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ADMINISTRATIVE SERVICES DEPARTMENT  
REVENUE SERVICES DIVISION – BUSINESS LICENSE TAX  
425 North El Dorado Street • PO Box 1570 • Stockton, CA 95201 • (209) 937-8313  
[www.stocktonca.gov](http://www.stocktonca.gov)

## **BINGO LICENSE AND BINGO MANAGER PERMIT**

### **BINGO APPLICATION REQUIREMENTS**

Each organization that wishes to obtain a Bingo License must meet and submit proof of eligibility per Stockton Municipal Code (SMC), Sec. 5-52. The organization must have a minimum of one approved bingo manager.

#### **Forms Needed:**

- Bingo Permit Application
- Police Clearance Application
- Valid Government Issued Photo ID

#### **Fees:**

- Bingo Permit - \$50.00
- Bingo Manager Police Clearance - \$157.25

**You cannot conduct business until you receive your permit card**

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FOR OFFICE USE ONLY:

ACCOUNT # \_\_\_\_\_
CUSTOMER ID # \_\_\_\_\_
LICENCE REF # \_\_\_\_\_
CLASS \_\_\_\_\_

ADMINISTRATIVE SERVICES DEPARTMENT
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BUSINESS LICENSE TAX APPLICATION

NEW LIC \_\_\_\_\_ Number of Employees: Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Temporary \_\_\_\_\_ Square Footage \_\_\_\_\_
CHANGE \_\_\_\_\_ Change From \_\_\_\_\_ Date of Change \_\_\_\_\_ Bus Lic # \_\_\_\_\_

NOTE: Any change in ownership, address, or business activity, requires a new application. The City of Stockton does not guarantee that information on this form will be exempt from disclosure under the Public Records Act.

BUSINESS INFORMATION:

- 1. Business Name (DBA) \_\_\_\_\_ Phone ( ) \_\_\_\_\_
2. Business Address \_\_\_\_\_ Ste/Apt # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
3. Business Mailing Address \_\_\_\_\_ Ste/Apt # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
4. Business Email Address \_\_\_\_\_

5. Business involved in renting residential or commercial real estate (Stockton only):

Property Address \_\_\_\_\_
Property Owner \_\_\_\_\_ Parcel # \_\_\_\_\_

- 6. Detail Description of Business Activity \_\_\_\_\_
7. Standard Industrial Classification (SIC): \_\_\_\_\_ Major Group: \_\_\_\_\_
8. Are you Chamber of Commerce Green Certified? Yes \_\_\_ No \_\_\_
9. Start date in the City of Stockton \_\_\_\_\_ Estimated Monthly Gross Receipts in Stockton \$ \_\_\_\_\_
10. Contractor's only: Project Amount \_\_\_\_\_ CA Contractor's License # \_\_\_\_\_
11. Seller's Permit # \_\_\_\_\_ SS# or Tax ID # \_\_\_\_\_
12. Check One: [ ] Single Owner [ ] Partnership [ ] Corporation [ ] LP [ ] LLC

OWNER(S) INFORMATION: (The following personal information is not public and will not be shared in accordance with city policy OL-103.) Proof of compliance with Business and Professions Code Section 17538.5(b)(2)(A)(B) may be submitted in lieu of home address.

- 1. Name \_\_\_\_\_ Address \_\_\_\_\_
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_
Date of Birth \_\_\_\_\_ Driver's Lic or Other I.D.# \_\_\_\_\_ State \_\_\_\_\_
2. Name \_\_\_\_\_ Address \_\_\_\_\_
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_
Date of Birth \_\_\_\_\_ Driver's Lic or Other I.D.# \_\_\_\_\_ State \_\_\_\_\_

