### **AGENDA**

### ST. TAMMANY PARISH PLANNING COMMISSION MEETING 6:00 P.M. - TUESDAY, APRIL 12, 2016 ST. TAMMANY PARISH GOVERNMENT COMPLEX PARISH COUNCIL CHAMBERS 21490 KOOP DRIVE, MANDEVILLE, LOUISIANA

### **DRAFT**

### ROLL CALL

### **PUBLIC ANNOUNCEMENTS**

- Phones and Pagers
- Appeals
- Speaker Cards
- Public Speaking Ten (10) minutes each side and five (5) minutes for rebuttal
- Please exit the building

### INVOCATION

### PLEDGE OF ALLEGIANCE

### **APPROVAL OF THE MARCH 8, 2016 MINUTES**

### **PUBLIC HEARINGS**

### ENTERING PARISH RIGHTS-OF-WAY, SERVITUDES, EASEMENTS

Entering Parish Right-of-Way (Harrison Avenue), Ward 3, District 2
Request to enter Parish right-of-way for the purpose of gaining access to property
Debtor: Dragonfly Enterprises, Inc.
Parish Council District Representative: Hon. Dennis Sharp

### **MINOR SUBDIVISIONS**

### 2016-232-MSP

A combined 29.496 acres into Parcels A, B, C & D, Ward 2, District 2 Owner: Dennis Glass Surveyor: John Cummings & Associates, Inc. Parish Council District Representative: Hon. Dennis Sharp

### PETITIONS/REQUESTS

A request to build on a buildable substandard lot of record, located in Forest Glen Subdivision, Sq. 100, lot 1, Ward 7, District 7

Petitioner: Amanda Damario Parish Council District Representative: Hon. Jacob Groby

### ENTERING THE TAMMANY TRACE

### REVOCATION/CLOSINGS REVIEW

AGENDA ST. TAMMANY PARISH PLANNING COMMISSION APRIL 12, 2016 MANDEVILLE, LOUISIANA

### **RESUBDIVISION REVIEW**

### 2016-234-MRP

Handsome Meadow Farms, lots 21 & 22 into lots 21A & 22A, Ward 2, District 3 Petitioner: Woodruff L. Camus Surveyor: John E. Bonneau & Associates, Inc.

Owner: Woodruff L. Camus Parish Council District Representative: Hon. James "Red" Thompson

### **DORMANT SUBDIVISION REVIEW**

### **TENTATIVE SUBDIVISION REVIEW**

### PRELIMINARY SUBDIVISION REVIEW

### **FINAL SUBDIVISION REVIEW**

### **PROPOSED AMENDMENTS TO ORDINANCE 499**

### **OLD BUSINESS**

### SD04-06-018F

Penn Mill Place, Ward 3, District 3

Developer/Owner: Cory Herberger Engineer: Kelly McHugh & Associates, Inc.

Parish Council District Representative: Hon. James "Red' Thompson

(Request to amend commission requirements for Pile/Pier foundations within Flood Zone "A")

### **NEW BUSINESS**

### **ADJOURNMENT**

## PLANNING COMMISSION MINUTES

### MINUTES OF THE

### ST. TAMMANY PARISH PLANNING COMMISSION MEETING 6:00 P.M. - TUESDAY, MARCH 8, 2016

ST. TAMMANY PARISH ADMINISTRATIVE COMPLEX, COUNCIL CHAMBERS

9

Note: Audio and video tapes of this meeting, produced by Parish employees, are considered part of these minutes. Should any action reflected in these written minutes be in conflict with said tapes, the audio/video tapes shall supercede the written minutes.

### CALL TO ORDER

The regular meeting of the St. Tammany Parish Planning Commission was called to order by the Chairman, Dave Mannella.

### ROLL CALL

Present:

Cazaubon, Lorren, Richardson, Richard, Willie, Mannella, Davis, Fitzmorris, Doherty,

Drumm, Randolph

Absent:

Staff Present: Lauren K. Davis, Mike Sevante, Ron Keller, Jay Watson, Holly Thomas

### **INVOCATION**

The Invocation was presented by Mr. Randolph.

