



CITY OF STOCKTON

***Final Budget  
Fiscal Year 2003 - 2004***

***City of Stockton, California***

***Prepared and Issued by  
The City Manager's Office***



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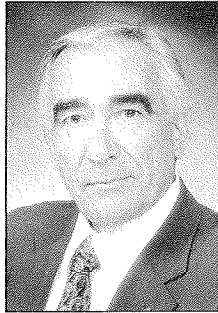
CITY OF STOCKTON

***OVERVIEW***

## ***OVERVIEW***

The Overview section lists the Mayor and City Council and the City vision statement, and includes the budget transmittal letter, budget resolution, and City Manager's Budget Message. It outlines the budget process and budget documentation organization, profiles some city demographics, and shows a city-wide organization chart.

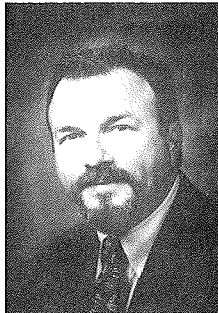
# CITY OF STOCKTON CITY COUNCIL



**GARY A. PODESTO**  
MAYOR



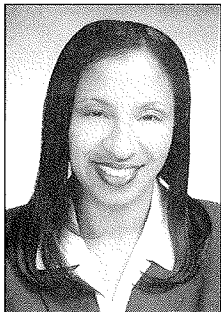
**GLORIA C. NOMURA**  
VICE MAYOR  
*District 6*



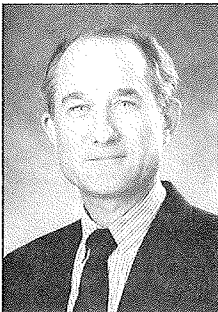
**STEVE J. BESTOLARIDES**  
COUNCILMEMBER  
*District 1*



**RICHARD F. NICKERSON, MD**  
COUNCILMEMBER  
*District 2*



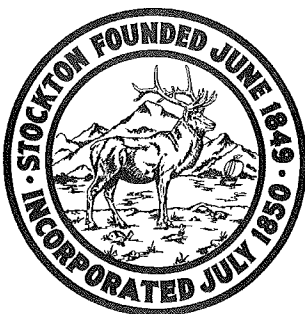
**LESLIE BARANCO MARTIN**  
COUNCILMEMBER  
*District 3*



**LARRY RUHSTALLER**  
COUNCILMEMBER  
*District 4*



**GARY GIOVANETTI**  
COUNCILMEMBER  
*District 5*



# **CITY OF STOCKTON VISION**



*Our Vision is of Stockton  
experiencing an Educational,  
Cultural, Economic and  
Social Resurgence*



# CITY OF STOCKTON

OFFICE OF THE CITY MANAGER

City Hall • 425 N. El Dorado Street • Stockton, CA 95202-1997 • 209/937-8212 • Fax 209/937-7149  
www.stocktongov.com

June 18, 2003

Mayor and City Council  
City of Stockton, California

## **APPROVED 2003-04 CITY OF STOCKTON BUDGET**

On June 3, 2003, the City Council approved the City of Stockton 2003-04 Operating and Capital Budget. The final budget document for the 2003-04 fiscal year represents the proposed budget as amended and approved by City Council Resolution Number 03-0301.

The direction of the City Council contained in Resolution No. 03-0301 will be carried out expeditiously as we proceed through the coming year. We will watch carefully for action that might affect this budget, especially the State's solution to its budget crisis. Should the State budget solution seriously affect City revenue, we will return to Council as needed for budget reductions.

MARK LEWIS, ESQ.  
CITY MANAGER

Attachment

**Stockton**



1999



## STOCKTON CITY COUNCIL

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RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STOCKTON APPROVING THE 2003-2004 PROPOSED BUDGET AND THE 2003-2007 CAPITAL IMPROVEMENT PROGRAM; AUTHORIZING FEE ADJUSTMENTS AS RECOMMENDED BY THE CITY MANAGER; INCREASING THE PARKING VIOLATION BAIL; AUTHORIZING IN-LIEU PROPERTY TAX CHARGES; AND AUTHORIZING VARIOUS FUND TRANSFERS AND ADMINISTRATIVE ACTIONS

WHEREAS, on May 13, 2003, by City Council motion, a public hearing was set for June 3, 2003, regarding the 2003-2004 Proposed Budget, the 2003-2007 Capital Improvement Program, and Fee Adjustments; and

WHEREAS, the City Council scheduled and conducted Council Budget Study Sessions on May 13 and 14, 2003, to review the City Manager's and Mayor's 2003-2004 Proposed Budget, Capital Improvement Program, and Fee Adjustments; and

WHEREAS, the City Council conducted a duly noticed scheduled public hearing on the 2003-2004 Proposed Budget, 2003-2007 Capital Improvement Program, and Fee Adjustments on June 3, 2003; and

WHEREAS, the City Council recommends adoption of the 2003-2004 Proposed Budget, now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STOCKTON, AS FOLLOWS:

1. That the Fiscal Year 2003-2004 Annual Budget as proposed by the City Manager be adopted.
2. That the 2003-2007 Capital Improvement Program as proposed by the City Manager be approved.
3. That the City Fee Schedule be amended effective July 1, 2003, except that certain development-related fees be effective August 4, 2003, and Parks and Recreation fees be effective on varying dates as noted, to reflect the fee adjustments proposed by the City Manager, and that a resolution for that purpose be approved by the City Council.
4. That the City Council make 'of benefit' findings pursuant to California Redevelopment Law in connection with adoption of the Redevelopment Agency's Fiscal Year 2003-2004 Budget, and that a resolution for that purpose be approved by the City Council.
5. That the civil penalty (bail) schedule amendment to increase the fine for parking violations from \$18 to \$20 be approved effective July 1, 2003, in order to cover increased costs and generate additional revenue which is included in the FY 2003-2004 Budget.

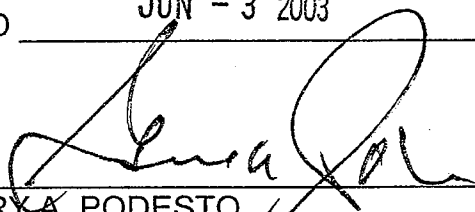
City Atty: MR  
Review \_\_\_\_\_  
Date June 3, 2003 \_\_\_\_\_

6. That staff be authorized to continue current efforts to establish and implement several new revenue sources for which estimates are included in the proposed FY 2003-2004 Budget: Tow Zone franchise payments (Police Department); Red Light Violation Camera Enforcement (Police Department); and First Responder Fee (Fire Department).
7. That a Utility Fee In Lieu of Property Tax charge to the Stormwater Fund be approved consistent with the previously authorized charges to the Water and Wastewater funds, which is a rate of one percent of the cost of assets carried on the books of the Fund plus a two-percent annual inflation factor; with one-half of the amount to be posted to the General Fund and one-half of the amount to be posted to the Infrastructure Reinvestment Fund 307, effective July 1, 2003.
8. That the threshold for which contracts must be approved by the City Council is hereby increased by \$850 to \$26,607 effective July 1, 2003, for Fiscal Year 2003-2004, in accordance with the annual inflation adjustment authorized by Ordinance No. 007-94 C.S., which amended Section 3-103 of the Stockton Municipal Code.
9. That one-time catch-up Indirect Cost Allocation charges by the General Fund be authorized in the FY 2002-2003 Budget, effective June 30, 2003 as a FY 2002-2003 transaction, to the following four funds: Development Services (048) \$378,855; Water Fund (421) \$1,185,261; Wastewater Fund (431) \$1,922,875; and Stormwater Fund (441) \$395,466; and that appropriations of those amounts from the respective Fund balances to each Fund's Account 40-25 be authorized.
10. That transfers in the FY 2002-2003 Budget, effective June 30, 2003, as FY 2002-2003 transactions, be authorized as follows:
  - a. Transfer \$3,882,457 representing the total of the one-time Indirect Cost Allocations described in Item "9" above from the General Fund (010) to the Infrastructure Reinvestment Fund (307) to provide funding for infrastructure reinvestment.
  - b. Transfer \$7,000,000 from the Development Services Fund (048) to the Infrastructure Reinvestment Fund (307), to provide funding for infrastructure reinvestment.
11. That the following administrative actions required to implement the Fiscal Year 2003-2004 Annual Budget be authorized:
  - a. Authorize the expenditure of \$45,000 to San Joaquin County for the City's share of the Juvenile Justice Coordinator and associated County costs.
  - b. Consolidate reserve funds of all Internal Service Funds within the 500 fund number series, and authorize the City Manager to make transfers between these funds as needs and liabilities require during the year.
  - c. Authorize the City Manager to transfer fund balances to applicable appropriation accounts, or to transfer between funds, when necessary to continue purposes approved by the City Council in the current year, Adopted Budget, or by subsequent action. Such purposes include the funding of incurred liability obligations, regulatory requirements, memoranda of understanding with employee labor groups, equipment purchases, capital projects and for emergency purposes and catastrophic events in order to protect City assets.

- d. Authorize the City Manager to make salary adjustments in classifications to ensure comparability with similar classifications, as determined by a classification review, and to incorporate changes into the Salary Schedule, as appropriate. Authorize cost of living adjustments for all City Management, including the City Manager, equal to other City employees.
- e. Authorize the City Manager to transfer funds from eligible capital project funds to Public Art Fund 306 to implement the FY 2003-2004 Public Art Plan, as approved by Council, including transfers relating to mid-year appropriations to capital projects eligible for public art contributions.
- f. Direct and authorize the City Manager to take such actions as are necessary to carry out the intent of this resolution.

PASSED, APPROVED and ADOPTED JUN - 3 2003

ATTEST:

  
GARY A. PODESTO  
Mayor of the City of Stockton

  
KATHERINE GONG MEISSNER  
City Clerk of the City of Stockton



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**Stockton**



1999



# CITY OF STOCKTON

## OFFICE OF THE CITY MANAGER

City Hall • 425 N. El Dorado Street • Stockton, CA 95202-1997 • 209/937-8212 • Fax 209/937-7149  
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April 21, 2003

City Council  
City of Stockton, California

### **BUDGET MESSAGE**

The City's total budget for 2003-04 is \$282,680,943. Of this, \$151,302,871, or 53.5%, is from the General Fund. Public Safety remains the largest portion of the General Fund, at 71.3%.

The 2003-04 Budget has been prepared in a year of economic uncertainty. The State's budget crisis is likely to have an impact on the City's budget, but what the extent of that impact will not be known until well after the City Budget is adopted. The budget prepared is structurally balanced based on our best estimate of the City's revenue without State reductions. However, included in this document is a reduction plan from each General Fund department, based on the Governor's proposed local government budget cuts. The Governor's proposal includes approximately \$11.5 million in reductions in the City of Stockton's General Fund, plus additional reductions in Library and Redevelopment. It is unlikely that all of these reductions would make it through the Legislature.

### **State Budget Crisis**

The State budget crisis is currently estimated at between a \$28 and \$35 billion shortfall through June 2004. One of the State's traditional ways of solving its budget crises is to take local revenue for the State. The State has done this throughout the 1990s, taking City and County property taxes and shifting them to the schools, giving the City a smaller share of fines and citations, allowing counties to charge cities for booking fees, etc.

The Governor's proposed budget contains severe reductions in local revenue. In 1998, the State reduced the Motor Vehicle License Fee, a tax used to support local government, by 67.5%, with the promise that the reduction in local revenue would be funded by the State's General Fund. Now that the State's General Fund is in trouble, the Governor proposes to eliminate this "backfill." The Legislature has resisted this solution, pointing out that the law reducing the fee contains language to increase it if there is insufficient money in the General Fund to provide the "backfill." After months of bickering to determine who can make the determination, the State Treasurer was identified as the person responsible. However, no determination has yet been made. The Motor Vehicle License Fee is the City's fifth largest

City Council  
April 21, 2003

source of General Fund revenue, and if the City loses all of its "backfill" of this fee, it would lose \$10.5 million in revenue.

During the last major State budget crisis in 1992-93, the City was required to pay the County for Booking Fees. The State has been "backfilling" this payment for about five years. Another of the Governor's proposals is to eliminate this State payment to the City, a move that would cost the City nearly \$1 million. This proposal has been rejected by the State budget subcommittee, but it is still at a preliminary stage.

In last year's State Budget, the City's reimbursement for State-mandated costs was eliminated, and the Governor proposes to continue this practice. The City's 2003-04 Budget has not included a revenue projection from this source. In addition, the Governor's Proposed Budget reduces Library funding by about \$300,000, and proposes a Redevelopment Agency shift tax increment to schools, a \$232,000 revenue loss in 2003-04. The Legislature approved a partial year shift from Redevelopment to schools in the middle of the current fiscal year. The 2003-04 year has not been determined.

The City is actively involved in lobbying efforts to minimize local impact, in concert with its lobbyist and the League of California Cities, LOCAL, the California Redevelopment Association, and other organizations.

### **Broadening the Revenue Base and Improving Efficiency**

The largest sources of revenue for the City's General Fund are Sales Tax, Utility User's Tax, Property Tax and the Motor Vehicle License Fee. Of these, the proportion the City receives from each source except the Utility User's Tax is determined by the State government, and the City Council has committed to gradually reduce the Utility User tax rate ¼% per year for eight years, beginning in July 2004.

The Budget Efficiency Action Team (BEAT) has been studying ways to enhance revenue, especially revenue under local control, and improve operating efficiency. The retail "Power Centers" that are in process for the City will improve sales tax revenue. The first is scheduled to be in operation in 2004, with two more following at approximately one year intervals. Their location on the I-5 and Highway 99 corridors will provide easy access and serve the area's growing population.

This budget and the Fee Schedule contain a number of increases in fees for services provided to the public, including cost covering fees for permits and inspections, funeral escort services, animal pound services, etc. In addition, all fees will contain an automatic cost of living increase. Police will be exploring partnering with the schools to receive some revenue for providing School Resource Officers in the certain schools. In order to continue providing quality After School and Summer Camp programs, Parks and Recreation will implement a fee for this service, with a sliding scale for low income parents.

On the expenditure side, a hiring freeze has been in place for several months. In the 2003-04 Budget, a number of vacant positions have been eliminated. However, the City has been successful in receiving a number of grant and CIP project-funded positions. The net result is a reduction of four positions over all funds, for a total full time workforce of 1,752 positions across

City Council  
April 21, 2003

all funds. Departments are looking for ways to increase productivity in an environment of ever-increasing demands for city services.

On a cautionary note, if the State reductions to local revenue are severe, it will be difficult or impossible to maintain the current level of service. Of the General Fund budget, over 71% is for public safety, and of the public safety budget, about 88% is employee costs—police officers and fire fighters. Even with cuts in other departments, it will be difficult to sustain a severe cut without position cuts.

### **Current and Future Plans**

There are six interdepartmental action teams working to comprehensively evaluate and address significant City issues and focus on the goal of creating a more sustainable and livable community. Three of them, the Community Health Action Team (CHAT), Neighborhood Action Team (NAT), and Downtown Action Team (DAT), are focused different aspects of improving existing neighborhoods and the downtown, and spurring economic development and revitalization of the downtown.

The General Plan Action Team (GPAT) serves as the steering committee for the preparation of a new General Plan for Stockton, employing Smart Growth and economic development principles. The Youth and Education Action Team (YEAT) continues to involve young people in the governmental process. The work of the BEAT Team is discussed above.

In 2004, the Stockton Cineplex, the historic Stockton Hotel and the historic Fox Theatre are expected to open. Revitalization of the marina is underway with help from the State Department of Boating and Waterways, allowing the City to capitalize on the City's valuable waterways.

On the north shore of the Stockton Channel, plans are in the works for development of a Hotel, Meeting Center, Stadium and Arena development project. The proposed project will include a 150-room hotel with restaurant and sports bar, a 6,500 to 9,000 seat arena accommodating various sporting events, 10,000 to 15,000 square feet of meeting rooms and retail development to compliment hotel, event and convention functions. The project is scheduled for completion by Fall 2005.

Grupe Company has been selected as the Master Developer for several acres of the North and South Shores of the Stockton Channel, and this waterfront area will be transformed into a residential community with a variety of product types to compliment other nearby projects such as the Marina and Arena within the next several years. In addition, a number of office and market rate housing projects in the downtown/marina area are expected to come to fruition within the next two years.

### **Council Goals**

The City's budget reflects the goals and objectives adopted by the City Council. The Council's adopted goals are:

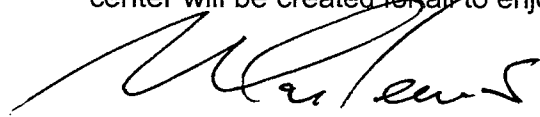
- Improve the quality of life for all communities of Stockton by preventing and reducing crime,

City Council  
April 21, 2003


- As part of the City's overall strategy of economic development to support healthy, active and viable communities, revitalize the Downtown and the Waterfront.
- Develop a "Smart Growth Strategy" based on a long-term vision for Stockton, with regional consideration, to provide opportunities for appropriate and viable development and economic growth.
- Exercise fiscal responsibility while providing needed services.

These priorities are clearly reflected in the City's action teams and projects.

Stockton remains a vibrant and viable community, despite the specter of State reductions to local government revenue. We have leveraged funding from various sources to spur economic development and redevelopment. Downtown revitalization is well underway and economic development has been moving rapidly forward. Within the next few years, a vital new city center will be created for all to enjoy.



MARK LEWIS, ESQ.  
CITY MANAGER

  
GARY PODESTO  
MAYOR





# CITY OF STOCKTON

## OFFICE OF THE CITY MANAGER

City Hall • 425 N. El Dorado Street • Stockton, CA 95202-1997 • 209/937-8212 • Fax 209/937-7149  
www.stocktongov.com

April 17, 2002

Mayor and City Council  
Stockton, California

### **MANAGEMENT TEAM BUDGET MESSAGE**

For the second year, each department was given a budget target based on its proportion of the General Fund revenue projection, and given wide latitude in putting together its budget. Departments worked on their budgets as a team to address the needs of the department and how to accomplish the department's purpose with limited resources.

The budget staff team reviewed the budgets for compliance with the target, reasonableness and workability, and worked with the department team to solve any difficulties. Each Department Head met with the City Manager, Research and Budget Manager, and analysts to review and discuss the financial and policy issues involved in the submitted budget.

Because the State budget crisis has not been resolved, each department was asked to prepare a budget based on two targets. The budget that appears in this document is based on projected 2003-04 revenue without reductions in State revenue to local governments. Also adopted in this document is a list of potential reductions in General Fund spending, by Department, of up to \$11.3 million. This is based on the impact that the Governor's proposed January budget would have on the City of Stockton, if adopted in full. It is unlikely that the Legislature will adopt a budget until well after the City Budget is adopted, and so the extent of State budget cuts of local revenue is not known.

The percentage allotted to each department was based on the department's percentage of the prior year budget, with adjustments for midyear Memorandum of Understanding agreements and additional department responsibilities taken on midyear. The original targets increased less than 3% over the prior year General Fund budget, but unavoidable costs increases in some departments were higher than 3%, especially in public safety, where there have been MOU changes and retirement costs have risen dramatically. Most departments combined cost cutting and revenue enhancing methods to reach a budget solution. The proposed General Fund operating budget and operating transfers has a 4.3% increase.

As the City's management team, we have done our best to make the necessary reductions while keeping in mind Council priorities and maintaining the best level of service possible within

Mayor and City Council  
April 17, 2002

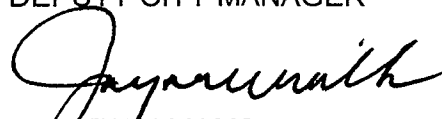
the budget constraints. We are committed to managing our budgets to stay within budget in the 2003-04 year.



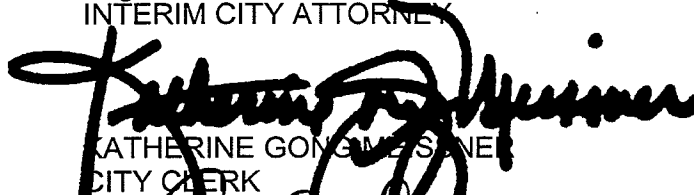
MARK LEWIS  
CITY MANAGER



ROGER A. STOREY  
DEPUTY CITY MANAGER



JAYNE WILLIAMS  
INTERIM CITY ATTORNEY



KATHERINE GOMES-SENE  
CITY CLERK



EDWARD CHAVEZ  
CHIEF OF POLICE



JAMES B. GLASER  
COMMUNITY DEVELOPMENT DIRECTOR



NICKY STANKE  
LIBRARY SERVICES DIRECTOR



STEVEN J. PINKERTON  
HOUSING & REDEVELOPMENT DIRECTOR



TERRY PARKER  
HUMAN RESOURCES DIRECTOR



GARY INGRAHAM  
ASSISTANT CITY MANAGER



CHRISTINE TIEN  
DEPUTY CITY MANAGER



F. MICHAEL TAYLOR  
CITY AUDITOR



GARY GILLIS  
FIRE CHIEF



JAMES B. GIOTTONINI  
PUBLIC WORKS DIRECTOR



MARK MADISON  
MUNICIPAL SERVICES DIRECTOR



JOHNNY FORD  
PARKS & RECREATION DIRECTOR



JOHN HINSON  
ADMINISTRATIVE SERVICES DIRECTOR

## **BUDGET PROCESS, DOCUMENT ORGANIZATION AND TIMELINE**

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### **Charter Provisions**

In March 2000, City of Stockton voters passed Measure U, which took effect January 1, 2001. This Charter amendment changed a number of timelines and processes in the budget process.

#### **Capital Improvement Program**

Section 1903 of the Charter requires that the five-year Capital Improvement Program be submitted to the Council and Planning Commission 90 days prior to the beginning of the fiscal year. Section 1904 requires the Planning Commission to submit a report to Council regarding the consistency of the CIP Program with the General Plan within 30 days of receipt, and the Council to hold a public hearing within 30 days of receipt of the CIP Program recommendation from the Planning Commission.

#### **Operating Budget**

Section 1905 requires the City Manager and Council appointees to submit a five-year economic forecast to the Council by December 15. By January 15, the Mayor prepares and delivers to Council the Mayor's Proposed Budget Priorities and Direction. By February 1, the City Manager and Council appointees submit a Capital and Operating Mid-Year Report for each City department, office or agency. By February 15, the Mayor prepares and delivers a Budget Message, which includes fiscal priorities and what City services or departments to expand or reduce. The Council holds a public hearing to consider the Mayor's Budget Message and make revisions or additions, then approves the Message as presented or revised.

Section 1906 requires the City Manager to submit a draft budget at least 45 days prior to the beginning of each fiscal year, which accurately reflects the recommendations and priorities specified in the Mayor's Budget Message as adopted by Council.

Section 1907 states that 30 days prior to the new fiscal year, the Mayor submits to Council the Mayor's Final Budget Modifications to the draft budget. The draft budget and Mayor's Final Budget Recommendations must be considered together at a public hearing. The draft budget and Mayor's Final Recommendations need to be available at the City Clerk's Office 10 days prior to the public hearing.

In the event the City Council fails to adopt the budget by the beginning of the fiscal year, the various amounts proposed in the budget by the City Manager are considered appropriated until the Council adopts a budget for the fiscal year.

No part of any appropriation shall be transferred from one fund to another fund unless authorized by the City Council, and appropriations lapse at the end of the fiscal year unless expended or encumbered.

# **BUDGET PROCESS, DOCUMENT ORGANIZATION AND TIMELINE**

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## **Budget Process**

During September of each year, key budget staff evaluate the prior year's budget process and identify areas of improvement. They take into consideration observations and comments from the City Council, public, City Manager, departments and staff, and they review evaluations provided by the Government Finance Officers Association for the previous year. Any needed changes are incorporated into a revised Budget Preparation Guide.

Budget staff communicate frequently with departments through meetings, e-mail and memos to discuss the financial condition of the City, general parameters for budget submittals, and changes in the budget process. Departments receive a Budget Preparation Guide to guide them in the budget process. Departments also receive the current salary projections and staffing allocation to various funds for their review and revision as necessary for the budget year.

For the 2003-04 budget year, each department was given two bottom-line targets based on its share of the anticipated 2003-04 revenue. The Budget Request Level was the target based on the City's projection of its 2003-04 revenue, with no reductions due to State action. The Budget Cut Level was each department's share of \$11.5 million in cuts proposed by the Governor in January. The Adopted Budget is at the Request Level, as the City budget must be adopted prior to State action. Additional potential reductions up to \$11.5 million in the General Fund will be included for each department in the Appropriation Summaries section, and implemented in whole or part based on State Legislature action.

Budget staff reviewed the budgets submitted for compliance with the target, reasonableness and workability. Each Department Head met with the City Manager, Research and Budget Manager, and analysts to review the financial and policy issues involved in the submitted budget.

The City Manager's five-year Capital Improvement Program is submitted to the Council and Planning Commission by March 31, and the proposed budget is submitted to the City Council in April. The City Council holds budget review study sessions in May. The Council holds a combined public hearing on the Capital Improvement Program and Operating Budget a month before the end of the fiscal year. The Council adopts the budget (with any amendments) by the end of June. The annual budget plan can be amended during the year.

## **Budget Document Organization**

The annual budget is a document that outlines the City goals, objectives and services, and the financial resources allocated to these services.

The budget document is divided into sections: Overview; Appropriation Summaries; Revenue Summaries; Personnel Summary Listing; Budgets for General Fund Departments; Enterprise Funds; Special Revenue Funds; District Funds; Internal Service Funds; Grants; Permanent /Special Funds; Capital Improvement Budget; Redevelopment Agency Budget and Glossary.

## **BUDGET PROCESS, DOCUMENT ORGANIZATION AND TIMELINE**

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The Overview includes the City Manager's Budget Message, which provides an overview of the major factors influencing the budget, and a look at the City's future needs. This section also includes the Budget Resolution, a message from the Management Team, an overview of the Budget Process and Organization, the City Profile with Five-Year Comparison, and the City of Stockton Functional Organization Chart.

The next three sections present, in summary form using tables and graphs, information on expenditures and debt service, revenues, uses of funds, and personnel. In the 2003-04 year, it includes potential reductions by department if the State imposes reductions on the City.

The General Fund Department Budget section describes each department's mission, highlights, functions and activities. It outlines current year objectives and accomplishments and the budget year objectives, and specifies the appropriations and staffing levels to fund the programs.

The budget sections for Enterprise Funds, Special Revenue Funds, District Funds, Internal Service Funds, Grant Funds and Permanent/Special Funds summarize the functions, services and appropriations of these special purpose funds.

- Enterprise Funds include Water, Wastewater, Stormwater, Garden Refuse, and Golf Courses. Each fund has its own revenue sources, which are fees based upon the services provided to customers.
- Special Revenue Funds include Asset Forfeiture, Library, Boat Launching Facilities, Development Services, Recreation, Solid Waste/Recycling, Streets and Business Improvement, and Public Facility Fees Administration.
- District Funds are special purpose entities with local funding through special assessments on property.
- Internal Service Funds provide citywide services to other City departments and agencies, and receive payments from the user departments. These services include insurance coverage, vehicle and equipment maintenance and replacement, and centralized services such as duplicating.
- Grant Funds are received from government jurisdictions or other funding sources to provide services outlined by the terms of the grant. Community Development Block Grant Funds (CDBG) are included in this section. The CDBG budget is adopted by Council separately and included in the Annual Budget as a convenience to readers.
- Permanent/Special Funds contain special purpose money received to provide designated services. The types of expenditures are specifically designated by the funding source. A Permanent Fund is limited to expenditure of interest only, while a Special Fund can spend principal and interest. Both of these types of funds were known as trust funds prior to 2001, when Government Accounting Standards required the change.

## **BUDGET PROCESS, DOCUMENT ORGANIZATION AND TIMELINE**

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The City develops a five-year capital improvement program, and after public hearings and Council review and approval, appropriates the first year's funding. The Capital Improvement Budget section lists the estimated fund balances for current projects and appropriations for new projects. Capital Improvement Projects include infrastructure improvements such as construction of new libraries, fire stations and parks; resurfacing of streets; sidewalk, curb and gutter repair; redevelopment projects; and improvement of stormwater and wastewater facilities. Detail of each Capital Improvement Program project is provided in a separate Capital Improvement Program Book.

The Redevelopment Agency budget accounts for funds reserved for stimulating economic growth in the redevelopment areas. The Redevelopment Agency budget is approved in a separate session by the City Council while serving as the Redevelopment Agency. It is provided in the Annual Budget as a convenience to readers.

The Glossary section contains definitions of commonly used budget terms.

### **Budget Timeline 2003-04**

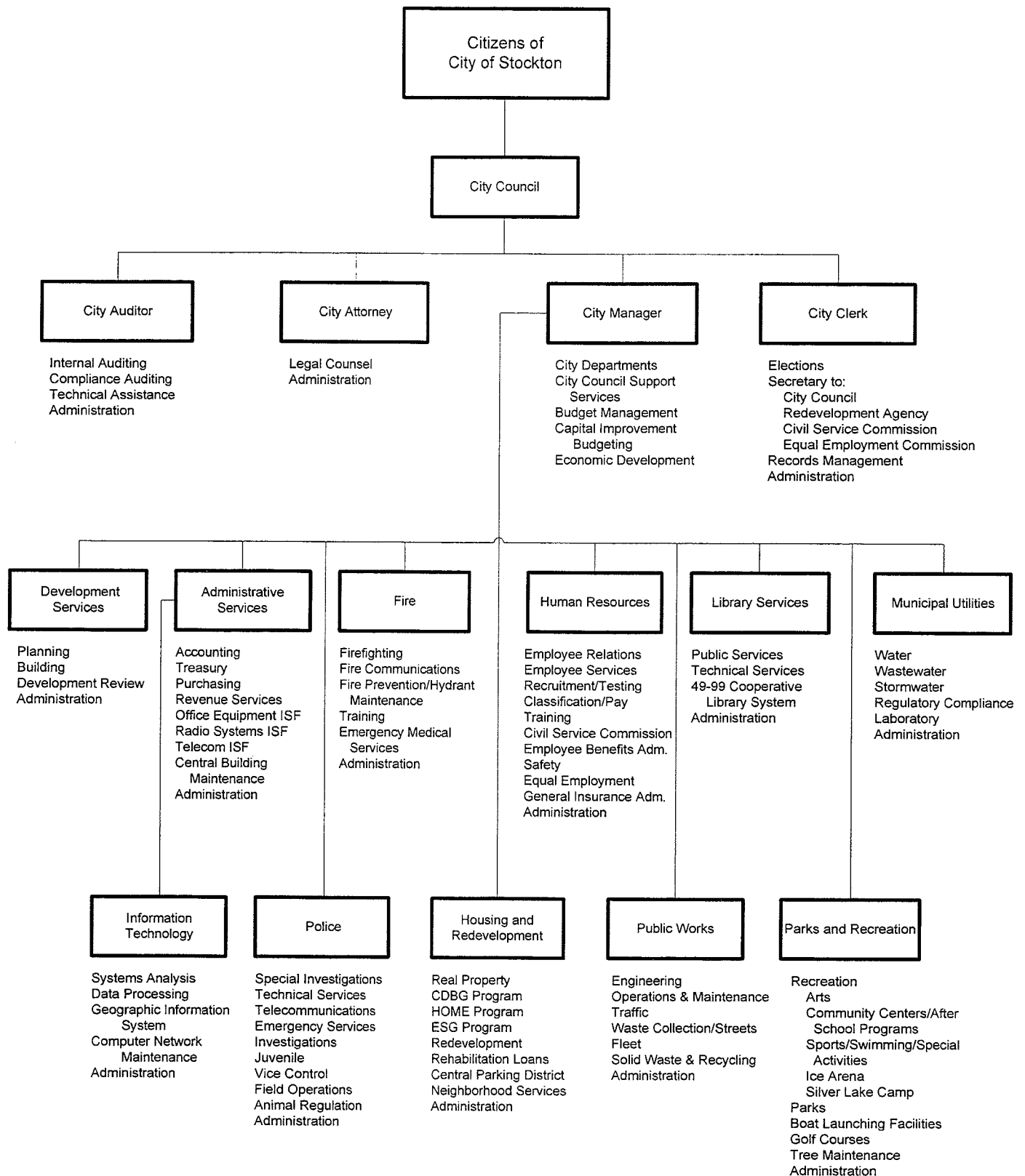
|               |   |
|---------------|---|
| September 30  | Departments receive position and labor allocations to update.   |
| October 9     | Departments send revised allocations to the City Manager.   |
| November 6    | Departments receive CIP instructions.   |
| November 26   | Departments receive position, step and benefit information with revised allocations.                    |
| December 4    | Departments send CIP Requests to Public Works for estimation.   |
| December 6    | Departments send corrected position, step and benefit information to City Manager.                      |
| December 12   | City Manager budget staff review revenue and fund balance projections with Department Heads.            |
| December 20   | Departments receive the Budget Preparation Guide and budget targets.                                    |
| January 6     | Public Works returns CIP cost estimates to departments.   |
| January       | City Manager submits five year economic forecast to City Council.                                       |
| January 22    | Departments submit operating and CIP budgets and fee adjustments to City Manager.                       |
| January 15    | Mayor delivers budget priorities to City Council.   |
| February 1    | City Manager delivers Midyear Report to City Council.   |
| February 15   | Mayor delivers budget message to City Council.  |
| January-March | Departments review budgets with City Manager.   |
| March 30      | CIP Five Year Plan submitted to Planning Commission.  |
| April 25      | City Manager submits proposed budget to Mayor and City Council.   |
| April 30      | CIP Five Year Plan approved as to conformance with General Plan by Planning Commission.                 |
| May 5         | City Manager submits proposed fees and fee changes to City Council.                                     |
| May 13        | City Council sets Public Hearing for Adoption of Budget, CIP, Fees and Redevelopment Budget.            |
| May 13-14     | Study sessions for Mayor and City Council on the budget.  |
| June 3        | City Council holds Public Hearing on CIP, Operating, Redevelopment Budgets and fees, and adopts budget. |

## CITY PROFILE WITH FIVE-YEAR COMPARISON

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Date of Incorporation: July 25, 1850  
 Form of Government: City Council/City Manager  
 City Charter Adopted: November 1922

|   | <u>1998-99</u> | <u>Estimate<br/>2003-04</u> |
|---|----------------|-----------------------------|
| Population*   | 240,521        | 259,130                     |
| Active Registered Voters-City                           | 87,592         | 100,768                     |
| Area (Square Miles)                                     | 56.1           | 56.6                        |
| Elevation   | 23             | 23                          |
| Rank in Size of California Cities                       | 12             | 13                          |
| Median Family Income                                    | \$41,657       | \$50,600                    |
| Miles of Public Streets                                 | 710            | 700                         |
| Miles of Storm Drains                                   | 483            | 525                         |
| Miles of Sanitary Sewers                                | 1,112          | 1,206                       |
| Miles of Water Lines                                    | 572            | 654                         |
| <br><u>Public Safety</u>                                |                |                             |
| Sworn Police Officers                                   | 394            | 385                         |
| Major Reported Crimes                                   | 21,300         | 21,100                      |
| Number of Fire Stations                                 | 12             | 12                          |
| Sworn Firefighters                                      | 229            | 236                         |
| Total Fire Department Call Responses (includes medical) | 22,795         | 32,449                      |
| <br><u>Recreation</u>                                   |                |                             |
| Municipal Golf Courses                                  | 4              | 4                           |
| Municipal Parks-Developed                               | 50             | 54                          |
| Community Centers                                       | 6              | 6                           |
| Swimming Pools  | 4              | 4                           |
| Baseball & Softball Diamonds                            | 41             | 42                          |
| Tennis Courts   | 60             | 63                          |
| <br><u>Libraries</u>                                    |                |                             |
| Cesar Chavez Central Library                            | 1              | 1                           |
| Branches  | 9              | 9                           |
| Bookmobile\Mobile Literacy Vehicle                      | 2              | 2                           |
| Total Volumes Held                                      | 1,867,175      | 1,347,775                   |
| <br>  |                |                             |
| City Employees (full-time)                              | 1,665          | 1,756                       |
| City Employees per 1,000 population                     | 6.90           | 6.78                        |



**CITY OF STOCKTON  
ORGANIZATION CHART**





CITY OF STOCKTON

***APPROPRIATION SUMMARIES***

## ***APPROPRIATION SUMMARIES***

This summary section uses a number of formats to provide a quick reference to the appropriation and revenue of funds under City Council authority. It allows a deeper understanding of the City's budget by comparing the budget to past years. The legal requirement to note the City's compliance with the State Constitutional Appropriation Limit and the City's Debt Margin and General Fund bonded indebtedness are also included in this section.



Volunteers are always appreciated. Here one volunteer enjoys working with the youth in Stockton.

**CITY OF STOCKTON 2003-04 BUDGET**  
**SUMMARY OF REVENUE, APPROPRIATIONS, AND FUND BALANCES**

|  | Estimated<br>Fund Balance<br>July 1, 2003 | Estimated<br>Revenue | Transfers<br>In | Funds<br>Available<br>FY 03-04 |
|--|---|----------------------|-----------------|--------------------------------|
| <b><u>GENERAL FUND</u></b>                         |   |                      |                 |                                |
| General Fund (010)                                 | \$3,633,037                               | \$142,299,218        | \$9,003,653     | \$154,935,908                  |
| <b><u>ENTERPRISE FUNDS</u></b>                     |   |                      |                 |                                |
| Garden Refuse Fund (455)                           | \$619,614                                 | \$2,213,000          | \$0             | \$2,832,614                    |
| Golf Course Fund (481)                             | \$20,000                                  | \$2,593,086          | \$0             | \$2,613,086                    |
| <b><u>Municipal Utilities</u></b>                  |   |                      |                 |                                |
| Storm Water Fund (441)                             | \$6,677,283                               | \$4,510,000          | \$0             | \$11,187,283                   |
| Wastewater Fund (431)                              | \$3,830,265                               | \$29,890,000         | \$0             | \$33,720,265                   |
| Water Fund (421)                                   | \$9,794,979                               | \$16,445,000         | \$0             | \$26,239,979                   |
| Enterprise Totals                                  | \$20,942,141                              | \$55,651,086         | \$0             | \$44,621,544                   |
| <b><u>SPECIAL REVENUE FUNDS</u></b>                |   |                      |                 |                                |
| Asset Forfeiture (023)                             | \$241,020                                 | \$15,000             | \$0             | \$256,020                      |
| Boat Launching Facilities (045)                    | \$63,000                                  | \$168,400            | \$0             | \$231,400                      |
| Development Services Fund (048)                    | \$200,000                                 | \$18,740,670         | \$0             | \$18,940,670                   |
| Library Services (041)                             | \$756,303                                 | \$4,183,732          | \$6,102,500     | \$11,042,535                   |
| Public Facility Administration Fund (999)          | \$1,574,963                               | \$1,102,309          | \$0             | \$2,677,272                    |
| Recreation Fund (044)                              | \$27,000                                  | \$2,772,800          | \$3,522,223     | \$6,322,023                    |
| Solid Waste and Recycling Fund (047)               | \$1,099,842                               | \$304,800            | \$0             | \$1,404,642                    |
| Emergency Medical Transport (043)                  | \$598,857                                 | \$3,148,125          | \$0             | \$3,746,982                    |
| Special Revenue Totals                             | \$4,560,985                               | \$30,435,836         | \$9,624,723     | \$44,621,544                   |
| <b><u>DISTRICT BUDGET FUNDS</u></b>                |   |                      |                 |                                |
| Central Parking District (416)                     | \$647,596                                 | \$3,172,506          | \$0             | \$3,820,102                    |
| Central Parking Construction Reserve (417)         | \$351,879                                 | \$0                  | \$0             | \$351,879                      |
| District Totals                                    | \$999,475                                 | \$3,172,506          | \$0             | \$4,171,981                    |
| <b><u>INTERNAL SERVICE FUNDS **</u></b>            |   |                      |                 |                                |
| <b><u>Equipment Funds</u></b>                      |   |                      |                 |                                |
| Equipment (505)                                    | \$590,059                                 | \$468,443            | \$0             | \$1,058,502                    |
| Fleet (Vehicles) (501)                             | \$2,809,283                               | \$7,293,827          | \$0             | \$10,103,110                   |
| <b><u>Insurance Funds</u></b>                      |   |                      |                 |                                |
| Compensated Absences (562)                         | \$0                                       | \$1,961,419          | \$0             | \$1,961,419                    |
| Health Benefits (552)                              | \$2,231,111                               | \$19,754,773         | \$0             | \$21,985,884                   |
| Long Term Disability-Life Ins. (557)               | \$199,624                                 | \$1,467,694          | \$0             | \$1,667,318                    |
| Retirement Benefits (PERS) (561)                   | \$1,569,909                               | \$19,519,165         | \$0             | \$21,089,074                   |
| Risk Management (541)                              | \$2,550,013                               | \$3,974,469          | \$0             | \$6,524,482                    |
| Unemployment (556)                                 | \$177,035                                 | \$146,379            | \$0             | \$323,414                      |
| Worker's Compensation (551)                        | \$5,823,604                               | \$10,351,073         | \$0             | \$16,174,677                   |
| <b><u>Information Technology Service Funds</u></b> |   |                      |                 |                                |
| Information Technology (502)                       | \$3,230,111                               | \$4,976,628          | \$0             | \$8,206,739                    |
| Radio Equipment (503)                              | \$2,288,169                               | \$1,016,997          | \$0             | \$3,305,166                    |
| Telecommunications (504)                           | \$2,773,720                               | \$548,813            | \$0             | \$3,322,533                    |
| <b><u>Service Funds</u></b>                        |   |                      |                 |                                |
| Central Duplicating (508)                          | \$6,136                                   | \$450,491            | \$0             | \$456,627                      |
| Municipal Utilities Laboratory (581)               | \$168,254                                 | \$1,356,364          | \$0             | \$1,524,618                    |
| Public Art Fund (306)                              | \$793,121                                 | \$217,730            | \$0             | \$1,010,851                    |

\*\* Internal Service Fund Balances are appropriated as contingency amounts. Unexpended funds carry over as a fund balance as of July 1 of the following year.

**CITY OF STOCKTON 2003-04 BUDGET**  
**SUMMARY OF REVENUE, APPROPRIATIONS, AND FUND BALANCES**

|  | Estimated<br>Expenditures | Transfers<br>Out | Estimated<br>Fund Balance<br>June 30, 2004 |
|--|---------------------------|------------------|--|
| <b><u>GENERAL FUND</u></b>                         |                           |                  |  |
| General Fund (010)                                 | \$141,903,148             | \$9,399,723      | \$3,633,037                                |
| <b><u>ENTERPRISE FUNDS</u></b>                     |                           |                  |  |
| Garden Refuse Fund (455)                           | \$2,825,389               | \$0              | \$7,225                                    |
| Golf Course Fund (481)                             | \$2,610,018               | \$0              | \$3,068                                    |
| <b><u>Municipal Utilities</u></b>                  |                           |                  |  |
| Storm Water Fund (441)                             | \$6,237,030               | \$1,120,237      | \$3,830,016                                |
| Wastewater Fund (431)                              | \$27,131,689              | \$3,658,104      | \$2,930,472                                |
| Water Fund (421)                                   | \$18,627,187              | \$2,535,012      | \$5,077,780                                |
| Enterprise Totals                                  | \$57,431,313              | \$7,313,353      | \$11,848,561                               |
| <b><u>SPECIAL REVENUE FUNDS</u></b>                |                           |                  |  |
| Asset Forfeiture (023)                             | \$256,020                 | \$0              | \$0  |
| Boat Launching Facilities (045)                    | \$229,917                 | \$0              | \$1,483                                    |
| Development Services Fund (048)                    | \$11,016,682              | \$7,500,000      | \$423,988                                  |
| Library Services (041)                             | \$10,918,184              | \$0              | \$124,351                                  |
| Public Facility Administration Fund (999)          | \$1,106,453               | \$0              | \$1,570,819                                |
| Recreation Fund (044)                              | \$6,268,577               | \$0              | \$53,446                                   |
| Solid Waste and Recycling Fund (047)               | \$1,095,947               | \$0              | \$308,695                                  |
| Emergency Medical Transport (043)                  | \$3,746,982               | \$0              | \$0  |
| Special Revenue Totals                             | \$34,638,762              | \$7,500,000      | \$2,482,782                                |
| <b><u>DISTRICT BUDGET FUNDS</u></b>                |                           |                  |  |
| Central Parking District (416)                     | \$2,464,419               | \$0              | \$1,355,683                                |
| Central Parking Construction Reserve (417)         | \$250,000                 | \$0              | \$101,879                                  |
| District Totals                                    | \$2,714,419               | \$0              | \$1,457,562                                |
| <b><u>INTERNAL SERVICE FUNDS **</u></b>            |                           |                  |  |
| <b><u>Equipment Funds</u></b>                      |                           |                  |  |
| Equipment (505)                                    | \$1,058,502               | \$0              | \$0  |
| Fleet (Vehicles) (501)                             | \$10,103,110              | \$0              | \$0  |
| <b><u>Insurance Funds</u></b>                      |                           |                  |  |
| Compensated Absences (562)                         | \$1,961,419               | \$0              | \$0  |
| Health Benefits (552)                              | \$21,985,884              | \$0              | \$0  |
| Long Term Disability-Life Ins. (557)               | \$1,667,318               | \$0              | \$0  |
| Retirement Benefits (PERS) (561)                   | \$21,089,074              | \$0              | \$0  |
| Risk Management (541)                              | \$6,524,482               | \$0              | \$0  |
| Unemployment (556)                                 | \$323,414                 | \$0              | \$0  |
| Worker's Compensation (551)                        | \$16,174,677              | \$0              | \$0  |
| <b><u>Information Technology Service Funds</u></b> |                           |                  |  |
| Information Technology (502)                       | \$8,206,739               | \$0              | \$0  |
| Radio Equipment (503)                              | \$3,305,166               | \$0              | \$0  |
| Telecommunications (504)                           | \$3,322,533               | \$0              | \$0  |
| <b><u>Service Funds</u></b>                        |                           |                  |  |
| Central Duplicating (508)                          | \$456,627                 | \$0              | \$0  |
| Municipal Utilities Laboratory (581)               | \$1,524,618               | \$0              | \$0  |
| Public Art Fund (306)                              | \$1,010,851               | \$0              | \$0  |

**CITY OF STOCKTON 2003-04 BUDGET  
SUMMARY OF REVENUE, APPROPRIATIONS, AND FUND BALANCES**

|  | Estimated<br>Fund Balance<br>July 1, 2003 | Estimated<br>Revenue | Transfers<br>In | Funds<br>Available<br>FY 03-04 |
|--|---|----------------------|-----------------|--------------------------------|
| <b><u>GRANT FUNDS</u></b>                  |   |                      |                 |                                |
| Community Development Block Grant (052-54) | \$3,147,119                               | \$6,223,944          | \$30,000        | \$9,401,063                    |
| Emergency Shelter Grant (057)              | \$0                                       | \$172,000            | \$0             | \$172,000                      |
| HOME Program Grant (059)                   | \$0                                       | \$3,151,133          | \$0             | \$3,151,133                    |
| General Government Grants (020)            | \$10,985                                  | \$508,905            | \$0             | \$519,890                      |
| Grant Totals                               | \$3,158,104                               | \$10,055,982         | \$30,000        | \$13,244,086                   |
| <b><u>PERMANENT/SPECIAL FUNDS</u></b>      |   |                      |                 |                                |
| Fire Department (646)                      | \$27,480                                  | \$17,350             | \$0             | \$44,830                       |
| General Government (642)                   | \$7,291                                   | \$9,559              | \$0             | \$16,850                       |
| General Government Permanent (627)         | \$44,520                                  | \$1,780              | \$0             | \$46,300                       |
| Library (644)                              | \$209,040                                 | \$505,965            | \$0             | \$715,005                      |
| Library Permanent (621; 622; 626; 628)     | \$4,484                                   | \$400                | \$0             | \$4,884                        |
| Parks & Recreation (643)                   | \$117,869                                 | \$99,000             | \$0             | \$216,869                      |
| Parks & Rec Permanent (624; 625; 626)      | \$16,010                                  | \$1,690              | \$0             | \$17,700                       |
| Police Department (645)                    | \$28,598                                  | \$134,287            | \$0             | \$162,885                      |
| Stockton Arts Commission (641)             | \$41,951                                  | \$57,250             | \$0             | \$99,201                       |
| Permanent/Special Fund Totals              | \$497,243                                 | \$827,281            | \$0             | \$1,324,524                    |
| <b><u>CAPITAL IMPROVEMENT FUNDS</u></b>    |   |                      |                 |                                |
| Capital Improvement Fund (301)             | \$756,309                                 | \$241,100            | \$900,000       | \$1,897,409                    |
| Gas Tax 2105-2107.5 (030)                  | \$0                                       | \$4,650,300          | \$0             | \$4,650,300                    |
| Infrastructure Improvement (303)           | \$1,207,449                               | \$83,200             | \$450,000       | \$1,740,649                    |
| Infrastructure Reinvestment (307)          | \$18,835,569                              | \$160,000            | \$10,605,000    | \$29,600,569                   |
| Measure K Sales Tax (080)                  | \$1,351,969                               | \$6,378,700          | \$0             | \$7,730,669                    |
| <b><u>Public Facilities Fees</u></b>       |   |                      |                 |                                |
| Air Quality Fund (990)                     | \$173,996                                 | \$987,100            | \$0             | \$1,161,096                    |
| City Office Space Fund (930)               | \$3,605                                   | \$421,700            | \$0             | \$425,305                      |
| Community Recreation Center Fund (920-926) | \$1,478,422                               | \$494,320            | \$0             | \$1,972,742                    |
| Fire Station Fund (940 - 946)              | \$176,790                                 | \$346,080            | \$0             | \$522,870                      |
| Library Fund (950 - 956)                   | \$4,422,084                               | \$983,800            | \$0             | \$5,405,884                    |
| Parkland Fund (970-976)                    | \$3,549,664                               | \$3,845,470          | \$1,000,000     | \$8,395,134                    |
| Police Station Fund (960)                  | \$2,156                                   | \$943,200            | \$0             | \$945,356                      |
| Street Improvements Fund (910-917)         | \$4,146,520                               | \$8,556,780          | \$2,500,000     | \$15,203,300                   |
| Street Lights Fund (980-986)               | \$150,184                                 | \$55,630             | \$0             | \$205,814                      |
| Street Name Signs Fund (979)               | \$56,584                                  | \$20,250             | \$0             | \$76,834                       |
| Street Tree Fund (978)                     | \$354,282                                 | \$137,660            | \$0             | \$491,942                      |
| Traffic Signal Fund (900-904, 302)         | \$738,754                                 | \$493,500            | \$0             | \$1,232,254                    |
| Wastewater Connection (434)                | \$25,754,617                              | \$3,830,000          | \$0             | \$29,584,617                   |
| Westside Inter. Connection Fee (434)       | \$7,701,135                               | \$3,250,000          | \$0             | \$10,951,135                   |
| Water Connection Fund (424)                | \$995,102                                 | \$786,000            | \$0             | \$1,781,102                    |
| Transportation Development Act (034)       | \$0                                       | \$165,500            | \$0             | \$165,500                      |
| Capital Fund Totals                        | \$71,855,191                              | \$36,830,290         | \$15,455,000    | \$124,140,481                  |
| <b><u>REDEVELOPMENT AGENCY</u></b>         |   |                      |                 |                                |
| Redevelopment Agency (330-339) *           | \$0                                       | \$0                  | \$0             | \$0                            |

\* The Redevelopment Agency budget is approved under separate cover and included in this budget document as supplemental information.

**CITY OF STOCKTON 2003-04 BUDGET**  
**SUMMARY OF REVENUE, APPROPRIATIONS, AND FUND BALANCES**

|  | Estimated<br>Expenditures | Transfers<br>Out | Estimated<br>Fund Balance<br>June 30, 2004 |
|--|---------------------------|------------------|--|
| <b><u>GRANT FUNDS</u></b>                  |                           |                  |  |
| Community Development Block Grant (052-54) | \$6,253,944               | \$0              | \$3,147,119                                |
| Emergency Shelter Grant (057)              | \$172,000                 | \$0              | \$0  |
| HOME Program Grant (059)                   | \$3,151,133               | \$0              | \$0  |
| General Government Grants (020)            | \$519,890                 | \$0              | \$0  |
| Grant Totals                               | \$10,096,967              | \$0              | \$3,147,119                                |
| <b><u>PERMANENT/SPECIAL FUNDS</u></b>      |                           |                  |  |
| Fire Department (646)                      | \$44,830                  | \$0              | \$0  |
| General Government (642)                   | \$16,850                  | \$0              | \$0  |
| General Government Permanent (627)         | \$46,300                  | \$0              | \$0  |
| Library (644)                              | \$715,005                 | \$0              | \$0  |
| Library Permanent (621; 622; 626; 628)     | \$4,884                   | \$0              | \$0  |
| Parks & Recreation (643)                   | \$216,869                 | \$0              | \$0  |
| Parks & Rec Permanent (624; 625; 626)      | \$17,700                  | \$0              | \$0  |
| Police Department (645)                    | \$162,885                 | \$0              | \$0  |
| Stockton Arts Commission (641)             | \$99,201                  | \$0              | \$0  |
| Permanent/Special Fund Totals              | \$1,324,524               | \$0              | \$0  |
| <b><u>CAPITAL IMPROVEMENT FUNDS</u></b>    |                           |                  |  |
| Capital Improvement Fund (301)             | \$1,665,000               | \$225,000        | \$7,409                                    |
| Gas Tax 2105-2107.5 (030)                  | \$40,000                  | \$4,610,300      | \$0  |
| Infrastructure Improvement (303)           | \$0                       | \$900,000        | \$840,649                                  |
| Infrastructure Reinvestment (307)          | \$0                       | \$0              | \$29,600,569                               |
| Measure K Sales Tax (080)                  | \$4,816,200               | \$0              | \$2,914,469                                |
| <b><u>Public Facilities Fees</u></b>       |                           |                  |  |
| Air Quality Fund (990)                     | \$1,110,000               | \$0              | \$51,096                                   |
| City Office Space Fund (930)               | \$400,000                 | \$0              | \$25,305                                   |
| Community Recreation Center Fund (920-926) | \$793,000                 | \$0              | \$1,179,742                                |
| Fire Station Fund (940 - 946)              | \$0                       | \$300,000        | \$222,870                                  |
| Library Fund (950 - 956)                   | \$250,000                 | \$0              | \$5,155,884                                |
| Parkland Fund (970-976)                    | \$5,242,000               | \$1,000,000      | \$2,153,134                                |
| Police Station Fund (960)                  | \$755,295                 | \$150,000        | \$40,061                                   |
| Street Improvements Fund (910-917)         | \$9,993,000               | \$2,500,000      | \$2,710,300                                |
| Street Lights Fund (980-986)               | \$0                       | \$0              | \$205,814                                  |
| Street Name Signs Fund (979)               | \$30,000                  | \$0              | \$46,834                                   |
| Street Tree Fund (978)                     | \$175,000                 | \$0              | \$316,942                                  |
| Traffic Signal Fund (900-904, 302)         | \$500,000                 | \$0              | \$732,254                                  |
| Wastewater Connection (434)                | \$4,917,867               | \$0              | \$24,666,750                               |
| Westside Inter. Connection Fee (434)       | \$1,581,011               | \$0              | \$9,370,124                                |
| Water Connection Fund (424)                | \$1,481,437               | \$0              | \$299,665                                  |
| Transportation Development Act (034)       | \$160,000                 | \$0              | \$5,500                                    |
| Capital Fund Totals                        | \$33,909,810              | \$9,685,300      | \$80,545,371                               |
| <b><u>REDEVELOPMENT AGENCY</u></b>         |                           |                  |  |
| Redevelopment Agency (330-339) *           | \$0                       | \$215,000        | \$0  |

## 2003-2004 INTERFUND TRANSFERS TRANSFERS IN

### **TO GENERAL FUND (010) from:**

|   |             |
|---|-------------|
| Gas Tax 2105-2107.5 Fund (030) <sup>(1)</sup>     | \$4,610,300 |
| Redevelopment Agency (Midtown) Fund (337)         | \$125,000   |
| Redevelopment Agency (Port Industrial) Fund (336) | \$60,000    |
| Water Fund (421) <sup>(2)</sup>                   | \$504,500   |
| Wastewater Fund (431) <sup>(2)</sup>              | \$1,460,000 |
| Stormwater Fund (441) <sup>(2)</sup>              | \$300,500   |
| Water Fund (421) <sup>(3)</sup>                   | \$1,166,012 |
| Wastewater Fund (431) <sup>(3)</sup>              | \$408,104   |
| Stormwater Fund (441) <sup>(3)</sup>              | \$369,237   |

\$9,003,653

### **TO CAPITAL IMPROVEMENT FUND (301) from:**

|                                       |           |
|---------------------------------------|-----------|
| Infrastructure Improvement Fund (303) | \$900,000 |
|---------------------------------------|-----------|

### **TO INFRASTRUCTURE IMPROVEMENT FUND (303) from:**

|  |           |
|--|-----------|
| PFF/Police Stations City-Wide Fund (960) | \$150,000 |
| PFF/Fire Station Zone A Fund (941)       | \$175,000 |
| PFF/Fire Station Zone C Fund (946)       | \$125,000 |

\$450,000

### **TO INFRASTRUCTURE REINVESTMENT FUND (307) from:**

|                                      |             |
|--------------------------------------|-------------|
| Development Services Fund (048)      | \$7,500,000 |
| Water Fund (421) <sup>(2)</sup>      | \$504,500   |
| Wastewater Fund (431) <sup>(2)</sup> | \$1,460,000 |
| Stormwater Fund (441) <sup>(2)</sup> | \$300,500   |
| Water Fund (421) <sup>(4)</sup>      | \$360,000   |
| Wastewater Fund (431) <sup>(4)</sup> | \$330,000   |
| Stormwater Fund (441) <sup>(4)</sup> | \$150,000   |

\$10,605,000

### **TO LIBRARY FUND (041) from:**

|                                |             |
|--------------------------------|-------------|
| General Fund (010)             | \$5,877,500 |
| Capital Improvement Fund (301) | \$225,000   |

\$6,102,500

### **TO RECREATION FUND (044) from:**

|                    |             |
|--------------------|-------------|
| General Fund (010) | \$3,522,223 |
|--------------------|-------------|

### **TO COMMUNITY DEVELOPMENT BLOCK GRANT (052) from:**

|  |          |
|--|----------|
| Redevelopment Agency (South Stockton) Fund (338) | \$30,000 |
|--|----------|

### **TO PFF/STREET IMPROVEMENTS ZONE A FUND (911) from:**

|  |             |
|--|-------------|
| PFF/Street Improvements Zone B Fund (915) <sup>(5)</sup> | \$2,500,000 |
|--|-------------|

### **TO PFF/PARKLAND ZONE C FUND (975) from:**

|                                   |             |
|-----------------------------------|-------------|
| PFF/Parkland City-wide Fund (970) | \$1,000,000 |
|-----------------------------------|-------------|

### **TOTAL TRANSFERS-IN**

**\$34,113,376**

(1) Gas Tax transferred as funds become available. Amounts are estimates; total revenues less appropriations will be transferred.

(2) Transfer the Utility in Lieu of Property Tax from MUD to the General Fund (1/2) and Infrastructure Reinvestment Fund (1/2).

(3) Transfer from MUD to the General Fund is to cover utility billing costs. If cost exceed budget, actual cost will be transferred.

(4) Amount is a fixed amount of the estimated interest on MUD operating accounts.

(5) Public Facility Fee long term loans with standard loan terms specified in the Council approved PFF Administrative Guidelines.



## 2003-2004 INTERFUND TRANSFERS TRANSFERS OUT

### **FROM GENERAL FUND (010) to:**

|                       |             |             |
|-----------------------|-------------|-------------|
| Library Fund (041)    | \$5,877,500 |             |
| Recreation Fund (044) | \$3,522,223 |             |
|                       |             | \$9,399,723 |

### **FROM GAS TAX 2105 FUND (030) to:**

|                                   |  |             |
|-----------------------------------|--|-------------|
| General Fund (010) <sup>(1)</sup> |  | \$4,610,300 |
|-----------------------------------|--|-------------|

### **FROM DEVELOPMENT SERVICES (048) to:**

|  |  |             |
|--|--|-------------|
| Infrastructure Reinvestment Fund (307) |  | \$7,500,000 |
|--|--|-------------|

### **FROM WATER FUND (421) to:**

|   |             |             |
|---|-------------|-------------|
| General Fund (010) <sup>(2)</sup>                     | \$504,500   |             |
| Infrastructure Reinvestment Fund (307) <sup>(2)</sup> | \$504,500   |             |
| General Fund (010) <sup>(3)</sup>                     | \$1,166,012 |             |
| Infrastructure Reinvestment Fund (307) <sup>(4)</sup> | \$360,000   |             |
|   |             | \$2,535,012 |

### **FROM WASTEWATER FUND (431) to:**

|   |             |             |
|---|-------------|-------------|
| General Fund (010) <sup>(2)</sup>                     | \$1,460,000 |             |
| Infrastructure Reinvestment Fund (307) <sup>(2)</sup> | \$1,460,000 |             |
| General Fund (010) <sup>(3)</sup>                     | \$408,104   |             |
| Infrastructure Reinvestment Fund (307) <sup>(4)</sup> | \$330,000   |             |
|   |             | \$3,658,104 |

### **FROM STORM WATER FUND (441) to:**

|   |           |             |
|---|-----------|-------------|
| General Fund (010) <sup>(2)</sup>                     | \$300,500 |             |
| Infrastructure Reinvestment Fund (307) <sup>(2)</sup> | \$300,500 |             |
| General Fund (010) <sup>(3)</sup>                     | \$369,237 |             |
| Infrastructure Reinvestment Fund (307) <sup>(4)</sup> | \$150,000 |             |
|   |           | \$1,120,237 |

### **FROM CAPITAL IMPROVEMENT FUND (301) to:**

|                    |  |           |
|--------------------|--|-----------|
| Library Fund (041) |  | \$225,000 |
|--------------------|--|-----------|

### **FROM INFRASTRUCTURE IMPROVEMENT FUND (303) to:**

|                                |  |           |
|--------------------------------|--|-----------|
| Capital Improvement Fund (301) |  | \$900,000 |
|--------------------------------|--|-----------|

### **FROM PFF/FIRE STATION ZONE A FUND (941) to:**

|                                       |  |           |
|---------------------------------------|--|-----------|
| Infrastructure Improvement Fund (303) |  | \$175,000 |
|---------------------------------------|--|-----------|

### **FROM PFF/FIRE STATION ZONE C FUND (946) to:**

|                                       |  |           |
|---------------------------------------|--|-----------|
| Infrastructure Improvement Fund (303) |  | \$125,000 |
|---------------------------------------|--|-----------|

### **FROM PFF/POLICE STATION CITY-WIDE FUND (960) to:**

|                                       |  |           |
|---------------------------------------|--|-----------|
| Infrastructure Improvement Fund (303) |  | \$150,000 |
|---------------------------------------|--|-----------|

### **FROM PFF/PARKLAND CITY-WIDE FUND (970) to:**

|                                |  |             |
|--------------------------------|--|-------------|
| PFF/Parkland Zone C Fund (975) |  | \$1,000,000 |
|--------------------------------|--|-------------|

### **FROM PFF/STREET IMPROVEMENTS ZONE C FUND (915) to:**

|  |  |             |
|--|--|-------------|
| PFF/Street Improvements Fee Area 1 Fund (911) <sup>(5)</sup> |  | \$2,500,000 |
|--|--|-------------|

## 2003-2004 INTERFUND TRANSFERS TRANSFERS OUT

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|  |                     |
|--|---------------------|
| <b><u>FROM REDEVELOPMENT AGENCY (SOUTH STOCKTON) FUND (338) to:</u></b>  | <b>\$30,000</b>     |
| Community Development Block Grant Fund (052)                             |                     |
| <b><u>FROM REDEVELOPMENT AGENCY (MIDTOWN) FUND (337) to:</u></b>         |                     |
| General Fund (010)   | <b>\$125,000</b>    |
| <b><u>FROM REDEVELOPMENT AGENCY (PORT INDUSTRIAL) FUND (336) to:</u></b> |                     |
| General Fund (010)   | <b>\$60,000</b>     |
| <b>TOTAL TRANSFERS-OUT</b>   | <b>\$34,113,376</b> |

### Notes:

Interfund transfers related to the Redevelopment Agency are identified in the Agency section.

Transfers are permitted from fund balances to other funds and appropriate accounts, but only for liability, regulatory, and capital/equipment requirements.

(1) Gas Tax transferred as funds become available. Amounts are estimates; total revenues less appropriations will be transferred.

(2) Transfer the Utility in Lieu of Property Tax from MUD to the General Fund (1/2) and Infrastructure Reinvestment Fund (1/2).

(3) Transfer from MUD to the General Fund is to cover utility billing costs. If cost exceed budget, actual cost will be transferred.

(4) Amount is a fixed amount of the estimated interest on MUD operating accounts.

(5) Public Facility Fee long term loans with standard loan terms specified in the Council approved PFF Administrative Guidelines.

## GENERAL FUND BALANCE PROJECTIONS

|                                     | 2001-02<br>Actual    | 2002-03<br>Estimated | 2003-04<br>Budget    |
|-------------------------------------|----------------------|----------------------|----------------------|
| <b>BEGINNING FUND BALANCE</b>       | <b>\$14,838,113</b>  | <b>\$3,274,439</b>   | <b>\$3,633,037</b>   |
| <b>REVENUE</b>                      |                      |                      |                      |
| Revenue                             | 145,415,952          | 136,029,903          | 142,299,218          |
| Transfers In/Loan Repay             | 7,043,037            | 8,342,860            | 9,003,653            |
| <b>TOTAL REVENUE/TRANSFERS IN</b>   | <b>\$152,458,989</b> | <b>\$144,372,763</b> | <b>\$151,302,871</b> |
| <b>EXPENSES</b>                     |                      |                      |                      |
| <b>Operating Expenses</b>           |                      |                      |                      |
| Employee Services                   | 108,524,075          | 107,417,440          | 116,201,482          |
| Other Services                      | 27,977,067           | 22,180,000           | 21,997,155           |
| Materials & Supplies                | 3,470,869            | 3,063,534            | 2,652,971            |
| Other Expenses                      | 1,430,586            | 1,120,000            | 991,540              |
| Capital Outlay                      | 89,297               | 40,000               | 60,000               |
|                                     | <u>141,491,894</u>   | <u>133,820,974</u>   | <u>141,903,148</u>   |
| Total Transfers Out/Designations    | 22,530,769           | 10,193,191           | 9,399,723            |
| <b>TOTAL EXPENSES/TRANSFERS OUT</b> | <b>\$164,022,663</b> | <b>\$144,014,165</b> | <b>\$151,302,871</b> |
| <b>ENDING FUND BALANCE</b>          | <b>\$3,274,439</b>   | <b>\$3,633,037</b>   | <b>\$3,633,037</b>   |

## OPERATING EXPENDITURES AND BUDGETS BY FUND

|                                       | ACTUAL<br>2001-02    | BUDGET<br>2002-03    | BUDGET<br>2003-04    | VARIANCE           |
|---------------------------------------|----------------------|----------------------|----------------------|--------------------|
| <b>General Government - Depts.</b>    |                      |                      |                      |                    |
| Administrative Services (010-1300)    | \$7,606,630          | \$7,187,774          | \$7,345,710          | \$157,936          |
| City Attorney (010-1400)              | \$1,056,339          | \$1,017,900          | \$1,046,000          | \$28,100           |
| City Auditor (010-1900)               | \$411,519            | \$484,614            | \$497,800            | \$13,186           |
| City Clerk (010-1100)                 | \$896,961            | \$925,900            | \$951,200            | \$25,300           |
| City Council (010-1000)               | \$481,606            | \$492,559            | \$517,200            | \$24,641           |
| City Manager (010-1200)               | \$2,311,375          | \$2,302,051          | \$2,032,377          | (\$269,674)        |
| Personnel (010-1600)                  | \$1,827,692          | \$1,750,735          | \$1,798,700          | \$47,965           |
| <b>TOTAL GENERAL GOVERNMENT</b>       | <b>\$14,592,122</b>  | <b>\$14,161,533</b>  | <b>\$14,188,987</b>  | <b>\$27,454</b>    |
| <b>General Government - Non-Dept.</b> |                      |                      |                      |                    |
| Non-Departmental (010-0130)           | \$486,028            | \$713,166            | \$922,800            | \$209,634          |
| <b>Housing and Redevelopment</b>      |                      |                      |                      |                    |
| Community Development (010-1800)      | \$5,284,924          | \$0                  | \$0                  |                    |
| Housing & Redevelopment (010-1700)    | \$2,470,306          | \$2,674,922          | \$2,552,019          | (\$122,903)        |
| <b>TOTAL HOUSING/REDEV.</b>           | <b>\$7,755,230</b>   | <b>\$2,674,922</b>   | <b>\$2,552,019</b>   | <b>(\$122,903)</b> |
| <b>Parks</b>                          |                      |                      |                      |                    |
| Parks (010-3600)                      | \$12,312,859         | \$7,084,134          | \$7,293,930          | \$209,796          |
| <b>Public Safety</b>                  |                      |                      |                      |                    |
| Fire (010-2600)                       | \$35,217,792         | \$35,184,733         | \$38,593,368         | \$3,408,635        |
| Police (010-2400)                     | \$59,903,770         | \$65,572,400         | \$69,322,230         | \$3,749,830        |
| <b>TOTAL PUBLIC SAFETY</b>            | <b>\$95,121,562</b>  | <b>\$100,757,133</b> | <b>\$107,915,598</b> | <b>\$7,158,465</b> |
| <b>Public Works</b>                   |                      |                      |                      |                    |
| Public Works (010-3000)               | \$10,866,696         | \$8,537,624          | \$8,773,639          | \$236,015          |
| SJA FCA (010-0137)                    | \$357,397            | \$251,060            | \$256,175            | \$5,115            |
| <b>TOTAL PUBLIC WORKS</b>             | <b>\$11,224,093</b>  | <b>\$8,788,684</b>   | <b>\$9,029,814</b>   | <b>\$241,130</b>   |
| <b>TOTAL GENERAL FUND</b>             | <b>\$141,491,894</b> | <b>\$134,179,572</b> | <b>\$141,903,148</b> | <b>\$7,723,576</b> |

## OPERATING EXPENDITURES AND BUDGETS BY FUND

|  | ACTUAL<br>2001-02    | BUDGET<br>2002-03    | BUDGET<br>2003-04    | VARIANCE             |
|--|----------------------|----------------------|----------------------|----------------------|
| <b>Enterprise Funds</b>                  |                      |                      |                      |                      |
| Garden Refuse Collection (455)           | \$2,414,583          | \$2,548,311          | \$2,825,389          | \$277,078            |
| Golf Courses (481)                       | \$2,617,162          | \$2,207,414          | \$2,580,018          | \$372,604            |
| Municipal Utilities                      |                      |                      |                      |                      |
| Stormwater Utility (441)                 | \$3,174,999          | \$3,620,552          | \$4,583,030          | \$962,478            |
| Wastewater Utility (431)                 | \$20,151,252         | \$18,841,047         | \$21,411,689         | \$2,570,642          |
| Water Utility (421)                      | \$10,971,704         | \$10,586,063         | \$11,346,187         | \$760,124            |
| <b>TOTAL ENTERPRISE FUNDS</b>            | <b>\$39,329,700</b>  | <b>\$37,803,387</b>  | <b>\$42,746,313</b>  | <b>\$4,942,926</b>   |
| <b>Development Services</b>              |                      |                      |                      |                      |
| Development Services (048)               | \$0                  | \$6,780,782          | \$10,978,682         | \$4,197,900          |
| <b>Emergency Medical Transport</b>       |                      |                      |                      |                      |
| Emergency Medical Transport (043) *      | \$0                  | \$4,554,720          | \$3,746,982          | (\$807,738)          |
| <b>Library Services</b>                  |                      |                      |                      |                      |
| Library (041)                            | \$9,751,538          | \$10,680,111         | \$10,693,184         | \$13,073             |
| <b>Recreation Services</b>               |                      |                      |                      |                      |
| Recreation Services (044)                | \$0                  | \$5,163,622          | \$6,268,577          | \$1,104,955          |
| <b>District Budget Funds</b>             |                      |                      |                      |                      |
| Central Parking District (416, 417)      | \$1,478,208          | \$2,796,548          | \$2,464,419          | (\$332,129)          |
| <b>Public Facility Fees</b>              |                      |                      |                      |                      |
| Public Facility Fees (900-999, 424, 434) | \$4,602,905          | \$5,483,647          | \$5,502,063          | \$18,416             |
| <b>Other Funds</b>                       |                      |                      |                      |                      |
| Special Revenue Funds                    | \$1,346,159          | \$3,207,869          | \$1,581,884          | (\$1,625,985)        |
| Grant Funds                              | \$6,033,384          | \$9,439,562          | \$8,959,967          | (\$479,595)          |
| Permanent/Special Funds                  | \$591,108            | \$1,264,626          | \$1,324,524          | \$59,898             |
| <b>TOTAL OTHER FUNDS</b>                 | <b>\$7,970,651</b>   | <b>\$13,912,057</b>  | <b>\$11,866,375</b>  | <b>(\$2,045,682)</b> |
| <b>TOTAL BUDGET</b>                      | <b>\$204,624,896</b> | <b>\$221,354,446</b> | <b>\$236,169,743</b> | <b>\$14,815,297</b>  |

\* 2002-03 Budget is Adjusted Budget

## SUMMARY OF 2003-04 BUDGET APPROPRIATIONS

| <b>FUND</b>                              | <b>OPERATING</b>     | <b>CAPITAL<br/>PROJECTS</b> | <b>TOTAL<br/>APPROPRIATION</b> |
|--|----------------------|-----------------------------|--------------------------------|
| <b>General Fund</b>                      | <b>\$141,903,148</b> | <b>\$0</b>                  | <b>\$141,903,148</b>           |
| <b><u>Enterprise Funds:</u></b>          |                      |                             |                                |
| Garden Refuse Fund                       | \$2,825,389          | \$0                         | \$2,825,389                    |
| Golf Course Fund                         | \$2,580,018          | \$30,000                    | \$2,610,018                    |
| Storm Water Fund                         | \$4,583,030          | \$1,654,000                 | \$6,237,030                    |
| Wastewater Fund                          | \$21,411,689         | \$5,720,000                 | \$27,131,689                   |
| Water Fund                               | \$11,346,187         | \$7,281,000                 | \$18,627,187                   |
| <b>Total Enterprise Funds</b>            | <b>\$42,746,313</b>  | <b>\$14,685,000</b>         | <b>\$57,431,313</b>            |
| <b><u>Special Revenue Funds:</u></b>     |                      |                             |                                |
| Asset Forfeiture                         | \$256,020            | \$0                         | \$256,020                      |
| Boat Launching Facilities                | \$229,917            | \$0                         | \$229,917                      |
| Development Services                     | \$10,978,682         | \$38,000                    | \$11,016,682                   |
| Emergency Medical Transport              | \$3,746,982          | \$0                         | \$3,746,982                    |
| Library Services                         | \$10,693,184         | \$225,000                   | \$10,918,184                   |
| Public Facility Administration           | \$1,106,453          | \$0                         | \$1,106,453                    |
| Recreation Services                      | \$6,268,577          | \$0                         | \$6,268,577                    |
| Solid Waste & Recycling                  | \$1,095,947          | \$0                         | \$1,095,947                    |
| <b>Total Special Revenue Funds</b>       | <b>\$34,375,762</b>  | <b>\$263,000</b>            | <b>\$34,638,762</b>            |
| <b>Central Parking District</b>          | <b>\$2,464,419</b>   | <b>\$250,000</b>            | <b>\$2,714,419</b>             |
| <b>Grant Funds</b>                       | <b>\$8,959,967</b>   | <b>\$1,137,000</b>          | <b>\$10,096,967</b>            |
| <b>Permanent/Special Funds</b>           | <b>\$1,324,524</b>   | <b>\$0</b>                  | <b>\$1,324,524</b>             |
| <b><u>Capital Improvement Funds:</u></b> |                      |                             |                                |
| Capital Improvement Fund                 | \$0                  | \$1,665,000                 | \$1,665,000                    |
| Gas Tax 2105-2107.5                      | \$0                  | \$40,000                    | \$40,000                       |
| Infrastructure Reinvestment              | \$0                  | \$0                         | \$0                            |
| Measure K Sales Tax                      | \$0                  | \$4,816,200                 | \$4,816,200                    |
| Public Facility Fees Funds               | \$4,395,610          | \$22,833,000                | \$27,228,610                   |
| Transportation Development Act           | \$0                  | \$160,000                   | \$160,000                      |
| <b>Total Capital Improvement Funds</b>   | <b>\$4,395,610</b>   | <b>\$29,514,200</b>         | <b>\$33,909,810</b>            |
| <b>TOTAL</b>                             | <b>\$236,169,743</b> | <b>\$45,849,200</b>         | <b>\$282,018,943</b>           |

# PROPOSED REDUCTIONS IN EVENT OF STATE BUDGET CUTS

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## ADMINISTRATIVE SERVICES

010-1300

|                    |           |
|--------------------|-----------|
| Employee Services  | \$327,440 |
| Other Services     | \$190,112 |
| Materials/Supplies | \$14,150  |
| Other Expenses     | \$8,304   |
| Capital Outlay     | \$0       |

|                        |                  |
|------------------------|------------------|
| <b>TOTAL REDUCTION</b> | <b>\$540,006</b> |
|------------------------|------------------|

## CITY ATTORNEY

010-1400

|                    |          |
|--------------------|----------|
| Employee Services  | \$0      |
| Other Services     | \$51,800 |
| Materials/Supplies | \$29,500 |
| Other Expenses     | \$0      |
| Capital Outlay     | \$0      |

|                        |                 |
|------------------------|-----------------|
| <b>TOTAL REDUCTION</b> | <b>\$81,300</b> |
|------------------------|-----------------|

## CITY AUDITOR

010-1900

|                    |          |
|--------------------|----------|
| Employee Services  | \$36,412 |
| Other Services     | \$2,288  |
| Materials/Supplies | \$0      |
| Other Expenses     | \$0      |
| Capital Outlay     | \$0      |

|                        |                 |
|------------------------|-----------------|
| <b>TOTAL REDUCTION</b> | <b>\$38,700</b> |
|------------------------|-----------------|

## CITY CLERK

010-1100

|                    |          |
|--------------------|----------|
| Employee Services  | \$61,908 |
| Other Services     | \$10,105 |
| Materials/Supplies | \$1,987  |
| Other Expenses     | \$0      |
| Capital Outlay     | \$0      |

|                        |                 |
|------------------------|-----------------|
| <b>TOTAL REDUCTION</b> | <b>\$74,000</b> |
|------------------------|-----------------|

## CITY COUNCIL

010-1000

|                    |          |
|--------------------|----------|
| Employee Services  | \$41,955 |
| Other Services     | -\$1,055 |
| Materials/Supplies | -\$1,500 |
| Other Expenses     | \$0      |
| Capital Outlay     | \$0      |

|                        |                 |
|------------------------|-----------------|
| <b>TOTAL REDUCTION</b> | <b>\$39,400</b> |
|------------------------|-----------------|

## CITY MANAGER

010-1210

|                    |          |
|--------------------|----------|
| Employee Services  | \$0      |
| Other Services     | \$22,250 |
| Materials/Supplies | \$0      |
| Other Expenses     | \$0      |
| Capital Outlay     | \$0      |

|                        |                 |
|------------------------|-----------------|
| <b>TOTAL REDUCTION</b> | <b>\$22,250</b> |
|------------------------|-----------------|

# PROPOSED REDUCTIONS IN EVENT OF STATE BUDGET CUTS

---

## FIRE 010-2600

|                        |                    |
|------------------------|--------------------|
| Employee Services      | \$2,709,419        |
| Other Services         | \$145,530          |
| Materials/Supplies     | \$10,551           |
| Other Expenses         | \$0                |
| Capital Outlay         | \$0                |
| <b>TOTAL REDUCTION</b> | <b>\$2,865,500</b> |

## HOUSING AND REDEVELOPMENT 010-1700

|                        |                  |
|------------------------|------------------|
| Employee Services      | \$180,649        |
| Other Services         | \$15,754         |
| Materials/Supplies     | \$0              |
| Other Expenses         | \$0              |
| Capital Outlay         | \$0              |
| <b>TOTAL REDUCTION</b> | <b>\$196,403</b> |

## HUMAN RESOURCES 010-1600

|                        |                  |
|------------------------|------------------|
| Employee Services      | \$102,074        |
| Other Services         | \$14,928         |
| Materials/Supplies     | \$7,798          |
| Other Expenses         | \$15,000         |
| Capital Outlay         | \$0              |
| <b>TOTAL REDUCTION</b> | <b>\$139,800</b> |

## LIBRARY 041-3500

|                        |                  |
|------------------------|------------------|
| Employee Services      | \$315,904        |
| Other Services         | \$138,064        |
| Materials/Supplies     | \$3,032          |
| Other Expenses         | \$0              |
| Capital Outlay         | \$0              |
| <b>TOTAL REDUCTION</b> | <b>\$457,000</b> |

## NON-DEPARTMENTAL 010-0130

|                        |                 |
|------------------------|-----------------|
| Employee Services      | \$0             |
| Other Services         | \$37,000        |
| Materials/Supplies     | \$20,000        |
| Other Expenses         | \$0             |
| Capital Outlay         | \$0             |
| <b>TOTAL REDUCTION</b> | <b>\$57,000</b> |

## PARKS AND RECREATION 010-3600

|                        |                  |
|------------------------|------------------|
| Employee Services      | \$471,374        |
| Other Services         | \$57,626         |
| Materials/Supplies     | \$37,000         |
| Other Expenses         | \$0              |
| Capital Outlay         | \$0              |
| <b>TOTAL REDUCTION</b> | <b>\$566,000</b> |



**PROPOSED REDUCTIONS  
IN EVENT OF STATE BUDGET CUTS**

---

**POLICE DEPARTMENT  
010-2400**

|                    |             |
|--------------------|-------------|
| Employee Services  | \$4,590,421 |
| Other Services     | \$491,213   |
| Materials/Supplies | \$81,666    |
| Other Expenses     | \$120,000   |
| Capital Outlay     | \$0         |

|                        |                    |
|------------------------|--------------------|
| <b>TOTAL REDUCTION</b> | <b>\$5,283,300</b> |
|------------------------|--------------------|

**PUBLIC WORKS DEPARTMENT  
010-3000**

|                    |           |
|--------------------|-----------|
| Employee Services  | \$592,868 |
| Other Services     | \$89,232  |
| Materials/Supplies | \$0       |
| Other Expenses     | \$0       |
| Capital Outlay     | \$0       |

|                        |                  |
|------------------------|------------------|
| <b>TOTAL REDUCTION</b> | <b>\$682,100</b> |
|------------------------|------------------|

**RECREATION  
044-3600**

|                    |           |
|--------------------|-----------|
| Employee Services  | \$264,225 |
| Other Services     | \$0       |
| Materials/Supplies | \$0       |
| Other Expenses     | \$0       |
| Capital Outlay     | \$0       |

|                        |                  |
|------------------------|------------------|
| <b>TOTAL REDUCTION</b> | <b>\$264,225</b> |
|------------------------|------------------|

**GRAND TOTAL**

|                    |             |
|--------------------|-------------|
| ADMIN. SERVICES    | \$540,006   |
| CITY ATTORNEY      | \$81,300    |
| CITY AUDITOR       | \$38,700    |
| CITY CLERK         | \$74,000    |
| CITY COUNCIL       | \$39,400    |
| CITY MANAGER       | \$22,250    |
| FIRE               | \$2,865,500 |
| HRD                | \$196,403   |
| HUMAN RESOURCES    | \$139,800   |
| LIBRARY            | \$457,000   |
| NON-DEPARTMENTAL   | \$57,000    |
| PARKS & RECREATION | \$566,000   |
| POLICE             | \$5,283,300 |
| PUBLIC WORKS       | \$682,100   |
| RECREATION         | \$264,225   |

|                        |                     |
|------------------------|---------------------|
| <b>TOTAL REDUCTION</b> | <b>\$11,306,984</b> |
|------------------------|---------------------|

## APPROPRIATION LIMIT & BASIS OF ACCOUNTING

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### **Appropriation Limit**

Article XIII B of the State Constitution (Proposition 4 as amended by Proposition 111) limits the taxing authority of the City. The Appropriations Limit is the maximum taxing authority of the City. The Appropriations Subject to Limit is the proposed taxing by the City.

The remaining capacity is the amount of additional taxing authority that the City has without exceeding the limit set by Article XIII B. The City is within its taxing authority; therefore, the 2003-04 Operating and Capital Improvement Budget for the City of Stockton is in compliance with Government Codes 12463, 29089, 7902.7, and 37200.

| <b>APPROPRIATION LIMIT</b><br>(Dollar Amount in Thousands) |         |
|--|---------|
| 2003-04 Appropriations Limit                               | 177,560 |
| 2003-04 Appropriations Subject to Limit                    | 118,099 |
| Remaining Capacity   | 59,461  |

### **Basis of Accounting**

The basis of accounting refers to when revenues and expenditures are recognized and reported.

