



Rental Information and Rules for Camp Salmen Nature Park Pavilions & Amphitheater

35122 Parish Parkway, Slidell LA 70460 (Physical address – not mailing address)

CRT/Tammany Trace Main Office 985.867-9490

Email: CRT@stpgov.org

*All reservations must be made in advance. No group, private party celebrations or events allowed without reservations. **No professional photography allowed on the grounds of Camp Salmen without reservations.** Four areas are available for reservations.*

- **ALL WEDDING EVENTS MUST HAVE A RESERVATION.**
- Picnics are allowed under the pavilion. One table per family please in the designated area.
- No grilling, cooking or open flames are allowed. No electricity is available unless prior arrangements have been made and you have completed a contract.
- Alcohol is not allowed unless you have gone through the permitting process and have liquor liability insurance. A separate contract must be filled out. You are responsible for insurance, permits and security.
- No glass containers, metal detectors, litter (including confetti, piñatas, tinsel, water balloons, etc.). NO inflatables. NO artificial flowers: Organic celebratory items (bird seed, rice, etc.) are acceptable. NO damaging plants, disturbing wildlife, trespassing off park property, swimming, fishing, and excessive noise. NO motorized vehicles driving or parking off-road, on grass, tree roots, or on bicycle or foot paths. Do not block access to entrances.
- Pets are NOT allowed at Camp Salmen Nature Park.
- Shoes must be worn at all times.
- All children under the age of 12 are required to have adult supervision at all times.
- Your set up and clean up times will be included in your agreement and contract. Your deposit will be forfeited if you do not have your area clean and leave on time. Large catered events and crawfish boils will have to make prior arrangements for trash disposal. You are responsible for making sure your area is clean and all garbage is bagged and ready for disposal when your event is over.
- Picnic tables are to be placed back in the same area should you move them for your event.
- In the event weather does not permit use of the reservation, you may elect to reschedule event or receive a refund.
- **Checks** and **money orders** are accepted. **NO CASH.**
- Cancellations for any reason other than weather must be made 7 days prior to event or your deposit will be forfeited. If you chose to cancel, you will be mailed a refund 14 days after cancellation.

Please make out checks or money orders to: **St. Tammany Parish Government** or STPG.

Please mail to: St. Tammany Parish Government or STPG

PO Box 628, Covington, LA 70434

Attn: Latif El-Amin / Camp Salmen

All returned checks are subject to a \$50 NSF Fee. **Checks will be deposited when received and your deposit refund will be mailed 14 days after your event. FULL PAYMENT DUE UPON BOOKING YOUR EVENT. * (Please inform us if you have placed any paperwork in the donation box located at Camp Salmen).**

Main Pavilion Party Area (32 x 32) NOTE: This is **only a section of the pavilion**

\$150.00 for 2 hours \$50.00 deposit

** 4 picnic tables will be provided **

Small Pavilions 20 x 20 #1 (Lodge) & #2 (Water Tower)

\$100.00 for 2 hours \$25.00 Deposit

** Each area has 2 picnic tables **

Amphitheater \$100 for 1 hour \$25.00 deposit

I have read and understand all the rules. I acknowledge that the rules apply to myself and my guests. I will adhere to the rules. If I do not follow the rules, I may be asked to leave and so will my guests. My deposit will be forfeited.

Printed Name: _____ Signature: _____

Address: _____

City, State, Zip: _____

Contact number: _____ Email: _____

Party Date: _____ **Party Time:** _____

Party Area: _____ **Estimated # of People** _____

Rental Fee: _____ Check or M.O.: _____

Deposit Fee: _____ Check or M.O.: _____

Camp Salmen Representative: _____ Date: _____

Printed Name: _____