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was presented by Mr. Fitzmorris.

### APPROVAL OF THE FEBRUARY 10, 2016 MINUTES

Randolph moved to approve, second by Doherty.

Yea:

Cazaubon, Lorren, Richardson, Richard, Willie, Mannella, Davis, Fitzmorris, Doherty,

Drumm, Randolph

Nay:

Abstain:

### **PUBLIC HEARINGS**

### ENTERING PARISH RIGHTS-OF-WAY, SERVITUDES, EASEMENTS

Entering Parish Right-of-Way (Bodet Road), Ward 4, District 5

Request to enter Parish right-of-way for the purpose of laying fiber optic cable

Debtor: Southern Light, L.L.C. Parish Council District Representative: Hon. Rykert Toledano

### (POSTPONED AT THE FEBRUARY 10, 2016 MEETING)

A Public Hearing was opened for discussion of this case and the following individual(s) provided testimony in favor of this request: Donald Cooper/Southern Light Opposition: none

### MARCH 8<sup>TH</sup> MINUTES, CONT.

Cazaubon moved to approve, second by Willie.

Yea:

1

Cazaubon, Lorren, Richardson, Richard, Willie, Mannella, Davis, Fitzmorris, Doherty,

Drumm, Randolph

Nay: Abstain:

### **MINOR SUBDIVISIONS**

### 2016-189-MSP

Lot 5 into lots 5-A & 5-B, Ward 2, District 6

Owner: Clarence R. Dutruch Surveyor: D & S Surveyors, Inc. Parish Council District Representative: Hon. Richard Tanner

A Public Hearing was opened for discussion of this case and the following individual(s) provided

testimony in favor of this request: Deidre McMurray

Opposition: none

### Davis moved to approve, second by Willie.

Yea:

Cazaubon, Lorren, Richardson, Richard, Willie, Mannella, Davis, Fitzmorris, Doherty,

Drumm, Randolph

Nay:

Abstain:

### 2016-190-MSP

A 20.893 acre parcel and lot 6-A-1 (River Forest Country Club Subdivision) into Lots 1 thru 4 and lot 6-A-1 (River Forest Country Club Subdivision), Ward 1, District 3

Owner: Pleasantville, L.L.C. Surveyor: John G. Cummings & Associates, Inc.

Parish Council District Representative: Hon. James "Red" Thompson

A Public Hearing was opened for discussion of this case and the following individual(s) provided testimony in favor of this request: Paul Mayronne/Jones Fussell

Opposition: none

### Cazaubon moved to approve, second by Willie.

Yea:

Cazaubon, Lorren, Richardson, Richard, Willie, Mannella, Davis, Fitzmorris, Doherty,

Drumm, Randolph

Nay: Abstain:

### **PETITIONS/REQUESTS**

### ENTERING THE TAMMANY TRACE

### REVOCATION/CLOSINGS REVIEW

### **RESUBDIVISION REVIEW**

### **DORMANT SUBDIVISION REVIEW**

### **TENTATIVE SUBDIVISION REVIEW**

### PRELIMINARY SUBDIVISION REVIEW

### **FINAL SUBDIVISION REVIEW**

### PROPOSED AMENDMENTS TO ORDINANCE 499

An ordinance to amend the St. Tammany Parish Code of Ordinances, Appendix "B", of Chapter 40, Subdivision Regulatory Ordinance No. 499, specifically, Section 40-032.0 Streets, relative to road testing standards, drainage and utility trench backfill

A Public Hearing was opened for discussion of this case and the following individual(s) provided testimony in favor of this request:

Opposition: Carlo Hernandez

Cazaubon moved to approve, second by Randolph.

Yea:

1

Cazaubon, Lorren, Richardson, Richard, Willie, Mannella, Davis, Fitzmorris, Doherty,

Drumm, Randolph

Nay: Abstain:

### **OLD BUSINESS**

### **NEW BUSINESS**

Reminder for all Commissioners to ensure that they use the correct mileage reimbursement form.

