

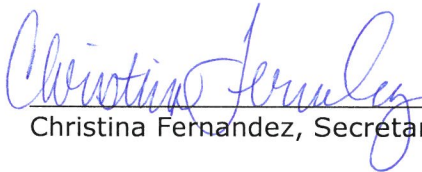
**NOTICE OF REGULAR MEETING OF THE ARTS COMMISSION
OF THE CITY OF ST. GEORGE,
WASHINGTON COUNTY, UTAH**

Public Notice

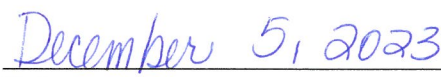
Public notice is hereby given that the Arts Commission of the City of St. George, Washington County, Utah, will hold a regular meeting in the conference room on the second floor of the Electric Theater, located at 68 East Tabernacle, St. George, Utah, on Thursday, December 7, 2023 commencing at 8:00 a.m.

The agenda for the meeting is as follows:

- 1. Consider approval of the minutes from the meeting held on October 26, 2023.**
- 2. Discussion and consideration of applications received for General Fund Grants.**
- 3. Discussion regarding the Sweetheart Swing and finalizing committees.**
- 4. Recognize Commission Member John Kessler for his 10 years of service on the St. George Arts Commission.**
- 5. Report and updates for the Executive Committee and Commission Members.**
- 6. The next meeting will be the Strategic Planning Meeting; it will be held from 3:00 – 6:00 p.m. in the Conference Room at the Zions Bank Main Branch.**

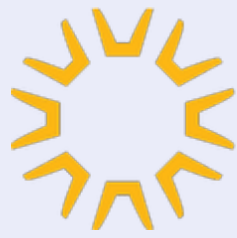


Christina Fernandez, Secretary



Date

REASONABLE ACCOMMODATION: The City of St. George will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Please contact the Human Resources office at 627-4674, at least 24 hours in advance if you have special needs.



St. George

THE BRIGHTER SIDE

STG GENERAL FUND ART GRANT

The St. George Arts Commission was established by the City Council in 1990 to act as an advisory body for the cultural development of the City and to make recommendations for the disbursement of City funds in support of the arts. Funding is appropriated yearly by the Mayor and City Council and disbursed following recommendation by the Arts Commission.

ROLLING APPLICATION

STG GENERAL FUND ART GRANT Applications are accepted and reviewed on a rolling basis. Once an application has been submitted, review and vote on award takes place at the next monthly meeting of the Arts Commission, so long as the application is received 1 week in advance of the meeting. Awards may be distributed until the end of the fiscal year or until the yearly allotted amount has been completely disbursed.

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General Fund Grants may be awarded to:

- 1) General Support for art related programs and organizations that do not qualify for City RAP tax grant support.
- 2) Individual artist grants for St. George based presentations, exhibits or performances.
- 3) Collaborative project grants by St. George based arts groups for new (first time) art focused projects, presentations, exhibits or performances.
- 4) Local Folk Arts Preservation projects or apprenticeships. Please see guidelines for further criteria on each of these categories.

AWARD NOTES

Support from the City budget should not be considered the primary source of funding for any arts organization. The Arts Commission encourages applicants to have other primary funding sources. This grant program is competitive. An award for the current year does not guarantee an award for the following year(s).

GUIDELINES

Before and while you are filling out your application, please refer to the guidelines found at sgcity.org/arts/artscommission

MATCHING FUNDS

St. George Arts Commission funds for all categories of support must be equally matched as noted in each category by the applicant, unless specifically waived.

In-kind contributions are allowable as a portion of the required match. They will be considered by the Commission when reviewing applications as evidence of commitment to the applicant and project by others.

ACKNOWLEDGEMENTS

After receipt of a grant from the St. George Arts Commission, the grantee shall give credit to the St. George Arts Commission and the City of St. George in promotion, publicity, advertising, and programs. Copies of these materials should accompany the Evaluation Report Form.