The modified accrual basis of accounting is used for governmental funds (general, special revenue, debt service, and capital projects) and agency funds. The revenues for these funds are recognized in the accounting period in which they become measurable and available as net current assets. Expenditures are generally recognized in the accounting period in which the fund liability is incurred, except for principal and interest that has not matured on general long term debt, which is recognized when due.

The accrual basis of accounting is used for proprietary funds (enterprise and internal service), and permanent funds. Under the accrual basis of accounting, revenues are recognized when earned, and expenses are recognized when incurred.

City budgets are generally consistent with the basis of accounting for their fund. However, the depreciation expense is not budgeted or shown for proprietary or permanent funds in the budget presentation. The budget presentation also does not include book entries for possible interest loss if an asset is not held until maturity. Actual expenditures for a year do not include encumbrances, which roll over and are spent in the following year.

## DEBT LIMIT COMPUTATION

**JUNE 30, 2002**

(Dollar amounts in thousands)

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|  |                     |
|--|---------------------|
| Total Assessed Valuation (less other exemptions) | \$11,470,036        |
| Less: Redevelopment Tax Increments               | <u>163,422</u>      |
| Basis of Levy                                    | <u>\$11,306,614</u> |
|  |                     |
| Debt Limit – 15 Percent of Assessed Value (1)    | \$1,720,505         |
| Amount of Debt Applicable to Debt Limit          | <u>0</u>            |
| LEGAL DEBT MARGIN                                | <u>\$1,720,505</u>  |

(1) Section 43605 California Government Code.

Source: San Joaquin County Auditor/Controller's Office and California Municipal Statistics

# **NET GENERAL OBLIGATION BONDED DEBT PER CAPITA** **Ratio of Net G.O. Bonded Debt to Taxable Assessed Value**

(Dollar amounts in thousands)

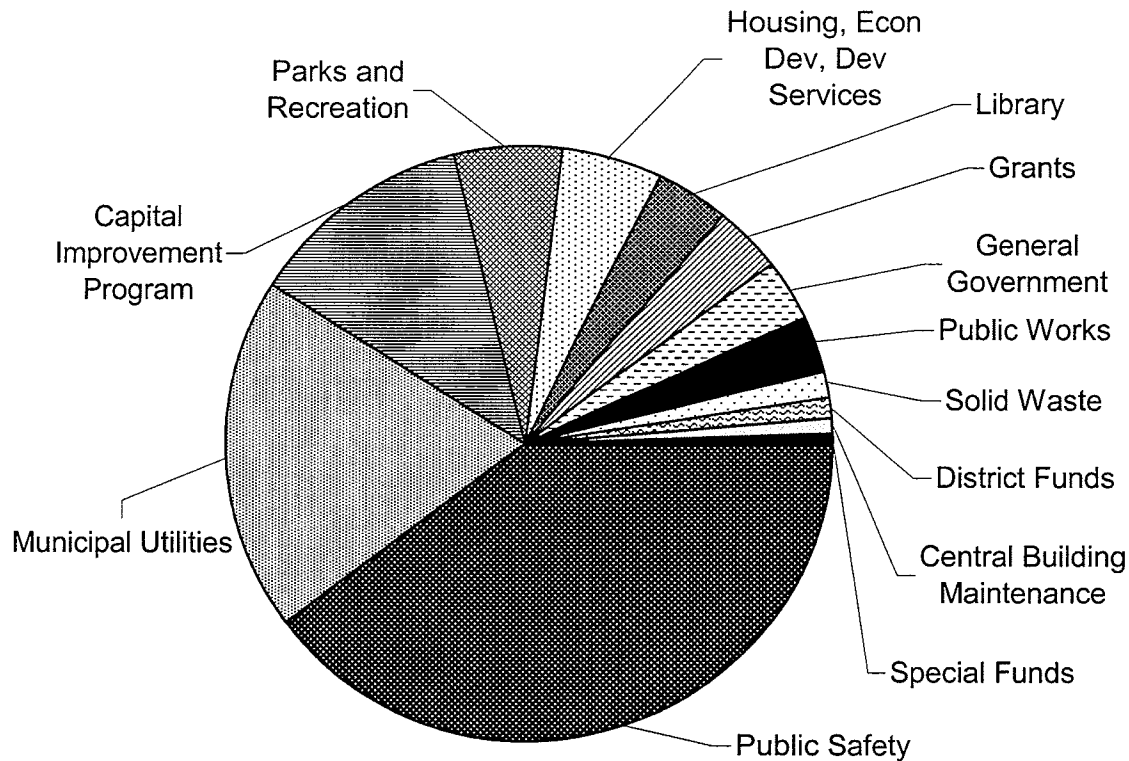
| <b>Fiscal Year</b> | <b>Population (1)</b> | <b>Gross Assessed Value</b> | <b>Gross Bonded Debt</b> | <b>Debt Payable from Enterprise Revenue</b> | <b>Net Debt</b> | <b>Ratio of Net Bonded Debt to Assessed Value</b> | <b>Net Bonded Debt per Capita</b> |
|--------------------|-----------------------|-----------------------------|--------------------------|---|-----------------|---|-----------------------------------|
| 1993               | 226,300               | 8,055,732                   | 135                      | 0   | 135             | 0.002   | 0.5966                            |
| 1994               | 228,733               | 8,443,029                   | 0                        | 0   | 0               | 0.000   | 0.0000                            |
| 1995               | 232,770               | 8,575,384                   | 0                        | 0   | 0               | 0.000   | 0.0000                            |
| 1996               | 233,600               | 8,814,724                   | 0                        | 0   | 0               | 0.000   | 0.0000                            |
| 1997               | 236,500               | 8,790,337                   | 0                        | 0   | 0               | 0.000   | 0.0000                            |
| 1998               | 240,100               | 8,966,865                   | 0                        | 0   | 0               | 0.000   | 0.0000                            |
| 1999               | 243,700               | 9,140,653                   | 0                        | 0   | 0               | 0.000   | 0.0000                            |
| 2000               | 247,300               | 9,534,464                   | 0                        | 0   | 0               | 0.000   | 0.0000                            |
| 2001               | 251,100               | 11,049,631                  | 0                        | 0   | 0               | 0.000   | 0.0000                            |
| 2002               | 253,800               | 12,217,975                  | 0                        | 0   | 0               | 0.000   | 0.0000                            |

2000 Federal Census Population – 243,771

(1) Population data estimates are as of January 1 of the corresponding year and are not in thousands.

Source: State of California, Department of Finance, Demographic Research Unit  
City of Stockton Administrative Services Department  
San Joaquin County Auditor/Controller's Office

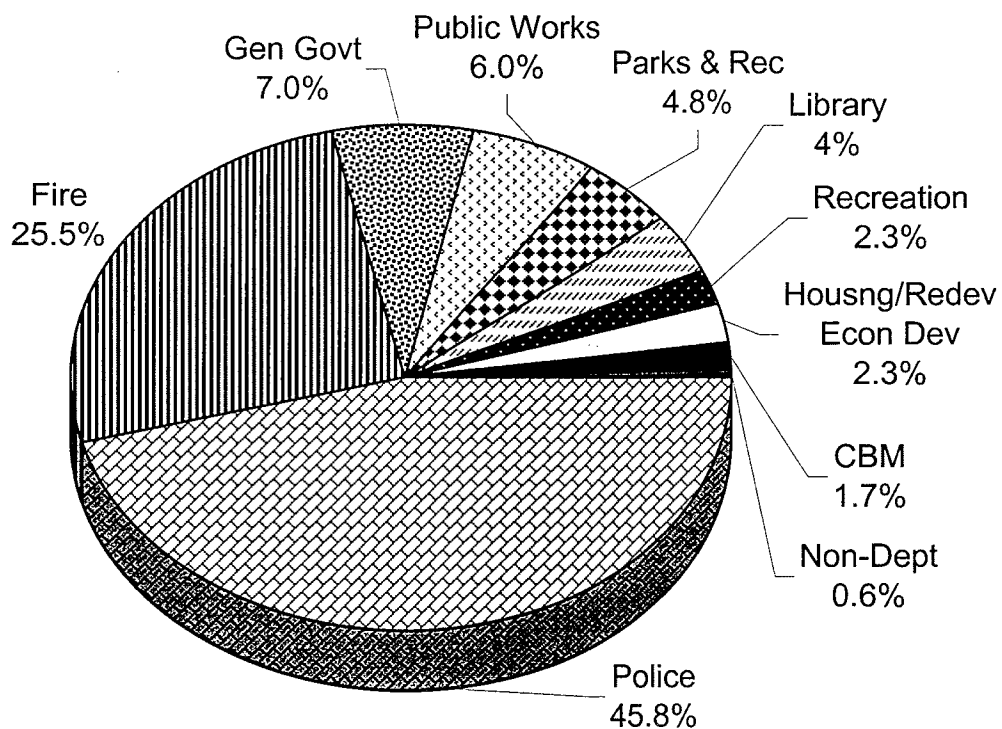
## BUDGET DISTRIBUTION BY FUNCTION ALL FUNDS -- \$282 MILLION



|  |                      |              |
|--|----------------------|--------------|
| <b>Public Safety</b>                   | <b>\$111,918,600</b> | <b>39.7%</b> |
| <b>Municipal Utilities</b>             | <b>\$53,939,259</b>  | <b>19.1%</b> |
| <b>Capital Improvement Program</b>     | <b>\$35,016,263</b>  | <b>12.4%</b> |
| <b>Parks and Recreation</b>            | <b>\$16,402,442</b>  | <b>5.8%</b>  |
| <b>Housing, Econ Dev, Dev Services</b> | <b>\$14,514,178</b>  | <b>5.1%</b>  |
| <b>Library</b>                         | <b>\$10,918,184</b>  | <b>3.9%</b>  |
| <b>Grants</b>                          | <b>\$10,096,967</b>  | <b>3.6%</b>  |
| <b>General Government</b>              | <b>\$9,595,560</b>   | <b>3.4%</b>  |
| <b>Public Works</b>                    | <b>\$9,029,814</b>   | <b>3.2%</b>  |
| <b>Solid Waste</b>                     | <b>\$3,921,336</b>   | <b>1.4%</b>  |
| <b>District Funds</b>                  | <b>\$2,714,419</b>   | <b>1.0%</b>  |
| <b>Central Building Maintenance</b>    | <b>\$2,627,397</b>   | <b>0.9%</b>  |
| <b>Special Funds</b>                   | <b>\$1,324,524</b>   | <b>0.5%</b>  |

|                                 |                      |
|---------------------------------|----------------------|
| <b>TOTAL EXPENSES ALL FUNDS</b> | <b>\$282,018,943</b> |
|---------------------------------|----------------------|

## GENERAL FUND OPERATING BUDGET & OPERATING TRANSFERS BY SERVICE PROVIDED



|                              |               |       |
|------------------------------|---------------|-------|
| Police                       | \$69,322,230  | 45.8% |
| Fire                         | \$38,593,368  | 25.5% |
| General Government           | \$10,616,113  | 7.0%  |
| Public Works                 | \$9,029,814   | 6.0%  |
| Parks                        | \$7,293,930   | 4.8%  |
| Library                      | \$5,877,500   | 3.9%  |
| Recreation                   | \$3,522,223   | 2.3%  |
| Housing, Redev, Econ Dev     | \$3,497,496   | 2.3%  |
| Central Building Maintenance | \$2,627,397   | 1.7%  |
| Non-Departmental             | \$922,800     | 0.6%  |
| <hr/>                        |               |       |
| Total                        | \$151,302,871 |       |

## REVENUES BY FUND

|  | ACTUAL<br>2001-02 | BUDGET<br>2002-03 | BUDGET<br>2003-04 |
|--|-------------------|-------------------|-------------------|
| <b><u>GENERAL FUND (010)</u></b>           |                   |                   |                   |
| <b><u>Taxes:</u></b>                       |                   |                   |                   |
| Property Taxes                             | \$19,435,118      | \$19,800,000      | \$22,590,000      |
| County Collection Fee*                     | (\$443,309)       | (\$400,000)       | (\$460,000)       |
| Utility Users Tax                          | \$31,462,408      | \$34,050,000      | \$33,300,000      |
| Sales and Use Tax                          | \$32,489,121      | \$34,880,000      | \$34,240,000      |
| Franchises                                 | \$5,363,366       | \$5,530,000       | \$5,620,000       |
| Business Licenses                          | \$6,813,163       | \$7,180,000       | \$7,570,000       |
| Transient Occupancy                        | \$2,005,281       | \$1,850,000       | \$2,060,000       |
| Document Transfer                          | \$777,087         | \$690,000         | \$690,000         |
| Totals                                     | \$97,902,235      | \$103,580,000     | \$105,610,000     |
| <b><u>Licenses &amp; Permits:</u></b>      |                   |                   |                   |
| Animal Licenses                            | \$141,277         | \$99,400          | \$99,400          |
| Construction Permits                       | \$4,579,538       | \$0               | \$35,000          |
| Street & Curb Permits                      | \$537,848         | \$0               | \$34,600          |
| Fire Dept Permits                          | \$38,779          | \$47,000          | \$0               |
| Police Dept Permits                        | \$194,516         | \$240,653         | \$251,640         |
| Other Licenses & Permits                   | \$1,173           | \$3,375           | \$2,000           |
| Totals                                     | \$5,493,131       | \$390,428         | \$422,640         |
| <b><u>Use of Money &amp; Property:</u></b> |                   |                   |                   |
| Interest                                   | \$1,346,579       | \$1,120,000       | \$810,000         |
| Rentals                                    | \$549,826         | \$306,700         | \$556,113         |
| Cash Over & Short                          | (\$1,095)         | \$0               | \$0               |
| Totals                                     | \$1,895,310       | \$1,426,700       | \$1,366,113       |
| <b><u>Fines &amp; Forfeitures:</u></b>     |                   |                   |                   |
| Traffic & Parking Fines                    | \$1,050,689       | \$1,017,125       | \$1,063,500       |
| Vehicle Code Fines                         | \$114,578         | \$160,000         | \$135,000         |
| DUI Emergency Recovery                     | \$25,370          | \$15,112          | \$21,312          |
| Criminal Fines                             | \$73,965          | \$55,000          | \$45,000          |
| Misc Fines & Penalties                     | \$284,823         | \$136,200         | \$133,150         |
| Totals                                     | \$1,549,425       | \$1,383,437       | \$1,397,962       |
| <b><u>Other Revenues:</u></b>              |                   |                   |                   |
| Refunds & Reimbursements                   | \$2,309,038       | \$1,001,520       | \$2,792,643       |
| Utility In Lieu of Tax                     | \$1,690,418       | \$0               | \$0               |
| Sale of Property                           | \$7,646           | \$0               | \$6,000           |
| Cost Recovery Allocations                  | \$3,737,753       | \$4,237,920       | \$5,239,083       |
| Miscellaneous Revenues*                    | (\$6,762)         | (\$422,400)       | (\$167,400)       |
| Totals                                     | \$7,738,093       | \$4,817,040       | \$7,870,326       |

## REVENUES BY FUND

|   | ACTUAL<br>2001-02           | BUDGET<br>2002-03           | BUDGET<br>2003-04           |
|---|-----------------------------|-----------------------------|-----------------------------|
| <b><u>Revenues from Other Agencies:</u></b> |                             |                             |                             |
| Federal Police Grants                       | \$0                         | \$0                         | \$0                         |
| Homeowners Exemption                        | \$383,513                   | \$385,800                   | \$429,300                   |
| Motor Vehicle In-Lieu of Tax                | \$13,846,763                | \$14,810,000                | \$15,610,000                |
| POST Reimbursement                          | \$365,919                   | \$265,000                   | \$164,000                   |
| Other Revenue                               | \$1,531,091                 | \$1,237,275                 | \$1,254,975                 |
| Totals                                      | \$16,127,286                | \$16,698,075                | \$17,458,275                |
| <b><u>Charges for Current Services:</u></b> |                             |                             |                             |
| General Government                          | \$689,715                   | \$530,860                   | \$330,793                   |
| Public Safety                               | \$5,458,935                 | \$5,550,128                 | \$6,216,134                 |
| Physical Environment                        | \$1,329,277                 | \$1,413,861                 | \$1,473,501                 |
| Planning, Building, Housing                 | \$5,934,033                 | \$165,500                   | \$80,000                    |
| Cultural & Recreational                     | \$943,771                   | \$5,000                     | \$5,000                     |
| Other Charges for Services                  | \$354,756                   | \$68,874                    | \$68,474                    |
| Totals                                      | \$14,710,487                | \$7,734,223                 | \$8,173,902                 |
| <b><u>General Fund Totals</u></b>           | <b><u>\$145,415,967</u></b> | <b><u>\$136,029,903</u></b> | <b><u>\$142,299,218</u></b> |

## **ENTERPRISE FUNDS**

### **Water Fund: (421)**

|                                 |                            |                            |                            |
|---------------------------------|----------------------------|----------------------------|----------------------------|
| User Fees                       | \$15,490,857               | \$14,640,000               | \$15,850,000               |
| Investment Earnings             | \$1,016,626                | \$1,010,000                | \$470,000                  |
| Penalty Fees                    | \$213,995                  | \$125,000                  | \$125,000                  |
| Miscellaneous Revenues          | \$4,037                    | \$0                        | \$0                        |
| <b><u>Water Fund Totals</u></b> | <b><u>\$16,725,515</u></b> | <b><u>\$15,775,000</u></b> | <b><u>\$16,445,000</u></b> |

### **Regional Wastewater Fund: (431)**

|                                      |                            |                            |                            |
|--------------------------------------|----------------------------|----------------------------|----------------------------|
| User Fees                            | \$26,057,615               | \$27,550,000               | \$28,620,000               |
| Sewer Lien Admin Fees                | \$0                        | \$0                        | \$0                        |
| Service Penalties                    | \$301,279                  | \$410,000                  | \$340,000                  |
| Investment Earnings                  | \$1,771,260                | \$1,430,000                | \$850,000                  |
| Miscellaneous Revenues               | \$85,715                   | \$10,000                   | \$80,000                   |
| <b><u>Wastewater Fund Totals</u></b> | <b><u>\$28,215,869</u></b> | <b><u>\$29,400,000</u></b> | <b><u>\$29,890,000</u></b> |

### **Stormwater Fund: (441)**

|                                      |                           |                           |                           |
|--------------------------------------|---------------------------|---------------------------|---------------------------|
| User Fees                            | \$4,123,546               | \$4,210,000               | \$4,300,000               |
| Other Revenues                       | \$164,275                 | \$30,000                  | \$30,000                  |
| Investment Earnings                  | \$378,698                 | \$340,000                 | \$180,000                 |
| <b><u>Stormwater Fund Totals</u></b> | <b><u>\$4,666,519</u></b> | <b><u>\$4,580,000</u></b> | <b><u>\$4,510,000</u></b> |

### **Solid Waste - Garden Refuse: (455)**

|  |             |             |             |
|--|-------------|-------------|-------------|
|  | \$2,137,270 | \$2,197,000 | \$2,213,000 |
|--|-------------|-------------|-------------|





CITY OF STOCKTON

SUMMARIES

***REVENUE SUMMARIES***

## ***REVENUE SUMMARIES***

This section outlines the City's sources of revenue and compares the budget to the previous year's revenue. The City collects revenue from a number of sources. Some revenue, such as taxes, certain licenses and permits, fines, and charges for services, can be used for general purposes. Other revenue, such as special purpose grants, impact fees, gas taxes and sewer fees, can only be used for the specified purpose.

This section also explains the revenue forecasting methodology, and allows a deeper understanding of the City's revenue by comparing the budget to past years.

## REVENUES BY FUND

|                                       | ACTUAL<br>2001-02   | BUDGET<br>2002-03   | BUDGET<br>2003-04   |
|---------------------------------------|---------------------|---------------------|---------------------|
| <b><u>Golf Course Fund: (481)</u></b> |                     |                     |                     |
| User Fees                             | \$1,813,569         | \$1,711,000         | \$1,887,366         |
| Rents/Leases/Concessions              | \$483,036           | \$498,060           | \$705,720           |
| Other Revenues                        | \$15,068            | \$0                 | \$0                 |
| <b><i>Golf Fund Totals</i></b>        | <b>\$2,311,673</b>  | <b>\$2,209,060</b>  | <b>\$2,593,086</b>  |
| <b><i>Enterprise Fund Totals</i></b>  | <b>\$54,056,846</b> | <b>\$54,161,060</b> | <b>\$55,651,086</b> |

## **SPECIAL REVENUE FUNDS**

|  |                    |                     |                     |
|--|--------------------|---------------------|---------------------|
| <b><u>DEVELOPMENT SERVICES (048)</u></b>   | <b>\$0</b>         | <b>\$6,973,500</b>  | <b>\$18,740,670</b> |
| <b><u>EMERG. MED. TRANSPORT (043)</u></b>  | <b>\$0</b>         | <b>\$0</b>          | <b>\$3,148,125</b>  |
| <b><u>LIBRARY SERVICES (041)</u></b>       |                    |                     |                     |
| E-rate Rebates                             | \$0                | \$143,543           | \$52,798            |
| County-wide Contribution                   | \$3,712,993        | \$3,901,488         | \$3,738,658         |
| PLF State Grant                            | \$385,267          | \$394,584           | \$116,454           |
| Fines                                      | \$116,039          | \$188,175           | \$142,750           |
| Automation Services Contract               | \$21,010           | \$23,812            | \$55,689            |
| Miscellaneous Other Fees                   | \$76,124           | \$90,293            | \$77,383            |
| <b><i>Library Services Totals</i></b>      | <b>\$4,311,433</b> | <b>\$4,741,895</b>  | <b>\$4,183,732</b>  |
| <b><u>RECREATION SERVICES (044)</u></b>    | <b>\$0</b>         | <b>\$1,864,815</b>  | <b>\$2,772,800</b>  |
| <b><u>OTHER SPECIAL REVENUE FUNDS</u></b>  |                    |                     |                     |
| Asset Forfeiture (023)                     | \$49,239           | \$26,000            | \$15,000            |
| Boat Launching Facilities (045)            | \$168,073          | \$162,400           | \$168,400           |
| Solid Waste & Recycling (047)              | \$579,188          | \$492,500           | \$304,800           |
| <b><i>Other Special Revenue Totals</i></b> | <b>\$796,500</b>   | <b>\$680,900</b>    | <b>\$488,200</b>    |
| <b><i>Special Revenues Fund Totals</i></b> | <b>\$5,107,933</b> | <b>\$14,261,110</b> | <b>\$29,333,527</b> |

### **CENTRAL PARKING DISTRICT (416-417)**

|                                |                    |                    |                    |
|--------------------------------|--------------------|--------------------|--------------------|
| Special Assessments            | \$580,030          | \$600,000          | \$700,000          |
| Other Revenues                 | \$11,533           | \$3,356            | \$3,356            |
| Parking Lots                   | \$1,989,955        | \$1,794,133        | \$1,849,150        |
| Revenue Other Agencies         | \$77,669           | \$70,000           | \$70,000           |
| Parking Citations              | \$196,765          | \$524,490          | \$525,000          |
| Investment Earnings            | \$94,241           | \$50,000           | \$25,000           |
| <b>Parking District Totals</b> | <b>\$2,950,193</b> | <b>\$3,041,979</b> | <b>\$3,172,506</b> |

## REVENUES BY FUND

|   | ACTUAL<br>2001-02  | BUDGET<br>2002-03  | BUDGET<br>2003-04   |
|---|--------------------|--------------------|---------------------|
| <b><u>GRANT FUNDS</u></b>                             |                    |                    |                     |
| <b><u>COMMUNITY DEVELOPMENT FUND</u></b>              |                    |                    |                     |
| CDBG (052)  | \$4,138,511        | \$5,689,000        | \$6,223,944         |
| Emergency Shelter Program (057)                       | \$182,663          | \$175,000          | \$172,000           |
| Home Grant Program (058-059)                          | \$1,894,208        | \$2,330,000        | \$3,151,133         |
| <b><i>CDBG Fund Totals</i></b>                        | <b>\$6,215,382</b> | <b>\$8,194,000</b> | <b>\$9,547,077</b>  |
| <b><u>SPECIAL PURPOSE GRANTS (020)</u></b>            |                    |                    |                     |
| Operating Grants                                      | \$2,363,488        | \$222,173          | \$508,905           |
| Totals  | <b>\$2,363,488</b> | <b>\$222,173</b>   | <b>\$508,905</b>    |
| <b><i>Grant Fund Fund Totals</i></b>                  | <b>\$8,578,870</b> | <b>\$8,416,173</b> | <b>\$10,055,982</b> |
| <b><u>PERMANENT/SPECIAL FUNDS</u></b>                 |                    |                    |                     |
| Fire Department (646)                                 | \$16,100           | \$17,350           | \$17,350            |
| General Government (642)                              | \$3,897            | \$6,638            | \$9,559             |
| General Government Permanent (627)                    | \$2,501            | \$1,500            | \$1,780             |
| Library (644)   | \$253,306          | \$329,037          | \$505,965           |
| Library Permanent (621-2; 626;628)                    | \$3,000            | \$915              | \$400               |
| Parks & Recreation (643)                              | \$174,377          | \$96,932           | \$99,000            |
| Parks & Rec. Permanent (624-6)                        | \$803              | \$2,800            | \$1,690             |
| Police (645)  | \$123,273          | \$104,000          | \$134,287           |
| Stockton Arts Commission (641)                        | \$151,252          | \$57,250           | \$57,250            |
| <b><i>Permanent/Special Fund Totals</i></b>           | <b>\$728,509</b>   | <b>\$616,422</b>   | <b>\$827,281</b>    |
| <b><u>CAPITAL IMPROVEMENT FUNDS</u></b>               |                    |                    |                     |
| <b><u>CAPITAL IMPROVEMENT FUNDS (301/303/307)</u></b> |                    |                    |                     |
| Amusement Taxes (301)                                 | \$17,333           | \$21,000           | \$21,200            |
| Grants/Donations (301/303/307)                        | \$256,709          | \$0                | \$0                 |
| Investment Earnings (301/303/307)                     | \$1,856,857        | \$543,700          | \$463,100           |
| Area of Benefit Fees (301)                            | \$644,591          | \$0                | \$0                 |
| <b><i>CIP Totals</i></b>                              | <b>\$2,775,490</b> | <b>\$564,700</b>   | <b>\$484,300</b>    |
| <b><u>GAS TAX FUNDS</u></b>                           |                    |                    |                     |
| 2105-2107.5 Gas Tax (030)                             | \$4,208,767        | \$4,473,700        | \$4,562,900         |
| Transportation Dev Tax (034)                          | \$187,898          | \$158,900          | \$162,900           |
| Investment Earnings (030/034)                         | \$62,976           | \$7,010            | \$90,000            |
| <b><i>Gas Tax Funds Totals</i></b>                    | <b>\$4,459,641</b> | <b>\$4,639,610</b> | <b>\$4,815,800</b>  |

## REVENUES BY FUND

|   | ACTUAL<br>2001-02         | BUDGET<br>2002-03         | BUDGET<br>2003-04         |
|---|---------------------------|---------------------------|---------------------------|
| <b><u>MEASURE K SALES TAX FUND (080)</u></b>            |                           |                           |                           |
| Sales Tax   | \$3,323,109               | \$2,893,000               | \$3,505,000               |
| Grants/Other Government Revenue                         | \$819                     | \$100,000                 | \$2,662,000               |
| Investment Earnings                                     | \$204,632                 | \$338,800                 | \$211,700                 |
| <b><i>Measure K Fund Totals</i></b>                     | <b><i>\$3,528,560</i></b> | <b><i>\$3,331,800</i></b> | <b><i>\$6,378,700</i></b> |
| <b><u>PUBLIC FACILITY FEES FUNDS</u></b>                |                           |                           |                           |
| <b><u>Traffic Signal Impact Funds (900-904)</u></b>     |                           |                           |                           |
| Impact Fees   | \$434,854                 | \$378,700                 | \$400,000                 |
| Investment Earnings                                     | \$79,653                  | \$66,400                  | \$93,500                  |
| Totals  | \$514,507                 | \$445,100                 | \$493,500                 |
| <b><u>Street Improvement Impact Funds (910-917)</u></b> |                           |                           |                           |
| Impact Fees   | \$5,696,355               | \$5,022,000               | \$7,600,000               |
| Investment Earnings                                     | \$1,206,232               | \$1,003,920               | \$956,780                 |
| Totals  | \$6,902,587               | \$6,025,920               | \$8,556,780               |
| <b><u>Community Center Impact Funds (920-926)</u></b>   |                           |                           |                           |
| Impact Fees   | \$200,964                 | \$212,000                 | \$366,000                 |
| Investment Earnings                                     | \$104,351                 | \$107,240                 | \$128,320                 |
| Totals  | \$305,315                 | \$319,240                 | \$494,320                 |
| <b><u>City Office Impact Fund (930)</u></b>             |                           |                           |                           |
| Impact Fees   | \$326,669                 | \$307,000                 | \$400,000                 |
| Investment Earnings                                     | \$25,482                  | \$13,700                  | \$21,700                  |
| Totals  | \$352,151                 | \$320,700                 | \$421,700                 |
| <b><u>Fire Station Impact Funds (940-946)</u></b>       |                           |                           |                           |
| Impact Fees   | \$289,498                 | \$270,000                 | \$335,000                 |
| Investment Earnings                                     | \$25,416                  | \$24,270                  | \$11,080                  |
| Totals  | \$314,914                 | \$294,270                 | \$346,080                 |
| <b><u>Library Impact Funds (950-956)</u></b>            |                           |                           |                           |
| Impact Fees   | \$603,808                 | \$554,000                 | \$715,000                 |
| Investment Earnings                                     | \$233,407                 | \$232,200                 | \$268,800                 |
| Totals  | \$837,215                 | \$786,200                 | \$983,800                 |
| <b><u>Police Station Impact Fund (960)</u></b>          |                           |                           |                           |
| Impact Fees   | \$670,815                 | \$620,000                 | \$900,000                 |
| Investment Earnings                                     | \$58,853                  | \$87,200                  | \$43,200                  |
| Totals  | \$729,668                 | \$707,200                 | \$943,200                 |

## REVENUES BY FUND

|   | ACTUAL<br>2001-02 | BUDGET<br>2002-03 | BUDGET<br>2003-04 |
|---|-------------------|-------------------|-------------------|
| <b><u>Parkland Impact Funds (970-976)</u></b>             |                   |                   |                   |
| Impact Fees   | \$1,762,650       | \$1,881,000       | \$3,559,000       |
| Investment Earnings                                       | \$296,321         | \$341,070         | \$286,470         |
| Totals  | \$2,058,971       | \$2,222,070       | \$3,845,470       |
| <b><u>Tree Impact Fund (978)</u></b>                      |                   |                   |                   |
| Impact Fees   | \$229,086         | \$115,000         | \$118,000         |
| Investment Earnings                                       | \$16,044          | \$11,820          | \$19,660          |
| Totals  | \$245,130         | \$126,820         | \$137,660         |
| <b><u>Street Sign Impact Fund (979)</u></b>               |                   |                   |                   |
| Impact Fees   | \$23,829          | \$10,200          | \$17,000          |
| Investment Earnings                                       | \$2,868           | \$2,370           | \$3,250           |
| Totals  | \$26,697          | \$12,570          | \$20,250          |
| <b><u>Street Light Impact Funds (980-986)</u></b>         |                   |                   |                   |
| Impact Fees   | \$42,233          | \$11,500          | \$27,300          |
| Investment Earnings                                       | \$24,717          | \$24,460          | \$28,330          |
| Totals  | \$66,950          | \$35,960          | \$55,630          |
| <b><u>Air Quality Impact Funds (990-996)</u></b>          |                   |                   |                   |
| Impact Fees   | \$977,503         | \$650,000         | \$810,000         |
| Investment Earnings                                       | \$179,229         | \$155,500         | \$177,100         |
| Totals  | \$1,156,732       | \$805,500         | \$987,100         |
| <b><u>Public Facilities Administration Fund (999)</u></b> |                   |                   |                   |
| Impact Fees   | \$742,985         | \$787,455         | \$1,020,149       |
| Investment Earnings                                       | \$293,242         | \$86,100          | \$82,160          |
| Totals  | \$1,036,227       | \$873,555         | \$1,102,309       |
| <b><u>Water Impact Fund (424)</u></b>                     |                   |                   |                   |
| Impact Fees   | \$774,779         | \$540,000         | \$770,000         |
| Investment Earnings                                       | \$48,034          | \$23,000          | \$16,000          |
| Totals  | \$822,813         | \$563,000         | \$786,000         |

## REVENUES BY FUND

|   | ACTUAL<br>2001-02          | BUDGET<br>2002-03          | BUDGET<br>2003-04          |
|---|----------------------------|----------------------------|----------------------------|
| <b><u>Wastewater Impact Fund (434)</u></b>                |                            |                            |                            |
| Impact Fees   | \$5,058,619                | \$3,200,000                | \$3,200,000                |
| Investment Earnings                                       | \$878,813                  | \$900,000                  | \$630,000                  |
| Totals  | \$5,937,432                | \$4,100,000                | \$3,830,000                |
| <b><u>Westside Sewer Interceptor Connection (434)</u></b> |                            |                            |                            |
| Impact Fees   | \$3,282,176                | \$1,420,000                | \$3,040,000                |
| Investment Earnings                                       | \$361,768                  | \$310,000                  | \$210,000                  |
| Totals  | \$3,643,944                | \$1,730,000                | \$3,250,000                |
| <b><i>Public Facility Fees Totals</i></b>                 | <b><i>\$24,951,253</i></b> | <b><i>\$19,368,105</i></b> | <b><i>\$26,253,799</i></b> |
| <b><i>Capital Improvement Fund Totals</i></b>             | <b><i>\$35,714,944</i></b> | <b><i>\$27,904,215</i></b> | <b><i>\$37,932,599</i></b> |

## **REVENUE SUMMARY TOTALS BY FUND**

|                              |                      |                      |                      |
|------------------------------|----------------------|----------------------|----------------------|
| General Fund                 | \$145,415,967        | \$136,029,903        | \$142,299,218        |
| Enterprise Funds             | \$54,056,846         | \$54,161,060         | \$55,651,086         |
| Development Services         | \$0                  | \$6,973,500          | \$18,740,670         |
| Emergency Medical Transport  | \$0                  | \$0                  | \$3,148,125          |
| Library Services             | \$4,311,433          | \$4,741,895          | \$4,183,732          |
| Recreation Services          | \$0                  | \$1,864,815          | \$2,772,800          |
| Special Revenue Funds        | \$796,500            | \$680,900            | \$488,200            |
| Central Parking District     | \$2,950,193          | \$3,041,979          | \$3,172,506          |
| Community Dev Grant Fund     | \$6,215,382          | \$8,194,000          | \$9,547,077          |
| Special Purpose Grants       | \$2,363,488          | \$222,173            | \$508,905            |
| Permanent/Special Funds      | \$728,509            | \$616,422            | \$827,281            |
| Capital Improvement Funds    | \$2,775,490          | \$564,700            | \$484,300            |
| Gas Tax Fund                 | \$4,459,641          | \$4,639,610          | \$4,815,800          |
| Measure K Sales Tax          | \$3,528,560          | \$3,331,800          | \$6,378,700          |
| Public Facility Impact Funds | \$24,951,253         | \$19,368,105         | \$26,253,799         |
| <b>TOTAL ALL FUNDS</b>       | <b>\$252,553,262</b> | <b>\$244,430,862</b> | <b>\$279,272,199</b> |

Note: Collection agency bills will be deducted from the applicable revenue rather than charged to an expenditure account. In this way, the revenue estimates contain collection agency costs in the exact amounts owed.

## **BASIS OF FY 2003-2004 REVENUE PROJECTION**

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### **GENERAL FUND**

#### **Taxes**

The majority of the City's General Fund revenue is in the "Taxes" revenue category. The Taxes category is 74% of total estimated General Fund Revenue in Fiscal Year (FY) 2003-04. The total estimated FY 2003-04 tax revenue of \$105,610,000 is about 2% above the estimate in the 2002-03 budget.

The State budget shift of property tax allocation from the City to schools beginning in FY 1992-93 continues to leave the City with an annual revenue loss now approaching \$7 million. This loss of discretionary revenue has been offset only slightly by Proposition 172 (the Public Safety Sales and Use Tax), which is estimated to generate \$970,000 in FY 2003-04. However, this small offset is legally required to be used only for public safety purposes, and is not discretionary revenue.

A booming real estate market has increased property value and turnover, which increases property tax revenue. The 2003-04 Budget predicts a \$2,730,000 increase (14%) over the 2002-03 budget. This estimate is based on the city's taxable assessed valuation in the current fiscal year, which increased by nearly 11%, and the County Assessor's county-wide growth projection for next year. The revenue estimate takes into consideration two property tax components that are likely to remain at current year levels: the Supplemental Roll allocation and the Unitary (utility) allocation.

After a number of years of growth, the Utility User Tax revenue growth rate leveled off to less than 1% in the last completed fiscal year, 2001-02. The FY 2003-04 revenue estimate is expected to be about 2% less than the 2002-03 year original budget, but 3.2% above the revised estimate for the current year. This rate of growth is based primarily on the long-term average annual rate of revenue growth from the electric and natural gas utilities. Actual revenue from the Utility User Tax will continue to be affected by a multiplicity of factors, including electric and natural gas rate fluctuations, weather conditions affecting power usage, conservation, growing competition in the telecommunications industry (lowering rates), and any state legislation affecting power rates. In particular, the reduction in natural gas rates since their highs two years ago, increased eligibility for gas and electricity rate reductions for low income residents, and the leveling off in growth in the telecommunications industry have had negative impacts on this source of revenue.

The City Council approved a plan to gradually reduce the Utility User Tax rate from 8% to 6% by lowering the tax rate by one-quarter percent per year for eight years beginning in the 2004-2005 fiscal year.



## **BASIS OF FY 2003-2004 REVENUE PROJECTION**

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The lingering economic slowdown has had an effect on sales tax revenue. The 2002-03 Budget anticipated an economic recovery that has not taken place. The revised Sales and Use Tax revenue estimate for the current year is for a 1% increase from the prior year's actual revenue based on year-to-date receipts. While the 2003-04 Budget anticipates sales tax revenue about 2% less than the original current year revenue estimate, the estimate reflects a 4% increase over the revised estimate for the current year based on the assumption of improvement after two consecutive years of nearly flat sales activity.

Business License Tax revenue is projected to increase by 5.4% over the original FY 2002-03 budget estimate. This estimate is based on higher actual revenue received in the current year than originally estimated and a growth factor for next year based on the estimated sales tax revenue growth rate in the four quarters of calendar year 2003, the time period for which the Business License Tax will be due next fiscal year. Revenue from the Transient Occupancy Tax (TOT) is estimated to increase next fiscal year at a moderate 3% rate after being relatively flat for several consecutive years.

Revenue from the Document (Real Property) Transfer Tax is budgeted the same in 2003-04. The FY 2003-04 revenue estimate is the fifth complete fiscal year at the tax rate of \$0.55 per \$1,000 in property value, rather than the City's previous rate of \$3.00 per \$1,000 of value. The higher rate expired November 3, 1998 due to the requirements of Proposition 218. The rate reduction translates into a revenue loss of over \$3 million per year based on current activity levels.

### **Licenses and Permits**

This category includes fees such as animal licenses, and certain police and fire permits. In the 2002-03 year, a new self-sustaining Development Services special revenue fund was established, moving revenue and expenditure for construction, plan check, and other development related permits and inspections. Parking meter revenue and expenditures were also allocated to the Central Parking District. These changes reduced both total revenue and total expenditures to the General Fund.

### **Use of Money and Property**

This category includes interest earnings from investment of available cash balances. Also included are charges for use of City property and facilities. Interest earnings revenue is estimated to decline based on a lower average interest rate as estimated by the city's investments officer.

## **BASIS OF FY 2003-2004 REVENUE PROJECTION**

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### **Fines and Forfeitures**

This category includes Traffic/Parking Citation fines along with several smaller fine revenues such as Vehicle Code fines and Criminal fines. A small 1% increase is anticipated. The City receives only a portion of most fines, and the County has added a processing fee on fines which limits growth from this source. A concerted effort to reduce accidents through camera-documented red light violations is expected to garner some increases in this revenue.

### **Other Revenues**

This category includes Cost Recovery Allocations and a wide variety of Refunds and Reimbursements for costs incurred in the City's General Fund which are the legal responsibility of a private party or other separate entity. Cost Recovery Allocation charges are based on annual Full Cost Plan updates and charges by engineering staff to capital projects. The total revenue estimate in this "Other Revenues" category is up due to an increase in Cost Recovery allocations and Workers Compensation Reimbursements, a proposed Fire Department First Responder Fee, and a lower Allowance for Uncollectable receivables.

### **Revenues from Other Agencies**

Revenue in this category is most likely to be affected if the State solves its budget crisis at the expense of local revenues. This budget assumes the State continues to provide the same level of local government revenue. If the State does not provide this revenue, the City will need to make additional expenditure reductions, as stated in the Budget Message.

This revenue category includes the Motor Vehicle License Fee, the fourth largest General Fund revenue source. Motor Vehicle License Fee revenue is estimated at \$15,610,000 for FY 2003-04, which represents 11% of total estimated General Fund revenue. This category also includes the State's financial assistance for Booking Fee Relief, Police federal grant revenue, the Homeowner's Property Tax Exemption Replacement, and several other smaller State allocations.

Motor Vehicle License Fee revenue in FY 2003-04 is estimated to increase from the revised current year estimate by 6.3%, the same growth rate as experienced in the last completed fiscal year but less than the long term average annual growth rate of 7.8%. This budget assumes that the State will follow the law which states that if the State has insufficient General Fund money to "backfill" the MVLFF State-legislated fee reduction, it will raise the fee to prior levels. The State's Booking Fee Relief allocation is included in the FY 2003-04 Budget in the fixed annual amount of \$982,794; this is another revenue the Governor has proposed cutting.

The estimate for the Homeowners' Property Tax Exemption allocation is based on information from the county about the current year allocation amount. POST (State) reimbursement for

## **BASIS OF FY 2003-2004 REVENUE PROJECTION**

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police officer training varies from year to year. It has been reduced this year based on anticipated training of fewer officers. The State is considering eliminating this reimbursement as a budget solving solution.

### **Charges for Current Services**

This category includes revenues from City fees to cover all or part of the cost of providing a wide variety of City services. Since Community Development, Public Works development services and Recreation were moved to special revenue funds in 2002-03, the main sources in this category are in the area of public safety.

The 2003-04 estimate is 5.7% over the previous year original estimate, primarily due to increases in the four fire suppression service contracts. Additional revenue is estimated for a planned new Abandoned Vehicle Abatement fee relating to tow company franchises. Police has revised the fee for Police Escort service for funerals to recover cost, and the revenue estimates include this increase.

Revenue from San Joaquin County for the animal pound service contract is estimated to increase as a result of additional staffing and costs related to the expanded animal pound facility. Some animal pound-related fees will also increase.

### **General Fund Summary**

The total General Fund revenue projection for FY 2003-04 is a 4.6% increase from the original 2002-03 budget revenue estimate. This increase reflects a strong property tax and motor vehicle license tax offsetting lower growth in sales and utility user taxes. It includes cost of living increases in fees, and some new cost-covering fees and charges. It does not anticipate State-mandated cost reimbursement, as the State deleted that from their 2002-03 Budget, but it does anticipate receiving other State revenue. If the State balances its budget by reducing local government revenue, expenditure reductions may be necessary.

## **ENTERPRISE FUNDS**

### **Stormwater, Wastewater and Water Utilities**

For Water and Wastewater, the user service fee revenue estimates for FY 2003-04 include a proposed 2.5% cost of living adjustment. Stormwater service fees are not adjusted because of Proposition 218 requirements.

## **BASIS OF FY 2003-2004 REVENUE PROJECTION**

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### **Solid Waste-Garden Refuse Fund**

The total revenue estimate of \$2,213,000 for FY 2003-04 includes \$2,180,000 in user service fees and \$33,000 in service penalties for non-payment and interest earnings. The user service fee revenue estimate is based on the current service fee rate of \$3.00 per property per month. No fee rate adjustment is proposed because of Proposition 218 requirements. The FY 2003-04 revenue estimate is also based on an estimated average increase of 1,100 properties served from a revised estimate for the current fiscal year.

### **Golf Courses**

The Golf Courses revenue is based on the five-year schedule of greens fees adopted by Council and the estimated number of rounds played, based on historical data. The 2002-03 fiscal year is the first year the City is operating its own Pro Shops and golf carts. Cart revenue is estimated to rise significantly over the prior year.

## **SPECIAL REVENUE FUNDS**

### **Development Services**

The Development Services Fund was new in 2002-03, and is comprised of the Community Development Department activities and the development review sections of Public Works. Revenue is from planning permits, construction permits, street and curb permits, inspections and other activities to support development. In 2003-04, the portion of Fire Prevention which provides plan and permit checking, inspections, etc. is moving to the Special Revenue Fund. Development Services is expected to be self-sustaining, and fee increases are anticipated as part of the budget process to ensure sustainability of the special revenue fund. Revenue in this area fluctuates greatly, based upon permitting and building activity.

### **Emergency Medical Transport**

The revenue estimate is based on five units each with an average of 5 runs per day, 365 days per year, at the current rate of \$345 per run.

### **Library Fund**

The City-County Library System revenue is anticipated to decline sharply, down 11.8% from the original FY 2002-03 budget estimate of \$4,741,895 to the FY 2003-04 estimate of \$4,183,732. This is due to a number of factors. The State Public Library Fund (PLF) revenue is estimated to drop approximately 70% due to anticipated State budget cuts. The County's contribution to the

## **BASIS OF FY 2003-2004 REVENUE PROJECTION**

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Library is down approximately 5% based on the County's budget estimate, while the contribution from cities within the county for additional branch hours of service is estimated to increase slightly. The Library is one of the departments most sensitive to government budget crises, due to its reliance on revenue from the State, County and City.

### **Recreation Services Fund**

The Recreation Services Fund was new in 2002-03, and is comprised of the recreation sections of the Parks and Recreation Department. Revenue is from fees for recreation programs such as sports and instruction, rental of facilities such as ball diamonds and the ice arena, swimming lessons, Silver Lake Camp, etc. Recreation Services is not expected to be self-sustaining, and will receive a transfer from the General Fund of about \$3.5 million in 2003-04.

Parks and Recreation is proposing two new fees in order to be able to continue to provide afterschool and summer camp programs. Grant funding for some of these programs is no longer available, and the department wants to offer quality programs. The programs will be offered on a sliding scale for low income families, so that no child will be turned away for lack of funds. The revenue from these new fees and cost of living increases in other fees is expected to increase by 48.7%.

### **Other Special Revenue Funds**

#### **Boat Launching Facilities Fund**

The Boat Launching Facilities fees provide security and supervision at the Buckley Cove and Morelli Park boat launching facilities. Revenue for 2003-04 is estimated based on the current and previous year revenue.

#### **Solid Waste-Recycling Fund**

The Solid Waste revenue estimate is consistent with the terms of the landfill sale effective September 1, 2000. The revenue estimate includes the monthly royalty payment from the landfill operator which, under the landfill sale agreement, ends midyear effective January 1, 2004, and a small amount of interest earnings. This revenue source will be replaced by a proposed AB939 Compliance Fee which is not included in the revenue estimate because the proposed new fee is still being developed.

### **CENTRAL PARKING DISTRICT FUND**

Central Parking District receives revenue from parking lots and parking meters. The 4.2% in revenue is due primarily to increased parking lot revenue.

## **BASIS OF FY 2003-2004 REVENUE PROJECTION**

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### **GRANT FUNDS**

#### **Community Development Block Grant Fund**

Community Development Block Grant funding from the Federal Housing and Urban Development (HUD) Department has increased slightly from \$5,020,000 in 2002-03 to \$5,101,000 in 2003-04.

Federal grant allocation for the HOME Program increased slightly and the Emergency Shelter Grant Program had a minor decrease over the prior year. The 2003-04 HOME allocation is \$2,363,676 and Emergency Shelter Grant is \$172,000.

#### **Special Purpose Grants**

Special Purpose Grants are grants received to fund special activities. They are most frequently received for Police, Library, and Parks and Recreation functions. The budget contains only known ongoing grants in the Police Department that are appropriated at the beginning of the fiscal year. Grants received during the fiscal year are appropriated by Council when received, and any remaining balance of grants in progress not coinciding with the fiscal year rolls over into the next fiscal year.

### **PERMANENT/SPECIAL FUNDS**

Permanent and Special purpose funds include money given to the city from individuals and/or corporate donors, or through program revenues, to fund a specific activity or purpose. The revenue estimate is based on historical revenue and current year estimates.

### **CAPITAL IMPROVEMENT FUNDS**

#### **Public Facility Fee Funds**

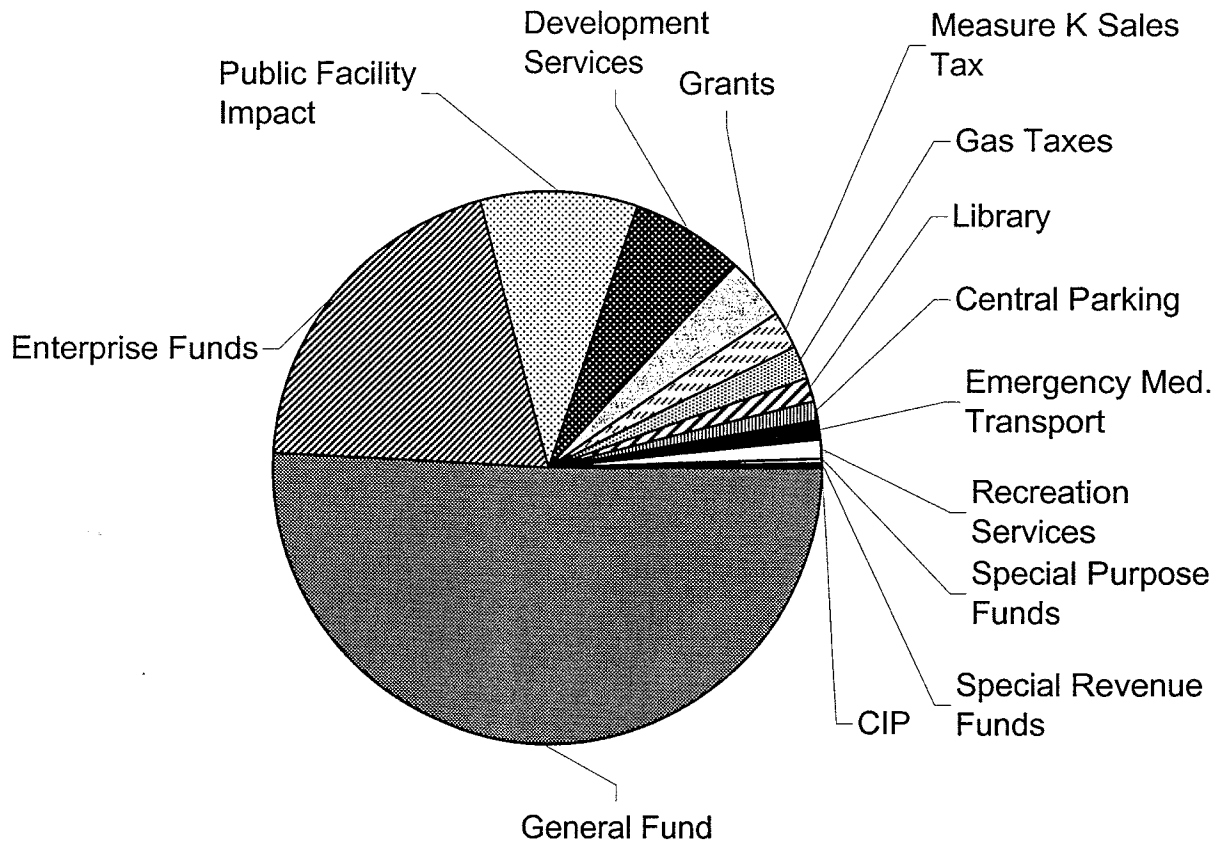
Revenue is projected to increase approximately 35% due to a number of causes. Parkland fees were increased during the 2002-03 year for the first time in a decade, and other fees will have a cost of living increase in 2003-04. In addition, building activity is anticipated to be strong. These development fees were established to mitigate impacts of new development that creates the need for public facilities such as libraries, parks and fire stations.

#### **Gas Tax Fund**

Gas Tax fund revenue is anticipated to increase 3.8% in the 2003-04 year over the 2002-03 budget.

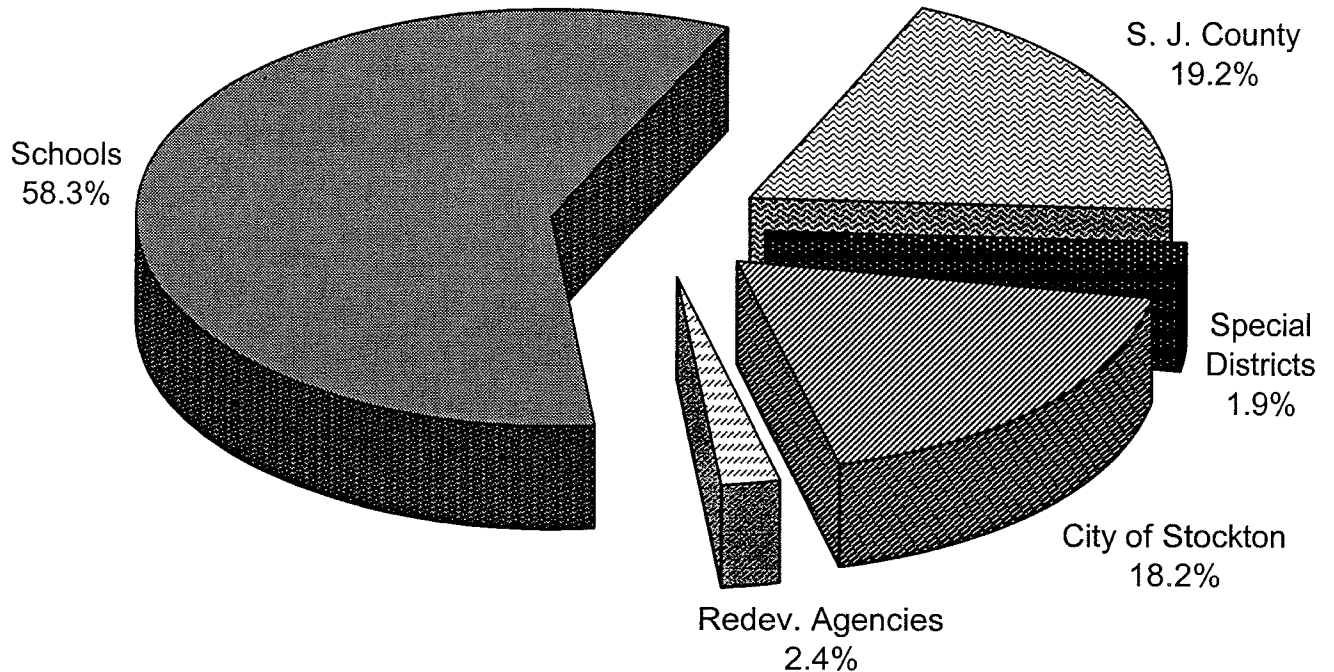
# REVENUE SOURCES

## \$279 MILLION -- ALL FUNDS



|                                |                      |       |
|--------------------------------|----------------------|-------|
| General Fund                   | \$142,299,218        | 51.0% |
| Enterprise Funds               | \$55,651,086         | 19.9% |
| Public Facility Impact         | \$26,253,799         | 9.4%  |
| Development Services           | \$18,740,670         | 6.7%  |
| Grants                         | \$10,055,982         | 3.6%  |
| Measure K Sales Tax            | \$6,378,700          | 2.3%  |
| Gas Taxes                      | \$4,815,800          | 1.7%  |
| Library Services               | \$4,183,732          | 1.5%  |
| Central Parking                | \$3,172,506          | 1.1%  |
| Emergency Med. Transport       | \$3,148,125          | 1.1%  |
| Recreation Services            | \$2,772,800          | 1.0%  |
| Special Purpose Funds          | \$827,281            | 0.3%  |
| Special Revenue Funds          | \$488,200            | 0.2%  |
| CIP                            | \$484,300            | 0.2%  |
| <b>TOTAL REVENUE ALL FUNDS</b> | <b>\$279,272,199</b> |       |

## PROPERTY TAX DISTRIBUTION



## PROPERTY TAX RULES

**Maximum tax is 1% of property value.**

**Based on 1975-76 value plus 2% per year, OR**

**Last sale plus 2% per year, not to exceed property value.**

**No other taxes are permitted based on property value (ad valorem).**





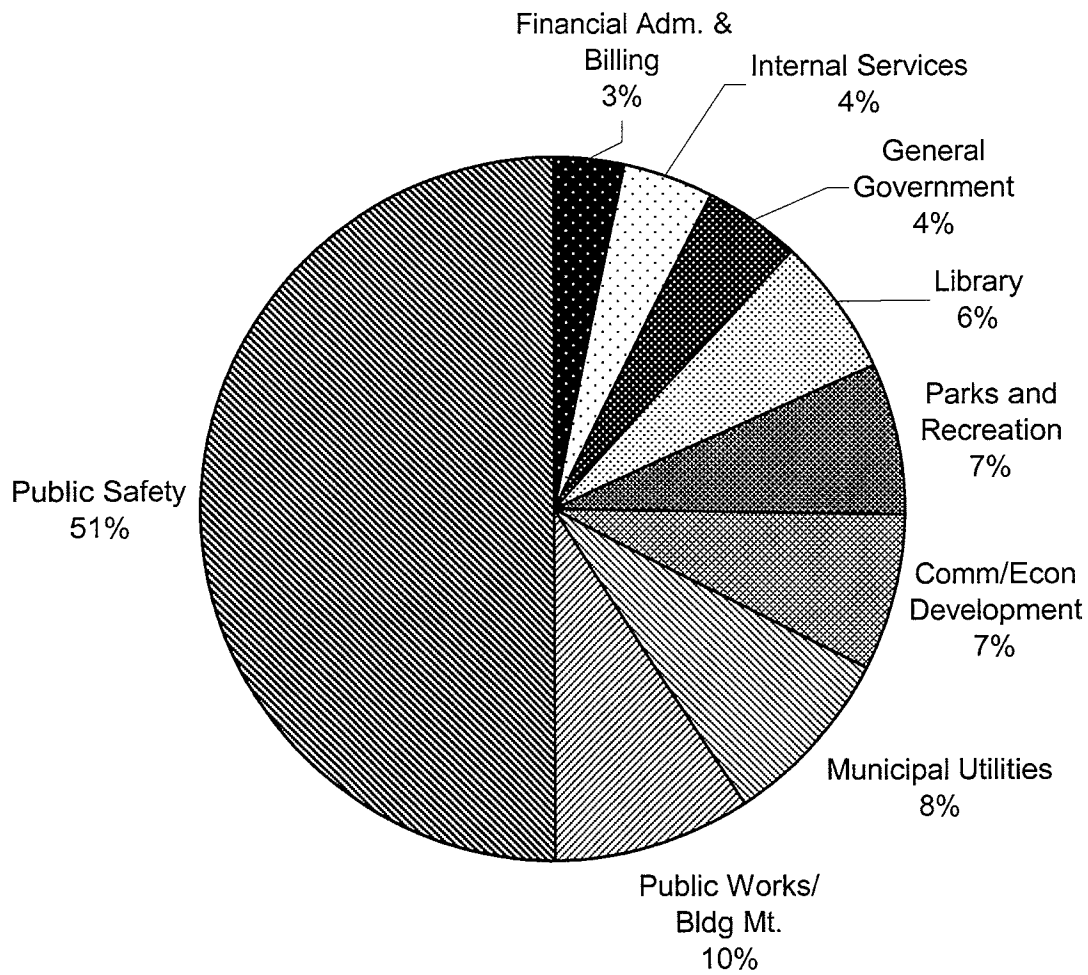
CITY OF STOCKTON

***PERSONNEL SUMMARY LISTING***

## ***PERSONNEL SUMMARY LISTING***

This section lists the City's personnel by fund and budget unit for the previous, current and budget year, and notes changes.

## 2003-04 PERSONNEL DISTRIBUTION (All Funds)



## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|  | Number of Positions |            |            |            |
|--|---------------------|------------|------------|------------|
|  | Actual              | Adpted Bgt | Allocation | Change     |
|  | 2001-02             | 2002-03    | 2003-04    | from 02-03 |
| <b>GENERAL FUND</b>  |                     |            |            |            |
| <i>(includes Grant-funded)</i>                                     |                     |            |            |            |
| <b><u>ADMINISTRATIVE SERVICES</u></b>                              |                     |            |            |            |
| <b>010-1310: Administrative Services-Administration</b>            |                     |            |            |            |
| Administrative Services Officer                                    | 1                   | 1          | 1          |            |
| Finance Officer  | 1                   | 1          | 1          |            |
| Accounting Manager   | 1                   | 0          | 0          |            |
| Auditor  | 2                   | 2          | 2          |            |
| Administrative Analyst I/II  | 2                   | 2          | 2          |            |
| Deferred Compensation Specialist                                   | 1                   | 1          | 0          | (1) (a)    |
| Executive Assistant  | 1                   | 1          | 1          |            |
| Office Assistant I/II  | 1                   | 0          | 0          |            |
| Total  | 10                  | 8          | 7          | (1)        |
| <b>010-1320: Administrative Services-Accounting</b>                |                     |            |            |            |
| Accounting Manager   | 1                   | 1          | 1          |            |
| Supervising Accountant   | 1                   | 1          | 1          |            |
| Accountant I/II  | 6                   | 6          | 6          |            |
| Deferred Compensation Specialist                                   | 0                   | 0          | 1          | 1 (a)      |
| Supervising Accounting Office Assistant                            | 2                   | 2          | 2          |            |
| Accounting Office Assistant I/II                                   | 5                   | 5          | 5          |            |
| Administrative Analyst I/II  | 1                   | 0          | 0          |            |
| Total  | 16                  | 15         | 16         | 1          |
| <b>010-1330: Administrative Services-Treasury/Revenue Services</b> |                     |            |            |            |
| Revenue Officer  | 1                   | 1          | 1          |            |
| Supervising Revenue Assistant                                      | 2                   | 2          | 2          |            |
| Revenue Assistant III  | 4                   | 4          | 4          |            |
| Revenue Assistant I/II   | 14                  | 14         | 14         |            |
| Customer Service Assistant   | 1                   | 1          | 1          |            |
| Total  | 22                  | 22         | 22         |            |
| <b>010-1340: Administrative Services-Purchasing</b>                |                     |            |            |            |
| Purchasing Agent   | 1                   | 1          | 1          |            |
| Buyer I/II/Sr.   | 3                   | 3          | 3          |            |
| Secretary  | 1                   | 1          | 1          |            |
| Materials Supervisor   | 1                   | 1          | 1          |            |
| Materials Specialist   | 5                   | 5          | 4          | (1) (b)    |
| Total  | 11                  | 11         | 10         | (1)        |

(a) Deferred Comp is now handled by providers; reassign DC Specialist to payroll to better track retirement accounts and calculations.

(b) Eliminate 1 position to balance budget.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|   | Number of Positions |            |            |            |
|---|---------------------|------------|------------|------------|
|   | Actual              | Adpted Bgt | Allocation | Change     |
|   | 2001-02             | 2002-03    | 2003-04    | from 02-03 |
| <b>010-1390: Administrative Services-Central Building Maintenance</b> |                     |            |            |            |
| Building Maintenance Superintendent                                   | 1                   | 1          | 1          |            |
| Project Manager I/II/III  | 2                   | 2          | 2          |            |
| Senior Facilities Maintenance Supervisor                              | 2                   | 2          | 2          |            |
| Senior Electrician  | 1                   | 1          | 1          |            |
| Electrician I/II  | 2                   | 2          | 2          |            |
| Heating/Air Conditioning Mechanic                                     | 2                   | 2          | 2          |            |
| Craft Maintenance Worker I/II   | 7                   | 7          | 7          |            |
| Senior Facility Maintenance Worker                                    | 1                   | 1          | 1          |            |
| Facility Maintenance Worker III                                       | 1                   | 1          | 1          |            |
| Facility Maintenance Worker I/II                                      | 8                   | 7          | 7          |            |
| Office Specialist   | 1                   | 1          | 1          |            |
| <b>Total</b>  | <b>28</b>           | <b>27</b>  | <b>27</b>  |            |
| <b>Administrative Services Grant/CIP-Funded (1)</b>                   |                     |            |            |            |
| CIP: Office Assistant   | 0                   | 0          | 1          | 1 (c)      |
| CIP: Project Manager  | 0                   | 0          | 1          | 1 (c)      |
|   | <b>0</b>            | <b>0</b>   | <b>2</b>   | <b>2</b>   |
| <b>TOTAL ADMINISTRATIVE SERVICES</b>                                  | <b>87</b>           | <b>83</b>  | <b>84</b>  | <b>1</b>   |
| <b>010-1410: CITY ATTORNEY</b>  |                     |            |            |            |
| City Attorney   | 1                   | 1          | 1          |            |
| Assistant City Attorney   | 1                   | 1          | 2          | 1 (d)      |
| Deputy City Attorney  | 7                   | 7          | 6          | (1) (d)    |
| Liability Claims Investigator I/II                                    | 1                   | 1          | 1          |            |
| Claims Analyst I/II   | 1                   | 1          | 1          |            |
| Executive Assistant to City Attorney                                  | 1                   | 1          | 1          |            |
| Executive Assistant (Legal)   | 1                   | 1          | 1          |            |
| Legal Secretary I/II  | 3                   | 3          | 3          |            |
| Office Specialist (Legal)   | 1                   | 2          | 2          |            |
| Office Assistant I/II (Legal)   | 1                   | 0          | 0          |            |
| <b>TOTAL CITY ATTORNEY</b>  | <b>18</b>           | <b>18</b>  | <b>18</b>  |            |

(c) Grant/CIP-funded changes.

(d) Reallocate 1 Deputy City Attorney to Assistant City Attorney.

(1) Grant-funded positions were previously shown on a separate page. Positions are authorized to be added as grant or CIP funding requires; positions are eliminated when grant or capital project funding ends. Positions correspond to the grant period, and do not necessarily correspond to the City's fiscal year.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|   | Number of Positions |            |            |            |
|---|---------------------|------------|------------|------------|
|   | Actual              | Adpted Bgt | Allocation | Change     |
|   | 2001-02             | 2002-03    | 2003-04    | from 02-03 |
| <b><u>010-1901: CITY AUDITOR</u></b>                |                     |            |            |            |
| City Auditor  | 1                   | 1          | 1          |            |
| Internal Auditor I/II/Sr.                           | 4                   | 4          | 4          |            |
| Audit Assistant I/II                                | 1                   | 1          | 1          |            |
| <b>TOTAL CITY AUDITOR</b>                           | <b>6</b>            | <b>6</b>   | <b>6</b>   |            |
| <b><u>010-1101: CITY CLERK</u></b>                  |                     |            |            |            |
| City Clerk  | 1                   | 1          | 1          |            |
| Assistant City Clerk                                | 1                   | 1          | 1          |            |
| Supervising Deputy City Clerk                       | 0                   | 1          | 1          |            |
| Senior Deputy City Clerk                            | 0                   | 1          | 1          |            |
| Deputy City Clerk I/II                              | 1                   | 1          | 1          |            |
| Records Research Specialist                         | 0                   | 1          | 1          |            |
| Records Specialist                                  | 2                   | 0          | 0          |            |
| Records Clerk I/II                                  | 1                   | 0          | 0          |            |
| Secretary/Office Specialist                         | 3                   | 3          | 3          |            |
| Office Assistant                                    | 1                   | 0          | 0          |            |
| <b>TOTAL CITY CLERK</b>                             | <b>10</b>           | <b>9</b>   | <b>9</b>   |            |
| <b><u>010-1000: CITY COUNCIL</u></b>                |                     |            |            |            |
| Mayor   | 1                   | 1          | 1          |            |
| Councilmember                                       | 6                   | 6          | 6          |            |
| Secretary (Confidential)                            | 1                   | 1          | 1          |            |
| Admin Aide I/II                                     | 1                   | 1          | 1          |            |
| <b>TOTAL CITY COUNCIL</b>                           | <b>9</b>            | <b>9</b>   | <b>9</b>   |            |
| <b><u>CITY MANAGER</u></b>                          |                     |            |            |            |
| <b><u>010-1210: City Manager-Administration</u></b> |                     |            |            |            |
| City Manager  | 1                   | 1          | 1          |            |
| Assistant City Manager                              | 1                   | 1          | 1          |            |
| Deputy City Manager I/II                            | 1                   | 1          | 1          |            |
| Research and Budget Manager                         | 1                   | 1          | 1          |            |
| Assistant to the City Manager                       | 0                   | 0          | 1          | 1 (e)      |
| Program Manager I/II/III                            | 0                   | 2          | 2          | 0 (e,f)    |
| Administrative Analyst I/II/Senior/Principal        | 4                   | 2          | 2          |            |
| Budget Analyst I/II/Senior                          | 1                   | 1          | 1          |            |
| Executive Assistant to City Manager                 | 1                   | 1          | 1          |            |
| Supervising Office Assistant                        | 1                   | 1          | 0          | (1) (g)    |
| Agenda Coordinator                                  | 1                   | 1          | 1          |            |
| Office Specialist (Confidential)                    | 1                   | 1          | 2          | 1 (g)      |
| Office Assistant (Confidential)                     | 1                   | 0          | 0          |            |
| <b>Total</b>  | <b>14</b>           | <b>13</b>  | <b>14</b>  | <b>1</b>   |

(e) Reallocate 1 Program Manager to Assistant to the City Manager.

(f) Move 1 Program Manager from Housing & Redevelopment to assist with bond financing.

(g) Change 1 Supervising Office Assistant to an Office Specialist to meet department needs.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|  | Number of Positions |            |            |            |
|--|---------------------|------------|------------|------------|
|  | Actual              | Adpted Bgt | Allocation | Change     |
|  | 2001-02             | 2002-03    | 2003-04    | from 02-03 |
| <b>010-1230: City Manager-Economic Development</b>       |                     |            |            |            |
| Deputy City Manager I/II                                 | 1                   | 1          | 1          |            |
| Economic Development Director                            | 1                   | 1          | 1          |            |
| Program Manager I/II/III                                 | 2                   | 3          | 3          |            |
| Economic Development Analyst/Sr/Principal (Confidential) | 1                   | 2          | 2          |            |
| Secretary (Confidential)                                 | 2                   | 1          | 1          |            |
| Office Assistant (Confidential)                          | 0                   | 1          | 1          |            |
| Total  | 7                   | 9          | 9          |            |
| <b>TOTAL CITY MANAGER</b>                                | <b>21</b>           | <b>22</b>  | <b>23</b>  | <b>1</b>   |
| <b><u>COMMUNITY DEVELOPMENT</u></b>                      |                     |            |            |            |
| <b>010-1810: Community Development-Administration</b>    |                     |            |            |            |
| Community Development Director                           | 1                   | 0          | 0          |            |
| Administrative Analyst I/II/Senior/Principal             | 1                   | 0          | 0          |            |
| Executive Assistant                                      | 1                   | 0          | 0          |            |
| Secretary  | 1                   | 0          | 0          |            |
| Office Specialist  | 1                   | 0          | 0          |            |
| Total  | 5                   | 0          | 0          |            |
| <b>010-1820: Community Development-Planning</b>          |                     |            |            |            |
| Deputy Community Development Director/Planning           | 1                   | 0          | 0          |            |
| Senior Planner   | 4                   | 0          | 0          |            |
| Assistant/Associate Planner                              | 5                   | 0          | 0          |            |
| Planning Technician I/II                                 | 2                   | 0          | 0          |            |
| Senior Planning Technician                               | 1                   | 0          | 0          |            |
| Supervising Office Assistant                             | 1                   | 0          | 0          |            |
| Secretary  | 1                   | 0          | 0          |            |
| Office Assistant I/II                                    | 2                   | 0          | 0          |            |
| Total  | 17                  | 0          | 0          |            |
| <b>010-1830: Community Development-Building</b>          |                     |            |            |            |
| Deputy Community Development Director/Building           | 1                   | 0          | 0          |            |
| Deputy Building Official                                 | 1                   | 0          | 0          |            |
| Supervising Plan Checker/Structural Engineer             | 1                   | 0          | 0          |            |
| Plan Checker I/II  | 5                   | 0          | 0          |            |
| Supervising Combinaton Inspector                         | 3                   | 0          | 0          |            |
| Plan Check Engineer                                      | 1                   | 0          | 0          |            |
| Combination Inspector I/II                               | 13                  | 0          | 0          |            |
| Supervising Office Assistant                             | 1                   | 0          | 0          |            |
| Office Specialist  | 1                   | 0          | 0          |            |
| Office Assistant I/II                                    | 3                   | 0          | 0          |            |
| Total  | 30                  | 0          | 0          |            |
| <b>TOTAL COMMUNITY DEVELOPMENT</b>                       | <b>52</b>           | <b>0</b>   | <b>0</b>   |            |

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|   | Number of Positions |            |            |            |
|---|---------------------|------------|------------|------------|
|   | Actual              | Adpted Bgt | Allocation | Change     |
|   | 2001-02             | 2002-03    | 2003-04    | from 02-03 |
| <b><u>FIRE</u></b>  |                     |            |            |            |
| <b>010-2610: Fire-Administration</b>                                  |                     |            |            |            |
| Fire Chief  | 1                   | 1          | 1          |            |
| Deputy Fire Chief   | 2                   | 2          | 2          |            |
| Fire Battalion Chief  | 0                   | 0          | 1          | 1 (h)      |
| Fire Captain  | 2                   | 5          | 4          | (1) (h)    |
| Administrative Analyst I/II/Senior/Principal/Program Manager I/II/III | 1                   | 1          | 1          |            |
| Executive Assistant   | 1                   | 1          | 1          |            |
| Secretary   | 2                   | 2          | 2          |            |
| Office Specialist   | 0                   | 1          | 1          |            |
| Senior Accounting Office Assistant                                    | 1                   | 0          | 0          |            |
| Office Assistant I/II   | 1                   | 0          | 0          |            |
| Total   | 11                  | 13         | 13         | 0          |
| <b>010-2620: Fire-Fire Fighting</b>                                   |                     |            |            |            |
| Fire Battalion Chief  | 6                   | 6          | 6          |            |
| Fire Captain (2)  | 52                  | 49         | 51         | 2 (i)      |
| Firefighter Engineer (2)  | 52                  | 52         | 54         | 2 (i)      |
| Firefighter (2)   | 111                 | 111        | 107        | (4) (i)    |
| Total (3)   | 221                 | 218        | 218        | 0          |
| <b>010-2630: Fire-Fire Prevention</b>                                 |                     |            |            |            |
| Deputy Fire Chief   | 0                   | 1          | 0          | (1) (j)    |
| Fire Battalion Chief  | 1                   | 0          | 0          |            |
| Fire Captain (5)  | 3                   | 3          | 0          | (3) (j)    |
| Fire Captain/Arson Investigator                                       | 0                   | 0          | 1          | 1 (k)      |
| Firefighter (5)   | 2                   | 2          | 0          | (2) (j)    |
| Senior Code Enforcement Officer                                       | 1                   | 1          | 0          | (1) (j)    |
| Fire Protection Engineer  | 1                   | 1          | 0          | (1) (j)    |
| Fire Prevention Inspector   | 2                   | 1          | 0          | (1) (b)    |
| Senior Hydrant Worker   | 1                   | 1          | 1          |            |
| Hydrant Worker  | 1                   | 1          | 1          |            |
| Office Specialist   | 1                   | 1          | 0          | (1) (j)    |
| Office Assistant I/II   | 1                   | 1          | 0          | (1) (j)    |
| Total   | 14                  | 13         | 3          | (10)       |

(b) Eliminate 1 position to balance budget.

(h) Reallocate one Captain in Administration to Battalion Chief per resolution 02-0481.

(i) Reallocate to improve relief pool mix in order to reduce overtime necessary because of mandatory staffing.

(j) Move positions to Development Services Special Revenue Fund to reflect permit and inspection-related activities.

(k) Move Arson Investigator Captain to Fire Prevention to reflect organizational structure.

(2) Up to 84 of the Fire Captains and Firefighters in Fire Fighting may be paramedics. Up to 3 of the Firefighter/Engineers may be Firefighter Engineer-Operators. Up to 13 of the Fire Captains, Firefighter Engineers, and Firefighters in Fire Fighting may be Hazmat Specialist/RADEF. Additional paramedic designations and required appropriations may be approved by the City Manager in support of any additional paramedic fire stations approved by the City Council.

(3) The City Manager is authorized to adjust staffing to avoid excessive overtime costs and meet demands for training new hires.



## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|  | Number of Positions |            |            |             |
|--|---------------------|------------|------------|-------------|
|  | Actual              | Adpted Bgt | Allocation | Change      |
|  | 2001-02             | 2002-03    | 2003-04    | from 02-03  |
| <b>010-2650: Fire-Training</b>                                     |                     |            |            |             |
| Deputy Fire Chief  | 0                   | 1          | 1          |             |
| Fire Battalion Chief   | 1                   | 0          | 0          |             |
| Fire Captain (4)   | 1                   | 1          | 1          |             |
| Fire Captain/Arson Investigator                                    | 1                   | 1          | 0          | (1) (k)     |
| Secretary  | 1                   | 1          | 1          |             |
| Engineering Technician II  | 1                   | 0          | 0          |             |
| <b>Total</b>   | <b>5</b>            | <b>4</b>   | <b>3</b>   | <b>(1)</b>  |
| <b>010-2660: Fire-Dispatch</b>                                     |                     |            |            |             |
| Fire Captain   | 1                   | 1          | 1          |             |
| Fire Telecommunications Specialist                                 | 1                   | 1          | 1          |             |
| Fire Telecommunications Supervisor                                 | 3                   | 3          | 3          |             |
| Fire Telecommunicator I/II   | 15                  | 17         | 17         |             |
| <b>Total (6)</b>   | <b>20</b>           | <b>22</b>  | <b>22</b>  |             |
| <b>TOTAL FIRE</b>  | <b>271</b>          | <b>270</b> | <b>259</b> | <b>(11)</b> |
| <b>010-1730: HOUSING &amp; REDEVELOPMENT-Neighborhood Services</b> |                     |            |            |             |
| Program Manager I/II   | 1                   | 1          | 1          |             |
| Administrative Analyst I/II  | 1                   | 1          | 1          |             |
| Code Enforcement Field Manager                                     | 2                   | 2          | 2          |             |
| Senior Community Service Officer                                   | 1                   | 1          | 1          |             |
| Senior Code Enforcement Officer                                    | 3                   | 3          | 3          |             |
| Code Enforcement Officer I/II                                      | 15                  | 15         | 13         | (2) (l)     |
| Maintenance Worker III   | 2                   | 2          | 2          |             |
| Supervising Office Assistant                                       | 2                   | 2          | 1          | (1) (l)     |
| Secretary  | 2                   | 2          | 2          |             |
| Office Assistant I/II  | 2                   | 2          | 2          |             |
| Office Specialist  | 1                   | 0          | 0          |             |
| <b>TOTAL NEIGHBORHOOD SERVICES</b>                                 | <b>32</b>           | <b>31</b>  | <b>28</b>  | <b>(3)</b>  |

(k) Move Arson Investigator Captain to Fire Prevention to reflect organizational structure.

(l) Transfer 2 Code Enf.Off. & 1 Supervising OA to from Neighborhood Services to Police to work on CHAT teams; reallocate Supv OA to Adm Aide

(4) 1 Fire Captain may be designated a Hazmat Specialist.

(5) Fire Captains and Firefighters in Fire Prevention may be designated Deputy Fire Marshals.

(6) The City Manager is authorized to adjust dispatch staffing to meet demands for training new hires and contract calls for service as necessary to avoid excessive overtime costs.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|   | Number of Positions |            |            |            |
|---|---------------------|------------|------------|------------|
|   | Actual              | Adpted Bgt | Allocation | Change     |
|   | 2001-02             | 2002-03    | 2003-04    | from 02-03 |
| <b><u>HUMAN RESOURCES</u></b>   |                     |            |            |            |
| <b>010-1610: Human Resources-Recruitment &amp; Workforce Planning</b> |                     |            |            |            |
| Director of Human Resources   | 1                   | 0          | 0          |            |
| Program Manager III   | 0                   | 0          | 1          | 1 (n)      |
| Sr. Human Resources Analyst   | 0                   | 2          | 1          | (1) (n)    |
| Human Resources Analyst I/II  | 0                   | 2          | 2          |            |
| Executive Assistant (Confidential)                                    | 1                   | 0          | 0          |            |
| Office Specialist (Confidential)                                      | 3                   | 2          | 2          |            |
| Office Assistant I/II   | 1                   | 1          | 1          |            |
| Total   | 6                   | 7          | 7          | 0          |
| <b>010-1620: Human Resources-Employee Relations</b>                   |                     |            |            |            |
| Director of Human Resources   | 0                   | 1          | 1          |            |
| Deputy Director/Employee Relations Officer                            | 1                   | 0          | 0          |            |
| Program Manager   | 1                   | 1          | 1          |            |
| Sr. Human Resources Analyst   | 0                   | 1          | 3          | 2 (n)      |
| Human Resources Analyst I/II  | 0                   | 1          | 0          | (1) (n)    |
| Executive Assistant (Confidential)                                    | 0                   | 1          | 1          |            |
| Office Specialist   | 1                   | 2          | 1          | (1) (n)    |
| Supervising Office Assistant  | 0                   | 0          | 1          | 1 (n)      |
| Secretary (Confidential)  | 1                   | 1          | 0          | (1) (n)    |
| Total   | 4                   | 8          | 8          | 0          |
| <b>010-1630: Human Resources-Human Resource Services</b>              |                     |            |            |            |
| Human Resources Analyst I/II/Sr                                       | 6                   | 0          | 0          |            |
| Total   | 6                   | 0          | 0          |            |
| <b>TOTAL PERSONNEL</b>  | <b>16</b>           | <b>15</b>  | <b>15</b>  |            |
| <b><u>010-0130: NON-DEPARTMENTAL</u></b>                              |                     |            |            |            |
| Arts Commission Director  | 1                   | 0          | 0          |            |
| Administrative Aide   | 2                   | 3          | 3          |            |
| Senior Administrative Assistant                                       | 0                   | 1          | 1          |            |
| Public Information Officer  | 1                   | 1          | 1          |            |
| <b>TOTAL NON-DEPARTMENTAL</b>   | <b>4</b>            | <b>5</b>   | <b>5</b>   |            |

(n) Human Resources Department reallocation plan.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|  | Number of Positions |            |            |            |
|--|---------------------|------------|------------|------------|
|  | Actual              | Adpted Bgt | Allocation | Change     |
|  | 2001-02             | 2002-03    | 2003-04    | from 02-03 |
| <b><u>PARKS AND RECREATION</u></b>                               |                     |            |            |            |
| <b>010-3610: Parks &amp; Recreation-Administration/Arts</b>      |                     |            |            |            |
| Parks and Recreation Director                                    | 1                   | 1          | 1          |            |
| Recreation Superintendent  | 1                   | 1          | 1          |            |
| Parks Superintendent   | 1                   | 1          | 1          |            |
| Program Manager I/II/III   | 1                   | 1          | 1          |            |
| Administrative Analyst I/II/Sr--Admin Aide I/II                  | 1                   | 1          | 3          | 2 (m)      |
| Executive Assistant  | 1                   | 1          | 1          |            |
| Supervising Office Assistant                                     | 1                   | 1          | 1          |            |
| Senior Accounting Office Assistant                               | 1                   | 1          | 1          |            |
| Office Specialist  | 1                   | 1          | 1          |            |
| Office Assistant I/II  | 2                   | 2          | 2          |            |
| Arts Commission Director   | 0                   | 1          | 1          |            |
| Total  | 11                  | 12         | 14         | 2          |
| <b>010-3620: Parks &amp; Recreation-Parks &amp; Street Trees</b> |                     |            |            |            |
| Park Facility Planner  | 1                   | 1          | 1          |            |
| Senior Parks Supervisor  | 1                   | 1          | 1          |            |
| Parks/Golf Course Supervisor                                     | 2                   | 2          | 2          |            |
| Senior Parks Worker I/II   | 6                   | 6          | 6          |            |
| Park Equipment Operator  | 4                   | 4          | 4          |            |
| Parks Worker I/II/Aide   | 27                  | 26         | 26         |            |
| Tree Maintenance Supervisor                                      | 1                   | 1          | 1          |            |
| Arborist   | 1                   | 1          | 1          |            |
| Senior Tree Surgeon  | 5                   | 5          | 5          |            |
| Tree Surgeon   | 4                   | 4          | 4          |            |
| Tree Worker  | 7                   | 7          | 5          | (2) (b)    |
| Office Specialist  | 1                   | 1          | 1          |            |
| Office Assistant I/II  | 1                   | 1          | 1          |            |
| Total  | 61                  | 60         | 58         | (2)        |
| <b>Parks CIP/Grant Funded</b>                                    |                     |            |            |            |
| Project Manager  | 0                   | 1          | 1          |            |
| Total  | 0                   | 1          | 1          |            |
| <b>010-3630: Parks &amp; Recreation-Recreation</b>               |                     |            |            |            |
| Recreation Supervisor  | 6                   | 0          | 0          |            |
| Recreation Coordinator   | 6                   | 0          | 0          |            |
| Recreation Assistant I/II/Sr.                                    | 12                  | 0          | 0          |            |
| Recreation Assistant I/II/Office Assistant I/II                  | 2                   | 0          | 0          |            |
| Total  | 26                  | 0          | 0          |            |
| <b>TOTAL PARKS AND RECREATION</b>                                | <b>98</b>           | <b>73</b>  | <b>73</b>  | <b>0</b>   |

(b) Eliminate 2 positions to balance budget.