### **ADJOURNMENT**

Mr. Dave Mannella Chairman

### ENTERING PARISH RIGHTS-OF-WAY, SERVITUDES AND/OR EASEMENTS

### ST. TAMMANY PARISH PLANNING COMMISSION

### RESOLUTION

RESOLUTION PLANNING COMMISSION SERIES NO. 16-

TITLE: A RESOLUTION AUTHORIZING DRAGONFLY ENTERPRISES, INC., C/O MR. JAMES A LINDSAY II TO ENTER PARISH RIGHT-OF-WAY.

SUB-TITLE: A RESOLUTION GRANTING DRAGONFLY
ENTERPRISES, INC., C/O MR. JAMES A LINDSAY II,
81116 HIGHWAY 1083, BUSH, LA 70431; PERMISSION
TO ENTER PARISH RIGHT-OF-WAY, SPECIFICALLY
PORTION OF HARRISON AVE. FOR 200 FEET SOUTH
OF SUNSHINE AVE, MAILLEVILLE SUBDIVISION, FOR
THE PURPOSE OF GAINING ACCESS TO PROPERTY.
WARD 3, DISTRICT 2.

NOW, THEREFORE, BE IT RESOLVED, by the St. Tammany Parish Planning Commission that it hereby grants permission to the aforementioned petitioner to enter Parish right-of-way for the aforementioned purposes, subject to the following conditions:

- 1. That the improvements that will be undertaken will be at the sole expense of the petitioner.
- 2. That the petitioner agrees to accept full responsibility, financial and all other, for the damage and /or relocation of utilities currently located within Parish right-of-way.
- 3. That the petitioner shall submit plans prepared by a licensed engineer to the Department of Engineering for review and approval. The drainage and road design with soil borings must meet the <u>ASPHALT</u> road standards as established under the "Subdivision Regulatory Ordinance." The Parish's engineer may require additional off-site work to minimize the potential impact of the proposed construction with special emphasis regarding drainage. The plans must include sewerage and water systems, where applicable. Upon approval of plans and specifications by the Director of Engineering, the petitioner must notify the Department of Engineering prior to the commencement of any activity.
- 4. Any developer/applicant proposing to develop lots within a "dormant subdivision" or "subdivision of record" must submit for review and approval of the Parish Engineer a drainage plan that meets the detention requirements of Subdivision Regulatory Ordinance No.. 499. Where applicable, such developer/applicant shall be entitled to claim a credit toward drainage impact fees due the Parish under the authority of the "St. Tammany Parish Drainage Impact Fee Ordinance" (Sec. 2-009.00 Part IV (B) (8) and, where applicable, shall be entitled to claim credit/reimbursement from any drainage impact fees that have been paid into the "Drainage Impact Fee Escrow Account" by the owner or owners of lots that are not owned by the developer/applicant but would be receiving the benefits of said storage requirements.
- 5. That should the petitioner commence work thereon, petitioner by such act acquiesces and acknowledges thereby that he will hold this Parish, its officials, agents, servants, and employees free and harmless from any liability or responsibility whatsoever in connection with the construction of the project. Petitioner will provide copy of Liability Insurance Policy,

### RESOLUTION P.C. NO. 16 PAGE NO. 2 OF 3

including the naming of the Parish as an insured party. The insurance will remain in effect until the Parish takes over the maintenance.