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All grantees will be required to submit to the St. George Arts Commission the dates, times, and locations of their project or events. Every effort will be made by the St. George Arts Commission members to review the project. Grantees are required to admit reviewers from the St. George Arts Commission to their project/events free of charge. All applicants, especially first-time applicants, are invited and strongly encouraged to personally contact the Commission members.

EVALUATION REPORT FORM

All grant recipients will be required to submit an Evaluation Report Form to the St. George Arts Commission within thirty (30) days of project/season completion and no later than June 30, 2022. Please read through this form before initiating your project. An Evaluation Report Form will be available on line at <https://www.sgcity.org/arts/artscommission>

INSURANCE

The St. George Arts Commission may require insurance protection when deemed necessary. It should be noted that such insurance may exclude those associated with the grantee organization, but must include audience members and/or attendees at the event for which the grant is given. Grantees under certain circumstances may be required to name the St. George Arts Commission and the City of St. George as an additional insured.

QUESTIONS

For further information about the Grants Program, or if you have questions regarding preparation of your application, please call or write the Community Arts Manager. p: 425-627-4580 e: artadmin@sgcity.org Only completed forms will be reviewed. Applications submitted that are determined to be incomplete at the time of application may be ruled ineligible for funding.

CRITERIA

Eligible applications will be reviewed according to the following criteria:

- 1) Evidence of community impact through community support, public profile, breadth and quality of programs and services.
- 2) Evidence of sound organizational planning and fiscal management.
- 3) Existence of plan to provide access to under-served and special populations (e.g., disabled, minority, senior, youth, lower income, rehabilitative, etc.).
- 4) Evidence of intent to provide public service to citizens of St. George (not restricted to members only; open to the public).
- 5) Demonstrated need for City support.
- 6) Ability and intent to attain highest artistic quality
- 7) Evidence of ability to administer and implement the project, including an appropriate budget for the proposed activities.
- 8) Constituency served by the applicant and number of people served, including both participants and spectators.
- 9) Completeness and clarity of applications.
- 10) Tendency to foster and support professional artists

FUNDING LIMITATIONS

The St. George Arts Commission cannot fund:

- 1) Projects completed prior to application;
- 2) Replacement funds normally budgeted for a project;
- 3) Travel outside of St. George City for exhibits or performances;
- 4) Deficits; and
- 5) No re-granting for the same project/production during fiscal year

APPLICATION CATEGORY (choose one):

General Support for non RAP grant receiving entities

Contact Name

Clayton Ashcraft

Contact Title

Mr.

Street Address

[REDACTED]

City

Saint George

State	UT
Zip Code	84770
Phone Number	[REDACTED]
E-mail Address	[REDACTED]
Arts Discipline(s)	Dance
How much funding are you requesting?	2500

ORGANIZATION INFORMATION:

Organization Name Good Times, Ent.

Mission Statement

Providing high quality, culturally enriching events, dancers, entertainment while empowering kids, youth, and young adults to grow in their talents.

Is your organization a 501(c)3 or non-profit? no

Number of full-time employees 0

Number of part-time employees 1

Number of volunteers 4

Number of Seasonal and/or contract workers 0

Total annual attendance for events 100

General Support Grant Questions

Background of Your Organization: Relevant details may include, but are not limited to, your organization's size and demographics served. Include information about any efforts to deepen or increase the participation and inclusion of underrepresented individuals within your organization and in the broader arts field. Be as specific as possible when describing the communities you plan to engage, and clearly explain how you plan to reach these communities. Please give a rough estimate of how many people your organization serves annually.

I have almost 20 years experience in organizing a variety of art events in dance, music, urban art, and other ventures for communities around the US and world. My almost 7 years in the St. George area has allowed me to connect with the community in various artistic circles while building a reputation to continuously provide events for kids, youth, and young adults.

Our freestyle hip hop dance battle, Footprints Freestyle Jam, at the 2023 St. George Art Festival on Easter weekend, earlier this year, was a success in bringing urban dance talent to the region from within our community and from out of state as well.