(c) Grant/CIP-funded changes.

(m) Reallocate 2 Recreation Assistant positions to Analyst positions and base in P&R Admin to track contracts, grants & expenses.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|  | Number of Positions |            |            |            |
|--|---------------------|------------|------------|------------|
|  | Actual              | Adpted Bgt | Allocation | Change     |
|  | 2001-02             | 2002-03    | 2003-04    | from 02-03 |
| <b>POLICE</b>  |                     |            |            |            |
| <b>010-2410/2460: Police-Administration &amp; Animal Control</b> |                     |            |            |            |
| Chief of Police  | 1                   | 1          | 1          |            |
| Deputy Chief of Police II  | 0                   | 0          | 1          | 1 (o)      |
| Deputy Chief of Police I   | 2                   | 2          | 2          |            |
| Police Captain   | 1                   | 1          | 0          | (1) (o)    |
| Police Lieutenant  | 2                   | 2          | 2          |            |
| Police Sergeant  | 4                   | 4          | 4          |            |
| Police Trainee/Officer (7)                                       | 7                   | 7          | 6          | (1) (p)    |
| Program Manager I/II   | 2                   | 2          | 2          |            |
| Administrative Analyst I/II/Senior/Principal                     | 1                   | 0          | 0          |            |
| Audio Visual Specialist  | 1                   | 1          | 1          |            |
| Animal Control Supervisor  | 1                   | 1          | 1          |            |
| Senior Animal Control Officer                                    | 1                   | 1          | 1          |            |
| Animal Control Officer   | 7                   | 7          | 7          |            |
| Animal Control Assistant   | 4                   | 4          | 8          | 4 (q)      |
| Dispatcher   | 1                   | 1          | 1          |            |
| Executive Assistant  | 1                   | 1          | 1          |            |
| Administrative Analyst I/II                                      | 2                   | 2          | 2          |            |
| Administrative Aide  | 0                   | 0          | 1          | 1 (l)      |
| Accounting Office Assistant I/II/Sr.                             | 3                   | 3          | 3          |            |
| Secretary  | 6                   | 6          | 5          | (1) (b)    |
| Code Enforcement Officer   | 0                   | 0          | 2          | 2 (l)      |
| Total  | 47                  | 46         | 51         | 5          |
| <b>010-2420: Police-Field Operations</b>                         |                     |            |            |            |
| Police Captain   | 2                   | 2          | 2          |            |
| Police Lieutenant  | 9                   | 9          | 9          |            |
| Police Sergeant  | 35                  | 35         | 35         |            |
| Police Trainee/Officer (7)                                       | 257                 | 244        | 241        | (3) (p)    |
| Senior Community Service Officer                                 | 6                   | 5          | 5          |            |
| Community Service Officer I/II                                   | 27                  | 27         | 26         | (1) (b)    |
| Parking Violations Deputy  | 6                   | 6          | 6          |            |
| Vehicle Abatement Specialist                                     | 1                   | 1          | 1          |            |
| Administrative Aide  | 1                   | 1          | 1          |            |
| Secretary  | 4                   | 4          | 4          |            |
| Police Records Assistant I/II                                    | 1                   | 1          | 1          |            |
| Office Specialist  | 2                   | 2          | 2          |            |
| Total  | 351                 | 337        | 333        | (4)        |

(b) Eliminate 2 positions to balance budget.

(l) Transfer 2 Code Enf.Off. & 1 Supervising OA to from Neighborhood Services to Police to work on CHAT teams; reallocate Supv OA to Adm Aide

(o) Reallocate Captain position to Deputy Chief II

(p) Resource reallocation.

(q) Reallocate 4 Police Record Assistant/Secretary positions to Animal Control Assistant to comply with new State legislation.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|   | Number of Positions |            |            |            |
|---|---------------------|------------|------------|------------|
|   | Actual              | Adpted Bgt | Allocation | Change     |
|   | 2001-02             | 2002-03    | 2003-04    | from 02-03 |
| <b>010-2430: Police-Investigations</b>      |                     |            |            |            |
| Police Captain                              | 1                   | 1          | 1          |            |
| Police Lieutenant                           | 2                   | 2          | 2          |            |
| Police Sergeant                             | 10                  | 10         | 10         |            |
| Police Trainee/Officer (7)                  | 56                  | 56         | 56         |            |
| Crime Analyst                               | 3                   | 3          | 3          |            |
| Supervising Evidence Technician             | 1                   | 1          | 1          |            |
| Senior Evidence Technician                  | 3                   | 3          | 3          |            |
| Evidence Technician                         | 12                  | 12         | 11         | (1) (b)    |
| Secretary                                   | 1                   | 1          | 1          |            |
| Police Records Assistant I/II               | 6                   | 6          | 5          | (1) (q)    |
| Total                                       | 95                  | 95         | 93         | (2)        |
| <b>010-2460: Police-Support Services</b>    |                     |            |            |            |
| Police Captain                              | 1                   | 1          | 1          |            |
| Program Manager I/II/III                    | 1                   | 1          | 0          | (1) (b)    |
| Property Room Supervisor                    | 1                   | 1          | 1          |            |
| Supervising Police Records Assistant        | 2                   | 2          | 2          |            |
| Police Records Assistant I/II               | 36                  | 36         | 33         | (3) (q)    |
| Secretary                                   | 1                   | 1          | 1          |            |
| Total                                       | 42                  | 42         | 38         | (4)        |
| <b>010-2470: Police-Telecommunications</b>  |                     |            |            |            |
| Senior Police Telecommunications Supervisor | 1                   | 1          | 1          |            |
| Police Telecommunications III/Supervisor    | 6                   | 6          | 6          |            |
| Police Telecommunicator I/II                | 33                  | 33         | 33         |            |
| Total                                       | 40                  | 40         | 40         |            |

(b) Eliminate 2 positions to balance budget.

(q) Reallocate 4 Police Record Assistant/Secretary positions to Animal Control Assistant to comply with new State legislation.

(7) The City Manager is authorized to fill Police Officers as Trainees or Officers, and with recommendation of the Personnel Director, reclassify trainees as Police Officers.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|  | Number of Positions |            |            |            |
|--|---------------------|------------|------------|------------|
|  | Actual              | Adpted Bgt | Allocation | Change     |
|  | 2001-02             | 2002-03    | 2003-04    | from 02-03 |
| <b>Police Grant-Funded (1)</b>                                 |                     |            |            |            |
| 020-6016 COPS More 2000: Crime Analyst                         | 1                   | 0          | 0          |            |
| 020-6028 COPS Universal Hiring Grant: Police Officer           | 4                   | 0          | 0          |            |
| 020-6078 Crac-net: Police Sergeant                             | 1                   | 1          | 1          |            |
| 020-6091 Auto Theft: Police Records Assistant II               | 1                   | 1          | 1          |            |
| 020-6147 Mmet: Police Officer                                  | 1                   | 2          | 2          |            |
| 020-6149 OCJP Juvenile Accountability: Outreach Worker         | 3                   | 2          | 2          |            |
| 020-6149 OCJP Juv. Accountability: Supervising Outreach Worker | 1                   | 1          | 1          |            |
| 020-6158 OCJP Domestic Violence Prevention: Police Officer     | 0                   | 1          | 1          |            |
| 020-6106/6160 DUI Enforcement: Police Officer                  | 2                   | 0          | 2          | 2 (c)      |
| 024-6416 State COPS Block Grant: Police Officer                | 0                   | 0          | 4          | 4 (c)      |
| 025-6415 Federal Block Grant: Crime Analyst                    | 0                   | 2          | 2          |            |
| 025-6415 Federal Block Grant: Police Officer                   | 3                   | 2          | 2          |            |
|  | <b>17</b>           | <b>12</b>  | <b>18</b>  | <b>6</b>   |
| <b>TOTAL POLICE</b>  | <b>592</b>          | <b>572</b> | <b>573</b> | <b>1</b>   |

### PUBLIC WORKS

#### **010-3010: Public Works-Administration**

|                              |          |          |          |
|------------------------------|----------|----------|----------|
| Public Works Director        | 1        | 1        | 1        |
| Executive Assistant          | 1        | 1        | 1        |
| Supervising Office Assistant | 2        | 1        | 1        |
| Records Specialist           | 1        | 1        | 1        |
| Office Specialist            | 1        | 1        | 1        |
| Office Assistant             | 2        | 1        | 1        |
| Total                        | <b>8</b> | <b>6</b> | <b>6</b> |

(c) Grant/CIP changes.

(1) Grant-funded positions were previously shown on a separate page. Positions are authorized to be added as grant or CIP funding requires; positions are eliminated when grant or capital project funding ends. Positions correspond to the grant period, and do not necessarily correspond to the City's fiscal year.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|  | Number of Positions |            |            |            |
|--|---------------------|------------|------------|------------|
|  | Actual              | Adpted Bgt | Allocation | Change     |
|  | 2001-02             | 2002-03    | 2003-04    | from 02-03 |
| <b>010-3020: Public Works-Engineering</b>                  |                     |            |            |            |
| Deputy Public Works Director/Engineering                   | 1                   | 1          | 1          |            |
| Administrative Analyst I/II/Senior/Principal               | 2                   | 1          | 1          |            |
| Senior Civil Engineer                                      | 4                   | 3          | 3          | 0 (r,s)    |
| City Traffic Engineer                                      | 1                   | 1          | 1          |            |
| Senior Transportation Planner                              | 1                   | 1          | 0          | (1) (t)    |
| Supervising Public Works Inspector                         | 1                   | 1          | 0          | (1) (r)    |
| Surveying Supervisor                                       | 1                   | 0          | 0          |            |
| Jr/Asst/Assoc Engineer/Traffic Engineer                    | 25                  | 15         | 16         | 1 (s)      |
| Engineering Aide/Engineering Technician I/II/Sr            | 7                   | 5          | 5          |            |
| Public Works Inspector                                     | 4                   | 3          | 3          |            |
| Program Manager III  | 0                   | 0          | 2          | 2 (r)      |
| Program Manager I/II                                       | 1                   | 0          | 0          |            |
| Project Manager I/II/III                                   | 1                   | 0          | 0          |            |
| Secretary  | 0                   | 0          | 1          | 1 (s)      |
| <b>Total</b>   | <b>49</b>           | <b>31</b>  | <b>33</b>  | <b>2</b>   |
| <b>010-3060: Public Works-Operations &amp; Maintenance</b> |                     |            |            |            |
| Deputy Public Works Director/Operations & Maintenance      | 1                   | 1          | 1          |            |
| Senior Public Works Supervisor                             | 2                   | 2          | 2          |            |
| Sr. Civil Engineer   | 0                   | 1          | 1          |            |
| Junior/Assistant/Associate Civil Engineer                  | 1                   | 0          | 0          |            |
| Public Works Inspector                                     | 1                   | 1          | 1          |            |
| Senior Traffic Signal Electrician                          | 1                   | 1          | 1          |            |
| Traffic Signal Electrician                                 | 3                   | 4          | 4          |            |
| Electrical Maintenance Worker                              | 3                   | 3          | 3          |            |
| Public Works Supervisor                                    | 1                   | 1          | 1          |            |
| Traffic Maintenance Supervisor                             | 1                   | 1          | 1          |            |
| Heavy Equipment Operator                                   | 3                   | 3          | 3          |            |
| Eng. Aide/Traffic Eng. Aide/ Eng. Technician I/II/Sr.      | 2                   | 2          | 3          | 1 (u)      |
| Public Works Equipment Training Officer                    | 1                   | 1          | 1          |            |
| Public Works Equipment Operator I/II                       | 18                  | 16         | 16         |            |
| Senior Maintenance Worker                                  | 5                   | 5          | 5          |            |
| Senior Traffic Maintenance Worker                          | 2                   | 2          | 2          |            |
| Office Specialist  | 3                   | 3          | 3          |            |
| Supervising Office Assistant                               | 1                   | 1          | 1          |            |
| Traffic Maintenance Worker I/II                            | 10                  | 10         | 10         |            |
| Maintenance Worker I/II                                    | 1                   | 1          | 1          |            |
| <b>Total</b>   | <b>60</b>           | <b>59</b>  | <b>60</b>  | <b>1</b>   |

(r) Reallocate 1 Sr. Civil Engineer and 1 Supv. PW Inspector to Program Manager III to coordinate programs.

(s) Reallocate SJAFCA positions to Public Works to work on CIP projects (shown under Limited Term Projects in 2002-03).

(t) Reallocate 1 Sr. Transportation Planner to Program Manager III and move to development services to coordinate.

(u) Reallocate 1 Engineering Tech I/II position from Garden Refuse Fund to General Fund to correspond to actual work function.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|  | Number of Positions |              |              |             |     |
|--|---------------------|--------------|--------------|-------------|-----|
|  | Actual              | Adpted Bgt   | Allocation   | Change      |     |
|  | 2001-02             | 2002-03      | 2003-04      | from 02-03  |     |
| <b>010-0137: San Joaquin Area Flood Control Agency</b> |                     |              |              |             |     |
| Senior Civil Engineer                                  | 1                   | 1            | 0            | (1)         | (s) |
| Junior/Assistant/Associate-Civil Engineer              | 2                   | 2            | 1            | (1)         | (s) |
| Secretary  | 1                   | 1            | 0            | (1)         | (s) |
| Total  | 4                   | 4            | 1            | (3)         |     |
| <b>Public Works Grant/CIP-funded (1)</b>               |                     |              |              |             |     |
| Measure K: Public Works Equipment Operator             | 6                   | 6            | 6            |             |     |
| CIP: Administrative Analyst I/II                       | 0                   | 1            | 1            |             |     |
| CIP: Office Specialist                                 | 1                   | 2            | 2            |             |     |
| CIP: Project Manager                                   | 0                   | 0            | 1            | 1           | (c) |
| Total  | 7                   | 9            | 10           | 1           |     |
| <b>TOTAL PUBLIC WORKS</b>                              | <b>128</b>          | <b>109</b>   | <b>110</b>   | <b>1</b>    |     |
| <b>TOTAL GENERAL/GRANT FUND</b>                        |                     |              |              |             |     |
|  | <b>1,344</b>        | <b>1,222</b> | <b>1,212</b> | <b>(10)</b> |     |
| <b>ENTERPRISE FUNDS</b>                                |                     |              |              |             |     |
| <b>455-3066: GARDEN REFUSE COLLECTION</b>              |                     |              |              |             |     |
| Public Works Supervisor                                | 1                   | 1            | 1            |             |     |
| Senior Maintenance Worker                              | 1                   | 1            | 1            |             |     |
| Engineering Technician I/II                            | 1                   | 1            | 0            | (1)         | (u) |
| Public Works Equipment Operator I/II                   | 17                  | 17           | 17           |             |     |
| Maintenance Worker I/II                                | 1                   | 1            | 1            |             |     |
| <b>TOTAL GARDEN REFUSE COLLECTION</b>                  | <b>21</b>           | <b>21</b>    | <b>20</b>    | <b>(1)</b>  |     |
| <b>481-3650: GOLF COURSES</b>                          |                     |              |              |             |     |
| Senior Golf Course Supervisor                          | 1                   | 1            | 1            |             |     |
| Parks/Golf Course Supervisor                           | 2                   | 2            | 2            |             |     |
| Golf Professional                                      | 2                   | 1            | 1            |             |     |
| Recreation Assistant I/II                              | 0                   | 2            | 2            |             |     |
| Senior Parks Worker I/II                               | 2                   | 1            | 1            |             |     |
| Parks Worker I/II                                      | 9                   | 9            | 9            |             |     |
| Parks Equipment Operator                               | 4                   | 4            | 4            |             |     |
| <b>TOTAL GOLF COURSES</b>                              | <b>20</b>           | <b>20</b>    | <b>20</b>    |             |     |

(c) Grant/CIP-funded changes per resolution 02-0669.

(s) Reallocate SJAFCA positions to Public Works to work on CIP projects (shown under Limited Term Projects in 2002-03).

(u) Reallocate 1 Engineering Tech I/II position from Garden Refuse Fund to General Fund to correspond to actual work function.

(1) Grant-funded positions were previously shown on a separate page. Positions are authorized to be added as grant or CIP funding requires; positions are eliminated when grant or capital project funding ends. Positions correspond to the grant period, and do not necessarily correspond to the City's fiscal year.



## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|  | Number of Positions |            |            |            |
|--|---------------------|------------|------------|------------|
|  | Actual              | Adpted Bgt | Allocation | Change     |
|  | 2001-02             | 2002-03    | 2003-04    | from 02-03 |
| <b><u>MUNICIPAL UTILITIES</u></b>                        |                     |            |            |            |
| <b>STORMWATER</b>  |                     |            |            |            |
| <b>441-4410: Stormwater-Policy, Planning, Management</b> |                     |            |            |            |
| Program Manager III                                      | 1                   | 1          | 1          |            |
| Administrative Analyst I/II/Senior/Principal             | 1                   | 1          | 1          |            |
| Environmental Control Officer                            | 2                   | 2          | 2          |            |
| Engineering Technician I/II                              | 1                   | 1          | 1          |            |
| Total  | <u>5</u>            | <u>5</u>   | <u>5</u>   |            |
| <b>441-4430: Stormwater-Operations</b>                   |                     |            |            |            |
| Senior Collections Systems Operator                      | 1                   | 1          | 1          |            |
| Collections Systems Operator I/II                        | 2                   | 2          | 2          |            |
| Plant Maintenance Mechanic                               | 2                   | 2          | 3          | 1 (v)      |
| Maintenance Worker                                       | 1                   | 1          | 0          | (1) (v)    |
| Total  | <u>6</u>            | <u>6</u>   | <u>6</u>   |            |
| <b>TOTAL STORMWATER</b>                                  | <b>11</b>           | <b>11</b>  | <b>11</b>  |            |
| <b>WASTEWATER</b>  |                     |            |            |            |
| <b>431-4310: Wastewater-Policy, Planning, Management</b> |                     |            |            |            |
| Director of Municipal Utilities                          | 1                   | 1          | 1          |            |
| Adm. Analyst I/II/Senior/Principal                       | 1                   | 1          | 1          |            |
| Senior Civil Engineer                                    | 1                   | 1          | 1          |            |
| Executive Assistant                                      | 1                   | 1          | 1          |            |
| Total  | <u>4</u>            | <u>4</u>   | <u>4</u>   |            |

(v) Reallocate Maintenance Worker to plant Maintenance Mechanic due to reallocation study.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|  | Number of Positions |            |            |            |
|--|---------------------|------------|------------|------------|
|  | Actual              | Adpted Bgt | Allocation | Change     |
|  | 2001-02             | 2002-03    | 2003-04    | from 02-03 |
| <b>431-4330: Wastewater-Operations &amp; Maintenance</b> |                     |            |            |            |
| Deputy Director of MUD/Wastewater                        | 1                   | 1          | 1          |            |
| Secretary  | 1                   | 1          | 1          |            |
| Office Specialist  | 0                   | 2          | 2          |            |
| Office Assistant I/II                                    | 1                   | 1          | 1          |            |
| Supervising Office Assistant                             | 1                   | 0          | 0          |            |
| Accounting Office Assistant I/II                         | 1                   | 0          | 0          |            |
| Senior Plant Operations Supervisor                       | 1                   | 1          | 1          |            |
| Plant Operations Supervisor                              | 1                   | 1          | 1          |            |
| Senior Plant Operator                                    | 9                   | 9          | 10         | 1 (w)      |
| Plant Operator I/II                                      | 9                   | 9          | 8          | (1) (w)    |
| Senior Plant Maintenance Supervisor                      | 1                   | 1          | 1          |            |
| Plant Maintenance Supervisor                             | 1                   | 1          | 1          |            |
| Senior Plant Maintenance Mechanic                        | 3                   | 3          | 4          | 1 (x)      |
| Plant Maintenance Mechanic                               | 9                   | 9          | 10         | 1 (v,x)    |
| Maintenance Worker I/II                                  | 2                   | 2          | 0          | (2) (v)    |
| Electrical Technician I/II                               | 3                   | 3          | 3          |            |
| Plant Maintenance Machinist                              | 1                   | 1          | 1          |            |
| Heavy Equipment Operator                                 | 3                   | 3          | 3          |            |
| Collection Systems Supervisor                            | 1                   | 1          | 2          | 1 (y)      |
| Senior Collection Systems Operator                       | 6                   | 6          | 5          | (1) (y)    |
| Collections Systems Operator I/II                        | 22                  | 22         | 22         |            |
| Total  | 77                  | 77         | 77         | 0          |
| <b>TOTAL WASTEWATER</b>                                  | <b>81</b>           | <b>81</b>  | <b>81</b>  | <b>0</b>   |
| <b>WATER</b>   |                     |            |            |            |
| <b>421-4210: Water-Policy, Planning, Management</b>      |                     |            |            |            |
| Deputy Director of MUD/Water & Collection Systems        | 1                   | 1          | 1          |            |
| Deputy Director of Water Resource Planning               | 0                   | 1          | 1          |            |
| Junior/Assistant/Associate Civil Engineer                | 1                   | 1          | 1          |            |
| Office Specialist  | 1                   | 1          | 1          |            |
| Total  | 3                   | 4          | 4          |            |
| <b>421-4230: Water-Operations</b>                        |                     |            |            |            |
| Water Operations Supervisor                              | 1                   | 1          | 1          |            |
| Senior Water Systems Operator                            | 4                   | 4          | 4          |            |
| Water Systems Operator I/II                              | 17                  | 17         | 17         |            |
| Electrical Technician I/II                               | 1                   | 1          | 1          |            |
| Office Assistant I/II                                    | 1                   | 1          | 1          |            |
| Total  | 24                  | 24         | 24         |            |
| <b>TOTAL WATER</b>                                       | <b>27</b>           | <b>28</b>  | <b>28</b>  |            |

(v) Reallocate Maintenance Worker to Plant Maintenance Mechanic due to reallocation study.

(w) Reallocate Plant Operator to Sr. Plant Operator for improved operation.

(x) Reallocate 1 Plant Maintenance Worker to Sr. Plant Maintenance Worker for improved operation.

(y) Reallocate Sr. Collection System Operator to Collection System Supervisor due to span of control issues.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|  | Number of Positions |            |            |            |
|--|---------------------|------------|------------|------------|
|  | Actual              | Adpted Bgt | Allocation | Change     |
|  | 2001-02             | 2002-03    | 2003-04    | from 02-03 |
| <b>MUNICIPAL UTILITIES: MULTI-DIVISION</b>         |                     |            |            |            |
| <b>433-9901: Expansion and CIP</b>                 |                     |            |            |            |
| Engineering Manager/Assistant MUD Director         | 1                   | 1          | 1          |            |
| Senior Civil Engineer                              | 2                   | 2          | 2          |            |
| Associate Mechanical Engineer                      | 1                   | 1          | 1          |            |
| Junior/Assistant/Associate-Civil/Engineer          | 2                   | 3          | 3          |            |
| Engineering Technician I/II                        | 2                   | 2          | 2          |            |
| Office Specialist                                  | 1                   | 1          | 1          |            |
| Total  | 9                   | 10         | 10         |            |
| <b>421-4241, 431-4341: Regulatory Compliance</b>   |                     |            |            |            |
| Regulatory Compliance Officer                      | 1                   | 1          | 1          |            |
| Occupational Health & Safety Compliance Specialist | 1                   | 1          | 1          |            |
| Technical Services Supervisor                      | 1                   | 1          | 1          |            |
| Senior Environmental Control Officer               | 1                   | 1          | 1          |            |
| Environmental Control Officer                      | 2                   | 2          | 2          |            |
| Total  | 6                   | 6          | 6          |            |
| <b>TOTAL MUNICIPAL UTILITIES</b>                   | <b>134</b>          | <b>136</b> | <b>136</b> |            |
| <b>TOTAL ENTERPRISE FUNDS</b>                      | <b>175</b>          | <b>177</b> | <b>176</b> | <b>(1)</b> |

### SPECIAL REVENUE/DISTRICT FUNDS

#### 416-4020: CENTRAL PARKING DISTRICT

|                                       |          |          |          |
|---------------------------------------|----------|----------|----------|
| Parking Facility Manager              | 1        | 1        | 1        |
| Office Specialist                     | 1        | 1        | 1        |
| Office Assistant I/II                 | 1        | 1        | 1        |
| <b>TOTAL CENTRAL PARKING DISTRICT</b> | <b>3</b> | <b>3</b> | <b>3</b> |

### COMMUNITY DEVELOPMENT/REDEVELOPMENT FUNDS

#### FUNDS 052, 053, 054: COMMUNITY DEVELOPMENT BLOCK GRANT

|   |   |   |   |
|---|---|---|---|
| Administrative Analyst I/II/ Senior/Principal | 2 | 2 | 2 |
| Housing Programs Supervisor                   | 1 | 1 | 1 |
| Senior Housing Rehabilitation Counselor       | 1 | 1 | 1 |
| Housing Rehabilitation Counselor I/II         | 1 | 1 | 1 |
| Senior Housing Financial Advisor              | 1 | 1 | 1 |
| Housing Financial Advisor                     | 1 | 1 | 1 |
| Secretary                                     | 1 | 1 | 1 |
| Supervising Office Assistant                  | 1 | 1 | 1 |
| Total   | 9 | 9 | 9 |

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|   | Number of Positions |            |            |             |
|---|---------------------|------------|------------|-------------|
|   | Actual              | Adpted Bgt | Allocation | Change      |
|   | 2001-02             | 2002-03    | 2003-04    | from 02-03  |
| <b><u>FUND 330: REDEVELOPMENT AGENCY FUND</u></b>             |                     |            |            |             |
| Housing and Redevelopment Director                            | 1                   | 1          | 1          |             |
| Redevelopment Manager   | 1                   | 1          | 1          |             |
| Supervising Real Property Agent                               | 1                   | 1          | 1          |             |
| Redevelopment Specialist/Economic Dev. Analyst/Sr./Prin.      | 1                   | 1          | 2          | 1 (z)       |
| Real Property Agent I/II/Senior                               | 3                   | 3          | 3          |             |
| Administrative Analyst I/II/Sr/Principal-Admin Assistant I/II | 4                   | 4          | 2          | (2) (f,z)   |
| Executive Assistant   | 1                   | 1          | 1          |             |
| Secretary   | 1                   | 1          | 1          |             |
| Office Assistant I/II   | 1                   | 1          | 1          |             |
| Total   | 14                  | 14         | 13         | (1)         |
| <b>TOTAL CDBG &amp; REDEVELOPMENT</b>                         | <b>23</b>           | <b>23</b>  | <b>22</b>  | <b>(1)</b>  |
| <b><u>DEVELOPMENT SERVICES</u></b>                            |                     |            |            |             |
| <b>048-1810: Development Services-Administration</b>          |                     |            |            |             |
| Community Development Director                                | 0                   | 1          | 1          |             |
| Administrative Analyst I/II/Senior/Principal                  | 0                   | 1          | 1          |             |
| Executive Assistant   | 0                   | 1          | 1          |             |
| Secretary   | 0                   | 1          | 1          |             |
| Office Specialist   | 0                   | 1          | 1          |             |
| Total   | 0                   | 5          | 5          |             |
| <b>048-1820: Development Services-Planning</b>                |                     |            |            |             |
| Deputy Community Development Director/Planning                | 0                   | 1          | 1          |             |
| Senior Planner  | 0                   | 4          | 5          | 1 (aa)      |
| Assistant/Associate Planner                                   | 0                   | 4          | 2          | (2) (aa,bb) |
| Planning Technician I/II                                      | 0                   | 2          | 2          |             |
| Senior Planning Technician                                    | 0                   | 1          | 1          |             |
| Administrative Analyst I/II                                   | 0                   | 0          | 1          | 1 (bb)      |
| Supervising Office Assistant                                  | 0                   | 1          | 1          |             |
| Secretary   | 0                   | 2          | 2          |             |
| Office Specialist   | 0                   | 1          | 1          |             |
| Office Assistant I/II   | 0                   | 0          | 0          |             |
| Total   | 0                   | 16         | 16         | 0           |

(f) Move 1 Program Manager from Housing & Redevelopment to assist with bond financing.

(z) Reclassify Administrative Analyst to Economic Development Analyst.

(aa) Reallocate 1 Associate Planner to Sr. Planner to oversee special projects.

(bb) Reallocate Associate Planner to Administrative Analyst to work on General Plan.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|  | Number of Positions |                       |                       |                      |
|--|---------------------|-----------------------|-----------------------|----------------------|
|  | Actual<br>2001-02   | Adpted Bgt<br>2002-03 | Allocation<br>2003-04 | Change<br>from 02-03 |
| <b>048-1830: Development Services-Building</b>             |                     |                       |                       |                      |
| Deputy Community Development Director/Building             | 0                   | 1                     | 1                     |                      |
| Deputy Building Official                                   | 0                   | 1                     | 1                     |                      |
| Supervising Plan Checker/Structural Engineer               | 0                   | 1                     | 1                     |                      |
| Plan Checker I/II  | 0                   | 5                     | 6                     | 1 (cc)               |
| Supervising Combinaton Inspector                           | 0                   | 2                     | 2                     |                      |
| Plan Check Engineer  | 0                   | 1                     | 1                     |                      |
| Junior/Assistant/Associate Civil Engineer                  | 0                   | 1                     | 1                     |                      |
| Combination Inspector I/II                                 | 0                   | 12                    | 11                    | (1) (cc)             |
| Supervising Office Assistant                               | 0                   | 1                     | 1                     |                      |
| Office Specialist  | 0                   | 1                     | 3                     | 2 (dd)               |
| Revenue Assistant  | 0                   | 1                     | 1                     |                      |
| Office Assistant I/II                                      | 0                   | 3                     | 1                     | (2) (dd)             |
| <b>Total</b>   | <b>0</b>            | <b>30</b>             | <b>30</b>             | <b>0</b>             |
| <b>048-3027: Development Services-Development Review</b>   |                     |                       |                       |                      |
| Sr. Civil Engineer   | 0                   | 1                     | 1                     |                      |
| Junior/Assistant/Associate Civil Engineer                  | 0                   | 10                    | 10                    |                      |
| Eng. Aide/Engineering Technician I/II/Sr.                  | 0                   | 1                     | 1                     |                      |
| Program Manager III  | 0                   | 0                     | 1                     | 1 (t)                |
| Program Manager II   | 0                   | 1                     | 1                     |                      |
| Public Works Inspector                                     | 0                   | 1                     | 1                     |                      |
| Supervising Office Assistant                               | 0                   | 1                     | 1                     |                      |
| Office Specialist  | 0                   | 1                     | 1                     |                      |
| <b>Total</b>   | <b>0</b>            | <b>16</b>             | <b>17</b>             | <b>1</b>             |
| <b>048-2631: Development Services-Fire Review Services</b> |                     |                       |                       |                      |
| Deputy Fire Chief  | 0                   | 0                     | 1                     | 1 (j)                |
| Fire Captain (5)   | 0                   | 0                     | 3                     | 3 (j)                |
| Firefighter (5)  | 0                   | 0                     | 2                     | 2 (j)                |
| Senior Code Enforcement Officer                            | 0                   | 0                     | 1                     | 1 (j)                |
| Fire Protection Engineer                                   | 0                   | 0                     | 1                     | 1 (j)                |
| Office Specialist  | 0                   | 0                     | 1                     | 1 (j)                |
| Office Assistant I/II                                      | 0                   | 0                     | 1                     | 1 (j)                |
|  | <b>0</b>            | <b>0</b>              | <b>10</b>             | <b>10</b>            |
| <b>TOTAL DEVELOPMENT SERVICES</b>                          | <b>0</b>            | <b>67</b>             | <b>78</b>             | <b>11</b>            |

(j) Move positions to Development Services Special Revenue Fund to reflect permit and inspection-related activities.

(t) Reallocate 1 Sr. Transportation Planner to Program Manager III and move to development services to coordinate.

(cc) Reallocate 1 Combination Inspector to Plan Checker due to reallocation study.

(dd) Reallocate 2 Office Assistants to Office Specialists due to reallocation study.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|  | Number of Positions |                       |                       |                      |
|--|---------------------|-----------------------|-----------------------|----------------------|
|  | Actual<br>2001-02   | Adpted Bgt<br>2002-03 | Allocation<br>2003-04 | Change<br>from 02-03 |
| <b><u>043-2670: FIRE EMERGENCY MEDICAL TRANSPORT</u></b> |                     |                       |                       |                      |
| Fire Captain   | 0                   | 3                     | 3                     | (ee)                 |
| Fire Fighter   | 0                   | 0                     | 0                     | (ee)                 |
| Transport Technician                                     | 0                   | 34                    | 34                    | (ee)                 |
| Secretary  | 0                   | 1                     | 1                     | (ee)                 |
| Accounting Office Assistant I/II                         | 0                   | 1                     | 1                     | (ee)                 |
| <b>TOTAL FIRE EMERGENCY MEDICAL TRANSPORT</b>            | <b>0</b>            | <b>39</b>             | <b>39</b>             |                      |
| <br><b><u>LIBRARY</u></b>                                |                     |                       |                       |                      |
| <b>041-3510: Library-Administration</b>                  |                     |                       |                       |                      |
| Director of Library Services                             | 1                   | 1                     | 1                     |                      |
| Deputy Director of Library Services                      | 1                   | 1                     | 1                     |                      |
| Program Manager I/II                                     | 1                   | 1                     | 1                     |                      |
| Executive Assistant                                      | 1                   | 1                     | 1                     |                      |
| Office Specialist  | 0                   | 1                     | 1                     |                      |
| Office Assistant   | 2                   | 1                     | 1                     |                      |
| Sr. Accounting Office Assistant                          | 1                   | 1                     | 1                     |                      |
| Library Driver/Clerk                                     | 1                   | 1                     | 1                     |                      |
| Total  | <b>8</b>            | <b>8</b>              | <b>8</b>              |                      |
| <br><b>041-3520: Library-Public Services</b>             |                     |                       |                       |                      |
| Library Division Manager                                 | 2                   | 2                     | 2                     |                      |
| Supervising Librarian                                    | 8                   | 8                     | 8                     |                      |
| Librarian Trainee I/II                                   | 23                  | 21                    | 21                    |                      |
| Senior Library Assistant                                 | 3                   | 3                     | 3                     |                      |
| Bookmobile Driver/Circulation Assistant                  | 1                   | 1                     | 1                     |                      |
| Office Assistant I/II                                    | 2                   | 2                     | 2                     |                      |
| Library Assistant I/II                                   | 13                  | 14                    | 14                    |                      |
| Senior Library Aide                                      | 1                   | 1                     | 1                     |                      |
| Library Aide I/II  | 12                  | 12                    | 12                    |                      |
| Circulation Assistant I/II                               | 20                  | 19                    | 19                    |                      |
| Total  | <b>85</b>           | <b>83</b>             | <b>83</b>             |                      |

(ee) 2002-03 positions are from Adjusted Budget; positions in Medical Transport were added after adoption. Up to 74 positions may be filled per resolution 02-0481 as needed by additional transport stations.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|   | Number of Positions |                       |                       |                      |
|---|---------------------|-----------------------|-----------------------|----------------------|
|   | Actual<br>2001-02   | Adpted Bgt<br>2002-03 | Allocation<br>2003-04 | Change<br>from 02-03 |
| <b>041-3530: Library-Technical Services</b>     |                     |                       |                       |                      |
| Computer Application/Programming Supervisor     | 1                   | 1                     | 1                     |                      |
| Supervising Librarian                           | 1                   | 1                     | 1                     |                      |
| Librarian I/II                                  | 2                   | 2                     | 2                     |                      |
| Applications Programmer Analyst I/II/Sr.        | 2                   | 2                     | 2                     |                      |
| Office Specialist                               | 0                   | 1                     | 1                     |                      |
| Office Assistant I/II                           | 4                   | 3                     | 3                     |                      |
| Library Assistant I/II                          | 4                   | 4                     | 4                     |                      |
| Library Aide I/II                               | 2                   | 2                     | 2                     |                      |
| Accounting Office Assistant I/II/Sr.            | 1                   | 1                     | 1                     |                      |
| Micro-Computer Specialist I/II                  | 1                   | 1                     | 1                     |                      |
| Total   | 18                  | 18                    | 18                    |                      |
| <b>040-6500: Cooperative Library System (1)</b> |                     |                       |                       |                      |
| Supervising Librarian                           | 1                   | 1                     | 1                     |                      |
| Library Division Manager                        | 1                   | 1                     | 1                     |                      |
| Office Assistant I/II                           | 1                   | 1                     | 1                     |                      |
| Library Driver/Clerk                            | 1                   | 1                     | 1                     |                      |
| Total   | 4                   | 4                     | 4                     |                      |
| <b>TOTAL LIBRARY (8)</b>                        | <b>115</b>          | <b>113</b>            | <b>113</b>            |                      |
| <b>044-3623-42: RECREATION</b>                  |                     |                       |                       |                      |
| Recreation Supervisor                           | 0                   | 6                     | 5                     | (1) (b)              |
| Sports Commission Director                      | 0                   | 0                     | 1                     | 1 (ff)               |
| Recreation Program Coordinator                  | 0                   | 9                     | 8                     | (1) (m)              |
| Recreation Assistant I/II/Sr.                   | 0                   | 11                    | 10                    | (1) (m)              |
| Recreation Assistant I/II/Office Assistant I/II | 0                   | 3                     | 3                     |                      |
| Craft Maintenance Worker I                      | 0                   | 1                     | 1                     |                      |
| <b>TOTAL RECREATION</b>                         | <b>0</b>            | <b>30</b>             | <b>28</b>             | <b>(2)</b>           |
| <b>047-3080: SOLID WASTE &amp; RECYCLING</b>    |                     |                       |                       |                      |
| Solid Waste Manager                             | 1                   | 1                     | 1                     |                      |
| Office Assistant I/II                           | 1                   | 1                     | 1                     |                      |
| <b>TOTAL RECYCLING PROGRAM</b>                  | <b>2</b>            | <b>2</b>              | <b>2</b>              |                      |
| <b>TOTAL SPECIAL REVENUE FUNDS</b>              | <b>143</b>          | <b>277</b>            | <b>285</b>            | <b>8</b>             |

(b) Eliminate 1 position to balance budget.

(m) Reallocate 2 Recreation Assistant positions to Analyst positions and base in P&R Admin to track contracts, grants & expenses.

(ff) Addition of Sports Commission Director by Resolution 03-0254 on 5/20/03

(1) Grant-funded positions were previously shown on a separate page. Positions are authorized to be added as grant or CIP funding requires; positions are eliminated when grant or capital project funding ends. Positions correspond to the grant period, and do not necessarily correspond to the City's fiscal year.

(8) The City Manager is authorized to fill additional Library positions if funding is provided for additional Library Services by the County, other cities and other organizations.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|   | Number of Positions |                       |                       |                      |
|---|---------------------|-----------------------|-----------------------|----------------------|
|   | Actual<br>2001-02   | Adpted Bgt<br>2002-03 | Allocation<br>2003-04 | Change<br>from 02-03 |
| <b>INTERNAL SERVICE FUNDS</b>                       |                     |                       |                       |                      |
| <b>EQUIPMENT FUNDS</b>                              |                     |                       |                       |                      |
| <b>FLEET</b>  |                     |                       |                       |                      |
| <b>501-5021: Fleet-Administration</b>               |                     |                       |                       |                      |
| Fleet Manager                                       | 1                   | 1                     | 1                     |                      |
| Assistant Fleet Manager                             | 1                   | 1                     | 0                     | (1) (gg)             |
| Fleet Operations Coordinator                        | 0                   | 0                     | 1                     | 1 (gg)               |
| Supervising Mechanic                                | 2                   | 2                     | 2                     |                      |
| Office Specialist                                   | 1                   | 1                     | 1                     |                      |
| Office Assistant I/II                               | 1                   | 1                     | 1                     |                      |
| Facility Maintenance Worker I/II                    | 2                   | 2                     | 2                     |                      |
| Total   | 8                   | 8                     | 8                     | 0                    |
| <b>501-5023: Fleet-Equipment Maintenance</b>        |                     |                       |                       |                      |
| Mechanic I/II Light-Heavy/III Light-Heavy           | 21                  | 21                    | 21                    |                      |
| Equipment Parts Assistant/Mechanic I                | 1                   | 1                     | 1                     |                      |
| Welder/Fabricator Specialist                        | 1                   | 1                     | 1                     |                      |
| Auto Painter/Repair Worker                          | 1                   | 1                     | 1                     |                      |
| Total   | 24                  | 24                    | 24                    |                      |
| <b>TOTAL FLEET</b>                                  | <b>32</b>           | <b>32</b>             | <b>32</b>             |                      |
| <b>TOTAL EQUIPMENT FUNDS</b>                        | <b>32</b>           | <b>32</b>             | <b>32</b>             |                      |
| <b>INSURANCE FUNDS</b>                              |                     |                       |                       |                      |
| <b>541-5700: RISK MANAGEMENT</b>                    |                     |                       |                       |                      |
| Personnel Analyst I/II/Senior                       | 1                   | 0                     | 0                     |                      |
| Office Specialist (Confidential)                    | 1                   | 1                     | 1                     |                      |
| <b>TOTAL RISK MANAGEMENT</b>                        | <b>2</b>            | <b>1</b>              | <b>1</b>              |                      |
| <b>551-5600: WORKERS' COMPENSATION AND BENEFITS</b> |                     |                       |                       |                      |
| Workers' Compensation Analyst                       | 1                   | 1                     | 1                     |                      |
| Administrative Aide                                 | 0                   | 1                     | 1                     |                      |
| Office Specialist (Confidential)                    | 3                   | 3                     | 3                     |                      |
| Office Assistant I/II (Confidential)                | 1                   | 1                     | 1                     |                      |
| <b>TOTAL WORKERS' COMP/BENEFITS (9)</b>             | <b>5</b>            | <b>6</b>              | <b>6</b>              |                      |
| <b>TOTAL INSURANCE FUNDS</b>                        | <b>7</b>            | <b>7</b>              | <b>7</b>              |                      |

(gg) Reallocate Assistant Fleet Manager to Fleet Coordinator to improve Fleet Functioning.

(9) Up to 5 positions may be established during the year for persons on long-term disability as described in Rule XIV, Section 2 of the City Civil Service Rules and Regulations.



## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|  | Number of Positions |            |            |            |
|--|---------------------|------------|------------|------------|
|  | Actual              | Adpted Bgt | Allocation | Change     |
|  | 2001-02             | 2002-03    | 2003-04    | from 02-03 |
| <b><u>INFORMATION TECHNOLOGY FUNDS</u></b>             |                     |            |            |            |
| <b><u>502-5100: INFORMATION TECHNOLOGY</u></b>         |                     |            |            |            |
| Director of IT   | 1                   | 1          | 1          |            |
| Deputy IT Director                                     | 1                   | 1          | 1          |            |
| IT Training Coordinator                                | 1                   | 1          | 1          |            |
| Computer Application/Programmer Supervisor             | 7                   | 7          | 7          |            |
| Application Prog/Analyst I/II/Sr.                      | 9                   | 9          | 9          |            |
| GIS Programmer Analyst I/II/Sr.                        | 3                   | 3          | 3          |            |
| Senior Geographic Information Specialist               | 2                   | 2          | 2          |            |
| GIS Specialist I/II                                    | 1                   | 1          | 1          |            |
| Micro-Computer Specialist I/II                         | 5                   | 5          | 5          |            |
| Program Manager I                                      | 0                   | 0          | 1          | 1 (hh)     |
| Executive Assistant                                    | 1                   | 1          | 0          | (1) (hh)   |
| Office Specialist                                      | 1                   | 1          | 1          |            |
| Total  | 32                  | 32         | 32         | 0          |
| <b>TOTAL INFORMATION TECHNOLOGY</b>                    | <b>32</b>           | <b>32</b>  | <b>32</b>  | <b>0</b>   |
| <b><u>SERVICE FUNDS</u></b>                            |                     |            |            |            |
| <b><u>508-5420: CENTRAL DUPLICATING</u></b>            |                     |            |            |            |
| Reprographic Supervisor                                | 1                   | 1          | 1          |            |
| Reprographic Technician I/II                           | 1                   | 1          | 1          |            |
| <b>TOTAL CENTRAL DUPLICATING</b>                       | <b>2</b>            | <b>2</b>   | <b>2</b>   |            |
| <b><u>581-4334: MUNICIPAL UTILITIES-LABORATORY</u></b> |                     |            |            |            |
| Laboratory Supervisor                                  | 1                   | 1          | 1          |            |
| Chemist  | 2                   | 2          | 2          |            |
| Microbiologist   | 1                   | 1          | 1          |            |
| Laboratory Technician                                  | 4                   | 4          | 4          |            |
| <b>TOTAL MUNICIPAL UTILITIES LAB</b>                   | <b>8</b>            | <b>8</b>   | <b>8</b>   |            |
| <b><u>306-7031: PUBLIC ART FUND</u></b>                |                     |            |            |            |
| Public Art Manager                                     | 1                   | 1          | 1          |            |
| <b>TOTAL PUBLIC ART</b>                                | <b>1</b>            | <b>1</b>   | <b>1</b>   |            |
| <b><u>504-5300: TELECOMMUNICATIONS</u></b>             |                     |            |            |            |
| Telecommunications Coordinator                         | 1                   | 1          | 1          |            |
| <b>TOTAL TELECOMMUNICATIONS</b>                        | <b>1</b>            | <b>1</b>   | <b>1</b>   |            |

(hh) Reallocate Executive Assistant to Program Manager to manage ISF funds.

## PERSONNEL LISTING BY FUND AND BUDGET UNIT

|                                     | Number of Positions |                       |                       |                      |
|-------------------------------------|---------------------|-----------------------|-----------------------|----------------------|
|                                     | Actual<br>2001-02   | Adpted Bgt<br>2002-03 | Allocation<br>2003-04 | Change<br>from 02-03 |
| <b>TOTAL SERVICE FUNDS</b>          | <b>12</b>           | <b>12</b>             | <b>12</b>             | <b>0</b>             |
| <b>TOTAL INTERNAL SERVICE FUNDS</b> | <b>83</b>           | <b>83</b>             | <b>83</b>             | <b>0</b>             |
| <b>TOTAL ALL FUNDS</b>              | <b>1,745</b>        | <b>1,759</b>          | <b>1,756</b>          | <b>(3)</b>           |

### SUMMARY OF PERSONNEL BY FUND

|   |              |              |              |             |
|---|--------------|--------------|--------------|-------------|
| <b>General Fund</b>                           | <b>1,344</b> | <b>1,222</b> | <b>1,212</b> | <b>(10)</b> |
| <b>Enterprise Funds</b>                       |              |              |              |             |
| Garden Refuse                                 | 21           | 21           | 20           | (1)         |
| Golf  | 20           | 20           | 20           | 0           |
| Stormwater                                    | 11           | 11           | 11           | 0           |
| Wastewater                                    | 81           | 81           | 81           | 0           |
| Water   | 27           | 28           | 28           | 0           |
| Municipal Engineering & Regulatory Compliance | 15           | 16           | 16           | 0           |
| <b>Total Enterprise Funds</b>                 | <b>175</b>   | <b>177</b>   | <b>176</b>   | <b>(1)</b>  |
| <b>Special Revenue/District Funds</b>         |              |              |              |             |
| Central Parking                               | 3            | 3            | 3            | 0           |
| Community Development                         | 9            | 9            | 9            | 0           |
| Redevelopment                                 | 14           | 14           | 13           | (1)         |
| Development Services                          | 0            | 67           | 78           | 11          |
| Emergency Medical Transport                   | 0            | 39           | 39           | 0           |
| Library                                       | 115          | 113          | 113          | 0           |
| Recreation                                    | 0            | 30           | 28           | (2)         |
| Solid Waste & Recycling                       | 2            | 2            | 2            | 0           |
| <b>Total Special Revenue/District Funds</b>   | <b>143</b>   | <b>277</b>   | <b>285</b>   | <b>8</b>    |
| <b>Internal Service Funds</b>                 |              |              |              |             |
| Fleet   | 32           | 32           | 32           | 0           |
| Risk Management                               | 2            | 1            | 1            | 0           |
| Workers' Compensation/Benefits                | 5            | 6            | 6            | 0           |
| Information Technology                        | 32           | 32           | 32           | 0           |
| Central Duplicating                           | 2            | 2            | 2            | 0           |
| Municipal Utilities Laboratory                | 8            | 8            | 8            | 0           |
| Public Art                                    | 1            | 1            | 1            | 0           |
| Telecommunications                            | 1            | 1            | 1            | 0           |
| <b>Total Internal Service Funds</b>           | <b>83</b>    | <b>83</b>    | <b>83</b>    | <b>0</b>    |
| <b>TOTAL ALL FUNDS</b>                        | <b>1,745</b> | <b>1,759</b> | <b>1,756</b> | <b>(3)</b>  |

Persons employed by the City who are later defined by PERS, IRS, the City Attorney or other rulings to be City employees performing on-going City activities may be converted to City positions and added to the City's position list during the fiscal year.

Subject to availability of funds, unfunded positions City-wide may be filled by the City Manager as necessary for the effective conduct of training and transition when retirements are imminent, but have not yet occurred, and to avoid excessive overtime costs.

The City Manager is authorized to transfer from fund balance to handle approved MOU and classification changes/expenses.



CITY OF STOCKTON

***GENERAL FUND DEPARTMENT BUDGETS***

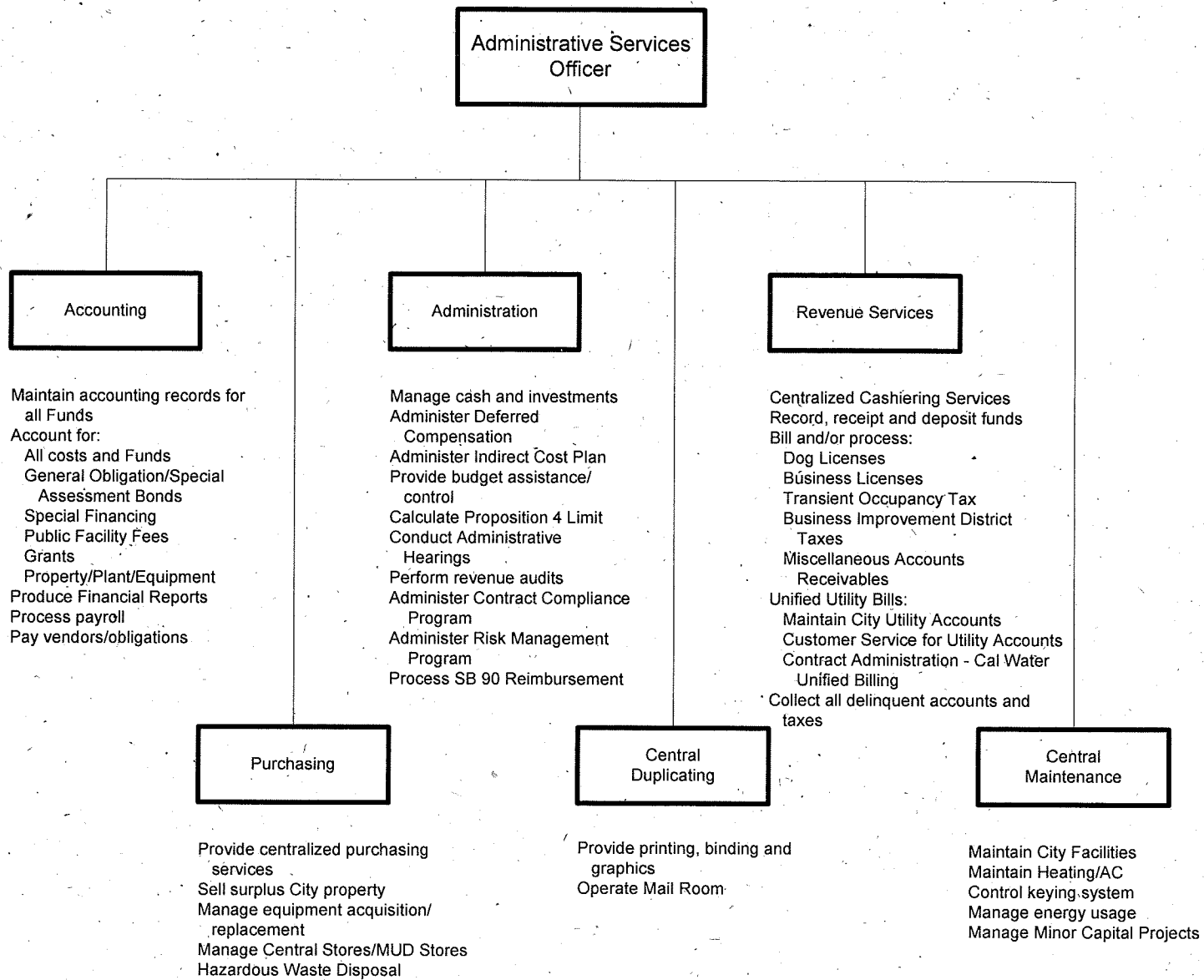
# ***GENERAL FUND DEPARTMENT BUDGETS***

The General Fund receives revenue that is not restricted to special purposes and can be used to support general government functions. The budgets in this section detail the budget, personnel, mission, function, highlights, prior year objectives and accomplishments, and budget year objectives for each General Fund Department and budget unit.



CITY OF STOCKTON

***ADMINISTRATIVE SERVICES***



**ADMINISTRATIVE SERVICES  
ORGANIZATION CHART**

**ADMINISTRATIVE SERVICES DEPARTMENT****010-1300**

|                    | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %   |
|--------------------|-------------------|-------------------------|-------------------|--------------------|-----|
| Employee Services  | \$4,442,997       | \$4,313,445             | \$4,498,019       | \$184,574          | 4%  |
| Other Services     | 2,785,900         | 2,489,016               | 2,461,506         | (27,510)           | -1% |
| Materials/Supplies | 353,474           | 349,882                 | 349,944           | 62                 | 0%  |
| Other Expenses     | 24,259            | 35,431                  | 36,241            | 810                | 2%  |
| Capital Outlay     | 0                 | 0                       | 0                 | 0                  |     |
| TOTAL BUDGET       | \$7,606,630       | \$7,187,774             | \$7,345,710       | \$157,936          | 2%  |

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|                     |    |    |    |
|---------------------|----|----|----|
| POSITION ALLOCATION | 87 | 83 | 84 |
|---------------------|----|----|----|

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Positions include grant-funded

**MISSION STATEMENT**

To provide financial, administrative, facility maintenance, and technical support to City departments and decision-makers, and to safeguard and facilitate the optimal use of City resources.

**HIGHLIGHTS**

The Administrative Services Department consolidates the financial and internal services of the City under a single administration. During the 2002-03 fiscal year Accounting, Purchasing and Administration staff collaborated on developing and implementing a new service agreement for the City's general banking needs.

The Accounting Unit prepared the 2001-02 Comprehensive Annual Financial Report (CAFR) in compliance with new government accounting standards (GASB 34). Based on responses from users, the City's CAFR report was placed on the City's web site. This electronic method of distribution will be used in the future to reduce the number of copies printed and to cut related costs. Payroll and Information Technology worked with various City departments to review, document, and streamline the procedures related to timesheets. A pilot program utilizing electronic signatures on timesheets was also conducted with the Fire Department.

The Utility Billing section coordinated the implementation of unified bills for water, wastewater, garden refuse, residential storm water and residential solid waste services for four different service providers. The Business License section worked with the Police Department and City Attorney's office to clarify Stockton Municipal Code sections relating to background investigation requirements for Peddlers and Solicitors. The code revisions streamline the licensing process so most applicants can begin business or commence employment with no delay. Revenue Services developed and implemented a revised dog licensing process which makes the dog license renewal date concurrent with the rabies vaccination expiration date. This eliminates requiring dog owners to have their pets revaccinated up to 11 months early and offers the convenience of renewing the dog license every three years instead of annually.

**BUDGET UNITS**Administration: 010-1310

The Administration Division is responsible for coordinating and directing the total activities of the Administrative Services Department. Department activities include directing the financial planning efforts of the City; monitoring revenue; billing, collecting, investing, managing, and disbursing all funds; reporting on accounting and financial activities; coordinating the City's purchasing activities; administering long-term debt; processing business and animal licenses; and providing facility management and maintenance services.

| Use of Funds               | 2001-02<br>Actual | 2002-03<br>Appropriated | 2003-04<br>Budget | Variance<br>Amount | %         |
|----------------------------|-------------------|-------------------------|-------------------|--------------------|-----------|
| Employee Services          | \$319,433         | \$295,013               | \$262,626         | (\$32,387)         | -11%      |
| Other Services             | 195,672           | 152,023                 | 182,099           | 30,076             | 20%       |
| Materials/Supplies         | 7,115             | 11,087                  | 12,639            | 1,552              | 14%       |
| Other Expenses             | 4,594             | 6,685                   | 6,485             | (200)              | -3%       |
| Capital Outlay             | 0                 | 0                       | 0                 | 0                  |           |
| <b>TOTAL BUDGET</b>        | <b>\$526,814</b>  | <b>\$464,808</b>        | <b>\$463,849</b>  | <b>(\$959)</b>     | <b>0%</b> |
| <b>Position Allocation</b> | <b>10</b>         | <b>8</b>                | <b>7</b>          |                    |           |

**2002-03 Unit Objectives**

1. Develop a manual for City Departments listing all of the services provided by Administrative Services and contact numbers for each.

**2002-03 Unit Accomplishments**

1. This project was completed June 2003.

**2003-04 Unit Objectives**

1. Create ongoing training and orientation for City departments related to Purchasing, Payroll, and other services offered by Administrative Services by June 2004.



Accounting: 010-1320

The Accounting unit has responsibility for general ledger accounting, payroll and vendor payments for all departments of the City of Stockton. This includes:

- Keeping a chronological, accurate and reliable record of all financial transactions
- Reporting and interpreting the City's financial position and results of operations prepared in accordance with generally accepted accounting principles applicable to municipal governments
- Maintaining a complete and accurate record of the City's land, buildings, equipment and improvements
- Maintaining records on issued and outstanding financing issues
- Providing an accurate payment of employee's salaries and benefits and remitting payroll withholdings to respective agencies when due
- Providing payment of properly documented bills for materials and services purchased and received
- Monitoring the integrated financial management information system and controlling and implementing required changes

| Use of Funds               | 2001-02<br>Actual | 2002-03<br>Appropriated | 2003-04<br>Budget | Variance<br>Amount | %         |
|----------------------------|-------------------|-------------------------|-------------------|--------------------|-----------|
| Employee Services          | \$657,887         | \$558,672               | \$641,101         | \$82,429           | 15%       |
| Other Services             | 181,624           | 185,437                 | 173,093           | (12,344)           | -7%       |
| Materials/Supplies         | 20,816            | 25,290                  | 25,290            | 0                  | 0%        |
| Other Expenses             | 7,579             | 8,279                   | 8,394             | 115                | 1%        |
| Capital Outlay             | 0                 | 0                       | 0                 | 0                  |           |
| <b>TOTAL BUDGET</b>        | <b>\$867,906</b>  | <b>\$777,678</b>        | <b>\$847,878</b>  | <b>\$70,200</b>    | <b>9%</b> |
| <b>Position Allocation</b> | <b>16</b>         | <b>15</b>               | <b>16</b>         |                    |           |

**2002-03 Unit Objectives**

1. Prepare the 2001-02 CAFR in compliance with the requirements of GASB 34 by November 2002.

**2002-03 Unit Accomplishments**

1. Accounting staff prepared a Comprehensive Annual Financial Report that met the requirements of GASB 34.

| <b>2002-03 Unit Objectives</b>  | <b>2002-03 Unit Accomplishments</b>   |
|---|---|
| 2. Develop alternative methods for distribution of the City's Comprehensive Annual Financial Report (CAFR) via electronic media. Options to be evaluated include publication of the CAFR on the City's web site or on CD-ROM. If there is sufficient interest, implement at least one cost-effective alternative method by November 2002. | 2. Based on responses from users of the City's CAFR, the 2000-01 report was placed on the City's website. This electronic method of distribution will be used in the future to reduce copies printed and cut related costs. This objective is complete.   |
| 3. Work with CalPERS and the City's software vendor, HTE, to develop by December 2002 a reporting mechanism for the Employer Paid Member Contribution benefit that improves the timeliness of reporting final compensation, while also reducing the amount of staff time required.  | 3. The Payroll unit worked with IT to develop improved queries for researching, downloading, and reporting final compensation. This resulted in saving staff time and also improved the timeliness of reporting employee-paid member contributions (EPMC). This stage of the project is complete. |

### **2003-04 Unit Objectives**

1. Perform a study to further streamline payroll time-keeping procedures, including consideration of such alternatives as automated time-keeping software and the expansion of the electronic signature option, by June 2004.
2. Enroll Payroll in the Public Employee Retirement System's voluntary Automated Communications Exchange System (ACES) program in order to improve the timeliness and accuracy of the city's reporting relating to the employee retirement enhancement program by December 2003.
3. Develop an automated method for converting fund financial information to the government-wide format required by the Governmental Accounting Standards Board (GASB) Rule 34 for Comprehensive Annual Financial Report preparation by November 2003.

**ADMINISTRATIVE SERVICES DEPARTMENT****010-1300****Treasury:** 010-1331

The Treasury Unit ensures the proper recording, receipting, custody and deposit of all revenues to ensure maximum investment of idle funds. Treasury provides billing, enforcement, collections, and audit/control of business licensing, dog permits, Transient Occupancy Tax and special assessment districts. Treasury also bills and collects other debts owed to the City such as damage to City property, cost recovery and returned checks, and administers the collection and assessment process for delinquent franchisee solid waste accounts.

| <b>Use of Funds</b>        | <b>2001-02<br/>Actual</b> | <b>2002-03<br/>Appropriated</b> | <b>2003-04<br/>Budget</b> | <b>Variance<br/>Amount</b> | <b>%</b>  |
|----------------------------|---------------------------|---------------------------------|---------------------------|----------------------------|-----------|
| Employee Services          | \$882,495                 | \$804,323                       | \$887,620                 | \$83,297                   | 10%       |
| Other Services             | 229,766                   | 205,118                         | 178,838                   | (26,280)                   | -13%      |
| Materials/Supplies         | 48,401                    | 23,125                          | 21,623                    | (1,502)                    | -6%       |
| Other Expenses             | 4,093                     | 6,139                           | 6,853                     | 714                        | 12%       |
| Capital Outlay             | 0                         | 0                               | 0                         | 0                          |           |
| <b>TOTAL BUDGET</b>        | <b>\$1,164,755</b>        | <b>\$1,038,705</b>              | <b>\$1,094,934</b>        | <b>\$56,229</b>            | <b>5%</b> |
| <b>Position Allocation</b> | <b>22</b>                 | <b>22</b>                       | <b>22</b>                 |                            |           |

(Positions include Revenue Services)

**2002-03 Unit Objectives**

1. Review the feasibility (and possible implementation) of a process to allow the same expiration dates on business licenses that require a special permit issued by the Chief of Police.
2. Review for feasibility (and possible implementation) acceptance of on-line payments for business license renewals, TOT payments, and UUT payments.

**2002-03 Unit Accomplishments**

1. It has been determined that the existing Municipal Code does not support this process. Concurrent expiration dates for business license and police clearance permits will be explored when revisions are made to the business licensing sections of the SMC.
2. Implementation of on-line payment acceptance will be incorporated into the IT division's City-wide Internet Solutions Project.

**2003-04 Unit Objectives**

1. Change due date for annual Business License Renewals from January 31 to April 15 to correspond to the income tax filing due date in order to improve the business tax payment process for both businesses and staff by June 2004.

Purchasing: 010-1340

The Purchasing Unit functions within a centralized purchasing model as outlined in the City Charter and Municipal Code, providing professional purchasing for all supplies and services necessary for the efficient operation of City departments. Purchasing assists with procurement projects, from evaluation to final negotiation and purchase, continually working to maintain quality for every tax dollar spent. Purchasing is responsible for ensuring a fair, effective and responsive procurement program to maximize the purchasing power of the City of Stockton. Purchasing is also responsible for managing the City's investment portfolios, providing management oversight of the City's investments and banking relationships.

The unit is responsible for:

- Purchase, storage, issuance and record keeping for all supplies, materials, and equipment used by departments or agencies of the City;
- Investment of City funds;
- Operation of Central Stores to reduce costs by means of standardization and forecast buying;
- Custody of scrap and surplus items and their disposal by auction, bid or negotiated sale;
- Operation of a central duplication facility for in-house printing and administration of the Equipment Internal Service Fund;
- Handling, processing and disposal of City-generated hazardous waste materials.

| Use of Funds               | 2001-02<br>Actual | 2002-03<br>Appropriated | 2003-04<br>Budget | Variance<br>Amount | %          |
|----------------------------|-------------------|-------------------------|-------------------|--------------------|------------|
| Employee Services          | \$394,838         | \$305,436               | \$273,029         | (\$32,407)         | -11%       |
| Other Services             | 70,487            | 71,905                  | 74,127            | 2,222              | 3%         |
| Materials/Supplies         | 9,532             | 14,775                  | 15,065            | 290                | 2%         |
| Other Expenses             | 2,591             | 5,897                   | 6,078             | 181                | 3%         |
| Capital Outlay             | 0                 | 0                       | 0                 | 0                  |            |
| <b>TOTAL BUDGET</b>        | <b>\$477,448</b>  | <b>\$398,013</b>        | <b>\$368,299</b>  | <b>(\$29,714)</b>  | <b>-7%</b> |
| <b>Position Allocation</b> | <b>11</b>         | <b>11</b>               | <b>10</b>         |                    |            |

**2002-03 Unit Objectives**

1. Increase the issuance of purchasing cards to all City departments and significantly reduce the number of blanket purchase order vendors by June 2003.

**2002-03 Unit Accomplishments**

1. A limited number of purchase cards were distributed on a trial basis to assure adequate safeguards.

**2003-04 Unit Objectives**

1. Establish a standard city-wide process, in conjunction with the City Clerk's Office, to retain all contract bonds by December 2003.

**ADMINISTRATIVE SERVICES DEPARTMENT****010-1300****Revenue Services: 010-1350**

The Utility Billing function provides customer service, billing and collections for the City of Stockton utilities (water, wastewater, storm water, and garden refuse). The unit receives and processes customer requests for opening and closing utility accounts, issues work orders for service requests, responds to billing and service inquiries, maintains accounts, researches and processes unidentified payments, and processes certain payments. The unit issues approximately 77,000 utility bills per month.

| <b>Use of Funds</b>  | <b>2001-02<br/>Actual</b> | <b>2002-03<br/>Appropriated</b> | <b>2003-04<br/>Budget</b> | <b>Variance<br/>Amount</b> | <b>%</b>  |
|--|---------------------------|---------------------------------|---------------------------|----------------------------|-----------|
| Employee Services  | \$750,957                 | \$834,321                       | \$883,736                 | \$49,415                   | 6%        |
| Other Services   | 1,320,407                 | 1,024,357                       | 1,036,013                 | 11,656                     | 1%        |
| Materials/Supplies   | 17,064                    | 19,655                          | 19,377                    | (278)                      | -1%       |
| Other Expenses   | 962                       | 4,227                           | 4,227                     | 0                          | 0%        |
| Capital Outlay   | 0                         | 0                               | 0                         | 0                          |           |
| <b>TOTAL BUDGET</b>  | <b>\$2,089,390</b>        | <b>\$1,882,560</b>              | <b>\$1,943,353</b>        | <b>\$60,793</b>            | <b>3%</b> |
| Combined Treasury/Revenue Services staffing is shown under Treasury. |                           |                                 |                           |                            |           |

**2002-03 Unit Objectives**

1. Review the feasibility (and possible implementation) of acceptance of online payments for utility accounts

**2002-03 Unit Accomplishments**

1. Implementation of on-line payment acceptance will be incorporated into the IT Division's Internet Solutions Project.

**2003-04 Unit Objectives**

1. Implement on-line payment acceptance to improve customer service by June 2004.
2. Update the Automatic Call Distribution system to improve customer service by June 2004.
3. Implement an interactive Voice Response system to improve customer service by June 2004.

Central Building Maintenance: 010-1390

The Central Building Maintenance unit is responsible for establishing building maintenance policies and goals, developing long-range plans for preserving City facilities, monitoring energy usage, and maintaining compliance with regulatory agencies relating to City buildings. This unit includes the costs associated with the maintenance and operation of the Civic Auditorium.

| Use of Funds        | 2001-02<br>Actual | 2002-03<br>Appropriated | 2003-04<br>Budget | Variance<br>Amount | %   |
|---------------------|-------------------|-------------------------|-------------------|--------------------|-----|
| Employee Services   | \$1,437,387       | \$1,515,680             | \$1,549,907       | \$34,227           | 2%  |
| Other Services      | 787,944           | 850,176                 | 817,336           | (32,840)           | -4% |
| Materials/Supplies  | 250,546           | 255,950                 | 255,950           | 0                  | 0%  |
| Other Expenses      | 4,440             | 4,204                   | 4,204             | 0                  | 0%  |
| Capital Outlay      | 0                 | 0                       | 0                 | 0                  |     |
| TOTAL BUDGET        | \$2,480,317       | \$2,626,010             | \$2,627,397       | \$1,387            | 0%  |
| Position Allocation | 28                | 27                      | 27                |                    |     |

**2002-03 Unit Objectives**

1. Build and install five American Disability Act (ADA) approved drinking fountains in City parks.
2. Upgrade lights in the Light Truck Shop.

**2002-03 Unit Accomplishments**

1. This project was completed June 2003.
2. his objective was completed by December 2002.

**2003-04 Unit Objectives**

1. Develop a plan to improve the staff presentation area in the Council Chambers by December 2003.



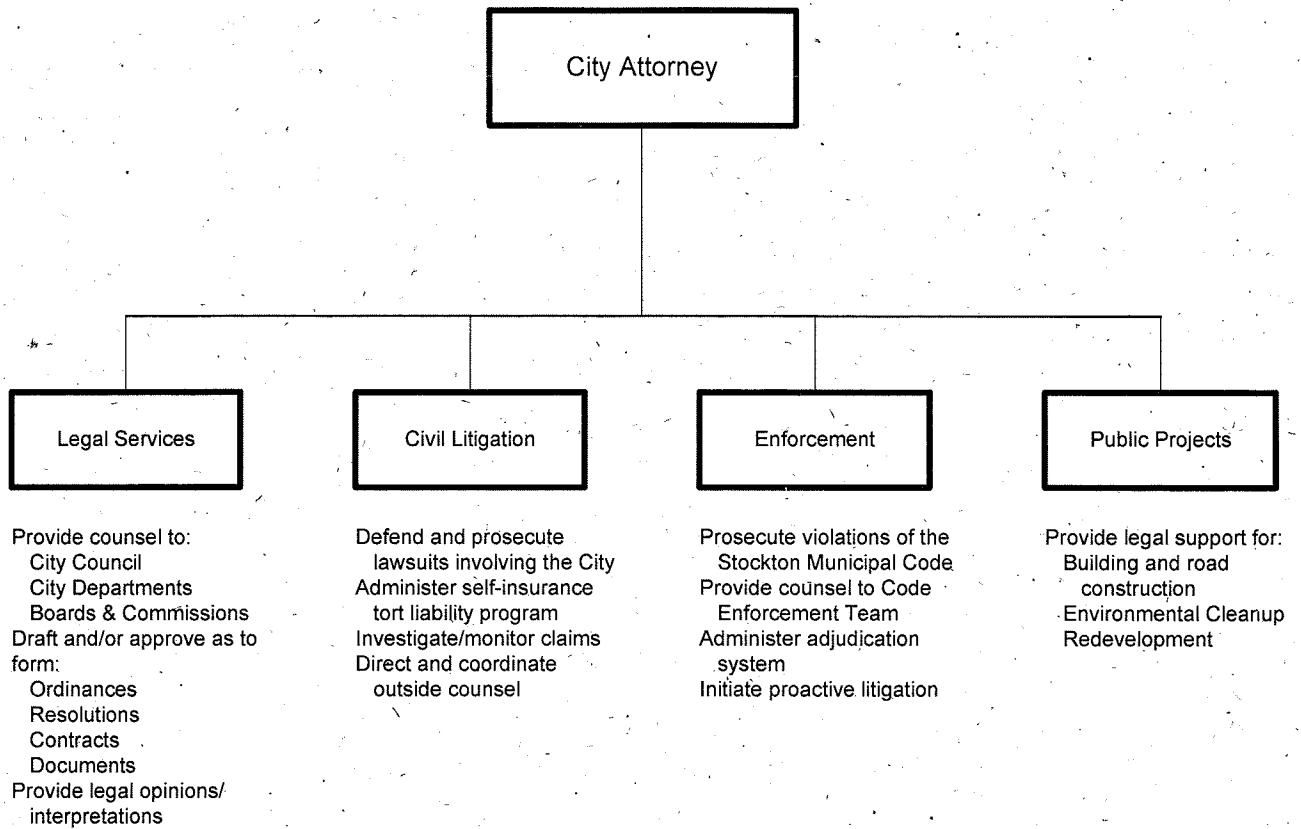
Volunteers provide a valuable service to Stockton, as shown by Kaiser Permanente Managers who volunteered to clean up Pixie Woods.





CITY OF STOCKTON

***CITY ATTORNEY***



**CITY ATTORNEY  
ORGANIZATION CHART**

**CITY ATTORNEY****010-1400**

|                    | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %    |
|--------------------|-------------------|-------------------------|-------------------|--------------------|------|
| Employee Services  | \$643,264         | \$719,605               | \$584,744         | (\$134,861)        | -19% |
| Other Services     | 334,266           | 202,730                 | 365,006           | 162,276            | 80%  |
| Materials/Supplies | 67,564            | 68,500                  | 68,500            | 0                  | 0%   |
| Other Expenses     | 11,245            | 27,065                  | 27,750            | 685                | 3%   |
| Capital Outlay     | 0                 | 0                       | 0                 | 0                  |      |
| TOTAL BUDGET       | \$1,056,339       | \$1,017,900             | \$1,046,000       | \$28,100           | 3%   |

|                     |    |    |    |
|---------------------|----|----|----|
| POSITION ALLOCATION | 18 | 18 | 18 |
|---------------------|----|----|----|

**MISSION STATEMENT**

The mission of the City Attorney's Office is to advise the elected and appointed representatives of the City, and to defend and protect its resources for the provision of community services and the accomplishment of community goals.

**FUNCTION**

The principal function of the City Attorney is as legal advisor of, and attorney and counsel for, the City, City Council, Commissions, Boards, City officers and employees in all matters relating to their official duties. This includes defending lawsuits, legal research, interpretation of laws, and preparation of legal opinions and documents. The office of the City Attorney prepares ordinances and resolutions required by the Council; reviews and approves contracts, bonds, deeds and other legal documents as to legality and form; and prosecutes violations of the Stockton Municipal Code.

**HIGHLIGHTS**

The Law Department continued to concentrate efforts in support of the Council's goals.

**Code Enforcement**

The code enforcement team has been an active participant in the City's code enforcement efforts. Highlights include:

- Working with the CHAT team and the Building Division to streamline and coordinate the code enforcement process.
- Training staff on administrative and judicial hearing processes, providing testimony, and organizing and preparing records for hearings.
- Representing the City in administrative hearings and court proceedings.

- Enforcing the Hotel/Motel Ordinance that established operational guidelines and habitability standards for the owners and operators of hotels/motels in the City, which resulted in the filing of actions against owners of substandard hotels and motels.
- Enforcing the City's vehicle seizure ordinance, resulting in the seizure of 102 vehicles used in connection with drug activities and 26 in connection with prostitution since implementation of the ordinance in August 2001.

#### Redevelopment and Downtown Revitalization

As legal advisor to the Redevelopment Agency, we have provided services for several major projects, including: SUSD/Gleason Park, Mercy Charities, Hotel Stockton, Downtown Cineplex, Weber Point Grill, Stockton Record Implementation, Weber Point, Waterfront West/Grupe Development, Downtown Arena/Hotel Project, and the Washington Street Office Project. Highlights include:

- Establishing three new redevelopment project areas: Midtown; South Stockton, and the Port Industrial area.
- Providing advice and prepared legal agreements in connection with the renovation of the Fox Theater
- Negotiating DDA's associated with the various projects.

#### Major Projects

- Participated in the contract negotiation and development regarding the outsourcing of municipal utility services.
- Administered the appeal of the City's NPDES permit and provided advice on administrative and compliance issues. Successfully obtained a stay of the Board's enforcement pending further study of the permit requirements.
- Managed and supervised major property acquisitions in connection with the Hammer Lane Phase II/West Lane street widening project, downtown hotels, North Stockton Pipeline, and Arch Road/Hwy 99 project.
- Drafted major contracts and agreements for change in banking services, library technology and records system and ambulance service provision. In addition, agreements relating to police services, records management, computer system enhancements and automated report writing, and third party agreements with the school district and other agencies were drafted.
- Participated as an active participant on City Action Teams including CHAT, DAT and GPAT.
- Provided advice regarding various personnel issues and drafted related personnel agreements. Participated in labor negotiations regarding Fire personnel and the outsourcing of MUD operations and maintenance.
- Assisted the City Clerk and represented the City in litigation regarding elections issues.

Significant Litigation

Numerous cases and claims were resolved with minimal or no payout. Major litigation cases include:

- Mountain Cascade v. City of Stockton: Construction dispute arising out of the construction of the Southern Industrial Trunk line Sewer Project. Successful settlement negotiated and approved.
- Hotel and code enforcement litigation: Continued to litigate in state and federal courts actions filed against the City in connection with the closure of hotels for code violations and in defense of the City's code enforcement program. Obtained court dismissal in the Colmar v. City litigation.

**2002-03 Objectives****2002-03 Accomplishments**

- |   |  |
|---|--|
| 1. Conduct client interviews and internal reviews to identify areas of staff development, training and technology that could be improved, by September 2002.          | 1. Client interviews were conducted by the Interim City Attorney in September and October 2002, and staff reassignments were made to enhance service to clients in November 2002. Department became participant on City's IT team.   |
| 2. Compare and analyze outside counsel effectiveness and efficiency with enhanced in-house resources to determine the best use of outside counsel, by September 2002. | 2. In August 2002, staff attorneys were partnered with outside counsel on projects for more efficient service delivery and for staff training, with the goal of limiting future reliance on outside counsel.   |
| 3. Develop and implement a uniform system for Council agenda management and contract drafting, review and processing, by September 2002.                              | 4. Trained key departments in the drafting of resolutions and contracts to facilitate agenda matters, beginning July 2002. Revised the agenda process to provide for a Concurrent City/Agency agenda and amended appropriate legislation to effect change, in November 2002. |

**2003-04 Objectives**

1. Continue to analyze outside counsel effectiveness and efficiency, with more routine matters being handled in-house, and report on results by January 2004.
2. Streamline the contract review and approval process by continued training of departmental staff regarding contract requirements and procedures, by September 2003.

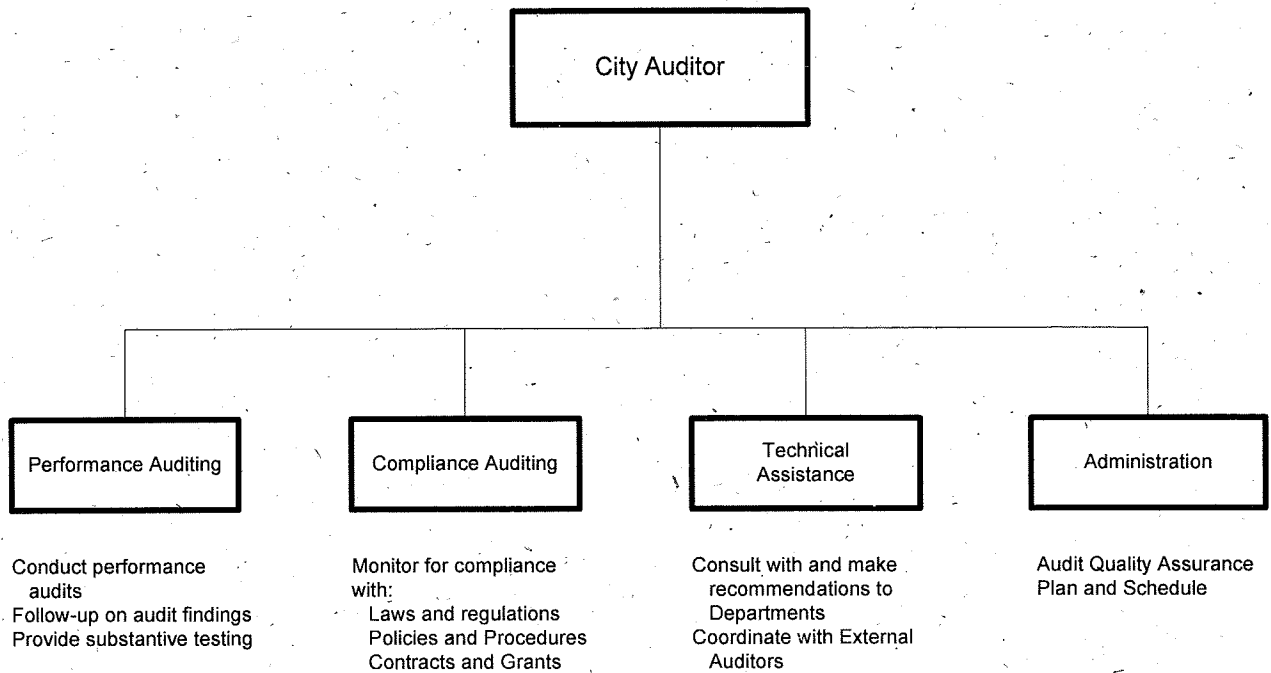
**2003-04 Objectives (continued)**

3. Development of ongoing training programs for city officials, boards and commissions and departments on public records requirements, Brown Act compliance, and conflict of interest issues, by August 2003.
4. Continue to provide opportunities for staff attorneys to cross-train in various areas and disciplines to provide greater opportunities for professional growth and development and an increased level of service delivery for the Law Department, and report on results by May 2004.



CITY OF STOCKTON

***CITY AUDITOR***



**CITY AUDITOR  
ORGANIZATION CHART**



**CITY AUDITOR****010-1900**

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %    |
|---------------------|-------------------|-------------------------|-------------------|--------------------|------|
| Employee Services   | \$365,322         | \$349,936               | \$380,047         | \$30,111           | 9%   |
| Other Services      | 36,074            | 119,769                 | 103,776           | (15,993)           | -13% |
| Materials/Supplies  | 3,247             | 5,300                   | 4,612             | (688)              | -13% |
| Other Expenses      | 6,876             | 9,609                   | 9,365             | (244)              | -3%  |
| Capital Outlay      | 0                 | 0                       | 0                 | 0                  |      |
| TOTAL BUDGET        | \$411,519         | \$484,614               | \$497,800         | \$13,186           | 3%   |
| POSITION ALLOCATION | 6                 | 6                       | 6                 |                    |      |

**MISSION STATEMENT**

The Office of the City Auditor independently promotes ethical, efficient and effective governance for the citizens of Stockton. We provide the City Council, management, and employees with objective analyses, appraisals, and recommendations for improvements to City systems and activities. The department maintains independence and objectivity by reporting directly to the City Council and by not exercising direct authority over any department, system, or activity subject to audit.

**HIGHLIGHTS**

Auditing began the year with an update of the risk assessment for systems and activities subject to audit. We developed an annual audit plan that identified those areas where audit efforts would be directed. Among the areas where audit effort has been directed during the past year are Ambulance Billing, Cash Receipts, City Clerk, Community Development Fees, Golf Course Receipts, Miscellaneous Accounts Receivable, P&R Part Time Payroll, Parking Tickets, POSDEF Franchise, and Revenue Auditing Contract Follow-up. Results of audits are presented to the City Council and the Audit Committee upon completion.

Our office audited the status of management's action plans to make improvements identified during audits. Since beginning internal audit work in 1994, 167 findings have been reported to management. As of June 30, 2002, management had resolved 153, or 92%, of those findings. That level of improvement compares favorably with a 63% implementation rate for local governments nationwide.

As the City Auditor's Office has done with audit firms in the past, we coordinated our work with the external auditors to avoid duplication of effort. We provided copies of our audit reports to Macias, Gini & Co. to assist them in planning for the financial statement audit. Our staff assisted with the year end financial statement audit and the Single Audit. Coordinated audit efforts have helped both audit organizations.

**2002-03 Objectives**

1. Successfully complete an external quality control review by the National Association of Local Government Auditors by June 2003.
2. Compile information on all sources, types, and results of external audits experienced by the City for use in audit planning and coordination by December 2002.
3. Increase the effectiveness of our investment in audit software (ACL) through additional training and development of at least 2 specific ongoing analytical applications by March 2003.

**2002-03 Accomplishments**

1. Process has been initiated and we expect to have the review completed by June 2003.
2. Information has been gathered from 11 departments. The listing will be completed by February 2003.
3. We have identified several potential applications for ongoing testing with ACL. We are on target to get at least 2 applications programmed by May 2003.