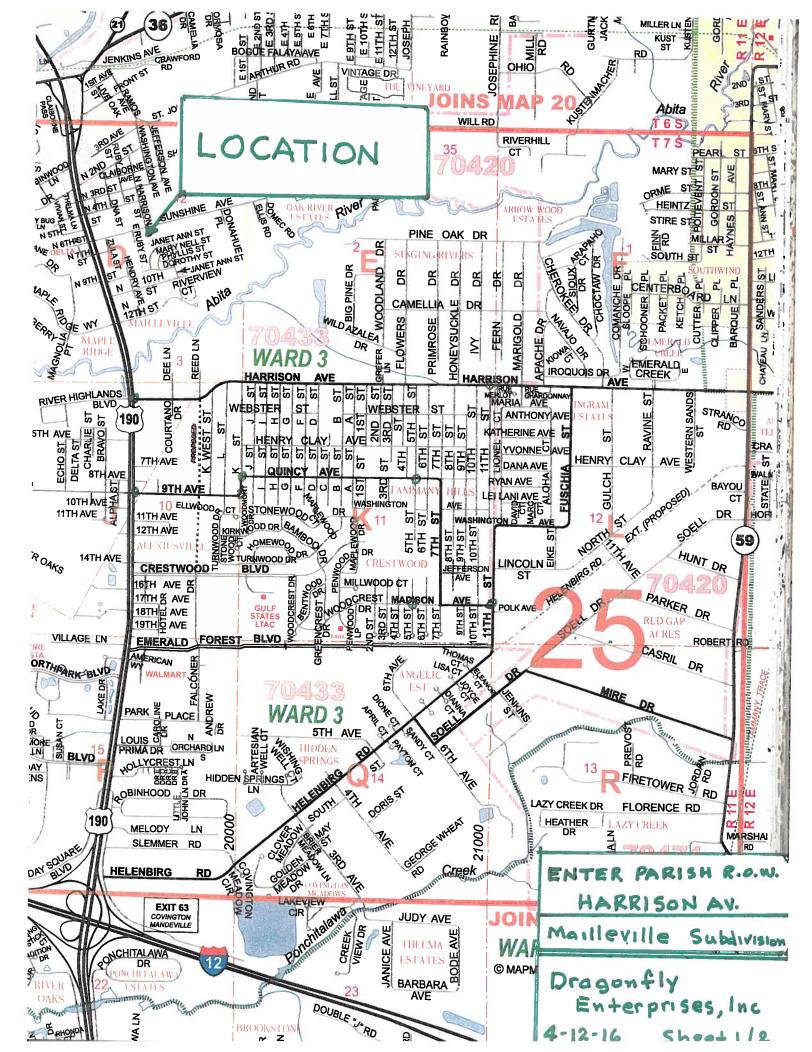
- 6. That nothing herein shall be construed as a revocation of the dedication of the aforementioned right of way.
- 7. That no maintenance nor financial nor material nor assistance shall be provided by the Parish for the project nor the maintenance thereof, except for the inspection of the plans and specifications by the Department of Engineering to insure the construction complies with Parish specifications.
- 8. That the petitioner post a Performance Obligation in the amount of \$8,000 for a period of six (6) months.
- 9. That the petitioner agree to post a Warranty Obligation upon completion of the project in the amount of \$22.00 per linear foot of roadway.
- 10. That the petitioner and any assignees submit a Hold Harmless Agreement in connection with the construction of the project and utilization of the access by (an) individual(s) until the time that the access is upgraded to Parish standards and accepted into the Parish's Selective Road Maintenance System.
- 11. That the petitioner and any assignees agrees to provide maintenance for this access at his/her own expense until such time as the Parish agrees to accept this portion of right of way into the Parish's Selective Road Maintenance System.
- 12. Petitioner acknowledges and accepts full responsibility for the installation and maintenance of drainage, specifically from the on-site mechanical sewerage treatment plants, on the public right of way he/she seeks permission to enter.
- 13. That the petitioner agrees to provide the Parish with the necessary drainage and utility servitude along the roadways being constructed.
  - That the petitioner shall submit a copy of the current owner's deed.
- 15. That the petitioner shall produce proof that the right of way is dedicated to the Parish.
- 16. That the petitioner shall produce from the U.S. Army Corps of Engineers either: a written statement that the road is not in a wetland area, within the meaning of Section 404 of the Federal "Clean Water Act" or a Section 404 Permit under the Federal "Clean Water Act" authorizing the opening of the portion of the right of way in question.
- 17. That the petitioner shall submit a site plan of Petitioner's property and the unopened right of way.

