

# **Town of Winhall**

## **Board of Civil Authority**

**# 115 Vermont Route 30  
Bondville, VT 05340  
winclerk@winhall.org**

**June 23, 2025**

### **Minutes**

The **Board of Civil Authority** met on **Monday June 23, 2025 @ 8:00 AM** at the Winhall Town Hall #115 Vermont Route 30.

- 1) Activated recording - Opened Meeting at 8:05AM
- 2) Julie Isaacs made the motion to appoint Alexander Bilka Presiding Election Officer, Stuart seconds. All approved.
- 3) Alexander makes the motion to appoint Scott Bushee as Assistant Presiding Election Officer, Christie seconds. All approved.
- 4) Reviewed Meeting positions needed – at least 4 people on at all times (Entrance, exit, door and booths). Mike Cole is available all day to take ballots to the sick or elderly, with Julie, Stuart, Bill, or Christie also available throughout the day to be the second person. Getting availability from the other members who were not here before scheduling the shifts at the office.
- 5) We will be opening the absentee ballot box earlier on election day to mix them into the ballot box.
- 6) Reviewed additions to checklist since May 3, 2025 – 2 are new, 1 was just a DMV submission of a current voter that we merged so they would have the correct information. Stuart motions, Bill seconds. All approved.
- 7) Adjourn at 8:15am -End recording

In Attendance:

Presiding Officer: Alexander Bilka

Selectboard: Stuart Coleman, Julie Isaacs, William Schwartz

BCA: Christie Boswell, Mike Cole



6/23/2025