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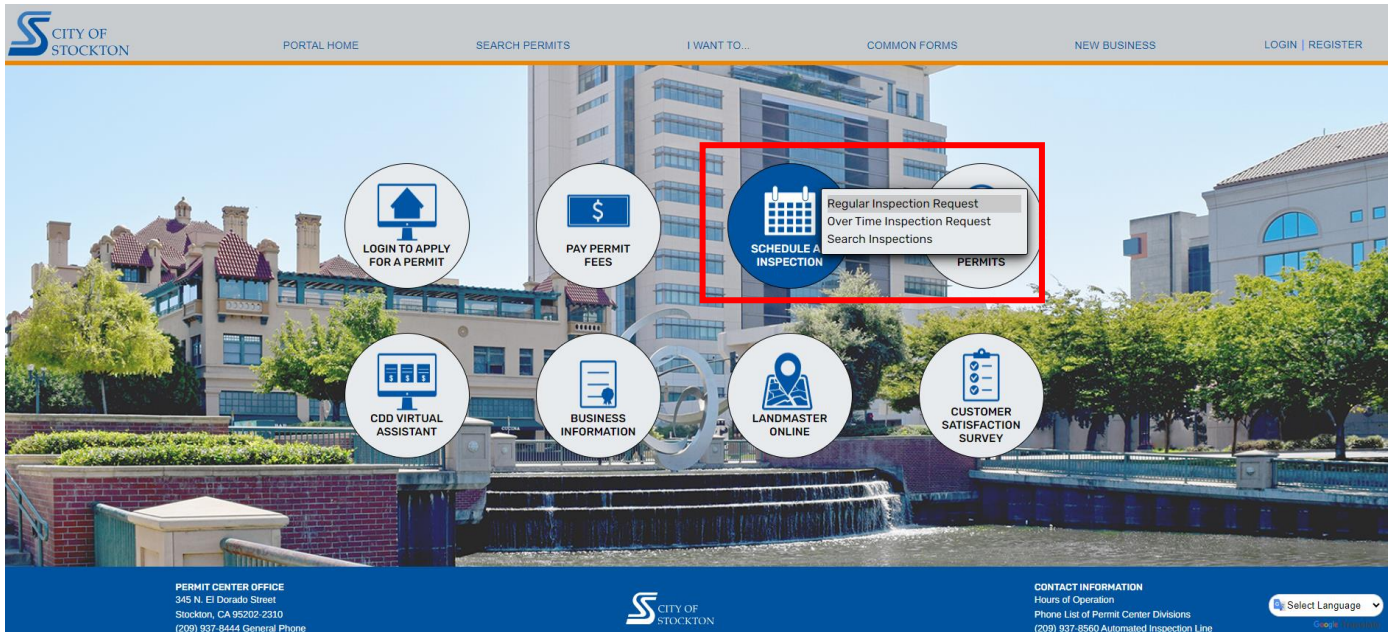
SCHEDULING BUILDING INSPECTIONS ONLINE



COMMUNITY DEVELOPMENT DEPARTMENT • 345 N EL DORADO STREET • STOCKTON, CA 95202 • (209) 937-8561

Please follow the instructions below to request a building inspection through the online portal:

- Navigate to the City’s online permit portal: www.aca-prod.accela.com/stockton (No account or login required)
- On the home screen, hover over the “SCHEDULE AN INSPECTION” button and select “Regular Inspection Request.”



- Follow the step-by-step instructions on the inspection scheduler, outlined below.
- **STEP 1:** Enter your permit # in the search bar or enter the address information. Click on the button that pops up with the permit # and type to move to the next step.

→ **STEP 2:** Select the appropriate inspection type being requested. During this step you can select multiple inspection types if necessary.

Step 2

Inspection Options for this Record

001 Temporary Electrical	002 Site Work	003 Foundation
004 Shear and Roof Nail	005 Fire Sprinkler Rough	006 Frame Only
007 Close-In	008 Insulation	009 Sheetrock
010 Lath/Stucco	011 Above Ceiling	012 Electrical Wiring
013 Electrical Service/Panel	014 Gas Service	015 Roof
016 Swimming Pool: Pre-Gunite	017 Swimming Pool: Pre-Deck	018 Swimming Pool: Pre-Plaster
019 Special Inspection	020 Final Public Works	021 Final Fire
022 Final Building		

→ **STEP 3:** Select the date for the inspection. If a particular date is not available, it's either a non-working day or the inspection schedule is already full for that day.

Step 3

Availability

Thursday 12/7/2023	Friday 12/8/2023	Monday 12/11/2023	Tuesday 12/12/2023
Wednesday 12/13/2023	Thursday 12/14/2023	Monday 12/18/2023	Tuesday 12/19/2023
Wednesday 12/20/2023	Thursday 12/21/2023	Friday 12/22/2023	Tuesday 12/26/2023
Wednesday 12/27/2023	Thursday 12/28/2023	Tuesday 1/2/2024	Wednesday 1/3/2024
Thursday 1/4/2024	Friday 1/5/2024	Monday 1/8/2024	Tuesday 1/9/2024
Wednesday 1/10/2024	Thursday 1/11/2024	Monday 1/15/2024	Tuesday 1/16/2024
Wednesday 1/17/2024	Thursday 1/18/2024	Friday 1/19/2024	Monday 1/22/2024
Tuesday 1/23/2024		Wednesday 1/24/2024	

→ **STEP 4:** Enter the contact information for the person who will be **on-site** for the inspection. In the “Notes to Inspector” field, please include any special requests such as **AM/PM requests or requests for a phone call prior to your scheduled inspection**. The inspector will only contact the person specified during this step. Note: special requests are not guaranteed and are at the discretion of the inspector based on their overall workload and route efficiency. Click “Submit.”

Step 4
On-site contact person


Remember My Information

First Name*

Last Name*

Phone

Notes to Inspector*



→ After clicking “Submit”, a popup window will appear indicating that the inspection(s) was scheduled successfully. Within the popup window is a link to add the inspection to your calendar if you wish.

Success

Inspections were successfully scheduled. See link below to add to your calendar.

NOTE: ONCE YOU CLOSE THIS POPUP THE PAGE WILL REFRESH.

[Download the Calendar Invite.](#)

Inspections will be conducted between 7:30am-4:00pm