RESOLUTION P.C. NO.	16-
PAGE NO. 3 OF 3	

- 18. Permission is valid for the issuance of building permits according to current zoning only, issued to <u>AS INDICATED ABOVE, WARD 3 DISTRICT 2.</u>
- 19. That the petitioner provide the right of way to be opened meets the current right of way widths as established through the Parish's "Subdivision Regulatory Ordinance".
- 20. That the petitioner submit as-built drawings certifying that road is constructed within the Parish right of way and that the sewer and water tie ins have been completed.
- 21. That the petitioner submit all documentation required within SIX (6) months from date of adoption, additionally petitioner has two (2) years to complete all work on this project, if not completed within two (2) years, approval of this work will be voided and petitioner will be required to reapply for permission.

RON KELLER, SECRETARY

ST. TAMMANY PARISH PLANNING COMMISSION



### SO 67 MAILLEVILLE

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HARRISON AV.

Maileville Subdivision

Dragonfly
Enterprises, Inc.
4-12-16

Sheet 212

# **MINOR SUBDIVISIONS**

### MINOR SUBDIVISION STAFF ANALYSIS REPORT (As of April 5, 2016)

CASE NO.: 2016-232-MSP

OWNER/DEVELOPER: Dennis Glass

ENGINEER/SURVEYOR: John Cummings & Associates, Inc.

SECTION: 14 WARD: 2

TOWNSHIP: 5 South PARISH COUNCIL DISTRICT: 2

RANGE: 11 East

TYPE OF DEVELOPMENT: SUBURBAN (Residential acreage between 1-5 acres)

<u>x</u> RURAL (Low density residential 5 acres or more)

\_\_\_ OTHER (PUD, Multi-family, commercial or industrial)

GENERAL LOCATION: The properties are located on the southeast corner of LA Highway 1129

and Jim Sharp Road, north of Covington, Louisiana.

SURROUNDING LAND USES: Low density single family residential

TOTAL ACRES IN DEVELOPMENT: 20.496

NUMBER OF LOTS/PARCELS: 4 TYPICAL LOT SIZE: 4 ½ to 10 acres

ZONING: A-1 Suburban

REASONS FOR PUBLIC HEARING: More than one (1) lot is being accessed by a private drive

### STAFF COMMENTARY:

### **Department of Development - Planning**

The owner has a total of four existing parcels, two (2) elongated parcels facing LA Highway 1129 and two (2) ten acre parcels that are currently "landlocked" located behind the highway frontage parcels. The owner wishes to "kill two birds with on stone" by reconfiguring the highway frontage parcels to face Jim Sharp Road and create a private drive off of Jim Sharp Road that will provide access to the two "landlocked" parcels to the east.

Since the proposal complies with parish code requirements, the staff has no objections to the proposed minor subdivision request subject to the following comment:

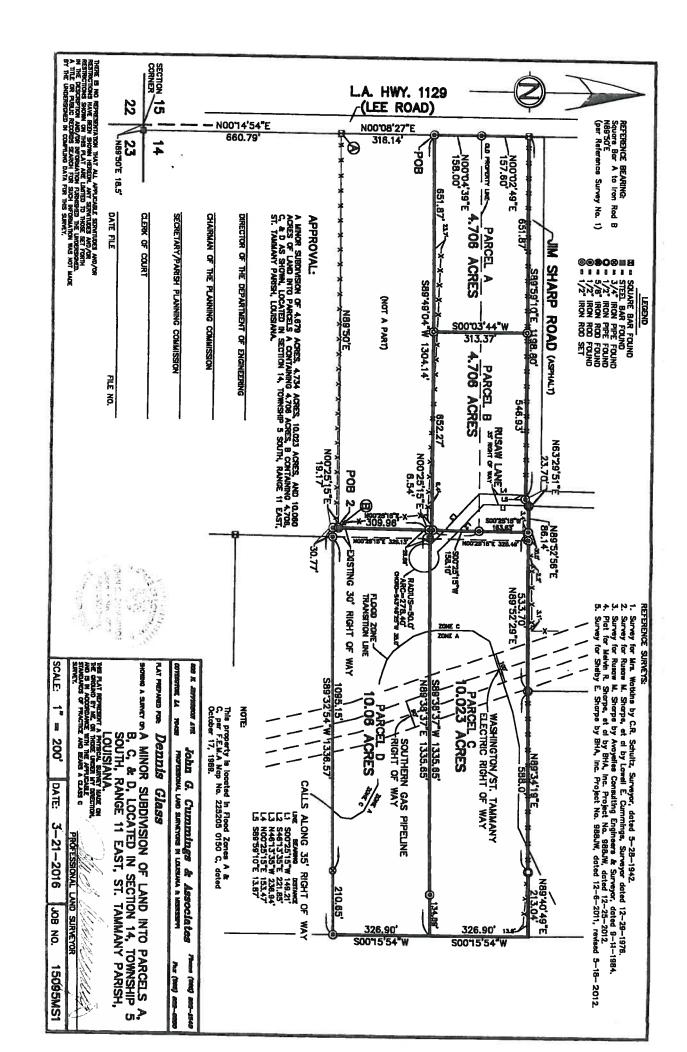
• A private drive must be constructed and/or improved to meet all applicable parish road construction standards pursuant to Section 40-045.01 Minimum Construction Standards for a Private Drive, of Subdivision Regulatory Ordinance No. 499, prior to the survey plat being recorded for public record.