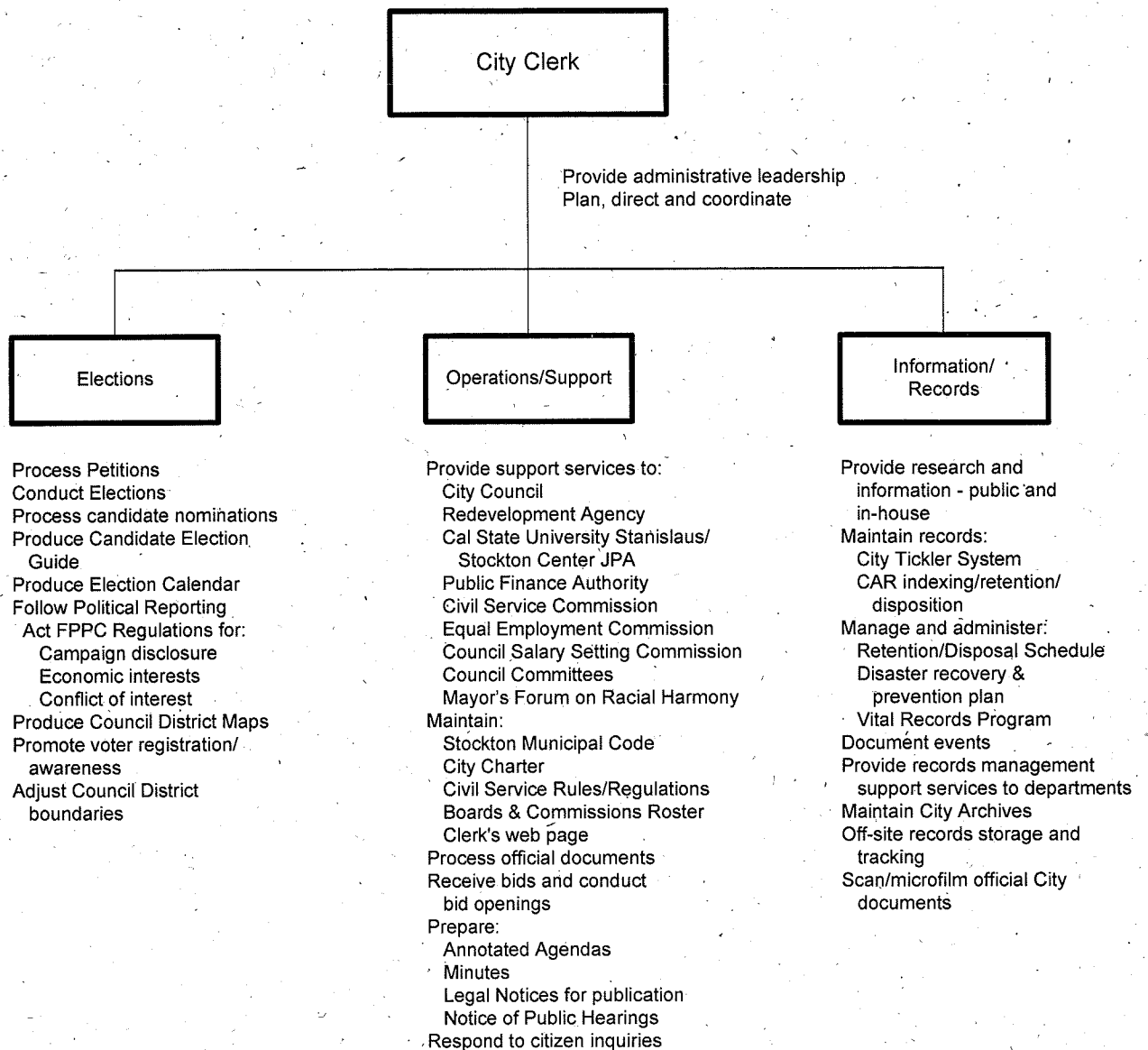
**2003-04 Objectives**

1. Implement any recommendations from the external quality control review by November 2003.
2. Revise policies and procedures to reflect changes in Government Auditing Standards by December 2003.
3. Develop and implement a long-term planning cycle for risk assessment and audit selection by May 2004.
4. Identify sources of City revenue and develop and implement a program to administer selected revenue auditing processes; begin performing revenue auditing to ensure accuracy and equity by September 30, 2003.



CITY OF STOCKTON

***CITY CLERK***



**CITY CLERK  
ORGANIZATION CHART**

**CITY CLERK****010-1100**

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %    |
|---------------------|-------------------|-------------------------|-------------------|--------------------|------|
| Employee Services   | \$559,222         | \$610,975               | \$671,153         | \$60,178           | 10%  |
| Other Services      | 319,914           | 271,145                 | 248,659           | (22,486)           | -8%  |
| Materials/Supplies  | 9,332             | 31,830                  | 19,438            | (12,392)           | -39% |
| Other Expenses      | 8,493             | 11,950                  | 11,950            | 0                  | 0%   |
| Capital Outlay      | 0                 | 0                       | 0                 | 0                  |      |
| TOTAL BUDGET        | \$896,961         | \$925,900               | \$951,200         | \$25,300           | 3%   |
| POSITION ALLOCATION | 10                | 9                       | 9                 |                    |      |

**MISSION STATEMENT**

The mission of the City Clerk's Office is to aid in protecting the integrity of the democratic process.

**FUNCTION**

The City Clerk's function is to: 1) Preserve an accurate and complete recording of City Council actions including proceedings of various other official bodies; 2) Ensure meeting compliance with the Brown Act requirements; 3) Provide appropriate legal hearing notices; 4) Adjust Council District boundaries following the federal census; 5) Administer municipal elections, measures and referenda; 6) Administer City Records Management Program; 7) Serve the public as an information source as well as a source of communication to the City Council; and 8) Initiate and monitor Fair Political Practices Commission filings.

**HIGHLIGHTS**

- Processed elections documents for placement on the November 5, 2002 general election ballot:
  - Measure Z regarding the reduction of the City's utility tax; this measure failed passage.
  - Six Council candidates (Voters elected Steve Bestolarides, District 1; Leslie Martin, District 3; and Gary Giovanetti, District 5).
- Reviewed/processed the following petitions for placement on election ballots:
  - Initiative petition (17,426 signatures) requiring a public vote regarding city utilities contracts in excess of \$5 million for the March 4, 2003 special election.
  - Initiative petition (10,248 signatures) related to reducing the City's utility tax set for November 2, 2004.

- Charter amendment petition (23,737 signatures) to maintain minimum public safety levels for the March 4, 2003 special election.
- Rejected one initiative petition relative to the suspension of government-subsidized housing for failure to file the petition within the deadline set by the City Charter. Proponents filed Writ of Mandate with San Joaquin Superior Court requiring Clerk to accept petition; the Court denied the Writ of Mandate.
- Initiated charter amendment to revise special elections timeline in Charter Article IX, Section 902 to conform to the California State Elections Code.
- Developed/implemented concurrent City Council/Redevelopment Agency agenda to streamline agenda preparation and meeting processes.
- Implemented Citywide Records Management Program and Retention Schedule with the adoption of the schedule by the Council on December 10, 2002.
- Assisted in the establishment of the Document Management Steering Committee, along with the City Manager's Office and Administrative Services Department /IT Division, to help transition the management of paper records into an electronic environment.
- Continued to provide operational and records support to Stockton Center Site Authority and Racial Harmony Task Force.
- Explored feasibility of implementing outlet for passport applications as a revenue-generating source; will be implemented in 03-04.

**2002-03 Objectives**

1. Explore other revenue-generating sources for City Clerk's Office by June 2003.
2. Reformat the Stockton Municipal Code to be more user-friendly on the website by May 2003.

**2002-03 Accomplishments**

1. Determined becoming a passport outlet was viable and submitted a fee structure for Council approval in May 2003, for implementation in 2003-04.
2. Postponed for additional review of various technologies to streamline the process and incorporate technology for the sight impaired.

**2003-04 Objectives**

1. Implement Passport outlet as a revenue-generating source by July 2003.
2. Implement citywide imaging system in City Clerk's Office by October 2003.
3. Explore and implement streaming technology for Council/Redevelopment meetings in an effort to move from summary minutes to action minutes by February 2004.

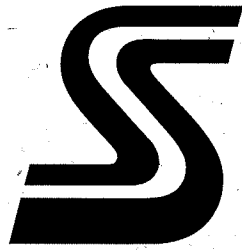
**2003-04 Objectives (continued)**

4. Assist City Manager's Office in the exploration and possible implementation of electronic agenda preparation application, citywide by June 2004.



Community volunteers, including the American Cancer Society and City Parks and Recreation employees, plant daffodils on "Make A Difference Day 2002" .





CITY OF STOCKTON

***CITY COUNCIL***



**CITY COUNCIL****010-1000**

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %    |
|---------------------|-------------------|-------------------------|-------------------|--------------------|------|
| Employee Services   | \$345,766         | \$370,913               | \$406,610         | \$35,697           | 10%  |
| Other Services      | 94,654            | 62,463                  | 53,558            | (8,905)            | -14% |
| Materials/Supplies  | 9,503             | 11,141                  | 8,990             | (2,151)            | -19% |
| Other Expenses      | 31,683            | 48,042                  | 48,042            | 0                  | 0%   |
| Capital Outlay      | 0                 | 0                       | 0                 | 0                  |      |
| TOTAL BUDGET        | \$481,606         | \$492,559               | \$517,200         | \$24,641           | 5%   |
| POSITION ALLOCATION | 9                 | 9                       | 9                 |                    |      |

**MISSION STATEMENT**

Stockton celebrates its cultural diversity, promotes economic opportunity and strives to provide a better quality of life for all.

**FUNCTION**

The City Council is the policy-setting body of the City. The Mayor is elected citywide and six Councilmembers are elected to represent districts by citywide ballot. The elected officials serve four-year terms, with a maximum of two terms.

The Council initiates, studies, discusses, holds public hearings on and decides various civic issues affecting the citizens of Stockton, based on facts gathered and presented and citizen input.

**COUNCIL GOALS**

- Improve the quality of life for all communities of Stockton by preventing and reducing crime, with an emphasis on proactive neighborhood-based interventions and services.
- Assume the leadership role in developing social, economic and cultural opportunities for all, especially youth.
- As part of the City's overall strategy of economic development to support healthy, active and viable communities, revitalize the Downtown and the Waterfront.
- Develop a "Smart Growth Strategy" based on a long-term vision for Stockton, with regional consideration, to provide opportunities for appropriate and viable development and economic growth.
- Exercise fiscal responsibility while providing needed services.

**SPECIFIC OBJECTIVES FOR THE CITY COUNCIL****Improve the quality of life by preventing and reducing crime**

1. Within existing fiscal constraints, implement neighborhood improvement programs that are based on offering grants and incentives to neighborhood groups that: a) initiate requests for such incentives and grants, and b) can demonstrate significant neighborhood involvement.
  - Develop neighborhood service strategies for the Magnolia and Gleason Park Districts as well as the South Stockton Corridor. Implement Code Enforcement as a priority.
2. Continue to establish strategies and objectives for Code Enforcement as a priority of the Council. The goal is to achieve visible and definitive change throughout the City including impacting entire neighborhoods.
  - Take appropriate action with street vendors.
  - Address issues related to visible trash containers.
  - Implement a rental improvement and occupancy inspection program. Review rental property requirements and standards for possible use as a template.
3. Continue with the strategy to develop "maintenance districts" to facilitate the building and maintenance of neighborhood parks. Consider the feasibility of a "Citywide Maintenance District" as one approach to equitable financing.
4. Through crime analysis, identify specific high crime areas and develop plans to impact those in a way to reduce the frequency.
  - Continue to implement plans for North and South District Police Facilities.
  - Continue to build police officer contact with identified neighborhood liaisons.
5. Report successes to the Council and the media in a timely fashion.

**Action Teams Assigned:**

Community Health Action Team: The goal of the CHAT is to comprehensively evaluate and clean up problem locations in the City.

Neighborhood Action Team: The goal of the NAT is to evaluate existing neighborhood programs to find ways to effectively continue and expand these programs to other at-risk neighborhoods in the City.

**Assume the leadership role in developing social, economic and cultural opportunities**

1. A high priority of the Council is to continue to enhance the City's efforts with youth by developing effective and cooperative working relationships with the School Districts involved with Stockton.
  - Council will meet periodically with school boards to establish specific objectives and strategies which will be implemented by assigning follow-up activities and responsibilities. Consider district level committees and/or 2X2 or 3X3 Council/Board

- approaches.
- Partner with school districts' administrators to further program effectiveness through comprehensive planning and collaboration. Include school representation on the appropriate Action Teams.
  - Continue and expand "After School" and "School Resource Officer" programs to all schools within the City. Develop revenue alternatives, including fees, to support these programs.
2. Continue the City's commitment to art in public and private places by implementing the Master Plan and encouraging private sector involvement to support art in public and private locations and in specific projects.
    - Include in the General Plan.
    - Monitor expenditures to coordinate with current fiscal realities.
  3. Encourage, support and create programs and activities that enhance understanding, communication, pride and appreciation of all of Stockton's diverse communities.
    - To the extent possible, ensure representation of all communities in the City's programs and activities.
    - Continue to develop at least one annual event with creative activities to bring together all of Stockton's communities in celebration of diversity. Consider combining this event with other community activities.
    - To further the City's emphasis on community unity, develop and implement an interfaith September 11 memorial function.
  4. Working with the Civil Service Commission and City employee representative, develop revisions to the Civil Service rules to enhance diversity in the City's workforce.
  5. Continue to establish a more active and relevant relationship with the Youth Advisory Commission.
    - Elevate the Commission's status and participation in City activities, major issues and meetings. Include representation on the Council dais at regular meetings.
    - Ensure YAC member attendance at youth oriented meetings in and out of this area.
    - Prior to the end of the school year, implement an informal Study Session with the Council and the YAC. A major purpose will be to have youth tell the Council what they believe needs to happen in the City.
    - Assist the YAC in developing specific tasks to be addressed during a defined period of time. The YAC will make periodic reports to Council on their activities.
    - Continue to include YAC representation on the Youth and Education Action Team.
  6. Promote, facilitate and partner with those who develop health activities in the community with the goal of building a "Healthy Stockton."

**Action Teams Assigned:**

Youth and Education Action Team: The focus of the YEAT is to engage youth in Stockton community-wide, as well as in specific neighborhoods, by building on and fostering their assets.

Neighborhood Action Team: The goal of the NAT is to evaluate existing neighborhood programs to find ways to effectively continue and expand these programs to other at-risk neighborhoods in the City.

**Revitalize the Downtown and Waterfront**

1. Continue to implement the comprehensive "Downtown Strategy."
2. Continue to expedite current projects, including pursuit of potential projects on Banner Island. Be flexible and prepared to act quickly.
3. Complete plans to renovate the Fox Theatre. Recommend opportunities for management and operations of the Theatre as well as the Theatre's role in the community.
4. Continue with the strategy of developing around the four sides of the Downtown. Investigate and recommend on resource opportunities to support this strategy.
5. Continue to work aggressively with the Alliance and others to improve the Downtown visual landscape.
6. Work with State Parole to address Downtown issues.

**Action Teams Assigned:**

Downtown Action Team: The purpose of the DAT is to revitalize downtown—a major Council priority.

Community Health Action Team: The goal of the CHAT is to comprehensively evaluate and clean up problem locations in the City.

**Develop a "Smart Growth Strategy" based on a long term vision for Stockton, with regional consideration, to provide opportunities for appropriate and viable development and economic growth.**

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1. Implement a strategy for updating the City's General Plan with the goal of completion in 2004.
  - Form a "General Plan Action Team".
  - Recommend on the inclusion of a "Youth Element" in the General Plan.
  - Recommend a process to review and develop a comprehensive infrastructure strategy.
2. For future planning, and in consideration of retaining green belts, farmland and in-fill sites, work with the County in reviewing Stockton's sphere-of-influence to identify opportunities for economic growth.
3. Continue to work with the CSU Site Authority and be prepared to act in a timely manner as opportunities occur.

4. Implement the "Airport Way Plan" recommendations.
  - Work with the community to enhance existing commercial locations.
  - Continue to develop the community center.

**Exercise fiscal responsibility while providing needed services**

1. Continue an effective City lobbying effort in Sacramento and Washington D.C.
2. Securing Federal grants and other revenues continues to be a high priority of the Council.
  - Establishing new revenues through the use of creative, tastefully developed sponsorships, user fees, etc. will be considered by the Council on a case-by-case basis.
  - Review, analyze, survey and recommend fee structures for trench cuts.
3. Continue to review and recommend local street repair expenditures, utilizing funds from sources other than the City whenever possible.
4. Continue to take actions to provide professional staff continuity in regional water quality planning and policy development. Discuss cooperative efforts with the County, including cooperation and staffing support.
5. Continue to identify economically feasible strategy for the development of fresh water.
6. Continue to identify sources and ways in which the City can build diversity in new revenue sources.
  - Continue to review the cumulative impact of the City's fees.

**Action Team Assigned:**

**Budget Efficiency Action Team:** The goal of the BEAT is to identify additional sources of revenue, as well as to examine how services are delivered to the public, and to explore opportunities to make the delivery system more efficient.



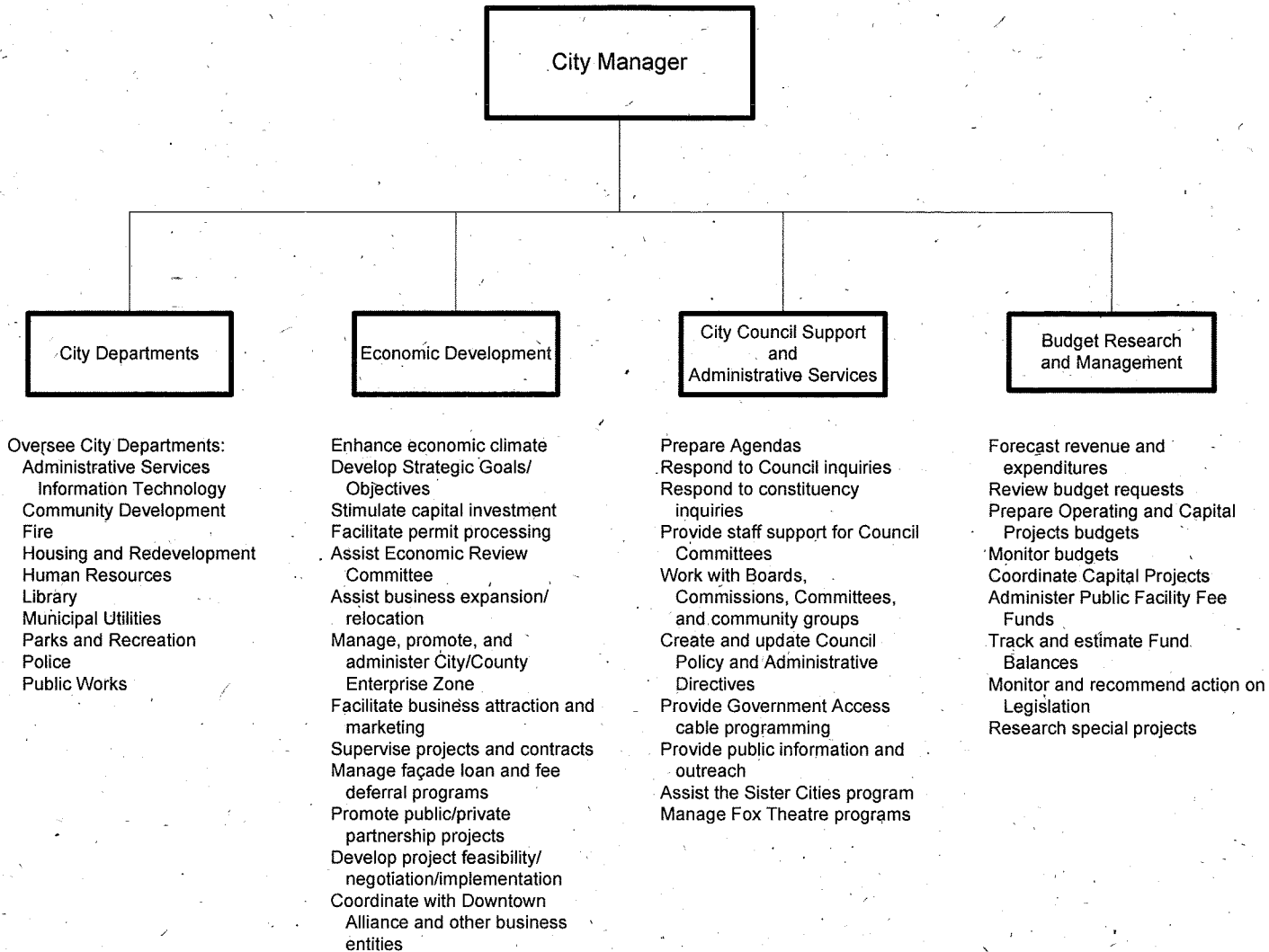
A young volunteer cheerfully helps to clean up Martin Luther King Plaza on "Make A Difference Day 2002".





CITY OF STOCKTON

***CITY MANAGER***



**CITY MANAGER  
ORGANIZATION CHART**

**CITY MANAGER ADMINISTRATION****010-1210**

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %   |
|---------------------|-------------------|-------------------------|-------------------|--------------------|-----|
| Employee Services   | \$714,258         | \$809,660               | \$881,179         | \$71,519           | 9%  |
| Other Services      | 177,457           | 170,253                 | 169,052           | (1,201)            | -1% |
| Materials/Supplies  | 15,807            | 18,161                  | 18,166            | 5                  | 0%  |
| Other Expenses      | 10,968            | 17,993                  | 18,503            | 510                | 3%  |
| Capital Outlay      | 0                 | 0                       | 0                 | 0                  |     |
| TOTAL BUDGET        | \$918,490         | \$1,016,067             | \$1,086,900       | \$70,833           | 7%  |
| POSITION ALLOCATION | 14                | 13                      | 14                |                    |     |

**FUNCTION**

The City Manager is appointed by the City Council to direct the administration of the City under Council policy. The City Manager provides information to assist the Council in setting policy, implements Council policy, supervises the operation of City Departments, and reports to the Council on administrative activities.

The City Manager's Administration unit consists of three diverse functions.

**Administration:**

- Implements Council policy
- Plans for long-range City needs
- Provides direction to City departments
- Coordinates multi-departmental functions
- Manages other functions within the unit

**Council Support:**

- Ensures that Council business is carried out in an orderly manner
- Coordinates and prepares Council reports and bulletins
- Responds to citizen questions and problems
- Coordinates changes and additions to the Council Policy Manual and Administrative Directives
- Monitors Federal and State legislative activities
- Coordinates applications for Boards, Commission and Committee vacancies
- Coordinates activities such as programming for the Cable Government Channel (97)

Budget Management:

- Prepares and produces the City's annual operating and capital budgets
- Prepares and produces the City's five-year CIP plan and capital improvement revenue projections
- Monitors the fiscal condition of the City, projects revenues, and estimates the current and future needs of the City
- Performs special studies and research projects

**HIGHLIGHTS**

In 2001-2002, the City Manager formed five interdepartmental teams to comprehensively evaluate and address significant City issues and focus on the goal of creating a more sustainable and livable community. A sixth action team, the General Plan Action Team (GPAT) was added during the 2002-2003 fiscal year.

During 2002-03, these inter-disciplinary action teams worked in significant areas that cross departmental and agency lines. The four most visible are the Community Health Action Team (CHAT), the Downtown Action Team (DAT), the Neighborhood Action Team (NAT) and the General Plan Action Team (GPAT). These teams have been active in making Stockton a better place to live.

**The Community Health Action Team (CHAT)** continues to evaluate problem locations in the Downtown and Midtown neighborhoods. The Goal of CHAT is to ensure that living quarters are safe and habitable. In the Downtown area, it continued to order improvements, closures and/or demolition of targeted buildings, as well as address problems with licensed and unlicensed multi-occupant dwellings in Midtown. CHAT provides relocation assistance to affected tenants. The following CHAT activities successfully reduced crime and calls for service in the downtown area:

- Updated the Hotel/Motel Ordinance
- Updated Permit to Operate Policy
- Developed mandatory Manager's Permit Training
- Updated the Sprinkler Ordinance

CHAT formed a collaborative program, the Police and Corrections Team (PACT). PACT holds mandatory orientation meetings for new parolees; 855 parolees have attended the orientation. The estimated rate of recidivism for parolees who attended the orientation is 20%, compared to a rate of 80% for parolees who did not attend the orientation.

**The Neighborhood Action Team (NAT)** was formed to improve the quality of life for communities in Stockton by utilizing neighborhood-based interventions and services. Its goal is to evaluate existing neighborhood programs to find ways to effectively continue and expand these programs to other at-risk neighborhoods in the City. NAT developed a Community Organization Guide to assist neighborhood groups in forming a neighborhood organization. It worked with residents in Carrington Circle to aggressively address code enforcement issues, created a youth council, held a successful street fair, and helped establish a community garden. NAT also

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worked with residents of Park Village Apartments, Ponce De Leon and Acapulco, South Airport/Charter Way and neighborhood around Kennedy School. NAT is developing and coordinating an after-school recreation and homework program and assisting a Neighborhood Watch program in Weston Ranch.

**The Downtown Action Team (DAT)** continues to support downtown and waterfront development. DAT created a Downtown Stockton Strategic Action Plan, a dynamic tool which provides detailed steps for revitalizing the downtown. This Plan will align existing planning efforts with major stakeholders, identify top priorities, identify key steps and detailed activities toward implementation of priority actions and develop mechanisms for assessing the future progress.

In 2002-03, the cinema, Hotel Stockton, Fox Theatre and Council of Governments office building projects have commenced construction, the Weber Avenue and Main Street streetscape projects have been completed and a surface parking lot was constructed. Substantial acquisition and clearance of properties in the Gleason Park neighborhood have prepared the area for new residential construction. Victorian-style apartments at Sonora and San Joaquin have been renovated for re-use.

In 2003-04, grand openings of the cinema, Hotel Stockton and the Council of Governments office building will be held, construction will begin on a new parking structure at Hunter and Channel Streets and on the Transit Center, the present marina will be removed and construction started on a new, larger marina, new office buildings will be started on the south shore of the channel and construction could start on the arena/ballpark/hotel project on Banner Island.

**The Youth and Education Action Team (YEAT)** was formed to engage Stockton youth on both a community wide level and a "specific neighborhood" level, by building on and fostering their assets. YEAT held six asset-building sessions, started an eight month Youth Leadership Academy, hosted a lunch meeting for youth networking, and is sponsoring a "Youth in Government" Program. YEAT is participating in an Asian Youth Leadership Conference.

**The Budget Efficiency Action Team (BEAT)** was created to provide a stable and diverse financial base for city operations. BEAT continues to work to enhance revenue base, maximize cost recovery, and eliminate unnecessary costs.

**The General Plan Action Team (GPAT)** formed in 2002-2003. GPAT serves as the steering committee for the preparation of a new General Plan for Stockton, employing Smart Growth and economic development principles. Some of the elements added may include a youth element, green belts, preservation of farm land, and development of in-fill sites.

The City of Stockton continues to facilitate social, economic, and cultural opportunities to all citizens through the following activities:

- Hosted an interfaith memorial event for the victims of 9/11 on September 11, 2002
- Formed an interdepartmental team to restore and reuse the Fox Theatre
- Issued an RFP for management and event booking
- Continued Downtown beautification along Weber Avenue
- Continued improvements along Main Street
- Increased lobbying activities in Sacramento and Washington DC, and

- Received a grant to hire five employees with refugee status as a job training and outreach program for Southeast Asian community.

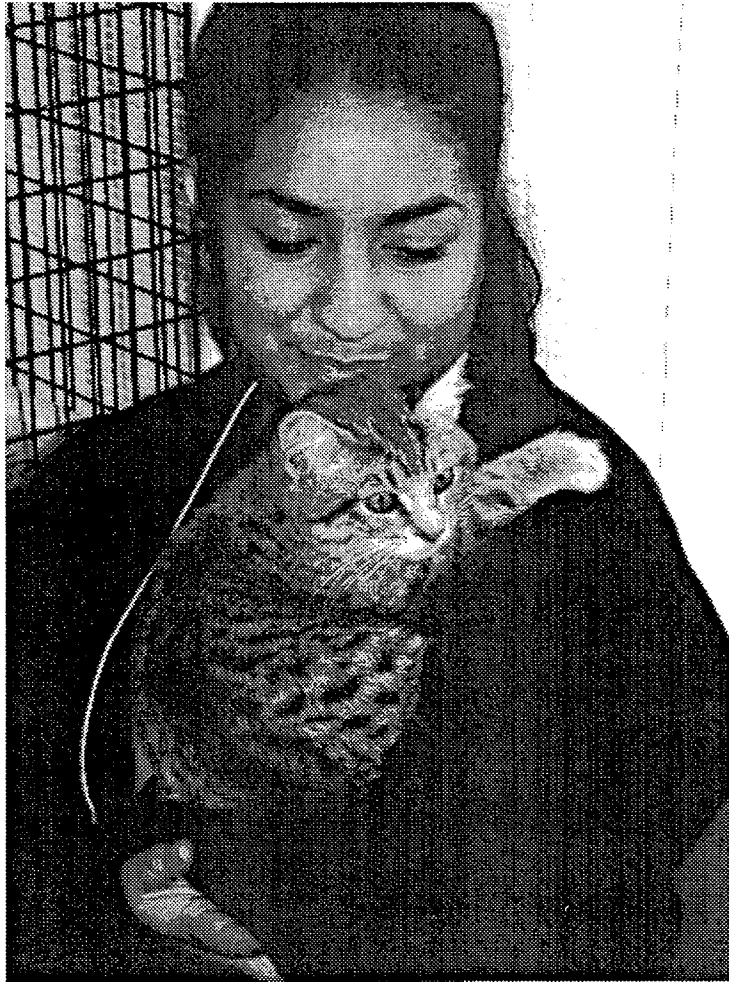
The City continues to face financial challenges. The November 2002 ballot measure to reduce the Utility User Tax rate from 8% to 2% beginning July 2003 failed, and an additional measure in March to limit budgeting flexibility by mandating specific levels of public safety staffing failed. An initiative measure is scheduled for the November 2004 ballot that would reduce the Utility User Tax rate to 4%. This measure, if passed, would result in a \$16 million revenue loss to the City.

The State is also facing the worst budget crisis in recent years, with a projected \$26 to \$34 million deficit. The Governor has proposed cuts to the City that would decrease City General Fund revenue by \$11.5 million, with additional reductions to the Library and Redevelopment Agency. The City's budget will be adopted before the State has determined what reductions it will make. As a result, this budget contains a section of department reductions from the adopted budget, should that be necessary due to the State budget.

| 2002-03 Objectives   | 2002-03 Accomplishments   |
|--|---|
| 1. Reduce reliance on the Utility User Tax by diversifying revenue through development of alternative sources of revenue by June 2003.   | 1. A power center at Eight Mile Road and I-5 is scheduled to open in 2004-05, which will improve sales tax. Changes in charges for services are being requested for the 2003-04 budget.   |
| 2. Eliminate structural deficit so that expenditures and transfers out do not exceed revenue and transfers in by June 2003.  | 2. Departments are required to submit budgets which are in balance with the City's expected revenue, beginning with the 2002 budget.  |
| 1. Begin the process of revising the General Plan by June 2003.  | 3. An RFP to update the General Plan was issued in March 2003.  |
| 2. Implement key components of the Downtown Action Strategic Plan by June 2003.  | 4. Various projects are under construction, about to begin construction or in negotiation. Crime and blight reduction continue.   |
| 4. Facilitate the process of evaluating the RFP for an Operation and Maintenance Agreement to operate all or part of the City utilities, and bring to City Council for consideration, by January 2003. | 5. The City Council reviewed proposals, negotiated a contract, and voted to privatize the Operation and Maintenance and capital projects of water, wastewater and sewer in February 2003. |

**2003-04 Objectives**

1. Implement the outsourcing of Municipal Utilities Department by December 2003.
2. Working with private developers, complete plans for a downtown ballpark (with privately developed arena and hotel and waterfront housing), by June 2004.



Volunteers at Stockton Animal Shelter Friends get up close and personal.





CITY OF STOCKTON

***CITY MANAGER  
ECONOMIC DEVELOPMENT***



**CITY MANAGER ECONOMIC DEVELOPMENT****010-1230**

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %    |
|---------------------|-------------------|-------------------------|-------------------|--------------------|------|
| Employee Services   | \$572,740         | \$556,897               | 532,241           | (\$24,656)         | -4%  |
| Other Services      | 309,232           | 273,764                 | 283,736           | 9,972              | 4%   |
| Materials/Supplies  | 12,079            | 7,000                   | 7,000             | 0                  | 0%   |
| Other Expenses      | 498,834           | 448,323                 | 122,500           | (325,823)          | -73% |
| Capital Outlay      | 0                 | 0                       | 0                 | 0                  |      |
| TOTAL BUDGET        | \$1,392,885       | \$1,285,984             | \$945,477         | (\$340,507)        | -26% |
| POSITION ALLOCATION | 7                 | 9                       | 9                 |                    |      |

**HIGHLIGHTS****Economic Development**

During 2002-03, the Economic Development Division participated in or implemented several activities aimed specifically at increasing the City's tax base and providing new jobs opportunities to Stockton residents:

- Assisted companies in the development of more than 2.5 million square feet of new industrial and commercial building space in Stockton during 2002 with a construction valuation totaling over \$80 million. These figures are more than double those of last year.
- Coordinated and led over 80 Economic Review Committee (ERC) and other developer-related meetings during 2002.
- Assisted in the planning and development of a 740,000 square foot retail power center at Eight Mile Road and I-5. Construction of the project is underway and expected to be completed in 2004.
- Made referrals to other governmental and private institutions to assist companies in securing financial assistance. During 2002, businesses were assisted by the Tracy/San Joaquin County Certified Development Corporation (CDC), San Joaquin County's Revolving Loan Fund and the Business Incubator Loan Program. Collectively, more than \$7.3 million was offered as loans to 13 businesses.
- Launched a new online geographic information system, "Advantage Stockton", allowing businesses and site selectors to access data on available commercial property for sale or lease in Stockton, as well as generate demographic analysis and synergy-competition reports. The site has over 200 properties listed and can be accessed 24-hours-a-day at [www.stocktongov.com](http://www.stocktongov.com). In less than a year, the site is already averaging over 130 visitors a day.

Enterprise Zone

- There has been a continuing interest in the Downtown Facade Improvement Loan/Grant Program due to a larger allocation of funds available to the program. To date, this program has funded \$1.24 million in facade loans at 86 locations downtown.
- The "Downtown Financial Incentive Program" was implemented to encourage reuse of existing, vacant buildings in the downtown area. This program virtually eliminates building permit and public facility fees for downtown buildings that have been vacant for at least six months. Five downtown businesses took advantage of this program during 2002.

**FUNCTION**

The Economic Development unit of the City Manager's office focuses on directing activities which promote expansion of the local economic base and result in jobs for members of the community. These activities are conducted at the direction of the City Manager, in response to the City Council.

| <b>2002-03 Objectives</b>  | <b>2002-03 Accomplishments</b>  |
|--|---|
| 1. Develop a five-year business growth and services expansion plan by June 2003.                               | 1. The Mayor-appointed Economic Development Task Force created an economic development plan to address infrastructure; urban design and image; residential, recreation and open space; industrial and commercial development; and human resources. This plan went to the City Council in March 2003 |
| 2. Create a comprehensive fact sheet on each of the City's industrial parks and/or areas by December 2002.     | 2. Fact sheets are expected to be completed by July 2003.   |
| 3. Create a strategy to build 400,000 square feet of new office space in the next two years, by December 2002. | 3. With the development of the University Park and Spanos Park West business office complexes, the total new office space will be over 600,000 by 2004.   |
| 4. Sponsor four quarterly meetings with local commercial/industrial real estate brokers by June 2003.          | 4. Meetings were held with local commercial/industrial brokers, who gave input on the development and functionality of "Advantage Stockton."  |
| 5. Hold one Enterprise Zone Seminar by June 2003.  | 5. The seminar was postponed to 2004.   |

**2003-04 Unit Objectives**

1. Hold one Enterprise Zone Seminar by February 2004.
2. Develop an interactive multimedia CD-ROM featuring business incentives and quality of life attributes in Stockton, to distribute to Bay Area businesses and at retail and industrial trade shows/conferences, by August 2003.
3. Expand the Stockton/San Joaquin Enterprise Zone to include Rough & Ready Island. Expansion is expected to be complete by June 2004.
4. Facilitate project approval of a major retail center at I-5 and French Camp Road by March 2004.

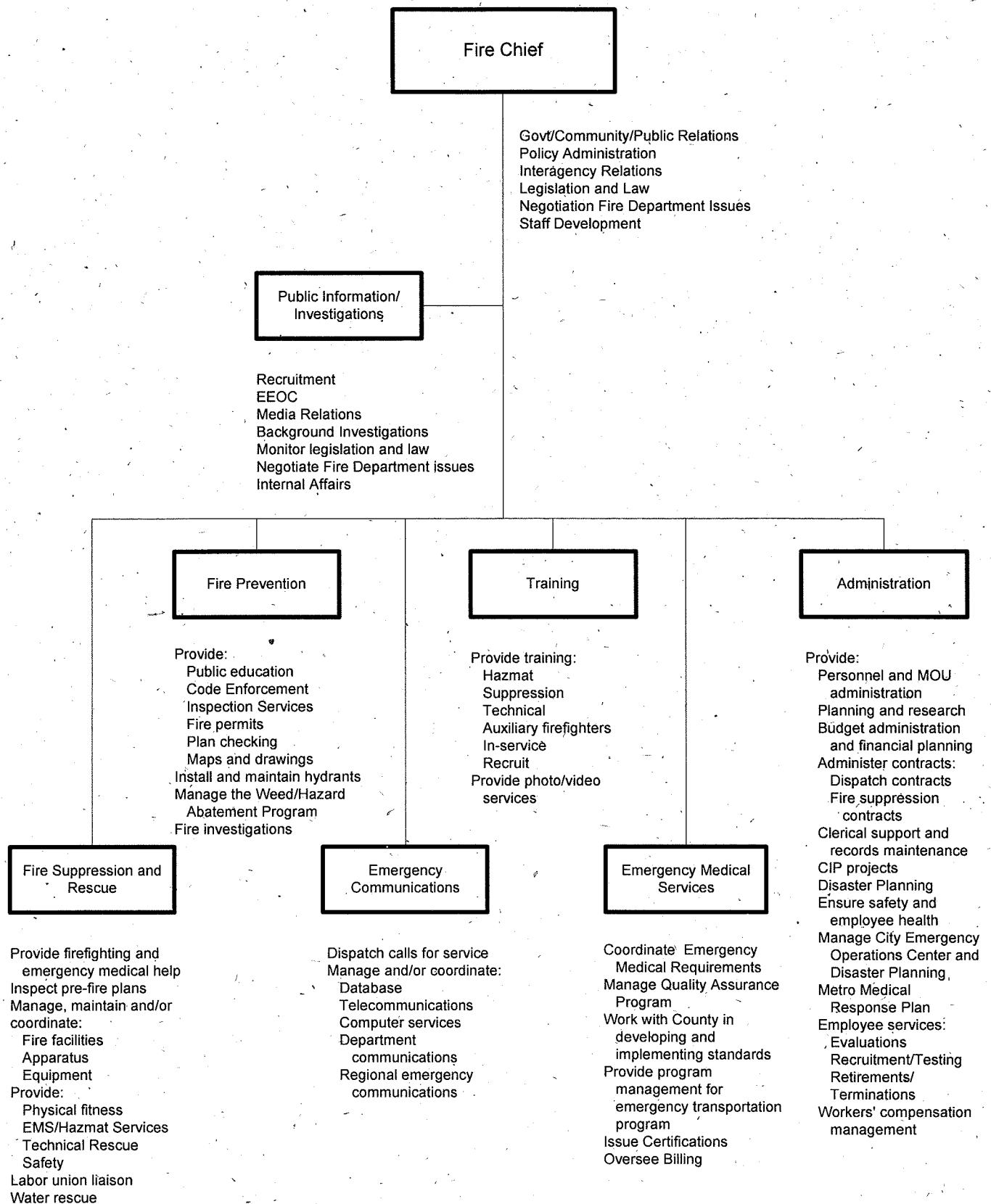


S. J. Delta Americorps members sort letters received by young children to send to our Armed Forces, a volunteer effort that was truly appreciated.



CITY OF STOCKTON

***FIRE***



**FIRE  
ORGANIZATION CHART**



**FIRE****010-2600**

|                    | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %    |
|--------------------|-------------------|-------------------------|-------------------|--------------------|------|
| Employee Services  | \$31,598,168      | \$31,765,530            | \$35,268,480      | \$3,502,950        | 11%  |
| Other Services     | 3,023,274         | 2,936,330               | 2,880,993         | (55,337)           | -2%  |
| Materials/Supplies | 524,698           | 426,253                 | 396,420           | (29,833)           | -7%  |
| Other Expenses     | 61,622            | 56,620                  | 47,475            | (9,145)            | -16% |
| Capital Outlay     | 10,030            | 0                       | 0                 | 0                  |      |
| TOTAL BUDGET       | \$35,217,792      | \$35,184,733            | \$38,593,368      | \$3,408,635        | 10%  |

|                     |     |     |     |
|---------------------|-----|-----|-----|
| POSITION ALLOCATION | 271 | 270 | 259 |
|---------------------|-----|-----|-----|

**MISSION STATEMENT**

The mission of the Stockton Fire Department is to provide a high level of life and property safety through fire control, fire prevention services, emergency medical services and the mitigation of hazardous material incidents. This commitment is intended to safeguard the general economy and welfare of the community. It is our objective to provide these services in a way that the community will know that "we care."

**HIGHLIGHTS**

On August 8, 2001, Stockton's Training facility at 110 W. Sonora Street obtained certification by the State of California as a Confined Space and Rescue Systems training site. Since that time, the Stockton Fire Department has provided 4 Rescue Systems One classes and 2 Confined Space Operational classes to its employees and outside agencies.

In December 2002, construction was completed for a new SFD drill tower behind Company 2 at 110 W. Sonora Street. This "training village" replaced a condemned drill tower demolished last year. Additionally, it provides training facilities, props, and resources to other emergency service providers in the San Joaquin region on a fee-for-use basis.

By June 2002, there will be a sufficient number of certified instructors in the disciplines of Swift Water Rescue, Technical Rescue, Confined Space Rescue, Hazardous Materials, Arson Investigation, and Public Safety Dive Rescue to maintain the skill level and certification of our special operational teams. The provision of "in-house" training saves Department funds otherwise required for outside certification classes.

A Quality Assurance Program was implemented for the Paramedic Program. The department entered into a contract with St. Joseph's Hospital to provide a qualified nurse to implement and administer the program, on a part-time basis. All medical run reports are now being evaluated for accuracy and insurance of correct medical procedures in the field, and accurate data are forwarded to the San Joaquin County Emergency Medical Services Agency.

Classes were given to all SFD employees and some outside agencies for Weapons of Mass Destruction and Terrorism Consequence Management to prepare for terrorist threats using nuclear, biological, explosive or chemical weapons. Along with the training, the SFD successfully completed the Department of Justice's multi-agency weapons of mass destruction drill. The drill was designed to prepare communities for terrorist actions using explosive devices and chemical weapons.

Through the Metropolitan Medical Response System (MMRS) Contract with the Department of Human Health Services, the SFD provided equipment and pharmacological agents to all hospitals and first responding field providers in preparation for chemical warfare.

Working with the Department of Human Resources, the SFD organized the Weber Fire Academy where young, prospective firefighters can learn the job of a firefighter. This program is designed to teach and inform young San Joaquin County residents about the job of firefighter with the hope that they will apply at the SFD.

The Stockton Fire Department was accredited as a West Coast Training Site for Public Safety Diver Training. This allows the SFD to conduct classes for its personnel and receive funding for training outside agencies.

The State of California Office of Emergency Services awarded Truck 2 and Truck 4 with certificates for the "Light" level for Urban Search and Rescue.

The Stockton Fire Department passed an Ordinance to mandate fire sprinklers in hotels within the City that are lacking in modern fire safety construction. Fire sprinklers in these older buildings will provide a much greater level of life safety for the occupants.

**BUDGET UNITS****Administration:** 010-2610

The Fire Department Administration unit is responsible for establishing policies and procedures. It provides executive supervision, planning, organization, staffing, coordination and budgeting for the department.

| Use of Funds               | 2001-02<br>Actual  | 2002-03<br>Appropriated | 2003-04<br>Budget  | Variance<br>Amount | %         |
|----------------------------|--------------------|-------------------------|--------------------|--------------------|-----------|
| Employee Services          | \$1,294,733        | \$1,680,170             | \$1,756,503        | \$76,333           | 5%        |
| Other Services             | 242,210            | 182,010                 | 162,882            | (19,128)           | -11%      |
| Materials/Supplies         | 43,609             | 12,277                  | 13,277             | 1,000              | 8%        |
| Other Expenses             | 19,943             | 8,631                   | 9,356              | 725                | 8%        |
| Capital Outlay             | 3,316              |                         | 0                  | 0                  |           |
| <b>TOTAL BUDGET</b>        | <b>\$1,603,811</b> | <b>\$1,883,088</b>      | <b>\$1,942,018</b> | <b>\$58,930</b>    | <b>3%</b> |
| <b>Position Allocation</b> | <b>11</b>          | <b>13</b>               | <b>13</b>          |                    |           |

**2002-03 Objectives**

1. Develop a Training Facility Utilization Plan for the new SFD "training village" for public safety and educational agencies including facility rules and regulations, daily use fees, equipment and prop rental fees, insurance requirements, and standardized contracts by November 2002.
2. Prepare a staff report to explore the feasibility of the SFD providing emergency ambulance transport in the greater Stockton area by December 2002.

**2002-03 Accomplishments**

1. Not completed. See Goals for 2003-04.
2. Staff report completed. City Council approved the Stockton Fire Department entering the ambulance transport business. As of this date, 4 ambulances are in service providing emergency medical transports for the community.

**2002-03 Objectives**

3. In order to maintain the city's current Class One ISO rating when the ISO (Insurance Services Office) evaluates Stockton again in calendar year 2003, conduct an advance evaluation of the City's Fire Department, water system, and Emergency Communications Center and make appropriate improvements by December 2002.

**2002-03 Accomplishments**

3. A pre-evaluation was completed, which found that the SFD is still able to obtain the Class One ISO rating when evaluated by ISO, tentatively scheduled for 2004.

**2003-04 Objectives**

1. Expand the traffic light pre-emption pilot program to include Engine 11 and a corridor on Hammer Lane from Tam O'Shanter to the east by December 2003.
2. Provide training for Stockton Police Department and Fire Department upper management on Unified Command for better coordination at major emergencies and possible terrorist threats by December 2003.
3. Acquire Certified Physical Agility Test (CPAT) approved by the International Association of Firefighters and International Association of Fire Chiefs to test prospective firefighters' physical ability by June 2004.

Firefighting: 010-2620

The Fire Suppression unit is responsible for combating hostile fires, conserving property through overhaul and salvage operations, providing urban search and rescue, delivering advanced and basic life support medical services, and providing emergency mitigation resources for hazardous material spills and releases. This unit is also responsible for inspecting multi-residential, commercial, and industrial property for code violations and fire hazards and for maintaining the appropriate work records, apparatus and equipment necessary to carry out its mission.

| Use of Funds               | 2001-02<br>Actual   | 2002-03<br>Appropriated | 2003-04<br>Budget   | Variance<br>Amount | %          |
|----------------------------|---------------------|-------------------------|---------------------|--------------------|------------|
| Employee Services          | \$26,743,129        | \$26,374,914            | \$30,745,687        | \$4,370,773        | 17%        |
| Other Services             | 1,759,452           | 1,604,618               | 1,835,410           | 230,792            | 14%        |
| Materials/Supplies         | 401,751             | 300,690                 | 296,645             | (4,045)            | -1%        |
| Other Expenses             | 0                   | 1,633                   | 1,633               | 0                  | 0%         |
| Capital Outlay             | 6,714               | 0                       | 0                   | 0                  |            |
| <b>TOTAL BUDGET</b>        | <b>\$28,911,046</b> | <b>\$28,281,855</b>     | <b>\$32,879,375</b> | <b>\$4,597,520</b> | <b>16%</b> |
| <b>Position Allocation</b> | <b>221</b>          | <b>218</b>              | <b>218</b>          |                    |            |

**2002-03 Objectives**

1. Pending City Council approval, implement a Fire Department-operated ambulance transportation program by June 2003.
2. In cooperation with the City Traffic Department, purchase and install traffic signal pre-empt controls along a corridor of street to pilot the use of the controls by May 2003.
3. Certify and equip Truck 2 as a State of California OES "light" level technical Rescue Unit by December 2002.

**2002-03 Accomplishments**

1. A Fire Department-operated ambulance transportation program was approved by City Council. As of this writing, the Fire Department has 4 ambulances providing emergency service to the community.
2. Pilot to begin in 2003 at Pershing Avenue at the March Ln, Venetian and Robinhood intersections. Engine and Truck 4 are currently being equipped with necessary hardware.
3. The request to elevate Truck 2 and Truck 4 to OES "Light" level was sent to State OES in November 2002. SFD awaits inspection of these trucks to acquire the Light designation.

**2003-04 Objectives**

1. Increase Truck No. 3's State of California Office of Emergency Services Urban Search and Rescue level to "Heavy" using Metropolitan Medical Response System contract funds by December 2003.
2. Equip four new Fire Dispatch units (Grass Rigs) with equipment that elevates them to an OES Type 3 Fire Engine so that there can be reimbursement for fire details by State OES by December 2003.
3. Create a Tactical Medic team to work with Stockton Police S.W.A.T. on hostage and terrorist incidents by June 2004.

**FIRE****010-2600****Fire Prevention: 010-2630**

The function of Fire Prevention, Public Education/Arson Investigation unit is to provide public education programs on fire safety and arson investigation. The public education program provides fire safety education and demonstrations to school age children, with an emphasis on third graders, and to businesses and groups upon request. Arson investigation is responsible for determining cause and origin on all suspicious fires. In cooperation with law enforcement, arson investigation develops cases for prosecution when appropriate.

| <b>Use of Funds</b>        | <b>2001-02<br/>Actual</b> | <b>2002-03<br/>Appropriated</b> | <b>2003-04<br/>Budget</b> | <b>Variance<br/>Amount</b> | <b>%</b>    |
|----------------------------|---------------------------|---------------------------------|---------------------------|----------------------------|-------------|
| Employee Services          | \$1,442,128               | \$1,456,178                     | \$424,056                 | (\$1,032,122)              | -71%        |
| Other Services             | 339,848                   | 379,453                         | 107,294                   | (272,159)                  | -72%        |
| Materials/Supplies         | 42,606                    | 64,735                          | 47,191                    | (17,544)                   | -27%        |
| Other Expenses             | 3,054                     | 4,415                           |                           | (4,415)                    | -100%       |
| Capital Outlay             | 0                         | 0                               | 0                         | 0                          |             |
| <b>TOTAL BUDGET</b>        | <b>\$1,827,636</b>        | <b>\$1,904,781</b>              | <b>\$578,541</b>          | <b>(\$1,326,240)</b>       | <b>-70%</b> |
| <b>Position Allocation</b> | <b>14</b>                 | <b>13</b>                       | <b>3</b>                  |                            |             |

**2001-02 Objectives**

1. Expand the content of the Fire Prevention web page to include policies and procedures and all of the information needed by businesses and individuals to obtain fire permits by June 2003.
2. Finalize the implementation of computer software for the Mercantile Inspection Program and the inspector's workflow tracking system, with all inspectable occupancies assigned to engine companies for annual inspections, by September 2002.
3. Train all Truck company personnel in Fire Investigation 1A, 1B and PC 832, with captains and drivers of all trucks certified and assigned as scene investigators, by May 2003.

**2001-02 Accomplishments**

1. Completed in 2002. This project is continuously updated to include as much information to the public as possible regarding the Stockton Fire Department and its services.
2. The improvements to the computer software have been completed. Mercantile inspections are now being completed on Assembly type occupancies and data are being input from the fire companies.
3. Twenty-three personnel have been trained to include all the necessary education. More training is required to meet the Department's needs in this area.

**2003-04 Objectives**

1. Develop a program, in partnership with the Human Resources Department, to target grades 11 and 12 to include Fire Safety and career opportunities by January 2004.
2. Develop an interagency investigative unit with Bureau of Alcohol, Tobacco and Firearms (ATF) and local law enforcement to reduce the incidents of arson by June 2004.



Training: 010-2650

The Training unit is responsible for developing and coordinating all training activities, including in-service and academy training; gathering and maintaining technical data; researching and developing emergency procedures and equipment; purchasing, testing and maintaining existing fire department equipment; verifying appropriate vehicle operating license renewal as required by the Stockton Fire Department and the Department of Motor Vehicles; and testing apparatus and equipment annually. The Training unit also ensures that Fire Department personnel meet and achieve State certification in the fields of certified firefighter, engineer, EMT-1, paramedic and hazardous materials responder. This unit functions as the central point for purchase and dispersal of firefighting safety equipment. The Training unit also serves as the department liaison to the SFD auxiliaries for job training and readiness programs. Unit personnel act as incident safety officers at major incidents. The unit personnel also investigate the causes of suspicious fires and hazardous materials incidents.

| Use of Funds               | 2001-02<br>Actual | 2002-03<br>Appropriated | 2003-04<br>Budget | Variance<br>Amount | %           |
|----------------------------|-------------------|-------------------------|-------------------|--------------------|-------------|
| Employee Services          | \$591,497         | \$549,320               | \$470,540         | (\$78,780)         | -14%        |
| Other Services             | 146,664           | 119,521                 | 97,213            | (22,308)           | -19%        |
| Materials/Supplies         | 26,140            | 27,035                  | 24,900            | (2,135)            | -8%         |
| Other Expenses             | 33,553            | 37,830                  | 33,825            | (4,005)            | -11%        |
| Capital Outlay             | 0                 | 0                       | 0                 | 0                  |             |
| <b>TOTAL BUDGET</b>        | <b>\$797,854</b>  | <b>\$733,706</b>        | <b>\$626,478</b>  | <b>(\$107,228)</b> | <b>-15%</b> |
| <b>Position Allocation</b> | <b>5</b>          | <b>4</b>                | <b>3</b>          |                    |             |

**2002-03 Objectives**

1. Continue development of an Officer's Training Program utilizing the existing "SFD Online" network to include new curriculum, leadership/management scenarios, and evaluation methods by January 2003.
2. Offer at least one California State Fire Marshal "Fire Officer" class in the Management or Command area by June 2003.

**2002-03 Accomplishments**

1. Starting January 2003, new officers and prospective officers can attend 12 formal classes that make up the new SFD Officer's Training Academy. Classes are taught by Chief Officers that include the basic skills, knowledge and abilities necessary in the Fire Captain position.
2. In 2002-03, DOT has coordinated and sponsored two (2) Confined Space Operations, Four (4) Rescue Systems 1, and Two (2) Fire Investigation 1A and 1B classes. Trained SFD personnel who are certified by the State Fire Marshal's Office in these disciplines teach these classes.

**2002-03 Objectives**

3. Offer an Emergency Vehicle Operations Class and/or an Aerial Ladder Service & Maintenance class for SFD Apparatus Operators by October 2002.
4. Rewrite and provide an On-line Engineer/Apparatus Operation Manual by December 2002.
5. Provide comprehensive classes in disaster response for emergency workers in conjunction with the guidelines stipulated in the Stockton Metropolitan Medical Response Plan by June 2003.

**2002-03 Accomplishments**

3. In October and December of 2002, training was provided for two (2) Emergency Vehicle Operations classes for EMS workers. In March of 2003, training was provided for four wheel drive and emergency vehicle operation drills.
4. December 2002, completed an Engineer's Handbook as a study tool for apparatus operator candidates for home study on CD-ROM. An online comprehensive Engineer's Operations Manual is currently under construction.
5. In 2002, provided structured classes in Weapons of Mass Destruction Safety and Awareness, General and Mass Decontamination, Pathophysiology of Nerve Agents and their effects that included treatment and care for victims. Two Drill sessions were conducted for all SFD personnel, which included WMD Disaster Scenarios, Written Exams, and Tabletop Exercises.

**2003-04 Objectives**

1. Develop and present at least twelve (12) Officers Academy classes using specific curriculum, a variety of presentation techniques, a written lesson plan, and an accurate means to evaluate learning, by December 2003.
2. Develop and market the SFD's new Training Facility including a service fee schedule and a comprehensive operations manual for the safe use of the facility, and begin scheduling facility use for the SFD and outside agencies by December 2003.
3. Create a minimum of four (4) Officers Training sessions emphasizing the management of major incidents, incident command, enhancing communications under adverse conditions, and tactical decision making, by June 2004.

Fire Dispatch: 010-2660

The Emergency Communications unit's mission and function is to receive and appropriately dispatch calls for service from citizens, businesses, and other government agencies. Requests are of an emergency nature for fire and medical responses, as well as non-emergency calls, including Public Works. The unit dispatches emergency medical calls within the City of Stockton and for approximately 60,000 citizens in contracted fire districts, as well as dispatching fire and ambulance calls for approximately 630,000 people in all of San Joaquin County.

Fire Communications personnel also provide Emergency Medical Dispatch (EMD). The EMD system utilizes a set of questions and responses to determine the type and number of emergency medical responders to assign to each call. After the level of response has been determined, the call taker remains on the phone to give pre-arrival instructions. In times of large-scale medical disasters, this center becomes the primary dispatch center for all ambulances within the San Joaquin County area.

| Use of Funds               | 2001-02<br>Actual  | 2002-03<br>Appropriated | 2003-04<br>Budget  | Variance<br>Amount | %         |
|----------------------------|--------------------|-------------------------|--------------------|--------------------|-----------|
| Employee Services          | \$1,526,681        | \$1,704,948             | \$1,871,694        | \$166,746          | 10%       |
| Other Services             | 535,100            | 650,728                 | 678,194            | 27,466             | 4%        |
| Materials/Supplies         | 10,592             | 21,516                  | 14,407             | (7,109)            | -33%      |
| Other Expenses             | 5,072              | 4,111                   | 2,661              | (1,450)            | -35%      |
| Capital Outlay             | 0                  | 0                       | 0                  | 0                  |           |
| <b>TOTAL BUDGET</b>        | <b>\$2,077,445</b> | <b>\$2,381,303</b>      | <b>\$2,566,956</b> | <b>\$185,653</b>   | <b>8%</b> |
| <b>Position Allocation</b> | <b>20</b>          | <b>22</b>               | <b>22</b>          |                    |           |

**2002-03 Objectives**

1. Develop a strategic plan for an off-site emergency communications center to use as part of the Disaster Preparedness Plan by August 2002.
2. Develop a funding plan to install Automatic Vehicle Locators on all SFD apparatus to improve and enhance response times by June 2003.

**2002-03 Accomplishments**

1. Completed a strategic plan for an off-site emergency Communications Center using Stockton Police Department for the Stockton Fire Department, Morada Fire Dept. for North County Fire Departments, and Manteca Police Department for South County Fire Departments. System has been tested successfully.
2. Received AVL estimate from Compass Com in December 2002. Currently looking for a funding source to further this project.

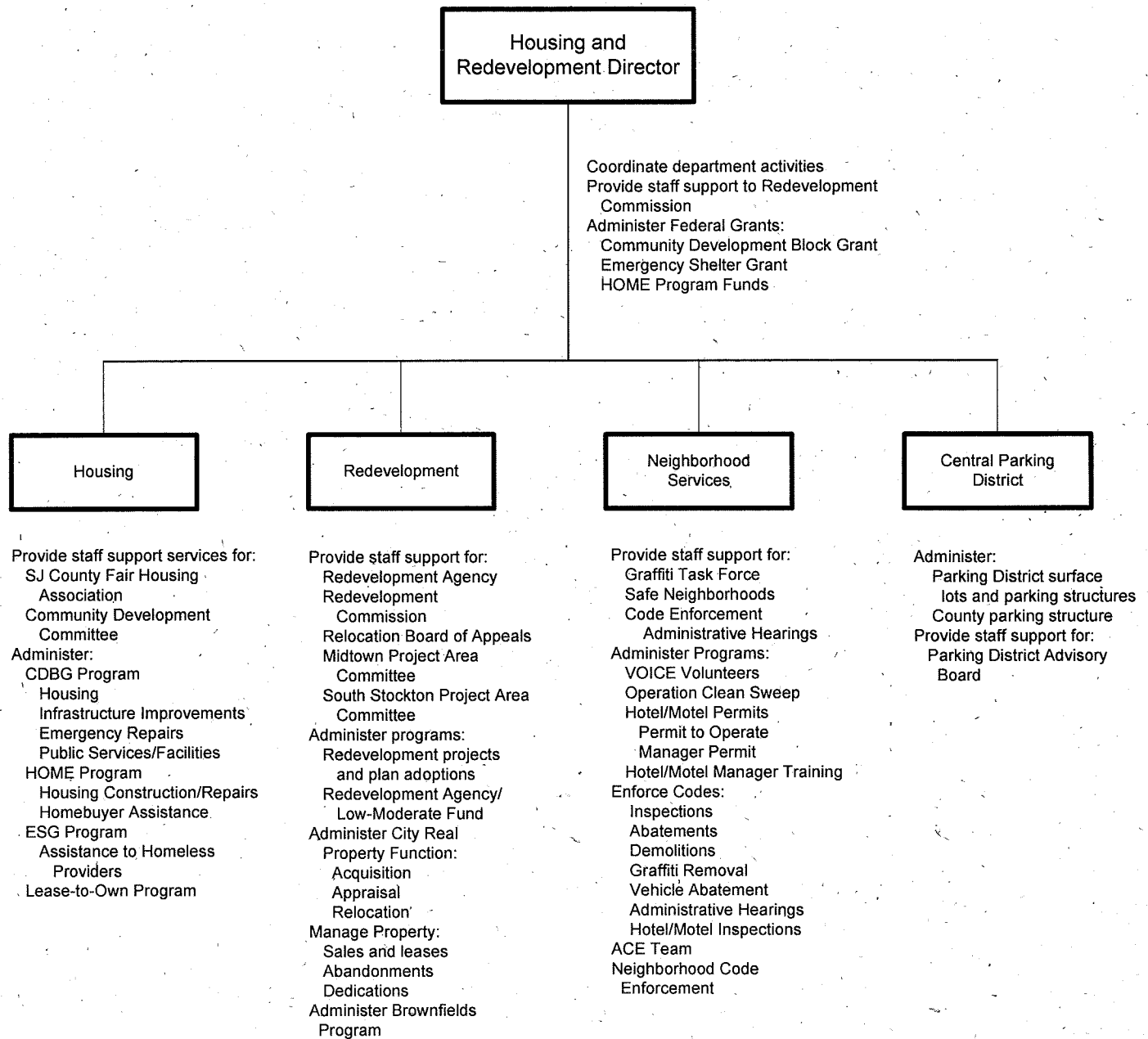
**2003-04 Objectives**

1. Develop a funding plan and procure an ECD stand-alone emergency power generator as an emergency back by August 2003.
2. Develop a funding source for a City-owned automatic vehicle locator system (AVL) and procure and place the AVL equipment in Fire Department Apparatus by June 2004.
3. Develop an Emergency Medical Dispatch Quality Improvement (QI) program by December 2003.
4. Provide ICS 200 Level training to all Telecommunicators in order to improve skills and abilities when dealing with major fire incidents and other large emergencies by December 2003.



CITY OF STOCKTON

***HOUSING AND REDEVELOPMENT***



**HOUSING AND REDEVELOPMENT  
ORGANIZATION CHART**

## HOUSING AND REDEVELOPMENT DEPARTMENT 010-1700

|                            | 2001-02<br>ACTUAL  | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET  | VARIANCE<br>AMOUNT | %          |
|----------------------------|--------------------|-------------------------|--------------------|--------------------|------------|
| Employee Services          | \$1,485,406        | \$1,567,282             | \$1,553,905        | (\$13,377)         | -1%        |
| Other Services             | 833,974            | 954,885                 | 865,965            | (88,920)           | -9%        |
| Materials/Supplies         | 96,244             | 96,325                  | 67,494             | (28,831)           | -30%       |
| Other Expenses             | 4,400              | 6,430                   | 4,655              | (1,775)            | -28%       |
| Capital Outlay             | 50,282             | 50,000                  | 60,000             | 10,000             | 20%        |
| <b>TOTAL BUDGET</b>        | <b>\$2,470,306</b> | <b>\$2,674,922</b>      | <b>\$2,552,019</b> | <b>(\$122,903)</b> | <b>-5%</b> |
| <b>POSITION ALLOCATION</b> | <b>32</b>          | <b>31</b>               | <b>28</b>          |                    |            |

### **MISSION STATEMENT**

The Housing and Redevelopment Department functions as a program and service delivery unit created to help address the community's needs for decent housing, a suitable living environment and sustained economic health from both a residential and commercial/industrial perspective.

This department is organized into four divisions: Housing, Neighborhood Services, Real Property, and Redevelopment. The department is funded by federal and state grants/loans, the Capital Improvement Program, Redevelopment Project Tax Increment, and the General Fund.

### **HIGHLIGHTS**

#### **Housing**

The 2003-04 federal allocation of CDBG funds is \$5,101,000 which is up approximately 1.6 percent from the \$5,020,000 received in 2002-03. Approximately \$1,153,000 in program income from loan repayments is anticipated for the new fiscal year. During 2002-03, CDBG provided funding for:

- Non-profit public service organizations such as: Boys & Girls Club of San Joaquin County in repairing the heating and air conditioning system; Greater Stockton Emergency Food Bank in making fence repairs and storage improvements; Haven of Peace Emergency Shelter in rehabilitating a shelter for single women and women with children that experience domestic violence; Mary Graham Children's Shelter Foundation for construction of a new Child Advocacy Center; Senior Service Agency of San Joaquin County in replacing equipment in their kitchen facilities; and Child Abuse Prevention Council with renovation of their facility.
- Taft neighborhood with the installation of storm drainage, streets, curbs, gutters, sidewalks and lighting on Wait Avenue.
- San Joaquin Fair Housing Association in providing fair housing information, education, and mediation services between tenants and landlords.

## HOUSING AND REDEVELOPMENT DEPARTMENT 010-1700

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- Downtown revitalization efforts in providing Façade Loans to businesses that are in need of financial assistance in making exterior improvements to existing buildings to further economic development through job creation/retention, and assisted businesses with reducing the costs of required permits for locating their business in downtown.
- Blight awareness education to six (6) third grade classes.
- Master design for a six-block area of the Gleason Park Neighborhood. The master design will serve as the blueprint for development of a 95-unit multi-family housing project, a 16-unit high density single-family ownership project, a Head Start neighborhood child care center, an urban elementary school, and reconstruction of Edna Gleason Park.
- Acquisition of properties and relocation of residents for the 95-unit Gleason Park Multi-Family Affordable Housing Project.
- Emergency assistance to six (6) low-income homeowners to repair health and safety violations that would have otherwise required them to vacate their homes.
- Feasibility study in process regarding establishing a Housing Trust Fund and Inclusionary Ordinance that will provide a dedicated revenue stream for development of affordable housing.

The federal HOME allocation for 2003-04 is \$ 2,363,673 which is a 7 percent increase from the \$2,209,000 received in 2002-03. In addition, approximately \$787,460 in program income from loan repayments is anticipated in 2003-04. HOME funds were used in 2002-03 to:

- Rehabilitate 14 substandard single-family homes through the City's Housing Assistance Programs and through Community Housing Development Organizations.
- Demolish of buildings for the 95-unit Gleason Park Multi-Family Affordable Housing Project.
- Complete the historic preservation of a single family house within the Magnolia Historical District.
- Rehabilitate historic 10-unit apartment complex in the Gleason Park neighborhood.

During 2003-04, CDBG and HOME funds will be assigned to projects and activities based on priorities that follow City-adopted policies. These policies continue to emphasize rehabilitation and new construction of single and multi-family housing, economic development, infrastructure improvements, elimination of blight, and other significant programs that provide direct support to housing and economic development. Priority consideration will be given to projects and activities in target areas.

### Neighborhood Services

Three code enforcement clean sweep events were completed during the first half of FY 2002-03 in the targeted areas known as North Sousa-Stribley, Colt/Cody and S.T.A.N.D. As a result of these events, 245 Violation Warning Notices were issued and upon reinspection 10 days later, 77% were in compliance. A total of 4,553 square feet of graffiti was removed during these sweeps and 273 abandoned vehicles were cited. Two additional clean up events will take place during the second half of FY 2002/03 and include Carrington Circle and Sutherland.



## HOUSING AND REDEVELOPMENT DEPARTMENT 010-1700

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The Graffiti Abatement program cleaned up over 626,673 square feet of graffiti throughout the City during the first half of FY 2002-03. It is anticipated that 1.2 million square feet of graffiti will be abated by the end of FY 2002-03. Other aspects of the graffiti abatement program include the Police Department's Tagger Restitution Program, which collects penalties associated with graffiti tagging committed by juveniles and the Juvenile Restorative Justice Program, which assigns juveniles convicted of graffiti to abate graffiti within the city. Both continue to be successful deterrents to graffiti.

The Aggressive Code Enforcement (ACE) Team has responsibility for special code enforcement activities throughout the City and is responsible for pursuing the difficult and time-consuming cases. The code enforcement officers refer these cases to the ACE Team when it is clear that extra time and resources will be needed to obtain compliance. During the first two quarters of FY 2002-03 the ACE Team was assigned 28 new cases, bringing the current total to 43 active cases.

The ACE Team has also taken over all annual Permit to Operate inspections for Stockton hotels, motels and residential hotel/motels. Neighborhood Services staff is responsible for coordinating quarterly training sessions for all hotel/motel managers, a requirement for their annual certification. These trainings are conducted in coordination with representatives from the Neighborhood Services Division, the Fire Department, the Police Department, San Joaquin County Environmental Health Department, and the hotel/motel industry. In the first part of FY 2002-03 two trainings were held, certifying a total of 23 managers. Two additional training sessions will be offered in the latter part of FY 2002-03 and staff anticipates training a total of 170 managers.

The Volunteers Out Identifying Code Enforcement (VOICE) Program currently has 57 active citizen volunteers, 19 of which were recruited during the first quarter of FY 2002-03. These volunteers inspected 226 properties during the first quarter of FY 2002/03. Volunteers refer cases that are not brought into compliance through the VOICE process to Neighborhood Services Division for handling.

### Redevelopment

Redevelopment activities that have occurred during FY 2002-03 are highlighted below:

**Downtown Redevelopment:** Redevelopment activities in Downtown Stockton continue to focus on promoting economic revitalization by undertaking activities which maximize waterfront uses, develop destination attractions, and promote special events. Additional activities include the development of affordable and market rate housing and implementation of neighborhood revitalization strategies. A summary of accomplishments for FY 2002-03 and highlights for FY 2003-04 for the West End (Downtown) Redevelopment Project Area can be found in the Redevelopment Agency Section of this budget document.

**Port Industrial Redevelopment Project Area:** The Agency is working with the Port of Stockton to identify possible infrastructure improvement needs in the area. The Agency and Port will work in partnership over the next several years to install these necessary improvements.

**New/Merged Redevelopment Project Areas:** On July 2, 2002, the City Council adopted official Redevelopment Plans for both the Midtown and South Stockton Redevelopment Project Areas. At the same time, approval was granted to merge the Midtown and Eastland Project Areas and to merge the South Stockton, Sharps Lane, McKinley and All Nations Project Areas. These mergers will provide for efficiencies in administering and implementing projects and programs; will extend the Agency's ability to combat incompatible uses and inadequate lot sizes which may hinder development; and will increase tax increment limits to allow for the completion of redevelopment and affordable housing activities.

In addition, efforts continue to complete environmental studies associated with adoption of the proposed Rough & Ready Island Redevelopment Project Area.

Finally, planning activities will continue during Fiscal Year 2003-04 in support of establishing a redevelopment project area north of Harding Way.

**Redevelopment Agency Implementation Plan:** On December 3, 2002, the Agency conducted a Mid Term Review of its Implementation Plan for the Sharps Lane, McKinley, All Nations, West End and Eastland Redevelopment Project Areas at a duly noticed public hearing. The purpose of the Review was to provide a description of each of the Project Areas, any progress which had been made to eliminate blight since adoption of the 1999 Implementation Plan, and activities currently occurring or proposed, including affordable housing activities. The Agency will begin preparation efforts to incorporate information from all of its Project Areas, including recently adopted areas, in order to develop one comprehensive Implementation Plan in 2004.

### Real Property

The Real Property Division participated in a variety of real estate transactions during fiscal year 2002-03. Property rights were obtained for a number of City projects including the Hammer Lane Widening Project (Phase II), the North Stockton Pipelines Project, the Holman Road Widening Project, the El Dorado Street Widening Project, and several downtown hotels and commercial buildings. Relocation activities were conducted for the tenants displaced from downtown hotels and other code enforcement related activities. Pre-acquisition work was performed for the Wastewater Collection System 9 Facilities Plan, the March Lane Extension to Highway 99, and the Sperry Road Extension Project. Additional activities were completed in support of other parks, municipal utility, library, police, and public works projects. Efforts in support of the Redevelopment Agency included acquisition and relocation work related to the Gleason Park Affordable Housing Project. This section processed a number of street abandonments and dedications and performed a variety of property management tasks including leasing and the sale of excess City property.

**BUDGET UNITS****Housing: 010-1730**

The Housing Division functions as a program and service delivery unit created to address the community's need for decent and affordable housing, suitable neighborhoods and living environments, and to provide assistance and aid in the prevention and elimination of slum and blight. The Division goals are accomplished through the planning and implementation of several State and Federal grant-funded housing and bond programs including: the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and the Emergency Shelter Grant (ESG) programs. Additional affordable housing programs are provided through the use of local resources made available through Redevelopment Agency Low and Moderate Income Housing Funds. The Division also provides staff support to committees and several community organizations.

Appropriation and staff for the Housing Division are included in the Community Development Block Grant Fund located in the Grant section of this document.

**2002-03 Unit Objectives**

1. Work with consultants to establish a new Housing Trust Fund for affordable housing by January 1, 2003.
2. Solicit proposals for development of downtown in-fill opportunities for affordable housing by June 2003.
3. Continue to implement housing strategies outlined in both the Gleason and CSUS-S/Midtown Neighborhood Master Revitalization plans throughout 2003.

**2002-03 Unit Accomplishments**

1. Draft Housing Trust Fund Study was completed by consultants in December 2002; approval is pending community workshops and public input.
2. One Master Development Area was established and a proposal was received for an 18-unit single-family infill project near Fremont Park in October 2002; a feasibility study was completed in January 2003 for a 38-unit infill project, also in the Fremont Park area.
3. Working with two developers to provide approximately 110 units of single and multi-family housing units in the Gleason Park neighborhood. Completed one historic rehabilitation project that will be sold by May 2003 to a lower-income buyer in the CSUS-Midtown neighborhood. Assessed other opportunity sites for possible acquisition and rehabilitation.

## **HOUSING AND REDEVELOPMENT DEPARTMENT 010-1700**

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### **2002-03 Unit Objectives**

4. Explore or identify other sources of grant and/or loan sources of financing for affordable housing by June 30, 2003.

### **2002-03 Unit Accomplishments**

4. Obtained a \$500,000 loan from California Housing Finance Agency; will continue to work with the State to obtain housing funds approved through the \$2.1B Proposition 46 Housing Bond; continuing to work on approval of the Housing Trust Fund.

### **2003-04 Unit Objectives**

1. Complete the Housing Trust Fund Study and related Inclusionary Housing Ordinance by March 2004. Complete program design issues and implement the Trust Fund by June 2004.
2. Amend the Housing Assistance Programs to reflect current community needs and increase the use of these programs in conjunction with code enforcement efforts by June 2004.
3. Identify and obtain funding for housing made available through the State of California's Proposition 46 Housing Bond by June 2004.

## HOUSING AND REDEVELOPMENT DEPARTMENT 010-1700

### Neighborhood Services: 010-1730

The Neighborhood Services Division is responsible for neighborhood revitalization through code enforcement activities, beautification and rehabilitation projects, clean up activities, and development of neighborhood improvement plans.

Code enforcement activities encompass the enforcement of codes, laws and regulations governing abatement of substandard housing conditions in existing residential units, abandoned, dismantled or inoperative vehicles and graffiti; investigation and correction of zoning issues; hotel inspections and issuance of operating permits; and monitoring Safe Neighborhood areas for maintenance. The Division processes citizen complaints regarding zoning, housing, public nuisance, vehicle abatement, and graffiti.

| Use of Funds               | 2001-02<br>Actual  | 2002-03<br>Appropriated | 2003-04<br>Budget  | Variance<br>Amount | %          |
|----------------------------|--------------------|-------------------------|--------------------|--------------------|------------|
| Employee Services          | \$1,440,624        | \$1,520,705             | \$1,504,432        | (\$16,273)         | -1%        |
| Other Services             | 822,891            | 945,720                 | 856,383            | (\$89,337)         | -9%        |
| Materials/Supplies         | 95,920             | 92,346                  | 66,000             | (\$26,346)         | -29%       |
| Other Expenses             | 3,272              | 4,214                   | 1,880              | (\$2,334)          | -55%       |
| Capital Outlay             |                    | 0                       | 60,000             | \$60,000           |            |
| <b>TOTAL BUDGET</b>        | <b>\$2,362,707</b> | <b>\$2,562,985</b>      | <b>\$2,488,695</b> | <b>(\$74,290)</b>  | <b>-3%</b> |
| <b>Position Allocation</b> | <b>32</b>          | <b>31</b>               | <b>28</b>          |                    |            |

This budget unit includes both Housing and Neighborhood Services.

### **2002-03 Unit Objectives**

1. Assign code enforcement officers to specific areas within the City to eliminate time spent in the field traveling, allow for consistent code enforcement practices and to allow the officers to begin proactive enforcement by December 2002.
2. Provide at least six on-site training activities for code enforcement officers by June 2003.
3. Streamline the standard forms used and establish naming conventions to eliminate time consuming searches and document version confusion by October 2002.

### **2002-03 Unit Accomplishments**

1. Completed in June 2002.
2. Four activities have been conducted, and two more are scheduled for March and May 2003.
3. Completed October 2002.

**2003-04 Unit Objectives**

1. Implement a graffiti removal contract with San Joaquin County Sheriff's Department to allow for proactive abatement of graffiti by their Community Corps Program by October 2003.
2. Revise and implement a mobile food vendor ordinance to address ongoing concerns of fixed business owners and vendors by December 2003.
3. Complete five Code Enforcement Clean Sweeps in targeted areas by June 2004.

## HOUSING AND REDEVELOPMENT DEPARTMENT 010-1700

### Redevelopment/Real Property: 010-1750

The Redevelopment Division administers activities in each of the City's four redevelopment project areas and assists the Economic Development Division of the City Manager's Office in carrying out economic development activities. Staff provide administrative and technical assistance to the Redevelopment Commission, Redevelopment Agency and Project Area Committees. The Redevelopment Division also administers the Redevelopment Agency's Low/Moderate Income Housing Fund, which promotes the development of affordable housing to lower income households.

The Real Property Division is responsible for the administration of the City's total real estate function/activity including property acquisition, property management, tenant/business relocation and processing of abandonments and dedications.

| Use of Funds   | 2001-02<br>Actual | 2002-03<br>Appropriated | 2003-04<br>Budget | Variance<br>Amount | %           |
|--|-------------------|-------------------------|-------------------|--------------------|-------------|
| Employee Services  | \$44,782          | \$46,577                | \$49,473          | \$2,896            | 6%          |
| Other Services   | 11,083            | 9,165                   | 9,582             | 417                | 5%          |
| Materials/Supplies   | 324               | 3,979                   | 1,494             | (2,485)            | -62%        |
| Other Expenses   | 1,128             | 2,216                   | 2,775             | 559                | 25%         |
| Capital Outlay   | 50,282            | 50,000                  | 0                 | (50,000)           | -100%       |
| <b>TOTAL BUDGET</b>  | <b>\$107,599</b>  | <b>\$111,937</b>        | <b>\$63,324</b>   | <b>(\$48,613)</b>  | <b>-43%</b> |
| Staffing is identified in the Redevelopment Agency section of this document. |                   |                         |                   |                    |             |

### **2002-03 Unit Objectives**

1. Adopt the Midtown and South Stockton Redevelopment Project Areas by July 2002.
2. Adopt the Rough & Ready Island Redevelopment Project Area by December 2002.
3. Begin implementation of the Port Industrial Redevelopment Plan by December 2002.

### **2002-03 Unit Accomplishments**

1. Both Project Areas were adopted July 2, 2002.
2. Environmental studies continue in support of plan adoption activities.
3. The Agency is currently assessing new development opportunities.

## **HOUSING AND REDEVELOPMENT DEPARTMENT 010-1700**

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### **2002-03 Unit Objectives**

4. Complete one or more action projects identified in the CSUS-S/Midtown Neighborhood Master Revitalization Strategy by June 2003.

### **2002-03 Unit Accomplishments**

4. An Exclusive Negotiating Rights Agreement was approved in November 2002 by the Redevelopment Agency with the Housing Development and Neighborhood Preservation corporation to develop single family homes in the Midtown Neighborhood.

### **2002-03 Unit Objectives**

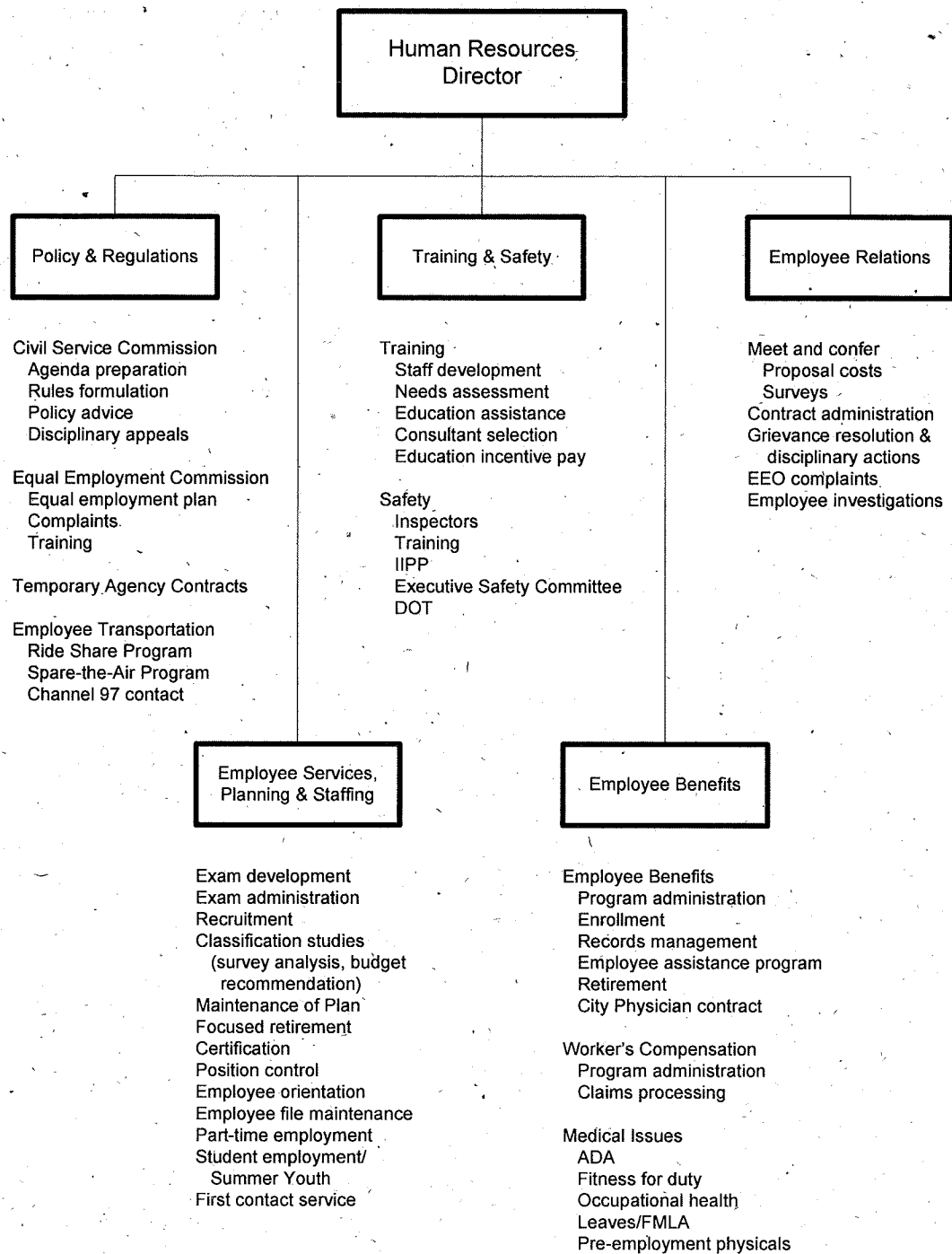
1. Adopt a new redevelopment project area in North Stockton by June 2004.
2. Adopt the Rough & Ready Island Redevelopment Project Area by December 2003.





