

TOWNSEND, MASSACHUSETTS

ANNUAL TOWN REPORT



2024

PHOTO BY NORMAN BEDARD

ANNUAL TOWN REPORT

2024

OFFICIALS – BOARDS – COMMITTEES – COMMISSIONS



IN MEMORIAM
TO THOSE WHO SERVED THE TOWN

Susan Robbins

Anne Le'Cuyer

Susan Dejaniak

Heidi Munroe

Kenneth Gerken

John D'Angelillo

Virginia Welch

Sheila Murphy

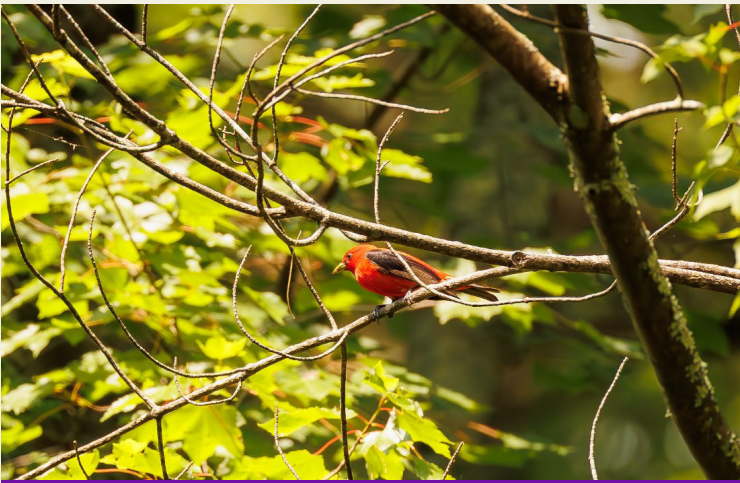
Edward Snapp

Jerry Racette

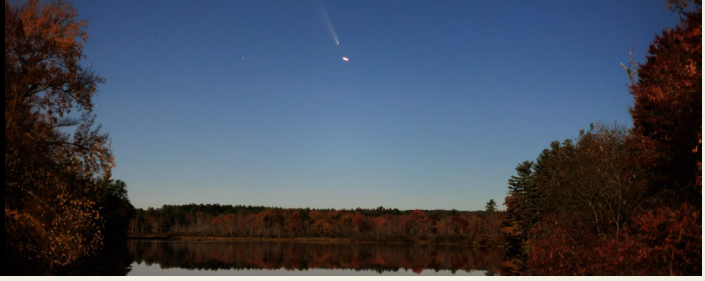
Ronald Eggleston

The beauty of Townsend!

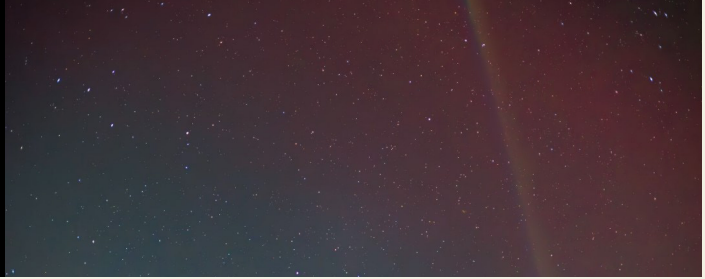
Photos by Norman Bedard



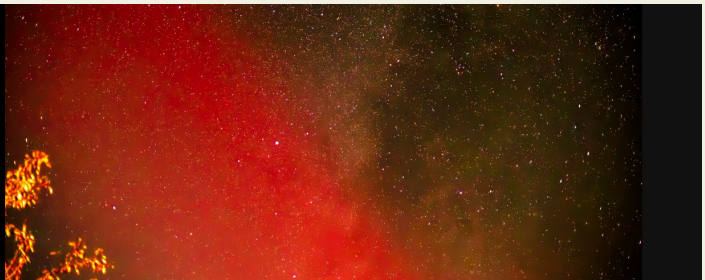
**Comet
Tsuchinshan-ATLAS**



S.T.E.V.E



**Aurora with
Milkyway**



Photos by Norman Bedard

Discover
Townsend's Sky!

Town Seal



Town Flag



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[illegible]

Town of Townsend APPOINTED OFFICIALS

OFFICE/BOARD/COMMITTEE/COMMISSION	NAME	TERM EXPIRED
300TH ANNIVERSARY COMMITTEE		
MEMBER	KYM CRAVEN	2032
MEMBER	KAREN CLEMENT	2032
MEMBER	LINDSAY MORAND	2032
AGRICULTURE COMMISSION		
MEMBER	CHARLES ROSSBACH	2027
AMANDA DWIGHT ENTERTAINMENT COMMITTEE		
MEMBER	LYNN LEBLANC	2025
AMERICAN FLAG COMMITTEE		
MEMBER	TODD ARSENAULT	2025
MEMBER	KAREN CLEMENT	2026
MEMBER	ANN VALACER	2026
MEMBER	KIM GILBERTI	2026
MEMBER	NATALIE CALL	2027
MEMBER	DEREK CLEMENT	2025
AUDIT COMMITTEE		
MEMBER	THERESA A MORSE	2025
BOARD OF HEALTH		
MEMBER	CHARLES SERENE	2025
BOARD OF REGISTRARS		
MEMBER	DAVID FUNAIOLE	2027
CHAIR	MARY JANE O'HARA	2026
MEMBER	DANIEL SHINE	2025
MEMBER EX-OFFICIO	KATHLEEN SPOFFORD	2026
ALTERNATE	SUSAN SHUFORD	2026
BUILDING DEPARTMENT		
PLUMBING & GAS INSPECTOR	RICHARD M KAPENAS	2027
ALTERNATE	ROLAND BERNIER	2027
ELECTICAL INSPECTOR	DANIEL CUSHION	2025
ELECTRICAL INSPECTOR	DANIEL CUSHION	2027
EMPLOYEE	ROBERT GARSIDE	2027
ALTERNATE GAS/PLUMBING INSPECTOR	GARY WILLIAMS	2027
ALTERNATE ELECTRICAL INSPECTOR	PETER MARTIN	2027

OFFICE/BOARD/COMMITTEE/COMMISSION	NAME	TERM EXPIRED
EMPLOYEE	DANA BARNES	2027
SEALER OF WEIGHTS AND MEASURES	ERIC AALTONEN	2027
BYLAW REVIEW COMMITTEE		
MEMBER	VERONICA KELL	2026
MEMBER	NATALIE CALL	2026
MEMBER	MICHAEL BROWN	2026
CHAIR	WILLIAM CADOGAN	2026
CAPITAL PLANNING COMMITTEE		
MEMBER	JERRILYN BOZICAS	2027
MEMBER	CAROL HOFFSES	2027
MEMBER	MARK HUSSEY	2025
MEMBER	VERONICA KELL	2025
MEMBER	THERESA A MORSE	2026
CONSERVATION COMMISSION		
MEMBER	PATRICIA JEMIOLO	2025
VICE-CHAIR	KEVIN SMITH	2026
MEMBER	MICHAEL POTSAID	2026
CHAIR	JAMES GATES	2027
CLERK	JAMES DEROIAN	2025
CONSTABLE		
CONSTABLE	MICHELLE DOLD	2025
COUNCIL ON AGING		
MEMBER	ANNE FORESMAN	2027
CLERK	MARY LOU VEST	2025
MEMBER	CAROL SWENOR	2025
MEMBER	JUDITH POUDRIER	2027
MEMBER	SUSAN GERKEN	2026
MEMBER	NATALIE CALL	2026
VICE CHAIR	PATRICIA BAKER	2025
CHAIR	DONNA PINKERTON	2026
DEMOCRATIC TOWN COMMITTEE		
MEMBER	VERONICA KELL	2028
ENERGY COMMITTEE		
CHAIR	RON MONTGOMERY	2025
VICE-CHAIR	MICHAEL BROWN	2027

OFFICE/BOARD/COMMITTEE/COMMISSION	NAME	TERM EXPIRED
MEMBER	KATHLEEN THOMPSON	2025
FINANCE COMMITTEE		
MEMBER	SAM GRANT	2027
MEMBER	DAVID WALKER	2026
CLERK	ANDREA WOOD	2025
CHAIR	DONALD C. HAYES	2027
MEMBER	MARY JANE CHURCHVILLE	2025
VICE-CHAIR	JERRILYN BOZICAS	2026
MEMBER	CAROL HOFFSES	2027
FIRE/EMS		
FF/EMT A	JAMES KIRK	2025
LIEUTENANT/EMT-B	GREG GALEOTA	2025
FIREFIGHTER	SAM GALEOTA	2025
FIREFIGHTER	RANDY S. GIRARD	2025
FIREFIGHTER	WANDA GOODWIN	2025
OPERATIONS CAPTAIN/EMT	MICHAEL GRIMLEY	2025
PARAMEDIC/FF	BRIAN HARKINS	2025
FF/EMT-B	GREG GALEOTA	2025
PARAMEDIC/FF	ROBERT HAYES	2025
DEPUTY CHIEF	BRETT KING	2025
EMPLOYEE	HANNAH BARBATI	2025
FIREFIGHTER/PARAMEDIC	THOMAS HALL	2025
PHOTOGRAPHER/SOCIAL MEDIA MANAGER	ERIC FELLOWS	2025
EMERGENCY MGMNT DIRECTOR	WILLIAM ELLIOTT	2025
FIREFIGHTER	MICHAEL DEROCHE	2025
FF/PARAMEDIC	JEFFREY CORMIER	2025
DEPUTY EMERGENCY MGMNT DIRECTOR	JEFFREY CORMIER	2025
FF/PARAMEDIC	NICOLE CARTER	2025
LIEUTENANT/FF	RICHARD CARLSON	2025
FIREFIGHTER	SAMUEL BRIGUGLIO, JR.	2025
EMPLOYEE	JASON BORNEMAN	2025
EMPLOYEE	SHAYNE ARAUJO	2025
CHAPLIN	SHAYNA APPEL	2025
FF/PARAMEDIC	CLAY LANDRY	2025
LIEUTENANT/FF/EMT-B	KRISTOPHER KLEIN	2025
EMPLOYEE	DREW BRASSARD	2025
FF/PARAMEDIC	BENJAMIN SIMMONS	2025

OFFICE/BOARD/COMMITTEE/COMMISSION	NAME	TERM EXPIRED
ASSISTANT FIRE CHIEF	JAMES KIRK	2025
FF/EMT-B	MICHAEL VIROSTKO	2025
ON-CALL FF	JOSEF TOCCI	2025
FF/PARAMEDIC	MITCH MARBARDY	2025
FIREFIGHTER	MICHAEL SODANO	2025
CHIEF	GARY SHEPHERD	2025
FIREFIGHTER	ANDREW SHEPHERD	2025
EMPLOYEE	ANDREW SEAMANS	2025
EMPLOYEE	GREGORY RICHARDSON	2025
FF/EMT-A	CHRISTOPHER REGAN	2025
OPERATIONS CAPTAIN/EMT-P	RONALD PETRUCCI	2025
FIREFIGHTER	COLTON PELADEAU	2025
FIREFIGHTER	JAMES NORMINGTON	2025
FF/PARAMEDIC	BENJAMIN NIEMIERA	2025
LIEUTENANT/EMT-B	JONATHAN RYAN MOORE	2025
FIREFIGHTER	STEVE MONGELLI	2025
FIREFIGHTER	MICHAEL MARCHAND	2025
FF/PARAMEDIC	ERIC MODICA	2025
FIREFIGHTER	MICHAEL MEADOWS	2025
FF/EMT-B	BRIAN MAYER	2025
FIREFIGHTER	AUSTIN MATTHES	2025
LIEUTENANT/ EMT B	KEVIN PENA	2025
LIEUTENANT	DAVID STEVENS	2025

HIGHWAY DEPARTMENT

TREE WARDEN	DONALD MASSUCCO	2026
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HISTORIC DISTRICT COMMISSION

CLERK	MARY JANE CHURCHVILLE	2027
MEMBER	JULIA STOCKWELL	2027
MEMBER	LAURA SHIFRIN	2027
MEMBER	SUSAN GERKEN	2027
MEMBER	JERRILYN BOZICAS	2026
MEMBER	CLARE KAUPPI	2026

KEEPER OF THE LOCKUP

KEEPER OF LOCKUP	JAMES SARTEL	2025
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LICENSING AUTHORITY

LICENSING AUTHORITY	CHRISTOPHER PEACH	2025
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OFFICE/BOARD/COMMITTEE/COMMISSION	NAME	TERM EXPIRED
LICENSING AUTHORITY	JAMES SARTEL	2025
MEETING HALL GALLERY COMMITTEE		
MEMBER	KIMBERLY KING	2026
MEMBER	RACHEL KING	2025
NASHOBA VALLEY TECH SCHOOL COM		
MEMBER	KAREN CHAPMAN	2027
MEMBER	SHELDON CHAPMAN	2026
NMRSD SCHOOL COMMITTEE		
MEMBER	WILLIAM HACKLER	2025
OPEN SPACE AND RECREATION COMMITTEE		
MEMBER	JAMES GATES	2027
MEMBER	MARY JANE CHURCHVILLE	2027
MEMBER	EMALINE M HOFF	2027
MEMBER	CAROL HOFFSES	2027
MEMBER	VERONICA KELL	2027
MEMBER	GEORGE SULLIVAN	2027
PATRIOT REGIONAL EMERGENCY COMMUNICATION CENTER		
MEMBER	GARY SHEPHERD	2024
MEMBER	JAMES SARTEL	2024
MEMBER	MICHAEL GRIMLEY	2024
PLANNING BOARD		
MEMBER	LANCE MCNALLY	2025
ASSOCIATE MEMBER	PATRICK KAWONCZYK	2025
POLICE DEPARTMENT		
EMPLOYEE	DYLAN SILVESTRI	2025
POLICE CHIEF	JAMES SARTEL	2025
SARGEANT	GEORGE REIDY	2025
LICENSING AUTHORITY	GEORGE REIDY	2025
PARKING CLERK	KATHLEEN SPOFFORD	2027
LIEUTENANT	CHRISTOPHER PEACH	2025
LICENSING AUTHORITY	JEFFREY J GILES	2025
POLICE OFFICER	ERIC MODICA	2025
POLICE OFFICER	MICHAEL MARCHAND	2025
POLICE OFFICER	CHRISTOPHER LOW	2025
LICENSING AUTHORITY	DAVID PHILLIPS	2025

OFFICE/BOARD/COMMITTEE/COMMISSION	NAME	TERM EXPIRED
POLICE OFFICER	ALEX STELLATO	2025
SERGEANT	JEFFREY J GILES	2025
ANIMAL CONTROL OFFICER AND ANIMAL INSPECTOR	MARY LETOURNEAU	2025
POLICE OFFICER	MARK A FRANCIS	2025
OFFICER	CHRISTOPHER TUCKER	2025

RECYCLING COMMITTEE

MEMBER	SUSAN GERKEN	2025
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TOWN PROPERTIES COMMITTEE

MEMBER	VICTORIA TIDMAN	2025
MEMBER	JULIE BYARS	2025
MEMBER	DONALD C. HAYES	2025
MEMBER	WILLIAM MARTIN	2025
MEMBER	LAURA SHIFRIN	2025
MEMBER	KEVIN SMITH	2025

TOWNSEND CULTURAL COUNCIL

CHAIR	ALICE A STRUTHERS	2027
MEMBER	LAURA DOELL	2027
MEMBER	NANCY FRENCH	2026
MEMBER	FRANCES LEVI	2026
MEMBER	LINDA DURETTE	2025

TOWNSEND HOUSING AUTHORITY

MEMBER	JOHN MORAN	2025
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TOWNSEND HOUSING TRUST

MEMBER	CYNTHIA BOUNDY	2026
MEMBER	VERONICA KELL	2025
MEMBER	BEVERLY NAPIOR	2026
MEMBER	DAVID WERLIN	2025

TREASURER/TAX COLLECTOR'S OFFICE

TREASURER TAX COLLECTOR	MELISSA DUNNET	2025
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VETERAN'S AGENT

VETERAN'S AGENT	NATALIE CALL	2026
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WEST TOWNSEND READING ROOM

CHAIRMAN	LOIS REARICK	2025
	EDUARDO LOPES	2025

OFFICE/BOARD/COMMITTEE/COMMISSION**NAME****TERM EXPIRED**

DARLENE HETHERMAN

2025

ZONING BOARD OF APPEALS

MEMBER	JOHN PAGE	2028
CHAIRMAN	WILLIAM CADOGAN	2026
VICE-CHAIR	DARLENE SODANO	2025
CLERK	VICTORIA JANICKI	2027
MEMBER	ROBERT JUUSOLA	2029

**Town of Townsend
ELECTED OFFICIALS**

AMANDA DWIGHT ENTERTAINMENT COMMITTEE

KAREN CLEMENT

SUSAN GERKEN

Term End

4/28/2025

4/26/2027

BOARD OF ASSESSORS

JULIE BYARS

CAROL LECONTI

LAURA SHIFRIN

Term End

4/26/2026

4/26/2027

4/28/2025

BOARD OF HEALTH

JAMES LE'CUYER

DR. CHRISTIAN ROMAN-RAMIREZ

Term End

4/27/2026

4/26/2027

BOARD OF WATER COMMISSIONERS

JESSICA FUNAIOLE

NATHAN MATTILA

TODD MELANSON

Term End

4/26/2027

4/27/2026

4/25/2025

CEMETERY & PARKS

JOHN B. BARRETT

BRIAN SANFORD

ROBERT THERRIEN

Term End

4/26/2027

4/26/2025

4/27/2026

LIBRARY TRUSTEES

VALERIE GOODRICH

EMILY HOLMES

NICOLE LAVIOLETTE

SALINA THOMAS

KERRI WALONOSKI

Term End

4/25/2025

4/25/2025

4/27/2026

4/27/2026

4/26/2027

MODERATOR

JOHN B. BARRETT

Term End

4/26/2027

NMRSD SCHOOL COMMITTEE	Term End
LISA BLOOM	4/27/2026
WILLIAM P BURG	4/26/2027
LISA MARTIN	4/27/2026
RANDEE RUSCH	4/27/2026

PLANNING BOARD	Term End
CAROL HOFFSES	4/27/2026
ANDREW SHEPHERD	4/24/2028
LAURA SHIFRIN	4/25/2025
ROBERT THERRIEN	4/23/2029

RECREATION COMMISSION	Term End
MATTHEW EVANS	4/27/2026
RACHEL PALMER	4/25/2025
ELIZABETH SEARS	4/26/2027

SELECTBOARD	Term End
VERONICA KELL	4/27/2026
LAURA SHIFRIN	4/26/2027

TOWN CLERK OFFICE	Term End
KATHLEEN SPOFFORD	4/27/2026

TOWNSEND HOUSING AUTHORITY	Term End
NATALIE CALL	4/23/2029

TRUST FUND COMMISSION	Term End
KAREN CLEMENT	4/26/2027
JAMES NORMINGTON	4/28/2025
HARTLEY PLESHAW	4/27/2026

TRUSTEE OF SOLDIER'S MEMORIAL	Term End
BRIAN BORNEMAN	4/27/2026
JASON BORNEMAN	4/27/2026
KEITH JACKSON	4/26/2027
WALTER MANN	4/28/2025

TOWN ADMINISTRATOR

This report will cover my time serving as Townsend's Town Administrator, starting August 26, 2024, until this writing, March 25, 2025.

Townsend was in the midst of implementing the pay-as-you-throw Purple Bag trash bag program to commence on October 1, 2024, in order to generate sufficient revenue to balance the operating budget. The initial results of the program have shown a significant reduction in monthly solid waste and recycling tonnage. Further reductions in tonnage are expected as the program progresses and residents become more cognizant of their disposal habits.

Over the course of the year, we as a team have worked hard to appropriately staff Town Hall. We have filled the vacant positions of the Conservation Agent and the Housing and Grant Administrator.

The following is a partial list of the tasks and projects addressed while working for Townsend.

Townsend Water Treatment Plant became fully operational in January 2025. David Vigeant, Water Superintendent, was instrumental in all phases of the project and it is expected the Townsend water ratepayers will experience minimal rate impacts when all the grants and loan forgiveness are considered.

In addition, the Greenville Road bridge project was completed in less than four months' time which significantly reduced the disruption in traffic patterns to the neighborhood.

With the help of the Town Clerk, Moderator, Finance Committee, and Select Board we held three Special Town Meetings, one in August, one in January and one in March. With the extra effort by the Assistant Town Accountant, Treasurer and Assessor, The Mass Department of Revenue certified Free Cash at \$628,955 on January 22, 2025. The DOR set the FY 25 tax rate \$14.52 per \$1000, up from \$14.41 last year. Major thanks to the Assessors, Assistant Town Accountant and Assistant Treasurer Collector for their work on these major financial steps for the Town.

Contract negotiations with the Police Union are ongoing and expected to be completed in the coming months.

FY 26 Budget Guidance was sent to all departments covering cost-of-living increases from the approved union contracts, step increases and salary/wage increases. Considering the current inflation, these guidelines represent a conservative approach to the budget. The Finance Committee and Select Board held multiple joint meetings including an all-day budget summit on a Saturday to develop the omnibus budget.

The NMRSD budget calls for an increased assessment for Townsend of \$931,483 (a 6.49% increase), and Nashoba Tech's budget calls for an increase of \$53,578 (a 3.78% increase). Contracted collective bargaining increases along with a significant increase in health insurance premiums (13.85% increase) have resulted in a preliminary FY26 operating budget that will require a tax override. As a result, the Town will place a Proposition 2 ½ override ballot question on the annual town election on April 28, 2025.

Townsend is well served by the professional staff and department heads. It continues to be a pleasure to work with them and to have the opportunity to serve the residents of Townsend. I appreciate the positive support and working relationship with the Select Board, Laura Shifrin and Veronica Kell.

Live long and prosper.

Nelson Mui

Town Administrator

HUMAN RESOURCES DEPARTMENT

Greetings! Another year... another letter...

12/31/24

First, let me assure you that, as the Town continues to struggle financially, the Human Resources Department is fully committed to sustaining operations manually for another year or so, in lieu of investing in an HR Information System as previously proposed. Additionally, we will continue to maintain all HR operations in-house, as we have been doing since my arrival in July of 2022, to mitigate the cost of outsourcing.

To offer some perspective, as of 10/31/24, there were 245 individuals on the Town's payroll, including 54 paid volunteers and election workers. Of 191 employees (245 minus 54), approximately 38% of the remaining workforce (72 individuals) were eligible for full benefits.

In October of 2024, we were saddled by the news of a substantial 17.29% increase to the renewal rate of our Medicare supplemental plan (as opposed to 5.50% last year). While this did not impact any current Town employees, we are now bracing for an imminent increase, of a similar magnitude, to the renewal rate of our other employer-sponsored health insurance plans next year.

Still, we reflect positively on having endured a challenging year, due in part, to our leveraging various provider affiliations to seize free training, tools, and resources for Town employees. We rallied. We got back to business. We had to...

During FY24, with the help of Payroll and Benefits, Human Resources on-boarded approximately 60 new and returning hires, off-boarded approximately the same number of individuals, reassigned 10 employees into new roles with the Town, and processed hundreds of operational actions for active employees, from benefit enrollments to COBRA notifications and elections. Additionally, the HR Department responded to union grievances, oversaw performance issues, organized electronic records, and processed all workers comp claims, FMLA leaves, and ADA accommodation requests in-house. We met all mandatory reporting requirements and enforced the Town's compliance with nearly 30 Labor Laws & Acts.

And, because morale matters too, we did it all with a smile, while demonstrating our continued commitment to the physical and mental health of all employees. We offered free wellness programs at various municipal buildings, virtual challenges, and motivational speaker sessions to reduce stress and cope with change in the workplace, all of which cost the Town nothing, yet benefited everyone.

As always, we attribute the resilience of our combined workforce to the diligence and input of each contributing employee. However, our gratitude doesn't stop there. We also owe a great deal to the many uncompensated volunteers of our Commissions, Boards, and Committees.

Let us forever remember that we share at least one common goal: to make Townsend work, and that working together, makes Townsend work better.

Thank you,

Callie Huff, Human Resources

BOARD OF REGISTRARS

The year of 2024 was “the year of the elections”. Townsend had six elections and one recount. There were also 3 town meetings. Including the elections and the town meetings there were nine voter registration sessions held 10 days before each event. The Presidential election ran very smoothly with 75% of the registered voters voting.

Town census forms were sent the beginning of the year as they are the beginning of every year. In June over 1400 notices were sent to those voters who did not respond to the census. Those voters who did not respond were placed on the inactive voter list and had to show an ID at the elections as well as fill out an affirmation of residency form which slows down the elections and takes time for the workers as well as the voters. Failure to respond to the census for two years and not voting in a State election for four years will disqualify you from voting and you will be removed from the voter list and the census. When you receive your census form, please read it carefully and fill it out correctly. There is a column for “moved” and “deceased” (M and D) many people mistake this to mean “married” or “divorced”. For voters who have moved: We cannot remove you from the household unless we have a signature from the voter and a note telling us <https://www.sec.state.ma.us/ovr/> have passed since you have voted. If you move, whether within town or out of town, you need to reregister to vote. You can register to vote on-line at:

Active Voters: 6033

Inactive Voters: 1137

Registered Democrats: 827

Registered Republicans: 904

Registered Libertarians: 28

Registered to a Designation: 64

Unenrolled in a Party: 5347

Please remember to vote. It is your right and it is a privilege that should be exercised by all voters.

Registrars for the Town of Townsend,

Mary Jane O'Hara

Daniel Shine

David Funairole

Susan Shuford, Alternate Registrar

Kathleen M. Spofford, Ex Officio

TOWN CLERK

This year was a busy year in the Town Clerk's Office with six elections. The first was held on March 5, 2024, with the Presidential Primary kicking off the election season. On April 22, 2024 we held the Annual Town Election. June 11, 2024 was the 2 ½ override election with close results which ended in a recount held on June 28, 2024. September 3, 2024 was the State Primary Election. The Presidential Election was held on November 5, 2024 with two weeks of in-person early voting and mailing out 1939 vote-by-mail ballots. Applications for vote by mail can be found at: <https://www.sec.state.ma.us>.

Three Town Meetings were held. The first Town Meeting was held on March 19, 2024. Our Annual and Special Town Meeting was held on May 7, 2024, in the Great Hall at Memorial Hall. The third Town Meeting was held on August 20, 2024. Attending Town Meetings are very important as this is where our budget is set and monies approved to be spent as well as new by-laws and by-law amendments, and each town meeting costs tax dollars so please consider attending these very important meetings to help decide where your tax dollars are spent.

The town census was mailed out to all households. Please return your Town census before April 15. If you are a voter, this ensures you will remain on the voting list. This year over 1400 notices were sent to those voters who did not return the census. When your census is not returned and you come to vote, you will have to take the time to affirm you still are a resident in Townsend and fill out a Voter Affirmation form. The census counts the population which is used when applying for grants. After four years of not answering the census or voting in State Elections, you will be removed from the voter list.

Information on licensing dogs is included on the back of the census form. Neutered/Spayed dog licenses cost \$8.00, unaltered is \$13.00. This is a reminder to license your dog before March 1 when the \$10.00 late fee goes into effect and before May 1 when the \$50.00 fine is enforced. If you have a kennel, please check the fees on our website www.townsendma.gov. You may pay for your dog license through our website. We need to have updated rabies information so please make sure your dog's information is up to date. All dogs licensed before February 1, are eligible for the #1 tag contest. The winner receives the #1 tag and a dog blanket. Last year's #1 dog tag winner was Brady, the golden retriever.

Please contact our office for information regarding the Town. The Town Clerk's Office has vital records for residents who were living in Townsend when they were born and upon their death if within Massachusetts. Marriage records are also on record for those who filed their marriage intentions in Townsend. We also offer Notary services for the general public.

Please check our website www.townsendma.gov for information on upcoming events, elections, voter information, registering your dogs as well as other information about our town government.

Vital Statistics for 2023:

Population: 8630 (2024 Town Census)	Births: 60
Registered Voters: 7170	Marriages: 47
Raffle Permits: 3	Deaths: 65
Dogs Licensed: 1292	

Lastly, I would like to thank our constable, election workers, registrars and all those involved in our elections this year as well as those who came out to vote and for the support you give us during the elections.

Respectfully submitted,
Kathleen M. Spofford, CMMC
Town Clerk

Presidential Primary
Town of Townsend

March 5, 2024 Republican Party

Total Registered Voters:	2448	2355	2334	7137
Precinct	I	II	III	Total
Total Republican	498	452	437	1387
Votes				
Presidential Preference				
Blank	1	1	1	3
Chris Christie	7	5	2	14
Ryan Binkley	0	0	0	0
Vivek Ramaswamy	1	1	0	2
Asa Hutchinson	0	1	0	1
Donald J. Trump	319	299	271	889
Ron DeSantis	6	2	4	12
Nikki Haley	154	139	154	447
No Preference	8	3	5	16
Write-ins	2	1	0	3
Total	498	452	437	1387
:				
State Committee Man				
Blank	61	75	75	211
Dennis J. Galvin	244	215	193	652
Mark C. Bodanza	193	162	169	524
Write-ins	0	0	0	0
Total	498	452	437	1387
:				
State Committee Woman				
Blanks	66	80	76	222
Kathleen Lynch	243	237	202	682
Beth Joyce Lindstrom	189	135	159	483
Write-ins	0	0	0	0
Total	498	452	437	1387
:				
Town Committee (Vote for no more than 35)				
Blank	15468	14154	13610	43232
Richard S. Shuford	210	172	196	578
Carol Ann Cabot	191	183	174	548
Thomas Elmer Allen	196	167	160	523
William Patrick Burg	188	160	176	524
Tracey A. Burg	192	162	177	531
Anthony J. Belloli	185	168	177	530
Rita K. Belloli	184	162	175	521
Andrew James Shepherd	362	309	274	945
Nicholas E. Thalheimer	201	181	176	558
Ann Marie Zufelt	8	1		
Zaylee Zufelt	8	1		
Write-ins	2	0	0	2
Total	17395	15820	15295	48510
:				

	Presidential Primary			
	Town of Townsend			
	March 5, 2024			
	Democratic Party			
Precinct	I	II	III	Total
Total Democratic Votes	232	254	269	755
PRESIDENTIAL PREFERENCE				
Blanks	0	0	1	5
Dean Phillips	24	13	17	54
Joseph R. Biden	177	209	222	608
Marianne Williamson	13	13	7	33
No Preference	13	16	18	47
Write-ins	5	3	4	8
Total:	232	254	269	755
State Committee Man				
Blanks	227	252	263	742
Write-ins	5	2	6	13
Total:	232	254	269	755
State Committee Woman				
Blanks	45	53	42	141
Meghan K. Kilcoyne	186	201	227	614
Write-ins	1	0	0	0
Total:	232	254	269	755
Town Committee (Vote for no more than 35)				
Blanks	2414	2813	2794	8021
Priscilla Kipp	157	150	194	501
Roger H Kipp	153	153	186	492
Dana Michelle Vineyard	157	149	179	485
Gene Rauhala	170	152	193	515
Leslie Karen Rauhala	165	154	192	511
Joseph Prescott Shaine	153	147	173	473
John B Barrett	176	174	195	545
Mary Jane O'Hara	167	167	192	526
				0
				0
Write-ins	0	5	6	11
Total:	3712	4064	4304	12080

	Presidential Primary			
	Town of Townsend			
	March 5, 2024			
	Libertarian Party			
Precinct	I	II	III	Total
Total Libertarian Party Votes	7	4	6	17
PRESIDENTIAL PREFERENCE				
Blanks	0	0	0	2
Jacob George Hornberger	0	0	0	0
Michael D. Rectenwald	0	0	0	0
Chase Russell Oliver	0	1	0	1
Michael Ter Maat	0	0	1	1
Lars Damian Mapstead	0	0	0	0
No Preference	7	1	3	11
Write-ins	0	2	2	2
Total:	7	4	6	17
STATE COMMITTEE MAN				
Blanks	7	4	6	17
Write-ins	0	0	0	0
Total:	7	4	6	17
STATE COMMITTEE WOMAN				
Blanks	7	4	6	17
Write-ins	0	0	0	0
Total:	7	4	6	17
TOWN COMMITTEE (Vote for no more than 10)				
Blanks	70	40	60	170
Write-ins	0	0	0	0
Total:	70	40	60	170

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING MINUTES
March 19, 2024 at 7:00 p.m.

The Special Town Meeting was called to order at 7:06 pm with 235 voters present and 21 visitors signed in to attend the meeting. Moderator, John Barrett, introduced the Town Clerk, Kathleen Spofford, the Board of Selectmen, Charles Sexton-Diranian, Joseph Shank and Theresa Morse as well as Town Administrator, Eric Slagle and Town Counsel, Adam Costa. He also introduced the members of the Finance Committee who were present, Don Hayes, Jerrilyn Bozicas and Sam Grant and our Treasurer, Melissa Dunnet. The Moderator appointed counters and the Town Clerk swore in Rebecca Sturtevant, Brian Funaiolo, Wayne Miller, and Rob Templeton. The Moderator reviewed the rules of the town meeting according to Town Meeting Time. The Town Clerk read the service of the warrant. Town Administrator, Eric Slagle, presented information on 2½ overrides.

ARTICLE 1: To see if the Town will vote to hear a presentation to Special Town Meeting voters on the Nashoba Valley Technical High School budget or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION ON ARTICLE 1: I move the Town hear a presentation on the Nashoba Valley Technical High School budget.

READ BY: Charles Q. Sexton-Diranian

VOTED: Passed by majority.

ARTICLE 2: To see if the Town will vote to raise and appropriate the sum of money for General Fund budget expenses for fiscal year 2025, for the Nashoba Valley Technical High School operating and transportation assessments to the Town for fiscal year 2025, such appropriation to be contingent upon the Town's approval, at an election, of a Proposition 2 ½ override, so-called, under M.G.L. c. 59, §21C; or take any other action relative thereto.

SUBMITTED BY: Board of Selectmen

MOTION ON ARTICLE 2: I move the Town raise and appropriate the sum of \$287,138 for the General Fund budget expenses for fiscal year 2025, for the Nashoba Valley Technical High School operating and transportation assessments to the Town for fiscal year 2025, such appropriation to be contingent upon the Town's approval, at an election, of an override of Proposition 2 ½, so-called, under M.G.L. c. 59 §21C.

READ BY: Charles Q. Sexton-Diranian

MOTION: Gene Rauhala made a motion to move the question; motion was seconded.

VOTED: Passed unanimously to move the question.

VOTED: Article 2 passed by majority.

ARTICLE 3: To see if the Town will vote to hear a presentation to Special Town Meeting voters on the North Middlesex Regional School District budget or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION ON ARTICLE 3: I move the Town hear a presentation on the North Middlesex Regional High School District budget.

READ BY: Charles Q. Sexton-Diranian

MOTION: Rob Templeton made a motion to move the question; motion was seconded.

VOTED: Passed by majority to move the question.

VOTED: Article 3 passed by majority.

ARTICLE 4: To see if the Town will vote to raise and appropriate the sum of money for General Fund budget expenses for fiscal year 2024, for the North Middlesex Regional School District operator and transportation assessments to the Town for fiscal year 205, such appropriation to be contingent upon the Town's approval, at an election, of a Proposition 2 ½ override, so-called, under M.G.L. c. 59 §21C; or take any other action relative thereto.

SUBMITTED BY: Board of Selectmen

MOTION ON ARTICLE 4: I move the Town raise and appropriate the sum of \$1,461,294 for the General Fund budget expenses for fiscal year 2025, for the North Middlesex Regional School District operating and transportation assessments to the Town for fiscal year 2025, such appropriation to be contingent upon the Town's approval, at an election, of an override of Proposition 2 ½, so-called, under M.G.L. c. 59 §21C.

READ BY: Charles Q. Sexton-Diranian

MOTION: Gary Shepherd made a motion to move the question; motion was seconded.

VOTED: Passed unanimously to move the question.

VOTED: Article 4 passed by majority.

MOTION was made to dissolve the meeting and seconded. The meeting was dissolved at 9:15 p.m.

Respectfully Submitted,
Kathleen Spofford, CMMC
Town Clerk

	Annual Town Election			Total Registered Voters: 7170
	Town of Townsend			
	Townsend, Massachusetts			
	April 22, 2024			
	PRELIMINARY RESULTS			
Precinct	I	II	III	Total
Total Votes	425	429	453	1307
BOARD OF SELECTMEN 3-year				
Charles Sexton-Diranian	246	235	295	776
Joshua M. Abrams	117	122	83	322
Write-ins Scatterings	0	0	2	2
Blanks	62	72	73	207
Total:	425	429	453	1307
AMANDA DWIGHT ENTERTAINMENT FUND COMMITTEE 3-YEAR				
Susan Gerken	8	7	6	21
Write-ins Scatterings	3	8	1	12
Blanks	414	414	446	1274
Total:	425	429	453	1307
BOARD OF ASSESSORS 3-YEAR				
Carol LeConti	293	280	316	889
Write-ins Scatterings	0	1	0	1
Blanks	132	148	137	417
Total:	425	429	453	1307

BOARD OF HEALTH 3-YEAR					
Christian Roman	15	3	3	21	
Write-ins Scatterings	3	3	2	8	
Blanks	407	423	448	1278	
Total:	425	429	453	1307	
CEMETERY AND PARKS COMMISSION 3-YEAR					
John B. Barrett	334	324	350	1008	
Write-ins Scatterings	2	2	2	6	
Blanks	89	103	101	293	
Total:	425	429	453	1307	
CEMETERY AND PARKS 2- YEAR					
Robert H. Therrien	297	295	331	923	
Write-ins scatterings	1	1	1	3	
Blanks	127	133	121	381	
Total:	425	429	453	1307	
BOARD OF LIBRARY TRUSTEES 3-YEAR					
Kerri A. Walonoski	297	289	323	909	
Write-ins scatterings	2	1	1	4	
Blanks	126	139	129	394	
Total:	425	429	453	1307	

MODERATOR 3-YEAR					
John B. Barrett	329	319	348	996	
Write-ins	2	2	0	4	
Blanks	94	108	105	307	
Total:	425	429	453	1307	
NORTH MIDDLESEX REGIONAL DISTRICT SCHOOL COMMITTEE 3- YEAR					
William Patrick Burg	283	273	306	862	
Write-ins Scatterings	0	2	2	4	
Blanks	142	154	145	441	
Total	425	429	453	1307	
PLANNING BOARD (5- year)					
				0	
Write-ins Scatterings	3	8	0	11	
Blanks	422	421	453	1296	
Total:	425	429	453	1307	
PLANNING BOARD (3- year)					
Robert H. Therrien	273	260	296	829	
Write-ins Scatterings	0	2	1	3	
Blanks	152	167	156	475	
Total:	425	429	453	1307	

RECREATION COMMISSION 3-YEAR VOTE FOR 2					
Elizabeth Sears	7	11	13	31	
Matthew Evans	4	9	11	24	
Write-ins	2	1	1	4	
Write-ins	1	0	1	2	
Blanks	836	837	880	2553	
Total:	850	858	906	2614	
RECREATION COMMISSIONERS (2-year) (Vote for two)					
Elizabeth Sears		3	2	5	
Matthew Evans		4	1	5	
Write-ins	1	2	3	6	
Write-ins	1	1	2	4	
Blanks	848	848	898	2594	
Total:	850	858	906	2614	
TOWNSEND HOUSING AUTHORITY (5-Year) (Vote for one)					
Natalie M. Call	297	270	305	872	
Write-ins Scatterings	1	0	0	1	
Blanks	127	159	148	434	
Total:	425	429	453	1307	

TOWNSEND HOUSING AUTHORITY (4-Year) (Vote for one)					
				0	
Write-in Scatterings	2	3	2	7	
Blanks	423	426	451	1300	
Total:	425	429	453	1307	
TRUST FUND COMMISSIONER 3 -YEAR					
Karen Clement	1	6	4	11	
Write-in Scatterings	0	1	1	2	
Blanks	424	422	448	1294	
Total:	425	429	453	1307	
TRUSTEES OF SOLDIERS MEMORIALS (VETERAN) 3- YEAR					
Keith Jackson	0	3	4	7	
Write-in Scatterings	3	5	1	9	
Blanks	422	421	448	1291	
Total:	425	429	453	1307	
TRUSTEES OF SOLDIERS MEMORIALS (Non-VETERAN) 3-YEARS					
				0	
Write-in Scatterings	1	2	2	5	
Blanks	424	427	451	1302	
Total:	425	429	453	1307	

BOARD OF WATER COMMISSIONERS (3-year)					
Jessica A. Funaiole	302	290	321	913	
Write-in Scatterings	0	1	0	1	
Blanks	123	138	132	393	
Total:	425	429	453	1307	
BOARD OF WATER COMMISSIONERS (2-year)					
Nathan Mattila	0	7	0	7	
Write-in Scatterings	4	1	5	10	
Blanks	421	421	448	1290	
Total:	425	429	453	1307	
QUESTION 1 NVTHS					
YES	153	150	177	480	
NO	266	278	272	816	
Blanks	6	1	4	11	
Total:	425	429	453	1307	
QUESTION 2 NMRSD					
YES	152	164	181	497	
NO	272	265	271	808	
Blanks	1	0	1	2	
Total:	425	429	453	1307	

The Commonwealth of Massachusetts
ANNUAL AND SPECIAL TOWN MEETING MINUTES
Memorial Hall, 272 Main Street
May 7, 2024, 7:30 pm

The Annual Town Meeting began at 7:08 pm. Quorum was met with 296 voters present and 31 visitors present. The Pledge of Allegiance was led by Boy Scouts, Troop 10. Moderator, John Barrett, introduced the Town Clerk, Kathleen Spofford, Board of Selectmen, Charles Sexton-Diranian, Theresa Morse, and Joseph Shank, Town Counsel, Adam Costa and Town Administrator, Eric Slagle. The Moderator then introduced the Finance Committee members, Don Hayes, Jerrilyn Bozicas and Sam Grant, and Town Treasurer, Melissa Dunnet. The Moderator instructed those present on the processes of Town Meeting according to Town Meeting Time and our own traditions. The Town Clerk then read the return of the Town Warrant for the Annual Town Meeting. Counters were chosen by the Moderator and sworn in by the Town Clerk: Brian Funairole, Rebecca Sturtevant, Todd Melanson and Nathan French. The moderator nominated Gene Rauhala as Deputy Moderator; vote was unanimous. Gene Rauhala was sworn in. Motion was made to adjourn the Annual Town Meeting and open the Special Town Meeting. Return of the Warrant for the Special Town Meeting was read by the Town Clerk. The Annual Town Meeting was adjourned, and Special Town Meeting was opened at 7:09.

REPORTS
(MAJORITY VOTE)

ARTICLE 1: To see if the Town will vote to hear the reports of Boards, Committees or Commissions; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move that the Town vote to hear reports of Boards, Committees or Commissions.

READ BY: Charles Q. Sexton-Diranian

VOTED: Passed Unanimously

CURRENT FISCAL YEAR FINANCIAL ARTICLES
(MAJORITY AND/OR TWO-THIRDS VOTE)

ARTICLE 2:

To see if the Town will vote to appropriate from free cash or other available funds in the treasury the sum of \$12,457 for the purpose of paying unbudgeted increases in the Town's General Insurance costs; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move that the Town vote to transfer from Free Cash the sum of \$12,457.00 for the purpose of supplementing the FY'24 General Insurance budget.

READ BY: Joseph Z. Shank

VOTED: Passed Unanimously

ARTICLE 3:

To see if the Town will vote to appropriate from free cash or other available funds in the treasury the sum of \$5,000 for the purpose of funding a housing protocol for the Board of Health in case of residential condemnation; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move that the Town vote to transfer from Free Cash the sum of \$5,000.00 for the purpose of funding a housing protocol for the Board of Health in case of residential condemnation.

READ BY: Dr. Theresa A. Morse

VOTED: Passed by majority

ARTICLE 4:

To see if the Town will vote to appropriate from free cash or other available funds in the treasury the sum of \$22,000 for the purpose of supplementing the Town Clerk's election budget, given the potential for increased elections in the current and upcoming fiscal years; or take any other action in relation thereto.

SUBMITTED BY: Town Clerk

MOTION: I move that the Town vote to transfer from Free Cash the sum of \$22,000.00 for the purpose of supplementing the Election Budget in the current and upcoming fiscal years' budgets.

READ BY: Charles Q. Sexton-Diranian

VOTED: Passed Unanimously

ARTICLE 5:

To see if the Town will vote to appropriate from free cash or other available funds in the treasury the sum of \$5,000, for the purpose of Conservation Commission education, outreach and training; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move that the Town vote to transfer from Free Cash the sum of \$5,000.00 for the purpose of funding Conservation Commission education, outreach and training.

READ BY: Joseph Z. Shank

VOTED: Passed by majority

ARTICLE 6:

To see if the Town will vote to appropriate from free cash or other available funds in the treasury the sum of \$1,000 for the purpose of Historic District Commission training, materials, and supplies, including signage; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move that the Town vote to transfer from Free Cash the sum of \$1000.00 for the purpose of funding Historic District Commission training, materials and supplies including signage.

READ BY: Dr. Theresa A. Morse

VOTED: Passed by majority

ARTICLE 7:

To see if the Town will vote to appropriate from free cash or other available funds in the treasury the sum of \$5,000 for the purpose of paying worker's compensation and/or VFIS injured on duty claims; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move that the Town vote to transfer from Free Cash the sum of \$5,000.00 for the purpose of paying worker's compensation and/or VFIS injured on duty claims.

