



TRANSIT DEPARTMENT

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SUMMIT COUNTY TRANSIT BOARD MEETING

Wednesday, May 29, 2024, 8:15 a.m.

SUMMARY MINUTES

I. CALL TO ORDER

The monthly meeting of the Summit County Transit Board on Wednesday, May 29, 2024, was called to order by Chris Lubbers, Transit Director at 8:15 a.m.

II. ROLL CALL

Board Members present and answered to the roll call were:

Becky Bowers - Upper Blue Basin (At Large Member)
Tony Camarata – Arapahoe Basin Ski Resort
Candace De - Ten Mile Basin (At Large Member)
Katrina Doerfler - Lower Blue Basin (At Large Member)
Tom Fisher – Town of Frisco
Kyle Hendricks – Town of Dillon
Scott Hoffman – Summit County
Lisa Holenko – Town of Frisco
Matt Hulsey – Town of Breckenridge
Susan Juergensmeier – Snake River Basin (At Large)
Chris McGinnis (remotely) – Town of Frisco
Ted Pilling – Town of Blue River
Chelsea Roth (remotely) – Breckenridge Ski Resort
Scott Verlinde – Keystone Ski Resort

Guests present: Robin Tencick, Keystone Resort; Carol Kerr, Keystone Town Council member; Adrian Angelone, Silverthorne and Ryan Lamb of Pedicab,.
Staff present: Chris Lubbers, Transit Director; Ann Findley, Planner; Tracy Colvin, Viv Pershing, Admin.

III. APPROVAL OF MINUTES AND AGENDA

The minutes from the April 24, 2024, Summit County Transit Board monthly meeting and May 29, 2024 meeting agenda were reviewed. Katrina Doerfler moved to approve the minutes and agenda, second by Tony Camarata. Motions carried.

IV. RECOGNITION OF GUESTS AND PUBLIC COMMENTS

Guests were welcomed. Scott Verlinde proposed the River Run bus stop near gondola parking be changed due to crowded parking. Robin Tencick and Carol Kerr mentioned signage and social media outreach has been done and recommended a solution be met. Comments included that the River Run bus stop has route functionalities for a natural connection and recommended the two resorts collaborate. Ann Findley noted three-fourth of riders depart at River Run. Mr. Lubbers suggested reviewing additional data.

V. MONTHLY UPDATE ITEMS

A. Financial Report

Mr. Lubbers discussed the Transit Financial Summary and Budget Report in detail, regarding current

revenue, labor, administration/office, capital and fleet replacement, operation and maintenance, safety, training and recognition along with beginning and ending fund balances. A budget statement of current and previous year operating revenue and expenses for expended year-to-date to April 30, 2024 and available budget percentages were given. Financial Report was approved.

B. Operations and Maintenance Reports

Mr. Lubbers for Ms. Soto discussed the Transit Operations Summary in detail, focusing on current fixed-route passenger counts, and ridership changes by route, comparing fixed route hourly service in 2023 to hourly service in 2024 with a 9.3% decrease in April 2024, primarily Swan Mountain Flyer, Keystone/Dillon/Silverthorne, Breckenridge Purple (Free Ride contract), and Frisco/Silverthorne routes. Increases were noted in Blue River, Park and Lake County Commuter, and Silverthorne Loop routes. Guests per hour were 15-31 for Town-to-Town routes, 16 average for Town-to-Resort routes, 9-15 for Residential routes and 8 average for Commuter routes. Bus operator staffing, training, recruiting efforts, and safety metrics were discussed. Maintenance technician staffing, work orders, bus and para transit availability, in and out of contract availability percentages, warranty issues, road calls, costs, preventative maintenance, bus performance (bus mileage and age), parts availability and budget impact were reviewed. The Operations and Maintenance Reports were approved unanimously by the board present.

C. Transit Planning Update and Micro Transit

Ann Findley mentioned the RFP timeline for a micro transit operator, with proposals due May 31 and interviews and notice of award in June. The RFP is online. The summer fixed route 30-minute schedule has started successfully. Agenda ideas for the July 31 annual meeting were discussed to include an RTA establishment and scope, the 2021 equity and access study, TPR resources for Summit, and possible route enhancements of Swan Mountain X-Flyer, micro transit, and Kremmling.

VI. AGENDA ITEMS

A. Swan Meadow Village and Little Beaver Trail Projects

Mr. Lubbers reviewed the progress being made on the employee housing 8-unit project at Little Beaver Trail in Dillon with ribbon cutting in July. The Swan Meadow Village fixed route bus stop, parking, sidewalk, shelter and turnaround has a preliminary milestone period of survey, reports, permitting and construction through 2024 and being open to buses in early 2025. Ridership for the Swan Meadow Village shuttle service has increased each month.

B. Outgoing Chair Recognition and Chair Nomination

Mr. Lubbers recognized Kent Willis as the outgoing chairperson with a celebration planned for the June meeting. A nomination by Susan Juergensmeier was received for Matt Hulsey to be the Board Chair, second received from Ted Pilling. Motion passed unanimously.

C. Code of Conduct/Facility Use Policies

Mr. Lubbers reviewed various updates from the BOCC regarding code of conduct and transfer center facility use policy awareness regarding unhoused passengers. A community informational card from Human Services, Public Health and Sheriff's Office' Smart Team with phone and website will be made available. Becky Bowers moved to accept the proposed Code of Conduct/Facility Use Policies, second by Scott Hoffman. Motion carried.

VII. ADJOURNMENT

The meeting was adjourned at 9:15 a.m.