### **Department of Engineering**

None

### **Department of Environmental Services**

None



### **PETITIONS**

and

**REQUESTS** 

### STAFF ANALYSIS REPORT BUILDABLE SUBSTANDARD LOT OF RECORD

PROPERTY DESCRIPTION:

FOREST GLEN, SQ. 100, LOT 1

WARD:

7

DISTRICT:

7

PROPERTY LOCATION:

The property is located on the northwest corner of U.S. Highway

190 and Nehl Street, Lacombe, Louisiana

ZONING:

A-4 Single Family Residential

PETITIONER:

Amanda Damario

### **CONDITIONS FOR APPROVAL:**

Pursuant to Section 40-034.01 <u>Contiguous Lot Rule</u>, of Subdivision Regulatory Ordinance No. 499, the planning commission is responsible for reviewing requests for building on a "buildable substandard" lot of record.

The petitioner is requesting to build on a substandard lot of record in order to construct a single family residence.

In order for the Planning Commission to approve a request for building on a "buildable substandard" lot of record, the petitioner must provide proof that they do not currently own, and has not sold, nor has any predecessor in deed or title, sold any contiguous lots during the period following the initial adoption of the contiguous lot rule ordinance on January 20, 1994.

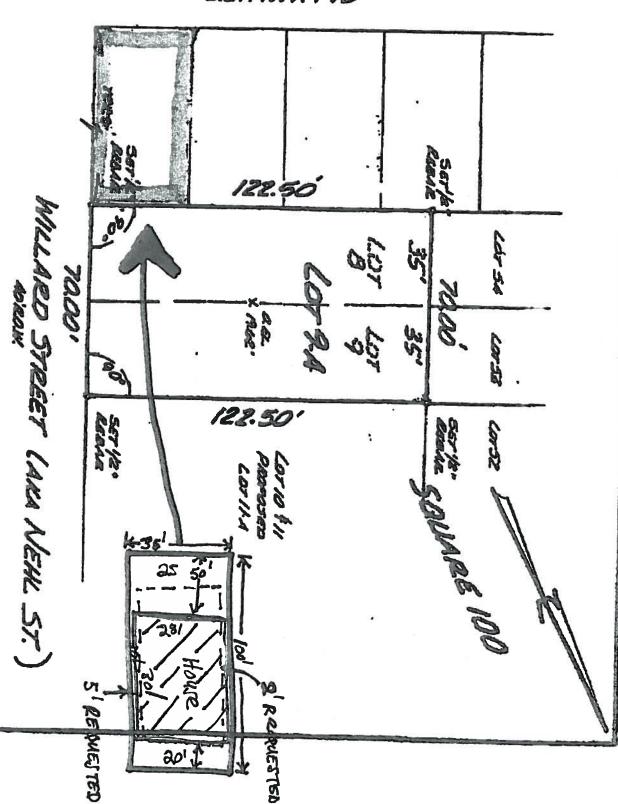
### **STAFF COMMENTS:**

The petitioner has satisfied the requisite requirements of proof as referenced to above; however, the petitioner wants to move a house onto the property that measures 28' x30' and therefore cannot meet the minimum side yard setback requirements of 5' on the interior side and 10' on the corner side. Therefore, for that reason, the staff recommends denial of the request and suggests that the petitioner seek alternative measures to either place or build a structure on the property that will comply with the parish minimum setback requirements.

