts Commission during the course of the project.
- There must be a public presentation of the completed work after conclusion of the project.

NOTE: Public presentations may take a variety of forms beyond performances or exhibits; a key requirement is that they must be accessible to the public. Web-based presentations, blogs, or YouTube videos are acceptable, but applicants should discuss these ideas with the St. George Arts Commission prior to application submission. All public presentations must clearly indicate sponsorship by the City of St. George and the St. George Arts Commission.

Eligibility

Individuals and organizations may receive funding for only one grant opportunity in a fiscal year. No cash match is required but substantive description of community support and any in-kind contributions must be submitted with the application.

All proposed projects should support the following goals:

1. Empower tradition bearers to pass on art forms to their cultural communities.
2. Emphasize community building and education.
3. Promote public awareness and appreciation of traditions.
4. Contribute to the diversity and vitality of St. George's arts landscape.

Who Can Apply?

Individuals:

- Master folk artists/tradition bearers who are recognized within their community.
- Emerging traditional artists and/or apprentices.
- Artists who reside in Utah.

Organizations:

- St. George-based programs focused on preserving, presenting, or documenting traditional art forms of a specific cultural community.

Funds may be used for the following:

- Teacher instruction fees.
- In-state travel expenses (mileage) for participating artists.
- Supplies, tools, and other materials directly related to the project (excluding purchased musical instruments, outfits, or costumes).

- Space/room rental for teaching or performance purposes.
- Rental of AV equipment needed for completion of project.
- Fees for teaching artists and/or presenters.
- Conservation materials to preserve important traditional material culture of a specific community or region (must be on public display).
- Documentation to increase public awareness of folk art traditions and assist in their preservation.
- Costs directly related with production of public folk arts events (festivals, concerts, gatherings) which help to preserve cultural heritage within a community.

Funds may NOT be used for the following:

- Historical re-enactment projects.
- Projects completed prior to the application deadline
- Requests for general operating support.
- Travel outside the state.
- Food or other hospitality costs.
- Projects not directly relevant to preservation, documentation, teaching, or presentation of traditional art forms found in St. George.
- Academic awards and/or work, including: fellowships, scholarships, or tuition fees for student work; as well as in-school curriculum projects and/or projects that are part of a required course or curriculum