

**MINUTES OF MEETING OF THE REGULAR SESSION OF THE
TOWN COUNCIL
OF THE TOWN OF SMYRNA
ON MARCH 8, 2016**

The Town Council of the Town of Smyrna, Rutherford County, Tennessee, met in regular session at 5:00 p.m. on March 8, 2016 at Town Hall with the Honorable Mary Esther Reed, Mayor, presiding.

Mayor Reed called the meeting to order. The invocation was offered by Vice-Mayor Marc Adkins. The pledge of allegiance was led by Police Chief Kevin Arnold.

The roll was called by the Town Clerk and the following Town Council Members were present:

Mayor Mary Esther Reed
Vice- Mayor Marc Adkins
H. G. Cole
Paul Johns
Tim Morrell
Lori North
Rick Wise

1. Approval or Correction of Minutes of the February 9, February 22, and February 25, 2016 meetings.

The Town Council first considered a motion by Council Member Rick Wise to approve the minutes of the February 9, 2016 regular session of the Town Council, the February 22, 2016 special called work session of the Town Council and Planning Commission, the February 25, 2016 special called meeting of the Town Council, and the February 25, 2016 regular work session of the Town Council. The motion was duly seconded by Council Member Paul Johns. Following discussion, the motion was approved unanimously.

2. Correspondence/Communications.

Town Manager Harry Gill announced that the final count for the census was 47,000. He encouraged citizens to keep the Town clean by picking up trash. He reported that construction has begun on the pool and outdoor adventure center.

3. Awards and Recognitions.

There were no awards or recognitions for the Town Council to consider at this time.

4. Consent Agenda.

The following Consent Agenda items were next presented for consideration by the Town Council:

- a. Approval of the terms of, and authorization for the Mayor to execute, a renewal contract with Barton Lawn Care relative to mowing of non-park properties.
- b. Approval of the terms of, and authorization for the Mayor to execute, a contract with Barton Lawn Care relative to mowing of park properties.
- c. Approval of the terms of, and authorization for the Mayor to execute, a renewal contract with Bernard Health relative to COBRA administration.
- d. Approval of amendment to Employee Handbook relative to inclement weather/office closure policy.
- e. Consideration of the declaration of surplus items.
- f. Approval for the Legal Department to create correspondence with Comcast following the recent Franchise Fee Review.
- g. Approval of the terms of, and authorization for the Mayor to execute, a contract with Tennessee Department of Transportation (TDOT) relative to use of the SmartWay Cameras.
- h. Approval of revised Project Assistance Board By-Laws.
- i. Approval of the terms of, and authorization for the Mayor to execute, an agreement with Rhett Turner relative to appraisal and consultant services.

Following discussion, Council Member Paul Johns made a motion to approve and adopt the Consent Agenda and to authorize the Mayor to execute said documents. The motion was duly seconded by Council Member Tim Morrell. Following further discussion, the motion was approved unanimously. A copy of said documents referenced on the Consent Agenda is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "1".

5. Old Business.

- a. **PUBLIC HEARING:** Consideration of an ordinance relative to the rezoning of property located on Tax Map 33, Parcel 53, containing approximately 103.3 acres, (requested by Scott Butler), from R-1 to R-3. Property is located at 3423 Old Rocky Fork Road. Second Reading.

Planning Manager Kevin Rigsby stated this request was withdrawn.

- b. **PUBLIC HEARING:** Consideration of an ordinance to amend Ordinance No. 15-11, adopting the 2015-2016 Fiscal Year Budget. Second Reading.

At this time, Mayor Mary Esther Reed recessed the meeting without objection, and a public hearing was opened related to the agenda item. No one spoke for or against the agenda item.

At this time, the public hearing was closed without objection, and the Council meeting was resumed without objection.

The Town Council next considered on second and final reading an ordinance to amend Ordinance No. 15-11, adopting the 2015-2016 Fiscal Year Budget. Following discussion, Council Member Rick Wise made a motion to approve and adopt said ordinance on second and final reading. The motion was duly seconded by Vice-Mayor Marc Adkins. Following further discussion, the motion was approved unanimously. A copy of said ordinance, as adopted on second and final reading, is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "2". (Ordinance #16-04).