With that success, we are excited to be hosting our event again at the 2024 St. George Art Festival while expanding our events, Footprints Dance Retreat, on Thursday, March 28th and Friday, March 29th in the region to include dance workshops, hip hop dance battles, breakout leadership sessions assisting dancers in growing their artistry, and community dance events.

Furthermore, I have been hosted several dance practice sessions at Vernon Worthen Park Gazebo on Wednesday Nights to provide a positive, safe outlet for anyone who wants to come dance. As well I have taught classes at a local dance studio, Baxter Dance Training, Millcreek High School, Team R.A.W. Youth Outreach Summer Slam program, worked with Siva Pasefika, The RinQ, St. George Streetfest, Children's Museum Board of Directors, Desert Color Association, and many more.

How does your organization promote its mission?

My purpose for hosting this event, Footprints Dance Retreat, in Southern Utah is to create an environment for local, regional, national, and international street dance artists to share in our community and continue building a positive culture of freestyle dancers. The aim is to give kids, youth, young adults, and adults positive life skills, experiences and opportunities to add to our community through the arts while bringing economic opportunities to local businesses and organizations.

We are actively hosting events, promoting other local artists, dancers, businesses and events, providing positive, uplifting entertainment around the community, and seeking to build a freestyle dance community. Please see above.

You can also see examples on:
[Instagram.com/stgoodtimes](https://www.instagram.com/stgoodtimes)
[Stgoodtimes.com](https://www.stgoodtimes.com)

Describe how your organization advances or preserves and promotes the mission of the St. George Arts Commission. Mission: To foster, encourage, and promote the arts in the City of St. George for the purpose of enriching and improving the lives of its residents and visitors. This will be accomplished through the creation, advocacy, and facilitation of arts programming.

When I moved here almost 7 years ago, I came from Las Vegas where I was working full time organizing events, promoting business to customers for Allegiant Airlines, unfortunately 2 minor strokes turned my life 180 degrees having to use a wheelchair. Having lived in this community and seeking to recover from my health, I can say this town has been a blessing for me to learn, grow, and heal. Through this healing I've had medical professionals state that dancing for over 20 years has saved my life, and I feel it is my duty to inspire, motivate and give back. While there is a great dance studio community in this region, there are many kids, youth, young adults, and even adults who love freestyle dance especially in the culture of Hip Hop.

The motto of Hip Hop is "peace, love, unity, and having fun," since 2020 I've been actively to establish this freestyle dance community to provide the cultural enrichment which also helps people grow physically, mentally, emotionally, spiritually, and even opportunities financially (through hiring dance for gigs).

Furthermore, to continue giving back to the community I am working with a local organization, Team RAW - youth outreach mentoring program at Millcreek High School, to offer 5 free workshop scholarships (total value - \$600) as well half price for other Team RAW students interested in taking dance. Having previously worked with Bear at Team RAW Summer SLAM program, we have been honored to teach, talk, and dance with these students.

What other sources of funding does your organization actively seek?

Receive \$300 from the St. George Arts Festival which goes toward the \$500 cash prize for the winners of the dance battle

We plan to sell tickets and packages for our dance retreat including dance workshops, dance battle fees, adventures (the RinQ party, Zion National Park leadership session).

Our last 2 events previous to this have not made any profit, although we seek to find ways to cut costs for ourselves as well for attendees to our events.

Please use this space to tell us anything else you would like to say about your organization

In turn, I am asking for a grant in the form of \$2,500 which will cover artist fees, accommodations, transportation, and venue costs. This grant in turn will help lower total student costs for the retreat and allow us to continue building in the years to come.

I love this community, and am so grateful for the opportunities it's provided me in my goals as well so many I hope to provide for in the future. My plans are bigger than just a 3-day dance retreat and I seek to bring a week long dance retreat with more professional dance artists who will inspire dancers in this community, even inspire dancers from outside the community to live or visit here more often.

