



TRANSIT DEPARTMENT

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SUMMIT COUNTY TRANSIT BOARD MEETING

Wednesday, April 24, 2024, 8:15 a.m.

SUMMARY MINUTES

I. CALL TO ORDER

The monthly meeting of the Summit County Transit Board on Wednesday, April 24, 2024, was called to order by Chair, Kent Willis at 8:15 a.m.

II. ROLL CALL

Board Members present and answered to the roll call were:

Kent Willis, Chair – Town of Frisco
Becky Bowers - Upper Blue Basin (At Large Member)
Tony Camarata – Arapahoe Basin Ski Resort
Tom Daugherty – Town of Silverthorne
Candace De - Ten Mile Basin (At Large Member)
Katrina Doerfler (remotely) - Lower Blue Basin (At Large Member)
Kyle Hendricks – Town of Dillon
Scott Hoffman – Summit County
Matt Hulsey – Town of Breckenridge
Susan Juergensmeier (remotely) – Snake River Basin (At Large)
Eric Mamula – Summit County
Chris McGinnis – Town of Frisco
Scott Verlinde – Keystone Ski Resort

Guests present: Miriam Garcia, Mountain Dreamers; Peter Bakken, Director, Mountain Dreamers; Liliana Rodriguez Lozalo of Summit Cove; Lisa Holenko, Frisco Town Councilmember.

Staff present were as follows: Chris Lubbers, Transit Director; Alex Soto, Operations Manager; Ann Findley, Planner; Tracy Colvin and Vivian Pershing, Admin.

III. APPROVAL OF MINUTES AND AGENDA

The minutes from the March 27, 2024, Summit County Transit Board monthly meeting and April 24, 2024 meeting agenda were reviewed. Tom Daugherty moved to approve the minutes and agenda, second by Tony Camarata. Motions carried.

IV. RECOGNITION OF GUESTS AND PUBLIC COMMENTS

Guests were welcomed. Kent Willis introduced Lisa Holenko as the new representative for the Town of Frisco as he was retiring. Mr. Lubbers noted the Board would vote for a chair and vice chair at the next meeting. He mentioned a board invitation was extended to the new mayor of Keystone. Miriam Garcia and Liliana Rodriguez Lozalo happily commented on shuttle service in Summit Cove.

V. MONTHLY UPDATE ITEMS

A. Financial Report

Chris Lubbers discussed the Transit Financial Summary and Budget Report in detail, regarding current revenue, labor, administration/office, capital and fleet replacement, operation and maintenance, safety, training and recognition along with beginning and ending fund balances. A budget statement of current and previous year operating revenue and expenses for expended year-to-date to March 29, 2024 and available budget percentages were given. Financial Report was approved.

B. Operations and Maintenance Reports

Alex Soto discussed the Transit Operations Summary in detail, focusing on current fixed-route passenger counts, and ridership changes by route, comparing fixed route hourly service in 2023 to hourly service in 2024 with a 8.9% decrease in March 2024, primarily Keystone/Dillon/Silverthorne, Breckenridge Purple (Free Ride contract), Frisco/Silverthorne, and Breckenridge/Frisco routes. Increases were noted in Blue River, Lake County Commuter, Silverthorne Loop, and Copper Mountain routes. Guests per hour were 31-37 for Town-to-Town routes, 28 average for Town-to-Resort routes, 18-29 for Residential routes and 11 average for Commuter routes. She discussed bus operator staffing, training, recruiting efforts, and safety metrics. Maintenance technician staffing, work orders, bus and para transit availability, in and out of contract availability percentages, warranty issues, road calls, costs, preventative maintenance, bus performance (bus mileage and age), parts availability and budget impact were reviewed. The Operations and Maintenance Reports were approved unanimously by the board present.

C. Transit Planning Update and Micro Transit

Ann Findley mentioned the RFP timeline for a micro transit operator. All proposals are due May 31 and the notice of award will be on June 10. The RFP is online. Ridership for the Swan Meadow Village shuttle service has increased each month. The summer fixed route 30-minute schedule successfully started recently.

VI. AGENDA ITEMS

A. Swan Meadow Village Project

Mr. Lubbers reviewed the budgeted costs for the Swan Meadow bus stop, parking, sidewalk, shelter and turnaround with preliminary milestone dates of survey, reports, permitting and construction period through August, 2024 and being open to buses in early 2025. Progress is also being made on the employee housing unit project at Little Beaver Trail in Dillon.

B. Regional Transportation Authorities (RTAs) Update

Mr. Lubbers gave an overview of state laws pertaining to RTAs regarding establishment, authority, financing, scope and project types with potential next steps.

C. Food Pantry/Transit Collaboration

Ms. Findley mentioned the bus stop accessibility for the four local food pantries.

VII. ADJOURNMENT

The meeting was adjourned at 9:12 a.m.