



***Final Annual Budget
Fiscal Year 1999-2000***

of

City of Stockton, California

*Prepared and Issued by
The City Manager's Office*



49ERS SUMMER HOME™

UNIVERSITY OF THE PACIFIC

Stockton



INTRODUCTORY SECTION



TABLE OF CONTENTS

INTRODUCTORY SECTION

Table of Contents	
Elected Officials	
City of Stockton Vision.....	
City Manager's Budget Message.....	
Budget Document Organization/Process.....	I
City Profile with Five-Year Comparison	IV
City of Stockton Functional Organizational Chart.	V

SUMMARY SCHEDULES

Article XIII B (Proposition 4) of the State Constitution - Appropriation	
Limitation	A-1
Explanation of Budgetary Basis and Presentation	A-1
Summary of Appropriations, Available Financing, and Fund Balances... ..	A-2
Schedule of Interfund Transfers - Transfers In	A-4
Schedule of Interfund Transfers - Transfers Out	A-5
1998-99 Operating Budget Comparative Years	A-7
Summary of Approved 1999-00 Budget Appropriations.. ..	A-9
Where the Money Comes From (Graph)	A-10
All City Funds Distribution by Function (Graph)	A-11
Community Economic Indicators - General Fund Operating Expenditures Per	
Capita (Graph)	A-12
General Fund Comparison with Prior Year - By Service Offered (Graph)	A-13

REVENUES

City Property Tax Distribution (Graph)	B-1
Revenues by Fund	B-2
Overview of 1999-00 Revenue Projections.....	B-9
Community Economic Indicators General Fund Revenues Per Capita (Graph).	B-15

TABLE OF CONTENTS

PERSONNEL LISTING

Personnel Listing by Budget Unit.....	C-1
1999-00 Personnel Distribution (Graph)	C-21

DEPARTMENTAL BUDGETS

Non-Departmental.....	1
San Joaquin Area Flood Control Agency Administration	2
City Council.....	5
City Clerk.....	7
City Manager/Administration	13
City Manager/Economic Development.....	21
Finance.....	31
City Attorney	43
Personnel Services ...	49
Housing and Redevelopment	57
Community Development.....	69
City Auditor	77
Police.....	79
Fire	91
Public Works.....	105
Parks and Recreation	117

SPECIAL REVENUE FUNDS

Asset Forfeiture.....	129
Library Services	131
Boat Launching Facilities	139
Streets and Business Improvement Fund.....	141
Public Facility Fees Administration	143

ENTERPRISE FUNDS

Municipal Utilities/Water	147
Municipal Utilities/Wastewater	156
Municipal Utilities/Regulatory Compliance.....	160
Municipal Utilities/Stormwater	166
Landfills.....	173
Garden Refuse Collection	177
Golf Courses	179

TABLE OF CONTENTS

INTERNAL SERVICE FUNDS

Management Information Services Department	181
Radio Equipment Replacement.....	186
Telephone Maintenance and Replacement	188
Equipment Replacement	
Fleet.....	191
Equipment Replacement	193
Central Duplicating ..	194
Municipal Utilities/Laboratory	195
Insurance Funds	
Risk Management	197
Workers' Compensation	200
Health Benefits.....	202
Unemployment Fund	204
Long-Term Disability/Life Insurance	205

TRUST FUNDS

Library.....	207
Annie Wagner Educational Trust Fund	209
Stockton Arts Commission	210
General Government Expenditure Trust Fund.....	211
Parks and Recreation	212
Police Department....	214
Fire Department	215

GRANT FUNDS

City of Stockton Grants	217
Community Development Block Grant	222
Emergency Shelter Grant Program	225
Home Program Grant.....	226

TABLE OF CONTENTS

DISTRICT FUNDS

Central Parking District	227
1915 Act Assessment Districts	229
Mello-Roos Community Facilities Districts	232

CAPITAL IMPROVEMENT PROGRAM

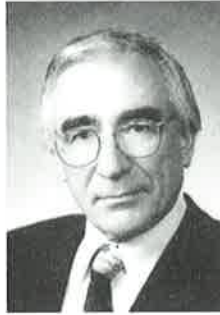
Document Organization/Process.....	235
Projects by Category	237
Projects by Fund	245

<i>DEBT SERVICE</i>	251
----------------------------------	-----

<i>REDEVELOPMENT AGENCY</i>	253
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<i>GLOSSARY</i>	273
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CITY OF STOCKTON CITY COUNCIL



GARY A. PODESTO
MAYOR



GLORIA C. NOMURA
VICE MAYOR
DISTRICT 6



ANN JOHNSTON
COUNCILMEMBER
DISTRICT 1



RICHARD F. NICKERSON, MD
COUNCILMEMBER
DISTRICT 2



VICTOR MOW
COUNCILMEMBER
DISTRICT 3



LARRY RUHSTALLER
COUNCILMEMBER
DISTRICT 4



GARY S. GIOVANETTI
COUNCILMEMBER
DISTRICT 5



DWANE MILNES
CITY MANAGER

GARY C. INGRAHAM
ASSISTANT CITY MANAGER

BUDGET STAFF:
RICK BUTTERWORTH JOHN HINSON
SARA CORTES LAURIE MONTES
PATTY VASQUEZ

CITY OF STOCKTON VISION

*OUR VISION IS OF STOCKTON
EXPERIENCING AN EDUCATIONAL,
CULTURAL, ECONOMIC AND SOCIAL
RESURGENCE*



CITY OF STOCKTON

OFFICE OF THE CITY MANAGER

CITY HALL
425 N. EL DORADO STREET
STOCKTON, CA 95202-1997
(209) 937-8212
FAX (209) 937-7149

July 1, 1999

The Honorable City Council
City of Stockton, California

APPROVED 1999-00 CITY OF STOCKTON OPERATING BUDGET

The City Council approved the 1999-00 City of Stockton Operating Budget on June 22, 1999. The final budget document for the 1999-00 fiscal year represents the recommended budget as adjusted and approved by City Council Resolution No. 99-0295 as attached.

The schedules and charts contained in this document have been adjusted to reflect the changes made as a result of City Council approval on June 22, 1999.

The direction of the City Council contained in Resolution No. 99-0295 will be carried out expeditiously as we proceed through the coming year. As further State action is announced, reviews of the City's financial condition and outlook toward the 1999-00 and 2000-01 year will be closely monitored and reported as appropriate.

DWANE MILNES
CITY MANAGER

DM:pcv

Attachment



STOCKTON CITY COUNCIL

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STOCKTON APPROVING THE 1999-2000 PROPOSED BUDGET, 1999-2004 CAPITAL IMPROVEMENT PROGRAM AND FEE ADJUSTMENTS AS RECOMMENDED BY THE CITY COUNCIL

WHEREAS, on May 25, 1999, by City Council motion, a public hearing was set for June 22, 1999, regarding the 1999-2000 Proposed Budget, the 1999-2004 Capital Improvement Program, and Fee Adjustments; and

WHEREAS, the City Council scheduled and conducted a series of Council Budget Study Sessions on June 1, 2, and 3, 1999, to review the City Manager's 1999-2000 Proposed Budget, Capital Improvement Program, and Fee Adjustments; and

WHEREAS, the City Council conducted a duly noticed scheduled public hearing on the 1999-2000 Proposed Budget, 1999-2004 Capital Improvement Program, and Fee Adjustments on June 22, 1999; and

WHEREAS, the City Council recommends adoption of the 1999-2000 Proposed Budget; as amended, now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF STOCKTON, AS FOLLOWS:

1. That the Fiscal Year 1999-2000 Annual Budget as proposed by the City Manager be adopted with the following amendments:
 - (a) That the allocation to the Stockton-San Joaquin Convention and Visitors Bureau be increased by \$19,313 in order to fund the development of a Stockton-area promotional brochure and normal operating cost increases. (Account Number 010-1232-510.40-54.)
 - (b) That the allocation to the First Night Event be increased by \$11,000 in order to fund fireworks and any additional security. (Account Number 010-1232-510.40-59.)
 - (c) That \$50,000 be added to the Public Works/Central Building Maintenance budget for City Council Chamber modifications. (Account Number 010-3092-540.20-25.)
2. That the 1999-2004 Capital Improvement Program as proposed by the City Manager be approved.

3. That the City Manager be authorized to transfer appropriations between departments to cover bargaining unit Memorandum of Understanding-related salary and benefit costs.
4. That the City Fee Schedule be amended effective July 1, 1999, to reflect the selected fee rate changes proposed by the City Manager and that a resolution for that purpose be approved by the City Council.
5. That the threshold for which contracts must be approved by the City Council is hereby increased by \$664.00 to \$22,800.00 effective July 1, 1999, for Fiscal Year 1999-2000, in accordance with the annual inflation adjustment authorized by Ordinance No. 007-94 C.S. which amended Section 3-103 of the Stockton Municipal Code.
6. Amend the contract with the City Clerk to provide that salary be paid at the fourth step of the salary range effective July 1, 1999.
7. That the following administrative actions required to implement the Fiscal Year 1999-2000 Annual Budget be authorized.
 - (a) Authorize the expenditure of the necessary funds for the City's share of the Juvenile Justice Coordinator and associated County costs, as billed by the County and appropriated in the 1999-2000 Police Budget.
 - (b) Consider reserves of all Internal Service Funds within the 500 Fund Number series as a whole, and allow transfers between these funds as needs and liabilities require during the year.
 - (c) Establish a Retirement Cost Fund to address fluctuations in P.E.R.S. employer contribution rates, and authorize transfer as needed of retirement funds from the various departments into this fund and then pay retirement costs to P.E.R.S.
 - (d) Transfer of fund balances to appropriate accounts, for incurred liability, regulatory, and capital/equipment expenses.
 - (e) That vacation sell-back and employee separation payouts for accrued leave balances be charged to fund balance at fiscal year-end based on actual expenditures in all funds.
 - (f) Amend the Salary Schedule to establish a job code and hourly rate range for the following new Part-Time position classifications:

<u>Job Code</u>	<u>Position Title</u>	<u>Rate per Hour/Event</u>
60450	Program Aide I	\$9.50-\$9.99-\$10.50-\$11.04-\$11.60
60400	Program Aide II	\$12.20-\$12.83-\$13.48-\$14.17-\$14.90-\$15.66
50988	Recreation Leader V	\$8.55-\$9.40-\$10.30-\$11.35-\$12.50-\$13.75-\$15.10
60700	Student Intern	\$6.70-\$7.00-\$7.40-\$7.75-\$8.15-\$8.40-\$8.85-\$9.30

- (g) Amend the Salary Schedule to increase the hourly rates for the following existing Part-Time position classifications:

<u>Job Code</u>	<u>Position Title</u>	<u>Rate per Hour/Event</u>
60629	Engineering Intern	\$10.50-\$11.04-\$11.60-\$12.20-\$12.83
60955	Administrative Intern	\$10.50-\$11.04-\$11.60-\$12.20-\$12.83
55962	Department Aide	\$5.55-\$5.75-\$5.95-\$6.15-\$6.35

- (h) That the City Manager is hereby authorized and directed to take such actions as are necessary to carry out the intent of this resolution.

PASSED, APPROVED AND ADOPTED JUN 22 1999

/s/ GARY A. PODESTO

GARY A. PODESTO, Mayor
of the City of Stockton

ATTEST:

/s/ KATHERINE GONG MEISSNER

KATHERINE G. MEISSER, City Clerk
of the City of Stockton



CITY OF STOCKTON

OFFICE OF THE CITY MANAGER

CITY HALL
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May 20, 1999

The Honorable City Council
City of Stockton, California

BUDGET MESSAGE

Stockton is a finalist in the All America Cities competition. It is not really a competition, but a celebration of the changes that have come over Stockton in the past ten years. The community began the decade with a frighteningly high homicide rate, rising youth gang activities, a poor self-image, and economic malaise. We end the decade with the mirror image reversed. There is more square footage of industrial development being planned and underway than probably at any time in Stockton's history. The crime rate continues to fall. The community has turned its attention to the preservation and development of youth, the future of Stockton.

Reaching this point of celebration has been a difficult and contentious road marked by impatience, eagerness for change, and both the desire to copy the solutions of others and to develop our own unique answer to problems in a community that is wonderfully unique. As you have heard said so often, "We did not develop the problems that we have overnight, and we will not solve them overnight either." And yet we have reached a point of optimism, recognizing that the light at the end of the tunnel is not an onrushing train, but the sunshine of hope and success created by ourselves.

In meeting to discuss your policy goals, the City Council held a steady course and retained the same consistent focus that you have had for the last couple of years. This consistent approach has allowed the development of programs and policies which will address fundamental problems in the community and build the base for a substantially improved quality of life in Stockton. We continue to have the same problems that plague almost all California cities. With most of the tax supported General Fund expenditures being directed toward public safety, parks and recreation, and the library, the only real source of money for street maintenance is State Gas Tax and local



Measure K money. Presently, the backlog of street maintenance is approximately \$20 million and rising as preventative maintenance is postponed. Maintaining the existing street system and expanding it are necessary to both retain the quality of life that we have enjoyed in Stockton, as well as building the infrastructure necessary to attract job creating businesses.

The softened and attractive urban environment created by trees in a city designated a "Tree City" masks a real problem in maintenance and restoration of the urban forest. Trees grow old, are worn out, and die. Mistletoe infestation is endemic in our community. To retain the gracious softening effect of our trees, the Council has recognized the need for a program that makes an intense, short-term effort to restore the urban forest and then commits to an adequate long-term maintenance level.

A deteriorating housing stock and pockets of severe housing and social problems within our community stand in stark contrast to the overall sense of economic recovery beginning to take place in Stockton. Reviewing the goals and specific objectives of the Community Development Block Grant and the Federal HOME programs, will be a very useful exercise to ensure these sources of Federal funds fit well into the overall strategy of community recovery. With 67% of the General Fund going for public safety, there is little or no General Fund money available for any but basic services. This leaves targeted outside grant funds such as the CDBG and HOME money as the City's principle financial tools for assisting areas of the community which are not sharing in the overall economic prosperity of the country. The Council's review of how to use these funds is timely as a new sense of community optimism and direction pervades the media, but also masks continuing problems throughout the City.

The City's budget is certainly not healthier than it has been in prior years due to the fundamental structure of municipal finance as set out in State law and the State's Constitution. Total General Fund revenue for 1998 and 1999 fiscal years will only increase at an annual rate of 2%. The 1999-2000 budget continues to rely upon an average of 86 vacant positions rotated among departments in order to end the fiscal year with a reserve for emergencies of only about 1% or \$1,088,746. Jobs are being created in Stockton but the per capita income is still low, resulting in only small improvements in disposable income and small improvements in City revenue. We continue to rely upon specialized earmarked revenue and grants to provide the flexibility necessary to deal with the continuing problems within our community. Sale of the landfill during the coming fiscal year should provide the City Council with an opportunity to make a substantial investment in some of the areas that have long been neglected as a result of the generally poor condition of General Fund finances.

With the change in tone and optimism within the community, this year's budget study sessions will focus on programs and policies for the future rather than a microanalysis of City finances. "What we want to do" is more important than the issue of what tools are available to us at this moment. Choosing the things that the community wants to

Mayor and Council

May 20, 1999

Page 3

accomplish and then exercising patience almost always results in finding some way of achieving our goals. This past decade has borne that out; and so now it is time to choose the objectives for strengthening our community in the beginning of the new millennium.

A handwritten signature in black ink, reading "Dwane Milnes". The signature is fluid and cursive, with the first letter 'D' being large and prominent.

DWANE MILNES
CITY MANAGER

DM:deb

BUDGET DOCUMENT ORGANIZATION/PROCESS

Budget Document Organization:

The annual budget is an action and financial plan of services to be provided to the people of Stockton.

The budget document is divided into fifteen sections: Introductory Section, Summary Schedules, Revenues, Personnel Listing, Departmental Budgets, Special Revenue Funds, Enterprise Funds, Internal Service Funds, Trust Funds, Grant Funds, District Funds, Capital Improvement Program Budget, Debt Service, Redevelopment Agency Budget and the Glossary.

The Introductory Section includes the City Manager's budget message which provides an overview of the key principles on which the budget is developed, major factors influencing the budget, and a look into the future needs of the City. This section also includes the Table of Contents, Budget Document Organization/Process, City Profile with Five-Year Comparison and the City of Stockton Functional Organization Chart.

The next three sections are presented to provide, in summary form, information on expenditures, revenues, personnel and use of funds. Some of this data is displayed on charts and graphs that are part of this budget section.

The next section, Departmental Budgets, describes the functions and activities of the departments. The major work objectives are outlined with the appropriations proposed to fund these programs.

The sections identified as Special Revenue Funds, Enterprise Funds, Internal Service Funds, Trust Funds, Grant Funds, and District Funds summarize the functions and services these special purpose funds provide.

Special Revenue Funds include Asset Forfeiture, Library, Boat Launching Facilities, Streets and Business Improvement, and Public Facility Fees Administration. These funds are categorized based on the specific nature of the revenue that supports the operations of the funds. The revenue sources for all or most of these funds are specifically designated for the activities carried within the funds.

Enterprise Funds include Water, Wastewater, Stormwater, Landfills, Garden Refuse, and Golf Courses that function much like businesses within their own revenue sources.

Internal Service Funds are City-wide services to other City departments and agencies. These funds operate using income from services they provide. The income comes from user departments payments for the services received. These services include insurance coverage, vehicle and equipment maintenance and replacement, and centralized services such as duplicating.

BUDGET DOCUMENT ORGANIZATION/PROCESS

Trusts Funds are special purpose money received from benefactors or other entities and from which specific expenditures can be made. These expenditures are specifically spelled out in the language of the benefactor or state law establishing the funding for the trust.

Grant Funds are special purpose functions of limited duration using funds granted from other jurisdictions and agencies such as federal and state agencies.

District Funds are special purpose single or multiple function entities with local funding through special assessments on property.

The next section is the Capital Improvement Program. Each year, following a public hearing to receive citizen input, a five-year capital improvement program is prepared and presented to the City Council for review and approval. The projects in their first year are incorporated into the annual budget and the necessary funds are appropriated. Capital Improvement projects may include construction of new libraries, fire stations and parks; resurfacing of streets; sidewalk, curb and gutter repair; redevelopment projects; and improvement of stormwater and wastewater facilities.

The Debt Service section is to appropriate for the accumulation of resources, and the retirement of, principal and interest on general long-term debt.

The Redevelopment Agency budget section is approved by the City Council while serving as the Redevelopment Agency during a separate session.

The last section is the Glossary which contains descriptions of the most common used budget terms.

Budget Process:

The budget process is governed by the Stockton City Charter, Article XIX, Section 1903 which specifies that:

The City Manager shall submit a budget for the ensuing fiscal year to the City Council. The budget must be submitted at least thirty (30) days prior to the beginning of each fiscal year or at such earlier date as the Council may specify. The budget shall provide a financial plan of all City activities and, except as required by law or this Charter, shall be in such form as the City Council may require, or in the absence of a Council requirement, in such form as the City Manager deems desirable. The budget may be amended from time to time during the fiscal year. The City Council shall review the budget as submitted at a public hearing and make amendments to the proposed budget as it deems desirable. Expenditures provided for in a budget for any given fiscal year shall not exceed the total estimated income, unencumbered available reserves and estimated unencumbered balances of funds carried over from the preceding fiscal year.

BUDGET DOCUMENT ORGANIZATION/PROCESS

In the event the City Council shall fail to adopt the budget by the beginning of the fiscal year, the various amounts proposed in the budget by the City Manager shall be deemed appropriated until the Council adopts a budget for the fiscal year.

No part of any appropriation shall be transferred from one department to another department nor from one fund to another fund unless authorized by the City Council.

Except as otherwise provided in this Charter or where the Council may have, by resolution, provided for the continuance of an appropriation beyond the end of the fiscal year, all appropriations approved by the City Council shall lapse at the end of the fiscal year to the extent they shall not have been expended or encumbered.

An evaluation of the prior year budget process is conducted by key budget staff during August and September of each year. Weaknesses and strengths are identified using input from the City Council, public, departments, evaluations from the Government Finance Officers Association and the California Society of Municipal Finance Officers' Programs and observations made during the year. Adjustments are made in the Budget Preparation Manual in late September.

The annual budget process commences in October when the City Manager meets with the department directors to provide them with information on the financial condition of the City and the general parameters for budget submittals. Budget Manuals setting forth guidelines and instructions for budget preparation are distributed to the departments at this time. During the months of February, March and April, meetings are conducted by the City Manager and budget staff with the various departments. It is at these meetings where community needs are discussed and the City Manager's proposed budget is established. Input from the people of Stockton, the City Council and City staff is considered. Once these meetings are concluded, the proposed budget document is produced. The budget must be submitted to the City Council by the first of June in compliance with the City Charter.

In June, public meetings are held by the City Council to review the proposed budget. A public hearing is scheduled by the City Council to receive public input on the proposed budget. The budget is then adopted by Council resolution and becomes the City's action plan for the ensuing fiscal year.

The annual budget plan can be amended and adjusted as circumstances dictate during the year through the budget transfer process defined by the City Charter. The process allows for transfers of appropriation to be approved by the City Manager within department and by the City Council between departments or funds.

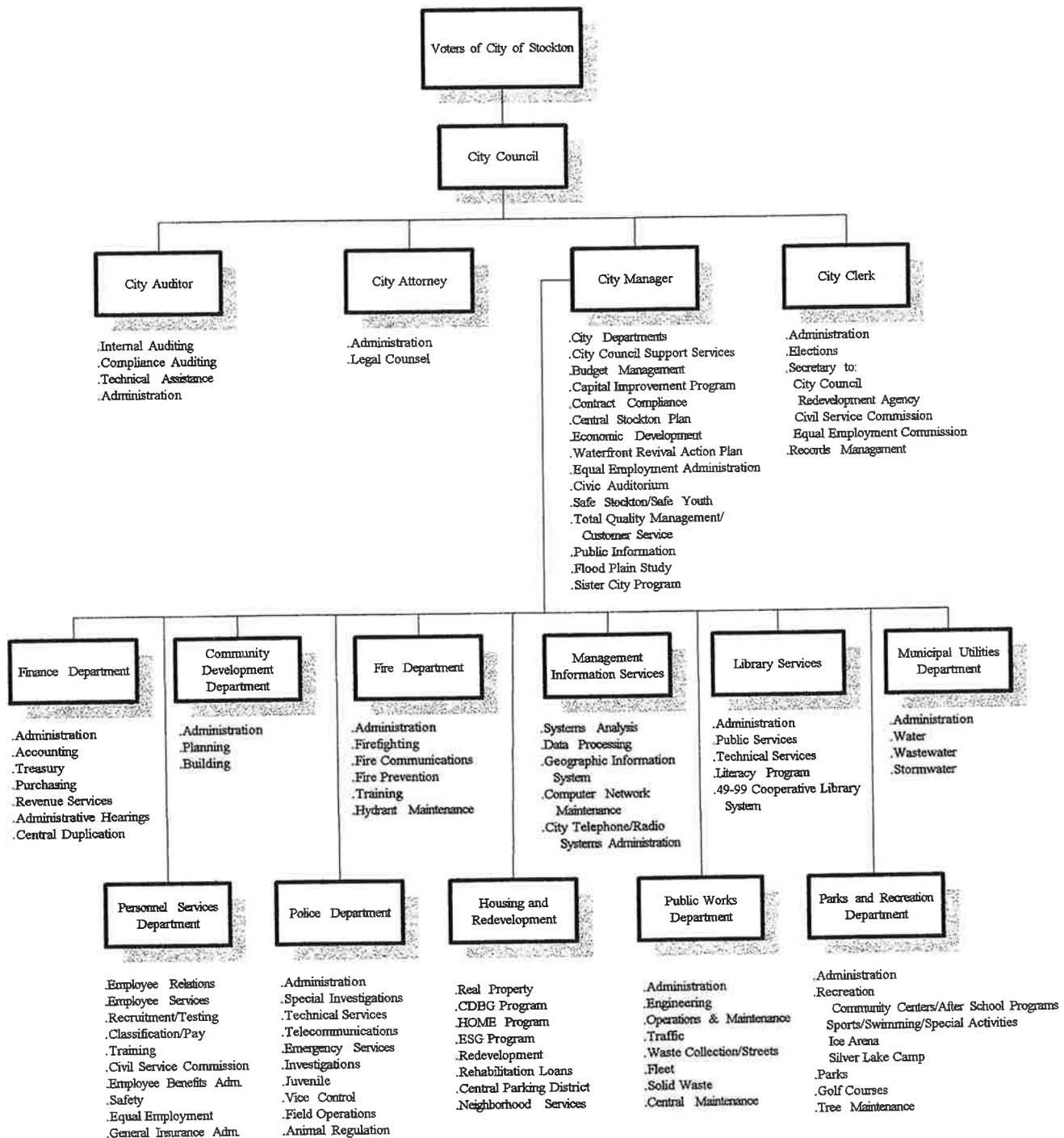
CITY OF STOCKTON

CITY PROFILE WITH FIVE-YEAR COMPARISON

Date of Incorporation
Form of Government City
Current City Charter Adopted

July 25, 1850
Council/City Manager
November 1922

	<u>1994-95</u>	<u>Estimate 1999-00</u>
Population	232,077	245,156
Active Registered Voters -City	94,287	93,896
Area (Square Miles)	55.5	56.7
Elevation	23	23
Rank in Size of California Cities	12	12
Median Family Income	34,400	38,723
Miles of Public Streets	655	776
Miles of Storm Drains	461	490
Miles of Sanitary Sewers	1,062	1,126
Miles of Water Lines	526	582
 <u>Public Safety</u>		
Sworn Police Officers	371	400
Major Reported Crimes	27,051	20,250
No. of Fire Stations	12	12
Sworn Firefighters	231	229
Total Fire Department Call Responses	24,065	30,360
 <u>Recreation</u>		
Municipal Golf Courses	3	4
Municipal Parks-Developed (City Parks 539 Acres)	48	51
Park Sites-Undeveloped (67 Acres)	8	8
Community Centers	6	6
Swimming Pools	4	4
Baseball & Softball Diamonds	41	41
Tennis Courts	57	60
 <u>Libraries</u>		
Cesar Chavez Central Library	1	1
Branches	9	9
Bookmobile\Bookvan	1	2
Total Volumes Held	1,921,506	1,876,283
City Employees (full-time)	1,618	1,670
City Employees per 1,000 population	6.98	6.82



CITY OF STOCKTON FUNCTIONAL ORGANIZATION CHART



Stockton



SUMMARY SCHEDULES

SUMMARY SCHEDULES

The summaries of the City budget are designed to provide quick reference to the appropriation and revenue of the various funds under City Council authority. It also satisfies the legal requirement in Article XIII B of the Constitution of the State of California to note the City's appropriation limit and the margin between the limit and the total appropriation in the budget. As an additional benefit this section of the budget document provides a historical and comparative view from which to further understand the City's budget needs and changes.

**ARTICLE XIII B (PROPOSITION 4 AS AMENDED BY PROPOSITION 111)
OF THE STATE CONSTITUTION APPROPRIATION LIMITATION**

The 1999-00 Operating and Capital Improvement Budget for the City of Stockton is in compliance with Government Codes 12463, 29089, 7902.7, and 37200.

1999-00 Appropriations Limit	\$ 142,773,371
1999-00 Appropriations Subject to the Limit	\$ 88,560,902

The appropriations total is under the Appropriations Limit by a margin of \$ 49,721,691. The appropriations limit is the maximum taxing authority of the City. The appropriations is the proposed actual taxing by the City. The difference is the amount additional taxing authority that the City could raise its taxes without exceeding Article XIII B.

EXPLANATION OF BUDGETARY BASIS AND PRESENTATION

Basis of accounting refers to the point in time at which revenues and expenditures are recognized and reported in the financial statements.

The modified accrual basis of accounting is used for governmental funds (general, special revenue, debt service, and capital projects), expendable trust funds and agency funds. Their revenues are recognized in the accounting period in which they become measurable and available as net current assets; that is, when they become susceptible to accrual. Expenditures are generally recognized in the accounting period in which the fund liability is incurred, except for unmatured interest on general long term debt, which is recognized when due.

The accrual basis of accounting is used for proprietary funds (enterprise funds, internal service funds, and non-expendable trust funds).

The budget of each City fund is generally prepared consistently with the basis of accounting used for that fund, with the exception that depreciation expense is not budgeted for proprietary funds.

CITY OF STOCKTON APPROVED 1999-00 BUDGET
SUMMARY OF APPROPRIATIONS, AVAILABLE FINANCING, AND FUND BALANCES

	Estimated Fund Balance July 1, 1999	Estimated Revenue	Transfers In	Funds Available FY 99-00	Estimated Expenditures	Transfers Out	Estimated Fund Balance June 30, 2000
<u>GENERAL FUND</u>							
General Fund (010)*	\$6,281,394	\$110,214,833	\$5,883,585	\$122,379,812	\$116,062,129	\$5,309,250	\$1,008,433
<u>SPECIAL REVENUE FUNDS</u>							
Capital Improvement Fund (301)	\$747,463	\$112,500	\$680,000	\$1,539,963	\$1,416,000	\$0	\$123,963
Infrastructure Improvements (303)	\$5,280,542	\$128,900	\$450,000	\$5,859,442	\$0	\$476,000	\$5,383,442
Library Fund (041)	\$517,109	\$3,424,265	\$4,561,250	\$8,502,624	\$8,416,348	\$0	\$86,276
Gas Tax 2105 Fund (030)	\$0	\$1,389,150	\$0	\$1,389,150	\$0	\$1,340,000	\$49,150
Gas Tax 2106 Fund (031)	\$107,680	\$934,000	\$0	\$1,041,680	\$0	\$1,000,000	\$41,680
Gas Tax 2107 (032)	\$0	\$1,914,600	\$0	\$1,914,600	\$0	\$1,875,000	\$39,600
Gas Tax 2107.5 (033)	\$272	\$10,020	\$0	\$10,292	\$0	\$10,000	\$292
Measure K Sales Tax (080)	\$437,841	\$5,874,000	\$0	\$6,311,841	\$5,993,000	\$0	\$318,841
Comm Dev Block Grant (052-54)	\$2,620,653	\$6,078,283	\$20,400	\$8,719,336	\$8,189,336	\$530,000	\$0
HOME Grant Program (059)	\$2,088,699	\$1,991,000	\$0	\$4,079,699	\$4,079,699	\$0	\$0
Emergency Shelter Grant (057)	\$0	\$176,000	\$0	\$176,000	\$176,000	\$0	\$0
ISTEA (038)**	\$0	\$641,000	\$0	\$641,000	\$641,000	\$0	\$0
Grants (Operating) (020, 024-25)	\$1,170,695	\$316,515	\$0	\$1,487,210	\$1,305,210	\$182,000	\$0
Transportation Dev Act (034)	\$87,091	\$107,490	\$0	\$194,581	\$100,000	\$0	\$94,581
Asset Forfeiture (023)	\$190,000	\$45,000	\$0	\$235,000	\$76,851	\$0	\$158,149
Street & Business Improv. (073)	\$0	\$62,300	\$0	\$62,300	\$62,300	\$0	\$0
Boat Launching Facilities (045)	\$12,700	\$162,000	\$0	\$174,700	\$140,562	\$10,000	\$24,138
<u>CENTRAL PARKING DISTRICT</u>							
Central Parking District (416)	\$1,364,844	\$2,577,206	\$98,000	\$4,040,050	\$2,156,946	\$0	\$1,883,104
CP Construction Reserve (417)	\$836,615	\$56,000	\$0	\$892,615	\$100,000	\$0	\$792,615
<u>ENTERPRISE FUNDS</u>							
Golf Course Fund (481)	\$519,400	\$1,921,500	\$0	\$2,440,900	\$1,952,476	\$0	\$488,424
Landfill Fund (451)	\$326,733	\$2,693,520	\$0	\$3,020,253	\$2,989,334	\$0	\$30,919
Landfill Closure Fund (453)	\$6,591,347	\$1,073,580	\$0	\$7,664,927	\$0	\$0	\$7,664,927
Wastewater Fund (431)	\$10,719,389	\$28,986,500	\$300,000	\$40,005,889	\$26,764,829	\$319,953	\$12,921,107
New Melones Bond Reserve (421) ***	\$425,000	\$40,000	\$405,000	\$870,000	\$0	\$0	\$870,000
Water Fund (421)	\$10,975,493	\$13,132,900	\$0	\$24,108,393	\$11,713,878	\$1,319,151	\$11,075,364
Storm Water Fund (441)	\$4,968,408	\$4,315,000	\$0	\$9,283,408	\$3,597,930	\$289,481	\$5,395,997
Garden Refuse Fund (455)	\$1,320,086	\$2,105,000	\$0	\$3,425,086	\$2,169,105	\$0	\$1,255,981

* Estimated General Fund balance on June 30, 1999 is based on anticipated vacancy savings and is adjusted for vacation sellback and separation pay.

** These amounts will be appropriated as separate items by the City Council when program supplements are approved. Resolution 96-0296 authorizes the City Manager to execute all local agency/State supplemental agreements for Federal/State grant funding programs.

*** The New Melones Bond Debt Service Reserve is a reserve account established within the Water Fund (421).

CITY OF STOCKTON APPROVED 1999-00 BUDGET
SUMMARY OF APPROPRIATIONS, AVAILABLE FINANCING, AND FUND BALANCES

	Estimated Fund Balance July 1, 1999	Estimated Revenue	Transfers In	Funds Available FY 99-00	Estimated Expenditures	Transfers Out	Estimated Fund Balance June 30, 2000
<u>PUBLIC FACILITIES FEES FUNDS</u>							
Public Facility Adm. Fund (999)	\$670,081	\$497,459	\$0	\$1,167,540	\$389,672	\$0	\$777,868
City Office Fund (930)	\$110,740	\$211,100	\$0	\$321,840	\$0	\$250,000	\$71,840
Fire Station Fund (940 - 946)	\$70,131	\$151,060	\$0	\$221,191	\$0	\$200,000	\$21,191
Police Station Fund (960)	\$5,205,356	\$618,800	\$0	\$5,824,156	\$5,800,000	\$0	\$24,156
Library Fund (950 - 956)	\$3,120,373	\$460,340	\$0	\$3,580,713	\$250,000	\$0	\$3,330,713
Street Tree Fund (978)	\$64,514	\$32,310	\$0	\$96,824	\$37,000	\$0	\$59,824
Street Name Signs Fund (979)	\$10,578	\$5,850	\$0	\$16,428	\$5,000	\$0	\$11,428
Street Lights Fund (980 - 986)	\$166,253	\$36,100	\$0	\$202,353	\$60,000	\$0	\$142,353
Parkland Fund (970 - 976)	\$2,247,150	\$1,313,880	\$210,000	\$3,771,030	\$2,355,000	\$210,000	\$1,206,030
Comm. Center Fund (920 - 926)	\$1,231,100	\$180,050	\$0	\$1,411,150	\$0	\$0	\$1,411,150
Air Quality Fund (990)	\$810,621	\$536,700	\$0	\$1,347,321	\$740,000	\$0	\$607,321
Habitat/Conservation Fee (997)	\$541,086	\$119,010	\$0	\$660,096	\$0	\$0	\$660,096
Street Improv. Fund (910 - 917)	\$10,883,223	\$4,822,280	\$2,561,000	\$18,266,503	\$11,482,000	\$2,561,000	\$4,223,503
Traffic Signal Fund (900 - 904)	\$334,226	\$341,790	\$0	\$676,016	\$455,000	\$0	\$221,016
Water Connection Fund (424)	\$587,264	\$500,000	\$0	\$1,087,264	\$413,331	\$0	\$673,933
Wastewater Connection (434)	\$9,780,593	\$3,683,000	\$0	\$13,463,593	\$2,421,467	\$0	\$11,042,126
Westside Inter. Conn. Fee (434)	\$2,397,633	\$1,124,000	\$0	\$3,521,633	\$1,578,937	\$300,000	\$1,642,696
<u>TRUST FUNDS</u>							
Police Department (645)	\$8,560	\$6,275	\$0	\$14,835	\$14,835	\$0	\$0
Fire Department (646)	\$23,220	\$12,900	\$0	\$36,120	\$36,120	\$0	\$0
Parks & Rec (643; 624; 625; 626)	\$179,454	\$188,739	\$0	\$368,193	\$368,193	\$0	\$0
Arts Commission (641)	\$26,451	\$39,487	\$0	\$65,938	\$65,938	\$0	\$0
Library (621; 622; 626; 628; 644)	\$253,916	\$406,467	\$0	\$660,383	\$660,383	\$0	\$0
A. Wagner Educ. Trust (627)	\$34,330	\$1,500	\$0	\$35,830	\$35,830	\$0	\$0
General Government (642)	\$44,095	\$61,200	\$0	\$105,295	\$105,295	\$0	\$0
<u>INTERNAL SERVICE FUNDS</u>							
Fleet (Vehicles) (501)	\$2,453,365	\$5,966,140	\$502,000	\$8,921,505	\$8,921,505	\$0	\$0
Computer Equipment (502)	\$1,966,284	\$7,912,689	\$56,000	\$9,934,973	\$9,934,973	\$0	\$0
Radio Equipment (503)	\$3,231,996	\$754,854	\$100,000	\$4,086,850	\$4,086,850	\$0	\$0
Telecommunications (504)	\$810,990	\$405,446	\$0	\$1,216,436	\$1,216,436	\$0	\$0
Office Equipment (505)	\$385,352	\$331,465	\$0	\$716,817	\$716,817	\$0	\$0
Printing/Mailing (508)	\$25,399	\$390,000	\$0	\$415,399	\$415,399	\$0	\$0
Worker's Compensation (551)	\$4,841,608	\$4,000,958	\$0	\$8,842,566	\$8,842,566	\$0	\$0
Health Insurance (552)	\$2,364,834	\$11,779,363	\$0	\$14,144,197	\$14,144,197	\$0	\$0
Unemployment Insurance (556)	\$140,387	\$111,593	\$0	\$251,980	\$251,980	\$0	\$0
Long Term Disability (557)	\$18,235	\$894,075	\$0	\$912,310	\$912,310	\$0	\$0
General Liability Insurance (541)	\$3,866,955	\$1,306,920	\$0	\$5,173,875	\$5,173,875	\$0	\$0
Municipal Utilities Laboratory (581)	\$231,552	\$881,318	\$0	\$1,112,870	\$1,112,870	\$0	\$0
<u>REDEVELOPMENT AGENCY</u>							
Redevelop Agency (330-339) *	\$0	\$0	\$530,000	\$0	\$0	\$175,400	\$0

* This summary only shows the debt repayment and fund transfer activities for the Redevelopment Agency. Appropriations, revenues and fund balances related to the Agency can be found in other sections of this document. The Redevelopment Agency budget is approved under separate cover and included in this budget document as supplemental information.

**APPROVED 1999-00 BUDGET
SCHEDULE OF INTERFUND TRANSFERS
DETAIL OF TRANSFERS IN**

		<u>1999-00</u>
<u>TO GENERAL FUND (010) from:</u>		
Gas Tax 2105 Fund (030)	\$1,340,000	
Gas Tax 2106 Fund (031)	\$1,000,000	
Gas Tax 2107 Fund (032)	\$1,875,000	
Gas Tax 2107.5 Fund (033)	\$10,000	
Boat Launching Facilities (045)	\$10,000	
Redevelopment Agency (Eastland) Fund (335)	\$125,000	
Water Fund (421)	\$914,151	
Wastewater Fund (431)	\$319,953	
Stormwater Fund (441)	<u>\$289,481</u>	
		\$5,883,585
<u>TO CAPITAL IMPROVEMENT FUND (301) from:</u>		
General Fund (010)	\$650,000	
Redevelopment Agency (All Nations) (333)	<u>\$30,000</u>	
		\$680,000
<u>TO INFRASTRUCTURE IMPROVEMENTS FUND (303) from:</u>		
PFF/City Office Space City-Wide (930)	\$250,000	
PFF/Fire Station Fee Area 1 Fund (941)	\$50,000	
PFF/Fire Station Fee Area 6 Fund (946)	<u>\$150,000</u>	
		\$450,000
<u>TO LIBRARY FUND (041) from:</u>		
General Fund (010)		\$4,561,250
<u>TO COMMUNITY DEVELOPMENT BLOCK GRANT (052) from:</u>		
Redevelopment Agency (Sharps Lane Villa) (331)		\$20,400
<u>TO CENTRAL PARKING DISTRICT (416) from:</u>		
General Fund (010)		\$98,000
<u>TO PFF/STREET IMPROVEMENTS FEE AREA 1 FUND (911) from:</u>		
PFF/Street Improvements Fee Area 3 Fund (913)**	\$750,000	
PFF/Street Improvements Fee Area 6 Fund (916)**	<u>\$1,811,000</u>	
		\$2,561,000
<u>TO PFF/PARKLAND FEE AREA 6 FUND (976) from:</u>		
PFF/Parkland Fee Area Citywide Fund (970)*		\$210,000
<u>TO WASTEWATER FUND (431) from:</u>		
Westside Interceptor Connection Fee Fund (434)		\$300,000
<u>TO NEW MELONES BOND RESERVE (421) from:</u>		
Water Fund (421)		\$405,000
<u>TO FLEET ISF (501) from:</u>		
Infrastructure Improvement Fund (303)	\$476,000	
Supplemental Law Enforcement Grant (024)	<u>\$26,000</u>	
		\$502,000
<u>TO COMPUTER ISF (502) from:</u>		
Supplemental Law Enforcement Grant (024)		\$56,000
<u>TO RADIO ISF (503) from:</u>		
Supplemental Law Enforcement Grant (024)		\$100,000
<u>TO REDEVELOPMENT AGENCY (AMENDED WEST END) (334) from:</u>		
Community Development Block Grant Fund (052)		\$530,000

* This is a short term loan repayment including interest. Actual transfer amount should be the total principal and interest payment due when loan is repaid.

**Loans to Street Improvements Fee Area for the Hammer Lane Widening Project. Loan Terms are as specified in the Public Facilities Fees Administrative Guidelines.

Note:

The amount of actual cost of the 4th of July event, not to exceed the budgeted amount, will be transferred from the General Fund City Manager's department budget to the "Fourth of July Event" Special Revenue Fund in order to accomplish the administrative requirements of the contractual agreement with the Stockton/San Joaquin Convention and Visitors Bureau. Interfund transfers related to the Redevelopment Agency are identified in the Agency section.

**APPROVED 1999-00 BUDGET
SCHEDULE OF INTERFUND TRANSFERS
DETAIL OF TRANSFERS OUT**

	<u>1999-00</u>
<u>FROM GENERAL FUND (010) to:</u>	
Library Fund (041)	\$4,561,250
Capital Improvement Fund (301)	\$650,000
Central Parking District (416)	<u>\$98,000</u>
	\$5,309,250
<u>FROM GAS TAX 2105 FUND (030) to:</u>	
General Fund (010)	\$1,340,000
<u>FROM GAS TAX 2106 FUND (031) to:</u>	
General Fund (010)	\$1,000,000
<u>FROM GAS TAX 2107 FUND (032) to:</u>	
General Fund (010)	\$1,875,000
<u>FROM GAS TAX 2107.5 FUND (033) to:</u>	
General Fund (010)	\$10,000
<u>FROM BOAT LAUNCHING FACILITIES FUND (045) to:</u>	
General Fund (010)	\$10,000
<u>FROM INFRASTRUCTURE IMPROVEMENTS FUND (303) to:</u>	
Fleet ISF (501)	\$476,000
<u>FROM COMMUNITY DEVELOPMENT BLOCK GRANT FUND (052) to:</u>	
Redevelopment Agency (Amended West End) Fund (334)	\$530,000
<u>FROM SUPPLEMENTAL LAW ENFORCEMENT GRANT (024) to:</u>	
Fleet ISF (501)	\$26,000
Computer ISF (502)	\$56,000
Radio ISF (503)	<u>\$100,000</u>
	\$182,000
<u>FROM WATER FUND (421) to:</u>	
General Fund (010)	\$914,151
New Melones Bond Reserve Fund (421)	<u>\$405,000</u>
	\$1,319,151
<u>FROM WASTEWATER FUND (431) to:</u>	
General Fund (010)	\$319,953
<u>FROM STORM WATER FUND (441) to:</u>	
General Fund (010)	\$289,481
<u>FROM PFF/CITY OFFICE SPACE CITY-WIDE FUND (930) to:</u>	
Infrastructure Improvements Fund (303)	\$250,000
<u>FROM PFF/FIRE STATION FEE AREA 1 FUND (941) to:</u>	
Infrastructure Improvements Fund (303)	\$50,000
<u>FROM PFF/FIRE STATION FEE AREA 6 FUND (946) to:</u>	
Infrastructure Improvements Fund (303)	\$150,000
<u>FROM PFF/STREET IMPROVEMENTS FEE AREA 3 FUND (913) to:</u>	
PFF/Street Improvements Fee Area 1 Fund (911)	\$750,000
<u>FROM PFF/STREET IMPROVEMENTS FEE AREA 6 FUND (916) to:</u>	
PFF/Street Improvements Fee Area 1 Fund (911)	\$1,811,000
<u>FROM PFF/PARKLAND FEE AREA CITYWIDE FUND (970) to:</u>	
PFF/Parkland Fee Area 6 Fund (976)	\$210,000
<u>FROM WESTSIDE INTERCEPTOR CONNECTION FEE FUND (434) to:</u>	
Wastewater Fund (431)	\$300,000

**APPROVED 1999-00 BUDGET
SCHEDULE OF INTERFUND TRANSFERS
DETAIL OF TRANSFERS OUT**

FROM REDEVELOPMENT AGENCY (SHARPS LANE VILLA) (331) to:
Community Development Block Grant Fund (052)

\$20,400

FROM REDEVELOPMENT AGENCY (ALL NATIONS) (333) to:
Capital Improvement Fund (301)

\$30,000

FROM REDEVELOPMENT AGENCY (EASTLAND) (335) to:
General Fund (010)

\$125,000

Notes:

The amount of actual cost of the 4th of July event, not to exceed the budgeted amount, will be transferred from the General Fund City Manager's department budget to the "Fourth of July Event" Special Revenue Fund in order to accomplish the administrative requirements of the contractual agreement with the Stockton/San Joaquin Convention and Visitors Bureau. Interfund transfers related to the Redevelopment Agency are identified in the Agency section.

Transfers are permitted from enterprise fund balances to appropriate accounts, but only for liability, regulatory, and capital/equipment requirements

**CITY OF STOCKTON
1999-00 OPERATING BUDGET
COMPARATIVE YEARS**

	Expenditures 1997-98	Budget 1998-99	Approved Budget 1999-00	Variance
<u>General Government - Departmental</u>				
City Council (010-1000)	\$212,903	\$301,875	\$293,315	(\$8,560)
City Clerk (010-1100)	\$611,379	\$882,602	\$798,923	(\$83,679)
City Manager (010-1200, 010-0137)	\$2,161,090	\$2,552,941	\$2,001,980	(\$550,961)
Finance (010-1300)	\$3,670,693	\$4,867,576	\$4,234,951	(\$632,625)
City Attorney (010-1400)	\$1,055,689	\$1,142,647	\$969,382	(\$173,265)
Personnel (010-1600)	\$1,169,499	\$1,448,647	\$1,406,881	(\$41,766)
City Auditor (010-1900)	\$257,291	\$319,982	\$309,898	(\$10,084)
TOTAL	\$9,138,544	\$11,516,270	\$10,015,330	(\$1,500,940)
<u>Community Development</u>				
Housing & Redevelopment (010-1700)	\$47,342	\$1,497,085	\$1,619,631	\$122,546
Community Development (010-1800)	\$4,443,671	\$4,534,880	\$4,370,590	(\$164,290)
TOTAL	\$4,491,013	\$6,031,965	\$5,990,221	(\$41,744)
<u>General Government - Non-Departmental</u>				
Non-Departmental (010-0130)	\$230,967	\$590,804	\$495,772	(\$95,032)
<u>Public Safety</u>				
Police (010-2400)	\$47,390,746	\$49,825,452	\$50,884,959	\$1,059,507
Fire (010-2600)	\$27,684,116	\$26,387,850	\$27,043,729	\$655,879
TOTAL	\$75,074,862	\$76,213,302	\$77,928,688	\$1,715,386
<u>Public Works</u>				
Public Works (010-3000)	\$10,696,276	\$12,081,274	\$11,880,456	(\$200,818)
<u>Parks & Recreation</u>				
Parks & Recreation (010-3600)	\$8,784,793	\$9,681,793	\$9,751,662	\$69,869
TOTAL GENERAL FUND	\$108,416,455	\$116,115,408	\$116,062,129	(\$53,279)

**CITY OF STOCKTON
1999-00 OPERATING BUDGET
COMPARATIVE YEARS**

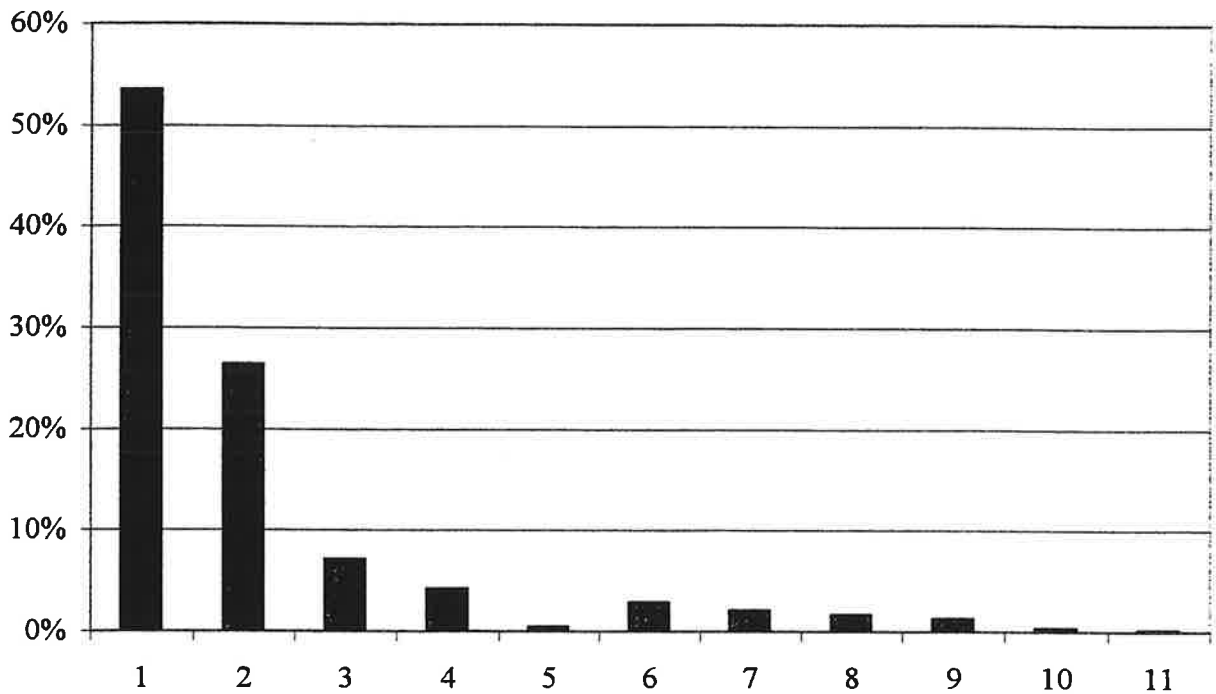
	Expenditures 1997-98	Budget 1998-99	Approved Budget 1999-00	Variance
<u>Parking District</u>				
Central Parking District (416, 417)	\$1,592,403	\$1,632,481	\$2,156,946	\$524,465
<u>Library System</u>				
Library (041)	\$7,285,257	\$7,974,270	\$8,416,348	\$442,078
<u>Enterprise Funds</u>				
Municipal Utilities				
Wastewater Utility (431)	\$19,716,496	\$23,060,984	\$18,941,829	(\$4,119,155)
Stormwater Utility (441)	\$3,235,288	\$3,853,585	\$3,137,930	(\$715,655)
Water Utility (421)	\$10,489,755	\$10,986,981	\$10,178,878	(\$808,103)
Total	\$33,441,539	\$37,901,550	\$32,258,637	(\$5,642,913)
Solid Waste				
Landfills (451)	\$2,347,580	\$3,080,727	\$2,632,334	(\$448,393)
Garden Refuse Collection (455)	\$1,966,720	\$2,135,476	\$2,169,105	\$33,629
Total	\$4,314,300	\$5,216,203	\$4,801,439	(\$414,764)
Parks & Recreation				
Golf Courses (481)	\$1,685,840	\$1,918,660	\$1,952,476	\$33,816
TOTAL	\$39,441,679	\$45,036,413	\$39,012,552	(\$6,023,861)
<u>Public Facility Fees</u>				
Public Facility Fees (900-999)	\$2,274,783	\$3,946,412	\$4,663,407	\$716,995
<u>Other Funds</u>				
Special Revenue Funds	\$9,529,385	\$9,747,729	\$12,185,958	\$2,438,229
Trust Funds	\$363,583	\$1,072,109	\$1,286,594	\$214,485
TOTAL	\$9,892,968	\$10,819,838	\$13,472,552	\$2,652,714
TOTAL BUDGET	\$168,903,545	\$185,524,822	\$183,783,934	(\$1,740,888)

SUMMARY OF APPROVED 1999-00 BUDGET APPROPRIATIONS

<u>FUND</u>	<u>OPERATING</u>	<u>CAPITAL PROJECTS</u>	<u>TOTAL APPROPRIATION</u>
General Fund	\$116,062,129	\$0	\$116,062,129
<u>Special Revenue Funds:</u>			
Capital Improvement Fund	\$0	\$1,416,000	\$1,416,000
Infrastructure Improvements	\$0	\$0	\$0
Library Fund	\$8,416,348	\$0	\$8,416,348
Gas Tax Funds	\$0	\$0	\$0
Measure K Sales Tax	\$0	\$5,993,000	\$5,993,000
Community Dev Block Grant	\$6,345,336	\$1,844,000	\$8,189,336
HOME Grant Program	\$4,079,699	\$0	\$4,079,699
Emergency Shelter	\$176,000	\$0	\$176,000
ISTEA	\$0	\$641,000	\$641,000 (a)
Operating Grants	\$1,305,210	\$0	\$1,305,210
Transportation Development	\$0	\$100,000	\$100,000
Asset Forfeiture Fund	\$76,851	\$0	\$76,851
Street & Business Improvement	\$62,300	\$0	\$62,300
Boat Launching Facilities	\$140,562	\$0	\$140,562
Total Special Revenue Funds	\$20,602,306	\$9,994,000	\$30,596,306
Central Parking District	\$2,156,946	\$100,000	\$2,256,946
<u>Enterprise Funds:</u>			
Golf Course Fund	\$1,952,476	\$0	\$1,952,476
Landfill Fund	\$2,632,334	\$357,000	\$2,989,334
Garden Refuse Fund	\$2,169,105	\$0	\$2,169,105
Wastewater Fund	\$18,941,829	\$7,823,000	\$26,764,829
Stormwater Fund	\$3,137,930	\$460,000	\$3,597,930
Water Fund	\$10,178,878	\$1,535,000	\$11,713,878
Total Enterprise Funds	\$39,012,552	\$10,175,000	\$49,187,552
Trust Funds	\$1,286,594	\$0	\$1,286,594
Public Facility Fees Funds	\$4,663,407	\$21,324,000	\$25,987,407
TOTAL	\$183,783,934	\$41,593,000	\$225,376,934

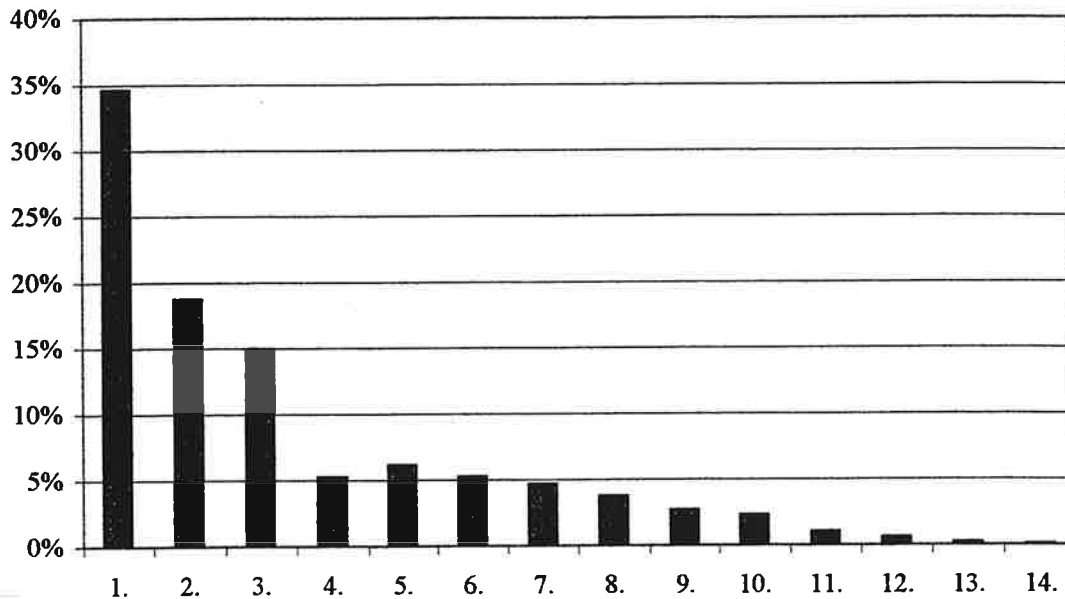
(a) These amounts will not be appropriated until program supplements are approved by the City Council.

WHERE THE MONEY COMES FROM \$205 MILLION -- ALL FUNDS



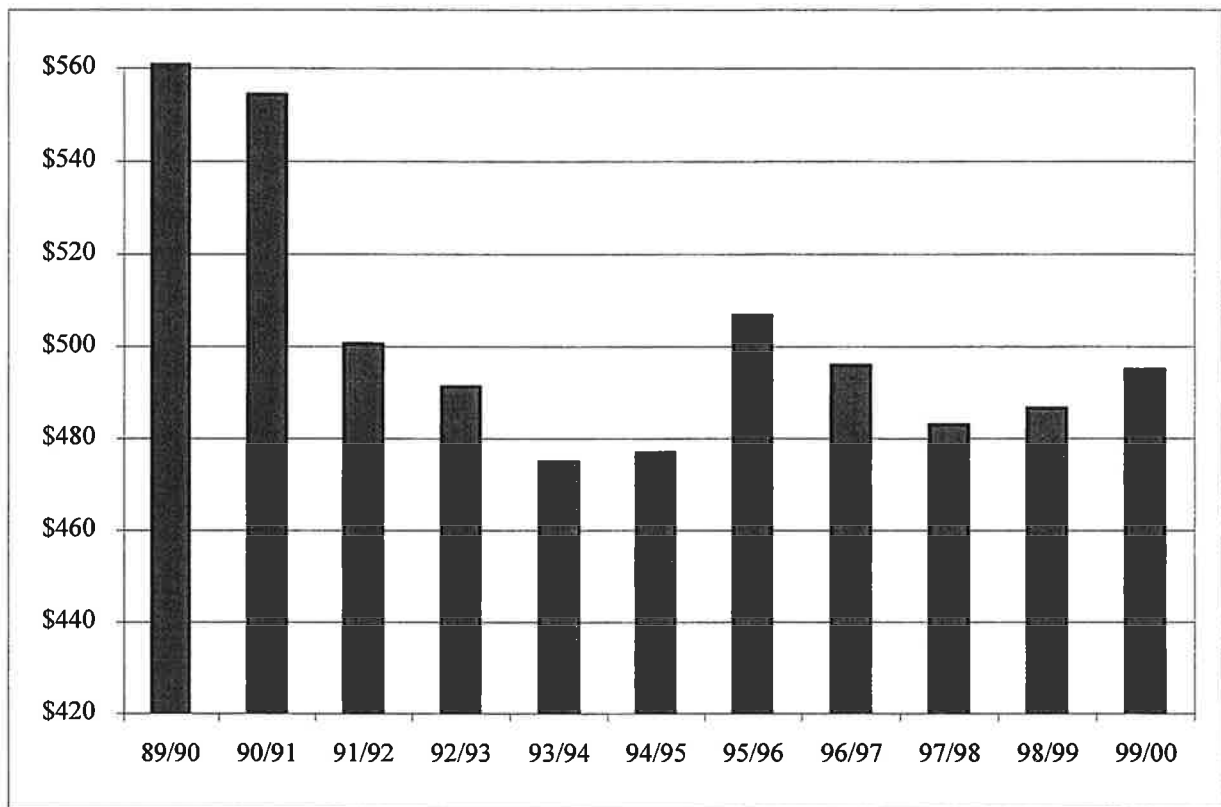
1.	General Fund	\$110,214,833	53.55%
2.	Enterprise Funds	\$54,268,000	26.37%
3.	Public Facility Impact Funds	\$14,633,729	7.11%
4.	Grant Funds	\$8,561,798	4.16%
5.	Capital Improvement Fund	\$882,400	0.43%
6.	Measure K Sales Tax Fund	\$5,874,000	2.85%
7.	Gas Tax Fund	\$4,355,260	2.12%
8.	Library Fund	\$3,424,265	1.66%
9.	Central Parking District	\$2,633,206	1.28%
10.	Trust Funds	\$716,568	0.35%
11.	Special Revenue Funds	\$269,300	0.13%
		<hr/>	
		\$205,833,359	

ALL CITY FUNDS DISTRIBUTION BY FUNCTION -- \$225.4 MILLION



1. Public Safety	\$78,005,539	34.61%
2. Municipal Utilities Department	\$42,076,637	18.67%
3. Capital Improvement Program	\$33,747,735	14.97%
4. Parks and Recreation	\$11,844,700	5.26%
5. Grants	\$13,750,245	6.10%
6. Public Works	\$11,880,456	5.27%
7. General Government	\$10,511,102	4.66%
8. Library Department	\$8,416,348	3.73%
9. Community Development	\$5,990,221	2.66%
10. Solid Waste	\$5,158,439	2.29%
11. Central Parking District	\$2,256,946	1.00%
12. Trust Funds	\$1,286,594	0.57%
13. Public Facility Fees Admin	\$389,672	0.17%
14. Street & Business Improvement	\$62,300	0.03%

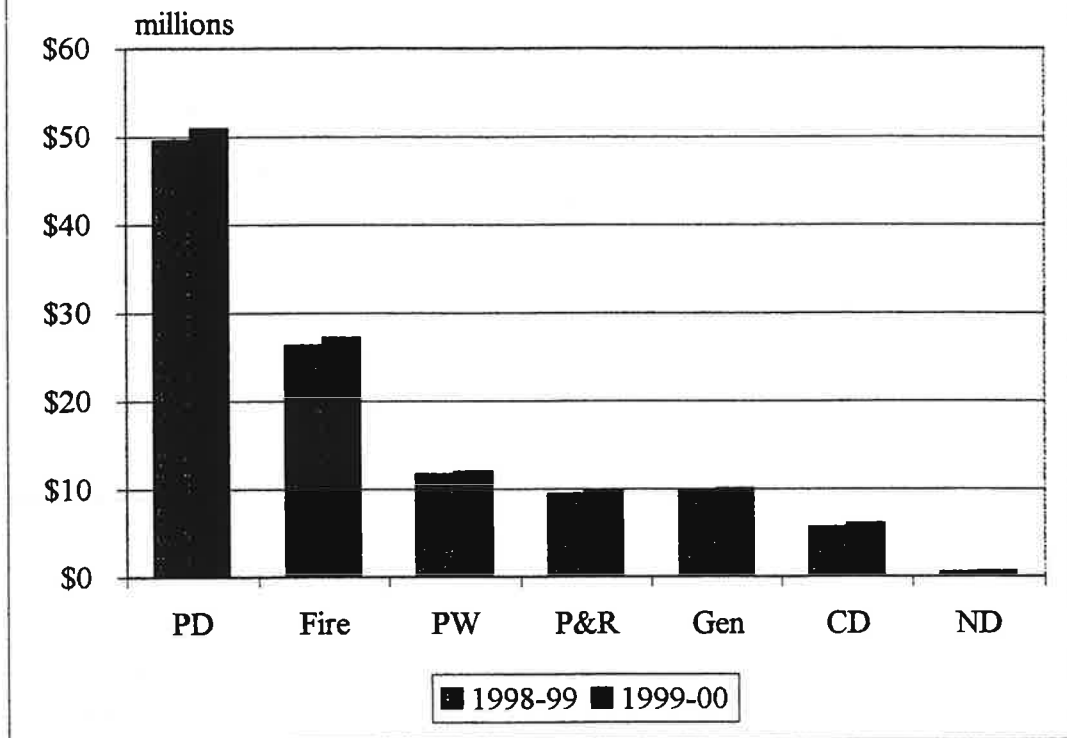
\$225,376,934



COMMUNITY ECONOMIC INDICATORS
GENERAL FUND OPERATING EXPENDITURES PER CAPITA

<u>Fiscal Year</u>	<u>Operating Expenditures including Transfers Out</u>	<u>Expenditures Adjusted to 98-99 Dollars</u>	<u>Population</u>	<u>Expenditures Adjusted to 98-99 \$ Per Capita</u>
Actual 1989-90	\$81,874,422	\$109,269,881	194,000	\$563
Actual 1990-91	\$84,825,914	\$108,230,356	195,223	\$554
Actual 1991-92	\$89,303,247	\$107,392,118	214,520	\$501
Actual 1992-93	\$91,892,479	\$107,183,136	218,167	\$491
Actual 1993-94	\$92,979,549	\$105,394,647	221,876	\$475
Actual 1994-95	\$97,516,201	\$107,631,018	225,648	\$477
Actual 1995-96	\$108,219,583	\$116,304,384	229,484	\$507
Actual 1996-97	\$110,396,142	\$115,749,803	233,385	\$496
Actual 1997-98	\$112,964,455	\$114,658,922	237,352	\$483
Budgeted 1998-99	\$117,052,314	\$117,052,314	240,521	\$487
Approved 1999-00	\$121,371,379	\$121,371,379	245,156	\$495

**GENERAL FUND COMPARISON WITH
PRIOR YEAR -- BY SERVICE OFFERED**



	<u>1998-99</u>	<u>1999-00</u>
Police Department	\$49,572,117	\$50,884,959
Fire Department	\$26,194,068	\$27,043,729
Public Works	\$11,565,146	\$11,880,456
Parks and Recreation	\$9,363,123	\$9,751,662
General Government	\$9,843,327	\$10,015,330
Community Development	\$5,554,611	\$5,990,221
Non-Departmental	<u>\$411,922</u>	<u>\$495,772</u>
Total	\$112,504,314	\$116,062,129



Stockton



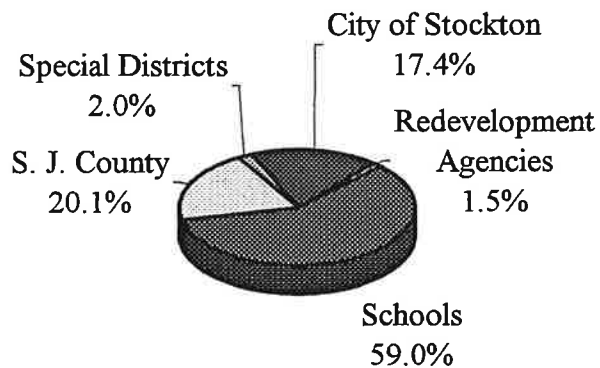
REVENUES

REVENUES

The City collects revenue from a number of sources. Some revenue can be used for general purposes, such as taxes, certain licenses and permits, fines, charges for services, etc. Other revenue can only be used for a specified purpose, such as special purpose grants, impact fees, gas taxes, sewer fees, etc.

