Home Occupation Business License Checklist

A Home Occupation License is for businesses that conduct business at their residence.

A home office does not necessarily constitute a Home Occupation Business. If you have a home office for your business, but your business is primarily done at your customer's location, and no clients come to your home, please apply for the Mobile Business License.

Please carefully review St George City Code 3-7 to verify that your business can meet the requirements of a Home Occupation.

Required on MOST new applications:

This list is for guideline purposes ONLY and is not all-inclusive. Additional documentation or information other than what is listed may be requested as part of the application process. Different types of businesses will have different requirements. Please ask the business license department if you are unsure what your specific type of business will require.

- ☐ Business Entity Documentation from the State of Utah (Must include the official stamp/signature of the State of Utah Department of Commerce)
  - DBA Certificate of True & Assumed Name
  - LLC Certificate of Organization
  - Articles of Incorporation
  - Partnership

  **Please note: if you have a DBA that is owned by an LLC, Corporation or Partnership, you will need to provide BOTH documents. If principals listed are of a separate entity, you will also need to provide entity documentation from each entity listed.*
- ☐ Sales Tax Number (if applicable)
- ☐ Federal EIN number (if applicable)
- ☐ Government Issued Photo ID of a listed principal of the entity.
- ☐ Signature of a listed principal of the entity. (Signature must match name on photo ID)

In addition, City, County, State, or Federal License may be required with application, depending on your type of business.

- ☐ Fire Department Inspection
- ☐ Wastewater/Pretreatment Approval
- ☐ Department of Health and Human Services
- ☐ Department of Agriculture
- ☐ Southwest Utah Public Health Department
- ☐ Federal Firearm License
- ☐ Other_____