

**TOWN OF ELON
DRIVEWAY PERMIT APPLICATION**

Section A

Applicant Please Complete

Date: _____

Applicant: _____

Property Owner: _____

Property Address: _____

Property will be used for:

Residential/Subdivision:

Commercial:

Institutional:

Governmental:

Requested initial inspection date: _____ *Proposed driveway must be flagged prior to initial inspection

No water or sewer services shall be located in driveway aprons, pitches, valleys, etc. If need arises, relocation of services will be at owner/developer expense.

Please see reverse for requirements regarding placement of driveways.

Applicant Signature _____ Date _____

Section B

DOT Street Road

Note: If NC DOT Street/Road is marked below, you must apply to the NC DOT office for a Driveway Permit. Even if the driveway is located on a DOT street/road, you are still required to pave with concrete per Town standards from property line to street, and final approval is still required by the Town of Elon Public Works Department.

**** Any property that has a change of use must contact Town of Elon Planning Department and NC DOT.**

I am aware that I must obtain a Driveway Permit from NC DOT prior to the issuance of a Certificate of Occupancy. Initial: _____ Date: _____

Section C

Office Use Only

Date of Initial Site Visit: _____

Town Street/Road: DOT Street/Road: Private/Other: Authorization

to construct driveway approved by: _____

Additional Requirements: _____

Section D

Approval - Office Use Only

Date of Final Approval: _____ Approving Official: _____

No Certificate of Occupancy will be issued until final approval has been signed.

It is the responsibility of the permit holder to contact Elon Public Works at (336) 584-9600

for a final inspection.

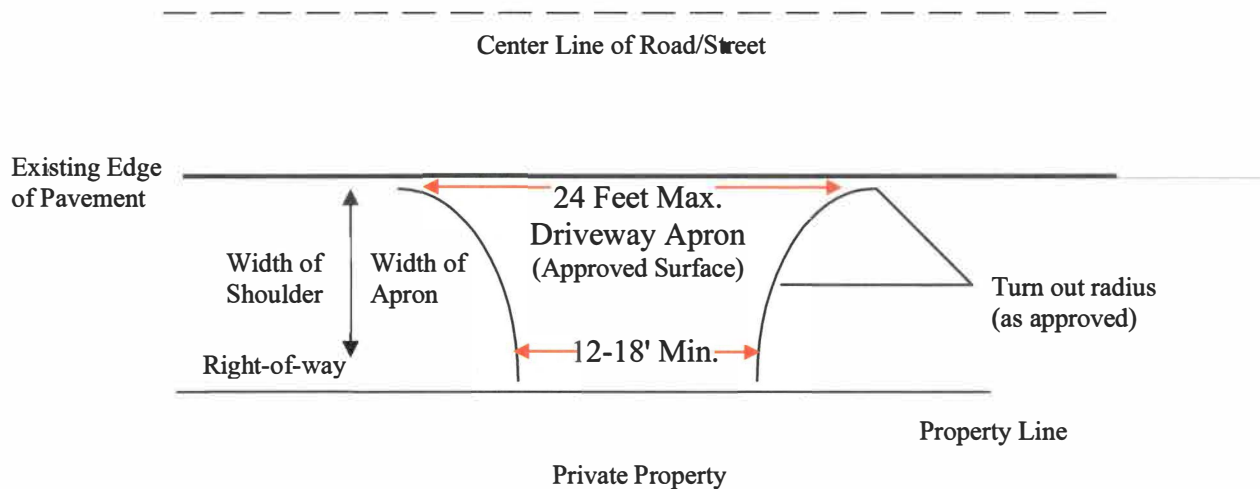
Driveways

(A) No portion of any entrance driveway leading from a public street shall be closer than 15 feet to the corner of an intersection measured along the right-of-way line.

(B) Driveways will be a minimum of 12 feet in width for one-way traffic and 18 feet in width for two-way traffic. The width of any entrance driveway leading from the public street shall not exceed 24 feet at its intersection with the curb or street line, except as required by the Town of Elon or NCDOT.

(C) All driveways shall be paved with a concrete apron from the edge of pavement to the property line, minimum 6" thick and 3,000 psi, with control joints at the edges of the sidewalk (if applicable).

Town of Elon New Paved Driveway Apron MINIMUM REQUIREMENTS



Notes:

1. A site sketch or plan of the property showing the location of the proposed driveway must be included with the application. The plan shall show dimensions including driveway width and distance from closest intersection if located on a corner lot. A calculation of total impervious surface, including the proposed driveway, must also be provided.
2. Driveways connecting with NCDOT system streets must receive applicable State permits.
3. All driveway connections must provide for adequate flow of stormwater run-off in sideline ditches, valley gutters or suitable sized, approved pipe. It is the responsibility of the property owner to install pipe in residential driveways according to Town standards.
4. Driveway apron shall span the full distance from edge of pavement to the property line.
5. Following completion of work, the permit holder shall immediately put the street, sidewalk or other Town property in as good condition in all respects as it was when the project was begun. **It is the responsibility of the permit holder to contact Elon Public Works at (336) 584-9600 for a final inspection.**
6. Any driveways that **do not** follow the rules and regulations of The Town of Elon or the NCDOT will be subject to removal at the owners expense.