Revenue is deposited in various funds, depending on the legal or administrative restrictions which pertain to the revenue source. This section explains each fund, and summarizes actual and budget revenue for each fund.

CITY PROPERTY TAX DISTRIBUTION



PROPERTY TAX RULES

- **Maximum tax 1% of property value.**

Based on 1975-76 value plus 2% per year, or last sale plus 2% per year, not to exceed property value.

- **No other taxes permitted based on property value (ad valorem) or property sales/transaction.**

REVENUES BY FUND

	<u>ACTUAL</u> <u>1996-97</u>	<u>ACTUAL</u> <u>1997-98</u>	<u>BUDGET</u> <u>1998-99</u>	<u>APPROVED</u> <u>1999-00</u>
<u>GENERAL FUND (010)</u>				
<u>Taxes:</u>				
Property Taxes	\$15,017,822	\$15,475,690	\$15,900,000	\$16,230,000
County Collection Fee	(\$337,871)	(\$367,834)	(\$377,000)	(\$380,000)
Utility Users Tax	\$22,270,585	\$22,994,308	\$23,045,000	\$24,862,000
Sales and Use Tax	\$21,813,823	\$22,942,665	\$24,147,000	\$25,500,000
Franchises	\$3,951,225	\$4,056,143	\$3,990,000	\$4,220,000
Business Licenses	\$5,368,270	\$5,244,001	\$5,430,000	\$6,035,000
Transient Occupancy	\$1,136,313	\$1,280,168	\$1,240,000	\$1,390,000
Document Transfer	<u>\$1,389,748</u>	<u>\$1,689,067</u>	<u>\$736,000</u>	<u>\$410,000</u>
Totals	\$70,609,915	\$73,314,208	\$74,111,000	\$78,267,000
<u>Licenses & Permits:</u>				
Animal Licenses	\$67,674	\$71,038	\$69,700	\$71,400
Construction Permits	\$1,317,766	\$1,508,026	\$1,534,500	\$1,737,400
Street & Curb Permits	\$454,754	\$548,441	\$534,135	\$470,180
Fire Dept Permits	\$38,829	\$56,417	\$48,700	\$49,700
Police Dept Permits	\$133,698	\$151,926	\$154,175	\$157,638
Other Licenses & Permits	<u>\$51,050</u>	<u>\$1,448</u>	<u>\$1,125</u>	<u>\$3,000</u>
Totals	\$2,063,771	\$2,337,296	\$2,342,335	\$2,489,318
<u>Use of Money & Property:</u>				
Interest	\$1,107,262	\$1,283,791	\$1,100,000	\$950,000
Rentals	\$593,218	\$831,016	\$632,080	\$660,100
Cash Over & Short	<u>(\$4,076)</u>	<u>(\$1,094)</u>	<u>\$0</u>	<u>\$0</u>
Totals	\$1,696,404	\$2,113,713	\$1,732,080	\$1,610,100
<u>Fines & Forfeitures:</u>				
Traffic & Parking Fines	\$472,126	\$386,011	\$687,450	\$643,860
Vehicle Code Fines	\$13,395	\$36,714	\$14,000	\$66,000
DUI Emergency Recovery	\$19,158	\$19,602	\$18,594	\$15,562
Criminal Fines	\$21,501	\$13,649	\$13,500	\$22,000
Misc Fines & Penalties	<u>\$12,782</u>	<u>\$51,735</u>	<u>\$43,400</u>	<u>\$68,500</u>
Totals	\$538,962	\$507,711	\$776,944	\$815,922
<u>Other Revenues:</u>				
Refunds & Reimbursements	\$4,800,187	\$942,817	\$505,887	\$523,370
Utility In Lieu of Tax	\$1,200,714	\$1,609,326	\$1,400,000	\$1,600,000
Sale of Property	\$30,583	\$2,152	\$15,000	\$20,500
Indirect Cost Allocations	\$2,887,043	\$3,584,363	\$3,578,571	\$3,657,433
Miscellaneous Revenues	<u>(\$84,980)</u>	<u>(\$142,710)</u>	<u>\$14,000</u>	<u>\$12,000</u>
Totals	\$8,833,547	\$5,995,948	\$5,513,458	\$5,813,303

REVENUES BY FUND

	<u>ACTUAL</u> <u>1996-97</u>	<u>ACTUAL</u> <u>1997-98</u>	<u>BUDGET</u> <u>1998-99</u>	<u>APPROVED</u> <u>1999-00</u>
<u>Revenues from Other Agencies:</u>				
Federal Police Grants	\$1,265,896	\$779,309	\$559,906	\$263,428
Homeowners Exemption	\$379,438	\$381,849	\$389,500	\$380,000
Motor Vehicle In-Lieu of Tax	\$9,071,503	\$9,788,907	\$10,090,000	\$10,950,000
POST Reimbursement	\$237,792	\$220,710	\$250,000	\$250,000
Other Revenue	<u>\$153,448</u>	<u>\$171,775</u>	<u>\$133,952</u>	<u>\$116,541</u>
Totals	\$11,108,077	\$11,342,550	\$11,423,358	\$11,959,969
<u>Charges for Current Services:</u>				
General Government	\$111,472	\$1,206,493	\$1,323,864	\$546,547
Public Safety	\$3,540,727	\$3,580,129	\$3,740,478	\$4,057,596
Physical Environment	\$1,178,036	\$1,173,595	\$1,170,289	\$1,245,216
Planning, Building, Housing	\$1,809,961	\$2,088,379	\$2,037,034	\$2,196,300
Cultural & Recreational	\$758,702	\$757,853	\$865,950	\$881,628
Other Charges for Services	<u>\$351,299</u>	<u>\$707,473</u>	<u>\$328,520</u>	<u>\$331,934</u>
Totals	\$7,750,197	\$9,513,922	\$9,466,135	\$9,259,221
General Fund Totals	\$102,600,873	\$105,125,348	\$105,365,310	\$110,214,833
<u>LIBRARY FUND (041)</u>				
County-wide Contribution	\$2,448,794	\$2,395,709	\$2,395,709	\$2,942,124
PLF State Grant	\$246,109	\$279,967	\$285,200	\$287,620
Fines	\$86,270	\$97,068	\$104,000	\$102,600
S.J. Delta Cataloging	\$43,050	\$42,710	\$44,028	\$37,464
Miscellaneous Other Fees	<u>\$75,435</u>	<u>\$76,794</u>	<u>\$74,272</u>	<u>\$54,457</u>
Library Fund Totals	\$2,899,658	\$2,892,248	\$2,903,209	\$3,424,265
<u>SPECIAL PURPOSE GRANTS (020-025)</u>				
Operating Grants	<u>\$1,352,822</u>	<u>\$1,879,014</u>	<u>\$439,789</u>	<u>\$316,515</u>
Totals	\$1,352,822	\$1,879,014	\$439,789	\$316,515
<u>CAPITAL IMPROVEMENT FUNDS</u>				
Govt Grants-TEA/ISTEA(038)	\$4,460,674	\$2,807,393	\$3,306,000	\$641,000
Amusement Taxes (301)	\$18,465	\$19,961	\$18,800	\$20,400
Grants/Donations (303)	\$0	\$1,500	\$0	\$0
Investment Earnings (301/303)	\$246,890	\$265,875	\$87,200	\$221,000
Area of Benefit Fees (301)	\$10,565	\$1,378	\$0	\$0
Traffic Signal Fees (301)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
CIP Totals	\$4,736,594	\$3,096,107	\$3,412,000	\$882,400
<u>TRAFFIC SIGNAL IMPACT FUNDS (900-904)</u>				
Impact Fees	\$348,133	\$324,615	\$235,200	\$275,890
Investment Earnings	<u>\$55,578</u>	<u>\$84,233</u>	<u>\$47,700</u>	<u>\$65,900</u>
Totals	\$403,711	\$408,848	\$282,900	\$341,790

REVENUES BY FUND

	<u>ACTUAL</u> <u>1996-97</u>	<u>ACTUAL</u> <u>1997-98</u>	<u>BUDGET</u> <u>1998-99</u>	<u>APPROVED</u> <u>1999-00</u>
<u>STREET IMPROVEMENT IMPACT FUNDS (910-916)</u>				
Impact Fees	\$4,158,851	\$4,188,803	\$3,587,680	\$3,876,000
Investment Earnings	<u>\$844,912</u>	<u>\$969,529</u>	<u>\$788,670</u>	<u>\$946,280</u>
Totals	\$5,003,763	\$5,158,332	\$4,376,350	\$4,822,280
<u>COMMUNITY CENTER IMPACT FUNDS (920-926)</u>				
Impact Fees	\$111,225	\$130,192	\$128,550	\$128,550
Investment Earnings	<u>\$51,098</u>	<u>\$63,498</u>	<u>\$50,460</u>	<u>\$51,500</u>
Totals	\$162,323	\$193,690	\$179,010	\$180,050
<u>CITY OFFICE IMPACT FUND (930)</u>				
Impact Fees	\$235,235	\$234,952	\$191,000	\$200,000
Investment Earnings	<u>\$26,021</u>	<u>\$17,546</u>	<u>\$9,800</u>	<u>\$11,100</u>
Totals	\$261,256	\$252,498	\$200,800	\$211,100
<u>FIRE STATION IMPACT FUNDS (940-946)</u>				
Impact Fees	\$149,709	\$217,516	\$138,700	\$138,700
Investment Earnings	<u>\$22,187</u>	<u>\$18,777</u>	<u>\$12,050</u>	<u>\$12,360</u>
Totals	\$171,896	\$236,293	\$150,750	\$151,060
<u>LIBRARY IMPACT FUNDS (950-956)</u>				
Impact Fees	\$406,844	\$448,637	\$332,200	\$332,200
Investment Earnings	<u>\$150,270</u>	<u>\$178,574</u>	<u>\$127,400</u>	<u>\$128,140</u>
Totals	\$557,114	\$627,211	\$459,600	\$460,340
<u>POLICE STATION IMPACT FUND (960)</u>				
Impact Fees	\$456,634	\$497,984	\$385,700	\$385,700
Investment Earnings	<u>\$229,442</u>	<u>\$283,858</u>	<u>\$195,400</u>	<u>\$233,100</u>
Totals	\$686,076	\$781,842	\$581,100	\$618,800
<u>PARKLAND IMPACT FUNDS (970-976)</u>				
Impact Fees	\$951,447	\$1,123,498	\$1,094,000	\$1,086,000
Investment Earnings	<u>\$262,806</u>	<u>\$254,569</u>	<u>\$221,180</u>	<u>\$227,880</u>
Totals	\$1,214,253	\$1,378,067	\$1,315,180	\$1,313,880
<u>TREE IMPACT FUND (978)</u>				
Impact Fees	\$60,366	\$37,596	\$31,600	\$31,600
Investment Earnings	<u>\$488</u>	<u>\$3,203</u>	<u>\$700</u>	<u>\$710</u>
Totals	\$60,854	\$40,799	\$32,300	\$32,310
<u>STREET SIGN IMPACT FUND (979)</u>				
Impact Fees	\$4,933	\$6,204	\$5,200	\$5,200
Investment Earnings	<u>\$709</u>	<u>\$865</u>	<u>\$640</u>	<u>\$650</u>
Totals	\$5,642	\$7,069	\$5,840	\$5,850

REVENUES BY FUND

	<u>ACTUAL</u> <u>1996-97</u>	<u>ACTUAL</u> <u>1997-98</u>	<u>BUDGET</u> <u>1998-99</u>	<u>APPROVED</u> <u>1999-00</u>
<u>STREET LIGHT IMPACT FUNDS (980-986)</u>				
Impact Fees	\$29,870	\$16,549	\$23,950	\$19,700
Investment Earnings	<u>\$16,580</u>	<u>\$19,459</u>	<u>\$16,160</u>	<u>\$16,400</u>
Totals	\$46,450	\$36,008	\$40,110	\$36,100
<u>AIR QUALITY IMPACT FUNDS (990-996)</u>				
Impact Fees	\$803,201	\$657,486	\$428,200	\$493,000
Investment Earnings	<u>\$61,273</u>	<u>\$107,087</u>	<u>\$40,800</u>	<u>\$43,700</u>
Totals	\$864,474	\$764,573	\$469,000	\$536,700
<u>HABITAT/OPEN SPACE CONSERVATION (997)</u>				
Impact Fees	\$85,151	\$139,236	\$82,800	\$94,500
Investment Earnings	<u>\$11,492</u>	<u>\$20,317</u>	<u>\$17,400</u>	<u>\$24,510</u>
Totals	\$96,643	\$159,553	\$100,200	\$119,010
<u>PUBLIC FACILITIES ADMIN FUND (999)</u>				
Impact Fees	\$373,454	\$414,843	\$392,700	\$477,459
Investment Earnings	<u>\$27,728</u>	<u>\$31,829</u>	<u>\$20,000</u>	<u>\$20,000</u>
Totals	\$401,182	\$446,672	\$412,700	\$497,459
<u>WATER IMPACT FUND (424)</u>				
Impact Fees	\$381,634	\$450,132	\$400,900	\$470,000
Investment Earnings	<u>\$105,260</u>	<u>\$86,057</u>	<u>\$20,000</u>	<u>\$30,000</u>
Totals	\$486,894	\$536,189	\$420,900	\$500,000
<u>WASTEWATER IMPACT FUND (434)</u>				
Impact Fees	\$3,259,158	\$4,184,688	\$2,925,949	\$3,163,000
Investment Earnings	<u>\$685,107</u>	<u>\$903,573</u>	<u>\$425,000</u>	<u>\$520,000</u>
Totals	\$3,944,265	\$5,088,261	\$3,350,949	\$3,683,000
<u>WESTSIDE SEWER INTERCEPTOR CONNECTION (434)</u>				
Impact Fees	\$533,358	\$1,099,123	\$992,000	\$1,024,000
Investment Earnings	<u>\$27,908</u>	<u>\$46,901</u>	<u>\$70,000</u>	<u>\$100,000</u>
Totals	\$561,266	\$1,146,024	\$1,062,000	\$1,124,000
<i>Public Facility Fees Totals</i>	\$14,928,062	\$17,261,929	\$13,439,689	\$14,633,729
<u>CENTRAL PARKING DISTRICT (416/417)</u>				
Special Assessments	\$601,160	\$600,574	\$600,000	\$600,000
Other Revenues	\$734	\$5,885	\$3,856	\$1,000
Parking Lot/Meter Fees	\$1,208,665	\$1,352,689	\$1,167,000	\$1,720,206
Revenue Other Agencies	\$111,454	\$91,961	\$67,000	\$70,000
Parking Citations	\$0	\$0	\$0	\$150,000
Investment Earnings	<u>\$91,464</u>	<u>\$97,088</u>	<u>\$92,000</u>	<u>\$92,000</u>
<i>Parking District Totals</i>	\$2,013,477	\$2,148,197	\$1,929,856	\$2,633,206

REVENUES BY FUND

	<u>ACTUAL</u> <u>1996-97</u>	<u>ACTUAL</u> <u>1997-98</u>	<u>BUDGET</u> <u>1998-99</u>	<u>APPROVED</u> <u>1999-00</u>
<u>ENTERPRISE FUNDS</u>				
<u>Water Fund: (421)</u>				
User Fees	\$12,176,560	\$12,011,835	\$12,428,960	\$12,457,900
Investment Earnings *	\$687,575	\$833,760	\$490,000	\$590,000
Penalty Fees	\$233,413	\$192,131	\$125,000	\$125,000
Miscellaneous Revenues	<u>\$1,239</u>	<u>\$5,989</u>	<u>\$0</u>	<u>\$0</u>
<i>Water Fund Totals</i>	\$13,098,787	\$13,043,715	\$13,043,960	\$13,172,900
<i>* FY 99-00 est. incl. \$40,000 for New Melones Bond Reserve</i>				
<u>Regional Wastewater Fund: (431)</u>				
User Fees	\$24,838,513	\$26,977,278	\$27,268,290	\$27,996,500
Sewer Lien Admin Fees	\$47,201	\$103,552	\$80,000	\$80,000
Pre-Treatment Violations	\$397,260	\$374,353	\$300,000	\$300,000
Investment Earnings	\$1,113,670	\$1,418,108	\$400,000	\$570,000
Miscellaneous Revenues	<u>\$119,079</u>	<u>\$89,339</u>	<u>\$40,000</u>	<u>\$40,000</u>
<i>Wastewater Fund Totals</i>	\$26,515,723	\$28,962,630	\$28,088,290	\$28,986,500
<u>Stormwater Fund: (441)</u>				
User Fees	\$4,160,176	\$4,421,285	\$3,882,000	\$4,030,000
Other Revenues	\$64,579	\$74,624	\$25,000	\$25,000
Investment Earnings	<u>\$140,279</u>	<u>\$309,952</u>	<u>\$200,000</u>	<u>\$260,000</u>
<i>Stormwater Fund Totals</i>	\$4,365,034	\$4,805,861	\$4,107,000	\$4,315,000
<u>Solid Waste - Landfill Funds: (451/453)</u>				
Landfill Charges for Services	\$2,167,839	\$1,835,511	\$2,703,670	\$2,667,220
Investment Earnings	\$361,685	\$388,235	\$320,000	\$360,000
Other Revenues	\$20,090	\$13,137	\$16,300	\$16,300
Landfill Closure Charges	<u>\$446,630</u>	<u>\$418,230</u>	<u>\$489,230</u>	<u>\$723,580</u>
<i>Landfill Totals</i>	\$2,996,244	\$2,655,113	\$3,529,200	\$3,767,100
<u>Solid Waste - Garden Refuse: (455)</u>	\$2,000,863	\$2,054,085	\$2,049,600	\$2,105,000
<u>Golf Course Fund: (481)</u>				
User Fees	\$1,589,029	\$1,584,962	\$1,940,000	\$1,763,000
Investment Earnings	\$0	\$0	\$6,500	\$6,500
Rents/Leases/Concessions	\$119,322	\$121,593	\$137,000	\$152,000
Other Revenues	<u>\$705</u>	<u>\$2,555</u>	<u>\$0</u>	<u>\$0</u>
<i>Golf Fund Totals</i>	\$1,709,056	\$1,709,110	\$2,083,500	\$1,921,500
<u>MEASURE K SALES TAX FUND (080)</u>				
Sales Tax	\$2,169,090	\$2,346,739	\$2,259,000	\$2,465,000
Grants & Other Government Revenue	\$1,005,409	\$7,712,892	\$21,382,000	\$3,409,000
Investment Earnings	<u>\$240,107</u>	<u>\$0</u>	<u>\$196,200</u>	<u>\$0</u>
<i>Measure K Fund Totals</i>	\$3,414,606	\$10,059,631	\$23,837,200	\$5,874,000

REVENUES BY FUND

	<u>ACTUAL</u> <u>1996-97</u>	<u>ACTUAL</u> <u>1997-98</u>	<u>BUDGET</u> <u>1998-99</u>	<u>APPROVED</u> <u>1999-00</u>
<u>GAS TAX FUNDS</u>				
2105 Gas Tax (030)	\$1,392,691	\$1,397,647	\$1,448,900	\$1,371,150
2106 Gas Tax (031)	\$867,562	\$940,680	\$917,100	\$925,600
2107 Gas Tax (032)	\$2,069,105	\$1,872,001	\$2,034,600	\$1,909,400
2107.5 Gas Tax (033)	\$10,000	\$10,000	\$10,000	\$10,000
Transportation Dev Tax (034)	\$191,891	\$114,131	\$100,000	\$100,000
Investment Earnings (030-037)	<u>\$115,145</u>	<u>\$98,620</u>	<u>\$65,210</u>	<u>\$39,110</u>
<i>Gas Tax Funds Totals</i>	\$4,646,394	\$4,433,079	\$4,575,810	\$4,355,260
<u>COMMUNITY DEVELOPMENT FUND</u>				
CDBG (052)	\$4,886,030	\$6,899,544	\$6,644,521	\$6,078,283
Emergency Shelter Program (057)	\$73,767	\$137,460	\$194,000	\$176,000
Home Grant Program (058/059)	<u>\$1,124,073</u>	<u>\$1,188,667</u>	<u>\$2,484,000</u>	<u>\$1,991,000</u>
<i>CDBG Fund Totals</i>	\$6,083,870	\$8,225,671	\$9,322,521	\$8,245,283
<u>SPECIAL REVENUES FUNDS</u>				
Asset Forfeiture (023)	\$119,920	\$102,785	\$57,500	\$45,000
Boat Launching Facilities (045)	\$96,000	\$112,332	\$141,000	\$162,000
Street & Business Imp. (073)	<u>\$91,476</u>	<u>\$108,714</u>	<u>\$168,300</u>	<u>\$62,300</u>
<i>Special Revenues Fund Totals</i>	\$307,396	\$323,831	\$366,800	\$269,300
<u>TRUST FUNDS</u>				
Annie Wagner Educ. Trust (627)	\$2,221	\$2,476	\$2,000	\$1,500
Arts Commission (641)	\$40,525	\$249	\$53,800	\$39,487
General Government (642)	\$0	\$0	\$76,857	\$61,200
Parks & Recreation (643 + 624/5)	\$111,207	\$115,837	\$161,963	\$188,739
Police (645)	\$12,992	\$14,457	\$11,860	\$6,275
Fire (646)	\$6,400	\$22,315	\$13,150	\$12,900
Library (644 + 621/2, 626, 628)	<u>\$103,004</u>	<u>\$249,863</u>	<u>\$323,946</u>	<u>\$406,467</u>
<i>Trust Fund Totals</i>	\$276,349	\$405,197	\$643,576	\$716,568

REVENUES BY FUND

	<u>ACTUAL</u> <u>1996-97</u>	<u>ACTUAL</u> <u>1997-98</u>	<u>BUDGET</u> <u>1998-99</u>	<u>APPROVED</u> <u>1999-00</u>
<u>REVENUE SUMMARY TOTALS BY FUND</u>				
General Fund	\$102,600,873	\$105,125,348	\$105,365,310	\$110,214,833
Library Fund	\$2,899,658	\$2,892,248	\$2,903,209	\$3,424,265
Special Purpose Grants	\$1,352,822	\$1,879,014	\$439,789	\$316,515
Enterprise Funds	\$50,685,707	\$53,230,514	\$52,901,550	\$54,268,000
Capital Improvement Fund	\$4,736,594	\$3,096,107	\$3,412,000	\$882,400
Public Facility Impact Funds	\$14,928,062	\$17,261,929	\$13,439,689	\$14,633,729
Central Parking District	\$2,013,477	\$2,148,197	\$1,929,856	\$2,633,206
Gas Tax Fund	\$4,646,394	\$4,433,079	\$4,575,810	\$4,355,260
Measure K Sales Tax	\$3,414,606	\$10,059,631	\$23,837,200	\$5,874,000
Community Dev Grant Fund	\$6,083,870	\$8,225,671	\$9,322,521	\$8,245,283
Special Revenue Fund	\$307,396	\$323,831	\$366,800	\$269,300
Trust Funds	<u>\$276,349</u>	<u>\$405,197</u>	<u>\$643,576</u>	<u>\$716,568</u>
TOTAL ALL FUNDS	\$193,945,808	\$209,080,766	\$219,137,310	\$205,833,359

Note: Any billings from revenue collection agencies will be deducted from the applicable revenue rather than charged to an expenditure account. In this way, collection agency billings are considered to be budgeted in the exact amounts owed as part of the revenue estimates.

OVERVIEW OF FY 1999-2000 REVENUE PROJECTIONS

GENERAL FUND

Taxes

The City's General Fund receives the majority of its revenue from the "Taxes" category. The estimated FY 1999-00 total of \$78,267,000 is up 5.6% from the original estimate for FY 1998-99 and comprises 71.4% of General Fund revenue.

The State budget's shift of property tax allocation from the City in 1992-93 and 1993-94 has left the City with over a \$5 million loss of property tax revenue in FY 1999-00. This loss of discretionary revenue has been only in small part offset by Proposition 172 (the Public Safety Sales and Use Tax), which is estimated to generate \$760,000 in 1999-00. However, it should be noted that this small offset isn't discretionary revenue, as it is legally required to be used only for public safety purposes.

Property tax revenue is projected to increase from the revised current fiscal year estimate generally by 3.3% which is the estimated increase in the city's taxable assessed valuation. The projection for property tax revenue from the Supplemental Roll reflects a healthy increase due to new construction activity. The property tax administration fee charged by the county is estimated to increase by 2.5% from the actual current year charge.

Utility user's tax revenue is projected to increase overall by approximately 7.9% from the original FY 1998-99 estimate due largely to higher-than-expected revenue in the current fiscal year, despite the fact that the current year reflected the first full-year impact of the 10% electric rate reduction that took effect on January 1, 1998 for residential and small commercial users. The total amount of utility user tax Enterprise Zone rebates decreased slightly from \$304,327 in FY 1997-98 to approximately \$280,000 in FY 1998-99.

The city's year-over-year revenue performance from the local 1% sales and use tax during the most recent four quarters for which there is data, including county and state pool allocations, has shown 6.9% growth. Local sales tax revenue is estimated to increase by 5.0% in FY 1999-00 from the revised current year estimate. This 5% total growth rate is consistent with the projections for the State as a whole prepared by the State Department of Finance and the Legislative Analyst's Office. The Public Safety Sales and Use Tax (Proposition 172) revenue is also projected to increase by 5.0% in 1999-00, an expected mild slowing from the 5.6% growth rate experienced so far in the current fiscal year. The Public Safety Sales Tax is allocated based on countywide sales tax collections which, until recently, tended to increase at a higher rate than Stockton's sales tax collections.

Business license taxes are also projected to increase 5.0% from the revised current year estimate, plus additional amounts resulting from business audits. Transient Occupancy Tax revenue is estimated to increase 3.0% from an updated current year estimate which was revised higher due to the annualization of new revenue resulting from the opening of new lodging facilities within the city during FY 1997-98.

OVERVIEW OF FY 1999-2000 REVENUE PROJECTIONS

The large reduction in revenue from the Document (Real Property) Transfer Tax results from the elimination of the city's separate \$3.00 tax rate (per \$1,000 property value) effective November 3, 1998 and restoration of the city's one-half share of the basic \$1.10 rate granted by state law to counties and cities. In compliance with Proposition 218, an election was held on November 3, 1998 and Stockton voters approved the restoration of the City's \$0.55 tax rate share.

Licenses and Permits

This category includes construction permit fees as well as other permit-related fees such as animal licenses, Police Department permits, and parking meter revenue. Construction Permit revenue in the current fiscal year is estimated to be up approximately 29% from the actual 1997-98 revenue amount based on year-to-date experience. The 1999-00 budget estimates that construction permit revenue will decrease approximately 10% reflecting some moderation in the construction industry after an unusually strong performance in 1998-99.

Use of Money and Property

This category includes interest earnings from investment of available cash balances. Also included are charges for use of City property and facilities, primarily recreational facilities. Interest earnings revenue has been estimated based on current year experience and a slightly lower average projected interest rate in the investment money markets. Actual interest earnings in FY 1997-98 were higher than usual due to loan repayments in that year.

Fines and Forfeitures

This category includes Traffic/Parking Citation fines along with several smaller fine revenues such as Vehicle Code fines and Criminal fines. State legislation, which gave a greater percentage of traffic fines to fund trial courts, had resulted in consistent erosion of City revenue from this source. State legislation, AB233, approved in September, 1997 returned vehicle fine revenues to the cities beginning July 1, 1998. An additional \$200,000 in vehicle fine revenue was included in the FY 1998-99 revenue estimate and actual year-to-date revenue suggests that that additional revenue estimate will be exceeded. Fine revenue related to code enforcement activities also show an increase.

Other Revenues

This category includes Indirect Cost Allocation and Utility In Lieu of Tax revenues paid by City enterprise funds and other applicable City funds. Also included are a wide variety of Refunds and Reimbursements for costs incurred by the City's General Fund, which is the legal responsibility of a private party or other separate entity. Indirect cost allocation charges are based on annual Full Cost Plan updates. Utility In-Lieu of Tax charges are projected based on the average actual rate of increase in fixed asset value during the last several fiscal years. Reimbursement revenue is lower than in FY 1996-97 due to a large one-time PERS Asset Credit posting in that year.

OVERVIEW OF FY 1999-2000 REVENUE PROJECTIONS

Revenues from Other Agencies

This revenue category includes the Motor Vehicle License Fee, the fourth largest General Fund revenue source, which at \$10,950,000 represents 10% of total projected General Fund revenues. Also included are Federal Police grant revenue, the Homeowner's Property Tax Exemption Replacement, and several other smaller States allocations.

Motor Vehicle License Fee revenue is estimated to increase 6.6% in 1998-99 excluding a one-time allocation of \$99,119 and the small fixed allocation portion. For FY 1999-00, this revenue is estimated to increase by 5.2% overall based on the State Department of Finance's estimate for 5.6% growth on the portion of the license fee allocation that is not a fixed amount. The City is continuing to receive significant federal grant money to help fund additional police officers although the total amount of the grant reimbursements in 1999-00 will be down from the revised current fiscal year estimate. The Homeowners' Property Tax Exemption allocation estimate is based on updated information from the county about the current year allocation amount. POST (state) reimbursement for police officer training varies from year to year, depending on how many officers are trained and the state reimbursement formula.

Charges for Current Services

This category includes revenues from City fees to cover all or part of the cost of providing a wide variety of City services. Most are provided by the Community Development, Public Works, Parks and Recreation, Police and Fire departments, including contractual agreements with special districts for fire suppression and ambulance dispatch services.

The largest single change in this category is a decrease in the budgeted estimate for City charges for services performed for the San Joaquin County Flood Control Agency based on the annually updated payback plan. Building Division plan check fee revenues are estimated to increase approximately 20% in the current fiscal year based on year-to-date experience. Plan check revenues are then estimated to decrease approximately 10% in FY 1999-00 reflecting the expectation that building activity will moderate after a strong showing in FY 1998-99.

General Fund Summary

The total General Fund revenue projection of \$110,214,833 for FY 1999-00 represents a 4.6% increase from the original 1998-99 budgeted revenue estimate despite the loss of a significant portion of the Document Transfer Tax revenue. This overall increase reflects the expectation that the local economy will continue to be positive for a third consecutive year.

OVERVIEW OF FY 1999-2000 REVENUE PROJECTIONS

CENTRAL PARKING DISTRICT FUND

Central Parking District revenues have increased as a result of City Council adopting the Downtown Parking Action Plan in January of 1999. The additional revenues will be used to fund capital improvements for the district including parking structures on existing Lots D and I, and a coordinated signage program.

ENTERPRISE FUNDS

Wastewater Utility

The FY 1999-00 user fee revenue estimate is based on current service fee rates. No service fee rate adjustments are proposed.

Stormwater Utility

The FY 1999-00 fee revenue estimate is based on current service fee rates. No fee rate adjustments are proposed. The current rates became effective September 1, 1995 to fund the implementation costs of the Federal Stormwater N.P.D.E.S. Permit that was issued in early 1995.

Water Utility

The FY 1999-00 user fee revenue estimate is based on current service fee rates. No service fee rate adjustments are proposed.

Solid Waste/Landfills Fund

The FY 1999-00 service charge revenue estimate is based on Austin Road Landfill receiving an estimated 225 tons of residential solid waste per workday at the Council's adopted residential tipping rate of \$30.00 per ton and another 350 tons per workday from Forward, Inc. at the contract weighted average rate of \$17.60 per ton. This revenue finances landfill operations and closure obligations and is therefore allocated between the separate operating and closure Funds. Although the Austin Road and French Camp landfills are expected to be sold by the end of 1999, the FY 1999-00 revenue estimate is presented as an annual figure pending an actual sale.

Solid Waste/Garden Refuse Fund

The FY 1999-00 user fee revenue estimate is based on the current service fee rate of \$3.00 per property per month. No service fee rate adjustment is proposed. The FY 1999-00 estimate is based on 55,825 properties, an estimated increase of 1.5%.

OVERVIEW OF FY 1999-2000 REVENUE PROJECTIONS

Golf Courses

Golf revenue is expected to be about the same as last year's actual revenue. This is due to a number of factors, including a rise in the number of golf courses in the area, and 25 to 30% of the rounds being played on reduced-cost monthly passes. To encourage use of the course, Parks and Recreation has created a TV ad that has aired on the Golf Channel and USA Network during all major golf tournaments, and encouraged play through a number of special rates. While the current revenue covers all operating expenses, it has been difficult to fund needed capital improvements. A fee proposal will be brought to Council separately.

SPECIAL REVENUE FUND GRANTS

The Intermodal Surface Transportation Efficiency Act grant is providing \$641,000 for street improvement projects as follows: \$476,000 for Arch Road/SR99 Interchange Improvements and \$165,000 for the San Joaquin Street Bridge at Mormon Slough.

PUBLIC FACILITY FEES

Revenue is projected to increase approximately 2% based on current growth and 1998-99 estimated actuals.

BOAT LAUNCHING FACILITIES FUND

The Boat Launching Facilities fees provide increased security, supervision and safety at the Buckley Cove and Morelli Park boat launching facilities. Council approved a fee increase during the 1998-99 year, and the revenue is expected to increase by \$21,000. This will cover the increased cost of security and allow the fund to partially pay back start up money borrowed from the General Fund.

LIBRARY FUND

The County contribution in 1999-00 will increase by approximately 23% allowing for additional staff and hours at County branches. It is anticipated that the Public Library Fund allocation from the State will increase by approximately 2% in 1999-00.

GAS TAX FUND

The total revenue estimate for the Gas Tax funds reflect only a slight increase of 1% in 1999-00 over 98-99 estimated actuals

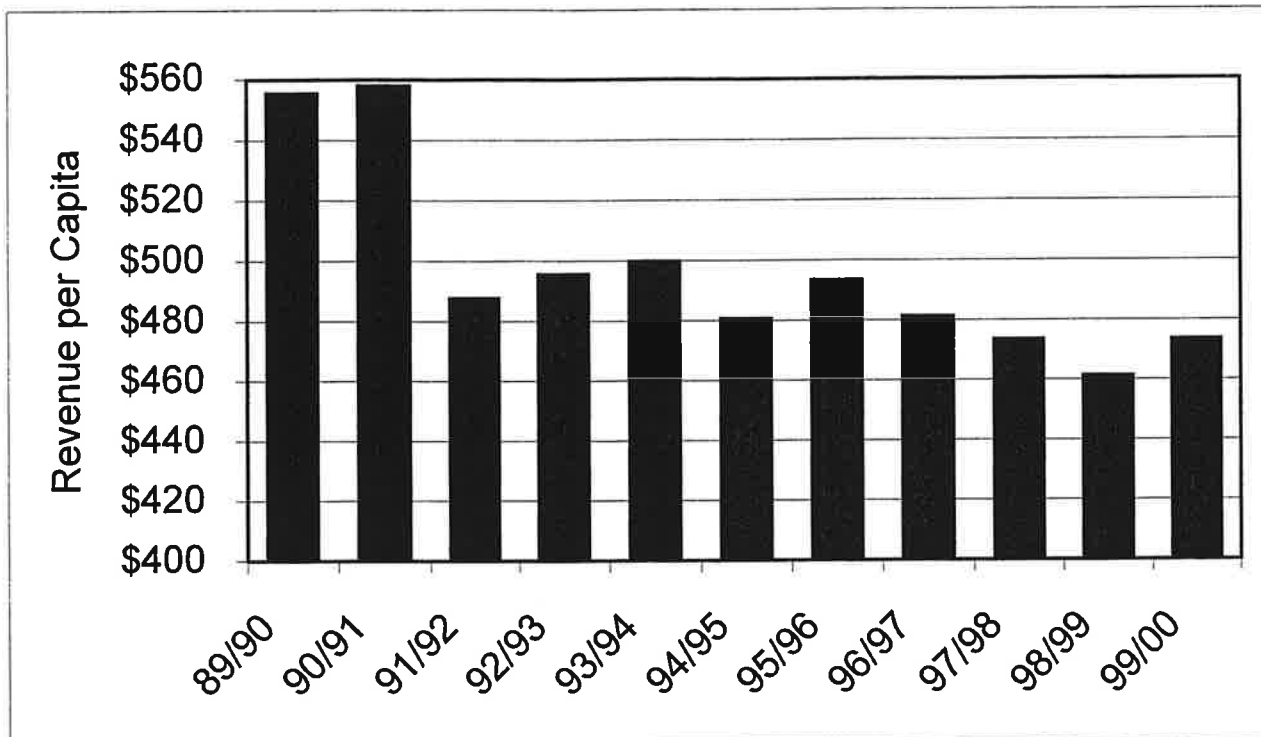
OVERVIEW OF FY 1999-2000 REVENUE PROJECTIONS

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Community Development Block Grant funding from the Federal Housing and Urban Development (HUD) Department has increased slightly from \$4,928,000 in 98-99 to \$4,957,000 in 99-00.

Federal grant allocations for the HOME Program and Emergency Shelter Grant Program have experienced minimal changes in funding from the prior year. The 99-00 HOME allocation is \$1,991,000 and Emergency Shelter Grant is \$176,000.

The City Council approved a spending plan for all three of these grant allocations on May 4, 1999 by approving the Consolidated Plan application for submittal to HUD.



COMMUNITY ECONOMIC INDICATORS GENERAL FUND REVENUES PER CAPITA

<u>Fiscal Year</u>	<u>General Fund Revenues including Transfers In</u>	<u>Revenues Adjusted to 98-99 Dollars</u>	<u>Population</u>	<u>Revenues Adjusted to 98-99 \$ Per Capita</u>
Actual 1989-90	\$80,758,232	\$107,780,210	194,000	\$556
Actual 1990-91	\$85,393,277	\$108,954,261	195,223	\$558
Actual 1991-92	\$87,006,782	\$104,630,491	214,520	\$488
Actual 1992-93	\$92,700,628	\$108,125,759	218,167	\$496
Actual 1993-94	\$97,854,008	\$110,919,968	221,876	\$500
Actual 1994-95	\$98,277,570	\$108,471,359	225,648	\$481
Actual 1995-96	\$105,321,782	\$113,190,096	229,484	\$493
Actual 1996-97	\$107,128,727	\$112,323,935	233,385	\$481
Actual 1997-98	\$110,739,223	\$112,400,311	237,352	\$474
Budgeted 1998-99	\$110,979,185	\$110,979,185	240,521	\$461
Approved 1999-00	\$116,098,418	\$116,098,418	245,156	\$474



Stockton



PERSONNEL LISTING

PERSONNEL LISTING

A summary of approved personnel listings by budget unit as compared to the prior fiscal year. Explanations for changes in personnel are included.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual	Approved	
	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>
<u>GENERAL FUND</u>			
<u>NON-DEPARTMENTAL-(10-0132)</u>			
Arts Commission Director	1	1	
Public Information Officer	<u>1</u>	<u>1</u>	
	2	2	
<u>CITY COUNCIL-(10-1000)</u>			
Mayor	1	1	
Vice-Mayor	1	1	
Councilmember	<u>5</u>	<u>5</u>	
Total City Council	7	7	
<u>CITY CLERK-(10-1100)</u>			
City Clerk	1	1	
Assistant City Clerk	1	1	
Deputy City Clerk	1	1	
Secretary	1	1	
Office Specialist	1	1	
Records Specialist	2	2	
Records Clerk I/II	1	1	
Office Assistant I/II	<u>1</u>	<u>1</u>	
Total City Clerk Department	9	9	
<u>CITY MANAGER-(10-1210)</u>			
City Manager	1	1	
Assistant City Manager	1	1	
Deputy City Manager I/II	1	1	
Administrative Analyst I/II/Senior/Principal	5	5	
Research and Budget Manager	1	1	
Budget Analyst I/II/Senior	1	1	
Executive Assistant to City Manager	1	1	
Supervising Office Assistant (Confidential)	1	1	
Secretary (Confidential)	1	1	
Office Specialist (Confidential)	1	1	
Agenda Coordinator	<u>1</u>	<u>1</u>	
Total	15	15	

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions	
	Actual 1998-99	Approved 1999-00 <u>Variance</u>
<u>CITY MANAGER/ECONOMIC DEVELOPMENT-(10-1230)</u>		
Deputy City Manager I/II	1	1
Economic and Enterprise Zone Manager	1	1
Economic Development Analyst/Senior (Confidential)	2	2
Secretary (Confidential)	2	2
Office Assistant I/II (Confidential)	<u>1</u>	<u>1</u>
Total	7	7
Total City Manager Department	22	22
<u>FINANCE/ADMINISTRATION-(10-1310)</u>		
Director of Finance	1	1
Deputy Director of Finance	1	1
Administrative Analyst I/II/Senior/Principal	1	1
Deferred Compensation Specialist	1	1
Executive Assistant	1	1
Office Assistant I/II	<u>1</u>	<u>1</u>
Total	6	6
<u>FINANCE/ACCOUNTING-(10-1320)</u>		
Accounting Manager	1	1
Supervising Accountant	1	1
Accountant I/II	6	6
Supervising Accounting Office Assistant	2	2
Senior Accounting Office Assistant	1	1
Accounting Office Assistant I/II	<u>5</u>	<u>5</u>
Total	16	16
<u>FINANCE/TREASURY/REVENUE SERVICES-(10-1330)</u>		
Revenue Officer	1	1
Auditor	1	1
Supervising Revenue Assistant	3	3
Revenue Assistant III	4	4
Revenue Assistant I/II	15	15
Water Systems Operator I/II	<u>1</u>	<u>1</u>
Total	25	25

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual	Approved	
	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>
<u>FINANCE/PURCHASING-(10-1340)</u>			
Purchasing Agent	1	1	
Senior Buyer	2	2	
Buyer I/II	1	1	
Secretary	1	1	
Materials Supervisor	1	1	
Warehouse Assistant	<u>3</u>	<u>3</u>	
Total	9	9	
Total Finance Department	56	56	
<u>CITY ATTORNEY-(10-1400)</u>			
City Attorney	1	1	
Assistant City Attorney	1	1	
Deputy City Attorney	7	7	
Liability Claims Investigator I/II	1	1	
Executive Assistant to City Attorney	1	1	
Executive Assistant (Legal)	1	1	
Legal Secretary I/II	3	3	
Office Specialist (Legal)	1	1	
Office Assistant I/II (Legal)	<u>1</u>	<u>1</u>	
Total City Attorney Department	17	17	
<u>PERSONNEL/ADMINISTRATION-(10-1610)</u>			
Director of Personnel Services	1	1	
Executive Assistant (Confidential)	1	1	
Office Specialist (Confidential)	<u>3</u>	<u>3</u>	
Total	5	5	
<u>PERSONNEL/EMPLOYEE RELATIONS-(10-1620)</u>			
Deputy Director/Employee Relations Officer	1	1	
Supervising Personnel Analyst	1	1	
Secretary (Confidential)	<u>1</u>	<u>1</u>	
Total	3	3	

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions	
	Actual <u>1998-99</u>	Approved <u>1999-00</u> <u>Variance</u>
<u>PERSONNEL/PERSONNEL SERVICES-(10-1630)</u>		
Senior Personnel Analyst	2	2
Personnel Analyst I/II	<u>3</u>	<u>3</u>
Total	5	5
Total Personnel Services Department	13	13
<u>NEIGHBORHOOD SERVICES - (010-1730)</u>		
Field Inspection Manager	1	1
Administrative Analyst I/II	1	1
Senior Community Service Officer	1	1
Senior Code Enforcement Officer	1	1
Code Enforcement Officer I/II	8	8
Housing Rehabilitation Counselor I/II	2	2
Solid Waste Inspector	1	1
Maintenance Worker I/II	2	2
Secretary	2	2
Office Assistant I/II	1	1
Office Specialist	<u>1</u>	<u>1</u>
Total Neighborhood Services Department	21	21
<u>COMMUNITY DEVELOPMENT/ADMINISTRATION-(10-1810)</u>		
Community Development Director	1	1
Senior Administrative Analyst	1	1
Executive Assistant	1	1
Secretary	2	2
Office Assistant I/II	<u>1</u>	<u>1</u>
Total	6	6
<u>COMMUNITY DEVELOPMENT/PLANNING-(10-1820)</u>		
Deputy Community Development Director/Planning	1	1
Senior Planner	4	4
Assistant/Associate Planner	4	4
Planning Technician I/II	2	2
Senior Planning Technician	1	1
Supervising Office Assistant	1	1
Secretary	1	1
Office Assistant I/II	<u>2</u>	<u>2</u>
Total	16	16

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual	Approved	
	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>
<u>COMMUNITY DEVELOPMENT/BUILDING-(10-1830)</u>			
Deputy Community Development Director/Building	1	1	
Deputy Building Official	1	1	
Supervising Plan Checker/Structural Engineer	1	1	
Plan Checker I/II	5	5	
Senior Building Inspector	1	1	
Senior Plumbing/Mechanical Inspector	1	1	
Senior Electrical Inspector	1	1	
Plan Check Engineer	1	1	
Combination Inspector I/II	14	14	
Supervising Office Assistant	1	1	
Office Specialist	1	1	
Office Assistant I/II	<u>3</u>	<u>3</u>	
Total	31	31	
Total Community Development Department	53	53	
<u>CITY AUDITOR-(10-1900)</u>			
City Auditor	1	1	
Internal Auditor I/II/Sr.	4	4	
Audit Assistant I/II	<u>1</u>	<u>1</u>	
Total City Auditor Department	6	6	
<u>POLICE/ADMINISTRATION-(10-2410)</u>			
Chief of Police	1	1	
Deputy Chief of Police	2	2	
Police Captain	1	1	
Police Lieutenant	2	2	
Police Sergeant	4	4	
Police Officer	7	7	
Program Manager I/II	2	2	
Administrative Analyst I/II/Senior/Principal	0	1	1 (a)
Audio Visual Specialist	1	1	
Animal Control Supervisor	1	1	
Senior Animal Control Officer	1	1	
Animal Control Officer	6	6	
Animal Control Assistant	3	3	
Dispatcher	1	1	
Executive Assistant	1	1	
Administrative Analyst I/II	2	2	
Accounting Office Assistant I/II	3	3	
Office Specialist	1	1	
Secretary	<u>6</u>	<u>6</u>	
Total	45	46	1

(a) Transferred from Field Operations Division to help with grant writing.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual 1998-99	Approved 1999-00	
			Variance
<u>POLICE/FIELD OPERATIONS-(10-2420)</u>			
Police Captain	2	2	
Police Lieutenant	9	9	
Police Sergeant	36	36	
Police Officer	260	261	1 (b)
Senior Community Service Officer	5	5	
Community Service Officer/Senior	28	28	
Parking Violations Deputy	6	6	
Vehicle Abatement Specialist	1	1	
Crime Analyst	2	2	
Administrative Analyst I/II/Senior/Principal	1	0	-1 (a)
Administrative Aide	0	1	1 (c)
Secretary	3	3	
Police Records Assistant I/II	1	1	
Office Specialist	<u>2</u>	<u>2</u>	
Total	356	357	1
<u>POLICE/INVESTIGATIONS-(10-2430)</u>			
Police Captain	1	1	
Police Lieutenant	2	2	
Police Sergeant	9	9	
Police Officer	52	52	
Crime Analyst	1	1	
Secretary	1	1	
Police Records Assistant I/II	6	6	
Total	72	72	
<u>POLICE/SUPPORT SERVICES-(10-2460)</u>			
Police Captain	1	1	
Supervising Police Records Assistant	3	3	
Police Records Assistant I/II	35	35	
Supervising Evidence Technician	1	1	
Senior Evidence Technician	3	3	
Evidence Technician	12	12	
Secretary	<u>1</u>	<u>1</u>	
Total	56	56	
<u>POLICE/TELECOMMUNICATIONS-(10-2470)</u>			
Senior Police Telecommunications Supervisor	1	1	
Police Telecommunications III/Supervisor	14	14	
Police Telecommunicator I/II	25	25	
Secretary	<u>1</u>	<u>1</u>	
Total	41	41	
Total Police Department	570	572	2

(a) Transferred to Administration Division to help with grant writing.

(b) Addition of one Police Officer to provide patrol for Lodi Unified School District as contracted with LUSD.

(c) Addition of one Administrative Aide to coordinate VIPS program.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual	Approved	
	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>
<u>FIRE/ADMINISTRATION-(10-2610)</u>			
Fire Chief	1	1	
Deputy Fire Chief	2	2	
Fire Captain	1	1	
Administrative Analyst I/II/Senior/Principal	1	1	
Executive Assistant	1	1	
Secretary	2	2	
Senior Accounting Office Assistant	1	1	
Office Assistant I/II	<u>1</u>	<u>1</u>	
Total	10	10	

FIRE/FIRE FIGHTING-(10-2620) ****

Fire Battalion Chief	6	6	
Fire Captain *	53	53	
Firefighter Engineer *	52	52	
Firefighter *	<u>102</u>	<u>102</u>	
Total	213	213	

FIRE/FIRE PREVENTION-(10-2631)

Fire Battalion Chief**	1	1	
Fire Captain***	3	3	
Arson Investigator	1	1	
Firefighter***	2	2	
Administrative Analyst I/II	1	1	
Fire Protection Engineer	1	1	
Fire Prevention Inspector	2	2	
Office Specialist	1	1	
Office Assistant I/II	<u>1</u>	<u>1</u>	
Total	13	13	

* Up to 51 of the Fire Captains, Firefighters Engineers, and Firefighters in Firefighting may be Paramedics. Up to three of the Firefighters/Engineers in Firefighter Engineer-Operators.
Up to 13 of the Fire Captains, Firefighter Engineers, and Firefighters in Firefighting may be Hazmat Specialist/RADEF.

** Up to two Fire Battalion Chiefs may be on special assignment.

***Fire Captains and Firefigthers in Fire Prevention may be designated Deputy Fire Marshals.

****City Manager is authorized to adjust staffing to avoid excessive overtime costs and meet demands for training new hires.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual 1998-99	Approved 1999-00	Variance
<u>FIRE/HYDRANT MAINTENANCE AND PATTERN IMPROVEMENT-(10-2632)</u>			
Senior Hydrant Worker	1	1	
Hydrant Worker	<u>1</u>	<u>1</u>	
Total	2	2	
<u>FIRE/TRAINING-(10-2651)</u>			
Fire Battalion Chief**	1	1	
Fire Captain****	1	1	
Firefighter	1	1	
Secretary	1	1	
Engineering Technician II	<u>1</u>	<u>1</u>	
Total	5	5	
<u>FIRE/FIRE DISPATCH CENTER-(10-2660)*****</u>			
Fire Captain	1	1	
Firefighter	1	1	
Fire Telecommunications Specialist	1	1	
Fire Telecommunications Supervisor	3	3	
Fire Telecommunicator I/II	<u>2</u>	<u>12</u>	3 (a)
Total	15	18	3
Total Fire Department	258	261	3
<u>PUBLIC WORKS/ADMINISTRATION-(10-3010)</u>			
Public Works Director	1	1	
Executive Assistant	1	1	
Supervising Office Assistant	2	2	
Records Specialist	1	1	
Office Assistant I/II	<u>3</u>	<u>3</u>	
Total	8	8	

**Up to two Fire Battalion Chiefs may be on special assignment.

****Up to two Fire Captains may be on special assignment. One Fire Captain may be designated a Hazmat Specialist.

*****City Manager is authorized to adjust dispatch staffing to meet demands for training new hires and contract calls for service as necessary to avoid excessive overtime costs.

(a) Positions added due to high volume of calls.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual 1998-99	Approved 1999-00	Variance
<u>PUBLIC WORKS/ENGINEERING-(10-3020)</u>			
Deputy Public Works Director/Engineering	1	1	
Administrative Analyst I/II/Senior/Principal	1	2	1 (a)
Senior Civil Engineer	3	3	
Junior/Assistant/Associate-Civil/Engineer	13	13	
Engineering Aide/Traffic Engineering Aide/ Engineering Technician I/II/Senior	15	15	
City Traffic Engineer	1	1	
Associate Traffic Engineer	1	1	
Junior/Assistant Engineer (Traffic)	3	3	
Traffic Engineering Aide	2	2	
Senior Transportation Planner	1	1	
Supervising Public Works Inspector	1	1	
Public Works Inspector	6	6	
Surveying Supervisor	<u>1</u>	<u>1</u>	
Total	49	50	1
<u>PUBLIC WORKS/OPERATIONS AND MAINTENANCE-(10-3060)</u>			
Deputy Public Works Director/Operations & Maintenance	1	1	
Senior Public Works Supervisor	2	2	
Senior Traffic Signal Electrician	1	1	
Electrical Supervisor	1	1	
Traffic Signal Electrician	3	3	
Electrical Maintenance Worker	3	3	
Public Works Supervisor	1	1	
Traffic Maintenance Supervisor	1	1	
Heavy Equipment Operator	3	3	
Engineering Aide/Traffic Engineering Aide/ Engineering Technician I/II/Senior	1	1	
Public Works Equipment Training Officer	1	1	
Public Works Equipment Operator I/II	18	18	
Senior Maintenance Worker	6	6	
Senior Traffic Maintenance Worker	2	2	
Office Specialist	2	2	
Supervising Office Assistant	1	1	
Office Assistant I/II	1	1	
Traffic Maintenance Worker I/II	10	10	
Maintenance Worker I/II	<u>1</u>	<u>1</u>	
Total	59	59	

(a) Transfer of position from the Solid Waste / Landfills Fund to support engineering staff in the administration and facilitation of projects.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual	Approved	
	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>
<u>PUBLIC WORKS/CENTRAL BUILDING MAINTENANCE-(10-3090)</u>			
Building Maintenance Superintendent	1	1	
Assistant Architect	1	1	
Senior Facilities Maintenance Supervisor	2	2	
Senior Electrician	1	1	
Electrician I/II	2	2	
Heating/Air Conditioning Mechanic	2	2	
Senior Facility Maintenance Worker	2	2	
Facility Maintenance Worker III	2	2	
Facility Maintenance Worker I/II	10	10	
Craft Maintenance Worker I/II	7	7	
Office Specialist	<u>1</u>	<u>1</u>	
Total	31	31	
Total Public Works Department	147	148	1

PARKS AND RECREATION/ADMINISTRATION-(10-3610)

Parks and Recreation Director	1	1	
Recreation Superintendent	1	1	
Parks Superintendent	1	1	
Program Manager I/II	1	1	
Executive Assistant	1	1	
Supervising Office Assistant	1	1	
Senior Accounting Office Assistant	1	1	
Office Specialist	1	1	
Office Assistant I/II	2	2	
Total	10	10	

**PARKS AND RECREATION/PARKS
AND STREET TREES-(10-3620)**

Park Facility Planner	1	1	
Senior Parks Supervisor	2	1	-1 (a)
Parks/Golf Course Supervisor	2	2	
Senior Parks Worker I/II	8	6	-2 (b)
Park Equipment Operator	4	4	
Parks Worker I/II/Aide	25	27	2 (b)
Tree Maintenance Supervisor	1	1	
Arborist	1	1	
Senior Tree Surgeon	4	4	
Tree Surgeon	3	3	
Tree Worker	5	5	
Office Specialist	1	1	
Total	57	56	-1

(a) Reorganization eliminating one Sr. Parks Supervisor and adding one Recreation Coordinator to coordinate Teen Programs

(b) Reorganization reducing 2 Sr. Parks Workers to Parks Worker I/II/Aide.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual	Approved	
	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>
<u>PARKS AND RECREATION/RECREATION-(10-3630)</u>			
Recreation Supervisor	5	4	-1 (b)
Recreation Assistant I/II/Office Assistant I/II	2	2	
Recreation Program Coordinator/Recreation Asst. I/II/Sr.	<u>16</u>	<u>18</u>	2 (a) (b)
Total	23	24	1
Total Parks and Recreation Department	90	90	
TOTAL GENERAL FUND	1,271	1,277	6

SPECIAL REVENUE FUNDS

LIBRARY/ADMINISTRATION-(41-3510)*

Director of Library Services	1	1	
Deputy Director of Library Services	1	1	
Administrative Analyst I/II/Senior/Principal	1	1	
Executive Assistant	1	1	
Office Assistant	2	2	
Sr. Accounting Office Assistant	1	1	
Library Driver/Clerk	<u>1</u>	<u>1</u>	
Total	8	8	

LIBRARY/PUBLIC SERVICES-(41-3520)*

Library Division Manager	2	2	
Supervising Librarian	8	8	
Librarian I/II	17	19	2 (c)
Senior Library Assistant	2	3	1 (d)
Bookmobile Driver/Circulation Assistant	1	1	
Accounting Office Assistant	1	0	-1 (d)
Office Assistant I/II	3	2	-1 (d)
Library Assistant I/II	14	12	-2 (d)
Senior Library Aide	1	1	
Library Aide I/II	12	12	
Circulation Assistant I/II	<u>9</u>	<u>18</u>	9 (d)
Total	70	78	8

- (a) Reorganization eliminating one Sr. Parks Supervisor and adding one Recreation Coordinator to coordinate Teen Programs
- (b) Reorganization reducing one Recreation Supervisor to Recreation Coordinator
- (c) Additional County funding in 1999-00 will be used to fund two additional Librarians, one each at the Manteca and Tracy Branch Libraries.
- (d) Acquisitions and cataloging reorganized to make workflow more efficient and eliminate duplicating of effort.

*Vacant unfunded positions were eliminated in 1997-98. The City Manager has the authority to fill up to five (5) Library positions if additional funding is provided by the County, other cities, agencies and other organizations for additional Library Services.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual 1998-99	Approved 1999-00	Variance
<u>LIBRARY/TECHNICAL SERVICES-(41-3530)*</u>			
Supervising Librarian	2	2	
Librarian I/II	2	2	
Applications Programmer Analyst I/II	1	1	
Computer Operator I/II	1	1	
Office Assistant I/II	3	4	1 (a)
Senior Library Assistant	1	0	-1 (a)
Library Assistant I/II	2	4	2 (a)
Circulation Assistant I/II	9	0	-9 (a)
Library Aide I/II	2	2	
Accounting Office Assistant I/II	0	1	1 (a)
Micro-Computer Specialist I/II	<u>1</u>	<u>1</u>	
Total	24	18	-6
Total Library Department	102	104	2
TOTAL SPECIAL REVENUE FUNDS	102	104	2
<u>COMMUNITY DEVELOPMENT BLOCK GRANT-(052,053,054)</u>			
Deputy Housing Director	1	1	
Administrative Analyst I/II/ Senior/Principal	1	1	
Housing Programs Supervisor	1	1	
Senior Housing Rehabilitation Counselor	1	1	
Housing Rehabilitation Counselor I/II	1	1	
Senior Housing Financial Advisor	2	2	
Housing Financial Advisor	1	1	
Secretary	1	1	
Geographic Information Specialist I/II	1	1	
Supervising Office Assistant	<u>1</u>	<u>1</u>	
Total	11	11	
<u>REDEVELOPMENT AGENCY FUND-(330)</u>			
Housing and Redevelopment Director	1	1	
Deputy Redevelopment Director	1	1	
Supervising Real Property Agent	1	1	
Redevelopment Specialist/Economic Dev. Analyst/Senior	2	2	
Real Property Agent I/II/Senior	3	3	
Administrative Analyst I/II/Senior/Principal	1	1	
Executive Assistant	1	1	
Supervising Office Assistant	1	1	
Office Assistant I/II	<u>1</u>	<u>1</u>	
Total	12	12	
Total CDBG and Redevelopment Funds	23	23	

(a) Acquisitions and cataloging reorganized to make workflow more efficient and eliminate duplicating of effort.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual 1998-99	Approved 1999-00	Variance
<u>ENTERPRISE FUNDS</u>			
<u>CENTRAL PARKING DISTRICT-(416-4020)</u>			
Parking Facility Manager	1	1	
Office Assistant I/II	<u>2</u>	<u>2</u>	
Total Central Parking District	3	3	
<u>SOLID WASTE/LANDFILLS-(451-3080)</u>			
Deputy Public Works Director/Solid Waste	1	0	-1 (a)
Solid Waste Manager	1	1	
Solid Waste Inspector	1	1	
Landfill Scale Operator	2	2	
Engineering Aide/Traffic Engineering Aide/Engineering Technician I/II/Senior	1	1	
Administrative Analyst I/II/Senior/Principal	1	0	-1 (b)
Office Assistant I/II	<u>1</u>	<u>1</u>	
Total Solid Waste/Landfills Funds	8	6	-2
<u>SOLID WASTE/GARDEN REFUSE COLLECTION-(455-3066)</u>			
Public Works Supervisor	1	1	
Senior Maintenance Worker	1	1	
Solid Waste Inspector	1	1	
Public Works Equipment Operator I/II	17	17	
Maintenance Worker I/II	<u>1</u>	<u>1</u>	
Total Solid Waste/Garden Refuse Collection Fund	21	21	

(a) Elimination of vacant position due to pending sale of landfills.

(b) Transfer of position to Public Works/Engineering due to pending sale of landfills.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual	Approved	
	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>
<u>MUNICIPAL UTILITIES DEPARTMENT</u>			
<u>MUNICIPAL UTILITIES/WATER: POLICY, PLANNING & FINANCIAL MANAGEMENT 421-4210</u>			
Deputy Director of MUD/Water & Collection Systems	1	1	
Senior Water/Collection Systems Supervisor	1		-1 (a)
Junior/Assistant/Associate-Civil/Engineer	1	1	
Senior Office Assistant	<u>1</u>	<u>1</u>	
Total	4	3	-1
<u>MUNICIPAL UTILITIES/WATER: OPERATIONS 421-4230</u>			
Water Operations Supervisor	1	1	
Senior Water Systems Operator	4	4	
Instrumentation Technician I/II/Sr	1	1	
Water Systems Operator I/II	17	17	
Office Assistant I/II	<u>1</u>	<u>1</u>	
Total	24	24	
<u>MUNICIPAL UTILITIES/WASTEWATER: POLICY, PLANNING & FINANCIAL MANAGEMENT 431-4311</u>			
Director of Municipal Utilities	1	1	
Adm. Analyst I/II/Senior/Principal	1	1	
Senior Civil Engineer	1	1	
Executive Assistant	<u>1</u>	<u>1</u>	
Total	4	4	
<u>MUNICIPAL UTILITIES/WASTEWATER: OPERATIONS 431-4330</u>			
Deputy Director of MUD/Wastewater	1	1	
Secretary	1	1	
Supervising Office Assistant	1	1	
Office Assistant I/II	2	1	-1 (b)
Accounting Office Assistant I/II	1	1	
Senior Plant Operations Supervisor	1	1	
Plant Operations Supervisor	1	1	
Senior Plant Operator	10	9	-1 (c)
Plant Operator I/II	10	9	-1 (c)
Senior Plant Maintenance Supervisor	1	1	
Plant Maintenance Supervisor	1	1	

- (a) Business Plan consolidation of Senior Water/Collections Systems Operator with Sr. Collections System Operator; move Senior position to Collections.
- (b) Business Plan reduction of 1 Office Assistant.
- (c) Business Plan reduction of 1 Sr. Plant Operator and 1 Plant Operator.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual	Approved	
	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>
<u>MUNICIPAL UTILITIES/WASTEWATER/</u>			
<u>OPERATIONS-(431-4330) (CONTINUED)</u>			
Plant Equipment Mechanic I/II/Sr		12	12 (d)
Senior Plant Equipment Mechanic	1		-1 (d)
Plant Equipment Mechanic	2		-2 (d)
Senior Mechanical Maintenance Worker	3		-3 (d)
Mechanical Maintenance Worker I/II	10		-10 (d)
Maintenance Worker I/II	3	2	-1 (e)
Instrumentation Technician I/II/Sr		3	3 (f)
Senior Electrician	2		-2 (f)
Electrician I/II	1		-1 (f)
Instrument Repair Technician	2		-2 (f)
Machinist	1	1	
Warehouse Supervisor	1		-1 (g)
Warehouse Assistant	2	2	
Heavy Equipment Operator	3	3	
Senior Water/Collection Systems Supervisor		1	1 (a)
Collection Systems Supervisor	1		-1 (a)
Senior Collection Systems Operator	6	6	
Collections Systems Operator I/II	<u>22</u>	<u>22</u>	
Total	90	79	-11

MUNICIPAL UTILITIES/REGULATORY COMPLIANCE/
WATER AND WASTEWATER-(421-4241,431-4341)

Regulatory Compliance Officer	1	1	
Occupational Health & Safety Compliance Specialist	1	1	
Technical Services Supervisor	1	1	
Senior Environmental Control Officer	1	1	
Environmental Control Officer	<u>3</u>	<u>2</u>	<u>-1</u> (h)
Total	7	6	-1

MUNICIPAL UTILITIES/EXPANSION AND CIPS 433-9901

Engineering Manager/Assistant MUD Director	1	1	
Senior Civil Engineer	2	2	
Associate Mechanical Engineer	1	1	
Junior/Assistant/Associate-Civil/Engineer	2	2	
Engineering Technician I/II	2	2	
Office Assistant I/II	<u>1</u>	<u>1</u>	
Total	9	9	

- (a) Business Plan consolidation of Senior Water/Collections Systems Operator with Sr. Collection System Operator; move Senior position to Collections.
- (d) Business Plan reduction of 4 mechanical maintenance classifications and consolidation into one classification series.
- (e) Business Plan reduction of 1 maintenance worker.
- (f) Business Plan reduction of 2 electrician and instrumentation classifications and consolidation into one classification series.
- (g) Business Plan reduction of 1 Warehouse Supervisor position.
- (h) Business Plan reduction of 1 Environmental Control Officer.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual 1998-99	Approved 1999-00	Variance
<u>MUNICIPAL UTILITIES/STORMWATER 441-4410</u>			
Deputy Director of MUD/Stormwater	1		-1 (i)
Program Manager I/II		1	1 (i)
Associate Engineer	1		-1 (j)
Engineering Technician I/II	1	1	
Administrative Analyst I/II/Senior/Principal	1	1	
Environmental Control Officer	<u>1</u>	<u>2</u>	<u>1</u> (j)
Total	5	5	
<u>MUNICIPAL UTILITIES/STORMWATER/OPERATIONS-(441-4430)</u>			
Senior Collections Systems Operator	1	1	
Collections Systems Operator I/II	2	2	
Plant Equipment Mechanic I/II/Sr	2	2	
Maintenance Worker	<u>1</u>	<u>1</u>	
Total	6	6	
<u>MUNICIPAL UTILITIES/LABORATORY-(581-4334)</u>			
Laboratory Supervisor	1	1	
Chemist	2	2	
Microbiologist	1	1	
Laboratory Technician	<u>4</u>	<u>4</u>	
Total	8	8	
Total Municipal Utilities Department	157	144	-13

- (i) Business Plan downgrade of Deputy Director/Stormwater position to Program Manager I/II.
 (j) Business Plan downgrade of Associate Engineer position to Environmental Control Officer.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual 1998-99	Approved 1999-00	Variance
<u>GOLF COURSES-(481-3650)</u>			
Senior Golf Course Supervisor	1	1	
Parks/Golf Course Supervisor	2	2	
Senior Parks Worker I/II		1	
Parks Worker I/II	10	9	-1 (a)
Parks Equipment Operator	4	4	
Total Golf Courses	17	17	
TOTAL ENTERPRISE FUNDS	206	191	-15
<u>INTERNAL SERVICE FUND</u>			
<u>FLEET/ADMINISTRATION-(501-5021)</u>			
Fleet Manager	1	1	
Assistant Fleet Manager	1	1	
Supervising Mechanic	2	2	
Office Specialist	1	1	
Office Assistant I/II	1	1	
Janitor	1	1	
Total	7	7	
<u>FLEET/EQUIPMENT MAINTENANCE-(501-5023)</u>			
Mechanic I/II Light-Heavy/III Light-Heavy	21	21	
Equipment Parts Assistant/Mechanic I	1	1	
Welder/Fabricator Specialist	1	1	
Auto Painter/Repair Worker	1	1	
Total	24	24	
Total Fleet	31	31	
<u>WORKERS' COMPENSATION AND BENEFITS-(551-5600)*</u>			
Workers' Compensation Analyst	1	1	
Office Specialist (Confidential)	2	2	
Data Entry Specialist	1	1	
Office Assistant I/II (Confidential)	1	1	
Total Workers' Compensation & Benefits	5	5	

(a) Upgrade Parks Worker to Sr. Parks Worker to run Rough and Ready Golf Course.