READ BY: Charles Q. Sexton-Diranian

VOTED: Passed Unanimously

ARTICLE 8:

To see if the Town will vote to appropriate from free cash or other available funds in the treasury the sum of \$6,000 for the purpose of paying for CDL training for Highway Department staff; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move that the Town vote to transfer from Free Cash the sum of \$6,000.00 for the purpose of paying for CDL training for Highway Department Staff.

READ BY: Joseph Z. Shank

VOTED: Passed by majority

ARTICLE 9:

To see if the Town will vote to appropriate from free cash or other available funds in the treasury the sum of \$14,500 for the purpose of contracting with a consultant to assist the Bylaw Review Committee; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move that the Town vote to transfer from Free Cash the sum of \$14,500.00 for the purpose of contracting with a consultant to assist the Bylaw Review Committee.

READ BY: Dr. Theresa A. Morse

VOTED: The Motion did not carry

ARTICLE 10:

To see if the Town will vote to appropriate from Ambulance Receipts or other available funds in the treasury the sum of \$35,000 for the purpose of paying for Fire Department emergency vehicle equipment; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move that the Town vote to transfer from Ambulance Receipts to the FD New Equipment line the sum of \$35,000 for the purpose of paying for Fire Department emergency vehicle equipment.

READ BY: Charles Q. Sexton-Diranian

MOTION was amended. I move that the Town vote to transfer from Ambulance Receipts to the Fire Department new equipment line the sum of \$100,000 for the purpose of paying for Fire Department emergency vehicle equipment.

READ BY: Gary Shepherd

VOTE: Passed by majority

ARTICLE 11:

To see if the Town will vote to transfer from Free Cash or other available funds in the treasury, the sum of \$181,010 or any other sum for the purpose of offsetting FY24 Snow and Ice Deficits under the provisions of Massachusetts General Laws Chapter 44, Section 31D, or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move that the Town vote to transfer from Free Cash the sum of \$181,010.00 for the purpose of offsetting FY24 Snow and Ice Deficits.

READ BY: Joseph Z. Shank

VOTED: Passed by majority

ARTICLE 12:

To see if the Town will vote to authorize the Board of Selectmen to enter into a five (5) year contract with GW Shaw and Son, Inc for trash and recycling services, to include toters; or take any other action in relation thereto.

SUBMITTED BY: Board of Health

MOTION: I move that the Town vote to authorize the Board of Selectmen to enter into a five-year contract with G.W. Shaw and Son, Inc. for trash and recycling services, to include toters.

READ BY: Dr. Theresa A. Morse

MOTION was made from the floor and seconded to move the question.

VOTED: Vote to move the question passed by majority.

VOTED: Vote on Article 12 did not pass.

ARTICLE 13:

To see if the Town will vote to authorize the Board of Selectmen to enter into a five (5) year contract with GW Shaw and Son, Inc for trash and recycling services, not to include toters; or take any other action in relation thereto.

SUBMITTED BY: Board of Health

MOTION: I move that the Town vote to authorize the Board of Selectmen to enter into a five-year contract with G.W. Shaw and Son, Inc. for trash and recycling services, not to include toters.

READ BY: Charles Q. Sexton-Diranian

MOTION was made from the floor and seconded to postpone discussion on Article 13 until next Town Meeting when more information will be available.

VOTED: Motion did not pass.

VOTED: The vote on the main motion did not pass.

MOTION was made from the floor and seconded to reconsider **ARTICLE 12**.

VOTED: Passed by majority to reconsider Article 12..

MOTION was made from the floor and seconded to move the question.

VOTED: The vote to move the question passed unanimously.

VOTED: The vote on the main motion on Article 12 did not pass. Count: Yes: 104. No: 123.

**ZONING BYLAWS AND ADOPTIONS
(TWO-THIRDS VOTE)**

ARTICLE 14:

To see if the Town will vote to amend the Townsend Zoning Bylaws to change the zoning of the property depicted on Assessor's Map 6, Block 11, Lot 0 and having an address of 39 Greenville Road, and the adjacent property depicted on Assessor's Map 5, Block 12, Lot 0 and having an address of Greenville Road, from Industrial to Residential, or take any other action relative thereto.

SUBMITTED BY PETITION: Sean S. Tocci, ADSD Realty, LLC

MOTION: I move that the Town vote to amend the Townsend Zoning Bylaws and accompanying zoning map to change the zoning of the property depicted on Assessor's Map 6, Block 11, Lot 0 and having an address of 39 Greenville Road, and the adjacent property depicted on Assessor's Map 5, Block 12, Lot 0 and have an address of Greenville Road, from Industrial to Residential Aquifer Overlay District (RA).

READ BY: Thomas C. Gustafson

VOTED: Motion passed by 2/3, declared by moderator

REAL PROPERTY ARTICLES (MAJORITY VOTE)

ARTICLE 15:

To see if the Town will vote to authorize the Board of Selectmen to enter into a new fifty (50) year LEASE AGREEMENT with the Townsend Fire-EMS Relief Association for the Old Harbor Fire Station located at 65 Main Street, Townsend, Massachusetts, to include the land upon which the Old Harbor Fire Station is located; and on such other terms and conditions as the Board of Selectmen may deem appropriate; or take any action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move the Town vote to authorize the Board of Selectmen to enter into a new LEASE AGREEMENT of up to fifty (50) years with the Townsend Fire-EMS Relief Association for the Old Harbor Fire Station located at 65 Main Street, Townsend, Massachusetts, to include the land upon which the Old Harbor Fire Station is located; and on such other terms and conditions as the Board of Selectmen may deem appropriate.

READ BY: Joseph Z. Shank

VOTED: Passed by majority

ARTICLE 16:

To see if the Town will vote to authorize the Board of Selectmen to enter into a new fifty (50) year LEASE AGREEMENT with the Townsend Fire-EMS Relief Association for the Old Central Fire Station located at 8 Elm Street, Townsend, Massachusetts, to include the land upon which the Old Central Fire Station is located; and on such other terms and conditions as the Board of Selectmen may deem appropriate; or take any action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move the Town vote to authorize the Board of Selectmen to enter into a new LEASE AGREEMENT of up to fifty (50) years with the Townsend Fire-EMS Relief Association for the Old Central Fire Station located at 8 Elm Street, Townsend, Massachusetts, to include the land upon which the Old Central Fire Station is located; and on such other terms and conditions as the Board of Selectmen may deem appropriate.

READ BY: Dr. Theresa A. Morse

VOTED: Passed Unanimously

ARTICLE 17:

To see if the Town will vote to authorize the Board of Selectmen to convey a fee simple or lesser interest in the land and/or building(s) thereon known as and numbered 182 Warren Road, shown on Assessor's Map 31, Block 36, Lot 0, or in any portion or portions thereof, together with any interest(s) appurtenant thereto, on such terms and conditions as the Board deems to be in the best interest or interests of the Town, and to execute any and all agreements and documents to effectuate said conveyance, and to authorize the Board to take any and all action(s) deemed by it to be necessary or prudent in connection therewith; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move the Town vote to authorize the Board of Selectmen to convey a fee simple or lesser interest in the land and/or building(s) thereon known as and numbered 182 Warren Road, shown on Assessor's Map 31, Block 36, Lot 0, or in any portion or portions thereof, together with any interest(s) appurtenant thereto, on such terms and conditions as the Board deems to be in the best interest or interests of the Town, and to execute any and all agreements and documents to effectuate said conveyance, and to authorize the Board to take any and all action(s) deemed by it to be necessary or prudent in connection therewith.

READ BY: Charles Q. Sexton-Diranian

VOTED: Passed Unanimously

MOTION was made to dissolve the Special Town Meeting was made and seconded. The motion carried. The meeting was dissolved at 9:06 pm.

The Annual Town Meeting was reopened at 9:07 p.m.

APPOINTMENTS AND REPORTS (MAJORITY VOTE)

ARTICLE 1:

To see if the Town will vote to authorize the Board of Selectmen to appoint all Town Officers unless other provisions are made by Massachusetts General Law, by Town Charter, or by vote of the Town; or take any other action in relation thereto.

SUBMITTED BY: Town Clerk

MOTION: I move that the Town vote to authorize the Board of Selectmen to appoint all Town Officers unless other provisions are made by Massachusetts General Law, by Town Charter, or by vote of the Town.

READ BY: Charles Q. Sexton-Diranian

VOTED: Passed by majority

ARTICLE 2:

To see if the Town will vote to hear / accept reports of any Committees, Boards, Commissions, etc.; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move that the Town vote to accept the reports of all Committees, Boards, Commissions, etc. as written in the Annual Report.

READ BY: Dr. Theresa A. Morse

VOTED: Passed by majority

REVOLVING FUND ARTICLES (MAJORITY VOTE)

ARTICLE 3:

To see if the Town will vote, pursuant to the provisions of G.L. c. 44, § 53E½, and in accordance with Chapter 104 of the Town's General Bylaws, to authorize the following Fiscal Year 2025 spending limits for the following revolving funds:

	REVOLVING FUND	FY 25 SPENDING LIMITS
1	Recycling	\$ 33,000.00
2	Recreation Programs	\$ 100,000.00
3	Facilities Maintenance	\$ 4,000.00
4	Cemetery	\$ 30,000.00
5	Fire Alarm	\$ 4,000.00
6	Animal Care Program	\$ 1,000.00
8	Fire/EMS	\$ 5,000.00
9	Police	\$ 80,000.00
10	Conservation	\$ 20,000.00
11	Fire/EMS	\$ 10,000.00
12	Firearms Licensing	\$ 6,000.00
13	Public Records Requests	\$ 1,000.00
14	Detail Cruiser Fees	\$ 2 ,000.00

or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

DESCRIPTION: Revolving funds provide departments with flexibility to expend and replenish funds throughout the course of the year for tightly defined purposes as detailed in the chart above.

MOTION: I move that Town vote, pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53E½, and in accordance with Chapter 104 of the Town's General Bylaws, to authorize the following Fiscal Year 2025 spending limits for the following revolving funds:

	REVOLVING FUND	FY 25 SPENDING LIMITS
1	Recycling	\$ 33,000.00
2	Recreation Programs	\$ 100,000.00
3	Facilities Maintenance	\$ 4,000.00
4	Cemetery	\$ 30,000.00
5	Fire Alarm	\$ 4,000.00
6	Animal Care Program	\$ 1,000.00
8	Fire/EMS	\$ 5,000.00
9	Police	\$ 80,000.00
10	Conservation	\$ 20,000.00
11	Fire/EMS	\$ 10,000.00
12	Firearms Licensing	\$ 6,000.00
13	Public Records Requests	\$ 1,000.00
14	Detail Cruiser Fees	\$ 2 ,000.00

READ BY: Joseph Z. Shank

VOTED: Passed Unanimously

FY25 OPERATING BUDGET
(MAJORITY VOTE)

ARTICLE 4:

To see if the Town will vote to raise and appropriate and transfer from available funds in the treasury*, such sums that may be necessary to defray the charges and expenses of the Town for Fiscal Year 2025 pursuant to a detailed budget totaling **\$28,303,687** or any other sum on line 797; or take any other action in relation thereto.

Transfer From:

<u>* FUND</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Title 5 MWPAT	MWPAT Debt Repayment	\$ 15,000
W. Townsend Reading Room	Operate the WTRR	\$ 19,000
Ambulance Receipts Reserved	Operate EMS	\$700,000
Water Enterprise	Water Dept Overhead	\$381,651
Recreation Revolving Acct.	Asst. Recreation Director	\$ 10,000
Overlay	General Operating Budget	\$ 20,000

DESCRIPTION:

This is the usual and customary Town budget for next fiscal year, FY25, which begins on July 1, 2024. As has been customary you will be voting by the total for each of the following functional segments:

FUNCTIONAL SEGMENTS			%
	FY 24	FY 25	Change
General Government-	\$ 1,785,131.00	\$ 1,874,585.00	5.0%
Public Safety-	\$ 3,700,640.00	\$ 4,163,722.00	12.8%
Education-	\$ 14,918,837.00	\$ 14,801,979.00	-0.8%
Highways and Streets-	\$ 1,010,799.00	\$ 886,003.00	-12.3%
Solid Waste-	\$ 770,053.00	\$ 839,664.00	9.0%
Human Services-	\$ 548,597.00	\$ 548,945.00	0.1%
Culture and Recreation-	\$ 531,851.00	\$ 555,302.00	4.4%
Debt Service-	\$ 456,115.00	\$ 394,225.00	-13.6%
Insurances-	\$ 2,300,102.00	\$ 2 ,479,829.00	7.8%
Grand Total-	\$ 26,394,636	\$ 26,544,254	2.0%

OMNIBUS BUDGET

	ACCOUNT NAME	FY24	FY25	Change	% change
	5/6/2024 Version	TM Approved	BOS Budget		
	BOARD OF SELECTMEN				
1	BOS SALARY - TOWN ADMINISTRATOR (NU)	\$132,000	\$135,000	\$3,000	2.3%
2	BOS WAGES - EXECUTIVE ASSISTANT (NU)	\$49,321	\$52,333	\$3,012	6.1%
3	BOS WAGES - OTHER (LONGEVITY and VAC BB)	\$0	\$0	\$0	

4	BOS WAGES - OTHER (AUTO ALLOWANCE)	\$4,800	\$4,800	\$0	0.0%
5	BOS WAGES-WAGES SETTLEMENT	\$0	\$0	\$0	
6	BOS WAGES - TEMPORARY HELP	\$10,000	\$10,000	\$0	0.0%
7	BOS WAGES-COMMUNITY SERVICES COORDINATOR	\$10,000	\$20,000	\$10,000	100.0%
8	BOS WAGES-HUMAN RESOURCES MANAGER	\$10,000	\$20,000	\$10,000	100.0%
9	BOS WAGES - GRANT ADMINISTRATOR	\$0	\$0	\$0	
10	PERSONNEL	\$216,121	\$242,133	\$26,012	12.0%
11					
12	BOS PROF SERVICES	\$4,000	\$4,000	\$0	0.0%
13	BOS TOWN REPORTS - PROFESSIONAL SERVICES	\$5,000	\$5,000	\$0	0.0%
14	BOS PROF SERVICES - LAND TRANSFER	\$5,000	\$5,000	\$0	0.0%
15	BOS PROF SERVICES - WEBMASTER	\$6,427	\$6,500	\$73	1.1%
16	BOS OFFICE SUPPLIES	\$1,200	\$2,500	\$1,300	108.3%
17	BOS OTHER SUPPLIES	\$300	\$300	\$0	0.0%
18	BOS TRAVEL/MILEAGE-IN STATE	\$200	\$200	\$0	0.0%
19	BOS ED AND TRAINING-CONTRACTUAL and NEW LAW	\$2,000	\$2,000	\$0	0.0%
20	BOS - MART PARK AND RIDE COST	\$25,000	\$0	-\$25,000	-100.0%
21	BOS DUES & MEMBERSHIPS	\$5,000	\$5,000	\$0	0.0%
22	BOS OTHER CHARGES	\$3,000	\$3,000	\$0	0.0%
23	EXPENSES	\$57,127	\$33,500	-\$23,627	-41.4%
24					
25	BOS BOARD OF SELECTMEN TOTAL	\$273,248	\$275,633	\$2,385	0.9%
26					
27					
28	FINANCE COMMITTEE				
29	FIN COM DUES & MEMBERSHIPS	\$750	\$750	\$0	0.0%
30	FIN COM RESERVE FUND	\$50,000	\$50,000	\$0	0.0%
31	EXPENSES	\$50,750	\$50,750	\$0	0.0%
32					
33	FINANCE COMMITTEE TOTAL	\$50,750	\$50,750	\$0	0.0%
34					
35					
36	ACCOUNTING				
37	ACCOUNTING SALARY - TWN ACCNT/DEP TWN ACCNT(NU)	\$50,600	\$52,837	\$2,237	4.4%
38	ACCOUNTING WAGES-OTHER-CERTIFICATION-LONG	\$1,000	\$1,000	\$0	0.0%
39	ACCOUNTING WAGES-SUPPORT STAFF (U)	\$16,278	\$17,960	\$1,682	10.3%

40	ACCOUNTING STIPEND LONGEVITY	\$500	\$500	\$0	0.0%
41	PERSONNEL	\$68,378	\$72,297	\$3,919	5.7%
42					
43	ACCOUNTING PROF & TECH SERVICES	\$46,500	\$48,000	\$1,500	3.2%
44	ACCOUNTING PROF & TECH SVS - AUDIT	\$24,000	\$28,000	\$4,000	16.7%
45	ACCOUNTING OFFICE SUPPLIES	\$750	\$800	\$50	6.7%
46	ACCOUNTING TRAVEL/MILEAGE IN-STATE	\$350	\$350	\$0	0.0%
47	ACCOUNTING DUES & MEMBERSHIPS	\$150	\$150	\$0	0.0%
48	ACCOUNTING TRAINING	\$2,500	\$2,500	\$0	0.0%
49	EXPENSES	\$74,250	\$79,800	\$5,550	7.5%
50					
51	ACCOUNTING TOTAL	\$142,628	\$152,097	\$9,469	6.6%
52					
53					
54	BOARD OF ASSESSORS				
55	BOA SALARY-PRINCIPAL ASSESSOR (U)	\$64,370	\$67,002	\$2,632	4.1%
56	BOA WAGES - OPER STAFF (NU)	\$0	\$0	\$0	
57	BOA WAGES-SUPPORT STAFF (U)	\$40,961	\$42,660	\$1,699	4.1%
58	BOA-WAGES- STAFF CLOTHING ALLOWANCE	\$1,200	\$1,425	\$225	18.8%
59	BOA OTHER - STIPENDS LONGEVITY	\$1,800	\$3,000	\$1,200	66.7%
60	BOA OTHER - STIPENDS FSA		\$250	\$250	
61	PERSONNEL	\$108,331	\$114,337	\$6,006	5.5%
62					
63	BOA REPAIR & MAINT EQUIPMENT	\$11,370	\$11,940	\$570	5.0%
64	BOA PROF SERVICES- MRPC MAPPING	\$3,500	\$3,500	\$0	0.0%
65	ONLINE PROPERTY RECORD CARD SETUP	\$600	\$650	\$50	8.3%
66	PATRIOT CONSULTING FOR REVAL	\$5,000		-\$5,000	-100.0%
67	BOA DATA VERIFICATION	\$0	\$0	\$0	
68	BOA OFFICE SUPPLIES	\$800	\$800	\$0	0.0%
69	BOA TRAVEL/MILEAGE-IN STATE	\$250	\$250	\$0	0.0%
70	BOA DUES & MEMBERSHIPS	\$375	\$400	\$25	6.7%
71	BOA TRAINING	\$600	\$1,000	\$400	66.7%
72	EXPENSES	\$22,495	\$18,540	-\$3,955	-17.6%
73					
74	BOARD OF ASSESSORS TOTAL	\$130,826	\$132,877	\$2,051	1.6%
75					
76	TREASURER/ COLLECTOR				
77	TREASURER COLL. WAGES - TREAS/COLL (NU)	\$84,515	\$87,610	\$3,095	3.7%
78	TREASURER/ COLL WAGES - OPER STAFF (U)	\$91,932	\$95,642	\$3,709	4.0%

79	TREASURER/ COLL WAGES - LONGEVITY	\$1,300	\$1,500	\$200	15.4%
80	PERSONNEL	\$177,747	\$184,751	\$7,004	3.9%
81					
82	TAX COLL EQUIPMENT RENTAL	\$2,870	\$1,670	-\$1,200	-41.8%
83	TAX COLL PROF & TECH SVS	\$28,800	\$29,340	\$540	1.9%
84	TAX COLL PRINT/ADVERT/POSTAGE	\$28,335	\$28,335	\$0	0.0%
85	TAX COLL OFFICE SUPPLIES	\$2,600	\$2,600	\$0	0.0%
86	TAX COLL DUES & MEMBERSHIPS	\$680	\$680	\$0	0.0%
87	TAX COLL TRAVEL / MILEAGE IN-STATE	\$1,300	\$1,300	\$0	0.0%
88	TAX COLL TRAINING	\$0	\$1,200	\$1,200	
89	TAX COLL REPLACEMENT EQUIPMENT	\$0	\$0	\$0	
90	TAX COLL OTHER SERVICES	\$10,000	\$10,000	\$0	0.0%
91	EXPENSES	\$74,585	\$75,125	\$540	0.7%
92					
93	TREASURER/ COLLECTOR TOTAL	\$252,332	\$259,876	\$7,544	3.0%
94					
95					
96	LEGAL				
97	TOWN COUNSEL PROF LEGAL SERVICES	\$75,000	\$80,000	\$5,000	6.7%
98	EXPENSES	\$75,000	\$80,000	\$5,000	6.7%
99					
100	LEGAL TOTAL	\$75,000	\$80,000	\$5,000	6.7%
101					
102					
103	MANAGEMENT INFORMATION				
104	MIS SALARY- DIRECTOR (NU)	\$0	\$0	\$0	
105	MIS SALARY TECHNICIAN (NU)	\$3,120	\$3,245	\$125	4.0%
106	PERSONNEL	\$3,120	\$3,245	\$125	4.0%
107					
108	MIS PROFESSIONAL AND PURCHASED SERVICES	\$135,000	\$160,000	\$25,000	18.5%
109	MIS OTHER PURCHASED SERVICES	\$0	\$15,000	\$15,000	
110	MIS REPLACEMENT EQUIPMENT- IT	\$25,000	\$25,000	\$0	0.0%
111	MIS OTHER REPLACEMENT EQUIPMENT- PEG	\$0	\$0	\$0	
112	MIS - COMMUNICATIONS	\$15,000	\$15,000	\$0	0.0%
113	EXPENSES	\$175,000	\$215,000	\$40,000	22.9%
114					
115	MANAGEMENT INFORMATION TOTAL	\$178,120	\$218,245	\$40,125	22.5%
116					
117					
118	TOWN CLERK				
119	T CLERK SALARY-TOWN CLERK (NU)	\$76,201	\$79,280	\$3,079	4.0%

120	T CLERK WAGES - OPER STAFF (U)	\$43,302	\$45,051	\$1,749	4.0%
121	T CLERK OTHER STIPENDS - CERTIFICATION	\$1,000	\$1,000	\$0	0.0%
122	T CLERK OTHER STIPENDS - LONGEVITY	\$1,400	\$1,400	\$0	0.0%
123	PERSONNEL	\$121,903	\$126,731	\$4,828	4.0%
124					
125	T CLERK REPAIR & MAINT EQUIPMENT	\$2,300	\$2,500	\$200	8.7%
126	T CLERK PROF SERVICES	\$5,800	\$5,800	\$0	0.0%
127	T CLERK OFFICE SUPPLIES	\$650	\$800	\$150	23.1%
128	T CLERK POSTAGE	\$770	\$925	\$155	20.1%
129	T CLERK CONFERENCE	\$1,000	\$1,000	\$0	0.0%
130	T CLERK TRAVEL/MILAGE-IN STATE	\$200	\$200	\$0	0.0%
131	T CLERK DUES & MEMBERSHIPS	\$550	\$550	\$0	0.0%
132	EXPENSES	\$11,270	\$11,775	\$505	4.5%
133					
134	TOWN CLERK TOTAL	\$133,173	\$138,506	\$5,333	4.0%
135					
136					
137	ELECTIONS				
138	T CLERK E & R WAGES - OPER STAFF	\$8,000	\$8,000	\$0	0.0%
139	PERSONNEL	\$8,000	\$8,000	\$0	0.0%
140					
141	T CLERK E & R REPAIR & MAINT EQUIPMENT	\$1,300	\$1,300	\$0	0.0%
142	T CLERK E & R PROF SERVICES	\$6,200	\$7,000	\$800	12.9%
143	T CLERK E & R ADVERTISING/PRINTING/POSTAGE	\$4,000	\$4,500	\$500	12.5%
144	T CLERK E & R OTHER SUPPLIES	\$2,000	\$2,000	\$0	0.0%
145	T CLERK E & R TRAVEL/MILEAGE IN- STATE	\$50	\$125	\$75	150.0%
146	EXPENSES	\$13,550	\$14,925	\$1,375	10.1%
147					
148	ELECTIONS TOTAL	\$21,550	\$22,925	\$1,375	6.4%
149					
150					
151	REGISTRARS				
152	T CLERK REGISTRARS OTHER - STIPENDS	\$2,442	\$2,442	\$0	0.0%
153	EXPENSES	\$2,442	\$2,442	\$0	0.0%
154	REGISTRARS TOTAL	\$2,442	\$2,442	\$0	0.0%
155					
156					
157	STREET LISTINGS				
158	T CLERK PROF SERVICES - STREET LISTINGS	\$5,000	\$5,200	\$200	4.0%

159	EXPENSES	\$5,000	\$5,200	\$200	4.0%
160	STREET LISTINGS TOTAL	\$5,000	\$5,200	\$200	4.0%
161					
162					
163	CONSERVATION				
164	CON COM WAGES - CONSERV.AGENT (U)	\$39,050	\$39,661	\$611	1.6%
165	CON COM WAGES - CONSERV SUPPORT (U)			\$0	
166	CON COM - CLOTHING ALLOWANCE	\$600	\$600	\$0	0.0%
167	CON COM STIPEND - LONGEVITY	\$0	\$0	\$0	
168	PERSONNEL	\$39,650	\$40,261	\$611	1.5%
169	CON COM SUPPLIES/MATERIALS	\$500	\$500	\$0	0.0%
170	CON COM PROF SERVICES	\$500	\$500	\$0	0.0%
171	CON COM DUES & MEMBERSHIPS	\$500	\$500	\$0	0.0%
172	CON COM TRAINING	\$0	\$500	\$500	
173	CON COM TRAVEL / MILEAGE -IN STATE	\$250	\$350	\$100	40.0%
174	EXPENSES	\$1,750	\$2,350	\$600	34.3%
175					
176	CONSERVATION TOTAL	\$41,400	\$42,611	\$1,211	2.9%
177					
178					
179	MRPC - DUES & MEMBERSHIPS				
180	MRPC - DUES & MEMBERSHIPS	\$3,250	\$3,390	\$140	4.3%
181	EXPENSES	\$3,250	\$3,390	\$140	4.3%
182					
183	MRPC - DUES & MEMBERSHIPS TOTAL	\$3,250	\$3,390	\$140	4.3%
184					
185					
186	PLANNING BOARD				
187	PB WAGES-SUPPORT STAFF (U)	\$29,258	\$30,355	\$1,097	3.8%
188	PB STIPENDS - LONGEVITY	\$500	\$500	\$0	0.0%
189	PERSONNEL	\$29,758	\$30,855	\$1,097	3.7%
190					
191	PB PROF SERVICES	\$1,500	\$1,500	\$0	0.0%
192	PB COMMUNICATION & OFFICE SUPPLIES	\$150	\$150	\$0	0.0%
193	PB TRAVEL/MILAGE-IN STATE	\$50	\$200	\$150	300.0%
194	PB DUES & MEMBERSHIPS	\$100	\$100	\$0	0.0%
195	EXPENSES	\$1,800	\$1,950	\$150	8.3%
196					
197	PLANNING BOARD TOTAL	\$31,558	\$32,805	\$1,247	4.0%
198					
199					

200	ZONING BOARD OF APPEALS				
201	ZBA WAGES - OPER STAFF (U)	\$5,851	\$6,071	\$220	3.8%
202	PERSONNEL	\$5,851	\$6,071	\$220	3.8%
203					
204	ZONING BOARD OF APPEALS TOTAL	\$5,851	\$6,071	\$220	3.8%
205					
206					
207	LAND USE				
208	LAND USE WAGES-LU COORDINATOR (U)	\$58,292	\$51,792	-\$6,500	-11.2%
209	LAND USE WAGES-HOUSING AND GRANT ADMINISTRATOR	\$15,824	\$16,401	\$577	3.6%
210	LAND USE WAGES-LAND USE ADMINISTRATIVE ASST	\$3,498	\$3,453	-\$45	-1.3%
211	LAND USE - OTHER STIPENDS - LONGEVITY	\$0	\$0	\$0	
212	LAND USE - CLOTHING ALLOWANCE	\$0	\$850	\$850	
213	PERSONNEL	\$77,613	\$72,496	-\$5,117	-6.6%
214					
215	LAND USE PROF & TECH SERVICES	\$1,800	\$1,800	\$0	0.0%
216	LAND USE OFFICE SUPPLIES	\$1,100	\$1,100	\$0	0.0%
217	LAND USE TRAVEL/MILEAGE-IN STATE	\$50	\$200	\$150	300.0%
218	LAND USE TRAINING	\$1,000	\$1,800	\$800	80.0%
219	LAND USE DUES & MEMBERSHIPS	\$450	\$450	\$0	0.0%
220	EXPENSES	\$4,400	\$5,350	\$950	21.6%
221					
222	LAND USE TOTAL	\$82,013	\$77,846	-\$4,167	-5.1%
223					
224					
225	FACILITIES				
226	FACILITIES WAGES - FAC MAINT' COORD (U)	\$69,322	\$71,822	\$2,500	3.6%
227	FACILITIES WAGES- FAC MAINT' TECH	\$0		\$0	
228	FACILITIES WAGES- FAC MAINT' Custodian (NU)	\$21,167	\$19,291	-\$1,877	-8.9%
229	FACILITIES WAGES - Administrative Assistant	\$10,000	\$10,358	\$358	3.6%
230	FACILITIES WAGES - TEMP HELP (NU)	\$18,169	\$21,914	\$3,745	20.6%
231	FACILITIES WAGES - PT CLEANER (NU) Covid	\$0	\$0	\$0	
232	FACILITIES-CLOTHING	\$600	\$850	\$250	41.7%
233	FACILITIES- AUTO ALLOWANCE	\$0	\$0	\$0	
234	FACILITIES STIPENDS - LONGEVITY	\$0	\$600	\$600	
235	PERSONNEL	\$119,258	\$124,835	\$5,577	4.7%
236					
237	FACILITIES ENERGY	\$125,000	\$125,000	\$0	0.0%

238	FACILITIES UTILITY - Water	\$4,151	\$4,400	\$249	6.0%
239	FACILITIES REPAIR & MAINTAIN - BUILDING	\$32,130	\$36,000	\$3,870	12.0%
240	FACILITIES REPAIR & MAINTAIN - EQUIPMENT	\$4,692	\$4,692	\$0	0.0%
241	FACILITIES PROFESSIONAL SERVICES	\$32,981	\$32,981	\$1	0.0%
242	FACILITIES COMMUNICATIONS	\$18,098	\$18,098	\$0	0.0%
243	FACILITIES BUILDING SUPPLIES	\$6,500	\$8,125	\$1,625	25.0%
244	FACILITIES OTHER SERVICES	\$510	\$510	\$0	0.0%
245	FACILITIES GROUNDSKEEPING SUPPLIES	\$8,670	\$8,670	\$0	0.0%
246	FACILITIES-VEHICLE SUPPLIES	\$4,000	\$4,000	\$0	0.0%
247	FACILITIES - PEST CONTROL	\$0	\$6,000	\$6,000	
248	EXPENSES	\$236,732	\$248,476	\$11,744	5.0%
249					
250	FACILITIES TOTAL	\$355,990	\$373,311	\$17,321	4.9%
251					
252					
253	*GENERAL GOVERNMENT TOTAL	\$1,785,131	\$1,874,585	\$89,453	5.0%
254					
255	POLICE				
256	POLICE - SALARY -POLICE CHIEF (NU)	\$139,853	\$144,070	\$4,217	3.0%
257	POLICE SALARY-ADMIN. LIEUTENANTS (U)	\$122,275	\$111,946	-\$10,329	-8.4%
258	POLICE - SALARY & WAGES-OPER STAFF (U)	\$792,630	\$912,000	\$119,370	15.1%
259	POLICE - WAGES-SUPPORT STAFF (NU)	\$88,531	\$93,104	\$4,573	5.2%
260	POLICE - WAGES-RESERVE OFFICERS (NU)	\$13,229	\$0	-\$13,229	-100.0%
261	POLICE - WAGES - OTHER - TRAINING	\$30,000	\$30,000	\$0	0.0%
262	POLICE - ADDITIONAL GROSS - OVERTIME	\$140,000	\$150,000	\$10,000	7.1%
263	POLICE - ADDITIONAL GROSS - HOLIDAY	\$37,822	\$42,100	\$4,278	11.3%
264	POLICE - OTHER - STIPEND - LONGEVITY	\$6,000	\$7,750	\$1,750	29.2%
265	POLICE - OTHER - STIPENDS CERT (QUINN)	\$71,321	\$80,000	\$8,679	12.2%
266	POLICE - OTHER - UNIFORM ALLOWANCE	\$18,600	\$19,000	\$400	2.2%
267	PERSONNEL	\$1,460,261	\$1,589,970	\$129,709	8.9%
268					
269	POLICE - ENERGY	\$28,000	\$31,400	\$3,400	12.1%
270	POLICE - WATER	\$1,700	\$2,100	\$400	23.5%
271	POLICE - REPAIR & MAINT BUILDING	\$19,000	\$20,000	\$1,000	5.3%
272	POLICE - REPAIR & MAINT EQUIPMENT	\$55,000	\$55,000	\$0	0.0%
273	POLICE - EQUIPMENT RENTAL	\$400	\$400	\$0	0.0%
274	POLICE - PROFESSIONAL SERVICES	\$8,000	\$8,000	\$0	0.0%

275	POLICE - COMMUNICATION	\$7,700	\$7,700	\$0	0.0%
276	POLICE - OTHER SERVICES	\$1,200	\$1,200	\$0	0.0%
277	POLICE - OTHER SERVICES- PRISONERS	\$500	\$500	\$0	0.0%
278	POLICE - OFFICE SUPPLIES	\$4,500	\$4,000	-\$500	-11.1%
279	POLICE - VEHICULAR SUPPLIES	\$35,750	\$36,000	\$250	0.7%
280	POLICE - OTHER SUPPLIES	\$2,500	\$2,500	\$0	0.0%
281	POLICE - TRAVEL/MILEAGE-IN STATE	\$250	\$250	\$0	0.0%
282	POLICE - DUES & MEMBERSHIPS	\$18,000	\$18,000	\$0	0.0%
283	POLICE - OTHER CHARGES - TRAINING	\$25,000	\$26,000	\$1,000	4.0%
284	POLICE - NEW EQUIPMENT	\$75,000	\$95,000	\$20,000	26.7%
285	POLICE - REPLACE EQUIPMENT	\$0	\$0	\$0	
286	EXPENSES	\$282,500	\$308,050	\$25,550	9.0%
287					
288	POLICE TOTAL	\$1,742,761	\$1,898,020	\$155,259	8.9%
289					
290					
291	FIRE/ EMS				
292	FIRE/EMS - SALARY-FIRE CHIEF/EMS DIR (NU)	\$64,896	\$66,194	\$1,298	2.0%
293	FIRE/EMS - SALARY-ASST FIRE CHIEF (NU)	\$0	\$111,426	\$111,426	
294	FIRE/EMS - WAGES - Fire prevention Capt. (U)	\$88,559	\$93,002	\$4,443	5.0%
295	FIRE/EMS - WAGES - OPER STAFF LIEUT. (U)	\$91,400	\$88,658	-\$2,742	-3.0%
296	FIRE/EMS - WAGES-OP EMS COORD. CAPT. (U)	\$187,000	\$107,154	-\$79,846	-42.7%
297	FIRE/EMS - WAGES-FF PARAMEDICS. (U)	\$303,445	\$502,361	\$198,916	65.6%
298	FIRE/EMS- WAGES OPERATION STAFF (NU) Per Diem	\$135,000	\$135,000	\$0	0.0%
299	FIRE/EMS - WAGES - MECHANIC (NU)		\$0	\$0	
300	FIRE/EMS - WAGES - ON CALL FIRE (NU)	\$100,000	\$100,000	\$0	0.0%
301	FIRE/EMS - WAGES-ON CALL BLS EMT (NU)	\$25,000	\$20,000	-\$5,000	-20.0%
302	FIRE/EMS - ADDITIONAL GROSS - OT OP	\$80,000	\$80,000	\$0	0.0%
303	FIRE/EMS - ADDITIONAL GROSS-OT CALL EMT	\$0	\$0	\$0	
304	FIRE/EMS - ADDITIONAL GROSS - OT ON-CALL FF	\$0	\$0	\$0	
305	FIRE/EMS - ADDITIONAL GROSS-OT EMS OPER	\$0	\$0	\$0	
306	FIRE/EMS - OTHER - LONGEVITY	\$6,000	\$6,000	\$0	0.0%
307	FIRE/EMS - OTHER - STIPENDS - EMT STANDBY	\$0	\$0	\$0	
308	FIRE/EMS - OTHER - CERT AND TRAINING	\$10,000	\$10,000	\$0	0.0%
309	FIRE/EMS - OTHER - STIPENDS - ON CALL EMS	\$13,250	\$13,250	\$0	0.0%

310	FIRE/EMS - OTHER - STIPENDS - ASST CHIEF	\$0	\$1,600	\$1,600	
311	FIRE/EMS - OTHER - UNIFORM ALLOWANCE	\$0	\$0	\$0	
312	FIRE/EMS - OTHER - VACATION REPLACEMENT	\$18,250	\$18,250	\$0	0.0%
313	PERSONNEL	\$1,122,800	\$1,352,895	\$230,095	20.5%
314					
315					
316	FIRE/EMS - ENERGY	\$38,000	\$50,000	\$12,000	31.6%
317	FIRE/EMS - WATER	\$1,250	\$2,000	\$750	60.0%
318	FIRE/EMS - REPAIR & MAINT BUILDING	\$14,280	\$14,280	\$0	0.0%
319	FIRE/EMS - REPAIR & MAINT EQUIPMENT	\$22,440	\$22,440	\$0	0.0%
320	FIRE/EMS - REP & MAINT EMS EQUIP VEHICLE	\$11,000	\$11,000	\$0	0.0%
321	FIRE/EMS - PROF SERVICES	\$6,776	\$6,776	\$0	0.0%
322	FIRE/EMS - PROF & TECH - EMS BILLING	\$18,000	\$31,600	\$13,600	75.6%
323	FIRE/EMS - PROF & TECH SVCS - TRAINING	\$17,000	\$17,000	\$0	0.0%
324	FIRE/EMS - COMMUNICATION	\$10,000	\$10,000	\$0	0.0%
325	FIRE/EMS - OTHER SERVICES	\$500	\$500	\$0	0.0%
326	FIRE/EMS - OTHER PURCH SERVICES - EMS	\$6,000	\$6,000	\$0	0.0%
327	FIRE/EMS - HAZARDOUS WASTE COLLECTION	\$4,457	\$4,457	\$0	0.0%
328	FIRE/EMS - OFFICE SUPPLIES	\$1,734	\$1,734	\$0	0.0%
329	FIRE/EMS - BUILDING SUPPLIES	\$816	\$816	\$0	0.0%
330	FIRE/EMS - EQUIPMENT MAINT SUPPLIES	\$500	\$500	\$0	0.0%
331	FIRE/EMS - CUSTODIAL SUPPLIES	\$2,142	\$2,142	\$0	0.0%
332	FIRE/EMS - VEHICULAR SUPPLIES	\$5,400	\$20,400	\$15,000	277.8%
333	FIRE/EMS - MEDICAL SUPPLIES	\$5,000	\$32,500	\$27,500	550.0%
334	FIRE/EMS - OTHER SUPPLIES	\$3,289	\$3,289	\$0	0.0%
335	FIRE/EMS - TRAVEL, MILEAGE IN STATE	\$0	\$0	\$0	
336	FIRE/EMS - DUES & MEMBERSHIPS	\$1,250	\$2,775	\$1,525	122.0%
337	FIRE/EMS - DUES & MEMBERSHIPS EMS	\$2,300	\$3,825	\$1,525	66.3%
338	FIRE/EMS - OTHER CHARGES	\$0	\$0	\$0	
339	FIRE/EMS - NEW EQUIPMENT	\$15,000	\$20,000	\$5,000	33.3%
340	FIRE/EMS- COMPUTER/MDT			\$0	
341	FIRE/EMS - REPLACE EQUIPMENT	\$15,000	\$20,000	\$5,000	33.3%
342	FIRE/EMS - OTHER SUPPLIES - TRAINING/UNIF.			\$0	
343	FIRE/EMS - EMS PATIENT CARE REPORTING	\$32,461	\$20,811	-\$11,650	-35.9%
344	UNIFORM ALLOWANCE-FIRE	\$8,950	\$11,000	\$2,050	22.9%
345	UNIFORM ALLOWANCE-EMS	\$3,500	\$3,500	\$0	0.0%

346	UNIFORM ALLOWANCE-ON CALL	\$4,500	\$4,500	\$0	0.0%
347	UNIFORM ALLOWANCE-ASST CHIEF	\$0	\$1,100	\$1,100	
348	UNIFORM ALLOWANCE-CHIEF	\$0	\$0	\$0	
349	EXPENSES	\$251,545	\$324,945	\$73,400	29.2%
350					
351	FIRE/ EMS TOTAL	\$1,374,345	\$1,677,840	\$303,495	22.1%
352					
353	EMERGENCY MANAGEMENT				
354	TEMA- DIRECTOR SALARY (NU)	\$2,285	\$2,331	\$46	2.0%
355	PERSONNEL	\$2,285	\$2,331	\$46	2.0%
356					
357	TEMA - REPAIR & MAINT - EQUIPMENT	\$705	\$1,725	\$1,020	144.7%
358	TEMA - OFFICE SUPPLIES	\$111	\$0	-\$111	- 100.0%
359	TEMA- COMMUNICATIONS	\$1,020	\$0	-\$1,020	- 100.0%
360	TEMA - OTHER TRAVEL AND TRAINING	\$1,500	\$1,611	\$111	7.4%
361	EXPENSES	\$3,336	\$3,336	\$0	0.0%
362					
363	EMERGENCY MANAGEMENT TOTAL	\$5,621	\$5,667	\$46	0.8%
364					
365	COMMUNICATIONS				
366	COMM CTR - SALARY - DIRECTOR (NU)	\$0	\$0	\$0	
367	COMM CTR - WAGES - OPER STAFF (U)	\$0	\$0	\$0	
368	COMM CTR - WAGES - TEMP HELP (NU)	\$0	\$0	\$0	
369	COMM CTR - ADDITIONAL GROSS - OVERTIME	\$0	\$0	\$0	
370	COMM CTR - OTHER - STIPENDS - LONGEVITY	\$0	\$0	\$0	
371	COMM CTR - OTHER - STIPENDS	\$0	\$0	\$0	
372	COMM CTR - OTHER - UNIFORM ALLOWANCE	\$0	\$0	\$0	
373	PERSONNEL	\$0	\$0	\$0	
374					
375	COMM CTR - REPAIR & MAINT EQUIPMENT	\$20,000	\$20,000	\$0	0.0%
376	COMM CTR - PROF & TECH SERVICES	\$30,000	\$33,000	\$3,000	10.0%
377	COMM CTR- COMMUNICATION	\$26,200	\$37,500	\$11,300	43.1%
378	COMM CTR - OTHER SERVICES	\$278,500	\$275,000	-\$3,500	-1.3%
379	COMM CTR - OFFICE SUPPLIES	\$0	\$0	\$0	
380	COMM CTR - OTHER SUPPLIES	\$0	\$0	\$0	
381	COMM CTR - TRAVEL MILEAGE - IN STATE	\$0	\$0	\$0	
382	EXPENSES	\$354,700	\$365,500	\$10,800	3.0%
383					

384	COMMUNICATIONS TOTAL	\$354,700	\$365,500	\$10,800	3.0%
385					
386					
387	BUILDING DEPARTMENT				
388	BLDG INSP - BLDG COMMISSIONER	\$74,708	\$58,000	-\$16,708	-22.4%
389	BLDG INSP - STIPEND - OPER (ALT BLDG INSP)	\$1,061	\$4,250	\$3,189	300.6%
390	BLDG INSP - WAGES-SUPPORT STAFF (U)	\$39,555	\$41,137	\$1,582	4.0%
391	BLDG INSP - OTHER - STIPEND - LONGEVITY	\$1,300	\$2,000	\$700	53.8%
392	BLDG INSP - OTHER - STIPEND - VEHICLE	\$6,000	\$6,000	\$0	0.0%
393	BLDG INSP - OTHER - STIPEND CERTIFICATION	\$0	\$0	\$0	
394	BLDG INSP - OTHER - UNIFORM ALLOWANCE	\$600	\$600	\$0	0.0%
395	PERSONNEL	\$123,224	\$111,987	-\$11,236	-9.1%
396					
397	BLDG INSP - PROFESSIONAL SERVICES	\$4,170	\$4,170	\$0	0.0%
398	BLDG INSP - COMMUNICATIONS	\$788	\$618	-\$170	-21.6%
399	BLDG INSP - OFFICE SUPPLIES	\$618	\$600	-\$18	-2.9%
400	BLDG INSP - OTHER- CODE BOOKS	\$641	\$500	-\$141	-22.0%
401	BLDG INSP - TRAINING	\$1,000	\$1,000	\$0	0.0%
402	BLDG INSP - DUES & MEMBERSHIPS	\$170	\$200	\$30	17.6%
403	EXPENSES	\$7,387	\$7,088	-\$299	-4.0%
404					
405	BUILDING DEPARTMENT TOTAL	\$130,611	\$119,075	-\$11,535	-8.8%
406					
407					
408	GAS INSPECTOR				
409	GAS INSP - OTHER WAGES - OPER (ALT INSP)	\$124	\$129	\$5	4.0%
410	GAS INSP - STIPEND - GAS INSPECTOR (NU)	\$6,353	\$7,000	\$647	10.2%
411	PERSONNEL	\$6,477	\$7,129	\$652	10.1%
412					
413	GAS INSPECTOR TOTAL	\$6,477	\$7,129	\$652	10.1%
414					
415					
416	PLUMBING INSPECTOR				
417	PLUMB INSP - OTHER WAGES - OPER (ALT INSP)	\$124	\$129	\$5	4.0%
418	PLUMB INSP - STIPEND - PLUMBING INSP (NU)	\$9,058	\$10,000	\$942	10.4%
419	PERSONNEL	\$9,182	\$10,129	\$947	10.3%
420					