If the commission decides to grant permission to the petitioner to place the house on the property in violation of parish setback requirements, the approval should be exclusively in favor of the owner of the property and must be acted on within one (1) year from the commission's approval.

Secondly, the commission does not have the authority to waive parish setback requirements; only to grant permission to build or place a structure on a "buildable substandard lot of record; therefore, if the commission approves this request, the owner of the property will have to file an application with the St. Tammany Parish Board of Adjustment to seek variances for the side yard setbacks.

### U.S. HWV. 190



# RESUBDIVISION REVIEW

### RESUBDIVISION STAFF ANALYSIS REPORT

CASE FILE NO: 2016-234-MRP

NAME OF SUBDIVISION: Handsome Meadow Farms

LOTS BEING DIVIDED: Lots 21 & 22 into lots 21 A & 22A

SECTION: 32 WARD: 2

TOWNSHIP: 4 South PARISH COUNCIL DISTRICT: 3

RANGE: 11 East

PROPERTY LOCATION: The property is located on the north side of Camus Lane and west

of LA Highway 437, northeast of Folsom, Louisiana.

ZONING: A-1 Suburban

PROPERTY OWNER: Woodruff L. Camus

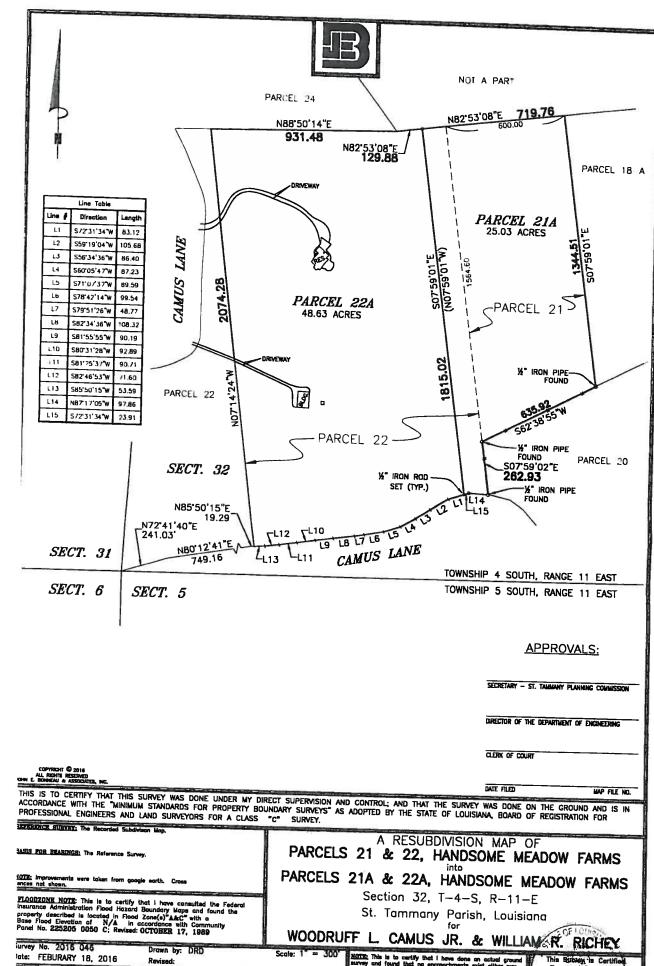
### **STAFF COMMENTARY:**

The applicant is proposing to do a "lot line adjustment" in order to provide lot 21 public road frontage, which said parcel is currently devoid of same.