In conclusion, I thank you for your time reading this letter and hope you will take into consideration the proposal we have offered. Please consider the following personal recommendations below:

Jon Walter - NAI Excel - (435) 632-1197

Ali'i "Bear" Alo - Team RAW - (435) 229-1772

Jeremy Poston - St. George Art Festival - (435) 627-4515

Partner Organization

Project Description

BUDGETS

Please upload your organizational budget of your most recently completed fiscal year if you are applying for General Support or a Project Budget if you are applying for project-based funding. If you would like a budget template, please download from sgcity.org/arts/artscommission.



Good Times Ent Grant Budge....xlsx

LEGAL ASSURANCES

In the event a grant is awarded as a result of this application, the following terms and conditions shall be complied with as signified by the applicants' signatures. This application shall become part of the legally binding agreement between the applicant and the City of St. George.

1. The grant cannot be assigned to a different project or transferred without prior written approval of the St. George Arts Commission.
2. The grantee shall submit to the St. George Arts Commission the dates, times and locations of projects

for possible on-site review by the St. George Arts Commission. The grantee is requested to provide free admission to projects/events for reviewers.

3. The grantee agrees to keep careful attendance and participation records of the project herein.

4. The financial accounts shall be subject to audit by appropriate agencies of the City of St. George. The grantee will be responsible for the safekeeping and identification of records maintained to account for funds awarded herein. Said records must be kept in the grantee's files for a period of three years after completion of the project and submission of the final expenditure report.

5. Credit must be given the City of St. George and the St. George Arts Commission in brochures, news releases, programs, publications, and other printed materials with the following credit line: "This project is supported by the St. George Arts Commission, with funding from the City of St. George. Grantees must use City of St. George and St. George Arts Commission logos (found at sgcity.org/arts/artscommission) in printed materials and publicity. When no printed information is used, verbal credit shall be given prior to each performance or presentation.

6. Project description includes complimentary ticket distribution for special audiences, a free performance or a written report of the results of the Folk Art Project plan - please indicate below how it will be handled.

a. The grantee will provide tickets to the St. George Arts Commission for distribution to special audiences or general public. Tickets must be at the Community Arts office 30 days prior to the event. These tickets will be a cross section of seats available.

b. Tickets will be provided to the public, and/or special audience by the grantee organization. Documentation will be required on the evaluation form indicating event date, number of tickets and to whom distributed for verification purposes.

c. A free performance for the general public will be scheduled and announced. The St. George Arts Commission will be notified of this 30 days in advance. Press releases or other suitable documentation of the free performance will accompany the evaluation form.

d. A written report or presentation that fully describes the Folk Art Project Grant results and the benefits to the ethnic group represented.

7. The grantee agrees to indemnify and hold harmless the City of St. George, the St. George Arts Commission, Mayor, City Council, agents, staff and employees from any and all claims or actual injury, damage or loss to a person, or real or personal property that results from or is in any way connected to the use of City of St. George Monies.

8. The filing of the application has been authorized by the governing body of the applicant, and the undersigned representatives have been authorized to file this application for and on behalf of said application, and otherwise to act as the authorized representatives in connection with this application.

9. The grant award is contingent upon the availability of funds as authorized by the St. George City Council.

10. The grantee will submit a report form at the conclusion of the project or fiscal year.

Complimentary Ticket Plan Selection (#6)

b

By signing, you are acknowledging that you have read and understand the guidelines for this grant found at sgcity.org/arts/artscommission. You also agree to acknowledge and perform all legal assurance listed above.

Signature

A handwritten signature in black ink, consisting of a large, stylized letter 'C' followed by a vertical line and a horizontal stroke extending to the right.