421	PLUMB INSP - PROFESSIONAL & TECHNICAL	\$460	\$460	\$0	0.0%
422	PLUMB INSP - OTHER SUPPLIES	\$255	\$355	\$100	39.2%
423	PLUMB INSP - TRAVEL MILEAGE IN-STATE	\$1,200	\$1,200	\$0	0.0%
424	EXPENSES	\$1,915	\$2,015	\$100	5.2%
425					
426	PLUMBING INSPECTOR TOTAL	\$11,097	\$12,144	\$1,047	9.4%
427					
428					
429	SEALER OF WEIGHTS AND MEASURES				
430	S OF W&M - OTHER - STIPEND	\$4,969	\$5,168	\$199	4.0%
431	PERSONNEL	\$4,969	\$5,168	\$199	4.0%
432					
433	S OF W&M - OFFICE SUPPLIES	\$53	\$55	\$2	3.8%
434	S OF W&M - OTHER SUPPLIES	\$105	\$105	\$0	0.0%
435	S OF W&M - TRAVEL MILEAGE IN-STATE	\$55	\$55	\$0	0.0%
436	EXPENSES	\$213	\$215	\$2	0.9%
437					
438	SEALER OF WEIGHTS AND MEASURES TOTAL	\$5,182	\$5,383	\$201	3.9%
439					
440					
441	ELECTRICAL INSPECTOR				
442	ELEC INSP - WAGES -OTHER -(ALT INSPECTOR)	\$199	\$199	\$0	0.0%
443	ELEC INSP - OTHER - STIPEND (NU)	\$15,099	\$17,000	\$1,901	12.6%
444	PERSONNEL	\$15,298	\$17,199	\$1,901	12.4%
445					
446	ELEC INSP - PROFESSIONAL & TECHNICAL	\$1,210	\$1,210	\$0	0.0%
447	ELEC INSP - OTHER SUPPLIES and COMMUNICATION	\$1,082	\$968	-\$114	-10.5%
448	ELEC INSP - TRAVEL MILEAGE IN-STATE	\$1,236	\$1,236	\$0	0.0%
449	EXPENSES	\$3,528	\$3,414	-\$114	-3.2%
450					
451	ELECTRICAL INSPECTOR TOTAL	\$18,826	\$20,613	\$1,787	9.5%
452					
453					
454	ANIMAL INSPECTOR				
455	ANIMAL INSPECTOR - PROF. SERVICES	\$1,200	\$1,200	\$0	0.0%
456	EXPENSES	\$1,200	\$1,200	\$0	0.0%
457					

458	ANIMAL INSPECTOR TOTAL	\$1,200	\$1,200	\$0	0.0%
459					
460					
461	ANIMAL CONTROL				
462	ACO - OTHER - STIPEND (NU)	\$20,781	\$21,613	\$831	4.0%
463	PERSONNEL	\$20,781	\$21,613	\$831	4.0%
464					
465	ACO - PROFESSIONAL SERVICE	\$5,000	\$5,000	\$0	0.0%
466	EXPENSES	\$5,000	\$5,000	\$0	0.0%
467					
468	ANIMAL CONTROL TOTAL	\$25,781	\$26,613	\$831	3.2%
469					
470					
471	TREE WARDEN				
472	TREE WARDEN - OTHER - STIPEND (NU)	\$12,494	\$12,993	\$500	4.0%
473	PERSONNEL	\$12,494	\$12,993	\$500	4.0%
474					
475	TREE WARDEN - EQUIPMENT RENTAL	\$9,374	\$9,374	\$0	0.0%
476	TREE WARDEN - OTHER PURCHASED SERVICE	\$1,200	\$1,200	\$0	0.0%
477	TREE WARDEN - TRAVEL MILEAGE - IN STATE	\$300	\$300	\$0	0.0%
478	TREE WARDEN - DUES AND MEMBERSHIPS	\$450	\$450	\$0	0.0%
479	EXPENSES	\$11,324	\$11,324	\$0	0.0%
480					
481	TREE WARDEN TOTAL	\$23,818	\$24,317	\$500	2.1%
482					
483					
484	BURIAL AGENT				
485	BURIAL AGENT - OTHER - STIPEND	\$151	\$151	\$0	0.1%
486	PERSONNEL	\$151	\$151	\$0	0.1%
487					
488	BURIAL AGENT TOTAL	\$151	\$151	\$0	0.1%
489					
490					
491	PARKING CLERK				
492	PARKING CLERK - OTHER - STIPEND	\$70	\$70	\$0	0.5%
493	PERSONNEL	\$70	\$70	\$0	0.5%
494					
495	PARKING CLERK TOTAL	\$70	\$70	\$0	0.5%
496					
497	*PUBLIC SAFETY TOTAL	\$3,700,640	\$4,163,722	\$463,082	12.5%

498					
499	SCHOOLS				
500	N.M.R.S.D. ASSESSMENT	\$12,335,477	\$12,335,477	\$0	0.0%
501	N.M.R.S.D.EXEMPT DEBT	\$1,420,384	\$1,335,286	-\$85,098	-6.0%
502	N.V.T.H.S. ASSESSMENT (INCLUDING NON-EXEMPT DEBT)	\$1,083,832	\$1,083,832	\$0	0.0%
503	N.V.T.H.S. EXEMPT DEBT	\$79,144	\$47,385	-\$31,759	-40.1%
504	EXPENSES	\$14,918,837	\$14,801,980	-\$116,857	-0.8%
505					
506	*EDUCATION TOTAL	\$14,918,837	\$14,801,980	-\$116,857	-0.8%
507					
508	HIGHWAY				
509	HIGHWAY - SALARY-HIGHWAY SUPT. (U)	\$82,484	\$85,862	\$3,378	4.1%
510	HIGHWAY - WAGES-OPER STAFF (U)	\$326,748	\$340,276	\$13,528	4.1%
511	HIGHWAY-OVERTIME	\$10,473	\$10,892	\$419	4.0%
512	HIGHWAY -WAGES-TEMP HELP (NU)	\$3,750	\$3,938	\$188	5.0%
513	HIGHWAY - WAGES-SUPPORT STAFF	\$19,726	\$21,317	\$1,591	8.1%
514	HIGHWAY - OTHER STIPEND - LONGEVITY	\$6,900	\$4,500	-\$2,400	-34.8%
515	HIGHWAY - OTHER STIPEND - CERTIFICATION	\$4,634	\$4,634	\$0	0.0%
516	HIGHWAY - OTHER - UNIFORM ALLOWANCE	\$7,200	\$7,450	\$250	3.5%
517	PERSONNEL	\$461,915	\$478,868	\$16,953	3.7%
518					
519	HIGHWAY - ENERGY	\$21,600	\$22,680	\$1,080	5.0%
520	HIGHWAY - WATER	\$545	\$578	\$33	6.0%
521	HIGHWAY - REPAIR & MAINT BUILDING	\$2,244	\$4,488	\$2,244	100.0%
522	HIGHWAY - REPAIR & MAINT EQUIPMENT	\$20,196	\$20,196	\$0	0.0%
523	HIGHWAY - EQUIPMENT RENTAL	\$1,607	\$1,607	\$0	0.0%
524	HIGHWAY - PROFESSIONAL SERVICES	\$3,927	\$5,627	\$1,700	43.3%
525	HIGHWAY - COMMUNICATION	\$4,124	\$4,124	\$0	0.0%
526	HIGHWAY - OTHER SERVICES	\$1,575	\$1,575	\$0	0.0%
527	HIGHWAY - OFFICE SUPPLIES	\$1,071	\$1,071	\$0	0.0%
528	HIGHWAY - BUILDING SUPPLIES	\$2,142	\$2,249	\$107	5.0%
529	HIGHWAY - VEHICULAR SUPPLIES	\$36,300	\$36,300	\$0	0.0%
530	HIGHWAY - PUBLIC WORKS SUPPLIES	\$40,392	\$40,392	\$0	0.0%
531	HIGHWAY - OTHER SUPPLIES	\$3,213	\$3,213	\$0	0.0%
532	HIGHWAY - DUES & MEMBERSHIPS	\$322	\$322	\$0	0.0%
533	HIGHWAY - NEW EQUIPMENT	\$2,142	\$2,142	\$0	0.0%
534	HIGHWAY - REPLACE EQUIPMENT	\$1,607	\$1,607	\$0	0.0%
535	HIGHWAY- LINE PAINTING			\$0	
536	HIGHWAY- PAVEMENT MANAGEMENT	\$146,913	\$0	-\$146,913	-

					100.0%
537	EXPENSES	\$289,920	\$148,171	-\$141,749	-48.9%
538					
539	HIGHWAY TOTAL	\$751,835	\$627,039	-\$124,796	-16.6%
540					
541	SNOW AND ICE				
542	HWY - SNOW & ICE - WAGES-TEMPORARY HELP	\$5,000	\$5,000	\$0	0.0%
543	HIGHWAY-WINTER OPERATIONS STIPEND	\$7,000	\$7,000	\$0	0.0%
544	HWY - SNOW & ICE - WAGES - OVERTIME	\$26,500	\$26,500	\$0	0.0%
545	PERSONNEL	\$38,500	\$38,500	\$0	0.0%
546					
547	HWY - SNOW & ICE - EQUIP. REPAIR AND MAINT	\$27,540	\$27,540	\$0	0.0%
548	HWY - SNOW & ICE - EQUIPMENT RENTAL	\$38,000	\$38,000	\$0	0.0%
549	HWY - SNOW & ICE - VEHICULAR SUPPLIES	\$39,780	\$39,780	\$0	0.0%
550	HWY - SNOW & ICE - SALT	\$95,380	\$95,380	\$0	0.0%
551	HWY - SNOW & ICE -SAND			\$0	
552	HWY - SNOW & ICE - REPLACE EQUIPMENT	\$2,040	\$2,040	\$0	0.0%
553	EXPENSES	\$202,740	\$202,740	\$0	0.0%
554					
555	SNOW AND ICE TOTAL	\$241,240	\$241,240	\$0	0.0%
556					
557	STREET LIGHTS				
558	HIGHWAY - ENERGY - STREET LIGHTS	\$17,724	\$17,724	\$0	0.0%
559	EXPENSES	\$17,724	\$17,724	\$0	0.0%
560					
561	STREET LIGHTS TOTAL	\$17,724	\$17,724	\$0	0.0%
562					
563	*HIGHWAY AND STREETS TOTAL	\$1,010,799	\$886,003	-\$124,796	-12.3%
564					
565	SOLID WASTE				
566	LANDFILL - ENERGY	\$3,060	\$3,060	\$0	0.0%
567	LANDFILL - REPAIR & MAINT LANDFILL BUILDING	\$3,050	\$3,050	\$0	0.0%
568	LANDFILL - PROFESSIONAL SERVICES	\$8,350	\$8,350	\$0	0.0%
569	LANDFILL - COMMUNICATIONS	\$204	\$204	\$0	0.0%
570	SOLID WASTE - CURBSIDE PICKUP & TRANS.	\$755,389	\$825,000	\$69,611	9.2%
571	PROF SVS - NORTH CENT REG SOLID WASTE	\$0	\$0	\$0	
572					

573	EXPENSES	\$770,053	\$839,664	\$69,611	9.0%
574					
575	SOLID WASTE TOTAL	\$770,053	\$839,664	\$69,611	9.0%
576					
577	*SOLID WASTE TOTAL	\$770,053	\$839,664	\$69,611	9.0%
578					
579	CEMETERY AND PARKS				
580	CEM/PARKS - WAGES-SUPERINTENDENT (U)	\$69,322	\$72,099	\$2,777	4.0%
581	CEM/PARKS - WAGES - OPER FOREMAN (NU)	\$40,384	\$42,027	\$1,643	4.1%
582	CEM/PARKS - WAGES - SUPPORT STAFF (NU) Admin	\$10,133	\$10,335	\$202	2.0%
583	CEM/PARKS - WAGES - TEMP HELP (NU)	\$30,053	\$30,665	\$612	2.0%
584	CEM/PARKS - OTHER - STIPEND - LONGEVITY	\$1,700	\$2,000	\$300	17.6%
585	CEM/PARKS - OTHER - STIPEND	\$0	\$0	\$0	
586	CEM/PARKS - OTHER - UNIFORM ALLOWANCE	\$600	\$1,850	\$1,250	208.3%
587	PERSONNEL	\$152,193	\$158,976	\$6,783	4.5%
588					
589	CEM/PARKS - ENERGY	\$4,227	\$5,700	\$1,473	34.8%
590	CEM/PARKS - WATER	\$300	\$300	\$0	0.0%
591	CEM/PARKS - REPAIR & MAINTAIN BUILDING	\$500	\$500	\$0	0.0%
592	CEM/PARKS - REPAIR & MAINT EQUIPMENT	\$1,000	\$1,000	\$0	0.0%
593	CEM/PARKS - EQUIPMENT RENTAL	\$1,500	\$1,500	\$0	0.0%
594	CEM/PARKS - COMMUNICATION (Tel, Internet, Post etc.	\$2,520	\$2,520	\$0	0.0%
595	CEM/PARKS - OFFICE SUPPLIES	\$46	\$46	\$0	0.0%
596	CEM/PARKS - BUILDING MAINT SUPPLIES	\$100	\$100	\$0	0.0%
597	CEM/PARKS -GROUNDSKEEPING SUPPLIES	\$3,110	\$3,110	\$0	0.0%
598	CEM/PARKS - VEHICULAR SUPPLIES	\$2,500	\$2,500	\$0	0.0%
599	CEM & PARKS - NEW EQUIPMENT, Misc supplies	\$500	\$500	\$0	0.0%
600	OTHER PURCHASED SERVICES	\$100	\$100	\$0	0.0%
601	EXPENSES	\$16,403	\$17,876	\$1,473	9.0%
602					
603	CEMETERY AND PARKS TOTAL	\$168,596	\$176,852	\$8,256	4.9%
604					
605	HOUSING AUTHORITY				
606	THA - WAGES-SUPPORT STAFF (U)	\$4,505	\$4,572	\$67	1.5%
607	PERSONNEL	\$4,505	\$4,572	\$67	1.5%
608					

609	THA - PROF SERVICES	\$0	\$0	\$0	
610	THA- TRAINING	\$1,000	\$1,000	\$0	0.0%
611	THA - OFFICE AND GENERAL SUPPLIES	\$1,400	\$1,400	\$0	0.0%
612	THA- TRAVEL/MILEAGE IN-STATE	\$100	\$100	\$0	0.0%
613	EXPENSES	\$2,500	\$2,500	\$0	0.0%
614					
615	HOUSING AUTHORITY TOTAL	\$7,005	\$7,072	\$67	1.0%
616					
617	HOUSING TRUST				
618	TAHT - WAGES-SUPPORT STAFF (U)				
619	PERSONNEL	\$0	\$0	\$0	
620					
621	TAHT - PROF SERVICES				
622	TAHT- TRAINING				
623	TAHT - OFFICE AND GENERAL SUPPLIES				
624	TAHT- TRAVEL/MILEAGE IN-STATE				
625	EXPENSES	\$0	\$0	\$0	
626					
627	HOUSING TRUST TOTAL	\$0	\$0	\$0	
628					
629	BOARD OF HEALTH				
630	BOH - WAGES-SUPPORT STAFF (U)	\$46,592	\$48,456	\$1,864	4.0%
631	BOH - OTHER - CLOTHING ALLOWANCE	\$0	\$850	\$850	
632	BOH - OTHER - STIPEND - LONGEVITY	\$1,100	\$1,500	\$400	36.4%
633	PERSONNEL	\$47,692	\$50,806	\$3,114	6.5%
634					
635	BOH - PROF SERVICES	\$306	\$306	\$0	0.0%
636	BOH - COMMUNICATION	\$77	\$77	\$0	0.0%
637	BOH - OFFICE SUPPLIES	\$357	\$358	\$1	0.3%
638	BOH - TRAVEL/MILEAGE IN-STATE	\$585	\$585	\$0	0.0%
639	BOH - ILLEGALLY DUMPED ITEMS	\$3,000	\$3,000	\$0	0.0%
640	BOH - DUES & MEMBERSHIPS	\$408	\$408	\$0	0.0%
641	EXPENSES	\$4,733	\$4,734	\$1	0.0%
642					
643	BOARD OF HEALTH TOTAL	\$52,425	\$55,540	\$3,115	5.9%
644					
645	NASHOBA BOARD OF HEALTH				
646	NASHOBA ASSOC BOH - NURSING CONTRACT	\$13,703	\$15,432	\$1,729	12.6%
647	NASHOBA ASSOC BOH - MONITOR ASSESSMENT	\$29,897	\$33,669	\$3,773	12.6%
648	EXPENSES	\$43,599	\$49,101	\$5,502	12.6%
649					

650	NASHOBA BOARD OF HEALTH TOTAL	\$43,599	\$49,101	\$5,502	12.6%
651					
652	LANDFILL ENGINEERING				
653	LANDFILL ENGINEERING -PROF SERVICES	\$19,000	\$21,700	\$2,700	14.2%
654	EXPENSES	\$19,000	\$21,700	\$2,700	14.2%
655					
656	LANDFILL ENGINEERING TOTAL	\$19,000	\$21,700	\$2,700	14.2%
657					
658	COUNCIL ON AGING				
659	COA -WAGES - DIRECTOR (U)	\$69,322	\$69,056	-\$266	-0.4%
660	COA - WAGES - OPER STAFF (U)	\$95,660	\$73,631	-\$22,029	-23.0%
661	COMMUNITY OUTREACH COORDINATOR			\$0	
662	COA - WAGES - LONGEVITY	\$1,400	\$2,500	\$1,100	78.6%
663	PERSONNEL	\$166,382	\$145,187	-\$21,195	-12.7%
664					
665	COA - REPAIR & MAINT EQUIPMENT	\$2,237	\$1,900	-\$337	-15.1%
666	COA - TRAINING	\$0	\$1,545	\$1,545	
667	COA - PROFESSIONAL SERVICES	\$3,121	\$2,250	-\$871	-27.9%
668	COA - COMMUNICATIONS	\$1,665	\$2,375	\$710	42.7%
669	COA - OFFICE SUPPLIES	\$1,040	\$600	-\$440	-42.3%
670	COA - OTHER SUPPLIES	\$1,587	\$750	-\$837	-52.7%
671	COA - DUES & MEMBERSHIPS	\$520	\$750	\$230	44.2%
672	EXPENSES	\$10,170	\$10,170	\$0	0.0%
673					
674	COUNCIL ON AGING TOTAL	\$176,552	\$155,357	-\$21,195	-12.0%
675					
676	VETERANS AGENT				
677	VETERANS AGENT - OTHER -STIPEND (NU)	\$6,318	\$6,571	\$253	4.0%
678	PERSONNEL	\$6,318	\$6,571	\$253	4.0%
679					
680	VETERANS AGENT - OFFICE SUPPLIES	\$102	\$102	\$0	0.0%
681	VETERANS AGENT - SOFTWARE	\$0	\$500	\$500	
682	VETERANS AGENT - DUES AND TRAINING	\$0	\$1,150	\$1,150	
683	VET BENEFITS - OTHER SERVICES	\$75,000	\$75,000	\$0	0.0%
684	EXPENSES	\$75,102	\$76,752	\$1,650	2.2%
685					
686	VETERANS AGENT TOTAL	\$81,420	\$83,323	\$1,903	2.3%
687					
688	*HUMAN SERVICES TOTAL	\$548,597	\$548,945	\$347	0.1%
689					

690	LIBRARY				
691	LIBRARY - WAGES-LIBRARY DIRECTOR (NU)	\$90,173	\$92,873	\$2,700	
692	LIBRARY - WAGES-ASST LIBRARY DIRECTOR (NU)	\$55,557	\$57,803	\$2,246	4.0%
693	LIBRARY - WAGES - LIBRARY TECHS (NU)	\$191,724	\$202,035	\$10,311	5.4%
694	LIBRARY - OTHER - STIPEND - LONGEVITY	\$3,600	\$3,600	\$0	0.0%
695	PERSONNEL	\$341,054	\$356,311	\$15,257	4.5%
696					
697	LIBRARY - REPAIR & MAINTAIN - EQUIPMENT	\$1,000	\$1,000	\$0	0.0%
698	LIBRARY - COMMUNICATION	\$0	\$0	\$0	
699	LIBRARY - OTHER PURCHASED SERVICES	\$25,654	\$25,834	\$180	0.7%
700	LIBRARY - OFFICE SUPPLIES	\$1,500	\$1,500	\$0	0.0%
701	LIBRARY - CUSTODIAL SUPPLIES	\$0	\$0	\$0	
702	LIBRARY - OTHER SUPPLIES - BOOKS DVD CD	\$64,384	\$67,523	\$3,139	4.9%
703	LIBRARY - DUES & MEMBERSHIPS	\$250	\$250	\$0	0.0%
704	LIBRARY - OTHER CHARGES-MILEAGE	\$0	\$0	\$0	
705	EXPENSES	\$92,788	\$96,107	\$3,319	3.6%
706					
707	LIBRARY TOTAL	\$433,842	\$452,418	\$18,576	4.3%
708					
709	RECREATION				
710	RECREATION DEPT HEAD (U)	\$55,435	\$57,652	\$2,217	4.0%
711	RECREATION SUPPORT STAFF (NU)(Assistant Dir)	\$16,805	\$17,477	\$672	4.0%
712	RECREATION CLOTHING	\$600	\$850	\$250	41.7%
713	RECREATION LONGEVITY	\$800	\$1,000	\$200	25.0%
714	PERSONNEL	\$73,640	\$76,979	\$3,339	4.5%
715					
716	RECREATION- MISC. SUPPLIES AND SERVICES	\$2,500	\$2,500	\$0	0.0%
717	EXPENSES	\$2,500	\$2,500	\$0	0.0%
718					
719	RECREATION TOTAL	\$76,140	\$79,479	\$3,339	4.4%
720					
721	MEMORIAL DAY AND BAND CONCERTS				
722	MEMORIAL DAY - PROFESSIONAL SERVICES	\$1,545	\$1,775	\$230	14.9%
723	MEMORIAL DAY - BAND SERVICES	\$3,500	\$3,500	\$0	0.0%
724	MEMORIAL DAY - OTHER SUPPLIES	\$1,224	\$1,330	\$106	8.7%
725	BAND CONCERTS - BAND SERVICES	\$13,700	\$14,900	\$1,200	8.8%
726	BAND CONCERTS - OTHER SUPPLIES	\$400	\$400	\$0	0.0%

727	EXPENSES	\$20,369	\$21,905	\$1,536	7.5%
728					
729	MEMORIAL DAY AND BAND CONCERTS TOTAL	\$20,369	\$21,905	\$1,536	7.5%
730					
731	FLAG COMMITTEE				
732	FLAG COMMITTEE EXPENSES	\$1,500	\$1,500	\$0	0.0%
733	EXPENSES	\$1,500	\$1,500	\$0	0.0%
734					
735	FLAG COMMITTEE TOTAL	\$1,500	\$1,500	\$0	0.0%
736					
737	*CULTURE AND RECREATION TOTAL	\$531,851	\$555,302	\$23,451	4.4%
738					
739	DEBT				
740	LONG TERM DEBT- PRINCIPAL EXEMPT	\$90,000	\$0	-\$90,000	-
741	EXPENSES	\$90,000	\$0	-\$90,000	100.0%
742					
743	LONG TERM DEBT- PRINCIPAL NON EXEMPT	\$276,525	\$271,525	-\$5,000	-1.8%
744	EXPENSES	\$276,525	\$271,525	-\$5,000	-1.8%
745					
746	LONG TERM DEBT- INTEREST EXEMPT	\$4,500	\$0	-\$4,500	-
747	EXPENSES	\$4,500	\$0	-\$4,500	100.0%
748					
749	LONG TERM DEBT- INTEREST NON EXEMPT	\$75,090	\$112,700	\$37,610	-
750	EXPENSES	\$75,090	\$112,700	\$37,610	50.1%
751					
752	INTEREST ON SHORT TERM LOANS . ISSUANCE	\$10,000	\$10,000	\$0	0.0%
753	EXPENSES	\$10,000	\$10,000	\$0	0.0%
754					
755	DEBT TOTAL	\$456,115	\$394,225	-\$61,890	-13.6%
756					
757	*DEBT TOTAL	\$456,115	\$394,225	-\$61,890	-13.6%
758					
759	RETIREMENT				
760	COUNTY RETIREMENT SYSTEM	\$891,023	\$942,446	\$51,423	5.8%
761	EXPENSES	\$891,023	\$942,446	\$51,423	5.8%
762					
763	RETIREMENT TOTAL	\$891,023	\$942,446	\$51,423	5.8%

764					
765	UNEMPLOYMENT INSURANCE				
766	UNEMPLOYMENT COMPENSATION	\$15,900	\$15,900	\$0	0.0%
767	EXPENSES	\$15,900	\$15,900	\$0	0.0%
768					
769	UNEMPLOYMENT TOTAL	\$15,900	\$15,900	\$0	0.0%
770					
771	HEALTH INSURANCE				
772	HEALTH INSURANCE TOWN SHARE	\$984,247	\$1,081,377	\$97,130	9.9%
773	EXPENSES	\$984,247	\$1,081,377	\$97,130	9.9%
774					
775	HEALTH INSURANCE TOTAL	\$984,247	\$1,081,377	\$97,130	9.9%
776					
777	LIFE INSURANCE				
778	LIFE INSURANCE TOWN SHARE	\$464	\$500	\$37	7.9%
779	EXPENSES	\$464	\$500	\$37	7.9%
780					
781	LIFE INSURANCE TOTAL	\$464	\$500	\$37	7.9%
782					
783	MEDICARE				
784	MEDICARE TOWN SHARE	\$77,468	\$84,606	\$7,138	9.2%
785	EXPENSES	\$77,468	\$84,606	\$7,138	9.2%
786					
787	MEDICARE TOTAL	\$77,468	\$84,606	\$7,138	9.2%
788					
789	GENERAL INSURANCE				
790	GENERAL PROP LIABILITY & VEHICLE INS. & WORKERS COMP	\$331,000	\$355,000	\$24,000	7.3%
791	EXPENSES	\$331,000	\$355,000	\$24,000	7.3%
792					
793	GENERAL INSURANCE TOTAL	\$331,000	\$355,000	\$24,000	7.3%
794					
795	*INSURANCES TOTAL	\$2,300,102	\$2,479,829	\$179,728	7.8%
796					
797		\$26,022,126	\$26,544,254	\$522,128	2.0%

MOTION: I move the Town vote to raise and appropriate and transfer from available funds in the treasury the sums necessary to defray the charges and expenses of the Town for Fiscal Year 2025 pursuant to a detailed budget totaling **\$26,544,254**, per line 797 on the Budget as printed in the handout, as follows:

FUNCTIONAL SEGMENTS			%
	FY 24	FY 25	Change
General Government-	\$ 1,785,131.00	\$ 1,874,585.00	5.0%
Public Safety-	\$ 3,700,640.00	\$ 4,163,722.00	12.8%
Education-	\$ 14,918,837.00	\$ 14,801,979.00	-0.8%
Highways and Streets-	\$ 1,010,799.00	\$ 886,002.00	-12.3%
Solid Waste-	\$ 770,053.00	\$ 839,664.00	9.0%
Human Services-	\$ 548,597.00	\$ 548,945.00	0.1%
Culture and Recreation-	\$ 531,851.00	\$ 555,302.00	4.4%
Debt Service-	\$ 456,115.00	\$ 394,225.00	-13.6%
Insurances-	\$ 2,300,102.00	\$ 2,479,829.00	7.8%
Grand Total-	\$ 26,394,636	\$ 26,544,254	2.0%

READ BY: Charles Q. Sexton-Diranian

VOTE ON GENERAL GOVERNMENT TOTAL: Passed by majority.

VOTE ON PUBLIC SAFETY TOTAL: Passed by majority.

VOTE ON EDUCATION TOTAL: Passed by majority.

VOTE ON HIGHWAYS AND STREETS TOTAL: Passed by majority.

VOTE ON SOLID WASTE TOTAL: Passed by majority.

VOTE ON HUMAN SERVICES TOTAL: Passed by Majority.

VOTE ON CULTURE AND RECREATION TOTAL: Passed by Majority.

VOTE ON DEBT SERVICES TOTAL: Passed by Majority.

VOTE ON INSURANCE TOTAL: Passed by Majority.

MOTION was made from the floor: I move to amend Line 500 to \$13,435,477 and line 502 to \$1,365,832.

READ BY: Cindy King

MOTION was made and seconded from the floor to move the question.

VOTED: Vote to move the question passed by majority.

VOTE ON AMENDED MOTION: The motion did not pass.

VOTE ON ORIGINAL MOTION: Vote on the original motion passed by majority.

ARTICLE 5: (Majority vote)

To see if the Town will vote to transfer from Free Cash a sum of money necessary to balance the budget for Fiscal Year 2025; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move to pass over Article 5.

READ BY: Dr. Theresa A. Morse

VOTED: Passed by Majority

ARTICLE 6: (Majority Vote)

To see if the Town will vote to fix the salaries and compensation of all elected Officers of the Town as provided by Massachusetts General Laws Chapter 41, Section 108, as amended, and as appropriated in this warrant; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move the Town vote to fix the salaries and compensation of all elected Officers of the Town as provided by Massachusetts General Laws Chapter 41, Section 108, as amended, and as appropriated in the warrant.

READ BY: Joseph Z. Shank

VOTED: Passed unanimously.

**FY25 WATER ENTERPRISE DEPARTMENT BUDGET
(MAJORITY VOTE)**

ARTICLE 7:

To see if the Town will vote to appropriate the sum of \$2,062,174 or any other sum from Water Enterprise Fund revenues to operate the Water Department for Fiscal Year 2025, and in order to fund the cost of inter-municipal expenses that \$381,651 of this sum, or any other sum, be appropriated in the general fund; or take any other action in relation thereto.

SUBMITTED BY: Board of Water Commissioners

MOTION: I move that the Town vote to appropriate the sum of **\$2,062,174** from Water Enterprise Fund revenues to operate the Water Department for Fiscal Year 2025, and, to fund the cost of inter-municipal expenses, that **\$381,651** of this sum be appropriated in the general fund.

READ BY: Dr. Theresa A. Morse

VOTED: Passed Unanimously

**CAPITAL FINANCIAL ARTICLES
(TWO-THIRDS VOTE)**

ARTICLE 8:

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of \$472,700 or any other sum for the purpose of funding the FY25 Capital Plan as voted by the Capital Planning Committee as detailed below; or take any other action in relation thereto.

Item #	Department	Description	FY 25 Cost	Funding Source
1	Police	Records Management	\$ 35,000	Borrow
2	Energy	Building Energy Retrofit	\$ 77,700	Borrow
3	Highway	Plow/Sander/Dump Truck and Equipment #1	\$ 180,000	Borrow
4		Plow/Sander/Dump Truck and Equipment #2	\$ 180,000	Borrow
		Total	\$472,700	

SUBMITTED BY: Capital Planning Committee

MOTION: I move that the Town vote to borrow the sum of \$472,700 for the purpose of funding the FY'25 Capital Plan as voted by the Capital Planning Committee and detailed as follows:

Item #	Department	Description	FY 25 Cost	Funding Source
1	Police	Records Management	\$ 35,000	Borrow
2	Energy	Building Energy Retrofit	\$ 77,700	Borrow
3	Highway	Plow/Sander/Dump Truck and Equipment #1	\$ 180,000	Borrow

4		Plow/Sander/Dump Truck and Equipment #2	\$ 180,000	Borrow
		Total	\$472,700	

READ BY: Charles Q. Sexton-Diranian

VOTED: Motion passed, declared 2/3 by Moderator

GENERAL FINANCIAL ARTICLES (MAJORITY VOTE)

ARTICLE 9

To see if the Town will vote to accept the provisions of G.L. c. 44, § 54(b) to allow Town trust funds to be invested in accordance with G.L. c. 203C, the so-called “Prudent Investor Rule”; or take any other action relative thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move the Town vote to accept the provisions of Massachusetts General Laws Chapter 44, Section 54(b), to allow Town trust funds to be invested in accordance with Massachusetts General Laws Chapter 203C, the so-called “Prudent Investor Rule”.

READ BY: Theresa Morse

VOTED: Passed Unanimously

Jacek Mozdzanowski questioned the quorum at 11:12 p.m. Count was made; 70 voters were present, therefore the quorum was not met. The meeting adjourned at 11:15 pm to reconvene on Thursday, May 9, 2024 at 7:00 pm at Memorial Hall, 272 Main Street, Townsend, MA.

ANNUAL TOWN MEETING RECONVENED ON MAY 9, 2024 AT 7:03 pm. Two additional counters, Brian Colby and John Page were sworn in.

ARTICLE 10:

To see if the Town will vote to appropriate from the PEG Access Receipts Reserved Account the sum of **\$130,140**, funds equal to five percent (5%) of Comcast’s Gross Annual Revenues in Townsend for the 1st and 2nd Quarters of FY24, subject to receipt and availability, and authorize the Board of Selectmen and Town Administrator to expend and distribute said funds to Townsend Community Access Media, Inc. on a quarterly basis for the purpose of annual funding of the production and broadcast of Public, Educational, and Government (PEG) access television on terms contained in a certain Grant Agreement between the Town of Townsend, MA and Townsend Community Access Media, Inc., effective September 15, 2020; or take any other action in relation thereto.

SUBMITTED BY: TCAM and the Board of Selectmen

MOTION: I move the Town vote to appropriate from the PEG Access Receipts Reserved Account the sum of **\$130,140**, equal to five percent (5%) of Comcast’s Gross Annual Revenues in Townsend for the 1st, 2nd and 3rd quarters of FY24, subject to receipt and availability, and authorize the Board of Selectmen and Town Administrator to expend and distribute said funds to Townsend Community Access Media, Inc. on a quarterly basis for the purpose of annual funding of the production and broadcast of Public, Educational, and Government (PEG) access television on terms contained in a certain Grant Agreement between the Town of Townsend, MA and Townsend Community Access Media, Inc., effective September 15, 2020.

READ BY: Joseph Z. Shank

VOTED: Passed by majority

ARTICLE 11:

To see if the Town will vote to raise and appropriate, borrow or transfer from Free Cash or other available funds in the treasury the sum of **\$5,000** or any other sum to defray the charges and expenses for the planning and execution of the Town’s 300th Anniversary Celebration to be held in the year 2032; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move the Town vote to transfer from Free Cash the sum of **\$5,000.00** to defray the charges and expenses for the planning and execution of the Town's 300th Anniversary Celebration to be held in the year 2032.

READ BY: Charles Q. Sexton-Diranian

VOTED: Passed unanimously

ARTICLE 12:

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of **\$8,000** or any other sum_for the purpose of funding the Assessors' FY25 Periodic Inspections and Property Data Verification Program as mandated by the Massachusetts Department of Revenue, Bureau of Local Assessments; or take any other action in relation thereto.

SUBMITTED BY: Board of Assessors

MOTION: I move the Town vote to transfer from Free Cash the sum of **\$8,000** for the purpose of funding the Assessors' FY'25 Periodic Inspections and Property Data Verification Program as mandated by the Massachusetts Department of Revenue, Bureau of Local Assessments.

READ BY: Dr. Theresa A Morse

VOTED: Passed Unanimously

**GENERAL BUSINESS, GENERAL BYLAWS AND ADOPTIONS
(MAJORITY VOTE)**

ARTICLE 13:

Terms of Office for Council on Aging

To see if the Town will vote to amend Chapter 22 of the General Bylaws, entitled, "Council on Aging," Section 1, entitled "Membership; terms of office," by deleting therefrom the word "four" and substituting the word "three" therefor, thus changing the term of office from four years to three years; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move the Town vote to amend its General Bylaws, Chapter 22, entitled "Council on Aging," as printed in the warrant.

READ BY: Chaz Sexton-Diranian

VOTED: Passed Unanimously

ARTICLE 14:

Fees under the Scenic Roads Bylaw

To see if the Town will vote to amend the General Bylaws of the Town of Townsend, Chapter 106, entitled "Scenic Roads," Section 106-5, entitled "Fees," by striking the first sentence thereof in its entirety, which presently reads:

§ 106-5 Fees.

The filing fee for an application required under this bylaw is \$150...

and by substituting the following therefor:

§ 106-5 Fees.

An application required under this bylaw shall be accompanied by a filing fee as required by Appendix E to the Consolidated Rules of the Townsend Planning Board, entitled “Fee Schedule.”

or take any other action in relation thereto.

SUBMITTED BY: Planning Board

MOTION: I move the Town vote to amend its General Bylaws, Chapter 106, entitled “Scenic Roads,” as printed in the warrant.

READ BY: Charles Q. Sexton-Diranian

VOTED: Passed Unanimously

ARTICLE 15

Noise Control Bylaw

To see if the Town will vote: (i) to amend Chapter 1 of the General Bylaws of the Town of Townsend, entitled “General Provisions,” Article II, entitled “Noncriminal Disposition of Violations,” Section 1-1, entitled “Fine schedule and enforcing officers,” by adding a new Subsection O thereto, as follows:

O. Noise Control Bylaw.

(1) Enforcing officers:

(a) Board of Health or designee.

(2) Fine schedule:

(a) First and each subsequent offense: \$100.

and (ii) to amend the General Bylaws of the Town of Townsend by adding a new Chapter 83 thereto, entitled “Noise Control,” as follows:

Chapter 83 Noise Control

§ 83-1 Authority.

This Bylaw is issued by the Town of Townsend pursuant to its authority under M.G.L. Chapter 40, Section 21 and Chapter 111, Sections 142A-142M, and 310 CMR 7.00, as reasonable and necessary for the protection of the health and welfare of the citizens of the Town of Townsend.

§ 83-2 Purpose.

The Town of Townsend hereby finds that excessive or unwarranted noise is a nuisance and a potential health hazard. Recognizing that people have a right to—and should be ensured—an environment free from excessive and unwarranted noise, the Town of Townsend establishes this Bylaw to protect, preserve, and promote the health, safety, welfare, and quality of life for its citizens.

The intention is not to restrict people’s enjoyment of their home, property, or business but to ensure that the Town and its citizens are protected from intrusion of excessive noise generation by:

- i. Providing a mechanism for control, prevention, and mitigation of noise through the establishment of maximum noise levels for lawful uses and activities,
- ii. Providing for enforcement of this Bylaw by the Town of Townsend Board of Health to preserve the rural character of our Town.

Noise is hereby declared a nuisance if it:

- i. is excessive, unnecessary, prolonged, unusually loud, or unnatural in its time, place, and use, and constitutes an annoyance to a person of ordinary sensibility to sound;
- ii. materially and substantially interferes with the ordinary comfort of life, and the reasonable use and enjoyment of property.

Therefore,

- i. No person owning, leasing, or controlling a source of sound shall willingly, negligently, or through failure to provide necessary equipment, service, or maintenance and/or failure to take necessary precautions, cause, allow, or permit excessive or unwarranted noise as described in Section 6.
- ii. This Bylaw shall apply to all sound originating within the limits of the Town of Townsend and is intended to be consistent in scope and application with relevant state and federal statutes, regulations, policies and practices, and with Town Bylaws.
- iii. All Town of Townsend departments and agencies shall, to the fullest extent consistent with applicable law, carry out their programs in such a manner as to comply with this Bylaw.
- iv. No person shall discharge any gun, pistol or other firearm within 500 feet of a dwelling, provided that this section shall not apply to the use of such weapons in the lawful defense of the person, family or property or in the performance of any duty required by law, nor to the firing of a salute or cannon or artillery by permission of the Town Administrator, nor to public or private shooting galleries which have been inspected and approved by the Chief of Police (Commissioner of Public Safety.)
- v. Provisions in this Bylaw shall not apply to any activity to the extent that the Bylaw has been preempted by state or federal law.

§ 83-3 Definitions.

A-weighted decibel (dBA)—refers to the nationally recognized standard for measured sound pressure level, normalized for the frequency-dependent relative loudness perceived by the human ear, and expressed in decibels relative to a reference pressure of 20 micropascals.

Absolute—a direct measurement in calibrated sound pressure level. Not comparative or relative in any way.

Ambient noise level (Leq)—the background noise level, or equivalent continuous noise level, measured in A-weighted decibels that is used as the reference level against which a new intrusive sound source may be compared. The Board of Health may, at its discretion, impose specific requirements as to the conditions under which the ambient noise level is to be established so as to insure its relevance and fairness to the quantification of the subject noise stimulus, including time duration and time of day.

Decibel (dB)—a logarithmic unit used in measuring the sound pressure level relative to a reference pressure of 20 micropascals.

Excessive—more than is necessary, normal, or desirable; immoderate.

Noise—a sound.

Noise level—the property of broadband sound (that is, sound with multiple tones/frequencies, or a continuous band of frequencies) as measured in A-weighted decibels (dBA) with a sound level meter that meets or exceeds the requirement for a Type I or Type II sound-level meter as specified under American National Standards Institute (ANSI) Specification S1.4-1974 or its successor (ANSI, 1974/1983, S1.4), which is capable of making absolute measurements). For the purposes of characterizing the relative increase in sound pressure level caused by a noise under review, at its discretion the Board of Health may allow the presentation of measurements made by a more readily available instrument, such as a smartphone or tablet with a sound pressure-meter application.

Octave band—a portion of the sound spectrum with the upper limit twice the frequency of the lower limit. Octave bands are named for their center frequency (geometric mean) of the band. Standard octave bands for sound level meters are defined by the American National Standards Institute (ANSI, 2009, S1.11).

Relative—a term used to describe any measurement of a noise stimulus made with respect to a contemporaneous measurement of the ambient noise level, as defined below. A relative measurement is understood to be self-normalizing in that it quantifies the intrusive nature of a noise source in terms of a known, ordinary acceptable noise background level. Further, a relative measurement inherently compensates for measurement error or bias associated with a particular measurement device by automatically cancelling any such errors as they are common to measurement of noise stimulus and background. As such, it is imperative that any relative measurement be performed using measurements of noise stimulus and background by the same exact device, made within a reasonable time interval.

Tonal—a sharply narrowband, continuous-wave (CW) signal or acoustic stimulus, like a long whistle or whirring sound. Due to its very concentrated nature in frequency, a tonal acoustic disturbance tends to possess a much greater annoyance factor, or even cause physical discomfort, at much lower relative sound pressure levels than a broadband noise source.

§ 83-4 Prohibitions on excessive or unwarranted noise.

Generation of excessive or unwarranted noise is prohibited, except in the following cases:

- A. Construction/maintenance power equipment. Motorized devices and equipment engaged in home construction (including site preparation and restoration), roof installation, building restoration, and like activities and/or demolition shall be permitted for use between the hours of 7:00 a.m. and 7:00 p.m., or as otherwise allowed by a Town of Townsend permit issued for such activity.

EXCEPTIONS:

- i. Construction-related activity as specified in Section 4.A, on days for which “Danger” or “Extreme Danger” heat conditions are forecast by the National Weather Service, may begin before 7:00 a.m., but not before 5:30 a.m.

- B. Commercial trash collection. Vehicles used for the collection of trash, rubbish, refuse, or debris, such as but not limited to commercial compactors, are permitted to operate on any point of public or common right-of-way for vehicular traffic between the hours of 6:00 a.m. and 8:00 p.m.

EXCEPTIONS:

- i. Commercial trash collection may take place at any time within any area of the Town of Townsend zoned Industrial Zone (I) or Commercial Zone (C) under the Zoning Bylaw.

- C. Commercial deliveries or pickups. Deliveries or pickups for commercial or business purposes are permitted between 6:00 a.m. and 8:00 p.m., unless the noise level of such deliveries or pickups is excessive or unwarranted.

EXCEPTIONS:

- i. Commercial deliveries or pickups may take place at any time within any area of the Town of Townsend zoned Industrial Zone (I) or Commercial Zone (C) under the Zoning Bylaw.

- D. Domestic mechanical equipment. The outdoor use of domestic mechanical equipment such as, but not limited to, lawn mowers, leaf blowers, and power saws is permitted between the hours of 7:00 a.m. and 9:00 p.m.

- E. Fixed plant equipment. Excessive or unwarranted noise caused by fixed plant equipment such as but not limited to air conditioners, pumps, fans, furnaces, compressors, engines, ventilation equipment, fuel/pipeline vents or blowdowns, and similar equipment is prohibited. As used herein, fixed shall mean any equipment mounted, secured, or fastened to the ground or to any building or structure, as well as any equipment that requires the assistance of motorized equipment to move or transport.

Any exceptions listed in Section 4 shall not apply if the noise is determined to exist as the result of negligent conduct or actions.

§ 83-5 Exemptions.

