

**Minutes  
Regular Meeting of the  
Elon Planning Board**

**February 18, 2020  
Tuesday, 6:00 p.m.**

**Elon Municipal Building  
Elon, North Carolina**

Attendees: Jim Beasley, Clark Bennett, Diane Gill, Ralph Harwood, Karla Leith, Mark Podolle.

Staff present: Pamela DeSoto

Special Guest: Alderwoman Emily Sharpe, Planning Board Liaison

**Item A** - Chairman Beasley called meeting to order at 6:00 pm.

**Item B-i – Swearing-in and Introduction of New Members John Harmon and Philip Owens**

Newly appointed Planning Board Member John Harmon and Alternate Member Philip Owens took their oaths of office, given by Kathleen Patterson. Mr. Harmon took a seat at the dais for the remainder of the meeting.

**Item B-ii – Training Presentation for All Members**

Ms. DeSoto presented a series of slides that summarized the powers, duties, and responsibilities of the Planning Board and Board of Adjustment.

**Item C – Items from Board Members**

Chairman Beasley asked about the progress of the LDO rewrite and Mrs. DeSoto advised the Board that the consultant has provided some draft documents for review and the project is expected to move along more quickly in the coming months. She added that the LDO Advisory Committee is expected to meet in early March to review the work to date.

**Item D – Items from Board of Aldermen**

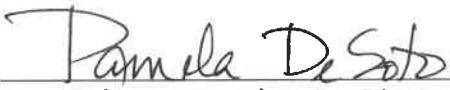
An update of recent action taken by the Board of Aldermen was provided in the agenda packet. She pointed out an upcoming annexation decision on property at the edge of Elon's ETJ that has received a recommendation from the Planning Board on a rezoning request. The annexation and rezoning for this property has been delayed for some time while the annexation line of agreement with Gibsonville was being negotiated. Mrs. DeSoto also advised the Board that a budget retreat had been scheduled by the Board of Aldermen for later in the week.

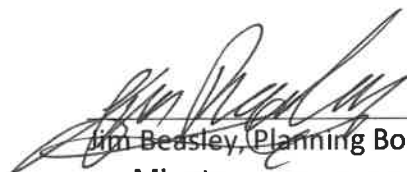
Alderwoman Emily Sharpe was present and communicated to the Planning Board that she had requested to be appointed to the position because she wanted to learn more in a new area, and that the meeting had been very helpful to her. She expressed her appreciation for the hard work that the Planning Board does and that she wishes to be present as much as they need her to be, but wants to avoid any perception of influence. Chairman Beasley suggested three or four times a year and stated that the increased communication will be very beneficial to them.

**Item E – Motion to Adjourn**

Chairman Beasley called for a motion to adjourn. A motion was offered by Mr. Podolle and seconded by Mr. Bennett. The motion was approved by unanimous vote.

Meeting was adjourned at 7:05 p.m.

  
Pamela DeSoto, Planning Director  
Minutes were completed in  
Draft form on April 17, 2020

  
Jim Beasley, Planning Board Chair  
Minutes were approved on  
April 21, 2020