* Up to five (5) positions may be established during the year for persons on long-term compensation from operating departments as described in Rule XIV, Section 2 of the City Civil Service Rules and Regulations.

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual 1998-99	Approved 1999-00	Variance
<u>GENERAL INSURANCE ADMINISTRATION-(541-5700)</u>			
Risk/Loss Control Officer	1	1	
Office Specialist (Confidential)	1	1	
Total General Insurance Administration	2	2	
<u>CENTRAL DUPLICATING-(508-5420)</u>			
Reprographic Supervisor	1	1	
Reprographic Technician I/II	1	1	
Total Central Duplicating	2	2	
<u>MANAGEMENT INFORMATION SERVICES FUND-(502-5100)</u>			
Director of MIS	1	1	
Application Prog/Analyst II	2	2	
Computer Oper/ Maint Supervisor	3	3	
Computer Operator I/II	1	1	
Executive Assistant	1	1	
GIS Administrator	1	1	
GIS Manager	1	1	
GIS Programmer Analyst I/II	2	2	
GIS Specialist I/II	3	3	
Micro-Computer Section Supervisor	2	2	
Micro-Computer Specialist I/II	3	3	
MIS Manager	1	1	
Office Assistant I/II	1	1	
Senior Applications Programmer Analyst	4	4	
Senior Geographic Information Specialist	1	1	
Senior GIS Programmer Analyst	5	5	
Total Management Information Services Fund	32	32	
<u>TELEPHONE MAINTENANCE & REPLACEMENT FUND-(504-5300)</u>			
Telecommunications Coordinator	1	1	
Total Telephone Maintenance & Replacement Fund	1	1	
TOTAL INTERNAL SERVICE FUND	66	66	
OVERALL TOTAL	1,668	1,661	-7

PERSONNEL LISTING BY BUDGET UNIT

	No. of Positions		
	Actual	Approved	
	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>

SPECIAL LIMITED TERM PROJECTS

SAN JOAQUIN AREA FLOOD CONTROL AGENCY ADMINISTRATION - (10-0137)

Senior Civil Engineer	1	1
Administrative Analyst I/II/Senior/Principal	1	1
Junior/Assistant/Associate-Civil Engineer	1	1
Office Assistant I/II	<u>1</u>	<u>1</u>
Total Special Limited Term Projects	4	4

Notes: Classification changes for individual positions that do not affect the total number of allocated positions within each budget unit may be approved by the City Manager upon recommendation of the Personnel Department.

Persons employed by the City as contract employees, who are later defined by PERS, IRS, City Attorney or other rulings to be City employees performing on-going City activities, will be converted to City positions and added to the City's position list during the fiscal year.

Up to ten (10) unfunded positions City-wide may be filled by the City Manager as necessary for the effective conduct of training and transition when retirements are imminent, but have not yet occurred.

PERSONNEL LISTING

GRANT-FUNDED

In addition to the above listing of authorized regular full-time positions, grant-funded positions are authorized as part of Council's approval of grant applications. Such grant-funded positions are automatically eliminated when grant funding ends. Since grants typically involve various time periods, grant-funded positions do not necessarily match the City's July through June fiscal year. Grant-funded positions as of July 1, 1998 will include:

Domestic Violence Reduction Unit (020-6017)

Police Officer	1
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COPS Universal Federal Hiring Grant - (020-6028)

Police Officer	4
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HUD Supplemental Police Services - (020-6059)

Police Officer	2
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Police Crac-net Grant - (020-6078)

Police Sergeant	1
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Auto Theft Investigation Enhancement - (020-6091)

Police Records Assistant II	1
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Federal Local Law Enforcement Block Grant (025-6407 & 025-6409)

Police Officer	2
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COPS More Federal Grant (502-5102)

Micro Computer Section Supervisor	1
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GIS Programmer Analyst I/II/Senior	1
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Cooperative Library System - (040-6500)

Library Driver/Clerk	1
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Supervising Librarian	1
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Office Assistant I/II	1
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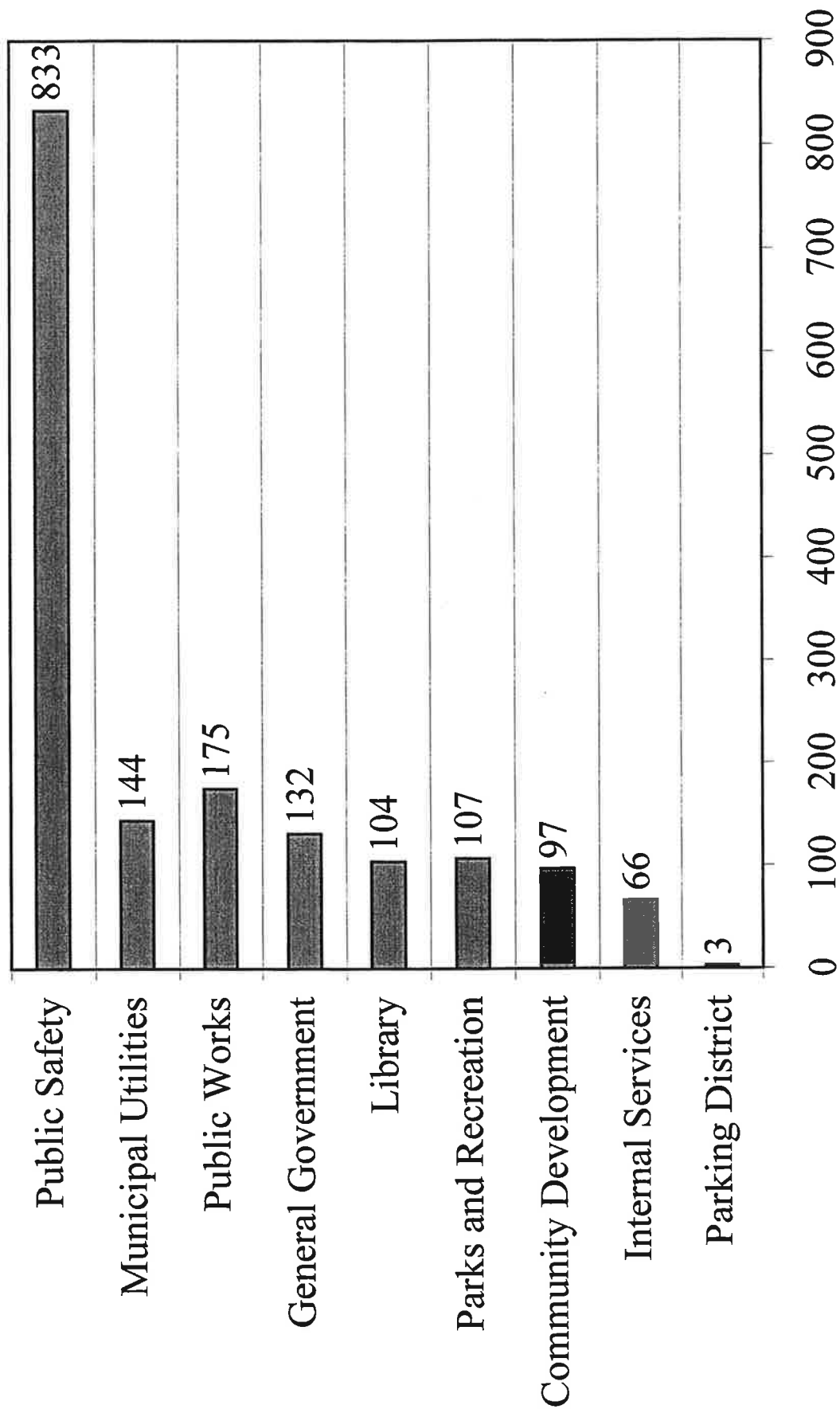
Library Division Manager	1
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ISTEA Grant - (399-9906)

Traffic Signal Electrician	1
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1999-00 PERSONNEL DISTRIBUTION

(All Funds)





Stockton



DEPARTMENTAL BUDGETS



Stockton



NON- DEPARTMENTAL

NON-DEPARTMENTAL**10-0130**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$79,912	\$ 92,066	\$150,994	\$58,928	64%
Other Services	84,637	210,214	201,843	(\$8,371)	(4%)
Materials/Supplies	14,770	73,889	76,236	2,347	3%
Other Expenses	51,648	214,635	66,699	(\$147,936)	(69%)
TOTAL BUDGET	\$230,967	\$590,804	\$495,772	(\$95,032)	(16%)

POSITION ALLOCATION	1	2	2
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MISSION STATEMENT

The Non-Departmental budget includes funds that are of a City-wide nature and, as such, cannot be allocated to any one department. Examples are membership dues in advocate organizations such as the League of California Cities; administrative expenses of the Stockton Arts Commission; protocol, community relations, the public information program, emergency repair and equipment replacement contingencies, and the support of activities, obligations and functions as prescribed by the City Manager or the City Council for the purpose of promoting and advertising the City of Stockton.

**SAN JOAQUIN AREA FLOOD
CONTROL AGENCY ADMINISTRATION**

10-0137

	<u>1997-98 ACTUAL</u>	<u>1998-99 APPROPRIATED</u>	<u>1999-00 APPROVED</u>	<u>VARIANCE AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$479,517	\$533,944	\$283,454	(\$250,490)	(47%)
Other Services	33,055	29,120	26,413	(2,707)	(9%)
Materials/Supplies	6,354	10,071	6,500	(3,571)	(35%)
Other Expenses	5,955	10,116	2,125	(7,991)	(79%)
TOTAL BUDGET	\$524,881	\$583,251	\$318,492	(264,759)	(45%)
POSITION ALLOCATION	5	4	4		

FUNCTION

The San Joaquin Area Flood Control Agency Administration (SJAFCA) was formed during the 1994-95 fiscal year to coordinate activities related to addressing revised flood boundary map requirements currently to be issued by the Federal Emergency Management Agency (FEMA) in the first quarter of 1996. The project represents appropriation to address the flood boundary changes imposed by FEMA during 1994-95. It is anticipated the construction part of the project will be completed in 1998. The results of the restudy of the Stockton vicinity 100 year floodplain indicate that essentially the entire City of Stockton and a significant portion of the surrounding county will be placed in the newly defined flood plain. This will result in two severe impacts to the community (1) mandatory flood insurance purchases for mortgaged structures lying within the flood plain; and (2) imposing building restrictions for new construction. The combined affects of these two potential impacts would have dire economic consequences on the City and its residents.

The SJAFCA unit is attempting to both delay the official issuance of the new flood plain maps and to simultaneously design, fund, and construct a flood protection restoration project to return the flood plain boundaries to their current limits. Efforts toward delay of issuance of the maps has been successful. Design and construction of the flood project are now underway.

1998-99 Objectives

1. Complete construction of the Flood Protection Restoration Project (FPRP) by November 1998.

1998-99 Accomplishments

1. Construction completed in November 1999.

**SAN JOAQUIN AREA FLOOD
CONTROL AGENCY ADMINISTRATION**

10-0137

1998-99 Objectives (Continued)

2. Continue working with the U.S. Army Corps of Engineers (COE) on the feasibility study (Section 211 Reimbursement Study, WRDA '96) for submittal to Congress for consideration of Federal reimbursement by July 1999.
3. Coordinate efforts with the Federal Emergency Management Agency (FEMA) to reissue flood insurance rate maps removing the metropolitan Stockton area and surrounding County areas from the proposed 100-year floodplain by June 1999.

1998-99 Accomplishments (Continued)

2. COE Section 211 reimbursement study is on schedule for potential initial reimbursement to be incorporated in the July 1999 President's budget for FY99-00.
3. Documents have been submitted to FEMA for revised flood plain designations. FEMA review underway and anticipated revisions should begin by June, 1999.

1999-00 Objectives

1. Continue working with the U.S. Army Corps of Engineers (COE) on the Rural Feasibility Study and Section 211 Reimbursement Study, WRDA'96 for submittal to Congress to establish Federal reimbursement schedule by February 2000.
2. Coordinate with the Federal Emergency Management Agency (FEMA) to complete revisions of 100-year flood plain designations for the Stockton Metropolitan area and surrounding San Joaquin County by December 1999.



Stockton



CITY COUNCIL

CITY COUNCIL**10-1000**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$133,902	\$144,643	\$142,803	(1,840)	(1%)
Other Services	55,006	97,065	95,480	(1,585)	(2%)
Materials/Supplies	5,635	11,800	7,200	(4,600)	(39%)
Other Expenses	18,360	48,367	47,832	(535)	(1%)
TOTAL BUDGET	\$212,903	\$301,875	\$293,315	(\$8,560)	(3%)
POSITION ALLOCATION	7	7	7		

MISSION STATEMENT

Stockton celebrates its cultural diversity, promotes economic opportunity and strives to provide a better quality of life for all.

FUNCTION

The City Council consists of a Mayor and six Councilmembers elected by districts. Members are elected to four-year terms, with the Mayor elected by citywide ballot to a four-year term. The Mayor is the presiding officer at all meetings of the City Council.

The Councilmembers carry voter viewpoints from the idea phase to introduction, discussion, decision and action. In the Council's decision-making process, facts are assembled and presented along with the public's participation; the Council then renders a decision in the best interests of the community and its citizens.

GOALS

- ◆ ***REDUCE CRIME***
- ◆ ***FACILITATE SOCIAL, ECONOMIC, AND CULTURAL OPPORTUNITIES FOR YOUTH***
- ◆ ***REVITALIZE THE DOWNTOWN AND THE WATERFRONT***
- ◆ ***PROMOTE OPPORTUNITIES FOR ECONOMIC GROWTH***
- ◆ ***EXERCISE FISCAL RESPONSIBILITY WHILE PROVIDING NEEDED SERVICES***

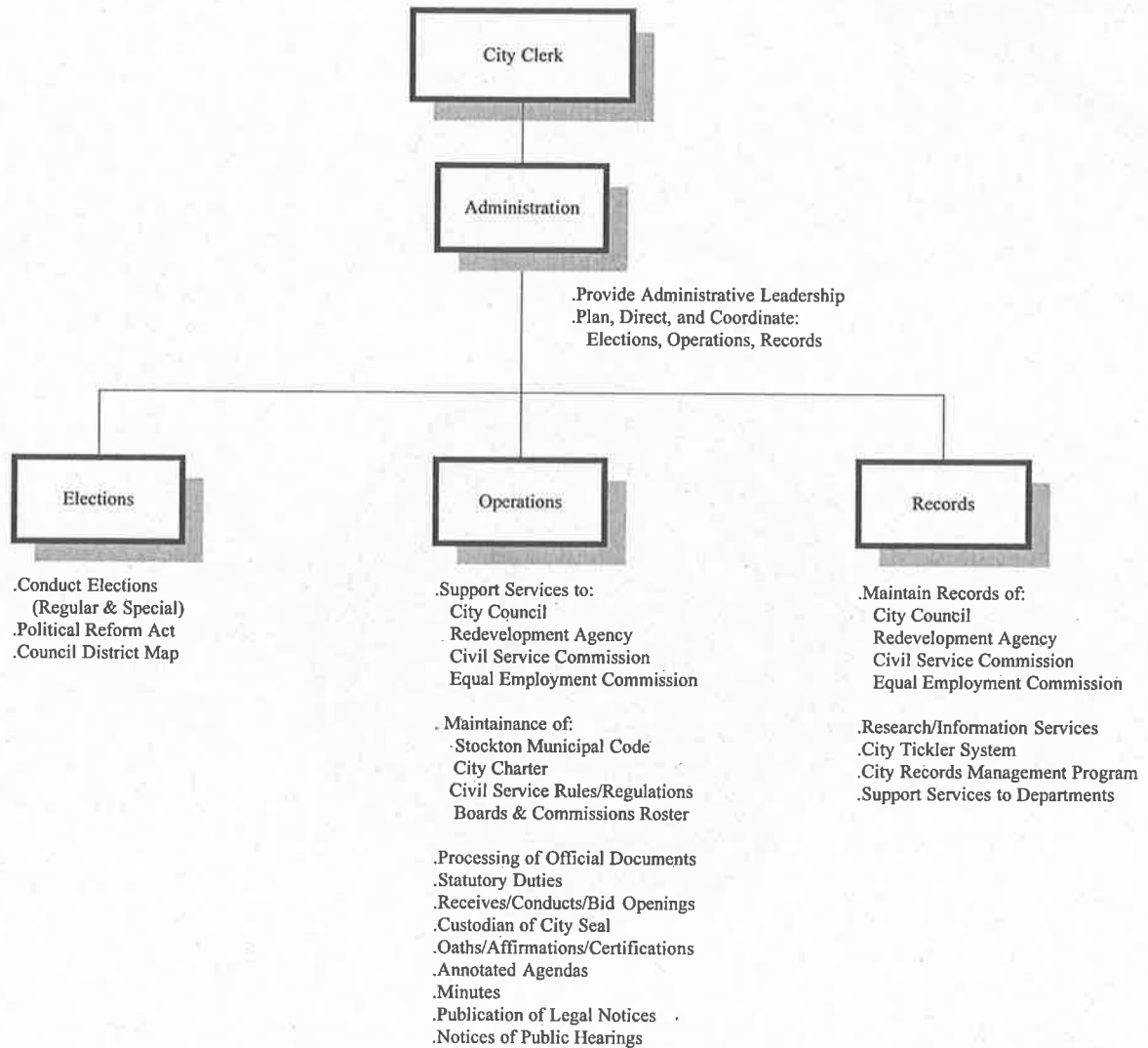
SPECIFIC OBJECTIVES FOR THE CITY COUNCIL

1. Continue After School and School Resource Officer Programs, on-going.
2. Coordinate existing City and School programs to extend the hours that school facilities are available for after school programs and the inclusion of arts activities, and encourage the schools to provide transportation, by December 1999.
3. Request that UOP, San Joaquin Delta College, and MCRC, adopt an elementary school for mentoring and tutoring, including the facilitation of arts and sports programs, by October 1999.
4. Initiate actions necessary to implement three neighborhood centers, already underway.
5. Continue with the development of "maintenance districts" to facilitate the building of neighborhood parks, on-going.
6. Ensure that Stockton has six major citywide City sponsored youth activities per year, by June 2000.
7. Enhance the City's efforts with youth by developing effective and cooperative working relationships with Stockton, Lodi, Lincoln and Manteca School Districts, on-going.
8. Conduct study sessions on the role, policy and funding of art in public places/public art, by October 1999.
9. Develop recommendation for streetscaping improvements on portions of Weber Avenue and Main Street to the west of California Street, by June 2000.
10. Develop alternative incentives that would attract investment in Stockton, focused on particular desired types of business and locations specific to core downtown within the broad community, by June 2000.
11. Continue the development of an enhanced City presence and representation with Federal officials in Washington, D.C., on-going.
12. Secure Federal grants and other Federal revenue as a high priority of the City Council, on-going.
13. Enhance the organization and staffing of the VIP Program, by December 1999.
14. Subsequent to the "April report", discuss a strategy to address the continued management and operation of the sewer plant.

Stockton



CITY CLERK



**CITY CLERK
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

CITY CLERK**10-1100**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u> <u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$512,365	\$593,001	\$582,675	(\$10,326)	(2%)
Other Services	82,184	243,514	171,618	(\$71,896)	(30%)
Materials/Supplies	10,724	33,637	32,680	(\$ 957)	(3%)
Other Expenses	6,106	12,450	11,950	(\$ 500)	(4%)
TOTAL BUDGET	\$611,379	\$882,602	\$798,923	(\$83,679)	(9%)

POSITION ALLOCATION 9 9 9

MISSION STATEMENT

The mission of the City Clerk's department is to acquire, manage, and disseminate information in an accurate, efficient and timely professional manner; preserve the city's legislative history and maintain those records that have historical and archival value, and to administer and coordinate the municipal election process; serve as filing officer/official for Political Reform Act filings.

FUNCTION

The City Clerk's function is: 1) preserve an accurate and complete recording of City Council actions including proceedings of various other official bodies; 2) ensure compliance with the Brown Act meeting requirements for all bodies served; 3) provide appropriate hearing notices as required by municipal and state law; 4) administer municipal elections and referenda; 5) develop and administer a City Records Management Program to assign disposition criteria to all City records and to preserve and secure vital, historic and archival records; 6) serve the public as an information source as well as a source of communication to the City Council; and 7) initiate and monitor the filing of campaign disclosure statements and Statements of Economic Interests as required by the Political Reform Act.

HIGHLIGHTS**Administration**

The City Clerk completed course studies as required by the City Clerks Association of California and the International Institute of Municipal Clerks to attain the designation of Certified Municipal Clerk.

HIGHLIGHTS (CONTINUED)**Operations**

Information continues to be posted both on CityNet (the City's computer network) and the City's website. Currently, the following information from the Clerk's Office is available to employees on CityNet:

- Stockton Municipal Code
- Charter
- Civil Service Rules and Regulations
- City Boards and Commissions Roster
- Agendas of the City Council and Redevelopment Agency
- Minutes of the City Council, Redevelopment Agency, Public Finance Authority, Civil Service and Equal Employment Commissions

Maintenance and distribution of these documents in an electronic format has proven to be cost effective and efficient. Savings in staff time and paper has been astronomical, and we continue to look for every opportunity to utilize computer technology in streamlining our procedures.

The Clerk's office also continues its participation in the Quality Service Program Web Pilot Project. It is our goal to make both the City Charter and the Stockton Municipal Code available over the Internet. Work is in progress to convert the City Charter to web compatible (html) format. Future plans include making the entire Stockton Municipal Code (all 950 pages of it) available on the Internet, though this may take a year before it is realized.

Currently available on the Clerk's website is the following:

- Agendas and minutes of the City Council, Redevelopment Agenda, and Civil Service Commission
- Council meeting procedures and information regarding, citizen participation
- Rosters of the Council, Redevelopment Agency, and other Boards and Commissions of the City of Stockton
- Physical location of the Clerk's Office, mailing address, and phone number
- General nomination and election information
- Historical information regarding the City, its seal, and notable citizens
- Information regarding the function of a City Clerk's office
- Council district map

The City Clerk's Office has undertaken a pilot project to electronically transfer to The Record legal ads for publication. This system will eliminate the need to fax and proofread ads by placing the ad directly with The Record's Legal Ad Department. Not only will both parties benefit in reduction of paper consumption and staff time used in re-keying and proofreading information, the probability of errors will be greatly decreased.

HIGHLIGHTS (CONTINUED)**Elections**

A General Election was held on November 3, 1998 at which time the voters re-elected Council representatives to District 1 and 3 and a new Councilmember to District 5. Voters also ratified Measure F, an initiative that returns a portion of the property transfer tax collected by San Joaquin County to the City of Stockton.

Efforts to increase voter registration and awareness continue. This year, voter registration drives were held on college campuses in an effort to increase awareness in youth and young adults.

Records

The fiscal year, the City Clerk's staff effectuated an expanded role in the coordination of citywide records management services. A citywide records management policy was completed for consideration by the City Council, identifying the responsibilities of each department with coordination of the program administered by the City Clerk. The policy statement includes coordination of vital records protection, maintenance of records retention schedules for each department, records and media storage, and destruction. The retention schedules for the City Clerk's Office and the Police Department are complete and ready for adoption. Schedules for other departments will be submitted for amendment to the policy on completion.

The Records Division staff coordinated the destruction of approximately 22,750 lbs. of records. Much of the tonnage represents records previously approved by Council for destruction, but not disposed of due to lack of coordination. Records staff is also assisting in the preparation of retention schedules for other departments.

Along with representatives from MIS, City Manager, and City Auditor's offices as the Executive Document Management Steering Committee, the Clerk continues to participate in the merging of electronic document management with records management principles. The objective of this committee is to create, retrieve and store records in the electronic environment for expedient processing and reference. In addition, retention policies will be applied to these electronic records. Though the technology for electronic document management has been in existence for a few years, the application of records management principles to document management is just emerging. It is hoped that when this project is implemented, any employee who is networked with the City's Groupwise system will be able to access information, i.e., resolutions, ordinances, minutes, directly from their desk tops.

1998-99 Objectives

1. Finalize Citywide Records Management Policy by June 1999.
2. Review material recommended for archiving by consultant to confirm necessity of retention by April 1999.
3. Microfilm archived material for security with destruction of hard copies if appropriate by June 1999.
4. Organize, catalogue, and label records stored in the City Clerk's vault by December 1998.
5. Test pilot imaging and electronic document management system under the guidance of a project manager; document results, formulate recommended imaging criteria by March 1999.
6. Continue inventory of records maintained by other departments and make recommendations for retention; complete the inventory of the Finance and Personnel Departments by June 1999.

1998-99 Accomplishments

1. Completed.
2. In process; progress on project underestimated; expected completion October 1999.
3. Subject to completion of objective #2; microfilming of selected material will be completed in October 1999.
4. Subject to completion of objective #2. Inventory, organization, completed; labeling to be finalized by August 1999.
5. Electronic document management software in testing process; imaging process has been delayed pending software testing; imaging criteria recommendations forthcoming after adequate testing (est. September 1999).
6. Inventory of Finance and Personnel Departments' records completed. City Clerk and Police Department schedules completed; records inventory of remaining departments continuing.

1998-99 Unit Objectives

7. Investigate the availability of software which will automatically convert electronic documents to an HTML format (for posting on the Web); and, examine the feasibility of using CodeMaster software for codifying the Stockton Municipal Code by December 1998.

1998-99 Unit Accomplishments

7. June through November 1998 was devoted to the creation of the City Clerk's Web page. Technical advisors recommended Adobe PhotoShop and HotMetal web publishing software. HotMetal is used to reformat documents to HTML for posting on the Web. This software was successfully utilized to reformat the City Charter, which was posted to our Web page in December 1998. In March 1999 the Clerk's office coordinated a presentation by Book Publishing Company to demonstrate CodeMaster software. Subsequent to the presentation we surveyed seven cities which use(d) the program. The results of the survey provided information which led us to abandon consideration of purchasing CodeMaster. We are now in the process of manually converting the Stockton Municipal Code (SMC) from WordPerfect to Microsoft Word format. The feasibility of formatting the SMC to HTML for posting on the Clerk's Web page will be determined once the Word conversion is complete.
8. The Building Permit Index was completed from 1922-55; returned to the Community Development Department for disposition.

8. Complete the Building Permit Index database by June 1999.

1999-00 Objectives

1. Finalize microfilming of presently identified archival material by August 1999.
2. Prepare policies regarding waivers of penalties for filing Statements of Economic Interest and Campaign Statements and submit for Council adoption by September 1999.
3. Test pilot imaging and electronic document management system under the guidance of a project manager; document results, formulate recommended imaging criteria by October 1999.

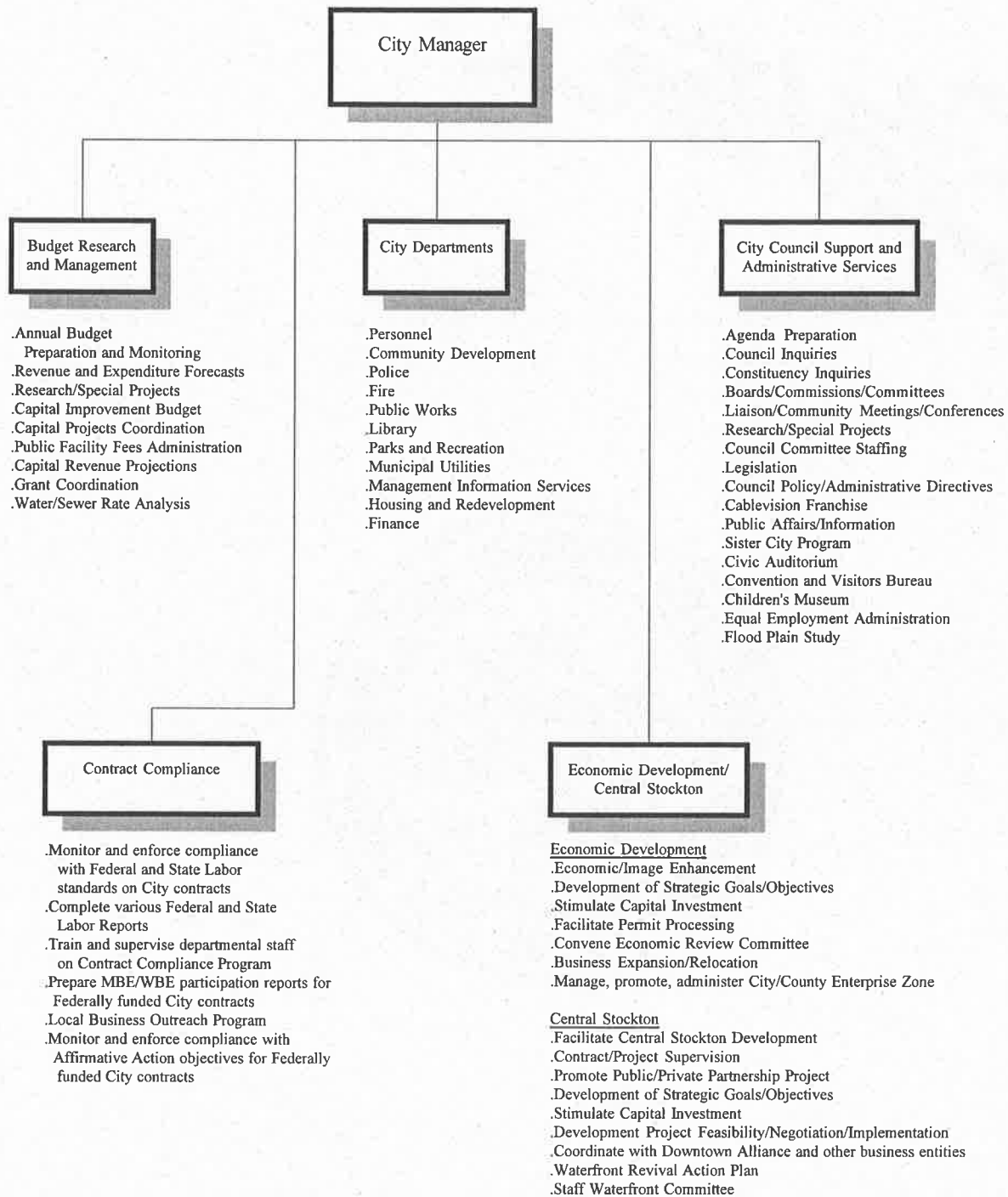
1999-00 Unit Objectives (Continued)

4. Coordinate a year-round voter registration drive in cooperation with local college campuses by November 1999.
5. Reformat the Stockton Municipal Code from WordPerfect to Microsoft Word by August 1999. Evaluate outside sources and software which will most efficiently and cost effectively format the Stockton Municipal Code into HTML; determine feasibility of posting to the Clerk's Web page by December 1999.
6. Develop procedures between the City and The Record newspaper to electronically transfer legal ads for publication by July 1999.
7. Implement Citywide Records Management Policy, which includes: identification of vital, historical and archival documents, coordination of records destruction, microfilming/imaging permanent documents, inactive storage by April 2000.
8. In conjunction with MIS, assess voice recognition software for possible implementation in the minute preparation process by June 2000.
9. Establish policies regarding assessment district elections by June 2000.

Stockton



CITY MANAGER



**CITY MANAGER
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

CITY MANAGER ADMINISTRATION

10-1210

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u> <u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$715,579	\$725,924	\$590,749	(\$135,175)	(19%)
Other Services	86,575	102,900	125,655	22,755	22%
Materials/Supplies	12,672	13,991	15,491	1,500	11%
Other Expenses	11,534	18,764	24,664	5,900	31%
TOTAL BUDGET	\$826,360	\$861,579	\$756,559	(\$105,020)	(12%)
POSITION ALLOCATION	15	15	15		

FUNCTION

The City Manager is appointed by the City Council to direct the administration of the City under Council policy. The City Manager provides information to assist the Council in setting policy, implements Council policy, supervises the operation of City Departments, and reports to the Council on administrative activities.

The City Manager's office is composed of two budget units: Administration and Central Stockton/Economic Development. In addition to general management, the Administration unit includes the following program areas: Council Support, Budget Management, Capital Improvement, Safe Stockton, Grants Coordination, Public Information, and Customer Service.

The City Manager's Administration unit consists of five very diverse functions.

- **Administration.** Implements Council policy, plans for long-range City needs, provides direction to City departments, and manages the other functions within the unit.
- **Council Support.** Ensures that the business of the Council is carried out in an orderly manner and responds to citizen questions and complaints; coordinates and prepares the weekly City Council Agenda, the Weekly Report, and City Council Bulletins; coordinates the Council Policy Manual and Administrative Directives; monitors Federal and State legislative activities; oversees the City Public Information program, Board, Commission and Committee vacancies; coordinates programming for the Cable Government Channel (42); acts as a liaison with the Convention and Visitors Bureau and Children's Museum; oversees all facets of the Stockton Memorial Civic Auditorium; and coordinates special events such as the Sesquicentennial, Festival of Lights, State of the City, the Weber Point Events Center Grand Opening, and City participation for July 4th.

CITY MANAGER ADMINISTRATION

10-1210

FUNCTION (CONTINUED)

- **Budget Management.** Prepares the City's annual operating budget; monitors the fiscal condition of the City; projects revenues; performs special studies related to the use of City financial resources; and makes estimates of future and current needs of the City.
- **Contract Compliance.** Has responsibility for monitoring Federal and State Labor Standards on City contracts, professional services, and the purchase of supplies, materials, and equipment. The Affirmative Action Program establishes goals for Minority and Women Business Enterprise participation in Federally funded contracts and monitors Equal Employment Opportunities for minorities and women. Under the Labor Standards program, Federal and State labor requirements are monitored for all contracts. The MBE/WBE Utilization Program and the Local Business Outreach Program are administered within this function.
- **Capital Improvement.** Produces the five-year CIP plan as well as the annual CIP budget, oversees CIP project management, and prepares capital improvements revenue projections. This unit also coordinates grant management in order to enhance the City's pursuit of grant funds in a variety of areas.

HIGHLIGHTS

The City of Stockton has been presented, for the twelfth consecutive year, the distinguished Budget Presentation Award presented by the Government Finance Officers Association (GFOA). This national award for budget presentation is based on stringent criteria developed by the GFOA concentrating on financial planning, content and readability.

Stockton City News (SCN), which broadcasts on cable channel 42, expanded from a weekly 15-minute news program to 30-minutes weekly thanks to a cooperative agreement with the United Way who contributed a matching \$10,000 to the City for SCN. SCN now covers non-profit news, the sports scene in connection with the Stockton Sports Commission and the Convention & Visitors Bureau, transportation through the San Joaquin Council of Governments, arts and entertainment, ribbon cuttings with the Stockton Chamber of Commerce, and government news from City departments.

As Stockton became the new Summer Home of the San Francisco Forty-Niners, City support was evident with 49er directional signs being posted throughout the city, the northwest water tower sporting the 49er Summer Home logo and the City banner being posted at the Summer Camp. Staff worked diligently with Caltrans for state directional traffic postings. The Mayor presented the Key to the City to Forty-Niner Coach Steve Mariuchi. It is estimated that over 100,000 fans came to visit the new Summer Home.

**CITY MANAGER
ADMINISTRATION**

10-1210

HIGHLIGHTS (CONTINUED)

The City collaborated with the Marina West Yacht Club and the Downtown Alliance to produce its first "Festival of Lights" for the Christmas holiday season. An estimated 3,000 onlookers surrounded the McLeod Lake area to venture out on a chilly and rainy first Saturday in December to hear "carolers", observe the lighting of the City Hall Christmas Tree and the holiday lighting atop downtown buildings, and the "Lighted Boat Parade." The event will move to the Weber Point Events Center in December of 1999.

CITY MANAGER ADMINISTRATION

10-1210

1998-99 City Council Objectives

1. By December 31, 1998, Deputy City Manager, working with the County, will develop strategies to implement a Juvenile Justice Comprehensive Plan.
2. Ongoing, the City Manager, in cooperation with the Property Management Task Force, will continue to present recommendations to the Council to improve the appearance of the City, including aggressive code enforcement.
3. By December 31, 1998, the City Manager, working with the Convention and Visitors Bureau and others, will develop a plan to promote the positive image of the City, both to Stockton residents and those outside the City.
4. By June 30, 1999, the City Manager will increase the efficiencies and reduce costs through implementation of the TQM projects.
5. Plan and implement a campaign to discourage the use of guns as a way of celebrating Independence Day by July 1998.
6. Implement a "Boston Gun Project" type program for Stockton-San Joaquin County by December 1998.
7. Develop system to make parents responsible for child's school attendance by October 1999.

1998-99 City Council Accomplishments

1. The strategies for dealing with violent offenders has been implemented. The prevention strategy focusing on families will be implemented in October 1999.
2. Property Management Task Force was merged with a Council Committee.
3. The Image Commission has been organized and staff hired to implement the image campaign.
4. Eleven work teams have developed recommendations.
5. The Police Department conducted a campaign to reduce the use of guns.
6. The PeaceKeepers is in place. Gun violence has been reduced. Youth homicide dropped 85%.
7. The Police Department, Courts, and District Attorney have been meeting with the schools to develop a program to focus on preventing truancy by getting parents involved earlier.

**CITY MANAGER
ADMINISTRATION**

10-1210

1998-99 Unit Objectives

1. Have a second graffiti paint trailer on the streets by October 1998.
2. Plan and implement a Safe Youth Conference by June 1999.
3. Expand use of Channel 42 to include teen and children's programs and expanded news coverage by December 1998.
4. Develop and implement a plan for getting youth with health and behavior problems into the system before the youth become set in a pattern of delinquent behavior by June 1999.
5. Plan and produce a new monthly cable TV program for Stockton's youth in cooperation with the Parks and Recreation Department by June 1999.
6. Implement a new long-term organization of the City's code enforcement activities to consolidate programs and improve coordination by October 1998.
7. Plan and hold an expanded First Night Celebration in downtown Stockton by January 1999.
8. Develop a cadre of volunteers to include senior citizens and students to provide production and talent support for Channel 42 productions by June 1999.

1998-99 Unit Accomplishments

1. The second graffiti trailer is in operation.
2. Postponed until after Community Partnership for Families is in operation.
3. The first teen program was produced this winter. Stockton City News has been expanded from a weekly 15-minute program to a 30-minute weekday program.
4. The Community Partnership for Families will have its early childhood program in place by October 1999.
5. A monthly teen program produced by Parks and Recreation and the Youth Advisory Commission call "Random Access" has been developed.
6. Complete.
7. The First Night Committee is working on plans for celebration for 2000. An estimated 10,000 to 12,000 people attended First Night 1999.
8. Community volunteers and City Managers' staff have assumed the responsibility of Channel 42.

**CITY MANAGER
ADMINISTRATION**

10-1210

1998-99 Unit Objectives (Continued)

9. Add the following services to Satellite City Hall by dates indicated: Allow customers to check-out Library books by September 1998; Collect fees for dog licenses, bicycle licenses, and residential alarm permits by September 1998; and collect fees/register customers for Parks and Recreation classes by January 1999.
10. Develop a communications plan to improve the City's ability to get information to the public by December 1998.
11. Conduct one secret shopper evaluation of customer services by May 1999.
12. Work with Purchasing to obtain surplus items in order to increase their sale at Satellite City Hall by 10% by January 1999.
13. Conduct six Procurement/Bidding Outreach Workshops for new businesses with the Small Business Development Center by June 1999.
14. Conduct four Procurement/Bidding Outreach Workshops with local community organizations by June 1999.

1998-99 Unit Accomplishments (Continued)

9. Satellite now has the capability of checking out books, collecting fees and accepting utility bill payments.
10. The Public Information Officer will update and revise both the communications plan and the City's media relations policy, which were developed and implemented in 1998.
11. Secret shopper evaluation and training of shoppers will commence in May and be completed August 1999.
12. Objective has not been met. Purchasing just recently began submitting regular reports to us regarding items that are available.
13. Will complete two workshops by June 1999.
14. Will complete three workshops by June 1999.

**CITY MANAGER
ADMINISTRATION**

10-1210

1998-99 Unit Objectives (Continued)

15. Complete two contract compliance reviews with Public Works, MUD and HRD by June 1999.
16. Conduct refresher training for contract compliance staff by January 1999.

1998-99 Unit Accomplishments (Continued)

15. Completed one review with each Department by June 1999.
16. Refresher training completed in January 1999.

1999-00 Objectives

1. The Deputy City Manager will work with the Council and public to develop a public art policy for the City by December 1999.
2. The Deputy City Manager will work with Parks and Recreation, the Arts Commission, UOP and the Schools to introduce arts into the afterschool recreation program by September 1999.
3. The Deputy City Manager will work with the media and community groups to insure a Complete Count Census by April 2000.
4. The Deputy City Manager and select staff members along with the Community Partnership for Families will have three neighborhood service centers beginning operation by June 2000.
5. Coordinate Customer Service Training for 100 employees by June 2000.
6. In conjunction with Personnel Services, coordinate and conduct telephone etiquette training for employees by June 2000.
7. In conjunction with Personnel Services, coordinate and conduct team leader and coaching skills training for 30 employees by June 2000.
8. Coordinate Annual Employee Recognition Luncheon by May 2000.

**CITY MANAGER
ADMINISTRATION**

10-1210

9. Implement three Quality Service Program projects by June 2000.
10. Produce the Festival of Lights in conjunction with Marina Yacht Club's "Delta Reflections" in December 1999.
11. Produce the year 2000 recognition of the City Sesquicentennial and State Sesquicentennial by June 2000.
12. Produce a year 2000 "State of the City Event" in conjunction with the Stockton Chamber of Commerce by February 2000.
13. Between July 1999 and the end of the 1999 49er Summer Training Camp, sell 50% of merchandise promoting Stockton at the 49er Summer Training Camp.
14. Increase the "Stockton" merchandise with updated promotional items and have available by October 1999.
15. Increase City services at the mall by adding business licenses, dump tickets, collection of utility bills by September 1999.

**CITY MANAGER
ECONOMIC DEVELOPMENT**

10-1230

	<u>1997-98 ACTUAL</u>	<u>1998-99 APPROPRIATED</u>	<u>1999-00 APPROVED</u>	<u>VARIANCE AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$315,204	\$347,501	\$305,888	(\$41,613)	(12%)
Other Services	118,178	323,704	156,452	(167,252)	(52%)
Materials/Supplies	5,606	5,915	4,715	(1,200)	(20%)
Other Expenses	349,271	411,777	459,874	48,097	12%
Governmental Funds	21,590	19,214		(19,214)	(100%)
TOTAL BUDGET	\$809,849	\$1,108,111	\$926,929	(\$181,182)	(16%)

POSITION ALLOCATION	7	7	7
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FUNCTION

The Economic Development/Central Stockton unit of the City Manager's office focuses its activities in two primary areas: 1) implementation of the Central Stockton (West End) Redevelopment Plan, and 2) directing activities which promote expansion of the local economic base and result in jobs for members of the community. These activities are conducted at the direction of the City Manager, in response to the City Council (in the case of Economic Development) and the Redevelopment Agency and its advisory group, the Redevelopment Commission (for redevelopment projects).

HIGHLIGHTS

Economic Development

- Economic Development participated in the development of over a million square feet of new industrial/commercial building space in Stockton during 1998-99 – its best year ever in business attraction.
- Business retention efforts have remained a high priority of the Economic Development Unit. The Economic Development Unit has done a significant amount of troubleshooting on behalf of local businesses, with other agencies and departments to keep these businesses in Stockton. The Economic Development Unit meets monthly with such groups as San Joaquin County's Employment and Economic Development Division (EEDD) and the Greater Stockton Chamber of Commerce to discuss and coordinate potential retention efforts and issues.
- Approximately 80 Economic Review Committee and other developer meetings were coordinated and led by the Economic Development Unit.

**CITY MANAGER
ECONOMIC DEVELOPMENT**

10-1230

HIGHLIGHTS (CONTINUED)

- To assist companies in securing financial assistance, referrals are made to other governmental and private institutions including the Tracy/San Joaquin County Certified Development Corporation (CDC) who provide assistance in SBA loan packaging. Three projects totaling \$2,705,000 were approved and funded in Stockton by the CDC during 1998.
- Applied Aerospace Structures was encouraged to apply for an Industrial Revenue Bond and was successful in acquiring \$6.1 million in financing. Construction is underway for a 65,000 s.f. expansion to employ approximately 235 additional employees.

Enterprise Zone

- The Stockton/San Joaquin Enterprise Zone received the prestigious "Zone Excellence Award" presented by the California Trade and Commerce Agency. Winning in the *Success Story* category was the development of the Airport Gateway Business Center in south Stockton. An innovative collaboration between several City departments and the developer enabled the creation of this industrial park from bare land to 1.5 million square feet of building in less than 15 months – almost an impossible task.
- The Targeted Employment Area (TEA) in the Enterprise Zone was approved during 1998. This dramatically expanded the labor pool of employees eligible for Hiring Tax Credit Vouchers. The TEA designation increases opportunities for Enterprise Zone businesses to take advantage of the hiring credit, one of the Zone's most lucrative incentives.
- A web-site was developed, which provides online information about Enterprise Zone benefits, state tax credits, maps, street range listing, financing options and quality of life.
- Economic Development and GIS staff worked together to develop maps and street range listings on several expansions of the Enterprise Zone for a total of 271 acres added to the Zone during 1998.
- There has been a renewed interest in the Downtown Façade Improvement Loan/Grant Program due to a larger allocation of funds available to the program. To date, this program has funded \$613,000 in façade loans at 51 locations downtown. This has been facilitated by:
 - Several program presentations made to outside organizations and interested groups.
 - Development of a Memorandum of Understanding with the State Historical Preservation Office to streamline the processing time necessary for historical clearance for these projects.

**CITY MANAGER
ECONOMIC DEVELOPMENT**

10-1230

HIGHLIGHTS (CONTINUED)

- In an effort to keep the Enterprise Zone and its many benefits in the minds of the business community, the Economic Development Division performed the following outreach activities:
 - Designed and created a web-site,
 - In August 1998, mailed approximately 1,500 letters to Enterprise Zone businesses,
 - Updated the Enterprise Zone marketing material,
 - Created a City of Stockton brochure to be included in the San Joaquin Partnership's Economic Review marketing brochure,
 - Participated in co-op advertisements with the San Joaquin Partnership in several national publications. A recent ad in Outlook California prompted thirty-six business leads in the Enterprise Zone,
 - Published Update, a quarterly newsletter providing updated economic development/business information to the business community.

Central Stockton

Redevelopment activities, which have occurred in Central Stockton during the current fiscal year and those, which will continue or be implemented during fiscal year 1999-00, are detailed below:

Gateway Block - This dilapidated block is the first impression which visitors encounter upon exiting the Crosstown Freeway into the downtown core. In hopes of creating a more positive image, the block was designated a master development area and a master developer was subsequently selected. A Disposition and Development Agreement (DDA) with the developer was signed in July 1996. All properties have been acquired and relocated. We anticipate the cleared property will be transferred to the developer by September 1999.

Fox Theatre – Negotiations are continuing for a long-term lease on this facility. Featured during the 1998-99 fiscal year included two sold-out performances by Gallagher, the return of Beach Blanket Babylon, George Benson and many others. Capital improvements made on the Fox Theatre included a new coat of paint on the exterior of the building.

Children's Museum - The Agency-owned warehouse along Weber Avenue has been leased by the Children's Museum for the past several years.

Weber Block – The property was purchased in October 1998. HDR Engineering is in the process of designing the Weber Block Plaza. Design to be completed by December 1999.

**CITY MANAGER
ECONOMIC DEVELOPMENT**

10-1230

HIGHLIGHTS (CONTINUED)

Record Expansion Project - The Record was selected as the master developer for the block bounded by Market, American, Washington and Stanislaus in 1996 and a DDA was approved in 1998. Acquisitions on two of the four properties have been completed. Negotiations are for the acquisition and relocation activities on the remaining properties are underway.

Gleason Park Master Development Area - A master development area was designated for a three-block area bounded by Grant, Lafayette, Sonora and California Streets adjacent to Gleason Park. Mercy Charities was selected as the master developer in August 1997 to develop an integrated affordable housing project. The Negotiation Rights Agreement has been extended until June 1999. The Master Development plan was approved by Council in April 1999. Acquisition and relocation activities will be completed by end of the 1999-00 fiscal year.

Acquisition, Relocation and Demolition - All properties in the Gateway Block have been acquired and tenants relocated with phase one of demolition expected to be completed by September 1999. Activities are anticipated during fiscal year 1999-00 for the remainder of the Record Expansion Project and the Arco at Weber Point. Other acquisition activities may include the Weber Block and the Fox Theatre.

Infrastructure - Construction of the Seawall along the south side of Weber Point has commenced with an anticipated completion date of October 1999.

1998-99 City Council Objectives

1. By July 1, 1998, the Economic Development/Enterprise Zone Manager will begin implementation of the Stockton Record Redevelopment Project.
2. By August 31, 1998, the City Council will consider for adoption and implementation the business plan for Weber Point, the Auditorium and Fox Theatre.

1998-99 City Council Accomplishments

1. Implementation commenced. Acquisition of two properties completed with negotiation of remaining properties underway.
2. On schedule.

**CITY MANAGER
ECONOMIC DEVELOPMENT**

10-1230

1998-99 City Council Objectives (Continued)

3. By August 31, 1998, the Economic Development Manager, working with Venue Tech, will develop a master plan for renovation of the Fox Theatre including cost and timelines for completion.
4. By June 30, 1999, the Deputy City Manager, working with the private sector, will contact at least 15-20 qualified developers to stimulate downtown development.
5. By June 30, 1999, the Deputy City Manager will present a recommendation to the Council regarding a phased renovation of the Hotel Stockton including the option of a public-private partnership.
6. By June 30, 1999, the City Council will consider for approval and select an alternative for improving water quality for McLeod Lake and the Stockton Channel.

Enterprise Zone

1998-99 Unit Objectives

1. Coordinate and define marketing efforts between the Downtown Facade Improvement Grant Program, Downtown Alliance and Downtown Stockton Management District by December 1998.

1998-99 Accomplishments (Continued)

3. Complete.
4. At least 15 contacted or responded to and encouraged to consider downtown Stockton as an excellent investment opportunity. Effort is on-going. Once theater/hotel project is confirmed by a signed agreement other interest will increase.
5. This objective has been supplemented by the objective of achieving a DDA with Civic Partners which will include renovation and reuse of the Hotel Stockton by September 30, 1999.
6. Channel water quality modeling completed. Work plan for study of alternatives submitted to EPA for approval; work plan includes RFP for engineering and environmental services to evaluate alternatives; revised date June 30, 2000.

1998-99 Unit Accomplishments

1. Complete.

**CITY MANAGER
ECONOMIC DEVELOPMENT**

10-1230

1998-99 Unit Objectives (Continued)

2. Approve ten Downtown Facade Improvement Grants by June 1999.
3. Participate in two co-op advertisements with the San Joaquin Partnership in site selection magazines or similar targeted media by June 1999.
4. Make one or more presentations to business associations as a link to Enterprise Zone businesses to update them on changes in legislation, new local incentives and other changes to the Enterprise Zone program by October 1998.
5. Sponsor one Enterprise Zone training workshop at the Civic Auditorium by June 1999.
6. Visit four businesses monthly as part of the Business Retention/Enterprise Zone marketing program by June 1999.

1998-99 Unit Accomplishments Continued)

2. Complete.
3. Complete. Ads placed in Outlook California (Spring 1999) and Relocation Journal (Summer 1999)
4. Complete.
5. Complete. Training expected to be held during June.
6. Complete.

Economic Development

- | | |
|---|--|
| <ol style="list-style-type: none">1. Assist the State and California State University, Stanislaus in pursuing a general plan amendment and rezoning, if necessary, for conversion of certain portions of the former state hospital facilities into commercial uses on the newly created CSU, Stanislaus, Multi-Campus Regional Center by June 1999. | <ol style="list-style-type: none">1. Requests for Proposals have been issued to retain a firm to prepare the EIR (Environmental Impact Report). General plan amendment and rezoning will occur concurrently with the year-long process to approve the EIR. |
|---|--|

**CITY MANAGER
ECONOMIC DEVELOPMENT**

10-1230

1998-99 Unit Objectives (Continued)

2. Coordinate with San Joaquin Partnership to revise the procedure for sharing information in business/industrial properties through establishment of a computer linkage and development of software by September 1998.
3. Develop plan for use of Geo-based Revenue Information Program in identifying key industries in the City of Stockton by June 1999.
4. As part of the Enterprise Zone Business Retention Program, implement joint City-County outreach activities with the participation of elected officials from both public entities by June 1999.

1998-99 Unit Accomplishments (Continued)

2. Complete. City of Stockton and San Joaquin Partnership are now linked through their web-sites.
3. More information is needed from company that developed Geo-based Revenue Information Program. Company is still updating Stockton data. Revised completion: September 1999.
4. Complete.

Central Stockton

- | | |
|--|--|
| 1. Attempt to resolve the existing ownership and management structure of the Waterfront Yacht Harbor by June 1999. | 1. Completed feasibility study and conducted appraisal of property in conjunction with owners. |
| 2. Determine if acquisition and/or restoration of the Fox Theatre is financially feasible by June 1999. | 2. Appraisal completed. |
| 3. Begin implementation of the Waterfront Environmental Masterplan recommendations by December 1998. | 3. Completed Data Gap Analysis and issued RFP for additional characterization of sites. |
| 4. Begin implementation of select development projects identified in the ULI Study by June 1999. | 4. Master Developer for Channel Head area selected. DDA negotiations underway. |

**CITY MANAGER
ECONOMIC DEVELOPMENT**

10-1230

1998-99 Unit Objectives (Continued)

5. Implement DDA with Mercy Charities Housing California for the Gleason Park Master Development Area by December 1998.
6. In cooperation with the permanently appointed Waterfront Committee, begin implementation of the business plan for the Weber Point Events Center by December 1998.
7. Complete construction of the Seawall along the southside of Weber Point at the Channel Head by April 1999.
8. Complete construction of the first phase of Weber Point Events Center by December 1998.
9. Complete acquisition, relocation and demolition activities on the Gateway Project prior to conveyance of property to developer by January 1999.
10. Evaluate the environmental and financial analysis of the Weber Block to determine whether or not to proceed with the purchase of the property by October 1998.
11. Complete the Acquisition of properties and relocation of tenants for the Record Block Expansion Project by June 1999.
12. Implement the recommendations of the Master Revitalization Strategy for Gleason Park by December 1998.

1998-99 Unit Accomplishments (Continued)

5. Master Development Plan approved by Council April 1999. Implementation to begin July 1999.
6. Business plan expanded to include the Civic Auditorium and Fox Theatre. Plan approved by Council June 1999.
7. Construction Underway.
8. Phase I completed.
9. Complete.
10. Complete.
11. Acquired 2 properties. Negotiation for remaining properties underway.
12. Strategy approved in April 1999. Implementation to begin June 1999.

**CITY MANAGER
ECONOMIC DEVELOPMENT**

10-1230

1998-99 Unit Objectives (Continued)

13. Complete the acquisition of the Arco on Weber Point by December 1998.

1998-99 Unit Accomplishments (Continued)

13. Negotiation underway.

1999-00 Objectives

Economic Development

1. Develop a marketing brochure describing the Economic Review Committee (ERC) process by September 1999.
2. Profile two (2) new or expanded companies on the City's Economic Development Web Page by June 2000.
3. Coordinate and define marketing efforts between the Downtown Façade Improvement Grant Program, Downtown Alliance and Downtown Stockton Management District by December 1999.
4. Approve ten Downtown Façade Improvement Grants by June 2000.
5. Participate in two co-op advertisements with the San Joaquin Partnership in site selection magazines or similar targeted media by June 2000.
6. Make one or more presentations to business associations as a link to Enterprise Zone businesses to update them on changes in legislation, new local incentives and other changes to the Enterprise Zone program by October 1999.
7. Sponsor one Enterprise Zone training workshop at the Civic Auditorium by June 2000.
8. Visit four businesses monthly as part of the Business Retention/Enterprise Zone marketing program by June 2000.

**CITY MANAGER
ECONOMIC DEVELOPMENT**

10-1230

1999-00 Unit Objectives (Continued)

9. Assist the State of California and California State University, Stanislaus in pursuing a general plan amendment and rezoning, if necessary, for conversion of certain portions of the former state hospital facilities into commercial uses on the newly created California State University, Stanislaus, Multi-Campus Regional Center by June 2000.

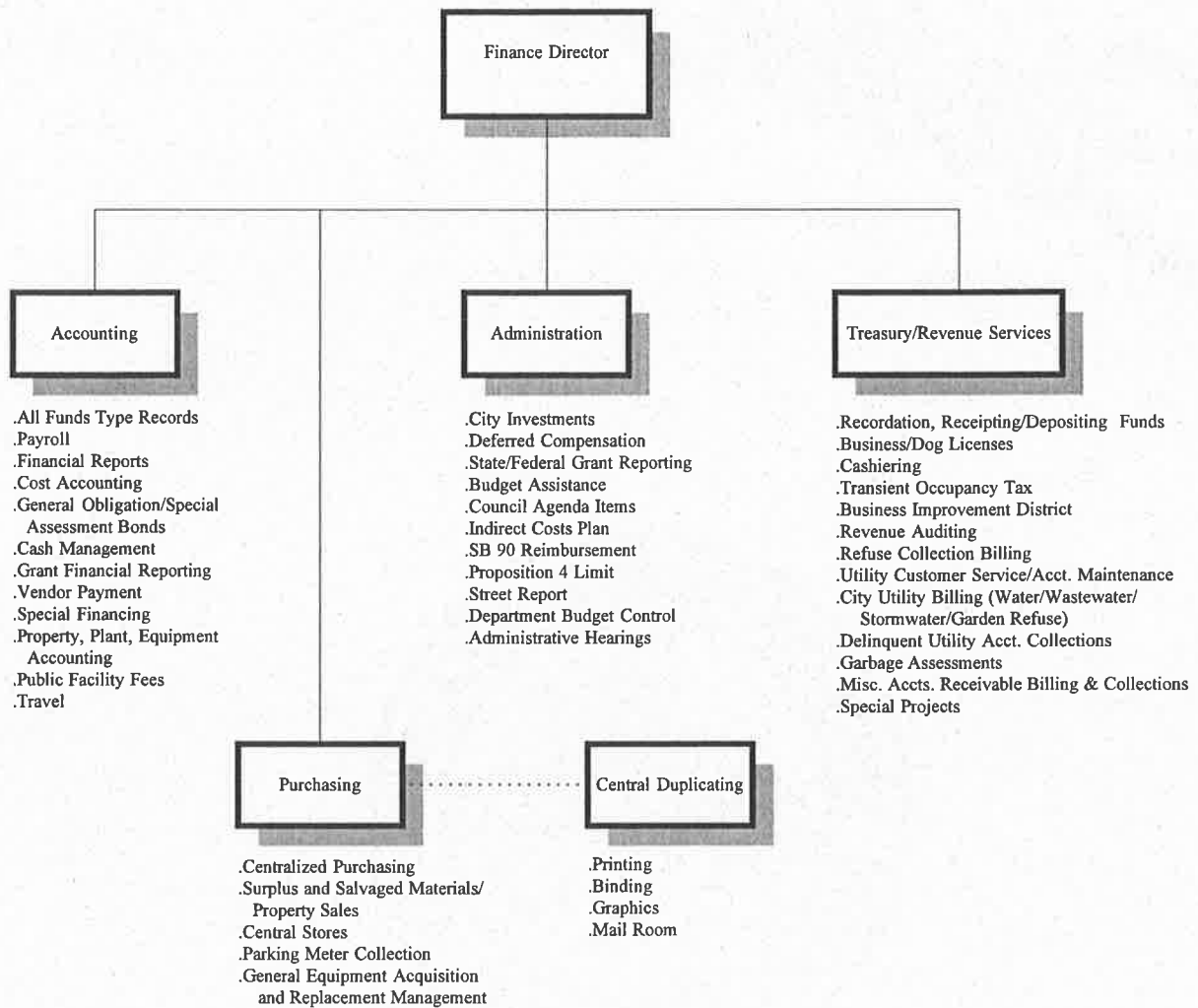
Central Stockton

1. Negotiate and execute a DDA with a master developer for construction of multiplex theater and associated retail uses and rehabilitation of Hotel Stockton by September 1999.
2. Complete the EIR for the Multi-Modal Transit Center by January 2000.
3. Complete off-site improvements for the Gateway project and transfer property to the developer by December 1999.
4. Complete the property acquisition for the Record Expansion project by June 2000.
5. Begin Construction of the Weber Block Plaza by March 2000.
6. Execute the DDA with Mercy Charities for the Gleason Park Affordable Housing Project by June 2000.
7. Implement ADA requirements and other selected Capital Improvements at the Fox Theatre by June 2000.

Stockton



FINANCE



**FINANCE
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

FINANCE DEPARTMENT**10-1300**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$2,336,260	\$2,777,676	\$2,699,992	(\$77,684)	(3%)
Other Services	1,175,404	1,844,314	1,390,158	(454,156)	(25%)
Materials/Supplies	130,520	194,700	97,090	(97,610)	(50%)
Other Expenses	28,509	50,886	47,711	(3,175)	(6%)
TOTAL BUDGET	\$3,670,693	\$4,867,576	\$4,234,951	(\$632,625)	(13%)
POSITION ALLOCATION	56	56	56		

MISSION STATEMENT

To protect City assets and to provide financial services supporting City missions. This mission is accomplished through the functions of the Administration, Accounting, Treasury/Revenue Services, Purchasing, and Administrative Hearings.

HIGHLIGHTS

The Finance Department/Accounting Division has implemented accounting and financial reporting standards for all investments held by governmental external investment pools, as outlined in Statement No. 31 of the Governmental Accounting Standards Board.

Treasury/Revenue Services Division has refined and implemented a cross training and job rotation program that was recommended by the Quality Service Program. The purpose of the program is to improve the staffing utilization and enhance customer service through reorganization and employee development.

The City has been accepted into the State Controller's Office/Franchise Tax Board Interagency Intercept Collections program. The Tax Board will intercept the tax refunds and/or California State Lottery Prizes of Californians who owe delinquent amounts to state and local agencies. Once these refunds are intercepted they are redirected to the agencies to which the debts are owing. The Finance Department will be submitting accounts, which meet the criteria of the program and have a high probability of successful collection through this program. The cost is less than \$1.00 per account.

The Administration Division of Finance has prepared and standardized procedure manuals and desk reference materials for all technical and clerical staff. Central Duplicating installed a "Docutech" copier, which prints documents electronically on demand. Once the copier is networked, services will be available at all CityNET workstations.

FINANCE DEPARTMENT**10-1300****BUDGET UNITS****A. Administration: 10-1310**

The Administration Division is responsible for coordinating and directing the total activities of the Finance Department, which include all accounting functions. In addition, this unit is specifically responsible for administering an investment program for City funds, administering the Deferred Compensation Plan, overseeing the City's General Insurance Program, providing support for the City's budget process, providing for special accounting and reporting requirements associated with State and Federal grants as well as the City Charter, and monitoring the various multi-family housing and hospital revenue bond issues.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$392,989	\$283,424	\$294,321	\$10,897	4%
Other Services	66,391	166,548	174,323	7,775	5%
Materials/Supplies	19,067	30,434	12,655	(17,779)	(58%)
Other Expenses	9,668	9,918	9,868	(50)	(1%)
TOTAL BUDGET	\$488,115	\$490,324	\$491,167	\$843	1%
Position Allocation	6	6	6		

1998-99 Unit Objectives

1. Implement the Quality Service Program to reorganize the Treasury/Revenue Services Unit by January 1999.
2. Develop procedure manuals for the Administration unit by June 1999.

1998-99 Unit Accomplishments

1. Reorganization has been completed and the process of cross-training is in progress.
2. Procedure manuals have been complete for clerical and technical support staff.

1999-00 Unit Objectives

1. Explore no-cost alternatives to the acceptance of checks and cash for payments of City services by June 2000.
2. Coordinate evaluation of purchasing card use by December 1999.
3. Work with City Departments to train and familiarize them with enhancements made annually to the HTE software modules by June 2000.

FINANCE DEPARTMENT**10-1300****B. Accounting: 10-1320**

The Accounting unit has responsibility for general ledger accounting, payroll and vendor payments for all departments of the City of Stockton.

In this capacity the unit keeps a chronological, accurate and reliable record of all financial transactions; reports and interprets the City's financial position and results of operations prepared in accordance with generally accepted accounting principles applicable to municipal governments; maintains a complete and accurate record of the City's land, buildings, equipment and improvements; maintains records on issued and outstanding financing issues; provides an accurate payment of employee's salaries and fringe benefits and remits payroll withholdings to respective agencies when due; provides payment of properly documented bills for materials and services purchased and received; and monitors the integrated financial management information system and controls and implements required changes.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$685,521	\$621,085	\$612,353	(\$8,732)	(1%)
Other Services	116,198	246,174	167,679	(78,495)	(32%)
Materials/Supplies	35,607	30,612	26,665	(3,947)	(13%)
Other Expenses	9,244	10,600	10,600		
TOTAL BUDGET	\$846,570	\$908,471	\$817,297	(\$91,174)	(10%)
Position Allocation	16	16	16		

1998-99 Unit Objectives

1. Work with HTE to develop an automated function for rolling over unencumbered balances of capital projects at year-end by October 1998.
2. Evaluate accepting computer verification of receipt and eliminating the paper receiving copy for Purchase Orders awaiting payment by March 1999.

1998-99 Unit Accomplishments

1. Specification has been established and HTE is currently writing the System Change Request for our approval.
2. Demand reports have been evaluated in the HTE system and currently, no report meets the necessary criteria to further this objective.

1998-99 Unit Objectives (Continued)

3. Implement accounting and financial reporting standards for all investments held by governmental external investment pools, as outlined in Statement No. 31 of the Governmental Accounting Standards Board, by September 1998.

1998-99 Unit Accomplishments (Continued)

3. Complete.

1999-00 Unit Objectives

1. Review various accounting and reporting documents to assure compliance with recent technical bulletins of the Government Accounting Standards Board by November 1999.
2. Review and update the GMBA (Governmental Management Budget and Accounting) Inquiry and Demand Report Desk Manual to reflect upgrades to our computer software and procedures by June 2000.

