

**Sister City Committee  
Minutes of Meeting  
November 2, 2021**

**1. Call the Meeting to Order**

Gerry Short called the meeting to order at 5:30 pm. The following were present:

Gerry Short  
Erica Williams  
Resha Oliphant  
Fran Dunne  
Melody Welshofer  
Mary Ann Rogers  
Marc Michaelson  
Casey Conard, Town Staff  
**Not Present:**  
Jonathan Wright

**2. Approval of October 12, 2021 Minutes**

Mary Ann made a motion to approve the minutes as written. The motion was seconded by Erica and passed unanimously.

**3. Financial Status**

Monthly reconciliation for October 2021 was reviewed with a balance of 83,131.04 as of 10/31/2021.

**4. Zama Communications**

- Marc spoke to Zama about the Zoom 30<sup>th</sup> Anniversary.
- The date for the Zama video tour has been moved back to either February 26<sup>th</sup> or March 5<sup>th</sup> at 6:00pm. The committee discussed and Marc will ask Zama to pick which date they prefer.

**5. Unfinished Business**

- Video Tour- Committee discussed

**6. New Business**

- The committee would like to have a parent meeting December 7<sup>th</sup> at 6:30 to talk to the parent about possible travel in 2022 and covid 19 procedures.
- The committee discussed how many students would need to be recruited if Smyrna travels in 2022.
- Fran made a motion to offer \$200 off travel cost of current students for each new student recruited and selected for the program. The motion was seconded by Erica and passed unanimously.

## **7. Other**

- Marc will look into travel insurance and what is covered concerning Covid 19.
- Fran- Discuss Chili Supper event at December 6<sup>th</sup> parent meeting. The chili supper will be on February 26 or March 5 depending on when the video tour meeting will be. Marc will discuss with Zama and let the committee know.

## **9. Adjournment**

With no further business before the committee a motion was made to adjourn by Fran and seconded by Erica. The meeting adjourned at 6:10.