



OVERTIME BUILDING INSPECTION REQUEST



COMMUNITY DEVELOPMENT DEPARTMENT • 345 N EL DORADO STREET • STOCKTON, CA 95202 • (209) 937-8561
www.stocktonca.gov/buildinginspection

To assist customers with keeping their project schedule on track, the Building & Life Safety Division offers building inspections outside of normal business hours and on holidays/weekends. Inspections requested outside of normal working hours will be conducted depending on inspector availability.

- Overtime inspections may only be scheduled between the hours of 4:30pm-5:00am
- The overtime inspection request must be received by close of business the working day prior to the request.
- There is a fee of \$295.00 for each inspection request. The fee covers 2.75 hours of inspector time (including travel time), each additional hour is charged at \$108.00.
- The overtime inspection is not guaranteed until the fee is paid and confirmation is received.

See below for instructions on how to request overtime inspections:

1. An Accela Citizen Access account is required, visit: <https://aca-prod.accela.com/Stockton>.

Click on “Register” on the top right corner to get started, if you already have an account please enter your Username and Password.

2. Once you're logged in, select “Over Time Inspection Request” in the gray bar at the top.

3. Read and accept the terms of use for the Permits Online system, then click on “Continue Application.”

- Complete the information for the on-site contact and the requested inspection.

Please note that the requested inspection time must be entered as military time (16:30 – 05:00).

Provide any special requests or instructions for the inspector in the comments box.
Click on “Continue Application.”

Step 1: Step 1 > OT Inspection Request

Inspection Request Info

BU_CONTACT

* On-site Contact:


* On-site Phone:

* On-site E-mail:

BU_INSP


* Permit Number:

* Requested Inspection Time: (must use military time):

* Requested Inspection Date: 

Inspection Type:

* Request Comments:

[Continue Application »](#) 

- Review the information entered in the previous screen, if everything entered is accurate click “Continue Application.”

Step 2: Review

[Continue Application »](#) [Save and resume later](#)

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on.

Record Type

Over Time Inspection Request

Inspection Request Info

BU_CONTACT [Edit](#)

On-site Contact: John Doe

On-site Phone: 555-555-5555

On-site E-mail: johndoe@testemail.com

BU_INSP [Edit](#)


Permit Number: BP20-07111

Requested Inspection Time: (must use military time): 18:00

Requested Inspection Date: 02/23/2021

Inspection Type: 022 Final Building

Request Comments: Please call ahead

[Continue Application »](#)  [Save and resume later](#)

- On the next screen you will receive confirmation that the OT inspection request has been sent. **The inspection is not guaranteed until the supervising inspector has reviewed and approved your request.**
- Once the inspection is tentatively approved, you will receive a confirmation email with instructions on how to pay the fee. Once the fee is paid you will receive a confirmation email with the details of the inspection.