FINANCE DEPARTMENT**10-1300****C. Treasury/Revenue Services: 10-1330**

The Treasury/Revenue Services unit provides for the collection and custody of all revenues received by the City of Stockton. The unit ensures the proper recording, receipting, and depositing of all revenues received by the City to ensure maximum investment of idle funds. Treasury provides for the administration, billing, enforcement, collections, and audit/control of business licensing, dog permits, Transient Occupancy Tax and special assessment districts, and processes delinquent solid waste accounts from the franchisee. The unit processes charges and fees from all City Departments and provides central cashiering functions for City departments. This unit maintains records for special business improvement districts, and ensures proper reporting of Franchise Tax and Utility Users Tax payments.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$163,365	\$552,249	\$688,708	\$136,459	25%
Other Services	134,114	219,378	186,712	(32,666)	(15%)
Materials/Supplies	23,007	48,922	23,585	(25,337)	(52%)
Other Expenses	2,715	10,470	8,070	(2,400)	(23%)
TOTAL BUDGET	\$323,201	\$831,019	\$907,075	\$76,056	9%
Position Allocation	25	25	25		

1998-99 Unit Objectives**1998-99 Unit Accomplishments**

- | | |
|--|---|
| 1. Refine and implement cross training and job rotations programs recommended by the Quality Service Program in QSP 95-004, by September 1998. | 1. Within the new structure of the combined division, cross training and job rotation is an active, on-going program. |
|--|---|

1999-00 Unit Objectives

1. Develop and distribute information items to answer commonly asked questions about services such as business licenses and animal licensing by April 2000.
2. Convert two additional City departments that receive city payments to "on-line" cash receipting by June 2000.
3. Explore payment options such as automatic bill paying services by December 1999.



D. Purchasing: 10-1340

The Purchasing unit functions within a centralized purchasing model as outlined in the City Charter and Municipal Code, providing professional purchasing for all supplies and services necessary for the efficient operation of all City departments.

Purchasing assists with procurement projects, from evaluation to final negotiation and purchase, continually working to maintain quality for every tax dollar spent. Purchasing is responsible for ensuring a fair, effective and responsive procurement program to maximize the purchasing power of the City of Stockton

The unit is responsible for: 1) the purchase, storage and issuance of all supplies, materials, equipment and other articles used by all offices, departments or agencies of the City, as well as maintenance of records; 2) operation of Central Stores to reduce costs by means of standardization and forecast buying; 3) custody of scrap and surplus items and their disposal by auction, bid or negotiated sale; 4) operation of a central duplication facility for in-house printing; 5) administration of the Equipment Internal Service Fund; 6) an ongoing outreach program for local vendor development; 7) handling/processing, and disposal of City's generated hazardous waste materials.

<u>Use of Funds</u>	<u>1997-98 Actual</u>	<u>1998-99 Appropriated</u>	<u>1999-00 Approved</u>	<u>Variance Amount</u>	<u>Percent</u>
Employee Services	\$375,928	\$393,189	\$391,182	(\$2,007)	(1%)
Other Services	66,976	87,979	69,987	(17,992)	(20%)
Materials/Supplies	24,359	29,321	16,035	(13,286)	(45%)
Other Expenses	2,917	9,526	9,321	(205)	(2%)
TOTAL BUDGET	\$470,180	\$520,015	\$486,525	(\$33,490)	(6%)
Position Allocation	9	9	9		

1998-99 Unit Objectives

1. Complete a user-friendly guide to prepare Requests for Proposal (RFP's) which will standardize and streamline the process for a consistent product by June 1999.
2. Evaluate Purchasing unit organization and structure as necessary by June 1999.

1998-99 Unit Accomplishments

1. Draft 1 of the Request for Proposal (RFP) template is completed. Project is meeting its timelines and will be completed by June 1999.
2. Evaluated all buyer assignments and workloads have been redistributed.

1999-00 Unit Objectives

1. By June 2000, implement a program to provide training to all City departments regarding bidding, request for proposals, change orders and other issues associated with the purchase of services, materials and supplies.
2. By June 2000 establish benchmarks as guidelines for the purchasing function.

FINANCE DEPARTMENT**10-1300****E. Utility Billing: 10-1350**

The Utility Billing function provides for opening, maintaining, and closing utility accounts (water, wastewater, and stormwater), turning water on and off, and collection and custody of all utility revenues received by the City of Stockton. The unit ensures the proper recording, receipting, and depositing of all utility revenues, and provides for the administration, billing, cashiering, enforcement, collections, and audit/control of utility bills.

The utility billing function is funded by the Water, Wastewater and Stormwater Fund accounts through an annual transfer from each fund for its share of the costs.

<u>Use of Funds</u>	1997-98	1998-99	1999-00	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$622,329	\$921,584	\$707,724	(\$213,860)	(23%)
Other Services	741,055	1,046,533	786,359	(260,174)	(25%)
Materials/Supplies	23,887	50,811	18,000	(32,811)	(65%)
Other Expenses	2,700	10,372	9,852	(520)	(5%)
TOTAL BUDGET	\$1,389,971	\$2,029,300	\$1,521,935	(\$507,365)	(25%)

1999-00 Unit Objectives

1. Develop and distribute information items to answer commonly asked questions about city utility accounts by April 2000.
2. Explore payment options such as automatic bill paying services by December 1999.

F. Administrative Hearing: 10-1370

The Administrative Hearing unit is responsible for conducting independent administrative reviews (hearings) of City actions, which result in individuals, or organizations being assessed civil penalties. This unit provides hearing officers to hear appeals of City-imposed civil penalties for parking citations and other citations as assigned.

<u>Use of Funds</u>	1997-98	1998-99	1999-00	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$ 578	\$6,145	\$5,704	(\$441)	(7%)
Other Services	4,516	3,734	5,098	1,364	37%
Materials/Supplies		243	150	(93)	(38%)
Other Expenses					
TOTAL BUDGET	\$5,094	\$10,122	\$10,952	\$830	8%

1998-99 Unit Objectives

1. Continue to conduct hearings for appeals of contested parking citations during the fiscal year. Hearings will be scheduled based on the volume of appeals requested by the public.
2. Continue to expand the administrative hearing process to other City Council civil penalties approved during the fiscal year.

1998-99 Accomplishments

1. Complete.
2. Complete.

1999-00 Objectives

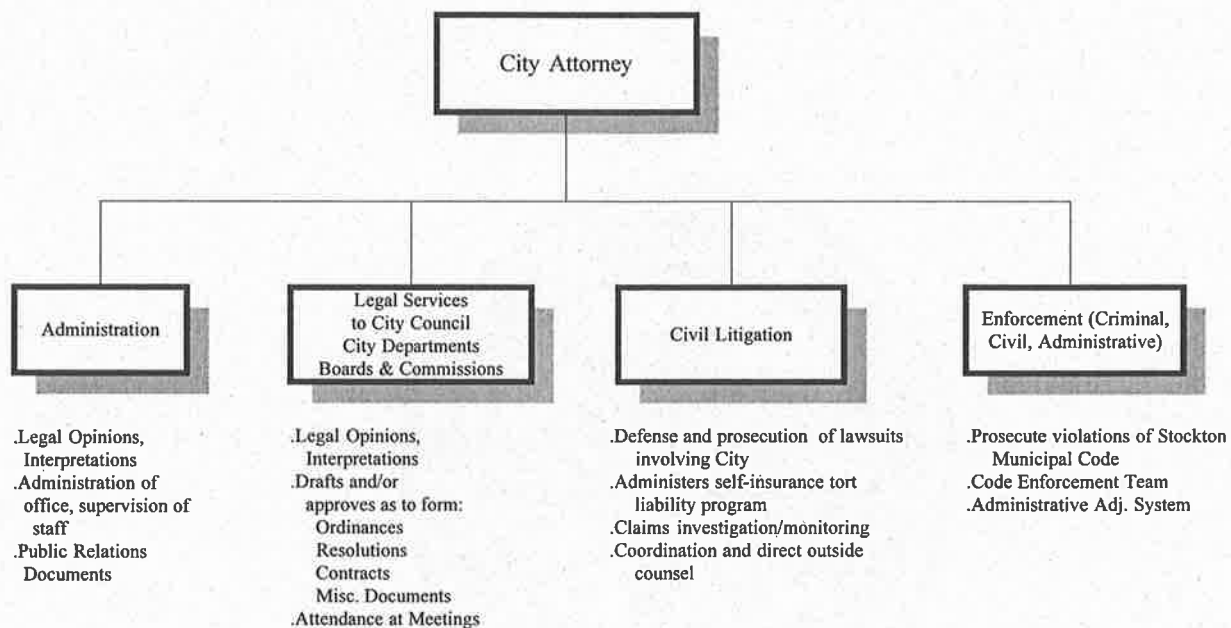
1. Expand the administrative hearing process to other City Council civil penalties approved during the fiscal year.



Stockton



CITY ATTORNEY



**CITY ATTORNEY
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

CITY ATTORNEY**10-1400**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u> <u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$793,354	\$862,477	\$665,273	(\$197,204)	(23%)
Other Services	177,790	189,126	212,994	\$23,868	13%
Materials/Supplies	68,392	65,774	64,500	(\$1,274)	(2%)
Other Expenses	16,153	25,270	26,615	\$1,345	5%
TOTAL BUDGET	\$1,055,689	\$1,142,647	\$969,382	(\$173,265)	(15%)
POSITION ALLOCATION	17	17	17		

MISSION STATEMENT

The mission of the City Attorney's Office is to advise the elected and appointed representatives of the City, and to defend and protect its resources for the provision of community services, and the accomplishment of community goals.

FUNCTION

The principal function of the City Attorney is legal advisor of, and attorney and counsel for the city, the City Council, Commissions, Boards, City officers and employees in all matters relating to their official duties. This includes legal research, interpreting laws, and the preparation of legal opinions. The office of the City Attorney prepares ordinances and resolutions required by the Council; reviews and approves contracts, bonds, deeds and other legal documents as to legality and form; prosecutes violations of the Stockton Municipal Code.

HIGHLIGHTS

In support of Stockton City Council goals and objectives related to aggressive code enforcement and improvement of the appearance of the City, a major effort was undertaken in the organization and operation of a Code Enforcement Team within the City Attorney's Office. Assistance with code enforcement activity resulted in rehabilitation of the Manchester Apartments, the Flea Market in south Stockton, securing of the Marina Tower building, and a code enforcement action against the Wong building. Drafting and implementation of enforcement ordinances regarding responsibility for vacant buildings, property maintenance, and removal of graffiti were also accomplished.

HIGHLIGHTS (CONTINUED)

The goals of improving actual and perceived safety and reduction of crime were assisted by the cooperative effort the Police Department and City Attorney staff in successfully securing issuance of civil injunctions against members of the Original Blood Gang in the Pixie Drive area. This activity was extremely positive, and inquiries have been received from other jurisdiction seeking assistance with similar endeavors.

City Attorney staff handled a variety of complex and novel issues and cases during the past year together with taking a very aggressive posture on claims and tort litigation. In support of an aggressive litigation posture and the goal of fiscal stability, suits brought to enforce collection of assessments in the Weber/Sperry and Eighth Street Assessment Districts resulted in collection of \$1.25 million in delinquent assessments.

Attorney staff has provided ongoing assistance to support the goals of economic development, redevelopment, and to address environmental issues. Advice was provided on the Airport Gateway Industrial Park, an award-winning industrial subdivision. The South Stockton Redevelopment Plan is moving forward in coordination with San Joaquin County and amendment of the Central Stockton Plan was completed. Assistance was provided in the drafting of the Record Development and Disposition Agreement (DDA) and several amendments to the Eastland DDA. City Attorney staff also assisted the Redevelopment Agency in its proactive approach to several environmentally impaired sites in exercising its authority under the Polanco Act. Staff also assisted other City departments in dealings with special counsel, property owners and state and federal agencies and providing advice on landfill sales and water rights in the Delta.

1998-99 Objectives

1. Develop and implement a Code Enforcement Team to address the broad scope of enforcement and quality of life issues. The Team would be responsible for not only enforcement of city codes, but would also work actively with City Council committees and citizen task forces, provide liaison and the Offices of the District Attorney and County Counsel, and coordinate efforts among other public agencies by August 1, 1998.

1998-99 Accomplishments

1. Staff coordinated the streamlining of court procedures with assigned judges, resulting in more consistent handling and sentencing, improvement of relations with court personnel and increased efficiency for the attorney. Support and advice was provided to the property Management Task Force and City staff, which included enforcement of administrative procedure ordinances and participation in the hearing process to enforce citations and impose civil penalties

1998-99 Objectives (Continued)

2. Expand City Attorney staff training and interaction with other public lawyer groups to attain more expertise in various areas of law to achieve an ultimate reduction in the use of outside counsel and the attendant cost by December 31, 1998.
3. Coordinate with Community Development the complete revision, update and implementation of the Planning Ordinance of the Stockton Municipal Code by September 1, 1998.
4. Develop a comprehensive program to cross train all members of the City Attorney staff to enhance the capability to provide consistent timely legal advice to all departments by December 31, 1998.
5. Initiate and pursue a program of providing training to all departments concerning bidding, contracting, change orders and other legal aspects associated with contracting for services/supplies/materials by June 30, 1998.
6. Establish a program in coordination with appropriate departments to ensure uniformity of city policies and procedures related to injury incidents, and establish a standing committee to monitor claims activities among City departments by December 31, 1998.

1998-99 Accomplishments

2. Departmental cross training included contract processing and agenda preparation as well as modification of primary and secondary assignments to provide breadth of knowledge for both attorneys and support staff with the ultimate goal of providing more effective and efficient advice and responses. Also see Item 1, above.
3. City Attorney staff assisted in the revision of the Planning Code ordinance, which is anticipated to be completed and ready for Council consideration in mid 1999.
4. See Item 2, above.
5. City Attorney staff is currently working with other departments in drafting a procedure addressing all aspects of contract process. Revised Request for Proposal Process (City Council Policy No. 300-1).
6. Training was provided on the drafting of incident reports. A revised form has been developed to assist in this training, providing a standardized form for all departments to use in reporting accidents.

1998-99 Objectives

7. Continue work on automating the City Attorney's current records management system to provide for maintaining, tracking, purging and/or destroying files, and retrieving information by June 30, 1999.

1998-99 Accomplishments

7. Automation of the records management system has included the indexing of all City Attorney opinions, "red number" memoranda, and other legal memoranda, producing a database available for all staff to utilize. Novel issues have also been addressed by the drafting of the ordinance regarding electronic mail use, storage, and retention.

1999-00 Objectives

1. Restructure the Code Enforcement function to: (a) emphasize coordination with other departments and streamlined court processes; (b) prioritize interaction with community groups and citizen task force programs; (c) provide liaison with the District Attorney and County Counsel by June 2000.
2. Complete the legal review and revision of the Planning Ordinance update and the update implementation program by December 1999.
3. Conduct a feasibility study with the Police Department and the Courts for a shared database system to streamline prosecution of citations and record keeping for decisions by June 2000.
4. Establish policies for the in-house Tort Litigation Team for aggressive prosecution of civil cases by June 2000.
5. Inventory the legal research capabilities of each attorney and develop a program for expansion of electronic and internet resources, supplementation of electronic research training opportunities, and the updating of the office law library by June 2000.
6. Develop a program of training opportunities for City departments on legal topics and procedures related to risk management and City operations to commence January 2000.

1999-00 Objectives (Continued)

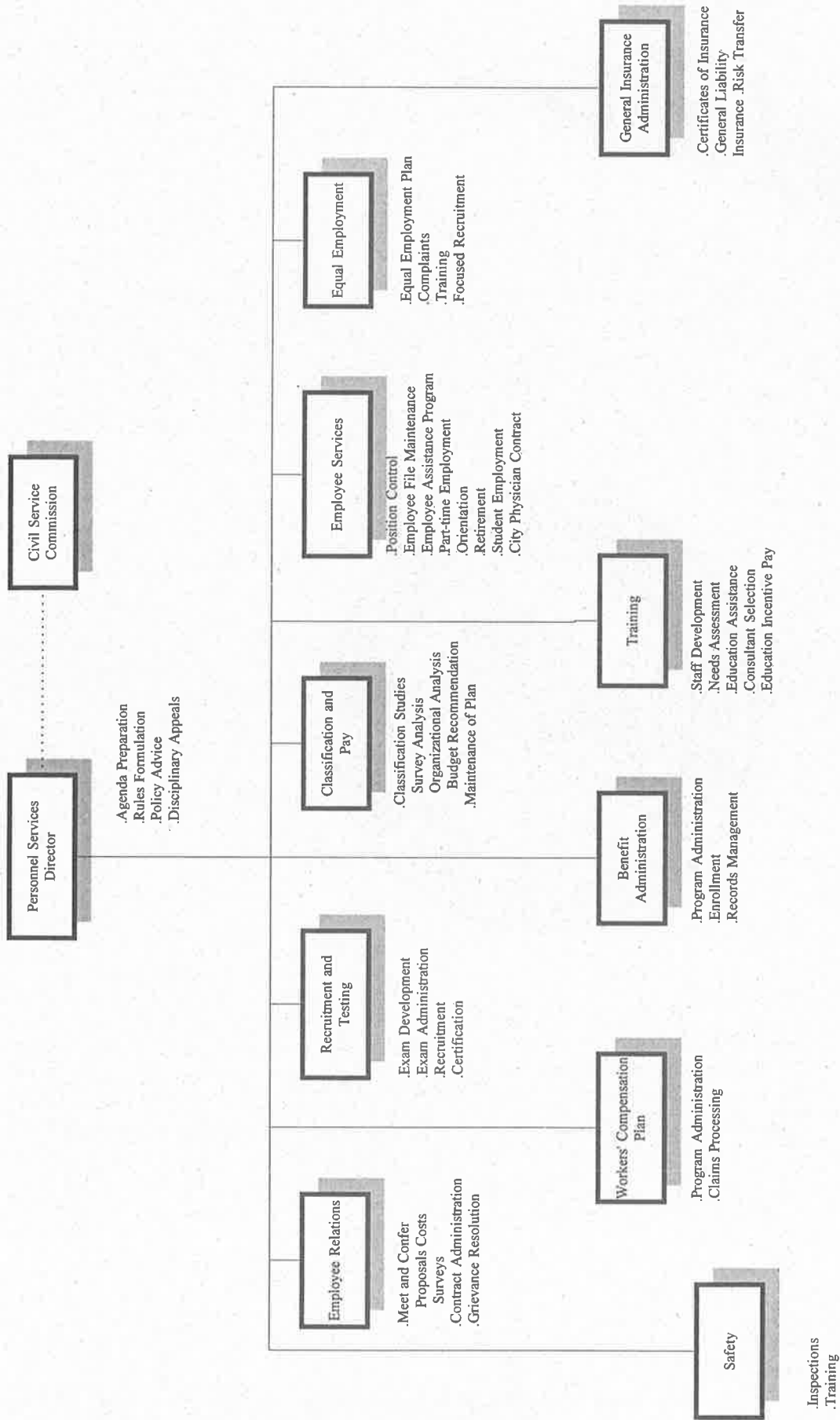
8. Establish work performance standards for office and professional services, and revise the evaluation methodology to improve the measurement of service delivery by June 2000.
9. Inventory the use of outside counsel contracts for the delivery of legal services; develop a comprehensive plan to measure results from funds expended on outside legal services by June 2000.
10. Revise the departmental organization structure to clarify assignments and cross training opportunities by June 2000.



Stockton



PERSONNEL SERVICES



**PERSONNEL SERVICES DEPARTMENT
ORGANIZATION CHART
(FUNCTIONAL)**

PERSONNEL SERVICES DEPARTMENT**10-1600**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u> <u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$740,044	\$803,715	\$770,490	(\$33,225)	(4%)
Other Services	267,048	413,027	411,266	(1,761)	
Materials/Supplies	71,052	79,017	77,937	(1,080)	(1%)
Other Expenses	84,920	152,888	147,188	(5,700)	(4%)
Capital Outlay	6,435				
TOTAL BUDGET	\$1,169,499	\$1,448,647	\$1,406,881	(\$41,766)	(3%)

POSITION ALLOCATION	13	13	13
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MISSION STATEMENT

The mission of the Personnel Services Department is to provide the City of Stockton with qualified individuals to perform its public service mission through the classification, recruitment and examination process. The Personnel Services Department coordinates, develops, and monitors Citywide training, safety and equal employment programs to assist employees in carrying out the City's public service mission. This department maintains the central position control system, and administers the employee relations program, including meet-and-confer sessions, memoranda of understanding preparation and administration, and grievance and dispute resolution. To ensure total commitment to public service, the department serves as staff to the Civil Service Commission and the Equal Employment Commission, administers all employee benefit plans and the Citywide Service Pin and Retirement Award Programs

HIGHLIGHTS

1. On September 8, 1998, the City Council adopted Resolution No. 98-0382, the Memorandum of Understanding between the City of Stockton and the Stockton Police Officers Association relating to terms and conditions of employment, for a period of five years (January 1, 1999 through December 31, 2003). The previous MOU expired on December 31, 1998. Due to the new leadership provided by SPOA and the endeavor to reach agreement on all matters by the Personnel Services Department, we were able to complete the negotiation process before the expiration of the contract.
2. In an effort to reach a larger and more diverse applicant pool during the 1998-99 fiscal year, we began advertising all full-time positions on the Internet and developed a helpful brochure for potential applicants entitled "How to Get a Job With the City of Stockton." The department continues to advertise vacancies on government channel 42, utilize a job announcement mailing list to cover 400 agencies, advertise vacancies in local and out-of-town newspaper/publications, and record information regarding vacancies on the 24-hour Job Hotline.

HIGHLIGHTS (Continued)

3. To address the City's requirement for employees with special expertise not readily available in our current work force or for which a current eligible list is unavailable, the department successfully executed a pool agreement with eight area temporary employment agencies. These employees are available on short notice for short periods of time and are paid no more than the current rate for regular full-time employees performing the same duties.
4. Effective September 1998, the City contracted with a new third-party administrator to provide claims processing/administrative services for the City of Stockton Employee Medical Plan. The new agreement includes performance standards and pay-for-performance features. It also includes a requirement that the new administrator place a full-time Customer Service Representative in the City's Personnel Services Department to provide better customer service for plan members.
5. The City of Stockton assumed the responsibility of dispatching emergency medical calls from the citizens of Stockton. To meet the impending needs of the Fire Department, the Personnel Services Department implemented an accelerated hiring/selection process to provide certified Fire Fighter Paramedics. This effort resulted in 15 vacancies being filled to provide medically trained personnel to provide emergency medical services to the community.
6. During this budget year, the positions of Police Officer Trainee and Police Officer/Academy Graduate were developed. The Police Officer Trainee classification affords the candidate the opportunity to attend a Peace Officer Standards and Training (P.O.S.T.) Basic Academy and, upon successful completion of the program, to become a candidate for the sworn position of Police Officer. The creation of the Police Officer/Academy Graduate position will allow the City to recruit and hire recently trained and P.O.S.T. certified academy graduates. To facilitate and retain the most qualified candidates, the recruitment consists only of an oral examination process. Additionally, to expedite the application process, a short-form application was developed for both positions, thereby eliminating a cumbersome, time-consuming recruitment process.
7. Developed and implemented Supervisor Safety Training program.

PERSONNEL SERVICES DEPARTMENT**10-1600****BUDGET UNITS****A. Administration: 10-1610**

The Administration unit is responsible for coordinating and directing the activities of the two operating units. In particular, the Administration Unit is responsible for maintaining the Central Files for all City personnel, the official Classification Plan and Position Control System for all positions, and for payroll and contract administration. In addition to these responsibilities, this unit functions as staff support to the Civil Service Commission and the Equal Employment Commission, and administers the Citywide Equal Employment Plan, Service Pin, Retirement Award, and the Trip Reduction Programs.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$316,116	\$368,564	\$358,832	(\$9,732)	(3%)
Other Services	66,606	98,531	117,211	18,680	19%
Materials/Supplies	36,769	40,326	39,954	(372)	(1%)
Other Expenses	4,583	13,189	13,189		
TOTAL BUDGET	\$424,074	\$520,610	\$529,186	\$8,576	2%
Position Allocation	5	5	5		

1998-99 Unit Objectives

1. Increase participation in the Trip Reduction Program by 10% by June 1999.
2. Increase the number of employees pledging to participate in the 1998 Spare the Air Season by 30% encouraging ridesharing and/or postponing polluting activities at least one day per week during the Spare the Air season by September 1998.

1998-99 Unit Accomplishments

1. Complete as of February, 1999.
2. Not completed. Promotional activity is being evaluated to improve next year's effort.

1999-00 Unit Objectives

1. Explore alternative sources for purchasing retirement gifts and service pins by December 1999.
2. Develop a comprehensive orientation program for new Civil Service Commissioners by January 2000.
3. Complete the review, reformatting, and printing of the City's approximate 350 position classification specifications, by June 2000.

PERSONNEL SERVICES DEPARTMENT**10-1600****B. Employee Relations: 10-1620**

The Employee Relations unit is responsible for administering employer-employee relations activities, including developing and recommending the City's negotiating position; administering bargaining unit agreements within the parameters established by the Stockton City Council; resolving grievances and assisting departments in areas of disciplinary action; and administering the Employee Benefits and Workers' Compensation Programs.

<u>Use of Funds</u>	1997-98	1998-99	1999-00	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$129,250	\$127,868	\$124,708	(\$3,160)	(2%)
Other Services	32,253	33,296	33,527	231	1%
Materials/Supplies	2,461	6,312	6,109	(203)	(3%)
Other Expenses	1,413	2,092	2,092		
TOTAL BUDGET	\$165,377	\$169,568	\$166,436	(\$3,132)	(2%)
Position Allocation	3	3	3		

1998-99 Unit Objective

1. Complete negotiations with the Stockton Police Officers Association by December 1998.
2. Develop performance standards for the contract Health Insurance Administrator based on audit recommendations for improvements by June 1999.

1998-99 Unit Accomplishment

1. Completed in September 1998.
2. Completed. Performance standards developed.

1999-00 Unit Objectives

1. Review and revise procedure for expediting the processing of Executive Physicals by December 1999.

PERSONNEL SERVICES DEPARTMENT**10-1600****C. Personnel Services: 10-1630**

The Personnel Services unit is responsible for providing classification and pay, recruitment and testing and training services to the operating City departments. This unit meets its classification and pay function by conducting job analyses, salary surveys and classification studies in support of recruitment and testing, budgeting and labor negotiations.

The primary function of this unit is to meet the City's employee needs by conducting recruitment and testing for the City's approximately 350 job classes. The Personnel Services unit coordinates and/or conducts Citywide training in such areas as leadership/supervision, computer usage, customer service and communications. Additionally, the unit coordinates the Education Assistance Program and has been instrumental in implementing the Education Incentive Pay Program for City employees.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$294,678	\$307,283	\$286,950	(\$20,333)	(7%)
Other Services	168,189	281,200	260,528	(20,672)	(7%)
Materials/Supplies	31,822	32,379	31,874	(505)	(2%)
Other Expenses	78,924	137,607	131,907	(5,700)	(4%)
Capital Outlay	6,435				
TOTAL BUDGET	\$580,048	\$758,469	\$711,259	(\$47,210)	(6%)
Position Allocation	5	5	5		

1998-99 Unit Objectives

1. Develop a new Diversity Training Program for managers and supervisors by June 1999.
2. Schedule and deliver new Diversity Training for 400 rank-and-file employees by June 1999.
3. Review and decide whether to develop an online new employee orientation program by December 1998.

1998-99 Unit Accomplishments

1. Diversity Training Program developed and consultant selected, including train-the-trainer sessions.
2. Training developed, and to be delivered in fiscal year 1999-00.
3. Online orientation reviewed; however, this concept is not cost-effective at this time. Concept will be reviewed periodically for updated feasibility.

PERSONNEL SERVICES DEPARTMENT

10-1600

1998-99 Unit Objectives (Continued)

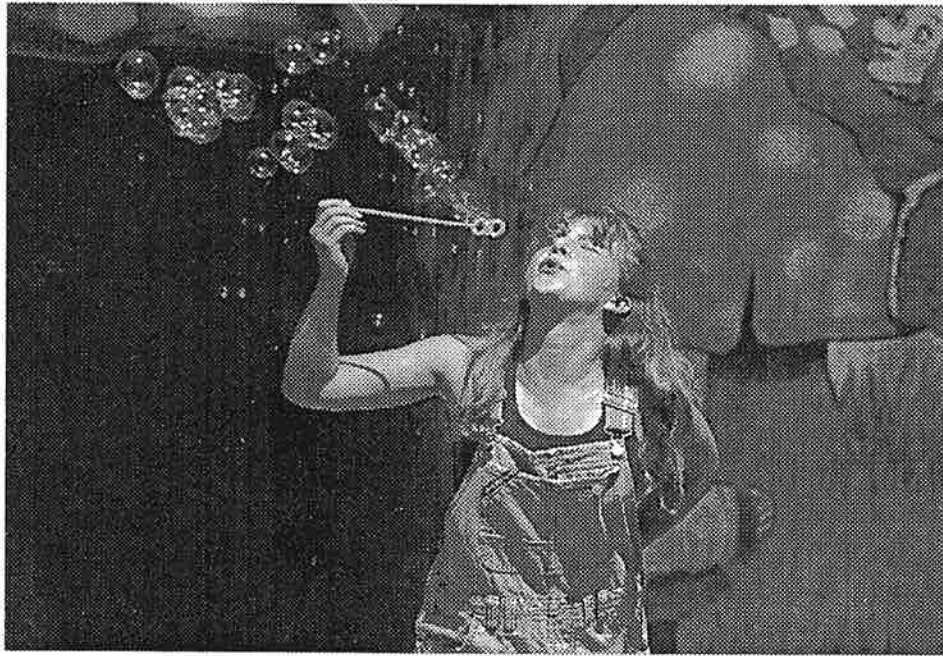
4. Amend the Civil Service Rules and Regulations to improve the certification method for selecting entry-level Fire Fighters by September 1998.

1998-99 Unit Accomplishments (Continued)

4. New Task Force being developed. Still under review.

1999-00 Unit Objectives

1. Implement a P.O.S.T. Certified Physical Agility examination for Police Officer Trainee positions by December 1999.
2. Implement an automated application process to streamline the recruitment effort for entry-level position recruitments by December 1999.

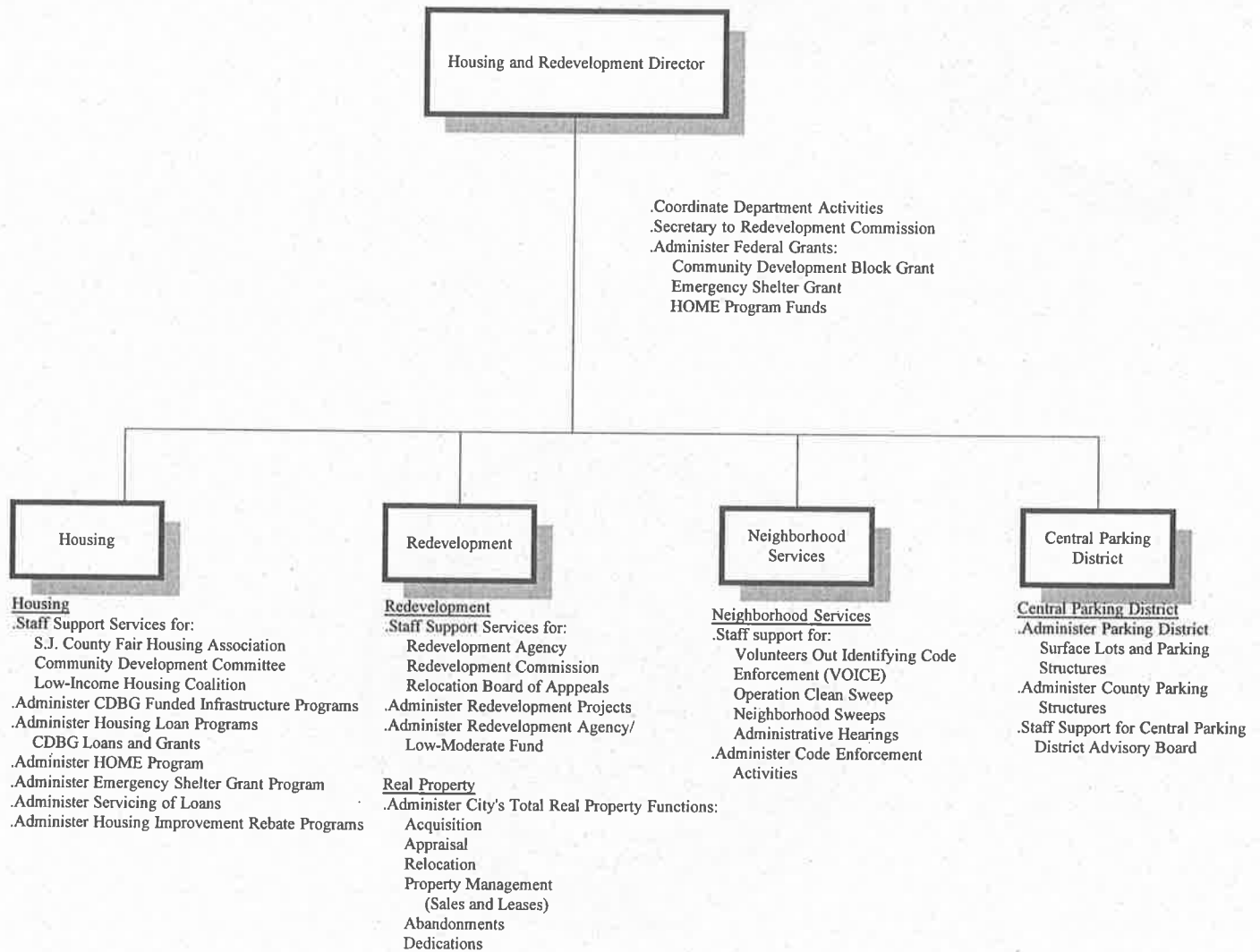


Just put your lips together and blow – bubbles. This picture was taken during a dance troupe performance in the ToadStool Theater at Pixie Woods. Photo courtesy of The Record.

Stockton



HOUSING AND REDEVELOPMENT



**HOUSING AND REDEVELOPMENT
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

HOUSING AND REDEVELOPMENT DEPARTMENT**10-1700**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u> <u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$33,517	\$901,535	\$967,226	65,691	7%
Other Services	6,815	450,040	511,659	61,619	14%
Materials/Supplies	5,421	91,534	86,770	(4,764)	(5%)
Other Expenses	1,589	3,976	3,976		
Capital Outlay		50,000	50,000		
TOTAL BUDGET	\$47,342	\$1,497,085	\$1,619,631	\$122,546	8%

POSITION ALLOCATION 0**21****21**

Staffing for Neighborhood Services, including Code Enforcement, were moved from the Community Development Department to Housing and Redevelopment in the 1998-99 year.

MISSION STATEMENT

The Housing and Redevelopment Department functions as a program and service delivery unit created to help address the community's needs for decent housing, a suitable living environment and sustained economic health from both a residential and commercial/industrial perspective.

This department is organized into four sections: Housing, Neighborhood Services, Real Property, and Redevelopment. The department is funded by federal grants, (CDBG, HOME, and ESG), the Capital Improvement Program, Redevelopment Project Tax Increments, and the General Fund.

HIGHLIGHTS**HOUSING**

The Housing Section administers several programs funded primarily through federal sources: Community Development Block Grant (CDBG) Program, HOME Program, and Emergency Shelter Grant (ESG) Program. In addition, the Housing Section works jointly on implementing housing projects within redevelopment project areas utilizing tax increment resources.

The 1999-00 federal allocation of CDBG funds is \$4,957,000, up from \$4,928,000 received during 1998-99. Approximately \$874,000 in program income from loan repayments is anticipated for the new fiscal year. The grant and the program income are used to fund a variety of housing activities including the City's housing rehabilitation loan programs; several economic development activities; nonprofit developer new construction/rehabilitation housing; construction of curbs, gutters and sidewalks in low-income neighborhoods; slum and blight clearance activities in redevelopment projects; and code enforcement activities in the Safe Stockton Program.

HIGHLIGHTS (CONTINUED)

The federal allocation of HOME funds for 1999-00 is \$1,991,000, up from \$1,851,000 received during 1998-99. During 1998-99 HOME funds were used to provide funding for acquisition and rehabilitation of dilapidated single-family residences by Community Housing Development Organizations and rehabilitation of several rental housing complexes. In addition, HOME funds supported rehabilitation and reconstruction of single-family residences. In the coming year, HOME funds may be used to support a variety of affordable housing projects including single and multi-family rehabilitation, possible multi-family new construction, and first time homeowner programs.

During 1999-00, CDBG and HOME funds will be assigned to projects based on new priorities and policies that were adopted by the City Council during 1998-99. The new policies increase the emphasis on rehabilitation of both single family and multiple family housing and provides small loans for emergency repairs of qualifying low-income homes. Marketing of these programs will be focused on Safe Stockton neighborhoods while loans and emergency repairs will be considered for any eligible household.

A Property Management Task Force, appointed by the Mayor in 1995 completed its work of developing proposals to reduce blight in the city. The City Council adopted the Task Force's recommendations for use of Administrative Citations and other similar remedies to strengthen the City's Code Enforcement process. The use of Administrative Citations had an immediate effect on several blighted neighborhoods. The Code Enforcement efforts were followed up with educational programs for tenants and landlords and small rebate programs to encourage better maintenance of homes. An early education program from the Task Force was completed to teach children to take care of their homes. A teaching consultant has been hired to present the program to all Stockton third graders.

NEIGHBORHOOD SERVICES

In July 1998, the City Council approved the reorganization of code enforcement that resulted in the formation of the Neighborhood Services Division within the Housing and Redevelopment Department. The implementation of this division has been completed.

Five code enforcement and clean up events were completed in the targeted areas known as Sutherland, Fox Creek, Pixie Drive, Kelley Drive, and St. George's. A total of 1,433 warning citations were issued with only 126 citations resulting in penalties of \$100, a compliance rate of over 91%. Additionally, 313 abandoned vehicles were removed and 17,028 square feet of graffiti were abated.

HIGHLIGHTS (CONTINUED)

Operation Clean Sweep (formerly the Spring Clean Up program) resulted in 1,454 tons of garbage and junk collected throughout the City's five Clean Sweep areas. Of this tonnage, 1,274 tons were collected by curbside and 180 tons on Clean Sweep site collection bins.

The Graffiti Abatement program cleaned up over 500,000 square feet of graffiti throughout the City. This program has added the graffiti abatement of flood protection levees, which is being coordinated with the County. Also as part of this program, the Police Department has implemented a "tagger restitution" program to collect penalties associated with graffiti tagging committed by juveniles.

The implementation of Neighborhood Services included the creation of a Project Team that has responsibility for special code enforcement activities and maintenance requirements within the targeted Safe Neighborhood areas.

The VOICE (Volunteers Out Identifying Code Enforcement) Program has approximately 60 active citizen volunteers, which have inspected over 4,000 properties. These efforts have resulted in voluntary compliance in over 80% of the properties inspected.

The Kelley Drive Neighborhood Beautification project was initiated and should be completed by early spring 1999. This project included the landscaping, fencing, and exterior painting of 130 units within the project area.

REDEVELOPMENT

The Redevelopment Section serves as primary staff support for redevelopment activities in all five of Stockton's redevelopment projects. Some of the activities highlighted below occurred during the current fiscal year, and will continue during FY 99-00.

Central Stockton (Amended West End) Redevelopment Project: The Economic Development/Central Stockton unit of the City Manager's office has primary responsibility for the implementation of the Central Stockton (Amended West End) Redevelopment Plan. These activities are conducted at the direction of the City Manager in response to the City Council and Redevelopment Agency and its advisory group, the Redevelopment Commission. The highlights for Central Stockton are included in the City Manager's Economic Development Budget Unit.

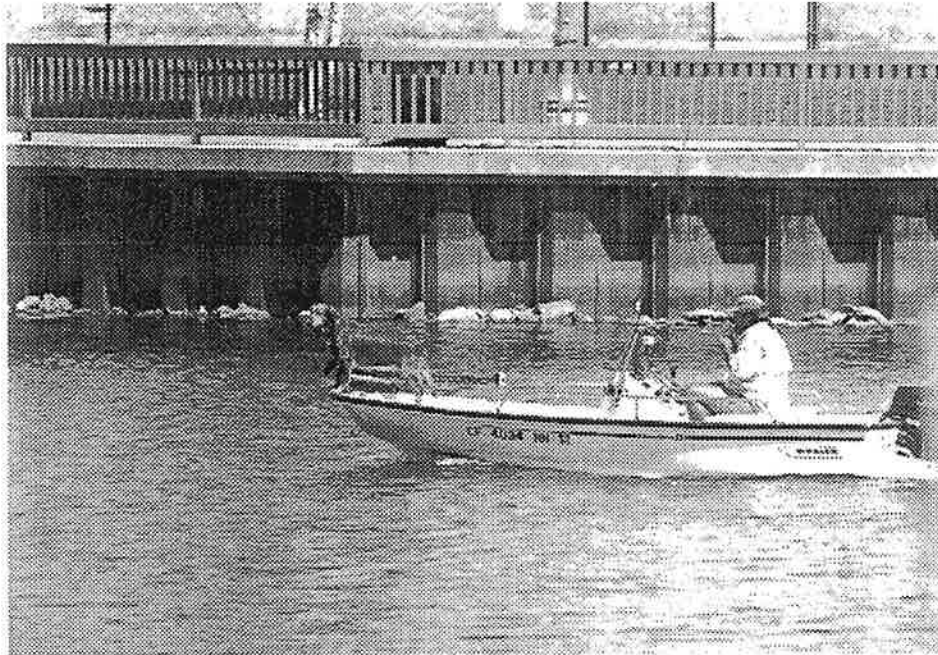
Eastland Redevelopment Project: As specified in the Third Amendment to the DDA, Eastland Plaza, on behalf of the Agency, has installed the necessary infrastructure improvements along Wilson Way in conjunction with the development of the first building pad. As the remaining building pads are developed, Eastland Plaza will repay the Agency note in accordance with the DDA.

HIGHLIGHTS (CONTINUED)

Affordable Housing: In the All Nations Redevelopment Project Area, ACLC is in the process of developing ten or more of the remaining undeveloped lots in the Manhattan Plaza Subdivision, they have also obtained migrant farm worker grants to assist in the sale of units to lower income families. During 1997-98, the City contracted with Moore Iacofano Goltsman Inc. to prepare a Master Revitalization Strategy (MRS) for the Gleason Park Neighborhood. The recommendation of the MRS will determine the type of affordable housing to be constructed by Mercy Charities Inc. in the Gleason Park Neighborhood. In 1998-99, approximately \$367,000 in Low/Mod Funds were used to assist in refinancing the Delta Plaza Apartment Project. The Delta Plaza Apartments is a 30-unit affordable housing project for elderly persons.

REAL PROPERTY

The Real Property Section participated in a variety of real estate transactions during fiscal year 1998-99. Property rights were obtained for a number of City projects including the Hammer Lane Widening Project, Hammer Lane/I-5 Interchange Project, Benjamin Holt/I-5 Interchange Project, Fresno Avenue Reconstruction Project, Calaveras River Bike Path Project, March Lane SPRR and UPRR Underpass Projects and the Southern Industrial Trunk Sewer Project. Additional activities were completed in support of other parks, municipal utility, and public works projects. Pre-acquisition work was performed in anticipation of real property purchases for the Arch Road/Highway 99 Interchange Project. Efforts in support of the Redevelopment Agency included completion of acquisition and demolition work for the Gateway Project, acquisition and relocation activities for the Record Expansion Project, and pre-acquisition work for the Theater Block and Mercy Charities projects. This section processed a number of street abandonments and dedications and performed a variety of property management tasks including property leasing and the sale of excess City property. In addition, the Real Property Section has provided relocation benefits for tenants displaced by code enforcement activities under City Ordinance 003-98.



This dog is leading the way for an exciting day of fishing in Stockton's downtown harbor. Stockton has miles and miles of waterways, great for boating, fishing, and water sports. Photo courtesy of The Record.

BUDGET UNITS**A. Housing: 10-1730**

The Housing Section functions as a program and service delivery unit created to address the community's need for decent and affordable housing, suitable neighborhoods and living environments, and to provide assistance and aid in the prevention and elimination of slums and blight. The section's goals are accomplished through the planning and implementation of several State and Federal grant-funded housing programs and bond programs. Additional affordable housing programs are provided through the use of local resources made available through Infrastructure Finance District and Redevelopment Agency Low and Moderate Income Housing Funds. The section also provides staff support to committees and several community organizations.

Appropriation and staff for this activity are included in the Community Development Block Grant Fund located in the Grant section of this document.

1998-99 Council Objectives

1. By November 1, 1998, the Housing and Redevelopment Director will ensure that the consultant will have completed the Environmental Master Plan funded by the U.S. EPA Brownfield Program for the waterfront area

1998-99 Council Accomplishments

1. Environmental Study underway. Environmental Master Plan will be completed by October 1999.

1998-99 Unit Objectives

1. Implement the revitalization strategy for the Gleason Park CDBG target area by June 1999.
2. Implement the expanded Homebuyer Assistance Program by January 1999.

1998-99 Unit Accomplishments

1. The revitalization was adopted by the Council in February 1999 and will be implemented beginning July 1999 based on available funds.
2. Implemented in December 1998.

1999-00 Unit Objectives

1. Implement the revitalization strategy for the Gleason Park CDBG target area by June 2000.
2. Complete East Main/Burkett Acre Infrastructure Project by June 2000.
3. Complete a Magnolia District Community Needs Assessment by June 2000.
4. Develop a new 2000-2005 consolidated Plan for CDBG, HOME, and ESG by May 2000.
5. Develop a partnership with Housing Authority to formulate a strategy for development of affordable housing by June 2000.

HOUSING AND REDEVELOPMENT DEPARTMENT

010-1700

Neighborhood Services: 010-1730

The Neighborhood Services Section is responsible for neighborhood revitalization through code enforcement activities, beautification and rehabilitation projects, clean up activities, and the development of neighborhood improvement plans.

Code enforcement activities encompass the enforcement of codes, laws and regulations governing abatement of substandard housing conditions in existing residential units, abatement of abandoned, dismantled or inoperative vehicles, abatement of graffiti, investigating and correcting zoning issues, hotel inspections and issuance of operating permits, and monitoring Safe Neighborhood areas for maintenance. Citizen complaints regarding zoning, housing, vehicle abatement, graffiti, etc. are processed for appropriate investigation.

The Code Enforcement Project Team is responsible for coordination of code enforcement activities within Safe Neighborhood targeted areas and provides maintenance efforts after code enforcement sweeps are completed. This team also provides liaison with the Housing Section for housing rehabilitation referrals.

“Operation Clean Sweep” provides five targeted neighborhood clean up events every year. This program operates concurrently with the code enforcement sweeps.

The VOICE (Volunteers Out Identifying Code Enforcement) program is managed through Neighborhood Services. Citizens are recruited, trained, and certified to inspect properties within their own neighborhoods from the public right-of-way and report possible violations to Neighborhood Services for appropriate action.

<u>Use of Funds</u>	<u>1997-98 Actual</u>	<u>1998-99 Appropriated</u>	<u>1999-00 Approved</u>	<u>Variance</u>	
				<u>Amount</u>	<u>Percent</u>
Employee Services		\$854,140	\$919,161	\$65,021	8%
Other Services		439,178	506,204	67,026	15%
Materials/Supplies		86,860	82,096	(4,764)	(5%)
Other Expenses		1,760	1,760		
TOTAL BUDGET		\$1,381,938	\$1,509,221	\$127,283	9%
Position Allocation		21	21		

1998-99 Unit Objectives

1. Provide training to new Code Enforcement Officers to ensure that they are able to obtain the State required Certification within two years of hire by June 1999.
2. Complete Code Enforcement Sweeps in six Project Pride areas by June 1999.
3. Recruit and train 100 V.O.I.C.E. volunteers by June 1999.
4. Complete the Kelley Drive Neighborhood Beautification Project by June 1999.

1998-99 Unit Accomplishments

1. Completed
2. Completed
3. Recruited and trained 97 volunteers as of June 1999.
4. Project is in the construction estimate phase. Construction to be completed in Spring 1999.

1999-00 Unit Objectives

1. Complete code enforcement sweeps and Operation Clean Up events in five Safe Neighborhood/Project Pride areas by June 2000.
2. Purchase and implement H.T.E. field instruments (laptops) for all code enforcement officers by June 2000.
3. Complete Policy and Procedures Training Manual by August 1999.
4. Complete Code Enforcement Officer basic training program by December 1999.
5. Recruit and train 25 additional V.O.I.C.E. volunteers by June 2000.

B. Redevelopment: 10-1750

The Redevelopment Section oversees the City's redevelopment activities which include five existing redevelopment project areas: All Nations, Eastland, McKinley, Sharps Lane Villa and West End (Central Stockton); and, coordinates the possible formation of new projects and/or expansion of existing redevelopment projects. Staff provides administrative and technical assistance to the Redevelopment Commission, Redevelopment Agency and Project Area Committees established during the redevelopment plan adoption or amendment process. This section also administers the Redevelopment Agency's Low/Moderate Income Housing Fund which promotes the development of affordable housing to lower income households.

The Real Property Section is responsible for the administration of the City's total real estate function/activity. This section assists all other City departments as well as the Redevelopment Agency with regard to real property matters. Activities include fee and easement acquisition of real property interests, sale and disposition of real property, and leasing real property to and from the City and Agency, as well as diverse property management functions. Additional activities include real property appraisals and appraisal reviews, processing applications for right-of-way abandonments and dedications, and relocations required in conjunction with real property acquisitions. Miscellaneous projects involve a variety of studies, research activities and responses to inquiries in support of other sections, departments and the public. This section is also responsible for the administration and implementation of the City's Relocation Program for tenants displaced by Code Enforcement activities.

The Redevelopment Section also assists the Deputy City Manager/Economic Development in carrying out economic development activities.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$33,517	\$47,395	\$48,065	\$670	1%
Other Services	6,815	10,862	5,455	(5,407)	(50%)
Materials/Supplies	5,421	4,674	4,674		
Other Expenses	1,589	2,216	2,216		
Capital Outlay		50,000	50,000		
TOTAL BUDGET	\$47,342	\$115,147	\$110,410	(\$4,737)	(7%)

Staffing for this function is identified in the Redevelopment Agency section of this document.

HOUSING AND REDEVELOPMENT

010-1700

1998-99 City Council Objectives

1. By June 30, 1999, the Council will have developed a Redevelopment Plan.
2. By December 31, 1998, the Redevelopment Director will complete the Gleason Park Master Revitalization Strategy.

1998-99 City Council Accomplishments

1. Draft Redevelopment Plan completed.
2. Completed February 1999.

1998-99 Unit Objectives

1. Complete the formation of the new Stockton-South Redevelopment Project area for December 1998.
2. Eastland Redevelopment Project: With the development of the first building pad, assist the developer with the infrastructure improvements along Wilson Way by June 1999.
3. All Nations Redevelopment Project Area: Assist ACLC with the development of five or more lots in the Manhattan Plaza Subdivision by June 1999.
4. Acquire property rights as necessary for the Benjamin Holt/I-5 and Hammer Lane/I-5 Interchanges, the Hammer Lane Widening Project, and the Gleason Park Master Development Area by June 1999.

1998-99 Unit Accomplishments

1. This lengthy process is ongoing and will be completed June 2000.
2. Completed February 1999.
3. Completed June 1999.
4. Work on going.

1999-00 Unit Objectives

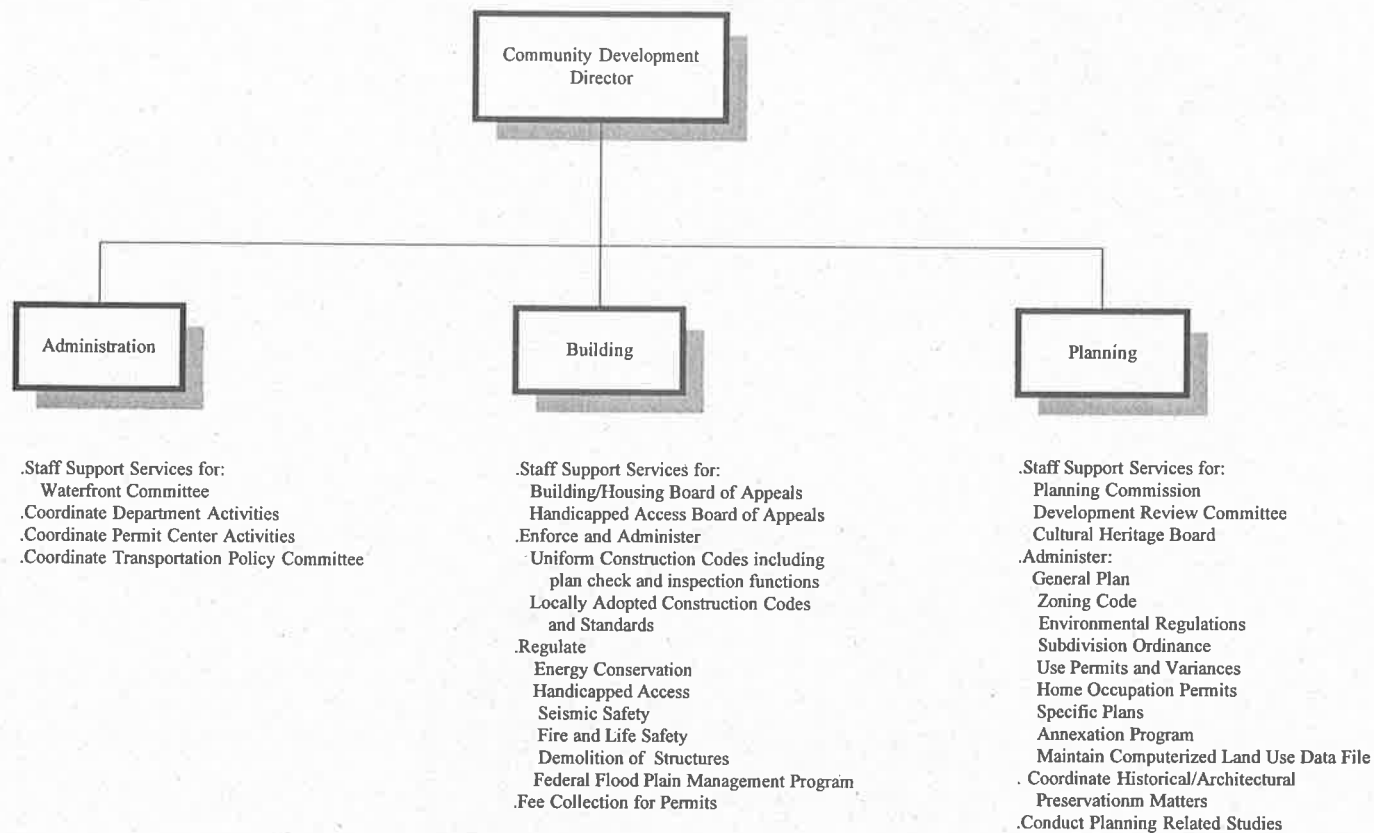
1. Complete the formation of the new Stockton South Redevelopment Project Area by June 2000.
2. **Eastland Redevelopment Project:** Assist the developer in the review of opportunities to develop affordable housing by June 2000.
3. **All Nations Redevelopment Project:** Assist ACLC with the Development of at least ten or more of the remaining 16 lots in the Manhattan Plaza Subdivision by June 2000.



Stockton



COMMUNITY DEVELOPMENT



**COMMUNITY DEVELOPMENT
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

COMMUNITY DEVELOPMENT DEPARTMENT**10-1800**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$3,502,114	\$3,496,632	\$3,411,506	(\$85,126)	(2%)
Other Services	807,071	922,014	868,263	(\$53,751)	(6%)
Materials/Supplies	113,890	80,388	54,975	(\$25,413)	(32%)
Other Expenses	20,596	35,846	35,846		
TOTAL BUDGET	\$4,443,671*	\$4,534,880	\$4,370,590	(\$164,290)	(4%)
POSITION ALLOCATION	67**	53	53		

MISSION STATEMENT

The Community Development Department is responsible to provide a framework that facilitates the orderly physical growth of the city. Development proposals, whether they consist of a single property, a large scale subdivision, or nonresidential use, typically require extensive review and coordination with other departments to determine the impact to City Services and to mitigate adverse impacts. To better serve the public, the Permit Center was established in January 1993 with staff from the Community Development, Fire, Public Works and Municipal Utilities Departments. The Community Development Department also provides staff services to five citizen bodies:

Planning Commission
Cultural Heritage Board
Building/Housing Board of Appeals
Handicapped Access Board of Appeals
Waterfront Committee

The Community Development Department is comprised of three units: Administration, Planning, and Building. Selected department responsibilities include: Managing the Permit Center; preparation, maintenance and implementation of the General Plan; administration and enforcement of zoning and subdivision codes; preparation of specific plans; processing of environmental assessments; administration of the City's annexation program; administration and enforcement of construction codes, laws and regulations; administration of energy conservation, handicapped access and seismic standards; abatement of substandard commercial and industrial structures; preservation of architecturally and historically significant buildings and areas.

*Includes \$733,605 related to the Code Enforcement Unit which was transferred to the Housing and Redevelopment Department effective July 1, 1998.

**Includes 14 positions related to the Code Enforcement Unit transferred to HRD effective July 1, 1998.

HIGHLIGHTS

The Community Development Department and staff members from the Fire, Public Works, and Municipal Utilities Departments continue to refine and streamline the issuance of building permits, Use Permits and other approvals. In concert with the Permit Center Task Force (a citizen body comprised of members from the community, the Chamber of Commerce, the Builder's Exchange and various developers, builders and architects), the City instituted a debit-card system for the payment of building permits.

The Planning unit researched, analyzed and processed various City-initiated zoning code amendments including the Landscape Ordinance, mixed-use zoning General Plan designation, and the electric message/display sign ordinance.

COMMUNITY DEVELOPMENT DEPARTMENT**10-1800****BUDGET UNITS****A. Administration: 10-1810**

The Administration unit is responsible for establishing policies, goals and long-range plans to carry out the Department's mission of providing for the orderly growth of the community. To this end, staff directs and coordinates the activities of the Planning and Building units to ensure that applicable codes and laws are implemented and the directives of the City Council and City Manager are carried out. This unit manages the Permit Center and, in addition, serves as staff coordinators for the Waterfront Committee.

<u>Use of Funds</u>	1997-98	1998-99	1999-00	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$300,844	\$384,118	\$375,204	(\$8,914)	(2%)
Other Services	53,849	126,710	103,240	(\$23,470)	(19%)
Materials/Supplies	10,156	8,989	8,989		
Other Expenses	8,344	20,948	20,948		
TOTAL BUDGET	\$373,193	\$540,765	\$508,381	(\$32,384)	(6%)
Position Allocation	6	6	6		

1998-99 Unit Objectives

1. Recommend a Business Plan for the Weber Point Events Center to the City Council for adoption by December 1998.
2. Complete Weber Point Phase II Construction and seawall rebuilding on south side by June 1999.

1998-99 Unit Accomplishments

1. Contract has been awarded. Council adoption of plan is expected by September 1999 due to the additional time needed to prepare a unified plan that includes the Civic Auditorium and the Fox Theatre.
2. Completion is expected by December 1999.

1999-00 Unit Objectives

1. Complete the historic inventory survey of the Downtown Area and the Multi Campus Regional Center by December 1999.
2. Evaluate the effectiveness of the debit-card payment system for building permits by June 2000.

B. Planning: 10-1820

The Planning unit is the staff to the Planning Commission and the City Council on planning matters and is responsible for the implementation of the General Plan through the administration of the Zoning Code, Subdivision Map Act, municipal ordinances, California Environmental Quality Act (CEQA), administration of the City's Annexation Program, and special studies as are deemed appropriate. The Planning unit coordinates the promotion and preservation of architecturally and historically significant resources and provides staff support services to the Cultural Heritage Board.

<u>Use of Funds</u>	<u>1997-98 Actual</u>	<u>1998-99 Appropriated</u>	<u>1999-00 Approved</u>	<u>Variance Amount</u>	<u>Percent</u>
Employee Services	\$958,429	\$1,028,969	\$1,033,369	\$4,400	
Other Services	107,078	338,137	282,460	(55,677)	(16%)
Materials/Supplies	12,072	17,150	17,070	(80)	
Other Expenses	4,653	5,640	5,640		
TOTAL BUDGET	\$1,082,232	\$1,389,896	\$1,338,539	(\$51,357)	(4%)
Position Allocation	16	16	16		

1998-99 Unit Objectives

1. Recommend a revised Zoning Code to the City Council for adoption by June 1999.

1998-99 Unit Accomplishments

1. Completion is expected in December 1999 due to the additional time needed for a more thorough review process with stakeholders.

1999-00 Unit Objective

1. Begin the changing of the Zoning Map in the General Plan to correspond to the new Development Code by June 2000.
2. Reach the halfway point in the entering of old land use files (zoning, use permits, tentative maps) in the computerized data base system by June 2000.



COMMUNITY DEVELOPMENT DEPARTMENT**10-1800****C. Building: 10-1830**

The Building unit of the Community Development Department is responsible for the enforcement of codes, laws, ordinances, and regulations pertaining to building construction and remodeling within the City of Stockton. Enforcement is accomplished by accepting applications, checking plans, processing building permits, performing inspections, and responding to complaints. The Building unit provides staff support for the Housing/Building Board of Appeals and the Handicapped Access Board of Appeals. The Building unit serves the citizens of the City by providing the professional services necessary to insure that construction within the City is performed in a safe and lawful manner.

<u>Use of Funds</u>	1997-98	1998-99	1999-00	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$1,787,406	\$2,083,545	\$2,002,933	(\$80,612)	(4%)
Other Services	437,559	457,167	482,563	\$25,396	6%
Materials/Supplies	23,393	54,249	28,916	(\$25,333)	(47%)
Other Expenses	6,283	9,258	9,258		
TOTAL BUDGET	\$2,254,641	\$2,604,219	\$2,523,670	(\$80,549)	(3%)
Position Allocation	31	31	31		

1998-99 Unit Objective

1. In conjunction with the Permit Center Task Force, identify and implement procedures to streamline the permitting process by June 1999.
2. In conjunction with the Stockton Builders Exchange, identify and establish field inspection and office operating procedures that are compatible with the construction industry's workflow needs by June 1999.

1998-99 Unit Accomplishment

1. Complete
2. Complete

1999 – 00 Unit Objectives

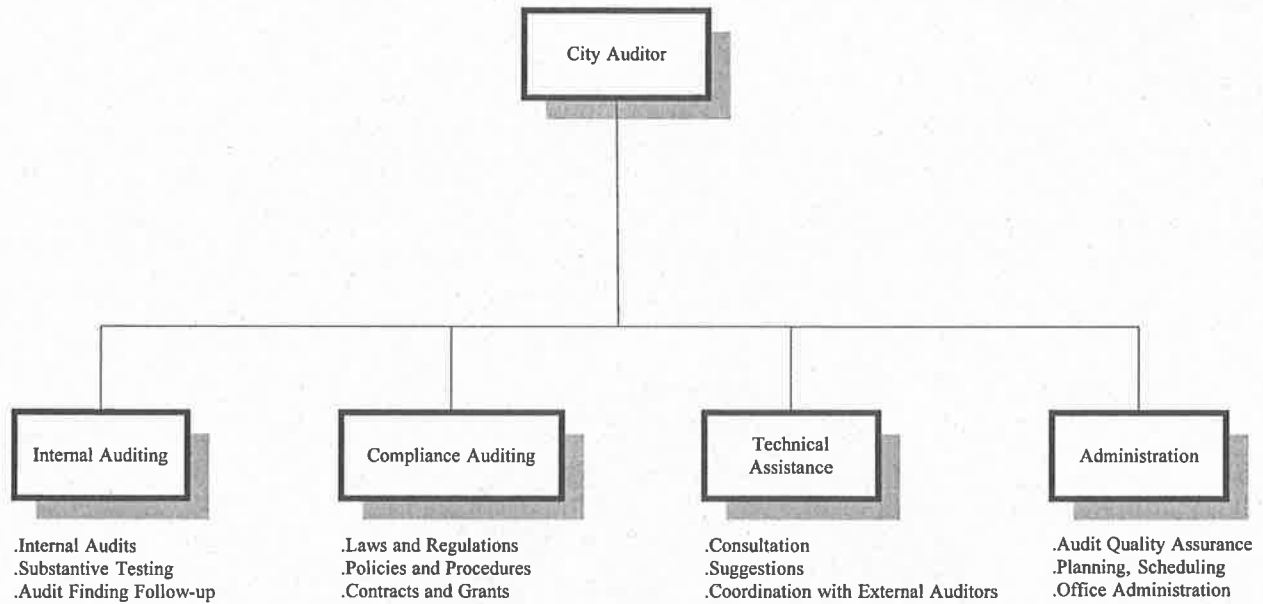
1. Improve the computerized tracking and monitoring of permits to ensure that customer service standards regarding processing time are being met by September 1999.
2. Complete staff training covering the 1999 changes in the California State Building, Electrical, and Plumbing codes by October 1999.



Stockton



CITY AUDITOR



**CITY AUDITOR
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

CITY AUDITOR**10-1900**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u> <u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$232,263	\$286,546	\$274,234	(\$12,312)	(4%)
Other Services	11,953	18,695	21,023	2,328	12%
Materials/Supplies	7,839	5,400	5,300	(100)	(2%)
Other Expenses	5,236	9,341	9,341		
TOTAL BUDGET	\$257,291	\$319,982	\$309,898	(\$10,084)	(3%)
POSITION ALLOCATION	4	6	6		

MISSION STATEMENT

The mission of the City Auditor Department is to assist the City Council, City management, and City employees in the effective performance of their duties by providing them with objective analyses, appraisals, and recommendations for financial and related systems and activities. Independence and objectivity are maintained by having the department report directly to the City Council and by not exercising direct authority over any department, system, or activity subject to audit.

HIGHLIGHTS

Auditing began the year with an update of the risk assessment for systems and activities subject to audit. We developed an annual audit plan that identified those areas where audit efforts would be directed. Over the past year, audit effort has been directed at Accounts Payable, Admissions Tax, Business License, Deferred Compensation, Fox Theatre, Homework Centers, Ice Rink, Internal Service Funds, and Police Department Property Room. Results of audits are presented to the City Council upon completion. Each of our internal audits has resulted in management action plans to make changes where we have identified a need for improvement.

The City Auditor continued efforts to coordinate work with the City's external audit firm, Deloitte and Touche. Copies of our audit reports were provided to the external auditors to assist them in planning for a financial statement audit. Our internal auditors assisted with the year end financial statement audit and the Single Audit. Coordinated audit efforts have helped both audit organizations.

During the year, the City Auditor Department had an opportunity to provide technical assistance in a number of areas. Among them are:

- Records Management
- Stockton East Water District Contract
- Treatment Plant Expansion Contracts

1998-99 Objectives

1. Update the department's methodology manual to reflect efficiency improvements that have occurred in the audit process by September 30, 1998.
2. Develop standardized audit programs for transaction testing assignments by December 31, 1998.
3. Develop an Internal Control Training Program for City management and employees by March 31, 1999.

1998-99 Accomplishments

1. The department's methodology has been revised and has been incorporated into the policies and procedures manual.
2. A standard audit program for testing projects has been prepared and is part of the department's policies and procedures manual.
3. Auditing began by producing a monthly newsletter for all employees, which is part of the City Columns. The department also surveyed City employees to assess training needs. Training to meet identified needs will continue through the 1999-2000 fiscal year.