6. **New Business:**

a. **Planning Commission Report:**

- i. Consideration of an ordinance relative to rezoning of property located on Tax Map 28, Parcel 56.03, containing approximately 7.08 acres, (requested by Adam Crunk), to amend the existing PCD. Property is located on Wolverine Trail. First Reading.

The Town Council next considered on first reading an ordinance relative to the rezoning of property located on Tax Map 28, Parcel 56.03, containing approximately 7.08 acres, (requested by Adam Crunk), to amend the existing PCD. Property is located on Wolverine Trail. The recommendation of the Planning Commission was that the Town Council approve the request. Following discussion, Vice-Mayor Marc Adkins made a motion to approve and adopt said ordinance on first reading. The motion was duly seconded by Council Member Tim Morrell. Following further discussion, the motion was approved unanimously. A copy of said ordinance, as adopted first reading, is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "3". (Ordinance #16-05).

- ii. Consideration of an ordinance to the rezoning of property located on Tax Map 49, Parcel 95.06 and part of Parcel 95.03, containing approximately 64.25 acres, (requested by Mike Hollingshead), from R-1 to R-3. Property is located at 287 Chicken Pike. First Reading.

The Town Council next considered on first reading an ordinance relative to the rezoning of property located on Tax Map 49, Parcel 95.06 and part of Parcel 95.03, containing approximately 64.25 acres, (requested by Mike Hollingshead), from R-1 to R-3. Property is located at 287 Chicken Pike. The recommendation of the Planning Commission was that the Town Council approve the request. Following discussion, Council Member Tim Morrell made a motion to approve and adopt said ordinance on first reading. The motion was duly seconded by Council Member Lori North. Following further discussion, the motion was approved unanimously. A copy of said ordinance, as adopted first reading, is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "4". (Ordinance #16-06).

b. Packaged Liquor Board Report:

There were no applications for the Town Council to consider at this time.

c. Approval of the terms of, and authorization for the Mayor to execute, an agreement with Arts Build Communities (ABC) Designated Agency, GNRC relative to a grant to the Town of Smyrna Arts Commission.

The Town Council next considered a motion by Council Member Rick Wise to approve the terms of and authorize the Mayor to execute, a contract with Arts Build Communities (ABC) Designated Agency, GNRC relative to a grant to the Town of Smyrna Arts Commission. The motion was duly seconded by Vice-Mayor Marc Adkins. Following further discussion, the motion was approved unanimously. A copy of said document is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "5".

d. Approval of naming Westfork Neighborhood Park pavilion after James T. Johnson, Sr.

The Town Council next considered a motion by Vice-Mayor Marc Adkins to approve naming Westfork Neighborhood Park pavilion after James T. Johnson, Sr. The motion was duly seconded by Council Member Rick Wise. Following discussion, the motion was approved unanimously.

e. Approval of the terms of, and authorization for the Mayor to execute, an agreement with HDR/ICA relative to additional engineering services for the Enon Springs Road West Extension Project.

The Town Council next considered a motion by Vice-Mayor Marc Adkins to approve the terms of and authorize the Mayor to execute, an agreement with HDR/ICA relative to additional engineering services for the Enon Springs Road West Extension Project. The motion was duly seconded by Council Member Tim Morrell. Following further discussion, the motion was approved unanimously. A copy of said document is

attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit “6”.

f. Consideration of appointments to Boards and Committees:

- i. Appointment of two (2) members to the Packaged Liquor Board to serve four (4) year terms ending 2020.

The Town Council next considered nominations from Vice-Mayor Marc Adkins for Scott Matuk and Wayne Blair. With no further nominations, Mayor Mary Esther Reed called for the nominations to cease. Vice-Mayor Marc Adkins made a motion to reappoint Scott Matuk and Wayne Blair to the Packaged Liquor Board to serve four (4) years ending 2020. The motion was duly seconded by Council Member Tim Morrell. Following discussion, the motion was approved unanimously.

- ii. Appointment of two (2) members to the Board of Zoning Appeals to serve three (3) year terms ending 2019.

