

PERMITTED WITH STANDARDS ACCESSORY DWELLING UNIT AND GUESTHOUSE CHECKLIST

DIGITAL SUBMISSION

Submit through the Citizenserve portal

- Narrative including at minimum:
 - Description of the proposed use
 - The size and location of the site
 - Traffic generation, timing and nature of traffic impacts and the existing condition and capacity of the streets in the area
- Utility demand and available capacity, including storm water retention
- Emergency vehicle access and anticipated average and peak day demand
- Hours of operation, delivery and use
- Odor and noise plan if applicable
- Description of mitigating design elements, where applicable, per section IV below
- Design Schematic
- Site Plan and supporting materials including but not limited to:
 - Location and amount of off-street parking
 - Internal vehicular and pedestrian circulation system, including delivery vehicles, loading and unloading
 - Fencing, screening, and landscaping to separate the permitted with standards use from adjoining property and uses
 - Generation and screening of trash, and automated garbage collection (dumpsters)
- Elevation(s) illustrating heights, design, mass, bulk, orientation, etc.
- Color and materials board (20"x30" maximum size, each color and material must be labeled with the manufacture's number(s), colors and materials must also be numbered and called out on an elevation picture)

Payment may be made on the portal or in person, ADU or Guesthouse \$100.00