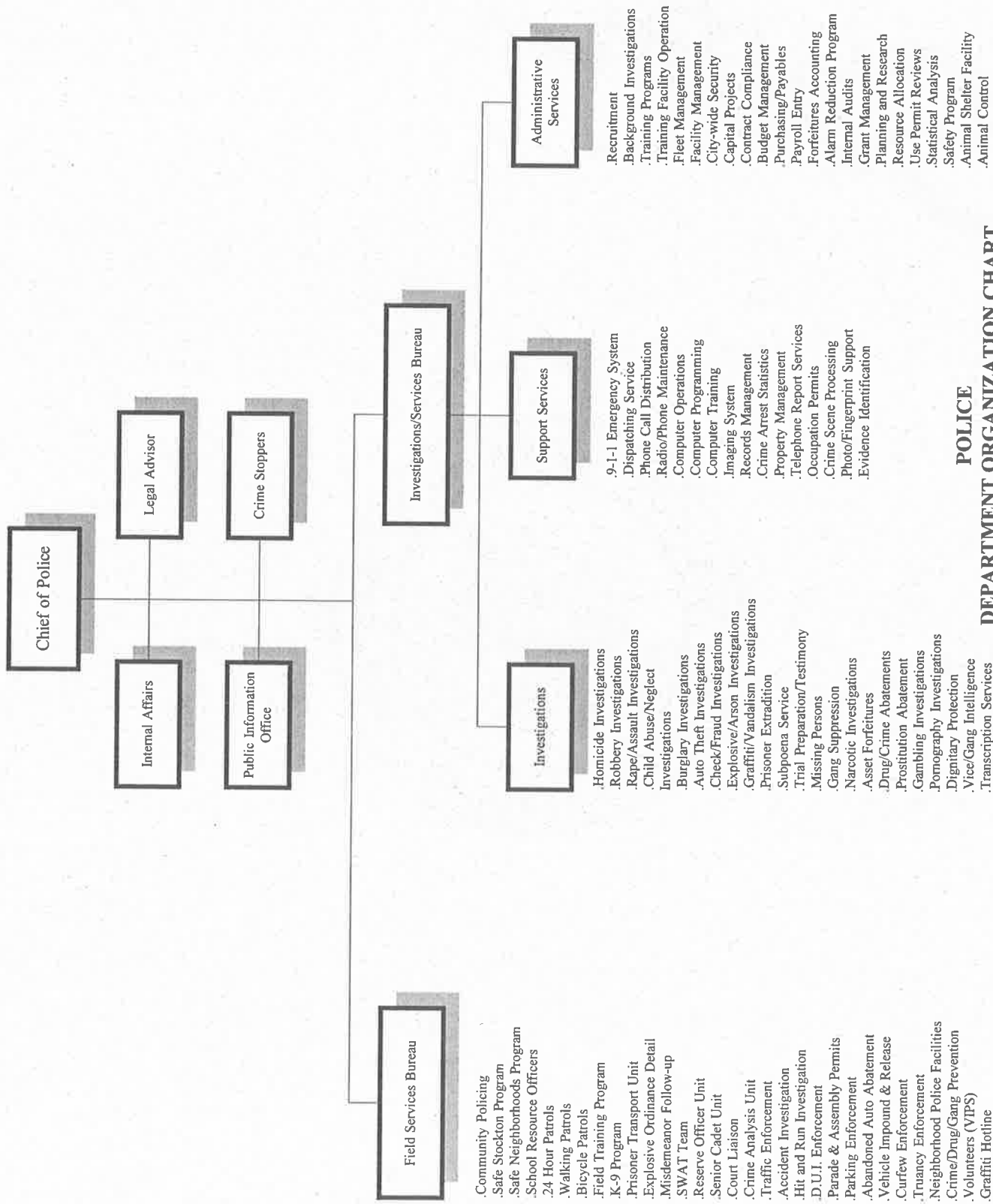
1999-00 Objectives

1. By September 1999, electronically link Government Auditing Standards to the department's policies and procedures manual to ensure compliance with Government Auditing Standards.
2. By December 1999, expand the City Auditor's web presence to include the annual audit plan, the audit charter information about the audit process, information about internal controls, and copies of the previously released reports.
3. By March 2000, create a database application that will allow for continuous update of the department's audit risk assessment.
4. By June 2000, update the department's policies and procedures manual to reflect any changes necessitated by the current update of Governmental Auditing Standards.

Stockton



POLICE



POLICE
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)

POLICE DEPARTMENT**10-2400**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u> <u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$40,725,101	\$42,909,314	\$43,190,048	\$280,734	1%
Other Services	5,511,272	5,634,080	6,497,849	863,769	15%
Materials/Supplies	753,235	758,614	704,338	(54,276)	(7%)
Other Expenses	399,334	508,084	492,724	(15,360)	(3%)
Capital Outlay	1,804	15,360		(15,360)	(100%)
TOTAL BUDGET	\$47,390,746	\$49,825,452	\$50,884,959	\$1,059,507	2%

POSITION ALLOCATION 570 570 572

MISSION STATEMENT

The Police Department's mission is to promote the quality of life in the City of Stockton by:

- Working in partnership with the community to provide a safe and secure environment.
- Recognizing and respecting the diversity and uniqueness of the citizens of our community.
- Being sensitive and responsive to the public without bias or prejudice.
- Utilizing personnel and financial resources in an efficient and effective manner.
- Responding to the ever-changing needs of our community.

HIGHLIGHTS

Through the continuing commitment of the community and the Police Department to a long-term comprehensive approach to public safety through community policing, the City of Stockton enjoyed its fifth consecutive year of decline in the crime rate in 1998. In fiscal year 1998-99, the Police Department added another 4 police officer positions with partial funding through a federal grant from the Office of Community Oriented Policing Services (COPS). This brings the total number of positions added with initial grant funding from the federal COPS program to 47 police officers and 12 civilians community service officers. These new positions are being used to reduce calls-for-service backlogs and allow police officers to perform community policing and problem-solving activities, including the final expansion of the School Resource Officer Program.

HIGHLIGHTS (CONTINUED)

In 1996, funding from the Federal Local Law Enforcement Block Grant enabled the Stockton Police Department, County Sheriff, District Attorney, Courts, and County Probation Department to begin a cooperative program to reduce juvenile crime, illegal drug use, and gang involvement among Stockton youth. The Stockton Police Department used its share of these funds to pay police officer overtime to run daily enforcement missions to reduce youth gang and gun violence in Stockton.

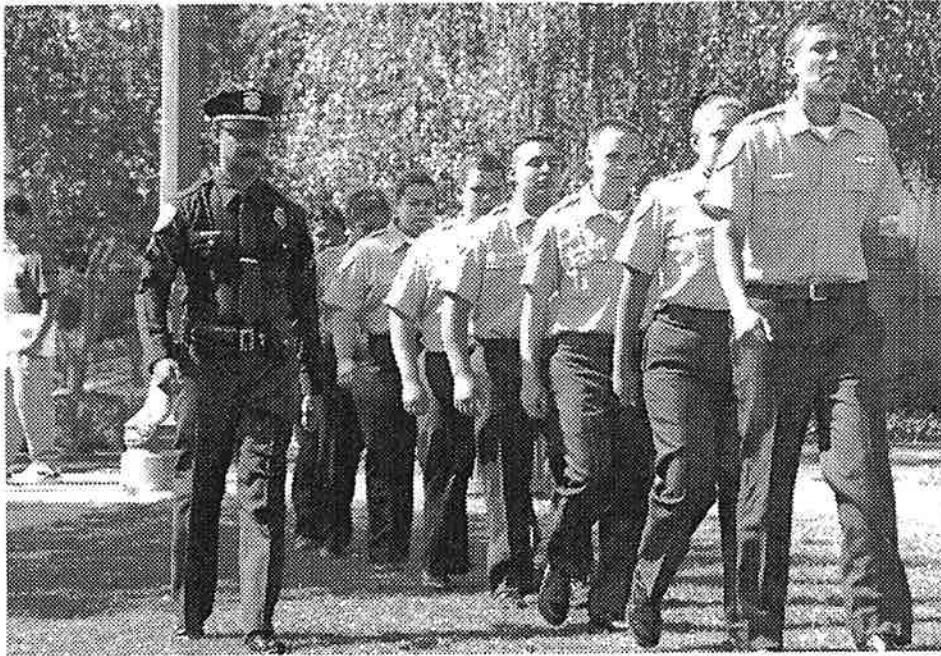
In 1997 another Federal Local Law Enforcement Block Grant was appropriated by Congress. This second year of funding has been used to expand the Countywide cooperative program, including the addition of a police officer and several County probation officers. This program provides resources for early intervention in the law enforcement process for juvenile offenders and their families, at a time when more alternatives are available to divert juveniles from crime, drugs, and gangs.

In 1998, the third allocation of the Federal Local Law Enforcement Block Grant was made. The City of Stockton and the County of San Joaquin have designated this round of funding to continue support of the programs funded in the prior years and to expand into new related program areas. The new program areas added include an additional police officer position to enhance the investigation of crime involving the use of guns and a program to provide outreach services and referrals to youth as alternatives to gangs, drugs, and crime.

In 1998, the Police Department was awarded a \$2,748,100 grant from the United States Department of Justice, Office of Community Oriented Policing under the Making Officers Redeployment More Effective program. This grant will provide the funding to replace and upgrade the police computer aided dispatch and records management hardware and software systems. These funds will also be used to replace all of the mobile data computers in patrol vehicles and add an automated field reporting system. The additions and upgrades to the Police Department's computer system will greatly reduce the time and manual handling needed to make police reports and crime statistics available to police managers, investigators, the media, prosecutors, courts, and the general public.

In fiscal year 1998-99, a \$140,000 grant award from the State Office of Criminal Justice Planning allowed the Police Investigations Division to add a specialized unit to reduce domestic violence, staffed with a Police investigator. This program is a collaborative effort, and also provides funding to the District Attorney's Office Victim/Witness Program and the Women's Center of San Joaquin County to enhance intervention and prevention activities designed to reduce violence against women.

In Spring 1999, the City and the Lodi Unified School District (LUSD) entered into a contract for the provision of police services for LUSD school sites located within the City of Stockton, and one officer has been added for this purpose.



Left Right Left.... After six weeks of training, including studying criminal law and learning CPR, cadets march at McLeod Lake for the Stockton Police Department Junior Cadet Program Graduation. Photo courtesy of The Record.

POLICE DEPARTMENT

10-2400

BUDGET UNITS

A. Administration: 10-2410

The Administrative Services Division includes six subdivisions: the Chief's Office, Fiscal Affairs and Planning, Fleet and Facility Management, Personnel and Training, Animal Shelter, and Animal Control. The Chief's Office is the executive office of the department headed by the Chief of Police who, along with two Deputy Chiefs, provides planning and control over all Police Department operations. Within the Chief's Office, the Internal Affairs Section is responsible for maintaining the department's integrity through complete and timely internal investigations; the Crime Stoppers Unit coordinates the department's crime tip program; and the Public Information Office coordinates the department's interaction with the news media.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$2,740,691	\$2,745,732	\$2,850,132	\$104,400	4%
Other Services	1,193,349	1,107,105	1,117,966	10,861	1%
Materials/Supplies	241,111	233,183	219,508	(13,675)	(6%)
Other Expenses	384,820	456,439	449,944	(6,495)	(1%)
Capital Outlay		10,360		(10,360)	(100%)
TOTAL BUDGET	\$4,559,971	\$4,552,819	\$4,637,550	\$84,731	2%
Position Allocation	45	45	46	1	

1998-99 City Council Objectives

1. By September 30, 1998, the Police Chief, working with the SRO Program, will explore coordination of intervention strategies for curfew/truancy violations, a law enforcement magnet school program and domestic violence awareness within currently available resources.
2. By December 31, 1998, the Police Chief will reduce crime by 10% over the 1996 figures.

1998-99 City Council Accomplishments

1. The SRO Program now includes follow-up and referrals on chronic truants, curfew violators, and children who are witnesses and victims of domestic violence. The Police Department began a full-time law enforcement magnet program at Bear Creek High School in September of 1998.
2. In 1997, City of Stockton realized a decline of 11.6% in the crime rate as measured by the California Crime Index. This trend continued into 1998 where a further reduction of 8.6% was realized in the first half of the year.

POLICE DEPARTMENT

10-2400

1998-99 City Council Objectives (Cont)

3. By June 30, 1999, the Police Chief will reduce the number of gang-related crimes.

1998-99 City Council Accomplishments (Cont)

3. The Police Department, in concert with other agencies in the County of San Joaquin, has implemented a multi-component program to reduce gang and gun violence among Stockton youth. In 1998, the City realized its second consecutive year of reduction in the number of homicides as a result of this program.

1998-99 Unit Objectives

1. Complete training in the comprehensive, multi-department community-oriented policing approach for the Police Department, Code Enforcement and other City Department partners by December 1998.
2. Explore the possibility of creating a new Police Trainee classification to more efficiently accommodate the entry level Police Officer training program by October 1998.
3. Reorganize the Police advisory boards to conform to the districts in community policing by June 1999.

1998-99 Unit Accomplishments

1. A comprehensive community oriented policing training package has been presented to all Police Department sworn and civilian employees as of January 1999. A community policing training package will be presented to other City departments in the remainder of 1999.
2. The Police Trainee classification has been implemented and the first trainees were hired on January 4, 1999.
3. The areas covered by each Police advisory board are being realigned to conform with the four districts in community policing.

1999-00 Unit Objectives

1. Develop and implement a process to convert the Police Department Special and General Orders from paper documents to more efficient computer compact disc storage, by June 2000.

POLICE DEPARTMENT**10-2400****B. Field Operations: 10-2420**

The Field Operations unit is the heart of the Police Department, providing 24-hour-a-day uniformed police patrols responding to calls-for-service throughout the City of Stockton. This unit is responsible for the operation of field service programs including 24-hour-a-day Patrol Services by community policing district, Field Training Officer Program, K-9 Program, Reserve Officers Program, Court Liaison, Metro Prisoner Transportation, Explosive Ordnance Detail, Misdemeanor Follow-up Investigations, Traffic Enforcement, Parking Enforcement, School Resource Officers, Safe Neighborhoods Program, Truancy/Curfew Enforcement, Crime Analysis, and Police Volunteers.

<u>Use of Funds</u>	1997-98	1998-99	1999-00	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$25,997,448	\$27,395,801	\$27,469,930	\$74,129	
Other Services	1,316,285	1,483,612	1,639,026	155,414	10%
Materials/Supplies	267,862	253,432	249,075	(4,357)	(2%)
Other Expenses	719	885	885		
TOTAL BUDGET	\$27,582,314	\$29,133,730	\$29,358,916	\$225,186	1%
Position Allocation	356	356	357	1	

1998-99 Unit Objective

1. Expand the Safe School Program by adding two more School Resource Officers, partially funded by the Federal Community Oriented Policing Grant by September 1998.
2. Reduce crime and improve public safety by redeploying police officers based on improved crime analysis and calls-for-service data based on Geographic Information System information by September 1998.

1998-99 Unit Accomplishment

1. Two more School Resource Officers were added to cover additional school sites beginning with the new school year in September of 1998.
2. In September 1998, the first phase of the Police Department's crime statistic improvement project was completed. This phase makes more statistics available in a timely manner to allow more accurate crime pattern maps.

1999-00 Unit Objectives

1. Reorganize the Neighborhood Watch Program by January 2000, to incorporate the requirements of the maintenance phase of the Safe Neighborhood Plan.



POLICE DEPARTMENT

10-2400

C. Investigations: 10-2430

The Investigations Unit is responsible for investigating and assisting in the prosecution of major crimes occurring in the City of Stockton. This unit is organized into two sections: Crimes vs. Persons and Property, and Special Investigations. The Investigations Unit is located several blocks from the Main Police Facility Building at 224 North El Dorado Street.

The Crimes vs. Persons and Property Section is responsible for investigating murder, robbery, rape, child abuse, assault, domestic violence, child exploitation, missing persons, burglary, auto theft, fraud, embezzlement, and vandalism. The Special Investigations Section is responsible for investigating gambling, prostitution, pornography, organized crime, gang-related crime, narcotics crimes and abatements, alcohol control, and any unusual criminal activity.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$6,181,507	\$6,289,038	\$6,453,032	\$163,994	3%
Other Services	239,240	280,744	285,717	4,973	2%
Materials/Supplies	69,147	64,865	64,620	(245)	
Other Expenses	40,289	40,540	40,520	(20)	
Capital Outlay		5,000		(\$5,000)	(100%)
TOTAL BUDGET	\$6,530,183	\$6,680,187	\$6,843,889	\$163,702	2%
Position Allocation	72	72	72		

1998-99 Unit Objectives

1. Explore the possibility of using State Office of Criminal Justice Planning funding to expand domestic violence investigation and prevention efforts to include broader family violence issues in coordination with the related efforts of other public and private agencies by September 1998.
2. Develop a public/private partnership to establish a Computer Crime Investigation unit to address the unique investigative techniques, evidence preservation, and custody issues in this new and growing area of crime by June 1999.

1997-98 Unit Accomplishments

1. The Police Department is the lead agency in a grant awarded in 1998 to establish a domestic violence law enforcement specialized unit. Participating agencies include the District Attorney's Victim/Witness Program and the Women's Center of San Joaquin County.
2. New computer equipment and specialized software have been obtained to gather and preserve computer crime evidence. Investigators are working with computer experts in the community to investigate computer crime.

1998-99 Unit Objectives

3. Train and equip another investigator in the handling of hazardous materials to accommodate the recent increase in methamphetamine lab abatements by December 1998.

1998-99 Unit Accomplishments

3. An additional sergeant has been trained and certified to handle hazardous materials to improve the effectiveness of illegal methamphetamine lab abatements.

1999-00 Unit Objectives

1. Explore the possibility of implementing the California Law Enforcement Computer Distribution System to communicate missing and wanted person information to other agencies more efficiently, by December 1999.
2. Improve investigation of gang-related violent crime and coordination with other agencies by completing implementation of the CAL/GANGS computer-based information system, by September 1999.

POLICE DEPARTMENT**10-2400****D. Support Services: 10-2460**

The Support Services unit is responsible for technical support programs in the Stockton Police Department including: Records Management, Property Management, Evidence Identification, Telephone Report Services, and Transcription Services.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$3,380,886	\$3,739,547	\$3,676,705	(\$62,842)	(2%)
Other Services	1,199,015	1,203,797	1,120,138	(83,659)	(7%)
Materials/Supplies	141,701	162,629	131,635	(\$30,994)	(19%)
Other Expenses	(26,685)	1,260	1,065	(195)	(15%)
Capital Outlay	1,804				
TOTAL BUDGET	\$4,696,721	\$5,107,233	\$4,929,543	(\$177,690)	(3%)
Position Allocation	56	56	56		

1998-99 Unit Objective**1998-99 Unit Accomplishment**

- | | |
|--|---|
| <ol style="list-style-type: none">1. Complete implementation of the computer-based field reporting system to enhance the comprehensive collection and timely availability of crime analysis data by June 1999.2. Increase support staff involvement, as appropriate, in presentations at community meetings and events by September 1998. | <ol style="list-style-type: none">1. In 1998, the Police Department, in partnership with the Management Information Services Department, began the process of replacing the existing police computer systems, which will include the addition of an automated field report writing system.2. As of December 1998, all support staff have been trained in comprehensive community oriented policing and are included, as appropriate, in community meetings and events. |
|--|---|

1999-00 Unit Objectives

1. Explore the use of digital photography in the Evidence Identification Unit to speed up prosecution of domestic violence cases, by January 2000.
2. Increase the effectiveness of the crime analysis function in the Police Department's community policing efforts, by reducing the computer data entry lag time in the Records Section by June 2000.

POLICE DEPARTMENT**10-2400****E. Telecommunications: 10-2470**

The Telecommunications Unit is responsible for 9-1-1 emergency communication service including Fire and EMS transfers, 24-hour-a-day Computer-Aided Dispatch, automatic call distribution system, automated records management system, document imaging system, and coordination with the MIS Department for all technical support for all Police Department computer operations.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$2,424,569	\$2,739,196	\$2,740,249	\$1,053	
Other Services	1,563,383	1,558,822	2,335,002	776,180	50%
Materials/Supplies	33,414	44,505	39,500	(5,005)	(11%)
Other Expenses	191	8,960	310	(\$8,650)	(97%)
TOTAL BUDGET	\$4,021,557	\$4,351,483	\$5,115,061	\$763,578	18%
Position Allocation	41	41	41		

1998-99 Unit Objective

1. Add statistical reporting software to the 9-1-1 system in order to improve scheduling and community policing decision making by October 1998.
2. Explore development of outreach programs to assist at-risk populations, such as latchkey children or Alzheimer patients by December 1998.

1998-99 Unit Accomplishment

1. In 1998, statistical reporting capability was obtained from the telephone company via the internet as part of the new State-funded 9-1-1 upgrade project.
2. A database of at-risk Alzheimer patients and their responsible caretaker has been compiled to aid in returning lost patients.

1998-99 Unit Objectives

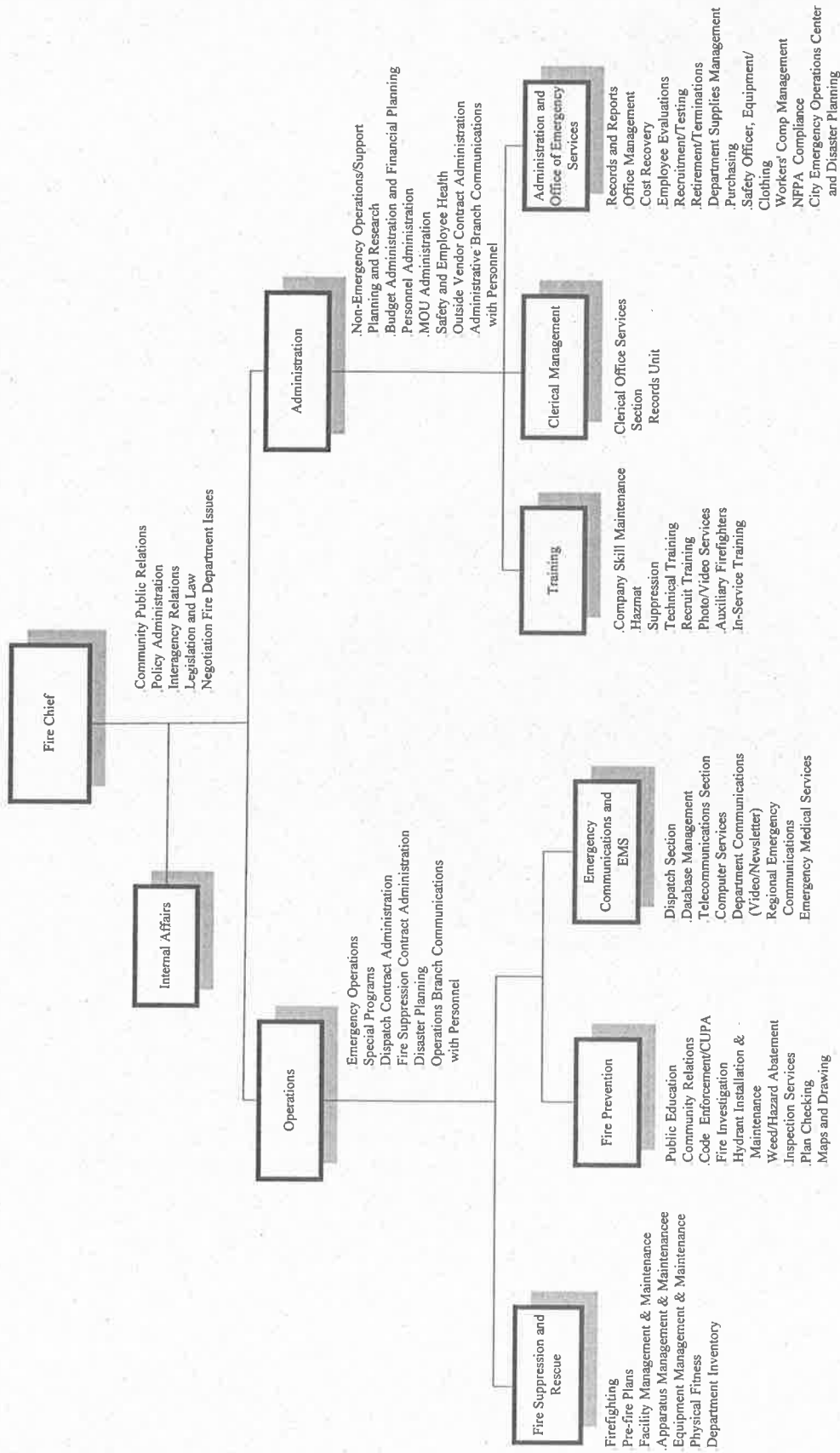
1. Explore the use of the 3-1-1 telephone system to help reduce the number of non-emergency calls that are received by the 9-1-1 emergency telephone system, by January 2000.



Stockton



FIRE



FIRE
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)

FIRE DEPARTMENT**10-2600**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u> <u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$25,459,395	\$24,081,890	\$24,697,371	\$512,529	2%
Other Services	1,814,870	1,746,531	1,921,700	\$175,169	10%
Materials/Supplies	355,801	370,609	372,572	\$1,963	1%
Other Expenses	41,341	52,116	52,086	(30)	
Capital Outlay	12,709	136,704			
TOTAL BUDGET	\$27,684,116	\$26,387,850	\$27,043,729	\$655,879	2%
POSITION ALLOCATION	258	258	261		

MISSION STATEMENT

The mission of the Stockton Fire Department is to provide a high level of life and property safety through fire control, fire prevention services, emergency medical services and the mitigation of hazardous material incidents. This commitment is intended to safeguard the general economy and welfare of the community. It is our objective to provide these services in a way that the community will know that "we care."

HIGHLIGHTS

The department's technical rescue programs (which includes structural collapse, trench rescue, high-angle rescue and water/dive rescue) were evaluated according to NFPA Standard 1670. NFPA 1670 takes a broad overview of a community's technical rescue problems and mitigation capabilities. As a result of this survey several segments of our technical rescue program have been modified or expanded.

The Division of Training has successfully implemented an on-line training manual which is accessible to each fire station via computer. This project was several years in the making, provides instant and universal updates, and replaces a more cumbersome book shelf manual which was difficult to keep current on a department-wide basis.

All officers were State certified in ICS 300 during 1998. The Stockton Fire Department is one of the few fire departments in California having all officers with ICS certification. ICS is an acronym for Incident Command System, a national emergency incident scene management structure.

HIGHLIGHTS (continued)

All SFD members received extensive Rapid Intervention Team (RIT) training to conform to the new NFPA and OSHA "2 In, 2 Out" regulations. The purpose of an RIT is the rescue of trapped firefighters. In addition, three recruit academies were held in 1998 with a total of 30 firefighters successfully graduating. The final academy, consisting of 15 paramedics, began on November 2, 1998, with graduation on January 14, 1999.

All school children, grades 1 through 3, in both the City of Stockton and our contracted fire districts received a fire safety lesson. Additionally, Fire Prevention Education Week included numerous activities involving children in the elementary school system. Activities included presentation of a fire safety message and participation in a "poster art" safety message contest with approximately twenty-one hundred (2,100) entrants. Contest winners were announced and prizes awarded to those participating at the Fire Department Expo held at the Sherwood Mall. Many displays and fire safety demonstrations by the Department were observed by several hundred parents and children at the Expo. Examples of demonstrations were the use of the "Jaws of Life" on a simulated auto accident, a water rescue exercise, an air ambulance rescue and transport complete with a landing and take-off, and other activities, all demonstrating the different abilities of the Stockton Fire Department to serve the community.

Fire Prevention staff worked with the building and planning departments to further improve and develop the Permit Center as a proactive, responsible working unit for the betterment of the building industry. Numerous positive comments have been received from the "customers" concerning the greatly improved service provided by the Center. The Fire Prevention Division solicited donations of smoke detectors from two local businesses, Orchard Supply and Home Depot, as well as the Stockton Firefighters Local 456. These were installed by engine company personnel in senior citizen and low-income homes. The Fire Department worked through the San Joaquin County Department of Aging and the Northeast Community Center to identify those in need. The engine companies also carry and install smoke detectors on an as-needed assessment basis while performing their normal duties.

A new computer-aided dispatch (CAD) system went on-line August 17, 1998. The system provides significantly faster verification of the location of emergencies and has an improved interface with a number of management report capabilities. A new fire record management system (RMS) was implemented and allows electronic transmission of mandatory fire incident data to the State of California. The new RMS allows the department to create and report on special studies.



Stockton has a Class One Fire Department. During a two-alarm fire Firefighters try to extinguish the flames shooting out of a second story window. Photo courtesy of The Record.

FIRE DEPARTMENT**10-2600****BUDGET UNITS****A. Administration: 10-2610**

The Fire Department Administration unit is responsible for establishing policies and procedures. It provides the executive supervision, planning, organization, staffing, coordination and budgeting for the department.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$914,979	\$902,368	\$917,566	\$15,198	2%
Other Services	60,733	96,320	142,718	46,398	48%
Materials/Supplies	12,702	12,570	12,277	(293)	(2%)
Other Expenses	7,602	8,755	8,755		
TOTAL BUDGET	\$996,016	\$1,020,013	\$1,081,316	\$61,303	6%
Position Allocation	10	10	10		

1998-99 Unit Objectives

1. Assess realignment of "first-in" districts, apparatus assignments, and station relocations by October 1998.
2. Address revenue shortfalls with contract districts by August 1998.
3. Implement customer service survey and employee training by December 1998.
4. Expand the company level weed abatement survey to include conditions that contribute to urban blight such as accumulations of garbage, junk and debris as well as dilapidated, decrepit and abandoned buildings by April 1999. Results of survey will be forwarded to Code Enforcement.

1998-99 Unit Accomplishments

1. The first-in districts and apparatus assignments were completed in August 1998.
2. Working with contract districts to develop alternative plans.
3. Began customer service training of all SFD officers in April 1999. Training scheduled to be completed September 1999.
4. The Vacant Building Monitoring program was implemented in April 1999.

1999-00 Unit Objectives

1. Implement a new database payroll system by November 1999.
2. Implement SunPro Management Information System to better utilize the new RMS and CAD systems.
3. Develop and implement a department-wide Customer Service Program by October 1999.
4. Conduct Citywide terrorism preparedness training by September 1999.

FIRE DEPARTMENT**10-2600****B. Firefighting: 10-2620**

The Fire Suppression unit is responsible for combating hostile fires, conserving property through overhaul and salvage operations, providing urban search and rescue, delivering advanced and basic life support medical services, and providing emergency mitigation resources for hazardous material spills and releases. This unit is also responsible for inspecting multi-residential, commercial, and industrial property for code violations and fire hazards and for maintaining the appropriate work records, apparatus and equipment necessary to carry out its mission.

<u>Use of Funds</u>	1997-98	1998-99	1999-00	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$21,762,044	\$20,416,628	\$20,876,457	\$459,829	2%
Other Services	1,018,711	909,934	996,117	86,183	9%
Materials/Supplies	246,483	254,629	252,775	(1,854)	(1%)
Other Expenses		211	211		
Capital Outlay	12,709	136,704		(74,704)	(100%)
TOTAL BUDGET	\$23,039,947	\$21,718,106	\$22,125,560	\$544,158	3%
Position Allocation	213	213	213		

1998-99 Unit Objectives

1. Develop plan for fire protection on Rough & Ready Island by October 1998.
2. Study the feasibility of a multi-stage technical rescue program by December 1998.

1998-99 Unit Accomplishments

1. This project was completed on schedule.
2. A multi-level technical rescue program was recommended and adopted in December 1998.

1999-00 Objectives

1. Expand paramedic service capability to five additional engine companies by June 2000.
2. Improve our Technical Rescue Program by providing a California State Fire Marshal Certified Trench and Confined Space Rescue Team by June 2000.
3. Evaluate National Fire Protection Association (NFPA) Standard 1670 (Technical Rescue) for adoption and implementation by March 2000.



FIRE DEPARTMENT**10-2600****C. Fire Prevention: 10-2630**

The function of the Fire Prevention unit is to provide specialized service to the Fire Department and the general public concerning fire safety requirements. Unit personnel investigate the causes of suspicious fires and hazardous materials incidents. In addition, the unit performs inspections of various operations and buildings for code compliance, life safety, and inspections mandated by the State. The public education program provides fire safety lessons to elementary school students as well as adults. Plan review of all fire alarm and extinguishing systems and the control of hazardous materials and processes are also functions of the Fire Prevention unit.

<u>Use of Funds</u>	1997-98	1998-99	1999-00	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$1,149,934	\$1,278,635	\$1,291,842	\$13,207	1%
Other Services	222,618	321,329	311,407	(9,922)	(3%)
Materials/Supplies	21,377	67,723	65,885	(1,838)	(3%)
Other Expenses	4,342	4,650	4,650		
TOTAL BUDGET	\$1,398,271	\$1,672,337	\$1,673,784	\$1,447	

Position Allocation	15	15	15
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1998-99 Unit Objectives

1. Expand the Public Education Program to include elderly specific health and safety education beyond the current fire safety program by March 1999.
2. Train one fire captain to State Fire Marshal certification level of fire inspector, fire protection specialist, and plan examiner by April 1999.

199-98 Unit Accomplishments

1. Vacant position was filled in April 1999 and expanded programs were in place by June 1999.
2. Training completed in January 1999.

1999-00 Objectives

1. Train one Fire Captain to State Fire Marshal certification level of Fire Inspector, Fire Protection Specialist, and Plan Examiner by March 2000.
2. Establish a Fire Prevention working website on the City's web page with fire prevention messages and information by December 1999.
3. Cross-train Senior Hydrant Worker to assist Fire Protection Engineer in plan checking of sprinkler systems, fire alarm systems, and hood and duct systems for cooking appliances in commercial buildings by February 2000.

FIRE DEPARTMENT**10-2600****D. Training: 10-2650**

The Training unit is responsible for developing and coordinating all training activities including in-service and academy training; gathering and maintaining technical data; researching and developing emergency procedures and equipment; purchasing, testing and maintaining existing fire department equipment; verifying appropriate vehicle operating license renewal as required by the Stockton Fire Department and the Department of Motor Vehicles; and testing apparatus and equipment annually. The Training unit also ensures that Fire Department personnel meet and achieve State certification in the fields of certified firefighter, engineer, EMT-1, paramedic and hazardous materials responder. This unit functions as the central point for purchase and dispersal of firefighting safety equipment. The Training unit also serves as the department liaison to the SFD auxiliaries for job training and readiness programs. Unit personnel act as incident safety officers at major incidents.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$520,825	\$453,616	\$446,085	(\$7,531)	(2%)
Other Services	72,492	81,532	88,891	\$7,359	9%
Materials/Supplies	27,183	29,187	29,135	(\$ 52)	
Other Expenses	27,067	35,440	35,410	(\$ 30)	
TOTAL BUDGET	\$647,567	\$599,775	\$599,521	(\$ 254)	
Position Allocation	5	5	5		

1998-99 Unit Objectives

1. Train all Stockton Fire Department members in-house on Fireground Tactics by December 1998.
2. Train all officers on latest Incident Command System Techniques by December 1998.

1998-99 Unit Accomplishments

1. In-house training was completed in December 1998 by all SFD members on Fireground Tactics.
2. All SFD officers completed ICS 300 certification training in November 1998.

1999-00 Unit Objectives

1. Train all Truck Companies to "Light Level" Technical Rescue Operations by August 1999.
2. Train all Truck Companies to "Medium Level" Technical Rescue Operations by June 2000.
3. Complete an in-house course of study on International Fire Service Training Association "Essentials" for all SFD members by December 1999.
4. Complete a Customer Service Training Course for all SFD members by October 1999.
5. Train all members to Incident Command System 100 standard by August 1999.
6. Explore the feasibility of conducting an Emergency Vehicle Operations class by September 1999.

FIRE DEPARTMENT

10-2600

E. Fire Dispatch Center: 10-2660

The Emergency Communications unit's mission and function is to receive and appropriately dispatch calls for service from citizens, businesses, and other government agencies. Requests are of an emergency nature for fire and medical emergencies, as well as non-emergency calls, including Public Works. The unit dispatches emergency medical calls within the City of Stockton and for approximately 50,000 citizens in contracted fire districts, as well as dispatching fire and ambulance calls for approximately 80,000 people in the South County.

Fire Communications personnel also provide Emergency Medical Dispatch (EMD). The EMD system utilizes a set of questions and responses to determine the type and quantity of emergency medical responders to assign to each call. After the level of response has been determined, the call taker remains on the phone to give pre-arrival instructions. In times of large-scale medical disasters, this center becomes the primary dispatch center for all ambulances within the San Joaquin County area.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$987,456	\$1,030,643	\$1,165,421	\$134,778	3%
Other Services	378,748	337,416	382,567	\$45,151	13%
Materials/Supplies	5,183	6,500	12,500	6,000	92%
Other Expenses	2,330	3,060	3,060		
TOTAL BUDGET	\$1,373,717	\$1,377,619	\$1,563,548	\$185,929	13%
Position Allocation	15	15	18		

1998-99 Unit Objectives

1. Replace existing portable radios with new technology that addresses the Stockton Fire Department's Board of Inquiry recommendations by September 1998.
2. Pursue dispatch contracts with North County fire jurisdictions by March 1999.

1998-99 Unit Accomplishments

1. Completed August 1998. Motorola radio console upgrade currently being finalized will allow full implementation of the unit ID safety feature.
2. Discussions pending, waiting for finalization of AMR dispatch contract.

FIRE DEPARTMENT

10-2600

1998-99 Unit Objectives (Continued)

3. Research improved technology for SCBA in-mask communications and implement changes, as warranted, in keeping with the Board of Inquiry report by October 1998.
4. Obtain a fourth radio channel that will be used as a command channel at major emergencies. This is a recommendation by the Board of Inquiry. To be completed by February 1999.

1998-99 Unit Accomplishments (Continued)

3. Completed June 1999.
4. Completed February 1999.

1999-00 Unit Objectives

1. Negotiate change in dispatcher work schedule to more effectively staff the Emergency Communications Dispatch (ECD) by October 1999.
2. Hire and train three dispatchers to assist with workload increase due to additional contracts by October 1999.
3. Conclude contract efforts to accomplish regional dispatching of 911 calls other than law enforcement by June 2000.

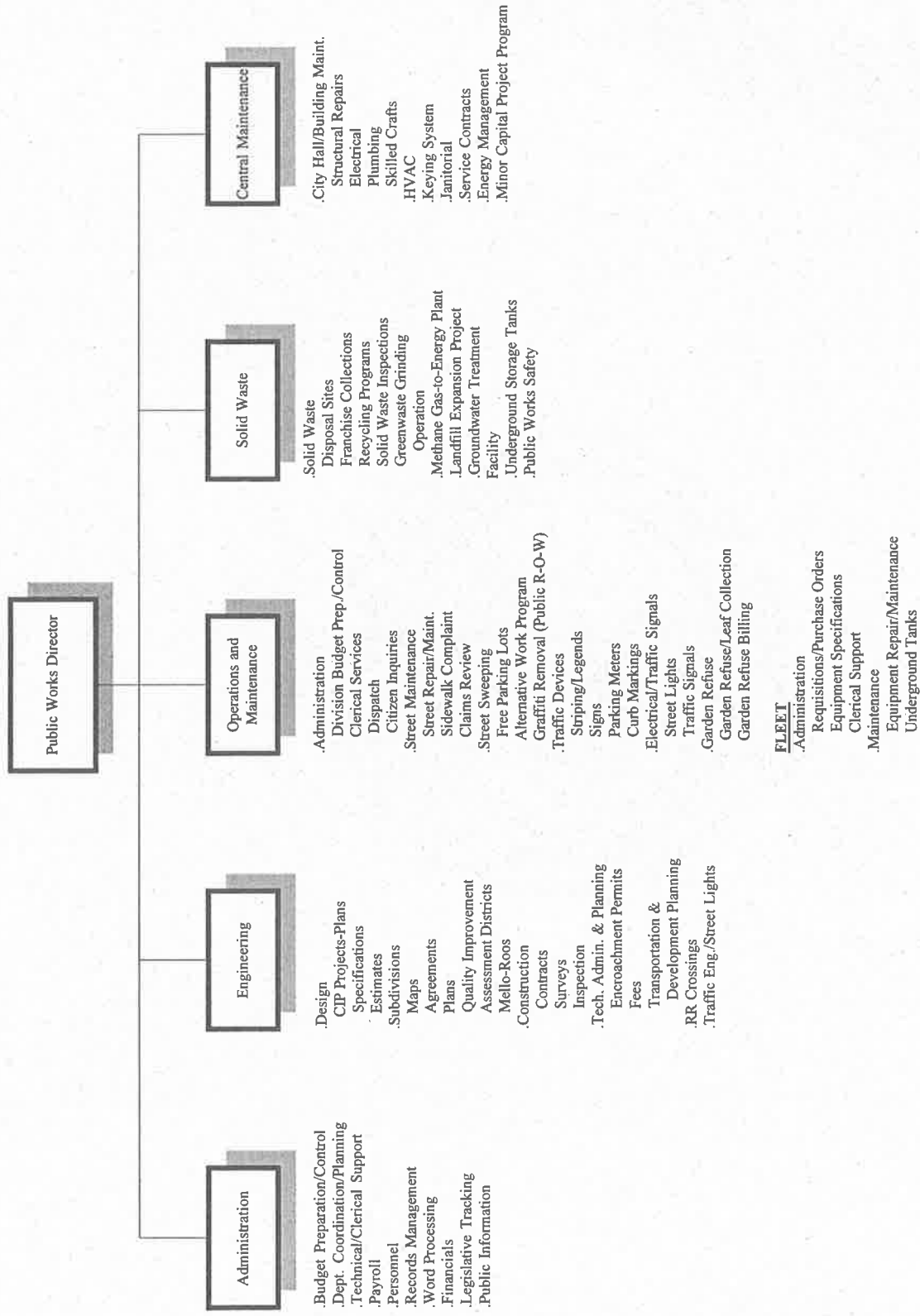


Flames shoot out of a second story fourplex fire, while Stockton Firefighters try to put them out. Stockton has a Class One Fire Department. Photo courtesy of The Record.

Stockton



PUBLIC WORKS



PUBLIC WORKS DEPARTMENT ORGANIZATION CHART (FUNCTIONAL)

PUBLIC WORKS DEPARTMENT**10-3000**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$6,882,645	\$7,254,882	\$7,078,002	(\$176,880)	(2%)
Other Services	2,875,700	3,839,639	3,962,113	\$122,474	3%
Materials/Supplies	899,684	908,276	772,933	(135,343)	(15%)
Other Expenses	38,247	70,203	67,408	(2,795)	(4%)
Capital Outlay		8,274		(8,274)	
TOTAL BUDGET	\$10,696,276	\$12,081,274	\$11,880,456	(\$200,818)	(2%)
POSITION ALLOCATION	147	147	148		

MISSION STATEMENT

The Public Works Department mission is to plan, design, build, and maintain public works for residents, businesses, and departments of the City of Stockton to meet their needs and expectations with pride and professionalism in a cost-effective manner.

HIGHLIGHTS

The Public Work's Engineering Division oversaw the completion of many projects during FY 1998-99. Some of these projects include: the Buckley Cove Boat Launching Facility, Swenson/Van Buskirk Structural Repairs, Area 13 Tree Damaged Sidewalks, Phase 1 of the Civic Auditorium Balcony Railings Project, the West Lane Rehabilitation, the East Main/Burkett and Windsor Avenue Reconstruction, two Tennis & Game Court Reconstruction Projects, Gibbon Park Tot-Lot, Security Lighting at Oak Park, Van Buskirk and McKinley Community Centers, the El Dorado and California St. Resurfacing, wheel chair ramp installations, at El Dorado/Churchill and in the Gleason Park area, the Market Street Traffic Signals, Weber Point Events Center and the Arch Road/Highway 99 Interchange Rehabilitation. The department was also involved with the Altamont Commuter Express train project.

The Engineering Division finalized designs for numerous other projects during the past year that either started construction or will start construction in the coming fiscal year. These projects include the March Lane Grade Separation Projects at the Union Pacific and Southern Pacific Railroads, the Calaveras River Bike Path Extension and Bike/Pedestrian Bridge Project, the McKinley Pool Rehabilitation, Market/Main St. Intersection Project, the Weber Point Seawall, Industrial Drive including the bridge over Little John Creek, Hammer Lane/I-5 and Benjamin Holt/I-5 Interchange Projects, the Fresno Avenue Reconstruction Project, the Weber Point Fabric Structure, the Police Department Lobby Remodel, the remodel of Fire Station #9 women's locker room, the Taft Area reconstruction at Harvey and Clayton, East Main/Burkett area reconstruction at Eleanor, Garden, Broadway and Netherton and the Westside Sanitary Sewer project.

HIGHLIGHTS (CONTINUED)

Design is in progress on a number of very large projects, such as: Hammer Lane Widening, Arch Road/Highway 99 Interchange, Highway 99/Hammer Lane Interchange and Sperry Road/Performance to French Camp. Also, major private developments are in various stages of construction, such as: Airport Gateway Project, Stockton Airport Business Park, LeBaron Estates, Spanos Park, La Morada, Blossom Ranch, Brookside Estates, Raley's and Eastwood Plaza.

The Traffic unit oversaw Pacific Bell continue the installation of its conduit and fiber optic cable at 243 of the 250 existing intersections, as part of the Stockton Traffic Management System. Coordinated traffic signal timing plans were developed for major arterials. Databases at 150 intersections were modified to include the new coordinated timing plans. Using features of the new traffic management system, the databases were fine-tuned and placed into operation.

The Operations and Maintenance Division (O&M) of the Public Works Department uses a computerized pavement management system to prioritize segments that are most in need of maintenance and recommends various surface treatments for restoration. Staff surveyed the City's street system this past winter and created a listing based on need. This listing was used to develop the City's annual Street Resurfacing Program. It is recommended that the field information is updated every three years or less to insure that the base information is valid.

O&M staff also implemented a computerized system to track all pavement and sidewalk maintenance activities. This system interfaces with the existing pavement management system to show schedules of planned maintenance activities and a history of performed maintenance on all City streets. Sidewalk repairs are displayed geographically depicting various information including problem reporting, problem identification, completion of repairs, and responsible party notification.

During the past year, two new Hot Crack Sealant applicators were purchased by the Street Maintenance Crew to improve the City's crack sealing program. A cost savings of approximately 25% per lane mile is anticipated by using the new machines.

The Street Maintenance, Garden Refuse and Street Sweeping crews completed recertification for the shared work force. This involved demonstrating proficiency on ten pieces of equipment and enables operators to be used on different crews, as needed, performing a variety of tasks.

Street Maintenance crews completed base failure repairs in preparation for ISTEA projects on : 1) El Dorado Street, between Robinhood Drive and the Calaveras River and 2) California Street between Alpine Avenue and Charter Way. The combination of ISTEA Projects and the Public Works annual Base Failure Repair Program reached a new record total of 33,814 tons of asphalt concrete. An extensive ditch grading and cleaning program was implemented and ditches along six miles of unimproved streets throughout Stockton were cleaned.

HIGHLIGHTS (CONTINUED)

The Traffic Devices Section finished the inventory for all regulatory and warning signs and had these signs entered into a database program developed by the Supervising Office Assistant. This Section is currently receiving training on the new database program. This program will generate the work order sheets annually so that every regulatory and warning sign in the City is replaced every six years. This section has also replaced all the railroad crossing legends with a new melt down thermoplastic legend. This material will increase the life of the legends by 3-6 years over the painted legend. School legends were replaced this year as well.

The Traffic Devices section saw some major changes in operation initiated this year including the increased use of the computerized database operation. In order to facilitate the changes, a consultant/facilitator was hired to work with this section's supervisor on improving communications and interaction with this work unit. The end result was a focused Quality Service Program encouraging better teamwork, embracing complex changes to past operations, and improved communications.

The Traffic Signal and Street Lighting Maintenance Section assisted in mapping the City's system of over 13,600 streetlights. A street lighting overlay map for the City was completed with the assistance of the O&M Engineering Technician. The traffic signal overlay map is under development. The staff in this section field-reviewed and fixed all of the lights in the area designated for the First Night Event. They also went through the Miracle Mile in advance of major events and insured the lighting was working.

This section has also been working as close to a self-directed work group as is possible, caused by freezing their supervisor's position upon his retirement. The duties of the Electrical Supervisor were split up between the Senior Traffic Signal Electrician and the Senior Public Works Supervisor (manager of Traffic Operations). The Senior Public Works Supervisor recommended training this unit to attempt working as a self-directed group. After some facilitation training, this group has been able to direct the majority of their activities through group interaction. Because of the motivated nature of the individuals in the group, the process has been successful.

PUBLIC WORKS DEPARTMENT**10-3000****BUDGET UNITS****A. Administration: 10-3010**

The Administration unit provides administrative, clerical, and fiscal support to all Public Works operations located in City Hall. In addition, it is responsible for a variety of special projects assigned by the Director. The unit provides word processing for specifications, consultant agreements, subdivision agreements, agenda reports, memos, and a variety of correspondence. It also acts as liaison with the City Manager's office and prepares public communications concerning the Department's activity.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$331,563	\$332,208	\$326,012	(\$6,196)	(2%)
Other Services	34,592	106,007	128,211	22,204	21%
Materials/Supplies	5,904	7,874	6,600	(1,274)	(16%)
Other Expenses	5,433	6,380	6,655	355	6%
TOTAL BUDGET	\$377,492	\$452,469	\$467,478	\$15,089	3%
Position Allocation	8	8	8		

1998-99 Unit Objective

1. Expand Reengineering effort into the Operations and Maintenance Division by June 1999.

1998-99 Unit Accomplishment

1. Complete.

1999-00 Objective

1. Publish the 1999 Public Works Annual Report by April 2000.



Leaves, leaves, and more leaves.... Crews from Stockton's garden refuse service picking up large piles of leaves in the street. Photo courtesy of The Record.

PUBLIC WORKS DEPARTMENT**10-3000****B. Engineering: 10-3020**

The Engineering unit includes seven activities: Engineering/Administration, Design, Construction/Surveying, Technical Planning/Permit Administration, Traffic Engineering, Street Lighting and Development Services. The Division is responsible for the design, surveying and construction of projects designated in the Capital Improvement Program. Engineering functions also include the inspection of public/private projects that will be maintained by the City, the review and/or preparation of subdivision maps, agreements, and checking of improvement plans, traffic engineering and street lighting of City streets.

<u>Use of Funds</u>	1997-98	1998-99	1999-00	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$2,231,329	\$2,213,264	\$2,212,653	(\$611)	
Other Services	880,099	1,415,164	657,539	(757,625)	(54%)
Materials/Supplies	76,548	71,845	62,890	(8,955)	(12%)
Other Expenses	22,010	42,011	42,011		
TOTAL BUDGET	\$3,209,986	\$3,742,284	\$2,975,093	(\$768,738)	(21%)
Position Allocation	49	49	50		

1998-99 Unit Objectives**1998-99 Unit Accomplishments**

- | | |
|---|--|
| 1. Complete right-of-way acquisition for March Lane/UPRR and SPRR Grade Separation projects by June 1999. | 1. Complete |
| 2. Complete installation of Phase II of the Traffic Control System by December 1998. | 2. Complete |
| 3. Complete Hammer Lane Grade Separations at both UP and SP railroads by July 1999. | 3. Re-scheduled to complete December 1999. |
| 4. Complete Swain Road at-grade railroad crossing by June 1999. | 4. Re-scheduled to complete December 1999. |
| 5. Complete right-of-way acquisition and construction bid for both Hammer/I-5 and Ben Holt/I-5 improvement projects by June 1999. | 5. Complete |

1999-00 Unit Objectives

1. Complete 50% of construction for March Lane/UPRR and SPRR Grade Separation projects by June 2000.
2. Complete installation of Phase III of the Traffic Control System by January 2000 and complete the installation of traffic signals at I-5 and Eighth Street by November 1999.
3. Complete Hammer Lane Grade Separations at both UPRR and SPRR railroads by December 1999.
4. Complete Swain Road at-grade railroad crossing by December 1999.
5. Complete construction on both Hammer Lane/I-5 and Ben Holt/I-5 interchange improvement projects by June 2000.
6. Start construction at Arch Road/Hwy. 99 interchange improvement in summer 2000.
7. Complete construction of the Airport Gateway Center Project by December 1999.

PUBLIC WORKS DEPARTMENT**10-3000****C. Operations and Maintenance: 10-3060**

The Public Works Operations and Maintenance unit ensures and maintains a safe, efficient, and reliable street system for Stockton residents and visitors while improving the living environment for residential neighborhoods through the timely removal of garden refuse and street cleaning. The unit enhances the City's efficient operation and image by having a well-maintained fleet of equipment in use.

The Operations and Maintenance unit is comprised of six activities: Administration, Street Maintenance, Street Sweeping, Traffic Devices, Traffic Signals and Street Lighting. In addition, the Garden Refuse and Fleet activities are part of Operations and Maintenance unit, however, those two functions are budgeted separately as an Enterprise Fund and an Internal Service Fund, respectively.

<u>Use of Funds</u>	1997-98	1998-99	1999-00	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$2,899,296	\$3,263,400	\$3,172,478	(\$90,922)	(3%)
Other Services	1,453,992	1,612,561	2,378,671	766,110	48%
Materials/Supplies	552,609	526,516	495,093	(31,423)	(6%)
Other Expenses	6,470	15,277	15,277		
Capital Outlay		6,100		(6,100)	
TOTAL BUDGET	\$4,912,367	\$5,423,854	\$6,061,519	\$637,665	12%
Position Allocation	59	59	59		

1998-99 Unit Objective

1. Develop and implement a system to track pavement and sidewalk repairs, which will interface with the City's GIS system, and include historical data and future requirements by June 1999.

1998-99 Unit Accomplishment

1. Acquired the system and will continue to develop methods and procedures and work on the new system until year 2000.

1999-00 Unit Objectives

1. Evaluate and quantify impact of guaranteed service to designated Safe Neighborhoods, by January 2000.
2. Replace all stop signs in Downtown area by June 2000.
3. Replace all regulatory and warning signs in the area bounded by Hammer Lane and March Lane from east to west City Limits, (Area 4), by June 2000.
4. Restripe all pavement markings in the City, by June 2000.
5. Relamp approximately 2,500 street lights throughout the City by June 2000.

PUBLIC WORKS DEPARTMENT**10-3000****E. Central Building Maintenance: 10-3090**

The Central Building Maintenance unit is responsible for establishing building maintenance policies and goals, developing long-range plans for preserving City facilities, monitoring energy usage, and maintaining compliance with regulatory agencies relating to City buildings. The unit is comprised of six subdivisions as follows: Administration, Crafts Maintenance, Electrical Maintenance, Heating-Ventilation-Air Conditioning (HVAC), Janitorial Maintenance, and Civic Auditorium.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$1,357,662	\$1,375,024	\$1,366,859	(\$8,165)	1%
Other Services	495,700	697,311	797,692	\$100,381	14%
Materials/Supplies	264,623	301,172	208,350	(92,822)	(31%)
Other Expenses	4,180	5,525	3,465	(2,060)	(37%)
Capital Outlay		2,174		(2,174)	
TOTAL BUDGET	\$2,122,165	\$2,381,206	\$2,376,366	(\$4,840)	1%
Position Allocation	30	31	31		

1998-99 Unit Objectives

1. Initiate a one-year, five-year, and ten-year maintenance program for city facilities based on the facility inventory by August 1998.
2. Develop a facility inspection schedule and checklist by July 1998.
3. Establish standard contracts for specific maintenance services by September 1998. (Carpet repairs, filter replacement, locksmith services, etc.).

1998-99 Unit Accomplishments

1. Waiting on maintenance management software to assist in this program. Testing HTE System.
2. Checklist completed July 1999, setting schedule.
3. Complete.

1999-00 Unit Objectives

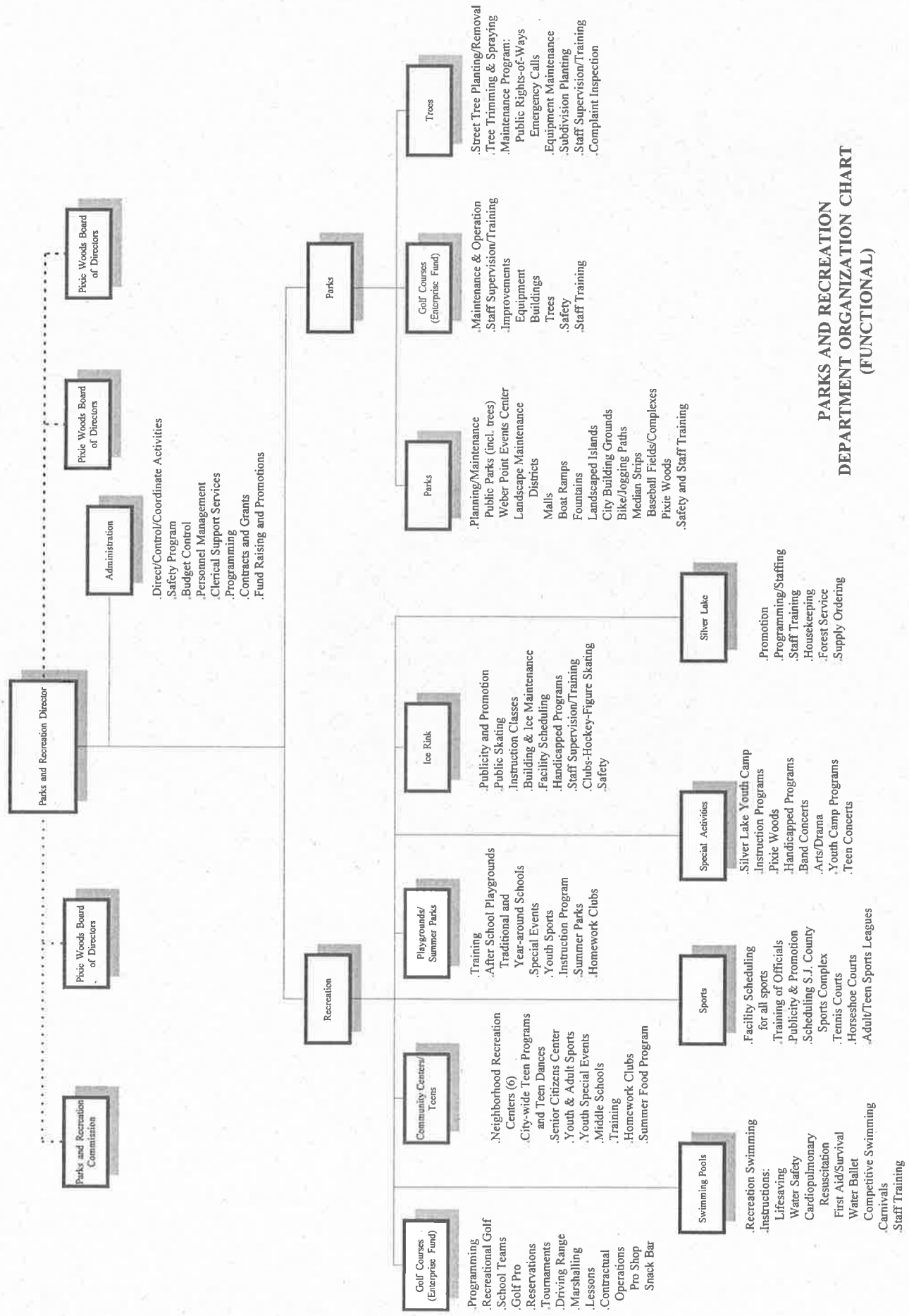
1. Implement the Preventive Maintenance Module of the HTE work order system by June 2000.
2. Expand the HTE work order input process to all City Departments by May 2000.
3. Implement the roofing preventive maintenance program for inspection, cleaning, and repair for city roof inventory by January 2000.



Stockton



PARKS AND RECREATION



**PARKS AND RECREATION
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

PARKS AND RECREATION DEPARTMENT**10-3600**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u> <u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$6,003,041	\$6,447,755	\$6,487,983	\$40,228	1%
Other Services	2,042,823	2,396,087	2,476,509	80,422	3%
Materials/Supplies	710,368	788,403	749,222	(39,181)	(5%)
Other Expenses	27,062	35,548	37,948	2,400	7%
Capital Outlay	1,499	14,000		(14,000)	(100%)
TOTAL BUDGET	\$8,784,793	\$9,681,793	\$9,751,662	\$69,869	1%
POSITION ALLOCATION	90	90	90		

MISSION STATEMENT

The mission of the Parks and Recreation Department is to plan, develop and provide leisure time program opportunities and facilities that will meet the needs of the community now and in the future, and through these services, provide an equal opportunity for individual personal fulfillment, human relations, health and fitness, creative expression, and protection of the City's environmental and open space resources.

The Parks and Recreation Department plans, develops, programs, operates and maintains all of the City's parks and recreation facilities and programs, as well as the City street tree program. The department is organized to serve age levels from kindergarten to senior citizens, and has special programs and services for the handicapped, non-English speaking, economically disadvantaged teens, and at-risk youth and young adults.

HIGHLIGHTS

Phase I of the Weber Point Events Center project was completed in late spring 1999 and a grand opening is planned in conjunction with the 4th of July celebration. This project has resulted in a facility that will maximize the point's unique potential for use by the community for recreation, celebrations and festivals. Phase II is expected to be completed in conjunction with the improvements to the southern portion of the Weber Point Seawall in the fall of 1999. A business plan for operation and maintenance of the Weber Point Events Center was also completed.

The Stockton Parks and Recreation Commission modified its membership to include representation from Lincoln and Lodi Boards of Education. There are now nine members on the Commission representing the greater Stockton metropolitan area.

The Youth Advisory Commission (YAC), made up of students from area high schools, began its second year of operation through the collaboration of several public and community-based organizations. YAC is helping meet the community's desire for expanded recreational opportunities

HIGHLIGHTS (CONTINUED)

for youth and teens. Additional trips to amusement parks, sports venues, and nature areas were offered through the efforts of YAC and city staff. In addition, membership increased in each of the six Teen Advisory Councils operated at community centers. YAC members also participated in a variety of special activities and conducted a citywide 3-on-3 basketball tournament with the Sports Commission and Downtown Stockton Alliance.

A request for proposal for the design of the City's first skateboard park was issued. It is anticipated the facility will be constructed during 1999.

The department received awards from the California Park and Recreation Society including an Award of Excellence in park maintenance for the work performed annually at Oak Park. Also received was a Merit Award for the community service benefit at the Water Safety Awareness Day program.

Capital project highlights include:

- Acquisition of a 15-acre park site as part of a joint park/high-school facility development agreement between the City and Lodi Unified School District.
- Development of a master design plan for Nelson Park in the Brookside community; continuation of the street tree planting program for new subdivisions.
- Preparation of a master design plan for a skateboard park in Anderson Park
- Installation of a new 2-lane boat ramp, with low profile dock and gangway, at Buckley Cove Marina, bringing the total to six lanes.
- Purchase of play equipment for Columbus Park, with donation help from Stockton Scavenger and Sunrise Sanitation.
- Completion of plans and specifications for a major irrigation project at Swenson Park Golf Course.
- Development of a one acre tot-lot park at the Spanos Park East Landscape Maintenance District, after the private contractor was terminated.

Department staff consolidated the Adopt-A-Park Program and other similar programs into a comprehensive Adopt-Our-City Program, in an attempt to reach a greater segment of the community. As of December 1998, thirty-seven groups are enrolled in the program providing approximately 600 hours per month of donated services. Volunteers do cleanup, paint out graffiti and do special projects at parks, along bike paths and waterways, and neighborhood streets throughout the city. Work is performed on a weekly, quarterly or annual basis.

HIGHLIGHTS (CONTINUED)

Success continues to follow the Apollo Night Series, which has now been officially adopted by the Youth Advisory Commission as an ongoing community project. Bear Creek High School, and the Faye Spanos Concert Hall located on the University of the Pacific campus were sites of this year's preliminary shows. The Fox Theater once again served as the backdrop for the year's finale in April. The program is a great way for entire families to enjoy local youth and teen singers, dancers, rappers, poets, drill teams and more.

Parks and Recreation operated a Summer Food Program through an agreement with the State of California Department of Education, providing children free lunches at four summer recreation program sites. The program will be expanded to six locations in 1999.

The Parks & Recreation Department received grant funding from the San Joaquin Housing Authority for expanded recreation programs and hours of operation at Sierra Vista and Van Buskirk Community Centers for 1999.

The City renewed its contract with the County Sheriff's Department for Inmate Work Program services to assist with park-related maintenance projects. Some of the project areas include clearance of traffic medians along Airport Way, El Dorado Street, March Lane and Hammer Lane.

The nation's largest fishing tournament operator, Bassmaster, conducted a major tournament at Buckley Cove in May, drawing participants and media from throughout the western United States for a one-week stay in Stockton. An estimated 5,000 people attended the final weigh-ins, and the business community reported a positive economic impact from the popular event.

Department staff, members of the Softball Board of Directors and the Stockton Convention and Visitors Bureau attended the Amateur Softball Association of America Conference in October. The group was successful in its bid to host a national softball event in Stockton in 2000, the girls under 10 fast pitch tournament. This prestigious event will bring approximately 6,000 people to Stockton for a week's visit of fun and entertainment. Teams from throughout the U.S. will participate.

In an effort to educate the public about the dangers of not knowing how to swim, the department conducted a series called "Water Safety Days." Lifeguards provided adults and children with tips on water safety awareness, basic floating techniques, and what to do in a water emergency. Staff promote the program through presentations at neighborhood watch meetings and a number of bilingual advisory boards. This program received statewide recognition.

The Annual Parks and Recreation Volunteer Recognition Reception was held in October 1998 to honor outstanding individual and group volunteers. The Stockton Association of Realtors also presented recognition awards to Parks Division personnel for their fine work in maintaining the Stockton park system. Groups and individuals have provided an estimated 80,000 hours of volunteer time in the 1998-99 fiscal year.

HIGHLIGHTS (CONTINUED)

Stockton received recognition as a Tree City USA by the National Arbor Day Foundation for the eighteenth consecutive year for the City's urban forestry program. This designation was highlighted at a special Arbor Day Celebration held on April 30, 1999.

The Silver Skate Showcase, Far West Ice-Skating Championship, and Class "B" Ice Hockey Tournaments were held at the Oak Park Ice Arena. These events drew an estimated 2,500 participants for a week-long stay in Stockton.

The Summer Band Concert series was again held at both Victory Park in central Stockton and McLeod Lake Park along the City's downtown waterfront. Business sponsorships helped to underwrite the cost of this very popular family activity.

Silver Lake Camp had a successful summer program despite the loss of one month of the season due to the heavy winter snow pack. Activities included Band Camp, SUSD Title IV Indian Group, American Native Indians, Youth Science Camp and a well attended family camp season. In addition, funds were received to send 120 disadvantaged youngsters to Youth Adventure Camp in August.

Several department programs were highlighted during the year on the City's weekly television show, "City Scene," in an effort to promote department activities and provide better customer service. Programming for youth and teens was also initiated by the department with "Kids on Kids" and F.Y.I. (Facing Youth Issues) for teens.

Several staff members participated as panelists at the 1999 California Park and Recreation Society Conference held February in Santa Clara. Director Tim Gallagher and Senior Recreation Assistant Gina Delucchi presented a workshop called "So, You Wanna Do A Collaboration?" Recreation Supervisor Loyd Goolsby and Recreation Program Coordinator Billie Woods presented information on the City's award winning "Safe Stockton, Safe Youth" After School Playground Program.

Facility Inventory

Currently, the City's parks and recreation facilities include: 51 parks with 528 acres of parkland; two 18-hole municipal golf courses and two 9-hole courses, totaling 460 acres of open space land; 60 tennis courts, 40 night-lighted; 31 softball diamonds, 16 night-lighted; 10 baseball diamonds, 1 night-lighted; 46 multi-use courts, 22 night-lighted; 10 handball courts; 41 horseshoe pits, 21 night-lighted; 4 swim pools; 5 community centers; 5 miles of bike/jogging trails; 3 boat launching facilities; Silver Lake Camp, which is operated through a lease agreement with the United States Forest Service is located in the High Sierras 100 miles from Stockton; Oak Park Ice Arena; Pixie Woods children's fairyland park; and metropolitan recreation programs. In addition, the department maintains the City's tree planting and maintenance program for 90,000 trees.