The Town Council next considered a motion by Council Member Paul Johns to reappoint Alford Fann and Steve Bryan to the Board of Zoning Appeals to serve three (3) year terms ending 2019. The motion was duly seconded by Council Member Rick Wise. Vice-Mayor Marc Adkins next made a motion that the nominations cease. The motion was duly seconded by Council Member Tim Morrell. Following discussion, the motion to cease nominations was approved unanimously. Following further discussion, the motion to reappoint Alford Fann and Steve Bryan was approved unanimously.

- iii. Appointment of two (2) members to the Citizens for Sister City Relations to serve three (3) year terms ending 2019.

The Town Council next considered a motion by Mayor Mary Esther Reed to reappoint Erica Williams and appoint Paul Collette to the Citizens for Sister City Relations to serve three (3) year terms ending 2019. The motion was duly seconded by Vice-Chairman Marc Adkins. Following discussion, the motion was approved unanimously.

- iv. Appointment of three (3) members to the Parks Advisory Board to serve two (2) year terms ending 2018.

The Town Council next considered a motion by Council Member H.G. Cole to reappoint Beecher Frasier, III and appoint Doak Sharrock and Lisa Dye as the non-voting outside city member to the Parks Advisory Board to serve two (2) year terms ending 2018. The motion was duly seconded by Vice-Mayor Marc Adkins. Following discussion and without object, the motion was approved unanimously.

- v. Appointment of two (2) members to the Planning Commission to serve two (2) year terms ending 2018.

Mayor Mary Esther Reed next reappointed Ed Davenport and appointed Rhonda Allen to the Planning Commission to serve two (2) year terms ending 2018 and appointed Vice-Mayor Marc Adkins as the Mayor's designee. Following discussion, Council Member H.G. Cole made a motion to appoint Council Member Tim Morrell as the Council representative. The motion was duly seconded by Vice-Mayor Marc Adkins. Following further discussion, the motion was approved unanimously.

- vi. Appointment of two (2) members to Project Assistance to serve three (3) year terms ending 2019.

The Town Council next considered a motion by Vice-Mayor Marc Adkins to reappoint Tillie Hager and Joy Galyon to Project Assistance to serve three (3) year terms ending 2019. The motion was duly seconded by Council Member Rick Wise. Following discussion and without objection, the motion was approved unanimously.

- vii. Appointment of five (5) members to the Board of Adjustments and Appeals to serve three (3) year terms ending 2019.

No applications were submitted for this committee.

- viii. Appointment of one (1) member to the Beer Board to serve a four (4) year term ending 2020.

The Town Council next considered a motion by Council Member H. G. Cole to reappoint Molly Jennings to the Beer Board to serve a four (4) year term ending 2020. The motion was duly seconded by Council Member Rick Wise. Following discussion, the motion was approved unanimously.

- ix. Appointment of three (3) members to the Storm Water Advisory Committee to serve two (2) year terms ending 2018.

The Town Council next considered a motion by Mayor Mary Esther Reed to reappoint Pam Thompson and Ray Lee to the Storm Water Advisory Committee to serve two (2) year terms ending 2018. Council Member Rick Wise made a motion to cease nominations. The motion was duly seconded by Council Member Paul Johns. Following discussion, the motion for appointments was approved unanimously.

- x. Appointment of one (1) member to the Historic Zoning Commission to serve a five (5) year term ending 2021.

Mayor Mary Esther Reed next nominated Lynn Arnold to the Historic Zoning Commission to serve a five (5) year term ending 2021. Nominations ceased, and Council Member Rick Wise made a motion to approve the nomination. The motion was duly

seconded by Council Member Tim Morrell. Following discussion, the motion was approved unanimously.

- xi. Appointment of three (3) members to the Arts Commission to serve two (2) year terms ending 2018.

The Town Council next considered a motion by Rick Wise to appoint Jennifer Young, Oliver Langston, and Connie Hutchison to the Arts Commission to serve two (2) year terms ending 2018. The motion was duly seconded by Vice-Mayor Marc Adkins. Following discussion, the motion was approved unanimously.

- xii. Appointment of two (2) members to serve three (3) year terms ending 2019 to the Smyrna Charity Assistance Board.

