

MINUTES OF THE TOWN OF SMYRNA STORM WATER ADVISORY COMMITTEE

July 20, 2020

1st Item: Call to Order

The April meeting of the Town of Smyrna Storm Water Advisory Committee was held on Monday, July 20, 2020. The meeting was called to order by Chairman Frank Musgrave at 6:00 P.M. at Town Hall, Smyrna, Tennessee.

The following Storm Water Advisory Committee members and staff were present:

Members:

Frank Musgrave, Chairman
Douglas Brown
Rhett Kimble
Daniel Newbern
Abhi Patra
Charles Scurr

Staff:

Eric Hennessee, Staff Attorney
Tom Rose
Greg Upham
Dwayne Lawson
Susan Weber

Absent:

Katherine Green

2nd Item: Presentation of Certificates of Appreciation to SWAC Members

Next, Greg Upham presented Certificates of Appreciation to the SWAC Members for their dedicated service during the past year.

3rd Item: Citizen Comments

Chairman Frank Musgrave asked if there were any citizen comments to be heard by the Committee. There being none, the Committee proceeded to item #4 of the agenda.

4th Item: Introduction of new Storm Water Advisory Committee members

Greg Upham introduced Charles Scurr as the newly appointed member of the SWAC committee.

5th Item: Election of Officers

Abhi Patra made a nomination with a second by Daniel Newbern for Frank Musgrave to remain as Chairman. There being no other nominees, it was approved unanimously to elect Frank Musgrave as Chairman. Daniel Newbern then made a nomination with a second by Abhi Patra to nominate Rhett Kimble to remain as Vice-Chairman. There being no other nominees, it was approved unanimously for Rhett Kimble to remain as Vice-Chairman.

6th Item: Approval of Minutes of the January 27, 2020 Meeting

The Committee considered a motion by Rhett Kimble to approve the minutes of the January 27, 2020 meeting as presented. The motion was seconded by Douglas Brown. The motion was approved unanimously. A copy of the minutes as approved is attached hereto and marked Exhibit "1".

7th Item: Old Business

There was no old business to discuss at this meeting.

8th Item: New Business

A. Consent/Correction Agenda

1. Vacant / Inactive Account List

The Stormwater Fee Vacant Account List (through 3/31/20) was presented by staff. The accounts on the list shall be re-opened with the fees being assessed to the property owners. A copy of the Stormwater Fee Vacant Account List (through 3/31/20) is attached hereto and marked as Exhibit "2".

2. Vacant / Inactive Account List

The Stormwater Fee Vacant Account List (through 6/30/20) was presented by staff. The accounts on the list shall be re-opened with the fees being assessed to the property owners. A copy of the Stormwater Fee Vacant Account List (through 6/30/20) is attached hereto and marked as Exhibit "3".

The Committee then considered a motion by Daniel Newbern to approve the Consent/Correction Agenda as recommended by staff. The motion was seconded by Douglas Brown. The motion was approved unanimously.

B. Adjustment Applications

There were no adjustment applications to consider at this meeting.

C. Credit Applications

There were no credit applications to consider at this meeting.

9th Item: Reports of Officers, Committees, or Staff

A. Greg Upham reported to the Committee that since the last meeting on January 27, 2020, staff received no calls/inquiries about the Storm Water User Fee.

B. Mr. Upham then presented to the Committee the Storm Water Management Program Quarterly Progress Report. This report was for the period of January 1, 2020 through March 31, 2020. A copy of this Storm Water Management Program Quarterly Progress Report is attached hereto and marked as Exhibit "4". He then presented the Quarterly Progress Report for the period of April 1, 2020 through June 30, 2020. A copy of this Storm Water Management Program Quarterly Progress Report is attached hereto and marked at Exhibit "5".

C. At this time, Mr. Upham presented the presented the Annual Report for the MS4 Permit covering the period of 7/1/19-6/30/20. Corrections were made to the following items and a revised copy of the report was presented to the members prior their vote:

- Page 2 / item #3E / "Facebook", not "radio announcements"
- Page 4 / item #7B / "Yes", not "No"
- Page 5 / item 8A / "586 acres and 16,942 linear feet of ROW", not "N/A"

The annual report must first be reviewed and approved by the SWAC Committee, then by the Town Council, executed by the Mayor, then submitted to TDEC.

The Committee then considered a motion by Rhett Kimble to approve the TDEC Annual Report as written. The motion was duly seconded by Daniel Newbern. The motion was approved unanimously and the report will be forwarded to the Town Council for final approval and execution. A copy of the *revised* Annual Report (with the MS4 permit reporting documents) is attached hereto and marked as Exhibit "6".

D. Tom Rose, Director of Public Works, then gave a brief update of some of our current storm water projects.

10th Item: Adjournment

There being no further business to come before the Committee, a motion was made by Daniel Newbern to adjourn the meeting and a second by Rhett Kimble. Without objection, the meeting was adjourned at 6:31 PM.

Submitted by:

Certified by:


Greg Upham, Secretary


Frank Musgrave, Chairman

10-19-20