Were you a crossing guard? Do you remember your crossing guard safety? This Stockton Police Officer instructs a would-be student in the proper position to stand on the sidewalk. Photo courtesy of The Record.

PARKS AND RECREATION DEPARTMENT**10-3600****BUDGET UNITS****A. Administration: 10-3610**

The Parks and Recreation Department's Administration unit provides the administrative leadership and clerical support required to plan, direct, and coordinate the entire department, which is divided into the four budget units of Parks and Street Trees, Recreation, a separate enterprise fund for Golf Courses, and a special revenue fund for Boat Launching Facilities. The Administration unit is responsible for establishing policies and goals; developing long range plans; determining leisure activities appropriate for community needs; preparing payroll, purchase requisitions and other budget documents; administering contracts; recruiting volunteers; writing grants; providing staff support to various committees and commissions; and processing class, league, and other sports activities and facilities reservations.

<u>Use of Funds</u>	1997-98	1998-99	1999-00	Variance	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$680,132	\$732,433	\$689,824	(\$42,609)	(6%)
Other Services	82,193	89,015	91,772	\$2,757	3%
Materials/Supplies	18,640	18,804	18,475	(329)	(2%)
Other Expenses	1,683	2,107	2,107		
TOTAL BUDGET	\$782,648	\$842,359	\$802,178	(\$40,181)	(5%)
Position Allocation	10	10	10		

1998-99 Unit Objectives

1. Develop a plan to promote cultural and sporting events at downtown facilities, in cooperation with organizations such as the Downtown Alliance and Stockton/San Joaquin Sports Commission, by January 1999.
2. Work with the community to establish a non-profit parks and recreation foundation to encourage development of alternative funding for parks and recreation services, by December 1998.

1998-99 Unit Accomplishments

1. A calendar of events planned for 1999, utilizing Weber Point and other downtown venues, was developed, including a 3-on-3 basketball tournament.
2. A non-profit foundation was established and future planning is underway.

1998-99 Unit Objectives (Continued)

3. Cross train clerical staff to provide back-up support for each other, by April 1999.

1998-99 Unit Accomplishments (Continued)

3. Cross training of clerical staff completed.

1998-99 City Council Objectives

1. By June 30, 1999, the Director of Parks and Recreation will plan at least four major citywide teen activities in collaboration with the Y, Boys and Girls Club, County Prevention Services and the Fox Theater.
2. By July 31, 1998, the Director of Parks and Recreation will present a feasibility report to the City Council regarding non-profit and neighborhood organizations maintaining City Parks.
3. By June 30, 1999, the Director of Parks and Recreation will develop a plan to address the problems currently facing the urban forest.

1998-99 City Council Accomplishments

1. Three "in the park" band concerts held during summer and fall season, four Apollo Night Series events held throughout the year.
2. Report accepted by City Council in June 1998 detailing volunteer involvement in maintaining City parks.
3. Developed a plan which identified problems facing the urban forest including means of controlling mistletoe; importance of structural trimming of young trees, completing district trimming on schedule, and recommended new tree planting list.

1999-00 Unit Objectives

1. Study the feasibility of installing credit card payment systems at golf courses and ice arena by June 2000.
2. Coordinate team building training for all department permanent and selected part-time staff by June 2000.

PARKS AND RECREATION DEPARTMENT**10-3600****B. Parks and Street Trees: 10-3620**

The Parks and Street Trees unit is responsible for the planning, care and maintenance of City public parks, malls, boat ramps, bike paths, fountains, landscaped islands and building grounds. The unit is also responsible for the preservation, care and maintenance of approximately 90,000 trees: 76,000 trees located in public rights-of-way and an additional 14,000 trees located in City parks and golf courses. The unit also operates Pixie Woods, a children's fairyland located in Louis Park. The Parks Division provides support services and assistance for many community-wide special events that utilize outdoor recreation resources, including use of the showmobile.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$2,884,460	\$3,112,889	\$2,883,410	(\$229,479)	(7%)
Other Services	1,453,863	1,680,003	1,731,116	51,113	3%
Materials/Supplies	420,815	416,699	401,545	(15,154)	(4%)
Other Expenses	21,861	26,691	29,091	2,400	9%
TOTAL BUDGET	\$4,780,999	\$5,236,282	\$5,045,162	(\$191,120)	(4%)
Position Allocation	57	57	56		

1998-99 Unit Objectives

1. Provide personnel with proper training in the operation of special features of the fabric shade structure to be constructed at Weber Point by September 1998.
2. Begin daily maintenance for Phase I of the Weber Point Events Center project by October 1998.
3. Complete a survey of condition and establish a priority list for improvements to park tot-lots by December 1998.

1998-99 Unit Accomplishments

1. Objective completed in June 1999.
2. Project delayed approximately six months due to weather delaying construction.
3. Survey completed; improvements and replacements of tot-lots will be included in department's annual CIP request.

1999-00 Unit Objectives

1. Recruit ten new Adopt-A-Park volunteer groups by June 2000.
2. Coordinate the development of Harold Nelson Park, a ten-acre neighborhood park in Brookside, which will be maintained by homeowners associations, by June 2000.
3. Explore funding sources for construction of a parks division maintenance facility at Swenson Park by January 2000.
4. Initiate tree plan improvements.

PARKS AND RECREATION DEPARTMENT**10-3600****C. Recreation: 10-3630**

The Recreation unit is responsible for the organization and implementation of all recreation programs and the operation and maintenance of facilities which include the Oak Park Ice Arena, swimming pools, recreation centers, special activities, playground and summer park programs, sports, Silver Lake Camp, and Lincoln Recreation programs. These facilities and programs provide a wide variety of recreational opportunities that are designed to serve the needs of all ages and segments of the community.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$2,334,540	\$2,602,433	\$2,914,749	\$312,316	12%
Other Services	504,343	627,069	653,621	26,552	4%
Materials/Supplies	263,433	352,504	329,202	(23,302)	(7%)
Other Expenses	3,518	6,750	6,750		
Capital Outlay	1,499	14,000		(\$14,000)	(100%)
TOTAL BUDGET	\$3,107,333	\$3,602,756	\$3,904,322	\$301,566	8%
Position Allocation	23	23	24		

1998-99 Unit Objectives

1. Implement a mentoring/tutoring program for elementary students at Safe Stockton-Safe Youth Program sites, utilizing church groups and middle school students, by November 1998.
2. Work with the Police Department to establish a regular schedule of School Resource Officer visits at Safe Stockton-Safe Youth After School Recreation sites by January 1999.
3. Inaugurate a Stockton Teen Council and establish a communication network with individual community center Teen Advisory Boards by November 1998.

1998-99 Unit Accomplishments

1. Pilot programs at Taylor and Clairmont Schools provided using middle and high school students as homework club helpers and playground volunteers.
2. Significant increase in participation by School Resource Officers at regular after school programs.
3. Youth Advisory Commission established; communication with community center Teen Advisory Boards a top priority.

1998-99 Unit Objectives (Continued)

4. Finalize plans for a city-wide "Water Safety Awareness Day" at all public and private swimming pools, to be held in the spring of 1999, by December 1998.
5. Plan the addition of three weeks of organization camps at Silver Lake Camp by February 1999.
6. Investigate the current level of therapeutic recreation services in the community and develop a plan to expand opportunities by April 1999.
7. Complete a center-by-center activity plan for attracting and providing activities for teens by December 31, 1998.

1998-99 Unit Accomplishments (Continued)

4. "Water Safety Awareness Day" event held June 5, 1999.
5. Contact with potential groups has led to increased interest in using Silver Lake Camp.
6. Local providers contacted; plan development in progress.
7. Center-by-center activity plan completed and year-round schedule of teen activities identified.

1999-00 Unit Objectives

1. Implement the Oak Park Ice Arena marketing strategy to attract participants and groups to the facility on a regular basis by June 2000.
2. Actively research and pursue grant opportunities to provide additional funding for after-school and teen programs and facilities by June 2000.
3. Provide part-time recreation staff with training in areas such as conflict resolution, organizational techniques, report writing and team building by April 2000.
4. Initiate a junior lifeguard program for teens ages 12-15 to assist with daily activities and develop necessary experience by June 2000.
5. Install standard computers at all community centers in preparation for completion of the registration and scheduling software system by June 2000.
6. Attempt to secure a national softball tournament for the year 2001, by June 2000.



Stockton



SPECIAL REVENUE FUNDS

SPECIAL REVENUE FUNDS

The funds used to appropriate for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specified purposes, other than those from expendable trusts or for major capital projects.

Stockton



ASSET FORFEITURE

ASSET FORFEITURE**23-6400**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Other Services	\$31,934	\$32,641	\$28,183	(\$4,458)	(14%)
Materials/Supplies	21,084	26,612	36,868	10,256	39%
Other Expenses	250	3,300	3,300		
Capital Outlay	14,216	62,245	8,500	(53,745)	(86%)
TOTAL BUDGET	\$67,484	\$124,798	\$76,851	(\$47,947)	(38%)

FUNCTION

Assets used in, and profits from, illegal drug trafficking are seized by the Police Department under State and Federal forfeiture laws. These assets are adjudicated by the San Joaquin County District Attorney's Office or Federal Courts, and a share of the proceeds is forfeited to the City. This money is reserved by State and Federal law for expenditures to enhance law enforcement and drug/crime prevention, and may not be used to supplant existing General Fund programs or operations.

Based on state and federal asset seizure laws, advice from the City Attorney's Office, and direction from the City Manager and Council, the Police Department has established the following priority and program expenditures for asset forfeiture proceeds:

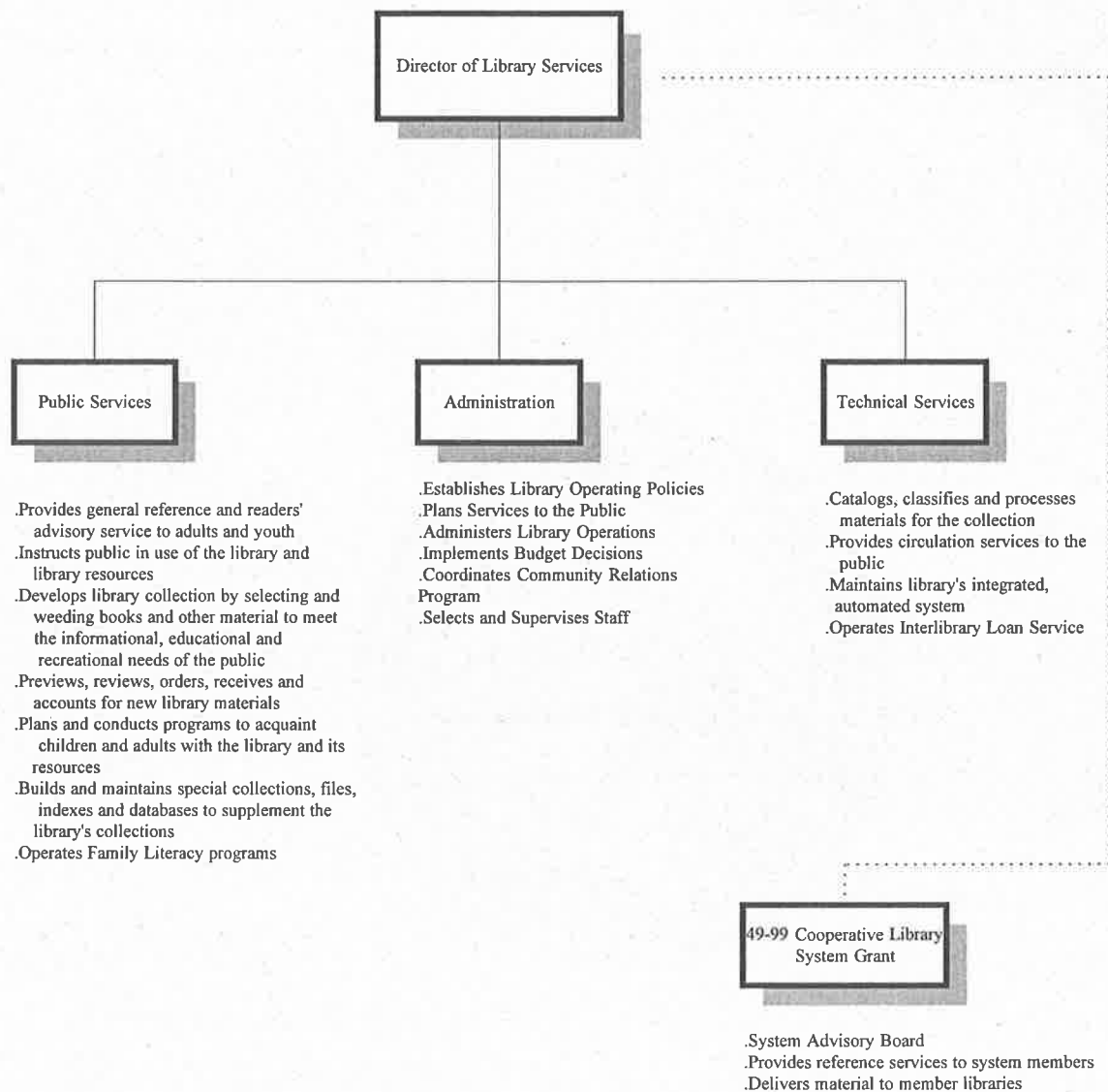
1. Vice/Narco Unit and SWAT Team special surveillance and safety equipment, vehicles, and supplies. These expenditures receive the highest priority because they most directly affect the Police Department's illegal drug trafficking enforcement efforts. These expenditures also best fulfill the intent of state and federal law on use of asset forfeiture proceeds.
2. Explosive Ordnance Detail specialized equipment. This equipment is purchased infrequently, is unique to this unit, and does not require internal service fund support.
3. Firearms Training System equipment expenditures. These expenditures cover computer training program scenarios, equipment, and accessories used to train all sworn staff in use-of-force decision making in accordance with Department policy and procedure to improve officer and citizen safety and reduce liability to the City.
4. Vehicle Costs for the Volunteers in Police Service Program. These are small gas and maintenance expenditures covering surplus vehicles refurbished for use by Police Volunteers.
5. Other non-recurring supplies and equipment expenditures for law enforcement programs as funds are available.



Stockton



LIBRARY SERVICES



**LIBRARY SERVICES
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

LIBRARY SERVICES**41-3500**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$5,558,854	\$5,877,129	\$5,960,181	\$83,052	1%
Other Services	862,335	1,028,841	1,195,918	167,077	16%
Materials/Supplies	838,108	1,044,212	1,215,347	171,135	16%
Other Expenses	25,960	24,088	44,902	20,814	86%
TOTAL BUDGET	\$7,285,257	\$7,974,270	\$8,416,348	\$442,078	6%
POSITION ALLOCATION	125	102	104		

MISSION STATEMENT

The mission of the Library Department is to help residents improve and enhance the quality of their lives by providing easy and timely access to print, non-print, and electronic resources for reading, viewing, listening, entertainment, study and research. To assist customers in making the best use of the Library's collections, staff provide helpful and informed advice in choosing items to borrow or to use in the Library and respond accurately and quickly to requests for information. Staff also offer assistance and instruction in locating material in the Library and in using the electronic catalog and other electronic resources. The Library selects, purchases, catalogs and makes available books and other materials in a wide range of subjects, formats and languages in order to meet the needs and interests of people of all ages, educational attainment, language skills and ethnic and cultural backgrounds. Library resources and services are provided at the Cesar Chavez Central Library, three branches in Stockton, six County branch libraries, a bookmobile, and a bookvan. In addition, the Library operates a number of volunteer-based literacy and reading enhancement programs, including a one-on-one tutoring program for adults; Safe Youth Program "Book Buddies" to help children improve their reading skills; family literacy programs, such as Families for Literacy and Reach Out and Read, aimed at infants and young children and their parents.

HIGHLIGHTS

Fiscal Year 1998-99 began on a high note, with the news that the State appropriations for the Public Library Fund (PLF) was increased by \$20 million. For the Library, it meant an augmentation of PLF revenue of almost \$290,000. Under the terms of the new agreement between the City of Stockton and San Joaquin County, adopted in October 1998, San Joaquin County was apportioned a share of PLF revenue, based on population. Unfortunately, however, the additional revenue for the County had to be set aside towards repayment of a debt incurred from underpayment to the Educational Revenue Augmentation Fund (ERAF) from prior years.

For library services in the City of Stockton, on the other hand, the PLF augmentation meant increases in part-time personnel for the new Reach Out and Read program, the Nation's first library-sponsored pediatrician-based early childhood literacy program; a full-time position for this program was added in the 1999-2000 budget. State PLF funds also allowed the Library to hire a space planner who submitted plans for remodeling of the Chavez Central and Troke Libraries; contact for

HIGHLIGHTS (CONTINUED)

Professional analysis of the workflow of the Cataloging and Acquisitions Sections to streamline processes, reduce costs, and enhance productivity, and audio-visual and computer equipment; and increase the budget for new books. During the latter part of the year, the recommendations resulting from the workflow analysis were begun to be implemented with the merger of the Cataloging and Acquisitions units into one Technical Services Section.

A major initiative of the San Joaquin County Board of Supervisors resulted in a book budget of \$87,500 for five of the six county branch libraries, the first such appropriations since 1993-94. The Intergovernmental Partnership Program gave local jurisdictions the opportunity to match, on a dollar-for-dollar basis, up to \$50,000 in County General Fund monies for new library materials. The Cities of Manteca, Ripon and Tracy participated in the matching program, with the Linden and Thornton Libraries gaining the balance on the County appropriation. The Stockton libraries' book budget was enhanced by a donation for \$53,875 from the Friends of the Stockton Public Library for the purchase of new best sellers.

A fourth major accomplishment of the year was the development of the mechanism by which local jurisdictions could establish Library Advisory Boards to provide input into the process for establishing levels of library service in various jurisdictions. The new City-County agreement enabled the Director of Library Services to seek such input. The interest and support of these Boards will help to improve communication between the Library and local residents.

The fiscal year also saw the inauguration of new software that made the electronic catalog available through the Internet. The new software, called Web2 and part of the new Windows NT-based product from Data Research Associates (DRA) known as TAOS, became available in January 1999 on Library Internet workstations in the Stockton libraries and to Internet users via the Library's home page. Web2 allows people to use a mouse to click on icons, words or prompts in Netscape or Explorer, and it is part of the Library's plan to move from a dumb-terminal to a PC-based environment. The Library also became the host site for the 49-99 Cooperative Library System's server that will create a "virtual catalog" for fourteen member libraries. As part of that project, the Library contracted with Amador County to provide DRA software for inventory and circulation activities for its libraries, similar to the ongoing arrangement with the San Joaquin Delta College. The Library also began hosting the new City of Stockton web site and the server on which it's mounted; and it trained key City staff from other Departments on searching the Internet.

The 1999-2000 budget includes funding for 102 regular staff plus the addition of a Librarian for the Manteca Library and a Librarian for the Tracy Library. Because of moderate growth in property

HIGHLIGHTS (CONTINUED)

taxes and the addition of over \$290,000 in the Public Library Funds to San Joaquin County, the 1999-2000 budget includes a significant increase in appropriations for part-time staff, which will, when combined with the two new Librarians, substantially increase hours to county branch libraries. Thus, unlike in recent years, increases in hours will be funded in the Library's budget; and it is not expected that the local jurisdictions will continue to provide local funding for library hours. The continuation of the Intergovernmental Partnership Program will provide the opportunity for local jurisdictions to contribute to the purchase of additional books.

LIBRARY SERVICES

41-3500

BUDGET UNITS

A. Administration: 41-3510

The Library Department's Administration unit is responsible for establishing policies and goals; developing plans for library service delivery; evaluating library services and resources; determining library services appropriate to community needs; preparing the department's budget and monitoring expenditures; and recruiting, selecting, training and counseling staff. Administrative support functions include payroll, accounting, purchasing/inventory; community outreach and public information; and delivery of mail and library materials throughout the City-County system.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$716,988	\$775,508	\$709,153	(\$66,355)	(9%)
Other Services	234,580	301,246	295,827	(5,419)	(2%)
Materials/Supplies	26,909	33,734	34,493	759	2%
Other Expenses	25,960	24,088	44,902	20,814	86%
TOTAL BUDGET	\$1,004,437	\$1,134,576	\$1,084,375	(\$50,201)	(4%)
Position Allocation	9	8	8		

1998-99 Unit Objectives

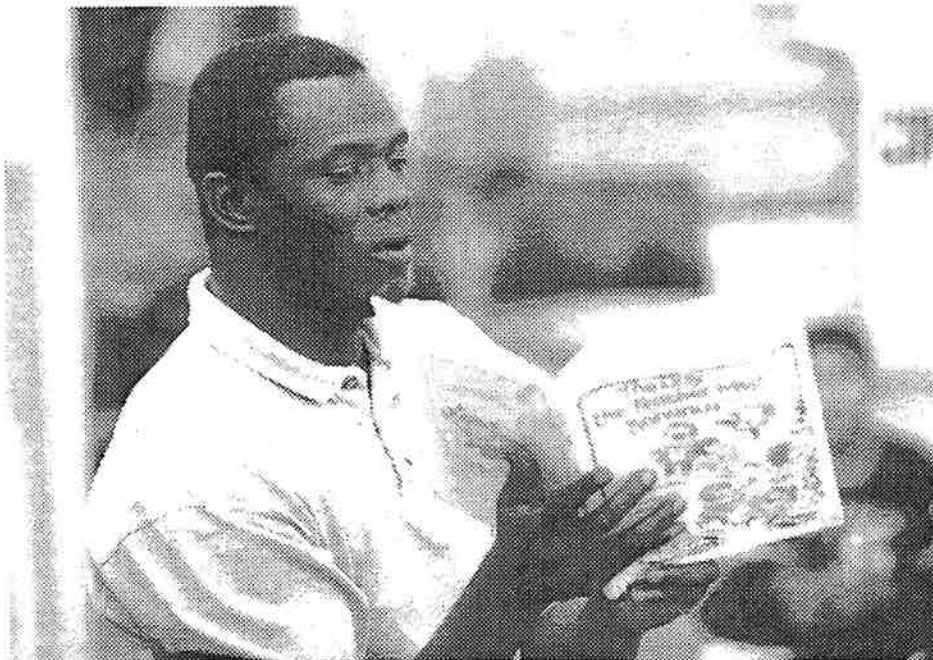
1. Assess the success of volunteer/staff based added library hours at the Linden and Ripon Libraries; and, as appropriate, determine feasibility of similar programs in other library outlets.
2. Renegotiate agreements with the Cities of Escalon, Ripon, Tracy and Manteca, as well as the Escalon Unified School District, for additional hours of library service during the fiscal year.

1998-99 Unit Accomplishments

1. Completed.
2. Completed; City of Escalon was only jurisdiction that did not renew agreement.

1999-00 Unit Objectives

1. Increase hours of public service in County branch libraries and expand Bookmobile service into Lathrop and Lockeford/Clements, utilizing new full-time and part-time staff hired with a portion of the County's share of Public Library Fund revenue by September 1999.
2. Begin to develop a plan to implement the recommendations of a library space planner/design consultant, to improve the level and quality of service at the Chavez Central and Troke Libraries by April 2000.



49ers for Reading was a program held at Stockton libraries 1998, the year that Stockton became the 49ers Summer Home. Children were encouraged to read books and list them on their reading passport. After reading 15 books, children were awarded free admission to an evening scrimmage between the 49ers and the San Diego Chargers. Photo courtesy of The Record.

LIBRARY SERVICES

41-3500

B. Public Services: 41-3520

The Library Department's Public Services unit is comprised of Adult Services; Family Literacy Programs; Youth Services; Branch Library Services; Collection Development Services; Circulation and Interlibrary Loan; and the Bookmobile. Typical unit functions include evaluating and selecting library materials; providing on-site and telephone reference and readers' advisory to the public; retrieving and reshelving books and materials for the public; loaning materials to the public; managing notification and collection of overdue accounts; borrowing from and loaning to other libraries to fill requests from the public; teaching individuals and groups how to use the Library and its computerized catalog to locate materials; assisting and instructing the public on use of the Internet and other electronic resources; operating the adult and family literacy programs and the Safe Youth Book Buddy program; and conducting on-site and outreach programs to acquaint people of all ages with what the Library offers.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$3,742,905	\$3,945,177	\$4,378,417	\$433,240	11%
Other Services	254,931	314,204	357,608	43,404	14%
Materials/Supplies	748,160	916,723	906,522	(10,201)	(1%)
TOTAL BUDGET	\$4,745,996	\$5,176,104	\$5,642,547	\$466,443	9%
Position Allocation	91	69	69		

1998-99 Unit Objectives

1. Recruit and train 20 teen Safe Youth Book Buddies for summer internships under the Camille Ferguson Scholarship Program.
2. Present a second, abbreviated "GOLD RUSH: A Literary Exploration" book discussion series in honor of the California Sesquicentennial.
3. Participate in a Reach Out and Read literacy program for babies and their parents at a second public health clinic.

1998-99 Unit Accomplishments

1. Complete.
2. Objective abandoned due to lack of public interest.
3. Complete.

LIBRARY SERVICES

41-3500

1998-99 Unit Objectives (Continued)

4. Present 4 workshops for the public on searching and using the Internet.
5. Complete the integration of various components of the Library Safe Youth Program and the Library Adult Literacy Program for young children and their families.

1998-99 Unit Accomplishments (Continued)

4. Complete.
5. Complete.

1999-00 Unit Objectives

1. Improve customer service and staff efficiency by implementing the recommendations of the Video and Reference Services QSP Teams by June 2000.
2. Add at least two clinics to the Reach Out and Read Program by June 2000.
3. Complete a review and evaluation of library collections at each site by June 2000.
4. Present at least two programs in honor of the California Sesquicentennial, including a Chatauqua presentation of a pioneer personality, by April 2000.
5. Present four workshops for the public on the use of the Library's new Web2 catalog, including the 49-99 Cooperative Library System virtual catalog and the Internet, by June 2000.

LIBRARY SERVICES

41-3500

C. Technical Services: 41-3530

The Library Department's Technical Services unit's function is to purchase and organize the Library's collection and to create and maintain catalogs and databases so the materials can be located and used quickly and easily by the public and by staff. Unit activities include ordering and purchasing materials; accounting for purchases; cataloging, classifying and processing all book and non-book materials for the Library; maintaining the computerized catalog and all subsystems of the integrated computer system, including local databases; and providing support for all personal computers, peripherals and software operated by staff.

<u>Use of Funds</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-00</u>	<u>Variance</u>	
	<u>Actual</u>	<u>Appropriated</u>	<u>Approved</u>	<u>Amount</u>	<u>Percent</u>
Employee Services	\$1,098,961	\$1,156,444	\$872,611	(\$283,833)	(25%)
Other Services	372,824	413,391	542,483	129,092	31%
Materials/Supplies	63,039	93,755	147,286	53,531	57%
TOTAL BUDGET	\$1,534,824	\$1,663,590	\$1,562,380	(\$101,210)	(6%)

Position Allocation	25	23	23
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1998-99 Unit Objectives

1. Add to the Library's Home page: 10 additional sites for children, emphasizing age-appropriate entertainment and culture; and 10 additional links to sites for adults, emphasizing job search and employment skills.

1998-99 Unit Accomplishments

1. Complete.

1999-00 Unit Objective

1. Complete the computer/telecommunications upgrade at all library sites in preparation for the installation of Web-based software by June 2000.
2. Implement the recommendations resulting from a professional analysis of cataloging and acquisitions processes by April 2000.
3. Integrate the Amador County libraries into the library catalog and circulation functions.

Stockton



BOAT LAUNCHING FACILITIES

BOAT LAUNCHING FACILITIES

45-3660

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u> <u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$8,246	\$11,174	\$11,109	(\$65)	(1%)
Other Services	86,034	126,266	126,053	(213)	
Materials/Supplies	780	3,400	3,400		
Capital Projects		2,114			
TOTAL BUDGET	\$95,060	\$142,954	\$140,562	(\$2,392)	(2%)

MISSION STATEMENT

The mission of the City of Stockton boat launching facilities is to provide the public with well-maintained, safe and attractive boating areas. Facilities are located at Buckley Cove, Louis Park and Morelli Park.

HIGHLIGHTS

In 1993-94, the Council established parking fees at Buckley Cove, which provide a dedicated special revenue source to financially support the marina. The name of the fund was changed to "Boat Launching Facilities" in 1995 after the Council decided to also establish parking fees for boat launching areas at Louis and Morelli Parks.

Revenue collected from the fees fund the cost of related boat ramp and parking lot maintenance, contract services to provide security and staffing of attendant booths, and capital improvements. Revenue from fees will also cover repayment of a short-term cash flow loan from the General Fund to finance initial capital improvements made at Buckley Cove.

Fee collection began in July 1995 at Buckley Cove when the tollbooth project and other improvements were completed. Fee collection began at Morelli Park in August of 1998. The City's current private security contractor, California Industrial Services, provides fee collection and security services at both facilities.

A construction project adding one new ramp at Buckley Cove was completed in January 1999. The California Department of Boating and Waterways provided \$380,000 in grant funds for the project.

City staff continue to explore the possible acquisition or lease of additional property adjacent to Morelli Park from CalTrans for future expansion to accommodate up to one hundred and fifty vehicles with boat trailers.

BOAT LAUNCHING FACILITIES

45-3660

1998-99 Objectives

1. Complete the installation of additional State grant funded boat launching facilities at Buckley Cove by May 1999.
2. Research the feasibility of acquiring surplus CalTrans property adjacent to Morelli Park for expansion of parking facilities by April 1999.
3. Contract for the collection of parking fees and security services at both Buckley Cove and Morelli Park boat launching facilities by August 1998.

1998-99 Accomplishments

1. Project completed in January 1999.
2. Expansion of Morelli Park to be addressed in Downtown Marina feasibility study.
3. Complete

1999-00 Objectives

1. Evaluate the feasibility of expanding fee collection and security services at the Louis Park boat ramp by June 2000.
2. Apply for a State of California Department of Boating and Waterways Grant to expand facilities at Morelli Park including adjacent vacant CalTrans property under I-5 Freeway by April 2000.
3. Attempt to secure a national caliber bass-fishing tournament in Stockton in the year 2000, working in coordination with the Convention and Visitors Bureau, by December 1999.

Stockton



***STREETS AND BUSINESS
IMPROVEMENT***

FUNCTION

These special revenue funds are established to administer and account for the special business license tax collected on behalf of the businesses in the Miracle Mile Improvement Association. This improvement association was formed by the businesses in the area and by law is required to utilize the services of the City for collection, administration and Council approval of the funds. The City receives payment for the costs of this administration of 5% of the total tax collected.

These funds are generally used by the Association to provide a clean, safe and aesthetically pleasing environment for shopping and conducting business. Funds are also used to encourage use of the areas.

Miracle Mile Improvement Association (073-6702)

\$62,300



Stockton



PUBLIC FACILITY FEES ADMINISTRATION

PUBLIC FACILITY FEES ADMINISTRATION**999-9110**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$253,339	\$267,577	\$290,428	\$22,851	9%
Other Services	36,927	106,862	96,884	(9,978)	(9%)
Materials/Supplies	914	1,160	1,310	150	13%
Other Expenses	4,591	1,050	1,050		
TOTAL BUDGET	\$295,771	\$376,649	\$389,672	\$13,023	3%

FUNCTION

In September 1988, the City Council established public facilities fees, as authorized by AB 1600. The development fees were established to mitigate impacts of new development that creates the need for fire stations, libraries, police station expansion, parkland acquisition and development, streets, community centers, surface water supply and City Hall office space. A separate fund has been established for the administration as well as each area and function. These are listed on the following pages.

The Public Facility Fees Administration program is responsible for the analysis, accounting, budgeting, and monitoring of fees collected as defined in Stockton Municipal Code Sections 16-175, which imposed public facilities fees on new development.

The administration function includes: calculating fees, exemptions, credits, reimbursements, and revenue projections; preparing an annual financial report; fee collections; developing the Capital Improvement Program schedule for developer projects; addressing public inquiries; and updating fee schedules and lists of improvements.

1998-99 Objective

1. Determine feasibility of incorporating impact fees into the HTE System.

1998-99 Accomplishment

1. Complete. Fees will be incorporated into HTE by December 1999.

1999-00 Objective

1. Incorporate Impact Fees into HTE Building Permit module by December 1999.
2. In association with COG, develop a recalibrated 1999 traffic model as well as General Plan to completion and an interim year 2020 model by June 2000.

The appropriation for these funds is incorporated in the Capital Improvement section of this document. The explanation of each of the Public Facility Fees Funds is as follows:

900 through 904 - TRAFFIC SIGNAL IMPACT FEE

Provides for traffic signals as growth and development warrants and in compliance with the City's Traffic Signal Priority Rating List.

910 through 917 - STREET IMPROVEMENTS IMPACT FEE

Provides for a specific set of off-site nonadjacent traffic improvements necessary to accommodate the increase in traffic generated by new development.

920 through 926 - COMMUNITY RECREATION CENTERS IMPACT FEE

To provide for construction and/or expansion of Centers as required by growth.

930 - CITY OFFICE SPACE IMPACT FEE

To provide for additional office space in order to maintain the present level of service as the City grows.

940 through 946 - FIRE STATIONS IMPACT FEE

To provide for new fire stations or relocation of existing fire stations as required by growth/new development.

950 through 956 - LIBRARY IMPACT FEE

To provide for new libraries as required by growth/new development.

960 - POLICE STATION IMPACT FEE

To provide for expansion of the police station as required by growth/new development.

970 through 979 - PARKLAND, STREET TREES AND STREET SIGNS IMPACT FEES

Acquires land and develops regional and neighborhood parks. To also provide for necessary trees and street signs as new developments are established.

980 through 986 - STREET LIGHT IN-LIEU FEE

To provide for proportionate cost of street light installation for subdivisions of four or less parcels and single lot development.

990 - AIR QUALITY MITIGATION IMPACT FEE

To provide for the partial mitigation of adverse environmental effects and establish a formalized process for air quality standards as growth and development require.

997 - HABITAT/OPEN SPACE CONSERVATION IMPACT FEE

To provide for the mitigation of wildlife habitat due to the decrease of agricultural and other habitat lands caused by urban development growth.

998 - INFRASTRUCTURE FINANCING DISTRICT 92-1

The Infrastructure Financing District 92-1 is a mechanism for the deferral and financing of a portion of the public facility fees.

999 - PUBLIC FACILITY FEES ADMINISTRATION

Public Facility Fees Administration covers the cost of reviewing, analyzing and administering the Public Facility Fees Program.

424 - WATER CONNECTION FEE

To provide for expansion of production and distribution facilities in the water utility as growth and development require.

434 - WASTEWATER CONNECTION FEE

To provide for expansion of collection and treatment capacities in the wastewater utility as growth and development require.

687 - SURFACE WATER FEE

To pay the portion of the costs of the New Melones Water Conveyance Project that is attributable to new development. (Collected by the City and paid to Stockton East Water District.)

In addition to capital project funding as detailed in the Capital Improvement Program section of this document, the water and wastewater connection fee funds also pay debt service for existing bonds. The amounts budgeted for fiscal year 1999-00 debt service are as follows:

Water Connection Fee Fund (424-4261)	\$ 273,331
Wastewater Connection Fee Fund (434-4361)	\$2,421,467
Westside Interceptor Connection Fee Component (Also 434-4361)	\$1,578,937



Stockton



ENTERPRISE FUNDS

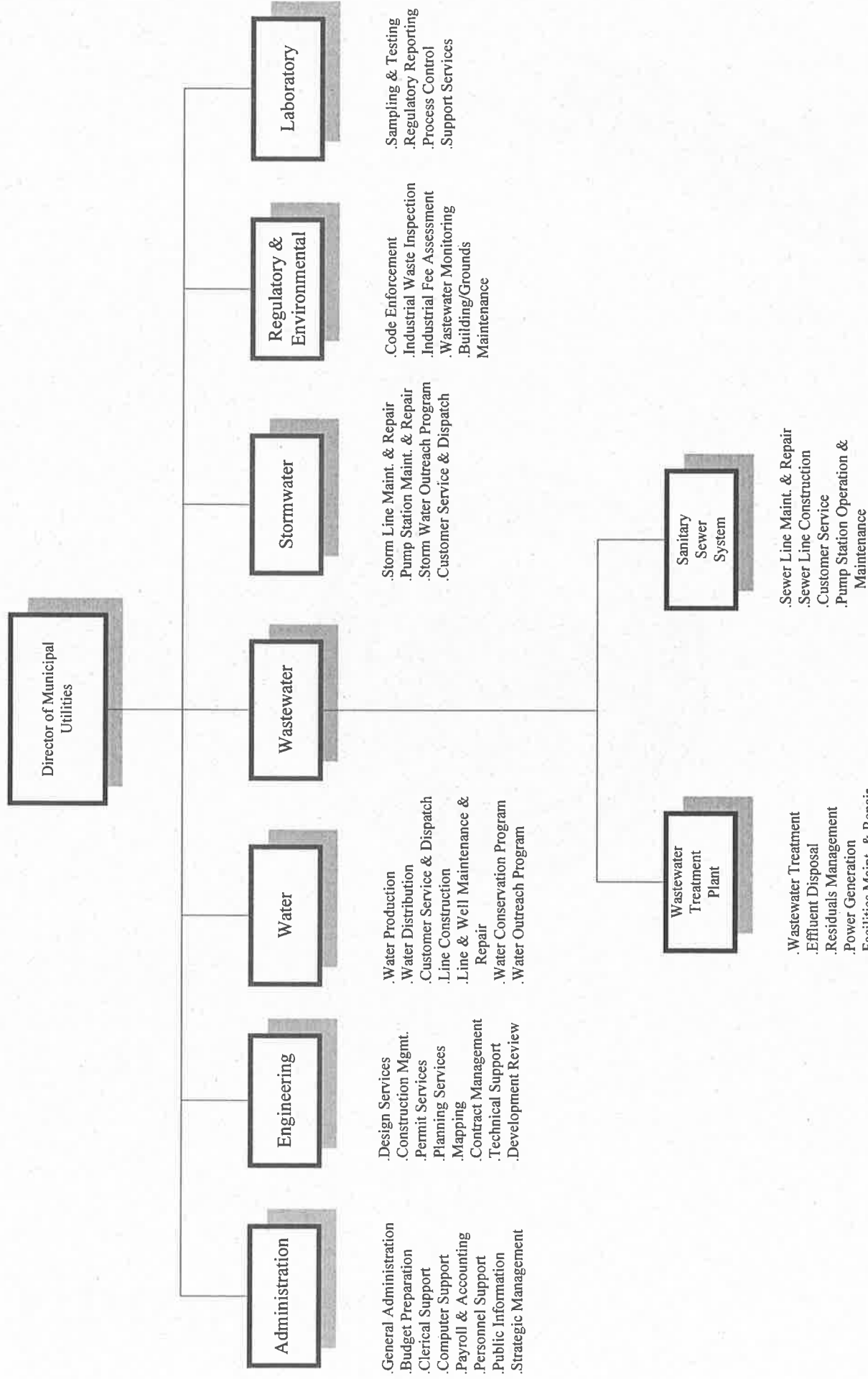
ENTERPRISE FUNDS

The funds used to appropriate for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the City Council is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the City Council had decided that periodic determination of income is appropriate for accountability purposes.

Stockton



MUNICIPAL UTILITIES



MUNICIPAL UTILITIES DEPARTMENT ORGANIZATION CHART (FUNCTIONAL)

**MUNICIPAL UTILITIES DEPARTMENT
WATER**

421-4200

OPERATIONS AND MAINTENANCE: 421-4230

Operations and Maintenance (O&M) is responsible for the operation and maintenance of the City's growing water utility. The facilities provide for the production, treatment, storage, transmission, and distribution of over seven billion gallons of potable water annually to approximately 102,000 consumers. O&M is responsible for installing, servicing and reading over 31,000 meters each month; responding to inquiries and/or complaints; making emergency repairs; coordinating with homeowners, developers, contractors and other utilities for the successful delivery of services in accordance with customer demand and in compliance with state and federal regulations.

	<u>1997-98 ACTUAL</u>	<u>1998-99 APPROPRIATED</u>	<u>1999-00 APPROVED</u>	<u>VARIANCE AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$1,921,652	\$1,786,956	\$1,696,129	(\$90,827)	(5%)
Other Services	694,642	1,014,771	714,091	(300,680)	(30%)
Materials/Supplies	150,118	203,100	189,550	(13,550)	(7%)
Other Expenses	698,129	699,083	798,003	98,920	14%
Capital Outlay		10,000	10,000		
TOTAL BUDGET	\$3,464,541	\$3,713,910	\$3,407,773	(\$306,137)	(8%)
POSITION ALLOCATION	25	24	24		

1998-99 Objectives

1. Complete rehabilitation of Well No. 5 and Well No. 12.
2. Provide field support for relocation of large water transmission mains associated with the Hammer Lane Grade Separation Project.
3. Complete the Phase I implementation of the Water Supervisory Control and Data Acquisition System (SCADA).
4. Install five water quality monitoring sites.

1998-99 Accomplishments

1. Both wells are complete and in service.
2. On schedule with the grade separation timetable.
3. Complete.
4. Complete.

**MUNICIPAL UTILITIES DEPARTMENT
WATER**

421-4200

1999-00 Unit Objectives

1. Rehabilitate Well No. 9 and Well No. 11 to restore them to their design capacity and extend their projected useful lives, by April 2000.
2. Provide field support for the relocation of large water transmission mains associated with Hammer Lane Grade Separation Project and the March Lane Grade Separation Project, through June 2000.
3. Increase the ability to schedule and evaluate maintenance efforts by implementing Phase I of the computerized Maintenance Management System for field operations, by June 2000.
4. Upgrade the water quality monitoring program, as required by the State Department of Health, by installing five direct monitoring sites in the water distribution system by June 2000.
5. Improve detection of water loss in the water accounting system by replacing two 6-inch or 8-inch meters, as determined by unit testing by June 2000.



These 36-inch-diameter, iron sewer pipes are a part of the West Side Sewer Interceptor Project. The interceptor is an 8-mile long pipeline that will skirt levees on the City's west side to carry sewage from a pump station near Brookside Estates to the Navy Drive treatment plant. Photo courtesy of The Record.

**MUNICIPAL UTILITIES DEPARTMENT
WATER**

421-4200

POLICY, PLANNING AND FINANCIAL MANAGEMENT: 421-4210

Policy, Planning and Financial Management staff provide policy direction; long term planning and projections; financial management, reports, and debt service accounting; GIS mapping of water lines; expansion and capital projects planning; engineering services to assist in the design and construction of capital projects; developer reviews; contract compliance; auditing, etc. Staff research and make recommendations regarding water rights and surface water acquisition, water conservation, and State and Federal requirements for potable water and other water issues.

	<u>1997-98 ACTUAL</u>	<u>1998-99 APPROPRIATED</u>	<u>1999-00 APPROVED</u>	<u>VARIANCE AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$547,646	\$509,260	\$483,363	(\$25,897)	(5%)
Other Services	492,824	558,181	55,571	(\$502,610)	(90%)
Materials/Supplies	6,192	8,450	5,500	(\$2,950)	(35%)
Other Expenses	197,488	204,107	231,631	\$27,524	13%
TOTAL BUDGET	\$1,244,150	\$1,279,998	\$776,065	(\$503,933)	(39%)
POSITION ALLOCATION	4	4	3	(1)	

1998-99 Unit Objectives

1. Implement 1998-99 Budget Improvement Plan pertaining to water system operation and maintenance to reduce costs by June 1999.
2. Convert the water conservation program from a field patrol enforcement approach to a media outreach emphasis by June 1999.

1998-99 Accomplishments

1. Completed 1998-99 Budget Improvement Plan.
2. Developed an outreach program and submitted a volunteer specification to the City Volunteer Coordinator.

**MUNICIPAL UTILITIES DEPARTMENT
WATER**

421-4200

1999-2000 Objectives

1. Implement the Municipal Utilities Department Business Plan for the Water Division by June 2000.
2. Initiate the update of the Urban Water Management Plan for the year 2000, as required by the State of California, by June 2000.
3. Implement the Water Conservation Program at the level directed by the City Council by May 2000.

**MUNICIPAL UTILITIES DEPARTMENT
WATER**

421-4200

WATER PURCHASE: 421-4251

This budget unit segregates the expenses for water purchase and the pumping taxes for groundwater extraction. These costs are the responsibility of the City and the Water Enterprise Fund.

	<u>1997-98 ACTUAL</u>	<u>1998-99 APPROPRIATED</u>	<u>1999-00 APPROVED</u>	<u>VARIANCE AMOUNT</u>	<u>PERCENT</u>
Other Expenses	\$3,710,661	\$4,115,510	\$4,037,511	(\$77,999)	(2%)
TOTAL BUDGET	\$3,710,661	\$4,115,510	\$4,037,511	(\$77,999)	(2%)

**MUNICIPAL UTILITIES DEPARTMENT
WATER**

421-4200

DEBT SERVICE AND IN LIEU OF TAX: 421-4260

This budget unit segregates the expenses for debt service principal and interest and in lieu of tax costs. These costs are the responsibility of the City and the Water Enterprise Fund, but are not a part of either policy and planning or operation and maintenance.

	<u>1997-98 ACTUAL</u>	<u>1998-99 APPROPRIATED</u>	<u>1999-00 APPROVED</u>	<u>VARIANCE AMOUNT</u>	<u>PERCENT</u>
Other Expenses	\$1,892,951	\$1,657,824	\$1,688,510	\$30,686	2%
TOTAL BUDGET	\$1,892,951	\$1,657,824	\$1,688,510	\$30,686	2%

**MUNICIPAL UTILITIES DEPARTMENT
WATER SUMMARY**

421-4200

	<u>1997-98 ACTUAL</u>	<u>1998-99 APPROPRIATED</u>	<u>1999-00 APPROVED</u>	<u>VARIANCE AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$2,494,084	\$2,366,443	\$2,245,090	(\$121,353)	(5%)
Other Services	1,312,466	1,690,797	937,419	(753,378)	(45%)
Materials/Supplies	157,310	216,550	200,050	(16,500)	(8%)
Other Expenses	6,525,895	6,703,191	6,786,319	83,128	1%
Capital Outlay		10,000	10,000		
TOTAL BUDGET	\$10,489,755	\$10,986,981	\$10,178,878	(\$808,103)	(7%)
POSITION ALLOCATION	31	31	30	(1)	

MISSION STATEMENT

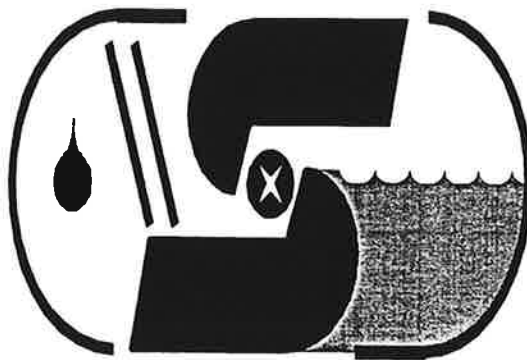
The mission of the Water Fund is to provide the community with a safe, wholesome supply of water at adequate pressures, suitable for all municipal and industrial uses at the lowest possible rates consistent with sound business practices.

HIGHLIGHTS

As directed by the City Council, staff completed a comprehensive report on the City of Stockton Water Utility. Included in the report were discussions of the policy and regulatory framework of the water utility; supply and distribution networks; budget, staffing and rates; stranded costs; capital improvements; debt, bonds, and assessments; benchmarking measures, etc.

Staff represented the City before the State Water Resources Control Board and the Cal-Fed concerning water supply and quality issues, and filed a water rights application for delta water diversion with the State Water Resources Control Board. This application is pertinent to providing for future water needs of Stockton residents, as it could increase the number of available water supply sources and subsequently offset the overpumping of groundwater.

MUNICIPAL UTILITIES



CITY OF STOCKTON
"Service with Pride"

**MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER**

431-4300

OPERATIONS AND MAINTENANCE: 431-4330

Operations and Maintenance (O&M) is responsible for the operation and maintenance of the 40 million gallon per day Regional Wastewater Control Facility, 20 sanitary pump stations, and 1,126 miles of sanitary main and lateral collection lines. Responsibilities include 24-hour treatment plant operation, direct supervision and oversight, and customer service for sewer problems 16 hours/day, 7 days a week. This budget includes contracts with private companies for biosolids hauling/disposal and collection system sulfide control.

	<u>1997-98 ACTUAL</u>	<u>1998-99 APPROPRIATED</u>	<u>1999-00 APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$5,917,210	\$5,964,557	\$5,008,203	(\$956,354)	(16%)
Other Services	4,185,186	4,298,774	2,843,910	(1,454,864)	(34%)
Materials/Supplies	2,951,599	3,485,200	2,873,000	(612,200)	(18%)
Other Expenses	1,738,343	1,751,363	1,284,992	(466,371)	(27%)
Capital Outlay	16,417	28,650	5,250	(23,400)	(82%)
TOTAL BUDGET	\$14,808,756	\$15,528,545	\$12,015,355	(\$3,513,190)	(23%)
POSITION ALLOCATION	104	90	79	11	

1999-00 Objectives

1. Implement the Business Plan tertiary shutdown program by installation of automatic shutoff valves on the chlorine and sulfur dioxide tanks, development of safety and operating procedures, installation of a plant security system, and provision of necessary training, by December 1999.
2. Implement the Business Plan by evaluation of the equipment covered under the predictive maintenance program and make changes as necessary, by March 2000.
3. Implement the Business Plan by reduction in chemical usage by installation of high intensity chemical mixers by June 2000.
4. Implement the Business Plan by reduction in energy usage through replacement of the eddy current drives at the tertiary, replacement of at least 4 energy-inefficient motors, and completion of the cogeneration facility, by June 2000.

**MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER**

431-4300

1999-00 Objectives (Continued)

5. Review and update Standard Operating Procedures by December 1999.
6. Review and refine process control guidelines, comparing operational performance with key design and operational criteria, and reduce the guidelines to writing by June 2000.

**MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER**

431-4300

POLICY, PLANNING, AND FINANCIAL MANAGEMENT: 431-4310

Policy, Planning and Financial Management staff provide policy direction; long-term planning and projection; financial management, reports, and debt service accounting; GIS mapping of the collection system; expansion and capital projects planning; engineering services to assist in the design and construction of capital projects; developer reviews; contract compliance; auditing, etc.

	<u>1997-98 ACTUAL</u>	<u>1998-99 APPROPRIATED</u>	<u>1999-00 APPROVED</u>	<u>VARIANCE AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$967,549	\$982,649	\$818,913	(\$163,736)	(17%)
Other Services	195,552	312,849	138,976	(173,873)	(56%)
Materials/Supplies	45,417	53,460	53,610	150	0%
Other Expenses	291,744	293,395	217,563	(75,832)	(26%)
TOTAL BUDGET	\$1,500,262	\$1,642,353	\$1,229,062	(\$413,291)	(25%)
POSITION ALLOCATION	4	4	4		

1999-00 Objectives

1. Implement the Business Plan cross-training program by development of appropriate training materials, standards, certifications, and training, by June 2000.
2. Implement the Business Plan flexible staffing program (electricians, instrumentation technicians, plant equipment mechanics, mechanical maintenance workers, operation and maintenance technicians, and collection systems operators) by development of appropriate classifications, standards, certifications and training by June 2000.
3. Implement the Business Plan through further reduction in chemical usage by evaluating and implementing, if feasible, process and chemical changes recommended by the chemical audit, by March 2000.
4. Plan a comprehensive two-phase review of the Department's Administrative Policies and Procedures, implementing Phase 1 by June 2000.
5. Restructure the account formats for each fund to provide management with more meaningful financial information by December 1999.

**MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER**

431-4300

DEBT SERVICE AND IN LIEU OF TAX: 431-4360

This budget unit segregates the expenses for debt service principal and interest and in lieu of tax costs. These costs are the responsibility of the City and the Wastewater Enterprise Fund, but are not a part of either policy and planning or operation and maintenance.

	<u>1997-98 ACTUAL</u>	<u>1998-99 APPROPRIATED</u>	<u>1999-00 APPROVED</u>	<u>VARIANCE AMOUNT</u>	<u>PERCENT</u>
Other Expenses	\$2,782,234	\$4,899,833	\$5,123,972	\$224,139	5%
TOTAL BUDGET	\$2,782,234	\$4,899,833	\$5,123,972	\$224,139	5%

**MUNICIPAL UTILITIES DEPARTMENT
REGULATORY COMPLIANCE
WATER AND WASTEWATER**

**421-4241
431-4341**

REGULATORY COMPLIANCE: 421-4241, 431-4341

Regulatory Compliance is responsible for monitoring and evaluating proposed and current state, federal and local laws and regulations as they relate to Municipal Utilities functions and responsibilities. Staff implements pretreatment standards to control industrial discharge into the sewage system, and investigates chemical and hazardous waste spills affecting pumping and lift stations. Training is also provided in job skills and occupational health and safety areas for all Municipal Utilities employees. The water conservation function is also included in this budget unit.

	<u>1997-98 ESTIMATED</u>	<u>1998-99 APPROPRIATED</u>	<u>1999-00 APPROVED</u>	<u>VARIANCE AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$383,000	\$487,824	\$408,140	(\$79,684)	(16%)
Other Services	260,000	553,571	295,978	(257,593)	(47%)
Materials/Supplies	13,000	16,999	14,000	(2,999)	(18%)
Other Expenses	146,910	151,610	124,341	(27,269)	(18%)
TOTAL BUDGET	\$802,910	\$1,210,004	\$842,459	(\$367,545)	(30%)
POSITION ALLOCATION	8	7	6	(1)	

Water Fund portion	(421-4241)	\$269,019
Wastewater Fund portion	(431-4341)	\$573,440

1998-99 Unit Objectives

1. Implement automation of the following pretreatment tasks: data acquisition, industrial self-monitoring, industrial and septic hauler billing exception report and generation of discharger self-monitoring reports to State and Federal agencies by June 1999.
2. Initiate and implement an environmental compliance audit training program for the Department by June 1999.

1998-99 Unit Accomplishments

1. In progress. The EPA requirement for signed reports is being addressed in developing a completely automated approach.
2. In progress.

**MUNICIPAL UTILITIES DEPARTMENT
REGULATORY COMPLIANCE
WATER AND WASTEWATER**

**421-4241
431-4341**

1998-99 Unit Objectives (Continued)

1998-99 Unit Accomplishments (Continued)

3. Revise and update the Injury and Illness Prevention Plan (IIPP) as recommended in the 1996 Safety Audit Report by June 1999.
4. Revise and update the Department's *Safety Manual and Safety Procedures Manual* as recommended in the 1996 Safety Audit Report by June 1999.
5. Establish a formal respiratory protection plan, including written procedures, as recommended in the 1996 Safety Audit Report by June 1999.
6. Oversee the completion of an Emergency Action Plan and Fire Protection Plan for the department as recommended in the 1996 Safety Audit Report by June 1999.

3. In progress.
4. Complete.
5. Complete.
6. Complete.

1999-00 Unit Objectives

1. Develop a reporting mechanism to management to regularly inform them of key compliance issues involving pending and proposed regulations, amendments to existing Acts, and industry advocacy research actions and positions by June 2000.
2. Update local limits analysis as required within the NPDES permit by June 2000.

**MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER SUMMARY**

431-4300

	<u>1997-98 ACTUAL</u>	<u>1998-99 APPROPRIATED</u>	<u>1999-00 APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$7,242,759	\$7,364,790	\$6,169,658	(\$1,195,132)	(16%)
Other Services	4,515,738	5,047,349	3,111,107	(1,936,242)	(38%)
Materials/Supplies	3,009,016	3,550,659	2,935,610	(615,049)	(17%)
Other Expenses	4,932,566	7,069,536	6,720,204	(349,332)	(5%)
Capital Outlay	16,417	28,650	5,250	(23,400)	(82%)
TOTAL BUDGET	\$19,716,496	\$23,060,984	\$18,941,829	(\$4,119,155)	(18%)
POSITION ALLOCATION	124	107	95	(12)	

MISSION STATEMENT

The mission of the Wastewater Utility is to achieve and maintain a facility operation that consistently meets all legal and regulatory requirements, ensures optimal efficiency and cost effectiveness, and achieves the highest level of service to the public consistent with available funding and application of the latest technology.

HIGHLIGHTS

After a year-long collaborative effort examining all aspects of the Municipal Utility operation, the Municipal Utilities Business Plan was submitted to Council in April 1999. Highlights of this plan for the Wastewater Utility were: more than four million dollars in budget reductions, staffing reductions of 12 positions, successful inauguration of a predictive maintenance program, and significant reductions in the chemical and energy budgets. The staffing changes were made possible by shutting down the Tertiary Plant 2 days a week, 6 months of the year; increased automation; and increased cross training and staffing flexibility.

During the 1998-1999 fiscal year, the Wastewater Utility received two awards from the California Water Environment Federation (Northern San Joaquin Section): the Wastewater Treatment Plant of the Year Award for plants larger than 10MGD, and the Collections System of the Year Award for systems greater than 500 miles.

**MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER SUMMARY**

431-4300

The 60kV substation project was completed in late spring, and will significantly reduce the electricity rate the Utility pays to PG&E. The completion of two new primary sedimentation basins and rehabilitation of two older basins is anticipated in July. These basins will enable repairs to decades-old basins without interruption of service, and accommodate future demands. Completion of the new maintenance building is anticipated by the end of summer. This building will house both the maintenance crews and collection crews, who were displaced by the energy saving cogeneration engines and the consolidated treatment plant control room.

1998-99 City Council Objective

1. By June 30, 1999, the City Council will certify the EIR, adopt the AB 1600 report, select a financially feasible, cost-effective Wastewater Treatment master plan alternative and authorize the design.

1998-99 City Council Accomplishment

1. Current schedule is to complete the program level of the EIR by December 2000, and coordinate any specific project level EIR with the TMDL study being conducted in cooperation with the state and other parties and agencies.

1998-99 Objectives

1. Complete an automated indexing and retention schedule to enhance the department's records management system by June 1999.
2. Implement the 1998-99 Department-wide Budget Improvement Plan to reduce costs in all areas, pursuant to the 1998 Municipal Utilities Budget Improvement Plan by June 1999.
3. Prepare a screening and field test program for evaluating alternate sulfide control methods for odor control by September 1998.

1998-99 Accomplishments

1. Deferred to the city-side Document Management Committee, which is developing a new timetable.
2. Implemented.
3. Implementation of the headworks scrubbing recommendation is in progress.

**MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER SUMMARY**

431-4300

1998-99 Objectives (Continued)

- | | |
|---|---|
| 4. Implement the computerized operation and maintenance manual system, develop policies and procedures for maintenance of the system, and conduct training for all operations and maintenance personnel by June 1999. | 4. Complete. |
| 5. Coordinate contractors constructing the primary clarifier and cogeneration capital improvements to ensure uninterrupted operations of the Regional Wastewater Control Facility through June 1999. | 11. The two project contractors are being successfully coordinated, with the primary clarifier project scheduled for completion in Summer 1999. |
| 7. Evaluate conversion of plant potable water system uses to non-potable water system uses to reduce the annual potable water budget by June 1999. | 12. Implementation of findings will occur in fiscal year 1999-2000. |
| 8. Evaluate the effectiveness of mechanically assisted chlorine and sulfur dioxide mixing systems for reducing chemical usage at the tertiary plant by June 1999 | 13. Process Action Team (PAT) recommendations as part of the Business Plan process will occur in 1999-2000. |
| 9. Develop policies and procedures for operation and maintenance staff to undertake small capital improvement projects to improve the timeliness of constructing needed capital improvements for the RWCF and pump stations by June 1999. | 8. A Standard Operating Procedure (SOP) has been prepared and implemented. |
| 10. Study electrical deregulation, 60KV electrical transmission service, and new cogeneration operation to develop a comprehensive emergency utilization plan by June 1999. | 9. A Process Action Team has completed its report. A written plan and implementation will occur in 1999-2000. |

**MUNICIPAL UTILITIES DEPARTMENT
WASTEWATER**

431-4300

1998-99 Objectives (Continued)

14. Complete the installation of the computerized Maintenance Management System for the sanitary collection systems by June 1999.

1998-99 Accomplishments (Continued)

10. Software installed and ready for dual running with existing system until final testing is complete.

LANDFILLS

451-3080

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u> <u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$663,126	\$628,032	\$535,742	(\$92,290)	(15%)
Other Services	1,666,832	2,419,546	2,075,217	(344,329)	(14%)
Materials/Supplies	11,421	17,899	15,495	(2,404)	(13%)
Other Expenses	23,783	15,250	5,880	(9,370)	(61%)
TOTAL BUDGET	\$2,365,162	\$3,080,727	\$2,632,334	(\$448,393)	(15%)
POSITION ALLOCATION	10	8	6	(2)	

MISSION STATEMENT

The Public Works, Solid Waste Division administers the Landfill Enterprise Fund. The Solid Waste Division has eight major functions: 1) administering solid waste collection services, which includes monitoring the service of 47,000 residential customers provided by two franchise haulers and monitoring commercial and industrial solid waste collection services provided by three permitted haulers; 2) handling all citizen complaints involving solid waste issues; 3) organizing and managing the annual Operation Stockton Cleanup program, 4.) administering the two City-owned landfill operations and ensuring compliance with Federal and State laws, regulations, and mandates, 5) operating the groundwater cleanup/treatment facility at the Austin Road Landfill; 6) conducting all landfill planning and expansion activities; 7) planning and implementing solid waste reduction and recycling programs in compliance with the California Integrated Waste Management Act of 1989 (AB 939); and 8) coordinating the operation of the methane gas-to-energy plant at the Austin Road Landfill.

HIGHLIGHTS

Preparation for Sale of Austin Road and French Camp Landfills

In July 1998 the City Council approved hiring the law firm of Nossaman, Guthner, Knox & Elliott, LLP (Nossaman) to assist the City in developing and implementing a plan to sell Austin Road and French Camp Landfills. The City's contract with Nossaman provides for the sale process to be conducted in three phases: Due Diligence and Preliminary Evaluation (Phase 1), Sale Preparation and Solicitation Process (Phase 2), and Negotiation of Purchase & Sale Agreement and Sale Closing (Phase 3).

In November 1998 Nossaman and staff reported to the Council on the results of the Phase 1 work. After considering the report and the issues involved, the Council authorized staff and Nossaman to proceed with Phase 2 of the process. Sale of the landfills is expected to be completed by the end of 1999.

GARDEN REFUSE COLLECTION**455-3066**

	1997-98	1998-99	1999-00	VARIANCE	
	<u>ACTUAL</u>	<u>APPROPRIATED</u>	<u>APPROVED</u>	<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$1,162,592	\$1,291,913	\$1,266,321	(\$25,592)	(2%)
Other Services	636,050	678,432	748,206	69,774	10%
Materials/Supplies	24,198	19,680	25,500	5,820	30%
Other Expenses	143,880	145,451	129,078	(16,373)	(11%)
TOTAL BUDGET	\$1,966,720	\$2,135,476	\$2,169,105	\$33,629	2%

POSITION ALLOCATION	21	21	21
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MISSION STATEMENT

The Garden Refuse Collection system's mission is to provide safe and efficient removal of garden debris from all residential properties which includes the enforcement of Council adopted rules and regulations governing the placement and collection of garden debris. This mission is accomplished through effective management and trained operators using the proper equipment.

HIGHLIGHTS

The second year of implementation of the Code Enforcement Module of the HTE System for garden refuse continued to be successful. Calendar year 1998 figures matched 1997's, with approximately 8,000 courtesy letters sent out regarding debris placed out too early and other regulation violations. Compliance after the first notice has improved significantly. The number of notices issued for second or third violations dropped from 506 in 1997 to 371 in 1998, a reduction of 27%.

Monitoring of the collection times in various districts show that the current districts are balanced and that district boundary changes are not needed. A total of 3,748 loads were delivered to French Camp Landfill, with tonnage increasing to 30,000 tons, up 11% from calendar year 1997.

GOLF COURSES

481-3650

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u> <u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$1,035,244	\$1,127,545	\$1,149,513	\$21,968	2%
Other Services	432,777	527,568	558,426	\$30,858	6%
Materials/Supplies	214,329	256,251	237,241	(19,010)	(7%)
Other Expenses	3,490	7,296	7,296		
TOTAL BUDGET	\$1,685,840	\$1,918,660	\$1,952,476	\$33,816	2%

POSITION ALLOCATION	17	17	17
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MISSION STATEMENT

The mission of the Golf Courses Program is to provide well-maintained, safe and attractive golf courses for the golfing public. The golf courses follow rules and regulations for play, and are operated through City Council adopted fees and charges. The City contracts with private concessionaires for operation of clubhouses and starter services, and trained City employees provide daily maintenance.

HIGHLIGHTS

The Golf Courses Enterprise Fund includes operation and maintenance of a championship 18-hole golf course and an executive 9-hole course at Swenson, a championship 18-hole golf course at Van Buskirk, and a 9-hole course at Rough and Ready Island. The Swenson Golf Course covers 215 acres, and includes 173 irrigated acres, 155 acres in fairways and roughs, 222,000 square feet of greens, 270,000 square feet of aprons and tees, and approximately 5 acres of lagoons. The Van Buskirk Golf Course covers 174 acres, and includes 120 acres in fairways and roughs, 140,000 square feet of greens, 180,000 square feet of aprons and tees, and approximately 10 acres of lagoons. The Rough and Ready Golf Course covers 36.5 acres, and has 10 greens including a practice putting green, and 2 lagoons.

The Golf Advisory Committee completed its second year. The committee is comprised of eleven members including representatives from recognized clubs and at-large members. The committee serves in an advisory capacity to the Stockton Parks and Recreation Commission making recommendations on a variety of golf-related issues.

The City Council approved a revision to the five-year lease agreement with the Port of Stockton for the City's operation and maintenance of the Rough and Ready Island 9-hole golf course adding the Commander's House, garage and picnic area.

A 24-hour tee time reservation system was installed for all courses, and a promotional video was produced and televised throughout the winter and spring on cable channels.

GOLF COURSES

481-3650

1998-99 Objectives

1. Complete structural repairs to both the Swenson and Van Buskirk Golf Course concession buildings, by September 1998.
2. Install drain lines in the areas adjacent to number 3, 4 and 8 greens at Rough and Ready Golf Course to improve drainage and playability, by December 1998.
3. Complete rip-rapping of the lagoons at Van Buskirk Golf Course and levee cleanup at Rough and Ready Golf Course, with labor provided by the California Conservation Corps, by October 1998.
4. Develop a request for proposals to provide for the operation of Rough and Ready Golf Course pro shop and concession area by December 1998.

1998-99 Accomplishments

1. Structural repairs completed.
2. Complete.
3. Complete.
4. The RFP process has been delayed until a determination is made regarding City operation of the Commander's House adjacent to the golf course by June 2000.

1999-00 Objectives

1. Study the feasibility of installing credit card payment systems at golf facilities by June 2000.
2. Finalize a request for proposal for operation of the Rough and Ready Island Golf Course pro shop and concessions following a decision on City use of the Commander's House by June 2000.
3. Complete the installation of the fairway irrigation system at the Swenson Park 18-hole golf course by June 2000.
4. Expand marketing of golf courses throughout the central valley by December 1999.