The provisions of this Bylaw shall not apply to sounds emitted during or associated with any of the following:

- A. Police, fire, and civil and national defense activities, or training exercises by public safety personnel related to emergency activities.
- B. Any bell or chime from any school, church, or government building.
- C. Any events that are permitted by the Town, such as parades, public gatherings, or sporting events for which permits have been issued.
- D. Noncommercial public speaking and public assembly activities, as guaranteed by state and federal constitutions.
- E. Operation of any activity that is an ordinary or ancillary aspect of farming.
- F. Emergency work including but not limited to the operation of any mechanical device, apparatus, vehicle, or equipment used in connection with that emergency.
- G. Snow removal.
- H. Normal motor vehicle traffic that does not persistently or repetitively reach the excessive or unwarranted noise level as defined in Section 6.A. Persistent, repetitive commercial motor vehicle traffic, in excess of twice per hour, that exceeds the excessive noise level standard defined in Section 6.A., is explicitly prohibited under this Bylaw.
- I. Any activity to the extent that this Bylaw has been preempted by state or federal laws.

These exemptions shall not apply if the noise is determined to exist as the result of negligent conduct or actions.

§ 83-6 Measurement of excessive or unwarranted noise.

It shall be unlawful for any person to make or produce excessive or unwarranted noise. A determination that excessive or unwarranted noise is caused by a given noise source will be made in accordance with the following standards using the “Definitions” set forth in Section 3.

- A. Excessive or unwarranted noise, as used in this Bylaw, shall mean any of the following:
 - i. Any condition in which a broadband impulsive or continuous sound source raises the noise level by more than 10 dBA above the ambient noise level.
 - ii. Any condition in which a tonal sound source raises its third-octave band level by 3 dB or more above the adjacent third-octave-band levels.
- B. Under no condition will a persistent noise source be permitted that exceeds an absolute sound pressure level of 65 dBA, in accordance with the measurement conditions outlined below.
- C. Determination of excessive or unwarranted noise originating from private or public property of any type shall be made at any point of the property boundary.
- D. Measurement of the noise source level shall be made over a time interval approximately equal to, but not to exceed, the duration of the noise source or noise event in question. For example, in the case of a transient, impulsive stimulus, such as a gas or steam blow-off or pile driver, the measurement interval must match the duration of the noise stimulus. In the case of a continuous persistent stimulus, such as an air conditioning unit or machinery noise, an appropriate measurement duration should be at least 5 minutes.
- E. Noise level measurements made for the purpose of establishing compliance, or lack thereof, with this Bylaw may be submitted by a resident or business owner to the enforcing officer specified in Section 7, as long as they can be demonstrated to be in compliance with the conditions outlined in this Section 6. Nothing herein shall be deemed to authorized trespass onto the land of another for the purpose of obtaining noise level measurements.
 - i. Any resident or business owner within the Town of Townsend may submit a complaint that another person or business is violating the provisions of this Bylaw.
 - ii. The Town of Townsend Board of Health may, at its discretion, consult qualified expert(s) for the purpose of validating a complaint.
- F. Ambient baseline noise levels may be measured by a qualified expert consulted or engaged by the Board of Health. If no such ambient baseline noise levels exist at the time a complaint is brought, for a particular location, or if a site review is conducted, any person seeking relief under this Bylaw, or defending against a complaint made hereunder, may submit ambient baseline measurements made in compliance with the conditions set forth in this Section 6.
- G. In no instance should any part of this Bylaw be interpreted so as to abrogate the powers of the Board of Health pursuant to M.G.L. Chapter 111, Sections 142A-142M, 310 CMR 7.00, *et seq.*, or any other federal or state statute or regulation.

§ 83-7 Enforcement and penalties.

- A. The enforcing officer for this Bylaw is the Town of Townsend Board of Health or its designated agent. The Town of Townsend Police Department shall be the designated first responder to situational or incidental noise complaints, which the Department may choose, in its discretion, to refer to the Board of Health.
- B. This Bylaw may be enforced by the Board of Health or its designee through any lawful means in law or in equity, including but not limited to noncriminal disposition in accordance with the provisions of G.L. c. 40, § 21D, and Section 1-1 of the Townsend Code, including the fine schedule incorporated therein. Each violation and each day that such violation occurs or continues to occur shall constitute a separate offense.

§ 83-8 Permitting of new uses and structures in commercial and industrial zoning districts

- A. No resident, property owner, or business owner or operator of any land or use in a Town of Townsend Commercial or Industrial Zoning District shall commence or cause to be commenced the construction of any structure or introduction of any land use unless it is first determined by the Board of Health to be in conformance with the terms and conditions established under this Bylaw.
- B. Any application for a permit to the Town of Townsend for improvement to land in the Commercial or Industrial Zoning District, including but not limited to a building permit, occupancy permit, business permit, or any preceding special permit or site plan review issued or acted upon by the Planning Board, Zoning Board of Appeals, or Board of Selectmen shall require a review by the Board of Health to determine compliance with this Bylaw.
 - i. An application to the Board of Health for a compliance determination must be made in writing, and shall include any and all information and data supporting the claim that the terms of this Bylaw will be met and maintained, as well as any other information which the Board of Health may reasonably require for this purpose.
- C. The Board of Health may conduct such inspections and measurements as are necessary to ensure the accuracy of any report submitted to ascertain compliance with this Bylaw, in compliance with applicable law. These may include on-site inspections by a noise or sound expert during specified periods of construction.
- D. The Board of Health may, at its discretion, impose any mandatory noise abatement or mitigation measure(s) necessary for the proposed building or use to meet with the terms and conditions of this Bylaw.
- E. No new or substantially modified structure as determined by the Building Commissioner on land used or zoned as commercial or industrial shall be approved for construction unless the owner or developer of such land has demonstrated, in accordance with the terms and conditions delineated herein, that the completed structure and the activities associated with and on the same property as the structure, will comply with the provisions of this Bylaw when operation commences and will continue to comply.

§ 83-9 Relationship to other laws.

Nothing in this Bylaw shall be construed to restrict, amend, repeal, or otherwise limit the application or enforcement of existing federal, state, or Town of Townsend laws.

§ 83-10 Rules and regulations.

The Board of Health may promulgate rules and regulations to effectuate the purposes and intent of this Bylaw. However, failure by the Board of Health to promulgate such rules and regulations shall not act to suspend or invalidate the effect of this Bylaw.

or take any other action in relation thereto.

SUBMITTED BY: Bylaw Review Committee

MOTION: I move the Town vote to amend its General Bylaws, Chapter 1, entitled “General Provisions,” and to amend its General Bylaws by adding a new Chapter 83, entitled “Noise Control”, as printed in the warrant.

READ BY: Dr. Theresa A. Morse

VOTED: Motion did not pass

ARTICLE 16

New General Bylaw for Outdoor Lighting

To see if the Town will vote: (i) to amend Chapter 1 of the General Bylaws of the Town of Townsend, entitled “General Provisions,” Article II, entitled “Noncriminal Disposition of Violations,” Section 1-1, entitled “Fine schedule and enforcing officers,” by adding a new Subsection N thereto, as follows:

N. Outdoor Lighting Bylaw.

(1) Enforcing officers:

- (a) Town Administrator or designee.
- (b) Building Commissioner or designee.

(2) Fine schedule:

- (a) First offense: warning.
- (b) Second offense: \$25.
- (c) Third offense: \$50.
- (d) Fourth and each subsequent offense: \$100.

and (ii) to amend the General Bylaws of the Town of Townsend by deleting in its entirety Chapter 95, entitled “Public Lighting,” and substituting therefor a new Chapter 95, entitled “Outdoor Lighting,” as follows:

Chapter 95 Outdoor Lighting

§ 95-1 Purpose.

This bylaw is intended to reduce the problems created by improperly designed and installed outdoor lighting. It is intended to eliminate glare, minimize light trespass and sky glow and reduce energy use of outdoor lighting by limiting the area that certain outdoor lighting fixtures can illuminate in the Town of Townsend.

§ 95-2 Definitions.

For the purposes of this bylaw, terms used shall be defined as follows:

CORRELATED COLOR TEMPERATURE (CCT)

A specification of the color appearance of the light emitted by a light source, measured in Kelvin (K). CCT values are typically provided in lighting manufacturer data sheets. For example, high pressure sodium streetlights are approximately 2000 K and warm-white lamps are 2700 K.

DIRECT LIGHT

Light emitted directly from the lamp, off of the reflector or reflector diffuser or through the refractor or diffuser lens of a luminaire.

FIXTURE

The assembly that houses the light and can include all or some of the following parts: a housing, a mounting bracket or pole socket, a lamp holder, a ballast, a reflector or mirror or a refractor or lens.

FLOOD OR SPOT LIGHT

Any light fixture or lamp that incorporates a reflector or a refractor to concentrate the light output into a directed beam in a particular direction.

FOOT-CANDLE

A measurement of light intensity. One (1) foot-candle (fc) is defined as enough light to uniformly illuminate one square foot (1 ft²) with one (1) lumen. Lux (lx) is the SI unit of illuminance; 1 foot-candle corresponds to 10.764 lx.

GLARE

Light emitting from a luminaire with an intensity great enough to reduce a viewer's ability to see and in extreme cases causing momentary blindness.

HEIGHT OF LUMINAIRE

The vertical distance from the ground directly below the center line of the luminaire to the lowest direct light emitting part of the luminaire.

ILLUMINANCE

Density of luminous flux (the rate of transfer of energy) incident on a surface, often measured on horizontal or vertical surfaces in foot-candles (fc or Lumens/ft²). For example, the full Moon casts 0.01 fc.

LAMP

The component of a light that produces the actual light.

LIGHT TRESPASS

The shining of light produced by a luminaire beyond the boundaries of the property on which it is located.

LUMEN

A unit of luminous flux; the flux emitted within a unit solid angle by a point source with a uniform luminous intensity of one candela (the SI unit of luminous intensity). For the purposes of this bylaw, the lumen output values shall be the initial lumen output ratings of a lamp.

LUMINAIRE

A complete lighting system including a lamp or lamps and a fixture.

OUTDOOR LIGHTING

The illumination of an outside area or object, including but not limited to a building, parking lot, roadway, or sign, by any man-made device located outdoors that produces light by any means.

§ 95-3 Regulations.

All luminaires for outdoor lighting installed in the Town of Townsend shall be in conformance with the requirements established by this bylaw, unless an exception applies hereunder.

- A. The luminaire shall emit no direct light above a horizontal plane through the lowest direct light emitting part of the luminaire. See Figure 1.
- B. Light trespass shall be minimized by one of the following methods:
 - (1) The luminaire shall be mounted at a height in feet equal to or less than the value $3 + (D/3)$ where D is the distance in feet to the nearest property boundary. The maximum height of the luminaire may not exceed 25 feet.
 - (2) If the height limitations in subsection (1) are exceeded, the luminaire shall be redirected, shielded, or otherwise controlled to achieve the illuminance limits in this subsection (2). The maximum vertical illuminance at a property line that is adjacent to a residential property or to an estimated habitat of rare species as determined by

the Massachusetts Natural Heritage and Endangered Species Program shall not exceed 0.05 foot-candle. For all other adjoining property, outdoor lighting must be designed or installed so that the illuminance at the property boundary line does not exceed 0.1 foot-candle. Vertical illuminance shall be measured at the property line measured five (5) feet above grade with the meter aimed toward the subject property and perpendicular to the property line. Measurements for compliance may be made by the Town Administrator, the Building Commissioner or their respective or collective designee(s).

See Figure 2.

- C. Correlated color temperature. The correlated color temperature (CCT) of the light emitted by the luminaires shall not exceed 3000 K.
- D. Sports Lighting. Lighting at athletic facilities shall conform to the Outdoor Sport Lighting Guidelines, Version 1.3, Updated August 2023, as further amended from time to time, by DarkSky International, Sections 1.0, entitled “General,” and 2.0, entitled “Lighting Criteria,” only. Sports lighting that conforms to these guidelines is exempt from other sections of this bylaw. Lights shall be turned off no later than 1 hour after the end of play.
- E. Lighting Plans. Each application for a building permit for construction that includes exterior lighting shall include lighting plan(s) showing the location, mounting height, lumen output, shielding description, and the quantity of all proposed luminaires. For non-residential property, said lighting plan(s) must also include a proposed schedule of use, including use of timers, dimmers and/or motion-sensors; and all representations made shall thereafter be binding upon the applicant. The applicant shall provide sufficient information to verify that proposed lighting will conform to the provisions of this bylaw.
- F. The Town Administrator, the Building Commissioner, and their respective or collective designee(s) shall have the authority to request additional information from the owner or operator of any outdoor lighting in order to confirm compliance with the provisions of this bylaw.

§ 95-4 Exceptions.

- A. Any flood or spot luminaire with a lamp or lamps rated at a total of 900 lumens or less and any other type of luminaire with a lamp or lamps rated at a total of 1,800 lumens or less may be used without restriction to light distribution or mounting height except that if any flood or spot luminaire rated at a total of 900 lumens or less aims, directs, or focuses direct light toward residential buildings on adjacent or nearby land or creates glare perceptible to persons operating motor vehicles on public ways, the luminaire shall be redirected or its light output controlled as necessary to eliminate such conditions.
- B. Luminaires used for roadway illumination may be installed at a maximum height of 25 feet and may be positioned at that height up to the edge of any bordering property.
- C. All temporary lighting needed by the Police Department, Fire Department or other emergency services as well as all vehicular luminaires shall be exempt from the requirements of this bylaw.
- D. All hazard warning luminaires required by government regulatory agencies are exempt from the requirements of this bylaw except that all luminaires used must be shown to be as close as possible to the federally required minimum lumen output requirement for the specific task.

§ 95-5 Effective dates.

- A. Any luminaire lawfully in place prior to the effective date of this bylaw shall be exempt from Subsection § 95-3(C), (D), and (E) of this bylaw until the luminaire is moved or replaced.

§ 95-6 Violations, legal actions, and penalties.

This bylaw may be enforced by the Town Administrator, the Building Commissioner or their respective or collective designee(s), as the designated enforcing officers hereunder, through any lawful means in law or in equity, including but not limited to noncriminal disposition in accordance with the provisions of G.L. c. 40, § 21D, and Section 1-1 of the Townsend Code, including the fine schedule incorporated therein. Each violation and each day that such violation occurs or continues to occur shall constitute a separate offense.

§ 95-7 Severability.

If any portion of this bylaw is declared to be invalid, the remainder shall continue to be in full force and effect.

Figure 1 Fully shielded luminaire

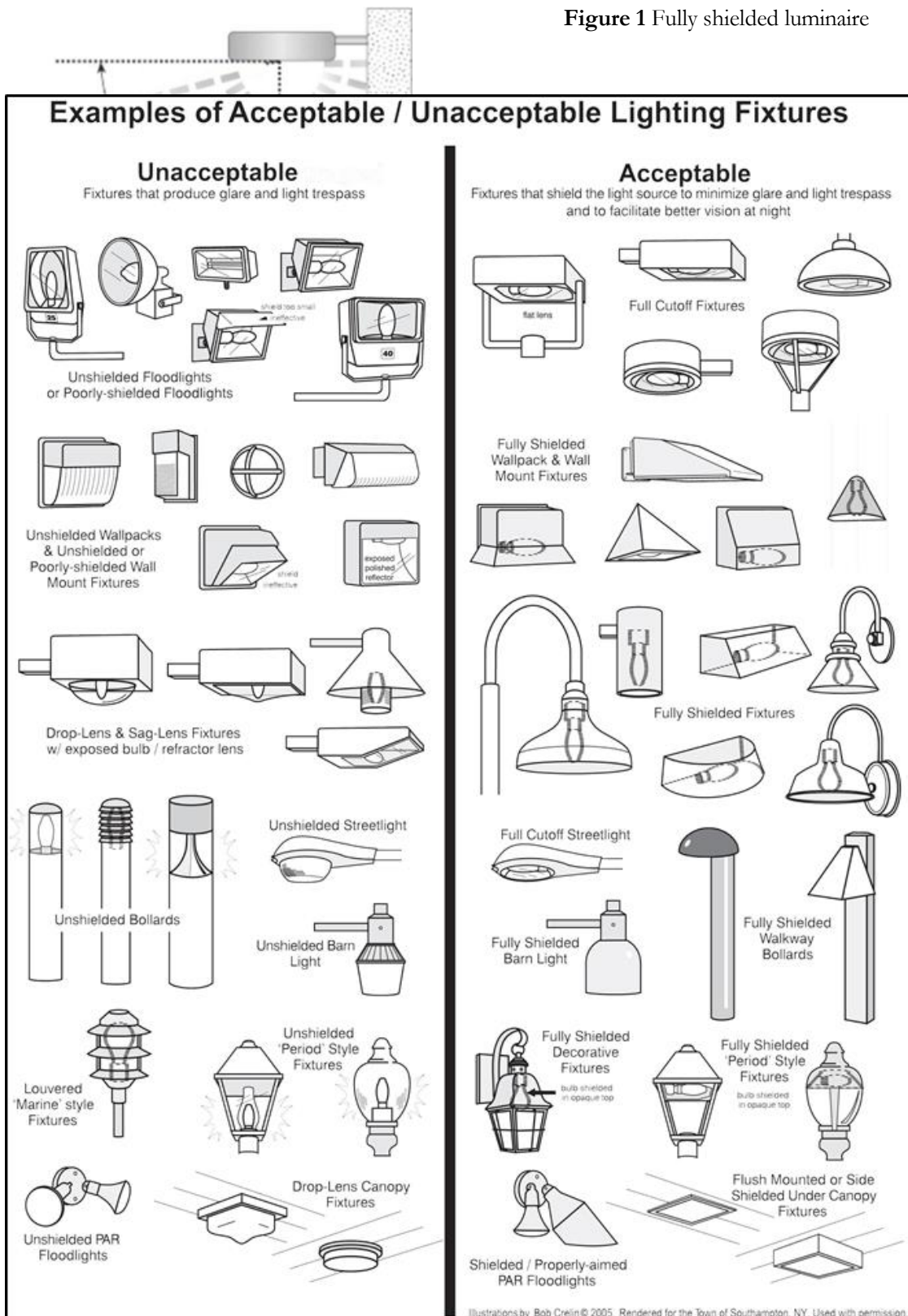


Figure 2 Fully shielded lighting that is not causing light trespass, glare or skyglow for adjacent property. In the absence of a barrier between properties, the luminaire can simply be pointed more towards the ground to satisfy the requirements of the Bylaw.

Figure 3 Examples of acceptable and unacceptable lighting fixtures or "luminaires." The intent of this figure is to demonstrate that "acceptable" lighting eliminates or reduces glare by hiding the light emitting portion of the bulb or lamp, not that the general style of fixture is prohibited.

or take any other action in relation thereto.

SUBMITTED BY: Bylaw Review Committee

MOTION: I move the Town vote to amend its General Bylaws, Chapter 1, entitled “General Provisions,” and amend its General Bylaws, Chapter 95, now entitled “Public Lighting,” but to-be-entitled “Outdoor Lighting,” as printed in the warrant but as further modified by the Town Meeting handout for Article 16.

MOTION was made to move the question.

VOTED: The motion passed by majority

READ BY: Joseph Z. Shank

VOTED: Motion did not pass. Vote was counted: Yes: 39. No: 61.

ARTICLE 17:

Corrections to the Townsend Affordable Housing Trust Bylaw

To see if the Town will vote to amend the General Bylaws of the Town of Townsend, Chapter 140, entitled “Townsend Affordable Housing Trust,” as follows:

- (i) by striking from Section 140-13, entitled “Duration of the Trust,” the reference to “G.L. Chapter 4, section 48,” and substituting therefor a reference to “G.L. Chapter 4, Section 4B”;
- (ii) by striking from Section 140-14, entitled “Amendments,” the reference to “G.L. c. 44, section 5C,” and substituting therefor a reference to “G.L. Chapter 44, Section 55C”; and
- (iii) by replacing in Section 140-15, entitled “Record to be Conclusive, Certificate as to Facts,” the references to “Article 7 (Acts of Trustees),” “Article 13 (Amendments)” and “Article 12 (Duration of Trust),” and substituting therefor references to “Section 8 (Acts of Trustees),” “Section 14 (Amendments)” and “Section 13 (Duration of Trust),” respectively;

or take any other action in relation thereto.

SUBMITTED BY: Affordable Housing Trust

I move the Town vote to amend its General Bylaws, Chapter 140, entitled “Townsend Affordable Housing Trust,” as printed in the warrant.

READ BY: Charles Q. Sexton-Diranian

VOTED: Passed by majority

ZONING BYLAWS AND ADOPTIONS (TWO-THIRDS VOTE)

ARTICLE 18:

Amendments to the Regulation of Accessory Apartments

To see if the Town will vote to amend the Zoning Bylaw of the Town of Townsend, being Chapter 145 of the Town Code, Section 145-36, entitled “Accessory apartments in residential district,” as follows:

- (i) by deleting Section C(1)(a) in its entirety and substituting the following therefor:

The applicant shall obtain and submit to the Board of Appeals a written report of the Board of Health explaining that the changes, if any, to the existing septic system have been agreed to by the applicant;

- (ii) by deleting Section C(1)(c) in its entirety;
- (iii) by deleting the second sentence of Section C(2)(a)[1] and substituting the following therefor:

The floor area of the apartment shall be no more than 35% of the floor area of the principal residence and the apartment combined;

- (iv) by adding to the end of Section C(2)(b) the following phrase: “as indicated by the report required in Section C(1)(a) above”;
- (v) by adding to the end of Section C(2)(c) the following new sentence: “This will be supported by a note from the Building Department that the appropriate codes have been observed”; and
- (vi) by deleting from Sections E(3)(c)[2] and E(3)(f) references to “DHCD” and substituting therefor references to the “Executive Office of Housing and Livable Communities (EOHLC)”;

or take any other action in relation thereto.

SUBMITTED BY: Bylaw Review Committee

MOTION: I move the Town vote to amend its Zoning Bylaws, Chapter 145, Section 145-36, entitled “Accessory apartments in residential districts,” as printed in the warrant.

READ BY: Dr. Theresa A. Morse

VOTED: Motion passed by 2/3 vote declared by Moderator.

ARTICLE 19:

Fees for Large-Scale Ground-Mounted Solar Installations

To see if the Town will vote to amend the Zoning Bylaw of the Town of Townsend, being Chapter 145 of the Town Code, Section 145-86, entitled “Large-scale ground-mounted solar installations, Subsection C, entitled “General requirements for all large-scale ground-mounted solar power generation installations,” by striking therefrom in its entirety Item (3), which presently reads:

- (3) Fees. The application for a permit for a large-scale ground-mounted solar photovoltaic installation shall be accompanied by a fee of \$300.

and by substituting the following therefor:

- (3) Fees. The application for a permit for a large-scale ground-mounted solar photovoltaic installation shall be accompanied by a fee as required by Appendix E to the Consolidated Rules of the Townsend Planning Board, entitled “Fee Schedule.”

or take any other action in relation thereto.

SUBMITTED BY: Planning Board

MOTION: I move the Town vote to amend its Zoning Bylaws, Chapter 145, Section 145-86, entitled “Large-scale ground-mounted solar installations,” as printed in the warrant.

READ BY: Joseph Z. Shank

VOTED: Motion passed by 2/3 declared by Moderator

ARTICLE 20:

Deletion of Outdoor Lighting Provisions in the Zoning Bylaw

To see if the Town will vote to amend the Zoning Bylaw of the Town of Townsend, being Chapter 145 of the Town Code, by deleting Section 145-52, entitled “Outdoor Lighting,” in its entirety; or take any other action in relation thereto.

SUBMITTED BY: Bylaw Review Committee

MOTION: I move that the Town pass over this article.

READ BY: Charles Q. Sexton-Diranian

VOTED: Passed by majority.

MOTION was made and seconded to dissolve the Annual Town Meeting.

VOTED: Passed by majority.

The meeting dissolved at 8:35 p.m.

Respectfully submitted,

Kathleen M. Spofford, CMMC
Town Clerk

RECOUNT TOTAL TALLY SHEET

Friday, June 28, 2024

June 11, 2024. Question 1: Shall the Town of Townsend be allowed to assess an additional \$287,138.00 in real estate and personal property taxes for the purposes of funding the annual operating and transportation assessments for the Nashoba Valley Technical High School for the fiscal year beginning July first, two thousand and twenty-four?

	YES	NO	BLANKS	Total
Precinct I	277	318	1	596
Precinct II	300	277	0	577
Precinct III	351	334	0	685
Total	928	929	1	1858

June 11, 2024. Question 2: Shall the Town of Townsend be allowed to assess an additional \$1,320,936.00 in real estate and personal property taxes for the purposes of funding the annual operating and transportation assessments for the North Middlesex Regional School District for the fiscal year beginning July first, two thousand and twenty-four?

	YES	NO	BLANKS	Total
Precinct I	277	318	1	596
Precinct II	295	282	0	577
Precinct III	354	330	1	685
Total	926	930	2	1858

TOWNSEND
In the Commonwealth of Massachusetts
SPECIAL TOWN MEETING MINUTES
August 20, 2024

The Special Town Meeting began at 7:03 pm. A quorum was met with 188 voters present and 10 visitors present. Moderator, John Barrett, introduced the Town Clerk, Kathleen Spofford, Board of Selectmen, Charles Sexton-Diranian, Theresa Morse, and Joseph Shank, Town Counsel, Adam Costa and Interim Town Administrator, Ross Perry. The Moderator then introduced the Finance Committee members, Don Hayes, Jerrilyn Bozicas, Carol Hoffses, and Sam Grant, and Town Treasurer, Melissa Dunnet. The Moderator instructed those present on the processes of Town Meeting according to Town Meeting Time and our own traditions. The Town Clerk then read the return of the Town Warrant. Counters were chosen by the Moderator and sworn in by the Town Clerk: Brian Funaiole, Rebecca Sturtevant, Nathan French and John Page.

PRIOR FISCAL YEAR FINANCIAL ARTICLE
(9/10th Vote)

ARTICLE 1

To see if the Town will vote to raise and appropriate funds from available funds in the treasury, the sum of **\$656.11**, or any other sum, for the purpose of paying the following prior fiscal year bills:
Badger Meter \$656.11 or take any other action in relation thereto.

Motion: I move that the Town vote to transfer from the Water Enterprise Fund the sum of \$656.11 for the purpose of paying the FY'23 Impact Badger Meter Invoice.

Submitted by: Board of Selectmen

Read by: Chaz Sexton-Diranian

Voted: Passed by 9/10 vote as declared by Moderator.

CURRENT FISCAL YEAR FINANCIAL ARTICLES
(MAJORITY VOTE)

ARTICLE 2

To see if the Town will vote to amend Article 4 of the May 7, 2024, ATM by transferring from available funds in the treasury such sums that are necessary to defray the charges and expenses of the Town for Fiscal Year 2025, as follows:

Transfer From:

<u>FUND</u>	<u>PURPOSE</u>	<u>MAY AMOUNT</u>	<u>NEW AMOUNT</u>	<u>CHANGE</u>
Ambulance Receipts	Operate EMS	\$700,000	\$800,000	+\$100,000
Reserved				

or take any other action in relation thereto.

Motion: I move that the Town vote to amend Article 4 of the May 7, 2024, ATM by transferring from Ambulance Receipts Reserved fund the sum of \$800,000 to defray the charges and expenses of operating EMS for FY25.

SUBMITTED BY: Board of Selectmen

Read by: Joe Shank

Voted: Passed Unanimously

ARTICLE 3

To see if the Town will vote to amend Article 4 of the May 7, 2024, ATM by **reducing** by **\$66,300** from the amounts voted to raise and appropriate and transfer from available funds in the treasury, such sums that may be necessary to defray the charges and expenses of the Town for Fiscal Year 2025, as follows:

- A: **Reduce** line 1, BOS Salary – Town Administrator by **\$6,000**, for a new line total of \$129,000; and
- B. **Reduce** line 4, BOS Wages – Other (Auto Allowance) by **\$2,800**, for a new line total of \$2,000; and
- C. **Reduce** line 112, MIS Communications by **\$10,000** for a new line total of \$5,000; and
- D. **Reduce** line 284, Police – New Equipment, by **\$47,500** for a new line total of \$47,500

or take any other action in relation thereto.

Motion: I move that the Town will vote to amend Article 4 of the May 7, 2024, ATM by **reducing** by **\$66,300** from the amounts voted to raise and appropriate and transfer from available funds in the treasury, such sums that may be necessary to defray the charges and expenses of the Town for FY25, as follows:

- A: **Reduce** line 1, BOS Salary – Town Administrator by **\$6,000**, for a new line total of \$129,000; and
- B. **Reduce** line 4, BOS Wages – Other (Auto Allowance) by **\$2,800**, for a new line total of \$2,000; and
- C. **Reduce** line 112, MIS Communications by **\$10,000** for a new line total of \$5,000; and
- D. **Reduce** line 284, Police – New Equipment, by **\$47,500** for a new line total of \$47,500.

SUBMITTED BY: Board of Selectmen

Read by: Theresa Morse

Motion was made from the floor and seconded: I make a motion to separate Article 3 A, B, C, D into separate motions to be voted on separately.

Read by: Anne Stevens, Resident

Voted: The motion did not pass.

Vote on original motion: Passed by majority

ARTICLE 4

To see if the Town will vote to amend Article 4 of the May 7, 2024, ATM by **increasing** the amounts voted to raise and appropriate and transfer from available funds in the treasury, such sums that may be necessary to defray the charges and expenses of the Town for Fiscal Year 2025, as follows:

- A. **Increase** line 500, N.M.R.S.D. Assessment by **\$505,755** for a new line total of \$12,841,232

Motion: I amend the motion to read the Town vote to amend Article 4 of the May 7, 2024, Annual Town Meeting by **increasing** the amounts voted to raise and appropriate and transfer from available funds in the treasury, the sums necessary to defray the charges and expenses of the Town for FY25, as follows:

- A. By **increasing** line 500, N.M.R.S.D. Assessment by the sum of **\$691,475** for a new line total of \$13,026,761;
- B. By **transferring** from the General Stabilization Account the sum of **\$136,000** in order to balance the budget.

SUBMITTED BY: Board of Selectmen

Read by: Chaz Sexton-Diranian

Voted: Passed by 2/3 vote, declared by Moderator

ARTICLE 5

To see if the Town will vote to amend Article 4 of the May 7, 2024 ATM by **increasing** the amounts voted to raise and appropriate and transfer from available funds in the treasury, such sums that may be necessary to defray the charges and expenses of the Town for Fiscal Year 2025, as follows:

- A: **Increase** line 502 N.V.T.H.S Assessment by **\$248,209** for a new line total of \$1,332,041
- B. **Increase** line 503 N.V.T.H.S Exempt debt by **\$ 38,929** for a new line total of \$86,314

or take any other action in relation thereto.

Motion: I move that the Town vote to amend Article 4 of the May 7, 2024 ATM by **increasing** the amounts voted to raise and appropriate and transfer from available funds in the treasury, the sums necessary to defray the charges and expenses of the Town for FY25, as follows:

- A: By **increasing** line 502 N.V.T.H.S Assessment by the sum of **\$248,209** for a new line total of \$1,332,041;
- B. By **increasing** line 503 N.V.T.H.S Exempt debt by the sum of **\$ 38,929** for a new line total of \$86,314.

SUBMITTED BY: Board of Selectmen

Read by: Joe Shank

Voted: Passed by majority

ARTICLE 6

To see if the Town will vote to amend Article 4 of the May 7, 2024, ATM by **adding** an expense under Solid Waste, line 572, for **\$25,000**, and raising and appropriating the same, to cover the expenses for software applications, invoicing and payment processing, and staffing costs for the process to collect curb side trash fees, or take any other action in relation thereto.

Motion: I move that the Town vote to amend Article 4 of the May 7, 2024, ATM by **adding** an expense under Solid Waste, line 572, in the amount of **\$25,000**, and raising and appropriating the same, to cover the expenses for software applications, invoicing and payment processing, and staffing costs for the process to collect curb side trash fees.

SUBMITTED BY: The Select Board

Read by: Theresa Morse

Voted: The motion did not pass.

ARTICLE 7

To see if the Town will vote to amend Article 11 of the May 8, 2021, ATM by **increasing** the amount allocated for a Caterpillar Loader 930M lease, account # 307-04-425-5800-2022-000 by **\$13,200**, and raising and appropriating the same, or take any other action in relation thereto.

Motion: I move that the Town vote to amend Article 11 of the May 8, 2021, ATM by **increasing** the amount allocated for a Caterpillar Loader 930M lease, account # 307-04-425-5800-2022-000 by **\$13,200**, and raising and appropriating the same, or take any other action in relation thereto.

SUBMITTED BY: Highway Dept.

Read by: Chaz Sexton-Diranian

Vote: Passed by majority

ARTICLE 8

To see if the Town will vote to close out old warrant articles and transfer to the General Fund account the balances as indicated below for a total of **\$18,750** or any other sum; or take any other action in relation thereto.

<u>Account</u>	<u>Description</u>	<u>Amount</u>
002-02-293-5300-2019-000	STM 12/20/2018 ART 9 REGIONAL ANIMAL CONTROL	\$1,500.00
002-05-526-5309-2022-000	A13 ATM 5/8/21 HOUSING PRODUCTION PLAN	\$13,780.00
002-04-492-5806-2021-000	A16 ATM 5/3/22 Used Pickup Truck	\$2,400.00
002-01-136-5380-0000-000	ATM 5/1/18 ART14- SECURE DOCUMENT SHREDDING	\$1070.00
	Total	\$18,750

Motion: I move that the Town vote to close out old warrant articles and transfer to the General Fund account the certain balances totaling the sum of **\$18,700**, as follows:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
002-02-293-5300-2019-000	STM 12/20/2018 ART 9 REGIONAL ANIMAL CONTROL	\$1,500.00
002-05-526-5309-2022-000	A13 ATM 5/8/21 HOUSING PRODUCTION PLAN	\$13,780.00
002-04-492-5806-2021-000	A16 ATM 5/3/22 Used Pickup Truck	\$2,400.00
002-01-136-5380-0000-000	ATM 5/1/18 ART14- SECURE DOCUMENT SHREDDING	\$1070.00
	Total	\$18,750

SUBMITTED BY: Board of Selectmen

Read by: Joe Shank

Voted: Passed Unanimously, declared by Moderator

ARTICLE 9

To see if the Town will vote to accept Massachusetts General Law Chapter 41 Section 108P which states: In any city, town or district that accepts this section, a collector or a treasurer who has completed the necessary courses of study and training and has been awarded a certificate by the Massachusetts Collectors and Treasurers Association as a certified Massachusetts municipal collector or a certified Massachusetts municipal treasurer or a certified Massachusetts district treasurer, shall receive as compensation from such city, town or district, in addition to the regular annual compensation paid by such city, town or district for services in such office, an amount equal to 10 per cent of such regular annual compensation, but not more than \$1,000 per year. A collector or treasurer who has been awarded both certificates referred to above shall receive such additional compensation for only one such certificate. In order to qualify for such additional compensation, a collector or treasurer shall submit to the mayor or the board of selectmen of such city or town, or the governing board of a district proof of the award of either or both such certificates. The additional compensation provided in this section shall be prorated for any 12-month period in which an eligible person does not hold the office of collector or treasurer for 12 consecutive months. Such additional compensation shall be discontinued when certification is discontinued or withdrawn; or take any other action in relation thereto.

Motion: I move that the Town vote to accept Massachusetts General Laws Chapter 41 Section 108P as printed in the warrant.

SUBMITTED BY: Board of Selectmen

Read by: Therese Morse

Voted: Passed by Majority

ARTICLE 10

To see if the Town will vote to authorize the Select Board to acquire, by gift, purchase, eminent domain or otherwise, a certain drainage easement through property known as and numbered 94 Fitchburg Road, Townsend, Massachusetts, said easement interest determined to be unique, which property is owned by Howard Baker, Trustee of the 367 THR Revocable Trust, u/d/t dated November 27, 2019, and for which there is a Certificate pursuant to M.G.L. Chapter 184, Section 35 recorded with the Middlesex South District Registry of Deeds in Book 73735, Page 45, and which property is described in a deed recorded with the Middlesex South District Registry of Deeds in Book 82024, Page 372, and is identified in the Assessor's records as Parcel ID No. 16 39 2, as further shown as the "Drainage Easement Area = 3,896 ± S.F" on a plan entitled "Drainage Easement Exhibit Plan," prepared by Goldsmith, Prest & Ringwall, Inc. and dated August 5, 2024, which is on file with the office of the Town Administrator; to raise, appropriate, borrow or transfer from available funds \$4,000 for the aforesaid acquisition, including the payment of all costs incidental thereto; and to authorize the Select Board to enter into all agreement(s) and execute any and all instrument(s) as may be necessary on behalf of said Town to effect the same; or take any other action in relation thereto.

Motion: I move that the Town vote to authorize the Select Board to acquire by gift, purchase, eminent domain or otherwise a certain drainage easement through property known as and numbered 94 Fitchburg Road, Townsend, Massachusetts, which property and easement therein are described in the warrant, as further shown on a plan entitled "Drainage Easement Exhibit Plan," prepared by Goldsmith, Rest & Ringwall, Inc., and dated August 5, 2024, no Town Meeting appropriation being required therefor where \$4,000 in funding will be by dedication of APRA funds by the Board of Selectmen.

SUBMITTED BY: Board of Selectmen

Read by: Chaz Sexton-Diranian

Voted: Passed by Majority

**STABILIZATION ARTICLE
(TWO-THIRDS VOTE)**

ARTICLE 11

To see if the Town will vote to transfer from the General Stabilization Account the funds to needed to balance the budget or take any other action in relation thereto.

Motion: I move that the Town take no action on Article 11.

SUBMITTED BY: Select board

Read by: Joe Shank

Voted: Passed by majority.

Motion was made and seconded to dissolve the Special Town Meeting. The motion passed unanimously. The Special Town Meeting was dissolved at 9:01 p.m.

Respectfully submitted,

Kathleen M. Spofford, CMMC
Town Clerk

STATE PRIMARY
Town of Townsend
September 3, 2024
Democratic Party

Precinct	I	II	III	Total
Total Registered Voters	2502	2446	2385	7333
Total Democratic Votes	201	219	212	632

Senator in Congress				
Elizabeth Ann Warren	190	206	206	602
Scatterings	0	0	0	0
Write-ins	0	0	0	0
Blanks	11	13	6	30
Total:	201	219	212	632

Representative in Congress				
Lori Loureiro Trahan	196	211	206	613
Scatterings	0	0	0	0
Write-ins	0	0	0	0
Blanks	5	8	6	19
Total:	201	219	212	632

Councillor				
Paul M. Depalo	192	202	194	588
Scatterings	0	0	0	0
Write-ins	0	0	0	0
Blanks	9	17	18	44
Total:	201	219	212	632

Senator in General Court				
John J. Cronin	191	203	199	593
Scatterings	0	1	0	1
Write-ins	0	0	0	0
Blanks	10	15	13	38
Total:	201	219	212	632

Representative in General Court				
Margaret R. Scarsdale	191	212	203	606
Scatterings	0	0	0	0
Write-ins	0	0	0	0
Blanks	10	7	9	26
Total:	201	219	212	632

Clerk of Courts				
Michael A. Sullivan	194	200	196	590
Scatterings	0	0	0	0
Write-ins	0	0	0	0
Blanks	7	19	16	42
Total:	201	219	212	632

Register of Deeds				
Maria C. Curtatone	189	204	199	592
Scatterings	0	0	0	0
Write-ins	0	0	0	0
Blanks	12	15	13	40
Total:	201	219	212	632

STATE PRIMARY
Town of Townsend
September 3, 2024
Republican Party

Precinct	I	II	III	Total
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Total Republican Votes	218	159	181	558
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Senator in Congress				
Robert J. Antonellis	56	50	60	166
Ian Cain	6	7	11	24
John Deaton	145	96	102	343
Scatterings	0	0	0	0
Write-ins	0	0	0	0
Blanks	11	6	8	25
Total:	218	159	181	558

Representative in Congress				
Scatterings	2	2	3	7
Write-ins	0	0	0	0
Blanks	216	157	178	551
Total:	218	159	181	558

Councillor				
Andrew J. Courture	177	126	155	458
Scatterings	0	0	0	0
Write-ins	0	0	0	0
Blanks	41	33	26	100
Total:	218	159	181	558

Senator in General Court				
Nicholas A. Pirro III	198	144	162	504
Scatterings	0	0	1	1
Write-ins	0	0	0	0
Blanks	20	15	18	53
Total:	218	159	181	558

Representative in General Court				
Lynne E. Archambault	185	145	157	487
Scatterings	1	1	1	3
Write-ins	0	0	0	0
Blanks	32	13	23	68
Total:	218	159	181	558

Clerk of Courts				
Scatterings	1	2	1	4
Write-ins	0	0	0	0
Blanks	217	157	180	554
Total:	218	159	181	558

Register of Deeds				
Scatterings	2	2	1	5
Write-ins	0	0	0	0
Blanks	216	157	180	553
Total:	218	159	181	558

STATE PRIMARY
Town of Townsend
September 3, 2024
Libertarian

Precinct	I	II	III	Total
Total Libertarian Party Votes	2	2	1	5

Senator in Congress				
Scatterings	0	1	0	1
Write-ins	0	0	0	0
Blanks	2	1	1	4
Total:	2	2	1	5

Representative in Congress				
Scatterings	0	1	0	1
Write-Ins	0	0	0	0
Blanks	2	1	1	4
Total:	2	2	1	5

Councillor				
Scatterings	0	1	0	1
Write-ins	0	0	0	0
Blanks	2	1	1	4
Total:	2	2	1	5

Senator in General Court				
Scatterings	0	1	0	1
Write-ins	0	0	0	0
Blanks	2	1	1	4
Total:	2	2	1	5

Representative in General Court				
Scatterings	0	1	0	1
Write-ins	0	0	0	0
Blanks	2	1	1	4
Total:	2	2	1	5

Clerk of Courts				
Scatterings	0	1	0	1
Write-ins	0	0	0	0
Blanks	2	1	1	4
Total:	2	2	1	5

Register of Deeds				
Scatterings	0	1	0	1
Write-ins	0	0	0	0
Blanks	2	1	1	4
Total:	2	2	1	5

State Election Results Town of Townsend Nov. 5, 2024

Registered Voters: 7457

Precinct	I	II	III	Total
Total Votes	1870	1865	1855	5590

ELECTORS OF PRESIDENT AND VICE PRESIDENT

Ayyadurai and Ellis	21	7	13	41
De La Cruz and Garcia	2	1	3	6
Harris and Walz	825	851	881	2557
Oliver and Ter Maat	7	10	10	27
Setin and Caballero-Roca	6	9	11	26
Trump and Vance	982	957	907	2846
Scatterings	4	4	4	12
Blanks	23	26	26	75
Write-ins	0	0	0	0
	1870	1865	1855	5590

SENATOR IN CONGRESS

Elizabeth Ann Warren	743	770	802	2315
John Deaton	1091	1042	1017	3150
Blanks	36	53	36	125
Write-ins	0	0	0	0
Total:	1870	1865	1855	5590

REPRESENTATIVE IN CONGRESS

Lori Loureiro Trahan	1232	1201	1297	3730
Blanks	638	664	558	1860
Write-ins	0	0	0	0
Total:	1870	1865	1855	5590

COUNCILLOR

Paul M. DePalo		758		765		799		2322
Andrew J. Couture		976		950		939		2865
Scatterings		0		0		0		0
Blanks		136		150		117		403
Write-ins		0		0		0		0
Total:		1870		1865		1855		5590

SENATOR IN GENERAL COURT

John J. Cronin		816		863		901		2580
Nicholas A. Pirro, III		970		895		882		2747
Scatterings		0		0		0		0
Blanks		84		107		72		263
Write-ins		0		0		0		0
Total:		1870		1865		1855		5590

REPRESENTATIVE IN GENERAL COURT

Margaret R. Scarsdale		795		805		817		2417
Lynne E. Archambault		1011		978		982		2971
Scatterings		0		0		0		0
Blanks		64		82		56		202
Write-ins		0		0		0		0
Total:		1870		1865		1855		5590

CLERK OF COURTS

Michael A. Sullivan		1230		1206		1286		3722
Scatterings		0		0		0		0
Blanks		640		659		569		1868
Write-ins		0		0		0		0
Total:		1870		1865		1855		5590

REGISTER OF DEEDS

Maria C. Curtatone	809		798		841		2448
William "Billy" Tauro	794		756		766		2316
Scatterings	0		0		0		0
Blanks	267		311		248		826
Write-ins	0		0		0		0
Total:	1870		1865		1855		5590

QUESTION 1

Blanks	105		117		87		309
Yes	1279		1242		1290		3811
No	486		506		478		1470
Total:	1870		1865		1855		5590

QUESTION 2

Blanks	52		52		33		137
Yes	1138		1116		1106		3360
No	680		697		716		2093
Total:	1870		1865		1855		5590

QUESTION 3

Blanks	94		93		72		259
Yes	809		810		794		2413
No	967		962		989		2918
Total:	1870		1865		1855		5590

QUESTION 4

Blanks		53		53		52		158
Yes		837		772		718		2327
No		980		1040		1085		3105
Total:		1870		1865		1855		5590

QUESTION 5

Blanks		54		51		33		138
Yes		449		446		407		1302
No		1367		1368		1415		4150
Total:		1870		1865		1855		5590

QUESTION 6

Blanks		100		98		57		255
Yes		960		963		1016		2939
No		810		804		782		2396
Total:		1870		1865		1855		5590

Special Town Election					Total Registered Voters: 7478
	Town of Townsend				
Townsend, Massachusetts					
	November 16, 2024				
Precinct	I	II	III	Total	
Total Votes	247	241	261	749	
BOARD OF SELECTMEN To Fill a Vacancy Term expires April 27, 2026					
Blanks	6	4	3	13	
Mark F. Hussey	127	113	104	344	
Veronica Anne Kell	114	122	154	390	
Write-ins Scatterings	0	2	0	2	
Total:	247	241	261	749	
BOARD OF SELECTMEN To Fill a Vacancy Term expires April 26, 2027					
Blanks	11	8	11	30	
Rose E. M. Lambert	79	69	60	208	
Laura E. Shifrin	157	164	190	511	
Write-ins Scatterings	0	0	0	0	
Total:	247	241	261	749	

BOARD OF ASSESSORS

The Board of Assessors and its staff are responsible for the valuation of all real estate and personal property subject to taxation. Assessed valuations are based on “full and fair cash value” as of January 1st preceding each fiscal year.