### Recommendation:

Technically a waiver of the regulations are required because the lot width frontage given to proposed lot 21A (121.77') is under the A-1 zoning district requirement of 300'; however as stated above, currently lot 21 does not have any public road access, and by adding the 121.77' strip of land to said lot, will provide it with legal access. Therefore, for that reason, the staff has no objections to the proposed resubdivision request.

If the commission decides to approve this request, a waiver of the regulations are required relative to the lot width issue, and a 2/3rds majority vote of the full membership of the commission (8 members) is needed in order to approve pursuant to Section 40-100.0 Waiver of Regulations, of Subdivision Regulatory Ordinance No. 499.



JOHN E. BONNEAU & ASSOCIATES, INC.
Professional Land Surveyors

Planners and Consultants

633 NORTH LOTUS DRIVE MANDEVILLE, LA 70471
(985)845-1012 (985)845-1013 FAY NO (985)845

cross any property lines except as shown.

True and Correct By

NOTE: Setback lines shall be verified by owner and/or contractor prior to any construction, as an abstract has not been performed by the undersigned.

# **OLD BUSINESS**



### ST. TAMMANY PARISH

### PATRICIA P. BRISTER PARISH PRESIDENT

April 5, 2016

St. Tammany Parish Planning Commission P.O. Box 628 Covington, LA 70434

OLD BUSINESS April 12, 2016 Agenda

Re:

Penn Mill Place S/D

**Honorable Commissioners:** 

Penn Mill Place Subdivision received final approval at the September 9, <u>2007</u> meeting subject to punch list items. One of the items stated that "All homes located in Flood Zone "A4" must be constructed on pile/pier foundations and no fill to be placed on lots."

The final plats have never been furnished to the Parish for recordation. Ownership of the property has changed hands and the new owner is requesting that this requirement be amended eliminating the necessity for pile/pier foundation.

The developer's engineer's submittal dated March 16, 2016 (copy attached) has been reviewed by the Department of Engineering. The review confirms that the proposed revisions to the plan where the lots in FZ A4 will be filled to elevation 30.00MSL and a comparable amount of excavation will be removed from the detention pond, conforms to the current Parish ordinance regarding "cut and fill" in no net fill areas of the Parish.

Therefore, the Department of Engineering has no objection to amending the requirement for pile/pier foundations within FZ A4 in Penn Mill Place Subdivision and recommends that the Planning Commission approve the revision.

Sincerely

Charles E. Williams, P.E.

Parish Engineer/Director of Engineering

Enclosure: (1)

CEW/chh

XC:

Honorable James A. "Red" Thompson

Mr. Mike Noto

Mr. Sidney Fontenot

Ms. Erin Stair

Mr. Earl J. Magner, P.E., P.L.S.

Ms. Holly Thomas, P.E.

Mr. Jay Watson, P.E.

Kelly McHugh & Associates, Inc.



March 16, 2016

St. Tammany Parish
Department of Engineering
Attn: Colleen Hattaway / Eddie Williams
PO Box 627
Covington, LA 70434



RE: Penn Mill Place

Eddie.

Penn Mill Place received Final Approval but the attached punch list was never completed and no plats were filed.

A new developer, Corie Herberger, is now trying to complete this development.

A major concern is Item #2.g.1, of the attached Final Staff Analysis Report, that requires the homes in Flood Zone "A" to be built on pier/pile foundations.

Attached are two(2) copies of a Cut & Fill Plan, Cut & Fill Report, and Final Plat that proposes to raise Flood Zone "A" lots to 30'msl, out of the flood plain with sufficient cut to affect a "no-net" fill, actually 423 cu.yd. excess cut.

We would request that Final Approval be amended to remove Item #2.g.1 eliminating the necessity for pier/pile foundation.

We also ask that this request be put on the Planning Commission agenda under "Old Business".

Please let us know if you need anything else for your review.

We appreciate your kind attention to this matter.

Sincerely

Kelly McHugh, PE PLS

KJM/kah