Council Member Lori North next nominated Joy Galyon and Mary Lou Thomas to the Smyrna Charity Assistance Board to serve three (3) year terms ending 2019. Nominations ceased, and Council Member Paul Johns made a motion to approve the nomination. The motion was duly seconded by Council Member Rick Wise. Following discussion, the motion was approved unanimously.

- xiii. Appointment of Council Representative to serve a one (1) year term ending 2017 to the Smyrna Charity Assistance Board.

Mayor Mary Esther Reed next nominated Council Member Lori North to serve a one (1) year term ending 2017 to the Smyrna Charity Assistance Board. Nominations ceased, and Vice-Mayor Marc Adkins made a motion to approve the nomination. The motion was duly seconded by Council Member Rick Wise. Following discussion, the motion was approved unanimously.

- xiv. Mayor to appoint one (1) member to the Smyrna Housing Authority to serve a five (5) year term ending 2021.

Mayor Mary Esther Reed next reappointed Tommy Francis to the Smyrna Housing Authority to serve a five (5) year term ending 2021 and appointed Gary Evans to fill a vacancy ending 2019.

g. Other.

- i. **Approval of the terms of, and authorization for the Mayor to execute, a contract with Brenda Walsh, a TDOT approved acquisition agent, relative to land acquisition services for Jefferson Pike utility relocation project.**

The Town Council next considered a motion by Council Member H. G. Cole to approve the terms of and authorize the Mayor to execute a contract with Brenda Walsh, a TDOT approved acquisition agent, relative to land acquisition services for Jefferson Pike

utility relocation project. The motion was duly seconded by Council Member Paul Johns. Following discussion, the motion was approved unanimously. A copy of said document is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "7".

There was no further New Business to be considered by the Town Council.

7. Status Reports.

Town Manager Harry Gill gave an update on the Prepare-A-Thon. He announced 7 schools will be participating in the drill on April 7th or 8th. The Expo will be April 9th at the Town Centre. He thanked Fire Chief Bill Culbertson and Police Chief Kevin Arnold for their work in preparing this event.

Chief Bill Culbertson stated that CPR classes will be available to the public at no cost on April 9th.

Town Manager Harry Gill reported that the Council Retreat will be held on April 11th and 12th at the Town Centre and is open to the public.

8. Announcements.

Parks Director Mike Moss gave an update on the Outdoor Adventure Center.

Council Member H. G. Cole thanked the citizens who have served on various boards. He wished his son-in-law a "Happy Birthday". He also announced the birth of a grand-daughter.

Council Member Paul Johns reported that the Masonic Lodge will have a pancake breakfast on Saturday morning to benefit the Sam Davis Home.

Council Member Lori North commented on an article recently in the Daily News Journal written about Fran Dunn, Director of the Senior Citizens. She noted that the Lion's Club will be hosting a pancake breakfast on Saturday at the Senior Citizens Center. There will also be a yard sale at the center on March 17th, 18th, and 19th.

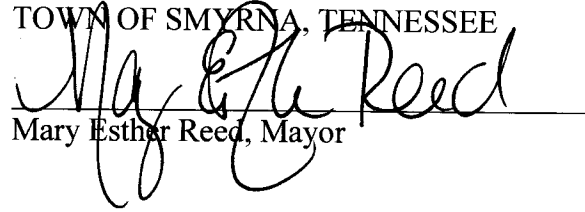
Council Member Rick Wise recognized Rutherford County Clerk Lisa Crowell who was in the audience.

Vice-Mayor Marc Adkins congratulated Brittany Stevens on her appointment as Smyrna Court Clerk. He announced that Smyrna's Easter Egg Hunt is on March 19th at Lee Victory Park.

Mayor Mary Esther Reed reminded everyone of the Easter buffet at the Town Centre from 11:00 a.m. to 2 p.m. She wished her son, husband, and mother a "Happy Birthday".

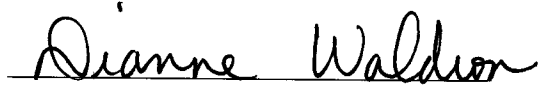
Without objection, the meeting was adjourned.

TOWN OF SMYRNA, TENNESSEE



Mary Esther Reed, Mayor

ATTEST:



DIANNE WALDRON, Town Clerk