CITY OF STOCKTON

***HUMAN RESOURCES***



## HUMAN RESOURCES ORGANIZATION CHART

**HUMAN RESOURCES DEPARTMENT****010-1600**

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %   |
|---------------------|-------------------|-------------------------|-------------------|--------------------|-----|
| Employee Services   | \$1,050,910       | \$1,078,441             | \$1,163,615       | \$85,174           | 8%  |
| Other Services      | 572,896           | 452,631                 | 429,457           | (23,174)           | -5% |
| Materials/Supplies  | 49,724            | 76,012                  | 71,025            | (4,987)            | -7% |
| Other Expenses      | 154,162           | 143,651                 | 134,603           | (9,048)            | -6% |
| Capital Outlay      | 0                 | 0                       | 0                 | 0                  |     |
| TOTAL BUDGET        | \$1,827,692       | \$1,750,735             | \$1,798,700       | \$47,965           | 3%  |
| POSITION ALLOCATION | 16                | 15                      | 15                |                    |     |

**MISSION STATEMENT**

The mission of Human Resources is to provide the City of Stockton with qualified individuals to perform its public service mission through the classification, recruitment and examination process. Human Resources coordinates, develops, and monitors Citywide training, safety and equal employment programs to assist employees in carrying out the City's mission. The department maintains the central position control system and administers the employee relations program, including meet-and-confer sessions, memoranda of understanding preparation and administration, and grievance and dispute resolution. The department serves as staff to the Civil Service Commission and the Equal Employment Commission, administers employee benefit, workers' compensation and safety programs, and the Citywide Service Pin and Retirement Award Programs.

**HIGHLIGHTS**

The department amended the Civil Service Certification Rule to provide for certification of the top 10 eligible applicants for original or entry-level appointment. Before this amendment, the top 5 candidates were certified to the appointing department; but because an eligibility list has a life of approximately two years, lower ranked eligible applicants would have very little chance of being appointed. This amendment provides additional opportunities to reach more underrepresented groups for possible selection.

The department also amended the Civil Service Rules to allow eligible part-time employees who were originally hired from a certified list, to transition to full-time employment after three years employment and successful completion of an unassembled examination. With over 300 part-time employees 59% of whom belong to underrepresented groups, this amendment permits the City to hire those employees who have demonstrated a long-term commitment to the City, while at the same time, gaining valuable City work experience.

The policy on "Ethical Conduct in the Civil Service System" was revised to ensure equal opportunity for potential candidates from all groups in City's work force. The policy sets forth guidelines for all prospective and current employees.

The initial recruitment for Emergency Medical Transport Technician was completed. This recruitment was aimed at achieving a more diverse composition for the Stockton Fire Department. The recruitment produced 110 qualified applicants, with 15 females and 95 males, most of whom were local residents.

Human Resources worked with the Stockton Unified School District to coordinate the implementation of a high school educational program about careers in the Fire Service. The Weber-Stockton Fire Careers Program was established at the Charles M. Weber Institute of Applied Science and Technology. The students are introduced to various careers in the Fire Service (e.g., EMS training, hazardous material handling, fire prevention, etc.). Upon graduation, students receive a Fire Fighter Certificate from the state Fire Marshal's Office.

Examinations are now administered at more convenient times for the Stockton Police Department. We are now administering examinations in the evening hours and on weekends. By offering enhanced examination times and days, more local residents will be able to take advantage of the City's testing process. In addition to expanded testing times, the Police Department offers pre-test seminars in the evening and on weekends to prospective applications.

To achieve cost containment in the City's Employee Medical Plan, Human Resources successfully negotiated a new contract with the network and local hospital most utilized by City employees and retirees covered by the Medical Plan.

Human Resources worked with a consultant to extensively review the features, provisions, and benefit levels of the Employee Medical Plan, which has been in place since 1993. National trends and cost increase factors were researched to develop ideas and recommendations for future plan design modification and updating.

**BUDGET UNITS***Recruitment and Testing and Workforce Planning: 010-1610*

The primary function of this unit is to staff the City by providing recruitment, testing, classification and pay services to the City's fourteen departments. The unit fulfills its recruitment and testing obligations through budget analyses, advertising and outreach, and examination administration. Classification and pay services are provided through job analyses, salary surveys, classification studies, and task forces.

| Use of Funds  | 2001-02<br>Actual* | 2002-03<br>Appropriated | 2003-04<br>Budget  | Variance<br>Amount | %         |
|---|--------------------|-------------------------|--------------------|--------------------|-----------|
| Employee Services   | \$503,874          | \$515,530               | \$579,372          | \$63,842           | 12%       |
| Other Services  | 430,073            | 408,800                 | 397,105            | (11,695)           | -3%       |
| Materials/Supplies  | 26,690             | 18,031                  | 18,044             | 13                 | 0%        |
| Other Expenses  | 16,769             | 14,067                  | 17,667             | 3,600              | 26%       |
| Capital Outlay  | 0                  | 0                       | 0                  | 0                  |           |
| <b>TOTAL BUDGET</b>   | <b>\$977,406</b>   | <b>\$956,428</b>        | <b>\$1,012,188</b> | <b>\$55,760</b>    | <b>6%</b> |
| *Amount estimated due to restructuring of the department from three divisions to two divisions. |                    |                         |                    |                    |           |
| <b>Position Allocation*</b>   | <b>8</b>           | <b>7</b>                | <b>7</b>           |                    |           |

**2002-03 Unit Objectives**

1. Utilizing 2000 Census data, revise the City's Affirmative Action Plan by June 2003.
2. Determine the feasibility of conducting joint testing for like entry-level clerical positions with other local agencies, including San Joaquin County by June 30, 2003.
3. Explore options for placing of all aspects of the recruitment and testing process on-line by June 30, 2003.

**2002-03 Unit Accomplishments**

1. Integration with present computer system continuing. Database to be updated to reflect 2000 Census data for Equal Employment reporting status. Estimated completion is June 2003.
2. Researched and determined this was not feasible due to budgetary constraints and lack of interest from other agencies.
3. Completed research and review of various online application programs by June 2003; selection process continuing.

**2002-03 Unit Objectives**

4. Review and make a recommendation regarding online testing for public safety dispatchers by June 30, 2003.

**2002-03 Unit Accomplishments**

4. Researched current programs available for online testing of safety dispatchers by January 2003. Available product does not meet the needs of the department.

**2003-04 Unit Objectives**

1. Implement online application process to enhance customer services by December 2003.
2. Develop workforce planning goals/processes for succession planning for City-wide retirements over a 2-year, 5-year and 10-year timeframe by March 2004.
3. Develop a partnership to establish departmental intern programs with local educational institutions by June 2004.
4. Expand current partnership with Weber Institute of Technology and Applied Sciences to create additional career academies by June 2004.

## HUMAN RESOURCES DEPARTMENT

010-1600

### Human Resources Services: 010-1620

The Human Resources Administration unit is responsible for administering overall human resources activities, including employer-employee relations activities and developing and recommending the City's negotiating position; administering bargaining unit agreements within the parameters established by the Stockton City Council; resolving grievances and assisting departments in areas of disciplinary action; and administering the employee benefits and workers' compensation programs.

The Human Resources unit coordinates and/or conducts Citywide training in such areas as leadership/supervision, computer usage, customer service and communications. It is responsible for maintaining the Central Files for all City personnel, the official Classification Plan and Position Control System for all positions and contract administration. Additionally, the unit coordinates the Education Assistance Program and the Education Incentive Pay Program for City employees.

In addition to these responsibilities, this unit functions as staff support to the Civil Service Commission and the Equal Employment Commission, and administers the Citywide Equal Employment Plan, Service Pin, Retirement Award, and the Trip Reduction Programs.

| Use of Funds  | 2001-02<br>Actual* | 2002-03<br>Appropriated | 2003-04<br>Budget | Variance<br>Amount | %          |
|---|--------------------|-------------------------|-------------------|--------------------|------------|
| Employee Services   | \$547,036          | \$562,911               | \$584,243         | \$21,332           | 4%         |
| Other Services  | 142,823            | 43,831                  | 32,352            | (11,479)           | -26%       |
| Materials/Supplies  | 23,034             | 57,981                  | 52,981            | (5,000)            | -9%        |
| Other Expenses  | 137,393            | 129,584                 | 116,936           | (12,648)           | -10%       |
| Capital Outlay  | 0                  | 0                       | 0                 | 0                  |            |
| <b>TOTAL BUDGET</b>   | <b>\$850,286</b>   | <b>\$794,307</b>        | <b>\$786,512</b>  | <b>(\$7,795)</b>   | <b>-1%</b> |
| *Amount estimated due to restructuring of the department from three divisions to two divisions. |                    |                         |                   |                    |            |
| <b>Position Allocation*</b>   | <b>8</b>           | <b>8</b>                | <b>8</b>          |                    |            |

### **2002-03 Unit Objectives**

1. Complete negotiations for a new contract with the Trades and Maintenance Unit by December 2002.
2. Review the feasibility of partnering with an area college to provide an online advanced degree program by December 2002.

### **2002-03 Unit Accomplishments**

1. In progress; expect to be completed by June 2003.
2. The feasibility of partnering with an area college to provide an online advanced degree program will be researched and reported to the City Manager by June 2003.

**2003-04 Unit Objectives**

1. Develop and implement a mid-management training/development program to provide advanced professional training and development sessions to enhance their ability to administer City policies and procedures and manage their department staff and budget functions by December 2003.
2. Review City's Classification Plan and determine whether certain processes/procedures need modification and/or automation for greater efficiency by December 2003.
3. Conduct mandatory training sessions for all supervisors and managers regarding the City's revised/updated Disciplinary Policy by December 2003.





CITY OF STOCKTON

***NON-DEPARTMENTAL***



**NON-DEPARTMENTAL****010-0130**

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %   |
|---------------------|-------------------|-------------------------|-------------------|--------------------|-----|
| Employee Services   | \$225,834         | \$321,719               | \$321,185         | (\$534)            | 0%  |
| Other Services      | 125,952           | 217,797                 | 394,595           | 176,798            | 81% |
| Materials/Supplies  | 42,652            | 66,620                  | 67,820            | 1,200              | 2%  |
| Other Expenses      | 91,590            | 107,030                 | 139,200           | 32,170             | 30% |
| Capital Outlay      | 0                 | 0                       | 0                 | 0                  |     |
| TOTAL BUDGET        | \$486,028         | \$713,166               | \$922,800         | \$209,634          | 29% |
| POSITION ALLOCATION | 4                 | 5                       | 5                 |                    |     |

**MISSION STATEMENT**

The Non-Departmental budget includes expenses that are citywide and not solely related to any one department. Examples are membership dues in organizations such as the League of California Cities; Channel 97 activities; the public information program; expenses related to promoting and advertising the City of Stockton, and emergency repair and equipment replacement contingencies.

**HIGHLIGHTS**

In the 2002-03 year, Channel 42 successfully transitioned into Channel 97 at the request of the cable company. Channel 97 successfully launched a new television show called YTV (youth television). This program is produced using Stockton's Youth Advisory Commission, and has produced shows focused on teen driving, voting, pregnancy, manners, and a whole lot more.

Behind the Badge featured Stockton Fire Department's Ambulance Service, including a ride along with Medic Engine 7, and demonstrated the cooperative effort between the city's ambulance service and the private companies.

The Conversations with Mayor Podesto program continues to push the envelope, and has included topics such as the redevelopment of Stockton's midtown, the continued improvement in downtown Stockton, and the public/private partnership with the City's Municipal Utilities Department.

Stockton City News has refocused its direction by covering news and information that promote future programs, services and events available to the community. Stories have focused on the revitalization of downtown Stockton—from the downtown trolleys to the downtown Cineplex ground-breaking, Stockton City News continues to be the messenger between the city government and the community.

The City of Stockton website saw impressive growth in users from calendar year 2001 to calendar year 2002. In 2001, the City's website received a total of 5,510,556 hits and logged 595,129 visitor sessions. In 2002, the City's website received a total of 17,948,120 hits and logged 911,513 visitor sessions. We expect the website to continue to grow at an even greater pace as more Stocktonians gain access to the Internet and as more businesses look to the City's website as a business relocation information tool.

The website continues to improve its look and navigation. In early April 2003 a redesigned website went online. The new design allows for better flow of information, giving the customer easy access to information. The information is more topic-based, rather than department-based.

The City Website Team has joined with IT to begin development of an overall e-government plan, which includes the City's website. In March 2003, the Information Technology Executive Committee approved the purchase of a streaming media component which will allow live and archived video broadcasts of City Council meetings and other Channel 97 programs. They also approved purchase of an online customer request component that allows customers to make requests for services and information online. The component allows for administrative tracking and accountability, and includes a telephone voice response component.

The City's Website Team and IT are in the process of laying the foundation to make the City's website an interactive, responsive tool for our customers, whether they are residents, businesses or visitors.

#### **2002-03 Objectives**

1. Provide a summary of the 2002-03 budget on line by September 2002.
2. Research and develop a plan for Parks & Recreation registrations to be submitted and paid on line by October 2002.

#### **2002-03 Accomplishments**

1. The summary was put on the website in August 2002.
2. Working with IT to develop a department-wide solution. A plan is expected by June 2003.

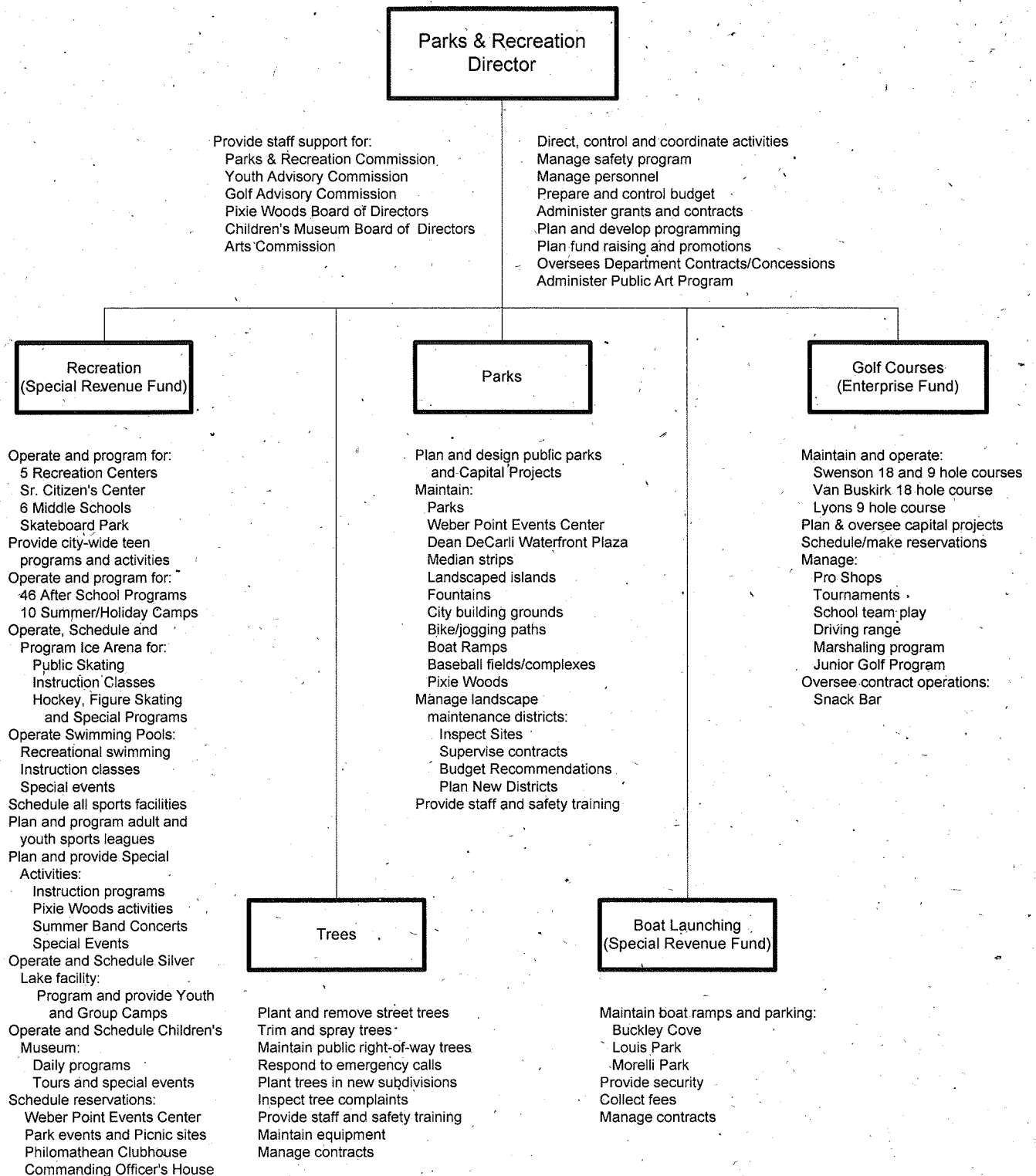
#### **2003-04 Objectives**

1. Expand the Channel 97 and web sponsorship program to generate additional revenue for operating costs by June 2004.
2. Explore the possibility of live webcasting of Channel 97 programming and make recommendations by June 2004.



CITY OF STOCKTON

***PARKS AND RECREATION***



## PARKS & RECREATION ORGANIZATION CHART

## PARKS AND RECREATION DEPARTMENT

10-3600

|                    | 2001-02<br>ACTUAL* | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %   |
|--------------------|--------------------|-------------------------|-------------------|--------------------|-----|
| Employee Services  | \$7,957,654        | \$4,394,910             | \$4,778,945       | \$384,035          | 9%  |
| Other Services     | 3,441,477          | 2,230,840               | 2,089,809         | (141,031)          | -6% |
| Materials/Supplies | 838,942            | 402,743                 | 372,635           | (30,108)           | -7% |
| Other Expenses     | 56,676             | 55,641                  | 52,541            | (3,100)            | -6% |
| Capital Outlay     | 18,110             | 0                       | 0                 | 0                  |     |
| TOTAL BUDGET       | \$12,312,859       | \$7,084,134             | \$7,293,930       | \$209,796          | 3%  |

|                     |    |    |    |
|---------------------|----|----|----|
| POSITION ALLOCATION | 98 | 73 | 73 |
|---------------------|----|----|----|

\*Actual for 01-02 includes expenses and positions moved to Special Revenue Recreation Fund. Positions include district-funded.

### MISSION STATEMENT

The mission of the Parks and Recreation Department is to plan, develop and provide leisure time program opportunities and facilities to meet the needs of the community now and in the future. Through these services, we provide an equal opportunity for individual personal fulfillment, human relations, health and fitness, creative expression, and protection of the City's environmental and open space resources.

The Parks and Recreation Department plans, develops, programs, operates and maintains all of the City's parks landscape districts, the city street tree and landscape medians programs and recreation facilities and programs including the Children's Museum. The department is organized to serve age levels from kindergarten to senior citizens, and has programs and services for the handicapped, non-English speaking, economically disadvantaged teens, and at-risk youth and young adults.

### HIGHLIGHTS

#### Capital Projects

**Blossom Ranch (Fong) Park:** A contract for construction of the first five acres of this seven acre site was awarded, and construction began in March 2003. The Park will be open by late fall and will include two children's play areas with shade arbors, trees, concrete walks, plenty of lawn for kids to play on, two half-basketball courts, and a group picnic shelter. The remaining two acres will be acquired when the land is annexed into the City along with the new home development.

**Buckley Cove, Morelli and Louis Boat Launching facilities:** The State Department of Boating and Waterways signed the final grant contracts. Consultants were hired and construction documents and environmental permits are in progress. Construction should begin at all three sites in Spring of 2004.

**Garrigan Park:** The City contracted for the preparation of construction documents for this 5.7 acre park site. The master plan developed by the City Landscape Architect was approved by the Spanos Park Homeowner's Association early this year. This site should be under construction by Fall 2003. Site amenities will include: A concrete skatepark "fun-box" feature with picnic area, two children's play areas, a full size basket ball court, a group picnic shelter, a "big-kids" Netplay climbing structure, frisbee golf, lots of lawn and trees and a concrete pathway with ornamental security lighting.

**Manteca High School Park:** Since development and maintenance funds were not available, this sports complex site was sold back to the Manteca Unified School District to be used for the development of an adult education center by the district along with open lawn for high school soccer. Proceeds from the sale will be used to offset deficit funding for the development of the final phase of P.E. Weston Park, the unnamed 5-acre park adjacent to the San Joaquin River, and the second phase of William Long Park in the Weston Ranch community.

**Lodi High School Gymnasium:** Reimbursement funds have been allocated for the City's portion of the School District's development of this community facility located within the High School project.

**Lodi High School Park:** Staff is still in the process of determining the extent of funding availability for the construction of this 19.77 acre site as part of a joint use agreement with Lodi Unified School District.

**Pixie Woods Cecily G. Play Area:** This unique play area was completed in late January of 2003. The project theme is "Waking the Dragon" whereby children use musical instruments made from recycled materials to wake Mossmoe the friendly dragon. Additionally, recycled plastics and recycled rubber were incorporated into the design as pathways and fall surfacing in a fantasy jungle theme. The project was fifty percent funded by a grant from the California Integrated Waste Management Board and partially funded by a grant from the California Department of Parks and Recreation Land and Water Conservation Fund.

**Pixie Woods Miner's Cove:** This unique project was partially funded with a grant from the California Department of Parks and Recreation Land and Water Conservation Fund and a generous contribution from the Pixie Woods board of Directors. Construction documents have been completed and are out for bid. Project construction should begin by early Fall 2003. This project provides custom made play structures situated in a cove where the Pixies go to play and relax after a hard day's work at the Pixie mines. The custom made structures are being created by a collaboration of talents from the City, Studio-Y Creations out of Canada, HLA Group from Sacramento, and Burke Play Equipment from Southern California.

**Van Buskirk Community Center:** Construction documents are 99% completed and have been put on hold until the remaining funding can be acquired. City staff will be seeking additional grant monies and alternate funding sources.



**William Long Park:** A contract has been awarded for the preparation of the site master plan, construction documents and construction inspection. This project should be under way by Spring 2004. This project is part of a joint use and land exchange with the Manteca Unified School District, and the school and park will share a ball field. The park will include two play areas, a shady picnic area, tennis court and a basketball court.

### *Parks and Street Trees*

An updated study of the public facility fee for new parks and community centers was completed including establishing a Quimby Ordinance to address dedication of parkland issues.

Several outside contracts were awarded for the pruning, mistletoe removal and care of numerous street trees located throughout Stockton. The "Trees for the Millennium" grant was awarded to the tree division and 1200 trees were planted with these grant funds. Over 3,300 new trees were planted during the fall planting season.

Asian Woolly Aphids infested Stockton's Hackberry tree population during the summer and fall of 2002, causing a serious problem of sticky residue for many residents. Trees were trimmed and washed to control the insect population. In early 2002, a second control phase treated approximately 1,300 trees with a soil injection of a low toxicity pesticide.

Stockton celebrated its 22<sup>nd</sup> year as a Tree City USA at an Arbor Day ceremony in April at Sandman Park, with participants from Wagner Heights Elementary School and various community organizations.

The Weber Point Events Center continues to be maintained by the Parks and Recreation Department. The department accepts reservations and coordinates events at the site through the Events Coordinating Committee. Staffing at the Weber Point Events Center remains critical to the success of the facility, at both special events and at the interactive water feature.

### *Grants*

The City was the recipient of several grants during the year focusing on capital projects. A grant from the Land Water Conservation fund, administered by the California Department of Parks and Recreation, was awarded for approximately \$151,500 for Pixie Woods' northwest playgrounds. Projects will include improvements near the fire truck, Mossmoe the Dragon and Cecily Giraffe areas. The California Department of Boating and Waterways approved an estimated \$4.1 million grant for improvements to the Morelli Boat launch area on Weber Avenue and the Buckley Cove and Louis Park boat launch facilities. In addition, the State Department of Parks and Recreation awarded grants for the renovation of Oak, McKinley, and Sousa Park swimming pools, Victory Park tot-lot Billy Hebert baseball field upgrades and provided funding for expansion of facilities at Pixie Woods in concert with funding received from the State Department of Parks and Recreation Land Water Conservation Fund.

*Arts Programs*

Transfer of the Stockton Arts Commission and its Public Art Program from the City Manager's Office to the Parks and Recreation Department occurred late last year, resulting in greater visibility and ease of program operation. Its Arts & Crafts Show at the Asparagus Festival will feature a record number of 110 vendors; its Literary Forum so far this year has offered a national award winning poet and Stockton developer Alex G. Spanos was a participant. Development of an Arts Master Plan for the city, the first to be created, begins this year and will include the creation of guidelines for award of the interest income from the \$1.3 million City Endowment for the Arts established by the City Council.

**BUDGET UNITS***Administration:* 010-3610

The Parks and Recreation Department's Administration unit provides the administrative leadership and clerical support required to plan, direct, and coordinate the entire department. The department is divided into budget units of Parks and Street Trees, and a separate enterprise fund for Golf Courses, and special revenue funds for Recreation and Boat Launching Facilities. The Administration unit is responsible for establishing policies and goals; developing long range plans; determining leisure activities appropriate for community needs; preparing payroll, purchase requisitions and other budget documents; administering contracts and the day-to-day operation of Consolidated Landscape Maintenance Districts; recruiting volunteers; writing grants; providing staff support to various committees and commissions; processing class, league, and other sports activities and facilities reservations; and administering the Public Art Program.

| Use of Funds               | 2001-02<br>Actual  | 2002-03<br>Appropriated | 2003-04<br>Budget  | Variance<br>Amount | %          |
|----------------------------|--------------------|-------------------------|--------------------|--------------------|------------|
| Employee Services          | \$751,080          | \$953,210               | \$1,018,684        | \$65,474           | 7%         |
| Other Services             | 329,077            | 290,759                 | 216,458            | (74,301)           | -26%       |
| Materials/Supplies         | 18,891             | 19,720                  | 19,720             | 0                  | 0%         |
| Other Expenses             | 7,331              | 8,270                   | 7,235              | (1,035)            | -13%       |
| Capital Outlay             | 0                  | 0                       | 0                  | 0                  |            |
| <b>TOTAL BUDGET</b>        | <b>\$1,106,379</b> | <b>\$1,271,959</b>      | <b>\$1,262,097</b> | <b>(\$9,862)</b>   | <b>-1%</b> |
| <b>Position Allocation</b> | <b>11</b>          | <b>12</b>               | <b>14</b>          |                    |            |

**2001-02 Unit Objectives**

1. Develop and implement an orientation program for new employees by December 2002.
2. Evaluate and update current City Ordinance relating to Public Art by June 2003.

**2001-02 Unit Accomplishments**

1. Objective completed in December 2002.
2. Ordinance updated in October 2002.

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**2002-03 Unit Objectives**

1. Increase the use of the City's Webpage to promote parks, recreation and arts programs by June 2004.
2. Initiate the use of credit/debit cards for on-line and site program registrations by June 2004.
3. Initiate an accreditation program for the Department, sponsored by the National Recreation and Park Association by March 2004.

**PARKS AND RECREATION DEPARTMENT****10-3600****Parks and Street Trees: 010-3620**

The Parks and Street Trees unit is responsible for the planning, care and maintenance of City public parks, malls, boat ramps, bike paths, fountains, landscaped islands and building grounds. The unit is also responsible for the preservation, care and maintenance of over 92,000 trees: 78,000 trees located in public rights-of-way and additional 14,000 trees located in City parks and golf courses. The Parks Division provides support services and assistance for many community-wide special events that utilize outdoor recreation resources, including use of the showmobile.

| <b>Use of Funds</b>        | <b>2001-02<br/>Actual</b> | <b>2002-03<br/>Appropriated</b> | <b>2003-04<br/>Budget</b> | <b>Variance<br/>Amount</b> | <b>%</b>  |
|----------------------------|---------------------------|---------------------------------|---------------------------|----------------------------|-----------|
| Employee Services          | \$3,388,677               | \$3,441,700                     | \$3,760,261               | \$318,561                  | 9%        |
| Other Services             | 2,132,604                 | 1,940,081                       | 1,873,351                 | (66,730)                   | -3%       |
| Materials/Supplies         | 423,449                   | 383,023                         | 352,915                   | (30,108)                   | -8%       |
| Other Expenses             | 20,950                    | 47,371                          | 45,306                    | (2,065)                    | -4%       |
| Capital Outlay             | 6,601                     | 0                               | 0                         | 0                          |           |
| <b>TOTAL BUDGET</b>        | <b>\$5,972,281</b>        | <b>\$5,812,175</b>              | <b>\$6,031,833</b>        | <b>\$219,658</b>           | <b>4%</b> |
| <b>Position Allocation</b> | <b>61</b>                 | <b>60</b>                       | <b>58</b>                 |                            |           |

**2002-03 Unit Objectives**

1. Oversee construction Nelson Park, Shropshire Park and other LMD parks during the fiscal year by June 2003.
2. Oversee the renovation of Victory Park children's playground by March 2003.
3. Closely monitor the performance of private contractor hired to maintain City streetscape and median maintenance areas by June 2003.

**2002-03 Unit Accomplishments**

1. Nelson Park was completed and opened in December 2002, Shropshire Park schedule to open in May 2003.
2. Objective completed in January 2003.
3. Objective completed beginning July 2002 when weekly meetings with the contractor commenced.

**2003-04 Unit Objectives**

1. Explore developing partnerships with the community to assist with regular park maintenance functions by June 2004.
2. Finalize a recommendation for the relocation of park crews to a centrally located maintenance facility by June 2004.
3. Take a pro-active role in removal of mistletoe and evaluate methods of controlling other tree related diseases by June 2004.

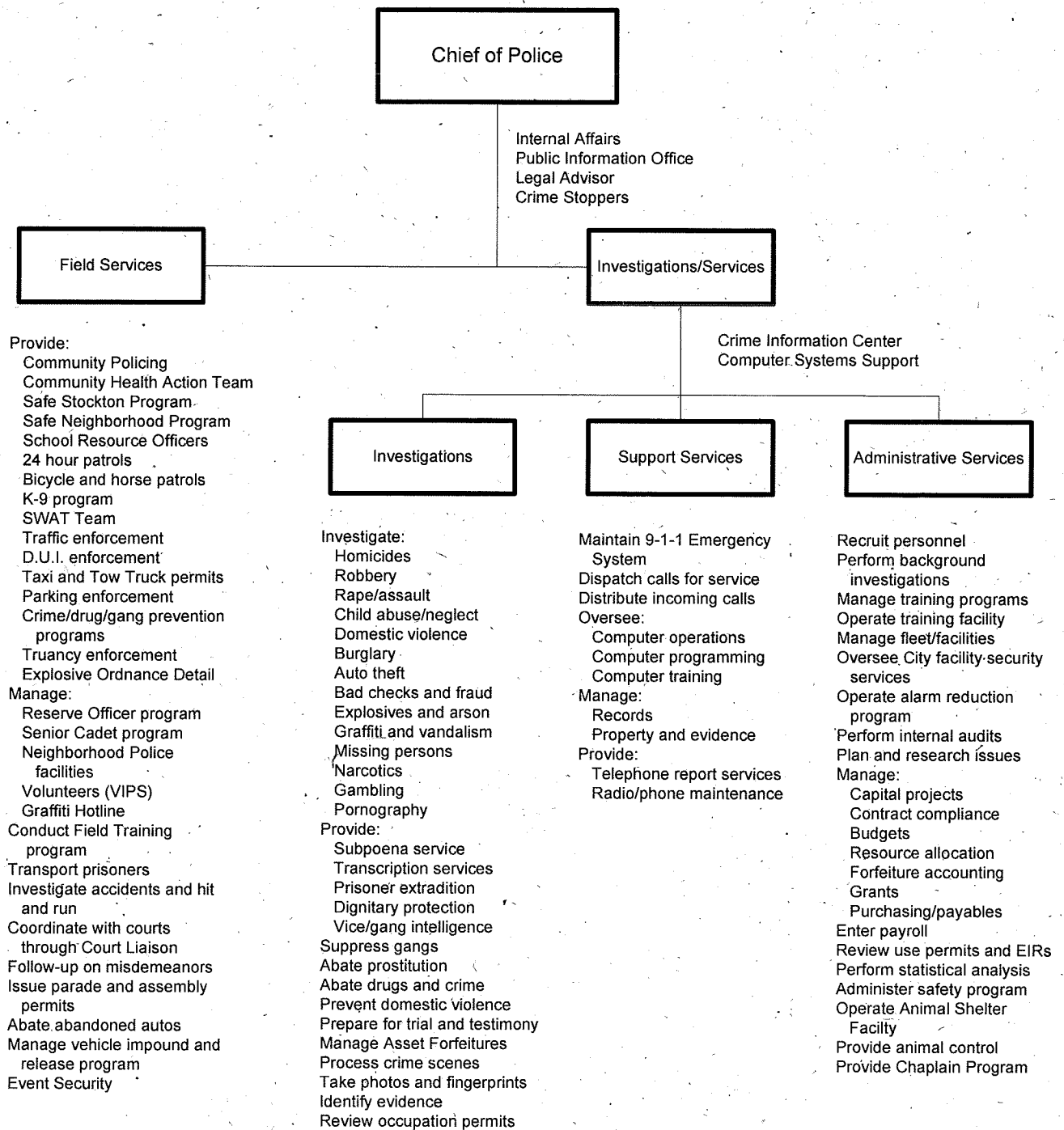


Parks and Recreation teaches the importance of volunteering through "Make A Difference Day" activities.



CITY OF STOCKTON

***POLICE***



## POLICE ORGANIZATION CHART



**POLICE DEPARTMENT****010-2400**

|                                 | 2001-02<br>ACTUAL   | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET   | VARIANCE<br>AMOUNT | %         |
|---------------------------------|---------------------|-------------------------|---------------------|--------------------|-----------|
| Employee Services               | \$48,920,131        | \$55,249,448            | \$59,730,703        | \$4,481,255        | 8%        |
| Other Services                  | 9,810,045           | 9,058,782               | 8,659,706           | (399,076)          | -4%       |
| Materials/Supplies              | 759,809             | 745,020                 | 642,586             | (102,434)          | -14%      |
| Other Expenses                  | 402,942             | 519,150                 | 289,235             | (229,915)          | -44%      |
| Capital Outlay                  | 10,843              | 0                       | 0                   | 0                  |           |
| <b>TOTAL BUDGET</b>             | <b>\$59,903,770</b> | <b>\$65,572,400</b>     | <b>\$69,322,230</b> | <b>\$3,749,830</b> | <b>6%</b> |
| <b>POSITION ALLOCATION</b>      | <b>592</b>          | <b>572</b>              | <b>573</b>          |                    |           |
| Positions include grant-funded. |                     |                         |                     |                    |           |

**MISSION STATEMENT**

The Police Department's mission is to promote the quality of life in the City of Stockton by:

- Working in partnership with the community to provide a safe and secure environment.
- Recognizing and respecting the diversity and uniqueness of the citizens of our community.
- Being sensitive and responsive to the public without bias or prejudice.
- Utilizing personnel and financial resources in an efficient and effective manner.
- Responding to the ever-changing needs of our community.

**HIGHLIGHTS**

Security and safety improved in the Stockton's Downtown area with positive advances made last year in the establishment of the Community Health Action Team (CHAT) and the Downtown Action Team (DAT). The CHAT efforts have recently been directed to focus on improving the quality of life and living conditions in Stockton's greater Midtown area.

The Police Department's Property Room Supervisor and staff moved all of the stored evidence and property to the new Property Room at the Stewart/Eberhardt Essential Services Building. The property and evidence bar coding hardware and software system was successfully implemented making Property Room operations more efficient.

Upgrades to the Police Department's Crime Information Center systems were completed. Using Career Criminal Apprehension Program (CCAP) Grant funds, the hardware and software modules for crime mapping and crime analysis functions were made accessible, making Web browser technology available to all users throughout the network. Presentation equipment for roll calls, briefing, and training was also purchased and installed using these grant funds.

The Police Department began renovations on the firing ranges at the Police Training Facility in 2003. These renovations will help improve firing range safety and meet environmental standards regarding recovery and disposal of lead. During fiscal year 2002-2003, the City purchased a facility at 7209 N. Tam O'Shanter Drive for use as a North Stockton Police Station. Renovations at the site should be completed in the first quarter of fiscal year 2003-2004, permitting occupancy on or before December 1, 2003.

**BUDGET UNITS****Administration: 010-2410**

The Administrative Services Division includes six subdivisions: the Chief's Office, Fiscal Affairs and Planning, Fleet and Facility Management, Personnel and Training, Animal Shelter, and Animal Control. The Chief's Office is the executive office of the department headed by the Chief of Police who, along with two Deputy Chiefs, provides planning and control over all Police Department operations. Within the Chief's Office, the Internal Affairs Section is responsible for maintaining the department's integrity through complete and timely internal investigations; the Crime Stoppers Unit coordinates the department's crime tip program; and the Public Information Office coordinates the department's interaction with the news media.

| Use of Funds               | 2001-02<br>Actual  | 2002-03<br>Appropriated | 2003-04<br>Budget                   | Variance<br>Amount | %          |
|----------------------------|--------------------|-------------------------|-------------------------------------|--------------------|------------|
| Employee Services          | \$3,252,933        | \$3,461,169             | \$3,792,768                         | \$331,599          | 10%        |
| Other Services             | 1,548,109          | 1,677,243               | 1,323,349                           | (353,894)          | -21%       |
| Materials/Supplies         | 221,380            | 208,395                 | 183,690                             | (24,705)           | -12%       |
| Other Expenses             | 360,170            | 473,375                 | 289,000                             | (184,375)          | -39%       |
| Capital Outlay             | 0                  | 0                       | 0                                   | 0                  |            |
| <b>TOTAL BUDGET</b>        | <b>\$5,382,592</b> | <b>\$5,820,182</b>      | <b>\$5,588,807</b>                  | <b>(\$231,375)</b> | <b>-4%</b> |
| <b>Position Allocation</b> | <b>47</b>          | <b>46</b>               | <b>51 (Includes Animal Control)</b> |                    |            |

**2002-03 Unit Objectives**

1. Work with other City departments to acquire, renovate, and occupy a North Stockton Police Substation by September 2002.
2. Improve the overtime detail reporting system to assist police managers in controlling overtime resources, by September 2002.
3. By December 2002, explore computer data sharing with local justice agencies to reduce data entry and provide wider distribution of crime information.

**2002-03 Unit Accomplishments**

1. Began initial stages of Substation acquisition and renovation. Additional building modifications changed the estimated completion date to September 2003.
2. Improvements were made in the reporting system by August 2002.
3. Hardware and software for an improved system was installed in December 2002, and the department is transitioning into more effective data sharing.

**2003-04 Unit Objectives**

1. Work with other City departments to complete a Police Department Shooting Range renovation by September 2003.
2. Explore more effective methods of recruiting academy cadets by July 2004.
3. Continue efforts to renovate and occupy a North Stockton Police Substation by September 2003.

Field Services: 010-2420

The Field Services unit is the heart of the Police Department, providing 24-hour-a-day uniformed police patrols responding to calls-for-service throughout the City of Stockton. This unit is responsible for the operation of field service programs including 24-hour-a-day Patrol Services by community policing district. This Division also maintains Field Training Officer Program, K-9 Program, Horse Patrol, Reserve Officers Program, Event Security, Court Liaison, Metro Prisoner Transportation, Explosive Ordnance Detail, SWAT Team, Misdemeanor Follow-up Investigations, Traffic Enforcement, Parking Enforcement, School Resource Officers, Safe Neighborhoods and Safe Youth Programs, Truancy Enforcement, and Police Volunteers.

| Use of Funds               | 2001-02<br>Actual   | 2002-03<br>Appropriated | 2003-04<br>Budget   | Variance<br>Amount | %         |
|----------------------------|---------------------|-------------------------|---------------------|--------------------|-----------|
| Employee Services          | \$31,119,058        | \$34,779,011            | \$37,440,233        | \$2,661,222        | 8%        |
| Other Services             | 3,349,759           | 2,911,538               | 2,825,562           | (85,976)           | -3%       |
| Materials/Supplies         | 263,324             | 255,500                 | 208,756             | (46,744)           | -18%      |
| Other Expenses             | 685                 | 925                     | 110                 | (815)              | -88%      |
| Capital Outlay             | 4,676               | 0                       | 0                   | 0                  |           |
| <b>TOTAL BUDGET</b>        | <b>\$34,737,502</b> | <b>\$37,946,974</b>     | <b>\$40,474,661</b> | <b>\$2,527,687</b> | <b>7%</b> |
| <b>Position Allocation</b> | <b>351</b>          | <b>337</b>              | <b>333</b>          |                    |           |

**2002-03 Unit Objectives**

1. Explore the use of a digital micro-cassette recorder system to record police interactions with the public. Field testing with patrol officers should begin by December 2002.
2. Work with the Investigations division to implement an enforcement and prevention plan to reverse the rise in auto related crimes by July of 2002.
3. Implement a Targeted Truancy Reduction Program via the School Resource Officers by September 2002.

**2002-03 Unit Accomplishments**

1. Testing of digital micro cassette recorder systems began in December 2002 and is ongoing.
2. The Campaign Against Auto Theft (CAAT) was initiated in March 2002. Prevention ads have been posted in the Stockton Record.
3. This program was implemented in four high schools and two middle schools in August 2002. Analysis of the program impact is ongoing.

**2003-04 Unit Objectives**

1. Complete the training and implementation of the Automated Reporting System (ARS) for all field services personnel by July 2003.
2. Implement the video display via intranet of current crime analysis information generated by the Crime Information Center during roll calls by September 2003.

Investigations: 010-2430

The Investigations Division is responsible for investigating and assisting in the prosecution of major crimes occurring in the City of Stockton. This Division is organized into four operating units: Crimes vs. Persons and Property, Special Investigations, Evidence Identification Unit, and the Crime Information Center. Except for the Crime Information Center, the Investigations Division is located two blocks from the Main Police Facility Building, at 22 East Weber Avenue in the Stewart Eberhardt Building.

The Crimes vs. Persons and Property Section is responsible for investigating murder, robbery, rape, child abuse, assault, domestic violence, child exploitation, missing persons, burglary, auto theft, fraud, embezzlement, and vandalism. The Special Investigations Section is responsible for investigating gambling, prostitution, pornography, organized crime, gang-related crime, narcotics crimes and abatements, alcohol control, and any unusual criminal activity. The Evidence Identification Unit collects and analyzes evidence at crime scenes. Under the direction of the Deputy Chief of the Support Services Bureau, the Crime Information Center accumulates and disseminates crime, calls-for-service, and other data throughout the Department and to other law enforcement agencies.

| Use of Funds               | 2001-02<br>Actual  | 2002-03<br>Appropriated | 2003-04<br>Budget   | Variance<br>Amount | %         |
|----------------------------|--------------------|-------------------------|---------------------|--------------------|-----------|
| Employee Services          | \$8,519,231        | \$9,980,327             | \$11,006,836        | \$1,026,509        | 10%       |
| Other Services             | 686,910            | 619,971                 | 598,692             | (21,279)           | -3%       |
| Materials/Supplies         | 123,530            | 142,490                 | 122,090             | (20,400)           | -14%      |
| Other Expenses             | 40,900             | 41,180                  | 0                   | (41,180)           | -100%     |
| Capital Outlay             | 0                  | 0                       | 0                   | 0                  |           |
| <b>TOTAL BUDGET</b>        | <b>\$9,370,571</b> | <b>\$10,783,968</b>     | <b>\$11,727,618</b> | <b>\$943,650</b>   | <b>9%</b> |
| <b>Position Allocation</b> | <b>95</b>          | <b>95</b>               | <b>93</b>           |                    |           |

**2002-03 Unit Objectives**

1. Implement an IBIS (Integrated Ballistic Information System) procedure for receiving and processing ballistic evidence from other agencies to help solve local firearms-related crimes, by June 2003.
2. By June 2003, improve the quality of life in specific areas of the City by focusing Special Investigations Unit resources on street-level narcotic-related problems.

**2002-03 Unit Accomplishments**

1. The Police Department implemented new IBIS procedures that have allowed agencies throughout the County to have their cases processed in September 2002.
2. The Narcotics unit has been tracking narcotic related complaints from citizens by district since July 2002.

**2003-04 Unit Objectives**

1. Work with the Crime Information Center to identify crime series at an early stage and develop information leading to the arrest and conviction of suspects involved in multiple crimes, by December 2003.
2. Work with the City Attorney to develop a city Ordinance to require background checks for all employees who deal with the sale of firearms by June 2004.



**POLICE DEPARTMENT****010-2400****Support Services: 010-2460**

The Support Services unit is responsible for technical support programs in the Stockton Police Department including Records Management, Property Management, and Telephone Report Services.

| Use of Funds       | 2001-02     | 2002-03      | 2003-04     | Variance  |      |
|--------------------|-------------|--------------|-------------|-----------|------|
|                    | Actual      | Appropriated | Budget      | Amount    | %    |
| Employee Services  | \$2,887,780 | \$3,478,037  | \$3,684,103 | \$206,066 | 6%   |
| Other Services     | 1,304,586   | 1,262,495    | 1,275,452   | 12,957    | 1%   |
| Materials/Supplies | 118,781     | 101,595      | 96,350      | (5,245)   | -5%  |
| Other Expenses     | 1,027       | 3,395        | 125         | (3,270)   | -96% |
| Capital Outlay     | 6,167       | 0            | 0           | 0         |      |
| TOTAL BUDGET       | \$4,318,341 | \$4,845,522  | \$5,056,030 | \$210,508 | 4%   |
| 0                  | 42          | 42           | 38          |           |      |

**2002-03 Unit Objectives**

1. By December 2002, implement a new sampling procedure for maintaining biological evidence to reduce the amount of freezer space needed to store this type of evidence.
2. Explore the feasibility of accepting police reports via mail and/or the internet to improve customer service by June 2003.

**2002-03 Unit Accomplishments**

1. The new procedure has been developed but not yet implemented. Implementation will occur by December 2003.
2. The Web Site Development Team is working on an implementation plan, scheduled to be available in July 2003.

**2003-04 Unit Objectives**

1. Implement a procedure for accepting police reports via mail and/or the internet to improve customer service by September 2003.
2. Develop and implement a process for disseminating wanted persons information to patrol vehicles by December 2003.
3. Implement a document imaging system to improve the efficiency of document management, in conjunction with the Automated Reporting System by December 2003.

**POLICE DEPARTMENT****010-2400****Telecommunications: 010-2470**

The Telecommunications Unit is responsible for 9-1-1 emergency communication service including Fire and EMS transfers, 24-hour-a-day Computer-Aided Dispatch, automatic call distribution system, automated records management system and report writing systems, and coordination with the MIS Department for all technical support for all Police Department computer and radio system operations.

| Use of Funds        | 2001-02     | 2002-03      | 2003-04     | Variance  |       |
|---------------------|-------------|--------------|-------------|-----------|-------|
|                     | Actual      | Appropriated | Budget      | Amount    | %     |
| Employee Services   | \$3,141,129 | \$3,550,904  | \$3,806,763 | \$255,859 | 7%    |
| Other Services      | 2,920,681   | 2,587,535    | 2,636,651   | 49,116    | 2%    |
| Materials/Supplies  | 32,794      | 37,040       | 31,700      | (5,340)   | -14%  |
| Other Expenses      | 160         | 275          | 0           | (275)     | -100% |
| Capital Outlay      | 0           | 0            | 0           | 0         |       |
| TOTAL BUDGET        | \$6,094,764 | \$6,175,754  | \$6,475,114 | \$299,360 | 5%    |
| Position Allocation | 40          | 40           | 40          |           |       |

**2002-03 Unit Objectives**

1. Work with the Personnel Services Department to research the feasibility of sharing Telecommunicator candidate lists with other agencies by December 2002.
2. Complete the implementation of the new Automated Reporting System (ARS) throughout the Police Department by June 2003.
3. Explore the feasibility of an automated telephone dialing system to improve public notifications about emergencies, crime, and missing persons, by December 2002.

**2002-03 Unit Accomplishments**

1. This objective was researched and was determined to not be feasible due to budget and staffing shortages in the Personnel Department.
2. The ARS was installed March 2002, final implementation and training will be completed July 2003.
3. The cost of an automated dialing system, commonly referred to as "Reverse 9-1-1", was determined to exceed benefits.

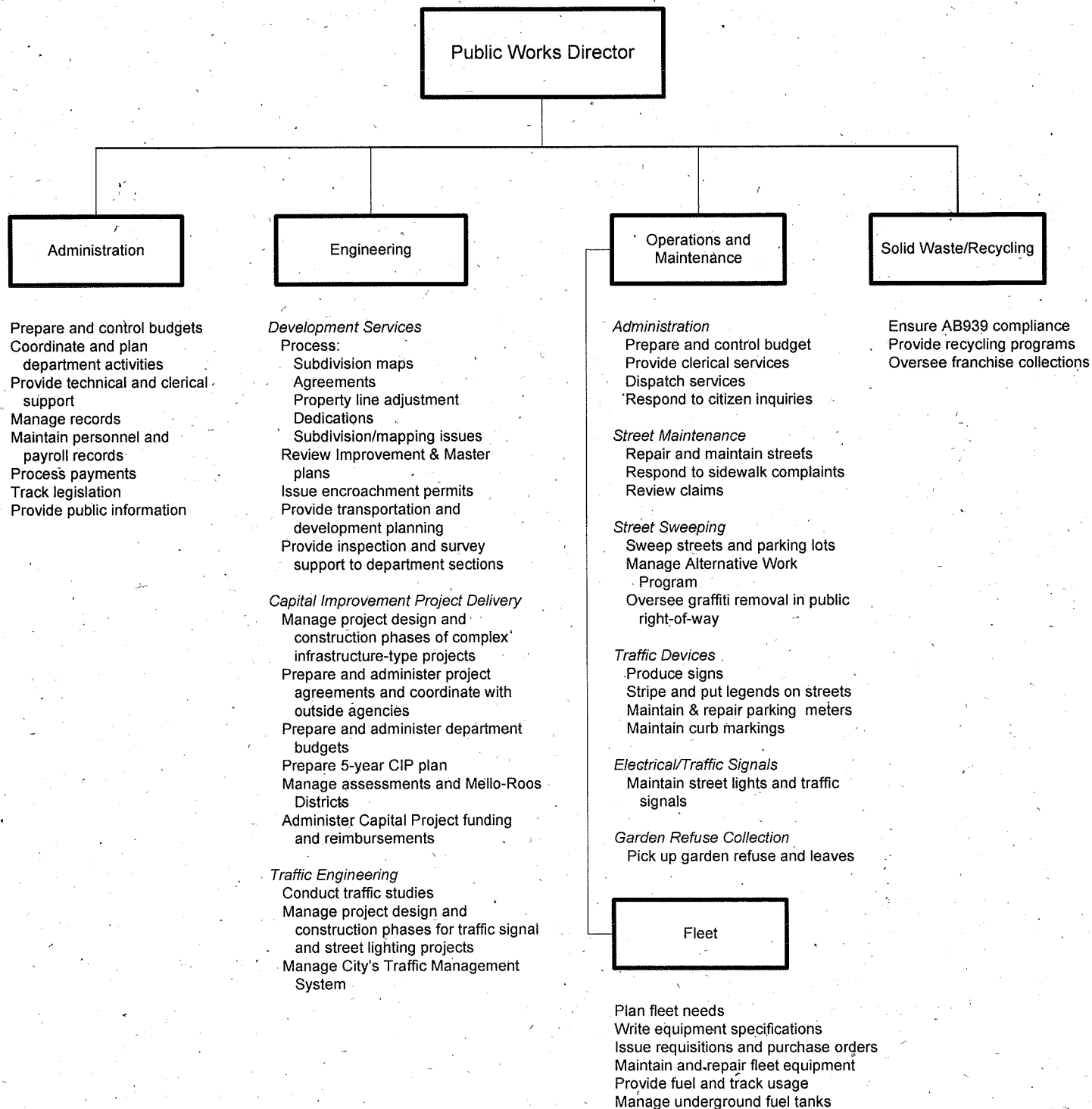
**2003-04 Unit Objectives**

1. Implement wireless data transmission to improve mobile ARS to and from police vehicles by March 2004.
2. Purchase and implement radio frequency encryption technology as required by the California Department of Justice by December 2003.



CITY OF STOCKTON

***PUBLIC WORKS***



**PUBLIC WORKS  
ORGANIZATION CHART**

**PUBLIC WORKS DEPARTMENT****010-3000**

|   | <b>2001-02<br/>ACTUAL *</b> | <b>2002-03<br/>APPROPRIATED</b> | <b>2003-04<br/>BUDGET</b> | <b>VARIANCE<br/>AMOUNT</b> | <b>%</b>  |
|---|-----------------------------|---------------------------------|---------------------------|----------------------------|-----------|
| Employee Services   | \$5,957,769                 | \$4,900,264                     | \$5,210,457               | \$310,193                  | 6%        |
| Other Services  | 4,229,077                   | 3,037,024                       | 2,966,106                 | (70,918)                   | -2%       |
| Materials/Supplies  | 635,047                     | 550,995                         | 554,341                   | 3,346                      | 1%        |
| Other Expenses  | 44,803                      | 49,341                          | 42,735                    | (6,606)                    | -13%      |
| Capital Outlay  | 0                           | 0                               | 0                         | 0                          |           |
| <b>TOTAL BUDGET</b>   | <b>\$10,866,696</b>         | <b>\$8,537,624</b>              | <b>\$8,773,639</b>        | <b>\$236,015</b>           | <b>3%</b> |
| * Actual for 01-02 includes expenses and positions moved in 2002-03 to Special Revenue Development Services Fund. |                             |                                 |                           |                            |           |
| <b>POSITION ALLOCATION</b>  | <b>128</b>                  | <b>109</b>                      | <b>110</b>                |                            |           |
| Positions include Grant/CIP & SJAFCA funded.  |                             |                                 |                           |                            |           |

**MISSION STATEMENT**

The Public Works Department mission is to plan, design, build, and maintain public works for residents, businesses, and departments of the City of Stockton to meet their needs and expectations with pride and professionalism in a cost-effective manner.

**HIGHLIGHTS**

The Public Works Department oversaw the completion of many projects during the 2002-2003 fiscal year:

- El Dorado & Center Street Bridge Rehabilitation
- March Lane Grade Separations at UPRR & SPRR
- Hammer Lane Widening, Phase I
- Holman Road Widening
- Charter Way Beautification, Phase II
- Weber Avenue Beautification Project
- Wait Avenue Reconstruction (CDBG-Taft Area, Phase II)
- Waterloo Road Rehabilitation from D to E Street
- 2002 Measure "K" Resurfacing Program
- 2002 State Transportation Program (STP) Overlay Program
- Fire Station Co #2 Drill Tower
- Animal Shelter Expansion
- Weber Point Events Center, Phase III
- Herndon and Ben Holt Traffic Signal
- Pershing and Acacia Traffic Signal Modification
- Swain Road Traffic Signal Modifications at Pershing, Pacific, and Claremont Avenue
- Main Street Traffic Signal Modifications
- El Dorado/Main Street LED Crosswalks

- 
- Curb, Gutter & Sidewalk Repair Program
  - Downing/I-5 Interchange Improvements

Public Works started construction or will start construction in the coming fiscal year on the following projects:

- North Stockton Police Sub-Station
- Hammer Lane Widening, Phase II
- West Lane Widening
- Montauban/Lorraine Traffic Signal Modifications
- 2003/04 Street Overlay Program
- William Moss Boulevard/Manthey Road Traffic Signal
- Carolyn Weston Boulevard/McDougal Traffic Signal
- Mary Avenue Reconstruction (CDBG-Taft Area, Phase III)
- Miracle Mile Beautification Project
- Downtown Lighting Modifications
- Downtown Sidewalk Rehabilitation
- March Lane Sidewalk Repair
- Pershing Avenue/Harding Way Intersection Improvements
- Alpine Ave Improvements between Sanguinetti Lane and El Pinal Drive
- Farmington/Stagecoach Intersection Improvements
- Pacific Avenue/Calaveras River Bridge Seismic Retrofit
- Airport Way/Mormon Slough Bridge Rehabilitation
- El Dorado Street/Bianchi Road Bridge Repair
- 8-Mile Road/I-5 Interchange Improvements
- El Dorado Street Widening, Phase I
- March Lane/El Dorado Intersection Improvements
- Chase Block Demolition
- Weston Ranch/French Camp Slough Bike Path
- Pacific/Rose Marie Median Island Modifications
- Airport/Miner Avenue Traffic Signal Modifications
- Fresno Avenue/Charter Way Traffic Signal
- North Stockton Pipeline Project

In the near future, Public Works is looking forward to delivering the following projects:

- French Camp Road/I-5 Interchange Improvements
- March Lane Extension Specific Plan
- Hammer Lane Widening, Phase III
- Aksland Blvd/Trinity Parkway Extension
- Davis Road/Pixley Slough Bridge Replacement
- Hammer Lane/S.R. 99 Interchange Improvements

**PUBLIC WORKS DEPARTMENT****010-3000****BUDGET UNITS****Administration: 010-3010**

The Administration unit provides administrative, clerical, and fiscal support to all Public Works operations located in City Hall. In addition, it is responsible for a variety of special projects assigned by the Director. The unit provides word processing for specifications, consultant agreements, subdivision agreements, agenda reports, memos, and a variety of correspondence. It also acts as liaison with the City Manager's office and prepares public communications concerning the Department's activity.

| <b>Use of Funds</b>        | <b>2001-02<br/>Actual</b> | <b>2002-03<br/>Appropriated</b> | <b>2003-04<br/>Budget</b> | <b>Variance<br/>Amount</b> | <b>%</b>    |
|----------------------------|---------------------------|---------------------------------|---------------------------|----------------------------|-------------|
| Employee Services          | \$315,842                 | \$143,853                       | \$170,261                 | \$26,408                   | 18%         |
| Other Services             | 269,717                   | 116,313                         | 63,584                    | (52,729)                   | -45%        |
| Materials/Supplies         | 5,767                     | 4,784                           | 4,000                     | (784)                      | -16%        |
| Other Expenses             | 3,563                     | 4,860                           | 4,095                     | (765)                      | -16%        |
| Capital Outlay             |                           |                                 |                           | 0                          |             |
| <b>TOTAL BUDGET</b>        | <b>\$594,889</b>          | <b>\$269,810</b>                | <b>\$241,940</b>          | <b>(\$27,870)</b>          | <b>-10%</b> |
| <b>Position Allocation</b> | <b>8</b>                  | <b>6</b>                        | <b>6</b>                  |                            |             |

**2002-03 Unit Objectives**

1. Develop a report that provides a status of project billings for capital funding sources by June 2003.

**2002-03 Unit Accomplishments**

1. Goal accomplished in December, 2002.

**2003-04 Unit Objectives**

1. Implement the Traffic Calming Program to improve neighborhood traffic safety by January 2004.

**PUBLIC WORKS DEPARTMENT****010-3000****Engineering: 010-3020**

The Engineering Division has three core functions: New Development Review, Delivery of Capital Improvement Projects and Traffic Engineering/Street Lighting. The Division is responsible for the design, surveying and construction of projects designated in the Capital Improvement Program. The Engineering functions related to Development Review, which include inspection of public/private projects that will be maintained by the City; review and/or preparation of subdivision maps and agreements; and checking improvement plans, traffic engineering and street lighting of City streets, are conducted under the Development Services Special Revenue Fund.

| <b>Use of Funds</b>   | <b>2001-02<br/>Actual*</b> | <b>2002-03<br/>Appropriated</b> | <b>2003-04<br/>Budget</b> | <b>Variance<br/>Amount</b> | <b>%</b>   |
|---|----------------------------|---------------------------------|---------------------------|----------------------------|------------|
| Employee Services   | \$2,359,574                | \$1,388,033                     | \$1,363,549               | (\$24,484)                 | -2%        |
| Other Services  | 850,129                    | 318,904                         | 201,459                   | (117,445)                  | -37%       |
| Materials/Supplies  | 67,375                     | 54,881                          | 34,200                    | (20,681)                   | -38%       |
| Other Expenses  | 27,040                     | 18,884                          | 15,300                    | (3,584)                    | -19%       |
| Capital Outlay  |                            |                                 |                           | 0                          |            |
| <b>TOTAL BUDGET</b>   | <b>\$3,304,118</b>         | <b>\$1,780,702</b>              | <b>\$1,614,508</b>        | <b>(\$166,194)</b>         | <b>-9%</b> |
| *Amount includes expenses moved to Development Services Special Revenue Fund in 2002-03 |                            |                                 |                           |                            |            |
| <b>Position Allocation</b>  | <b>49</b>                  | <b>31</b>                       | <b>33</b>                 |                            |            |

**2002-03 Unit Objectives**

1. Complete design and construction of the Swain Road Traffic Signals at Pershing, Pacific, and Claremont by December 2002.
2. Complete the construction of the Weber Avenue Beautification project by December 2002.

**2002-03 Unit Accomplishments**

1. Project will be completed in Spring, 2003.
2. Project will be completed in Spring, 2003.

**2003-04 Unit Objectives**

1. In order to complete the March Lane Extension project by the end of 2005, adopt the Specific Plan and commence the preparation of plans and specifications by May 2004.
2. Complete Hammer Lane Widening Phase II by June 2004.



**PUBLIC WORKS DEPARTMENT****010-3000****Operations and Maintenance: 010-3060**

The Public Works Operations and Maintenance unit ensures and maintains a safe, efficient and reliable street system for Stockton residents and visitors while improving the living environment of residential neighborhoods through the timely removal of garden refuse and street cleaning. The unit enhances the City's efficient operation and image by having a well-maintained fleet of equipment in use.

The Operations and Maintenance unit is comprised of five activities: Administration, Street Maintenance, Street Sweeping, Traffic Devices, Traffic Signals and Street Lighting. In addition, the Garden Refuse and Fleet activities are part of Operations and Maintenance unit, however, those two functions are budgeted separately as an Enterprise Fund and an Internal Service Fund, respectively.

| <b>Use of Funds</b>        | <b>2001-02<br/>Actual</b> | <b>2002-03<br/>Appropriated</b> | <b>2003-04<br/>Budget</b> | <b>Variance<br/>Amount</b> | <b>%</b>  |
|----------------------------|---------------------------|---------------------------------|---------------------------|----------------------------|-----------|
| Employee Services          | \$3,282,353               | \$3,368,378                     | \$3,676,647               | \$308,269                  | 9%        |
| Other Services             | 3,109,231                 | 2,601,807                       | 2,701,063                 | 99,256                     | 4%        |
| Materials/Supplies         | 561,905                   | 491,330                         | 516,141                   | 24,811                     | 5%        |
| Other Expenses             | 14,200                    | 25,597                          | 23,340                    | (2,257)                    | -9%       |
| Capital Outlay             |                           |                                 |                           | 0                          |           |
| <b>TOTAL BUDGET</b>        | <b>\$6,967,689</b>        | <b>\$6,487,112</b>              | <b>\$6,917,191</b>        | <b>\$430,079</b>           | <b>7%</b> |
| <b>Position Allocation</b> | <b>60</b>                 | <b>59</b>                       | <b>60</b>                 |                            |           |

**2002-03 Unit Objectives**

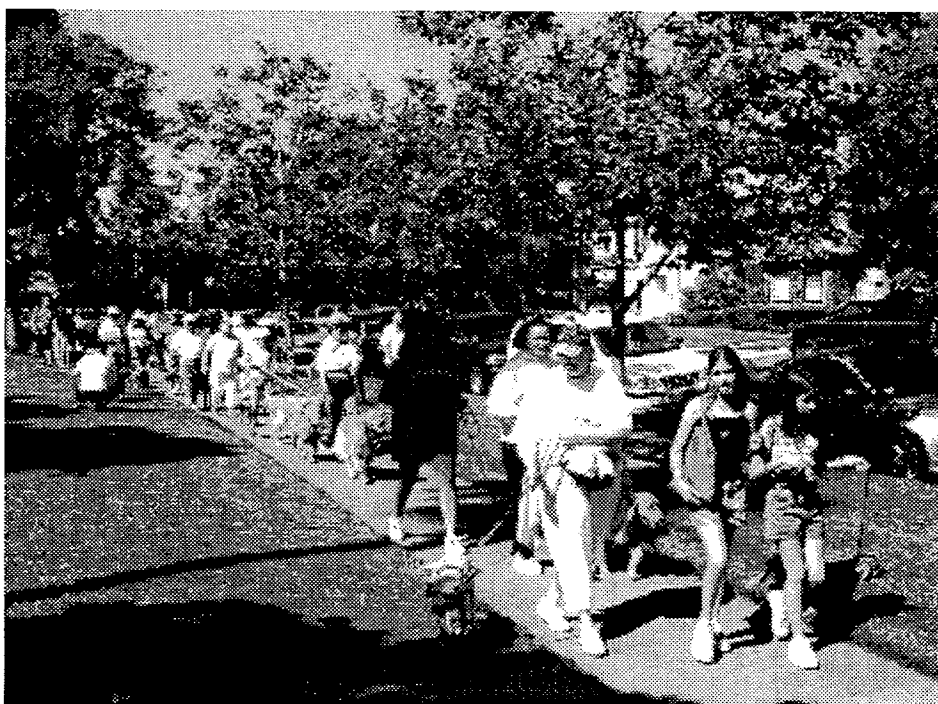
1. Construct over 50 miles of street resurfacing by September 2002.
2. Implement Infrastructure Management System to be used in GASB-34 financial reporting, by June 2003.

**2002-03 Unit Accomplishments**

1. Completed 48 miles of overlays and 18 miles of microsurfacing, total of 66 miles by October, 2002.
2. Asset inventory for GASB 34 reporting is compiled and final version will be completed by June, 2003

**2003-04 Unit Objectives**

1. Increase the number of miles resurfaced from a target of 50 miles in Fiscal Year 2002-03 to 60 miles in Fiscal Year 2003-04, by June 2004.
2. Assess condition of all wooden street light poles and identify replacement needs by June 2004.



The annual "Strut Your Mutt" event is part of volunteer efforts to raise money for Stockton Animal Shelter Friends.



C I T Y   O F   S T O C K T O N

**SJAFCA**  
**SAN JOAQUIN AREA FLOOD CONTROL**  
**AGENCY ADMINISTRATION**



**SAN JOAQUIN AREA FLOOD  
CONTROL AGENCY ADMINISTRATION**

**010-0137**

|                                      | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %         |
|--------------------------------------|-------------------|-------------------------|-------------------|--------------------|-----------|
| Employee Services                    | \$303,550         | \$215,146               | \$220,199         | \$5,053            | 2%        |
| Other Services                       | 44,017            | 25,982                  | 25,231            | (751)              | -3%       |
| Materials/Supplies                   | 4,544             | 4,000                   | 4,000             | 0                  | 0%        |
| Other Expenses                       | 5,286             | 5,932                   | 6,745             | 813                | 14%       |
| Capital Outlay                       | 0                 | 0                       | 0                 | 0                  |           |
| <b>TOTAL BUDGET</b>                  | <b>\$357,397</b>  | <b>\$251,060</b>        | <b>\$256,175</b>  | <b>\$5,115</b>     | <b>2%</b> |
| POSITION ALLOCATION                  | -                 | -                       | -                 |                    |           |
| Positions allocated in Public Works. |                   |                         |                   |                    |           |

## **FUNCTION**

The San Joaquin Area Flood Control Agency (SJAFCA) is composed of members from several jurisdictions, and is administered by the City. It was formed during the 1994-95 fiscal year to coordinate activities related to addressing the proposed revised Federal Emergency Management Agency (FEMA) flood boundary map. The proposed map would have placed essentially the entire City of Stockton and a significant portion of the surrounding county in a newly defined flood plain. This would have resulted in mandatory flood insurance purchases for mortgaged structures lying within the new flood plain and building restrictions for new construction. SJAFCA was successful in delaying the official issuance of the new flood plain maps while a flood protection restoration project was designed, funded and constructed. The project was completed in 1998. On April 2, 2002, FEMA issued revised flood plain maps which included the improvements of the SJAFCA Flood Protection Restoration Project (FPRP).

This unit is responsible for administration of all reimbursement claims, documentation of the FPRP levee construction for determination of flood plain boundaries, and other duties related to flood control. This unit coordinates work with the U.S. Congress for appropriation of a portion of the \$35.7 million federal reimbursement in each federal budget year.

**SAN JOAQUIN AREA FLOOD  
CONTROL AGENCY ADMINISTRATION**

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**010-0137**

**2002-03 Objectives**

1. Distribute the individual share of the expected Federal Reimbursement for the SJAFCA FPRP Phase I, Urban Portion among those property owners, whose parcels lie within the SJAFCA Assessment District by October 2002
2. Continue working with the U.S. Army Corps of Engineers (COE) on the Lower Mormon Ecosystem Restoration and the Rural Feasibility Study. Pending Board confirmation, initiate a full feasibility study of the Selective Alternatives by August 2002.
3. Transfer SJAFCA's right-of-way from the FPRP to the Sacramento-San Joaquin Drainage District – Department of Water Resources, and complete the transfer of the newly constructed elements of the official Federal Project Levee System by October 2002.

**2002-2003 Accomplishments**

1. Federal Reimbursements appropriated for FY 01 & 02 were combined and disbursed to eligible property owners, either in as a permanent reduction in the annual bill, or cash if paid up front, by October 2002.
2. Both Studies were completed in April 2002. Study results were presented to the SJAFCA Board on May 1, 2002. SJAFCA Board of Directors decided not to continue with any additional studies for these projects.
3. Made significant progress with the COE and the State Department of Water Resources at this issue. Anticipated completion is now Summer 2003.

**2003-04 Objectives**

1. Work with the Federal government to receive a \$6 million appropriation by January 2004.
2. Work to include language in the Water Resource Development Act (WRDA) to include Lower Mosher Creek and the Upper Calaveras River Extension as part of the Stockton Metropolitan Area Section 211(f) reimbursement, increasing SJAFCA's federal reimbursement by approximately \$5.5 million, by May 2004.



CITY OF STOCKTON

***ENTERPRISE FUND BUDGETS***

## ***ENTERPRISE FUND BUDGETS***

Enterprise Funds are used for city functions that are operated like private business enterprises. Enterprise Funds charge user fees to provide services, and the user fees support these funds. The budgets in this section detail the budget, personnel, mission, highlights, prior year objectives and accomplishments, and budget year objectives for Enterprise Fund budgets.





CITY OF STOCKTON

***GARDEN REFUSE COLLECTION***



## GARDEN REFUSE COLLECTION

455-3060

|                    | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %   |
|--------------------|-------------------|-------------------------|-------------------|--------------------|-----|
| Employee Services  | \$1,399,886       | \$1,522,731             | \$1,651,216       | \$128,485          | 8%  |
| Other Services     | 869,514           | 834,904                 | 979,415           | 144,511            | 17% |
| Materials/Supplies | 15,011            | 25,500                  | 25,500            | 0                  | 0%  |
| Other Expenses     | 130,172           | 165,176                 | 169,258           | 4,082              | 2%  |
| Capital Outlay     | 0                 | 0                       | 0                 | 0                  |     |
| TOTAL BUDGET       | \$2,414,583       | \$2,548,311             | \$2,825,389       | \$277,078          | 11% |

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|                     |    |    |    |
|---------------------|----|----|----|
| POSITION ALLOCATION | 21 | 21 | 20 |
|---------------------|----|----|----|

### MISSION STATEMENT

The Garden Refuse Collection system's mission is to provide safe and efficient removal of garden debris from all residential properties which includes the enforcement of Council-adopted rules and regulations governing the placement and collection of garden debris. This mission is accomplished through effective management and trained operators using the proper equipment.

### HIGHLIGHTS

Garden refuse collection for residential properties is controlled by a two-week schedule, whereby the City is broken down into ten districts. Five districts are serviced each week. The members of this crew are in a Shared Workforce and are rotated into either the Street Maintenance or Street Sweeping crews when needed. Correction notices are issued to residents who put out refuse material early, and who put garbage in the refuse material. Garden refuse fee accounts are audited and correction notices are issued to licensed gardeners that illegally use the city's service.

The garden refuse schedule is communicated to the public by means of the Park and Recreation Department's magazine in order to achieve a broader readership. The garden refuse pickup schedule is also available on the City's website where it is consistently rated as one of the most frequently downloaded features.

The monthly \$3.00 service fee has remained unchanged for nearly ten years, since January 1993. Outsourcing of garden refuse collection function to residential solid waste collectors when the current residential franchise agreements expire in early 2004 is under consideration.

#### **2002-03 Unit Objectives**

1. Evaluate district routing and boundaries to balance workload and maintain service levels within districts by June 2003.

#### **2002-03 Unit Accomplishments**

1. Routing evaluation completed, no revisions deemed to be warranted at this time.

**2003-04 Unit Objectives**

1. Assist with analysis of proposals and preparation for potential outsourcing of the garden refuse collection function by June 2004.



CITY OF STOCKTON

***GOLF COURSES***



## GOLF COURSES

481-3650

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %   |
|---------------------|-------------------|-------------------------|-------------------|--------------------|-----|
| Employee Services   | \$1,490,458       | \$1,305,353             | \$1,572,864       | \$267,511          | 20% |
| Other Services      | 560,531           | 440,773                 | 458,498           | 17,725             | 4%  |
| Materials/Supplies  | 275,727           | 199,668                 | 284,973           | 85,305             | 43% |
| Other Expenses      | 7,320             | 261,620                 | 263,683           | 2,063              | 1%  |
| Capital Outlay      | 283,126           | 0                       | 0                 | 0                  |     |
| TOTAL BUDGET        | \$2,617,162       | \$2,207,414             | \$2,580,018       | \$372,604          | 17% |
| POSITION ALLOCATION | 20                | 20                      | 20                |                    |     |

### MISSION STATEMENT

The mission of the Golf Course Enterprise Fund is to provide well-maintained, safe and attractive golf courses for the golfing public. The City operates and maintains a championship 18-hole golf course and an executive 9-hole course at Swenson, a championship 18-hole golf course at Van Buskirk, and a 9-hole course at Rough and Ready Island. These courses cover 426 acres. The City contracts with private concessionaires for food and beverage operations, and City employees provide the daily maintenance, pro shop and starter services at all three courses. The courses are operated as an Enterprise Fund and revenue received through Council-adopted fees is used for course maintenance and operations.

### HIGHLIGHTS

The Golf Advisory Committee completed its fifth year. The committee is comprised of eleven members including representatives from recognized clubs and at-large members. The committee serves in an advisory capacity to the Stockton Parks and Recreation Commission making recommendations on a variety of golf-related issues.

The San Joaquin Junior Golf Foundation is now in the third year of operation. The Foundation was successful in obtaining non-profit 501c(3) status. The Foundation was formed for the purpose of providing golf opportunities for inner-city youth. Hundreds of boys and girls participated in free junior golf activities at the Swenson and Van Buskirk Golf Courses through the fund raising efforts of the foundation.

Point-of-Sale systems and Gift Card systems were installed at Swenson, Van Buskirk and Lyons Golf Courses to improve record keeping and management efficiency.

Aggressively promoting City golf courses and marketing in the Pleasanton, Dublin and Livermore areas continues to be a priority. Golf course opportunities are also included in the department magazine, various press releases and web site.

## GOLF COURSES

481-3650

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| <b>2002-03 Unit Objectives</b>   | <b>2002-03 Unit Accomplishments</b>  |
|--|--|
| 1. Work with the Port of Stockton on an alternate water source for golf course irrigation at Lyons Golf Course by June 2003. | 1. Due to the extensive research required, this objective will be completed in January 2004. |
| 2. Improve quality of fairway turf through an aggressive weed control program by June 2003.                                  | 2. Quality improved by May 2003.   |
| 3. Improve fairway drainage and contours at Swenson Golf Course by March 2003.   | 3. Objective completed in March 2003.  |
| 4. Complete the first year of a four-year sprinkler repair program at the Van Buskirk Golf Course by June 2003.              | 4. First year repair program completed in April 2002.  |

### **2003-04 Unit Objectives**

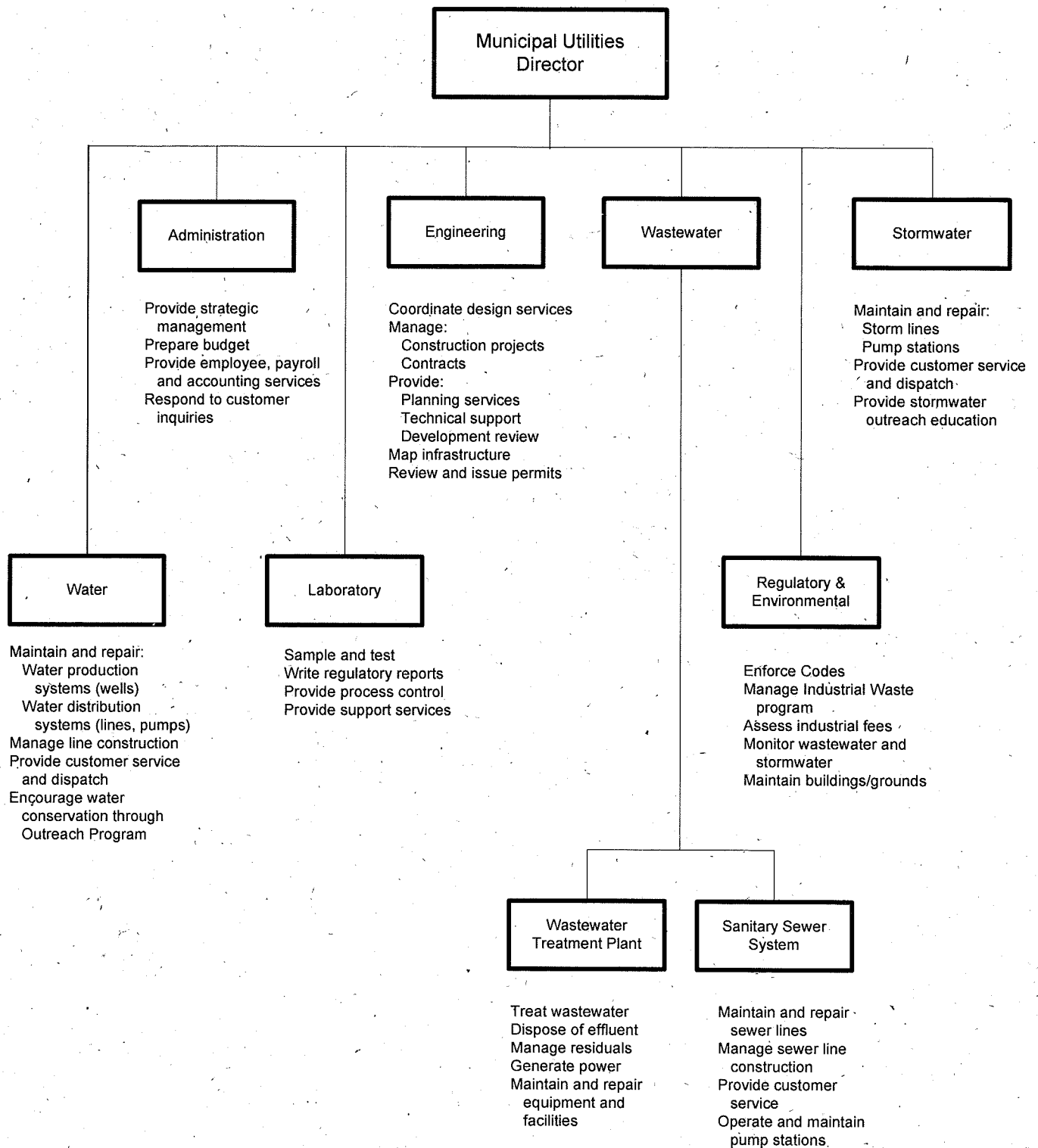
1. Develop and implement a more efficient equipment program to provide more consistent maintenance and improve cost effectiveness by March 2004.
2. Develop a security program for the protection of facilities, inventory, and employees, which will also focus on trespassing issues at each course, by January 2004.
3. Apply for First Tee Affiliation with the San Joaquin Junior Golf Foundation by June 2004.





CITY OF STOCKTON

***MUNICIPAL UTILITIES***



**MUNICIPAL UTILITIES  
ORGANIZATION CHART**

**MUNICIPAL UTILITIES DEPARTMENT  
STORMWATER**

**441-4400**

|                     | 2001-02<br>ACTUAL  | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET  | VARIANCE<br>AMOUNT | %          |
|---------------------|--------------------|-------------------------|--------------------|--------------------|------------|
| Employee Services   | \$1,165,005        | \$1,303,989             | \$1,515,018        | \$211,029          | 16%        |
| Other Services      | 1,571,243          | 1,799,036               | 2,397,434          | 598,398            | 33%        |
| Materials/Supplies  | 79,502             | 78,400                  | 90,575             | 12,175             | 16%        |
| Other Expenses      | 211,926            | 439,127                 | 580,003            | 140,876            | 32%        |
| Capital Outlay      | 0                  | 0                       | 0                  | 0                  |            |
| <b>TOTAL BUDGET</b> | <b>\$3,027,676</b> | <b>\$3,620,552</b>      | <b>\$4,583,030</b> | <b>\$962,478</b>   | <b>27%</b> |
| POSITION ALLOCATION | 11                 | 11                      | 11                 |                    |            |

### **MISSION STATEMENT**

The Stormwater Utility's mission is to protect the property and health of Stockton residents and the waterways that surround the City. The Utility accomplishes this mission by (1) collecting, pumping and transporting storm water away from city streets and properties, (2) maintaining drain lines and lift stations throughout the collection system, and (3) monitoring and testing discharges into the system. Equally important, programs are developed to educate children, adults and industries about pollution, its effects on the waterways, and ways to reduce it.

### **HIGHLIGHTS**

The ultimate partnering event took place with the 2002 Earth Day Festival. The Stormwater Outreach Coordinator worked with representatives from San Joaquin County Public Works, San Joaquin County Office of Education, and the Peace and Justice Network to bring the change of the venue to the Weber Point Events Center. More than 3,000 people participated in the event (an increase from the usual 500 or so attendees), and the attendance was more directly focused on environmental education, schools and family. In addition, more than 80 vendors including representatives from such organization as Deltakeeper, the State Water Resources Control Board, San Joaquin Audubon Society, City/County Solid Waste, Healthy Children's Collaborative, and numerous other environmental disciplines. The event will only continue to grow.

The Stormwater Outreach effort expanded its effort to meet not only the City's NPDES permit requirements but that of Level 1 and Level 2 businesses by offering the use of supplies to stencil storm drains on their individual sites. Letters were mailed to local businesses to let them know that paint and stencils are available for loan to stencil their on-site drains. The program has been very successful and continues throughout the year, weather permitting.

**MUNICIPAL UTILITIES DEPARTMENT  
STORMWATER**

**441-4400**

**BUDGET UNITS**

*Policy, Planning And Financial Management: 441-4410*

Policy, Planning and Financial Management staff provide policy direction; long-term planning and projection; financial management and reports; GIS mapping of the collection system; capital projects planning; engineering services to assist in the design and construction of capital projects; developer reviews; monitoring; regulatory compliance; and related matters.

| Use of Funds               | 2001-02<br>Actual  | 2002-03<br>Appropriated | 2003-04<br>Budget  | Variance<br>Amount | %          |
|----------------------------|--------------------|-------------------------|--------------------|--------------------|------------|
| Employee Services          | \$595,030          | \$686,240               | \$796,056          | \$109,816          | 16%        |
| Other Services             | 337,298            | 568,960                 | 996,871            | 427,911            | 75%        |
| Materials/Supplies         | 7,487              | 7,400                   | 9,025              | 1,625              | 22%        |
| Other Expenses             | 187,523            | 265,912                 | 407,458            | 141,546            | 53%        |
| Capital Outlay             |                    |                         |                    | 0                  |            |
| <b>TOTAL BUDGET</b>        | <b>\$1,127,338</b> | <b>\$1,528,512</b>      | <b>\$2,209,410</b> | <b>\$680,898</b>   | <b>45%</b> |
| <b>Position Allocation</b> | <b>5</b>           | <b>5</b>                | <b>5</b>           |                    |            |

**2002-03 Unit Objectives**

1. Revise the Storm Water Management Plan as required by the new Storm Water NPDES Permit and begin implementation by May 2003.

**2002-03 Unit Accomplishments**

1. The new Storm Water NPDES Permit was issued in October 2002. The revised Storm Water Management Plan will be submitted to the Regional Board on September 1, 2003 in accordance with the Permit requirements. The process of revising the overall Storm Water Program has begun.

**2003-04 Unit Objectives**

- 1 Submit the revised Storm Water Management Plan to the Regional Water Board by September 2003.
- 2 Revise the existing development standards to comply with the Storm Water Permit Requirements by December 2003.

**MUNICIPAL UTILITIES DEPARTMENT  
STORMWATER**

**441-4400**

Operations and Maintenance: 441-4430

Operations and Maintenance (O&M) is responsible for operating and maintaining the stormwater collection system, which consists of 490 miles of drainage line, 12,602 basins that catch leaves and debris, and 58 pumping stations that lift the storm water away from lower elevations. The unit's responsibilities include cleaning, inspecting and repairing the main lines and catch basins, and maintaining the engines and mechanical equipment in the lift stations, all of which serve to protect the properties within the City of Stockton.

| Use of Funds               | 2001-02<br>Actual  | 2002-03<br>Appropriated | 2003-04<br>Budget  | Variance<br>Amount | %          |
|----------------------------|--------------------|-------------------------|--------------------|--------------------|------------|
| Employee Services          | \$569,975          | \$617,749               | \$718,962          | \$101,213          | 16%        |
| Other Services             | 1,233,945          | 1,230,076               | 1,400,563          | 170,487            | 14%        |
| Materials/Supplies         | 72,015             | 71,000                  | 81,550             | 10,550             | 15%        |
| Other Expenses             | 107                | 665                     | 925                | 260                | 39%        |
| Capital Outlay             |                    |                         |                    | 0                  |            |
| <b>TOTAL BUDGET</b>        | <b>\$1,876,042</b> | <b>\$1,919,490</b>      | <b>\$2,202,000</b> | <b>\$282,510</b>   | <b>15%</b> |
| <b>Position Allocation</b> | <b>6</b>           | <b>6</b>                | <b>6</b>           |                    |            |

**2002-03 Unit Objectives**

1. Complete the design of West Lane/Mosher pump station improvements by May 2003.

**2002-03 Unit Accomplishments**

1. Project was put on hold. Project included in the privatization proposal.

**2003-04 Unit Objectives**

- 1 Initiate a design-build for the improvements to the West Lane/Mosher pump station by December 2003.

