

**Sister City Committee
Minutes of Meeting
August 1, 2023**

1. Call the Meeting to Order

Gerry called the meeting to order at 5:35 p.m. The following were present:

Gerry Short
Erica Williams
Marc Michaelson
Amy Wise
Barbara Ibarra
Melody Villalobos

Not Present:

Sherica Clark Nelms
Jonathan Wright

2. Approval of July 11, 2023 Minutes

Amy made a motion to approve the minutes as written. The motion was seconded by Erica and passed unanimously.

3. Financial Status

The monthly reconciliation for July 2023 was reviewed with a balance of \$91,795.90 as of 7/31/2023.

4. Zama Communications

- Marc-Zama has 15 students selected for 2024 (13 girls/ 2 boys)

5. Unfinished Business

- Barbara and Melody compiles a list of recruitment strategies for 2024 host families. The committee discussed the list.
- The committee discussed focusing on 7th, 8th and 9th graders.
- Marc brought up incentivizing recruiting for our current students.

6. New Business

- Gerry Short: Town Manager, Mr. Hercules asked the committee to discuss background checks for committee members. The committee discussed.
- Erica made a motion for committee members submit to a background check annually in April. Melody seconded that motion and passed unanimously.
- Gerry Short: Town Manager, Mr. Hercules asked the committee to discuss adding language to bylaws/application that hosting and/or travel could be required when they are a member of the committee. The committee discussed.

7. Other

- Marc will present to Council at the August 24th Workshop @ 5:00
- The next Sister City meeting will be September 5th

8. Adjournment

With no further business before the committee a motion was made to adjourn by Erica and seconded by Barbara at 7:20 p.m.