



## TRANSIT DEPARTMENT

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### **SUMMIT COUNTY TRANSIT BOARD MEETING**

Wednesday, August 30, 2023, 8:15 a.m.

#### **SUMMARY MINUTES**

#### **I. CALL TO ORDER**

The monthly meeting of the Summit County Transit Board on Wednesday, August 30, 2023, was called to order by Chair, Kent Willis at 8:15 a.m.

#### **II. ROLL CALL**

Board Members present and answered to the roll call were:

Kent Willis, Chair – Town of Frisco  
Josh Blanchard – Summit County  
Becky Bowers - Upper Blue Basin (At Large Member)  
Tony Camarata – Arapahoe Basin Ski Resort  
Tom Daugherty – Town of Silverthorne  
Katrina Doerfler- Lower Blue Basin (At Large Member)  
Tom Fisher – Town of Frisco  
Cindi Gillespie – Copper Mountain Ski Resort  
Kyle Hendricks – Town of Dillon  
Matt Hulsey – Town of Breckenridge  
Susan Juergensmeier (remotely) – Snake River Basin (At Large)  
Tom Koehler - Ten Mile Basin (At Large Member)  
Chris McGinnis – Town of Frisco  
Chelsea Roth (remotely) – Breckenridge Ski Resort  
Scott Verlinde – Keystone Ski Resort

Guests present: Peter Bakken advocate, with 29 Swan Meadow Village residents, Miriam Garcia, Yerania Reynoso and Yirka Platt from Mountain Dreamers, Katie Kelsey (remotely), Sun Communities, Phil Lindeman, Krystal 93.

Staff present were as follows: Chris Lubbers, Transit Director; Alex Soto, Operations Manager, Ann Findley, Planner, George Zachos, Shift Supervisor, Tracy Colvin and Vivian Pershing, Admin.

#### **III. APPROVAL OF MINUTES AND AGENDA**

The minutes from the July 26, 2023, Summit County Transit monthly meeting and August 30, 2023, meeting agenda were reviewed. Cindi Gillespie moved to approve the minutes and agenda, with a second by Tom Daugherty. Motions carried.

#### **IV. RECOGNITION OF GUESTS AND PUBLIC COMMENTS**

Guests were welcomed. Public comments received were from Mr. Bakken, Ms. Garcia, Ms. Reynoso and Ms. Platt interpreting for many Swan Meadow Village residents requesting shuttle service for the 1.2 miles to the Summit Cove bus stop. Safety concerns regarding no current sidewalk, path or lights, especially during inclement weather were mentioned. Also noted was a written request with 147 signatures representing 175 homes. Mr. Willis, Mr. Lubbers and Ms. Bowers commended the

participation of the community. Mr. Zachos, Mr. Hulsey and Mr. Daugherty commented on easement and drainage, ridership and cell phone access regarding micro transit. Ms. Doerfler, Mr. Verlinde and Mr. Koehler mentioned equity access, shuttle service as an added amenity or benefit and expectations. Kent Willis moved to recommend to the BOCC that the Stage pursue construction of a bus stop and turn-around for Swan Meadow Village with the preliminary project cost estimate and drawing for completion in 2024 and alternate shuttle means for this winter be addressed seriously. Seconded by Katrina Doerfler. Mr. Blanchard recommended Summit County pay for the bus stop. Motion passed.

## **V. REGULAR MONTHLY UPDATE ITEMS**

### **A. Transit Director Report and Financials**

Chris Lubbers discussed the Transit Financial Summary, Sales Tax Data and Budget Report in detail, focusing on current revenue, labor, administration/office, capital and fleet replacement, operation and maintenance, safety and insurance, training and recognition along with beginning and ending fund balances. A budget statement of operating revenue and expenses for year-to-date to July 31, 2023 was given. The Financial Report was approved unanimously by the board.

### **B. Operations and Maintenance Report**

Alex Soto discussed the Transit Operations Summary in detail, focusing on current fixed-route passenger counts, and current mass transit sales tax receipts, and ridership changes by route, comparing hourly service in 2022 to hourly service in 2023 with a 3.9% decrease in July 2023. She discussed bus operator staffing, training, recruiting efforts, and safety metrics. Ms. Soto reviewed maintenance technician staffing, work orders, bus and para transit availability, warranty issues, road calls, costs, preventative maintenance, bus performance (bus mileage and age) and parts availability and budget impact. Mr. Lubbers mentioned new buses coming in winter and spring. Cindi Gillespie inquired of contract accommodations with First Transit and Proterra bus performance. She recommended goal dates for restoring pre-Covid service before expanding service. Mr. Lubbers mentioned the contract is with buses for a certain age and Summit County was an early adapter of electric buses. The Operations and Maintenance Report was approved unanimously by the board present.

### **C. Agenda Items**

Ann Findley reported receiving 300 responses on the passenger survey and feedback will be mentioned at the Sept. Board meeting. She mentioned the bus stops are now added on the Transit to Trails base maps. Seven trailhead parking lots have signs posted with QR codes of bus routes.

Ms. Findley reviewed the micro-transit feasibility study with a scope for programs in communities similar to ours using a county service assessment. Goals of the study are to service the first/last mile, to possibly expand our operating area within county limits, and engage the public through social media and surveys. A successful stakeholder meeting was held on Aug. 16. The scope is to provide services to write and apply for suitable funding to hire a company to operate a county system. The rough timeline would have the study complete by March of 2024 and hire an operating company to start up by Fall of 2024. Ms. Findley also gave the timeline for the winter schedule which begins Nov. 18.

Mr. Lubbers discussed transit building housing projects and projected costs on the Little Beaver Trail employee housing renovation project, Transit Operations and Fleet Charging Facility and Razor Drive

Bus Stop Relocation. He reviewed and requested feedback on the environmental and financial impacts and recommendations. Becky Bowers, Kent Willis and Katrina Doerfler discussed return on investment and cost benefit analysis. Tony Camarata moved to continue the Little Beaver Trail building project as presented. Kyle Hendricks second. Five yes votes with two no votes, motion passed. Tony Camarata moved to continue the Transit Operations and Fleet Charging Facility building project as presented. Matt Hulse second. Motion passed unanimously. Board member expirations and renewals were discussed. Tom Daugherty moved for Susan Juergensmeier and Becky Bowers to be reappointed for a two-year term. Katrina Doerfler second. Motion passed. As Tom Koehler has moved from the Ten Mile Basin area, the position will be advertised, and he will remain a robust non-voting member.

### **Adjournment**

The meeting was adjourned at 10:40 a.m.