**MUNICIPAL UTILITIES DEPARTMENT  
STORMWATER**

**441-4400**

Debt Service: 441-4460

This budget unit segregates the expenses for debt service principal and interest. These costs are the responsibility of the City and the Stormwater Enterprise Fund, but are not a part of either Policy and Planning, or Operations and Maintenance.

| Use of Funds   | 2001-02<br>Actual | 2002-03<br>Appropriated | 2003-04<br>Budget | Variance<br>Amount | %   |
|----------------|-------------------|-------------------------|-------------------|--------------------|-----|
| Other Expenses | 171,619           | 172,550                 | 171,620           | (930)              | -1% |
| TOTAL BUDGET   | \$171,619         | \$172,550               | \$171,620         | (\$930)            | -1% |

**MUNICIPAL UTILITIES DEPARTMENT  
WASTEWATER**

**431-4300**

|                            | 2001-02<br>ACTUAL   | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET   | VARIANCE<br>AMOUNT | %          |
|----------------------------|---------------------|-------------------------|---------------------|--------------------|------------|
| Employee Services          | \$5,979,813         | \$6,772,698             | \$7,869,892         | \$1,097,194        | 16%        |
| Other Services             | 5,359,996           | \$4,262,849             | 4,931,055           | 668,206            | 16%        |
| Materials/Supplies         | 2,581,580           | \$2,896,892             | 3,080,473           | 183,581            | 6%         |
| Other Expenses             | 2,635,345           | \$4,908,608             | 5,530,269           | 621,661            | 13%        |
| Capital Outlay             | 24,162              | 0                       | 0                   | 0                  |            |
| <b>TOTAL BUDGET</b>        | <b>\$16,580,896</b> | <b>\$18,841,047</b>     | <b>\$21,411,689</b> | <b>\$2,570,642</b> | <b>14%</b> |
| <b>POSITION ALLOCATION</b> | <b>93</b>           | <b>94</b>               | <b>94</b>           |                    |            |

Position allocation includes portions of Regulation and Capital budgets.

## **MISSION STATEMENT**

The mission of the Wastewater Utility is to achieve and maintain a facility operation that consistently meets all legal and regulatory requirements, ensures optimal efficiency and cost effectiveness, and achieves the highest level of service to the public consistent with available funding and application of the latest technology.

## **HIGHLIGHTS**

Installation of the new biotower pump station was completed in December 2002. This included replacement of old pipe lines, installing new biotower pumps operated by variable frequency drives (energy efficient) and demolition and replacement of the biotower wet well.

The new cogeneration facility was converted from a fuel blending system to a dual fuel system of digester gas or natural gas. All three engines have been in full operation since December 2002. The cogeneration facilities are currently producing more than 80% of the treatment plant energy needs.

The filter water pump station was rebuilt and staff installed energy efficient variable frequency drive units.

Staff has effectively eliminated odors in System 7 collection system after extensive testing. Staff partnered with a chemical company and the community to determine dosage requirements to reduce odors. Staff has been meeting with community groups to verify the effectiveness of the program.

Staff replaced two old pump controllers at Plymouth and Five-Mile Pump Station with energy efficient variable frequency drive units.

**MUNICIPAL UTILITIES DEPARTMENT  
WASTEWATER**

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**431-4300**

The Municipal Utilities Department continues to lead a multi-agency study of water quality in the San Joaquin River, continuing scientific studies on the causes of Water quality impairment. The conclusions of these studies are important because the State of California will determine NPDES permit requirements for any agency or private party discharging to the San Joaquin River, materially affecting future costs and long term facility planning for various cities, agriculture, and industries.

The Municipal Utilities Department's employees respond to emergencies in less than 60 minutes; operate equipment and facilities that annually convey and treat over 12 billion gallons of wastewater; and oversee construction projects valued in the millions of dollars. These efforts enhance the quality of life for the citizens of Stockton, protect the environment, and assure that wastewater collection and treatment assets are available as needed now and in the future.



**MUNICIPAL UTILITIES DEPARTMENT  
WASTEWATER**

**431-4300**

**BUDGET UNITS**

*Policy, Planning and Financial Management: 431-4310*

This unit provides policy direction; long-term planning and projection; financial management, reports, and debt service accounting; GIS mapping of the collection system; expansion and capital projects planning; engineering services to assist in the design and construction of capital projects; developer reviews; contract compliance; auditing, and support for related matters.

| Use of Funds               | 2001-02<br>Actual  | 2002-03<br>Appropriated | 2003-04<br>Budget  | Variance<br>Amount | %          |
|----------------------------|--------------------|-------------------------|--------------------|--------------------|------------|
| Employee Services          | \$685,920          | \$824,276               | \$1,162,271        | \$337,995          | 41%        |
| Other Services             | 1,060,261          | 222,261                 | 241,072            | 18,811             | 8%         |
| Materials/Supplies         | 24,300             | 41,879                  | 41,879             | 0                  | 0%         |
| Other Expenses             | 193,326            | 192,618                 | 276,592            | 83,974             | 44%        |
| Capital Outlay             |                    |                         |                    | 0                  |            |
| <b>TOTAL BUDGET</b>        | <b>\$1,963,807</b> | <b>\$1,281,034</b>      | <b>\$1,721,814</b> | <b>\$440,780</b>   | <b>34%</b> |
| <b>Position Allocation</b> | <b>4</b>           | <b>4</b>                | <b>4</b>           |                    |            |

**2002-03 Unit Objectives**

1. Negotiate with and obtain a finalized National Pollution Discharge Elimination Systems Wastewater permit from the Central Valley Regional Water Quality Control Board by June 2003.

**2002-03 Unit Accomplishments**

1. The new NPDES permit issued in April 2002 has been appealed to the State Water Resources Board to include dilution. This is the first permit the City has received that did not include dilution. Without a dilution factor that results from discharge in the San Joaquin River, effluent requirements for certain constituents cannot be met.

**2003-04 Unit Objectives**

1. Negotiate with the State Water Resources Control Board for the addition of dilution credits in our effluent on the NPDES permit issued in April 2002, by June 2004.

# MUNICIPAL UTILITIES DEPARTMENT WASTEWATER

431-4300

## Operations and Maintenance: 431-4330

Operations and Maintenance manages the 42 million gallon per day Regional Wastewater Control Facility, 21 sanitary pump stations, and 1,206 miles of sanitary main and lateral collection lines. Crews operate the treatment plant 24-hours every day, and respond to sewer service requests 16 hours/day, 7 days a week. The Unit ensures compliance with effluent quality requirements; confirms that equipment performs reliably; protects and extends the useful life of facilities and assets; and inspects, services, repairs, and maintains sewer lines.

| Use of Funds               | 2001-02<br>Actual   | 2002-03<br>Appropriated | 2003-04<br>Budget   | Variance<br>Amount | %          |
|----------------------------|---------------------|-------------------------|---------------------|--------------------|------------|
| Employee Services          | \$4,904,123         | \$5,503,246             | \$6,192,938         | \$689,692          | 13%        |
| Other Services             | 4,054,420           | 3,810,183               | 4,438,670           | 628,487            | 16%        |
| Materials/Supplies         | 2,541,768           | 2,838,970               | 3,021,551           | 182,581            | 6%         |
| Other Expenses             | 1,104,236           | 1,107,276               | 1,590,399           | 483,123            | 44%        |
| Capital Outlay             | 21,801              |                         |                     | 0                  |            |
| <b>TOTAL BUDGET</b>        | <b>\$12,626,348</b> | <b>\$13,259,675</b>     | <b>\$15,243,558</b> | <b>\$1,983,883</b> | <b>15%</b> |
| <b>Position Allocation</b> | <b>77</b>           | <b>77</b>               | <b>77</b>           |                    |            |

### **2002-03 Unit Objectives**

1. Complete initial training of maintenance personnel regarding the new cogeneration facility through schooling provided by the engine manufacturer by June 2003.
2. After installation of the dual fuel system for the new cogeneration facility, identify and implement an energy management plan involving both gas and electric conservation which allows operation up to 3 megawatts of electricity by June 2003.

### **2002-03 Unit Accomplishments**

1. Three maintenance personnel have received the basic one-week training for the cogeneration engines offered in Wisconsin. One mechanic has also received advanced training. Two Instrumentation Technicians have received weeklong training on the SCADA control equipment.
2. The three engines for the cogeneration facility are fully operational and producing over 80% of the Main and Tertiary Plant electrical needs. All the digester gas is being utilized as fuel for the engines.

**MUNICIPAL UTILITIES DEPARTMENT  
WASTEWATER**

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**431-4300**

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**2002-03 Unit Objectives**

3. Investigate staffing alternatives for operations and maintenance in order to reduce overtime costs and maintain productivity by June 2003.

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**2002-03 Unit Accomplishments**

3. The Business Plan set up an incentive program for Cross Training operators and mechanics. The operators with Mechanical Technologist Certificates are performing or assisting the mechanics on more complicated equipment repairs. Two mechanics have been called to work in operation during operator staffing shortages.

**2003-04 Objectives**

1. Optimize the Tertiary Plant to facilitate continuous operations as required by the new NPDES permit by June 2004.
2. Enhance existing treatment processes with chemical addition and/or equipment modification in anticipation of stricter discharge permit requirements by June 2004.
3. Optimize System 7 (South Stockton area) chemical addition to reduce costs and still maintain satisfactory odor control by June 2004.
4. Design and install a soloxane removal system for methane gas for cogeneration in order to make the methane gas burn cleaner and thereby reduce cogeneration operations and maintenance costs, by June 2004.

**MUNICIPAL UTILITIES DEPARTMENT  
WASTEWATER**

**431-4300**

*Debt Service and In Lieu of Tax: 431-4360*

This budget unit segregates the expenses for debt service principal and interest and In Lieu of Tax costs. These costs are the responsibility of the City and the Wastewater Enterprise Fund, but are not a part of either Policy and Planning or Operation and Maintenance.

| Use of Funds   | 2001-02<br>Actual | 2002-03<br>Appropriated | 2003-04<br>Budget | Variance<br>Amount | %    |
|----------------|-------------------|-------------------------|-------------------|--------------------|------|
| Other Services |                   | 6,775                   | 16,000            | 9,225              | 136% |
| Other Expenses | 4,810,047         | 3,515,761               | 3,516,670         | 909                | 0%   |
| TOTAL BUDGET   | \$4,810,047       | \$3,522,536             | \$3,532,670       | \$10,134           | 0%   |

**MUNICIPAL UTILITIES DEPARTMENT  
WASTEWATER**

**431-4300**

**Regulatory Compliance:** 421-4241, 431-4341

Regulatory Compliance is responsible for monitoring and evaluating proposed and current state, federal and local laws and regulations as they relate to Municipal Utilities functions and responsibilities. Staff implements pretreatment standards to control industrial discharge into the sewage system. Staff also investigates chemical and hazardous waste spills affecting pumping and lift stations. Training is provided in job skills and occupational health and safety areas for all Municipal Utilities employees. The water conservation function is also included in this budget unit.

| Use of Funds               | 2001-02<br>Actual | 2002-03<br>Appropriated | 2003-04<br>Budget  | Variance<br>Amount | %          |
|----------------------------|-------------------|-------------------------|--------------------|--------------------|------------|
| Employee Services          | \$443,349         | \$475,415               | \$568,434          | \$93,019           | 20%        |
| Other Services             | \$372,764         | 362,630                 | 379,435            | 16,805             | 5%         |
| Materials/Supplies         | \$21,100          | 21,043                  | 22,043             | 1,000              | 5%         |
| Other Expenses             | 126,782           | 121,947                 | 183,352            | 61,405             | 50%        |
| Capital Outlay             | 2,361             |                         |                    | 0                  |            |
| <b>TOTAL BUDGET</b>        | <b>\$966,356</b>  | <b>\$981,035</b>        | <b>\$1,153,264</b> | <b>\$172,229</b>   | <b>18%</b> |
| <b>Position Allocation</b> |                   |                         |                    |                    |            |

|                         |            |           |
|-------------------------|------------|-----------|
| Water Fund portion      | (421-4241) | \$239,617 |
| Wastewater Fund portion | (431-4341) | \$913,647 |

**2002-03 Unit Objectives**

1. Review, update, and implement appropriate changes to MUD's Environmental Compliance and Safety Program which maximize the flexibility necessary to comply with the continuously improving standards delineated in International Standard (ISO) 14000 and Cal OSHA Cal Star / Cal Reach Programs by June 2003.

**2002-03 Unit Accomplishments**

1. Upgraded departmental safety position from Safety & Training Specialist to Occupational Health and Safety Compliance Specialist which allowed the department to hire a full time safety professional to fill the position. As a result, updates to various safety programs, policies and training have been implemented. These updates were instrumental in the successful outcome of the CA OSHA unannounced inspection which occurred in June of 2002.

**MUNICIPAL UTILITIES DEPARTMENT  
WASTEWATER**

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**431-4300**

**2003-04 Unit Objectives**

1. Develop and implement a Public Education Campaign that encourages the public to promptly notify MUD of observed sanitary sewer overflows (SSOs) in order to minimize the impact and cost of those overflows, by June 2004.
2. Develop a Safety Training Program that increases the training that can be performed in-house by the Occupational Health and Safety Compliance Specialist by June 2004.

# MUNICIPAL UTILITIES DEPARTMENT WATER

421-4200

|                            | 2001-02<br>ACTUAL  | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET   | VARIANCE<br>AMOUNT | %         |
|----------------------------|--------------------|-------------------------|---------------------|--------------------|-----------|
| Employee Services          | \$2,186,004        | \$2,478,514             | \$2,767,831         | \$289,317          | 12%       |
| Other Services             | 1,474,444          | 1,441,234               | 1,691,574           | 250,340            | 17%       |
| Materials/Supplies         | 3,595,926          | 3,568,909               | 3,766,541           | 197,632            | 6%        |
| Other Expenses             | 2,429,931          | 3,087,406               | 3,110,241           | 22,835             | 1%        |
| Capital Outlay             | 0                  | 10,000                  | 10,000              | 0                  | 0%        |
| <b>TOTAL BUDGET</b>        | <b>\$9,686,305</b> | <b>\$10,586,063</b>     | <b>\$11,346,187</b> | <b>\$760,124</b>   | <b>7%</b> |
| <b>POSITION ALLOCATION</b> | <b>30</b>          | <b>31</b>               | <b>31</b>           |                    |           |

Position allocation includes portions of Regulation and Capital budgets.

## **MISSION STATEMENT**

The Water Utility's mission is to provide the community with a safe, wholesome supply of water at adequate pressures, suitable for all municipal and industrial uses, at the lowest possible cost, consistent with sound business practices.

## **HIGHLIGHTS**

For a third consecutive year, the City of Stockton Water Utility has experienced a high growth rate. It is estimated that the number of new service connections could reach 2,000 in this fiscal year, which is a record. Over the last ten years, the water utility has grown approximately forty-five percent. With growth as the predominant issue impacting resources availability, priorities for the water utility administration, engineering, operations and maintenance has been shifted to accommodate this challenge. Examples of these impacts include acceleration of the North Stockton Pipeline Project, Well SS9 and 30, and much more time installing meters and working with developers.

In addition to the need to increase water supply for utility growth, water quality and system vulnerability were important issues that utility staff were dealing with in fiscal year 2002-03. Staff initiated a program to bring wells into compliance with the new Arsenic Rule, completed studies for the Unregulated Contaminates Monitoring Rule, and supported the Council in trying to make a decision about the use of Fluoride in the water supply. Several other notable highlights include the completion of the feasibility report for the Delta Water Project, the application for the South Stockton Pipeline Economic Development Grant, and negotiations with Lathrop for the possible purchase of water from the South San Joaquin Water Supply Project.

MUD staff continued to provide support to the City Council's consideration of privatizing the utility operation and maintenance functions. The support included review of the contract and appendix documents as well as numerous "meet and confer" activities

# MUNICIPAL UTILITIES DEPARTMENT WATER

**421-4200**

*Policy, Planning And Financial Management: 421-4210*

This unit provides policy direction; long term planning and projections; financial management, reports, and debt service accounting; GIS mapping of water lines; expansion and capital projects planning; engineering services to assist in the design and construction of capital projects; developer reviews; contract compliance; auditing, and support for related matters. Staff research and make recommendations regarding water rights and surface water acquisition, water conservation, and State and Federal requirements for potable water and other water issues.

| Use of Funds               | 2001-02<br>Actual | 2002-03<br>Appropriated | 2003-04<br>Budget  | Variance<br>Amount | %          |
|----------------------------|-------------------|-------------------------|--------------------|--------------------|------------|
| Employee Services          | \$440,988         | \$603,755               | \$664,992          | \$61,237           | 10%        |
| Other Services             | 233,839           | 78,032                  | 83,557             | 5,525              | 7%         |
| Materials/Supplies         | 2,707             | 5,600                   | 5,750              | 150                | 3%         |
| Other Expenses             | 227,162           | 233,450                 | 293,728            | 60,278             | 26%        |
| Capital Outlay             |                   |                         |                    | 0                  |            |
| <b>TOTAL BUDGET</b>        | <b>\$904,696</b>  | <b>\$920,837</b>        | <b>\$1,048,027</b> | <b>\$127,190</b>   | <b>14%</b> |
| <b>Position Allocation</b> | <b>3</b>          | <b>4</b>                | <b>4</b>           |                    |            |

## **2002-03 Unit Objectives**

1. Complete a water supply needs and acquisition plan by February 2003.
2. Formulate a strategic plan to address impacts of the Safe Drinking Water Act Arsenic Rule by February 2003.

## **2002-03 Unit Accomplishments**

1. Delta Water Supply Feasibility Report completed, which includes needs and acquisition plan. Staff continues to work with San Joaquin County in support of County Water Management Plan, East San Joaquin Groundwater Banking Authority and Mokelumne Water Authority to secure additional water resources, South Stockton Master Plan updated completed.
2. Study underway. Analysis for compliance takes full year and will be completed by October 2003. Strategy for removal will depend on compliance analysis.



**MUNICIPAL UTILITIES DEPARTMENT  
WATER**

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**421-4200**

**2003-04 Objectives**

1. Update and revise as needed the North Stockton Water Master Plan to meet requirements of the General Plan update by May 2004.
2. Initiate an Environmental Impact Report for the Delta Water Supply Project by August 2003.
3. Initiate a mitigation plan for compliance with the Federal Arsenic Rule by February 2004.
4. Implement the City Council's decision on privatization to meet the prescribed schedule by June 2004.

**MUNICIPAL UTILITIES DEPARTMENT  
WATER**

**421-4200**

Operations and Maintenance: 421-4230

Operations and Maintenance (O&M) is responsible for the operation and maintenance of the City's growing water utility. The unit annually provides for the production, treatment, storage, transmission, and distribution of over seven billion gallons of potable water to approximately 110,000 consumers. O&M is responsible for installing, servicing and reading over 35,800 meters each month; responding to inquiries and/or complaints; making emergency repairs; coordinating with homeowners, developers, contractors and other utilities for the successful delivery of services in accordance with customer demand and in compliance with state and federal regulations.

| Use of Funds               | 2001-02<br>Actual  | 2002-03<br>Appropriated | 2003-04<br>Budget  | Variance<br>Amount | %          |
|----------------------------|--------------------|-------------------------|--------------------|--------------------|------------|
| Employee Services          | \$1,691,437        | \$1,844,520             | \$2,049,088        | \$204,568          | 11%        |
| Other Services             | 1,113,156          | 1,217,952               | 1,456,895          | 238,943            | 20%        |
| Materials/Supplies         | 180,574            | 194,650                 | 211,150            | 16,500             | 8%         |
| Other Expenses             | 677,937            | 685,628                 | 868,462            | 182,834            | 27%        |
| Capital Outlay             |                    | 10,000                  | 10,000             | 0                  | 0%         |
| <b>TOTAL BUDGET</b>        | <b>\$3,663,104</b> | <b>\$3,952,750</b>      | <b>\$4,595,595</b> | <b>\$642,845</b>   | <b>16%</b> |
| <b>Position Allocation</b> | <b>24</b>          | <b>24</b>               | <b>24</b>          |                    |            |

**2002-03 Unit Objectives**

**2002-03 Unit Accomplishments**

1. Complete design and initiate construction of the pump station for Well SS9 by June 2003.
2. Select site for Well 30 and drill by June 2003.
3. Complete water line connection between Northstar Drive and Iron Canyon Circle by December 2002.

1. Complete
2. Complete
3. Complete

**2003-04 Unit Objectives**

1. Complete construction of Well SS9 in south Stockton and Well 30 in north Stockton by March 2004.
2. Incorporate the North Stockton Pipeline into distribution system operation by January 2004.
3. Complete design of the South Stockton Pipeline upon approval of Grant from the Federal

**MUNICIPAL UTILITIES DEPARTMENT  
WATER**

**421-4200**

Water Purchase: 421-4251

This budget unit segregates the expenses for water purchase and the pumping taxes for groundwater extraction. These costs are the responsibility of the City and the Water Enterprise Fund.

| Use of Funds       | 2001-02<br>Actual | 2002-03<br>Appropriated | 2003-04<br>Budget | Variance<br>Amount | %   |
|--------------------|-------------------|-------------------------|-------------------|--------------------|-----|
| Materials/Supplies | 3,407,057         | 3,363,659               | 3,544,641         | 180,982            | 5%  |
| Other Expenses     | 993,946           | 1,059,002               | 1,041,567         | (17,435)           | -2% |
| TOTAL BUDGET       | \$4,401,003       | \$4,422,661             | \$4,586,208       | \$163,547          | 4%  |

**MUNICIPAL UTILITIES DEPARTMENT  
WATER**

**421-4200**

*Debt Service And In Lieu Of Tax: 421-4260*

This budget unit segregates the expenses for debt service principal and interest and In Lieu of Tax costs. These costs are the responsibility of the City and the Water Enterprise Fund, but are not a part of either Policy and Planning or Operation and Maintenance.

| Use of Funds   | 2001-02     | 2002-03      | 2003-04   | Variance    |      |
|----------------|-------------|--------------|-----------|-------------|------|
|                | Actual      | Appropriated | Budget    | Amount      | %    |
| Other Services | 0           | 6,250        | 7,000     | 750         | 12%  |
| Other Expenses | 1,787,595   | 1,080,332    | 869,740   | (210,592)   | -19% |
| TOTAL BUDGET   | \$1,787,595 | \$1,086,582  | \$876,740 | (\$209,842) | -19% |



CITY OF STOCKTON

***SPECIAL REVENUE FUND BUDGETS***

## ***SPECIAL REVENUE FUND BUDGETS***

Special Revenue Funds are used for tracking revenue and appropriation that is restricted to specific purposes by law or administrative action. The budgets in this section detail the budget, personnel, mission, highlights, prior year objectives and accomplishments, and budget year objectives for Special Revenue Funds.



CITY OF STOCKTON

***ASSET FORFEITURE***





## ASSET FORFEITURE

023-6400

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %   |
|---------------------|-------------------|-------------------------|-------------------|--------------------|-----|
| Employee Services   | \$19,121          | \$46,459                | \$51,777          | \$5,318            | 11% |
| Other Services      | 41,691            | 159,718                 | 158,843           | (875)              | -1% |
| Materials/Supplies  | 370               | 35,525                  | 45,400            | 9,875              | 28% |
| Other Expenses      | 0                 | 0                       | 0                 | 0                  |     |
| Capital Outlay      | 0                 | 0                       | 0                 | 0                  |     |
| TOTAL BUDGET *      | \$61,182          | \$241,702               | \$256,020         | \$14,318           | 6%  |
| POSITION ALLOCATION | -                 | -                       | -                 |                    |     |

\* If additional forfeitures are received during the year, they are hereby appropriated.

## FUNCTION

Assets used in, and profits from, illegal drug trafficking are seized by the Police Department under State and Federal forfeiture laws. These assets are adjudicated by the San Joaquin County District Attorney's Office or Federal Courts, and a share of the proceeds is forfeited to the City. This money is reserved by State and Federal law for expenditures that enhance law enforcement and drug/crime prevention, and may not be used to supplant existing General Fund programs or operations.

Based on state and federal asset seizure laws, advice from the City Attorney, and direction from the City Manager and Council, the Police Department has established the following priority and program expenditures for asset forfeiture proceeds:

1. Purchase of Vice/Narco Unit and SWAT Team special surveillance and safety equipment, vehicles, and supplies. These expenditures receive the highest priority because they most directly affect the Police Department's illegal drug trafficking enforcement efforts, and also best fulfill the intent of state and federal law on use of asset forfeiture proceeds.
2. Purchase of Explosive Ordnance Detail specialized equipment, which is unique to this unit, and does not require internal service fund support.
3. Purchase of Firearms Training System equipment for computer training program scenarios, equipment, and accessories used to train sworn staff in use-of-force decision making to improve officer and citizen safety and reduce liability to the City.
4. Gas and maintenance costs for the surplus vehicles refurbished for the Volunteers in Police Service Program.
5. Other non-recurring supplies and equipment expenditures for law enforcement programs.



At the Adopt-A-Pet Center, volunteers give tender, loving care to homeless pets.



CITY OF STOCKTON

***BOAT LAUNCHING FACILITIES***



**BOAT LAUNCHING FACILITIES****045-3660**

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %   |
|---------------------|-------------------|-------------------------|-------------------|--------------------|-----|
| Employee Services   | \$7,860           | \$15,421                | \$19,219          | \$3,798            | 25% |
| Other Services      | 130,815           | 136,070                 | 147,698           | 11,628             | 9%  |
| Materials/Supplies  | 1,369             | 3,000                   | 3,000             | 0                  | 0%  |
| Other Expenses      | 1,476             | 60,000                  | 60,000            | 0                  | 0%  |
| Capital Outlay      | 0                 | 0                       | 0                 | 0                  |     |
| TOTAL BUDGET        | \$141,520         | \$214,491               | \$229,917         | \$15,426           | 7%  |
| POSITION ALLOCATION | -                 | -                       | -                 |                    |     |

**MISSION STATEMENT**

The mission of the City of Stockton boat launching facilities is to provide the public with well-maintained, safe and attractive boating areas. Facilities are located at Buckley Cove, Louis Park and Morelli Park.

**HIGHLIGHTS**

The City provides security and maintenance at boat launching facilities at Buckley Cove and Morelli Park, using revenue collected from parking fees at the facilities. A private security contractor provides fee collection and security services at both facilities.

The California Department of Boating and Waterways approved an estimated \$4.1 million grant for improvements to the Morelli Boat launch area on Weber Avenue, as well as improvements and renovations at the Buckley Cove and Louis Park boat launch facilities.

**2002-2003 Objectives**

1. Complete a five-year capital improvement plan for the Buckley Cove Boat Launching facility by June 2003.
2. Apply for grant funding from the State Department of Boating and Waterways to expand boat-launching facilities at Buckley Cove, Morelli Park and Louis Park by June 2003.

**2002-2003 Accomplishments**

1. Objective completed on schedule in May 2003.
2. Grant applications successful, with funding received for all three facilities in November 2002.

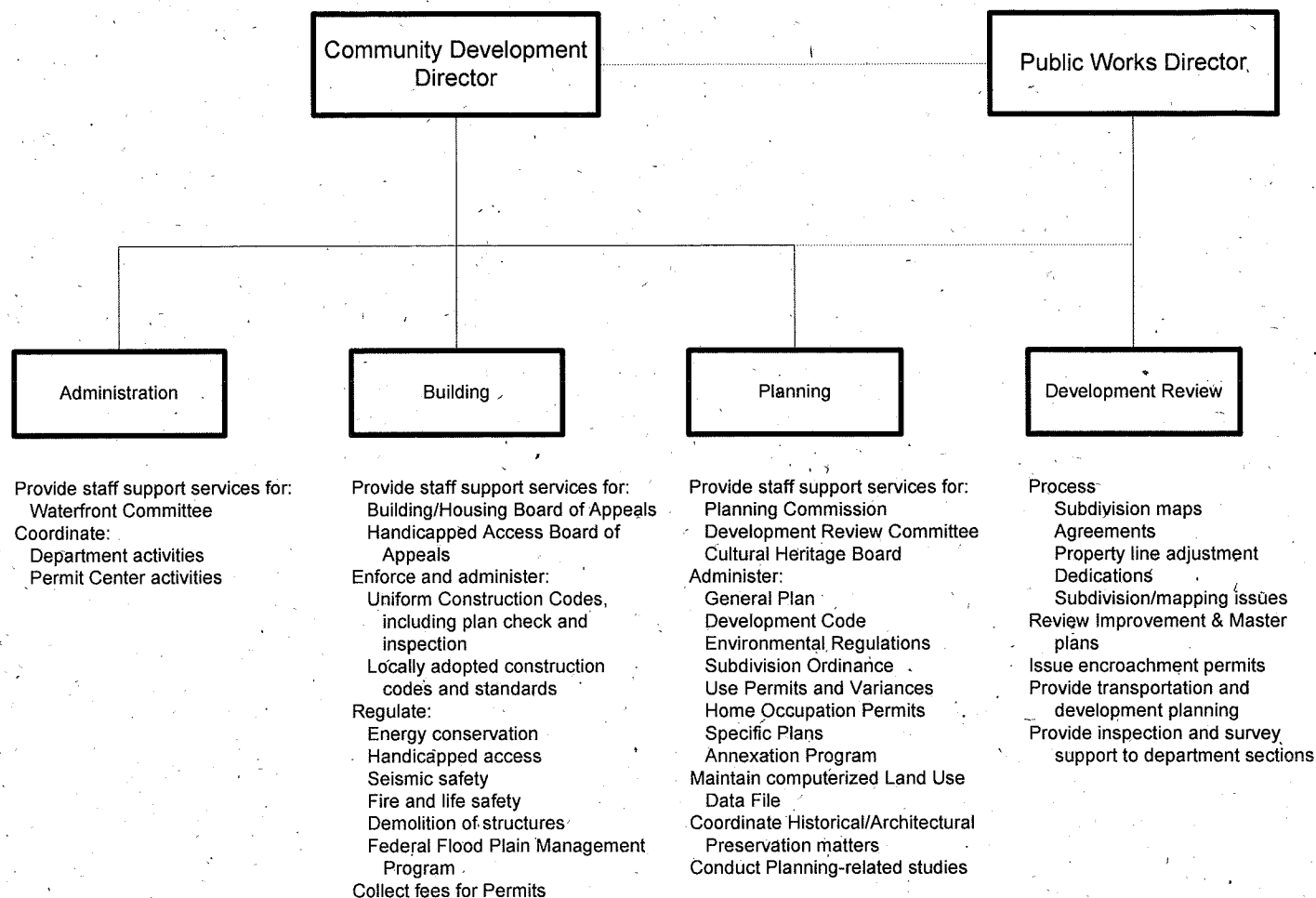
**2003-2004 Objectives**

1. Work with the California Department of Fish and Game to improve public access to the Buckley Cover boat launching facility during scheduled tournaments by June 2004.
2. Coordinate grant funded improvements at Morelli Park with the Housing and Redevelopment Department in conjunction with expansion of the downtown marina by June 2004.



CITY OF STOCKTON

***DEVELOPMENT SERVICES***



**DEVELOPMENT SERVICES  
ORGANIZATION CHART**



**DEVELOPMENT SERVICES****048-1800/3027**

|                     | 2001-02<br>ACTUAL * | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET   | VARIANCE<br>AMOUNT | %          |
|---------------------|---------------------|-------------------------|---------------------|--------------------|------------|
| Employee Services   | \$0                 | \$5,298,217             | \$7,442,208         | \$2,143,991        | 40%        |
| Other Services      | 0                   | 1,361,733               | 2,979,286           | 1,617,553          | 119%       |
| Materials/Supplies  | 0                   | 80,209                  | 126,395             | 46,186             | 58%        |
| Other Expenses      | 0                   | 40,623                  | 430,793             | 390,170            | 960%       |
| Capital Outlay      | 0                   | 0                       | 0                   | 0                  |            |
| <b>TOTAL BUDGET</b> | <b>\$0</b>          | <b>\$6,780,782</b>      | <b>\$10,978,682</b> | <b>\$4,197,900</b> | <b>62%</b> |

POSITION ALLOCATION                      -                      67                      78

\* New fund in 2002-03, with staff from Community Development & Public Works. Fire permit & inspection staff added 2003-04.

**MISSION STATEMENT**

The Development Services Fund was established in the 2002-03 budget year to financially consolidate City development services. It includes the services of the Community Development Department and the Development Review sections of Public Works.

Development Services is responsible for providing a framework that facilitates the orderly physical growth of the City. Development proposals, whether they consist of a single property, a large scale subdivision, or nonresidential use, typically require extensive review and coordination with other departments to determine the impact to City Services and to mitigate adverse impacts. To better serve the public, the Permit Center was established in January 1993 with staff from the Community Development, Fire, Public Works and Municipal Utilities Departments. Development Services also provides staff services to five citizen bodies: the Planning Commission, Cultural Heritage Board, Building/Housing Board of Appeals, Handicapped Access Board of Appeals and Waterfront Committee.

The Public Works component of Development Services provides review of development applications, review and issuance of encroachment permits, review of building permit applications, review and/or preparation of subdivision maps and agreements, checking of improvement plans, and inspection of public/private projects that will be maintained by the City.

Development Services is comprised of four units: Administration, Planning, Building, and Public Works Development Review. Selected department responsibilities include:

- Management of the Permit Center
- Preparation, maintenance and implementation of the General Plan
- Administration and enforcement of zoning and subdivision codes
- Preparation of specific plans
- Processing of environmental assessments
- Administration of the City's regulations
- Review/preparation of subdivision maps and improvement plans
- Right of Way encroachment review and approval

- Building Plan checking and inspections
- Street Improvements plan checking and inspections

## **HIGHLIGHTS**

The consolidation of the Community Development Department and Public Works Development Review is intended to provide coordinated services and accurate financial accounting for services provided to the development community. Development Services continues to refine and streamline the issuance of Building Permits, Use Permits and other approvals. Within the Planning Division, there will be increased attention paid to advance planning with regard to the economic viability of the community.

The Planning and Administration Divisions have gone through an extensive process to revise the City's Planning and Zoning Ordinance, including numerous meetings with the public and interested parties. The resulting Development Code was presented to the City Council for their approval. In conjunction with this project, the Planning Division has revised all land use application forms and procedures to reflect the requirements of the Development Code.

The Planning and Administration Divisions are working with the Design Guidelines Steering Committee in the creation of design guidelines for the City. The Committee has provided direction to the team of Jacobson and Wack and RBF, who are now working with Planning staff to prepare these guidelines. The Draft Design Guidelines will be presented to the City Council for adoption in mid-2003.

With City Council approval and in coordination with the City Manager's Office and other City departments, the Planning and Administration Divisions have initiated a General Plan and Housing Element revision process, including: the comprehensive revision of the City's 1990 General Plan (Policy and Background documents); update of the 1994 Housing Element; revision of the City's Infrastructure/Public Facilities Master Plans; amendment of the Urban Service Area and Sphere of Influence Boundaries through the Local Agency Formation Commission (LAFCO); update of the Citywide traffic model; and preparation of the related Program Environmental Impact Report (EIR) for the General Plan, Master Plans, Urban Service Area, and Sphere of Influence Revision and a Mitigated Negative Declaration (MND) for the Housing Element Update. The City Council authorized the hiring of a consultant team and establishment of a General Plan Action Team (GPAT) that is assisting in the preparation and review of the plans and environmental documents. It is anticipated that adoption of the Housing Element Update and MND will occur by December 2003 and adoption of the revised General Plan and Master Plans and EIR certification will occur in the latter part of 2004.

The Planning and Administration Divisions have been working with California State University, Stanislaus (CSUS) staff to develop a master plan for a university/multi-use campus on the former 100-acre Stockton Developmental Center site. Grupe Commercial Company (GCC) has been selected as the master developer of the site and a Joint Powers Authority (JPA) has been formed to administer the planning and development process. A "Preferred Alternative" has been identified and a Draft Master Development Plan and Administrative Draft Environmental Impact Report for the project have been prepared and are under review. Planning staff is processing these documents along with a General Plan Amendment, Rezoning, and Development Agreement in order to complete the project approvals.

Development Services worked closely with the Housing & Redevelopment, Public Works, and Parks & Recreation Departments to develop a scope of work and initiate development of a plan and implementation program for preservation of public access and open space along the Stockton Channel Waterfront. Ultimately, the plan will provide pedestrian and bike pathway(s) from the old Mormon Slough to the Channel-head on the south bank and from the Channel-head to Louis Park on the north bank of the Channel. Unfortunately, the plan has not been completed due to lack of funding.

The Building Division is on course to issue in excess of 8,500 permits in FY 2003-2004.

The Public Works Development Review function is an integral component in the City's review of discretionary development applications as well as in the review and approval of building plans and on- and off-site improvement plans for infrastructure and related public improvements. The Development Review section provided substantial input in the Spanos Park West Project, which involved the review of the City's first Mixed Use (MX) zone, and included a Master Development Plan, Development Agreements, and Tentative Maps for a large master-planned commercial and residential project in northwest Stockton. Most recently, the Development Review section was an integral component of the Site Plan Review team that facilitated the approval of the improvements required for the implementation of the Park West Pavilions power center within the Spanos Park West Project.

**BUDGET UNITS****Administration:** 048-1810

The Administration unit is responsible for establishing policies, goals and long-range plans to carry out the mission of providing for the orderly growth of the community. To this end, staff directs and coordinates the activities of the Planning and Building units to ensure that applicable codes and laws are implemented and the directives of the City Council and City Manager are carried out. This unit manages the Permit Center and, in addition, serves as staff coordinators for the Waterfront Committee. The Development Services unit works closely with other units to provide coordinated services.

| Use of Funds   | 2001-02<br>Actual | 2002-03<br>Appropriated | 2003-04<br>Budget  | Variance<br>Amount | %           |
|--|-------------------|-------------------------|--------------------|--------------------|-------------|
| Employee Services  | \$0               | \$470,729               | \$624,127          | \$153,398          | 33%         |
| Other Services   | 0                 | 130,418                 | 367,853            | 237,435            | 182%        |
| Materials/Supplies   | 0                 | 8,819                   | 11,971             | 3,152              | 36%         |
| Other Expenses   | 0                 | 17,048                  | 276,664            | 259,616            | 1523%       |
| Capital Outlay   | 0                 | 0                       | 0                  | 0                  |             |
| <b>TOTAL BUDGET</b>  | <b>\$0</b>        | <b>\$627,014</b>        | <b>\$1,280,615</b> | <b>\$653,601</b>   | <b>104%</b> |
| <b>Position Allocation</b>                                   | <b>0</b>          | <b>5</b>                | <b>5</b>           |                    |             |
| * Personnel in 00-01 and 01-02 were in Community Development |                   |                         |                    |                    |             |

**2002-03 Objectives**

1. Retain a consultant for the Waterfront Open Space and Public Access Development Plan. Complete phase one by October 2002, and initiate phase two by December 2002.
2. Complete the CSUS Stockton Campus master plan, including a general plan, as well as zoning and environmental documentation by June 2003.

**2002-03 Accomplishments**

1. The Waterfront Open Space and Public Access Development Plan was placed on hold in December 2002 pending availability of adequate funding for completion of Phase One. Grant funds have been and will continue to be pursued.
2. Grupe Commercial Company (GCC) has been selected as the master developer and a Joint Powers Authority (JPA) was formed to administer the planning and development process in January 2003. A "Preferred Alternative" was identified and a Draft Master Development Plan and Administrative Draft Environmental Impact Report for the project was prepared in February 2003.

**2003-04 Objectives**

1. Initiate implementation of the Citywide Design Guidelines and Standards by establishing and administering an architectural and site design review procedure for residential, commercial, industrial, and other land uses by December 2003.
2. Complete the CSUS Stockton Campus (University Park) Master Plan, including a General Plan Amendment, Rezoning, Development Agreement and Environmental Impact Report, by July 2004.

Planning: 048-1820

The Planning unit is staff to the Planning Commission and City Council on planning matters. It is responsible for the implementation of the General Plan through administration of the Development Code, Subdivision Map Act, municipal ordinances, California Environmental Quality Act (CEQA), administration of the City's Annexation Program, and special studies as appropriate. The Planning unit coordinates the promotion and preservation of architecturally and historically significant resources and provides staff support to the Cultural Heritage Board.

| Use of Funds        | 2001-02<br>Actual | 2002-03<br>Appropriated | 2003-04<br>Budget | Variance<br>Amount | %     |
|---------------------|-------------------|-------------------------|-------------------|--------------------|-------|
| Employee Services   | \$0               | \$1,288,757             | \$1,375,495       | \$86,738           | 7%    |
| Other Services      | 0                 | 234,355                 | 901,000           | 666,645            | 284%  |
| Materials/Supplies  | 0                 | 17,900                  | 41,100            | 23,200             | 130%  |
| Other Expenses      | 0                 | 5,616                   | 62,700            | 57,084             | 1016% |
| Capital Outlay      | 0                 | 0                       | 0                 | 0                  |       |
| TOTAL BUDGET        | \$0               | \$1,546,628             | \$2,380,295       | \$833,667          | 54%   |
| Position Allocation | 0                 | 16                      | 16                |                    |       |

**2002-03 Objectives**

1. Complete revisions and corrections to the City's newly adopted Development Code, including changes to incorporate or modify regulations and standards for public utility vaults, infill/revitalization areas and other revisions as deemed necessary by December 2002.
2. Coordinate the preparation of Design Guidelines by the City's Design Guidelines Committee and initiate an amendment to the Development Code to incorporate the guidelines by June 2003.

**2002-03 Accomplishments**

1. Adoption of the City's Draft Development Code was held in abeyance pending comprehensive review and evaluation by the new Community Development Director. Proposed amendments to the Draft Development Code required Planning Commission recommendation prior to Council action. Other revisions to include regulations and standards for public utility vaults, infill/revitalization areas, etc. shall be completed by December 2003.
2. The Citywide Design Guidelines and Standards will have been adopted and the City's new Development Code will have been amended to incorporate the Design Guidelines or to include the enabling ordinance to facilitate implementation of the Guidelines by June 2003.

**2002-03 Objectives**

3. Initiate revision of the Housing Element to the City's General Plan, which will include drafting an RFP, coordinating the consultant selection process and directing the preparation of the Housing Element by June 2003.

**2002-03 Accomplishments**

3. In October 2002, the City Council authorized the hiring of a consultant team and establishment of a General Plan Action Team (GPAT) who are assisting in the preparation and review of the Housing Element Update. Planning staff drafted the RFP, coordinated the consultant selection process, and is directing the preparation of the Housing Element Update for completion by December 2003.

**2003-04 Objectives**

1. Complete revisions and corrections to the City's newly-adopted Development Code, including changes to incorporate or modify regulations and standards for public utility vaults, infill/revitalization areas and other revisions as necessary, by December 2003.
2. Coordinate update of the City's 1994 Housing Element and preparation/ adoption of related Mitigated Negative Declaration/Initial Study by December 2003.
3. Coordinate the comprehensive revision of the City's 1990 General Plan (Policy and Background documents); revision of the City's Infrastructure/Public Facilities Master Plans; amendment of the Urban Service Area and Sphere of Influence Boundaries through the Local Agency Formation Commission (LAFCO); update of the Citywide traffic model; and preparation of the related Program Environmental Impact Report (EIR) for adoption and EIR certification by mid to late 2004.

Building: 048-1830

The Building unit of the Community Development Department is responsible for the enforcement of codes, laws, ordinances, and regulations pertaining to building construction and remodeling within the City of Stockton. Enforcement is accomplished by accepting applications, checking plans, processing Building Permits, performing inspections, and responding to complaints. The Building unit provides staff support for the Housing/Building Board of Appeals and the Handicapped Access Board of Appeals. The Building unit serves the citizens of the City by providing the professional services necessary to insure that construction within the City is performed in a safe and lawful manner.

| Use of Funds               | 2001-02<br>Actual | 2002-03<br>Appropriated | 2003-04<br>Budget  | Variance<br>Amount | %          |
|----------------------------|-------------------|-------------------------|--------------------|--------------------|------------|
| Employee Services          | \$0               | \$2,207,088             | \$2,570,275        | \$363,187          | 16%        |
| Other Services             | 0                 | 529,957                 | 764,074            | 234,117            | 44%        |
| Materials/Supplies         | 0                 | 28,500                  | 38,500             | 10,000             | 35%        |
| Other Expenses             | 0                 | 8,139                   | 77,214             | 69,075             | 849%       |
| Capital Outlay             | 0                 | 0                       | 0                  | 0                  |            |
| <b>TOTAL BUDGET</b>        | <b>\$0</b>        | <b>\$2,773,684</b>      | <b>\$3,450,063</b> | <b>\$676,379</b>   | <b>24%</b> |
| <b>Position Allocation</b> | <b>0</b>          | <b>30</b>               | <b>30</b>          |                    |            |

**2002-03 Objectives**

1. Finalize the imaging project of building permit records dating from 1922 through 1991 by December 2002.
2. Minimize reliance on outside plan checkers by December 2002

**2002-03 Accomplishments**

1. A City-wide master agreement and sub-agreement for the Building Division has been finalized was finalized December 2002.
3. The number of plans reviewed in-house continued to increase through June 2003.

**2003 - 2004 Objectives**

1. Implement an interactive voice response system and on-line permitting for building permits by May 2004.
2. Train and assimilate new plan check staff members with an emphasis on reviewing a greater number of plans in-house by November 2003.



**DEVELOPMENT SERVICES****048-1800/3027**Public Works Development Review: 048-3027

Public Works Development Review provides review of development applications, review and issuance of encroachment permits, review of building permit applications, review and/or preparation of subdivision maps and agreements, improvement plans checking, and inspection of public/private projects that will be maintained by the City.

| Use of Funds               | 2001-02    | 2002-03            | 2003-04            | Variance         |            |
|----------------------------|------------|--------------------|--------------------|------------------|------------|
|                            | Actual *   | Appropriated *     | Budget             | Amount           | %          |
| Employee Services          | \$0        | \$1,331,643        | \$1,659,604        | \$327,961        | 25%        |
| Other Services             | 0          | 467,003            | 682,936            | 215,933          | 46%        |
| Materials/Supplies         | 0          | 24,990             | 20,660             | (4,330)          | -17%       |
| Other Expenses             | 0          | 9,820              | 9,800              | (20)             | 0%         |
| Capital Outlay             | 0          |                    |                    | 0                |            |
| <b>TOTAL BUDGET</b>        | <b>\$0</b> | <b>\$1,833,456</b> | <b>\$2,373,000</b> | <b>\$539,544</b> | <b>29%</b> |
| <b>Position Allocation</b> | <b>0</b>   | <b>16</b>          | <b>17</b>          |                  |            |

**2002-03 Objectives**

1. Improve efficiency by consolidating the various Public Works development review functions into one work group by September 2002.
2. Complete the development and implementation of the Public Works Development Review Project Tracking program by December 2002.

**2002-03 Accomplishments**

1. Public Works development review functions, technical planning/permit administration, map/plan checking and subdivision inspection combined to a single functional unit (Development Services) effective July 1, 2002. Since consolidation, turnaround times for development review activities have been reduced.
2. Public Works Development Review Project Tracking database was implemented in September 2002.

**2003 - 2004 Objectives**

1. Develop and implement a program to track bond expiration and release data and implement a program for timely release of bonds by January 2004.
2. Develop and implement standards for transportation impact studies for new development projects by September 2003.

**DEVELOPMENT SERVICES****048 Fund****Fire Prevention: 048-2630**

The Fire Permitting and Inspection section has been moved to Development Services from Fire Prevention to provide better cost accounting for these services. The function of this section is to perform inspections of various operations and buildings for code compliance, life safety, and inspections mandated by the State. This section also provides plan review of all fire alarm and extinguishing systems and the control of hazardous materials and processes.

| Use of Funds        | 2001-02 | 2002-03      | 2003-04     | Variance    |   |
|---------------------|---------|--------------|-------------|-------------|---|
|                     | Actual  | Appropriated | Budget      | Amount      | % |
| Employee Services   | \$0     | \$0          | \$1,212,707 | \$1,212,707 |   |
| Other Services      | 0       | 0            | 263,423     | 263,423     |   |
| Materials/Supplies  | 0       | 0            | 14,164      | 14,164      |   |
| Other Expenses      | 0       | 0            | 4,415       | 4,415       |   |
| Capital Outlay      | 0       | 0            |             | 0           |   |
| TOTAL BUDGET        | \$0     | \$0          | \$1,494,709 | \$1,494,709 |   |
| Position Allocation | 0       | 0            | 10          |             |   |

**2003-04 Objectives**

1. Develop a business self inspection program for business that have minimal safety hazards (no fire permits) in order for the business owner/manager to be able to perform their own safety inspection by December 2003.



CITY OF STOCKTON

***EMERGENCY  
MEDICAL TRANSPORT***



**EMERGENCY MEDICAL TRANSPORT****043-2670**

|                    | 2001-02<br>ACTUAL | 2002-03<br>ADJUSTED * | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %     |
|--------------------|-------------------|-----------------------|-------------------|--------------------|-------|
| Employee Services  | \$0               | \$3,040,964           | \$2,854,407       | (\$186,557)        | -6%   |
| Other Services     | 0                 | 784,908               | 481,345           | (303,563)          | -39%  |
| Materials/Supplies | 0                 | 640,208               | 410,900           | (229,308)          | -36%  |
| Other Expenses     | 0                 | 900                   | 330               | (570)              | -63%  |
| Capital Outlay     | 0                 | 87,740                | 0                 | (87,740)           | -100% |
| TOTAL BUDGET       | \$0               | \$4,554,720           | \$3,746,982       | (\$807,738)        | -18%  |

\* 2002-03 Budget adopted after budget approved.

POSITION ALLOCATION \*                      -                      36                      36

\* Budgeted positions; an allocation of up to 74 has been approved by Council with the addition of ambulance stations.

**MISSION STATEMENT**

It is the mission of the EMS Ambulance Division to provide emergency medical care and ambulance transportation to the sick and injured as economically as possible. Billing will be handled in an efficient and expedient manner. Emergency medical services that this Division performs will be delivered in a way that our Community knows we care.

**HIGHLIGHTS**

The City of Stockton Fire Department was able to start a new service, ambulance transportation for the sick and injured. This new service was started September 9, 2002 at Fire Station Seven. Soon after, Stockton Fire Department opened three additional ambulance stations at Company 9, Company 10 and Company 12.

The City established a new civil service position to staff the new ambulance division. After positive recruitment, the City has hired 18 new EMT's and Paramedics EMS Workers.

**2003-04 Unit Objectives**

1. Develop a Department Transfer list to move EMS Workers from our EMS Division to Fire Suppression Division by January of 2004.
2. Respond successfully to a County RFP for an exclusive operating area for Stockton Fire Department ambulance service by September of 2003.
3. Develop a SFD on-line continuing education program for SFD paramedics and emergency medical technicians, which will include 12 classes, by January of 2004.

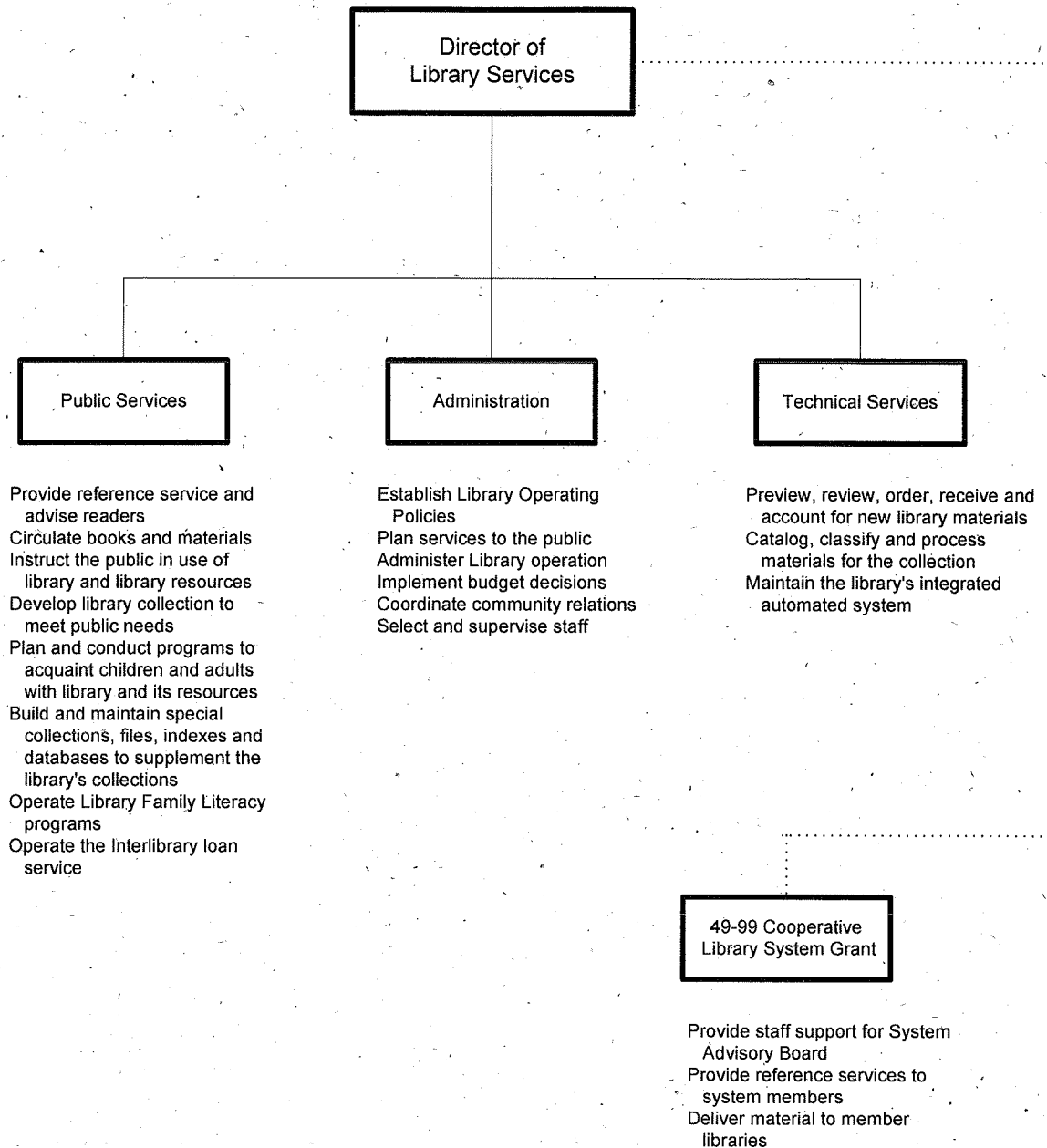


Volunteers from Stockton Animal Shelter Friends share with students in local schools.



CITY OF STOCKTON

***LIBRARY SERVICES***



**LIBRARY SERVICES  
ORGANIZATION CHART**



**LIBRARY SERVICES****041-3500**

|                                 | 2001-02<br>ACTUAL  | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET   | VARIANCE<br>AMOUNT | %         |
|---------------------------------|--------------------|-------------------------|---------------------|--------------------|-----------|
| Employee Services               | \$6,893,179        | \$7,478,175             | \$7,980,976         | \$502,801          | 7%        |
| Other Services                  | 1,565,091          | 1,698,597               | 1,684,752           | (13,845)           | -1%       |
| Materials/Supplies              | 1,234,247          | 1,424,024               | 953,087             | (470,937)          | -33%      |
| Other Expenses                  | 59,021             | 79,315                  | 74,369              | (4,946)            | -6%       |
| Capital Outlay                  | 0                  | 0                       | 0                   | 0                  |           |
| <b>TOTAL BUDGET</b>             | <b>\$9,751,538</b> | <b>\$10,680,111</b>     | <b>\$10,693,184</b> | <b>\$13,073</b>    | <b>0%</b> |
| <b>POSITION ALLOCATION</b>      | <b>115</b>         | <b>113</b>              | <b>113</b>          |                    |           |
| Positions include grant funded. |                    |                         |                     |                    |           |

**MISSION STATEMENT**

The Stockton-San Joaquin County Public Library creates an environment for connecting people and ideas by providing residents of all ages with resources to pursue their educational, civic, business and personal interests. Library resources and services are provided at the Cesar Chavez Central Library, three branches in Stockton, six County branch libraries, a bookmobile, and a mobile family literacy unit. In addition, Library outreach efforts target infants, children and adults with a variety of volunteer-based literacy and reading enhancement programs.

**HIGHLIGHTS**

The partnerships forged between the Library and the Cities of Escalon, Manteca, Ripon and Tracy continued in 2002-03, with each of those cities continuing to fund additional hours at their respective branch libraries and maintaining their matching funds for books and other materials under the County's Intergovernmental Partnership Program. In addition, the Library worked with the City of Lathrop to find ways to enhance library services to residents; Bookmobile service continued on a weekly basis and a "computer center" was established to provide residents with ready access to library resources, including the Internet.

In an effort to boost revenues and encourage prompt return of library materials, higher fees were established for overdue and lost/damaged items. State budget problems, however, severely impacted the Library budget, as Public Library Fund allocations were reduced by nearly 70 percent. Fortunately, the Friends of the Stockton Public Library and the Library and Literacy Foundation of San Joaquin County donated more than \$150,000 to the Library to supplement the book budget. A second bookmobile, funded last year, was put on hold until the funding situation improves.

A major remodeling project for the Chavez Central Library was initiated this year, and completion of the project is expected by December 2003. The remodel created new areas for a computer lab, the Library Family Literacy Program, and the local history collection, as well as expanding the size of the Children's Section and adding a welcoming and comfortable area for teens. A second major project was the installation of new computer system to run the Library's public

catalog and the circulation, acquisitions and cataloging operations. The new library computer system provides many enhancements to assist staff in their work, as well as a providing the public with a rich, graphic-enhanced catalog that provides book covers, annotations and tables of contents for materials in the library collections.

During the year, the Library completed its second year of a three-year service plan that was designed to meet community needs identified by a community planning committee. That service plan is based on four priority areas: Basic literacy; cultural awareness; information literacy; and lifelong learning. Thus, activities related to expanding the Library Family Literacy Program, making connections to local arts and cultural organizations, teaching the public to use the new computer system and library catalog, and providing more high-interest materials and programs for children, teens and adults were given priority. Two elements of the Library Family Literacy Program, in fact, received awards: Reach Out and Read, the pediatrician-based early literacy program, won a California State Association of Counties (CSAC) Challenge Award; and the Families Reading Together program won a Spirit of Literacy Award from San Joaquin A+.

In order to more effectively allocate resources to accomplish the goals and objectives of the service plan, library staff completed an analysis of staff resources, work load and job duties. These results of the analysis helped the Library identify the most appropriate utilization of its staff.

Although public library construction matching grant proposals for a new Manteca Branch Library and a Ripon Branch Library were unsuccessful, the City of Manteca opted to resubmit the proposal in a later grant cycle. A grant proposal for additional state matching funds for a new regional library in Northeast Stockton was also submitted. That facility is planned for more than 35,000 square feet and would be located at the corner of Morada and West Lanes, adjacent to a new Lodi Unified High School. A decision on both grant applications is expected in the fall of 2003.

To address the needs of area residents more successfully, the Library expanded its "outreach" efforts, including participating in regular parolee orientations, information fairs and career days. The Library also involved community partners to enhance services to the Hmong community in Stockton, Spanish-speakers in Ripon and teens throughout the County. A second successful "One Book" reading/discussion program expanded to the entire County, including Lodi. In addition, an expanded Bookmobile schedule brought library services to the Carrington Circle area in Stockton, to three migrant worker centers in the County, and to two senior retirement centers in Stockton. In addition, four sites offered online homework assistance to students with grant funding from the federal Library Services and Technology Act.

New efforts this year also included an initiative to begin a planning process for expanding services to people with disabilities and the completion of an analysis of the age and scope of the Library's collections that has assisted staff in filling gaps in the collection and identifying and replacing older materials.

The 2003-04 budget does not include any new programs or staff, but allows the Library to continue to implement its service priorities, as stated in its service plan.

- All E-Rate rebate checks received during 2003-04 will be automatically appropriated in the Library's operating fund (041).

**BUDGET UNITS*****Administration:*** 041-3510

The Library Department's Administration unit is responsible for establishing policies and goals; developing plans for library service delivery; evaluating library services and resources; determining library services appropriate to community needs; preparing the department's budget and monitoring expenditures; and recruiting, selecting, training and counseling staff. Administrative support functions include payroll, accounting, purchasing/ inventory; community outreach and public information, and delivery of mail and library materials throughout the City-County system.

| Use of Funds               | 2001-02<br>Actual  | 2002-03<br>Appropriated | 2003-04<br>Budget  | Variance<br>Amount | %         |
|----------------------------|--------------------|-------------------------|--------------------|--------------------|-----------|
| Employee Services          | \$809,745          | \$847,009               | \$920,391          | \$73,382           | 9%        |
| Other Services             | 340,309            | 346,385                 | 375,929            | 29,544             | 9%        |
| Materials/Supplies         | 28,871             | 26,269                  | 43,493             | 17,224             | 66%       |
| Other Expenses             | 59,021             | 79,315                  | 74,369             | (4,946)            | -6%       |
| Capital Outlay             |                    |                         |                    | 0                  |           |
| <b>TOTAL BUDGET</b>        | <b>\$1,237,946</b> | <b>\$1,298,978</b>      | <b>\$1,414,182</b> | <b>\$115,204</b>   | <b>9%</b> |
| <b>Position Allocation</b> | <b>8</b>           | <b>8</b>                | <b>8</b>           |                    |           |

**2002-03 Unit Objectives**

1. During the year, Library staff will continue to re-evaluate the goals and objectives of the service plan, monitoring accomplishments on a quarterly basis; by June 2003, staff will establish the goals and objectives of the third and final year of the service plan.
2. Coordinate, manage and implement the successful building projects under the Public Library Construction Act grant program; and pursue funding options, including fundraising, for operation of the new building(s).
3. By March 2003, successfully complete a second annual citywide reading incentive program, "One Book, One Stockton."

**2002-03 Unit Accomplishments**

1. Goals and objectives for 2003-04 service plan written.
2. Three grant proposals submitted for new library buildings in Stockton, Manteca and Ripon. In addition, Library staff worked with the Library & Literacy Foundation on a direct mail fundraising campaign in January 2003.
3. "One Book" expanded to the entire County, including Lodi. The culmination of the series was the appearance of author T.C. Boyle in April, whose book, "The Tortilla Curtain" was the *One Book*.

**2003-04 Unit Objectives**

1. Review and adjust the Library Service Plan, with the guidance of community groups, in order to continue to offer the most responsive and relevant public library service possible in the face of declining available financial resources by June 2004.
2. Submit grant applications for new branch libraries that were not funded in the first two cycles of State matching construction grants by January 2004.
3. Complete and implement a staffing plan to insure that the Library is making the best use of available human resources by June 2004.
4. Complete the remodeling of the Chavez Central Library in order to improve space utilization by December 2003.

**LIBRARY SERVICES****041-3500****Public Services:** 041-3520

The Library Department's Public Services unit is comprised of staff at the Central Library, branch libraries, Bookmobile and "Training Wheels," who provide direct service to the public.

Public Service staff evaluate and select library materials; provide on-site and telephone reference and readers' advisory; retrieve and reshelve books and materials; loan materials to the public; borrow materials for the public from other libraries; manage borrower's accounts; teach individuals and groups how to use the Library and its computerized catalog to locate materials; assist and instruct the public on use of the Internet and other electronic resources; operate the family literacy programs; and conduct on-site and outreach programs to acquaint people of all ages with what the Library offers.

| Use of Funds               | 2001-02            | 2002-03            | 2003-04            | Variance          |            |
|----------------------------|--------------------|--------------------|--------------------|-------------------|------------|
|                            | Actual             | Appropriated       | Budget             | Amount            | %          |
| Employee Services          | \$5,019,998        | \$5,509,910        | \$5,835,606        | \$325,696         | 6%         |
| Other Services             | 587,454            | 551,589            | 550,219            | (1,370)           | 0%         |
| Materials/Supplies         | 1,075,036          | 1,109,594          | 729,966            | (379,628)         | -34%       |
| Other Expenses             |                    |                    |                    | 0                 |            |
| Capital Outlay             |                    |                    |                    | 0                 |            |
| <b>TOTAL BUDGET</b>        | <b>\$6,682,488</b> | <b>\$7,171,093</b> | <b>\$7,115,791</b> | <b>(\$55,302)</b> | <b>-1%</b> |
| <b>Position Allocation</b> | <b>85</b>          | <b>83</b>          | <b>83</b>          |                   |            |

**2002-03 Unit Objectives**

1. For each library outlet, complete individual collection assessments and update collection objectives by June 2003.
2. Complete three Partnership for Change grants by September 2002, which will result in enhanced collections for and outreach to teens in the Chavez Central Library, Hmong speakers at the Angelou Branch Library, and Spanish speakers at the Ripon Branch Library.
3. Conduct twelve formal computer classes for the public in the new computer lab by June 2003.
4. By December 2002, have a coffee shop, to be open to the public, in the Chavez Central Library.

**2002-03 Unit Accomplishments**

1. Due to delay in installation of the new library computer system, this project is delayed until December 2004.
2. All completed mid-year, resulting in enhanced career planning collections for teens at Chavez Central, a larger collection of Spanish-language materials in Ripon, and the production and distribution of a video highlighting available services for the Hmong community.
3. Delays in remodel/construction schedule for Chavez; new lab to open December 2003.
4. Delayed to 2003-04 fiscal year.

**2003-04 Unit Objectives**

1. For each library outlet, complete individual collection assessments and community analyses, and update collection objectives by June 2004.

**LIBRARY SERVICES****041-3500****Technical Services: 041-3530**

The Library Department's Technical Services unit's function is to purchase and organize the Library's collection and to create and maintain catalogs and databases so the materials can be located and used quickly and easily by the public and by staff. Unit activities include ordering and purchasing materials; accounting for purchases; cataloging, classifying and processing all book and non-book materials for the Library; maintaining the computerized catalog and all subsystems of the integrated computer system, including local databases; and providing support for all personal computers, peripherals and software operated by staff.

| Use of Funds        | 2001-02     | 2002-03      | 2003-04     | Variance   |      |
|---------------------|-------------|--------------|-------------|------------|------|
|                     | Actual      | Appropriated | Budget      | Amount     | %    |
| Employee Services   | \$1,063,436 | \$1,121,256  | \$1,224,979 | \$103,723  | 9%   |
| Other Services      | 637,328     | 800,623      | 758,604     | (42,019)   | -5%  |
| Materials/Supplies  | 130,340     | 288,161      | 179,628     | (108,533)  | -38% |
| Other Expenses      |             |              |             | 0          |      |
| Capital Outlay      |             |              |             | 0          |      |
| TOTAL BUDGET        | \$1,831,104 | \$2,210,040  | \$2,163,211 | (\$46,829) | -2%  |
| Position Allocation | 18          | 18           | 18          |            |      |

**2002-03 Unit Objectives**

1. By December 2002, begin migration to new web-based environment for all Library automated functions.
2. By December 2002, plan for additional workflow efficiencies and improvements in Technical Services operations to accommodate a reduction in floor space available to the unit.

**2002-03 Unit Accomplishments**

1. Project delayed; migration begun April 2003 and expected to be completed September 2003.
2. Plan completed; implementation based on revised date of completion of Chavez remodeling project.

**2003-04 Unit Objectives**

1. Complete conversion to new computer system including staff and public training on use of the system by September 2003.



A volunteer plays with a dog at the Adopt-A-Pet Center.





CITY OF STOCKTON

***PUBLIC FACILITY FEE ADMINISTRATION***



**PUBLIC FACILITY FEES ADMINISTRATION****999-9110**

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %   |
|---------------------|-------------------|-------------------------|-------------------|--------------------|-----|
| Employee Services   | \$407,053         | \$519,239               | \$571,293         | \$52,054           | 10% |
| Other Services      | 114,555           | 530,786                 | 532,800           | 2,014              | 0%  |
| Materials/Supplies  | 1,778             | 1,310                   | 1,310             | 0                  | 0%  |
| Other Expenses      | 0                 | 1,050                   | 1,050             | 0                  | 0%  |
| Capital Outlay      | 0                 | 0                       | 0                 | 0                  |     |
| TOTAL BUDGET        | \$523,386         | \$1,052,385             | \$1,106,453       | \$54,068           | 5%  |
| POSITION ALLOCATION | -                 | -                       | -                 |                    |     |

**FUNCTION**

In September 1988, the City Council established public facilities fees, as authorized by AB 1600. The development fees were established to mitigate impacts of new development that creates the need for fire stations, libraries, police station expansion, parkland acquisition and development, streets, community centers, surface water supply and City Hall office space. A separate fund has been established for the administration as well as for each area and function. These are listed on the following pages.

The Public Facility Fees Administration program is responsible for the analysis, accounting, budgeting, and monitoring of fees collected as defined in Stockton Municipal Code Sections 16-175, which imposed public facilities fees on new development.

The administration function includes: calculating fees, exemptions, credits, reimbursements, and revenue projections; preparing an annual financial report; fee collections; developing the Capital Improvement Program schedule for developer projects; addressing public inquiries; and updating fee schedules and lists of improvements.

The appropriation for these funds is incorporated in the Capital Improvement section of this document. The explanation of each of the Public Facility Fees Funds is as follows:

**900 through 904 - TRAFFIC SIGNAL IMPACT FEE**

The traffic signal impact fee provides for traffic signals as growth and development warrants and in compliance with the City's Traffic Signal Priority Rating List.

**910 through 917 - STREET IMPROVEMENTS IMPACT FEE**

The street improvements impact fee provides for a specific set of off-site nonadjacent traffic improvements necessary to accommodate the increase in traffic generated by new development.

**920 through 925 - COMMUNITY RECREATION CENTERS IMPACT FEE**

The community recreation centers impact fee provides for construction and/or expansion of Centers as required by growth.

**930 - CITY OFFICE SPACE IMPACT FEE**

The city office space impact fee provides for additional office space in order to maintain the present level of service as the City grows.

**940 through 945 - FIRE STATIONS IMPACT FEE**

The fire stations impact fee provides for new fire stations or relocation of existing fire stations as required by growth/new development.

**950 through 955 - LIBRARY IMPACT FEE**

The library impact fee provides for new libraries as required by growth/new development.

**960 - POLICE STATION IMPACT FEE**

The police station impact fee provides for expansion of the police station as required by growth/new development.

**970 through 979 - PARKLAND, STREET TREES AND STREET SIGNS IMPACT FEES**

The parkland, street trees and street signs impact fees acquires land and develop regional and neighborhood parks, and provides for necessary trees and street signs as new developments are established.

**980 through 985 - STREET LIGHT IN-LIEU FEE**

The street light in-lieu fee provides for proportionate cost of street light installation for subdivisions of four or less parcels and single lot development.

**990 - AIR QUALITY MITIGATION IMPACT FEE**

The air quality mitigation impact fee provides for the partial mitigation of adverse environmental effects and establishes a formalized process for air quality standards as growth and development require.

**997 - HABITAT/OPEN SPACE CONSERVATION IMPACT FEE**

The habitat/open space conservation impact fee provides for the mitigation of wildlife habitat due to the decrease of agricultural and other habitat lands caused by urban development growth.

**998 - INFRASTRUCTURE FINANCING DISTRICT 92-1**

The Infrastructure Financing District 92-1 is a mechanism for the deferral and financing of a portion of the public facility fees.

**999 - PUBLIC FACILITY FEES ADMINISTRATION**

Public Facility Fees Administration covers the cost of reviewing, analyzing and administering the Public Facility Fees Program.

**424 - WATER CONNECTION FEE**

The water connection fee provides for expansion of production and distribution facilities in the water utility as growth and development require.

**434 - WASTEWATER CONNECTION FEE**

The wastewater connection fee provides for expansion of collection and treatment capacities in the wastewater utility as growth and development require.

**687 - SURFACE WATER FEE**

The surface water fee pays the portion of the costs of the New Melones Water Conveyance Project that is attributable to new development. (Collected by the City and paid to Stockton East Water District.)

In addition to capital project funding as detailed in the Capital Improvement Program section of this document, the Police Station Impact Fee and the Water and Wastewater Connection Fee Funds also pay debt service for existing bonds. The amounts budgeted for fiscal year 2003-04 debt service are as follows:

|  |             |
|--|-------------|
| Police Station Impact Fee Fund (960)                             | \$155,295   |
| Water Connection Fee Fund (424-4261)                             | \$241,437   |
| Wastewater Connection Fee Fund (434-4361)                        | \$2,417,867 |
| Westside Interceptor Connection Fee Component<br>(Also 434-4361) | \$1,581,011 |



Working at Emergency Food Bank was a rewarding experience for this volunteer on "Make A Difference Day" 2002.



CITY OF STOCKTON

***RECREATION SERVICES***





## RECREATION SERVICES

044-3600

|                    | 2001-02<br>ACTUAL* | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %   |
|--------------------|--------------------|-------------------------|-------------------|--------------------|-----|
| Employee Services  | \$0                | \$3,736,896             | \$4,775,259       | \$1,038,363        | 28% |
| Other Services     | 0                  | 973,555                 | 1,009,812         | 36,257             | 4%  |
| Materials/Supplies | 0                  | 420,526                 | 442,771           | 22,245             | 5%  |
| Other Expenses     | 0                  | 32,645                  | 40,735            | 8,090              | 25% |
| Capital Outlay     | 0                  | 0                       | 0                 | 0                  |     |
| TOTAL BUDGET       | \$0                | \$5,163,622             | \$6,268,577       | \$1,104,955        | 21% |

|                     |   |    |    |
|---------------------|---|----|----|
| POSITION ALLOCATION | - | 30 | 28 |
|---------------------|---|----|----|

\* New fund in 2002-03, with staff from Parks & Recreation.

### MISSION STATEMENT

The mission of Recreation Services is to plan, develop and provide leisure time program opportunities to meet the needs of the community now and in the future. Through these services, we provide an equal opportunity for individual personal fulfillment, human relations, health and fitness, and creative expression.

Recreation Services plans, develops, programs and operates recreation facilities and programs, including Pixie Woods and the Children's Museum. We serve age levels from kindergarten to senior citizens, and have programs and services for the handicapped, non-English speaking, economically disadvantaged teens, and at-risk youth and young adults.

### HIGHLIGHTS

#### Teen Activities

Parks and Recreation continues to be active in providing services to teens. The Youth Advisory Commission (YAC), made up of students from area high schools, continued into its sixth year of operation by collaborating with several public and community based organizations. YAC is helping meet the community's desire for expanded recreational opportunities for youth and teens by facilitating activities. Teens produce a Channel 97 YTV show, a television production by teens for teens. Membership continues to increase in each of the six Teen Advisory Councils operated at community centers. The Youth Advisory Commission has extended its community outreach to include meetings with existing youth groups in neighborhoods, churches and other agencies. Community Center teens team up in each neighborhood to conduct food and clothing drives for needy families, perform cleanup and participate in other community outreach activities.

YAC hosted the third annual Mayor's Youth Conference in March. YAC board members hosted two open houses at the El Dorado Bowl to solicit input from area teens on activities and renovations at the site as it is transformed into a teen center. YAC members coordinated meetings for staff at local high schools and with a variety of youth organizations to discuss the

teen center project. YAC members also participated in a variety of special activities ranging from Dr. Martin Luther King Jr. Day activities to Friday Night Live teen programs, and other workshops and dances.

### *Recreation and Youth Activities*

The Safe Stockton Safe Youth After School program serves children at 47 schools throughout the City of Stockton—41 elementary schools and six middle schools. Over 2,500 children are served daily with enrichment components such as the arts (music, drama, dance, and crafts) and visits from paraprofessionals, homework help, additional learning opportunities and traditional recreation. A new after school site was added this year at Komure School in Weston Ranch.

In conjunction with CalWorks, the department has expanded its summer, spring break and winter camp programs to eight different sites to assist parents with childcare needs. Delta College and other community organizations and agencies have provided instructors for personal growth, enrichment and education activities.

The Summer Food Service Program, which provides free lunches to summer park and community center participants, was consolidated at ten sites. Community centers and summer camp sites offer free breakfast and lunch through this program, which is funded through an agreement with the State Department of Education.

The summer program at Silver Lake Camp includes a variety of organizational camps including 4H, Band Camp, Stagg High School, Church groups, SUSD Title IV Indian Group, three Youth Camps, a Parks and Recreation teambuilding retreat and Department Head meeting. A collaborative effort between San Joaquin County and the city's Summer Day Camp program, aided by CalWorks funding, allows disadvantaged youth to attend Youth Camps in August. One new cabin was built during the summer of 2002 and the lodge floor supports were reinforced and sections of its floor were replaced. Attendance at camp increased slightly in 2002. Special interactive shows during Family Camp included gold panning, Wild West, rock climbing, a banjo entertainer and square dancing, carnival games and more.

Twenty new instructors and twenty-nine new classes were added to the instructional class program. Additional class sites this year include one public school, one city site and four local businesses. The instructional class program continues to utilize space at community centers and public schools. The program partnered with the Stockton Sailing Club to restore a boat that will be used for the Adult Learn to Sail workshops.

Recreation Programs for All People (RAP), such as wheel chair basketball, continue to be offered at selected Community Centers with the goal of adding citywide programs. A RAP camp was held at Silver Lake for 28 disabled persons over Labor Day weekend.

### *Special Events and Programs*

Major fishing tournaments were held at Buckley Cove, drawing an estimated 10,000 participants and spectators. Morelli Park was the primary location for a major water sport event held in October and the facility continues to draw boats and thousands of people to the downtown.

The Silver Skate Showcase, Far West Ice-Skating Championship, CCIA competition, Holiday Showcase, Stockton Figure Skating Club's Benefit Show, recreational showcases and in-house hockey tournaments drew an estimated 10,000 participants to the Oak Park Ice Arena. Summer Band Concerts co-sponsored by the Musician's Union and local businesses, held at Victory Park and Weber Point Events Center, continue to draw sizable crowds. The popular Family Day in the Park event drew 20,000 to Victory Park in September.

To promote department programs and special events, Parks and Recreation is regularly featured on the City's weekly television show, "Stockton City News." Channel 97 also features continuously running slides on recreation programs, events and facilities. The department web-site is regularly updated to include facility rentals, the P&R Magazine, information on the skateboard park, sports programs and instructional classes. Silver Lake Camp was featured in Sunset magazine in March 2003.

### Volunteer Activities

Groups and individuals provided over 80,000 volunteer hours in recreation, Adopt-a-Park, and community-wide special event programs. A special sign dedication was held in January to recognize the efforts of family and friends of Lacy Luke, a teen who was killed by a drunk driver. Other Adopt-Our-City contributors were recognized throughout the year at City Council meetings.

### Children's Museum

The Stockton Children's Museum continues to raise funds and accept non-profit grant funding to offset operational expenses. New exhibits this year include a Delta Water display funded through a storm water program grant and a Safety City donated by the National Safety Institute. Exterior renovations include the installation of two former AdArt toy soldiers near the museum entrance.

### Aquatics

The City continues to administer a multi-year grant totaling \$330,000 from the Children and Families Commission of San Joaquin County to offer water safety to children ages 3-5 and adults in the Head Start program. Thirty families a month go through the program, which also includes CPR training. The program, called "Water Waves: A Community Approach," is funded through July 1, 2004.

The department will be operating the swimming pool at Weston Ranch High School once it is complete, offering both swimming lessons and public swim sessions. Victory Park pool has been designated for swimming lessons only during weekdays throughout the summer, with public sessions and rentals on weekends. The Blue Dolphin Swim Club has moved from the Stagg and Edison pools to a new home at the Oak Park Pool.

**Arts Programs**

The Stockton Arts Commission and the Public Art Division work closely with Parks and Recreation staff and programs. The Stockton Arts Commission provides artists for after school arts programs and includes children from department day camps in its Summer Arts Program.

**Grants**

The City was the recipient of several grants during the year focusing on both capital projects and recreation programming. The Human Service Agency provided funding to support CalWORKS participants such as the Careers in Parks program, after school elementary and middle school enrichment opportunities, youth discovery camps, Silver Lake youth camp and a program at Mary Graham Hall. The State Department of Parks and Recreation awarded grants for the renovation of the El Dorado Bowl into a city-wide teen center. The Youth Enrichment Services (YES) grant was renewed after its initial three years for another three years of specialized after school programming at San Joaquin, Calaveras and Adams Elementary schools.

## **FUNCTION**

The Recreation Special Revenue Fund organizes and implements all recreation programs. These include ice skating, swimming, recreation center programs, after school and summer camp programs, Pixie Woods, Children's Museum and Silver Lake Camp programs, instruction programs and sports. This unit is also responsible for the operation and maintenance of recreation facilities such as the Oak Park Ice Arena, swimming pools, recreation centers, Silver Lake Camp, Children's Museum and Pixie Woods. These facilities and programs provide a wide variety of recreational opportunities that are designed to serve the needs of all ages and segments of the community.

### **2002-03 Unit Objectives**

1. Expand the marketing of the Stockton Children's Museum by June 2003.
2. Oversee the final design and construction of the gymnasium at Van Buskirk Community Center by June 2003.
3. Oversee the final design and renovation of the El Dorado Bowling alley by June 2003.
4. Expand the summer enrichment camp program to one additional site in north Stockton by June 2003.

### **2002-03 Unit Accomplishments**

1. The Children's Museum Board of Directors created a committee to increase marketing effectiveness in October 2002.
2. Design completed in September 2002. Construction delayed until additional funding can be secured.
3. Final design completed in May 2003. Construction to begin in July 2003 through June 2004.
4. Objective completed with one additional site added at Zion Lutheran Church in August 2002.

### **2003-04 Unit Objectives**

1. Open the newly remodeled swimming pools at Oak and McKinley Parks and coordinate the operation of a new pool being constructed by Manteca Unified School District in Weston Ranch by August 2003.
2. Expand community outreach efforts of the Youth Advisory Commission working in conjunction with the City's Youth Education Action Team by June 2004.
3. Develop a comprehensive recreation program to serve the residents of the Weston Ranch area by March of 2004.
4. Develop a comprehensive program for operation of the new Teen Center following remodeling of the El Dorado Bowl by June 2004.
5. Explore the possibility of privatizing the Ice Arena and Silver Lake Camp and look for more "partners" to assist in providing essential programming by June 2004.



It took a team of volunteers to erect a building at Silver Lake, a campground supported by the City of Stockton.



CITY OF STOCKTON

***SOLID WASTE/RECYCLING***





**SOLID WASTE AND RECYCLING****047-3080**

|                    | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %    |
|--------------------|-------------------|-------------------------|-------------------|--------------------|------|
| Employee Services  | \$359,978         | \$380,003               | \$374,929         | (\$5,074)          | -1%  |
| Other Services     | 732,067           | 801,675                 | 657,992           | (143,683)          | -18% |
| Materials/Supplies | 7,795             | 9,195                   | 9,495             | 300                | 3%   |
| Other Expenses     | 43,617            | 45,803                  | 53,531            | 7,728              | 17%  |
| Capital Outlay     | 0                 | 0                       | 0                 | 0                  |      |
| TOTAL BUDGET       | \$1,143,457       | \$1,236,676             | \$1,095,947       | (\$140,729)        | -11% |

---

|                     |   |   |   |
|---------------------|---|---|---|
| POSITION ALLOCATION | 2 | 2 | 2 |
|---------------------|---|---|---|

**MISSION STATEMENT**

The Public Works, Solid Waste Division provides:

- Garbage and recycling collection service to over 55,800 residences and all businesses through two residential franchises and three commercial permits issued to private companies;
- AB939 programs.
- Funds the Alternative Work Program (AWP) illegal dumping cleanup program.

**HIGHLIGHTS****AB 939**

The Division applied for and received a two-year \$140,000 State grant to increase beverage container recycling in Stockton.

The State audited the 56% diversion rate staff submitted for 2000. Many hours were spent assisting the State staff with field audits and retrieving other requested information. The completed audit was a major factor in determining the City's AB939 compliance. The audit determined that the City had achieved a 47% diversion rate and concluded that the City was in compliance with AB 939 based on "good faith effort."

**New Garbage, Recycling and Green Waste Services**

The City's residential franchises expire in January 2004. The Division completed a plan to procure new, improved residential commercial and industrial collection services

If approved by the Council, the services would:

- make recycling much easier for residents and business
- assure AB939 compliance
- improve the cleanliness of City streets
- insure competitive prices for services

**2002-03 Unit Objectives****2002-03 Unit Accomplishments**

1. Obtain a finding of AB 939 compliance (for 2000) from the California Integrated Waste Management Board, or apply for a time extension, by August 2002.
2. Determine whether a new residential franchise agreement(s) will be obtained by negotiation with the existing franchise holders or by a Request for Proposals approach, by July 2002.