Our three- member Board of Assessors consist of a chairman and two members. It is an elected Board with each member carrying a three-year term. Carol LeConti occupies the Chairman position. Laura Shifrin sits as the vice chair position. Julie Byars fills the remaining member position.

In order to maintain assessments at or near market value, the Board of Assessors regularly compares property valuations with the selling prices of properties that have sold in Townsend. Assessment-to-sales ratio statistics are analyzed to determine the median assessment level as well as assessment uniformity. We strive to maintain an accurate property database through our ongoing cyclical inspection program. Each parcel has a field card that contains information such as land size, building description, sales information, etc. These property record cards are available in our office and can now be accessed online through the town website.

We would like to thank the Town for its support of our office and the efforts we have made to ensure that the tax revenues flow to the Town in a consistent and timely manner.

Respectfully,
Victoria Tidman, Principal Assessor

For the Members of the Board of Assessors and Staff

Carol LeConti, Chairman

Laura Shifrin, Vice-Chair

Julie Byars, Member

Jodie Deschenes - Administrative Assessor

Fiscal Year 2025 Assessments and Revenues by Major Property Class

Property Class	Levy Percent	Valuation by Class	Tax Rate	Tax Levy
Residential	92.5933	1,382,434,945	14.52	20,072,955.40
Commercial	2.8079	41,922,840	14.52	608,719.64
Industrial	1.5167	22,644,600	14.52	328,799.59
Personal Property	3.0821	46,015,760	14.52	668,148.84

Valuation and Tax History

Fiscal Year	Tax Rate	Valuation by Class	Accounts	Tax Levy	Change (%)
2025	14.52	1,493,018,145	3,929	21,678,623.47	
3.119					
2024	14.41	1,458,900,374	3,929	21,022,754.39	3.461
2023	15.26	1,331,552,264	3,956	20,319,487.54	1.799
2022	17.61	1,133,463,343	3,960	19,960,289.47	2.047
2021	18.33	1,067,095,383	3,966	19,559,858.37	3.384

New Growth Revenue

Fiscal Year	Added Valuation	Tax Rate	New Revenues	Change
2025	11,675,342	14.41	168,242.00	29.18
2024	8,534,515	15.26	130,237.00	-35.41
2023	11,449,415	17.61	201,624.00	63.54
2022	6,725,961	18.33	123,287.00	-17.59
2021	7,663,864	19.52	149,599.00	- .06

FINANCE COMMITTEE

The Finance Committee continues with full membership. With three subtractions, two resignations and a term ending, there were three new members added this year. I would like to thank long time FinCom member Gene Dilda for his long service to the Town. Also, thanks go to Josh Levitt who left to pursue a job opportunity outside the state and Mark Hussey whose term has expired. It has been a pleasure to work with all.

The Budget season once again ended with a one-year budget presentation. There were long hours spent by Town Administrator(s), Select Board and Department Heads to complete the budget. With Prop 2½ Override votes and recounts, the budget was in flex up to Town Meeting Day and beyond. At the August Special Town Meeting after the North Middlesex School Budget assessment to Townsend was finalized by Pepperell and Ashby approving the budget and assessments.

The budget still includes lines funded by ARPA but show only the Town obligations to the line. These are non-recurring revenue and will require by the end of calendar 2026 (FY'27), to be funded

The ARPA funds along with traditional revenue sources, PAYT bag revenues and stabilization fund transfer, funded the FY'25 budget. The Finance Committee is working with the Town Administrator and Select Board to create a multi-year budget framework to help create a roadmap for Townsend's financial future.

The remainder of the Finance Committee should be recognized for their knowledge, learning, guidance, service and effort supporting the budget, warrant articles and other required financial oversight during the past year. The new members include Maryjane Churchville, Carol Hoffses, Dave Walker. Along with long-term members Sam Grant, Andrea Wood, Jerrilyn Bozicas. I thank them for their hours of work inside and outside meeting times.

Sincerely,

Don Hayes, Finance Committee Chair

The Finance Committee members:

Carol Hoffses (Clerk), Maryjane Churchville, Jerrilyn Bozicas, Andrea Wood, Sam Grant, Dave Walker and Don Hayes

TREASURER/COLLECTORS OFFICE

Melissa Ann L. Dunnet, Treasurer/Collector

Rebecca Hersey, Assistant Treasurer/Collector

Anthony Micalizzi, Department Assistant

Phone: (978) 597-1702 **E-Mail:** treasurer@townsendma.gov or collector@townsendma.gov

Hours Open to the Public: M-W-TH-F 9:00-4:00, Tues 9:00-6:00



Mission Statement: To uphold the legal requirements mandated by Massachusetts State Laws and Town Bylaws, while providing the highest level of service possible to our residents and safeguard the treasury of the Town of Townsend.

Department Description: The Treasurer and Tax Collector Office serves as custodian for all Town monies as well as Cash Management, Debt Management, and Investment Management. This includes Billing/Collection of Town Revenues, Disbursement of Town Expenses, Tax Delinquencies/Tax Title Processing, and Payroll & Employee Benefit Administration.

The Treasurer is also responsible for the Tax Title collection process. The Treasurer performs these functions using best practices, a financial advisor, a tax title attorney, and an investment firm, along with participation in the Massachusetts Collectors & Treasurers Association (MCTA), and maintenance or attainment of Licensure in order to keep updated on pertinent and applicable changes in laws and procedures.

The Tax Collector is also responsible for managing and directing tax collection procedures, to include Real Estate, Personal Property, Motor Vehicle Excise, Betterment, Title V, and Water Liens. This position also uses best practices, is a member of MCTA, and adheres to maintenance or attainment of Licensure.

Personnel Summary Table

<i>Position Title</i>	<i>FY22 FTEs</i>	<i>FY23 FTEs</i>	<i>FY24 FTEs</i>	<i>Explanation of Changes</i>
Treasurer/Collector	1.00	1.00	1.00	
Assistant Treasurer/Collector	1.00	1.00	1.00	
Payroll/Office Clerk	1.00	1.00	1.00	

REPORT OF THE TREASURER/COLLECTOR (TRUST FUNDS/STABILIZATION FUNDS)

TRUST/STABILIZATION FUNDS						
Type & Name	Beginning Market Value 7/1/2023	Ending Market Value 6/30/24		Type & Name	Beginning Market Value 7/1/2023	Ending Market Value 6/30/24
Arts & Culture Trusts				Miscellaneous Trusts		
Amanda Dwight Concert	\$76,589.25	\$78,882.02		MC Maceachern	\$4,618.79	\$4,851.14
Arts & Lottery Council	\$6,580.62	\$6,911.69		School & Scholarship Trusts		
Cemetery Trusts				Boucher Francis	\$2,161.61	\$2,270.34
Amanda Dwight Cemetery	\$54,763.52	\$54,972.85		Maria Lane	\$1,695.67	\$1,780.98
Joel Giles	\$3,877.58	\$4,072.64		Charles Sloan Memorial	\$8,865.43	\$9,311.41
Maude Hyde	\$968.93	\$1,017.69		Spaulding Alumni	\$5,333.40	\$5,601.71
Townsend Floral	\$8,146.25	\$8,556.06		Escrow Accounts		
Perpetual Care	\$328,966.18	\$345,515.29		Ball Road Tower	\$23,257.48	\$24,427.49
James Tucker	\$617.11	\$648.17		Sprint (Dudley Rd)	\$2,108.07	\$2,214.13
Charitable Trusts				CY Realty	\$2,827.85	\$2,970.10
AJ Atwood Bequest	\$21,693.70	\$22,784.98		Performance Security Deposit		
Amanda Dwight Poor	\$184,113.04	\$184,816.79		Harbor Trace Rd	\$23,261.73	\$24,431.95
Abrahams S. French	\$15,721.05	\$16,511.92		53Gs		
Susan Wilson Emery	(\$175.93)	(\$175.93)		Deer Run	\$53.28	\$55.96
Community Development				Waterhous Dev	\$2,515.78	\$2,642.34
Hall Preservation	\$2,223.50	\$1,335.33		Harbot Tract	\$4,323.40	\$4,540.95
Conservation Trusts				Patriot DECA	\$136.16	\$142.99
Conservation Fund	\$64,049.17	\$67,271.22		Locke Brook Run	\$193.13	\$202.85
Grange Acct	\$271.43	\$285.09		Turnpike Village	\$108.82	\$114.30
ME Homer	\$23,655.56	\$24,845.59		Pappas	\$371.41	\$390.07
Library Trusts				Elder Housing	\$518.62	\$544.70
Stephen Coffey	\$920.86	\$967.19		NMRSD New School	\$25.47	\$26.74
Amanda Dwight Books	\$134,778.49	\$135,293.68		BK & BK LLC	\$20.63	\$21.66
Charles Emery	\$1,164.07	\$1,222.64		Other Funds		
Grange	\$290.73	\$305.37		CDBG ASHBY	\$19.83	\$20.82
Hale Memorial	\$1,118.32	\$1,174.58		Compact Disc	\$0.89	\$0.93
Hart	\$625.14	\$656.59		Stabilization Funds		
Peterson Lorraine	\$1,037.93	\$1,090.15		Stabilization	\$1,227,308.68	\$1,289,050.27
Worcester Mary	\$7,944.72	\$8,344.41		Capital Stabilization	\$283,616.11	\$297,883.83
WH Murray Mem	\$1,291.23	\$1,356.20				
Rafferty Frances	\$5,423.08	\$5,695.90				
Parks Trusts				Total:	\$2,559,678.13	\$2,668,526.26
JB Blood Monument	\$6,233.07	\$6,546.65				
Bandstand	\$4,455.19	\$4,679.33		Difference:		\$108,848.13
Common Holiday Light	\$1,152.71	\$1,210.72				
Memorial Common	\$1,653.90	\$1,737.12				
Packard Funds	\$6,185.49	\$6,496.67				
Respectfully submitted by: <i>Melissa Ann L. Dunnet, Treasurer/Collector</i>						

REPORT OF THE TREASURER/COLLECTOR (RECEIPTS AND DEBT)

FISCAL YEAR 24 RECEIPTS (7/1/2023-6/30/2024)					
TYPE	TAXES	LIENS	INTEREST	FEES	TOTALS
MOTOR VEHICLE	\$1,090,774	\$0	\$1,385	\$17,350	\$1,109,508
REAL ESTATE	\$19,981,129	\$66,006	\$21,688	\$1,525	\$20,070,348
PERSONAL PROPERTY	\$658,557	\$0	\$346	\$0	\$658,902
TAX TITLE	\$22,930	\$0	\$19,129	\$4,846	\$46,906
TOTALS	\$21,753,389	\$66,006	\$42,547	\$23,721	\$21,885,664
CATEGORY	MOTOR VEHICLE	REAL ESTATE	PROPERTY	TAX TITLE	TOTALS
TAXES	\$1,090,774	\$19,981,129	\$658,557	\$22,930	\$21,753,389
LIENS	\$0	\$66,006	\$0	\$0	\$66,006
INTEREST	\$1,385	\$21,688	\$346	\$19,129	\$42,547
FEES	\$17,350	\$1,525	\$0	\$4,846	\$23,721
	\$1,109,508	\$20,070,348	\$658,902	\$46,906	\$21,885,664
<					

POLICE DEPARTMENT

The Townsend Police Department shall be committed in the preservation of peace and protection of life and property. Members of the Townsend Police Department must pledge a dedicated responsibility to the Law Enforcement Profession, further requiring that each member be attentive in the delivery of quality services. We further recognize our responsibility to maintain order while affording dignity and respect to every individual. Our objective will be to develop partnerships within the community in an effort to improve the overall quality of life for all that reside, work, or visit the Town of Townsend.

On behalf of the Townsend Police Department, it is my privilege to present the Department's 2024 Annual Report.

I am pleased to report another successful year of professional service to the citizens of Townsend. Our department continues to adapt and evolve in response to fiscal constraints, state mandates, and increasing service demands. However, staffing shortages remain a significant challenge. This issue is not unique to our agency but is a widespread concern across public service, with law enforcement being particularly impacted.



Calls for service involving substance misuse and mental health challenges remain a significant focus for our department, the demands of which are difficult to quantify. We are committed to achieving the safest and most effective resolutions in these complex and potentially dangerous situations. In furtherance, we continue to fulfill our commitment to the requirements of the International Association of Chiefs of Police's (IACP) "One Mind Campaign" pledge.

Initiated by the IACP in 2016, the One Mind Campaign is a proactive effort by law enforcement leaders to address their response to individuals affected by mental health conditions. This global campaign, developed by a panel of law enforcement and mental health experts, has seen participation from over 600 law enforcement agencies worldwide.

Achieving the objectives outlined in the One Mind Campaign Pledge represents a significant achievement within our long-term community policing strategy. This strategy involves leveraging the collective resources of the community to address challenges comprehensively.

To fulfill the One Mind Pledge, the department established sustainable partnerships with various social service agencies and mental health programs. Key initiatives included incorporating a mental health clinician within the department, formulating and implementing a policy guiding officers' interactions with individuals affected by mental health conditions, and ensuring that all officers received Mental Health First Aid training. Additionally, a substantial portion of the department completed the more intensive Crisis Intervention Team (CIT) or equivalent crisis response training.

Through our collaboration with COIN (Northwest Middlesex Community Outreach Initiative), a clinician holds regular office hours at the station and accompanies officers on calls involving a

mental health component. At the time of this report, the position is vacant, with interviews scheduled in the coming weeks.

This approach prioritizes delivering services when needed, focusing on alternatives to arrest or involuntary commitment. COIN also connects individuals with appropriate resources for issues such as domestic violence, substance misuse, and other social service needs. Additionally, we continue our partnerships with Restoration Recovery Center and Family Continuity—both private, nonprofit organizations dedicated to mental health and substance use recovery.

The transition of communications from Nashoba Valley Regional Dispatch District to Patriot Regional Emergency Communications Center (Patriot RECC) has been successful. This effort required significant coordination, and our partnership with Townsend Fire-EMS, under the leadership of Chief Shepherd, was invaluable. We continue to collaborate on the Patriot RECC Advisory Board to ensure the town receives the highest quality emergency communication services. In an effort to control costs, Patriot RECC has expanded its service community to include the towns of Groton and Dunstable. While the most challenging aspects of the transition are behind us, Chief Shepherd and I remain focused on addressing any logistical issues that may arise as a result of this controlled growth.

The Massachusetts Peace Officer Standards and Training Commission (POST) continues to implement and refine hiring and background standards, a complaint intake procedure, and an officer certification process. As of this report, all officers in our department have been certified, with those whose last names begin with Q through Z completing certification in July 2024. Moving forward, officers will be on a three-year cycle for recertification. This year, POST has placed significant emphasis on newly issued regulations governing the creation, maintenance, reporting, auditing, and enforcement of law enforcement records. These requirements impose additional administrative and compliance responsibilities on departments; however, no funding has been provided to offset the costs associated with organizing records to meet these new mandates. Despite these challenges, our department remains committed to full compliance while ensuring operational efficiency.

Despite handling more than 15,000 calls for service in 2024, the department received no complaints against its personnel, and no internal investigations were conducted. An overview of the department's complaint and commendation process is available on our website. Complaints and commendations can be submitted online, or forms can be obtained at the police station and the Town Clerk's Office.



Our department remains wholly committed to achieving and maintaining accreditation through the Massachusetts Police Accreditation Commission. Over the past year, we have taken significant steps toward this goal, including onboarding a consultant to serve as our accreditation manager, purchasing specialized software to support the process, and rewriting or amending a substantial portion of our

policies and procedures. Additionally, we conducted a thorough physical inspection of the building to assess compliance with accreditation standards.

This initiative is being funded through a \$106,000 grant from the United States Department of Justice, awarded in late 2023 to aid in achieving accreditation and certification. The accreditation process requires the development of comprehensive and standardized written directives that align with industry best practices, ensuring sound decision-making, reducing liability, and strengthening accountability within the organization.

While recent personnel changes at the Massachusetts Police Accreditation Commission may affect our timeline, we remain fully committed to progressing through the accreditation process, with a target completion date in early 2026. Accreditation is a cornerstone of our dedication to excellence, professionalism, and adherence to evolving criminal justice standards. We will continue allocating the necessary resources to achieve and maintain this critical designation.

The department continues to take full advantage of state and federal grant opportunities. We are currently managing the aforementioned \$106,000 accreditation grant, as well as receiving funding for ballistic vests and our body-worn camera program. Additionally, we maintain our partnership with Med-Project, which provides the department with a kiosk for the disposal of unwanted and expired medications at no cost to the department. Med-Project handles the collection and disposal of these medications, ensuring safe and responsible drug disposal.

Moving forward, the police department will continue to seek additional funding opportunities to enhance operations, improve public safety, and reduce costs through increased quality control and oversight.

On the personnel front, the department experienced several ordinary resignations, highlighting the aforementioned persistent challenges of attracting and retaining qualified police officers. At the time of this report, we have two of our 15 sworn positions open with a hiring process completed providing us with several qualified applicants. These potential hires are in the background stage of the hiring process.

The Townsend Police Department remains committed to community engagement through a diverse range of community policing initiatives aimed at enhancing the delivery of effective police services. In 2024, we participated in several fundraising and



awareness campaigns, including the Massachusetts Pink Patch Project in recognition of Breast Cancer Awareness Month. This initiative helped raise awareness and support the fight against breast cancer.



The department also raised funds for autism awareness by partnering with the Doug Flutie Jr. Foundation, selling specially designed patches in exchange for donations to support the foundation's mission.

In July, officers participated in a bicycle safety rodeo sponsored by Townsend Recreation, promoting safe riding habits for local youth. In August, the department hosted a successful National Night Out event in partnership with Townsend Recreation, Mount Wachusett Community College, and RC Excitement. The event featured a remote-control car race track, rock crawling demonstrations, arts and crafts, a petting zoo, and refreshments. Additionally, community service organizations provided informational booths covering crime prevention, social services, and other town resources, reinforcing our commitment to public safety and community engagement.

In November, the department engaged in a campaign to raise funds for Clear Path for Veterans New England. Officers were allowed to grow beards in exchange for a donation to the organization which provides opportunities for veterans and their families to participate in activities that build resilience through community and comradery. In December, Officers engaged in “bell ringing” at the Harbor Mall soliciting donations for the Salvation Army and attended a Toys for Tots events collecting toys for disadvantaged children. Given the particularly harsh winter, the department organized a Sand for Seniors Program in which officers delivered buckets of sand for seniors to maintain walkways and help prevent slips, trips and falls. A special thank you to Records Administrator Jess DeMeo for her dedication in organizing and managing many of our community events. We are always looking for new ideas, volunteers, and partners to help expand and enhance our community policing initiatives. If you're interested in getting involved, please keep an eye on our social media pages and website for opportunities to participate.

Our entire department remains committed to doing our best to maintain the high quality of life enjoyed in the Town of Townsend. I ask for your continued support as we move forward, and thank you for the opportunity to serve as your Chief of Police.

Respectfully submitted,

James P. Sartell, Chief of Police



Gary Shepherd
Chief of Department

TOWNSEND FIRE – EMS

**Proudly serving the citizens of Townsend since
1875**

**PO Box 530 – 13 Elm St.
Townsend, MA 01469**

January 1, 2025

As Chief of Department, it gives me pleasure and pride to report to citizens and taxpayers of the Town of Townsend, Massachusetts that all is well within the Townsend Fire – EMS Department and Townsend Emergency Management. Our personnel of full-time, per-diem and paid call members are 55 with a strong core that show up and do their jobs every day. This gives me great pride and satisfaction to be surrounded by such dedicated and highly trained individuals that collectively combined bring an unmatched skill set that is commendable in our department to rival the history and dedication of the past 150 years which should make any of our predecessors proud to carry this tradition into the 21st century.

The year 2024 saw total emergency responses of 1,575 ± medical responses plus fire and service calls. As we continue to evolve with the past Covid environment and closure of Steward's Nashoba Valley Medical Center, we continue to make a shift in the nature of emergency requests, less fire calls but more intense. Much of our fire focus continues on Fire Prevention and education. The response time and technical approach based on change in building material and increased restriction of building codes means that with any fire, the hazard level increases.

Our medical training and field expertise from our staff give the community access to mobile emergency room and our communication network can determine which facility can handle the individual need for patient based on protocol and medical mandatory for Emergency Medical Services.

This past year, all Fire – EMS members have been placed as Special Municipal Employees for what they do for the community. We currently have the privilege of 2 members enrolling in Paramedic Training with agreement to stay with our Department after certification which fits in our goal of training level. We have also had the distinct pleasure of hiring James (Jim) W. Kirk as the Assistant Chief of the Department. Jim comes with 24 years of education and experience, most recently Deputy Chief of Nashua, NH Fire Rescue Department. Jim began with the Townsend Explorer Post in the early 1990's. Jim assists with daily operation and fire training, also forward thinking for our future planning.

Our daytime staff that supports our mission and contributes to the heavy lifting are Deputy Chief Brett King, Captain Mike Grimley – daily operation, fire prevention and Communications Director, Captain Ron Petrucci – Advanced Life Support Coordination, responsible for monitoring and tracking all members' credentials and a training schedule. Lieutenant Cameron Milewski who is responsible for maintaining our transport ambulances at greater than minimum standards. Captain David Stevens of Company 3, offers house support and President of our Fire Association. These members plus the other line officers comprise the leadership of the Townsend Fire – EMS Department supporting us all and maybe the best deal in Town are balance of staff, full-time, per-diem and paid call which come back anytime we need them during multiple calls or the need for help.

This year we have assumed responsibility for the Town's Emergency Management after years of directing by a truly dedicated Shirley Coit. We thank her for her dedication for years and an unsung hero. Under the new leadership of the Fire-EMS Department, retired Deputy Chief William "Bill" Elliot is the new Director bringing years of knowledge from 47 years on the fire department. Deputy Director Jeff Cormier, a paramedic, communication dispatcher, firefighter and regional task force dispatcher on District 8 Mobile Communication. We have and are currently building a group of volunteers to be C.E.R.T., Community Emergency Response Team certified for emergency management for weather related issues, natural disasters, or local disasters to assist in any relief efforts needed.

This year, 2025, marks an anniversary year of 150 years to be celebrated October 4th and 5th, 2025. The actual anniversary is December 13, 1875. We will commemorate with a variety of events open to the entire Town, free breakfast at Central Station, a silent parade, tour of our stations and history on Sunday October 5, 2025. Additionally, our fire museum will be open to the public this year at 65 Main Street, the original Harbor Station. This is a very generous gift of Mr. Albert Stone, which will showcase our original equipment and evolution to current day 2025.

This past year saw witness to the Department Honor guard serving colors to all major sports groups, Bruins, Celtics, Red Sox, Patriots, Woosox, Monster Jam and NASCAR. This represents the pride within our department. I commend all those who train for this honor.

The year 2025 should be the year that our 2 new engines will arrive from Seagraves Fire Apparatus after 3 years of waiting. A benefit of this is more than \$250,000.00 savings on each engine because of our early ordering, plus our third ambulance, all expected in the second half of the year. We are grateful for the support of the tax payers for this equipment.

As always my pride to serve and lead with this dedicated Department is a highlight of my time served. I hope the entire Town joins us during this Year of Celebration to honor 150 years of tradition. Thank you to the entire Town and may all of our members serving the Town be blessed and protected for their efforts.

Respectfully

Gary Shepherd
Chief of Department

HIGHWAY DEPARTMENT

The Highway Department is responsible for the maintenance and repair of the Town's infrastructure. The work includes sidewalk maintenance, pothole repair, street sign installation and replacement, brush trimming, catch basin repairs and cleaning, street sweeping, roadway patching, culvert replacement and winter operations. This workload is completed by one Superintendent, one Administrative Assistant, one Foreman, three Heavy Equipment Operators, one Truck Driver, and one Mechanic.

Major roadway repairs, paving and sidewalk replacement are completed using MassDOT's Chapter 90 program.

Street Sweeping/Catch Basin Cleaning: The Highway Department performs a comprehensive town wide street sweeping operation annually (164 lane miles). This minimizes the entry of sand and debris into the drainage system and helps keep environmental impacts to a minimum. The removal of sand and debris from the town's catch basins (750) remains important. We attempt to clean all catch basins in a three-year cycle with the priority being Timberley Park and Pine Tree Haven.

Roadway Asphalt Repairs and Overlays:

- Blood Rd, Reclaim/ Mill 6,980 FT and Resurface 2,973.79 TN of asphalt at a cost of \$282,496.87 paid from (Chap 90 – Fair Share Acc)
- Copper Smith Way & Penny Ln, Overlay 1,930 FT Resurface 539.59 TN of asphalt at a cost of \$47,566.22 paid from (Pavement Management Acc)
- South Harbor Rd, Reclaim 1,650 FT and Resurface 954.93 TN of asphalt at a cost of \$88,447.61 paid from (Pavement Management Acc)
- Worcester Rd, Mill 2,921.23 FT and Resurfaced 715 TN of asphalt at a cost of \$73,447.24 paid from (Chap 90)
- Todd Dr & Edwards Rd, Mill 4,926.4 FT and Resurfaced 1,748.13 TN of asphalt at a cost of \$199,334.04 paid from (Chap 90)

As always, pothole patching continued throughout the year.

Approximately 483 tons of asphalt was placed throughout the year for pothole repairs and minor overlays.

Waste Oil Collection: 337 gallons of waste oil were collected from January through December of 2024. Waste oil is only collected on the first Saturday of every other month. If a holiday falls on the Friday before the first Saturday or during that weekend, then waste oil will be collected on the second Saturday of that month. Please check the town's web site for dates and times.

Other Construction Projects: The completion of the Greenville Rd bridge over Walker Brook.

Construction Goals for 2025: Based on the amount of Chapter 90 funding received from the Massachusetts Department of Transportation, the Highway Department goals are to Resurface; 3,700 FT of Greenville Rd, Resurface RT13 and Hillside Dr. Other goals for 2025 include installing traffic markings along our roadways and cutting back brush on the edges of the road.

Winter Operations: During the winter of 2024, the Highway Department was called out to salt and/or plow 28 times. Of those 28, 8 were events that required plowing. Snow and Ice operations were completed by Highway staff and hired contractors. Sidewalks are cleared only after the roads are cleared and safe.

Sand is available to town residents at the highway garage located at 177 Main Street at the rear left corner of the lot. The sand is mixed with salt which keeps the sand from freezing solid.

Driveway Permits: There were 7 accepted driveway permits from January through December 2024 totaling \$280.00 in permitting fees.

Road opening Permits: There were 9 accepted Road Opening Permits from January through December 2022 totaling \$900.00 in permitting fees.

My continued thanks go out to my staff, Danielle Mountain /Administrative Assistant, Keith Letourneau/Foreman, Paul Naumann, Richard Bernier, Andrew Spinelli/Heavy Equipment Operators, Jared Morico/ Truck driver, Wayne Thomas/ Fleet Maintenance Mechanic for all the hard work they perform throughout the year.

WATER DEPARTMENT



The Water Department is pleased to submit its annual report for the year 2024. This year we pumped a total of 171,428,000 gallons of water that supplied approximately 6,500 customers. Also, 13,828.55 gallons of Sodium Hydroxide was used to treat the water pumped from all well sites in order to maintain a neutral P.H. for the purpose of corrosion control.

Recorded Pumpage For 2024

Annual Statistical Data	Main St. Pumping Station	Cross St. Pumping Station	Harbor Trace Pumping Station	Witch's Brook Well # 1	Witch's Brook Well # 2	Source Totals
Total Days Pumped - January	31	31	0	17	15	31
Total Days Pumped - February	28	29	0	17	15	29
Total Days Pumped - March	31	31	0	16	17	31
Total Days Pumped - April	30	30	0	17	14	30
Total Days Pumped - May	31	31	0	20	17	31
Total Days Pumped - June	30	30	0	24	21	30
Total Days Pumped - July	31	31	0	25	21	31
Total Days Pumped - August	31	31	0	24	9	31
Total Days Pumped - September	30	30	0	30	0	30
Total Days Pumped - October	31	31	0	26	0	31
Total Days Pumped - November	30	30	0	30	0	30
Total Days Pumped - December	31	31	0	30	0	31

Total Pumpage (MG) - January	5.302	2.025	0.000	2.459	1.895	11.681
Total Pumpage (MG) - February	4.783	2.005	0.000	2.313		11.205
Total Pumpage (MG) - March	4.961	1.899	0.000	2.183	2.190	11.232
Total Pumpage (MG) - April	5.155		0.000	2.405	2.072	11.600
Total Pumpage (MG) - May	6.326		0.000	2.859	2.523	14.079
Total Pumpage (MG) - June	8.020	3.025	0	4.071	2.786	17.902
Total Pumpage (MG) - July	8.396	3.190	0	4.078	3.242	18.906
Total Pumpage (MG) - August	7.133	2.781	0	4.578	1.434	15.925
Total Pumpage (MG) - September	8.295	3.170	0	6.206	0	17.670
Total Pumpage (MG) - October	8.295	2.958	0	3.648	0	14.901
Total Pumpage (MG) - November	5.896	2.240	0	5.271	0	13.408

Total Pumpage (MG) - December	6.940	2.657	0	3.322	0	12.919

Total Pumping Days	365	366	0	276	129	366
Total Pumpage (MGY)	79.500	30.290	0.000	43.392	18.245	171.428
Average Daily Pumpage (MGD)		0.083	0.000	0.119	0.050	0.468
Maximum Daily Pumpage (MGD)	0.509	0.225	0.000	0.327	0.335	1.102
Maximum Week Pumpage (MGW)	2.252	0.886	0.000	1.727	0.982	4.956

MGY= Million Gallons per Year, MGD=Million Gallons per Day. Pumped amounts are in million gallons, i.e. 4.060 = 4,060,000 gallons

PROJECTS/IMPROVEMENTS

Main St. Pump Station

Main Street work completed: New generator installed, SCADA upgrades completed, electrical upgrade, and chemical feed upgrades.

Witches Brook Well One

Witches One upgrades: new security fencing, SCADA upgrades, new generator installed, electric upgrades, new motor and pumps replaced.

Upcoming: new security systems and cameras to be installed.

Witches Brook Well Two

Witches 2 upgrades: SCADA upgrades, new security fencing, new generator installed, electric upgrades, new motor and pumps improvements.

Upcoming: new security systems and cameras to be installed.

Cross St Well

New Pavement was installed, electrical upgrades SCADA upgrades, and chemical feed upgrades.

Upcoming improvement: Additional paving.

Harbor Trace Treatment Plant and Well

Harbor Trace well is now online and completely upgraded, water treatment plant is completed and online. The admin office is now inside the treatment plant.

West Meadow Booster Pump

SCADA system upgraded, driveway has been paved, landscaping work has been done and building has been painted.

Highland Tank

Upcoming improvements: SCADA upgrades, new personnel protection cable installed, and hatch railing installation.

Fitchburg Tank

New pavement installed.

Upcoming in 2025: Additional paving.

Smart Meter Program

The Water Department has completed installation of 56 percent of the meters in town. The smart meters can detect leaks in your homes.

Lunenburg Road Tank

Upcoming Improvements: Selection of tank is ongoing and planning for the scope of work is being discussed.

REGULATORY

PFAS testing results:

Main St Well	0.0
Cross St Well	2.7

Below processed through treatment plant:

Witches Brook Well 1	0.0
Witches Brook Well 2	0.0
Harbor Trace Well	0.0

Outside Water Use Restrictions

- This is one regulation that takes effect annually and has become mandated by the state, Massachusetts Department of Environmental Protection (MassDEP). The purpose of this regulation is to protect, preserve, and maintain public health, safety, welfare, and the environment whenever it is necessary to enforce a state of Water Supply Emergency by ensuring there is an adequate supply of water for drinking and fire protection and to protect the quantity and quality of water in local aquatic habitats such as lakes, rivers, ponds, streams and, wetlands. Water restrictions go into effect on May 1st and end September 30th. **ABSOLUTELY NO OUTDOOR WATER USE EVERY DAY ALL ADDRESSES BETWEEN THE HOURS OF 9:00 AM – 5:00 PM.**



GENERAL MAINTENANCE

Maintenance of the distribution system consists of approximately 57 miles of water main, 2,093 service connections, serving a population of approximately 6,500 residents, 408 hydrants, 5 pumping stations with treatment for corrosion control, 2 storage tanks, a Booster Station and an office/treatment plant.

- Water main flushing was conducted in the spring and in the fall to maintain and improve water quality. Flushing mains is done by a process called uni-directional flushing. Uni-directional flushing is done by starting at our storage tanks and isolating sections of main by shutting off designated valves then using one or more hydrants that section is flushed at a rate that creates a “scouring” effect to clean the inner walls of the main. This process is repeated to the end of the system.
- As part of our ongoing Cross Connection Control Program, annual and semi-annual testing was performed on all commercial, industrial, and municipal backflow prevention devices. These devices are designed to prevent any non-potable substance from contacting and contaminating the public water supply. Regular testing and proper maintenance of these devices is essential in protecting public health.
- 5 new water services were installed. Leaks were repaired as found, hydrants were repaired and replaced as needed. Meter valves and meters were replaced as needed.

- As a member of Dig Safe, we are electronically notified prior to any excavation performed within the distribution system. This allows Water Department personnel to locate and mark all water lines in the area of excavation before work begins, preventing any damage to the system.
- We constantly monitor the protection area around our sources to prevent contamination of the groundwater that influences our wells.
- Personnel repainted all town hydrants. Why different color tops? The colors come from the NFPA (National Fire Protection Association) codes.

Blue Tops	above average
Green tops	Average
Orange Tops	below average
Red top	not good for fire fighting
All Black	out of service or not to be used.

WATER QUALITY

All State and Federal required water quality testing for over 100 regulated and unregulated contaminants was performed. Samples taken for analysis include Nitrate, Nitrite, Perchlorate, Secondary Contaminants, Synthetic Organic Compounds (SOC's), Volatile Organic Compounds (VOC's), Inorganic Compounds (IOC's), Sodium, Radium, Lead & Copper and monthly Bacteriological Analysis. We are happy to report that water quality for the residents and businesses of Townsend continues to meet or exceed all state and federal standards.



EDUCATION

- As required by the Massachusetts Department of Environmental Protection (MassDEP) seminars and classes were attended by operations personnel and the Superintendent to further education in the water industry and to stay current with changing regulations, new technology, new products and, to accrue mandated total contact hours (TCH'S) to retain state and federal required operator's licenses in the areas of distribution and treatment. Water Departments are strictly monitored by the state and subject to random audits to assure that employees possess the required licenses and total contact hours (TCH's).

DID YOU KNOW?

- The total cost to operate your Water Department comes strictly from "water receipts" (customers paying their bills). No amount of property tax revenue is used to operate the Water Department.
- Your water bill covers costs such as but, not limited to, operation and maintenance of equipment to pump water from the groundwater source to your tap, labor costs, the maintenance of 57 miles of water mains and 408 hydrants, constant water quality monitoring and testing for over 100 contaminants to assure the water is safe for consumption and, that a licensed professional is on call 24/7, 365 days/year to respond to any emergency.

CONCLUSION

- The Board of Water Commissioners would like to take this opportunity to recognize and thank the employees of the Water Department, David Vigeant-Water Superintendent, Brenda Boudreau, Jessica Worthley, Kevin Keefe, Ryan LaPierre, Alec Gaetz, Mark Mullins and Brian Funairole for the hard work and dedication. It takes a combined effort to continue to provide a quality of service that our customers deserve and to maintain and provide safe high quality drinking water to the residents and businesses of Townsend.
- Maintenance and operating reports of the Water Department are available at the office at 25 Harbor Trace Road, Townsend. The office is open Monday through Friday from 9:00 a.m. to 3:00 p.m., and the hours of operation are from 7:00 a.m. to 3:30 p.m. Monday through Friday. The Board of Water Commissioners meets the second Monday of each month at 7:00 p.m. Please feel free to attend and participate in these meetings.

Respectfully Submitted By:
Townsend Water Department

Jessica Funairole
Clerk

BOARD OF WATER COMMISSIONERS

Nathan Mattila
Vice Chairman

Todd Melanson
Chairman

CEMETERY & PARKS DEPARTMENT

Introduction

2024 proved to be another productive and busy year for the Cemetery & Parks Department. From the everyday care and maintenance of all grounds to the projects in between. The cemetery & Parks crew strive to make our public spaces safe and enjoyable for all who visit.

Grants

The Cemetery and Parks Department assisted with the finalization on the Adams Dam grant, which was inclusive of adding additional Grow socks to further help with erosion. There were also many trees planted on the banking by the volunteers associated with Wild and Scenic Rivers stewardship council to also help with mitigating erosion in the area.

Grants for the Kids Kountry Playground are being worked towards and hopefully soon a restored and ADA compliant playground will be in the works for the town

A big thank you to Erin Stefield for helping us acquire these grants and all the hard work she has put into these projects!

Projects

Cremation Park is still underway and will be a work in progress for the next few years as working in between our normal day-to-day work routine dictates the speed of what it is accomplished

The water line was finished as proposed and decided to continue the project to accomplish the whole cemetery with a new water line system.

After many years of serving its purpose “Boy scout Bridge” in Howard Park is need of some repairs. Boy scouts have assessed its condition and will be helping repair and restore it in the coming year.

Misc. Reports

Playground committee has worked very hard on numerous events to help in furthering Kids Kountry Playground. These events include a food truck festival on the common, hosting a band concert at the town common with help from the town selectmen cooking. Also helping host a haunted trail at the library in conjunction with the library staff.

The flagpole at Gilson Park was cleaned and painted to restore its true beauty in representing the American flag.

Extensive pruning was done on many of the trees in the Hillside Cemetery to help prevent any future hazards and for the trees and to continue growing in a healthy manner.

Assisted in getting the trees at the library pruned to keep them safe and healthy while also keeping them from growing towards the building and causing any damage.

Extensive tree cutting and pruning was done at the Howard Park trail entrance and parking area. Many trees were cut down to prevent any dangers and keep the area looking good. While working in the area we also repurposed wood chips to resurface and expand the Howard Street parking area to provide more parking and a provide a welcoming start to the trail system.

Forestry program for both cemetery properties has been initiated and the cutting to be accomplished in 2025.

Maintenance of all Cemeteries, Parks, Town buildings and inclusive equipment was performed as always to keep up with all our day-to-day operations.

Tim Swanson from Owl Eyes Wilderness Survival Has continued to use Howard Park Throughout the year to teach his wilderness survival classes.

Thank You

With the welcoming of our new town administrator Nelson Mui, a big thank you for all the assistance you have provided for the department.

The Cemetery and Parks department would also like to say that we enjoy our continued working relationship with the other departments in Town. A big thank you to all departments who have helped and allowed us to help to keep the town moving forward.

The department and commissioners would like to thank the Townsend Businessmen's Association and TEO for their continued efforts in decorating the common for the holiday season.

A big thank you to Amy Harrington for stepping up to Lead the Playground committee in all its events and upkeep of the Kids Kountry playground.

The commissioners of the Cemetery and Parks Department would like to thank Superintendent Roger Rapoza and his crew for their hard work this past year.

Respectfully submitted:

John Barrett

Brian D. Sanford

Robert Therrien

PLANNING BOARD



Chairman: Laura E Shifrin
Vice Chair: Carol Hoffses
Clerk: Andrew Shepherd
General Member: Robert Therrien
General Member: Lance McNally
Associate Member: Patrick Kawonczyk

The Planning Board's responsibilities include the review and approval of Subdivisions and Site Plan land development projects requiring Special Permits; Approval Not Required (ANR) Plans for subdividing lots, applications submitted under the Scenic Roads Act and the Stormwater Management Bylaw. The board holds public hearings for new zoning bylaw proposals, zoning bylaw amendments and changes to Planning Board rules and regulations. The Planning Board is also the Stormwater Authority to oversee the Stormwater Management Bylaw which includes monitoring existing permits and reviewing new Stormwater Permit applications. The Board, working in conjunction with all departments of Town government oversees the maintenance and implementation of Townsend's Master Plan Update, the Municipal Vulnerability Preparedness & Hazard Mitigation Plan, and transportation planning reports on an annual basis, making changes as needed.

The Board did make changes in organization this year. Laura Shifrin continues her leadership as Planning Board Chair and is also Chair of the Montachusett Regional Planning Commission Executive Committee, Vice Chair of the Town's Assessors Board and Chair of the Town Properties Committee, at a special Election on November 16th she was elected to our Select Board as Vice Chair.

Andrew Shepherd, in his 2nd year remains as the Clerk; and is a volunteer firefighter, Carol Hoffses recently re-elected to the board continues as Vice Chair, Chair of the Open Space and Recreation Committee, Safe Routes to School liaison and was appointed to Finance Committee. In addition to

dedicated service on the Planning Board continuing member Robert Therrien is also the Vice Chair of the recently convened Bylaw Review Committee. The Board welcomed back the previous Chair of the Planning Board, Lance McNally, to fill a general member vacancy. Patrick Kawonczyk, currently in our military, volunteered for the Alternate member position and his consistent participation has been greatly appreciated. The Board was fortunate to have Selectmen, Charles Sexton-Diranian to support the Planning Board as the Board of Selectmen liaison. The Board is grateful for the hard work, commitment, and dedication of these individuals.

Beth Faxon continues to provide support as the Planning Board Administrative Assistant by managing agenda business and serving as liaison to the public, applicants, their attorneys and representatives, engineering firms, developers, stormwater consultants, & Town Counsel. She continued in the role of Planning Board Representative to the Montachusett Joint Transportation Committee (MJTC) to fill a void that current members cannot fill. Beth's dedication and knowledge has again proven a great asset to the Town in providing the Planning Board with outstanding support. Beth's attention to detail and ability to work with the public and other entities effectively provided the Planning Board with confidence that all matters before the Board are handled professionally and efficiently. The role that Beth performs is far reaching and having a new Land Use Coordinator this year made things a lot easier. Dynamic and effective changes were made in the Land Use Department as we welcomed new expert staff to work more efficiently on all land use permitting projects. Her flexibility, knowledge, and ability to shift gears between administering both the Zoning Board of Appeals and Planning Boards was instrumental in allowing both to remain up to date in their board business. We thank her for this as this continues to be the case. 2024 continued to see staff changes and Beth continued to fill in the gaps in staff vacancies.

The Board continued to hold hybrid meetings twice a month during 2024 following the somewhat return to normalcy which enabled more residents to participate remotely than would have been able to in person. The Board was able to conduct business 25 full, in person and televised Board meetings. The Board would like to thank Townsend Community Access Media (TCAM) employees David Funairole, Hartley Pleshaw and other team members for hosting each Board meeting with a high level of security and efficiency. Planning Board meeting recordings are uploaded to the Townsend YouTube channel after each meeting for the public to review. All Planning Board business is currently up-to-date and any in-process items for 2024 have been completed, and decisions and Approval Not Required (ANR) plan endorsements have been issued and signed by the full board when necessary.

Throughout the year, the Planning Board reviewed several permitting applications. Acting as the Stormwater Authority for major stormwater management permits, the Board monitored ongoing conditions for projects at 3 Wheeler Road (earth excavation operation), 66 Bayberry Hill Road (residential development), 5 Turnpike Road (parking redevelopment), 25 Harbor Trace (Water Treatment Plant construction), North End Road (Campbell Farm OSPD residential development), and 108-112 West Meadow Road (residential development).

Four new stormwater management permits were issued: one for a redevelopment project at Harbor Village Mall, two for age-restricted developments, and one for residential development. Additionally, two Certificates of Completion were approved for post-construction stormwater management systems at 27 Scales Lane and 108 West Meadow Road.

The Board approved and issued four Site Plan Review/Special Permits: two for age-restricted residential developments at 108 Fitchburg Road and 1 Depot Street Extension, and two for the redevelopment of existing commercial spaces at 249 Main Street and 18 Main Street (Harbor Village Mall). A modification of the special permit for constructing a veterinary hospital facility at 22 Main Street was also approved.

The Board conducted a public hearing on a petition and application requesting a zoning change from industrial to residential at 39 Greenville Road, which was later approved at the 2024 Annual Town Meeting. Lastly, the Board reviewed and endorsed four Approval Not Required (ANR) Plans. The Planning Board continued reviewing and revision of Chapter 175 Planning Board rules and regulations throughout 2024 in meeting work sessions. Where applicable, the Planning Board application fees were prepared for removal from the text of the Bylaws and regulations and tabulated in a Planning Board fee schedule which will be added as an Appendix to the Code of the Town of Townsend. The Board made steady progress in their work to update, clarify, and increase efficiency for public use.