\*\* ALTERED OR INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED \*\*

**FOR OFFICE USE ONLY:**

ACCOUNT # \_\_\_\_\_

CUSTOMER ID # \_\_\_\_\_

LICENSE REF # \_\_\_\_\_

**CORPORATION, LLC, or LP INFORMATION:** (Must be Registered in California)

Name \_\_\_\_\_ Corp/LLC/LP # \_\_\_\_\_

**Names of Officers/Members**

President: \_\_\_\_\_ Secretary: \_\_\_\_\_

Vice President: \_\_\_\_\_ Treasurer: \_\_\_\_\_

Authorized Agent: \_\_\_\_\_ Contact Phone # \_\_\_\_\_

Authorized Agent: \_\_\_\_\_ Contact Phone # \_\_\_\_\_

**PLEASE NOTE:**

The Issuing of your Business License is for revenue purposes only. It does not relieve you from the responsibility of complying with the requirements of any other department of the City of Stockton and/or any other ordinance, law or regulation of the City of Stockton, State of California, or any other governmental agency.

Business Licenses are not transferable. It is your responsibility to renew your Business License whether or not you receive a renewal notice. If you are no longer conducting business in the City of Stockton, you must notify us in writing. To appeal a business license that has been denied see SMC 5.04.210.A.

**I HAVE READ AND UNDERSTAND THE TERMS ABOVE • I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION PROVIDED ON THIS APPLICATION IS TRUE AND CORRECT.**

\_\_\_\_\_  
Owner/Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner/Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Disability Access and Education Fee (SB 1186)**

\*\*State Mandated Disability Access and Education Revolving Fund.

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

- o The Division of the State Architect at [www.dgs.ca.gov/dsa/Home.aspx](http://www.dgs.ca.gov/dsa/Home.aspx).
- o The Department of Rehabilitation at [www.rehab.cahwnet.gov](http://www.rehab.cahwnet.gov).
- o The California Commission on Disability Access at [www.cdda.ca.gov](http://www.cdda.ca.gov).

**BELOW IS FOR OFFICE USE ONLY: PLEASE DO NOT WRITE IN ADDITIONAL INFORMATION BELOW THIS LINE**

Processed By:		Date:	Business License Taxes/Fees	Amount
<b>Dept/Div Checked Must Approve or Deny</b>		<b>Authorized Signature and Date</b>	Registration Tax	
<input type="checkbox"/> Planning	Approved <input type="checkbox"/> Denied <input type="checkbox"/>		Mill Tax/Flat Rate Tax	
<input type="checkbox"/> Building	Approved <input type="checkbox"/> Denied <input type="checkbox"/>		Penalty	
<input type="checkbox"/> Fire	Approved <input type="checkbox"/> Denied <input type="checkbox"/>		Prior Year(s) Taxes	
<input type="checkbox"/> Police	Approved <input type="checkbox"/> Denied <input type="checkbox"/>		**State Mandated Disability Access and Education Revolving Fund	
<input type="checkbox"/> MUD/Stormwater	Approved <input type="checkbox"/> Denied <input type="checkbox"/>		Other: Adjustments/Credits	
<input type="checkbox"/> Other:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>		Total Due	
			Expiration Date	

**PLEASE RETAIN A COPY FOR YOUR RECORDS**

**FOR CITY USE ONLY**

Account # \_\_\_\_\_

Customer ID # \_\_\_\_\_

License Ref # \_\_\_\_\_

**CITY OF STOCKTON  
BINGO PERMIT APPLICATION  
FOR A NON PROFIT GROUP  
OR ORGANIZATION**

**BINGO PERMIT FEE DUE:**

**\$50.00**

1. The name and address of the organization which is seeking to conduct said game:

\_\_\_\_\_

**Corporate Identification Number:**

\_\_\_\_\_

2. The name and address of the organization for whose benefit the game is conducted:

\_\_\_\_\_

\_\_\_\_\_

3. The names and addresses of the officers of the organization, including the name of the person or persons responsible for holding the Bingo Game (Bingo Manager):

