

**MINUTES OF MEETING OF THE REGULAR SESSION OF THE
TOWN COUNCIL
OF THE TOWN OF SMYRNA
ON JUNE 14, 2016**

The Town Council of the Town of Smyrna, Rutherford County, Tennessee, met in regular session at 5:00 p.m. on June 14, 2016 at Town Hall with the Honorable Mary Esther Reed, Mayor, presiding.

Mayor Reed called the meeting to order. The invocation was offered by Chaplain John Upchurch, Smyrna Police Department. The pledge of allegiance was led by Rex Gaither, Finance Director.

The roll was called by the Town Clerk and the following Town Council Members were present:

Mayor Mary Esther Reed
H. G. Cole
Paul Johns
Tim Morrell
Lori North
Rick Wise

Vice-Mayor Marc Adkins was not in attendance.

1. Approval or Correction of Minutes of the May 10 and May 31, 2016 meetings.

The Town Council first considered a motion by Council Member Rick Wise to approve the minutes of the May 10, 2016 regular session of the Town Council and the May 31, 2016 regular work session of the Town Council. The motion was duly seconded by Council Member Paul Johns. Following discussion, the motion was approved unanimously.

2. Correspondence/Communications.

There were no correspondence or communications for the Town Council to consider at this time.

3. Awards and Recognitions.

A proclamation for Adeline Smotherman's retirement from banking was read by the Town Clerk.

4. Consent Agenda.

The following Consent Agenda items were next presented for consideration by the Town Council:

- a. Approval of the terms of, and authorization for the Mayor to execute, contracts for Water Treatment Plant chemicals with the following:
 - i. Dycho – Hydrogen Peroxide and Sodium Hydroxide
 - ii. NexAir – Carbon Dioxide
 - iii. Univar – Sodium Chloride
 - iv. SNF Polydyne – Cationic Polymer for Clarifloc

- b. Approval of the terms of, and authorization for the Mayor to execute, renewal contracts for Water and Waste Water Treatment Plant chemicals with the following:

Water Treatment Plant:

 - i. Carmeuse – Calcium Oxide
 - ii. ADC – Calcium Thiosulfate, Citric Acid, Potassium Permanganate, Sodium OrthoPolyPhosphate, and Sodium Permanganate
 - iii. Dycho – Hydrofluorosilicic Acid and Sodium Hypochlorite
 - iv. Chemtrade – Polyaluminum Hydroxychloride
 - v. Cabot Norit Americas – Powder Activated Carbon
 - vi. Thatcher Company – Sodium Carbonate

Waste Water Treatment Plant:

 - i. SNF Polydyne – Clarifloc
 - ii. Nich Chem – Liquid Aluminum Sulfate

- c. Approval of the terms of, and authorization for the Mayor to execute, a renewal contract with the Tennessee Department of Transportation relative to right-of-ways maintenance.

- d. Approval of the terms of, and authorization for the Mayor to execute, contracts with Thompson Machinery and Neff Rental relative to heavy equipment rental for Parks Department.

- e. Approval of the terms of, and authorization for the Mayor to execute, a contract with CMS Uniforms relative to Fire Department uniforms.

- f. Approval of the terms of, and authorization for the Mayor to execute, a contract with Red Wing Shoes relative to safety footwear.

- g. Approval of the terms of, and authorization for the Mayor to execute, a performance agreement with Nick Carver Band relative to music and sound for the 2016 Independence Day Celebration.

Following discussion, Council Member Paul Johns made a motion to approve and adopt the Consent Agenda and to authorize the Mayor to execute said documents. The motion was duly seconded by Council Member Rick Wise. Following further discussion, the motion was approved unanimously. A copy of said documents referenced on the Consent Agenda is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "1".

5. Old Business.

- a. **PUBLIC HEARING:** Consideration of a resolution relative to a Plan of Services for property located on Tax Map 54, Parcels 15.01, 15.03, 15.04, 15.05, 15.11, 15.12, and 15.22.