Date:

12/05/2023

St. George Arts Commission
General Fund Grant Budget

Organization:

Good Times, Ent. (Footprints Dance Retreat)

Month and day your fiscal year ends:

4/6/2024

INCOME

FY23/24 Projected Income for Project

Earned Income

Program/Project Service Revenue (admission, tuition, etc.)	--
Concession/Merchandise	--
Other	--
	--

Public Support

PLEASE ADD THIS GRANT REQUEST IN THIS LINE	\$2,500
Federal	--
State	--
Local (county, city - ZAP, RAP, etc.) (not including this grant request)	\$300
Other (please itemize)	--
	--
	--

Private Support

Business/Corporate	--
Foundation	--
Individual	--
Fundraising Events	--
Applicant Cash*	--
Other (please itemize)	--
Package Sales :	\$3,950
A la carte Ticketing:	\$375
Merchandise Tshirt Sales:	\$375
	--
	--

TOTAL INCOME **\$7,500**

EXPENSES

FY23/24 Projected Expenses for Project

Personnel Expenses (Salaries)

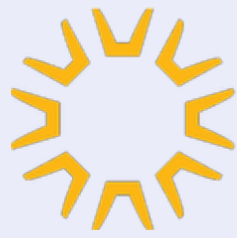
Administrative Salaries	--
Consultant or Project Contract	--
Technical Contracts (as paid on 1099)	--
	--

Other Expenses

Program expenses (production, exhibition, materials)	\$4,825
Royalites/licensing fees	--
Concessions/merchandise (cost of goods sold)	\$350
Advertising and promotion	\$150
Facility rental/mortgage	\$1,600

Facility operations and maintenance	--
Office expenses and supplies	--
Travel and lodging (include per diem)	\$500
Accounting & legal fees	--
Fundraising expenses	--
Insurance (non-employment related)	--
Grants & other amounts paid (re-granting)	--
Other (please itemize)	
Food purchase	\$75
TOTAL EXPENSES	\$7,500
In-kind (x number of hours @ \$/hour)	
In-kind services (explain justification if needed)	
In-kind goods	
TOTAL IN-KIND	\$0

The grant of \$2,500 which will cover artist fees, accommodations, transportation, and additional costs. 3 Faculty/Judge total fees: \$2000 - Travel & Lodging: \$1000 - Food costs: \$300. This grant in turn will help ease other costs of prize money for events, transportation around the city, venue costs, and allow us to lower total package, a la carte costs for the retreat attendees. In previous years, I have been in the red with money out of my own pocket to cover expenses, to which this grant would allow us to build for future events in the coming years. The above income is only a perfect scenario of attendees purchasing packages and others purchasing a la carte ticketing, as well as merchandise sold. While I hope to receive such success from attendees, receiving this grant would help me if I do not meet the success yet still be able to break even and prepare to make Footprints Dance Retreat 2025 even better. Thank you for your consideration and look forward to bringing more cultural urban dance events to St. George and Washington County.



St. George
THE BRIGHTER SIDE

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APPLICATION CATEGORY (choose one):

General Support for non RAP grant receiving entities

Contact Name

Celeste Larkin

Contact Title

St George Opera Grant Writer

Street Address

[REDACTED]

City

New Harmony

State	UT
Zip Code	84757
Phone Number	[REDACTED]
E-mail Address	[REDACTED]
Arts Discipline(s)	Music
How much funding are you requesting?	2000

ORGANIZATION INFORMATION:

Organization Name St George Opera

Mission Statement

St. George Opera is dedicated to delivering a high-performance standard through opera and art music in the classical tradition to the community of Southern Utah. We hope to enrich the lives of those in our community through high-quality live performances in order to preserve a tradition and craft while making it relatable to the 21st-century audience.

Is your organization a 501(c)3 or non-profit? 501(c)(3)

Number of full-time employees 0

Number of part-time employees 0

Number of volunteers 15

Number of Seasonal and/or contract workers 0

Total annual attendance for events 750

General Support Grant Questions

Background of Your Organization: Relevant details may include, but are not limited to, your organization’s size and demographics served. Include information about any efforts to deepen or increase the participation and inclusion of underrepresented individuals within your organization and in the broader arts field. Be as specific as possible when describing the communities you plan to engage, and clearly explain how you plan to reach these communities. Please give a rough estimate of how many people your organization serves annually.

