



TRANSIT DEPARTMENT

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SUMMIT COUNTY TRANSIT BOARD MEETING

Wednesday, February 28, 2024, 8:15 a.m.

SUMMARY MINUTES

I. CALL TO ORDER

The monthly meeting of the Summit County Transit Board on Wednesday, February 28, 2024, was called to order by Chair, Kent Willis at 8:15 a.m.

II. ROLL CALL

Board Members present and answered to the roll call were:

Kent Willis, Chair – Town of Frisco
Becky Bowers - Upper Blue Basin (At Large Member)
Tony Camarata – Arapahoe Basin Ski Resort
Katrina Doerfler (remotely) - Lower Blue Basin (At Large Member)
Tom Fisher (remotely) – Town of Frisco
Cindi Gillespie – Copper Mountain Ski Resort
Kyle Hendricks (remotely) – Town of Dillon
Scott Hoffman (remotely) – Summit County
Matt Hulsey – Town of Breckenridge
Susan Juergensmeier – Snake River Basin (At Large Member)
Eric Mamula – Summit County
Chris McGinnis – Town of Frisco
Ted Pilling – Town of Blue River
Scott Verlinde – Keystone Ski Resort

Guests present: Miriam Garcia (remotely), Mountain Dreamers; Tom Koehler, (remotely) Silverthorne; Jon Blank, Planner, Town of Dillon; Brent Spahn (remotely), Public Works, Summit County.

Staff present were as follows: Chris Lubbers, Transit Director; Tracy Colvin, Administrator; Ann Findley, Planner and Vivian Pershing, Admin.

III. APPROVAL OF MINUTES AND AGENDA

The minutes from the January 31, 2024, Summit County Transit monthly meeting and February 28, 2024, meeting agenda were reviewed. Susan Juergensmeier moved to approve the minutes and agenda, second by Matt Hulsey. Motions carried.

IV. RECOGNITION OF GUESTS AND PUBLIC COMMENTS

Guests were welcomed. Mr. Hulsey commented that Dillon Elementary requested bus service Mar. 20 to Apr. 3. Chris Lubbers said service would try to be accommodated. Mr. Hulsey moved to serve the school, second by Chris McGinnis.

V. MONTHLY UPDATE ITEMS

A. Financial Report and Latest Sales Tax Information

Mr. Lubbers presented a Summit County 20-year Outlook for Transit and Micro transit regarding fund

balance, sales tax revenue, routes, proposed micro transit costs for Silverthorne/Dillon, Frisco, and Breckenridge, capital (fleet, buildings and infrastructure) possibly becoming a regional transit authority (RTA) in five years. He discussed the Transit Financial Summary, Sales Tax Data and Budget Report in detail, regarding current revenue, labor, administration/office, capital and fleet replacement, operation and maintenance, safety, training and recognition along with beginning and ending fund balances. A budget statement of current and previous year operating revenue and expenses for expended year-to-date to January 31, 2024 and available budget percentages were given. Financial Report was approved.

B. Operations and Maintenance Report

Mr. Lubbers discussed the Transit Operations Summary in detail, focusing on current fixed-route passenger counts, and ridership changes by route, comparing fixed route hourly service in 2023 to hourly service in 2024 with a decrease in January 2024, primarily Keystone/Dillon/Silverthorne, Breckenridge/Frisco and Swan Mountain Flyer/A-Basin routes. Increases were noted in Blue River and Park County Commuter routes. Guests per hour were 33-36 for Town-to-Town routes, 26 average for Town-to-Resort routes, 19-29 for Residential routes and 15 average for Commuter routes. He discussed bus operator staffing, training, recruiting efforts, and safety metrics. Maintenance technician staffing, work orders, bus and para transit availability, in and out of contract availability percentages, warranty issues, road calls, costs, preventative maintenance, bus performance (bus mileage and age), parts availability and budget impact were reviewed. The Operations and Maintenance Report was approved unanimously by the board present.

C. Transit Planning Update

Ann Findley said the shuttle contractor for Swan Meadow Village will begin service March 4 and that plans are underway for the summer fixed route schedule to start in April.

VI. AGENDA ITEMS

A. Micro Transit Planning Discussion

Mr. Lubbers reviewed the micro-transit feasibility study assessing goals in servicing the first/last mile defining them into zones and expanding current operating areas within county limits. The scope has been to provide services to write and apply for suitable funding to hire a company to operate a county system. The Board approved moving forward with micro-transit implementation. Mr. Lubbers suggested forming an RFP vendor selection committee for micro-transit and, in parallel, an RTA political process contractor. Kent Willis moved to make progress with the micro-transit RFP, Mr. Hulsey second. Mr. Willis also moved for staff to make progress with an RFP in forming a Regional Transit Authority, Becky Bowers second.

Adjournment The meeting was adjourned at 9:50 a.m.