This item was withdrawn.

- b. **PUBLIC HEARING:** Consideration of an ordinance relative to the annexation and R-3 zoning of property located on Tax Map 54, Parcels 15.01, 15.03, 15.04, 15.05, 15.06, 15.11, 15.12, and 15.22, containing approximately 19.8 acres, (requested by Jerry Butler). Properties are located along and east of Kedron Church Road. Second Reading.

This item was withdrawn.

- c. **PUBLIC HEARING:** Consideration of an ordinance relative to the rezoning of property located on Tax Map 34G, Group A, Parcel 1.00 from C-2 to PUD, containing approximately 1.45 acres, (requested by Robert Latimer). Property is located at the corner of Stewart Drive. Second Reading.

At this time, Mayor Mary Esther Reed recessed the meeting without objection, and a public hearing was opened related to the agenda item. No one spoke for or against the agenda item.

At this time, the public hearing was closed without objection, and the Council meeting was resumed without objection.

The Town Council next considered on second and final reading an ordinance relative to the rezoning of property located on Tax Map 34G, Group A, Parcel 1.00 from C-2 to PUD, containing approximately 1.45 acres, (requested by Robert Latimer). Property is located at the corner of Stewart Drive. The recommendation of the Planning Commission was that the Town Council approve the request. Following discussion, Council Member Tim Morrell made a motion to approve and adopt said ordinance on second and final reading. The motion was duly seconded by Council Member Rick Wise. Following further discussion, the motion to approve and adopt said ordinance on second and final reading was approved unanimously. A copy of said ordinance, as adopted on

second and final reading, is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "2". (Ordinance #16-10).

- d. **PUBLIC HEARING:** Consideration of an ordinance adopting the budget for fiscal year beginning July 1, 2016 and ending June 30, 2017. Second Reading.

At this time, Mayor Mary Esther Reed recessed the meeting without objection, and a public hearing was opened related to the agenda item. No one spoke for or against the agenda item.

At this time, the public hearing was closed without objection, and the Council meeting was resumed without objection.

This item will be considered on second reading at a Special Called Meeting on June 30, 2016 at 5:00 p.m.

- e. **PUBLIC HEARING:** Consideration of an ordinance establishing the property tax levy for the fiscal year beginning July 1, 2016 and ending June 30, 2017. Second Reading.

At this time, Mayor Mary Esther Reed recessed the meeting without objection, and a public hearing was opened related to the agenda item. No one spoke for or against the agenda item.

At this time, the public hearing was closed without objection, and the Council meeting was resumed without objection.

This item will be considered on second reading at a Special Called Meeting on June 30, 2016 at 5:00 p.m.

6. **New Business:**

- a. **Planning Commission Report:**

There were no items for the Town Council to consider at this time.

- b. **Packaged Liquor Board Report:**

There were no applications for the Town Council to consider at this time.

- c. **Approval of the terms of, and authorization for the Mayor to execute, contracts with Advance Engineering, CGS, Elster American Meter, Equipment Controls, Fortiline, G&C Supply, Hayes Pipe, HD Supply, Kerotest, Southern Pipe, Tri-State Meter, and United Utilities relative to materials for Gas, Water and Sewer Departments.**

The Town Council next considered a motion by Council Member Paul Johns to approve the terms of and authorize the Mayor to execute, contracts with Advance Engineering, CGS, Elster American Meter, Equipment Controls, Fortiline, G&C Supply, Hayes Pipe, HD Supply, Kerotest, Southern Pipe, Tri-State Meter, and United Utilities relative to materials for Gas, Water and Sewer Departments. The motion was duly seconded by Council Member Tim Morrell. Following discussion, the motion was approved unanimously. Copies of said documents are attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "3".

- d. Consideration and approval of the donation of property from North Rutherford Soccer, Inc. to the Town of Smyrna.

