

**Sister City Committee
Minutes of Meeting
February 7, 2023**

1. Call the Meeting to Order

Marc called the meeting to order at 5:32 pm. The following were present:

Amy Wise
Erica Williams
Resha Oliphant
Mary Ann Rogers
Marc Michaelson
Jonathan Wright
Gerry Short
Fran Dunne
Casey Conard, Town Staff

Not Present:

Melody Welshofer

2. Approval of January 03, 2023 Minutes

Erica made a motion to approve the minutes as written. The motion was seconded by Mary Ann and passed unanimously.

3. Financial Status

Monthly reconciliation for January 2023 was reviewed with a balance of 105,219.75 as of 1/31/2023

4. Zama Communications

- Marc received communications from Zama about upcoming visit. He discussed this with the parents, students and committee member present. Possible dates are 7/15-7/29.
- Marc is researching airline tickets and pricing.
- The committee shared with the parents and students that there will be training sessions prior to the trip.

5. Unfinished Business

- Erica gave the committee members and students a copy of the welcome packet. The committee noted a few minor changes. Erica will update and send back out to the committee. Erica asked for a copy of the medical release forms from the Town.
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6. New Business

- The committee discussed and decided to push back the student dinner

7. Other

- The committee discussed T-shirt designs for the trip. They want to ask the students to submit a design if they would like and the committee will pick one.
- Next meeting will be March 7th

8. Adjournment

With no further business before the committee a motion was made to adjourn by Erica and was seconded by Resha. The meeting adjourned at 7:20.