

ST. GEORGE RACES HOW TO GUIDE

SWITCH CATEGORIES, TRANSFER REGISTRATION AND DEFER REGISTRATION



Log Into Your Participant Account

Inside your participant account you will have access to your registration, event products, and more.

Click on “Your Registrations”

1. Once logged in, click on the menu item “Your Registrations.”
2. Click on “Edit Registration” to view all registration information.
3. Along the bottom of your screen, you will see a grey “Registration Options” button.

Click on “Registration Options”

Inside this tab, you will have access to make changes to your registration, such as switching categories, transferring your registration to another person, and deferring your entry for next year.

Select Your Registration Change Option

Then select the option you want:

- Transfer
- Defer for Future
- Switch Categories

Switch Categories: Upgrade or Downgrade

If you are upgrading or downgrading, You will be charged a fee.

Transfer

If you choose to transfer your registration to another person, you will have the option to pay for the transfer fee or have the new participant pay the fee. Please fill out the new participant name and email.

- Once you have successfully made the transfer, the new participant will receive an email to finish registering for the event.

Note: If the new participant does not register for the event, the transfer will not count as registered.

Deferring

If you choose to defer your registration to the following year, you will receive complimentary entry on the next year’s registration fee. You will also be charged a fee to defer.

Once you’ve successfully completed your registration change, you will receive a confirmation email of the change.

