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PLAN REVIEW SUBMITTAL CHECKLIST – TEMPORARY CONSTRUCTION TRAILERS



COMMUNITY DEVELOPMENT DEPARTMENT • 345 N EL DORADO STREET • STOCKTON, CA 95202 • (209) 937-8561
www.stocktonca.gov/buildinginspection

A building permit is required for the installation of temporary construction trailers greater than 120 square feet in accordance with California Building Code Sections 108 and 3103. Typical construction trailer permits are valid for a period of 6 months, extensions may be granted at the discretion of the Building Official.

Below is a checklist of items that are typically required for the installation of a temporary construction trailer. This checklist should be used as a guide to ensure that you provide a complete permit submittal, not all items may be applicable to your project, additional items may be requested as needed based on the project scope. Providing a complete submittal is critical to receiving a thorough plan review and expediting the permitting process.

Temporary construction trailer permits may be scheduled for [express review](#) by contacting our office at (209) 937-8561.

BUILDING PERMIT PLAN REVIEW ITEMS		
Submittal Item	Required	Completeness Check
Building Permit Application	Yes	<input type="checkbox"/> Completely filled out including owner’s info, architect/engineer, & project contact, emails provided for all contacts <input type="checkbox"/> Valuation provided on the form <input type="checkbox"/> Application is signed
Site Plan	Yes	<input type="checkbox"/> Plan is legible showing the layout of the site and trailer location <input type="checkbox"/> All proposed and existing structures shown <input type="checkbox"/> Dimensions to all structures and property lines shown <input type="checkbox"/> All utility connection locations are shown, if applicable <input type="checkbox"/> Location of temporary electrical power poles, if applicable <input type="checkbox"/> Site access points, driveways, and location of temp. parking shown <input type="checkbox"/> Location of fire hydrant(s)
Floor Plan	Yes	<input type="checkbox"/> Provide floor plan with descriptions of rooms and overall dimensions
Plumbing/Electrical Plans	Yes	<input type="checkbox"/> Required if utility connections to the unit are proposed <input type="checkbox"/> Single-line diagram and electrical service questionnaire required if temporary power is requested for the site.
Foundation System Design	Yes	<input type="checkbox"/> Drawings and specs for foundation system design approved by State of California (must have state stamp) <input type="checkbox"/> Drawings and calculations for foundation system designed by CA licensed engineer <input type="checkbox"/> Anchorage details/method of attachments
Ramp & Stair Plans/Details	Yes	<input type="checkbox"/> Prefabricated ramp/stair system specifications provided; or <input type="checkbox"/> Construction plans and details for site-built elements
Accessibility (ADA) Compliance	Maybe	<input type="checkbox"/> Exempt per CBC 11B-203.2 <i>unless</i> trailer will be used by others not associated with the construction (i.e. sales, marketing, etc.)

If any of the items identified in the table above are not included, your submittal may be rejected. All submittal documents shall be electronic files formatted in accordance with the City’s [Electronic Plan Check Guide](#).

For any questions regarding your project submittal please contact the Building Division at (209) 937-8561.