The Board has also been supportive of Town staff and Montachusett Regional Planning Commission (MRPC) representatives to work with residents and other boards for the preparation and implementation of the MBTA Communities Zoning Act mandate. Adoption of a zoning overlay district and zoning bylaw language is anticipated to happen early to mid-2025.

In addition to ensuring compliance with the MBTA Communities Zoning Act, the Board is collaborating with staff to update the official Town zoning map. They are also proposing a new Floodplain District bylaw to incorporate the necessary language for Townsend to remain compliant with the National Flood Insurance Program, considering newly approved federal floodplain map determinations. Furthermore, the Board is proposing amendments to the 145-54.1 age-restricted development bylaw and working to comply with new state legislation that allows Accessory Dwelling Units by right.

The Planning Board continues to work closely with Town counsel, the Building Department, Zoning Board of Appeals, Board of Health, Highway Department, Conservation Commission, Historic District Commission, Board of Assessors, Townsend Housing Authority, Townsend Affordable Housing Trust, Town Clerk, public safety officials and the public to gather perspective and comment on applications under review and gather input to develop and amend bylaws. We are dedicated to a collaborative effort with all the town efforts and strive for a better community through planning and implementation. Meeting agendas and minutes are on the Town Website and all recorded meetings are on the Townsend YouTube Channel.

Respectfully submitted,
Planning Board Members

CONSERVATION COMMISSION

The role of the Conservation Commission is to enforce the Wetlands Protection Act, the Townsend Wetlands Bylaw, and the Nashua Wild and Scenic Rivers Act. The Commission works diligently to preserve Townsend's wetlands and ensure that its natural resources are protected. However, the Commission also balances this with an understanding that applicants can have legitimate reasons for needing to conduct work in these wetlands. Commissioners use fair and impartial judgement to come to their determinations, by assessing proposed impact to the wetlands against the significance of the project. The Commission strives to work as efficiently and effectively as possible, so that the permitting process is not a deterrent to those seeking guidance.

In 2024 the Conservation Commission accepted the resignation of Autumn Buck from the Conservation Agent position. Jessica Consolvo also resigned as the Land Use Coordinator. The board is grateful for their many hours of service to the community and wishes them all the best in their future endeavors. The board would also like to welcome new Commissioner Michael Potsaid. A job posting for a Conservation Agent was advertised and filled at the very end of 2024 by Colby Streeter.

It has been a busy year for the Commission, who have met 21 times. They have approved 21 NOIs, 20 RDAs, 6 COCs, 5 OOC extensions, and 2 Emergency Certifications. This is in addition to partaking in the approval of numerous building permits and septic designs. Currently, the board manages and protects 24 different parcels of Conservation-owned land, approximately 452.32 acres. The board is working on finalizing an official map and inventory of these properties.

Several projects were started this year. Conservation staff visited many of the Commission's properties to ensure that they are being kept in accordance with town regulations. The Commission is working towards securing community grants for the upcoming year that would help to improve trails and signage on conservation land. Educating the public remains a priority of the Commission, who continue to create new educational materials and consistently improve and update their website. Work is also being done on the Townsend Wetland regulations, so that the rules are clearer and more easily understood.

The Commission currently consists of Chair James Gates, Vice-Chair Kevin Smith, Clerk Jim Deroian, Patricia Jemiolo, and Michael Potsaid. Townsend is fortunate to have members who have shown such extraordinary dedication to the town and its resources by volunteering their spare time on meetings, site visits, training, and miscellaneous clerical work. There are currently two open spots on board, the Commission urges those with knowledge and experience of environmental issues to apply. Your application will be considered for this role that plays a critical role in protecting Townsend and its resources for future generations.

The Conservation Commission currently meets on the 2nd and 4th Wednesday of every month at 7:00pm in the BOS chambers and over Zoom. The public is always invited to attend. The BOS

chambers and the Land Use office, where you can find Conservation staff, are both located on the second floor of Town Hall, 272 Main Street. Conservation office hours are currently Monday-Thursday 9AM-4PM. You can also reach us over the phone (978-597-1700, extension 1733) or by email (conservation@townsendma.gov). Please visit our page on the town website for more information.

Respectfully submitted by,
The Conservation Commission

ZONING BOARD OF APPEALS

The Zoning Board of Appeals meets as needed on Wednesday nights for public hearings on applications for Variances from the Townsend Zoning Bylaws, special permits for various uses, Comprehensive Permits pursuant to M.G.L. Chapter 40 B, and appeals of decisions made by the Building Commissioner, who is also the Zoning Enforcement Officer. The Zoning Bylaws and application forms can be found on the Town's website, www.townsendma.gov, under the Zoning Board of Appeals in the Boards & Committees drop down menu. Agendas are posted on the Bulletin Board outside Town Hall, and on the Main Town Calendar found on the Town website. Meetings are open to the public, and all are welcome to attend.

Current dedicated members include William Cadogan (Chair), Darlene Sodano (Vice-Chair), Victoria Janicki (Clerk), and John Page. Robert Juusola joined this year as a full member, completing the 5-member Board. The Board is now accepting applications to fill three associate member vacancies.

Beth Faxon supports the Zoning Board of Appeals as the Administrative Assistant, managing agenda business and liaising with the public, applicants, attorneys, engineering firms, developers, contractors, and Town Counsel. She also conducts land use research and assists with inquiries, while serving as the Planning Board Administrative Assistant. Beth's dedication and expertise are invaluable to the Town, ensuring the Zoning Board of Appeals operates professionally and efficiently.

Public hearings for Administrative Appeals, Variances, and Special Permits were conducted to review seven applications. These included four special permits or renewals for accessory apartments in residential districts, one special permit for earth excavation, another for redeveloping the gas station at 324 Main Street, and a final special permit for an age-restricted development on a preexisting non-conforming lot.

Although the State of Emergency for the COVID-19 pandemic was lifted a few years ago, new variants continue to emerge. The State has allowed the continuation of remote public meetings, so the Board conducted its business in a televised remote-only format hosted by Townsend Community Access Media (TCAM) throughout 2024. Additionally, the Board held two hybrid meetings during the year.

All Zoning Board of Appeals business is up-to-date, with 2024 items completed and decisions signed by the full board. The Board solicits input from town Boards and Departments and consults peer review engineers for a comprehensive review of special permits. Members also provide input on Planning Board applications, zoning amendments, and other Land Use programs. They attend training sessions to stay current on State and municipal laws and regulations.

ZBA meetings are open to the public and interested parties are welcome to attend. Agendas are posted on the bulletin board outside Town Hall, 272 Main Street, Townsend, MA, and on the Townsend town website www.townsendma.gov.

Submitted by
William Cadogan
Chairman

BOARD OF HEALTH

The Board of Health has made many changes this year. James Le'Cuyer is again, the Chairman of the Board, new member Christian D. Roman-Ramirez became Vice-Chairman and new member Charles Serene is Clerk.

Meetings are currently being held on the 2nd and 4th Tuesdays at 6:00pm. Agendas are always posted 48 hours in advance at the kiosk outside Town Hall and on the web site.

The Board was awarded their annual DEP grant for \$6,600.00. This is commonly used for educational outreach and disposal of wood and rigid plastic at the Recycling Center.

The Selectmen changed the trash program to a Pay As You Throw (PAYT) program starting October 1st, 2024. Residents now pay \$3.50 for a 33-gallon bag or \$2.25 for a 13-gallon bag. All trash has to be in these bags to be eligible for the curbside program. The smaller bags were not available in 2024, but communication was sent out to let the residents know of the changes to their curbside program. Because residents now pay for their trash, there are no limitations on the amount you can place on the curb. Recycling remains the same being unlimited and you do not have to sort the items in a particular order. **The Board of Health and the Board of Selectmen will be working together collectively to bring a new curbside trash and recycling contract to the residents on July 1st, 2025.**

McNabb Pharmacy, Walgreens Pharmacy, Townsend Package Store, Red Brick Store and Hannaford in Townsend and Lunenburg all carry these bags. The Board of Health also has large bags, as well as mattress bags, needle containers and kitchen scrap buckets for sale. Free covid tests were also distributed throughout the town hall and other municipal buildings. **The Police and Fire Departments have a needle container if you find a loose needle and need to dispose of it. Otherwise, containers are \$5.00 at the Board of Health office and an appointment must be made to dispose of your needles and to obtain a new container.**

For 2024 the town collected 821 tons of paper, glass, cans, and plastic and 2071 tons of trash.

2024 Holiday Schedule:

July 4th is Friday. Friday schedule will be Saturday.

November 21st is a Thursday. Thursday schedule will be Friday and Friday will be Saturday.

December 25th is a Thursday. Thursday schedule will be Friday and Friday on Saturday.

Remember the trash and recycling schedule for Townsend is Tuesday – Friday.

Monday holidays do not affect your schedule!

Don't let the work you do separating your recycling go to waste, know what you can and can't recycle.

A great list to help guide is: <https://www.recyclesmart.org>

The Recycling Center is open the 1st and 3rd Saturday from 7am-2pm. You may drop off furniture, recyclable mattresses/box springs, scrap metal, appliances, tires, batteries, computers, misc. electronics, T.V's, monitors, fluorescent bulbs, books, clothing, and clean wood. Some items have fees to cover off-site disposal costs at the Center and restrictions. These fees and the schedule are available at: <http://www.townsendma.gov/towngov/landuse/recycling/center.pdf>

The Recycling Center continues to see a large increase in the amount of recycling. Sean Pearson and Paul Walter continue to serve as Attendants and Tyler LaMarche also joined the staff. Don't forget spring cleaning starts March 25th, so the Center is open every Saturday to May 17, 2025.

The Recycling Center also has a swap shop where you can pick up gently used things for free and drop off items that are still useable. Please see the Swap Shop Guidelines at the Recycling Center website www.townsendma.gov. Textiles and many baby items are not eligible for the shop.

The Board of Health reviewed and approved 6 new construction septic permits, 34 upgrades, an 80-seat Church, a 75-seat Restaurant, a 25-seat Museum, and a 35-seat Function Hall. For a more detailed listing of all the Board of Health regulations, please review the Nashoba Board of Health report.

A note of caution to all Real Estate Agents and homeowners, when or if you plan to sell your home, please be sure to get a Title V inspection. Title V reports are valid for 2 years from the report date. A Title V report can be extended for an additional 3rd year if you provide annual pumping receipts for each of the three years. Residents who have a private well, a water quality test plus radon and arsenic is necessary. Water quality tests are valid for 3 years. Do not let surprises ruin your sale or put off your closing date.

If you have any questions or concerns, please call your Board of Health office on (978) 597-1713. Our office hours are Monday 9am-4pm, Tuesday 9am-4pm and 4-6 by appointment, and Wednesday–Friday from 9am-12noon. Should we be unavailable, and you have a health emergency, please call Nashoba Associated Boards of Health at 978-772-3335.

Respectfully submitted by,
Townsend Board of Health Members:

. James Le'Cuyer, Chairman
Christian D. Roman-Ramirez, Vice-Chairman
Charles Serene, Clerk

NASHOBA ASSOCIATED BOARDS OF HEALTH

Nashoba Associated Boards of Health continues to serve the Townsend Board of Health in meeting the challenges of environmental and public health needs in your community.

In 2024, the Nashoba Associated Boards of Health (NABH) continued to advance regional public health through the ongoing support of two key grants: the Public Health Excellence (PHE) Grant and the Contact Tracing and Case Investigation (CT/CI) Grant.

Since 2022, the PHE Grant has enabled the onboarding of staff over time, including two Health Agents, an Education/Communication Specialist, and part-time staff to help with food inspections and manage the grant. This growing team has enhanced NABH's ability to provide inspections, community outreach, and health education, fostering a more robust and adaptable public health infrastructure across participating municipalities.

The CT/CI Grant has further supported NABH by funding a full-time Public Health Nurse, enabling enhancements to the regional public health database, and incorporating advanced analytical tools to improve data tracking and reporting.

Together, these grants have strengthened NABH's ability to meet evolving community needs, improving disease surveillance, emergency preparedness, and equitable access to high-quality public health services. Through a collaborative and resource-sharing approach, NABH has built a resilient and modern public health system that continues to effectively serve all member communities.

Environmental Health Department

The Nashoba Sanitarian serving your community is always available at our Ayer office and has regular hours in the Town Hall to serve your residents and work with your Town Hall staff.

Food Service Licensing and Inspections

45

This office licenses, inspects, responds to complaints and conducts follow-up on concerns in licensed operations. Our staff reviews plans for new/renovated facilities to ensure they are constructed in accordance with the Food Code.

Recreational Permitting and Inspections

7

This office licenses, inspects and responds to complaints regarding recreational camps for children, bathing beaches and public and semi-public pools. We sample bathing beaches weekly, providing the results to community partners to ensure swimming only occurs at the public and semi-public beaches which meet State regulations.

Housing & Nuisance Investigation

43

This office inspects dwelling units for compliance with the State Sanitary Code upon complaint and prior to occupancy. We issue orders to affect corrective actions, reinspect, and initiate legal action if necessary.

Similarly, complaints from residents concerning unsanitary conditions and/or pollution are investigated.

Title 5 related work – On-site Sewage Disposal

We received 26 applications for soil testing (testing necessary for the design of a sewage disposal system) and witnessed 98 tests performed (perc tests and soil evaluation holes).

We received 33 applications for sewage disposal systems and reviewed 46 plans for new and replacement systems.

Our office prepared 30 sewage disposal system permits for the Board's review and approval: 6 for new construction and 24 for the replacement of failed systems.

We conducted 94 inspections during the construction of sewage disposal systems.

We reviewed 73 Title 5 inspection reports, and we were available to provide consultation to your residents on matters relating to sewage disposal systems.

Private Wells

Private wells are regulated by local regulation, and we issued 4 permits for new and replacement private water supply wells.

We reviewed water quality and quantity reports and interpreted the results for your residents.

Rabies Clinics

The number of residents attending our community clinics has dropped. Understanding the importance of service, we have modified our clinic offerings to ensure convenient access to a clinic.

Community Health Nursing

Nashoba's Community Health Nursing program provides an essential public health service to its member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

The Nashoba nursing team reviewed, investigated and reported on all mandated communicable and infectious diseases (including respiratory diseases) while working closely with the Massachusetts Department of Public Health's (MDPH) epidemiology team. Though this daily reporting and investigation work is not always visible, it is vital to protect the public from the spread of disease and includes:

- Working with MDPH and other local boards of health to identify and manage clusters of disease/exposures in the district.
- Working with school nurses and childcare providers in the district to provide information, offer advice and support.

- In conjunction with our Health Agents, we work with individuals in challenging living conditions (unsanitary, hoarded) to facilitate services to mitigate situations which would allow an individual to remain in their home.

Communicable Disease Number of Cases investigated:

Calicivirus/Norovirus.....	1
Cryptosporidiosis.....	1
Human Granulocytic Anaplasmosis	2
Influenza	44
Listeriosis	1
Novel Coronavirus (SARS, MERS, etc).....	97
Tuberculosis (latent).....	6

The Nashoba nursing staff provided monitoring and guidance to travelers and residents testing positive for TB infection (not contagious) **61** throughout the district this calendar year and have also been managing **2** active TB cases in the District since Spring/Summer 2024 and continue to date. The towns in the Nashoba District fall into a **LOW RISK TB** category (as defined by MDPH).

In addition to the mandated disease surveillance and reporting, our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal etc.) in a variety of ways including:

- Monthly town nurse hours have been & continue to be offered throughout the district. Nashoba nursing staff conducted **136** total town nurse hour events this year, including **10** in Townsend. Town nurse hours include an opportunity for blood pressure checks, blood sugar screenings, diet/nutrition information and teaching, medication review, and assistance with identifying and coordinating community resources and referral as needed. Districtwide flu clinics are held in the fall.
- Nashoba conducted seasonal flu clinics in each community to make vaccinations available to everyone, including homebound residents. In 2024 we administered **1256** flu shots to community members, including **41** Townsend residents.
- The nurses are available for & have made home visits to make general assessments, assist with coordinating care and services, provide support/teaching and make referrals to other local community resources.
- Nashoba has offered community outreach and educational programs covering topics such as disease prevention, chronic disease management, emergency preparedness, mental health awareness, and overall wellness. We offered availability to a grief support group, provided education on bed bugs, NARCAN; we participated in an Earth Day events and provided outreach to the school nurse and MN Cares group.
- Nashoba staff attend and regularly participate in collaborative meetings, trainings, and conferences to keep current with the latest developments in local public health.
- Nashoba staff facilitated several meetings with key stakeholder groups to promote partnership, encourage strong regional communication, and foster working relationships.

This has helped to identify common goals and guide future public health initiatives and outreach.

Community Health- Communications and Public Health Education Summary

The Public Health Educator/Communications Specialist (PHE/CS) role has continued to evolve since its inception in Sept 2021 to best support the needs of the district. In the past year, the PHE/CS has been communicating timely and relevant public health information to towns and stakeholders and providing educational opportunities across the District with a social determinants of health (SDOH) lens. This work has included:

- Providing community educational opportunities to residents both independently and collaboratively with the PH nursing team based on community need- Harm reduction, emergency preparedness, etc.
- Overseeing and administering a grant and donation-funded community grief support program
- Offering and instructing adult mental health first aid certification courses for municipal staff, community volunteers, and other groups serving NABH region residents
- Providing education and advocacy related to harm reduction, treatment and de-stigmatization of substance use disorder
- Organizing technical assistance and resource-sharing meetings for municipalities related to opioid abatement settlement funds
- Collaborating with the new Shared Services Coordinator to build district understanding of the State's Blueprint for Public Health Excellence, maximize resources and identify opportunities for capacity building
- Maintaining up-to-date distribution lists, communicating within the district via channels such as quarterly newsletters, regular email updates, etc. pertaining to public health news, information, and events such as flu and rabies clinics. Continuing to explore and evaluate communication methods to reach as many community members as possible.
- Building and maintaining relationships with stakeholders through meetings and attending community events to represent NABH
- Finalizing an official agency "mission statement", approved by the NABH Executive Committee in 2024
- Serving as a resource for community members with public health related questions across a broad range of topics
- Attending trainings with an emphasis on health equity and public health service regionalization.
- PHE/CS has utilized an SDOH lens to identify health inequities that most impact the NABH region to focus efforts and collaborate with community partners to lessen these gaps.
- Developing educational and communications materials for district and individual towns by request including print, electronic, presentation, and TV/news media materials
- Maintaining and improving upon NABH website to keep info relevant and accessible
- Maintaining agency social media to reach more people in district with current, relevant, and seasonal public health information
- Co-organizing events to facilitate the exchange of information such as a springtime public health conference called "Bridges to Health: Building Thriving Community Partnerships"

BUILDING DEPARTMENT

I would like to thank all our current inspectors for their service and dedication to the Town of Townsend. We are very fortunate to have inspectors, Dan Cushion, Wiring Inspector, Richie Kapenas, Plumbing and Gas Inspector, Eric Aaltonen, Sealer of Weights and Measures, Dana Barnes and Roland Bernier Alternate Building Inspectors. We welcome Bob Garside as our Building Commissioner.

The Commonwealth adopted a New Stretch Energy Code in 2024, and they are currently in the concurrency period for the new 10th Edition of 780 CMR. We encourage all contractors to review the new requirements for compliance on projects.

Online Permitting continues to be successful, and all permits can be submitted online including Building, Electrical, Mechanical, Plumbing and Gas. We encourage all contractors to utilize this system to streamline the permitting process. The link may be found on the Townsend Website, www.townsendma.gov or directly at <https://www.permitlinkusa-online.com/csp/townsendma/DocumentLink.PointLogin.cls>

The Building Department interprets and enforces the Building Codes. The Department works with the Conservation, Planning, Zoning, Historic District Commission, Board of Health, and other boards to facilitate well planned projects. Submittal of an application and building plans for review and approval provides the Commissioner an opportunity to check Zoning and Building Code compliance. An *approved* building permit is required *before* the start of any project.

If you are not sure what you need, please ask, we are happy to assist you.

The following is a summary of the Building Department permitting activities for 2024 and associated fees.

Respectfully submitted,

Janet Leavitt, Building Department Assistant

Total Permits Issued:

<u>Collected for 2024</u>	<u>Permits Issued</u>	<u>Fees Collected</u>
Building Permits	437	\$74,544.43
Sheet Metal/HVAC	26	\$1,560.00
Collected for the Plumbing Inspector	117	\$8,264.00
Collected for the Gas Inspector	142	\$8,867.00
<u>Collected for the Wiring Inspector</u>	<u>346</u>	<u>\$37,818.05</u>
Totals for Building Department:	1068	\$131,053.48

PLUMBING INSPECTOR

I hereby submit my annual report for the year ending December 31, 2024. There were 117 plumbing permits processed. Permits were issued for new homes, renovations, and commercial buildings.

All installation of plumbing must follow the State Uniform Code, Chapter 142 of the Massachusetts General Laws, and Titles of Environmental Code. The Plumbing Code is based upon principles of environmental sanitation and safety through proper design, acceptable and adequate installation, and maintenance. Basic sanitary and safety principles are necessary to protect the health of the public.

Permits obtained by a licensed plumber are *required* for installation of *any* domestic water connection, including back flow preventers, septic tanks, and lawn sprinklers. A Massachusetts licensed plumber must perform all plumbing work. All work is subject to inspection. Plumbers must call for inspection of their work! Permit applications are available at the Building Department or on the Town's website.

Permits issued: 117

Fees Received: \$8,264.00

Respectfully submitted,

Richard Kapenas

GAS INSPECTOR

I hereby submit my annual report for the year ending December 31, 2024. There were 142 gas permits issued for various projects including new homes.

All installation of gas, both natural and liquid propane must follow the State Uniform Code under Chapter 142 of the Massachusetts General Laws and Titles of the Environmental Code. Basic safety principles are necessary to protect the public in all forms of construction.

A permit is required for the installation of any new or replacement gas appliance in. All work must be done by a Massachusetts licensed plumber or Massachusetts licensed gas fitter and are subject to inspection. Permits are available online and at the Building Department in Townsend Town Hall. Remember your job is not complete without inspection! Please call (978) 597 8125 for inspections.

The purchase and installation of a Carbon Monoxide Detector and the regular maintenance of your heating system by a licensed professional is key to help ensure the safety of your home.

Permits issued: 142

Fees Received: \$8,867.00

Respectfully submitted,

Richard Kapenas
Gas Inspector

INSPECTOR OF WIRES

I hereby submit my annual report for the year ending December 31, 2024. Our department processed a total of 346 electrical wiring permit applications.

All electrical work done must be in accordance with Massachusetts Electrical Code to ensure public safety. A Massachusetts licensed electrician must do the electrical work. Inspections are on Mondays and Wednesdays after 3P.M. Please be sure to call your inspections in! Contact the Wiring Inspector by leaving a message at (978)597-1700 x1727.

Permits applications are available in the Building Department, Townsend Memorial Hall or on the Town's website. Permits may be filed electronically through our website www.townsendma.gov or returned via mail, dropped in the drop box or in person.

Permits issued: 346 Fees Collected: \$37,818.05

Respectfully submitted,

Dan Cushion
Inspector of Wires

SEALER OF WEIGHTS AND MEASURES

The Sealer of Weights and Measures evaluates and enforces standards for the weighing and measuring devices used in the sale of fuel, food, and other goods in accordance with Massachusetts Law.

Anyone requiring a new or replacement scale or pump must have them officially checked and sealed before they are used. Appointments are available by calling my direct line (978)597-8855 or the Building Department at (978) 597-1709. Inspection is necessary to ensure accurate measurement for consumers.

Respectfully submitted,

Eric Aaltonen
Sealer of Weights and Measures

COUNCIL ON AGING/TOWNSEND SENIOR CENTER



Mission Statement:

The Townsend Council on Aging is committed to the continued growth and wellbeing of our senior citizens by providing programs, education, information, and referral services with a goal of helping seniors achieve the best quality of life possible.

Hours: 9-4 Monday, Tuesday, Thursday, 9-8 on Wednesday & 9-3 on Friday

The Townsend Senior Center is vital for promoting holistic well-being by supporting physical health, mental stimulation, social connections, and emotional fulfillment. Our Center serves as a community hub that helps Seniors lead healthier, more engaged lives.

In 2024 we had 3,354 Events, served 974 Active Members and had 21,100 Sign ins tracked by *MySeniorCenter* Software System.

Our 42 volunteers donated 3,742 hours of their time.
At minimum wage, their contribution would have cost \$56,130.

Look at just some of the activities and events that were offered in 2024!

- **TRIPS**

Monthly Galloping Gourmet Trips to local restaurants
Icon Museum and Study Center in Clinton
American Heritage Museum in Hudson
The Butterfly Place in Westford
Groton Hill Music Center
Lorraine's Garden Tour
Diane's Garden Tour
Woo Sox Baseball Game
Christmas Lights Tour

- **SPECIAL EVENTS**

Delvena Theater Presents “*Love Letters by G. R. Gurney*”
Baechtold and Abel Aerial Artistry
Decorative Paper and Collage Workshop
Free Mini Golf
Spring and Fall Tea Parties
Rainbows End Apiary Presentation
1st Annual Mini Art Show
Paint Parties with Julie Harrod
Townsend First Responders Pizza Party
Delvena Theater Presents “*Jack the Ripper*”
Halloween Pizza Party
Annual Thanksgiving Dinner-25th Anniversary Celebration
Holiday Fair
Christmas Party sponsored by the Townsend Lions Club

- **MUSIC**

Sterling Strummers Ukulele Group
Nissitissit String Quartet
The BackTrack Band Outdoor Concert
Creeque Alley- American Folk Rock Hits
Matt York -Music of Willie Nelson
Nashoba Valley Concert Band
Piano Concert by Richard Amire
Matt York- Holiday Songs and Stories

- **EDUCATIONAL PROGRAMS**

Downsizing With Purpose
Cannabis: What You Need to Know
Financial Fraud Protection
Scam Prevention-Sheriff's Office
Holiday Scam Prevention
Monthly Meetings with the Veterans Service Officer
Monthly Grief Support Meetings
Pro-Active Brain Health: Keeping Your Mind Healthy as You Age
Monthly Outreach with Beth Walsh from Senator Cronin's Office
Optimize your Social Security Income
Natural Healing Arts Seminar
Community Preservation Talk
Autism 101

AARP Tax-Aide served 146 patrons for the 2023 Tax Year

The Townsend Senior Center also offers 19 Fitness classes a week, Music classes, Games, Arts & Crafts, Senior Book Club and more!

A big thank you to the **Friends of the Townsend Seniors** for your support and making so many programs possible! We couldn't do it without you!

Board Members: Darlene Lessard, Barbara Matthes, Angela Smith, Gini King,
Donna Miller, Peter Buxton, Neil Colicchio, John Duval

We could not offer as much as we do without the support of our Community Partners:

- *Lowell Regional Transit Authority*
- *Townsend TEO*
- *Hannaford of Townsend*
- *River Court & The Gables*
- *Nashoba Board of Health*
- *Townsend VFW*
- *Townsend Lions Club*
- *The Highlands*

Many thanks to the **Council on Aging Board** Members:

Lynn Pinkerton, Marylou Vest, Anne Foresman, Patricia Baker, JoAnn Bronkema,
Judith Poudrier, Carol Swenor, Natalie Call & Susan Gerken

Finally, I would like to thank my staff:

- Greg Smith, Assistant Director
- Jeanne Urda, Program Coordinator/ Outreach
- Janet Cote, Assistant Program Coordinator
- Lorraine Farmer, Senior Meals Associate
- Donna Fenton, Kitchen Manager & Volunteer Coordinator
- Gail Gray, Cook
- Lori Alaimo, Transportation Administrator & Lead Van Driver
- Peter Buxton, Steve Bourdon, John Corwin, John McFadden -Van Drivers

Respectfully submitted,

Elise Johnson, Director

TOWNSEND PUBLIC LIBRARY

OUR MISSION

It is the mission of the Townsend Public Library to provide the public with access to quality collections, technology, and programs for information, lifelong learning, literature and entertainment. The Town of Townsend is fortunate to have a beautiful and spacious building and many dedicated staff members and volunteers to help make this mission a reality.

Library Statistics (January 1, 2024 – December 31, 2024)

Physical items checked out in 2024: 118,388

Ebooks & audio books borrowed with Overdrive/Libby: 17,638

Holdings - items available for check-out: 72,973

Total value of the library's collection: \$1,560,104.11

Museum passes requested: 912**

*Statistics supplied by C/W Mars, Overdrive, and Assabet (museum pass software)

**July museum pass data not available due to switching software, estimated for July based on 2023 stats

Library News

The state financial report and the state ARIS (Annual Report Information Survey) report were both completed and sent to the Massachusetts Board of Library Commissioners. We met all of our requirements to remain certified for FY25.

NEW PUBLIC STUDY/CRAFT ROOM OPENED in June 2024: We have cleared out a closet with windows. We plan to let patrons use it for quiet space, crafting, small meetings and more.

TURTLES IN THE CHILDREN'S ROOM: Since the fall of 2023, we had been headstarting 4 painted turtles at the library. Painted turtles are not endangered, but this process helps keep the population thriving in Townsend. They were released into the wild of West Townsend on May 29, 2024 by Molly Benevides, Jeanne Urda (COA) and the naturalist author Sy Montgomery.

Staffing:

In March of 2024, Rebecca Epstien was hired as a Children's Library Technician.

In May of 2024, nine staff members attended the Massachusetts Library Association Conference in Framingham. They attended lectures, classes and exhibit halls. It was a great learning and bonding experience for a very dedicated group of librarians.

TPL Endowment

In July 2024, the TPL Endowment granted \$39,000 for the 2024/2025 grant cycle. This money brought us new collections including additions to our "Library of Things" collections.

2024 NEW LIBRARY OF THINGS: Car Code Scanner, Cordless Air Duster, Magnavox CD Boombox

Atari 2600+ Bundle, Game of Life: 1960 First Edition Classic Reproduction, Paper Shredder, Polaroid Now+ Instant Camera.

They continue to support our Summer and Winter Reading programs, museum passes, databases, technology, programming and collections.

Friends of the Library

In 2024 Leslie Rauhala continued on as the President of the Friends of the Library. The Vice President was Karen Clement, the Secretary was Ann Donovan, and the Treasurers were Chris Boisse and Kristen Erickson-Corn. They are a very active group. They run many fundraisers to support the library.

In the spring, the group made over \$2,500 at the Mother's Day Weekend Plant Sale.

The Friends were also able to hold three book sales run by Nancy French and a few other volunteers. They made over \$3,000 total.

In September, the Friends held a very rainy annual Truck-a-palooza event and still had many visitors. The Townsend Highway, Police, Fire, and Parks & Cemeteries, as well as the Massachusetts State Police and other state agencies participated to show off their vehicles.

For the third year in a row, the annual Haunted Trail had over 1,000 people in attendance and made over \$12,000 (split with the Townsend VFW-Auxiliary). They had spooky vendors, performances and multiple food trucks.

For the second year in a row, the 2024 Holiday Fair made over \$8,000. The fair featured crafters, Santa, a children's only shopping area, a cookie sale and more!

Winter/Spring Events

Our ninth annual winter reading program "Books Under the Bigtop" offered our patrons chances to complete reading challenges and activities for chances to win prizes. Nearly 500 winter reading challenge packets were given out to children, teens, and adults.

In the Spring, we hosted gardening and craft programs.

Summer

The 2024 Summer Reading theme was "Read, Renew, Repeat". Over 500 people of all ages participated in reading challenges.

During the summer, we offered 145 programs for children, teens, and adults. Total attendance for all summer events was over 3500 people.

For the 3rd year in a row, we hosted a "Young Authors Workshop Series" Children wrote and illustrated books that we added to our permanent library collection.

Fall/Winter Events

In the fall, we hosted our popular Halloween Boo trick-or-treating at the library and Senior Center, and had our third annual outdoor pumpkin carving party.

Winter 2024 featured our famous Festival of Trees. The Festival featured over 70 trees beautifully decorated by patrons and community groups to compliment favorite books.

The TPL staff are grateful to all the volunteers who lend their time and creativity to all of our events.

We are grateful for our volunteers who shelve books and help with program prep.

We are grateful to all of the committee members who volunteer time and energy to the TPL

Endowment and the Friends of the Library.

We are thankful for the time and energy that our library trustees devote to making TPL an amazing place to be.

We have a hard working, fun library staff. They are the heart of the organization and they have gone above and beyond to make our library all it can be.

2024 - Library Trustees

Library Trustees: (January 2024 – April 2024)

Valerie Goodrich - Co-Chairperson

Emily Holmes - Co-Chairperson

Judith Maider - Secretary

Nicole Laviolette

Salina Thomas

Library Trustees: (April 2024 – December 2024)

Valerie Goodrich - Co-Chairperson

Emily Holmes - Co-Chairperson

Salina Thomas - Secretary

Nicole Laviolette

Salina Thomas

Kerri Walonoski

2024 Library Staff

Stacy Schuttler - Director

Molly Benevides - Assistant Director

Catherine Hill - Senior Library Technician

Bradley Sherwood - Youth Services Librarian

Karen Savage - Children's Room Senior Library Technician

Jessica Brothers - Children's Room Senior Library Technician

Laureen Cutrona - Library Technician

Rebecca Epstein - Library Technician

Lori Stevenson - Library Technician

Madison Lessard - Library Technician

Haley Quinn - Library Technician

Meg Genoter - Per-Diem Library Technician

TOWNSEND MEETING HALL GALLERY COMMITTEE

The TMH Gallery Committee consists of five members, with staggered 1-, 2-, & 3-year appointments made by the Townsend Board of Selectman. Duties include organizing, managing, and presenting art shows and silent auctions. As a small committee we work closely with each other and divide up the workload.

The Townsend Meeting Hall Gallery has hosted artists exhibits since 2009. We have been enjoying a variety of exhibits this year. We continue to be amazed by the quality of creativity we have in our community.

Local artists are always welcome to apply for gallery exhibit space in either the Corridor Gallery or the Main Gallery, or both. The Gallery Policy and Application may be found on the Townsend Public Library's website, townsendlibrary.org, under "Meeting Hall Art Gallery".

Current members:

Kimberly King, Chairman
Diane Blankenberg, Secretary
Rachel King, Treasurer
Cheryl Aldrich

Address:
12 Dudley Rd.
Townsend, MA 01469

Email: Meetinghallgallery@gmail.com

AMANDA DWIGHT ENTERTAINMENT FUND

The Amanda Dwight Entertainment Fund Committee is pleased to announce that we were able to fund/partially fund 14 programs/shows during 2024. Thanks to the generous donation of Amanda Dwight in 1926, we are able to fund these presentations via the additional money earned by our investment company. We financially supported; North Middlesex Regional High School Parent Group Project Graduation-hypnotist, Town of Townsend Kid's Kountry Playground Committee-DJ for Fall Fest, Townsend Public Library- a Delvena Theater play, and Indoor Aerialists, Friends of the Townsend Public Library-DJ for Haunted Trail, Central Mass Brass Quintet and the VFW for 3 Karaoke nights, 2 nights of Tim and Lou music, the band Fortress, music by Tim Rollo and music by the Blue Collar Ramblers.

Sadly, Jack Walsh moved away from Townsend, leaving a board member vacancy. We would like to thank him for his time with us! However, we are happy to report that Lynne LeBlanc has been appointed in his place.

Karen Clement, Susan Gerken, Lynne LeBlanc



Pictured are the two aerialists performing at the Townsend Public Library.



Pictured is the Central Mass Brass quintet, with Townsend resident/Spaulding Memorial's music teacher, Nathan French



Pictured is Townsend resident, Russ Sykes, the drummer for Fortress.

TOWNSEND CULTURAL COUNCIL

“Culture is intrinsically valuable & unique in its ability to lift the human spirit...”

- Mass Cultural Council

Did you know that Townsend has a Local Cultural Council (LCC)?

A minimum of five members, who are appointed by the selectman, make up this Council. There are 329 LCCs across our state. Every one of these Councils receive annual funding from the Massachusetts Cultural Council (MCC). This funding provides cities and towns with unique opportunities to support arts & culture within their specific community.

The MCC is funded by annual appropriations from the state Legislature and the National Endowment for the Arts, among other sources.

In the fiscal year 2024, our Townsend Cultural Council was allocated **\$9,200.00** from the Massachusetts Cultural Council (MCC).

Interested applicants seeking funding for their particular artistic endeavor, completed their applications online at the Mass Cultural Council’s Grant Management website by the deadline of October 15th. The Townsend Local Council members, reviewed these submissions and awarded funding (totaling \$ 9,200.00) to the following Artists / Organizations:

The Discovery Museum
Fitchburg Art Museum
Dunstable Theater
Groton Hill Music
Hawthorne Brook Middle School
Ryan Hayward
Rhonda Fazio
Central Mass Bach Ensemble
Townsend Senior Center
Townsend Council on Aging
North Middlesex Regional HS
Townsend Public Library
Virginia Thurston Healing Garden

We are always searching for new members to join us on this committee. The commitment is only a few meetings per year... consider becoming a member!

Respectfully Submitted,
Linda Durette
Alice A. Struthers
Nancy French
Laura Doell
Francis Levi

RECREATION DEPARTMENT

Calendar Year 2024

Townsend Recreation has had a very busy year with new collaborations and fantastic opportunities to share our programming with the community.

The Recreation Commission has done a fantastic job this year of supporting Townsend Recreation. Many thanks to Rachel Palmer, Liz Sears, and Matt Evans, our Commission members. They deserve a heart-felt thanks for the time, attention, and commitment they have put in through this year.

2023 ended with us looking to our future for potential opportunities, alongside the challenges, for a greater impact on our community. We steadily worked to implement some of our goals towards a greater, further reaching recreation department. As we moved into 2024, we kept our focus on building a strong foundation to continue providing the town with recreation, inspiration and education courses, programs and events.

Our Reckids AM & PM school year programs continue to be a community favorite, alongside our “regulars” we brought new kiddos and families into the Rec fold with 23 kids participating. Our February and April Break Full Day programs were 2 weeks of exploration, laughter and high energy play for our Reckids this year. Participation is slightly down and feedback is attributing to shifting job markets and uncertain financial stability. We saw this in the numbers for all of our Vacation programs. As we anticipate regrowing our numbers and expansion of programming with rates FAR below the local average, space continues to be a huge challenge for us. Sadly, we have to really limit what we can offer and convenience for our community due to our lack of a Community Recreation Center sized appropriately.

Rec started the year out with our Ski Club in January, welcoming all families with children 3rd grade and older. What a huge success with 57 participants! It's great to see so many families enjoying being outside and enjoying themselves during these cold months! A huge thank you to Rachel Palmer, Rec Commissioner and our parent volunteers for doing such a great job with organizing and caring for the Ski Club.

We sprung into spring with our 4th annual Egg Your Yard event. Staff and volunteers bring candy and toy filled eggs to registrants homes and hide them in the yard. A true egg hunt experience for the families! This year made as big an impact on our communities as our first year. All told our “Easter Bunnies” hid well over 1000 eggs!

2024 Summer Recreation was held at Spaulding Memorial School for 6 weeks with a move to HBMS for the final week. A 3 year contract for facility use was negotiated and finalized and consistent space secured for a flat rate. Utilizing the gym, cafeteria and a classroom at Spaulding and the gym at HBMS we provided an incredible summer of arts, crafts, fitness, games and fun experiences for everyone. Focusing on old school play and incorporating social emotional learning, STEM, motor skills focus, team work, problem solving and finding joy in imagination stations our Summer Rec kids and staff built memories for a lifetime and forged bonds of friendship and mentorship. Our Tennis/ Pickleball clinic, taught by Greg Reardon under Planet Tennis US, was held the 1st week of August with 10 kids participating.

Summer Rec had the good fortune to welcome the Office of the Middlesex District Attorney for a summer safety session hosted by Middlesex District Attorney Marian Ryan! The kids learned about the importance of being safe around bicycles, cars, fireworks, windows and water. We also invited Kaleidoscope Arts to come play with us. They provided a fairy for Facepainting and a “Mad Scientist” for experiments and slime creation. ARPA funding, building our Healthy Youth Environments initiative, contributed hugely to our programs and events this year. We held a SafeSitter Babysitting class for local youth 11-14yrs old. We also had a “Carnival” at Summer Rec, had a Trick BMX & Motivational Program come in for community “Bike Rodeo” and hosted 2 Water Play open houses on the Townsend Common featuring water games and inflatables.

Townsend Recreation finally reached a major milestone, 5 years in the making. With funding from a \$50k grant from Massachusetts Blue Cross Blue Shield, \$20k grant from MIIA and \$90k from the Townsend Recreation ARPA Health and Wellness fund in 2024, we were FINALLY able to purchase the equipment for the National Fitness Court. **The Fitness Court® is a digitally activated free outdoor gym** designed to provide a full body workout in only 7 minutes. <https://www.nationalfitnesscampaign.com/fitness-court>. Although we are still in need of \$30,500 for the contracted Builders required by NFCV for warranty and ~\$10k for the cement pad and leveling needed to support the structure, we are rigorously seeking the funds needed to complete the project for summer of 2025! With assistance from the Townsend Building Department and the Townsend Cemetery and Parks Department, Townsend Recreation has no doubt we will be launching the Fitness Court for FREE use to our community! This step towards community fitness again underscores the overall town vision for health and wellness being a priority and provides additional resources for a run club, adult groups, corporate and private teams, personal trainers and High School sports teams.

The Recreation Director continued to serve as Vice Chair for the Open Space and Recreation Committee in creating a new plan for the town. The completion and adoption of this plan opens up state funding for projects concerned with our town open spaces and recreation growth. This is VERY exciting as Rec is highly focused on procuring a Recreation/Community Center and building outdoor activity programs to benefit our community and fiscal growth.

As we moved into 2025, we strive to continue programming for our communities’ adults and children focusing on value added subjects and an end goal of expanding outdoor recreation use. We are always working on our outreach and impact in the community and looking for new ways to engage. We will continue to plan and solicit ideas and feedback from the community and municipality for ideas for quality classes, events and programs. Thank you all for your support and encouragement!

KIDS KOUNTRY PLAYGROUND COMMITTEE

The Town of Townsend Kids Kountry Playground Committee is happy to report that the Town of Townsend will have an ADA, inclusive playground in the near future! Thanks to the efforts of Erin Stefield, town grant writer, she was able to secure two grants: the PARC Grant for \$100,000 and the Massachusetts Office on Disabilities Grant for \$250,000. The PARC grant requires funds from the town. Thankfully, our town residents voted at Town Meeting on January 28, 2025, to use \$32,000 from free cash. Another \$15,000 will be added from the fund-raising efforts of the Kids Kountry Playground Committee for a total of \$397,000.

Mowing, payment of the port-o-potty and general maintenance is done by the town, but any additional equipment and yearly landing zone material has always been fund raised for. In 2024 we had three fundraisers; a town wide yard sale in the spring, a lawn party during one of the Summer Band Concerts and a Kids Kountry Fall Fest in September. All events will again be held in 2025.

Not only has the main structure seen its day, but some auxiliary pieces have shown wear, as well. Roger Rapoza and his crew from Cemetery and Parks worked hard to repair two bouncers, however, they were ready for replacing. An anonymous donor contacted Roger to donate two new ones!

We are looking forward to a new year and a new ADA compliant playground! We are thankful for our committee member Kirsten Biron. Even after a scary accident in the spring she continues to stay invested in the playground and help in any way she can! Thank you to all our supporters and volunteers that have helped us get to this point. Hope to see you all at our new playground.

Amy Harrington & Kirsten Biron

Pictured:



Levon Harrington riding on one of the newly installed bouncers



Pumpkin painting at the Fall Festival

BAND CONCERT COORDINATOR

The Townsend Military Band plays concerts on the Common between 7:30 and 9:30 p.m. on Thursday evenings during the summer months. I request that money be appropriated each year for ten concerts, but the number actually played depends on the weather.

Local organizations sponsor lawn parties in conjunction with these concerts. It is my responsibility to assign dates on a rotating basis. The following groups held lawn parties during the 2024 season:

Townsend Fire/EMS Relief Association
Townsend Congregational Church
Townsend Scout Groups
Christ Church Townsend
Townsend VFW Post No. 6538 and its Auxiliary
Kids Kountry Playground
Friends of the Townsend Library

Respectfully submitted by,
Betty Mae Tenney, Band Concert Coordinator

WEST TOWNSEND READING ROOM



Submitted by G. H. Economy
Reading Room, West Townsend, Mass.



In 1937 Martha E. Homer bequeathed to the Town of Townsend the property currently known as the West Townsend Reading Room.

The West Townsend Reading Room is located 264 Dudley Road Townsend, MA and is available to Townsend residents and groups to rent.

This charming and modest property can accommodate a capacity of up to 37. Houses a full kitchen and rest room facilities. Freshly painted, hardwood floors, period style décor, tables and chairs are available.

Many have enjoyed the ability to host events here. Birthday parties, information training, family gatherings and Worship groups are just some of the uses this year.

We would like to thank board members Lois Rearick, Eduardo Lopes, Darlene Hetherman and our Facilities Department for the support in keeping the West Townsend Reading Room maintained and available to Townsend.

TREE WARDEN

The Tree Warden is responsible for the maintenance of shade trees along the rights of way of all town streets excluding Route 119.

