

## Stormwater Maintenance Plan

Project Name: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Assessor's Parcel Number (APN): \_\_\_\_\_

<u>Property Owner/Developer Information:</u>	<u>O&amp;M Contact Person:</u>
Name: _____	Name: _____
Title: _____	Title: _____
Street: _____	Street: _____
City: _____ State: _____ Zip: _____	City: _____ State: _____ Zip: _____
Phone Number: _____	Phone Number: _____
Email Address: _____	Email Address: _____

### Baseline Descriptions

If applicable list persons responsible for operation and maintenance of the stormwater control measures on site not mentioned above. Include phone numbers and addresses.

Identify the intended method of providing financing for operation, inspection, routine maintenance, and upkeep of stormwater control measures.





Identification of the equipment and materials required to perform the maintenance.

Parties responsible for the O&M plan shall retain records for at least:

years.

As appropriate, list all housekeeping procedures for prohibiting illicit discharges or potential illicit discharges to the storm drain system. Identify housekeeping BMP's that reduce maintenance of treatment control measures.

Training: Identify appropriate persons to be trained and assure proper training.

Training to include:

- a. Good housekeeping procedures defined in the plan.
- b. Proper maintenance of all pollution mitigation devices.
- c. Identification and cleanup procedures for spills and overflows.
- d. Large-scale spill or hazardous material response.
- e. Safety concerns when maintaining devices and cleaning spills.

Create and maintain on site, a log for inspector names, dates, and stormwater control measure devices to be inspected and maintained. Provide a checklist for each inspection and maintenance category.

1. Perform annual testing of any mechanical or electrical devices prior to wet weather.
2. Report any significant changes in stormwater control measures to the site management. As appropriate, assure mechanical devices are working properly and/or landscaped BMP plantings are irrigated and nurtured to promote thick growth.
3. Note any significant maintenance requirements due to spills or unexpected discharges.
4. As appropriate, perform maintenance and replacement as scheduled and as needed in a timely manner to assure stormwater control measures are performing as designed and approved.
5. Assure unauthorized low-flow discharges from the property do not by-pass stormwater control measures.
6. Perform an annual assessment of each pollution generation operation and its associated stormwater control measure to determine if any part of the pollution reduction train can be improved.

**Spill Plan:** Provide a spill plan and include spill plan documents as an appendix, if applicable.

Downstream Receiving Body of Water:

1. Provide emergency notification procedures (phone number and agency/person(s) to contact).

2. As appropriate for site, provide emergency containment cleaning procedures.

**Facility Changes:** Operational or facility changes which significantly affect the character or quantity of pollutants discharging into the stormwater control measures will require modifications to the Maintenance Plan and/or additional stormwater control measures.

**Revisions to Pollution Mitigation Measures:** If future correction or modification of pass stormwater control measures or procedures is required, the owner shall obtain approval from the governing stormwater agency prior to commencing any work. Corrective measures or modifications shall not cause discharge to by-pass or otherwise impede existing stormwater control measures.

**Monitoring and Reporting Program:** The City of Stockton may conduct a site inspection to evaluate compliance with the SWQCCP Report, in accordance with City of Stockton Municipal Code.

The governing stormwater agency may require a Monitoring & Reporting Program to assure the stormwater control measures approved for the site are performing according to design.

If required by local agency, the Maintenance Plan shall include performance testing and reporting protocols.

## Site Map





## Maintenance Log

Facility Name:	
Address:	
BMP Type/ID:	

Date of Inspection:	
Inspectors Name:	

Maintenance Task	Condition
Clear of trash and debris	
Clear of erosion/sediment	
Inlet / outlet structure clear of objects	
Inlet / outlet condition	
Vegetation properly maintained	
Appearance of water (sheen, muddy, oily, algae, etc.)	
Structurally sound	
No evidence of clogging of pores	
Facility functioning as designed	

### Comments / Notes

S – Satisfactory      U – Unsatisfactory      N/A – Not Applicable