



VARIANCE APPLICATION
 Town of Elon Planning Department
 104 S. Williamson Avenue
 Elon, NC 27244
 (336) 584-3601

\$300.00
 Fee
 Date Received
 Application Number

APPLICANT INFORMATION

Name: _____ Telephone: _____
 Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Email: _____

PROPERTY OWNER INFORMATION

Name: _____ Telephone: _____
 Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Email: _____

PROPERTY INFORMATION

Address: _____ City: _____ State: _____ Zip: _____
 Tax Map & Parcel Number(s): _____ Total Acreage: _____
 Zoning District: _____ Watershed: _____ Floodplain: Yes No
 Utilities (check all that apply): Public Sewer Public Water Septic Well

VARIANCE REQUEST

Variance Sought: _____

 Related Section(s) of Land Management Ordinance: _____

A SURVEY MAP OR PLOT PLAN DRAWN TO SCALE DEPICTING THE EXISTING/PROPOSED STRUCTURES SHALL BE ATTACHED TO THIS APPLICATION AND IT SHALL CLEARLY DEPICT THE REQUESTED VARIANCE.

FINDINGS OF FACT CHECKLIST

Variance procedures are outlined in Section 5.2.26 of the Elon Land Management Ordinance. The Board of Adjustment may only grant a variance following a public hearing on the matter and having made the following findings of fact.

Please state how your request will meet each of the Findings of Fact listed below - please attach additional sheets if necessary.

(1) Unnecessary hardship would result from the strict application of the Ordinance. It shall not be necessary to demonstrate that, in the absence of the variance, no reasonable use can be made of the property: _____

(2) The hardship results from conditions that are peculiar to the property, such as location, size, or topography. Hardships resulting from personal circumstances, as well as hardships resulting from conditions that are common to the neighborhood or the general public, may not be the basis for granting a variance: _____

(3) That the hardship did not result from actions taken by the applicant or the property owner. The act of purchasing property with knowledge that circumstances exist that may justify granting a variance shall not be regarded as a self-created hardship: _____

(4) The requested variance is consistent with the spirit, purpose, and intent of the Ordinance, such that public safety is secured, and substantial justice achieved: _____

The Board of Adjustment, in granting a variance, may prescribe appropriate conditions and safeguards in conformity with this ordinance, provided that the conditions are reasonably related to the variance. Violation of such conditions and safeguards, when made a part of the terms under which a variance is granted, will be deemed a violation of this ordinance and will be punishable as prescribed in this section.

****An affirmative 4/5 majority of members present vote is required for a variance. ****

SIGNATURES AND ACKNOWLEDGEMENT

The undersigned hereby certify that the forgoing application is complete and accurate. Furthermore, the undersigned hereby authorizes the Town of Elon Planning Director or designated representative to enter upon the above referenced property for the purpose of inspecting and verifying compliance with the Town of Elon’s Land Development Ordinance.

Signature of Applicant

Date

Signature of Property Owner

Date

OFFICE USE ONLY

Completed Application Submitted On: _____ Received By: _____

Date of Board of Adjustment Hearing: _____ Receipt Number: _____

Action of Board of Adjustment: _____

Public Hearing Notice Filed: _____

Name of Newspaper

Date Notice Published: _____

Date Property was Posted: _____

Date Adjoining Property Owner Letters were Mailed: _____