We are a small organization rebooting after the pandemic. The demographics served include the local area elementary age and up having a median-level income. In the past, our attendance has been about 750+ annually. We intend to reach out to senior living centers and healing centers of the community and perform for those who would not be able to attend our concerts normally. We also plan on reaching out to businesses and organizations that may want to gift their employees with a lovely Opera concert. We intend to educate and grow our audience, young and old so that we have a steady and growing fanbase. We want to find those who already love classical singing as well as those who may discover a love of classical

singing. Opera is the best because it is art for all, those who want to be fancy and those who don't.

How does your organization promote its mission?

We hire musicians who have a high level of education and performance background. We advertise to those that will value this level of performance. We want to create performance experiences that leave our audience intrigued and uplifted. We want them to feel a part of the experience and included. Creating concerts that do not merely entertain but feel more personal.

Describe how your organization advances or preserves and promotes the mission of the St. George Arts Commission. Mission: To foster, encourage, and promote the arts in the City of St. George for the purpose of enriching and improving the lives of its residents and visitors. This will be accomplished through the creation, advocacy, and facilitation of arts programming.

This community has so much richness in its performing arts culture. I love the diversity of what this community has to offer from musical theater to comedy improv. However, there is not an organization specializing in promoting the preservation of classical singing and that is what St George Opera will do. Preserve a tradition and craft while making it relatable to the 21st-century St. George audience.

What other sources of funding does your organization actively seek?

I am seeking other local grants in the area and alumni grants through my alma mater, UNLV. We are just starting back up here so the search is in its infancy.

Please use this space to tell us anything else you would like to say about your organization

I am new to this organization and it really has been asleep since the pandemic. This organization will fill a hole in the community that many will cherish. This grant will make the concerts and outreach performances possible in the coming year. Thank you for your consideration.

Partner Organization

Project Description

BUDGETS

Please upload your organizational budget of your most recently completed fiscal year if you are applying for General Support or a Project Budget if you are applying for project-based funding. If you would like a budget template, please download from sgcity.org/arts/artscommission.



LEGAL ASSURANCES

In the event a grant is awarded as a result of this application, the following terms and conditions shall be complied with as signified by the applicants' signatures. This application shall become part of the legally binding agreement between the applicant and the City of St. George.

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3. The grantee agrees to keep careful attendance and participation records of the project herein.
4. The financial accounts shall be subject to audit by appropriate agencies of the City of St. George. The grantee will be responsible for the safekeeping and identification of records maintained to account for funds awarded herein. Said records must be kept in the grantee's files for a period of three years after completion of the project and submission of the final expenditure report.
5. Credit must be given the City of St. George and the St. George Arts Commission in brochures, news releases, programs, publications, and other printed materials with the following credit line: "This project is supported by the St. George Arts Commission, with funding from the City of St. George. Grantees must use City of St. George and St. George Arts Commission logos (found at sgcity.org/arts/artscommission) in printed materials and publicity. When no printed information is used, verbal credit shall be given prior to each performance or presentation.
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 - a. The grantee will provide tickets to the St. George Arts Commission for distribution to special audiences or general public. Tickets must be at the Community Arts office 30 days prior to the event. These tickets will be a cross section of seats available.
 - b. Tickets will be provided to the public, and/or special audience by the grantee organization. Documentation will be required on the evaluation form indicating event date, number of tickets and to whom distributed for verification purposes.
 - c. A free performance for the general public will be scheduled and announced. The St. George Arts Commission will be notified of this 30 days in advance. Press releases or other suitable documentation of the free performance will accompany the evaluation form.
 - d. A written report or presentation that fully describes the Folk Art Project Grant results and the benefits to the ethnic group represented.
7. The grantee agrees to indemnify and hold harmless the City of St. George, the St. George Arts Commission, Mayor, City Council, agents, staff and employees from any and all claims or actual injury, damage or loss to a person, or real or personal property that results from or is in any way connected to the use of City of St. George Monies.
8. The filing of the application has been authorized by the governing body of the applicant, and the undersigned representatives have been authorized to file this application for and on behalf of said application, and otherwise to act as the authorized representatives in connection with this application.
9. The grant award is contingent upon the availability of funds as authorized by the St. George City Council.
10. The grantee will submit a report form at the conclusion of the project or fiscal year.