\_\_\_\_\_  
PRESIDENT – NAME ADDRESS CITY, STATE

\_\_\_\_\_  
VICE PRESIDENT – NAME ADDRESS CITY, STATE

\_\_\_\_\_  
SECRETARY – NAME ADDRESS CITY, STATE

\_\_\_\_\_  
TREASURER – NAME ADDRESS CITY, STATE

\_\_\_\_\_  
BINGO MANAGER – NAME ADDRESS CITY, STATE

\_\_\_\_\_  
BINGO MANAGER – NAME ADDRESS CITY, STATE

\_\_\_\_\_  
BINGO MANAGER- NAME ADDRESS CITY, STATE

4. The name of building and address at which the game will be conducted:

\_\_\_\_\_

\_\_\_\_\_

5. Specification of other activities which the organization conducts at the location where the games are to be conducted:

\_\_\_\_\_

\_\_\_\_\_

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6. The days or dates and hours during which the game will be conducted:

\_\_\_\_\_  
\_\_\_\_\_

7. Parking lot capacity: \_\_\_\_\_

Location of parking lot: \_\_\_\_\_

8. Local and immediate streets that would be used to leave parking lot:

\_\_\_\_\_  
\_\_\_\_\_

I hereby certify under penalty of perjury that the above information is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
DATE

BELOW THIS LINE FOR CITY USE ONLY

<u>DEPARTMENT</u>	<u>APPROVED</u>	<u>DENIED</u>	<u>SIGNATURE</u>	<u>DATE</u>
Planning Department	_____	_____	_____	_____
Building Department	_____	_____	_____	_____
Fire Department	_____	_____	_____	_____
Police Department	_____	_____	_____	_____
Public Works Department, Traffic Division	_____	_____	_____	_____

**Administrative Services Department**

Organization's exempt status has been verified to be in good standing with the State Franchise Tax Board 1-800-852-5711.

Verified by: \_\_\_\_\_ Date verified: \_\_\_\_\_

Bingo License issued by: \_\_\_\_\_

Date issued: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

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Account # \_\_\_\_\_

Customer ID # \_\_\_\_\_

License Ref # \_\_\_\_\_

Organization \_\_\_\_\_



**POLICE CLEARANCE APPLICATION  
CHIEF OF POLICE  
CITY OF STOCKTON, CALIFORNIA**

**Bingo Manager Application Fee:  
New \$157.25, Renewal \$100.25**  
This application must be complete for every person who wants to act as a bingo manager for a licensed bingo game. There must be a minimum of one licensed bingo manager per licensed bingo game in order for the bingo game to be conducted.

P # \_\_\_\_\_  New  Renewal

Appointment Date/Time:  
\_\_\_\_\_

**INDIVIDUAL INFORMATION REQUIRED FOR CLEARANCE - APPLICATION MUST BE COMPLETELY FILLED OUT AND SIGNED**

NAME: \_\_\_\_\_ TELEPHONE: (\_\_\_\_) \_\_\_\_\_  
                    LAST                    FIRST                    MIDDLE

A.K.A.(S): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

AGE: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ PLACE OF BIRTH: \_\_\_\_\_

HEIGHT: \_\_\_\_\_ WEIGHT: \_\_\_\_\_ SEX: M \_\_\_ F \_\_\_ EYE COLOR: \_\_\_\_\_ HAIR COLOR: \_\_\_\_\_

(CHECK ONE) MARRIED: \_\_\_\_\_ SINGLE: \_\_\_\_\_ DIVORCED: \_\_\_\_\_ SEPARATED: \_\_\_\_\_

DRIVER'S LICENSE NUMBER OR IDENTIFICATION NUMBER: \_\_\_\_\_ STATE: \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**PREVIOUS EMPLOYERS:**

COMPANY NAME	ADDRESS	CITY	STATE	COUNTRY
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____

**REFERENCES:**

NAME	ADDRESS	CITY	STATE	ZIP
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____

RECORD OF ARRESTS (If none, initial here \_\_\_\_\_)