1. Completed. Compliance finding was obtained in February 2003.

2. City Council to decide the issue in April 2003.

**2003-04 Objectives**

1. Complete residential and commercial collection, recycling, and disposal agreement by September 2003.



CITY OF STOCKTON

***DISTRICT FUND BUDGETS***

## ***DISTRICT FUND BUDGETS***

District Funds provide governmental services through revenue from separate special districts. Common examples include lighting, maintenance, parking, infrastructure, and construction bond debt repayment districts.

A special type of district fund is a Mello-Roos District, which is used by developers to finance bonds for infrastructure improvements in a new development. These bonds are repaid by an assessment on the district property owners. The City may charge an administration fee, and has no obligation for the debt.



CITY OF STOCKTON

***ASSESSMENT DISTRICTS***



**FUNCTION**

The City of Stockton has fifteen 1915 Act Assessment Districts plus one account for administration. Administration of individual districts continues as long as bonds are outstanding. Administration includes the annual levy process, various reporting requirements imposed on bond issuers by regulatory agencies, delinquency management, etc. The following table provides debt service information for the payment of principal and interest on the subject bonds. The income source is a special assessment levied on the property within the respective district boundaries. The City of Stockton has no obligation to subsidize any potential delinquencies in the districts. The payment of principal and interest is based on established debt. The number of active districts may vary from year to year as districts mature and new ones are formed.

|          |  |                    |
|----------|--|--------------------|
| Fund 701 | Administration                                       | \$ 245,188         |
| Fund 772 | The Landing Reassessment - 82-1S / 212               | 11,445             |
| Fund 773 | Weber/Sperry Ranches - 88-1AR / 232                  | 923,016            |
| Fund 778 | Spanos Park Reassessment - 91-1R / 218               | 376,366            |
| Fund 779 | Stockton Airport Business Park Ph III - 84-14C / 219 | 39,585             |
| Fund 781 | Stockton Airport Business Park Reassmt 84-1D/ 229    | 703,370            |
| Fund 782 | Arch Road Industrial Park Reassmt - 84-2R / 231      | 383,545            |
| Fund 783 | Western Pacific Industrial Park - 81-1RR / 223       | 431,355            |
| Fund 784 | Blossom Ranch - 93-1 / 224                           | 227,423            |
| Fund 785 | Stockton Airport Reassmt 84-1ER / 230                | 431,355            |
| Fund 786 | La Morada – 96-04 / 227                              | 118,538            |
| Fund 788 | West Eighth Street Reassmt - 90-5RR                  | 979,163            |
| Fund 789 | Morada Ranch Assessment – 2000-01/229                | 570,375            |
| Fund 790 | 2001 Combined Refunding                              | 227,095            |
| Fund 791 | Morada North Assessment District                     | 235,930            |
| Fund 792 | Waterford Estates East Assessment District           | 327,345            |
|          | <b>TOTAL DEBT SERVICE &amp; ADMINISTRATION</b>       | <b>\$6,231,094</b> |

**FUNCTION**

The City of Stockton has four 1915 Act Assessment District infrastructure improvement projects under construction.

|          |  |                     |
|----------|--|---------------------|
| Fund 818 | Spanos Park Assessment – 91-1R / 218       | \$ 1,421,923        |
| Fund 829 | Morada Ranch Assessment – 2000-01/229      | 306,461             |
| Fund 831 | Morada North Assessment District           | 2,282,247           |
| Fund 832 | Waterford Estates East Assessment District | 2,442,129           |
|          | <b>TOTAL CONSTRUCTION</b>                  | <b>\$ 6,452,760</b> |



**FUNCTION**

The City of Stockton and/or the Stockton Public Financing Authority have eight Mello-Roos Community Facilities Districts plus one account for administration. Administration of individual districts continues as long as bonds are outstanding. Administration includes the annual levy process, various reporting requirements imposed on bond issuers by regulatory agencies, delinquency management, etc. The following table provides debt service information for the payment of principal and interest on the subject bonds. The income source is a special tax levied on the property within the respective district boundaries. The City of Stockton and the Stockton Public Financing Authority have no obligation to subsidize any potential delinquencies in the districts. The payment of principal and interest is based on established debt. The number of active districts may vary from year to year as districts mature and new ones are formed. The Mello-Roos Community Facilities Districts activities are listed below.

|          |   |                     |
|----------|---|---------------------|
| Fund 250 | Administration  | \$ 367,723          |
| Fund 251 | Weston Ranch Community Facilities District No. 1                        | 3,375,273           |
| Fund 252 | Brookside Estates Community Facilities District 90-2                    | 3,568,355           |
| Fund 253 | South Stockton Sewer Community Facilities District<br>90-1              | 1,391,868           |
| Fund 254 | Spanos Park Community Facilities District 90-4                          | 1,529,530           |
| Fund 259 | Developer Fee Financing Community Facilities District<br>96-01 Series A | 267,118             |
| Fund 260 | Developer Fee Financing Community Facilities District<br>96-01 Series B | 165,589             |
| Fund 261 | Arch Road East Community Facilities District<br>No. 99-02 Series 1999   | 161,120             |
| Fund 262 | Spanos Park West Community Facilities District                          | 1,584,605           |
|          | <b>TOTAL DEBT SERVICE &amp; ADMINISTRATION</b>                          | <b>\$12,411,181</b> |

**FUNCTION**

The City of Stockton and the Stockton Public Financing Authority currently have four Mello-Roos Districts in the final phases of construction

|          |  |                     |
|----------|--|---------------------|
| Fund 351 | Weston Ranch Community Facilities District No. 1             | \$ 1,279,387        |
| Fund 359 | Developer Fee Community Facilities District 96-1<br>Series A | 282,671             |
| Fund 360 | Developer Fee Community Facilities District 96-1<br>Series B | 791,741             |
| Fund 362 | Spanos Park West Community Facilities District               | 3,630,995           |
|          | <b>TOTAL CONSTRUCTION</b>                                    | <b>\$ 5,984,794</b> |



CITY OF STOCKTON

***CENTRAL PARKING DISTRICT***



**CENTRAL PARKING DISTRICT****416-4020**

|                     | 2001-02<br>ACTUAL  | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET  | VARIANCE<br>AMOUNT | %           |
|---------------------|--------------------|-------------------------|--------------------|--------------------|-------------|
| Employee Services   | \$762,873          | \$882,257               | \$967,800          | \$85,543           | 10%         |
| Other Services      | 392,927            | 429,301                 | 390,847            | (38,454)           | -9%         |
| Materials/Supplies  | 24,058             | 52,000                  | 52,000             | 0                  | 0%          |
| Other Expenses      | 298,350            | 1,432,990               | 1,053,772          | (379,218)          | -26%        |
| Capital Outlay      | 0                  | 0                       | 0                  | 0                  |             |
| <b>TOTAL BUDGET</b> | <b>\$1,478,208</b> | <b>\$2,796,548</b>      | <b>\$2,464,419</b> | <b>(\$332,129)</b> | <b>-12%</b> |
| POSITION ALLOCATION | 3                  | 3                       | 3                  |                    |             |

**MISSION STATEMENT**

The Central Parking District is operated by an Advisory Board appointed by the City Council and submits its budget to the City Council for approval. Sources of income include ad valorem assessments on all property located within the District, charges for monthly and hourly parking privileges and other income which includes a contract agreement to manage the County parking structure.

The District is completely self-sustaining within the framework of the revenue structure noted above. It is not a part of the operating budget of the City of Stockton but is included in the budget document to comply with provisions of the ordinance of issue, which authorized district formation.

**2002-03 Unit Objectives**

1. Expand the signage program to all downtown lots by May 2003.
2. Establish a new Community Facility District for Downtown Parking by June 2003.
3. Develop a financing plan for construction of a Parking Structure on Lot I by June 2003.

**2002-03 Unit Accomplishments**

1. Funding issues delayed the implementation of the signage program.
2. A new Community Facility District for Downtown Parking will be voted on by the property owners in May 2003.
3. Lot I has been postponed. Financing for a structure near the new Cineplex is under development.

**2003-04 Objectives**

1. Expand the signage program to all downtown lots by June 2004.
2. Complete financing plan and award a design-build contract for a new parking structure near the Cineplex by June 2004.



One of our "Volunteers In Police Service" from the Stockton Police Department issues a "Junior Police Badge" .



CITY OF STOCKTON

***INTERNAL SERVICE FUND BUDGETS***

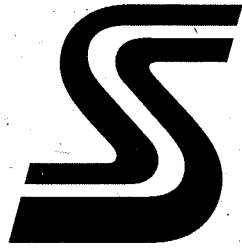
## ***INTERNAL SERVICE FUND BUDGETS***

Internal Service Funds provide centralized goods and services to agencies and operating departments of the City, and to other government units on a cost reimbursement basis. City departments and agencies pay into the fund for their share of the costs.

Internal Service Funds include Equipment Funds (General Equipment, Fleet and Telecommunications), Insurance Funds (Compensated Absences, Health, Long Term Disability/Life Insurance, Retirement Benefits, Risk Management, Unemployment and Workers' Compensation), Management Information (Management Information Services and Radio) and Service Funds (Duplicating, Municipal Utilities Laboratory).

The budgets in this section detail the budget, personnel, mission, highlights, prior year objectives and accomplishments, and budget year objectives for Internal Service Fund budgets.





CITY OF STOCKTON

***EQUIPMENT FUNDS***



## EQUIPMENT

505-5400

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %    |
|---------------------|-------------------|-------------------------|-------------------|--------------------|------|
| Employee Services   | \$28,407          | \$43,575                | \$87,699          | \$44,124           | 101% |
| Other Services      | 162,503           | 305,471                 | 279,398           | (26,073)           | -9%  |
| Materials/Supplies  | 1,925             | 6,000                   | 4,000             | (2,000)            | -33% |
| Other Expenses      | 0                 | 532,415                 | 687,405           | 154,990            | 29%  |
| Capital Outlay      | 64,761            | 0                       | 0                 | 0                  |      |
| TOTAL BUDGET        | \$257,596         | \$887,461               | \$1,058,502       | \$171,041          | 19%  |
| POSITION ALLOCATION | -                 | -                       | -                 |                    |      |

### FUNCTION

The Equipment Internal Service Fund is administered through Administrative Services Purchasing unit. The Equipment Internal Service Fund provides the following services:

- Maintenance, repair and replacement of fund equipment.
- Assistance to departments in major and minor equipment acquisitions.
- Maintenance of the fund in a stable financial condition.
- Determination of future equipment requirements, standardized where appropriate.

#### 2002-03 Unit Objectives

1. Complete a feasibility study to migrate to digital printer/copiers to integrate with the City's network by June 2003.

#### 2002-03 Unit Accomplishments

1. Feasibility study was completed in June 2003. The Information Technology division is negotiating with a vendor to provide a digital printer/copier program.

### 2003-04 Unit Objectives

1. Standardize copiers throughout the City to improve economy of scale and consolidate maintenance by June 2004.

## FLEET

501-5000

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %    |
|---------------------|-------------------|-------------------------|-------------------|--------------------|------|
| Employee Services   | \$2,287,505       | \$2,584,367             | \$2,715,252       | \$130,885          | 5%   |
| Other Services      | 681,481           | 969,222                 | 1,066,756         | 97,534             | 10%  |
| Materials/Supplies  | 1,881,208         | 1,945,401               | 2,204,161         | 258,760            | 13%  |
| Other Expenses      | 5,535             | 11,948                  | 13,268            | 1,320              | 11%  |
| Capital Outlay      | 2,531,515         | 4,650,448               | 4,103,673         | (546,775)          | -12% |
| TOTAL BUDGET        | \$7,387,244       | \$10,161,386            | \$10,103,110      | (\$58,276)         | -1%  |
| POSITION ALLOCATION | 32                | 32                      | 32                |                    |      |

### MISSION STATEMENT

Fleet's mission is to:

- Provide user departments with safe, reliable vehicles and equipment at the lowest cost and with the least interference to operations.
- Ensure compliance with prevailing laws and regulations relating to Fleet and fueling station activities.
- Provide training to City employees to help them qualify for their commercial driver's license.

### HIGHLIGHTS

This section has completed installation of equipment and provided training to mechanics for the California Air Resources Board heavy-duty vehicle inspection program and periodic smoke inspection program.

The BAR 97 smog equipment has been updated and mechanics trained to meet the January 2003 Smog Check II requirements.

New enhanced, Best Management Practices (BMP) for sampling, testing and reporting storm water runoff at the Corporation Yard are in place to comply with the permits from the Regional Water Quality Control Board.

Alternate fuels programs and their value to the city have continued to be monitored.

The Fleet section, in conjunction with the Police Department, purchased a GEM electric Zero Emission Vehicle (ZEV) to be evaluated as a parking enforcement unit.

**2002-03 Unit Objectives**

1. Apply for grant funds from CMAQ and CARB to offset the cost of clean diesel fuel for all heavy-duty vehicles by June 2003.
2. Upgrade smog-check equipment to meet new requirements by January 2003.
3. Replace outdated fuel management system to new hands off technology by June 2003.
4. Train and certify mechanic for the new BAR-97 Emissions Inspection System by January 2003.

**2002-03 Unit Accomplishments**

1. Offset funding not currently available.
2. Smog-check equipment upgraded in October of 2002.
3. Research revealed that new technology is cost prohibitive at this time.
4. Training and certification completed in October 2002.

**2003-04 Unit Objectives**

1. Purchase Ultra Low Emission Vehicles (ULEV) and Zero Emission Vehicles (ZEV) where practical and utilize available grant funding to offset the incremental cost of these units by June 2004.
2. Establish a revised appointment system for scheduled maintenance on City vehicles to provide more efficient service with less downtime for user departments by June 2004.



It is always more fun to volunteer with friends. Here a group enjoys cleaning and renewing landscaping.



CITY OF STOCKTON

***INSURANCE FUNDS***





**COMPENSATED ABSENCES****562-5960**

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %    |
|---------------------|-------------------|-------------------------|-------------------|--------------------|------|
| Employee Services   | \$2,606,028       | \$2,990,988             | \$1,961,419       | (\$1,029,569)      | -34% |
| Other Services      | 0                 | 0                       | 0                 | 0                  |      |
| Materials/Supplies  | 0                 | 0                       | 0                 | 0                  |      |
| Other Expenses      | 0                 | 0                       | 0                 | 0                  |      |
| Capital Outlay      | 0                 | 0                       | 0                 | 0                  |      |
| TOTAL BUDGET        | \$2,606,028       | \$2,990,988             | \$1,961,419       | (\$1,029,569)      | -34% |
| POSITION ALLOCATION | -                 | -                       | -                 |                    |      |

**FUNCTION**

The Compensated Absence Fund was established in 2002-03 to manage City employee separation pay costs. When an employee resigns or retires, accumulated sick leave and vacation is paid from this fund. The fund is a tool that provides budget stability through centralization of the expense.

**HEALTH BENEFITS****552-5500**

|                     | 2001-02<br>ACTUAL   | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET   | VARIANCE<br>AMOUNT | %          |
|---------------------|---------------------|-------------------------|---------------------|--------------------|------------|
| Employee Services   | \$242,095           | \$206,318               | \$210,112           | \$3,794            | 2%         |
| Other Services      | 17,157,738          | 15,430,689              | \$19,623,295        | 4,192,606          | 27%        |
| Materials/Supplies  | 8,869               | 7,380                   | \$7,680             | 300                | 4%         |
| Other Expenses      | 5,836               | 2,944,499               | \$2,144,797         | (799,702)          | -27%       |
| Capital Outlay      | 0                   | 0                       | 0                   | 0                  |            |
| <b>TOTAL BUDGET</b> | <b>\$17,414,538</b> | <b>\$18,588,886</b>     | <b>\$21,985,884</b> | <b>\$3,396,998</b> | <b>18%</b> |
| POSITION ALLOCATION | -                   | -                       | -                   |                    |            |

**MISSION STATEMENT**

The Health Benefits Internal Service Fund consists of medical, dental and vision care benefit plans. The fund exists to provide a comprehensive health benefit package to City employees in a cost-effective manner. Responsibilities include:

- Providing orientation, enrollment, record keeping, monthly reporting, problem resolution and administration of employee health benefit plans.
- Closely monitoring insurance providers and third party administrators of self-funded employee benefit plans to assure timely and accurate claim processing.
- Analyzing benefit plans for appropriateness, studying cost trends and developing cost management recommendations.

**2002-03 Unit Objectives**

1. Work with Employee Medical Plan administrator to convert multiple monthly and quarterly experience and statistical reports to electronic format for quicker receipt and for reduction in paper storage by December 2002.
2. Research feasibility of transmitting employee and dependent enrollments and eligibility changes electronically to outside plan administrators for medical and vision plans for better efficiency and accuracy by February 2003.

**2002-03 Unit Accomplishments**

1. The administrator has been sending monthly and quarterly reports electronically since December 2002.
2. Based on consultant's recommendations, we are reporting eligibility to one vendor (Medical Plan Administrator), who transmits it electronically to other plan vendors (Dental, Vision, Rx) effective March 2003.

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**2002-03 Unit Objectives**

3. Coordinate review of Employee Medical Plan's "Summary Plan Description" document with attorney/consultant to update language and provisions if needed to ensure compliance with all recent federal or state regulations and laws that may affect plan by September 2002.

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**2002-03 Unit Accomplishments**

3. Outside attorney is reviewing Employee Medical Plan Summary Plan Description and expected to make recommendations by June 2003.

**2003-04 Unit Objectives**

1. As a cost containment measure for the Employee Medical Plan, implement Mail Order Prescription Services Program and provide incentive for employee use, by September 2003.
2. Research Employee Medical Plan hospital usage and costs trends and work with PPO network to contain costs; modify contracts with the most utilized area hospitals, by December 2003.

**LONG-TERM DISABILITY/LIFE INSURANCE****557-5900**

|                            | <b>2001-02<br/>ACTUAL</b> | <b>2002-03<br/>APPROPRIATED</b> | <b>2003-04<br/>BUDGET</b> | <b>VARIANCE<br/>AMOUNT</b> | <b>%</b>  |
|----------------------------|---------------------------|---------------------------------|---------------------------|----------------------------|-----------|
| Employee Services          | \$0                       | \$0                             | \$0                       | \$0                        |           |
| Other Services             | 1,140,675                 | 1,405,094                       | 1,467,694                 | 62,600                     | 4%        |
| Materials/Supplies         | 0                         | 0                               | 0                         | 0                          |           |
| Other Expenses             | 0                         | 238,176                         | 199,624                   | (38,552)                   | -16%      |
| Capital Outlay             | 0                         | 0                               | 0                         | 0                          |           |
| <b>TOTAL BUDGET</b>        | <b>\$1,140,675</b>        | <b>\$1,643,270</b>              | <b>\$1,667,318</b>        | <b>\$24,048</b>            | <b>1%</b> |
| <b>POSITION ALLOCATION</b> | <b>-</b>                  | <b>-</b>                        | <b>-</b>                  |                            |           |

**MISSION STATEMENT**

This fund provides a long-term disability plan and life insurance plan to full-time employees whose bargaining unit Memorandum of Understanding offers those benefits. Long-Term Disability pays up to two-thirds salary for a period of time when an employee meets eligibility criteria. Life Insurance amounts vary depending on the bargaining unit.

**2002-03 Unit Objectives**

1. Conduct a study of the integration of Long Term Disability benefits with other City provided benefits (sick leave, FMLA, health plan coverage, disability retirement application, ADA, etc.) in order to develop recommendations to address any identified gaps/glitches adversely affecting ill or disabled employees by March 2003.

**2002-03 Unit Accomplishment**

1. Develop cost analysis and recommendations for identified gaps adversely affecting ill or disabled employees, for consideration of future benefit review/modification, by March 2003.

**2003-04 Unit Objectives**

1. Research feasibility of providing optional spousal life insurance benefit which employees could elect to purchase through payroll deduction, by March 2004.

**RETIREMENT BENEFITS****561-5950**

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %   |
|---------------------|-------------------|-------------------------|-------------------|--------------------|-----|
| Employee Services   | \$0               | \$0                     | \$67,209          | \$67,209           |     |
| Other Services      | 0                 | 0                       | 1,488             | 1,488              |     |
| Materials/Supplies  | 0                 | 0                       | 0                 | 0                  |     |
| Other Expenses      | 12,395,106        | 15,158,679              | 21,020,377        | 5,861,698          | 39% |
| Capital Outlay      | 0                 | 0                       | 0                 | 0                  |     |
| TOTAL BUDGET        | \$12,395,106      | \$15,158,679            | \$21,089,074      | \$5,930,395        | 39% |
| POSITION ALLOCATION | -                 | -                       | -                 |                    |     |

**FUNCTION**

The Retirement Benefits Fund was established in 1999-00 to manage City payments into the PERS retirement system and provide a tool to stabilize the increases and decreases of rates charged the City by PERS.

## RISK MANAGEMENT

541-5700

|                    | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %   |
|--------------------|-------------------|-------------------------|-------------------|--------------------|-----|
| Employee Services  | \$604,108         | \$627,457               | 723,795           | \$96,338           | 15% |
| Other Services     | 2,299,159         | 2,455,060               | 2,449,192         | (5,868)            | 0%  |
| Materials/Supplies | 45,021            | 13,814                  | 13,914            | 100                | 1%  |
| Other Expenses     | 1,966             | 3,178,287               | 3,337,581         | 159,294            | 5%  |
| Capital Outlay     | 0                 | 0                       | 0                 | 0                  |     |
| TOTAL BUDGET       | \$2,950,254       | \$6,274,618             | \$6,524,482       | \$249,864          | 4%  |

|                     |   |   |   |
|---------------------|---|---|---|
| POSITION ALLOCATION | 2 | 1 | 1 |
|---------------------|---|---|---|

### FUNCTION

The Administrative Services Department administers the Risk Management Internal Service Fund which is responsible for the general liability insurance program. The City is "self-insured" and participates in a pool with other cities and public entities to manage and respond to liability claims in excess of the City's retained limits of coverage. The Administrative Services Department is charged with responsibility for financial and risk management functions of the program, which includes the purchase of insurance coverage on the City's buildings and equipment. The Law Department is responsible for handling the liability claims and tort lawsuits filed against the City.

A risk transfer program exists to ensure that City vendors are adequately insured. The Risk Management Division purchases all insurance for City property as well as other insurance policies to cover such items as employee bonds, boiler machinery, and specialized risks. Risk Management participates in the Events Processing Committee to ensure that events held at City facilities are properly insured.

Law Department staff reviews all accidents which may present a liability exposure to the City, and investigates, settles, or defends claims and lawsuits which arise out of defective conditions of City property or result from the activities of City employees

The Law Department maintains claim and litigation databases to permit historical trending and analysis of the City's loss experience and reserves. Law Department staff provide support to the Risk Management Division by reviewing insurance certificates, assisting the Billing and Collection Division by pursuing recovery for damages caused to City property, and participating in the California Joint Powers Risk Management Authority as the alternate delegate.

### HIGHLIGHTS

The General Liability Fund received an equity distribution of \$323,886 from the California Joint Powers Risk Management Authority for premium deposits made in fiscal years 1999-00 through 2001-02. The redistribution to date is approximately \$5.2 million.

Implemented an insurance program *through* Diversified Risk Insurance Brokers which provides the public an option of buying inexpensive liability coverage for their event held on City property. Individuals who schedule *events* at City facilities can purchase a policy by paying a premium fee directly to the City.

Risk Management implemented an insurance program through Diversified Risk Insurance Brokers which provides the public an option of buying inexpensive liability coverage an event held on City property. Individuals who schedule events at City facilities can purchase a policy by paying a premium fee directly to the City

**2002-03 Unit Objectives****2002-03 Unit Accomplishments**

- |  |   |
|--|---|
| 1. Research and implement technology that results in time and/or cost savings while enhancing customer service by March 2003.  | 1. Effective February 2002, modified Access Database Program to significantly reduce time incurred for data input and processing of the 7,000 insurance certificates received.  |
| 2. Develop and/or update informational and training materials for use by staff and the public by March 2003.   | 2. Implemented new insurance guidelines including waiver requirements for consultants, vendors, and special events in September 2002.   |
| 3. Compile and distribute loss and claim histories to department directors pertaining to their respective departments by March 2003.   | 3. This objective was completed in October 2002.  |
| 4. With the assistance of MIS, develop network access to the database records maintained by Department of Public Works, Parks and Recreation, and the Municipal Utilities Department to permit law Department staff to retrieve information by March 2003. | 4. This objective was completed in January 2003 for Parks and Recreation and Risk Management. Databases maintained in Public Works and Municipal Utilities will be accessible after completion of the City's operating system upgrade to Windows 2000 and Access XP, scheduled for July 2003. |

**2003-04 Unit Objectives**

1. Conduct market surveys to evaluate premiums on city insurance policies by December 2003.
2. Revise existing Administrative Directives on Certificates, Claims, and Damage to City Property to be finalized by December 2003.

## UNEMPLOYMENT

556-5820

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %    |
|---------------------|-------------------|-------------------------|-------------------|--------------------|------|
| Employee Services   | \$0               | \$0                     | \$0               | \$0                |      |
| Other Services      | 95,119            | 110,000                 | 114,070           | 4,070              | 4%   |
| Materials/Supplies  | 0                 | 0                       | 0                 | 0                  |      |
| Other Expenses      | 0                 | 316,791                 | 209,344           | (107,447)          | -34% |
| Capital Outlay      | 0                 | 0                       | 0                 | 0                  |      |
| TOTAL BUDGET        | \$95,119          | \$426,791               | \$323,414         | (\$103,377)        | -24% |
| POSITION ALLOCATION | -                 | -                       | -                 |                    |      |

### MISSION STATEMENT

The Unemployment Fund is used to pay unemployment claims for former City employees. The State of California pays the claim and the City reimburses the state.

#### 2002-03 Unit Objectives

1. Implement improvements in internal procedures and record keeping system that were identified in recent study of unemployment claim notice and response system, and monitor changes over a period of twelve months, to determine whether better efficiencies were achieved by June 2003.

#### 2002-03 Unit Accomplishments

1. Completed by June 2003. Improved some internal procedures and recordkeeping processes for unemployment claim notice and response, developed efficiencies, and monitored changes for 12 months.

#### 2003-04 Unit Objectives

1. Develop and coordinate with EDD/UI a Layoff Preparation Plan to provide special brochures, workshops, forms, and assistance to employees in event of any future cuts or workforce reduction by June 2004.



**WORKERS' COMPENSATION****551-5600**

|                            | <b>2001-02<br/>ACTUAL</b> | <b>2002-03<br/>APPROPRIATED</b> | <b>2003-04<br/>BUDGET</b> | <b>VARIANCE<br/>AMOUNT</b> | <b>%</b>   |
|----------------------------|---------------------------|---------------------------------|---------------------------|----------------------------|------------|
| Employee Services          | \$690,140                 | \$1,365,059                     | 1,753,285                 | \$388,226                  | 28%        |
| Other Services             | 700,936                   | 853,182                         | 959,419                   | 106,237                    | 12%        |
| Materials/Supplies         | 27,725                    | 21,322                          | 21,322                    | 0                          | 0%         |
| Other Expenses             | 5,146,138                 | 10,555,816                      | 13,440,651                | 2,884,835                  | 27%        |
| Capital Outlay             | 2,769                     | 0                               | 0                         | 0                          |            |
| <b>TOTAL BUDGET</b>        | <b>\$6,567,708</b>        | <b>\$12,795,379</b>             | <b>\$16,174,677</b>       | <b>\$3,379,298</b>         | <b>26%</b> |
| <b>POSITION ALLOCATION</b> | <b>5</b>                  | <b>6</b>                        | <b>6</b>                  |                            |            |

**MISSION STATEMENT**

The Workers' Compensation Internal Service Fund is responsible for developing and monitoring a Citywide Injury and Illness Prevention Program; studying injury trends; addressing problem areas and developing ideas for reducing injuries; conducting departmental safety audits; providing guidance and assistance to departments in developing safety training programs; and ensuring compliance with OSHA rules and regulations.

The fund also closely monitors the third-party administration of the Workers' Compensation Program for effective claims management, timeliness and accuracy of benefit delivery and cost management.

**2002-03 Unit Objectives**

1. Review several individual Departments' Modified Duty programs/practices for injured workers, and make recommendations regarding implementing written City-wide Modified Duty program by December 2002.
2. Review/update City's Injury and Illness Prevention Program to ensure it includes any recently added/revised OSHA requirements/programs needed by June 2003.

**2002-03 Unit Accomplishments**

1. Reviewed individual Departments' Modified Duty programs for injured workers and drafted City-wide Modified Duty program directive for consideration by City Manager, with expected completion by May 2003.
2. In progress. Requested each department's input in reviewing existing program for update/modification ideas. Held day-long working retreat with Executive Safety Committee. Will continue working on it during FY 2003-04 with completion date scheduled by June 2004.

## WORKERS' COMPENSATION

551-5600

| <b>2002-03 Unit Objectives</b>   | <b>2002-03 Unit Accomplishments</b>   |
|--|---|
| 3. Monitor each Department's first year implementation of new 2002 OSHA Recordkeeping/Reporting requirements to ensure compliance with new regulations by February 2003.   | 3. Completed by March 2003. Monitored each Department's application of OSHA's new record keeping /reporting requirements to ensure compliance with new regulations.             |
| 4. As a follow up to a recent comprehensive evaluation of the City's D.O.T. inspection and drug testing program, monitor each Department's activities and record keeping to ensure compliance with regulations by June 2003. | 4. Completed by June 2003. Monitored each Department's activities related to the DOT inspections, drug testing program and recordkeeping to ensure compliance with regulations. |

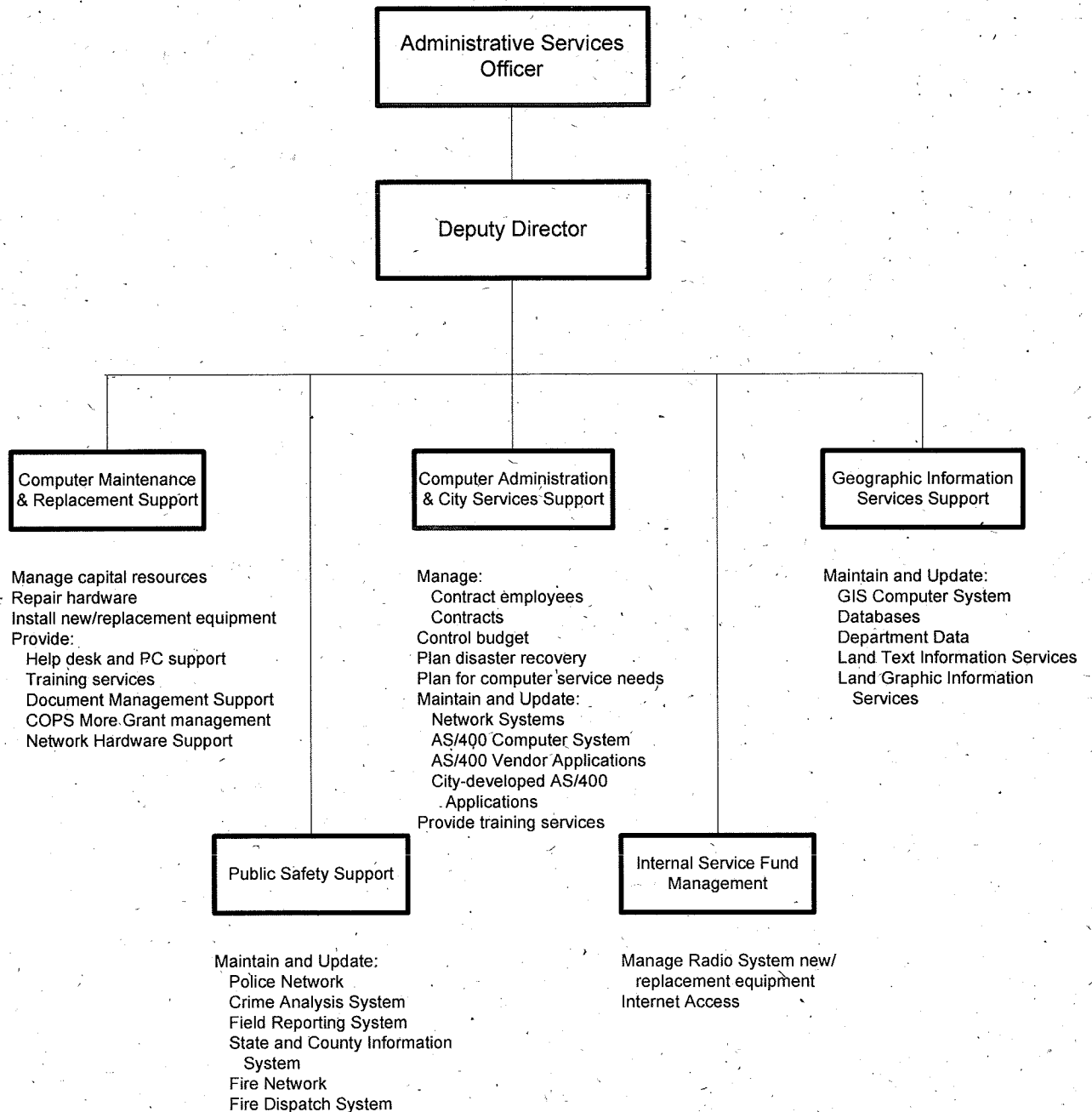
### **2003-04 Unit Objectives**

1. Complete Review and Update of City's Comprehensive Injury and Illness Prevention Program to ensure it meets OSHA requirements by December 2003.
2. Study Workers' Compensation Program cost increase trend areas and develop recommendations for areas to achieve potential savings by October 2003.
3. Review current practices in Workers' Compensation claim file recordkeeping/file maintenance between outside Administrator and City, to develop areas for improved efficiency, by March 2004.



CITY OF STOCKTON

***INFORMATION TECHNOLOGY  
FUNDS***



**INFORMATION TECHNOLOGY  
ORGANIZATION CHART**

## INFORMATION TECHNOLOGY DEPARTMENT

502-5100

|                            | 2001-02<br>ACTUAL  | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET  | VARIANCE<br>AMOUNT | %         |
|----------------------------|--------------------|-------------------------|--------------------|--------------------|-----------|
| Employee Services          | \$1,655,495        | \$1,865,132             | \$2,210,697        | \$345,565          | 19%       |
| Other Services             | 1,921,933          | 2,178,996               | \$2,762,153        | 583,157            | 27%       |
| Materials/Supplies         | 725,482            | 356,900                 | \$431,966          | 75,066             | 21%       |
| Other Expenses             | 70,522             | 94,936                  | \$94,936           | 0                  | 0%        |
| Capital Outlay             | 1,874,516          | 3,173,615               | \$2,706,987        | (466,628)          | -15%      |
| <b>TOTAL BUDGET</b>        | <b>\$6,247,948</b> | <b>\$7,669,579</b>      | <b>\$8,206,739</b> | <b>\$537,160</b>   | <b>7%</b> |
| <b>POSITION ALLOCATION</b> | <b>32</b>          | <b>32</b>               | <b>32</b>          |                    |           |

### **MISSION STATEMENT**

The mission of Information Technology (IT) is to enable the City to effectively provide municipal services by utilizing computer and internet information resources.

### **FUNCTION**

Information Technology is organized to be responsive to the technology-related computer service needs of departments. The array of requested technical services continues to change the purpose and function of IT. These changes are reflected in the narrative description in this section of the City's budget.

IT provides for the purchase, replacement, repair and support of all City computer hardware and related software. The annual rent paid by departments provides sufficient internal service funds to ensure that equipment and software is properly maintained and enhanced, and users are adequately trained to keep up-to-date with changes in technology.

### **HIGHLIGHTS**

The City continues to successfully operate in the new millennium without major incident or disruption to any mission-critical services.

As mentioned last year, the most significant organizational and service changes have taken place in support of Public Safety. IT has permanently assigned positions to work at Police and Fire Communications to provide on-site operational support. GIS has loaned Police a programmer analyst to support and enhance Crime Analysis applications and data.

The Police Department's COPS MORE federal grant project has replaced and upgraded the mobile data computer systems in Police vehicles, and has financed the replacement of the department's current computer systems with an integrated dispatch, records management and

## INFORMATION TECHNOLOGY DEPARTMENT

502-5100

field reporting system from a single vendor. The ISF has been financing the replacement of the PCs in the Police Department, in order to support the higher performance requirements of the new computer systems.

In the Fire Department, the necessary CAD enhancements and changes have been made to activate regional emergency fire and ambulance communications for private ambulance companies and County Fire Districts.

The new Essential Services Parking facility has and will continue to be a major project effort for IT. For the first phase (floors 1 & 2), staff has been managing the technological infrastructure installations needed for CityNET III, computers and radios. The City Personnel Department has moved to Floor 3 with the assistance of IT staff.

As an expansion of CityNET services, all departments have completed initial training and are actively using computerized document management.

| <b>2002-03 Unit Objectives</b>   | <b>2002-03 Unit Accomplishments</b>  |
|--|--|
| 1. Police Department - Complete full implementation of all Tiburon products, Property Barcode, and Mugshot by June 2003.     | 1. Implementation of all Tiburon products and Property Barcode completed June 2003.  |
| 2. Fire Department – Complete full implementation of all SunPro modules for RMS (Records Management System) by January 2003. | 2. Most of the implementation was completed ahead of schedule in October 2002. Vehicle and equipment modules were completed in January 2003. |
| 3. General Government – Upgrade 50% of CityNET users to CityNET III with Windows 2000, XP and XP Professional by June 2003.  | 3. Conversion is 90% complete with the remaining 10% to be completed by August 2003.   |

### **2003-04 Unit Objectives**

1. Develop a customer profile database, establish service standards, and deploy scaleable service level agreements for General Government IT customers by June 2004.
2. Develop Fire Department applications that use ArcIMS to disseminate geographic information by June 2004.
3. Increase user training of General Government applications and systems by 20% by April 2004.

## RADIO EQUIPMENT

503-5200

|                    | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %    |
|--------------------|-------------------|-------------------------|-------------------|--------------------|------|
| Employee Services  | \$40,344          | \$254,304               | \$149,116         | (\$105,188)        | -41% |
| Other Services     | 411,694           | 525,883                 | 509,323           | (16,560)           | -3%  |
| Materials/Supplies | 27,236            | 55,000                  | 55,000            | 0                  | 0%   |
| Other Expenses     | 1,208,393         | 2,427,037               | 2,591,727         | 164,690            | 7%   |
| Capital Outlay     | 0                 | 0                       | 0                 | 0                  |      |
| TOTAL BUDGET       | \$1,687,667       | \$3,262,224             | \$3,305,166       | \$42,942           | 1%   |

POSITION ALLOCATION

- - -

### FUNCTION

The Administrative Services Department - Information Technology Division (IT) administers the Radio Equipment Internal Service Fund. The Radio Fund finances the following services: 1) management of the Radio System for all departments; 2) maintenance, repair, and replacement of system and equipment; 3) distribution of appropriate rental charges to City departments; 4) assistance to departments in making major and minor system changes; 5) establishing future equipment requirements, standardizing when appropriate.

### HIGHLIGHTS

During fiscal year 2002-03, IT Division staff accomplished many critical radio related tasks. The digital capable upgrade of 93 mobile radios for Patrol Division vehicles and 55 portable radios for the Investigations Division was completed. The upgrade of 55 Fire Department portable digital capable units was completed during the 2002-03 fiscal year. The IT Division also assisted the Fire Department with their radio equipment needs for the Fire Emergency Medical Transport Project.

The IT Division worked with the Federal Communications Commission (FCC) for proper clearance, approvals, and renewals for all of the City's FCC licenses and was granted a new licensed microwave radio frequency.

The installation of an unlicensed microwave radio link between the San Joaquin County Courthouse and the Stockton Police Department was completed. This microwave link replaced the aging copper telephone lines and also increased the capacity of the radio circuit link.

#### 2002-03 Unit Objectives

1. Install a Licensed Microwave link between Coronado Tower site and the Police Department by June 2003.

#### 2002-03 Unit Accomplishments

1. This link was completed in September 2002, and serves as a back-up to public safety communications and provides for future expansion.

## **RADIO EQUIPMENT**

**503-5200**

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### **2002-03 Unit Objectives**

2. Construct first two channels of a five channel 800 Mhz radio system by June 2003.
3. Install un-interruptible power supply (UPS) for Police and Fire radio equipment by October 2002.

### **2002-03 Unit Accomplishments**

2. These channels will be completed in June 2003, and used for the transfer of data through the City's two-way radio system.
3. The UPS units will be installed by June 2003, providing back-up power to avoid disruption in public safety two-way radio communications service.

### **2003-04 Unit Objectives**

1. Continue with the digital capable upgrade of the Police Department's radio equipment, providing 40 portable radios and 39 mobile radios for the Investigations Division, by June 2004.
2. Upgrade 30 mobile and 30 portable radios for Public Works, by June 2004.



**TELECOMMUNICATIONS****504-5300**

|                            | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET  | VARIANCE<br>AMOUNT | %         |
|----------------------------|-------------------|-------------------------|--------------------|--------------------|-----------|
| Employee Services          | \$82,298          | \$91,296                | \$93,820           | \$2,524            | 3%        |
| Other Services             | 311,415           | 326,615                 | 347,110            | 20,495             | 6%        |
| Materials/Supplies         | 2,920             | 32,000                  | 32,000             | 0                  | 0%        |
| Other Expenses             | 160               | 1,750                   | 1,750              | 0                  | 0%        |
| Capital Outlay             | 0                 | 2,879,247               | 2,847,853          | (31,394)           | -1%       |
| <b>TOTAL BUDGET</b>        | <b>\$396,793</b>  | <b>\$3,330,908</b>      | <b>\$3,322,533</b> | <b>(\$8,375)</b>   | <b>0%</b> |
| <b>POSITION ALLOCATION</b> | <b>1</b>          | <b>1</b>                | <b>1</b>           |                    |           |

**FUNCTION**

Administrative Services/CBM administers the Telephone System Internal Service Fund. The Telecommunications Fund finances the following services: (1) management of telecommunications systems (including voice mail and cellular telephone services) for all departments; (2) provision of programming changes to the system; (3) maintenance, repair and replacement of the system and equipment; (4) management of all telecommunications accounting functions; and (5) management of major and minor telecommunications changes and relocations.

**HIGHLIGHTS**

During the 2002-2003 fiscal year, Telecommunications increased voice mail access for city employees by 120%.

**2002-03 Unit Objectives**

1. Increase utilization of voice mail system from approximately 350 to 1,200 users by August 2002.
2. Explore options and evaluate technological advances that would provide more efficient telephone service by December 2002.

**2002-03 Unit Accomplishments**

1. Voice mail has been increased; the voice mail service was migrated to a more economical City-managed system administered by our Telecommunications Coordinator.
2. Cell phone text messaging is being evaluated as a cost saving alternative to pagers. Project is on target to be completed June 2003.

**2003-04 Unit Objectives**

1. Issue an RFP for a new telecommunications system to be complete by January 2004.
2. Report on new technologies that warrant further study regarding City cost savings by June 2004.



CITY OF STOCKTON

***SERVICE FUNDS***



**CENTRAL DUPLICATING****508-5420**

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %     |
|---------------------|-------------------|-------------------------|-------------------|--------------------|-------|
| Employee Services   | \$174,149         | \$176,357               | \$185,622         | \$9,265            | 5%    |
| Other Services      | 181,684           | 177,571                 | 182,690           | 5,119              | 3%    |
| Materials/Supplies  | 70,769            | 87,500                  | 87,700            | 200                | 0%    |
| Other Expenses      | 22                | 615                     | 615               | 0                  | 0%    |
| Capital Outlay      | 0                 | 250,104                 | 0                 | (250,104)          | -100% |
| TOTAL BUDGET        | \$426,624         | \$692,147               | \$456,627         | (\$235,520)        | -34%  |
| POSITION ALLOCATION | 2                 | 2                       | 2                 |                    |       |

**FUNCTION**

The Central Duplicating Internal Service Fund functions within a centralized model to be of service to all City departments in meeting their printing and high volume xerographic requirements. The unit also provides a central mail and bulk mail service for City departments.

The unit is responsible for:

- Producing brochures, agenda, staff reports, budgets, financial reports, forms, manuals or any special project that needs reproduction, finishing or binding.
- Operation of a central mail room and bulk mail service.
- Coordination of printing and mailing projects with local vendors.

**2002-03 Unit Objectives**

1. Coordinate with the City's Document Management Task Force, Information Technology (IT) and Xerox Corp to provide an interface of our print server/command work station to process color printing projects via electronic media, i.e., floppy disk, zip drives and/or CD ROM by June 2003.

**2002-03 Unit Accomplishments**

1. Successfully completed the print server interface by January 2003. Central Duplicating is now providing color printing via computer disks, floppy disks, and zip drives.

**2003-04 Unit Objectives**

1. By June of 2004, coordinate with the City's Document Management Task Force, Information Technology Department (IT), and Xerox Corp, to provide the next generation High Speed Xerographic System with the ability to send printing projects digitally from the office environment to the print center for reproduction.

**MUNICIPAL UTILITIES LABORATORY****581-4334**

|                            | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET  | VARIANCE<br>AMOUNT | %          |
|----------------------------|-------------------|-------------------------|--------------------|--------------------|------------|
| Employee Services          | \$505,066         | \$563,524               | \$611,885          | \$48,361           | 9%         |
| Other Services             | 275,326           | 223,425                 | 469,990            | 246,565            | 110%       |
| Materials/Supplies         | 67,207            | 86,700                  | 87,550             | 850                | 1%         |
| Other Expenses             | 939               | 264,848                 | 237,936            | (26,912)           | -10%       |
| Capital Outlay             | 0                 | 0                       | 0                  | 0                  |            |
| <b>TOTAL BUDGET</b>        | <b>\$848,538</b>  | <b>\$1,138,497</b>      | <b>\$1,407,361</b> | <b>\$268,864</b>   | <b>24%</b> |
| <b>POSITION ALLOCATION</b> | <b>8</b>          | <b>8</b>                | <b>8</b>           |                    |            |

**MISSION STATEMENT**

The Municipal Utilities Laboratory provides sampling and testing services to support the operation of the Water, Wastewater, and Stormwater utilities of the Municipal Utilities Department. The Laboratory maintains Environmental Laboratory Accreditation Program certification from the State of California Department of Health Services.

**FUNCTION**

The services performed are required by regulatory agencies for the operation of the utilities. The tests determine the quality and safety of the domestic water supply, and meet NPDES discharge permit requirements.

The Laboratory also performs water and wastewater process control activities and analyses for the industrial monitoring/pretreatment programs. The Laboratory also administers contracts with private laboratories to perform testing that is not cost effective to be performed in-house.

The Laboratory operates as an Internal Service Fund to the Utilities.

**2002-03 Unit Objectives**

1. Implement a new acute toxicity testing method (USEPA 4<sup>th</sup> Edition) which the next wastewater discharge permit will require, and complete State certification by December 2002.
2. Reduce excess/unused chemicals and material by June 2003.

**2002-03 Unit Accomplishments**

1. Complete.
2. This objective has been incorporated into the Lab's day to day standards of operation.

**2003-04 Objectives**

1. Provide a needs analysis sufficient to recommend replacement of the boat used for the San Joaquin River Monitoring program by June 2004.
2. Assess the condition of the Bio-Assay trailer and prepare a plan for repair or replacement for the next budget cycle by January 2004.

**PUBLIC ART****306-7000**

|                     | 2001-02<br>ACTUAL | 2002-03<br>APPROPRIATED | 2003-04<br>BUDGET | VARIANCE<br>AMOUNT | %   |
|---------------------|-------------------|-------------------------|-------------------|--------------------|-----|
| Employee Services   | \$61,040          | \$29,598                | \$37,786          | \$8,188            | 28% |
| Other Services      | 3,751             | 3,832                   | 3,941             | 109                | 3%  |
| Materials/Supplies  | 3,739             | 1,900                   | 2,408             | 508                | 27% |
| Other Expenses      | 1,527             | 1,700                   | 1,700             | 0                  | 0%  |
| Capital Outlay      | 0                 | 0                       | 0                 | 0                  |     |
| TOTAL BUDGET        | \$70,057          | \$37,030                | \$45,835          | \$8,805            | 24% |
| POSITION ALLOCATION | 1                 | 1                       | 1                 |                    |     |

**FUNCTION**

The Public Art Ordinance was approved in June 2000 to create expanded opportunities for the public to experience public art and to add to the beautification of the City. The ordinance fosters creative expression of artists in public places of the City by funding public art projects and requiring a public art component of capital projects when possible. The Public Art Plan allocates 2% of eligible capital improvement project funding to a public art fund, 80% of which may be used for art projects, 15% for program operations, 5% for maintenance of the public art that contributed to the maintenance fund.

**HIGHLIGHTS**

The first completed public art project of the Public Art Advisory Committee was Anderson Skateboard Park has been a very successful one. Artist Bryan Tedrick, from Glen Ellen, California, was the commissioned to build eight kinetic figurative sculptures out of found metal objects. The artwork was installed in February 2002 and the artwork and park were dedicated in April 13, 2002.

The public art elements for the Weber Avenue Street Beautification were installed in March 2003. The koi pond tree grates and cattail tree guards, designed by local artist Scott Runion, have been very well received by the general population and will add a highly desirable sense of uniqueness to the downtown.

Charter Way Street Beautification artist, Glen Rogers from Oakland, completed Phase II of the public art, "Three Wings" which was installed in March in the median of Charter Way on the east side of Interstate 5. The Wings, which are lit at night, add a beautiful and graceful presence to this important gateway to the City.

The joint public art project between Caltrans and the City of Stockton has been a successful one. The Walker Slough Soundwall project will result in the most impressive soundwall in the



city. Bay Area artists Johanna Poethig and Brian Laczko have worked very hard on the art element for this project that will be fully realized in July, 2003.

Captain Jeff Speegle designed the Fire Department Training Tower while local artist Lisa Cooperman completed the storefront murals in April 2003.

Several other public art projects have artists on board including Van Buskirk Gymnasium and Play Lot, Swenson Park Golf Course, Fox Theatre, RWCF Administration Building, Billy Hebert Baseball Field, MUD Pump Stations, Maintenance Hole Covers, the Eight Mile Road undercrossing at Interstate 5. The majority of these projects will be realized in 2003-04.

In the second quarter of 2003, jury selection panels will meet to select artists for the El Dorado Street Widening, Miracle Mile, Teen Center, and the North Stockton Police sub-Station.

| <b>2002-03 Unit Objectives</b>  | <b>2002-03 Unit Accomplishments</b>  |
|---|--|
| 1. Select artists for the public art projects at the Fox Theatre and Van Buskirk Gymnasium by September 2002.   | 1. Artists selected for Fox (2 projects) and Van Buskirk. All will have contracts go to Council by March, 2003.  |
| 2. Complete public art projects at Swenson Park and Billy Hebert Field by December 2002.  | 2. Billy Hebert will be complete by Spring 2003. Swenson Park will be complete by Summer 2003  |
| 3. Complete public art projects at the MUD pump station(s), DeCarli Square, RWCF Administration Building, and the maintenance hole covers for downtown by March 2003. | 3. Contracts will go to Council for MUD Pump Stations, DeCarli, RWCF Administration Building, and the maintenance hole covers by April 2003.   |
| 4. Offer an educational program, to be conducted by the Public Art Advisory Committee, to local and regional artists by December 2002.                                | 4. Two educational programs were held, including "Breaking into Public Art on Photography" workshop taught by Daniel Kasser held for three full days at UOP on September 20, 21, and 22. |

### **2003-2004 Objectives**

1. Have all eight (8) projects advertised in 2002 complete and installed (Swenson Park, Van Buskirk, RWCF Admin Bldg., MUD Pump Stations, Fox Theater interior and exterior projects, Billy Hebert Baseball Field, DeCarli Square, and Maintenance Hole Covers) by December 2003.
2. Complete the advertising and artist selection process for the North Stockton Police Sub-Station, El Dorado Street Widening, Teen Center, and Miracle Mile public art projects by March 2004.

**2003-2004 Objectives (continued)**

3. Complete the advertising and artist selection process for other projects due to PAAC allocations of public art budget funds or mid-year appropriations by March 2004.
4. Eight Mile Road Undercrossing artist's design element complete and ready for construction by December 2003.



CITY OF STOCKTON

***GRANT FUND BUDGETS***

## ***GRANT FUND BUDGETS***

Grant Funds are appropriations of special grants and entitlements that are restricted by contractual agreement to expenditures or uses specified by the grantor agency. The Federal Community Development Block Grant (CDBG) is included in this section.

The CDBG Budget is adopted separately and is included in this document for convenience.



CITY OF STOCKTON

**COMMUNITY DEVELOPMENT  
BLOCK GRANT**



**COMMUNITY DEVELOPMENT BLOCK GRANT****FUNDS 052, 054**

|                            |                    |
|----------------------------|--------------------|
| <b>TOTAL BUDGET (1)</b>    | <b>\$6,253,944</b> |
| <b>POSITION ALLOCATION</b> | <b>9</b>           |

**MISSION STATEMENT**

The City of Stockton receives an annual allocation of Community Development Block Grant (CDBG) Funds U.S. Department of Housing and Urban Development (HUD). HUD requires that CDBG funds be used in pursuing the following national objectives: (1) Provide benefits to low and moderate income persons; (2) Eliminate slums and blight, and; (3) Meet an urgent community need.

Within the framework of the national objectives, the City of Stockton has also established broad local community development objectives, which are intended to benefit low and moderate income households. These local objectives are: (1) Housing and neighborhood preservation including new housing opportunities; (2) Economic development through job retention and creation activities; (3) Public facilities and improvements; (4) Elimination of blight and blighting elements; and (5) Special programs offering significant community benefit.

**HIGHLIGHTS**

1. Housing and Neighborhood Revitalization \$1,040,019

Funding provides for low interest loans to eligible lower income families to rehabilitate substandard single family homes in designated target neighborhoods and provides for the acquisition, construction, and/or rehabilitation of low income multi-family housing projects. Rebate and emergency repair programs encourage citizens to better care for the appearance of their own neighborhoods.

|  |             |
|--|-------------|
| Housing & Economic Development Program Operation ..... | \$700,688   |
| Rebate & Emergency Repair Programs .....               | 339,331     |
| Total Housing and Neighborhood Revitalization .....    | \$1,040,019 |

2. Economic Development Program \$150,000

Provide assistance to property owners in making exterior, cosmetic improvements (e.g. painting, awnings, new doors and windows) to commercial property located in Downtown Stockton.

Facade Loan/Emergency Grant/Rehabilitation Loan Pool.....\$ 150,000

3. Public Improvements and Facilities \$1,137,000

Provide construction of infrastructure improvements to non-existent or substandard public infrastructure within the designated target neighborhoods of Taft and Gleason Park.

Target Neighborhood Public Improvements..... \$1,137,000

**COMMUNITY DEVELOPMENT BLOCK GRANT****FUNDS 052, 054**

|   |             |
|---|-------------|
| 4. Code Enforcement/Environmental Assistance  | \$928,152   |
| Proactive Code Enforcement Program focused on designated revitalization efforts in target CDBG and Safe Neighborhood Project areas. |             |
| 5. Administration   | \$1,052,511 |
| General Administration costs associated with the overall CDBG program.  |             |
| 6. Special Activities by Sub-Recipients   | \$377,298   |
| San Joaquin Fair Housing Association.....   | \$114,944   |
| ABC's to Home Ownership .....   | 10,000      |
| Ebenezer Economic Development Corporation .....   | 60,854      |
| Chamber Business Incubator .....  | 70,000      |
| Greater Stockton Emergency Food Bank.....   | 100,000     |
| Goodwill Industries of San Joaquin .....  | 21,500      |
| Total Special Activities by Sub-Recipients .....  | \$377,298   |
| 7. Section 108 Loan   | \$1,568,964 |
| Repay Section 108 HUD Loans for various Downtown redevelopment projects.  |             |

For the 2003-04 program year, Stockton will receive an entitlement grant of \$5,101,000 and estimated program income of \$1,152,944 for a total CDBG budget of \$6,253,944.

(1) Information subject to change per City Council Approval of the CDBG, HOME, and ESG One Year Action Plan



**COMMUNITY DEVELOPMENT BLOCK GRANT****FUNDS 052, 054**

| <b><u>USE OF FUNDS</u></b>   |                                   |                                 |                              |                                   |
|--|-----------------------------------|---------------------------------|------------------------------|-----------------------------------|
|  | 2002-03<br>Total<br>Appropriation | 2002-03<br>Year End<br>Balance* | 2003-04<br>New<br>Allocation | 2003-04<br>Total<br>Appropriation |
| <b>Administrative Support</b>  |                                   |                                 |                              |                                   |
| General Administration/Oversite  | 1,124,482                         | 249,000                         | 1,052,511                    | 1,301,511                         |
| Code Enforcement/Environmental Assistance  | 703,079                           | 0                               | 928,152                      | 928,152                           |
| Housing & Econ Dev Program Operation   | 1,106,314                         | 356,100                         | 494,160                      | 850,260                           |
| <b>Housing Assistance Services</b>   |                                   |                                 |                              |                                   |
| Emergency Repair Fund  | 143,175                           | 50,000                          | 120,743                      | 170,743                           |
| Target Neighborhood Property/<br>Improvement Rebate                                    | 299,898                           | 65,000                          | 218,588                      | 283,588                           |
| <b>Sub-Recipient Assistance</b>  |                                   |                                 |                              |                                   |
| San Joaquin Fair Housing   | 103,450                           | 0                               | 114,944                      | 114,944                           |
| Other Recipients   | 186,626                           | 0                               | 262,354                      | 262,354                           |
| <b>Economic Development Program</b>  |                                   |                                 |                              |                                   |
| Facade Loan/Emergency Grant/<br>Rehabilitation Loan Pool/Downtown<br>Incentive Program | 330,928                           | 200,000                         | 150,000                      | 350,000                           |
| <b>Debt Service</b>  |                                   |                                 |                              |                                   |
| Section 108 Loan Repayment   | 1,347,944                         | 814,156                         | 1,568,964                    | 2,383,120                         |
| <b>Loan Foreclosure</b>  | 200,225                           | 150,000                         | 206,528                      | 356,528                           |
| <b>Capital Improvement Program</b>   |                                   |                                 |                              |                                   |
| Target Area Public Improvements  | 2,432,584                         | 1,225,000                       | 1,137,000                    | 2,362,000                         |
| Alley Abandonment  | 39,119                            | 37,863                          | 0                            | 37,863                            |
| <b>TOTAL USES</b>  | <b>\$8,017,824</b>                | <b>\$3,147,119</b>              | <b>\$6,253,944</b>           | <b>\$9,401,063</b>                |

\*The amounts listed are estimates only. Actual year end balances will be determined as of June 30, 2003.

## EMERGENCY SHELTER GRANT PROGRAM

FUND 057

**TOTAL BUDGET (1)**

**\$172,000**

### MISSION STATEMENT

In 1987, the Stewart B. McKinney Homeless Assistance Act was enacted providing federal assistance for the homeless through several programs. The Emergency Shelter Grants (ESG) Program was the first of the programs funded and as a designated CDBG entitlement city, Stockton receives a formula allocation of ESG funds each year.

### HIGHLIGHTS

The Emergency Shelter Grant funds may be used for the rehabilitation or conversion of buildings for use as emergency shelter for the homeless, for the payment of certain operating and social service expenses in connection with emergency shelter for the homeless, and for homeless prevention activities.

The 2003-04 allocation of \$172,000 has been distributed by the City Council as follows:

|   |           |
|---|-----------|
| Stockton Shelter .....                            | \$47,429  |
| Gospel Rescue Mission .....                       | 16,939    |
| St. Mary's Interfaith Dining Room .....           | 50,816    |
| Haven of Peace .....                              | 23,714    |
| Center for Positive Prevention Alternatives ..... | 6,000     |
| Women's Center of San Joaquin County .....        | 27,102    |
| Total ESG Awards .....                            | \$172,000 |

(1) Information subject to change per City Council Approval of the CDBG, HOME, and ESG One Year Action Plan

## HOME PROGRAM GRANT

FUNDS 058, 059

**TOTAL BUDGET (1)**

**\$3,151,133**

### MISSION STATEMENT

The HOME Program Grant is funded from the National Affordable Housing Act of 1990 and its provision for the HOME Investment Partnerships. This act provides for participating cities to tailor housing strategies to meet local needs. Stockton's Consolidated Planning Document including its five-year strategy and 2003-04 One Year Action Plan illustrates Stockton's plan for this grant.

### HIGHLIGHTS

Using these funds, the City can achieve its housing goals by targeting funds to specific areas or by prioritizing by housing type (i.e., large or small family, elderly or special needs) how these funds can produce the greatest impact in improving the housing stock. The funds will be used to leverage state and private funding to acquire and rehabilitate and/or construct the housing units.

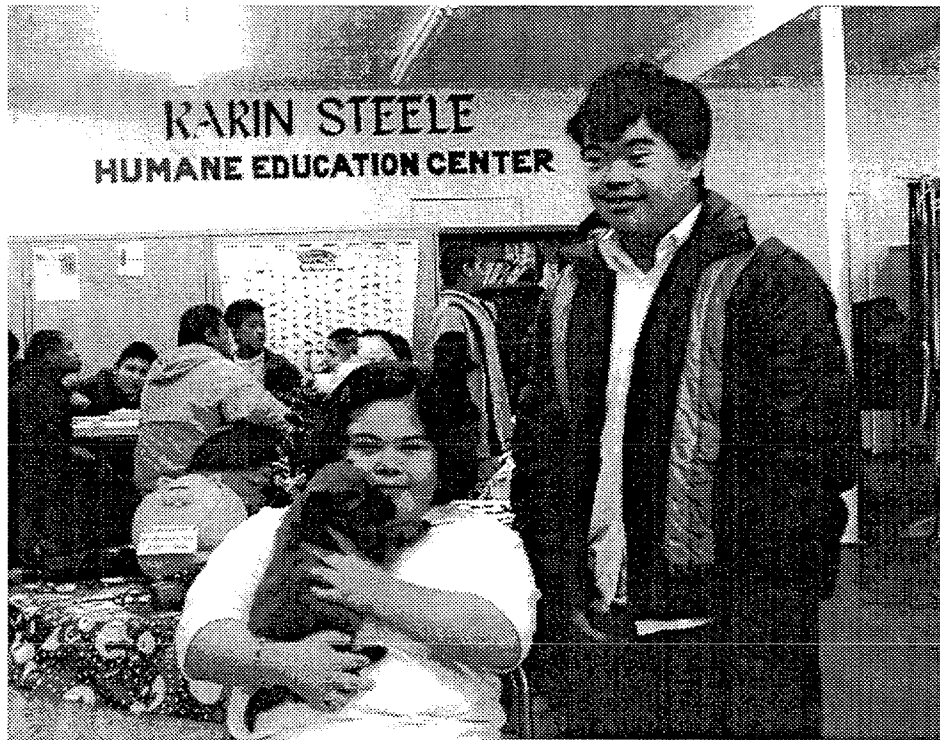
Depending on the particular project, funding and long-term affordability goals, these activities will be carried out by private for-profit developers and non-profit Community Housing Development Organizations (CHDO's).

For the 2003-04 program year, Stockton will receive an entitlement grant of \$2,363,673 and will receive approximately \$787,460 in program income and carryover funds for a total HOME budget of \$3,151,133.

The 2003-04 allocation of \$3,151,133 is distributed as follows:

|  |                  |
|--|------------------|
| General Administration/Oversite .....    | \$275,591        |
| Program Delivery Costs .....             | 252,518          |
| CHDO Operating Assistance .....          | 74,000           |
| CHDO Set-Aside Loan Pool .....           | 354,551          |
| CHDO Pre-Development Fund Loan Pool..... | 33,465           |
| Housing Rehab/Construction Programs..... | <u>2,161,008</u> |
| Total HOME .....                         | \$3,151,133      |

(1) Information subject to change per City Council Approval of the CDBG, HOME, and ESG One Year Action Plan



Volunteers at Stockton Animal Shelter Friends also participate in education.



# CITY OF STOCKTON

***PERMANENT/SPECIAL FUND BUDGETS***

## ***PERMANENT/SPECIAL FUND BUDGETS***

A Permanent Fund is money given to the city for specified purposes. Although the money belongs to the City, it is legally restricted so that only earnings, not principal, may be spent.

The Special Revenue Funds listed in this section contain monies given for special purposes, of which both principal and interest may be spent. This money belongs to the City, but its use is restricted to the specific purposes. These funds were formally known as Expendable Trust Funds. The change is to comply with the new Governmental Accounting Standards Board (GASB) reporting requirements.

Both types of funds differ from funds in which the City holds money simply as an agent and has no ownership interest.

## PERMANENT FUND BUDGETS

A Permanent Fund is money is given to the city from individual and/or corporate donors for a special purpose. The principal remains permanently restricted, while the earnings can be spent for the specified purpose. The entire estimated earnings balance of each fund as of the end of the budget fiscal year is appropriated

| <b>GENERAL GOVERNMENT PERMANENT FUND</b> |                   |   |                 |
|--|-------------------|---|-----------------|
| <b>Account</b>                           | <b>Title</b>      | <b>Purpose</b>  | <b>Budget</b>   |
| 627-0240                                 | Annie Wagner Fund | Provide scholarship to Stockton high school student to further education at UC Berkeley, according to the terms of Annie Wagner's will. | <b>\$46,300</b> |

| <b>LIBRARY PERMANENT FUND</b> |                       |   |                |
|-------------------------------|-----------------------|---|----------------|
| <b>Account</b>                | <b>Title</b>          | <b>Purpose</b>  | <b>Budget</b>  |
| 621-0420                      | Bess Larson Fund      | Purchase general fiction for Chavez Central Library   | \$407          |
| 622-0420                      | Gertrude Cady Fund    | Purchase circulating and reference copies of Newbery and Caldecott award-winning books for children's section of the Chavez Central Library | \$3,850        |
| 626-0420                      | Arlo Cross Fund       | Purchase library material on health-related subjects  | \$0            |
| 628-0420                      | Kiersch Memorial Fund | Purchase books on music for the Troke Library   | \$627          |
| <b>TOTAL</b>                  |                       |   | <b>\$4,884</b> |

| <b>PARKS &amp; RECREATION PERMANENT FUND</b> |                       |   |                 |
|--|-----------------------|---|-----------------|
| <b>Account</b>                               | <b>Title</b>          | <b>Purpose</b>  | <b>Budget</b>   |
| 624-0240                                     | E. Blum-Pixie Woods   | Provide funds through interest from endowment for Pixie Woods recreation programs | \$2,200         |
| 625-0240                                     | E. Blum-Red Feather   | Provide funds through interest from endowment for Ice Skating programs            | \$8,900         |
| 626-0240                                     | Arlo Cross—Louis Park | Provide funds through interest from endowment for improvements at Louis Park      | \$6,600         |
| <b>TOTAL</b>                                 |                       |   | <b>\$17,700</b> |

## SPECIAL REVENUE FUND BUDGETS

The Special Revenue Fund Budgets listed in this section receive and spend special purpose money, which comes from individual and corporate donations, grants, ticket sales for events, program fees, etc. The entire estimated balance of the fund as of the end of the budget fiscal year is appropriated. If the estimated budget exceeds available resources, the fund cannot spend over the amount available. Conversely, if revenue exceeds expectations, actual monies available and received during the fiscal year are hereby appropriated.

| <b>FIRE SPECIAL REVENUE FUND</b> |                   |  |                 |
|----------------------------------|-------------------|--|-----------------|
| <b>Account</b>                   | <b>Title</b>      | <b>Purpose</b>   | <b>Budget</b>   |
| 646-0221                         | Fire General      | Use donations to buy unbudgeted fire equipment and send staff to specialized training                        | \$12,325        |
| 646-0222                         | Paramedic         | Use donations to buy unbudgeted medic equipment and training   | \$2,305         |
| 646-0223                         | HazMat            | Use donations to buy unbudgeted Hazmat equipment and training  | \$2,075         |
| 646-0224                         | Technical Rescue  | Use tuition from Technical Rescue training classes to buy unbudgeted rescue equipment, supplies and training | \$3,025         |
| 646-0226                         | Retirement Dinner | Use proceeds from ticket sales to pay for food and awards for annual Fire Department retirement dinner       | \$24,710        |
| 646-0227                         | Fire Clothing     | Use proceeds from clothing sales to buy clothing items with Stockton Fire Department emblem                  | \$390           |
| <b>TOTAL</b>                     |                   |  | <b>\$44,830</b> |

| <b>GENERAL GOVERNMENT SPECIAL REVENUE FUND</b> |                        |   |                 |
|--|------------------------|---|-----------------|
| <b>Account</b>                                 | <b>Title</b>           | <b>Purpose</b>  | <b>Budget</b>   |
| 642-0236                                       | Community Projects     | Provide funds for various community projects, such as community events, graffiti abatement, special equipment, etc. | \$1,300         |
| 642-0239                                       | Employee Recognition   | Provide funds for employee recognition program, lunch, etc. through ticket sales and other donations.               | \$500           |
| 642-0246                                       | Web Sponsorship        | Provide funds for website development.  | \$10,000        |
| 642-0247                                       | Channel 97 Sponsorship | Provide funds for Channel 97 improvements.  | 5,050           |
| <b>TOTAL</b>                                   |                        |   | <b>\$16,850</b> |



## SPECIAL REVENUE FUND BUDGETS

| <b>LIBRARY SPECIAL REVENUE FUND</b> |                                  |  |                  |
|-------------------------------------|----------------------------------|--|------------------|
| <b>Account</b>                      | <b>Title</b>                     | <b>Purpose</b>   | <b>Budget</b>    |
| 644-0201                            | Library Materials Endowment Fund | Purchase materials specified by donors or for other special materials  | \$308,660        |
| 644-0202                            | Tracy Branch Trust Fund          | Purchase natural history books or other materials specified by donors; hire part-time employees to cover for regular staff or expand library hours                     | \$163,460        |
| 644-0205                            | Library Staff Development Fund   | Pay for Library staff training   | \$12,590         |
| 644-0207                            | Library Literacy Fund            | Hire part time employees to work in programs supported by the Library and Literacy Foundation; purchase books for programs and other expenses supported by Foundation. | \$94,000         |
| 644-0208                            | Library Literacy Training Wheels | Pay for staff and materials for the Training Wheels program, through a Library & Literacy funding through the First Five Commission.                                   | \$136,295        |
| <b>TOTAL</b>                        |                                  |  | <b>\$715,005</b> |

| <b>PARKS &amp; RECREATION SPECIAL REVENUE FUND</b> |                               |  |               |
|--|-------------------------------|--|---------------|
| <b>Account</b>                                     | <b>Title</b>                  | <b>Purpose</b>   | <b>Budget</b> |
| 643-0252   | Ice Rink Special Programs     | Provide for costs related to special ice arena programs and events           | \$40,399      |
| 643-0253   | In House Hockey               | Provide for costs related to the In House Hockey program                     | \$15,910      |
| 643-0254   | Senior Hockey                 | Provide for costs related to Senior Hockey programs                          | \$6,438       |
| 643-0255   | Broomball                     | Provide for costs related to Broomball programs                              | \$12,909      |
| 643-0263   | Sports                        | Provide for costs related to sports activities                               | \$23,040      |
| 643-0267   | Special Projects              | Provide for donations for specific purposes until needed                     | \$4,500       |
| 643-0272   | Sierra Vista Community Center | Provide for costs related to activities of the Sierra Vista Community Center | \$6,614       |
| 643-0273   | Van Buskirk Community Center  | Provide for costs related to activities of the Van Buskirk Community Center  | \$7,486       |
| 643-0274   | McKinley Community Center     | Provide for costs related to activities of the McKinley Community Center     | \$13,171      |
| 643-0275   | Stribley Community Center     | Provide for costs related to activities of the Stribley Community Center     | \$9,184       |
| 643-0276   | Seifert Community Center      | Provide for costs related to activities of the Seifert Community Center      | \$32,618      |

## SPECIAL REVENUE FUND BUDGETS

| <b>PARKS &amp; RECREATION SPECIAL REVENUE FUND (cont)</b> |                          |   |                  |
|---|--------------------------|---|------------------|
| <b>Account</b>  | <b>Title</b>             | <b>Purpose</b>  | <b>Budget</b>    |
| 643-0277  | Lincoln Community Center | Provide for costs related to activities of the Lincoln Community Center | \$25,900         |
| 643-0282  | Oak Park Center          | Provide for costs related to activities of the Oak Park Senior Center   | \$18,700         |
| <b>TOTAL</b>  |                          |   | <b>\$216,869</b> |

| <b>POLICE SPECIAL REVENUE FUND</b> |                              |   |                  |
|------------------------------------|------------------------------|---|------------------|
| <b>Account</b>                     | <b>Title</b>                 | <b>Purpose</b>  | <b>Budget</b>    |
| 645-0212                           | Firearms Instructors Academy | Pay expenses of firearms instruction courses provided to other agencies   | \$3,100          |
| 645-0214                           | Senior Police Cadet          | Pay for supplies, equipment and other expenses of the Senior Police Cadet Program   | \$1,400          |
| 645-0215                           | Community Events             | Sponsor activities such as the Christmas Toy Project, National Night Out, Crime Prevention Fairs, Advisory Boards Awards Dinner, and other community events | \$15,000         |
| 645-0216                           | Animal Regulation            | Provide support for animal adoption programs run by volunteers  | \$28,340         |
| 645-0217                           | Animal Spay/Neuter           | Provide for spay/neuter services for adoptable animals through spay/neuter fees and forfeited spay/neuter deposits  | \$92,045         |
| 645-0218                           | Police Horse Patrol          | Pay for supplies, equipment, and other expenses of the Police Horse Patrol program  | \$1,000          |
| 645-0219                           | Hate Crimes Reward Trust     | Provide resources for hate crimes investigations and rewards.   | \$2,000          |
| 645-0228                           | Police Equipment             | Provide resources for specialized equipment.  | \$20,000         |
| <b>TOTAL</b>                       |                              |   | <b>\$162,885</b> |

| <b>STOCKTON ART COMMISSION SPECIAL REVENUE FUND</b> |  |   |                 |
|---|--|---|-----------------|
| <b>Account</b>                                      | <b>Title</b>                           | <b>Purpose</b>  | <b>Budget</b>   |
| 641-0220  | Stockton Arts Commission               | Provide activities that advance the arts through grants, donations and proceeds of Commission-sponsored activities. | \$55,501        |
| 641-0241  | Marian Jacobs Poetry & Prose Symposium | Bring prominent literary speakers to Stockton to promote poetry and literature.                                     | \$43,700        |
| <b>TOTAL</b>  |  |   | <b>\$99,201</b> |



CITY OF STOCKTON

BUDGETS

***CAPITAL IMPROVEMENT BUDGETS***

# ***CAPITAL IMPROVEMENT BUDGETS***

The Capital Improvement Budgets appropriate funds for the acquisition, design and/or construction of capital facilities.

# **CAPITAL IMPROVEMENT PROGRAM**

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## **Capital Improvement Program**

The Capital Improvement Program is a five-year plan of public capital projects necessary for orderly implementation of the Stockton General Plan. These improvements have an estimated cost of over \$50,000 and provide long-term assets to the community. Budgeted costs include purchase, design, engineering, construction and project administration of new, improved or replacement infrastructure. The costs identified in the first year of the program are appropriated as a part of the operating and capital budget process. Each year, the five-year plan is reviewed in view of the City's needs, priorities, and available funds, and revised as necessary.

A long-term Capital Improvement Program provides a number of benefits:

- It focuses attention on community goals, needs and capabilities for the best use of public expenditures, and establishes a long-term plan for future needs.
- It prioritizes needs and establishes an orderly basis for sound budget decisions.
- It improves the City's chances of obtaining State and Federal financing assistance.
- It encourages coordination of projects among city staff and other public agencies and reduces scheduling problems. In addition, it permits private enterprise to relate their projects to the City program.

## **Capital Improvement Process**

City staff and members of the community identify potential projects. City departments submit projects to the Public Works Department, which develops cost estimates and returns these to the departments. Departments submit these project descriptions and cost estimates to the City Manager's Office, along with an estimate of the impact the completed improvement will have on the department's operating and maintenance budget.

The City Manager's Office reviews the projects in terms of City and Council priorities, available funding, and long-term impact. The recommended programs are submitted to the City Planning Commission to review for compliance with the General Plan, and to the City Council for review and possible adoption. The City Council reviews the capital projects, makes revisions if applicable, and adopts a resolution appropriating the first year funding of the approved five-year plan.

In March 2000, the City's voters adopted Measure U, effective January 1, 2001, which made changes in the City Charter that relate to the CIP process. While the process itself did not change, the timeline did. City staff must now submit the CIP Program to the Planning Commission and Council 90 days before the beginning of the fiscal year. The Planning Commission must submit its recommendation to Council within 30 days of receipt of the CIP Program, and the Council must hold a Public Hearing on the CIP Program within 30 days of receipt of the Planning Commission's recommendation. Thus, the CIP Program must be adopted by June 1.

# CAPITAL IMPROVEMENT PROGRAM

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## **Capital Improvement Document Organization**

Projects in the five-year plan include streets, traffic control equipment, sanitary and storm water facilities, water systems, libraries, fire stations, parks and recreation facilities, public buildings and urban renewal.

Projects are listed in the following pages by category, such as Public Safety and Parks and Recreation, and by fund. The category listing shows the estimated project fund balance and new appropriations. The fund listing shows new appropriations by fund.