Stockton



INTERNAL SERVICE FUNDS

INTERNAL SERVICE FUNDS

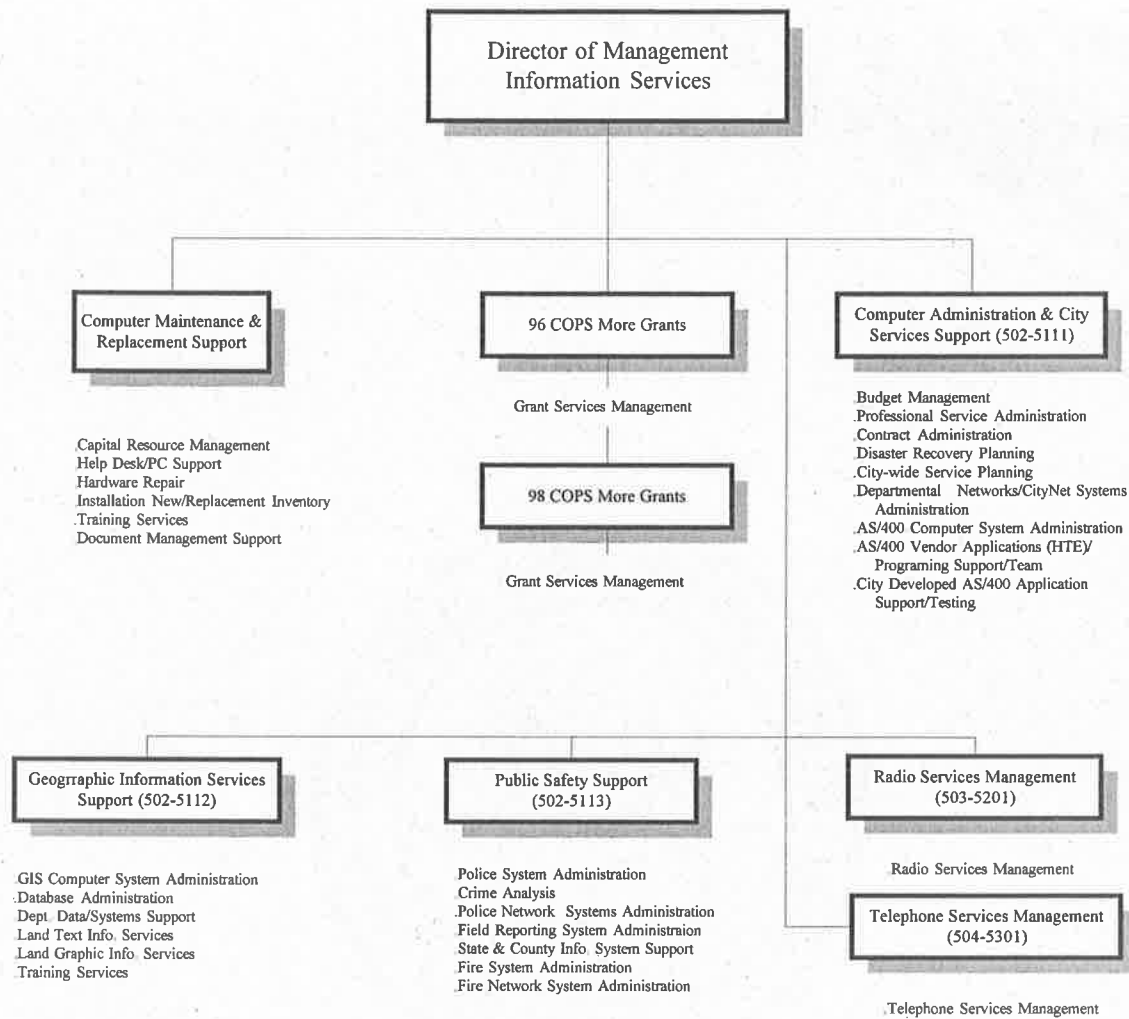
The funds established to centralize the appropriation and administration for the financing of goods or services provided by central departments or agencies to operating departments or agencies of the City, and to other government units on a cost reimbursement basis.

The Internal Service Funds are comprised of Central Services, consisting of automotive, telephone, radio, computers, other office equipment, printing and mailing; Risk Management, consisting of general liability insurance; Personnel/Benefits, consisting of workers' compensation, unemployment insurance, medical, dental and vision.

Stockton



***MANAGEMENT INFORMATION
SERVICES DEPARTMENT
(502, 503, 504)***



**MANAGEMENT INFORMATION SERVICES
DEPARTMENT ORGANIZATION CHART
(FUNCTIONAL)**

**MANAGEMENT INFORMATION
SERVICES DEPARTMENT**

502-5100

	<u>1997-98 ACTUAL</u>	<u>1998-99 APPROPRIATED</u>	<u>1999-00 APPROVED</u>	<u>VARIANCE AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$507,796	\$1,149,957	\$1,350,709	\$200,752	17%
Other Services	766,045	2,727,269	2,238,049	(489,220)	(18%)
Materials/Supplies	375,247	653,602	347,430	(306,172)	(47%)
Other Expenses	43,958	94,646	102,296	7,650	8%
Capital Outlay	1,322,197	6,024,821	5,896,489	(128,332)	(2%)
TOTAL BUDGET	\$3,015,243	\$10,650,295	\$9,934,973	(\$715,322)	(7%)

POSITION ALLOCATION	20	32	32
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MISSION STATEMENT

The mission of the Management Information Services Department (MIS) is to enable the City to effectively provide municipal services by utilizing information resources in the most efficient and productive manner.

FUNCTION

MIS is changing and reorganizing to be more responsive to the technology related computer, telephone, and radio services needs of departments. The array of requested technical assistance services has dramatically changed the purpose and function of MIS. These changes are reflected in the budget described in this section of the City's budget.

HIGHLIGHTS

1. MIS staff has been working with all departments on Year 2000 compliance issues, which have been and will continue to be the highest priority project. A part-time coordinator was hired this year to assist departments with questions and issues, prepare quarterly reports to the City Manager on software and hardware compliance, and keep the public informed.
2. The most significant changes have taken place in support of public safety. By reallocating GIS personnel and technical resources and combining those with Police and Fire personnel and resources, a new emphasis on public safety has been created. Police and Fire are reliant on in-house support from MIS to provide technical and practical assistance:
 - Managing daily operations and maintenance support.
 - Providing programming and technical assistance for new types of services.
 - Upgrading systems to be Year 2000 Compliant.

MANAGEMENT INFORMATION SERVICES DEPARTMENT

502-5100

HIGHLIGHTS (Continued)

- Planning, selecting and acquiring computer technology.
 - Examining and comparing software packages, hardware systems and related automation issues in an environment free of vendor influence.
 - Sharing relevant automated data for interagency purposes.
 - Hands-on training and Help Desk support for the City's networked PC based applications.
 - Assisting departments with grant proposals and other alternative financing sources.
3. The Management Information Services Department provides for the purchase, replacement, repair and support of all City computer hardware and related software. It is also responsible for micro computer systems and networks and the City's primary computer systems (HTE AS/400). A major responsibility with a growing capacity, and need is the City's Geographical Information System which is focusing increasingly on Police and Fire applications. This system is expanding into County areas to meet the City's needs. Police and Fire needs have expanded to the point of creating a separate cost center within the departmental budget to keep track of these services. The annual rental paid by departments provides sufficient funds to ensure that equipment and software is properly maintained and enhanced, and users are adequately trained to keep up-to-date with changes in technology for all the equipment software and services of the MIS Department.

This unit is a support service to all departments for:

- Acquiring and installing new/replacement equipment.
- Assisting in the maintenance and use of PC's and related equipment and software.
- Operating a telephone Help Desk.
- Maintaining training services for PC users and special departmental systems.
- Specialized technical support; such as, Document Management.
- Negotiating, monitoring, and paying for all vendor service agreements.
- Y2K Compliance Coordination
- Primary computer system maintenance and operation for: Payroll, Utility Billing, financial accounting, land use information.
- Geographic Information Services (GIS)
- Automated mapping
- Police and Fire Computer Aided Dispatch (CAD)
- Police Records Management Systems (RMS)

**MANAGEMENT INFORMATION
SERVICES DEPARTMENT**

502-5100

HIGHLIGHTS (CONTINUED)

- Police Field Reporting System
- Computer network system (CityNet)
- Crime Analysis computer assistance
- Computer support of the Police Community Oriented Policing Project (ACCESS)
- On-line mapping

The following grant funding is included in the ISF budget:

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
502-5102	Federal COPS MORE Grant 1996	\$932,770

Description: This amount represents the remaining balance of the Police Department's initial COPS MORE program grant totalling \$875,250. This grant is being used to automate crime reports and pay for two computer technicians to implement and support the new system. This grant requires a 25% local match.

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
502-5104	Federal COPS MORE Grant 1998	\$2,748,100

Description: The United States Department of Justice, Office of Community Oriented Policing has provided the City of Stockton with a \$2,748,100 grant under the Making Officers Redeployment More Effective (COPS MORE) program. With the support of the Management Information Services Department, the Police Department will use this grant funding to replace the computer aided dispatch system, automated police records management system, the mobile data computers in police vehicles, and implement a new automated field report-writing system to improve police services to the public.

1998-99 Unit Objectives

1. Convert 15% of the current CityNet users to the new enhanced version of CityNet to utilized new networked document management products by June 1999.

1998-99 Unit Accomplishments

1. This project which also insures that the network is Year 2000 Compliant is ahead of schedule and complete.

**MANAGEMENT INFORMATION
SERVICES DEPARTMENT**

502-5100

1998-99 Unit Objectives (Continued)

2. Train 15% of the CityNet users to utilize new networked document management products by June 1999.
3. Complete a system enhancement plan to network all Library staff users for the Central Library and all Library branches by October 1998.
4. Implement new security system enhancement from the AS/400 applications vendor, HTE by June 1999.
5. Secure letters of Year 2000 Compliance from all major software vendors used by the City to insure the primary computer systems can operate with date changes for the new millennium by December 1998.
6. Incorporate the Planning Department's Land Use Master file to eliminate redundant staff work by March 1999.
7. Initiate the transfer of updated address information from the GIS system to the Fire Dispatching System to eliminate redundant staff work by July 1998.

1998-99 Unit Accomplishments (Continued)

2. This training is also ahead of schedule as noted in number 1.
3. This project has been delayed and may not be completed until late 1999.
4. Completed November 1998.
5. From information submitted by departments and reported on a quarterly basis to the City Manager, we believe that all major software vendors have responded. If a remediation problem exists, a plan is in place to resolve the issue.
6. The first two phases of the Land Master file are complete. The application to provide a centralized location for all "land" related information is used by about 70 users and will continue to grow as more functions are incorporated.
7. In conjunction with the implementation of the new Fire Department CAD system the process to keep the land related information updated by the GIS system is complete.

**MANAGEMENT INFORMATION
SERVICES DEPARTMENT**

502-5100

1999-00 Unit Objectives

1. All Departments – All staff requiring access to the City's new network system (CityNet II) will receive training and system upgrades by December 1999.
2. All Departments – Identified computer related issues that require remediation to be Year 2000 compliant will be resolved, is in the process to be fixed by November 1999, or a contingency plan developed by July 1999.
3. Emergency Dispatch – Address Information Support – Last year the goal was to develop and implement an efficient means to pass land related information from the GIS system to the Fire Department's Emergency Dispatching Systems. Now GIS will develop the same functionality for the new Police Department CAD system by August 1999.
4. Land Master File Project – Phase III – The final phase, Phase III will incorporate additional analytical land related functions as requested by the Land Master Steering Committee, which will be completed by April 2000.
5. County GIS Agreement – San Joaquin County Assessor's Office has contracted with the City of Stockton to provide technical and system support in their effort to develop a Countywide GIS. Initial system implementation, training and completion of a Pilot Area will be completed by December 1999.
6. Fire Department – Computer Aided Dispatch (CAD) Support – Work with the CAD vendor to enhance the dispatching system to handle the additional services provided to the County areas and local ambulance company. This will be completed by August 1999.
7. Police Department – CAD/Field Reporting System – Finalize the contract for the selected vendor(s) for the Police Department's new Computer Aided Dispatch and Field Reporting System by September of 1999.
8. Police Department – Crime Analysis Project – Development and implement "ad-hoc" query tools for the Police Department's Command staff to support its Community Policing Project. One of the primary functions of the ACCESS project application will be to track "hot spot" areas of high crime for the District commanders, which will be completed by October 1999.

RADIO EQUIPMENT REPLACEMENT

503-5200

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$20,650	\$9,245	\$17,438	\$8,193	89%
Other Services	228,439	398,763	311,319	(87,444)	(22%)
Materials/Supplies	8,754	440,430	9,250	(431,180)	(98%)
Capital Outlay	167,306	3,178,176	6,209,966	3,031,790	95%
TOTAL BUDGET	\$425,149	\$4,026,614	\$6,547,973	\$2,521,359	63%

FUNCTION

The Radio Equipment Internal Service Fund is administrated by the Management Information Services Department (MIS). The Radio Fund finances the following services: 1) management of the Radio System for all departments; 2) maintenance, repair and replacement of system and equipment; 3) distribution of appropriate rental changes to City departments; 4) assistance to departments in making major and minor system changes; 5) establishing future equipment requirements, standardize where appropriate.

HIGHLIGHTS

1. The Police Department's radio data communications system was enhanced for performance purposes by adding a second frequency in preparation for replacing the mobile data units in Police vehicles and adding a new Field Reporting System.
2. City staff is working with the Association of Public Safety Communications Officials (APCO) to secure additional radio frequencies.
3. City staff has been evaluating the need to upgrade the Police and Fire radio dispatch consoles.

1998-99 Objectives

1. Develop an administrative directive outlining policies and procedures for radio repair, replacements, and loaners by June 1999.
2. Replace the Police Department's Computer Aided Dispatch System by May 1999.

1998-99 Accomplishments

1. These procedures have been completed and distributed.
2. This project was approved as part of the computer systems upgrades included in the federal 98 Cops More Grant and has a revised completion date of June 2000.

1999-00 Objectives

1. Complete a Year 2000 compliance analysis of the City's radio systems by August 1999.
2. Research possible grant resources to aid in the cost of replacing, upgrading and expanding the current radio system by June 2000.
3. In coordination with San Joaquin County, complete an assessment of the City's current and future radio/communication needs as part of a countywide planning study by June 2000.
4. Complete the relocation of a major part of the City's radio transmitting equipment to a new San Joaquin County facility and tower at Oak Grove Regional Park by December 1999.
5. Upgrade the dispatch radio consoles in Police and Fire by June 2000.
6. Complete the replacement of the Police mobile data units in police vehicles by September 1999.
7. Receive approval for one or more additional radio frequencies from APCO by June 2000.

TELEPHONE MAINTENANCE AND REPLACEMENT

504-5300

	<u>1997-98 ACTUAL</u>	<u>1998-99 APPROPRIATED</u>	<u>1999-00 APPROVED</u>	<u>VARIANCE AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$92,959	\$97,199	\$94,803	(\$2,396)	(2%)
Other Services	233,900	407,782	368,174	(39,608)	(10%)
Materials/Supplies	22,117	332,217	22,000	(310,217)	(93%)
Other Expenses	1,102	2,300	2,300		
Capital Outlay		714,226	729,159	14,933	2%
TOTAL BUDGET	\$350,078	\$1,553,724	\$1,216,436	(\$337,288)	(22%)
POSITION ALLOCATION	1	1	1		

FUNCTION

Management Information Services Department administers the Telephone System Internal Service Fund. The Telecommunications Fund finances the following services: (1) management of telecommunications system for all departments; (2) provision of programming changes to the system; (3) maintenance, repair and replacement of the system and equipment; (4) management of the call accounting system and central payment of telecommunications charges and distribution of appropriate charge to departments; (5) management of major and minor telecommunications changes and relocations; (6) management of voice mail services; (7) management of cellular telephone services.

HIGHLIGHTS

1. The City's 911 Emergency Telephone System in Police and Fire has been enhanced to insure that the system will be Year 2000 Compliant, capable of processing land-line ten-digit telephone numbers for area code identification and improved services to wireless users.
2. City Staff assisted in the remodeling of the Finance Department on the first floor of City Hall by coordinating the installation of the telephone lines in a temporary facility and relocation of lines in City Hall.

1998-99 Objectives

1. Work with Police and Fire to convert data circuits to fiber for faster data communications by June 1999.

1998-99 Accomplishments

1. Telecommunications access to the City's Fire Stations and Police Department's remote sites have been upgraded to Frame Relay land lines.

TELEPHONE MAINTENANCE AND REPLACEMENT

504-5300

1999-00 Objectives

1. Provide two internal training sessions for departmental telephone coordinators by June 2000.
2. Report to the City Manager on the results of using alternative cellular telephone services that combine 900mhz two way radio communications with cellular telephone services in the same unit by October 1999.



Stockton



EQUIPMENT FUNDS
(501, 505, 508)

FLEET**501-5000**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$2,025,641	\$2,149,644	\$2,222,051	\$72,407	3%
Other Services	359,838	543,202	696,668	153,466	28%
Materials/Supplies	1,685,537	1,651,635	1,485,264	(166,371)	(10%)
Other Expenses	5,755	11,048	11,048		
Capital Outlay	672,248	6,410,234	4,506,474	(1,903,760)	(30%)
TOTAL BUDGET	\$4,749,019	\$10,765,763	\$8,921,505	(\$1,844,258)	(17%)
POSITION ALLOCATION	31	31	31		

MISSION STATEMENT

To provide safe reliable vehicles and equipment to the user departments at the lowest possible cost with the least possible interference with operations. To ensure compliance with prevailing laws and regulations relating to Fleet and fueling station activities. Provide training to City employees to help them qualify for their commercial driver's license.

HIGHLIGHTS

The Fleet operations has been extremely successful with the completion of the new truck shop especially in moving the repairs and maintenance of heavy fire apparatus from engine company two to the new shop. As a result, for the first time ever, we have gone a full year with reserve fire engines available if needed.

The convenience and safety of the facility has allowed to complete all scheduled and mandated repairs and inspections on time, including Bi-Annual Inspected Terminal inspections mandated by the California Highway Patrol every 90 days on trucks over 26,001 Gross Vehicle Rated Weight, Crane inspection mandated by section 8 of the California Health and Safety Code, and 100 hour inspections of all fire trucks.

We have completed three steps of the automated fuel system (gasboy) projected as a five step goal. The Corporation Yard, Police Facility and Fire Company II are on-line and remaining sites are at Municipal Utilities and a North Stockton site.

HIGHLIGHTS (CONTINUED)

As chairman of the board for the northern coalition of the San Joaquin Valley Unified Air Pollution Control District (SJVAPCD) the City of Stockton Fleet Manager working with other government agencies, public utilities and private business has assured that the City of Stockton and surrounding area is designated by the Air Resource Board (ARB) as a Clean City. This allow the City of Stockton to qualify for funds reserved for designated Clean Cities.

1998-99 Objectives

1. Implement an expanded heavy duty vehicle inspection program as mandated by New California Air Resources Board regulations by August 1998.
2. Install two additional electronic fuel dispensing systems to improve fueling efficiency and tracking: one at the Municipal Utilities Department and one at the City facility in north Stockton by June 1999.
3. In order to continue performing smog checks on the City's 980 vehicles, purchase equipment necessary to comply with the Smog Check II Program by January 1999.

1998-99 Accomplishments

1. Completed.
2. Waiting for construction at Municipal Utilities Department.
3. Completed.

1999-00 Objectives

1. Continue efforts to improve customer service through customer service surveys, on-going.
2. Evaluate 4 day-10 hour work week for night shift (Pilot program implemented in Spring 1999) by October 1999.
3. Lease and evaluate electric powered vehicles using grant funds from San Joaquin Valley Air Pollution Control District and California Air Resources Board by January 2000.
4. Install electronic fuel dispensing system at Regional Waste Water Control Facility. Must be coordinated with construction projects by June 2000.

EQUIPMENT REPLACEMENT

505-5400

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$15,260	\$30,008	\$31,389	\$1,381	5%
Other Services	131,337	198,751	239,521	40,770	21%
Materials/Supplies	434	11,441	6,000	(5,441)	(48%)
Capital Outlay	69,997	1,149,970	439,907	(710,063)	(62%)
TOTAL BUDGET	\$217,028	\$1,390,170	\$716,817	(\$673,353)	(48%)

FUNCTION

The Equipment Internal Service Fund is administered by the Finance/Purchasing unit. The Equipment Internal Service Fund provides the following services: 1) maintenance, repair and replacement to fund equipment; 2) distribution of appropriate rental charges to City departments; 3) assistance to departments in major and minor equipment acquisitions; 4) maintenance of the fund in a financially stable condition; and 5) determination of future equipment requirements, standardized where appropriate.

1998-99 Objective

1. Meet with all City departments to review their internal fund asset inventories and establish future equipment requirements, standardized where appropriate by December 1998.

1998-99 Accomplishment

1. Project is 50% complete. Anticipated completion is June 1999.

1999-00 Objective

1. Develop a master Equipment Maintenance Agreement database, and work with MIS to make it accessible to all departments on the City's network by June 2000.

CENTRAL DUPLICATING**508-5420**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$139,813	\$149,607	\$142,249	(\$7,358)	(5%)
Other Services	104,227	203,086	69,380	(133,706)	(66%)
Materials/Supplies	61,047	76,984	74,400	(2,584)	(3%)
Other Expenses		815	815		
Capital Outlay		50,000	128,555	78,555	157%
TOTAL BUDGET	\$305,087	\$480,492	\$415,399	(\$65,093)	(14%)
<hr/>					
POSITION ALLOCATION	2	2	2		

FUNCTION

The Duplicating Section functions within a centralized model to be of service to all City departments in meeting their printing and volume xerographic requirements. This unit also provides a central mail and bulk mail service for City departments.

1998-99 Objective

1. Evaluate City departments mailing needs to reduce cost on first, second, and third class mail by June 1999.

1998-99 Accomplishment

1. Reduction in first, second and third class mail completed September 1998.

1999-00 Objective

1. Evaluate the need for City departments to print documents electronically, such as agendas, by June 2000.

**MUNICIPAL UTILITIES DEPARTMENT
LABORATORY**

581-4334

The Laboratory unit provides sampling and testing services to support the operation of the Water, Wastewater, and Stormwater Funds of the Municipal Utilities Department. This is accomplished by maintaining a fully equipped State certified laboratory to perform testing in-house and through contracts with private certified laboratories for testing that can be performed more cost effectively through outside laboratories. Services include determining the quality and safety of the domestic water supply, compliance with NPDES wastewater discharge permit requirements, process control for water and wastewater operations, industrial monitoring/pretreatment programs, and supporting the stormwater monitoring program. The Laboratory budget is funded by charges to the Water, Wastewater, and Stormwater Funds for services performed.

HIGHLIGHTS

Fiscal year 1998-99 was the first year the Laboratory operated as a separate budget unit. While maintaining State Certification in the Environmental Laboratory Accreditation Program, the Laboratory consistently met EPA goals during proficiency testing.

Staff completed Ambient Water Quality and Smith Canal Monitoring Programs, and several special studies relative to water quality in McLeod Lake. Due to a 15% increase in the number of service connections, increased weekly bacteriological samples were required. This additional sampling was performed with no increased staffing requirements.

	<u>1997-98 ACTUAL</u>	<u>1998-99 APPROPRIATED</u>	<u>1999-00 APPROVED</u>	<u>VARIANCE AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$	\$504,844	\$491,013	(\$13,831)	(3%)
Other Services		411,929	267,467	(144,462)	(35%)
Materials/Supplies		110,850	110,850		
Other Expenses		1,688	233,240	231,552	
Capital Outlay			10,300	10,300	
TOTAL BUDGET		\$1,029,311	\$1,112,870	\$83,559	8%

Position Allocation	0	8	8
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1998-99 Unit Objectives

1. Maintain State certification for appropriate fields of testing by June 1999.
2. Allocate work between in-house and contract laboratories to optimize cost/performance by June 1999.

1998-99 Unit Accomplishments

1. Complete. Certification renewed effective June 1, 1999.
2. Complete. Implemented in new annual contracts.

**MUNICIPAL UTILITIES DEPARTMENT
LABORATORY**

581-4334

1998-99 Unit Objectives (Continued)

3. Reduce direct and indirect operating expenses by controlling capital and operating costs consistent with required performance levels by June 1999.

1998-99 Unit Accomplishments (Continued)

3. Complete. Certain cost reductions implemented. Review to be on going.

1999-00 Unit Objectives

1. Obtain certification for Fecal Streptococci analysis in order to reduce costs by reducing the outsourcing of stormwater analysis and to improve the logistics required for storm sampling events by June 2000.
2. Evaluate scheduling to optimize available resources and minimize overtime requirements by June 2000.
3. Develop and implement a plan for the periodic review of the Municipal Utilities Department's testing requirements and other needs to ensure proper focus on priorities and utilization of resources by June 2000.

Stockton



INSURANCE FUNDS

RISK MANAGEMENT

541-5700

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u> <u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$852,558	\$815,466	\$829,891	\$14,425	2%
Other Services	1,093,220	1,707,743	1,560,376	(147,367)	(9%)
Materials/Supplies	9,249	14,914	13,514	(1,400)	(9%)
Other Expenses	5,017	3,571,951	2,770,094	(801,857)	(22%)
TOTAL BUDGET	\$1,960,044	\$6,110,074	\$5,173,875	(\$936,199)	(15%)

POSITION ALLOCATION	2	2	2
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FUNCTION

Risk Management Internal Service Fund is responsible for the general liability insurance program. The City Attorney's Office is responsible for settling claims filed against the City for damage resulting from a range of incidents, such as fallen trees, sewer back-ups, automobile accidents involving City-owned vehicles, etc.

The City Attorney staff review all accidents which may present a liability exposure to the City, and investigate, settle, or defend claims and lawsuits which arise out of defective conditions of City property or result from the activities of City employees. The Law Department maintains claim and litigation databases to permit historical trending and analysis of the City's loss experience. Assigned staff also provide support to the Personnel Department in its Risk Management function in conducting Insurance Certificate review and by participating in the City's excess insurance pool, the California Joint Powers Risk Management Authority.

A risk transfer program is administered by the Personnel Services Department to ensure that any company or person doing business with the City is adequately insured. All other insurance coverages and policies for property, travel, employee bonds, etc. are procured and maintained by the Personnel Services Department.

The Risk Management Program also purchases the necessary insurance policies and handles all claims for the San Joaquin Area Flood Control Agency (SJAFC) as well as administers the certificate of insurance program for SJAFC.

HIGHLIGHTS

The City has participated in the California Joint Powers Risk Management Authority since July 1, 1986.

HIGHLIGHTS (CONTINUED)

The General Liability Fund received, for the tenth straight year, an equity distribution from the California Joint Powers Risk Management Authority for premium deposits made in fiscal years 1986-87 through 1995-96. The redistribution amount received in October 1998 was \$341,782. Redistribution to date is approximately \$3.2 million.

Claims activity has increased from an average of 274 to a total of 314 claims filed per year, while the number of tort suits has remained relatively constant. The cost to resolve claims and suits has diminished. In the past two years, the amounts paid to resolve claims and tort litigation have reduced-560 per cent in fiscal year 1995-96 and 250 per cent in fiscal year 1996-97.

A computerized claim and litigation database has been implemented, permitting historical trend and expense reports.

1998-99 Objectives

1. Inspect City facilities to evaluate current safety/loss prevention activities and make recommendations for improvement by December 1998.
2. Provide training to Executive Safety Committee on Risk Management concerns by December 1998.
3. Insure adequate data is being collected and claims are being processed in the new claim program for San Joaquin Flood Control by January 1999.
4. Meet with operating departmental supervisors to reinforce City policy and procedures implemented when employees are involved in accidents or become aware of an accident involving an injured citizen on City property by December 1998.

1998-99 Accomplishments

1. A schedule to inspect City facilities to evaluate current safety/loss prevention activities and make recommendations for improvement was developed by April 1999. Implemented schedule of inspections by May 1999. Will be on going.
2. Provide training to Executive Safety Committee on Risk Management concerns by June 1999.
3. Reviewed claim program for San Joaquin Area Flood Control by June 1998/99, to ensure adequate data was being collected and claims are being processed.
4. Revised goal. Determined it would be more effective to develop a formal, introductory level class for Supervisors on their role in Risk Management. (Refer to Objectives for 1999-00)

RISK MANAGEMENT

541-5700

1998-99 Unit Objectives (Continued)

5. Establish a standing committee comprised of those employees directly responsible for claims (Law Department), safety review (Personnel), and subrogation recovery (Finance) to review policies and procedures of the respective area of responsibility by December 1998.

1998-99 Unit Accomplishments (Continued)

5. Established standing committee. Met to review responsibilities by June 1999.

1999-00 Objectives

1. Develop introductory level training class for Supervisors on their role in Risk Management. Present class at least two times by June 2000.
2. Update City directives pertaining to reporting of accidents and claims by December 1999.
3. Develop procedures to review accidents for potential subrogation litigation by December 1999.
4. Adapt and port claims/litigation database applications onto "CityNet II" operating system by December 1999.

WORKERS' COMPENSATION**551-5600**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$696,177	\$727,306	\$856,859	\$129,553	18%
Other Services	617,073	641,377	640,861	(516)	
Materials/Supplies	19,028	21,336	20,886	(450)	(2%)
Other Expenses	3,375,174	9,055,977	7,323,960	(1,732,017)	(19%)
TOTAL BUDGET	\$4,707,452	\$10,445,996	\$8,842,566	(\$1,603,430)	(15%)
POSITION ALLOCATION	5	5	5		

MISSION STATEMENT

The Workers' Compensation Internal Service Fund is responsible for developing and monitoring a Citywide Injury and Illness Prevention Program; studying injury trends; addressing problem areas and developing ideas for reducing injuries; conducting departmental safety audits; providing guidance and assistance to departments in developing safety training programs and ensuring compliance with OSHA rules and regulations.

The fund also closely monitors the third-party administration of the Workers' Compensation Program for effective claims management, timeliness and accuracy of benefit delivery and cost management.

1998-99 Objectives

1. Develop and present an updated training class to newly appointed supervisors-"A Supervisor's Role in Workers' Compensation, A.D.A. and F.M.L.A." - by September 1998.
2. Develop and present an updated workers' compensation workshop for support staff in all departments who are responsible for coordinating workers' compensation paperwork and benefits by March 1999.

1998-99 Accomplishments

1. Completed and presented two sessions of class "A Supervisor's Role in Workers' Compensation, A.D.A. and F.M.L.A." by July 1998.
2. Postponed class until next fiscal year. Outside Administrator hadn't completed implementation of their new system for computer transmission of claim forms, which was the focus of this workshop.

WORKERS' COMPENSATION

551-5600

1998-99 Objectives

3. Develop; through internal and independent audit procedures in place the ability to separately track and evaluate whether each of the administrators' claims examiners are individually meeting performance standards and customer goals by June 1999.

1998-99 Accomplishments

3. Completed. Independent Auditor now able to report, separately track and evaluate whether each claims examiner is meeting performance standards and customer service goals by, June 1999.

1999-00 Objectives

1. Develop RFP package and coordinate RFP process for Third Party Administration for Workers' Compensation Program, incorporating measurable performance standards and customer service goals by August 1999.
2. Develop and present an updated workers' compensation workshop for support staff in all departments who are responsible for coordinating workers' compensation paperwork and benefits by June 2000.

HEALTH BENEFITS

552-5500

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u> <u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$180,070	\$182,503	\$184,143	\$1,640	1%
Other Services	11,893,614	11,169,499	11,453,640	284,141	3%
Materials/Supplies	1,277	1,680	1,680		
Other Expenses	5,392	1,907,282	2,504,734	597,452	31%
TOTAL BUDGET	\$12,080,353	\$13,260,964	\$14,144,197	\$883,233	7%

MISSION STATEMENT

The Health Benefits Internal Service Fund consists of medical, dental and vision care benefit plans. The fund exists to provide a comprehensive health benefit package to City employees in a cost-effective manner. Specifically the fund:

- Provides orientation, enrollment, record keeping, monthly reporting, problem resolution and administration of employee health benefit plans.
- Closely monitors insurance providers and third party administrators of self-funded employee benefit plans to assure timely and accurate claim processing.
- Analyze benefit plans for appropriateness, study cost trends and develops cost management recommendations.

1998-99 Objectives

1. In order to increase monthly reporting speed and efficiency, develop and implement benefit database containing eligibility and dependent information for active employees, retirees, and COBRA participants by December 1998.
2. Improve customer service response to 24 hours, and add in-person contact by registered nurses to enhance the medical plan administrator's Case Management Program for catastrophic illnesses by September 1998.

1998-99 Accomplishments

1. Due to 1999 upgrade in Personnel Department's computer software systems, project was postponed, in order to take advantage of the enhanced capabilities of the new program. (Refer to Objectives for 1999-00).
2. Completed. Worked with new Administrator on customer service response expectations and Case Management expectations for catastrophic illnesses. In place and effective December 1998.

1998-99 Objectives (Continued)

3. Coordinate smooth transition to new third-party administrator for employee medical plan, developing and implementing performance standards by December 1998.

1998-99 Accomplishments (Continued)

3. Completed transition to new third party administrator, during the period September through December 1998. Claim processing up to date and performance standards operational by December 1998.

1999-00 Objectives

1. Analyze whether Medical Plan Administrator met their performance standard goal of processing 90% of claims within eight workdays by April 2000.
2. Analyze the volume of complaints/problems experienced by the City, Zenith Administrators or employees with the Preferred Provider network for the Medical Plan, and the timeliness of the network's response in addressing and resolving problems, to evaluate their responsiveness and effectiveness at the City's provider network.
3. In order to increase monthly reporting speed and efficiency, develop and implement benefit database containing eligibility and dependent information for active employees, retirees, and COBRA participants by December 1999.

UNEMPLOYMENT FUND**556-5820**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u> <u>AMOUNT</u>	<u>PERCENT</u>
Other Services	\$97,110	\$117,691	\$121,094	\$3,403	3%
Other Expenses		158,999	130,886	(28,113)	(18%)
TOTAL BUDGET	\$97,110	\$276,690	\$251,980	(\$24,710)	(9%)

MISSION STATEMENT

The Unemployment Fund is used to pay unemployment claims for former City employees. The State of California pays the claim and the City of Stockton reimburses the state.

1998-99 Objectives

1. When protesting/appealing unemployment claims, achieve ruling favorable to the City at least 95% of the time, through June 1999
2. Process timely protests/appeals for 100% of unemployment claims when former employees should not be eligible for benefits due to discharge or resignation through June 1999.

1998-99 Accomplishments

1. Achieved successful determination on over 95% of claims protested/appealed.
2. Processed timely protests/appeals on 100 of unemployment claims.

1999-00 Objectives

1. When protesting/appealing unemployment claims, achieve ruling favorable to the City at least 95% of the time, through June 2000.
2. Process timely protests/appeals for 100% of unemployment claims when former employees should not be eligible for benefits due to discharge or resignation, through June 2000.
3. Provide employment protest/appeal/hearing process training to new Benefits Specialist by December 1999.

LONG-TERM DISABILITY/LIFE INSURANCE**557-5900**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u> <u>AMOUNT</u>	<u>PERCENT</u>
Other Services	\$827,980	\$924,240	\$886,636	(\$37,604)	(4%)
Other Expenses			25,674	25,674	
TOTAL BUDGET	\$827,980	\$924,240	\$912,310	(\$11,930)	(1%)

MISSION STATEMENT

This fund provides a long-term disability plan and life insurance plan to full-time employees whose bargaining unit Memorandum of Understanding offers those benefits. Long-Term Disability pays up to two-thirds salary for a period of time when an employee meets eligibility criteria. Life Insurance amounts vary depending on the bargaining unit.

1998-99 Objective

1. Develop long-term disability claim log to monitor benefit eligibility, return to work data and coordination of health and workers' compensation benefits by April 1999.

1998-99 Accomplishment

1. Long-Term Disability claim log in place by April 1999.

1999-00 Objective

1. Coordinate audit of fully insured Long-Term Disability claims for past 5 years, including a review of accuracy of claims examiner calculations and payments by, October 1999.



Stockton



TRUST FUNDS

TRUST FUNDS

Most expendable trust account funds are monies donated to the City generally by private citizens for specific purposes. Although these monies belong to the City, they are restricted in use by agreement between the City and the donor. Both the donation principal and the interest earned are included in an expendable trust account. While the City is trustee or agent for a variety of trusts, only those for which expenditure is anticipated during the fiscal year are appropriated and identified on the following pages.

LIBRARY DEPARTMENT TRUST FUNDS

TOTAL LIBRARY DEPARTMENT TRUST FUNDS	\$660,383
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<u>621-0220-580-BESS LARSON FUND</u>	\$ 655
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Funds are comprised of the interest on donations in memory of Bess R. Larson. These funds are to be used for the purchase of general fiction for the Central Library.

<u>622-0220-580-GERTRUDE CADY TRUST FUND</u>	\$ 452
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Funds are derived from half of the interest earned on the principal, donated by Mrs. Cady for the purchase of circulating and reference copies of Newbery and Caldecott Award-winning books for the Children's Section of the Chavez Central Library.

<u>626-0220-580-ARLO CROSS TRUST FUND</u>	\$ 10,996
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The interest in this fund is to be shared with the Parks and Recreation Department. The Library uses its share to purchase books on health-related subjects.

<u>628-0220-580-KIERSCH MEMORIAL FUND</u>	\$ 442
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This fund is the interest accumulated from donations received in memory of V. and A. Kiersch. Funds are to be used for the purchase of books on music for the Tracy Library.

<u>644-0201-580-LIBRARY MATERIALS ENDOWMENT</u>	\$ 139,843
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This trust includes "Buy-A-Book" and other donations for the purchase of either materials specified by donors or for special materials not otherwise covered by the operating budget. Materials in book and non-book format may be purchased.

<u>644-0202-580-TRACY BRANCH TRUST</u>	\$116,542
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This trust includes donations from the public for the purchase of natural history books or other materials as specified by the donors. The trust also includes donations and other revenue to hire part-time employees to cover for regular staff who are on leave or to expand library hours.

LIBRARY DEPARTMENT TRUST FUNDS

LIBRARY DEPARTMENT TRUST FUNDS (Continued)

644-0205-580-LIBRARY STAFF DEVELOPMENT

\$ 4,660

This trust includes donations from the public for training of Library personnel.

644-0206-580-CITY/COUNTY LIBRARIES TRUST FUND

\$386,793

This trust includes donations from the public for purposes specified by the donor, including the hiring of part-time employees to work on a temporary basis in Library outlets and the purchase of library books and materials. It also includes payments from other jurisdictions for additional hours of service at local branches and for the cost of full-time automated systems support staff, as well as donations from Library telethons.

ANNIE WAGNER EDUCATIONAL TRUST FUND**FUND 627**

TOTAL ANNIE WAGNER EDUCATIONAL TRUST FUND

\$35,830

FUNCTION

This trust was established by Annie Wagner to provide a scholarship to a Stockton High School student to further their education at the University of California at Berkeley. The City works with the Stockton Unified School District to award this scholarship. Funding comes from interest on the endowment.

STOCKTON ARTS COMMISSION TRUST FUNDS**FUND 641**

TOTAL STOCKTON ARTS COMMISSION TRUST FUNDS

\$65,938**641-0220-510-STOCKTON ARTS COMMISSION TRUST****\$39,487**

Stockton Arts Commission members are volunteers appointed by the Mayor and the City Council who work for the advancement of the arts in Stockton. They are assisted by staff paid from City funds (010-0132-510). All the arts projects and programs of the Commission are paid from this Trust Fund into which the Commission deposits money raised through foundation and governmental grants, private and corporate donations, and proceeds from various Commission-sponsored activities.

641-0241-510-MARIAN JACOBS POETRY & PROSE SYMPOSIUM TRUST**\$26,451**

Included with this activity is responsibility for administration of the Marian Jacobs Poetry and Prose Symposium Trust Fund, which is used to bring to Stockton prominent literary speakers and to promote poetry and literature among Stocktonians.

**GENERAL GOVERNMENT EXPENDITURE
TRUST FUND**

FUND 642

TOTAL GENERAL GOVERNMENT EXPENDITURES TRUST FUND	\$105,295
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FUNCTION

The General Government Expenditure Trust Fund exists to accommodate organizations and individuals as a central depository of expenditure and revenue for activities providing direct benefit to issues of a City-wide nature. These include the Quality of Life; Consensus for Change; League of California Cities meetings; AIMS Workshop; Partners for Projects; Graffiti Wipe-Out; Graffiti Paint Trailer; Employee Recognition Program; Waterfront Revival; and Code Enforcement Tenant Relocation. Revenue for these activities is donated for the express purpose of supporting the City-wide activity. The amount spent each year is dependent on the amount donated for the particular function or purpose, as no more can be spent than is donated or contributed by participating groups and organizations. This fund also includes fines imposed on property owners/landlords (per Council Ordinance 003-98) whose properties were vacated through code enforcement action. The proceeds from the fines will be used to relocate tenants who were displaced by the posting of a Notice to Vacate the building or units.

**PARKS AND RECREATION DEPARTMENT
TRUST FUNDS**

**FUND 643/
624-626**

TOTAL PARKS AND RECREATION DEPARTMENT TRUST FUNDS	\$368,193
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FUNCTION

Parks and Recreation trust accounts were established to facilitate the orderly expenditure of funds raised by facility participants and donations received from the general public. Revenue generated through such fund raising stay in the individual trusts and are utilized for the purchase of related program items such as uniforms and youth scholarships. Occasionally, specialized equipment needed at a facility is purchased through trust funds.

Revenue for endowment trusts come from the interest on the original endowment. Revenues for other trusts come from fund raising events, candy/soda sales, donations from service clubs, event admissions, and club memberships, etc.

These trust funds will pay for facility rentals, payments to contractual employees such as instructors, youth and family event supplies, awards, banquets, uniforms, scholarships to allow youth to participate, specialized supplies and equipment and facility improvements.

The proposed appropriation for each individual trust is based on estimated June 30, 1998 year end fund balance plus estimated revenue for the 1999-00 fiscal year. The appropriations are as follows:

Endowment Trusts

624-0220-590 E. Blum-Pixie Woods	\$ 5,900
625-0220-590 E. Blum-Red Feather	5,480
626-0220-590 Arlo Cross-Louis Park	27,550

Oak Park Ice Arena

643-0251-590 Ice-Is-Nice	\$27,127
643-0252-590 Ice Rink Special Program	26,770
643-0253-590 In-House Hockey	23,519
643-0254-590 Senior Hockey	9,460
643-0255-590 Broomball	18,080

**PARKS AND RECREATION DEPARTMENT
TRUST FUNDS**

**FUND 643/
624-626**

General Recreation

643-0256-590 Drill Team	\$ 1,280
643-0257-590 Filipino Federation	1,525
643-0259-590 Silver Lake Camperships	35,500
643-0261-590 Youth Special Events	15,862
643-0262-590 Soccer	9,280
643-0263-590 Sports	9,810
643-0264-590 Golf	7,300
643-0265-590 Tennis	3,050
643-0266-590 Louis Park Float Rental	4,000
643-0267-590 General	8,000

Community Centers

643-0268-590 Oak Park Seniors	\$ 6,500
643-0269-590 Seifert Seniors	6,470
643-0270-590 Stribley Seniors	470
643-0271-590 Van Buskirk Seniors	450
643-0272-590 Sierra Vista	8,000
643-0273-590 Van Buskirk	3,650
643-0274-590 McKinley	9,465
643-0275-590 Stribley	6,000
643-0276-590 Seifert	33,335
643-0277-590 Lincoln	42,560
643-0278-590 Middle Schools	11,800

POLICE DEPARTMENT TRUST FUNDS**FUND 645**

TOTAL POLICE DEPARTMENT TRUST FUNDS

\$14,835

645-0212-530-POLICE FIREARMS INSTRUCTORS ACADEMY TRUST**\$2,130**

The Stockton Police Department hosts a firearms instructors training course twice yearly which is certified by the State Commission on Police Officer Standards and Training. Police personnel from other agencies pay fees to this trust which are used to pay the expenses of these training courses.

645-0213-530-POLICE RESERVE OFFICERS TRUST**\$460**

Money donated for volunteer services which is used to supplement the cost of training and provide equipment for reserve officers.

645-0214-530-SENIOR POLICE CADET TRUST**\$1,310**

Money donated by special event promoters for volunteer services is used to pay for supplies, equipment, and other expenses of the Senior Police Cadet Program.

645-0215-530-POLICE COMMUNITY EVENTS TRUST**\$7,800**

Donations to the Police Community Events Trust are used to sponsor activities such as the Christmas Toy Project, National Night-Out, Crime Prevention Fair, Advisory Boards Awards Dinner, and other community events.

645-0216-530-ANIMAL REGULATION TRUST**\$3,135**

Money donated to the Animal Regulation Trust is used to sponsor animal spay, neuter, and vaccination clinics, and animal adoption programs run by volunteers.

FIRE DEPARTMENT TRUST FUNDS**FUND 646**

TOTAL FIRE DEPARTMENT TRUST FUNDS

\$36,195

FUNCTION

Periodic contributions are made to the Fire Department and are placed in this trust fund. Donations are received and budgeted in seven areas.

646-0221-530	General Fire	\$5,500
646-0222-530	Paramedic	1,685
646-0223-530	HazMat	2,800
646-0224-530	Water Rescue	300
646-0225-530	Emergency Medical Dispatch	470
646-0226-530	Fire Department Retirement Dinner	23,015
646-0227-530	Fire Clothing Items	1,500



This dog is leading the way for an exciting day of fishing in Stockton's downtown harbor. Stockton has miles and miles of waterways, great for boating, fishing, and water sports. Photo courtesy of The Record.

Stockton



GRANT FUNDS

GRANT FUNDS

The funds used to appropriate for special grants and entitlements that are restricted by contractual agreement to expenditures or uses specified by the grantor agency.

CITY OF STOCKTON GRANTS**FUNDS 020,024,025**

TOTAL CITY OF STOCKTON GRANTS**\$1,487,210**

MISSION STATEMENT

The City of Stockton is committed to pursuing special grants and entitlements that enhance the quality of life for the citizens of Stockton. These types of revenues are available from other governmental agencies as alternative revenue sources for needed programs in the City. In recent years, both Federal and State grants have been received by the City to finance programs in the Library, Police, and Housing and Redevelopment departments.

HIGHLIGHTS

The following grants are currently programmed for the City of Stockton during the 1998-99 fiscal year:

LIBRARY DEPARTMENT

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
020-6020	InfoPeople Grant Program: Targeted Rural Program	\$ 1,000

Description:

This Federal Library Services and Technology grant, to be administered by the California State Library, will provide one preconfigured Internet workstation, plus \$1,000 for a year of Internet connectivity, for the Thornton Library. The workstation should be operable by July 1, 1999, but \$1,000 will be needed in FY 1999-2000 to complete the interconnectivity to an Internet provider.

CITY OF STOCKTON GRANTS**FUNDS 020,024,025****POLICE DEPARTMENT**

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
020-6017-530	State Office of Criminal Justice Planning Specialized Unit to Reduce Domestic Violence	\$ 47,666

Description:

In 1998-99, the Police Department became the lead agency in a collaborative program with the San Joaquin County District Attorney's Victim/Witness Program and the Women's Center of San Joaquin County. This program enhances enforcement, intervention, and prevention activities designed to reduce violence against women, and provides the Police Department with an additional police officer to enhance domestic violence crime investigations. The amount above represents the estimated remaining funding for 1999-2000.

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
020-6028-530	COPPS Universal Federal Hiring Grant	\$243,280

Description:

This grant represents the 1998 allocation of the federal hiring grants that the Police Department has participated in since 1994. These grants have now provided the City with a total of 47 additional police officer positions designed to enable the Police Department to transition into community oriented policing and problem solving. This allocation funds a portion of four entry level police officer positions over a three year period beginning in fiscal year 1998-99. The amount above represents the estimated 1999-2000 remaining allocation.

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
020-6059-530	HUD Community Police Services	\$ 60,000

Description:

The City of Stockton has a contract with the Housing Authority of San Joaquin County to provide community policing services to the Conway Homes and Sierra Vista housing areas. The contract funds two of the four police officers assigned to these areas on a calendar year basis, up to a maximum of \$120,000. This amount covers approximately 75% of the two officers' annual salaries. The amount above represents the estimated grant balance available for the 1999-2000 fiscal year.

CITY OF STOCKTON GRANTS**FUNDS 020,024,025****POLICE DEPARTMENT (Continued)**

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
020-6078-530	Crac-net Grant	\$131,515

Description:

Crac-net is a County-wide task force organized to investigate and arrest people involved in major illegal drug trafficking and illegal drug manufacturing operations. Crac-net is part of a Federally funded program operated by the San Joaquin County District Attorney's Office. The Stockton Police Department contracts on a fiscal year basis as a sub-recipient of the County in this Federal Grant. The grant provides the City with funding for one Police Sergeant plus overtime for that Sergeant and other officers participating in Crac-net operations.

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
020-6091-530	Auto Theft Investigation Enhancement	\$ 68,284

Description:

This program results from Vehicle Code Section 9250.14, which allows San Joaquin County to collect an additional dollar vehicle registration for each vehicle registered in the County. The City of Stockton has contracted with the County to receive an allocation of these funds based on population. The funds enhance auto theft investigation and prevention programs in Stockton.

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
024-6404 to 024-6408	State Supplemental Law Enforcement Block Grant 1996-97 (includes transfers)	\$564,355

Description:

For the last three fiscal years beginning in fiscal year 1996-97, the State Legislature has allocated State funds to local governments based on population to supplement existing local law enforcement funding sources. These funds can only be used for front-line law enforcement purposes. The City of Stockton has designated these funds for the purchase and maintenance of a computerized police photo system, computerized police report writing systems, police vehicles, police radios, other police technical equipment, and police technical equipment, and a portion of the local share of the Federal COPS hiring grant.

CITY OF STOCKTON GRANTS**FUNDS 020,024,025****POLICE DEPARTMENT (Continued)**

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
025-6407 to 025-6409	Federal Local Law Enforcement Block Grant 1997-98 (includes transfers)	\$341,110

Description:

Over the past three years beginning in fiscal year 1996-97, the Federal Omnibus Fiscal Appropriations Act has provided the San Joaquin County justice system with approximately \$1 million per year to reduce crime and improve public safety. Each year's appropriation is to be expended over a two-year period for a County-wide comprehensive program designed to reduce juvenile crime, drugs, and gang violence. These funds allocated to the City of Stockton are used to pay for the four component areas of the County-wide program that are operated by the Police Department. The first component provides funding for police officer overtime to staff special enforcement operations against youth gun and gang activity. The second component pays for a full-time police officer and operating costs for the Stockton Police/San Joaquin County Probation Co-op Program to address juvenile crime more effectively. The third component pays for a full-time police officer to enhance investigation of criminal activity involving the use of guns. The final component is a gang outreach program that provides Stockton youth with outreach services and referrals for job training, drug counseling, and other social services as alternatives to gangs, drugs, and crime. The above amounts represent the estimated funds available for 1999-2000.

PARKS AND RECREATION DEPARTMENT

<u>Account #</u>	<u>Title</u>	<u>Amount</u>
020-6029-690	Public Housing Drug Elimination Grant '99	\$ 30,000

Description

The City receives grant funding through the Housing Authority of San Joaquin County to provide recreation services to Conway Homes and Sierra Vista HUD housing areas. The grant provides for recreation programs and field trips. The grant was received in the 1998-99 fiscal year, and the above amount represents the approximate amount of remaining funds.



COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS 052, 054

TOTAL BUDGET	\$6,098,683
POSITION ALLOCATION	10

MISSION STATEMENT

The Community Development Block Grant (CDBG) Funds is an annual allocation of monies from the U.S. Department of Housing and Urban Development to be used in pursuing the national objectives of: (1) Providing benefits to low and moderate income persons; (2) Eliminating slums and blight, and; (3) Meeting an urgent community need.

Within the framework of the national objectives, the City of Stockton has also established broad local community development objectives, which are intended to benefit low and moderate-income households. These local objectives are: (1) Housing and neighborhood preservation including new housing opportunities; (2) Economic development through job retention and creation activities; (3) Pursue public facilities and improvements; (4) Elimination of blight and blighting elements; and (5) Special programs offering significant community benefit.

HIGHLIGHTS

1. Housing and Neighborhood Revitalization \$961,214

Provides for low interest loans to eligible lower income families to rehabilitate substandard single family homes in designated target neighborhoods. Provides for the acquisition, construction, and/or rehabilitation of low-income multi-family housing projects. Education and Rebate programs encourage citizens to better care for the appearance of their own neighborhoods.

Housing & Economic Development Program Support.....	491,617
Planning - New Target Area Studies.....	150,000
Emergency Repair Fund.....	11,720
Target Neighborhood Improvement Rebate.....	112,452
Education Programs for Tenants/Landlords	30,000
Loan Foreclosure Fund.....	163,743
Technical Assistance to Target Neighborhoods.....	1,682
Total Housing and Neighborhood Revitalization	\$961,214

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS 052, 054

HIGHLIGHTS (CONTINUED)

2. Public Improvements and Facilities \$1,844,000

Construction of infrastructure improvements to non-existent or substandard public infrastructure within the designated target neighborhoods of Taft and East Main/Burkett Acres and Gleason Park. Acquisition and improvement of public facilities for the Central Stockton Redevelopment Area.

Target Neighborhood Public Improvements.....\$1,844,000

3. Commercial and Economic Development \$830,000

Provides for general slum and blight clearance in the Redevelopment Areas of the City of Stockton. The proceeds from EDI Grant and Section 108 Loans will be for acquisition of properties in the Central Stockton Redevelopment Area.

General Slum/Blight/Acquisition/Reloc Clearance	\$ 530,000
Commercial Rehab Loans/Grants (Facade & Infill)	300,000
Total Commercial and Economic Development	\$ 830,000

4. Code Enforcement \$285,499

Provides for costs associated with the Code Enforcement Program. The programs consist of concentrated code enforcement in the downtown hotel/motels, graffiti abatement, and the Safe Neighborhoods program.

5. Administration \$1,003,933

General Administration costs associated with the overall CDBG program.

6. Special Activities by Sub-Recipients \$1,174,037

Chamber Business Incubator	\$ 78,300
San Joaquin Fair Housing Association	66,205
Small Business Development Center	60,847
Gospel Center Rescue Mission	622,000
St. Mary's Interfaith Dining Room	200,000
New Directions	146,685
Total Special Activities by Sub-Recipients	\$1,174,037

For the 1999-00 program year, Stockton will receive an entitlement grant of \$4,957,000 and will reallocate additional CDBG funds in the amount of \$1,101,683 for a total CDBG budget of \$6,098,683.

COMMUNITY DEVELOPMENT BLOCK GRANT

Funds 052, 054

USE OF FUNDS

	1998-99 <u>Appropriated</u>	Projected 1998-99 <u>Year End Bal</u>	Projected 1999-00 <u>New Allocation</u>	Projected 1999-00 <u>Appropriation</u>
<i>Administrative Support</i>				
General Administration/Oversite	\$1,096,305	\$86,705	\$1,003,933	\$1,090,638
Code Enforcement	\$389,390	\$95,693	\$285,499	\$381,192
Housing & Econ Dev Program Operation	\$900,206	\$156,690	\$491,617	\$648,307
Planning - Target Area (Magnolia/MCRC)	\$94,298	\$50,000	\$150,000	\$200,000
Education Program for Tenants/Landlords	\$36,707	\$0	\$30,000	\$30,000
Technical Assistance to Target Neighborhoods	\$21,818	\$18,318	\$1,682	\$20,000
<i>Housing Assistance Services</i>				
Emergency Repair Fund (Includes Code Enforcement Mitigation)	\$30,000	\$18,280	\$11,720	\$30,000
Target Neighborhood Property Improv. Rebate	\$125,548	\$52,548	\$112,452	\$165,000
<i>Sub-Recipient Assistance</i>	\$714,103			
San Joaquin Fair Housing			\$66,205	\$66,205
Chamber Business Incubator			\$78,300	\$78,300
Small Business Development Center			\$60,847	\$60,847
Gospel Center Rescue Mission			\$622,000	\$622,000
St. Mary's Interfaith Dining Room			\$200,000	\$200,000
New Direction			\$146,685	\$146,685
<i>Emergency Permit Fees</i>	\$13,943	\$13,943	\$0	\$13,943
<i>Housing Programs</i>				
Multi-Family Housing Loan Pool (053)	\$924,835	\$0	\$0	\$0
<i>Economic Development Program</i>				
Façade Loan / Emergency Grant / Rehab Loan Pool/ Infill Assistance	\$197,539	\$0	\$300,000	\$300,000
<i>Debt Service</i>				
EDI / SECTION 108 LOAN	\$74,750	\$74,750	\$0	\$74,750
BEDI / SECTION 108 LOAN	\$50,000	\$50,000	\$0	\$50,000
<i>Loan Foreclosures</i>	\$125,325	\$36,257	\$163,743	\$200,000
<i>Redevelopment Agency Acquisition Program</i>				
General Slum/Blight/Acquisition/Reloc Clearance	\$1,337,261	\$400,000	\$30,000	\$430,000
General Slum/Blight/Acquisition/Reloc Clearance			\$500,000	\$500,000
<i>Capital Improvement Program</i>				
Target Area Public Improvements	\$2,660,965	\$1,542,469	\$1,844,000	\$3,386,469
McLeod Lake Handrail	\$27,500	\$0	\$0	\$0
Alley Abandonment	\$25,000	\$25,000	\$0	\$25,000
Weber Point	\$840,000	\$0	\$0	\$0
<i>TOTAL USES</i>	\$9,685,493	\$2,620,653	\$6,098,683	\$8,719,336

Note:

June 30, 1999 balances shown are estimates for planning purposes. Actual project balance appropriations will be determined by actual remaining balances as of June 30, 1999.

EMERGENCY SHELTER GRANT PROGRAM

FUND 057

TOTAL EMERGENCY SHELTER GRANT (ESG) PROGRAM

\$176,000

MISSION STATEMENT

In 1987, the Stewart B. McKinney Homeless Assistance Act was enacted providing federal assistance for the homeless through several programs. The Emergency Shelter Grants (ESG) Program was the first of the programs funded and as a CDBG entitlement city, Stockton receives a formula allocation of ESG funds each year.

HIGHLIGHTS

The Emergency Shelter Grant funds may be used for the rehabilitation or conversion of buildings for use as emergency shelter for the homeless, for the payment of certain operating and social service expenses in connection with emergency shelter for the homeless, and for homeless prevention activities.

The 1999-00 allocation of \$176,000 has been distributed by the City Council as follows:

Stockton Shelter	\$57,483
Gospel Rescue Mission.....	9,076
St. Mary's Interfaith Dining Room	56,727
Women's Center	30,255
Haven of Peace.....	<u>22,459</u>
Total ESG Awards	\$176,000

HOME PROGRAM GRANT

FUNDS 058, 059

TOTAL HOME PROGRAM GRANT

\$4,079,699

MISSION STATEMENT

The HOME Program Grant is funded from the National Affordable Housing Act of 1990 and its provision for the HOME Investment Partnerships. This act provides for participating cities to tailor housing strategies to meet local needs. Stockton's Consolidated Planning Document including its five-year strategy and 1999-00 One Year Action Plan illustrates Stockton's plan for this grant.

HIGHLIGHTS

Using these funds, the City can achieve its housing goals by targeting monies to specific areas or by prioritizing by housing type (i.e., large or small family, elderly or special needs) how these funds can produce the greatest impact in improving the housing stock. The funds will be used to leverage state and private funding to acquire, rehabilitate and/or construct the housing units. Depending on the particular project, funding and long-term affordability goals, these activities will be carried out by private for-profit developers and non-profit Community Housing Development Organizations (CHDO's).

For the 1999-00 program year, Stockton will receive an entitlement grant of \$1,991,000 and will reallocate additional HOME funds in the amount of \$2,088,699 for a total HOME budget of \$4,079,699.

The 1999-00 allocation of \$4,079,699 is distributed as follows:

General Administration/Oversite	\$ 157,707
CHDO Operating Assistance	99,550
Housing Rehab/Construction Programs.....	3,502,442
Housing Assistance Program	<u>320,000</u>
Total HOME Program.....	\$4,079,699

Financial Note: Per City Council resolutions, grants have received total appropriations at the time that the grant application was awarded. Should these grants or new grants require appropriation during the 1999-00 fiscal year for continued authorization or new grant awards from the granting authority, amending resolutions will be presented for City Council consideration and adoption. Final year-end expenditure may require appropriation adjustment by the City Manager up to the total amount of the Council approved grant. These are estimates for planning purposes. Actual grant allocations will be determined by grant award documents or remaining balances as of June 30, 1999.

Stockton



DISTRICT FUNDS

DISTRICT FUNDS

Certain governmental services are provided through separate special districts. Common examples include lighting, maintenance, parking, infrastructure and various forms of assessment for repayment of bond debt on construction and on-going administration and maintenance. Special districts use the same budget, accounting and financial reporting as general purpose governments. Because of the number of these districts and the limited use of appropriation associated with them, most are listed by their total appropriation for the ensuing year.

Stockton



CENTRAL PARKING DISTRICT

CENTRAL PARKING DISTRICT**416-4020**

	<u>1997-98</u> <u>ACTUAL</u>	<u>1998-99</u> <u>APPROPRIATED</u>	<u>1999-00</u> <u>APPROVED</u>	<u>VARIANCE</u>	
				<u>AMOUNT</u>	<u>PERCENT</u>
Employee Services	\$634,123	\$665,699	\$703,494	\$37,795	6%
Other Services	251,204	258,173	264,308	6,135	2%
Materials/Supplies	38,432	43,200	42,500	(700)	(2%)
Other Expenses	668,644	665,409	1,146,644	481,235	72%
TOTAL BUDGET	\$1,592,403	\$1,632,481	\$2,156,946	\$524,465	32%
POSITION ALLOCATION	3	3	3		

MISSION STATEMENT

The Central Parking District is operated by an Advisory Board appointed by the City Council and submits its budget to the City Council for approval. Sources of income include ad valorem assessments on all property located within the District, charges for monthly and weekly parking privileges and other income which includes a contract agreement to manage the County parking structure and a \$98,000 assignment of parking fine revenues from the City.

The District is completely self-sustaining within the framework of the revenue structure noted above. It is not a part of the operating budget of the City of Stockton, but is included in the budget document to comply with provisions of the ordinance of issue which authorized district formation.

1998-99 Objectives

1. Convert at least two staffed parking lots into automated lots by June 1999.

1998-99 Accomplishments

1. Conversion of parking lots has been delayed until January 2000.

1999-00 Objective

1. Convert two staffed parking lots into automated lots by January 2000.
2. Determine whether to acquire property for expansion of Lot I by December 1999.
3. Break ground on a new parking structure on Lot D by December 1999.
4. Implement a signage program for district parking lots by December 1999.



Stockton



ASSESSMENT DISTRICTS

1915 ACT ASSESSMENT DISTRICTS

700

FUNCTION

The City of Stockton seventeen 1915 Act Assessment Districts plus one account for administration. Administration of individual districts continues as long as bonds are outstanding. Administration includes the annual levy process, various reporting requirements imposed on bond issuers by regulatory agencies, delinquency management, etc. The following table provides debt service information for the payment of principal and interest on the subject bonds. The income source is a special assessment levied on the property within the respective district boundaries. The City of Stockton has no obligation to subsidize any potential delinquencies in the districts. The payment of principal and interest is based on established debt. The number of active districts may vary from year to year as districts mature and new ones are formed. The 1915 Act Assessment Districts activities are listed below.

Fund 701	Administration	174,306
Fund 761	Quail Lakes #17 - 79-1 / 198	62,400
Fund 771	Charter Way Industrial Park - 86-4 / 211	117,733
Fund 772	The Landing Reassessment - 82-1S / 212	33,660
Fund 773	Weber/Sperry Ranches Ph I - 88-1AR / 232	745,109
Fund 775	Weber/Sperry Ranches Ph II - 88-1BR / 232	161,299
Fund 776	North Stockton Interim Sewer - 88-2 / 216	86,941
Fund 777	West Eighth Street Phase I - 90-5A / 217	787,888
Fund 778	Spanos Park Reassessment - 91-1R /	617,058
Fund 779	Stockton Airport Business Park Ph III - 84-14C / 219	43,625
Fund 780	West Eighth Street Phase II - 90-5B / 220	431,775
Fund 781	Stockton Airport Business Park Reassessment - 84-1D / 229	729,320
Fund 782	Arch Road Industrial Park Reassessment - 84-2R / 231	381,549
Fund 783	Western Pacific Industrial Park - 81-1RR / 223	450,110
Fund 784	Blossom Ranch - 93-1 / 224	224,101

1915 ACT ASSESSMENT DISTRICTS**700****Continued**

Fund 785	Stockton Airport Business Park Reassessment - 84-1E / 230	179,398
Fund 786	La Morada - 96-04 / 227	187,910
Fund 787	Little John Creek - 97-01 / 228	99,581
	TOTAL DEBT SERVICE & ADMINISTRATION	5,513,763

1915 ACT ASSESSMENT DISTRICTS

820-827

FUNCTION

The City of Stockton has one 1915 Act Assessment District infrastructure improvement project under construction.

Fund 826	Little John Creek - 97-01 / 228	909,591
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FUNCTION

The City of Stockton and/or the Stockton Public Financing Authority has five Mello-Roos Community Facilities Districts plus one account for administration. Administration of individual districts continues as long as bonds are outstanding. Administration includes the annual levy process, various reporting requirements imposed on bond issuers by regulatory agencies, delinquency management, etc. The following table provides debt service information for the payment of principal and interest on the subject bonds. The income source is a special tax levied on the property within the respective district boundaries. The City of Stockton nor the Stockton Public Financing Authority has no obligation to subsidize any potential delinquencies in the districts.

The payment of principal and interest is based on established debt. The number of active districts may vary from year to year as districts mature and new ones are formed. The Mello-Roos Community Facilities Districts activities are listed below.

Fund 250	Administration	286,486
Fund 251	Weston Ranch Community Facilities District No. 1	3,022,191
Fund 252	Brookside Estates Community Facilities District 90-2	3,677,538
Fund 253	South Stockton Sewer Community Facilities District 90-1	1,315,893
Fund 254	Spanos Park Community Facilities District 90-4	1,533,768
Fund 259	Developer Fee Financing 96-01	125,296
	TOTAL DEBT SERVICE & ADMINISTRATION	9,961,172

FUNCTION

The City of Stockton and the Stockton Public Financing Authority currently have two Mello-Roos Districts under construction. Additional construction funds resulted from refinancing these districts and realization of savings.

Fund 351	Weston Ranch Community Facilities District No. 1	3,937,468
Fund 352	Brookside Estates Community Facilities District 90-2	856,245
	TOTAL CONSTRUCTION	4,793,713



Stockton



CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PROGRAM

The Capital Projects Funds are used to appropriate for the financial resources to be used for the acquisition or construction of major capital facilities.

CAPITAL IMPROVEMENT PROGRAM

Document Organization/Process:

The Capital Improvement Program is essentially a list of public projects necessary for the sound and orderly implementation of the adopted General Plan of Stockton. These improvement projects necessitate the expenditure of public funds, over and above the City's annual operating expenses, for the purchase, construction or replacement of the physical assets of the community. Projects included are: streets, traffic control equipment, sanitary and storm water facilities, water systems, libraries, fire stations, parks and recreation facilities, public buildings and urban renewal. In Stockton, the programming period is for five (5) years and is reviewed annually to confirm or revise priorities.

The primary purpose of capital improvement programming is to assist in implementing the broad and comprehensive goals of the General Plan. Some of the many benefits of capital improvement programming are as follows:

- Establishes an orderly basis to guide local officials in making sound budget decisions and encourages the selection and acquisition of lands for public projects well in advance of actual construction.

