B RESIDENTIAL HVAC REQUIREMENTS

CITY OF STOCKTON

COMMUNITY DEVELOPMENT DEPARTMENT – BUILDING & LIFE SAFETY DIVISION
501 W WEBER AV BLDG 2, STOCKTON, CA 95203 • (209) 937-8561 • www.stocktonca.gov/building

PERMIT REQUIREMENTS:

- A building permit is required for the following residential HVAC projects:
  - New HVAC installation
  - HVAC Changeout
  - Replacement of furnace, coil, FAU, or condenser
  - Relocation of an existing HVAC unit
  - Adding or replacing more than 25 feet of ducting
- Permits are issued to either the property owner with a completed Owner/Builder form *or* to California licensed **C-20** contractor with a current City of Stockton Business License.
- **Residential HVAC permits are now available to apply, pay, and receive online via our online permit portal at: https://aca-prod.accela.com/STOCKTON. A free user account must be created to use this service.**
- Permits can also be obtained at the Community Development Department Building & Life Safety Division
  - Located at 501 W Weber Av Bldg 2, Stockton, CA 95203
  - Office hours are from 8:00 a.m. to 4:30 p.m. Monday through Friday, closed alternate Fridays.

SUBMITTAL CHECKLIST:

- ☐ A. Building Permit Application
- ☐ B. Energy Compliance Forms – See below
- ☐ C. Gas Pipe Sizing Calculations (if applicable)
- ☐ D. Owner/Builder Form (if applicable)
- ☐ E. Authorization Letter from the licensed contractor for the individual picking up the permit (if applicable)
- ☐ F. Plans – Required for new units installed on a roof or in an attic

ENERGY CODE COMPLIANCE:

- Refer to the Energy Code Ace Quick Reference Sheet summarizing the minimum required equipment efficiencies.
- Refer to the Energy Code Ace Single-Family HVAC Systems Fact Sheet summarizing the requirements for new or altered HVAC installations.
- Altered or new/replacement cooling systems trigger the installation of a setback thermostat.
- Newly installed or replaced ducts in unconditioned spaces must have a minimum insulation value of R-8.
- Duct sealing and testing (ECC Verification) is required for both altered and new/replacement duct systems.

FORMS:

- CF1R-ALT-02-E
  - Required at time of permit application. Must be registered with an ECC provider prior to permit application.
- CF2R-MCH & CF3R-MCH Forms
  - Completed and signed by the installing contractor and made available for final inspection by the Building Department. Must be registered with an ECC provider.