The Town Council next considered a motion by Council Member H. G. Cole to approve the donation of property from North Rutherford Soccer, Inc. to the Town of Smyrna. The motion was duly seconded by Council Member Rick Wise. Bill Jordan, President of North Rutherford Soccer, Inc. addressed the Town Council. Following discussion, the motion was approved unanimously. A copy of said document is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "4".

- e. Consideration of an ordinance relative to the amendment of Town of Smyrna Municipal Code, Title 1 "General Administration", Chapter 1 "Town Council", Section 1-106, "General rules of order" relative to amendments to standing rules for council meetings. First Reading.

The Town Council next considered on first reading an ordinance relative to the amendment of Town of Smyrna Municipal Code, title 1 "General Administration", Chapter 1 "Town Council", Section 1-106, "General rules of order" relative to amendments to standing rules for council meetings. Following discussion, Council Member Lori North made a motion to approve and adopt said ordinance on first reading. The motion was duly seconded by Council Member Paul Johns. Following further discussion, the motion was approved unanimously. A copy of said ordinance, as adopted first reading, is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "5". (Ordinance #16-13).

- f. Consideration and approval of the Pension Plan Funding Policy.

The Town Council next considered a motion by Council Member Tim Morrell to approval the Pension Plan Funding Policy. The motion was duly seconded by Council Member Rick Wise. Following discussion, the motion was approved unanimously. A copy of said document is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "6".

- g. Consideration and approval of the Internal Controls Policy.

The Town Council next considered a motion by Council Member Rick Wise to approval the Internal Controls Policy. The motion was duly seconded by Council Member Lori North. Following discussion, the motion was approved unanimously. A copy of said document is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "7".

- h. Consideration of a resolution to amend and restate the Town of Smyrna Classification and Compensation Program.

The Town Council next considered a resolution to amend and restate the Town of Smyrna Classification and Compensation Program. Following discussion, Council Member Tim Morrell made a motion to approve the resolution. The motion was duly seconded by Council Member Paul Johns. Following further discussion, the motion was approved unanimously. A copy of said resolution is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "8". (Resolution #16-10).

- i. Discussion relative to community beautification initiative/litter reduction campaign called LOVE WHERE YOU LIVE.

Town Manager Harry Gill gave an update on what the town has done relative to litter reduction.

- j. Town Manager's evaluation.

This item will be considered at end of the meeting.

- k. Other.

There was no further New Business to be considered by the Town Council.

7. Status Reports.

There were no status reports to be considered by the Town Council.

8. Announcements.

Town Manager Harry Gill gave an update on the United Way Golf Tournament. He announced that a committee has been formed to honor the late Capt. Jeff Kuss with a memorial. Contributions to this project can be made at First Bank. He thanked the Fire Department and Police Department for their work during the plane crash. He gave a special thanks to Fire Chief Bill Culbertson and Andy Miller

Council Member H. G. Cole also commented on how the community came together during the Blue Angel plane crash. He wished his son a "Happy Birthday".

Council Members Tim Morrell, Lori North and Rick Wise also commented on how proud they were for the professionalism, dignity and grace show by the citizens and employees of the Town during the recent tragedy.

Mayor Mary Esther Reed stated that the Independence Day Celebration on July 1st will honor Capt. Kuss. She stated the Town had received numerous letters from around the country regarding the plane crash. She also thanked the employees and citizens for the way they handled the tragedy.

Mayor Mary Esther Reed recessed the meeting for five minutes.

Following the recess, the Town Council next considered the Town Manager's evaluation. Following discussion, Council Member Rick Wise made a motion to increase Town Manager Harry Gill's base pay by 1.75% and give him a 2.25% bonus. The motion was duly seconded by Council Member Tim Morrell. Following further discussion, the motion was approved unanimously.

Without objection, the meeting was adjourned.

TOWN OF SMYRNA, TENNESSEE



Mary Esther Reed, Mayor

ATTEST:



DIANNE WALDRON, Town Clerk