DATE OF ARREST	LOCATION OF ARREST	CHARGE(S)

**IMPORTANT NOTICE:** I declare under penalty of perjury that the statements made on this application are true and correct to the best of my knowledge and belief. I understand that any false statements are grounds for denial or revocation of the Regulatory work permit. I also understand I will be fingerprinted upon my initial application and will be photographed annually. I am aware that all fees associated with this application are non-refundable.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE SIGNED

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## **Chapter 5.52 BINGO GAMES**

### **5.52.010 Authority.**

The ordinance codified in this chapter is enacted pursuant to Article IV, Section 19 of the California Constitution and Section 326.5 of the [Penal Code](#). (Prior code § 5-600)

### **5.52.020 Definition.**

As used in this chapter, “bingo” means a game of chance in which prizes are awarded on the basis of designated numbers or symbols on a card which conform to numbers or symbols selected at random, and shall include devices known as “rip-offs” or “pull-tabs,” consisting of preprinted cards upon which numbers or symbols are covered by an opaque material or paper tab, which is removed to reveal the numbers or symbols. Such definitions shall not include those devices commonly referred to as “punch boards,” as prohibited in California [Penal Code](#) Section 330(c). (Prior code § 5-601)

### **5.52.030 License required.**

No person, firm or organization shall conduct or participate in a bingo game which is not licensed pursuant to this chapter. (Prior code § 5-602)

### **5.52.040 License application and fee.**

Every organization seeking a license to conduct bingo games shall file with the City Finance Department an application and pay a license fee of \$50.00. In the event an application for license is denied, one-half of the fee paid shall be refunded to the organization. Except as otherwise provided in this section, all other license fees shall be nonrefundable. (Prior code § 5-602.1)

### **5.52.050 Contents.**

The application shall be filed at least five (5) working days prior to the initial game and shall include:

- A. The name and address of the organization which is seeking to conduct said game.
- B. The name and address of the organization for whose benefit the game is conducted.
- C. The names and addresses of the officers of the organizations, including the name of the person responsible for the holding of the bingo game.
- D. The building or location at which the game will be conducted.
- E. Specification of other activities which the organization conducts at the location where the games are to be conducted.
- F. The days or dates and hours during which the game will be conducted. (Prior code § 5-602.2)

#### **5.52.060 Issuance of license.**

Upon a finding that the applicant meets the qualifications of this chapter, and that the locations and times of the proposed games comport with the public health, safety and welfare, a license shall be issued to the organization setting the location, times and other conditions necessary to protect the public health, safety and welfare in the conduct of the game. (Prior code § 5-602.3)

#### **5.52.070 Eligible organizations.**

Licenses shall be granted only to organizations exempted from the bank and corporation tax by Sections 23701(a), 23701(b), 23701(d), 23701(e), 23701(f), 23701(g) or 23701(l) of the [Revenue and Taxation Code](#), and to mobile home park associations and senior citizen organizations; and provided that the proceeds of such games are used only for charitable purposes. (Prior code § 5-602.4)

#### **5.52.080 Display of license.**

A licensed organization shall cause the license issued to it, pursuant to this chapter to be clearly displayed to all participants of bingo games conducted by said organization a minimum of 30 minutes prior to any bingo game and at all times said bingo games are in progress. (Prior code § 5-602.5)

#### **5.52.090 Conduct of games.**

A. Premises. A licensed organization shall conduct a bingo game only upon property owned or leased by it, and which property is used by such organization for an office or performance of the purposes for which the organization is organized.

B. Hours of Operation. No organization licensed under this chapter shall conduct any bingo game more often than once per week nor more than 12 hours in length. No bingo game shall be conducted prior to the hour of 10:00 am. or after 12:00 midnight.

C. Games Open To the Public. All bingo games shall be open to the public and shall not be restricted to members of the organization so licensed.

