

## **How To Get a Fingerprint-Based Criminal History Check For Summit County Unincorporated Liquor Licensing**

This information applies to Liquor License applicants in unincorporated Summit County, Colorado. If your business is located within a town in Summit County, contact that town hall for Liquor Licensing procedures and requirements. Obtaining fingerprints for Liquor Licensing purposes in Colorado has recently changed. The Colorado Bureau of Investigation (CBI) is pleased to announce the Colorado Applicant Background Services (CABS) program.

### **Program Overview**

Applicants will be required to pre-enroll and schedule an appointment to have their fingerprints taken and submitted electronically to CBI for processing utilizing the enrollment sites for either vendor listed below. In the event an applicant resides outside of Colorado or is physically unable to visit an enrollment location, they will submit their fingerprints to either vendor for out-of-state conversion. **Do not submit fingerprints of any kind (hard copy or digital) directly to the Summit County Clerk & Recorder. It will cause delays in your Liquor License application.**

### **READ COMPLETELY WHILE SCHEDULING APPOINTMENT**

#### **VENDOR 1: Identogo - Summit County Sheriff's Office at 501 North Park Ave., Breckenridge**

- Applicant self-schedules online: [www.identogo.com](http://www.identogo.com)
- Service Code: **25YQ6K** ("Liquor License C.R.S. 44-3-307")
- OCA: CON CJ4367
- Ensure with staff on-site during appointment that results are being returned to: **Summit County Clerk & Recorder P.O. Box 1538 Breckenridge, CO 80424**
  - Input online, and verbally check with fingerprinting vendor at appointment
- Reason Fingerprinted field: "Liquor License C.R.S. 44-3-307"
- Fingerprint submission will be processed by CBI and if applicant entered correct codes and information, results will be posted to the Summit County Clerk & Recorder

#### **VENDOR 2: Colorado Fingerprinting - Copy Copy at 825 N. Summit Blvd., Frisco**

- Applicant self-schedules online: [www.coloradofingerprinting.com](http://www.coloradofingerprinting.com)
- OCA: CON CJ4367
- CBI Unique ID: **4367LLQH** ("Liquor License C.R.S. 44-3-307")
- Ensure with staff on-site during appointment that results are being returned to: **Summit County Clerk & Recorder P.O. Box 1538 Breckenridge, CO 80424**
  - Input online, and verbally check with fingerprinting vendor at appointment
- Fingerprint submission will be processed by CBI and if applicant entered correct codes and information, results will be posted to the Summit County Clerk & Recorder