I conduct regular surveys identifying trees that “obstruct, endanger, hinder or incommode” persons traveling upon our roads. I then prioritize the tree’s condition and then contact a tree service company for the removal of the designated trees in a timely manner.

Unitil continues their maintenance program with the intent to reduce future power outages, while reducing annual maintenance costs. The review of these trees is performed by a Unitil arborist and the Townsend Tree Warden.

No shade tree hearings were required by the Planning Board and/ or Tree Warden this past year.

Respectfully submitted,

Don Massucco

Townsend Tree Warden

AMERICAN FLAG COMMITTEE

The Town of Townsend American Flag Committee is happy to report that the Townsend Highway Department continues to be responsible for raising and lowering our telephone pole flags along Main St., from 182 Main St. to the intersection of Main St. and Turnpike Rd., for Holidays during the year. The committee continues to be responsible for the ordering and the integrity of the flags.

We are happy to report that Derek Clement joined our committee this year. We now have a complete board!

Todd Arsenault, Natalie Call, Derek Clement, Karen Clement, Ann Valacer



TOWNSEND AFFORDABLE HOUSING TRUST

The Townsend Affordable Housing Trust (TAHT) was formed as a result of Town Meeting vote in January 2020. Bylaws for the Trust were filed at the Middlesex South Registry of Deeds and initial trustees appointed in October 2020. At the Annual Town Meeting in May 2023, a Town Bylaw for the Trust was approved and can now be found on ecode.

The purpose of TAHT is to provide for the preservation and creation of affordable housing in the Town of Townsend for the benefit of low and moderate income households, earning up to 125% of area median income (AMI) as defined by the United States Department of Housing and Urban Development. TAHT works in conjunction with the Townsend Housing Authority to create and fund affordable housing in Townsend and with the Planning Board to develop inclusionary zoning that supports the creation of affordable housing for the Town's workforce and senior populations.

The Board of Trustees consists of five (5) Trustees appointed by the Board of Selectmen. At least one of the Trustees shall be a member of the Townsend Board of Selectmen, who shall serve as the representative of the Board of Selectmen. Only persons who are residents of Townsend shall be eligible to hold the office of Trustee. The Trustees shall serve for a term not to exceed two years and may be re-appointed at the direction of the Board of Selectmen.

TAHT's Five-year Action Plan, accepted by the trustees in the Spring of 2023, is used by TAHT as a guide to the development and use of the six properties deeded by the Town to the Trust in FY2022. The Trust provides updates annually to reflect the accomplishments and direction of the Trust. The Action Plan is available on the TAHT page of the Town's website as are the annual updates.

In FY2024, we thanked Allison Weissensee who served as our Administrative Assistant, and we welcomed Erin Stefield who stepped into that role. As Ms.Stefield is now Land Use Coordinator for the Town of Townsend, TAHT is currently interviewing for an Administrative Assistant. Despite administrative changes, TAHT continues to work towards supporting the creation of affordable housing and the ability to maintain as affordable, housing that is so designated.

In January 2024, TAHT gratefully received from Massachusetts Housing Partnership (MHP) technical assistance to evaluate and move forward to create workforce and senior housing on one of the six properties designated by the town for affordable development. The Trust is looking forward to hosting a community meeting and input session in 2025 to discuss the results of this technical assistance from MHP.

Sincerely, TAHT Trustees.

TOWNSEND ENERGY COMMITTEE

The Townsend Energy Committee (TEC) has provided advisory services and oversight of energy use in the Town since 2010. This includes recommending and overseeing energy-saving projects under the competitive Green Communities Grant Program (GCGP). The activities of the TEC have successfully reduced energy consumption by the Town, saved money, and made a local contribution to state and national efforts to reduce greenhouse gas emissions that cause climate change. Since 2010, Townsend has reduced emissions due to energy consumption by 17%.

The TEC has secured over \$700,000 in GCGP funding and utility incentives for projects at Townsend schools and public buildings. Typical projects have included sealing air leaks, weather stripping and insulation, energy-saving controls for kitchen equipment, and interior and exterior LED lighting. Furthermore, with utility incentives, the Town replaced all streetlights. The exterior lighting and streetlighting projects comply with the Town outdoor lighting bylaw.

During 2024, several energy conservation projects were completed using the most recent round of grant funding amounting to \$200,000. These projects provided efficient lighting, improved controls, or insulation/weatherstripping at Memorial Hall, the senior center/library complex, the police station, and Spaulding School.

With the completion of this set of projects, the TEC is now working with the Town's facility manager and energy contractor to identify additional projects that could receive GCGP funding or utility incentives. We anticipate exploring potential electrification of heating systems in Memorial Hall and elsewhere, which would improve efficiency and further reduce our emissions from burning oil and gas, consistent with current Massachusetts priorities for addressing climate change.

The TEC studied available energy aggregation programs and recommended participation in programs applicable both to Town buildings (municipal aggregation) and to all Town residents (community aggregation). The objective is to negotiate electric rates with suppliers, achieve budget stability, and potentially reduce costs. These programs provide the option to choose a more environmentally favorable energy source (i.e., renewable energy component higher than state minimum). The Town began participating in this program in 2024.

Finally, the TEC has been working with the Planning Board to update the Townsend Master Plan. Proposed revisions under development will include clearer objectives and measures related to energy usage and conservation.

The TEC has openings for 2 volunteers to help us handle a growing volume of opportunities to reduce carbon emissions and save energy dollars. The TEC meets regularly, typically once per month, and also undertakes various volunteer tasks.

Current Members:

Ron Montgomery, Chair

Michael Brown, Vice Chair

Kathy Thompson

TOWNSEND HISTORIC DISTRICTS/HISTORICAL COMMISSION

The Historic Districts Commission (HDC) is responsible for the preservation and protection of the exterior of buildings and places in Townsend Historic Districts I, II and III. It reviews and issues Certificates of Appropriateness for new construction or modifications to existing buildings.

The Historical Commission is responsible for identifying the historical and cultural resources of the town, oversees the preservation of those resources and certifies properties and artifacts throughout the town for which CPA funds are being requested for preservation or restoration as "significant to the history and culture of Townsend". The Commission may also be required to assess the impact on the historical resources of Townsend for any state or federal project. **Townsend is a combined Historic District/Historical Commission.**

No requests, concerns or issues were brought to the attention of the Historical Commission.

Applications for new construction or modification to existing buildings can be obtained online or from the Building Department at Memorial Hall, and presentations will be held at scheduled meetings the 2nd Thursday of each month at Memorial Hall, Room #2 and via Zoom.

The membership of both commissions is identical as below and includes real estate professionals, district residents, and representatives of the Townsend Historical Society.

2024 was a challenging year for the HDC due to personal agendas of certain selectmen, who, prior to abandoning their office mid-term, refused to re-appoint long standing contributing commissioners, leaving the Commission short members who were familiar with certain continuing projects that unfortunately were approved without the extensive research their historic importance required. Select Board member Theresa Morse was able to cite Massachusetts General Law to prevent the blocking of those appointments.

The Commission wishes to thank Eino Kauppi for his commitment, knowledge, and long service to the Commission, he will be truly missed. The year 2024 began with the following members: Eino Kauppi, Chairman, Maryjane Churchville, Clerk, Jerrilyn Bozicas, Susan Gerken, Clare Kauppi and Julia Stockwell.

The year 2024 ended with the following members: Maryjane Churchville, Chairman, Julia Stockwell, Clerk, Jerrilyn Bozicas,, Susan Gerken, Clare Kauppi and Laura Shifrin.

The Historical Districts Commission heard multiple requests from residents, the Townsend Historical Society and the Town of Townsend to make improvements to their historic properties. One of the most notable being the restoration of 258 Main Street bringing renewed dignity to Townsend Center in Historic District I. In total, the HDC issued nine (9) Certificates of Appropriateness.

The following Applications were acted on:

258 Main Street, (HD1) Morris Babcock and Xian Li Wang for removal of unsafe chimneys and replacement of 1st and 2nd floor siding and windows in kind; third story slate siding to be retained or replaced in kind.

80 Main Street, (HD2) Townsend Historical Society, to replace siding with red wood cedar clapboards, not a composite material.

80 Main Street, (HD2) Townsend Historical Society, to replace existing windows with 6'x9' wooden windows with interior metal grids wrapped in dark green metal to complement the front door.

444 Main Street, (HD3) MDM Investment, LLC, to replace exterior siding in kind; repair chimney caps.

466 Main Street, (HD3) by contractor, to replace exterior deck and siding in kind.

69 Main Street, (HD2) Town of Townsend, approved demolition of 1958 package store building and replacing main house with clapboard siding as originally built.

446 Main Street, HD3) by contractor approved replacing new roof in kind.

80 Main Street, (HD2) Townsend Historical Society, issued Non-Applicable Certificate instead of declining the Certificate of Applicability for placing a clock in front of the Harbor Church building.

Townsend Common, (HD1) Town of Townsend Cemetery and Parks Department to replace frame for signs/banners to match frame in front of Memorial Hall

Looking ahead, the Commission is interested in the conclusion of the Town's Open Space Master Plan and appointment of the Community Preservation Act Committee to work within those frameworks for the preservation of the historic integrity of Townsend.

In conclusion, the Historic Districts/Historical Commission wishes to acknowledge two projects not located in any historic district that demonstrate historic preservation and thank the owners for preserving Townsend's architectural history.

35 Fitchburg Road (The Wood Farm) Steven Richard

Gilchrist 4 Highland Street, Leah Elizabeth Merrill

Respectfully submitted,

Maryjane Churchville
Chairman

Townsend Historic Districts/Historical Commission
(Approved by Board at March 13, 2025 meeting)

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT (NMRSD)



Lisa Martin, Chair, Pepperell
Randee Rusch, Member, Vice-Chair
Patrick McPhillips, Member, Pepperell
Bill Burg, Member, Townsend
Jill Twigg, Member, Pepperell

Thomas Casey, Member, Pepperell
Will Hackler, Member, Townsend
June McNeil, Member, Ashby
Lisa Bloom, Member, At-Large

Brad Morgan – Superintendent of Schools
Gary Burboa-Reese – Assistant Superintendent

Report of School Committee Chairperson

As we reflect on the past year, I wish to update you on the ongoing work and challenges facing the North Middlesex Regional School Committee. It has been a year of difficult decisions, extensive collaboration, and a continued focus on our mission to provide the best possible education for our students. However, we have also encountered substantial budgetary constraints that are threatening to impact our ability to deliver the level of educational services that we expect and that our communities deserve. These constraints are not just financial, but they also directly affect the quality of education our students receive, leading to potential cuts in programs, resources, and staff, a matter of grave concern for all of us.

School Committee Overview

The North Middlesex Regional School District School Committee is a team of nine dedicated members: three representatives from Pepperell, two from Townsend, one from Ashby, and three at-large representatives. Each member serves for a three-year term. Together, we are deeply committed to overseeing the district's policies, managing the annual budget, ensuring the financial health of our schools, and hiring and evaluating the Superintendent. In partnership with the school administration, we are unwavering in our mission to ensure that every child in our district has access to a high-quality education.

This year, the North Middlesex Regional School District mourned the loss of Susan Robbins, a dedicated School Committee member who served the district with distinction for 17 years. Known for her unwavering commitment to students, Ms. Robbins worked tirelessly on numerous subcommittees, always prioritizing the needs of the district and its community. Her deep devotion to education, family, and community left an indelible mark on all who knew her. In recognition of her remarkable contributions, a community member proposed naming the Performing Arts Center in her memory. This tribute is a fitting celebration of her legacy, as the center symbolizes the student achievements she passionately championed throughout her tenure.

In April 2024, the committee welcomed William Burg, Patrick McPhillips, and Jill Twigg as new members. At its annual organizational meeting on April 29, 2024, Lisa Martin was elected Chair, and Randee Rusch was elected Vice-Chair.

Throughout the year, committee members are invited to the schools to participate in or observe various activities. From reading to classes, observing STEM activities, listening to band and choral concerts, and watching drama productions and sporting events, these are opportunities to see our students fulfill their educational goals. One of the highlights of the year is celebrating the graduating class. Seeing the Class of 2024 walk across the stage is an emotional and inspiring event. Congratulations to the Class of '24!

Financial Strain: Facing Budget Deficits

The School Committee has been proactive in seeking solutions to these challenges. Unfortunately, our district's fiscal health has been a significant concern. Rising costs in many areas, including staffing, transportation, special education, and utilities, have remained challenging, and our available resources have remained limited. Our revenue sources, including town, state, and federal funding, have been unable to keep pace with these rising expenses.

As in years past, the FY25 budget development started early in the fall of 2023. The committee conducted budget summits with administration and town representatives. These summits allowed town and district leadership to communicate openly about the financial health of each town and the district as a whole.

Our committee held its annual budget public hearing on February 8, 2024. On March 14, 2024, the School Committee initially adopted a proposed FY25 budget of \$67,388,812, representing a 6.27% increase over the previous year. This budget was carefully crafted to maintain the quality of education and essential services while addressing the rising costs. It was presented to the towns of Pepperell, Townsend, and Ashby for approval. On April 29, 2024, the committee voted and approved a revised budget of \$67,084,143.

Pepperell successfully passed an override vote to support the school budget, but Townsend and Ashby did not. The School Committee revised the budget on June 28, 2024, voting to increase the Excess and Deficiency (E&D) amount to \$2,674,100 to mitigate shortfalls.

On July 9, 2024, the School Committee reduced the FY25 budget to \$66,084,143 to address the override failures in Townsend and Ashby. The final FY25 budget, representing a 4.21% increase, was approved at the Townsend and Ashby town meetings.

Looking Ahead

The North Middlesex Regional School Committee continues to grapple with a projected budget deficit of \$3 million for the upcoming year. This shortfall poses serious challenges, as we are responsible for ensuring that our students receive the highest-quality education without compromising on essential services.

We are advocating for increased funding at the state level. We encourage all residents to participate in conversations with local, state, and federal officials and make our voices heard on behalf of the future of our students at North Middlesex Regional School District.

Despite our challenges, the North Middlesex Regional School Committee remains committed to our mission of providing every student with a high-quality education. We are confident that with continued collaboration, innovative solutions, and the unwavering support of our community, we will emerge stronger and better equipped to face future challenges. Your support is our strength, and we are reassured by the knowledge that we are not alone in this journey.

To all the teachers, staff, students, committee members, and community members, we extend our heartfelt gratitude for your ongoing commitment to our schools and the NM community. Your support is invaluable and plays a crucial role in overcoming the financial hurdles. Together, we can ensure that our schools remain a source of pride for generations.

Respectfully Submitted,

Lisa Martin
Chair, North Middlesex Regional School Committee
North Middlesex Regional School District

Report of the Superintendent of Schools

Each year, it is the Superintendent's responsibility to advance the district with a strategic plan and budget that:

- Puts in place people, programs, and buildings;
- Supports energized instruction and engaged learning;
- Encourages innovation in all aspects of the school experience;
- Aligns with our core values; and
- Provides sufficient resources to ensure compliance with all federal, state, and locally mandated educational programs and requirements.

The **Strategic Plan** of the North Middlesex Regional School District serves as a road map for our work, with goals and strategies tied to our mission and vision. During the 2022-2023 school year, a committee was formed to update both NMRSD's **Vision** and **Mission** statements. The updated statements are as follows:

New	Vision	Statement:
		<i>We are NM: A safe, inclusive, student-centered community of persevering and empowered learners.</i>

New	Mission	Statement:
		<i>At NM, we are committed to creating a diverse learning environment where students are provided a meaningful education through academic, social, and emotional learning experiences. Together with parents, caregivers, and the community, students are encouraged to ignite and embrace their individual potential to find success within NM and beyond.</i>

As we enter the fifth and final year of our **5-Year Strategic Plan**, we remain focused on addressing our three objectives:

1. **Consistent & Rigorous Curriculum:** Implement a rigorous and relevant curriculum while strengthening instructional practices that promote purposeful student engagement in learning.
2. **Meeting the Needs of All Students:** Develop and expand educational experiences to ensure all students receive high-quality learning opportunities for their academic, social, and emotional needs.
3. **Culture & Community:** Create opportunities to foster a cohesive district-wide climate, culture, and sense of community that benefits all stakeholders.

With our updated Vision and Mission, we will collaborate with stakeholders to develop:

- Updated **Core Values** to align with the new Vision and Mission statements;
- A **Portrait of a Learner** that reflects the attributes graduates of NMRSD will possess; and
- A new **5-Year Strategic Plan** to outline our objectives for the coming years.

As in the past three years, NMRSD continues to make progress on initiatives within our strategic plan. These initiatives focus on student learning, social-emotional well-being, community, equity, anti-racism, and social justice.

Volunteerism and Donations

The North Middlesex Regional School District is a community built on volunteerism. The School Committee and administration are grateful to the individuals and groups who have contributed to district programs. We also extend our sincere appreciation to those who have donated countless hours to support and deliver services to the students of North Middlesex.

Personnel

The North Middlesex Regional School District bid farewell to 10 staff members who retired this past year:

- Michele Alfond
- Nina Arnold
- Tracey Burg
- Mary Ellen Cappucci
- Margaret Casson
- Linda Dee
- Heidi Delaney
- Daniel Johnson
- Paula Mason
- Wendy Orazio

These dedicated staff members have left a lasting impact on education in Ashby, Pepperell, and Townsend. Their commitment to the students of the North Middlesex Regional School District will not be forgotten.

School District Budget

Highlights of the Fiscal 2024 Budget:

- The district's FY2024 operating budget consisted of \$63.1 million in current-year appropriations. There were no additional votes to increase or decrease the operating budget during the year. The district closed the year with 2.81% remaining in unencumbered expenditures. The Certified Excess and Deficiency (E&D) for the year was approved on October 3, 2024, for a total approved E&D of \$1,872,226.
- Revenues came in at \$621,963 higher than budgeted. Highlights include increases from the following lines:
 - Homeless Transportation \$69,944 over budget
 - Medicaid reimbursement \$68,908 over budget
 - Investment Income \$401,423 over budget
 - Miscellaneous Revenue, including Valley Collaborative Surplus, \$153,499 over budget
 - Chapter 71 and Charter Reimbursement (\$89,066) under budget
- The School Committee approved one budget transfer throughout the year to move additional funding to special education tuition, nursing, and legal lines. The transfer was covered with available funding in instructional support and operation and maintenance lines.

Capital Costs

Completed capital projects in FY2024 include:

- Ashby Elementary School - Cost of waste removal and hazardous disposal manifest
- Varnum Brook Elem. School - Destratification Fan (district portion of Green Community Grant)

- Nissitissit Middle School - Destratification Fan (district portion of Green Community Grant)
- Nissitissit Middle School - Nissitissit Middle School - Commercial tractor lease
- District-wide - Purchase of F350 Ford Truck
- District-wide - Partial cost of replacement motor for Ford Transit Van
- District-wide - Network equipment and switches refresh (to be completed in FY25)

Debt Service:

- The district renewed the short-term notes for the Hawthorne Brook/Squannacook Septic project, the accelerated repair projects, and the final costs for the High School Construction project. The district continues to maintain its Aa3 general obligation bond rating.

Short-term bond (BANs) anticipation notes issued in FY2024:

- Accelerated Repair Feasibility Study Varnum Brook Elementary and Hawthorne Brook Middle School \$154,544
- Hawthorne Brook Middle School \$2,454,443, Varnum Brook Elementary School \$5,139,808, Squannacook Early Childhood Construction \$2,437,2148, North Middlesex Regional High School \$8,535,702

The long-term debt outstanding as of 6/30/2024:

- Nissitissit Middle School Construction Refunding \$230,000
- North Middlesex Regional High School Construction \$27,450,000

The General Fund expenditures & encumbrances for the year ending 6/30/24 were as follows:

Personnel Services	\$31,025,371
Contractual Services	\$ 1,202,340
Transportation, Regular ed	\$ 1,756,275
Supplies, Other	\$ 2,179,810
Utilities	\$ 1,454,186
Insurance & Retirement	\$10,942,696
Out of District Tuition & Transportation & Assess.	\$ 8,428,953
Transfer to Other Post Employment Trust	\$ 150,000
Transfer to Capital Projects	\$ 250,000
Debt Service	\$ 4,241,313
Total	\$61,630,944

2024 Federal and State Grants Awarded

Federal Grants:

105 Deeper Learning Implementation	\$ 14,000
116 Investigating History Expansion	\$ 11,200
140 Title IIA: Improving Educator Quality	\$ 62,372

151 Integrating SEL into Academic Learning	\$	10,000
164 Instructional Math Materials	\$	8,000
240 IDEA Special Education Allocation	\$	964,204
262 SPED Early Education Allocation	\$	38,846
274 SPED Program Improvement	\$	33,085
305 Title I	\$	391,250
309 Title IVA: Student Support & Acad. Enr.	\$	30,634
653 Investigating History Pilot	\$	63,378
729 Student Cellphone Use	\$	8,000

State Grants:

104 Financial Literacy Planning & Implem.	\$	5,350
215 Genocide Education Grant	\$	33,000
311 SEL & Mental Health	\$	100,000
598 MyCAP Development & Implem.	\$	14,984
School Health Services (DPH)	\$	50,000

Other Grants:

Chronic Absenteeism (Federal)	\$	10,000
High Dosage Math Tutoring (Federal)	\$	37,480
Project Lead the Way (Private)	\$	-

Total (FY24 Federal, State, & Other grant awards) \$ 1,885,783

Respectfully submitted,

Brad Morgan
Superintendent of Schools

Special Education

The NMRSD Special Education Department annual report for the 2024-2025 school year provides an overview of the department's achievements, challenges, and ongoing initiatives supporting students with diverse learning needs.

The special education department oversees the special education eligibility, programming and special education transportation provided to resident students attending our public schools, placed by parents in private schools, homeschooled, and attending out-of-district placements.

A free and appropriate public education (FAPE) is the fundamental Civil Right of students with disabilities in the least restrictive environment. By law, FAPE comes with a conference of ACADEMIC and FUNCTIONAL benefit, ensuring that the LRE is individualized to the needs of every student. LRE is not a specific location or placement, rather, it is the setting where a student with disabilities can receive FAPE.

The department's mission is to provide high-quality, individualized, specially designed instruction and support to students with disabilities, fostering growth across all academic and functional areas. We envision an inclusive educational community where every student thrives.

The Special Education Department offers a wide array of programs tailored to meet the diverse needs of our students. These include individualized supports for students with autism, cognitive impairments, therapeutic/emotional disabilities, and specific learning disabilities (including dyslexia). Additionally, we provide robust supports for students who are included in general education classrooms for all or most of their day. Programming for each student is individually tailored to meet their unique needs so that they can achieve their academic, functional, and personal goals.

Since 2021, there has been a significant increase in the number of students with disabilities requiring intensive, specially designed instruction to access their education. The district has excelled in retaining students within our substantially separate programs from preschool through high school, supported by a team of knowledgeable, dedicated, and highly skilled special education professionals. These staff members consistently deliver specialized interventions and supports, enabling students to develop the skills necessary to access the curriculum and achieve independence as learners. Despite these efforts, the District continues to experience an annual increase in students with disabilities requiring intensive, specialized instruction that exceeds what can be feasibly provided within District programs, necessitating placement in separate public or private day schools and, on occasion, residential placements, all of which typically incur substantially higher costs.

The District's DESE-approved public day school program, the Learning Enrichment Autism Program (LEAP), serving students from preschool through grade four, has reached full capacity and can no longer accommodate additional students for the 2024-2025 school year. Furthermore, the District lacks comparable programming at these grade levels and does not offer similar programs at the middle or high school levels. As a result, future students requiring this level of support, or those needing continued programming beyond grade four, will need to be referred to public or private day school programs outside the District. This limitation will significantly impact the District's budget, as out-of-district placements typically incur substantially higher costs.

The special education department is in its first year of implementation with the new Individualized Educational Program (IEP) document. The new IEP document is student-centered, and in response, our staff are shifting the meeting format to facilitate more team discussion and collaboration. To implement this change and others associated with the new IEP document, staff are participating in ongoing professional development sessions focused on all aspects of the team meeting process and developing data-driven, student-centered IEPs.

Each day, I am profoundly reminded of and deeply grateful for our staff's professionalism, dedication, and unwavering commitment. Their efforts, coupled with the invaluable support of families in our communities, ensure that our students receive the education and care they need and deserve.

Respectfully submitted,

Erin Upton

Director of Special Education

Curriculum and Instruction

The curriculum and instruction department focuses on ensuring every student receives a guaranteed and viable curriculum experience that supports the district's strategic mission. The North Middlesex Regional School District's mission sets out "(t) to provide a comprehensive educational experience focused on students becoming contributing members of society."

Under the direction of the school superintendent and working collaboratively with the building administration, the curriculum office sought and received over \$140,000 in competitive grants through the Massachusetts Department of Elementary and Secondary Education (DESE) to support educators in implementing new/updated curricula, enhance staff capacity to utilize high-quality instructional practices, and to provide acceleration support to students to address some of the missed learning opportunities as a result of the pandemic.

Our District Strategic Plan (located on our website) continues to address the three strategic objectives set out for our students, which include:

- Implement an engaging, rigorous curriculum aligned with state standards using high-quality instructional practices
- Develop and expand academic, social, and emotional learning experiences, programs, and supports that meet the individual needs, interests, and goals of our students.
- Establish and revise district and community initiatives that foster a climate and culture of respect and belonging.

Within the office for curriculum, we have been working hard to ensure that students are exposed to curriculum materials and resources aligned with current research and the most effective practices. We are in the fourth year of fully implementing a highly rated (through both EdReports and DESE CURATE) reading curriculum for our elementary and middle school students, Expeditionary Learning (EL). This program is based on current research about the science of reading which places a greater emphasis on building vocabulary and knowledge for reading success over rote drill and skill development. Additionally, we are in the third year of implementing a highly rated (through both Ed Reports and DESE CURATE) kindergarten - grade eight math curriculum called Illustrative Math (IM). We appreciate the continued support of families as teachers implement these programs.

I am thankful for the dedication and commitment of all school staff for their daily efforts to enrich our students' learning and support our families.

Respectfully submitted,

Gary Burboa-Reese, Ed.D.
Assistant Superintendent of Schools

Squannacook Early Childhood Center

The NMRSD SECC preschool programming emphasizes each child's emotional, social, physical, and cognitive development. Alongside our integrated preschool classrooms, we proudly house two specialized programs:

- **STEPS** (*Positive Social Thinking Executive Planning Strategies*) Program
- **LEAP** (*Learning Enrichment Autism Program*) Classroom

Together, these programs encompass six classrooms that provide services to a diverse group of students, including those with developmental delays, autism spectrum disorder, and a variety of other disabilities. Each classroom is led by a Massachusetts Certified Special Education Teacher, supported by one to two paraprofessionals, ensuring high-quality and personalized care.

Our focus remains steadfast on fostering the growth and development of all children in our care. As was the case last year, we have experienced a continued increase in the number of children referred for special education evaluations. Referrals are often initiated by pediatricians, Early Intervention services, or parents/guardians. Despite this significant rise, our preschool evaluation staff—comprising a school psychologist, speech, occupational, and physical therapists, and classroom teachers—has done an outstanding job managing the increased demand. Their dedication has resulted in many children becoming eligible for the program and successfully transitioning into our classrooms.

I am incredibly proud of our preschool staff for the warm, welcoming, and supportive environment they create for all children enrolled in our program. Their efforts ensure that each child has the opportunity to thrive and grow within our community.

Thank you for allowing me to share our preschool program with the NMRSD community.

Respectfully

Submitted,

Anne Cromwell-Gapp, M.Ed., CAGS in Ed. Leadership
Principal of AES/SECC and Director of Extended Day at AES/SMS/VBES

Spaulding Memorial School

2024 has been another year of learning and growing at Spaulding Memorial, and we are proud of all our students have accomplished. We finished the 2023-2024 academic year with our Teamwork theme which was seen in our many accomplishments. The new school year, we as a school determined that our theme would carry on to celebrate the successes with "Together We Shine". We know, and we help our students to learn, that together, we can accomplish great things and we can rely on one another to help us reach our goals. We are mindful to model this and use this idea in our daily practice here at Spaulding as we encourage our students to tackle challenges, work together, and look out for each other. When they do, they are recognized with a 'shining star' to hang on our board. I'm proud to say that our students are making choices, both academically through our curriculum - EL Literacy program, Illustrative Math, and the PLTW which is part of our Science program - and socially which we have seen with positive friendships, a noted decrease in discipline and a supportive culture throughout the building. The students continue to work hard on meeting the expectations, and the teachers are working incredibly hard to ensure students have a

meaningful learning experience and are mindful to incorporate opportunities for students to interact with each other, play, and have fun while learning.

While we have been impacted this year by budget restructuring, we are fortunate to be able to have a talented team that allows us to continue to meet students where they are academically and socially. Although we lost our Interventionists, we were able to secure two Title I positions. While this year, the focus is on grades K-2, we are able to create a schedule that gives all students the opportunity to receive the academic support they may need, along with opportunities for enrichment for those students who are ready for a challenge. Returning to the Title I model is something we are familiar with and it has proven to be very effective in helping our students make the progress they need to meet the learning expectations. Similarly, we did lose a counselor this year, however, Mrs. Enochs and Ms. Ware are incredibly talented and are ensuring they are providing the social/emotional support our students need. We also can continue group lessons on various topics that teachers and parents have expressed a need for.

In addition, we continue to encourage all of our students to be mindful of others, make good choices, and be kind through our Shining Stars and Patriot Award. As some of you may know, this year we adopted our new North Middlesex Core Values: Be the Best Version of You, Responsibility and Ownership; B Open to Challenges: Communicate respectfully; Contribute to a safe welcoming learning environment; Respect Ourselves and Others. Students can earn a Patriot Card or Shining Star from a staff member when they demonstrate going above and beyond one of these core values. Each quarter, we recognize students who have earned a Patriot Card, and one student at each grade level is randomly selected to be presented with the Patriot Award. With this initiative, we want to create and further support a positive learning environment and the overall well-being of our students.

This year, thanks to the hard work of our School Council, we have purchased a Book Vending Machine as another incentive for our students. This has been a multi-year initiative for the School Council and involved many fundraising events and planning. Students can earn a gold coin when they are recognized for making choices that allows them to be the best they can be. What's great about this, is that this can and will, look different for every student. I would like to recognize the members of our School Council who dedicated their time and effort to this project - Jenn Pisani, Jeanne McCutcheon, Santia Ringer, Ashley Rollins, Jessie Brothers, Michelle Hannon, Kristen Fearon, and Stephanie Thompson, plus numerous volunteers at our events.

Our community has always been supportive and generous, and we continue to look for ways to give back and encourage our students to do so as well. With this in mind, we try to find ways to bring the community and our school together. In the winter/spring, our students visited Atwood Acres to visit our senior community with songs and carnations. We hosted our first Memorial Day Ceremony since the COVID-19 pandemic, which was beautifully put together by our 4th-grade students, teachers, and Student Council members. We were excited to welcome veterans from various branches to participate as well. In addition, this academic year began with the Start with Hello campaign, which helps students get to know each other. We also had our 16th annual Turkey Trot, which includes a food drive for the local TEO. Our school community made one of the largest donations of non-perishable items we have seen in years! Our Kindergarten students made placemats for the Senior Center. This was followed by our Pajama Drive, which provides warm pajamas to families in our local community. Again, we were so impressed with the generosity and thoughtfulness of our school and families. We are hopeful to continue supporting our community in many ways, such as Valentine's cards for Veterans and Seniors, and many more. We are excited that we have been able to open our doors to families and volunteers as well. Our chorus, band, and

grade-level concerts were such a success this year, and we loved seeing how proud our students were to show their parents/caregivers their hard work.

Our staff and we are grateful for the continued support of the local community and look forward to what the new year brings!

Respectfully submitted,

Kate Guziejka
Principal, Spaulding Memorial School

Stephanie Thompson
Assistant Principal, Spaulding Memorial School

Hawthorne Brook Middle School

It is a privilege to share news about Hawthorne Brook Middle School with you. We ended 2024 with an enrollment of nearly 450 students. Our student body is becoming increasingly diverse, with a growing multilingual population. In addition to English, our students speak a number of languages, including Arabic, Chinese, French, Portuguese and Spanish. We value the variety of viewpoints each student brings when they enter our building. As our new student-painted mural proclaims, we tell all students that “You belong here.”

Students at Hawthorne Brook continue to experience a rigorous program of studies. Teachers use the EL curriculum as their foundation for language arts instruction. Math class is anchored by the highly-rated Illustrative Math program. Students in grades five through seven participate in the Investigating History program, while eighth graders complete a civics course and civics action project. Last year, students completed the civics action project in a collaboration that took place with the language arts teachers and the civics teachers, culminating in a civics project fair, held for families in May.

Science continues to be highlighted across the curriculum. Lessons in classrooms are interactive and hands-on. All students also take a STEM (science, technology, engineering and mathematics) course as one of their unified arts classes. STEAM day is always a highlight of the spring. HBMS brings in a variety of professionals, who complete an array of activities with students and showcase a number of different career opportunities for our middle schoolers.

STEM skills are also a highlight of several extracurricular activities. HBMS has a Robotics Club that competes against local high schools. Hawthorne Brook also hosts a Math Club that participates in a local competition.

Hawthorne Brook offers a wealth of unified arts classes. In addition to the STEM class, all students participate in a Media Studies Class, analyzing and creating media offerings. Arts classes include band, choir, music class, visual arts and theater class. A change from the previous year is that students across all grade levels have the opportunity to participate in theater (not only students in grades 5 & 6). Our extracurricular theater program is flourishing also, with participation in the spring theater festival, as well as an annual fall musical.

Our music program continues to grow: more than 30% of Hawthorne Brook students participate in band; 20% of students participate in choir. As is tradition, members of the band perform holiday songs in the lobby as students enter the building on the last day of school before winter break.

All students also take part in both physical education and health class. In addition to classes, there are a variety of other sporting opportunities. Many students come to school in the morning before school officially begins to participate in open gym several times a week. There are also opportunities for students to participate in a variety of sports: basketball, cross country, field hockey, and track and field. In addition to the inter-district sports, HBMS is home to a fantastic intramural basketball program, in which more than a quarter of the student body participates.

The theme of belonging is highlighted across other extracurricular activities as well. Hawthorne Brook has an active student council, which supports the student body and the community in a variety of ways. This past year they hosted fundraisers for MS and breast cancer awareness. They also conduct a food drive every year around Thanksgiving. Our American Sign Language club, another example of inclusivity, is a very popular extracurricular offering, unique to Hawthorne Brook. Students also participate in the Yearbook Club and School Store.

As middle schoolers learn where they fit in the broader community, a highlight of eighth grade is the annual trip to Washington D.C. Students get to experience firsthand the workings of government, and see how their civics class applies to their own lives.

Hawthorne Brook is grateful for continued support from both the community and from our outstanding Parent Teacher Organization. We recognize that “you belong here” is not limited only to students and staff, but also extends to the community as a whole. We are honored to play a role in the education of the community’s students, but we recognize that it truly takes a village.

We invite you to follow our weekly newsletter, posted on our [school website](#) and our social media pages every Friday afternoon for more information. We at Hawthorne Brook wish you and your families a safe and healthy 2025. Thank you for your continued support.

Respectfully submitted,

Chantele Olmstead
Principal, Hawthorne Brook Middle School

Jason White
Assistant Principal, Hawthorne Brook Middle School

North Middlesex Regional High School

North Middlesex Regional High School, home to approximately 700 students and 80 dedicated faculty and staff, continues to thrive as a vibrant hub of academic and extracurricular excellence.

Middle School Collaboration and NM Showcase

This year, we proudly launched the *NM Showcase*, a new initiative developed in collaboration with our middle school administrators. Replacing the traditional 8th Grade Open House, the Showcase offered incoming students and their families a dynamic and comprehensive preview of high school life. Through interactive presentations, attendees explored our academic programs, athletic opportunities, and extracurricular offerings, creating excitement for their upcoming journey at NM.

School Strengths

We are proud to offer a diverse range of programs that nurture talent, foster growth, and prepare students for success:

- **Performing Arts:** Our Band and Choral programs are celebrated for their outstanding achievements and dedication to artistic excellence.
- **Service Learning:** Students actively participate in meaningful projects that give back to the community while developing real-world skills. Notable initiatives include the New York and New Orleans Service Learning trips and *The Giving Tree* program.
- **Creative Arts and Engineering:** From vibrant art classes to hands-on engineering experiences, students develop both creativity and technical expertise.
- **Advanced Academics:** With 17 Advanced Placement (AP) courses, our students are challenged to excel and prepare for college-level academics.
- **Inclusion Opportunities:** Our thriving *Best Buddies* program continues to build connections and promote inclusivity. This year, we're excited to introduce two new courses in the English and Physical Education departments modeled after *Best Buddies*.

Athletic Achievements

NM offers a robust athletic program, including 23 varsity sports, five co-op teams, and three unified sports (Basketball, Strength & Conditioning, and Track & Field).

This past year, many of our athletic teams showcased exceptional talent and determination:

- Baseball, Boys Lacrosse, Girls Lacrosse, Boys Volleyball
- Golf, Girls Volleyball, Girls Soccer, and Field Hockey

All competed in postseason tournaments, making our school and community proud.

Student Honors

We are thrilled to recognize the exceptional accomplishments of our students:

- **Tri-M Honor Society:** Celebrating excellence in music.
- **National Honor Society:** Recognizing students for academic achievement, leadership, service, and character.
- **Rho Kappa Honor Society:** Honoring students for excellence in history and the social sciences.

In addition, juniors completed *Civic Action Projects*, engaging with the government by addressing real-world issues in their communities.

School Spirit and Community Engagement

At NM, we live by our motto: *We Are NM*. This fall, we deepened connections with alumni and the broader community through expanded Homecoming activities:

- **Homecoming Weekend:** Every varsity sport competed, drawing enthusiastic support from students, families, and fans.
- **Homecoming Parade:** After years on hiatus, the parade returned with great success, featuring participants from all three towns in our district—Ashby, Pepperell, and Townsend. The incredible turnout showcased our community's pride and unity.

Looking ahead, we aim to strengthen alumni involvement further. To support this, we are building the *North Middlesex Alumni Database* to keep our graduates informed and engaged. Alumni can add their information by visiting [Alumni Information](#).

At North Middlesex Regional High School, we remain dedicated to fostering an environment where students achieve their fullest potential both in and out of the classroom. Be sure to follow our monthly newsletter, posted on the [NMRHS website](#) at the beginning of each month, for updates and highlights.

Thank you for your continued support. We wish you and your families a safe, joyful, and healthy 2025!

Respectfully submitted,

Laurie Smith
Principal, North Middlesex Regional High School

Ryan DeMar
Assistant Principal/Athletic Director, North Middlesex Regional High School

NASHOBA VALLEY TECHNICAL HIGH SCHOOL (NVTHS)

100 Littleton Road, Westford, MA 01886

(978) 692-4711 www.nashobatech.net

Superintendent: Denise Pigeon, Ed.D.

Principal: Jeremy Slotnick

About NVTHS

A cornerstone of the community for over half a century, Nashoba Valley Technical High School (NVTHS) is a four-year public regional technical high school serving students from Ayer, Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend, and Westford.

2024 NVTHS School Committee Membership

Charlie Ellis, Littleton (Chairman)

Karen Chapman, Townsend (Vice-Chairman)

Alicia Mallon, Westford (Secretary)

Chris Prehl, Ayer

John Ellenberger, Groton Alternate

Cory Prehl, Ayer Alternate

Ed Mullen, Littleton Alternate

Lawrence MacDonald, Chelmsford

Sandra Proctor, Pepperell

Jodie Murphy, Chelmsford

Paula Baldassari, Pepperell

Patricia Wojtas, Chelmsford

Brian Fulmer, Shirley

Harrison Mayotte, Chelmsford Alternate

Sheldon Chapman, Townsend

Robert Flynn, Groton

Abbie Mathew, Westford Alternate

2024 NVTHS Student Representatives to the School Committee

Madison Dawes, TV Media/Theatre Arts-Early College, Groton

Samuel Hesketh, Carpentry, Westford

Nora Riel, Culinary Arts, Chelmsford

Mitchell Tierney, Electrical Technology, Chelmsford

Rachel Vincent, Health Assisting, Townsend

Overview of Mission and Vision

Nashoba Valley Technical High School (NVTHS) is dedicated to providing high quality academic and technical education, preparing students for successful college and career paths in a dynamic technological landscape. The school fosters a safe, inclusive environment that encourages a diverse student population to become engaged and productive community members. NVTHS aims to develop well-rounded individuals who are Respectful, Responsible, Resilient, Resourceful, and Ready for their future.

Key Highlights at NVTHS in 2024

- **Strong Enrollment:** The continued growth of Nashoba Valley Technical High School's enrollment demonstrates a strong interest in career and technical education. During the 2023-2024 school year, NVTHS reached a total enrollment of 757 district students, a total enrollment increase of 42 students from previous year. This upward trend reflects the increasing demand for skilled trade professionals.
- **Facility Expansion:** A new 7,000-square-foot addition to the NVTHS facility opened in the fall of 2024. This state-of-the-art instructional space, funded by a \$3.75 million Commonwealth of Massachusetts grant, houses the Programming and Web Development, Engineering, and Robotics technical programs.
- **Technical Program Enhancements:** Expansion of instructional space for the fastest-growing technical programs, Electrical Technology and Veterinary Science, began this year, supported by a \$2.5 million Commonwealth of Massachusetts grant. The Cosmetology program rebuild is also underway, with an anticipated opening in the spring of 2025. This renovated program will include a new salon open to the public.
- **Community Engagement:** NVTHS students actively participate in community service projects, providing valuable services to district towns and gaining real-world experience. In 2024, projects ranged from building

sheds for local recreation departments to participating in the construction of a new home through Habitat for Humanity.

Chapter 74 Technical Programs

NVTHS offers a diverse range of 18 immersive career and technical programs across three clusters, providing students with ample opportunities to explore their passions and develop in-demand skills:

- **Construction & Transportation (47% of student body):** This popular cluster provides hands-on training in fields such as Automotive Collision Repair, Automotive Technology, Carpentry, Electrical Technology, and Plumbing Technology.
- **Health & Services (31% of student body):** Students interested in helping others can explore programs like Cosmetology, Culinary Arts, Hospitality Management, Early Childhood Education, Health Assisting, Dental Assisting, and Veterinary Assisting.
- **Arts & Technology (22% of student body):** This cluster caters to creative and tech-savvy students with programs like Programming and Web Development, Television and Media Production, Design and Visual Communications, Advanced Manufacturing, Engineering Technology, and Robotics.

This diverse program offering ensures that students with a wide array of interests can find a pathway that aligns with their talents and career aspirations. NVTHS is committed to providing students with the skills and knowledge necessary to thrive in the 21st-century workforce.

Academic Excellence and Early College Opportunities

Nashoba Valley Technical High School provides a comprehensive academic foundation alongside its Chapter 74 career and technical programs. Students can pursue a variety of academic pathways, including:

- **Advanced Placement (AP), Honors, and College Preparatory Courses:** NVTHS offers rigorous coursework in all core academic subjects, allowing students to challenge themselves and prepare for the workforce and higher education.
- **Early College Program:** In partnership with Middlesex Community College, this program provides a unique opportunity for students to earn college credits while still in high school.

Beyond core academics, NVTHS offers a well-rounded education with electives in foreign language, music, theatre arts, and more. These courses are available to interested students throughout their four years at NVTHS.

Extracurricular Activities

NVTHS continues to offer a wide range of extracurricular activities, including a comprehensive athletic program with varsity teams in various sports. Students can also participate in numerous clubs, such as Student Council, National Honor Society, SkillsUSA, and many other groups.

NVTHS: A Resource for Lifelong Learning

NVTHS is a lifelong learning resource, extending its career and technical education beyond its high school program. Through the state's Career and Technical Initiative (CTI), NVTHS offers evening and weekend adult workforce training, allowing adults to retrain for in-demand jobs (e.g., electrical, plumbing, advanced manufacturing, and automotive technology), upskill for career advancement, or explore new career paths. These programs strengthen individuals and the regional economy by helping adults adapt to evolving workforce demands and achieve their career goals.

Looking Ahead

NVTHS remains committed to adapting to the evolving needs of the workforce and providing students with the skills and knowledge necessary for future success. The school will continue to invest in facilities, expand program offerings, and foster strong community partnerships to ensure that students are well-prepared for their future endeavors.

TOWN ACCOUNTANT

The General Laws of the Commonwealth provide for the appointment of a town accountant. The Town Accountant possesses training and experience to maintain the municipality's key financial records. The records verify that a town's monies are being collected and disbursed in accordance with the municipality's financial policies, including its operating budget.

The continuing goal of this department is to process the information received from all other town departments in a timely and accurate manner to allow responsible parties to make informed operating decisions.

Lee O'Brien continues to serve as the department assistant and is responsible for preparing the weekly warrants. Lee works well with all department officials and is a wonderful asset to this department.

The financial statements included in this report are unaudited for the year ending June 30, 2024. Roselli, Clark & Associates, CPA, the Town's independent auditors, are in the process of conducting the FY24 annual audit and CBIZ consultants provide guidance and resources.

It seems every year the Town is fiscally challenged, and FY25 will not be any different. Costs are rising in most town departments at a rate greater than the increase in revenues. With the continued support of all departments and guidance from the Board of Selectmen and the Finance Committee, prudent financial decisions will be made to maintain a high level of service to the community.