CITY OF STOCKTON

***PROJECTS BY CATEGORY***





# CAPITAL IMPROVEMENT PROGRAM 2003-04

## PROJECT TOTALS BY CATEGORY

(DOLLARS IN THOUSANDS)

### CITY-WIDE

| Account<br>Number | Project Description                            | 06/30/03<br>Est. Balance | Budget<br>2003-04 |
|-------------------|--|--------------------------|-------------------|
| 301-7022          | ADA Compliance Program                         | \$138                    | \$0               |
| 301-7002          | Asbestos Abatement Program                     | \$100                    | \$16              |
| 301-7033          | City Hall Elevators                            | \$95                     | \$0               |
| 301-7034          | City Hall Exterior Renovation                  | \$190                    | \$0               |
| 301-7006          | City Hall Interior Renovation                  | \$400                    | \$560             |
| 301-7071          | City Hall Restrooms                            | \$245                    | \$0               |
| 930-9122          | City Office Space                              | \$46                     | \$0               |
| 301-7087          | City Roof Replacement Program                  | \$1,300                  | \$0               |
| 301-7041          | Civic Auditorium-Architectural Plan            | \$0                      | \$250             |
| 301-7035          | Electrical Power Upgrade, Repair & Relighting  | \$38                     | \$50              |
| 301-7036          | HVAC Upgrade and Replacements                  | \$31                     | \$0               |
| 301-7011          | Minor Infrastructure Improvements              | \$58                     | \$0               |
| 301-7023          | Minor Infrastructure Improvements 00/01        | \$47                     | \$0               |
| 301-7040          | Minor Infrastructure Improvements 01/02        | \$280                    | \$0               |
| 301-7042          | Minor Infrastructure Improvements 03/04        | \$0                      | \$109             |
| 301-7020          | Minor Infrastructure Improvements 98/99        | \$32                     | \$0               |
| 301-7021          | Minor Infrastructure Improvements 99/00        | \$230                    | \$0               |
| 048-7043          | Permit Center Counter Redesign and Kiosk       | \$0                      | \$38              |
| 930-9810          | Stewart Eberhardt Building Tenant Improvements | \$0                      | \$400             |

### **Total City-wide Projects**

**\$1,423**

### HOUSING AND REDEVELOPMENT

| Account<br>Number | Project Description                      | 06/30/03<br>Est. Balance | Budget<br>2003-04 |
|-------------------|--|--------------------------|-------------------|
| 030-6615          | Alley Abandonments                       | \$102                    | \$40              |
| 052-8344          | Alley Abandonments                       | \$39                     | \$0               |
| 417-7903          | Central Parking CIP                      | \$50                     | \$250             |
| 417-7906          | Channel Head Parking Structure (b)       | \$0                      | \$1,250           |
| 334-7351          | Chung Wah Lane (c)                       | \$0                      | \$87              |
| 301-7027          | Fox Theater Renovation                   | \$1,000                  | \$0               |
| 052-8346          | Gateway Offsite Improvements             | \$103                    | \$0               |
| 052-8352          | Gleason Park Expansion Project           | \$23                     | \$0               |
| 052-8347          | Gleason Park Infrastructure Improvements | \$975                    | \$440             |
| 052-8351          | Gleason Park Reconstruction              | \$250                    | \$0               |
| 052-8329          | Taft Area - Mary Avenue Improvements     | \$36                     | \$697             |
| 334-7344          | Waterfront Marina (c)                    | \$0                      | \$150             |
| 334-7344          | Waterfront Marina (c)                    | \$0                      | \$550             |

### **Total Housing and Redevelopment Projects**

**\$3,464**

# CAPITAL IMPROVEMENT PROGRAM 2003-04

## PROJECT TOTALS BY CATEGORY

(DOLLARS IN THOUSANDS)

### LIBRARY

| Account Number                | Project Description                  | 06/30/03<br>Est. Balance | Budget<br>2003-04 |
|-------------------------------|--------------------------------------|--------------------------|-------------------|
| 041-7037                      | Chavez Library Cooling Tower Study   | \$0                      | \$20              |
| 041-7038                      | Chavez Library Exterior Renovation   | \$0                      | \$124             |
| 950-9202                      | Library Book Collection Augmentation | \$1                      | \$250             |
| 041-7019                      | Library-Minor Repairs/Rehabilitation | \$800                    | \$0               |
| 041-9953                      | Northeast Branch Library             | \$290                    | \$0               |
| 951-9953                      | Northeast Branch Library             | \$800                    | \$0               |
| 951-9112                      | Northwest Branch Library             | \$520                    | \$0               |
| 041-7044                      | Troke Library Beam Repairs           | \$0                      | \$81              |
| <b>Total Library Projects</b> |                                      |                          | <b>\$475</b>      |

### PARKS AND RECREATION

| Account Number | Project Description                              | 06/30/03<br>Est. Balance | Budget<br>2003-04 |
|----------------|--|--------------------------|-------------------|
| 971-9212       | Arnold Rue Park                                  | \$0                      | \$55              |
| 971-9207       | Blossom Ranch (Fong) Park                        | \$10                     | \$0               |
| 304-7858       | Buckley Cove Boat Launch                         | \$1,020                  | \$0               |
| 301-7842       | Commander's House                                | \$62                     | \$0               |
| 301-9985       | El Dorado Bowl Teen Center                       | \$200                    | \$0               |
| 304-9985       | El Dorado Bowl Teen Center                       | \$2,219                  | \$0               |
| 971-9213       | Garrigan Park                                    | \$0                      | \$1,040           |
| 304-9976       | Gleason Park Reconstruction                      | \$1,000                  | \$0               |
| 971-9226       | Hatch Ranch Park (4 Acre)                        | \$0                      | \$168             |
| 975-9204       | John Peri Neighborhood Park (Rivers)             | \$47                     | \$0               |
| 975-9205       | Little John Creek (Shropshire) Neighborhood Park | \$50                     | \$0               |
| 971-9113       | Lodi High School Park                            | \$370                    | \$265             |
| 304-7859       | Louis Park Boat Launch                           | \$790                    | \$0               |
| 975-9206       | Manteca High School Park                         | \$81                     | \$0               |
| 925-9227       | Manteca Unified Community Center                 | \$0                      | \$793             |
| 304-7860       | Morelli Park Boat Launch                         | \$2,200                  | \$0               |
| 971-9157       | Nelson (Brookside) Neighborhood Park             | \$100                    | \$0               |
| 304-7845       | Oak/Mckinley Pool Reconstruction                 | \$500                    | \$0               |
| 975-9224       | P.E. Weston Park Phase II                        | \$1                      | \$0               |
| 921-9141       | Panella Park Community Center                    | \$100                    | \$0               |
| 975-9224       | Paul E. Weston Park                              | \$4                      | \$1,983           |
| 303-7517       | Philomathean Club Renovation                     | \$130                    | \$0               |
| 304-9977       | Pixie Woods Cecily G Tot Lot                     | \$28                     | \$0               |
| 301-9991       | Pixie Woods Light House Pier                     | \$0                      | \$30              |
| 9991           | Pixie Woods Light House Pier (a)                 | \$0                      | \$43              |
| 301-9974       | Pixie Woods Miner's Cove                         | \$40                     | \$0               |
| 970-9974       | Pixie Woods Miner's Cove                         | \$65                     | \$0               |
| 304-9974       | Pixie Woods Miner's Cove                         | \$100                    | \$0               |
| 304-9993       | Pixie Woods NW Playground                        | \$235                    | \$0               |
| 301-7807       | Riverfront Park Impr (Louis, Buckley, Morelli)   | \$0                      | \$300             |

# CAPITAL IMPROVEMENT PROGRAM 2003-04

## PROJECT TOTALS BY CATEGORY

(DOLLARS IN THOUSANDS)

### PARKS AND RECREATION (cont.)

| Account Number | Project Description              | 06/30/03<br>Est. Balance | Budget<br>2003-04 |
|----------------|----------------------------------|--------------------------|-------------------|
| 971-9229       | Spanos Park (Baxter)             | \$0                      | \$151             |
| 971-9230       | Spanos Park West (16.7 Acre)     | \$0                      | \$182             |
| 971-9231       | Spanos Park West (5 Acre)        | \$0                      | \$105             |
| 978-9118       | Street Tree Planting             | \$90                     | \$175             |
| 971-9214       | SUSD Park                        | \$900                    | \$0               |
| 971-9225       | Tobias Park (5 Acre)             | \$0                      | \$65              |
| 304-9955       | Tot Lots Full Replacements       | \$70                     | \$0               |
| 301-7839       | Tree Trimming                    | \$120                    | \$0               |
| 925-9962       | Van Buskirk Community Center     | \$746                    | \$0               |
| 304-9962       | Van Buskirk Community Center     | \$500                    | \$0               |
| 481-7855       | Van Buskirk Driving Range        | \$0                      | \$30              |
| 925-9140       | Van Buskirk Exp Community Center | \$41                     | \$0               |
| 304-9984       | Van Buskirk Playlot              | \$250                    | \$0               |
| 925-9981       | Van Buskirk Playlot              | \$248                    | \$0               |
| 975-9221       | Weston Ranch #65-8 5-Acre        | \$160                    | \$0               |
| 925-9218       | Weston Ranch Community Gym       | \$350                    | \$0               |
| 975-9184       | William Long Park                | \$14                     | \$1,228           |
| 304-7863       | Youth Soccer Fields              | \$70                     | \$0               |

### Total Parks and Recreation Projects

**\$6,613**

### PUBLIC SAFETY

| Account Number | Project Description                        | 06/30/03<br>Est. Balance | Budget<br>2003-04 |
|----------------|--|--------------------------|-------------------|
| 301-7193       | Animal Shelter                             | \$6                      | \$0               |
| 301-7101       | Building Demolition                        | \$140                    | \$350             |
| 301-7195       | Bullet Traps at Range                      | \$870                    | \$0               |
| 301-7102       | Downtown Building Acquisition/Demolition   | \$330                    | \$0               |
| 303-9810       | Essential Services Building Phase II       | \$500                    | \$0               |
| 930-9810       | Essential Services Building Phase II       | \$600                    | \$0               |
| 960-9215       | Evidence Lab Remodel                       | \$70                     | \$0               |
| 301-7194       | Fire Company 2 - Drill Tower and Rear Yard | \$4                      | \$0               |
| 301-7103       | Fire Station Repairs                       | \$209                    | \$0               |
| 960-9808       | Lot D Parking Structure                    | \$700                    | \$0               |
| 960-9156       | Police Facility Expansion                  | \$127                    | \$0               |
| 960-9222       | Police Sub-station North                   | \$900                    | \$600             |
| 960-9216       | Property Room Remodel                      | \$95                     | \$0               |

### Total Public Safety Projects

**\$950**

# CAPITAL IMPROVEMENT PROGRAM 2003-04

## PROJECT TOTALS BY CATEGORY

(DOLLARS IN THOUSANDS)

### SANITARY

| Account<br>Number              | Project Description                               | 06/30/03<br>Est. Balance | Budget<br>2003-04 |
|--------------------------------|---|--------------------------|-------------------|
| 431-7780                       | Buena Vista/Smith Canal Storm System Improvements | \$5,200                  | \$0               |
| 431-7747                       | Central Stockton Sewer Interceptor                | \$37                     | \$0               |
| 431-9989                       | General Plan                                      | \$190                    | \$0               |
| 431-9932                       | Hammer Lane Widening                              | \$73                     | \$0               |
| 431-7740                       | Instrument Rehabilitation                         | \$700                    | \$0               |
| 431-7755                       | Light Truck Bridge                                | \$0                      | \$970             |
| 431-7638                       | Maintenance Management System                     | \$0                      | \$55              |
| 431-7741                       | North Plant Access Road                           | \$142                    | \$0               |
| 434-9952                       | North Stockton Pipelines Project                  | \$5,700                  | \$0               |
| 431-7709                       | RWCF Modifications & Replacements                 | \$2,020                  | \$956             |
| 431-9901                       | RWCF Plant Expansion                              | \$17,950                 | \$0               |
| 433-9901                       | RWCF Plant Expansion                              | \$10                     | \$0               |
| 434-9901                       | RWCF Plant Expansion                              | \$1,300                  | \$0               |
| 431-7793                       | San Joaquin River Management Studies              | \$240                    | \$0               |
| 431-7785                       | Sanitary Pump Station Rehab/Modification          | \$330                    | \$374             |
| 431-7714                       | Sanitary Separations                              | \$320                    | \$0               |
| 431-7787                       | Sanitary System Deficiency Improvements           | \$930                    | \$222             |
| 431-7702                       | Sanitary System Repairs                           | \$120                    | \$600             |
| 431-7790                       | Sanitary System/Street Improvements               | \$244                    | \$0               |
| 431-7784                       | Sanitary Telemetry                                | \$96                     | \$479             |
| 431-7727                       | Sludge Reuse/Disposal                             | \$1,180                  | \$0               |
| 431-7734                       | Southern Industrial Trunk Rehab./Phases 3 & 4     | \$10                     | \$1,250           |
| 431-7788                       | Storm Drain Alleviation - Modific./Additions      | \$160                    | \$814             |
| 431-7783                       | Storm Pump Station Improvements                   | \$400                    | \$0               |
| 431-9970                       | Surface Transportation Program Overlay            | \$13                     | \$0               |
| 431-7781                       | Underground Fuel Tanks                            | \$9                      | \$0               |
| 434-7797                       | Wastewater Collection System No. 9                | \$100                    | \$2,500           |
| 434-7797                       | Wastewater Collection System No. 9 (b)            | \$0                      | \$13,500          |
| <b>Total Sanitary Projects</b> |   |                          | <b>\$21,720</b>   |

### STORMWATER

| Account<br>Number                | Project Description                            | 06/30/03<br>Est. Balance | Budget<br>2003-04 |
|----------------------------------|--|--------------------------|-------------------|
| 441-9989                         | General Plan                                   | \$260                    | \$0               |
| 441-7798                         | Smith Canal Water Quality Improvements         | \$0                      | \$500             |
| 441-7730                         | Storm Drain Alleviation                        | \$175                    | \$0               |
| 441-7783                         | Storm Pump Station Rehabilitation              | \$500                    | \$0               |
| 441-7794                         | Stormwater System Deficiency Study/Master Plan | \$82                     | \$0               |
| 441-7789                         | Stormwater System Rehab/Street Improvements    | \$300                    | \$0               |
| 441-7776                         | Stormwater Telemetry                           | \$165                    | \$1,154           |
| 441-9970                         | Surface Transportation Program Overlay         | \$10                     | \$0               |
| <b>Total Stormwater Projects</b> |  |                          | <b>\$1,654</b>    |

# CAPITAL IMPROVEMENT PROGRAM 2003-04

## PROJECT TOTALS BY CATEGORY

(DOLLARS IN THOUSANDS)

### STREETS

| Account Number | Project Description                                 | 06/30/03<br>Est. Balance | Budget<br>2003-04 |
|----------------|---|--------------------------|-------------------|
| 9956           | Airport Way Bridge/Mormon Slough (a)                | \$0                      | \$65              |
| 038-9956       | Airport Way Bridge/Mormon Slough                    | \$40                     | \$0               |
| 080-9956       | Airport Way Bridge/Mormon Slough                    | \$40                     | \$16              |
| 038-9980       | Airport Way/Miner Ave Traffic Signal                | \$2                      | \$0               |
| 915-9944       | Arch Rd/SR 99 Interchange                           | \$0                      | \$221             |
| 080-9944       | Arch Road/SR 99 Interchange Improvements            | \$3,500                  | \$0               |
| 304-9944       | Arch Road/SR 99 Interchange Improvements            | \$1,000                  | \$0               |
| 915-9944       | Arch Road/SR 99 Interchange Improvements            | \$100                    | \$0               |
| 917-9944       | Arch Road/SR 99 Interchange Improvements            | \$1,200                  | \$0               |
| 9944           | Arch Road/SR 99 Interchange Improvements (a)        | \$0                      | \$600             |
| 080-6657       | Audible Pedestrian Traffic Signals                  | \$36                     | \$0               |
| 911-9930       | Ben Holt/I-5 Interchange                            | \$23                     | \$0               |
| 911-9220       | Bridge Extension/Bear Creek Phase I                 | \$120                    | \$0               |
| 080-6669       | Bridge Repairs - Citywide                           | \$0                      | \$50              |
| 080-9927       | Charter Way Improvements - Phase I                  | \$2                      | \$0               |
| 080-9948       | Charter Way Improvements - Phase II                 | \$140                    | \$0               |
| 038-9948       | Charter Way Improvements - Phase II                 | \$210                    | \$0               |
| 080-6669       | Citywide Bridge Repair                              | \$17                     | \$0               |
| 990-9203       | Coordinated Traffic Model Update/Recalibration      | \$38                     | \$0               |
| 9988           | Davis Road Bridge/Pixley Slough (a)                 | \$0                      | \$286             |
| 910-9988       | Davis Road Bridge/Pixley Slough                     | \$0                      | \$72              |
| 911-9988       | Davis Road Bridge/Pixley Slough                     | \$50                     | \$0               |
| 911-9189       | Davis Road/Bear Creek Bridge                        | \$111                    | \$0               |
| 080-9987       | Downtown Sidewalk and Streetlight Rehab             | \$300                    | \$0               |
| 303-9987       | Downtown Sidewalk and Streetlight Rehab             | \$750                    | \$0               |
| 910-9972       | Eight Mile Road/I-5 Interchange                     | \$0                      | \$1,000           |
| 911-9972       | Eight Mile Road/I-5 Interchange                     | \$0                      | \$3,400           |
| 917-9972       | Eight Mile Road/I-5 Interchange                     | \$800                    | \$4,100           |
| 911-9209       | Eight Mile/Thornton Road Traffic Signal             | \$201                    | \$0               |
| 080-9961       | El Dorado Street Widening (a)                       | \$0                      | \$2,662           |
| 038-9961       | El Dorado Widening                                  | \$35                     | \$0               |
| 9961           | El Dorado Widening (a)                              | \$0                      | \$352             |
| 9975           | Farmington/Stagecoach Intersection Improvements (a) | \$0                      | \$680             |
| 080-9975       | Farmington/Stagecoach Intersection Improvements     | \$750                    | \$510             |
| 304-9975       | Farmington/Stagecoach Intersection Improvements     | \$186                    | \$0               |
| 301-9971       | Fresno Street/Charter Way Traffic Signal            | \$50                     | \$0               |
| 911-9914       | Hammer Lane SPRR Grade Separation                   | \$360                    | \$0               |
| 080-9932       | Hammer Lane Widening                                | \$2,500                  | \$0               |
| 910-9932       | Hammer Lane Widening                                | \$400                    | \$0               |
| 911-9932       | Hammer Lane Widening                                | \$7,500                  | \$0               |
| 990-9932       | Hammer Lane Widening                                | \$400                    | \$0               |

# CAPITAL IMPROVEMENT PROGRAM 2003-04

## PROJECT TOTALS BY CATEGORY

(DOLLARS IN THOUSANDS)

### STREETS (cont.)

| Account<br>Number | Project Description                           | 06/30/03<br>Est. Balance | Budget<br>2003-04 |
|-------------------|---|--------------------------|-------------------|
| 990-9914          | Hammer Lane/SPRR Grade Separation             | \$300                    | \$0               |
| 910-9942          | Hammer Lane/SR99 Interchange Improvements     | \$700                    | \$0               |
| 911-9942          | Hammer Lane/SR99 Interchange Improvements     | \$4,000                  | \$0               |
| 910-9905          | Hammer Lane/UPRR Grade Separation             | \$30                     | \$0               |
| 990-9905          | Hammer Lane/UPRR Grade Separation             | \$370                    | \$0               |
| 911-9175          | Holman Road Reimbursement Agreement           | \$42                     | \$0               |
| 911-9208          | Holman Road Widening                          | \$200                    | \$0               |
| 080-6614          | Lincoln Street Rehab                          | \$248                    | \$0               |
| 915-9165          | Little John Creek Reimbursement               | \$378                    | \$0               |
| 080-9943          | Main Street Traffic Signals (Downtown)        | \$78                     | \$0               |
| 904-9943          | Main Street Traffic Signals (Downtown)        | \$34                     | \$0               |
| 990-9943          | Main Street Traffic Signals (Downtown)        | \$280                    | \$0               |
| 911-9228          | March Lane Extension                          | \$0                      | \$1,000           |
| 910-9983          | March Lane Extension                          | \$500                    | \$0               |
| 080-6631          | March Lane Sidewalk                           | \$480                    | \$0               |
| 080-9919          | March Lane SPRR Grade Separation              | \$980                    | \$0               |
| 304-9919          | March Lane SPRR Grade Separation              | \$430                    | \$0               |
| 910-9919          | March Lane SPRR Grade Separation              | \$250                    | \$0               |
| 911-9919          | March Lane SPRR Grade Separation              | \$2,400                  | \$0               |
| 990-9919          | March Lane SPRR Grade Separation              | \$103                    | \$0               |
| 304-9918          | March Lane UPRR Grade Separation              | \$685                    | \$0               |
| 910-9918          | March Lane UPRR Grade Separation              | \$36                     | \$0               |
| 911-9918          | March Lane UPRR Grade Separation              | \$320                    | \$0               |
| 990-9918          | March Lane UPRR Grade Separation              | \$179                    | \$0               |
| 080-9918          | March Lane UPRR Grade Separation              | \$250                    | \$0               |
| 080-9929          | Mariposa Road/Hwy 99 Frontage Rd Improvements | \$90                     | \$0               |
| 900-9929          | Mariposa Road/Hwy 99 Frontage Rd Improvements | \$85                     | \$0               |
| 301-9990          | Montauban/Lorraine Traffic Signal             | \$50                     | \$0               |
| 900-9990          | Montauban/Lorraine Traffic Signal             | \$0                      | \$150             |
| 903-9990          | Montauban/Lorraine Traffic Signal             | \$0                      | \$50              |
| 904-9990          | Montauban/Lorraine Traffic Signal             | \$0                      | \$100             |
| 990-9193          | Multi-Modal Transit Plan                      | \$2                      | \$0               |
| 080-6653          | Neighborhood Traffic Calming                  | \$0                      | \$250             |
| 304-9939          | Pacific Ave/Calaveras River Bridge            | \$1                      | \$0               |
| 038-9939          | Pacific Avenue/Calaveras Bridge               | \$44                     | \$0               |
| 080-9939          | Pacific Avenue/Calaveras Bridge               | \$200                    | \$0               |
| 038-9957          | Pacific Avenue/Miracle Mile Beautification    | \$980                    | \$0               |
| 080-9957          | Pacific Avenue/Miracle Mile Beautification    | \$90                     | \$0               |
| 030-9936          | Pershing Avenue/Smith Canal                   | \$34                     | \$0               |
| 038-9936          | Pershing Avenue/Smith Canal                   | \$130                    | \$0               |
| 900-9973          | Pershing/Harding NB/SB Left Turn Lane Phasing | \$40                     | \$0               |
| 038-9973          | Pershing/Harding NB/SB Left Turn Lane Phasing | \$40                     | \$0               |

# CAPITAL IMPROVEMENT PROGRAM 2003-04

## PROJECT TOTALS BY CATEGORY

(DOLLARS IN THOUSANDS)

### STREETS (cont.)

| Account Number | Project Description                          | 06/30/03<br>Est. Balance | Budget<br>2003-04 |
|----------------|--|--------------------------|-------------------|
| 080-6635       | Railroad Crossing Protection                 | \$44                     | \$0               |
| 080-9947       | San Joaquin Street Bridge at Mormon Slough   | \$92                     | \$0               |
| 080-9969       | Sidewalk, Curb, Gutter, & Wheelchair Ramps   | \$140                    | \$540             |
| 034-9969       | Sidewalk, Curb, Gutter, and Wheelchair Ramps | \$100                    | \$160             |
| 038-9945       | Sperry Road - Performance/French Camp        | \$1,500                  | \$0               |
| 915-9945       | Sperry Road - Performance/French Camp        | \$1,050                  | \$0               |
| 917-9945       | Sperry Road - Performance/French Camp        | \$1,600                  | \$0               |
| 080-6624       | Steel Street Light Pole Replacement          | \$125                    | \$0               |
| 980-9191       | Street Light Installation                    | \$74                     | \$0               |
| 983-9191       | Street Light Installation                    | \$306                    | \$0               |
| 985-9191       | Street Light Installation                    | \$79                     | \$0               |
| 080-6689       | Street Lighting Upgrade                      | \$70                     | \$0               |
| 979-9176       | Street Name Sign Installation                | \$0                      | \$30              |
| 080-6612       | Street Repair Program                        | \$625                    | \$750             |
| 9928           | Street Resurfacing Program (a)               | \$0                      | \$1,000           |
| 080-9928       | Street Resurfacing Program                   | \$10                     | \$2,700           |
| 038-9970       | Surface Transportation Program 2002          | \$1,000                  | \$0               |
| 080-9970       | Surface Transportation Program 2002          | \$250                    | \$0               |
| 301-9970       | Surface Transportation Program 2002          | \$2                      | \$0               |
| 038-9960       | Swain Road Traffic Signals                   | \$65                     | \$0               |
| 990-9960       | Swain Road Traffic Signals                   | \$130                    | \$0               |
| 080-6653       | Traffic Calming                              | \$180                    | \$0               |
| 038-9906       | Traffic Signal Control System                | \$500                    | \$0               |
| 302-9906       | Traffic Signal Control System                | \$40                     | \$0               |
| 990-9906       | Traffic Signal Control System                | \$2,267                  | \$600             |
| 900-9934       | Traffic Signals - Modifications              | \$80                     | \$50              |
| 901-9934       | Traffic Signals - Modifications              | \$140                    | \$75              |
| 902-9934       | Traffic Signals - Modifications              | \$160                    | \$75              |
| 903-9934       | Traffic Signals - Modifications              | \$70                     | \$0               |
| 904-9934       | Traffic Signals - Modifications              | \$223                    | \$0               |
| 990-9934       | Traffic Signals - Modifications              | \$390                    | \$500             |
| 302-9933       | Traffic Signals - New                        | \$40                     | \$0               |
| 900-9933       | Traffic Signals - New                        | \$95                     | \$0               |
| 901-9933       | Traffic Signals - New                        | \$120                    | \$0               |
| 902-9933       | Traffic Signals - New                        | \$270                    | \$0               |
| 903-9933       | Traffic Signals - New                        | \$190                    | \$0               |
| 904-9933       | Traffic Signals - New                        | \$140                    | \$0               |
| 910-9992       | Trinity Aksland Bridge                       | \$0                      | \$100             |
| 911-9992       | Trinity Aksland Bridge                       | \$0                      | \$100             |
| 990-9195       | Trip Reduction Program                       | \$1                      | \$10              |
| 080-6687       | Utility Undergrounding - El Dorado Street    | \$170                    | \$0               |
| 080-9958       | Waterloo Road Rehab                          | \$11                     | \$0               |

# CAPITAL IMPROVEMENT PROGRAM 2003-04

## PROJECT TOTALS BY CATEGORY

(DOLLARS IN THOUSANDS)

### STREETS (cont.)

| Account<br>Number            | Project Description                       | 06/30/03<br>Est. Balance | Budget<br>2003-04 |
|------------------------------|---|--------------------------|-------------------|
| 038-9809                     | Weber Avenue Street Improvements          | \$250                    | \$0               |
| 080-9809                     | Weber Avenue Street Improvements          | \$20                     | \$0               |
| 303-9809                     | Weber Avenue Street Improvements          | \$300                    | \$0               |
| 334-9809                     | Weber Avenue Street Improvements          | \$50                     | \$0               |
| 978-9809                     | Weber Avenue Street Improvements          | \$40                     | \$0               |
| 990-9809                     | Weber Avenue Street Improvements          | \$40                     | \$0               |
| 038-9926                     | West Lane Rehab                           | \$500                    | \$0               |
| 080-9968                     | Weston Ranch/French Camp Slough Bike Path | \$350                    | \$0               |
| 301-9968                     | Weston Ranch/French Camp Slough Bike Path | \$60                     | \$0               |
| 915-9223                     | Weston/McDougal-Moss/Manthey              | \$9                      | \$0               |
| <b>Total Street Projects</b> |   |                          | <b>\$22,254</b>   |

### WATER

| Account<br>Number | Project Description                             | 06/30/03<br>Est. Balance | Budget<br>2003-04 |
|-------------------|---|--------------------------|-------------------|
| 421-9944          | Arch Rd/State Route 99 Interchange Improvements | \$152                    | \$0               |
| 421-7615          | Central Control System                          | \$386                    | \$0               |
| 421-9922          | Delta Water Diversion (Water Rights)            | \$940                    | \$1,000           |
| 421-7634          | Emergency Standby Power                         | \$200                    | \$0               |
| 421-9989          | General Plan                                    | \$150                    | \$0               |
| 421-7636          | Groundwater Management                          | \$20                     | \$150             |
| 421-7628          | Little John Creek Reimbursement                 | \$8                      | \$0               |
| 421-7638          | Maintenance Management System                   | \$0                      | \$55              |
| 421-9952          | North Stockton Pipelines Project                | \$4,000                  | \$0               |
| 424-7602          | Service System Additions                        | \$5                      | \$380             |
| 421-7602          | Service System Replacements                     | \$5                      | \$150             |
| 421-7626          | South Stockton Aqueduct                         | \$70                     | \$4,700           |
| 421-7626          | South Stockton Aqueduct (a)                     | \$0                      | \$5,300           |
| 421-7635          | South Stockton Groundwater Monitoring Well      | \$65                     | \$0               |
| 421-9970          | Surface Transportation Program Overlay          | \$4                      | \$0               |
| 421-7625          | Water Service Center                            | \$470                    | \$160             |
| 424-7618          | Water Supply - New Wells                        | \$5                      | \$860             |
| 421-7618          | Water Supply - New Wells                        | \$5                      | \$0               |



**CAPITAL IMPROVEMENT PROGRAM 2003-04**  
**PROJECT TOTALS BY CATEGORY**  
(DOLLARS IN THOUSANDS)

**WATER (cont.)**

| Account Number | Project Description                         | 06/30/03<br>Est. Balance | Budget<br>2003-04 |
|----------------|---|--------------------------|-------------------|
| 421-7617       | Water Supply Fac-Existing Well Rehab/Repair | \$10                     | \$120             |
| 421-7601       | Water System Expansions                     | \$83                     | \$172             |
| 424-7601       | Water System Expansions                     | \$10                     | \$0               |
| 421-7623       | Water Transmission Mains                    | \$470                    | \$224             |
| 424-7623       | Water Transmission Mains                    | \$125                    | \$0               |
| 421-7619       | Water Treatment Equipment                   | \$600                    | \$550             |
| 421-7632       | Well Replacement                            | \$1,454                  | \$0               |
| 421-7620       | Well/Reservoir Site Improvements            | \$500                    | \$0               |

**Total Water Projects**

**\$13,821**

**GRAND TOTAL CIP PROJECTS - ALL CATEGORIES:**

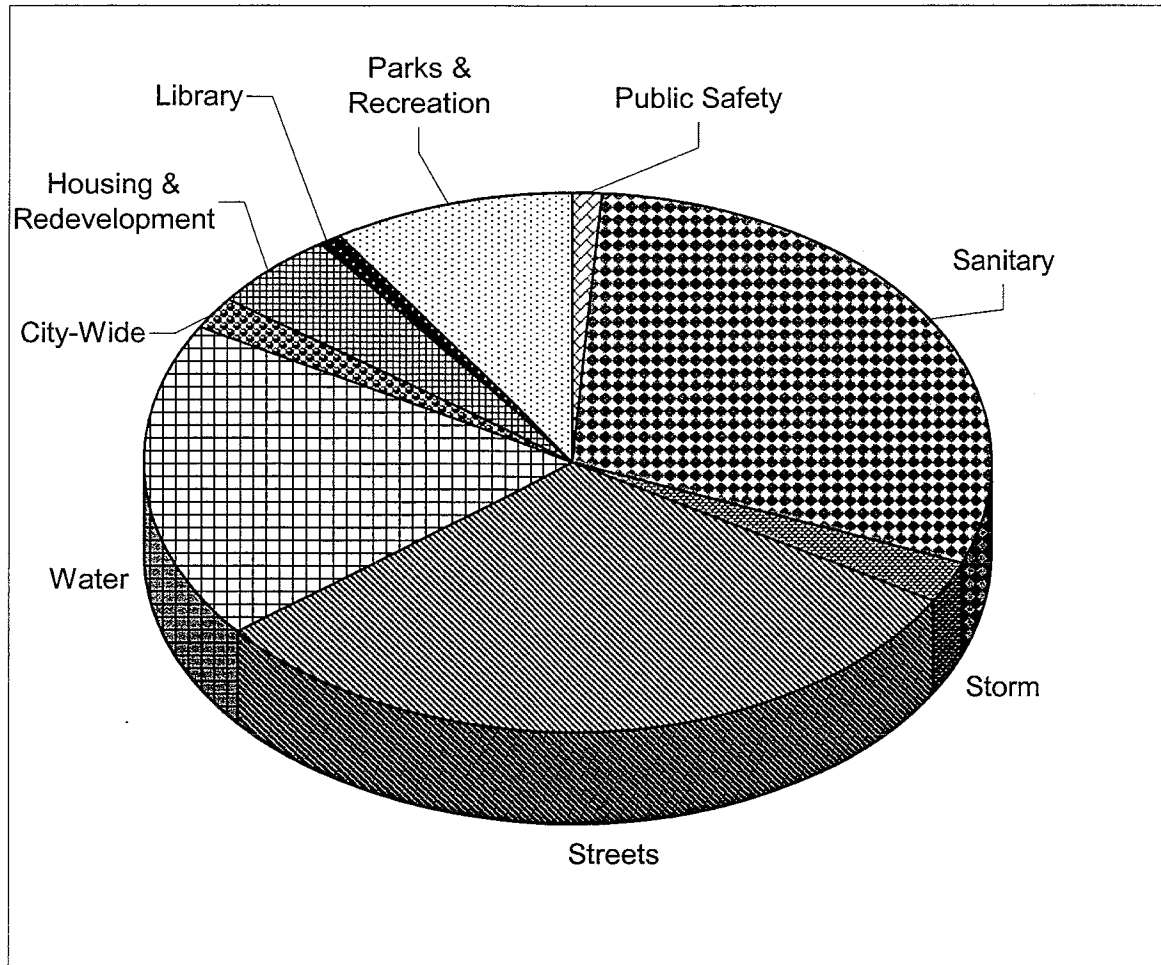
**\$72,374**

(a) These amounts will be appropriated and project accounts assigned as separate items when program supplements are approved. The City Manager has the authority to execute supplemental agreements for State Federally funded projects in accordance with Resolutions 99-0553 and 99-0552.

(b) These amounts represent special financing arrangements and will not be appropriated until funds are secured.

Note: 06/30/03 Balances shown are estimates for planning purposes. Actual project balance appropriations will be determined by actual remaining balances as of June 30, 2003.

**2003-04 CAPITAL IMPROVEMENT PROGRAM  
BY CATEGORY**  
Dollars in thousands



| CATEGORY                | 2003-04 BUDGET  |       |
|-------------------------|-----------------|-------|
| City-Wide               | \$1,423         | 2.0%  |
| Housing & Redevelopment | \$3,464         | 4.8%  |
| Library                 | \$475           | 0.7%  |
| Parks & Recreation      | \$6,613         | 9.1%  |
| Public Safety           | \$950           | 1.3%  |
| Sanitary                | \$21,720        | 30.0% |
| Storm                   | \$1,654         | 2.3%  |
| Streets                 | \$22,254        | 30.7% |
| Water                   | \$13,821        | 19.1% |
| <b>Total</b>            | <b>\$72,374</b> |       |



CITY OF STOCKTON

***PROJECTS BY FUND***



**CAPITAL IMPROVEMENT PROGRAM 2003-04**  
**PROJECT TOTALS BY FUND**

(DOLLARS IN THOUSANDS)

**CAPITAL IMPROVEMENT FUND 301:**

| <b>Account<br/>Number</b>      | <b>Project Description</b>                     | <b>Budget<br/>2003-04</b> |
|--------------------------------|--|---------------------------|
| 301-7002                       | Asbestos Abatement Program                     | \$16                      |
| 301-7101                       | Building Demolition                            | \$350                     |
| 301-7006                       | City Hall Interior                             | \$560                     |
| 301-7041                       | Civic Auditorium-Architectural Plan            | \$250                     |
| 301-7035                       | Electrical Power Upgrade, Repair & Relighting  | \$50                      |
| 301-7042                       | Minor Infrastructure Improvements 03/04        | \$109                     |
| 301-9991                       | Pixie Woods Light House Pier                   | \$30                      |
| 301-7807                       | Riverfront Park Impr (Louis, Buckley, Morelli) | \$300                     |
| <b>CIP Fund Project Totals</b> |  | <b>\$1,665</b>            |

**COMMUNITY DEVELOPMENT BLOCK GRANTS FUND 052:**

| <b>Account<br/>Number</b>  | <b>Project Description</b>               | <b>Budget<br/>2003-04</b> |
|----------------------------|--|---------------------------|
| 052-8347                   | Gleason Park Infrastructure Improvements | \$440                     |
| 052-8329                   | Taft Area - Mary Avenue Improvements     | \$697                     |
| <b>CDBG Project Totals</b> |  | <b>\$1,137</b>            |

**DEVELOPMENT SERVICES FUND 048:**

| <b>Account<br/>Number</b>                  | <b>Project Description</b>               | <b>Budget<br/>2003-04</b> |
|--|--|---------------------------|
| 048-7043                                   | Permit Center Counter Redesign and Kiosk | \$38                      |
| <b>Development Services Project Totals</b> |  | <b>\$38</b>               |

**FEDERAL/STATE/COUNTY GRANTS FUND:**

| <b>Account<br/>Number</b>                 | <b>Project Description</b>                  | <b>Budget<br/>2003-04</b> |
|---|---|---------------------------|
| <b>OTHER GRANTS/DONATIONS:</b>            |   |                           |
| 9956                                      | Airport Way Bridge/Mormon Slough (a)        | \$65                      |
| 9944                                      | Arch Road/SR99 Interchange (a)              | \$600                     |
| 9988                                      | Davis Road Bridge/Pixley Slough (a)         | \$286                     |
| 9961                                      | El Dorado Widening Phase I (a)              | \$352                     |
| 9975                                      | Farmington/Stagecoach Intersection Impr (a) | \$680                     |
| 9991                                      | Pixie Woods Light House Pier (a)            | \$43                      |
| 9928                                      | Street Resurfacing Program (a)              | \$1,000                   |
| <b>Federal/State Grant Project Totals</b> |   | <b>\$3,026</b>            |

**CAPITAL IMPROVEMENT PROGRAM 2003-04  
PROJECT TOTALS BY FUND**

(DOLLARS IN THOUSANDS)

**GAS TAX FUND 030:**

| <b>Account</b>                |                            | <b>Budget</b>  |
|-------------------------------|----------------------------|----------------|
| <b>Number</b>                 | <b>Project Description</b> | <b>2003-04</b> |
| 030-6615                      | Alley Abandonments         | \$40           |
| <b>Gas Tax Project Totals</b> |                            | <b>\$40</b>    |

**GOLF COURSES FUND 481:**

| <b>Account</b>                    |  | <b>Budget</b>  |
|-----------------------------------|--|----------------|
| <b>Number</b>                     | <b>Project Description</b>             | <b>2003-04</b> |
| 481-7855                          | Van Buskirk Driving Range Improvements | \$30           |
| <b>Golf Course Project Totals</b> |  | <b>\$30</b>    |

**LIBRARY FUND 041:**

| <b>Account</b>                |                                    | <b>Budget</b>  |
|-------------------------------|------------------------------------|----------------|
| <b>Number</b>                 | <b>Project Description</b>         | <b>2003-04</b> |
| 041-7037                      | Chavez Library Cooling Tower Study | \$20           |
| 041-7038                      | Chavez Library Exterior Renovation | \$124          |
| 041-7044                      | Troke Library Beam Repairs         | \$81           |
| <b>Library Project Totals</b> |                                    | <b>\$225</b>   |

**MEASURE K SALES TAX FUND 080:**

| <b>Account</b>                  |  | <b>Budget</b>  |
|---------------------------------|--|----------------|
| <b>Number</b>                   | <b>Project Description</b>                 | <b>2003-04</b> |
| <b>STREET IMPROVEMENTS:</b>     |  |                |
| 080-9956                        | Airport Way Bridge/Mormon Slough           | \$16           |
| 080-6669                        | Bridge Repairs - Citywide                  | \$50           |
| 080-9975                        | Farmington/Stagecoach Intersection Impr    | \$510          |
| 080-6653                        | Neighborhood Traffic Calming               | \$250          |
| 080-9969                        | Sidewalk, Curb, Gutter, & Wheelchair Ramps | \$540          |
| 080-6612                        | Street Repair Program                      | \$750          |
| 080-9928                        | Street Resurfacing Program                 | \$2,700        |
| <b>Measure K Project Totals</b> |  | <b>\$4,816</b> |

**CAPITAL IMPROVEMENT PROGRAM 2003-04  
PROJECT TOTALS BY FUND**

(DOLLARS IN THOUSANDS)

**MEASURE K SALES TAX FUND 080:**

| <b>Account<br/>Number</b>          | <b>Project Description</b>    | <b>Budget<br/>2003-04</b> |
|------------------------------------|-------------------------------|---------------------------|
| <b>CONGESTION RELIEF PROJECTS:</b> |                               |                           |
| 080-9961                           | El Dorado Street Widening (a) | \$2,662                   |
| <b>Gas Tax Project Totals</b>      |                               | <b>\$2,662</b>            |

**PARKING DISTRICT FUND 417:**

| <b>Account<br/>Number</b>                   | <b>Project Description</b>         | <b>Budget<br/>2003-04</b> |
|---|------------------------------------|---------------------------|
| 417-7903                                    | Central Parking CIP                | \$250                     |
| 417-7906                                    | Channel Head Parking Structure (b) | \$1,250                   |
| <b>Parking District Fund Project Totals</b> |                                    | <b>\$1,500</b>            |

**PFF-AIR QUALITY IMPACT FEES FUND 990:**

| <b>Account<br/>Number</b>         | <b>Project Description</b>      | <b>Budget<br/>2003-04</b> |
|-----------------------------------|---------------------------------|---------------------------|
| 990-9906                          | Traffic Signal Control System   | \$600                     |
| 990-9934                          | Traffic Signals - Modifications | \$500                     |
| 990-9195                          | Trip Reduction Program          | \$10                      |
| <b>Air Quality Project Totals</b> |                                 | <b>\$1,110</b>            |

**PFF-CITY OFFICE SPACE IMPACT FEES FUND 930:**

| <b>Account<br/>Number</b>              | <b>Project Description</b>                     | <b>Budget<br/>2003-04</b> |
|--|--|---------------------------|
| 930-9810                               | Stewart Eberhardt Building Tenant Improvements | \$400                     |
| <b>Community Center Project Totals</b> |  | <b>\$400</b>              |

**PFF-COMMUNITY REC CENTER FEES FUND 920 - 926:**

| <b>Account<br/>Number</b>                  | <b>Project Description</b>       | <b>Budget<br/>2003-04</b> |
|--|----------------------------------|---------------------------|
| 925-9227                                   | Manteca Unified Community Center | \$793                     |
| <b>Community Rec Center Project Totals</b> |                                  | <b>\$793</b>              |

**PFF-LIBRARY IMPACT FEES FUND 950 - 956:**

| <b>Account<br/>Number</b>     | <b>Project Description</b>           | <b>Budget<br/>2003-04</b> |
|-------------------------------|--------------------------------------|---------------------------|
| 950-9202                      | Library Book Collection Augmentation | \$250                     |
| <b>Library Project Totals</b> |                                      | <b>\$250</b>              |

**CAPITAL IMPROVEMENT PROGRAM 2003-04  
PROJECT TOTALS BY FUND**

(DOLLARS IN THOUSANDS)

**PFF-PARKLAND IMPACT FEES FUND 970 - 976:**

| <b>Account<br/>Number</b>      | <b>Project Description</b>   | <b>Budget<br/>2003-04</b> |
|--------------------------------|------------------------------|---------------------------|
| 971-9212                       | Arnold Rue Park              | \$55                      |
| 971-9213                       | Garrigan Park                | \$1,040                   |
| 971-9226                       | Hatch Ranch Park (4 Acre)    | \$168                     |
| 971-9113                       | Lodi High School Park        | \$265                     |
| 975-9224                       | Paul E. Weston Park          | \$1,983                   |
| 971-9229                       | Spanos Park (Baxter)         | \$151                     |
| 971-9230                       | Spanos Park West (16.7 Acre) | \$182                     |
| 971-9231                       | Spanos Park West (5 Acre)    | \$105                     |
| 971-9225                       | Tobias Park (5 Acre)         | \$65                      |
| 975-9184                       | William Long Park            | \$1,228                   |
| <b>Parkland Project Totals</b> |                              | <b>\$5,242</b>            |

**PFF-POLICE STATION IMPACT FEES FUND 960:**

| <b>Account<br/>Number</b>            | <b>Project Description</b> | <b>Budget<br/>2003-04</b> |
|--------------------------------------|----------------------------|---------------------------|
| 960-9222                             | Police Sub-station North   | \$600                     |
| <b>Police Station Project Totals</b> |                            | <b>\$600</b>              |

**PFF-STREET IMPROVEMENT IMPACT FEES FUND 910 - 916:**

| <b>Account<br/>Number</b>                | <b>Project Description</b>      | <b>Budget<br/>2003-04</b> |
|--|---------------------------------|---------------------------|
| 915-9944                                 | Arch Rd/SR 99 Interchange       | \$221                     |
| 910-9988                                 | Davis Road Bridge/Pixley Slough | \$72                      |
| 910-9972                                 | Eight Mile Road/I-5 Interchange | \$1,000                   |
| 911-9972                                 | Eight Mile Road/I-5 Interchange | \$3,400                   |
| 917-9972                                 | Eight Mile Road/I-5 Interchange | \$4,100                   |
| 911-9228                                 | March Lane Extension            | \$1,000                   |
| 910-9992                                 | Trinity Aksland Bridge          | \$100                     |
| 911-9992                                 | Trinity Aksland Bridge          | \$100                     |
| <b>Street Improvement Project Totals</b> |                                 | <b>\$9,993</b>            |

**PFF-STREET NAME SIGN IMPACT FEES FUND 979:**

| <b>Account<br/>Number</b>         | <b>Project Description</b>    | <b>Budget<br/>2003-04</b> |
|-----------------------------------|-------------------------------|---------------------------|
| 979-9176                          | Street Name Sign Installation | \$30                      |
| <b>Street Sign Project Totals</b> |                               | <b>\$30</b>               |



**CAPITAL IMPROVEMENT PROGRAM 2003-04  
PROJECT TOTALS BY FUND**

(DOLLARS IN THOUSANDS)

**PFF-STREET TREE IMPACT FEES FUND 978:**

| <b>Account</b>                    |                            | <b>Budget</b>  |
|-----------------------------------|----------------------------|----------------|
| <b>Number</b>                     | <b>Project Description</b> | <b>2003-04</b> |
| 978-9118                          | Street Tree Planting       | \$175          |
| <b>Street Tree Project Totals</b> |                            | <b>\$175</b>   |

**PFF-TRAFFIC SIGNAL IMPACT FEES FUND 900 - 906:**

| <b>Account</b>                       |                                   | <b>Budget</b>  |
|--------------------------------------|-----------------------------------|----------------|
| <b>Number</b>                        | <b>Project Description</b>        | <b>2003-04</b> |
| 900-9990                             | Montauban/Lorraine Traffic Signal | \$150          |
| 903-9990                             | Montauban/Lorraine Traffic Signal | \$50           |
| 904-9990                             | Montauban/Lorraine Traffic Signal | \$100          |
| 900-9934                             | Traffic Signals - Modifications   | \$50           |
| 901-9934                             | Traffic Signals - Modifications   | \$75           |
| 902-9934                             | Traffic Signals - Modifications   | \$75           |
| <b>Traffic Signal Project Totals</b> |                                   | <b>\$500</b>   |

**PFF-WASTEWATER CONNECTION FEE FUND 434:**

| <b>Account</b>                                  |  | <b>Budget</b>   |
|---|--|-----------------|
| <b>Number</b>                                   | <b>Project Description</b>             | <b>2003-04</b>  |
| 434-7797  | Wastewater Collection System No. 9     | \$2,500         |
| 434-7797  | Wastewater Collection System No. 9 (b) | \$13,500        |
| <b>Wastewater Connection Fee Project Totals</b> |  | <b>\$16,000</b> |

**PFF-WATER CONNECTION FEE FUND 424:**

| <b>Account</b>                             |                            | <b>Budget</b>  |
|--|----------------------------|----------------|
| <b>Number</b>                              | <b>Project Description</b> | <b>2003-04</b> |
| 424-7602                                   | Service System Additions   | \$380          |
| 424-7618                                   | Water Supply - New Wells   | \$860          |
| <b>Water Connection Fee Project Totals</b> |                            | <b>\$1,240</b> |

**CAPITAL IMPROVEMENT PROGRAM 2003-04**  
**PROJECT TOTALS BY FUND**

(DOLLARS IN THOUSANDS)

**REDEVELOPMENT AGENCY FUNDS 330-339:**

| <b>Account<br/>Number</b>                  | <b>Project Description</b> | <b>Budget<br/>2003-04</b> |
|--|----------------------------|---------------------------|
| 334-7344                                   | Waterfront Marina (c)      | \$150                     |
| 334-7344                                   | Waterfront Marina (c)      | \$550                     |
| 334-7351                                   | Chung Wah Lane (c)         | \$87                      |
| <b>Redevelopment Agency Project Totals</b> |                            | <b>\$787</b>              |

**STORMWATER REVENUE FUND 441:**

| <b>Account<br/>Number</b>        | <b>Project Description</b>             | <b>Budget<br/>2003-04</b> |
|----------------------------------|--|---------------------------|
| 441-7798                         | Smith Canal Water Quality Improvements | \$500                     |
| 441-7776                         | Stormwater Telemetry                   | \$1,154                   |
| <b>Stormwater Project Totals</b> |  | <b>\$1,654</b>            |

**TRANSPORTATION DEVELOPMENT ACT FUND 034:**

| <b>Account<br/>Number</b> | <b>Project Description</b>                   | <b>Budget<br/>2003-04</b> |
|---------------------------|--|---------------------------|
| 034-9969                  | Sidewalk, Curb, Gutter, and Wheelchair Ramps | \$160                     |
| <b>TDA Project Totals</b> |  | <b>\$160</b>              |

**WASTEWATER REVENUE FUND 431:**

| <b>Account<br/>Number</b>        | <b>Project Description</b>                    | <b>Budget<br/>2003-04</b> |
|----------------------------------|---|---------------------------|
| 431-7755                         | Light Truck Bridge                            | \$970                     |
| 431-7638                         | Maintenance Management System                 | \$55                      |
| 431-7709                         | RWCF Modifications & Replacements             | \$956                     |
| 431-7785                         | Sanitary Pump Station Rehab/Modification      | \$374                     |
| 431-7787                         | Sanitary System Deficiency Improvements       | \$222                     |
| 431-7702                         | Sanitary System Repairs                       | \$600                     |
| 431-7784                         | Sanitary Telemetry                            | \$479                     |
| 431-7734                         | Southern Industrial Trunk Rehab./Phases 3 & 4 | \$1,250                   |
| 431-7788                         | Storm Drain Alleviation - Modific./Additions  | \$814                     |
| <b>Wastewater Project Totals</b> |   | <b>\$5,720</b>            |

**CAPITAL IMPROVEMENT PROGRAM 2003-04**  
**PROJECT TOTALS BY FUND**

(DOLLARS IN THOUSANDS)

**WATER REVENUE FUND 421:**

| <b>Account<br/>Number</b>   | <b>Project Description</b>                  | <b>Budget<br/>2003-04</b> |
|-----------------------------|---|---------------------------|
| 421-9922                    | Delta Water Diversion (Water Rights)        | \$1,000                   |
| 421-7636                    | Groundwater Management                      | \$150                     |
| 421-7638                    | Maintenance Management System               | \$55                      |
| 421-7602                    | Service System Replacements                 | \$150                     |
| 421-7626                    | South Stockton Aqueduct                     | \$4,700                   |
| 421-7626                    | South Stockton Aqueduct (a)                 | \$5,300                   |
| 421-7625                    | Water Service Center                        | \$160                     |
| 421-7617                    | Water Supply Fac-Existing Well Rehab/Repair | \$120                     |
| 421-7601                    | Water System Expansions                     | \$172                     |
| 421-7623                    | Water Transmission Mains                    | \$224                     |
| 421-7619                    | Water Treatment Equipment                   | \$550                     |
| <b>Water Project Totals</b> |   | <b>\$12,581</b>           |

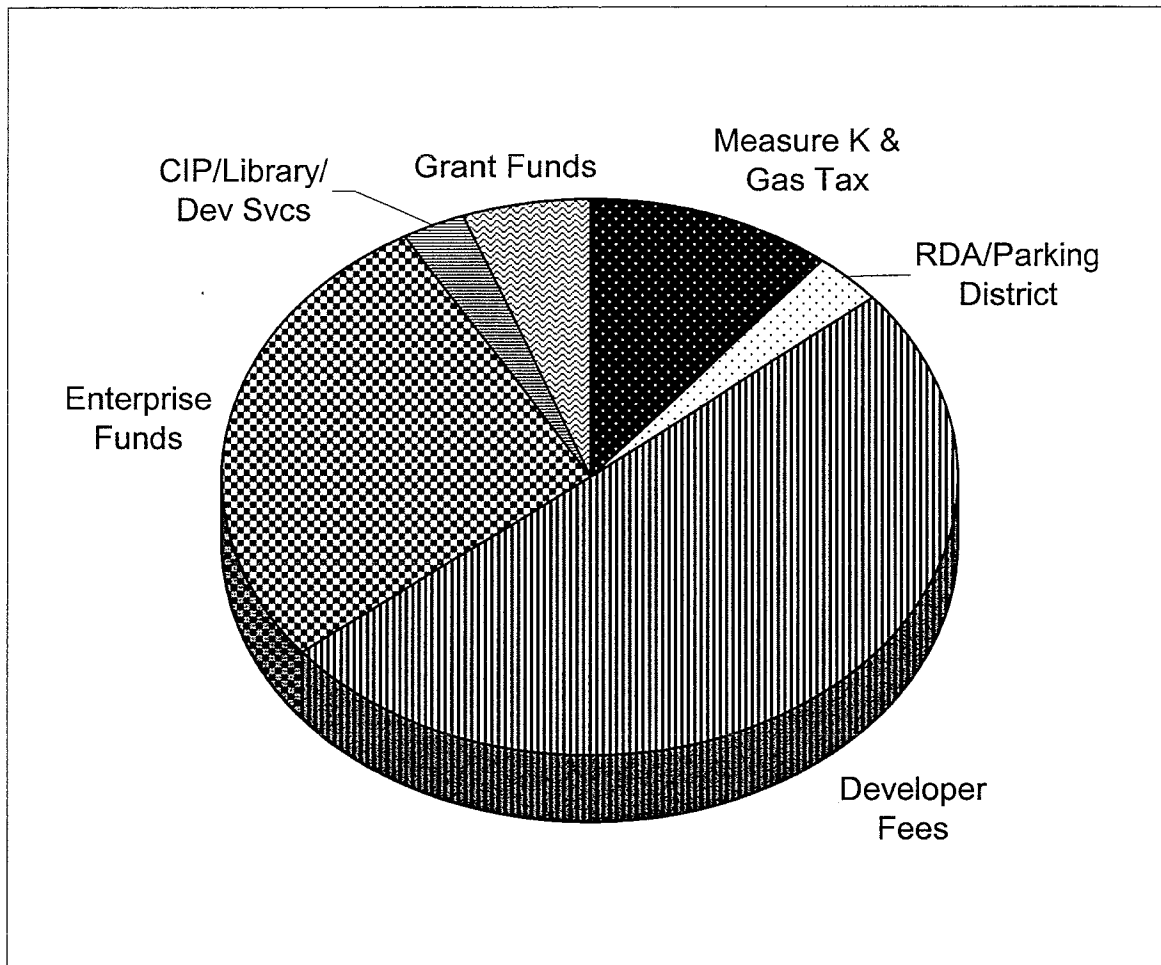
**TOTAL CIP - ALL FUNDS:**

**\$72,374**

- (a) These amounts will be appropriated as separate items when program supplements are approved and are not included in summary schedules. The City Manager has the authority to execute supplemental agreements for State and Federally funded projects in accordance with Resolutions 99-0553 and 99-0552.
- (b) These amounts represent special financing arrangements and will not be appropriated until funds are secured and are not included in summary schedules.
- (c) The Redevelopment Agency CIPs are approved under separate cover and included in this budget document as supplemental information. They are not included in summary schedules.

## 2003-04 CAPITAL IMPROVEMENT PROGRAM BY FUND

(Dollars in thousands)



| <u>FUND</u>          | <u>2003-04 BUDGET</u> |       |
|----------------------|-----------------------|-------|
| Developer Fees       | \$36,333              | 50.2% |
| Enterprise Funds     | \$19,985              | 27.6% |
| CIP/Library/Dev Svcs | \$1,928               | 2.7%  |
| Grant Funds          | \$4,163               | 5.8%  |
| Measure K & Gas Tax  | \$7,678               | 10.6% |
| RDA/Parking District | \$2,287               | 3.2%  |
|                      | <u>\$72,374</u>       |       |



CITY OF STOCKTON

***REDEVELOPMENT AGENCY BUDGETS***

## ***REDEVELOPMENT AGENCY BUDGETS***

The Redevelopment Agency is responsible for acquisition, relocation, demolition, and sale of land and buildings in portions of the City earmarked for redevelopment. Projects are financed from the proceeds of bonds and loans from other City funds, which are eventually repaid from increased tax based on the increased property value due to the redevelopment projects.

The Redevelopment Agency is a separate entity and its budget is adopted separately. It is included in this document for convenience.

# REDEVELOPMENT AGENCY OF THE CITY OF STOCKTON

## 2003-04 ANNUAL BUDGET

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*A Celebration of Success and Commitment to Progress*



### **I. Executive Summary**

- A. Proposed Revenue and Expenditures
- B. Proposed Indebtedness

### **II. Redevelopment Projects**

- A. Downtown Arena and Hotel
- B. Stadium 16 Cineplex
- C. Hotel Stockton Renovation
- D. Downtown Marina
- E. Waterfront and Infill Housing
- F. Private Office Development
- G. Other Projects

### **III. 2002/03 Accomplishments**

### **IV. 2003/04 Goals and Objectives**

- A. Commercial/Entertainment Development
- B. Office/Retail Development & Expansion
- C. Residential Development
- D. Infrastructure Improvements
- E. Additional Redevelopment Project Areas

### **V. Programs**

- A. Administration
- B. Housing Assistance

# REDEVELOPMENT AGENCY OF THE CITY OF STOCKTON

## 2003-04 ANNUAL BUDGET

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### I. EXECUTIVE SUMMARY

It's been an exciting year for the City of Stockton's Redevelopment Agency. Progress continues to be made toward Downtown revitalization as the City builds from its successful completion of the Weber Point Events Center, Dean De Carli Waterfront Square and the Essential Services Building and Parking Structure.

The continued efforts of the public sector, businesses and private developers are paying off with over \$150 million in projects completed or currently underway including the Stadium 16 Cineplex, Hotel Stockton Renovation, Downtown Arena, Stadium and Hotel, Waterfront Housing and Downtown Marina.

Ranked 43<sup>rd</sup> among the nation's 200 largest metropolitan areas for "the best places in America to do business and advance a career," Stockton continues to strive to become a thriving business and entertainment community in the Central Valley.

#### A. Proposed Revenue and Expenditures

##### Revenue

It is estimated that the Agency will gross approximately \$2.9 million in tax increment revenue for the 2003/04 Fiscal Year, an increase of 42 percent from budgeted figures for 2002/03.

In addition, the Agency will receive a little over \$476K in other income including interest income, rental income, developer repayments, loan repayments and City funds.

Including statutory pass through payments, transfers to the Low/Moderate Income Housing Fund (LMIHF) and County administrative expenses, it is anticipated the Agency will net approximately \$2.6 million.

Finally, it is anticipated that approximately \$7.6 million in available funds will be carried over from Fiscal Year 2002/03, resulting in approximately \$10.2 million in total available funds (not including transfers from the project areas to the Administrative Fund and LMIHF.)

The table below illustrates the sources of anticipated rollover funds from Fiscal Year 2002/03:



# REDEVELOPMENT AGENCY OF THE CITY OF STOCKTON

## 2003-04 ANNUAL BUDGET

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| TI   | CDBG   | EDI/UDAG | Section 108 | GF/CIP | LSP   | Other  |
|------|--------|----------|-------------|--------|-------|--------|
| \$1M | \$132K | \$689K   | \$3.4M      | \$1.6M | \$50K | \$775K |

TI = Tax Increment

CDBG = Community Development Block Grant

EDI = Economic Development Initiative

UDAG = Urban Development Action Grant

GF = General Fund

CIP = Capital Improvement Program

LSP = Land Sale Proceeds

Other = Includes Settlement Funds and EPA Grants/Loans

### Expenditures

Approximately \$2 million is budgeted for Fiscal Year 2003/04 for employee services, consultant services, materials and supplies, and other small capital expenditures. Included in this amount are the Agency's contributions to the City's Internal Service Fund for telephone, computer and office equipment rentals. The Agency has seen a steady increase in employee services as additional staff are needed to implement the various redevelopment projects and programs.

In addition, the Agency has over \$8.6 million in project expenditures budgeted for the upcoming year. This amount does not include an additional \$700,000 budgeted for the Downtown Marina Project and an additional \$3,000,000 for the Downtown Cineplex Project under the City's Capital Improvement Program.

A detailed listing of redevelopment projects and their proposed budgets for Fiscal Year 2003/04 can be found under Section II (Projects) of the Agency's budget.

### B. Proposed Indebtedness

As the need arises and as contracts are executed related to specific projects, it may become necessary for the Agency to borrow funds from various City revenue sources including, but not limited to, the General Fund, CIP Fund and CDBG Fund. These loans, if required, will be brought forward to the Agency for approval as needed.

For Fiscal Year 2003/04, the Agency has budgeted \$215,000 for loan repayments to the City's General Fund and CDBG Fund. Other loan repayments will be made as additional funds are available.

# REDEVELOPMENT AGENCY OF THE CITY OF STOCKTON

## 2003-04 ANNUAL BUDGET

|  | Fund 330     | Fund 334     | Fund 336    | Fund 337     | Fund 338     | Fund 339     | Total         |
|--|--------------|--------------|-------------|--------------|--------------|--------------|---------------|
| <b>Projected Beginning Balance</b>       | \$ 100,000   | \$ 6,733,000 | \$ 50,000   | \$ 10,000    | \$ 350,000   | \$ 450,000   | \$ 7,693,000  |
| Revenue Projections:                     |              |              |             |              |              |              |               |
| Tax Increment                            | \$ -         | \$ 755,035   | \$ 444,833  | \$ 578,967   | \$ 1,144,311 | \$ -         | \$ 2,923,146  |
| Less 20% to Low/Mod Fund                 | \$ -         | \$ (151,007) | \$ (88,967) | \$ (115,793) | \$ (228,862) | \$ -         | \$ (584,629)  |
| Less AB1290 Payments                     | \$ -         | \$ -         | \$ (71,173) | \$ (47,805)  | \$ (34,164)  | \$ -         | \$ (153,142)  |
| Less County Admin Expenses               | \$ -         | \$ (15,101)  | \$ (8,897)  | \$ (11,579)  | \$ (22,886)  | \$ -         | \$ (58,463)   |
| Other Income                             | \$ 19,000    | \$ 352,754   | \$ 5,000    | \$ 48,371    | \$ 20,000    | \$ 31,000    | \$ 476,125    |
| <b>Total Net Revenue</b>                 | \$ 19,000    | \$ 941,681   | \$ 280,796  | \$ 452,161   | \$ 878,399   | \$ 31,000    | \$ 2,603,037  |
| Transfers In (From Project Areas)        | \$ 890,000   |              |             |              |              | \$ 584,629   | \$ 1,474,629  |
| <b>Total Available Funds</b>             | \$ 1,009,000 | \$ 7,674,681 | \$ 330,796  | \$ 462,161   | \$ 1,228,399 | \$ 1,065,629 | \$ 11,770,666 |
| Employee Services                        | \$ 588,684   | \$ 150,333   | \$ 32,299   | \$ 123,379   | \$ 181,038   | \$ -         | \$ 1,075,733  |
| Other Services                           | \$ 369,552   | \$ 201,788   | \$ 60,752   | \$ 22,832    | \$ 179,200   | \$ -         | \$ 834,124    |
| Materials and Supplies                   | \$ 7,150     | \$ 1,000     | \$ -        | \$ -         | \$ -         | \$ -         | \$ 8,150      |
| Other Expenses                           | \$ 33,940    | \$ 95,000    | \$ -        | \$ -         | \$ -         | \$ -         | \$ 128,940    |
| Sub-total                                | \$ 999,326   | \$ 448,121   | \$ 93,051   | \$ 146,211   | \$ 360,238   | \$ -         | \$ 2,046,947  |
| Transfers Out (Including Debt Repayment) | \$ -         | \$ 45,000    | \$ 235,000  | \$ 245,000   | \$ 505,000   | \$ 75,000    | \$ 1,105,000  |
| Project Expenditures                     | \$ -         | \$ 7,181,113 | \$ -        | \$ 70,000    | \$ 360,000   | \$ 990,629   | \$ 8,601,742  |
| <b>Total Budgeted Expenditures</b>       | \$ 999,326   | \$ 7,674,234 | \$ 328,051  | \$ 461,211   | \$ 1,225,238 | \$ 1,065,629 | \$ 11,753,689 |
| <b>Projected Ending Balance</b>          | \$ 9,674     | \$ 447       | \$ 2,745    | \$ 950       | \$ 3,161     | \$ -         | \$ 16,977     |
| Position Allocation                      |              |              |             |              |              |              | 13            |

# REDEVELOPMENT AGENCY OF THE CITY OF STOCKTON

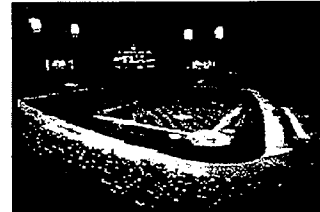
## 2003-04 ANNUAL BUDGET

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### II. REDEVELOPMENT PROJECTS

A. Downtown Arena and Hotel  
2003/04 Budget: \$225,000<sup>1</sup>

On the North Shore of the Stockton Channel, an area more commonly referred to as "Banner Island," efforts have begun on the development of a Hotel, Meeting Center, Stadium and Arena development project. The proposed project, by Regent Development Partners, LLC, will include a 150-room hotel with restaurant and sports bar, a 6,500 to 9,000 seat arena accommodating various sporting events, 10,000 to 15,000 square feet of meeting rooms and retail development to compliment hotel, event and convention functions. The project is scheduled for completion by Fall 2005.



B. Stadium 16 Cineplex  
2003/04 Budget: \$3,876,000<sup>2</sup>

Adjacent to the historic Hotel Stockton and just east of the Weber Point Events Center and Dean De Carli Plaza, efforts continue on construction of the 16-screen, 3,400 seat cinema with stadium seating and a state-of-the-art sound system. The proposed project, by Atlas Properties, Inc., will also provide an additional 18,000 square feet of retail development. This landmark project is scheduled for grand opening by Christmas 2003.



C. Hotel Stockton Renovation  
2003/04 Budget: \$1,500,000<sup>3</sup>

Adjacent to the proposed Downtown Cineplex, renovation efforts continue by Hotel Stockton Investors, the non-profit housing developer currently partnered with the Agency to construct 156 studio and one-bedroom housing units. In addition to the housing units proposed for the upper floors of the Hotel, this project will also include ground floor retail development, basement level parking, a restored lobby and roof garden restaurant. Renovation activities will be completed by December 2004.



<sup>1</sup> Additional monies will be appropriated following project design.

<sup>2</sup> This does not include an additional \$3M budgeted under the City's CIP. This amount does include \$3,437,000 in Section 108 funds which will be appropriated to the project upon approval by HUD.

<sup>3</sup> This does not include an additional \$1.7M planned for appropriation during FY 2002/03.

# REDEVELOPMENT AGENCY OF THE CITY OF STOCKTON

## 2003-04 ANNUAL BUDGET

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### D. Downtown Marina

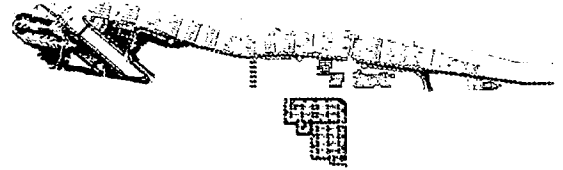
2003/04 Budget: \$55,400<sup>4</sup>

With the help of a \$13.3 million loan from the State Department of Boating and Waterways, efforts are currently underway on the design phase of this reconstruction project. The newly renovated Marina will include 298 boat slips, a Harbor Master's Office and other landside amenities. With other adjacent development, this area will again become a vibrant waterfront community for residents and boating enthusiasts.

### E. Waterfront and Infill Housing

2003/04 Budget: \$112,000<sup>5</sup>

With Grupe Company selected as the Master Developer for several acres of the North and South Shores of the Stockton Channel, this waterfront area will be transformed into a residential community with a variety of product types to compliment other nearby projects such as the Marina and Arena.



In addition, just north of Stockton's Central Business District, efforts will begin on the construction of approximately 12 to 19 townhome style residential units. These homes will be made available for sale to individuals and families interested in taking advantage of the urban amenities available in the Downtown area. An additional 45 single family units are proposed nearby.



### F. Private Office Development

2003/04 Budget: \$100,000

The Agency continues to encourage private and government office expansion in the Downtown core to encourage a thriving central business and financial center for the City. Activities will soon begin on the construction of a 3-story, 30,000 square foot office building by Regent Development Partners. The building will be occupied by the San Joaquin County Council of Governments.



<sup>4</sup> This does not include an additional \$700K programmed under the City's CIP. The total loan award of \$13.3M from the State will be appropriated upon execution of all loan documents.

<sup>5</sup> This includes monies budgeted for the Fremont Park Project. Monies for the Waterfront West Project will be appropriated following project design.

# REDEVELOPMENT AGENCY OF THE CITY OF STOCKTON

## 2003-04 ANNUAL BUDGET

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In addition, negotiations continue with the State and County to identify potential sites to meet their expansion needs.

Finally, the Agency is currently under negotiation with a developer for the construction of a 3-story office building on a site currently owned by the Agency directly west of the Waterfront Office Towers.

### G. Other Projects

2003/04 Budget: \$1,312,713

These projects include off-site improvements associated with Chung Wah Lane and Weber Avenue; environmental assessment work under the Brownfields Pilot and Revolving Loan Fund Programs; and operating budgets for the Fox Theatre and Henery Apartments.

## III. 2002/03 ACCOMPLISHMENTS

### Public/Private Partnerships

#### *Downtown Arena/Stadium/Hotel*

In February 2003, the Agency entered into an Exclusive Negotiating Rights Agreement with Regent Development Partners for this \$25 million project. Efforts were quickly underway during Fiscal Year 2002/03 to begin design work on the project.

#### *Waterfront Housing*

In January 2003, the Agency selected Grupe Company and executed an Exclusive Negotiating Rights Agreement with the developer for this residential community project.

#### *Downtown Marina*

With acquisition of title to the Downtown Marina and Channel Area completed in 2002, the City and Agency moved forward in 2003 with contracts for the design phase of the proposed renovations to the Marina.

The State Department of Boating and Waterways (DBAW) approved disbursements of the first two phases of construction loan monies, totaling \$10.5 million with the remaining \$2.8 million to be approved for disbursement in late 2003. The City also received \$2.25 million in grant monies from DBAW for improvements to the adjacent Morelli Boating Launching Facility, the design of which also commenced in 2003.

## **REDEVELOPMENT AGENCY OF THE CITY OF STOCKTON 2003-04 ANNUAL BUDGET**

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### *Stadium 16 Cineplex*

With a Disposition and Development Agreement approved in October 2002 with Atlas Properties, Inc., groundbreaking ceremonies for this landmark project took place in January 2003. Construction activities commenced shortly thereafter and will continue through 2003.

### *Hotel Stockton Renovation*

In March 2002, the Agency approved a Disposition and Development Agreement with Hotel Stockton Investors for this \$23.5 million renovation project. Following the award of \$15 million in affordable housing tax credits, renovation efforts commenced in November 2002 and will continue during the next two years.

### *Additional Channel Head Development*

Following designation as a Master Development Area in March 2003, Requests for Proposals were issued for a one-block area in the Channel Head Master Development Area. The Agency will consider proposals for development which will compliment other Channel Head projects.

### *Council of Governments Office Building*

In November 2002, the Agency approved a Disposition and Development Agreement with Regent Development Partners for construction of this 30,000 square foot office building. In addition to the building itself, the project will provide 55 on-site parking spaces.

### *Bank of Agriculture and Commerce (BAC) Expansion*

In January 2003, the Agency entered into a Disposition and Development Agreement with BAC to assist the financial institution with their facility expansion project. The project will accommodate larger training facilities, modernized account stations, new service areas and ground floor lease space.

### *Infill Housing*

In November 2002, the Agency entered into an Exclusive Negotiating Rights Agreement with the Housing Development and Neighborhood Preservation Corporation for development of approximately 12 to 19 high density townhome style single family units. In addition, a feasibility study for a similar type development north of Fremont Park was completed in January 2003.

### *Gleason Park*

Efforts were completed by the Agency to designate two additional Master Development Areas in the Gleason Park Neighborhood. One area is proposed for inclusion with an

## REDEVELOPMENT AGENCY OF THE CITY OF STOCKTON

### 2003-04 ANNUAL BUDGET

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existing affordable housing project; the other is proposed for development of a neighborhood school.

#### *South Stockton Commercial Development (Airport Way)*

In September 2002, the City Council accepted the Airport Way Commercial Area Revitalization Strategy. In February 2003, the Agency completed acquisition of a 3-acre piece of property on Airport Way from the United States Postal Service (USPS). This property will allow for the possible expansion of a shopping center development proposed north of the USPS property. In March 2003, the Agency took preliminary action to designate an area in the general vicinity of Charter and Airport Way a Master Development Area.

#### *Midtown Redevelopment*

In March 2003, the Agency designated the area generally bound by Poplar, American, Park and California Streets a Master Development Area and issued a Request for Proposals for a viable development project consistent with other revitalization efforts currently underway.

#### *New/Merged Redevelopment Project Areas*

On July 2, 2002, the City Council adopted official Redevelopment Plans for both the Midtown and South Stockton Redevelopment Project Areas.

At the same time, approval was granted to merge the Midtown and Eastland Project Areas and to merge the South Stockton, Sharps Lane, McKinley and All Nations Project Areas. These mergers will provide for efficiencies in administering and implementing projects and programs; will extend the Agency's ability to combat incompatible uses and inadequate lot sizes which may hinder development; and will increase tax increment limits to allow for the completion of redevelopment and affordable housing activities.

While activities associated with the adoption of the Rough & Ready Island Redevelopment Project Area were not completed during Fiscal Year 2002/03 due to delays with the completion of necessary environmental studies, it is anticipated the Project Area will be adopted by December 2003. In addition, a Feasibility Study was completed during Fiscal Year 2002/03 in support of establishing an additional redevelopment project area north of Harding Way.

Finally, the Agency amended the West End Redevelopment Plan to extend the Agency's ability to extend the power of eminent domain as needed to eliminate blight in the Downtown area and continue revitalization activities.

# REDEVELOPMENT AGENCY OF THE CITY OF STOCKTON

## 2003-04 ANNUAL BUDGET

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### Agency Implementation Plan

On December 3, 2002, the Agency conducted a Mid Term Review of its Implementation Plan for five of the Agency's original project areas at a duly noticed public hearing. The purpose of the review was to provide a description of each of the project areas, any progress which had been made to eliminate blight, and activities currently occurring or proposed, including affordable housing activities.

### **IV.2003/04 GOALS AND OBJECTIVES**

Consistent with Redevelopment Plans for the Agency's various project areas, goals and objectives outlined in the Agency's Implementation Plan and the Downtown Strategic Action Plan, the Agency will continue to:

- Promote economic revitalization and the establishment of a regional center for economic activity by undertaking activities to maximize waterfront uses, develop destination attractions, attract office users and promote special events;
- Promote and/or assist in the development of a physical environment to support such a regional economic center by installing and upgrading public infrastructure improvements and facilities and promoting the creation of an urban core;
- Promote commercial revitalization and mixed-use development in areas outside the Downtown core; and
- Expand the supply of affordable and market rate housing, including infill development projects.

Specific objectives for the 2003/04 Fiscal Year include:

#### **A. Commercial/Entertainment Development**

1. Complete construction of the Downtown Cineplex Project by December 2003.
2. Commence construction of the Downtown Marina by December 2003.
3. Execute a Disposition and Development Agreement for the Block 71 (Channel Head Development) Master Development Area by June 2004.
4. Negotiate a Disposition and Development Agreement for the Downtown Arena Project by December 2003.
5. Commence site preparation activities for the Downtown Arena by June 2004.



## **REDEVELOPMENT AGENCY OF THE CITY OF STOCKTON 2003-04 ANNUAL BUDGET**

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6. Negotiate a Disposition and Development Agreement for the Airport Way Master Development Area by December 2003.
7. Designate two or more additional Master Development Areas for retail/commercial development by June 2004.
8. Commence construction of the Weber Point Grill Restaurant by December 2003.

### **B. Office/Retail Development & Expansion**

1. Negotiate a Disposition and Development Agreement for the California Street Master Development Area by December 2003.
2. Negotiate an agreement with the Builder's Exchange for the construction of a 3-story office building west of the Waterfront Office Towers by December 2003.
3. Execute development agreements with both the County and the State to accommodate office building expansion needs by June 2004.
4. Complete construction of the Council of Governments (COG) office building by February 2004.
5. Designate two or more additional Master Development Areas for office development by June 2004.
6. Complete expansion of the Bank of Agriculture and Commerce facilities by June 2004.

### **C. Residential Development**

1. Complete the first phase of renovation associated with the Hotel Stockton Project by December 2003.
2. Execute a Disposition and Development Agreement with Grupe Company for the development of waterfront housing by December 2003.
3. Commence construction of the Fremont Park Housing Project by December 2003.
4. Commence construction of one or more housing projects in the Gleason Park neighborhood by June 2004.
5. Designate two or more additional Master Development Areas for residential development by June 2004.

## **REDEVELOPMENT AGENCY OF THE CITY OF STOCKTON 2003-04 ANNUAL BUDGET**

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### **D. Infrastructure Improvements**

1. Determine and prioritize infrastructure improvement needs for both the Midtown and South Stockton Redevelopment Project Areas by June 2004.
2. Complete installation of a traffic signal at Harding Way and the entrance to University Park by December 2003.
3. Execute an agreement with the Port of Stockton for the construction of infrastructure improvements in the Port Industrial Redevelopment Project Area by December 2003.
4. Complete work associated with the modification of the driveway at Chung Wah Lane and Hunter Street by June 2004.
5. Secure funding for streetscape improvements associated with California and Stanislaus Streets by June 2004.

### **E. Additional Redevelopment Project Areas**

1. Adopt the Rough and Ready Island Redevelopment Project Area by December 2003.
2. Adopt a new redevelopment project area in North Stockton by June 2004.

## **V. PROGRAMS**

### **A. Administration**

The Agency's administrative activities are funded by transfers from redevelopment project area funds and include:

- Staff support for administrative and technical assistance to the Redevelopment Commission, Redevelopment Agency and Project Area Committees;
- Preparation of the Agency's annual reports including the Statements of Indebtedness, State Controller's Report, Housing and Community Development Report and Annual Budget; and
- Funding and assistance to the Economic Development Department of the City Manager's Office.

Transfers from the Agency's LMIHF provide for the monitoring of affordable housing projects, preparation and review of loan documents and processing of payments/disbursements from the housing fund to vendors, housing developers and loan recipients.

## **REDEVELOPMENT AGENCY OF THE CITY OF STOCKTON 2003-04 ANNUAL BUDGET**

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### **B. Housing Assistance**

Housing rehabilitation and first time home buyer assistance programs continue to be made available through the City's Housing Division and are budgeted for under the City's CDBG and HOME Programs.

As needed, the Agency will provide additional funds from its LMIHF for these activities. The 2003/04 budget includes over \$990,000 designated for affordable housing projects including, but not limited to, the Mercy Housing California affordable housing project in the Gleason Park Neighborhood.

# REDEVELOPMENT AGENCY OF THE CITY OF STOCKTON

## 2003-04 ANNUAL BUDGET

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### SCHEDULE OF TRANSFERS IN

#### TO REDEVELOPMENT AGENCY ADMINISTRATION FUND (330) FROM:

|                                   |                   |
|-----------------------------------|-------------------|
| West End Fund (334)               | \$ 45,000         |
| Port Industrial Fund (336)        | 175,000           |
| Merged Midtown Fund (337)         | 120,000           |
| Merged South Stockton Fund (338)  | 475,000           |
| Low/Mod Income Housing Fund (339) | 75,000            |
|                                   | <u>\$ 890,000</u> |

#### TO LOW/MOD INCOME HOUSING FUND (339) FROM:

|                                   |                   |
|-----------------------------------|-------------------|
| *West End Fund (334)              | \$ 151,007        |
| *Port Industrial Fund (336)       | 88,967            |
| *Merged Midtown Fund (337)        | 115,793           |
| *Merged South Stockton Fund (338) | 228,862           |
|                                   | <u>\$ 584,629</u> |

#### TO GENERAL FUND (010) FROM:

|                            |                   |
|----------------------------|-------------------|
| Eastland Fund (335)        | \$ 125,000        |
| Port Industrial Fund (336) | 60,000            |
|                            | <u>\$ 185,000</u> |

#### TO COMMUNITY DEVELOPMENT BLOCK GRANT FUND (052) FROM:

|                                  |           |
|----------------------------------|-----------|
| Merged South Stockton Fund (338) | \$ 30,000 |
|----------------------------------|-----------|

|                           |                     |
|---------------------------|---------------------|
| <b>Total Transfers In</b> | <b>\$ 1,689,629</b> |
|---------------------------|---------------------|

\*Transfers are made to Low/Mod Income Housing Fund 339 as tax increment revenue is received for each of the redevelopment project areas.

# REDEVELOPMENT AGENCY OF THE CITY OF STOCKTON

## 2003-04 ANNUAL BUDGET

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### SCHEDULE OF TRANSFERS OUT

#### FROM WEST END FUND (334) TO:

|  |                   |
|--|-------------------|
| Redevelopment Agency Administration Fund (330) | \$ 45,000         |
| *Low/Mod Income Housing Fund (339)             | <u>151,007</u>    |
|  | <b>\$ 196,007</b> |

#### FROM PORT INDUSTRIAL FUND (336) TO:

|  |                   |
|--|-------------------|
| Redevelopment Agency Administration Fund (330) | \$ 175,000        |
| General Fund (010)                             | 60,000            |
| *Low/Mod Income Housing Fund (339)             | <u>88,967</u>     |
|  | <b>\$ 323,967</b> |

#### FROM MERGED MIDTOWN FUND (337) TO:

|  |                   |
|--|-------------------|
| Redevelopment Agency Administration Fund (330) | \$ 120,000        |
| General Fund (010)                             | 125,000           |
| *Low/Mod Income Housing Fund (339)             | <u>115,793</u>    |
|  | <b>\$ 360,793</b> |

#### FROM MERGED SOUTH STOCKTON FUND (338) TO:

|  |                   |
|--|-------------------|
| Redevelopment Agency Administration Fund (330) | \$ 475,000        |
| Community Development Block Grant Fund (052)   | 30,000            |
| *Low/Mod Income Housing Fund (339)             | <u>228,862</u>    |
|  | <b>\$ 733,862</b> |

#### FROM LOW/MOD INCOME HOUSING FUND (339) TO:

|  |                  |
|--|------------------|
| Redevelopment Agency Administration Fund (330) | <b>\$ 75,000</b> |
|--|------------------|

|                            |                     |
|----------------------------|---------------------|
| <b>Total Transfers Out</b> | <b>\$ 1,689,629</b> |
|----------------------------|---------------------|

\*Transfers are made to Low/Mod Income Housing Fund 339 as tax increment revenue is received for each of the redevelopment project areas.

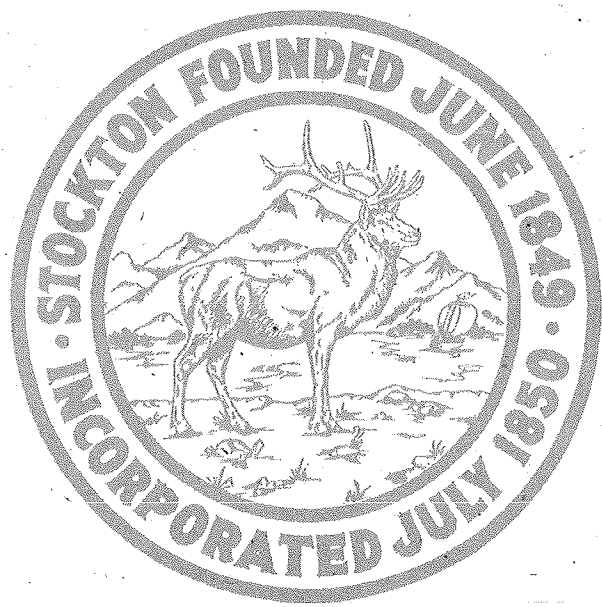


A volunteer taking a break with a “friend” at Stockton Animal Shelter Friends.



CITY OF STOCKTON

**GLOSSARY**





## **GLOSSARY**

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**ACCOUNTING SYSTEM** – The total structure of records and procedures to discover, record, classify, summarize, and report information on the financial position and the results of operations of a government or any of its funds, fund types, or organizational components.

**ACCRUAL BASIS OF ACCOUNTING** – An accounting method that recognizes and reports a financial transaction when it occurs, rather than when cash is paid or received.

**ACTIVITY** – A specific line of work performed by one or more governmental components for accomplishing a function for which the government is responsible. Examples of activities are public safety and general government.

**ALLOCATION** – (1) A portion of a lump-sum appropriation designated for specific organization units and/or for special purposes, activities, or objects. (2) The designated number of full-time regular positions approved for each budget unit.

**ANNUAL OPERATING BUDGET** – An outline of planned governmental expenditures, revenues, activities, programs and objectives for the fiscal year.

**APPROPRIATION** – A legal authorization granted by the City Council to make expenditures and to incur obligations for specific purposes. An appropriation is limited in amount and the time period in which it may be expended.

**ASSESSED VALUATION** – A valuation of real or other property set as a basis for levying property taxes. By law, the valuation in California is 1% of the 1975-76 value plus 2% per year, or the last sales price plus 2% per year, not to exceed the property value.

**ASSET** – An economic resource or probable future benefit obtained or controlled by a particular entity as a result of past transactions or events.

**BOND** – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. A bond is used as a financing instrument for large capital projects.

**BUDGET** – A plan of financial operation that includes an estimate of proposed expenditures and the proposed means for financing them. (See also Annual Operating Budget).

**BUDGET DOCUMENT** – The instrument used by the budget-making authority to present a comprehensive financial program to the City Council. Once adopted by the City Council, it becomes the City's Annual Operating Budget.

**BUDGET HEARING** – A public meeting to allow citizens to comment on the proposed budget.

**BUDGET MESSAGE** – A general discussion of the proposed budget as presented by the budget making authority to the City Council, including the primary budget issues and policy changes found in the proposed budget.

## **GLOSSARY**

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**CAPITAL BUDGET** – A budget that appropriates the first year of the Capital Improvement Program.

**CAPITAL IMPROVEMENT PROGRAM** – A multi-year plan that forecasts spending for planned capital projects, and identifies the resources that will finance them.

**CAPITAL OUTLAY** – An expenditure that results in the acquisition of fixed assets with a cost exceeding \$1,000 and an estimated service life of more than one year.

**CASH FUND BALANCE** – The cash available for expenditure after all current obligations are paid or encumbered and all current revenues are received. The cash fund balance does not include allowances for depreciation, asset values and other non-cash accounting items.

**DEBT SERVICE** – Payment of the principal and interest of an obligation resulting from the issuance of bonds or notes.

**DEBT SERVICE REQUIREMENT** – The amount of money required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and payments required for accumulating monies for future retirement of term bonds.

**DEPARTMENT** – A major organizational unit of the City that has management responsibility for a group of related operations.

**DEPRECIATION** – (1) The process of accounting for expiration in the service life of a fixed asset due to deterioration, inadequacy and obsolescence. This is calculated by taking the cost of the fixed asset, less any salvage value, prorated over the estimated service life of the asset. (2) The portion of depreciation charged as an expense during a particular period. This accounting transaction does not involve a cash expense or affect the cash available for operations.

**DISTRICT FUND** – A fund used to account for the resources, revenues and expenditures of separate special districts formed to provide certain public services.

**ENCUMBRANCE** – A legally binding commitment to pay for goods or services on agreements or contracts which have been entered into but have not yet been performed.

**ENTERPRISE FUND** – A separate fund that operates in a manner similar to private business enterprises, accounting for the costs of provision of goods and services to the public and paying for the goods and services primarily through user fees. Enterprise Funds are expected to be self-sustaining, and revenue and expenses are not comingled with other funds.

**EXPENDITURE** – An expenditure is a payment for services, materials, salaries and products necessary for the operation of City government.

**FISCAL YEAR** – The 12-month period, beginning on July 1, to which the annual operating budget applies. At the end the fiscal year, the government determines its financial position and the results of its operations.

## **GLOSSARY**

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**FIXED ASSET** – An asset of a long-term character such as land, building, machinery, furniture, and other equipment, with a value greater than \$1,000 and a useful life of longer than one year.

**FULL-TIME EQUIVALENT (FTE)** – The decimal equivalent of a part-time position converted to a full-time basis. For example, one person working half time would count as 0.5 FTE.

**FUND** – A fiscal and accounting entity with a self-contained set of accounts, segregated from other accounts, to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations. The fund records all cash and other financial resources and transactions, liabilities, residual equities, and balances.

**FUND BALANCE** – The excess of assets over liabilities at the end of the accounting period; a negative fund balance indicates a fund deficit.

**GENERAL FUND** – The primary operating fund of the City used to account for all revenues and expenditures of the City not legally restricted in use.

**GENERAL OBLIGATION BOND** – (1) A bond backed by a government pledge of its full faith and credit to its repayment. (2) May refer to a bond that is to be repaid from taxes and other general revenues.

**GRANT** – A grant is contributions or gifts of cash or other assets from another organization or governmental entity for use in a specific purpose, activity, or facility.

**INDENTURE** – A written contract or agreement.

**INDIRECT COSTS** – Those elements of cost necessary in the production of a good or service that are not directly traceable to the product or service.

**INTERFUND TRANSFER** – Amount transferred from one fund to another.

**INTERNAL SERVICE FUND** – A fund used to account for the centralized financing of goods or services provided by one department or agency to other government departments or agencies, or to other governments, on a cost-reimbursement basis. The City of Stockton uses internal service funds for the central administration of insurance and equipment replacement.

**OBJECTIVE** – A readily measurable statement of an expected accomplishment within the fiscal year.

**OPERATING BUDGET** – The portion of the budget that pertains to the daily operations providing basic governmental services.

**ORDINANCE** – A formal legislative enactment by the City Council, which has the full force of law within the boundaries of the municipality unless pre-empted by a higher form of law, such as a state statute or constitutional provision. (See also resolution).

## **GLOSSARY**

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**PERMANENT FUND** – A fund in which the principal remains permanently restricted, while the earnings may be spent for the specified purpose for which the money was given.

**POWER CENTER** – an open air retail center (as opposed to an enclosed mall) that is anchored by three or more big-box retailers and ranges from 250,000 to more than 1 million square feet.

**PROPERTY TAX** – A tax levied on real property. In California, this tax may not exceed 1% of the assessed valuation. The City of Stockton receives approximately 17% of the property tax collected.

**RESERVE** – (1) An account used to segregate a portion of a fund balance to indicate that it is not appropriate for expenditure. (2) An account used to legally segregate a portion of fund equity for a specific future use.

**RESOLUTION** – A legislative enactment that has less legal formality than an ordinance and has a lower legal status.

**RESTRICTED ASSETS** – Monies or other resources restricted by legal or contractual requirements. In governmental accounting, special treatments are applied to restricted assets arising out of revenue bond indentures in Enterprise Funds.

**REVENUE** – Money received from taxes, fees, permits, licenses, interest, inter-governmental sources, and other sources.

**SMART GROWTH** – Growth that is economically sound, environmentally friendly, supports community livability, enhances quality of life, and offers opportunities for economic development.

**SPECIAL ASSESSMENTS** – Compulsory charges levied by a government to finance current or permanent public services to a particular group of persons or properties.

**SPECIAL REVENUE FUND** – A fund in which the City, State or Federal government, or the donor of the funds, restricts the revenue collected to particular purposes. Beginning in 2001-02, funds that were formerly called Expendable Trust Funds (in which all money collected could be spent for the specified purpose of the fund) are now considered Special Revenue Funds, in compliance with GASB 34 regulations.

**TAXES** - Compulsory charges levied by a government to finance services performed for the common benefit.

**TRUST FUND** – See *Permanent Fund* or *Special Revenue Fund*.

**USER FEE** – Charge for services provided only to those benefiting from the service.