

**Sister City Committee
Minutes of Meeting
February 6, 2024**

1. Call the Meeting to Order

Gerry called the meeting to order at 5:30 p.m. The following were present:

Marc Michaelson
Melody Villalobos
Gerry Short
Amy Wise
Erica Williams
Mary Ann Rogers
Barbara Ibarra
Jonathan Wright

Not Present:

Sherica Clark Nelms

2. Approval of December 5, 2023 Minutes

Mary Ann made a motion to approve the minutes as written. The motion was seconded by Erica and passed unanimously.

3. Financial Status

The monthly reconciliation for January 2024 was reviewed with a balance of \$105,632.63 as of 1/31/2024.

4. Zama Communications

- Marc received an email requesting a “letter exchange” Erica and Marc facilitated this with Rocky Fork Middle. The committee discussed doing this in the future.

5. Unfinished Business

- Marc asked that the processes and procedures be moved to the March agenda

6. New Business

- The committee discussed options for an April icebreaker and decided on bowling. Erica will call Smyrna Bowling and check availability and cost
- Marc and Bobbie discussed the interview of Zoe Walker and gave a positive recommendation. The committee discussed.
 - Bobbie made a motion to accept Zoe Walker into the program. The motion was seconded by Marc and passed unanimously
- Zoe is a referral from Morgan Surratt and brings total number of students to 12
- The committee discussed the wording on the current student application, specifically #3. Casey will update.
- The committee discussed and divided up sub committees. They are listed below
 - Gifts- Mary Ann/Amy
 - Farewell Ceremony- Mary Ann/Amy
 - Budget-Marc
 - Training-Erica
 - Public relations-Bobbie/Melody
 - Records-Casey/Jonathan
- Erica requested that the committee members bring visit ideas to the March meeting. Casey will send out 2017 itinerary
- The committee divided students
 - Erica- Connor and Jackson
 - Marc-Morgan and Zoe
 - Bobbie- Joseph and Jael
 - Amy- Graison and Adelai
 - Mary Ann- Manna
 - Jonathan- Cyrus and Cohen
 - Melody- Ethan
- The committee agreed to start meeting twice a month starting in April on the 1st and 3rd Tuesdays of each month.

7. Other

- The next meeting will be March 5th

8. Adjournment

With no further business before the committee a motion was made to adjourn by Amy and seconded by Erica at 6:24 p.m.