Complimentary Ticket Plan Selection (#6)

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By signing, you are acknowledging that you have read and understand the guidelines for this grant found at sgcity.org/arts/artscommission. You also agree to acknowledge and perform all legal assurance listed above.

Signature



Date:

Nov 22, 2023

St. George Arts Commission
General Fund Grant Budget

Organization:

St George Opera

Month and day your fiscal year ends:

[12/23]

INCOME

FY24 Projected Income for Project

Earned Income

Program/Project Service Revenue (admission, tuition, etc.)	\$1,000
Concession/Merchandise	\$0
Other	\$0
	--

Public Support

PLEASE ADD THIS GRANT REQUEST IN THIS LINE	\$2,000
Federal	\$0
State	\$0
Local (county, city - ZAP, RAP, etc.) (not including this grant request)	\$0
Other (please itemize)	\$500
	--
	--

Private Support

Business/Corporate	\$0
Foundation	\$0
Individual	\$500
Fundraising Events	\$0
Applicant Cash*	\$0
Other (please itemize)	\$0
	--
	--
	--
	--

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TOTAL INCOME	\$4,000
EXPENSES	
FY24 Projected Expenses for Project	
Personnel Expenses (Salaries)	
Administrative Salaries	\$0
Consultant or Project Contract	\$0
Technical Contracts (as paid on 1099)	\$0
	--
Other Expenses	
Program expenses (production, exhibition, materials)	\$2,000
Royalites/licensing fees	\$0
Concessions/merchandise (cost of goods sold)	\$0
Advertising and promotion	\$1,000
Facility rental/mortgage	\$0
Facility operations and maintenance	\$0
Office expenses and supplies	\$500
Travel and lodging (include per diem)	\$500
Accounting & legal fees	\$0
Fundraising expenses	\$0
Insurance (non-employment related)	\$0
Grants & other amounts paid (re-granting)	\$0
Other (please itemize)	\$0
	--
TOTAL EXPENSES	\$4,000
In-kind (x number of hours @ \$/hour)	
In-kind services (explain justification if needed)	(300 @ \$7.25) = 2,175
In-kind goods	
	--
	\$2,175

Budget Justification Narrative (Required)

failure to complete this narrative section will negatively affect your application score

St George Opera has been out of commission for about 3 years. Unfortunately the binder that holds all of our past budgetary information has been lost to an Artistic Director that will not get back to us or return the binder. This is my rough estimate of what will be necessary for the 2024 season based on previous experience organizing concerts on my own before. The program expenses include accompanist fees and printing programs and brochures for the concerts. The advertising and promotion will be for designing and printing posters, flyers, banners to post around the city. As well as radio and other newspaper advertisements. Office expenses will cover paper, ink, pens, pencils that will be utilized at my own home office in order to save on costs. Travel and lodging will include gas needed to travel to our outreach performances around the community for those that would not normally be able to attend in person. In-kind services is a rough estimate of the amount of hours it has taken me to put together concerts in the past times four plus some for other volunteer work including rehearsal hours.

Frequently Asked Questions

What is in-kind and how do we account for it?

In-kind contributions include any non-cash support your organization receives. Panelists want to know what kind of non-monetary support you receive. Volunteer time should be included in *in-kind services* and should be accounted for at minimum wage except for professional services (such as lawyers and accountants performing legal and accounting services) which can be counted at the professional's going rate. Materials and supplies such as waived rent and utilities should be included in *in-kind goods* estimating the value your organization would otherwise need to pay. Please refer to the guidelines for more information about the 1:1 match.

***What is applicant cash?**

Applicant cash refers to the money that comes from the organization's general operating budget or reserves.

What if our income and expenses do not match?

Projected budgets should balance. Projected budgets balance because you are providing a picture of what you think you will spend and where that funding will come from, and because it is a forecast, it should match.

More questions?

Please call Rebecca at 435-627-4512

