# B PLAN REVIEW SUBMITTAL CHECKLIST – RESIDENTIAL SWIMMING POOL

CITY OF STOCKTON

**COMMUNITY DEVELOPMENT DEPARTMENT – BUILDING & LIFE SAFETY DIVISION**
501 W WEBER AV BLDG 2, STOCKTON, CA 95203 • (209) 937-8561 • www.stocktonca.gov/building

Below is a checklist of items that are typically required for a new residential swimming pool project. This checklist should be used as a guide to ensure that you provide a complete permit submittal, not all items may be applicable to your project, additional items may be requested as needed based on the project scope. Providing a complete submittal is critical to receiving a thorough plan review and expediting the permitting process.

**Planning Division Permits:**

Residential swimming pool projects may require review from the Planning Division for setbacks, easements, and lot coverage. To discuss your swimming pool project with Planning prior to building permit submittal please contact (209) 937-8266.

| BUILDING PERMIT PLAN REVIEW ITEMS | | |
|---|---|---|
| **Submittal Item** | **Required** | **Completeness Check** |
| Building Permit Application | Yes | ☐ Completely filled out including owner's info, architect/engineer, & project contact<br>☐ Emails provided for all contacts<br>☐ Valuation provided on the form<br>☐ Application is signed |
| **Construction Plans** | Yes | ☐ Plans are legible and organized by discipline<br>☐ Sheet index provided, plan set matches sheet index<br>☐ Cover sheet provided with project information such as detailed scope of work, applicable codes, square footage<br>☐ Separate plan disciplines provided for Civil, Architectural, Structural, Mechanical, Electrical, Plumbing<br>☐ Dimensions from pool edge to all property lines, accessory structures, and main house shown on site plan<br>☐ All existing easements shown on site plan<br>☐ Standard pool engineering is provided<br>☐ Plans are stamped and signed by design professionals |
| **Equipment Specs** | Yes | ☐ Specs for pool equipment provided as separate package or included in the plan set |
| Swimming Pool Permit Checklist | Yes | ☐ Completely filled out including selected safety features |

**If any of the items identified in the table above are not included, your submittal may be rejected. All submittal documents shall be electronic files formatted in accordance with the City's Electronic Plan Check Guide.**

For any questions regarding your project submittal please contact the Building Division at (209) 937-8561.