- Focuses attention on community goals, needs and capabilities for the maximum resolution of public expenditures.

- Establishes an outline to avoid duplication of effort and makes most effective use of personnel and public funds in the execution of projects.

- Improves the City's opportunity to obtain State and Federal assistance on financing many public projects.

- Encourages the coordination of projects with the various public agencies and reduces scheduling problems. In addition, it permits private enterprise to relate their projects to the City program.

- Maintains a sound and stable financial program and reduces the possibility of a disruptive change in the taxes or bonded indebtedness needed to finance projects.

Capital improvement programming is a long, involved process. It may begin with a public hearing to hear community concerns relative to capital improvement projects. Projects and cost estimates are developed by the City departments, submitted to the City Manager's office and assembled into a preliminary program. The City Manager then reviews the preliminary program with the various department heads to evaluate the suggested priorities and project costs. Based on the City Manager's knowledge of the City's needs and scaled to the anticipated revenues, the City Manager's

CAPITAL IMPROVEMENT PROGRAM

program is then submitted to the City Council and to the City Planning Commission to review the program for compliance with the adopted General Plan for Stockton. Adoption by City Council resolution is the final step in the process which includes appropriation of funds for the projects identified in the first year of the five-year plan.

CAPITAL PROJECT OPERATING BUDGET IMPACT

Once a capital project is completed, the infrastructure improvement will normally require some amount of on-going expenditure for operations or maintenance or both. In some cases a capital project will result in operational savings when the capital improvement causes an existing function to be operated more efficiently. The impact of a capital project on the annual operating budget is considered in the CIP planning process. A department requesting a capital project is required to estimate the annual operating cost or savings that can be expected when the project is completed. This information about on-going operating expenditure needs is considered along with the estimated one-time capital project cost in evaluating projects and setting priorities. Projects that have unaffordable operating costs would not be initiated. The funds needed to operate or maintain a newly-constructed capital improvement are included in the annual operating budget coinciding with completion of the project.

Projects:

The projects in the proposed 1999-00 fiscal year of the Plan are incorporated in this budget document for the necessary appropriation of funds, as follows:

Capital Improvement Fund	\$ 1,416,000
Measure K Sales Tax Fund	5,993,000
Community Development Block Grant Fund	1,844,000
Transportation Development Act Fund	100,000
Wastewater Fund	7,823,000
Water Fund	1,535,000
Stormwater Fund	460,000
Solid Waste/Landfills Fund	357,000
Developer Fees	15,524,000
Federal/State Grants (Includes Intermodal Surface Transportation Efficiency Act Funds - (ISTEA)	21,268,000(a)
Redevelopment Agency Fund	3,500,000
Central Parking District Fund	<u>100,000</u>
TOTAL	\$59,920,000

- (a) These amounts will be appropriated as separate items when program supplements are approved. Resolution 96-0296 authorizes the City Manager to execute all local agency/State supplemental agreements for Federal/State grant funding programs.

PROJECTS BY CATEGORY

CAPITAL IMPROVEMENT PROGRAM 1999-00
PROJECT TOTALS BY CATEGORY
(COST IN \$THOUSANDS)

PUBLIC SAFETY

Account Number	Project Description	Life-To-Date Funding	06/30/99 Est. Balance	Approved 1999-00
301-7192	Fire Communications System	\$719	\$3	\$0
301-7142	Fire Company 9 Women's Locker Room	\$82	\$71	\$0
960-9156	Police Facility Expansion	\$400	\$378	\$0
301-7190	Police Facility Security	\$177	\$79	\$0
Total Public Safety Projects				\$0

CITY-WIDE

Account Number	Project Description	Life-To-Date Funding	06/30/99 Est. Balance	Approved 1999-00
301-7002	Asbestos Removal	\$320	\$70	\$0
303-7507	City Hall HVAC System	\$295	\$270	\$0
301-7006	City Hall Renovations	\$100	\$30	\$0
301-7071	City Hall Repairs	\$70	\$45	\$0
930-9122	City Office Space	\$100	\$45	\$0
301-7087	City Roof Replacement Program	\$2,153	\$400	\$444
301-7011	Minor Infrastructure Improvements	\$1,251	\$178	\$0
301-7020	Minor Infrastructure Improvements 98/99	\$45	\$44	\$0
301-7021	Minor Infrastructure Improvements 99/00	\$714	\$490	\$516
Total City-wide Projects				\$960

HOUSING AND REDEVELOPMENT

Account Number	Project Description	Life-To-Date Funding	06/30/99 Est. Balance	Approved 1999-00
030-6615	Alley Abandonments	\$15	\$6	\$0
052-8344	Alley Abandonments	\$35	\$25	\$0
417-7903	Central Parking CIP	\$100	\$0	\$100
052-8341	East Main/Burkett - Broadway Avenue Improvements	\$255	\$237	\$0
052-8343	East Main/Burkett - Eleanor Avenue	\$238	\$0	\$238
052-8342	East Main/Burkett - Garden Avenue	\$191	\$0	\$191
052-8339	East Main/Burkett - Netherton Ave Impr	\$351	\$0	\$351
052-8346	Gateway Offsite Infrastructure Improvements	\$400	\$0	\$400
052-8347	Gleason Park Infrastructure Plan	\$200	\$0	\$200
960-9808	Lot D Parking Structure	\$5,000	\$5,000	\$0
052-8338	Taft Area - Clayton Avenue Improvements	\$680	\$640	\$0
052-8335	Taft Area - Harvey Avenue Improvements	\$548	\$510	\$0
052-8327	Taft Area - Pump Station & Retention Basin	\$698	\$457	\$0
052-8331	Taft Area - Wait Avenue	\$500	\$490	\$214
052-8348	Weber Street Improvements	\$250	\$0	\$250
Total Housing and Redevelopment Projects				\$1,944

WATERFRONT

Account Number	Project Description	Life-To-Date Funding	06/30/99 Est. Balance	Approved 1999-00
303-9803	Banner Island Sports Area	\$100	\$40	\$0
303-7510	Events Sign at Weber Point	\$60	\$60	\$0
052-9805	Seawall	\$550	\$500	\$0
080-9801	Van Buren Extension	\$60	\$50	\$0
301-9804	Water Quality/Fountain Improvements	\$50	\$10	\$0
303-9804	Water Quality/Fountain Improvements	\$120	\$20	\$0
304-9804	Water Quality/Fountain Improvements (b)	\$650	\$0	\$650
334-7336	Weber Block	\$3,430	\$0	\$3,430
334-7336	Weber Block Purchase	\$260	\$0	\$70
052-9802	Weber Point Improvements	\$1,390	\$240	\$0
303-9802	Weber Point Improvements	\$1,876	\$470	\$0
970-9802	Weber Point Improvements	\$2,500	\$500	\$0
Total Waterfront Projects				\$4,150

PARKS AND RECREATION

Account Number	Project Description	Life-To-Date Funding	06/30/99 Est. Balance	Approved 1999-00
971-9196	Anderson Skateboard Park	\$238	\$230	\$230
971-9113	High School Park	\$500	\$400	\$100
976-9204	John Peri Neighborhood Park (Rivers)	\$50	\$0	\$50
971-9173	La Morada Neighborhood Park	\$650	\$300	\$350
976-9205	Little John Creek Neighborhood Park	\$50	\$0	\$50
976-9206	Manteca High School Park	\$1,000	\$0	\$1,000
301-7831	McKinley Pool Filter and Recirculation System	\$297	\$46	\$250
971-9157	Nelson (Brookside) Neighborhood Park	\$550	\$50	\$500
921-9141	Panella Park Community Center	\$100	\$100	\$0
976-9135	Paul E. Weston Community Park	\$1,039	\$33	\$75
301-7833	Pixie Woods Pedestrian Bridge	\$78	\$0	\$78
971-9116	Spanos Park (Baxter)	\$1,321	\$46	\$0
978-9118	Street Tree Planting	\$666	\$15	\$37
301-7834	Stribley Park Tot Lot	\$73	\$0	\$73
481-7852	Swenson Irrigation System	\$160	\$106	\$0
481-7853	Swenson/Van Buskirk Pro Shop Repair	\$74	\$21	\$0
301-7835	Tennis and Game Court Reconstruction 99-00	\$55	\$0	\$55
926-9140	Van Buskirk Community Center	\$56	\$41	\$0
Total Parks and Recreation Projects				\$2,848

LIBRARY

Account Number	Project Description	Life-To-Date Funding	06/30/99 Est. Balance	Approved 1999-00
950-9202	Library Book Collection Augmentation	\$50	\$0	\$50
951-9202	Library Book Collection Augmentation	\$178	\$0	\$178
956-9202	Library Book Collection Augmentation	\$22	\$0	\$22
041-7019	Library-Minor Repairs/Rehabilitation	\$115	\$40	\$0
951-9112	Northwest Branch Library	\$562	\$500	\$0
Total Library Projects				\$250

STREETS

Account Number	Project Description	Life-To-Date Funding	06/30/99 Est. Balance	Approved 1999-00
304-7207	Airport Way/Charter to Michael (b)	\$398	\$0	\$398
902-9187	Alpine/Sanguinetti Road Traffic Signal	\$80	\$1	\$0
902-9946	Alpine/Sanguinetti Road Traffic Signal	\$78	\$19	\$0
080-6644	Arch Road Reconstruction	\$324	\$71	\$0
038-9944	Arch Road/SR 99 Interchange Improvements (b)	\$476	\$0	\$476
304-9944	Arch Road/SR 99 Interchange Improvements (b)	\$14,363	\$0	\$14,363
304-9944	Arch Road/SR 99 Interchange Improvements (b)	\$2,881	\$0	\$2,881
080-9944	Arch Road/SR 99 Interchange Improvements (b)	\$5,064	\$10	\$0
916-9944	Arch Road/SR 99 Interchange Improvements	\$3,323	\$441	\$2,523
917-9944	Arch Road/SR 99 Interchange Improvements	\$3,400	\$0	\$3,400
916-9121	Arch-Airport Sperry Plan	\$26	\$1	\$0
080-6657	Audible Pedestrian Traffic Signals	\$24	\$12	\$12
020-9930	Ben Holt Dr/I-5 Interchange Improvements (b)	\$980	\$20	\$0
038-9930	Ben Holt Dr/I-5 Interchange Improvements (b)	\$2,050	\$100	\$0
080-9930	Ben Holt Dr/I-5 Interchange Improvements (b)	\$419	\$50	\$0
911-9930	Ben Holt Dr/I-5 Interchange Improvements	\$294	\$88	\$0
902-9194	Bianchi/Ijams Signal	\$130	\$9	\$0
080-6681	Bours Tract Street Light Modifications	\$115	\$0	\$115
080-6669	Bridge Repairs - Citywide	\$150	\$75	\$75
020-9913	Calaveras River Bikeway	\$287	\$210	\$0
034-9913	Calaveras River Bikeway	\$128	\$88	\$0
080-9913	Calaveras River Bikeway	\$520	\$636	\$0
080-9913	Calaveras River Bikeway/RR Undercrossing	\$200	\$20	\$0
080-6682	Caldwell Village Street Light Poles	\$85	\$0	\$85
080-9927	Charter Way Improvements	\$821	\$659	\$0
990-9203	Coordinated Traffic Model Update/Recalibration	\$50	\$0	\$50
911-9189	Davis Road/Bear Creek Bridge	\$268	\$20	\$0
080-6648	Eight Mile Road Reconstruction at I-5	\$202	\$178	\$0

STREETS (CONTINUED)

Account Number	Project Description	Life-To-Date Funding	6/30/99 Est. Balance	Approved 1999-00
030-9937	El Dorado Street Bridge at Bianchi	\$124	\$96	\$0
038-9937	El Dorado Street Bridge at Bianchi	\$65	\$65	\$0
080-9937	El Dorado Street Bridge at Bianchi	\$20	\$19	\$0
080-6666	El Dorado Street/Swain Traffic Signals	\$90	\$3	\$0
030-9925	Fresno Avenue Reconstruction	\$17	\$1	\$0
038-9925	Fresno Avenue Reconstruction	\$978	\$52	\$0
080-9925	Fresno Avenue Reconstruction	\$339	\$293	\$0
038-9907	Fresno Street Traffic Signal	\$164	\$6	\$0
990-9907	Fresno Street Traffic Signal	\$75	\$75	\$0
080-9932	Hammer Lane Widening	\$11,339	\$1,543	\$3,409
080-9932	Hammer Lane Widening	\$200	\$0	\$200
910-9932	Hammer Lane Widening	\$1,658	\$381	\$1,158
911-9932	Hammer Lane Widening	\$1,800	\$221	\$1,000
912-9932	Hammer Lane Widening	\$100	\$100	\$0
913-9932	Hammer Lane Widening	\$750	\$0	\$750
916-9932	Hammer Lane Widening	\$1,811	\$0	\$1,811
020-9931	Hammer Lane/I-5 Interchange Improvements (b)	\$4,680	\$50	\$0
080-9931	Hammer Lane/I-5 Interchange Improvements (b)	\$353	\$20	\$0
911-9931	Hammer Lane/I-5 Interchange Improvements	\$350	\$119	\$0
080-9914	Hammer Lane/SPRR Grade Separation	\$8,149	\$3,377	\$0
911-9914	Hammer Lane/SPRR Grade Separation	\$691	\$439	\$0
080-9942	Hammer Lane/SR99 Interchange Improvements (b)	\$196	\$10	\$0
080-9942	Hammer Lane/SR99 Interchange Improvements (b)	\$59	\$10	\$0
911-9942	Hammer Lane/SR99 Interchange Improvements	\$137	\$136	\$0
080-9905	Hammer Lane/UPRR Grade Separation	\$10,520	\$6,065	\$0
910-9905	Hammer Lane/UPRR Grade Separation	\$771	\$771	\$0
911-9905	Hammer Lane/UPRR Grade Separation	\$679	\$54	\$0
020-9938	I-5/Eighth Street Traffic Signal	\$144	\$144	\$0
902-9938	I-5/Eighth Street Traffic Signal	\$60	\$60	\$0
904-9938	I-5/Eighth Street Traffic Signal	\$30	\$0	\$30
916-9165	Little John Creek Reimbursement	\$1,220	\$1,219	\$0
080-9943	Main Street Traffic Signals (Downtown)	\$300	\$300	\$0
904-9943	Main Street Traffic Signals (Downtown)	\$85	\$85	\$0
990-9943	Main Street Traffic Signals (Downtown)	\$295	\$165	\$130
020-9919	March Lane SPRR Grade Separation (b)	\$800	\$20	\$0
080-9919	March Lane SPRR Grade Separation (b)	\$1,500	\$150	\$0
080-9919	March Lane SPRR Grade Separation	\$600	\$550	\$0
080-9919	March Lane SPRR Grade Separation (b)	\$3,750	\$3,750	\$0
911-9919	March Lane SPRR Grade Separation	\$5,206	\$4,000	\$0
912-9919	March Lane SPRR Grade Separation	\$300	\$229	\$0
990-9919	March Lane SPRR Grade Separation	\$416	\$416	\$0
020-9918	March Lane UPRR Grade Separation (b)	\$650	\$600	\$0
038-9918	March Lane UPRR Grade Separation (b)	\$404	\$400	\$0
080-9918	March Lane UPRR Grade Separation (b)	\$45	\$45	\$0
080-9918	March Lane UPRR Grade Separation (b)	\$3,750	\$3,750	\$0
080-9918	March Lane UPRR Grade Separation (b)	\$4,874	\$4,874	\$0
080-9918	March Lane UPRR Grade Separation (b)	\$600	\$600	\$0
910-9918	March Lane UPRR Grade Separation	\$708	\$506	\$0
911-9918	March Lane UPRR Grade Separation	\$1,510	\$755	\$0
990-9918	March Lane UPRR Grade Separation	\$249	\$137	\$0
304-7209	March Lane/Quail Lakes to Pacific (b)	\$680	\$0	\$680
080-9929	Mariposa Road/Hwy 99 Frontage Rd Improvements	\$100	\$97	\$0
900-9929	Mariposa Road/Hwy 99 Frontage Rd Improvements	\$95	\$87	\$0
080-6632	Market/Main Street Intersection Realignment	\$350	\$32	\$0
990-9193	Multi-Modal Transit Plan	\$29	\$19	\$0
032-9939	Pacific Avenue/Calaveras Bridge	\$12	\$6	\$0
080-9939	Pacific Avenue/Calaveras Bridge	\$205	\$55	\$145
304-7212	Pacific Avenue/Yokuts to Hammer (b)	\$661	\$0	\$661
304-7213	Pershing Avenue/Country Club to Meadow (b)	\$682	\$0	\$682
032-9936	Pershing Avenue/Smith Canal	\$37	\$36	\$0
038-9936	Pershing Avenue/Smith Canal	\$156	\$147	\$0

STREETS (CONTINUED)

Account Number	Project Description	Life-To-Date Funding	6/30/99 Est. Balance	Approved 1999-00
080-9916	Pixley Slough/Bear Creek Bike Path	\$316	\$140	\$0
301-9916	Pixley Slough/Bear Creek Bike Path	\$27	\$23	\$0
038-6680	Quail Lakes Drive Traffic Signal	\$45	\$40	\$0
030-6635	Railroad Crossing Protection	\$107	\$48	\$0
038-9947	San Joaquin Street Bridge at Mormon Slough (b)	\$165	\$0	\$165
080-9947	San Joaquin Street Bridge at Mormon Slough	\$42	\$0	\$42
034-6667	Sidewalk, Curb, Gutter	\$770	\$88	\$100
080-6693	Sidewalk, Curb, Gutter	\$1,360	\$149	\$0
915-9945	Sperry Road - Performance/French Camp	\$840	\$0	\$840
916-9945	Sperry Road - Performance/French Camp	\$1,145	\$1,145	\$0
080-6624	Steel Street Light Pole Replacement	\$461	\$301	\$50
980-9191	Street Light Installation	\$45	\$35	\$10
983-9191	Street Light Installation	\$207	\$156	\$40
985-9191	Street Light Installation	\$35	\$25	\$10
986-9191	Street Light Installation	\$14	\$14	\$0
080-6689	Street Lighting Upgrade	\$100	\$43	\$50
979-9176	Street Name Sign Installation	\$125	\$8	\$5
080-6612	Street Repair Program	\$3,750	\$4	\$750
080-9928	Street Resurfacing Program	\$2,464	\$102	\$750
080-6626	Swain Road Gap Closure	\$1,970	\$301	\$0
080-6651	Swain Road/Tam O Shanter Traffic Signal	\$140	\$1	\$0
020-9906	Traffic Signal Control System	\$300	\$150	\$0
038-9906	Traffic Signal Control System	\$3,170	\$1,528	\$0
302-9906	Traffic Signal Control System	\$547	\$48	\$0
903-9906	Traffic Signal Control System	\$330	\$126	\$0
904-9906	Traffic Signal Control System	\$50	\$50	\$0
990-9906	Traffic Signal Control System	\$1,045	\$600	\$350
990-9906	Traffic Signal Control System	\$505	\$240	\$0
900-9934	Traffic Signal Modifications	\$175	\$66	\$75
902-9934	Traffic Signal Modifications	\$150	\$48	\$40
903-9934	Traffic Signal Modifications	\$115	\$32	\$25
904-9934	Traffic Signal Modifications	\$180	\$120	\$60
990-9934	Traffic Signal Modifications	\$225	\$19	\$200
302-9933	Traffic Signals - New	\$352	\$143	\$0
900-9933	Traffic Signals - New	\$363	\$167	\$25
902-9933	Traffic Signals - New	\$205	\$95	\$100
903-9933	Traffic Signals - New	\$80	\$40	\$40
904-9933	Traffic Signals - New	\$110	\$50	\$60
990-9195	Trip Reduction Program	\$20	\$4	\$10
031-6668	UPRR Crossing Improvements	\$151	\$99	\$0
080-6687	Utility Undergrounding - El Dorado Street	\$100	\$0	\$100
080-9940	Utility Undergrounding - Louis Park	\$108	\$108	\$0
301-9940	Utility Undergrounding - Louis Park	\$108	\$108	\$0
080-9941	Utility Undergrounding - Victory Park	\$48	\$46	\$0
301-9941	Utility Undergrounding - Victory Park	\$82	\$82	\$0
080-9801	Van Buren Street Extension	\$54	\$54	\$0
304-7214	Washington Street/Navy to Ventura (b)	\$312	\$0	\$312
302-7299	Washington/Sutter Traffic Signal	\$16	\$16	\$0
031-6670	Waterloo Widening	\$100	\$57	\$0
038-9926	West Lane Rehabilitation	\$1,571	\$1,269	\$0
080-9926	West Lane Rehabilitation	\$180	\$173	\$0

STREETS (CONTINUED)

Account Number	Project Description	Life-To-Date Funding	6/30/99 Est. Balance	Approved 1999-00
030-6622	Wheel Chair Ramps	\$158	\$51	\$0
080-6622	Wheel Chair Ramps	\$250	\$100	\$150
080-6688	Yokuts Avenue Median Improvements	\$60	\$0	\$60
Total Street Projects				\$39,453

SOLID WASTE

Account Number	Project Description	Life-To-Date Funding	6/30/99 Est. Balance	Approved 1999-00
451-7982	Austin Rd Landfill Expansion (a)	\$0	\$50	\$0
451-7984	Austin Road Remediation	\$1,157	\$113	\$357
Total Solid Waste Projects				\$357

STORM

Account Number	Project Description	Life-To-Date Funding	6/30/99 Est. Balance	Approved 1999-00
441-7794	Stormwater System Deficiency Study/Master Plan	\$350	\$0	\$350
441-7730	Storm Drain Alleviation (a)	\$50	\$200	\$0
441-7783	Storm Pump Station Rehabilitation	\$735	\$120	\$60
441-9946	Storm Improv for Alpine/Sanquinetti Traffic Signal Proj.	\$13	\$13	\$0
441-7789	Stormwater System Rehab./Street Improvements	\$150	\$5	\$50
Total Storm Projects				\$460

SANITARY

Account Number	Project Description	Life-To-Date Funding	6/30/99 Est. Balance	Approved 1999-00
431-7747	Central Stockton Sewer Interceptor	\$750	\$120	\$0
431-7793	San Joaquin River Management Studies	\$1,000	\$0	\$1,000
431-7740	Instrument Rehabilitation (a)	\$0	\$540	\$0
435-7753	MWQCP Construction Project Contract	\$882	\$100	\$0
435-7754	MWQCP Tertiary Treatment Plant	\$1,241	\$100	\$0
431-7741	North Plant Access Road	\$143	\$120	\$0
432-7750	Pollution Control Bond	\$500	\$500	\$0
431-7709	RWCF Modifications & Replacements (a)	\$635	\$110	\$400
431-9901	RWCF Plant Expansion (a)	\$8,250	\$500	\$0
433-9901	RWCF Plant Expansion (a)	\$0	\$3,490	\$0
434-9901	RWCF Plant Expansion (a)	\$2,000	\$10	\$0
431-7785	Sanitary Pump Station Rehabilitation	\$630	\$50	\$0
431-7714	Sanitary Separations (a)	\$0	\$325	\$0
431-7787	Sanitary System Deficiency Improvements	\$4,405	\$4,000	\$0
431-7702	Sanitary System Repairs (a)	\$815	\$200	\$370
431-7784	Sanitary Telemetry	\$95	\$91	\$0
431-7727	Sludge Reuse/Disposal (a)	\$0	\$3,900	\$0
433-7734	South Industrial Trunk	\$15,848	\$3,400	\$0
431-7788	Storm Drain Alleviation-Modifications/Additions	\$1,228	\$300	\$858
431-7783	Storm Pump Station Modifications	\$446	\$400	\$0
431-7781	Underground Fuel Tanks	\$317	\$220	\$0
433-9921	Westside Sewer Interceptor	\$36,995	\$11,000	\$0
431-7790	Sanitary System Upgrades/Street Improvements	\$355	\$10	\$185
431-7780	Buena Vista/Smith Canal Storm Sys. Improvments.	\$5,245	\$350	\$4,820
431-7792	Minor CIP	\$190	\$0	\$190
Total Sanitary Projects				\$7,823

WATER

Account Number	Project Description	Life-To-Date Funding	6/30/99 Est. Balance	Approved 1999-00
421-7632	Abandoned Well Replacement (a)	\$0	\$300	\$0
421-7615	Central Control System (a)	\$53	\$192	\$53
421-7636	Groundwater Management	\$250	\$0	\$250
421-9922	Delta Water Diversion Project	\$930	\$850	\$0
421-7634	Emergency Power Project	\$60	\$40	\$0
424-7628	Little John Creek Reimbursement	\$55	\$54	\$0
421-7635	New GW Monitoring Well/South Stockton	\$50	\$50	\$0
424-7602	Service System Additions (a)	\$230	\$100	\$80
421-7602	Service System Replacements	\$110	\$40	\$20
424-7633	South Stockton Water Master Plan Update	\$100	\$80	\$0
421-7623	Transmission Mains (a)	\$550	\$1,370	\$550
421-7625	Water Service Center	\$409	\$336	\$0
421-7617	Water Supply Facilities/Existing Well Rehab/Repair (a)	\$110	\$60	\$50
424-7618	Water Supply Facilities - New Wells (a)	\$60	\$250	\$60
424-7601	Water System Expansion (a)	\$0	\$150	\$0
421-7601	Water System Expansions (a)	\$232	\$230	\$100
424-7623	Water Transmission Mains (a)	\$0	\$400	\$0
421-7619	Water Treatment Equipment (a)	\$265	\$150	\$215
421-7620	Well/Reservoir Site Improvements (a)	\$297	\$248	\$297
Total Water Projects				\$1,675

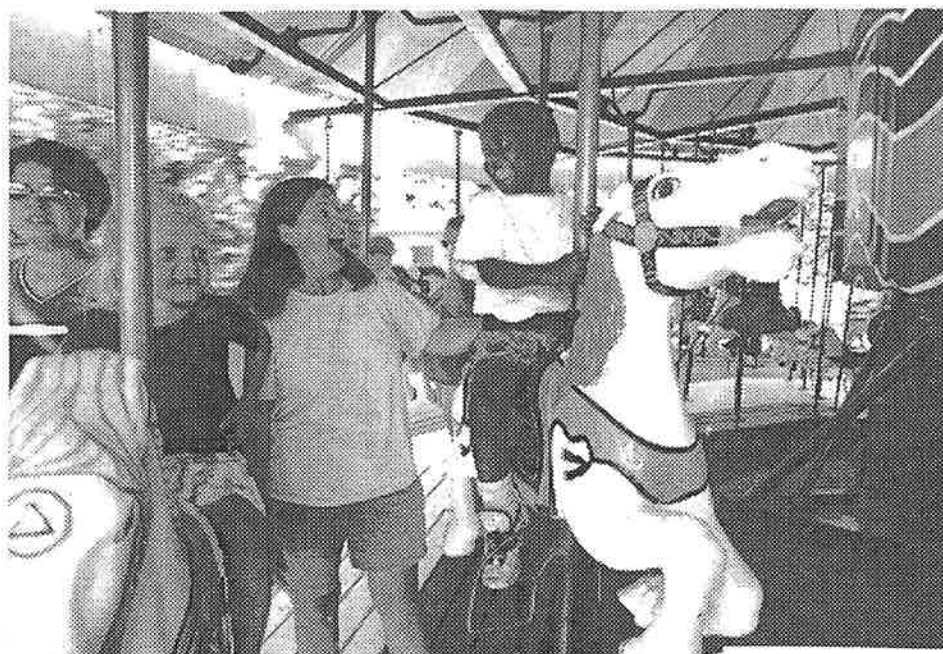
GRAND TOTAL CIP PROJECTS - ALL FUNDS:

\$59,920

(a) On-going project with appropriations based on projects scheduled in specific fiscal years. The Life-To-Date amount represents only the 1998-99 appropriation and proposed 1999-00 appropriation combined.

(b) Federal/State/local grant funding. Amounts will be appropriated as separate items when program supplements are received. Resolution 96-0296 authorizes the City Manager to execute all local agency/State supplemental agreements for Federal/State grant funding programs.

Note: 6-30-99 Balances shown are estimates for planning purposes. Actual project balance appropriations will be determined by actual remaining balances as of June 30, 1999.



Up and down, round and round.... Come take a spin, maybe even relive some childhood memories, on the merry-go-round at Pixie Woods, Stockton's own fairyland for the "young in age and young in heart". Photo courtesy of The Record.

PROJECTS BY FUND

CAPITAL IMPROVEMENT PROGRAM 1999-00
PROJECT TOTALS BY FUND

(COST IN \$THOUSANDS)

CAPITAL IMPROVEMENT FUND 301:

Account Number	Project Description	Approved 1999-00
301-7087	City Roof Replacement Program	\$444
301-7831	McKinley Pool Filter and Recirculation System	\$250
301-7833	Pixie Woods Pedestrian Bridge	\$78
301-7021	Public Facilities-Minor Repairs/Rehabilitation	\$516
301-7834	Stribley Park Tot Lot	\$73
301-7835	Tennis and Game Court Reconstruction 99-00	\$55
CIP Fund Project Totals		\$1,416

COMMUNITY DEVELOPMENT BLOCK GRANTS:

Account Number	Project Description	Approved 1999-00
052-8343	East Main/Burkett - Eleanor Avenue	\$238
052-8342	East Main/Burkett - Garden Avenue	\$191
052-8339	East Main/Burkett - Netherton Ave Impr	\$351
052-8346	Gateway Offsite Infrastructure Improvements	\$400
052-8347	Gleason Park Infrastructure Plan	\$200
052-8331	Taft Area - Wait Avenue	\$214
052-8348	Weber Street Improvements	\$250
CDBG Project Totals		\$1,844

FEDERAL/STATE/COUNTY GRANTS:

Account Number	Project Description	Approved 1999-00
ISTEA/CMAC PROJECTS: (038)		
038-9944	Arch Road/SR99 Interchange Improvements	\$476
BRIDGE PROJECTS:		
038-9947	San Joaquin Street Bridge at Mormon Slough	\$165
OTHER GRANTS/DONATIONS:		
304-9944	Arch Road/SR99 Interchange Improvements	\$14,363
304-9944	Arch Road/SR99 Interchange Improvements	\$2,881
304-7207	Airport Way/Charter to Michael	\$398
304-7209	March Lane/Quail Lakes to Pacific	\$680
304-7212	Pacific Avenue/Yokuts to Hammer	\$661
304-7213	Pershing Avenue/Country Club to Meadow	\$682
304-7214	Washington Street/Navy to Ventura	\$312
304-9804	Water Quality/Fountain Improvements	\$650
Federal/State Grant Project Totals		\$21,268 (a)

(a) These amounts will be appropriated as separate items when program supplements are approved. Resolution 96-0296 authorizes the City Manager to execute all local agency/State supplemental agreements for Federal/State grant funding programs.

CAPITAL IMPROVEMENT PROGRAM 1999-00
PROJECT TOTALS BY FUND

(COST IN \$THOUSANDS)

MEASURE K SALES TAX FUND 080:

Account Number	Project Description	Approved 1999-00
STREET IMPROVEMENTS:		
080-6657	Audible Pedestrian Traffic Signals	\$12
080-6681	Bours Tract Street Light Modifications	\$115
080-6682	Caldwell Village Street Light Poles	\$85
080-6669	Citywide Bridge Repair Program	\$75
080-9932	Hammer Lane Widening	\$200
080-9939	Pacific Avenue/Calaveras Bridge	\$145
080-9947	San Joaquin Street Bridge at Mormon Slough	\$42
080-6624	Steel Street Light Pole Replacement	\$50
080-6689	Street Lighting Upgrade	\$50
080-6612	Street Repair Program	\$750
080-9928	Street Resurfacing Program	\$750
080-6687	Utility Undergrounding - El Dorado Street	\$100
080-6622	Wheel Chair Ramps	\$150
080-6688	Yokuts Avenue Median Improvements	\$60
<i>Measure K Project Totals</i>		<i>\$2,584</i>

MEASURE K SALES TAX FUND 080:

Account Number	Project Description	Approved 1999-00
CONGESTION RELIEF PROJECTS:		
080-9932	Hammer Lane Widening	\$3,409
<i>Federal/State Grant Project Totals</i>		<i>\$3,409</i>

TRANSPORTATION DEVELOPMENT ACT (GAS TAX) FUND 034:

Account Number	Project Description	Approved 1999-00
034-6667	Sidewalk, Curb, Gutter	\$100
<i>TDA Project Totals</i>		<i>\$100</i>

WASTEWATER REVENUE FUND 431:

Account Number	Project Description	Approved 1999-00
431-7793	San Joaquin River Management Studies	\$1,000
431-7702	Sanitary System Repairs	\$370
431-7709	RWCF Modifications & Replacements	\$400
431-7788	Storm Drain Alleviation-Modifications/Additions	\$858
431-7792	Minor CIP	\$190
431-7780	Buena Vista/Smith Canal Storm Sys. Improvemts.	\$4,820
431-7790	Sanitary System Upgrades/Street Improvements	\$185
<i>Wastewater Project Totals</i>		<i>\$7,823</i>

CAPITAL IMPROVEMENT PROGRAM 1999-00

PROJECT TOTALS BY FUND

(COST IN \$THOUSANDS)

LANDFILL FUND 451:

Account Number	Project Description	Approved 1999-00
451-7984	Austin Road Landfill Remediation	\$357
<i>Landfill Project Totals</i>		<i>\$357</i>

WATER REVENUE FUND 421:

Account Number	Project Description	Approved 1999-00
421-7636	Groundwater Management	\$250
421-7619	Water Treatment Equipment	\$215
421-7620	Well/Reservoir Site Improvements	\$297
421-7623	Water Transmission Mains *	\$550
421-7615	Central Control System	\$53
421-7617	Water Supply Fac./Existing Well Rehab./Repair	\$50
421-7601	Water System Expansion	\$100
421-7602	Service System Replacements	\$20
<i>Water Project Totals</i>		<i>\$1,535</i>

WATER CONNECTION FEE FUND 424:

Account Number	Project Description	Approved 1999-00
424-7618	Water Supply - New Wells	\$60
424-7602	Service System Additions	\$80
<i>Water Connection Fee Project Totals</i>		<i>\$140</i>

STORMWATER REVENUE FUND 441:

Account Number	Project Description	Approved 1999-00
441-7789	Storm System Rehab./Street Improvements	\$50
441-7783	Storm Pump Station Rehabilitation	\$60
441-7794	Storm System Deficiency Study/Master Plan	\$350
<i>Stormwater Project Totals</i>		<i>\$460</i>

LIBRARY IMPACT FEES FUND 950 through 956:

Account Number	Project Description	Approved 1999-00
950-9202	Library Book Collection Augmentation	\$50
951-9202	Library Book Collection Augmentation	\$178
956-9202	Library Book Collection Augmentation	\$22
<i>Library Project Totals</i>		<i>\$250</i>

* To be reimbursed by Fund 424 when funds are available.

CAPITAL IMPROVEMENT PROGRAM 1999-00
PROJECT TOTALS BY FUND

(COST IN \$THOUSANDS)

STREET TREE IMPACT FEES FUND 978:

Account Number	Project Description	Approved 1999-00
978-9118	Street Tree Planting	\$37
<i>Street Tree Project Totals</i>		<i>\$37</i>

STREET LIGHT IMPACT FEES FUND 980 Through 986:

Account Number	Project Description	Approved 1999-00
980-9191	Street Light Installation	\$10
983-9191	Street Light Installation	\$40
985-9191	Street Light Installation	\$10
<i>Street Light Project Totals</i>		<i>\$60</i>

STREET SIGN IMPACT FEES FUND 979:

Account Number	Project Description	Approved 1999-00
979-9176	Street Name Sign Installation	\$5
<i>Street Sign Project Totals</i>		<i>\$5</i>

PARKLAND IMPACT FEES FUND 970 THROUGH 976:

Account Number	Project Description	Approved 1999-00
971-9196	Anderson Skateboard Park	\$230
971-9113	High School Park	\$100
976-9204	John Peri Neighborhood Park (Rivers)	\$50
971-9173	La Morada Neighborhood Park	\$350
976-9205	Little John Creek Neighborhood Park	\$50
976-9206	Manteca High School Park	\$1,000
971-9157	Nelson (Brookside) Neighborhood Park	\$500
976-9135	Paul E. Weston Park	\$75
<i>Parkland Project Totals</i>		<i>\$2,355</i>

STREET IMPROVEMENT IMPACT FEES FUND 910 THROUGH 916:

Account Number	Project Description	Approved 1999-00
916-9944	Arch Road/SR 99 Interchange Improvements	\$2,523
917-9944	Arch Road/SR 99 Interchange Improvements	\$3,400
910-9932	Hammer Lane Widening	\$1,158
911-9932	Hammer Lane Widening	\$1,000
913-9932	Hammer Lane Widening	\$750
916-9932	Hammer Lane Widening	\$1,811
915-9945	Sperry Road/Performance to French Camp	\$840
<i>Street Improvement Project Totals</i>		<i>\$11,482</i>

CAPITAL IMPROVEMENT PROGRAM 1999-00
PROJECT TOTALS BY FUND

(COST IN \$THOUSANDS)

TRAFFIC SIGNAL IMPACT FEES FUND 900 THROUGH 904:

Account Number	Project Description	Approved 1999-00
904-9938	I-5 @ Eighth Street Traffic Signals	\$30
900-9933	Traffic Signals - New	\$25
902-9933	Traffic Signals - New	\$100
903-9933	Traffic Signals - New	\$40
904-9933	Traffic Signals - New	\$60
900-9934	Traffic Signals - Modifications	\$75
902-9934	Traffic Signals - Modifications	\$40
903-9934	Traffic Signals - Modifications	\$25
904-9934	Traffic Signals - Modifications	\$60
<i>Traffic Signal Project Totals</i>		<i>\$455</i>

AIR QUALITY IMPACT FEES FUND 990 THROUGH 996:

Account Number	Project Description	Approved 1999-00
990-9203	Coordinated Traffic Model Update/Recalibration	\$50
990-9943	Main Street Traffic Signals (Downtown)	\$130
990-9906	Traffic Signal Control System	\$350
990-9934	Traffic Signals - Modifications	\$200
990-9195	Trip Reduction Program	\$10
<i>Air Quality Project Totals</i>		<i>\$740</i>

REDEVELOPMENT AGENCY FUND 334:

Account Number	Project Description	Approved 1999-00
334-7336	Weber Block (Water Square)	\$3,430
334-7336	Weber Block Purchase	\$70
<i>Redevelopment Agency Project Totals</i>		<i>\$3,500</i>

PARKING DISTRICT FUNDS:

Account Number	Project Description	Approved 1999-00
417-7903	Central Parking CIP	\$100
<i>Parking District Fund Project Totals</i>		<i>\$100</i>

GRAND TOTAL CIP PROJECTS - ALL FUNDS: \$59,920

Stockton



DEBT SERVICE

DEBT SERVICE

The fund established to appropriate for the accumulation of resources, and the retirement of, principal and interest on general long-term debt.

CITY OF STOCKTON
COMPUTATION OF LEGAL DEBT MARGIN
JUNE 30, 1997

(Dollar amounts in thousands)

Total Assessed Valuation (net of exemptions)	\$8,441,101
Less: Redevelopment Tax Increments	<u>\$106,470</u>
Basis of Levy	<u>\$8,334,631</u>
Debt Limit – 15 Percent of Assessed Value (1)	\$1,266,165
Amount of Debt Applicable to Debt Limit	<u>-0-</u>
LEGAL DEBT MARGIN	<u>\$1,266,165</u>

(1) Section 43605 California Government Code.

SOURCE: San Joaquin County Auditor/Controller's Office
California Municipal Statistics

CITY OF STOCKTON
RATIO OF NET GENERAL OBLIGATION BONDED DEBT
TO TAXABLE ASSESSED VALUE AND
NET GENERAL OBLIGATION BONDED DEBT PER CAPITA
LAST TEN FISCAL YEARS

(Dollar amounts in thousands)

Fiscal Year	Population (1)	Gross Assessed Value	Gross Bonded Debt	Debt Payable From Enterprise Revenue	Net Debt	Ratio of Net Bonded to Assessed Value	Net Bond Debt Per Capita
1988-89	189,192	\$5,455,294	\$2,865	\$2,130	\$735	0.013%	3.885
1989-90	192,312	\$5,673,614	\$2,075	\$1,450	\$625	0.011%	3.250
1990-91	210,943	\$6,143,171	\$1,250	\$740	\$510	0.008%	2.612
1991-92	215,100	\$6,889,154	\$390	\$0	\$390	0.006%	1.813
1992-93	221,585	\$7,606,262	\$265	\$0	\$265	0.003%	1.196
1993-94	226,300	\$8,055,732	\$135	\$0	\$135	0.002%	0.597
1994-95	228,733	\$8,443,029	\$0	\$0	\$0	0.000%	0.000
1995-96	232,770	\$8,575,384	\$0	\$0	\$0	0.000%	0.000
1996-97	233,600	\$8,814,724	\$0	\$0	\$0	0.000%	0.000
1997-98	236,500	\$8,790,337	\$0	\$0	\$0	0.000%	0.000
1998-99	240,100	\$8,966,865	\$0	\$0	\$0	0.000%	0.000

1990 Federal Census Population - 210,943

(1) Population data estimates are as of January 1 of the corresponding year and are not in thousands.

SOURCE: State of California, Department of Finance, Demographic Research Unit
City Finance Department
San Joaquin County Auditor/Controller's Office

Stockton



REDEVELOPMENT AGENCY

REDEVELOPMENT AGENCY

To appropriate for the acquisition, relocation, demolition, and sale of land for those portions of the City earmarked for redevelopment. Projects are financed from the proceeds of bonds sold and loans from other City funds and eventually from property tax increment revenue.

**REDEVELOPMENT AGENCY
OF THE
CITY OF STOCKTON**

1999-00 ANNUAL BUDGET

**STATUS OF REDEVELOPMENT AGENCY FUNDS
1999-00 BUDGET**

	330 FUND Agency Administration	331 FUND Sharps Lane Villa	332 FUND McKinley	333 FUND All Nations	334 FUND Central Stockton	335 FUND Eastland	339 FUND Low/Mod Income Housing	TOTAL ALL FUNDS
SOURCE OF FUNDS:								
Projected 6/30/99 Fund Balance	\$183,640	\$0	\$1,701,448	\$6,675	\$10,350,000	(\$20,330)	\$222,159	\$12,443,592
1998-99 Revenue Projections:								
Projected Tax Increment Revenue	\$0	\$138,000	\$444,000	\$120,000	\$429,000	\$199,000	\$0	\$1,330,000
20% to Low/Mod Fund	\$0	(\$27,600)	(\$88,800)	(\$24,000)	(\$85,800)	(\$39,800)	(\$0)	(\$266,000)
Other Projected Income	\$575,000	\$0	\$40,000	\$1,000	\$6,298,675	\$126,000	\$296,000	\$7,336,675
Total Net Revenue	\$575,000	\$110,400	\$395,200	\$97,000	\$6,641,875	\$285,200	\$296,000	\$8,400,675
TOTAL SOURCE OF FUNDS	\$758,640	\$110,400	\$2,096,648	\$103,675	\$16,991,875	\$264,870	\$518,159	\$20,844,267
USE OF FUNDS:								
Budgeted 1999-00 Expenditures	\$758,640	\$110,400	\$878,414	\$103,675	\$16,991,875	\$263,914	\$518,159	\$19,625,077
PROJECTED 6/30/00 FUND BALANCE	\$0	\$0	\$1,218,234	\$0	\$0	\$956	\$0	\$1,219,190
POSITION ALLOCATION								
								13

1999-00 Approved

SOURCE OF FUNDS:

Projected 6/30/99 Fund Balance	\$183,640
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Revenue:

Transfers from 5 Tax Allocation

Reserve Accts and Low/Mod fund	\$555,000
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Projected 1999-00 Interest	\$20,000
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TOTAL NET REVENUE	\$575,000
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TOTAL SOURCE OF FUNDS	\$758,640
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USE OF FUNDS:

Employee Services	\$334,569
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Other Services	\$380,971
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Materials & Supplies	\$7,300
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Other Expenses	\$35,800
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TOTAL USE OF FUNDS	\$758,640
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PROJECTED 6/30/00 FUND BALANCE	\$0
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MISSION STATEMENT

This fund represents the administration and general oversight duties performed by Agency staff for on-going and future redevelopment activities which are not related to a specific project. This function includes staff support for administrative and technical assistance to the Redevelopment Commission, Redevelopment Agency and Project Area Committees. It also includes funding and assistance to the Economic Development section of the City Manager's office. Funding for these general administration activities are provided by transfers from the five redevelopment project area funds and the Low/Mod Fund.

HIGHLIGHTS

Some of the activities which occurred during the current fiscal year, many of which will continue or will be implemented during FY 1999-00, are highlighted below:

Formation of New/Expanded Redevelopment Project Area - Special study sessions with the City Council / Redevelopment Agency were held regarding the process of creating and/or expanding redevelopment project areas. The result of those sessions was designation of a redevelopment survey area for the creation of a new redevelopment project area. The proposed new Stockton-South Project Area includes both city and county areas. A preliminary feasibility study has been performed to evaluate the physical and economic blight as well as the economic viability of the project area. The formation of the new project area will continue through 1999-00.

Statements of Indebtedness - These annual statements are prepared by this department and forwarded to the Finance Director for signature as the Treasurer of the Redevelopment Agency. Once signed, they are forwarded to the San Joaquin Auditor/Controller. This report is due October 1 of each year and is the basis for the Agency's eligibility to receive its allocation of tax increment revenue for the upcoming year.

State Controller's Report - This report is the Agency's Annual Report to the City Council and is forwarded to the State Controller's Office prior to January 1st of each year. In addition to its report on the financial transactions of the Redevelopment Agency for the previous fiscal year, it also requires an update of activities within each project area as well as projects assisted by low/mod set-aside funds.

Monitoring Loan Program - Staff continually monitors the loans made by the Redevelopment Agency to developers.

Annual Redevelopment Agency Budget - The Agency's budget is required by California Redevelopment Law and must be adopted by June 30th of each year.

HIGHLIGHTS (Con't)**1998-99 OBJECTIVES**

1. Adopt a new redevelopment project area by June 1999.

1998-99 ACCOMPLISHMENTS

1. Feasibility Study Completed.

1999-00 OBJECTIVES

1. Adopt a new redevelopment project area by December 2000.

SHARPS LANE VILLA REDEVELOPMENT PROJE **FUND 331**

1999-00
Approved

SOURCE OF FUNDS:

Projected 6/30/99 Fund Balance \$0

Revenue:

Projected Tax Increment Revenue	\$138,000
20% to Low/Mod Fund	(\$27,600)
Projected 1999-00 Interest	\$0

TOTAL NET REVENUE \$110,400

TOTAL SOURCE OF FUNDS	\$110,400
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USE OF FUNDS:

Transfer to Admin	\$90,000
Debt Repayment	\$20,400

TOTAL USE OF FUNDS	\$110,400
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PROJECTED 6/30/00 FUND BALANCE	\$0
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MISSION STATEMENT

Redevelopment activities in this project area have been completed for some time. However, the project continues to generate tax increments which are used to retire the existing debt owed to the City's Community Development Block Grant (CDBG) Program as well as fund a portion of the General Administration for the Agency.

HIGHLIGHTS

It is anticipated that Sharps Lane Villa will net approximately \$110,400 in revenue during 1999-00. These funds will be used to fund a portion of the Agency's general administration and be used for repayment of existing CDBG debt. As required by federal regulations, these funds will flow back to that program expressly for use by eligible CDBG activities.

McKINLEY REDEVELOPMENT PROJECT**FUND 332**

1999-00 Approved

SOURCE OF FUNDS:

Projected 6/30/99 Fund Balance	\$1,701,448
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Revenue:

Projected Tax Increment Revenue	\$444,000
20% to Low/Mod Fund	(\$88,800)
Projected 1999-00 Interest	\$40,000

TOTAL NET REVENUE	\$395,200
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TOTAL SOURCE OF FUNDS	\$2,096,648
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USE OF FUNDS:

Transfer to Admin	\$330,000
Loan to Central Stockton	\$479,675
Employee Services	\$68,186
Other Services	\$553

TOTAL USE OF FUNDS	\$878,414
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PROJECTED 6/30/00 FUND BALANCE	\$1,218,234
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MISSION STATEMENT

The McKinley Redevelopment Plan was adopted in 1973 as a primarily residential project. Implementation of the plan will encourage the development of affordable housing and pursue commercial development along major arteries within the project area.

HIGHLIGHTS

Loan to Central Stockton Project - During 1998-99, the Agency utilized a portion of the funds currently residing in the McKinley Project to assist in the Central Stockton Project (Amended West End) which had several projects anticipated to accelerate during that year. This assistance was in the form of an inter-project loan to be repaid to the McKinley Fund 332 from Central Stockton Fund 334 as available revenues allow and/or as funds are needed in the McKinley Project Area. The Agency will again use this mechanism during 1999-00 to assist the Central Stockton Project.

ALL NATIONS REDEVELOPMENT PROJECT**FUND 333**

1999-00 Approved

SOURCE OF FUNDS:

Projected 6/30/99 Fund Balance	\$6,675
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Revenue:

Projected Tax Increment Revenue	\$120,000
20% to Low/Mod Fund	(\$24,000)
Projected 1999-00 Interest	\$1,000

TOTAL NET REVENUE	\$97,000
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TOTAL SOURCE OF FUNDS	\$103,675
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USE OF FUNDS:

Transfer to Admin	\$0
CIP Debt Repayment	\$30,000
Employee Services	\$40,907
Other Services	\$10,212
Infrastructure	\$22,556

TOTAL USE OF FUNDS	\$103,675
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PROJECTED 6/30/00 FUND BALANCE	\$0
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MISSION STATEMENT

The All Nations Redevelopment Project is a residential project aimed at providing affordable housing to low/moderate income families. The remaining activity in this project area is the completion of the Manhattan Plaza Subdivision. When this subdivision is completely built out, this redevelopment project will be closed except to receive tax increment revenue to repay existing debt.

HIGHLIGHTS

Redevelopment activities which have occurred in the All Nations Redevelopment Project during the current fiscal year and those which will continue or will be implemented during FY 1999-00 are detailed below:

CIP Debt Repayment - It is anticipated that sufficient funds will be available during 1999-00 to allow for repayment of \$30,000 in CIP debt to the City of Stockton.

Manhattan Plaza Subdivision - This project of single-family homes is being developed by ACLC north of Eighth Street between Pock and "D" Streets. Of the 119 lots in the subdivision, 83 have been built and sold to date. Due to the downturn in the single-family home market, the Agency approved a secondary loan pool to assist in the completion of the remaining homes. With this tool, the Agency will assist ACLC with the development of five or more of the remaining homes during 1999-00.

1998-99 OBJECTIVES

1. Assist ACLC with the development of five or more of the undeveloped lots in the Manhattan Plaza Subdivision by June 1999.

1998-99 ACCOMPLISHMENTS

1. Ten homes are in the process of being developed and sold to qualifying, lower income families.

1999-00 OBJECTIVES

1. Assist ACLC with the development of five or more of the remaining undeveloped lots in the Manhattan Plaza Subdivision by June 2000.

**CENTRAL STOCKTON REDEVELOPMENT PROJECT
(AMENDED WEST END)**

FUND 334

**1999-00
Approved**

SOURCE OF FUNDS:

Projected 6/30/99 Fund Balance		\$10,350,000
Projected Tax Increment Revenue	\$429,000	
20% to Low/Mod Fund	(\$85,800)	
Projected 1999-00 Interest	\$100,000	
CDBG	\$530,000	
UDAG	\$439,000	
Section 108 Loan	\$3,000,000	
EDI/BEDI Grant	\$1,750,000	
Loan from McKinley	\$479,675	
TOTAL NET REVENUE		\$6,641,875

TOTAL SOURCE OF FUNDS	\$16,991,875
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USE OF FUNDS:

Debt Service (Bonds)	\$0
Employee Services	\$128,970
Other Services	\$48,692
Materials & Supplies	\$1,000
Other Expenses	\$20,000
Redevelopment Projects (see project listing)	\$16,793,213

TOTAL USE OF FUNDS	\$16,991,875
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PROJECTED 6/30/99 FUND BALANCE	\$0
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CENTRAL STOCKTON REDEVELOPMENT PROJECT FUND 334-0000 (AMENDED WEST END)

MISSION STATEMENT

This redevelopment project was amended in 1991 to include virtually all of the downtown core from the railroad tracks on the east to Yosemite Street on the west, and from Park Street on the north to Sonora Street on the south. The basis for this amendment was the earlier adopted "Central Stockton Plan" first outlined by Consultants Kaplan-McLaughlin-Diaz (KMD) in 1989, which targeted specific areas for revitalization. The mission is to stimulate development which substantially conforms to the Redevelopment Plan adopted in 1991, and which results in growth in the tax base and overall improved economic well-being of the area.

HIGHLIGHTS

The Economic Development/Central Stockton unit of the City Manager's office has primary responsibility for the implementation of the Central Stockton (Amended West End) Redevelopment Plan. These activities are conducted at the direction of the City Manager in response to the City Council and Redevelopment Agency and its advisory group, the Redevelopment Commission. The highlights for Central Stockton are included in the City Manager's Economic Development Unit Budget.

Account Number	Project Description	1998-99 Budget	6-30-99 Est. Balance	Approved 1999-00 Total Budget
334-7326	Children's Museum	\$75,000	\$0	\$75,000
334-7327	Gateway Project	\$470,000	\$0	\$0
334-7328	Stockton Record Expansion	\$985,000	\$0	\$0
334-7334	Hotel Stockton/ Entertainment Complex	\$439,000 \$3,000,000	\$0 \$3,000,000	\$250,000 \$3,939,000
334-7335	Fox Theatre	\$540,000	\$0	\$850,000
334-7336	Weber Block	\$421,000	\$0	\$3,500,000
334-7337	Henery Apartments	\$43,000	\$0	\$49,213
334-7339	Brownsfield EPA	\$31,000	\$0	\$30,000
334-7345	Castaway Acquisition	\$0	\$0	\$500,000
334-7343	Mercy Charities	\$2,000,000	\$2,000,000	\$2,000,000
334-7346	Multimodal Rail Project	\$5,100,000	\$5,100,000	\$5,350,000
334-7348	North Shore / South Shore	\$250,000	\$250,000	\$250,000
334-9805	Seawall	\$1,000,000	\$0	\$0
	Redevelopment Project Totals	\$14,354,000	\$10,350,000	\$16,793,213

1999-00 Approved

SOURCE OF FUNDS:

Projected 6/30/99 Fund Balance		(\$20,330)
Projected Tax Increment Revenue	\$199,000	
20% to Low/Mod Fund	(\$39,800)	
Projected 1999-00 Interest	\$4,000	
Land Sale Proceeds	\$122,000	
TOTAL NET REVENUE		\$285,200

TOTAL SOURCE OF FUNDS	\$264,870
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USE OF FUNDS:

Transfer to Admin	\$60,000
Debt Repayment	\$125,000
Employee Services	\$78,510
Other Services	\$404
Infrastructure	\$0

TOTAL USE OF FUNDS	\$263,914
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PROJECTED 6/30/00 FUND BALANCE	\$956
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MISSION STATEMENT

This redevelopment project was adopted in 1990 with the major focus initially being the completion of the Eastland Plaza Shopping Center at the corner of Fremont and Wilson Way. The resulting growth in the tax base will allow for future commercial and residential development within the project area.

HIGHLIGHTS

The major activity occurring within the Eastland Redevelopment Project has been the implementation of the Disposition and Development Agreement (DDA) with the master developer for the area along Oak Street east of Wilson Way to the Eastland Plaza Shopping Center. The redevelopment activities which have occurred in connection with the DDA and those which will continue or be implemented during FY 1999-00 are detailed below:

Eastland Plaza Disposition and Development Agreement - As specified in the Third Amendment to the DDA, the developer (Eastland Plaza) will install the necessary infrastructure improvements along Wilson Way in conjunction with the development of the first building pad. The Agency will reimburse the developer for these infrastructure costs. As the remaining building pads are developed, Eastland Plaza will repay the Agency note in accordance with the DDA.

Debt Repayment - It is anticipated that sufficient funds will be available during 1999-00 to allow for repayment to the City of Stockton: \$125,000 in General Fund debt.

1998-99 OBJECTIVES

1. Assist Eastland Plaza with the development of their building pads and the associated construction of the Wilson Way infrastructure improvements by January 1999.

1998-99 ACCOMPLISHMENTS

1. Eastland Plaza signed two tenants for development of the first two building pads. Wilson Way infrastructure improvements have been completed.

1999-00 OBJECTIVES

1. Assist Eastland Plaza with the development of their remaining building pads by June 2000.

LOW/MOD INCOME HOUSING FUND**FUND 339**

1999-00
Approved

SOURCE OF FUNDS:

Projected 6/30/99 Fund Balance	\$222,159
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Revenue:

Projected Tax Increment Revenue	\$266,000
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(20% transferred from 5 Redev Project
Area Tax Increment Revenue)

Projected 1999-00 Interest	\$20,000
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Loan Repayment:

Dan Logue (Phoenix House)	\$10,000
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TOTAL NET REVENUE	\$296,000
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TOTAL SOURCE OF FUNDS	\$518,159
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USE OF FUNDS:

Transfer to Admin	\$75,000
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Mercy Charities Affordable Housing	\$398,159
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Manhattan Plaza	\$45,000
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TOTAL USE OF FUNDS	\$518,159
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PROJECTED 6/30/00 FUND BALANCE	\$0
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MISSION STATEMENT

The Low/Moderate Income Housing Fund was established pursuant to a provision of the California Redevelopment Law which requires that a Redevelopment Agency set aside 20% of the tax increment revenue it receives for the express purpose of promoting the development of affordable housing for lower income households. These funds may be used within or outside a redevelopment project area.

HIGHLIGHTS

With the exception of the transfer to the Agency's General Administration Account (330-7310), all monies within this fund are used for the actual development of affordable housing. The Redevelopment Agency has been able to utilize primarily all of its housing set aside each year to assist such projects as the Delta Plaza Apartment Project, Phoenix House (Breuners building) Single-Room Occupancy Hotel, Manhattan Plaza Subdivision, Santa Fe Townhomes, the Villa de San Joaquin Project, Main Street Manor (Bronx Hotel), Charleston Place, and the Filipino Community Building. These projects are funded as they arise from available low/mod money. As a result, these funds are appropriated as projects are presented to the Redevelopment Agency. The following current projects have received funds from the Low/Mod fund:

Delta Plaza Apartments: The rehabilitation of an existing building at the corner of Park and San Joaquin Streets was completed in 1993 by Delta Housing Development Corporation. This development contains 30 units of affordable housing for low and very-low income elderly tenants. At the time of development, the Agency made a \$120,000 loan from the Low/Mod Fund to Delta Housing Development Corporation. Since then, the developer has had difficulty in meeting its financial obligations and has requested assistance from the Agency in refinancing this project.

Mercy Charities Affordable Housing Project: During 1998-99, the City Council approved the Master Revitalization Strategy (MRS) for the Gleason Park Neighborhood. The purpose of the MRS is to develop a comprehensive approach to the social, economic, and housing problems which presently plague the neighborhood. Based on the housing recommendations contained in the MRS, the Agency will commit the balance of its Low/Mod funds to an affordable housing project in the Gleason Park Area. Mercy Charities has been selected as the master developer for the three-block area bounded by Grant, Lafayette, Sonora and California Streets adjacent to Gleason Park. A Disposition and Development Agreement (DDA) with them is currently being negotiated. The 1999-00 budget includes \$398,159 of Low/Mod funds to implement the MRS.

Manhattan Plaza Subdivision: The 1999-00 budget includes \$45,000 of Low/Mod funds to construct a brick wall along Pock Lane. This will separate the single family homes located in Manhattan Plaza from the apartment complexes in All Nations.

**REDEVELOPMENT AGENCY
APPROVED 1999-00 BUDGET
SCHEDULE OF INTERFUND TRANSFERS
DETAIL OF TRANSFERS IN**

1999-00

TO REDEVELOPMENT AGENCY ADMINISTRATION FUND (330) from:

Sharps Lane Villa Fund (331)	\$ 90,000	
McKinley Fund (332)	330,000	
Eastland Fund (335)	60,000	
Low/Mod Income Housing Fund (339)	<u>75,000</u>	
		\$555,000

TO CENTRAL STOCKTON (AMENDED WEST END) FUND (334) from:

McKinley Fund (332)	\$479,675	
*Community Development Block Grant (CDBG) Fund (052)	<u>\$530,000</u>	
		\$1,009,675

TO LOW/MOD INCOME HOUSING FUND (339) from:

**Sharps Lane Villa Fund (331) - 20% Set Aside	\$ 27,600	
**McKinley Fund (332) - 20% Set Aside	88,800	
**All Nations Fund (333) - 20% Set Aside	24,000	
**Central Stockton Fund (Amended West End) Fund (334) - 20%	85,800	
**Eastland Fund (335) - 20% Set Aside	<u>39,800</u>	
		\$266,000

TO GENERAL FUND (010) from:

Eastland Fund (335)		\$125,000
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TO CAPITAL IMPROVEMENT FUND (301) from:

All Nations Fund (333)		\$30,000
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TO COMMUNITY DEVELOPMENT BLOCK GRANT FUND (052) from:

Sharps Lane Villa Fund (331)		<u>\$20,400</u>
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Total Transfers In		<u>\$2,006,075</u>
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** Transfers are made to Low/Mod Income Housing Fund 339 as tax increment revenue is received for each of the five redevelopment project areas.

**REDEVELOPMENT AGENCY
APPROVED 1999-00 BUDGET
SCHEDULE OF INTERFUND TRANSFERS
DETAIL OF TRANSFERS OUT**

1999-00

FROM SHARPS LANE VILLA FUND (331) to:

Redevelopment Agency Administration Fund (330)	\$90,000	
Community Development Block Grant Fund (052)	20,400	
*Low/Mod Income Housing Fund (339) - 20% Set Aside	<u>27,600</u>	
		\$138,000

FROM McKINLEY FUND (332) to:

Redevelopment Agency Administration Fund (330)	\$330,000	
Central Stockton (Amended West End) Fund (334)	\$479,675	
*Low/Mod Income Housing Fund (339) - 20% Set Aside	<u>88,800</u>	
		\$898,475

FROM ALL NATIONS FUND (333) to:

Capital Improvement Program Fund (301)	30,000	
*Low/Mod Income Housing Fund (339) - 20% Set Aside	<u>24,000</u>	
		\$ 54,000

FROM CENTRAL STOCKTON (AMENDED WEST END) FUND 334 to:

*Low/Mod Income Housing Fund (339) - 20% Set Aside		\$85,800
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FROM EASTLAND FUND (335) to:

Redevelopment Agency Administration Fund (330)	\$60,000	
General Fund (010)	\$125,000	
*Low/Mod Income Housing Fund (339) - 20% Set Aside	<u>39,800</u>	
		\$224,800

FROM LOW/MOD INCOME HOUSING FUND (339) to:

Redevelopment Agency Administration Fund (330)		\$75,000
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FROM COMMUNITY DEVELOPMENT BLOCK GRANT FUND (052) to:

Central Stockton Fund (334)		<u>\$530,000</u>
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Total Transfers Out		<u>\$2,006,075</u>
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* Transfers are made to Low/Mod Income Housing Fund 339 as tax increment revenue is received for each of the five redevelopment project areas.



Stockton



GLOSSARY



GLOSSARY

ACCRUAL BASIS OF ACCOUNTING - The effect of a transaction is recognized and reported when it occurs rather than when cash is paid or received.

ACTIVITY - A specific and distinguishable line of work performed by one or more organizational components of a government for the purpose of accomplishing a function for which the government is responsible. In the City's HTE system this line of work is coded as a three digit code within the fourteen digit computer code system and are always located at the eighth, ninth and tenth digit from the left.

ALLOCATION - A part of a lump-sum appropriation which is designated for expenditure by specific organization units and/or for special purposes, activities, or objects. This term is also used to describe the designated number of full-time regular positions approved to each budget unit.

ANNUAL OPERATING BUDGET - Plans of current expenditures and the proposed means of financing them, as well as, a reference guide to the public for activities and functions of City government. It is the primary means by which most of the acquisition, spending, and service delivery activities of a government are controlled. This document can be characterized as "the City's financial road map for the coming year."

APPROPRIATION - A legal authorization granted by the City Council to make expenditures and to incur obligations for specific purposes. An appropriation is limited in amount and as to the time during which it may be expended. An appropriation is necessary for an expenditure to be made.

BOND - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. A bond is used as a financing instrument for large capital projects.

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. (See Annual Operating Budget).

BUDGET DOCUMENT - The instrument used by the budget-making authority to present a comprehensive financial program to the City Council. Once adopted by the City Council, it becomes the City's Annual Operating Budget. (Financial road map for expenditures and revenues).

GLOSSARY

CAPITAL IMPROVEMENT PROGRAM - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

CAPITAL OUTLAYS - Expenditures which result in the acquisition of fixed assets.

CASH FUND BALANCE - The current cash available for expenditure after all current expenditures are made and all current revenues are received. The cash fund balance is not affected by depreciation, asset values and other non-cash accounting terms.

DEBT SERVICE REQUIREMENT - The amount of money required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to accumulate monies for future retirement of term bonds.

DEPRECIATION - (1) Expiration in the service life of fixed assets, other than wasting assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence; (2) the portion of the cost of a fixed asset other than a wasting asset which is charged as an expense during a particular period. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense. This accounting requirement is not a cash transaction and does not affect the cash available for operations within the City.

ENCUMBRANCES - Legally binding and Council designated commitments related to unperformed contracts (executory, not yet performed) for goods or services.

ENTERPRISE FUND - A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are those for water and wastewater.

GLOSSARY

ENTITLEMENT - The amount of payment to which a State or Local government is entitled as determined by the Federal government (e.g. the Director of the Office of Revenue Sharing) pursuant to an allocation formula contained in applicable statutes.

EXPENDITURES - Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service and capital outlays. Expenditures are the payments for services, materials, salaries and products necessary to the operation of City government.

FISCAL YEAR - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. In accordance with the City Charter Article XXII, Section 4 "The fiscal year of the City shall commence upon the first day of July..."

FULL-TIME EQUIVALENT (FTE) - The decimal equivalent of a part-time position converted to a full-time basis; i.e., one person working half-time would count as 0.5 FTE.

FUND - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE - The excess of assets over liabilities at the end of the accounting period. A negative fund balance is sometimes called a deficit.

GENERAL FUND - The fund used to account for all legally unspecified financial resources except those required to be accounted for in specially designated funds.

GENERAL OBLIGATION BONDS - When a government pledges its full faith and credit to the repayment of the bonds it issues, those bonds are general obligation (GO) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

INDENTURES - Written contracts or agreements.

INTERNAL SERVICE FUND - A fund used to account for the centralized financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis. The City of Stockton uses internal service funds for the central administration of insurance and equipment replacement.

GLOSSARY

ORDINANCE - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, an ordinance has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution.

RESERVE - (1) An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

RESTRICTED ASSETS - Monies or other resources, the use of which is restricted by legal or contractual requirements. In governmental accounting, special treatments are applied to restricted assets arising out of revenue bond indentures in Enterprise Funds.

REVENUE - Amounts of money received from taxes, fees, permits, licenses, interest and inter-governmental sources during the fiscal year.

TAXES - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

USER CHARGES - The payment of a fee for direct receipt of a public service by the party benefiting from the service.