

**Sister City Committee**  
**Minutes of Meeting**  
**April 2, 2024**

**1. Call the Meeting to Order**

Gerry called the meeting to order at 5:30 p.m. The following were present:

Marc Michaelson  
Gerry Short  
Amy Wise  
Barbara Ibarra  
Melody Villalobos  
Shelby Sallee  
Jonathan Wright  
Mary Ann Rogers  
Fran Dunne

**Not Present:**

**2. Approval of April 2, 2024 Minutes**

Bobbie made a motion to approve the minutes with changes. The motion was seconded by Amy and passed unanimously.

**3. Zama Communications**

- Marc announced that the Consulate General of Nashville has changed.
- Marc shared the names of the delegates
- Zoom meeting with Zama will be on Thursday, April 18th at 7:00 p.m.
- Marc read the questions from Zama
- Zama will send a list of students by the end of May
- Zama has requested that they visit Sam Davis Home
- Zama would like a list of Nashville places the committee will take them during the visit
- Zama requested that the chaperones visit schools with the students
- Marc has secured 3 whiteboards for the Zama Fair
- Zama has \$2,000 for Farewell Ceremony

- Zama students will perform at the Farewell Ceremony
- Zama has requested a translator for the visit

#### **4. Sub Committee Report**

Gifts/T-shirts- Amy will collect the remaining t-shirt sizes at the bowling party. Amy is looking at bags for the gifts.

Farewell Ceremony-Table decorations from the last visit will be reused. The Event Center has been reserved. The committee discussed having the farewell ceremony 4:00-6:00 so everyone can attend the BBQ fest at 6:00.

Budget-None

Training- None

Public relations-Bobbie reviewed the updates to the Public Relations Plan.

Records-None

Planning- Melody reviewed the proposed itinerary with the committee. She will update the spreadsheet

#### **5. Unfinished Business**

- The committee discussed the April 27th event and which committee members can attend.

#### **6. New Business**

- Rock Springs Middle will have an Open House on May 7th. Bobbie confirmed which committee members will attend.
- Shelby will contact other middle schools to see when their Open Houses are scheduled and ask about setting up a table to promote the program.
- Marc reviewed questions that he will ask on the zoom call
- Marc read an email from a citizen who volunteered to help translate during the visit. He has a meeting scheduled for 4/17/2024

- Marc mentioned that approval is needed for Zama students to attend school with their host students.

## **7. Other**

## **8. Adjournment**

With no further business before the committee, a motion was made to adjourn by Fran and seconded by Bobbie at 7:21 p.m.