B CITY PRE-APPROVED ACCESSORY DWELLING UNIT CHECKLIST

CITY OF STOCKTON

COMMUNITY DEVELOPMENT DEPARTMENT – BUILDING & LIFE SAFETY DIVISION
501 W WEBER AV BLDG 2, STOCKTON, CA 95203 • (209) 937-8561 • www.stocktonca.gov/building

This checklist should be used as a guide to ensure that a complete City Pre-Approved Accessory Dwelling Unit (ADU) permit package is submitted. There may be additional items requested as needed. Review the ADU Guide at www.stocktonca.gov/ADU to determine the feasibility of constructing an ADU on the property.

Planning Division Permits:

Before permit submittal, please contact the Planning Division to determine if a Planning permit will be required for the project. The Planning Division may be reached at (209) 937-8266, by email at planning@stocktonca.gov, or in person at 501 W Weber Av Bldg 2, 1st Floor, Stockton, CA 95203.

Submittal Checklist: ***If any of the items listed are not included, the submittal may be rejected.***

- ☐ Building Permit Application
- ☐ Owner Builder Form – if owner will be the permit holder
- ☐ Digital copy of site plan (USB) – See page 2 for detailed example of site plan
- ☐ Hold Harmless Agreement
- ☐ ADU Survey

Additional Requirements:

- ☐ Newly constructed ADU's may require a roof-mounted photovoltaic solar system – a separate permit is required. (The solar permit must have a final inspection approval prior to ADU final approval.)
- ☐ School fees may be applicable. A copy of the completed School Fee Compliance form and receipt for any applicable fees must be submitted to the City.

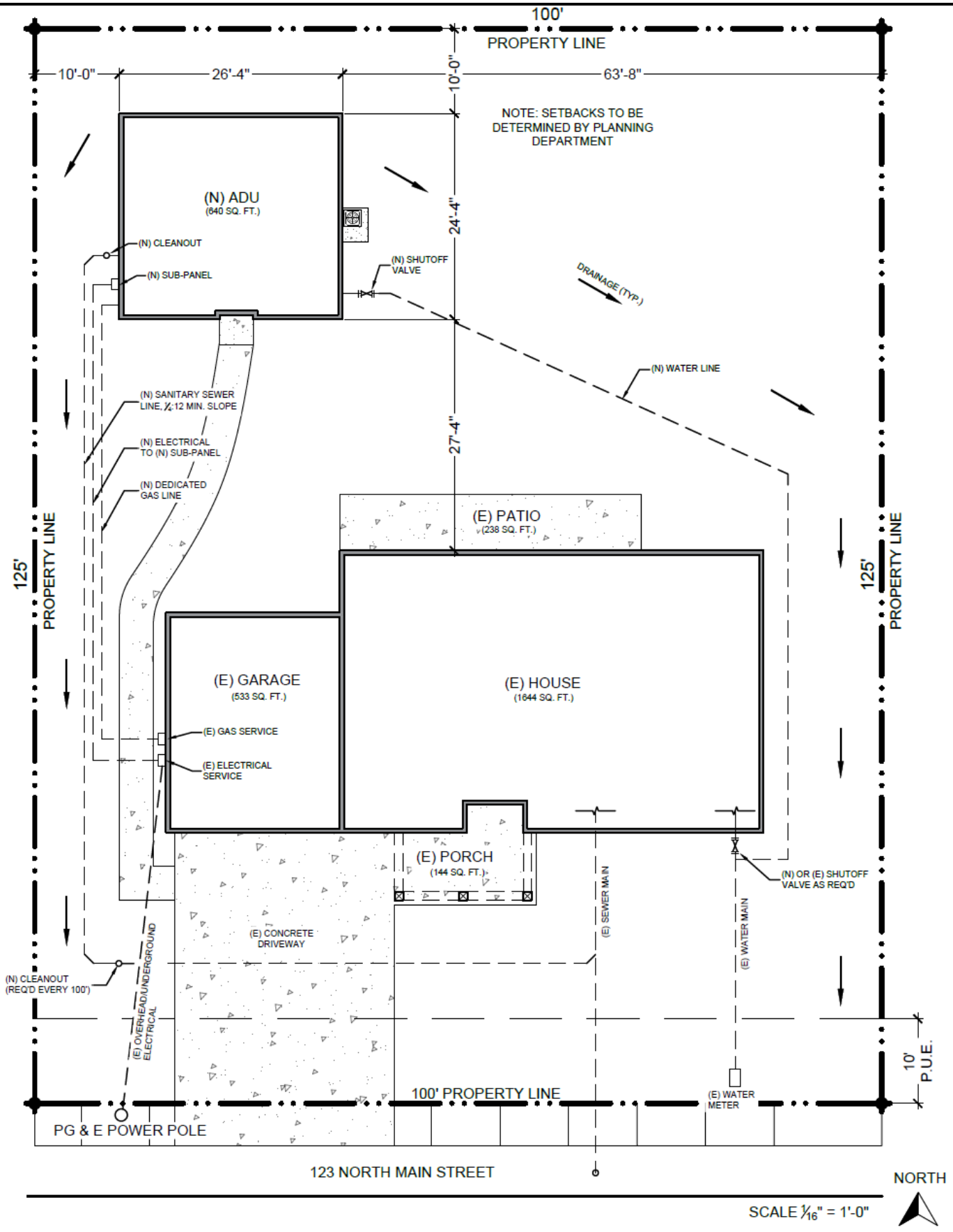
Permit Documents Provided at Issuance:

- ☐ Signed permit, Smoke and Carbon Declaration Form, Jobsite card, and Hold Harmless Agreement
- ☐ Approved Plans – Including stamped City plans and site plan
- ☐ Registered Energy Calcs (provided by the City)

Site Plan Requirements (see page 2 for example):

- ☐ **Scale** – Site plan must be drawn to scale
- ☐ **Orientation** – Include North arrow
- ☐ **House Footprint** – Include garage, porch, patio, and all other structures on the property
- ☐ **Dimensions** – Include distances to property lines and between structures
- ☐ **Street Address & Main Streets** – Must be included on site plan
- ☐ **Property lines, sidewalks, driveways** – Must be shown on site plan
- ☐ **Gas** – Show gas line, and provide length, diameter of pipe, and material
- ☐ **Sewer** – Show existing, where the connection will be made, length, material, and diameter of pipe.
- ☐ **Electric** – Show existing electrical main panel location and size and connection to ADU
- ☐ **Utilities**, **Hydrants**, **Other Public Facilities** – include PG&E power poles on property
- ☐ **Easements –** Public or private
- ☐ **Existing & Proposed Structures, Accessory Structures** – Include gazebos, sheds, swimming pool, and any other detached structures

For any questions regarding the project submittal, please contact the Building Division at (209) 937-8561.


100'
PROPERTY LINE
10'-0"
26'-4"
10'-0"
63'-8"
NOTE: SETBACKS TO BE DETERMINED BY PLANNING DEPARTMENT
(N) ADU
(640 SQ. FT.)
24'-4"
(N) CLEANOUT
(N) SUB-PANEL
(N) SHUTOFF VALVE
DRAINAGE (TYP.)
(N) WATER LINE
(N) SANITARY SEWER LINE, ¼:12 MIN. SLOPE
(N) ELECTRICAL TO (N) SUB-PANEL
(N) DEDICATED GAS LINE
27'-4"
(E) PATIO
(238 SQ. FT.)
125'
PROPERTY LINE
125'
PROPERTY LINE
(E) GARAGE
(533 SQ. FT.)
(E) HOUSE
(1644 SQ. FT.)
(E) GAS SERVICE
(E) ELECTRICAL SERVICE
(E) PORCH
(144 SQ. FT.)
(E) SEWER MAIN
(N) OR (E) SHUTOFF VALVE AS REQ'D
(E) WATER MAIN
(E) CONCRETE DRIVEWAY
(N) CLEANOUT (REQ'D EVERY 100')
(E) OVERHEAD/UNDERGROUND ELECTRICAL
10' P.U.E.
100' PROPERTY LINE
(E) WATER METER
PG & E POWER POLE
123 NORTH MAIN STREET
NORTH
SCALE 1/16" = 1'-0"