D. Operators of Game. A bingo game shall be operated and staffed only by members of the licensed organization which conducts it. Such members shall not receive a profit, wage or salary from any bingo game. Only the organization authorized to conduct a bingo game shall operate such game or participate in the promotion or supervision or other phase of the game.

E. Financial Interest Prohibited. No individual, corporation, partnership or other legal entity except the organization authorized to conduct a bingo game shall hold a financial interest in the conduct of such game.

F. Special Account for Funds. All profits derived from bingo games conducted under authority of this chapter shall be kept in a special fund or account and shall not be co-mingled

with any other fund or account. Such profit shall be used only for charitable purposes, except as follows:

1. Such proceeds may be used for prizes awarded at such games.
2. A portion of such proceeds not to exceed 10 percent of the proceeds before deduction for prizes or \$500.00 per month, whichever is less, may be used for rental of property, overhead, including purchase of bingo equipment, and administrative expenses.
3. Such proceeds may be used to pay license fees.
4. No such proceeds or profit shall be used to pay any salary to any staff member, officer or employee of the organization conducting such bingo games.

G. **Physical Presence Required.** No person shall be allowed to participate in a bingo game unless that person is physically present at the time and place in which the bingo game is being conducted.

H. **Intoxicated Persons.** No person who is obviously intoxicated shall be allowed to participate in any bingo game conducted under this chapter.

I. **Prizes.** The total value of prizes awarded during the conduct of any bingo game hereunder shall not exceed \$250.00 in cash or prizes of any kind, or aggregate of both such cash and prizes for each separate game which is held.

J. **Account Books.** All licensees under this chapter shall keep and maintain full, complete and accurate records and accounts and shall include in such accounts the amount of money obtained from players, the amount of money or type and value of prizes given for each game played, all expenses associated with the conduct of such games, and the disposition of all funds generated by the conduct of such bingo games. The City shall have the right to inspect such records upon reasonable notice to any licensed organization. (Prior code § 5-603)

#### **5.52.100 Denial or suspension of permits.**

A. **Grounds.** A license to conduct a bingo game pursuant to this chapter may be denied or suspended on the following grounds:

1. That the apparent mode of operation of the game would constitute a fire, health or safety hazard or would not be in compliance with building or zoning regulations;
2. Available parking at the location of the proposed game is inadequate for the attendance or anticipated attendance, or the traffic generated by such games would constitute a traffic hazard;
3. That any person seeking to operate or assist in the operation of a bingo game has been convicted within the past five (5) years of any crime involving lotteries, gambling, larceny, perjury, bribery, extortion, fraud or similar crimes involving moral turpitude;
4. That there has been willful misstatement of fact in an application or report filed hereunder or a negligent failure to file any report required hereunder;
5. That there has been any other violation of any provision of this chapter;

B. **Notice of Denial or Suspension.** An applicant or licensee under this chapter shall be notified of the denial of the application or suspension of the application or suspension of the permit by the City Manager, who shall make such notification by sending written notice, setting forth the

grounds for such suspension or revocation, by certified mail, return receipt requested, to the licensee's business address as shown on the license or application.

Thereafter, the procedure and time limits for hearing in such matters shall be as that designated herein in Sections [5.48.150](#) and [5.48.160](#), and, [5.48.190](#) through [5.48.210](#), of the Stockton Municipal Code. (Prior code § 5-604)

#### **5.52.110 Permit terms.**

A. General permits are granted for one (1) year terms. Each term is renewable annually. Written application for renewal of a general permit shall be made to the City at least one (1) month prior to its expiration date.

B. Permits granted under this chapter shall not be transferable, either as to permittee or location. Any attempt to transfer shall render the permit in question invalid.

C. Daily License. A daily license may be issued to a qualified organization authorizing the conduct of a bingo game on a single date as specified in the application. Such license may be issued based on a local background investigation. (Prior code § 5-605)

#### **5.52.120 Violation.**

Violation of any section of this chapter is a misdemeanor. (Prior code § 5-606)