Respectfully submitted,
Katie Kazanjian
Asst. Town Accountant

TOWN OF TOWNSEND
BALANCE SHEET - CAPITAL PROJECTS
JUNE 30, 2024

	Recycle Ctr Upgrade	Greenville Rd. Bridge Project	Capital Budget Items	Capital Purchase Legion	Highway Imprv Ch 90	Fire W. Townsend fire Station	Water Ent Capital Various Water Main Project	Fire Tanker/Pumper Truck
ASSETS								
Cash	44,646.82	20,609.80	719,802.19	22,900.00	15,426.91	3,087.20	(195,030.13)	342.00
Due From the Commonwealth	0.00	0.00	0.00	-	0.00	0.00	0.00	0.00
TOTAL ASSETS	44,646.82	20,609.80	719,802.19	22,900.00	15,426.91	3,087.20	(195,030.13)	342.00
LIABILITIES								
Warrants Payable							27,048.00	
Bond Anticipation Note Payable			142,500.00	0.00				
Deferred Revenue	0.00	0.00	-		0.00	0.00	0.00	0.00
TOTAL LIABILITIES	0.00	0.00	142,500.00	0.00	0.00	0.00	27,048.00	0.00
FUND BALANCES								
Undesignated Fund Balance		20,609.80	577,302.19	22,900.00	15,426.91	3,087.20	(222,078.13)	
Reserve for Encumbrances	44,646.82	0.00	0.00	0.00	0.00	0.00	0.00	342.00
TOTAL FUND BALANCES	44,646.82	20,609.80	577,302.19	22,900.00	15,426.91	3,087.20	(222,078.13)	342.00
TOTAL LIABILITIES AND FUND BALANCES	44,646.82	20,609.80	719,802.19	22,900.00	15,426.91	3,087.20	(195,030.13)	342.00

AccountNumber	AccountName	Allocated	DebitsToDate	CreditsToDate	EndBalance	Fund Total
200-122-1040-0000-708	CDBG PGM INC-TOWNSEND - CASH - UNRESTRICTED	\$57,878.11	\$37,175.00	\$0.00	\$95,053.11	
200-122-1040-0000-709	CDBG PGM INC-ASHBY - CASH - UNRESTRICTED	\$20.70	\$1.66	\$0.67	\$21.69	
200-122-1040-0000-710	CDBG PRG INC TOWNSEND-CASH	(\$41,390.48)	\$0.00	\$0.00	(\$41,390.48)	
200-210-1040-0000-007	LAW ENFORC FED TRUST - CASH - UNRESTRICTED	\$2,579.34	\$3,423.00	\$6,002.34	\$0.00	
200-210-1040-0000-008	GOVRS HWY SAFETY FED GRT - CASH - UNRESTRICTED	\$2,657.76	\$0.00	\$2,657.76	\$0.00	
200-210-1040-0000-201	Accreditation Grant- CASH	\$0.00	\$0.00	\$4,350.00	(\$4,350.00)	
200-291-1040-0000-023	MEMA - EMER MGMT PLAN GRT - CASH - UNRESTRICTED	\$2,454.42	\$0.00	\$0.00	\$2,454.42	
200-291-1040-0000-087	FEMA COVID-19 - CASH	(\$105,548.39)	\$0.00	\$0.00	(\$105,548.39)	
200-291-1040-0000-089	COVID-19 CARES - CASH	\$86,419.38	\$15,438.38	\$15,438.38	\$86,419.38	
200-291-1040-0000-096	ARPA-CLRF CASH	\$2,081,548.18	\$312,587.58	\$1,436,037.87	\$958,097.89	
200-291-1040-2022-097	FEMA PUBLIC ASSISTANCE PROG-COVID19 CASH	\$58,811.18	\$0.00	\$0.00	\$58,811.18	
						\$1,049,568.80
201-162-1040-0000-056	PRES ELECTIONS STATE GRANT - CASH	\$11,152.16	\$608.30	\$997.92	\$10,762.54	
201-171-1040-0000-003	TOXIC USE REDUC GRT - CASH - UNRESTRICTED	\$666.48	\$0.00	\$0.00	\$666.48	
201-189-1040-0000-068	GREEN COM GRANT FY17 - CASH - UNRESTRICTED	\$0.00	\$49,987.50	\$49,987.50	\$0.00	
201-189-1040-0000-095	Green Communities Grant- Cash	(\$27,468.70)	\$49,987.50	\$111,634.00	(\$89,115.20)	
201-189-1040-0000-126	GREEN COMMUNITIES GRANT FY24- CASH	\$0.00	\$49,987.50	\$49,987.50	\$0.00	
201-189-1040-2024-127	MASS TRAILS GRANT FY24 - CASH	\$0.00	\$26,011.03	\$52,963.48	(\$26,952.45)	
201-189-1040-2024-221	ADA IMPROVEMENT GRANT - CASH	\$0.00	\$51,195.08	\$51,195.08	\$0.00	
201-191-1040-0000-125	Community Compact Fiber Grant CASH	\$0.00	\$175,073.60	\$104,966.76	\$70,106.84	
201-210-1040-0000-011	LOCAL LAW ENFORC STATE GRT - CASH - UNRESTRICTED	\$85.05	\$0.00	\$0.00	\$85.05	
201-210-1040-2016-064	EPS POLICE EARMARK GRANT-2016 CASH UNRESTRICTED	\$33,962.33	\$14,102.35	\$32,580.45	\$15,484.23	
201-220-1040-0000-013	RIGHT TO KNOW STATE LAW - CASH - UNRESTRICTED	\$154.36	\$0.00	\$0.00	\$154.36	
201-220-1040-0000-099	FIRE/EMS-AED GRANT- CASH	\$0.00	\$2,500.00	\$2,500.00	\$0.00	
201-220-1040-0069-000	VFA GRANT FY 24 - CASH	\$2,500.00	\$0.00	\$2,500.00	\$0.00	
201-220-1040-2014-043	SAFE SENIOR GRANT - CASH - UNRESTRICTED	\$2,077.00	\$0.00	\$0.00	\$2,077.00	
201-220-1040-2015-049	SAFE SENIOR GRANT-CASH-UNRESTRICTED	\$4,508.89	\$0.00	\$0.00	\$4,508.89	
201-220-1040-2018-043	SENOIR S.A.F.E. GRANT- CASH	\$0.00	\$0.00	\$717.40	(\$717.40)	
201-220-1040-2019-043	S.A.F.E. GRANT - CASH	\$561.01	\$0.00	\$2,033.67	(\$1,472.66)	
201-220-1040-2020-050	FIRE SAFE GRANT FY20 - CASH	\$15,813.86	\$0.00	\$713.90	\$15,099.96	
201-220-1040-2021-070	DFS FIRE EQUIPMENT GRANT-CASH	(\$13,201.35)	\$13,201.35	\$11,503.17	(\$11,503.17)	
201-220-1040-2024-073	NV Comm. Healthcare Grant - CASH	\$0.00	\$18,000.00	\$18,000.00	\$0.00	
201-220-1040-2024-129	EMPG GRANT FY24	\$0.00	\$736.71	\$2,696.97	(\$1,960.26)	
201-225-1040-2017-072	PSAP SUP&INC GRT 2017-CASH UNRESTRICTED	\$0.00	\$8,046.86	\$8,046.86	\$0.00	
201-422-1040-0000-101	HWY MACHINERY RESERVE - CASH - UNRESTRICTED	\$634.99	\$1,269.98	\$1,904.97	\$0.00	
201-422-1040-2023-422	WRAP Winter Recovery Cash	\$437.59	\$65.98	\$536.56	(\$32.99)	
201-491-1040-0000-088	SIDEWALK EARMARK GRANT - CASH	\$218.39	\$0.00	\$0.00	\$218.39	
201-520-1040-0000-028	EMER PREP COALITION GRT - CASH - UNRESTRICTED	\$772.41	\$0.00	\$0.00	\$772.41	
201-520-1040-0000-038	SEPTIC TITLE V RPR STATE GRT - CASH - UNRESTRICTED	\$12,594.76	\$0.00	\$0.00	\$12,594.76	
201-520-1040-0000-047	SMRP-SM SCALE RECYL GRT - CASH - UNRESTRICTED	\$5,233.52	\$0.00	\$2,681.40	\$2,552.12	
201-520-1040-0000-060	RDP MassDep Grant Cash	\$10,800.00	\$9,000.00	\$0.00	\$19,800.00	
201-541-1040-0000-029	COA FORMULA STATE GRT - CASH - UNRESTRICTED	\$23,252.66	\$37,341.77	\$24,970.56	\$35,623.87	
201-541-1040-0000-030	L.R.T.A. BUS STATE GRT - CASH - UNRESTRICTED	\$44,342.35	\$100,463.95	\$75,572.07	\$69,234.23	

201-541-1040-0000-085	GLCFG - COA- CASH	\$253.60	\$0.00	\$253.60	\$0.00	\$0.00
201-541-1040-0000-104	COA- STAFF EDUCATION GRANT- CASH	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00
201-541-1040-0000-112	COA-EARMARK GRANT- CASH	\$3,322.91	\$576.50	\$3,899.41	\$0.00	\$0.00
201-610-1040-0000-031	LIBRARY INCENTIVE STATE GRT - CASH - UNRESTRICTED	\$26,843.00	\$28,092.41	\$22,834.53	\$32,100.88	\$0.00
201-610-1040-0000-032	LIB MATCH FNDRSNG STATE GRT - CASH - UNRESTRICTED	\$277.99	\$0.00	\$0.00	\$277.99	\$0.00
201-650-1040-0000-111	GAZEBO RENOVATION GRANT- CASH	(\$17,802.90)	\$17,802.90	\$0.00	\$0.00	\$0.00
201-655-1040-0094-000	SHARED STREETS GRANT - CASH	\$25,126.79	\$0.00	\$0.00	\$25,126.79	\$0.00
201-655-1040-2023-000	Almost Adulting Program Grant 6/15/23	\$2,279.14	\$0.00	\$2,279.87	(\$0.73)	\$0.00
201-690-1040-0000-711	ARTS LOTTERY COUNCIL - CASH - UNRESTRICTED	\$6,696.62	\$10,462.98	\$9,681.91	\$7,477.69	\$0.00
202-122-1040-0000-067	PEG ACCESS REC RSRVD - CASH - UNRESTRICTED	\$181,377.15	\$172,521.25	\$179,323.69	\$174,574.71	\$192,969.62
202-122-1040-0000-076	SALE OF REAL PROPERTY REC RES-CASH	\$21,000.00	\$0.00	\$0.00	\$21,000.00	\$0.00
202-171-1040-0000-002	WETLANDS PROT REV - CASH - UNRESTRICTED	\$12,289.90	\$1,482.50	\$130.00	\$13,642.40	\$0.00
202-193-1040-0000-006	WTRR - REC RESVD - CASH - UNRESTRICTED	\$22,964.90	\$5,850.00	\$9,201.00	\$19,613.90	\$0.00
202-230-1040-0000-022	AMB REC RESVD - CASH - UNRESTRICTED	\$929,648.68	\$785,297.26	\$809,038.47	\$905,907.47	\$0.00
202-491-1040-0000-026	CEM SALE OF LOTS RR- CASH - UNRESTRICTED	\$45,940.61	\$9,075.00	\$0.00	\$55,015.61	\$0.00
202-520-1040-0000-037	TITLE V REC RESVD - CASH - UNRESTRICTED	\$158,470.53	\$12,620.73	\$12,594.00	\$158,497.26	\$1,348,251.35
203-171-1040-0000-075	Old Meeting House Park-Revolving Fund	\$21,060.86	\$0.00	\$0.00	\$21,060.86	\$0.00
203-191-1040-0000-004	MTG HALL COMPLEX REV - CASH - UNRESTRICTED	\$4,955.32	\$986.00	\$1,076.28	\$4,865.04	\$0.00
203-210-1040-0000-074	School Resource Officer-Cash	\$35,611.28	\$42,099.36	\$91,882.79	(\$14,172.15)	\$0.00
203-210-1040-0000-122	Firearms Licensing Revolving Cash	\$0.00	\$5,812.50	\$5,481.17	\$331.33	\$0.00
203-210-1040-0000-123	Police Public Records Request Cash	\$0.00	\$1,082.91	\$469.25	\$613.66	\$0.00
203-210-1040-0000-124	Detail Cruiser Fees Revolving Cash	\$50.00	\$4,175.66	\$2,032.22	\$2,193.44	\$0.00
203-220-1040-0000-016	FIRE ALARM MAINT REV - CASH - UNRESTRICTED	\$17,334.43	\$0.00	\$737.69	\$16,596.74	\$0.00
203-220-1040-0000-054	FIRE REV-COMMUNITY EVENTS-CASH	\$2,899.00	\$2,296.00	\$2,591.00	\$2,604.00	\$0.00
203-241-1040-0000-053	INSPECTIONAL SERV REV -CASH-UNRESTRICTED	\$829.84	\$0.00	\$0.00	\$829.84	\$0.00
203-491-1040-0000-024	CEMETERY REV - CASH - UNRESTRICTED	\$42,800.92	\$16,295.40	\$28,321.66	\$30,774.66	\$0.00
203-520-1040-0000-027	BOH REVOLVING - CASH - UNRESTRICTED	\$59,604.42	\$38,423.12	\$30,847.73	\$67,179.81	\$0.00
203-655-1040-0000-034	RECREATION REVOLVING - CASH - UNRESTRICTED	\$58,295.20	\$115,114.56	\$101,448.35	\$71,961.41	\$0.00
204-000-1040-0000-000	CASH - UNRESTRICTED MISC SPECIAL REVENUE	(\$5,812.17)	\$12,895.00	\$0.00	\$7,082.83	\$0.00
204-145-1040-0000-001	Capital Premium- CASH	\$140,500.16	\$0.00	\$9,500.00	\$131,000.16	\$0.00
204-145-1040-2023-001	FIN Capital Premium-Bond Proceeds 2023	\$9,956.02	\$0.00	\$0.00	\$9,956.02	\$0.00
214-122-1040-0000-000	OPIOID SETTLEMENT - CASH	\$0.00	\$4,800.80	\$292.87	\$4,507.93	\$0.00
214-122-1040-0003-000	CAPITAL DONATIONS - CASH - UNRESTRICTED	\$926.91	\$0.00	\$0.00	\$926.91	\$0.00
214-122-1040-0028-000	Tax Foreclosure Holding - CASH	\$0.00	\$108,245.73	\$0.00	\$108,245.73	\$0.00
214-162-1040-0000-092	ELECTIONS COVID GRANT - CASH	\$130.99	\$0.00	\$0.00	\$130.99	\$0.00
214-171-1040-0005-707	ESCW BY AGRMT-CY REALTY - CASH - UNRESTRICTED	\$2,827.85	\$237.61	\$95.36	\$2,970.10	\$0.00
214-171-1040-0011-000	Squannacook River Clean-up Gift/Donation	\$139.10	\$0.00	\$0.00	\$139.10	\$0.00
214-171-1040-0011-071	Squannacook River Community Grnt - Cash	\$0.00	\$1,118.50	\$0.00	\$1,118.50	\$0.00
214-175-1040-0000-762	53G 66 Bayberry Stormwater CASH	\$0.00	\$3,400.00	\$3,400.00	\$0.00	\$0.00
214-175-1040-0000-764	Seaver Rd Peer Review - CASH	\$1,089.50	\$0.00	\$0.00	\$1,089.50	\$0.00
214-175-1040-0000-765	53G 108 Fitchburg Rd - CASH UNRESTRICTED	\$0.00	\$3,400.00	\$1,700.00	\$1,700.00	\$0.00

214-175-1040-0000-766	53G 108-112 West Meadow CASH	\$0.00	\$1,700.00	\$1,687.50	\$12.50
214-175-1040-0006-706	53G HARBOR TRACT - CASH - UNRESTRICTED	\$5,337.90	\$363.35	\$145.80	\$5,555.45
214-175-1040-0007-702	53G BALL ROAD TOWER - CASH - UNRESTRICTED	\$23,257.48	\$1,954.31	\$784.30	\$24,427.49
214-175-1040-0008-703	53G SPRINT TOWER - CASH - UNRESTRICTED	\$2,108.07	\$177.14	\$71.08	\$2,214.13
214-175-1040-0009-704	53G DEER RUN - CASH - UNRESTRICTED	\$53.28	\$4.48	\$1.80	\$55.96
214-175-1040-0010-705	53G WATERHOUSE DEV - CASH - UNRESTRICTED	\$2,515.78	\$211.39	\$84.83	\$2,642.34
214-175-1040-0011-713	53G PATRIOT COMM-DECA - CASH - UNRESTRICTED	\$136.16	\$11.42	\$4.59	\$142.99
214-175-1040-0012-714	53G LOCKE BROOK RUN - CASH - UNRESTRICTED	\$193.13	\$16.24	\$6.52	\$202.85
214-175-1040-0013-717	53G PAPPAS - CASH - UNRESTRICTED	\$371.41	\$31.19	\$12.53	\$390.07
214-175-1040-0013-738	53G 94 Fitchburg Rd - Cash - Unrestricted	\$0.00	\$900.00	\$826.00	\$74.00
214-175-1040-0049-756	53G BK & BK LLC - CASH - UNRESTRICTED	\$20.63	\$1.72	\$0.69	\$21.66
214-175-1040-0757-757	53G NIMRSD NEW SCHOOL - CASH - UNRESTRICTED	\$25.47	\$2.13	\$0.86	\$26.74
214-175-1040-0758-758	ESCW BY AGRMT-LOOKE BROOK SOLAR PROJECT-CASH	\$18,000.00	\$0.00	\$0.00	\$18,000.00
214-176-1040-0014-715	53G TURNPIKE VILLAGE - CASH - UNRESTRICTED	\$108.82	\$9.14	\$3.66	\$114.30
214-176-1040-0015-716	53G TNSND ELDER HSING RCAP - CASH - UNRESTRICTED	\$518.62	\$43.58	\$17.50	\$544.70
214-193-1040-0016-000	WTRR GIFTS - CASH - UNRESTRICTED	\$1,401.18	\$0.00	\$0.00	\$1,401.18
214-195-1040-0017-000	SAM THORPE PRINTS DON - CASH - UNRESTRICTED	\$4,235.72	\$0.00	\$0.00	\$4,235.72
224-210-1040-0001-000	POLICE SPECIAL DUTY - CASH - UNRESTRICTED	(\$63,064.10)	\$248,003.71	\$220,732.66	(\$35,793.05)
224-210-1040-0002-000	DARE GIFTS & DON - CASH - UNRESTRICTED	\$1,943.30	\$257.79	\$2,071.18	\$129.91
224-210-1040-0003-000	POLICE GIFTS & DONATIONS - CASH - UNRESTRICTED	\$6,681.80	\$3,444.57	\$3,979.35	\$6,147.02
224-210-1040-0004-000	D QUIMBY INVESTIGATION DON - CASH - UNRESTRICTED	\$332.42	\$0.00	\$0.00	\$332.42
224-210-1040-0005-000	COMM FND-ALLIANCE VS DRUGS - CASH - UNRESTRICTED	\$3,840.08	\$0.00	\$0.00	\$3,840.08
224-220-1040-0006-000	FIRE/EMS - GIFTS & DONATION - CASH - UNRESTRICTED	\$2,508.23	\$0.00	\$0.00	\$2,508.23
224-220-1040-0008-000	FIRE/EMS COMM FOUND N.CEN - CASH - UNRESTRICTED	\$5.00	\$0.00	\$0.00	\$5.00
224-291-1040-2014-001	CERT MINI GRT - CASH UNRESTRICTED	\$479.20	\$0.00	\$0.00	\$479.20
244-430-1040-0011-000	COMPOSTING BINS DONATIONS - CASH - UNRESTRICTED	\$92.75	\$0.00	\$0.00	\$92.75
244-430-1040-0098-000	EARTH DAY-CASH	\$320.89	\$415.09	\$735.98	\$0.00
244-491-1040-0012-000	OLD BUIEL GND GIFTS & DON - CASH - UNRESTRICTED	\$621.00	\$0.00	\$0.00	\$621.00
250-000-1040-0000-000	STABILIZATION - GEN - CASH - UNRESTRICTED	\$1,242,225.90	\$188,780.49	\$127,038.90	\$1,303,967.49
251-100-1040-0000-000	STABILIZATION - CAP - CASH - UNRESTRICTED	\$134,576.31	\$54,696.82	\$40,429.10	\$148,844.03
254-527-1040-0100-000	Housing Trust - Cash	\$24.61	\$103,778.40	\$2,810.96	\$100,992.05
254-541-1040-0001-000	COA GIFTS & DON - CASH - UNRESTRICTED	\$8,699.90	\$666.00	\$1,199.14	\$8,166.76
254-541-1040-0002-000	COA LINE DANCE DON - CASH - UNRESTRICTED	\$5.00	\$0.00	\$5.00	\$0.00
254-541-1040-0003-000	COA DON - ARTS/CRAFTS - CASH - UNRESTRICTED	\$249.16	\$0.00	\$249.16	\$0.00
254-541-1040-0008-000	COA Comm Found N. Cen - Cash	\$5,980.96	\$1,139.39	\$2,383.11	\$4,737.24
254-541-1040-0074-103	EDELTRAUT MAUTER MEMORIAL FUND-CASH	\$5,981.73	\$180.13	\$1,455.41	\$4,706.45
254-543-1040-0005-000	VET MEM MARKER - CASH - UNRESTRICTED	\$604.71	\$0.00	\$0.00	\$604.71
254-544-1040-0005-001	VET FY22 COLA - CASH - UNRESTRICTED	\$3,081.00	\$0.00	\$0.00	\$3,081.00
264-610-1040-0001-000	LIBRARY MEMORIAL GIFTS - CASH - UNRESTRICTED	\$1,603.64	\$350.00	\$0.00	\$1,953.64
264-610-1040-0002-000	LIB C KENNEY MEM GIFT - CASH - UNRESTRICTED	\$488.41	\$0.00	\$0.00	\$488.41

\$180,890.84

(\$22,351.19)

\$713.75

\$1,452,811.52

\$122,288.21

264-610-1040-0003-712	LIB CMPCT DISK SETTLMNT GIFT - CASH - UNRESTRICTED	\$0.90	\$0.06	\$0.02	\$0.94
264-610-1040-0004-000	LIB COLLECT AUGMENT GIFT - CASH - UNRESTRICTED	\$53.08	\$0.00	\$0.00	\$53.08
264-610-1040-0005-000	TARGET CHDHOOD READ GRT - CASH - UNRESTRICTED	\$103.57	\$0.00	\$0.00	\$103.57
264-610-1040-0006-000	LIB EXT OPS HOURS DON - CASH - UNRESTRICTED	\$2,130.25	\$3,100.00	\$3,626.95	\$1,603.30
264-610-1040-0007-000	COME PLAY Wii-CMRLS GRT - CASH - UNRESTRICTED	\$35.15	\$0.00	\$0.00	\$35.15
264-610-1040-0008-000	LIB - ROLLSTONE - CASH - UNRESTRICTED	\$119.04	\$0.00	\$0.00	\$119.04
264-610-1040-0009-000	Library Gifts-Childrens Books-Cash	\$56.18	\$0.00	\$0.00	\$56.18
264-610-1040-0043-000	E BOOKS DEBIT WC - CASH - UNRESTRICTED	\$54.71	\$0.00	\$0.00	\$54.71
264-650-1040-0003-102	Cash-John M. Whittemore Memorial Fund	\$769.56	\$0.00	\$0.00	\$769.56
264-650-1040-0009-000	PARKS - AMER FLAG COMM DON - CASH - UNRESTRICTED	\$655.31	\$0.00	\$0.00	\$655.31
264-650-1040-0010-000	PARKS BANDSTAND DON - CASH - UNRESTRICTED	\$2,009.62	\$485.00	\$1,965.45	\$529.17
264-650-1040-0011-000	PARKS PLAYGROUND DON - CASH - UNRESTRICTED	\$9,353.20	\$6,816.52	\$2,355.09	\$13,814.63
264-650-1040-0012-000	TOWN COMMON MAINT DON - CASH - UNRESTRICTED	\$685.57	\$285.00	\$248.55	\$722.02
264-650-1040-2022-107	PARKS/CEM-WILD&SCENIC-CASH	\$0.00	\$1,118.50	\$1,118.50	\$0.00
264-655-1040-0013-000	REC COMPLEX GIFT/FUNDRSNG - CASH - UNRESTRICTED	\$10,671.58	\$97.87	\$97.87	\$10,671.58
264-655-1040-0106-000	Recreation Gift/Fundraising - Cash	\$1,202.90	\$0.00	\$0.00	\$1,202.90
301-430-1040-0000-000	C/P RECYCLE CTR - CASH - UNRESTRICTED	\$45,990.82	\$0.00	\$1,344.00	\$44,646.82
302-197-1040-2024-120	ATM Art 11.6 05/23 Facilities Truck Unrestricted Cash	\$0.00	\$78,044.00	\$77,683.12	\$360.88
302-197-1040-2024-121	ATM Art 11.7 05/23 Fac Storage Cabinets Unrestricted Cash	\$0.00	\$2,500.00	\$1,964.38	\$535.62
302-425-1040-2024-117	ATM Art 11.3 05/23 HWY Pickup Unrestricted Cash	\$0.00	\$75,000.00	\$69,913.00	\$5,087.00
302-425-1040-2024-118	ATM Art 11.4 05/23 HWY Culvert Camera Unrestricted Cash	\$0.00	\$15,000.00	\$14,995.00	\$5.00
302-425-1040-2024-119	ATM Art 11.5 05/23 HWY Wing Plow Unrestricted Cash	\$0.00	\$10,000.00	\$6,300.00	\$3,700.00
305-000-1040-0000-000	C/P HWY CH 90 - CASH - UNRESTRICTED	(\$276,793.69)	\$1,167,696.44	\$875,475.84	\$15,426.91
307-000-1040-0000-000	CAP PROJ - CAP BGT ITEMS - CASH - UNRESTRICTED	\$1,013,692.00	\$2,474.84	\$306,053.15	\$710,113.69
308-000-1040-0000-000	C/P-AMERICAN LEGION - CASH	\$22,900.00	\$0.00	\$0.00	\$22,900.00
309-000-1040-2016-000	C/P - W TOWNSEND FIRE STATION-CASH	\$3,087.20	\$0.00	\$0.00	\$3,087.20
310-220-1040-2018-315	CASH- TANKER	\$342.00	\$0.00	\$0.00	\$342.00
311-000-1040-2020-000	GREENVILLE RD BRIDGE - CASH	\$25,732.80	\$0.00	\$5,123.00	\$20,609.80
802-000-1040-0000-720	A DWIGHT ENTERTAIN - CASH EXPEND TRUST FUNDS	\$8,583.86	\$11,921.77	\$14,233.53	\$6,272.10
802-000-1060-0000-720	A Dwight Entertainment Fund -Restricted cash	\$15,000.00	\$0.00	\$0.00	\$15,000.00
803-171-1040-0000-721	CONS LAND FUND - CASH - EXPENDABLE	\$63,662.75	\$5,768.38	\$2,159.91	\$67,271.22
804-192-1040-0000-722	MEMORIAL HALL PRESV - CASH EXPENDABLE	\$2,609.92	\$186.82	\$461.41	\$2,335.33
805-193-1040-0000-723	W T R GRANGE - CASH EXPENDABLE	\$71.43	\$22.81	\$9.15	\$85.09
805-193-1060-0000-723	W T R GRANGE - CASH RESTRICTED	\$200.00	\$0.00	\$0.00	\$200.00
806-193-1040-0000-724	WTRR M E HOMER - CASH EXPENDABLE	\$13,655.56	\$1,987.76	\$797.73	\$14,845.59
806-193-1060-0000-724	WTRR M E HOMER - CASH RESTRICTED	\$10,000.00	\$0.00	\$0.00	\$10,000.00
807-491-1040-0000-725	A DWIGHT CEMETERY - CASH EXPENDABLE	\$6,966.46	\$8,492.81	\$6,923.22	\$8,536.05
807-491-1060-0000-725	A Dwight Cemetery - Restricted Cash	\$10,000.00	\$0.00	\$0.00	\$10,000.00
808-491-1040-0000-726	JOEL GILES CEM - CASH EXPENDABLE	\$1,677.58	\$325.83	\$130.77	\$1,872.64
808-491-1060-0000-726	JOEL GILES CEM - CASH RESTRICTED	\$2,200.00	\$0.00	\$0.00	\$2,200.00
809-491-1040-0000-727	MAUDE HYDE GATES CEM - CASH EXPENDABLE	\$333.21	\$81.44	\$32.68	\$381.97
809-491-1060-0000-727	MAUDE HYDE GATES CEM - CASH RESTRICTED	\$500.00	\$0.00	\$0.00	\$500.00
810-491-1040-0000-728	CEM FLORAL FUND - CASH EXPENDABLE	\$486.25	\$684.53	\$599.72	\$571.06

\$32,833.19

\$826,814.92

810-491-1060-0000-728	CEM FLORAL FUND - CASH RESTRICTED	\$6,725.00	\$0.00	\$0.00	\$0.00	\$6,725.00
811-491-1040-0000-729	CEM PERPETUAL CARE - CASH EXPENDABLE	\$3,726.44	\$27,642.74	\$19,643.00	\$11,726.18	\$11,726.18
811-491-1060-0000-729	CEM PERPETUAL CARE - CASH RESTRICTED	\$326,568.18	\$9,025.00	\$0.00	\$335,593.18	\$335,593.18
812-491-1040-0000-730	JAMES TUCKER CEM - CASH EXPENDABLE	\$117.11	\$51.87	\$20.81	\$148.17	\$148.17
812-491-1060-0000-730	JAMES TUCKER CEM - CASH RESTRICTED	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00
813-610-1040-0000-731	STEPHEN COFFEY LIB - CASH EXPENDABLE	\$420.86	\$77.37	\$31.04	\$467.19	\$467.19
813-610-1060-0000-731	STEPHEN COFFEY LIB - CASH RESTRICTED	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00
814-610-1040-0000-732	A DWIGHT LIBRARY - CASH EXPENDABLE	\$23,030.38	\$20,779.61	\$15,192.94	\$28,617.05	\$28,617.05
814-610-1060-0000-732	A Dwight Library - Restricted Cash	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00
815-610-1040-0000-733	C EMERY LIB - CASH EXPENDABLE	\$664.07	\$97.83	\$39.26	\$722.64	\$722.64
815-610-1060-0000-733	C EMERY LIB - CASH RESTRICTED	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00
816-610-1040-0000-734	GRANGE LIBRARY - CASH EXPENDABLE	\$190.73	\$24.44	\$9.80	\$205.37	\$205.37
816-610-1060-0000-734	GRANGE LIBRARY - CASH RESTRICTED	\$100.00	\$0.00	\$0.00	\$100.00	\$100.00
817-610-1040-0000-735	HALE MEMORIAL LIB - CASH EXPENDABLE	\$201.32	\$93.98	\$37.72	\$257.58	\$257.58
817-610-1060-0000-735	HALE MEMORIAL LIB - CASH RESTRICTED	\$917.00	\$0.00	\$0.00	\$917.00	\$917.00
818-610-1040-0000-736	H.A.R.T. LIBRARY - CASH EXPENDABLE	\$1,601.31	\$2,520.53	\$2,961.53	\$1,160.31	\$1,160.31
819-610-1040-0000-737	L PETERSON LIB - CASH EXPENDABLE	\$669.93	\$87.21	\$34.99	\$722.15	\$722.15
819-610-1060-0000-737	L PETERSON LIB - CASH RESTRICTED	\$368.00	\$0.00	\$0.00	\$368.00	\$368.00
820-610-1040-0000-739	M WORCESTER LIB - CASH EXPENDABLE	\$237.73	\$667.61	\$267.92	\$637.42	\$637.42
820-610-1060-0000-739	M WORCESTER LIB - CASH RESTRICTED	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
821-610-1040-0000-740	MURRAY MEMORIAL LIB - CASH EXPENDABLE	\$791.23	\$108.51	\$43.54	\$856.20	\$856.20
821-610-1060-0000-740	MURRAY MEMORIAL LIB - CASH RESTRICTED	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00
822-610-1040-0000-741	F RAFFERTY LIBRARY - CASH EXPENDABLE	\$923.08	\$455.70	\$182.88	\$1,195.90	\$1,195.90
822-610-1060-0000-741	F RAFFERTY LIBRARY - CASH RESTRICTED	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$4,500.00
823-650-1040-0000-742	BANDSTAND FUND - CASH EXPENDABLE	\$601.88	\$374.38	\$850.24	\$126.02	\$126.02
823-650-1060-0000-742	BANDSTAND FUND - CASH RESTRICTED	\$3,026.50	\$0.00	\$0.00	\$3,026.50	\$3,026.50
824-650-1040-0000-743	J B BLOOD MONUMENT - CASH EXPENDABLE	\$1,177.22	\$523.78	\$210.20	\$1,490.80	\$1,490.80
824-650-1060-0000-743	J B BLOOD MONUMENT - CASH RESTRICTED	\$5,055.85	\$0.00	\$0.00	\$5,055.85	\$5,055.85
825-650-1040-0000-744	TOWN COMMON LIGHTS - CASH EXPENDABLE	\$950.84	\$96.88	\$38.87	\$1,008.85	\$1,008.85
826-650-1040-0000-745	MEMORIAL COMMON - CASH EXPENDABLE	\$253.90	\$138.99	\$55.77	\$337.12	\$337.12
826-650-1060-0000-745	MEMORIAL COMMON - CASH RESTRICTED	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$1,400.00
827-650-1040-0000-746	PARKS C & G PACKARD - CASH EXPENDABLE	\$1,185.49	\$519.77	\$208.59	\$1,496.67	\$1,496.67
827-650-1060-0000-746	PARKS C & G PACKARD - CASH RESTRICTED	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
828-700-1040-0000-747	M.C.MACEARCHERN MEM - CASH EXPENDABLE	\$4,618.79	\$388.11	\$155.76	\$4,851.14	\$4,851.14
860-560-1040-0000-748	A J ATWOOD WORTHY - CASH - UNRESTRICTED	\$5,692.99	\$1,822.85	\$731.57	\$6,784.27	\$6,784.27
860-560-1060-0000-748	A J ATWOOD WORTHY - CASH - RESTRICTED	\$16,000.71	\$0.00	\$0.00	\$16,000.71	\$16,000.71
861-560-1040-0000-749	S E WILSON WORTHY - CASH - UNRESTRICTED	\$22.74	\$0.00	\$0.00	\$22.74	\$22.74
861-560-1060-0000-749	S E WILSON WORTHY - CASH - RESTRICTED	\$634.00	\$0.00	\$0.00	\$634.00	\$634.00
862-560-1040-0000-750	A FRENCH WORTHY - CASH - UNRESTRICTED CEN BK	\$1,506.60	\$1,321.02	\$530.15	\$2,297.47	\$2,297.47
862-560-1042-0000-000	CASH - UNRESTRICTED -A. FRENCH TRUSTEE CHECKING	\$2,262.85	\$0.00	\$0.00	\$2,262.85	\$2,262.85
862-560-1060-0000-750	A FRENCH WORTHY - CASH - RESTRICTED CEN BK	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
863-620-1040-0000-751	C SLOAN SCHOLARSHIP - CASH - UNRESTRICTED	\$1,357.93	\$744.94	\$298.96	\$1,803.91	\$1,803.91
863-620-1060-0000-751	C SLOAN SCHOLARSHIP - CASH - RESTRICTED	\$7,507.50	\$0.00	\$0.00	\$7,507.50	\$7,507.50
864-620-1040-0000-752	M LANE SCHOLARSHIP - CASH - UNRESTRICTED	\$195.67	\$142.50	\$57.19	\$280.98	\$280.98
864-620-1060-0000-752	M LANE SCHOLARSHIP - CASH - RESTRICTED	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00

865-620-1040-0000-753	F BOUCHER MEM SCHOLSHIP - CASH - UNRESTRICTED	\$1,561.61	\$181.63	\$72.90	\$1,670.34
865-620-1060-0000-753	F BOUCHER MEM SCHOLSHIP - CASH - RESTRICTED	\$600.00	\$0.00	\$0.00	\$600.00
866-620-1040-0000-754	SPAULDING ALUMNI SCHP - CASH - UNRESTRICTED	\$3,833.40	\$448.18	\$179.87	\$4,101.71
866-620-1060-0000-754	SPAULDING ALUMNI SCHP - CASH - RESTRICTED	\$1,500.00	\$0.00	\$0.00	\$1,500.00
867-560-1040-0000-755	A DWIGHT WORTHY - CASH - UNRESTRICTED	\$314,688.77	\$29,931.18	\$23,754.18	\$320,865.77
867-560-1060-0000-755	A Dwight Worthy Fund - Restricted Cash	\$15,000.00	\$0.00	\$0.00	\$15,000.00
		\$7,307,168.44	\$4,477,865.23	\$5,268,749.42	\$6,516,284.25
					\$978,615.59
					\$ 6,516,284.25

TOWNSEND

Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2024
(Unaudited)

	Governmental Fund Types				Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt		
ASSETS									
Investments	\$ 1,589,401.86	\$ 3,256,542.22	\$ 826,814.92	\$ 365,312.76		\$ 2,672,161.05		\$ 8,710,232.81	
Receivables:								\$ -	
Personal property taxes	\$ 24,162.33							\$ 24,162.33	
Real estate taxes	\$ 433,340.46							\$ 433,340.46	
Allowance for abatements and exemptions	\$ (217,486.36)							\$ (217,486.36)	
Tax liens	\$ 498,390.00							\$ 498,390.00	
Deferred taxes	\$ 2,195.27							\$ 2,195.27	
Motor vehicle excise	\$ 248,884.10							\$ 248,884.10	
Other excises								\$ -	
User fees				\$ 183,706.00				\$ 183,706.00	
Utility liens added to taxes				\$ 10,215.43				\$ 10,215.43	
Departmental		\$ 779,450.55						\$ 779,450.55	
Special assessments								\$ -	
Due from other governments				\$ 1,236.87				\$ -	
Other receivables	\$ 24,079.37	\$ 24,349.20		\$				\$ 49,665.44	
Foreclosures/Possessions	\$ 229,710.57							\$ 229,710.57	
Prepays								\$ -	
Due to/from other funds								\$ -	
Working deposit								\$ -	
Inventory								\$ -	
Fixed assets, net of accumulated depreciation								\$ -	
Amounts to be provided - payment of bonds							\$ 4,115,498.77	\$ 4,115,498.77	
Amounts to be provided - vacation/sick leave								\$ -	
Total Assets	\$ 2,832,677.60	\$ 4,060,341.97	\$ 826,814.92	\$ 560,471.06	\$ -	\$ 2,672,161.05	\$ 4,115,498.77	\$ 15,067,965.37	
LIABILITIES AND FUND EQUITY									
Liabilities:									
Warrants payable	\$ 150,865.54	\$ 106,472.84		\$ 67,259.37				\$ 324,597.75	
Accounts payable								\$ -	
Accrued payroll								\$ -	
Withholdings								\$ -	
Accrued claims payable								\$ -	
Due to/from other funds								\$ -	
Due to other governments								\$ -	
Other liabilities		\$ 7,082.83		\$ 11,448.10				\$ 18,530.93	
Deferred revenue:									
Real and personal property taxes	\$ 240,016.43							\$ 240,016.43	

TOWNSEND

Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2024
(Unaudited)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services			
Tax liens	\$ 498,390.00							\$ 498,390.00
Deferred taxes	\$ 2,195.27							\$ 2,195.27
Foreclosures/Possessions	\$ 229,710.57							\$ 229,710.57
Motor vehicle excise	\$ 248,884.10							\$ 248,884.10
Other excises								\$ -
User fees								\$ 183,706.00
Utility liens added to taxes				\$ 183,706.00				\$ 183,706.00
Departmental		\$ 779,450.55		\$ 10,215.43				\$ 10,215.43
Special assessments								\$ 779,450.55
Due from other governments								\$ -
Other receivables				\$ 1,236.87				\$ -
Deposits receivable	\$ 24,079.37	\$ 24,349.20						\$ 49,665.44
Prepaid taxes/fees	\$ 225.40							\$ 225.40
Tailings	\$ 10,457.52							\$ 10,457.52
IBNR								\$ -
Agency Funds						\$ 240,733.94		\$ 240,733.94
Notes payable			\$ 142,500.00					\$ 142,500.00
Bonds payable							\$ 4,115,498.77	\$ 4,115,498.77
Vacation and sick leave liability								\$ -
Total Liabilities	\$ 1,404,824.20	\$ 917,355.42	\$ 142,500.00	\$ 273,865.77	\$ -	\$ 240,733.94	\$ 4,115,498.77	\$ 7,094,778.10
Fund Equity:								
Reserved for encumbrances	\$ 97,700.99			\$ 6,067.60				\$ 103,768.59
Reserved for expenditures	\$ 33,000.00							\$ 33,000.00
Reserved for continuing appropriations	\$ 435,753.43							\$ 435,753.43
Reserved for petty cash	\$ 250.00			\$ 250.00				\$ 500.00
Reserved for appropriation deficit								\$ -
Reserved for snow and ice deficit								\$ -
Reserved for COVID-19 deficit								\$ -
Reserved for debt service	\$ 586.90							\$ 586.90
Reserved for premiums								\$ -
Reserved for working deposit								\$ -
Undesignated fund balance	\$ 860,562.08	\$ 3,142,986.55	\$ 684,314.92			\$ 2,431,427.11		\$ 7,119,290.66
Unreserved retained earnings				\$ 280,287.69				\$ 280,287.69
Investment in capital assets								\$ -
Total Fund Equity	\$ 1,427,853.40	\$ 3,142,986.55	\$ 684,314.92	\$ 286,605.29	\$ -	\$ 2,431,427.11	\$ -	\$ 7,973,187.27
Total Liabilities and Fund Equity	\$ 2,832,677.60	\$ 4,060,341.97	\$ 826,814.92	\$ 560,471.06	\$ -	\$ 2,672,161.05	\$ 4,115,498.77	\$ 15,067,965.37

TOWN OF TOWNSEND
COMBINED BALANCE SHEET FOR SPECIAL REVENUE FUNDS
JULY 1, 2023- JUNE 30, 2024

	Federal Grants	State Grants	Receipts Reserved	Revolving	Other	Stabilization	Total
Cash	1,029,573.78	116,322.32	1,348,251.35	195,801.61	462,413.81	1,452,811.52	4,605,174.39
Due (to)/from Other Funds							0.00
Department Receivable - Ambulance			779,450.55				779,450.55
Loans Receivable - Title V			24,349.20				24,349.20
Betterments Receivable - Title V							0.00
Total Assets	1,029,573.78	116,322.32	2,152,051.10	195,801.61	462,413.81	1,452,811.52	5,408,974.14
Warrants & Accounts Payable	0.00	0.00	0.00	0.00	(5,776.32)	0.00	(5,776.32)
Deferred Revenue - Dept Receivable			(779,450.55)			0.00	(779,450.55)
Deferred Revenue - Loans Receivable			(24,349.20)			0.00	(24,349.20)
Deferred Revenue - Betterments Receivable						0.00	0.00
Other Liabilities					(3,600.00)	0.00	(3,600.00)
Total Liabilities	0.00	0.00	(803,799.75)	0.00	(9,376.32)	0.00	(813,176.07)
Fund Balance:							
Reserved for Special Purposes	(1,029,573.78)	(116,322.32)	(1,348,251.35)	(195,801.61)	(453,037.49)	(1,452,811.52)	(4,595,798.07)
Reserved for Petty Cash							0.00
Reserved for Expenditures			0.00				0.00
Undesignated	0.00	0.00	0.00	0.00	0.00		0.00
Total Fund Balance	(1,029,573.78)	(116,322.32)	(1,348,251.35)	(195,801.61)	(453,037.49)	(1,452,811.52)	(4,595,798.07)
Total Liabilities and Fund Balance	(1,029,573.78)	(116,322.32)	(2,152,051.10)	(195,801.61)	(462,413.81)	(1,452,811.52)	(5,408,974.14)
	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Town of Townsend Debt

	Date of Issue	Description	Issue Amount	Retired	Balance
1	11/16/2005	CWT Water Mains DW-04-16 (Self-Supporting)	695,639	572,253	123,386
2	12/18/2007	CWT Septic System Betterment T5-97-1171-2B (Exempt)	190,499	142,875	47,624
3	12/9/2008	CWT Water Mains DW-04-16A REFUNDING (Self-Supporting)	930,929	694,184	236,746
4	11/30/2017	GOB Municipal Purpose	430,000	215,000	215,000
5	11/30/2017	GOB Land Acquisition - Fire	159,000	39,000	120,000
6	11/30/2017	GOB Building Construction - Fire	1,746,000	436,000	1,310,000
7	11/30/2017	GOB Departmental Equipment - Fire	490,000	125,000	365,000
8	11/30/2017	GOB Landfill Area - Closing-out REFUNDING (Exempt)	375,000	315,000	60,000
9	11/30/2017	GOB Landfill Area - Closing-out REFUNDING (Exempt)	190,000	160,000	30,000
10	4/27/2023	GOB Water Main	537,000	0	537,000
11	4/27/2023	GOB Design WTP	309,000	0	309,000
12	4/27/2023	GOB Design Water Lines	150,000	0	150,000
13	4/27/2023	GOB Bridge Replacement	175,000	0	175,000
14	4/27/2023	GOB Fire Engine	679,000	0	679,000
15	4/27/2023	GOB Fire Vehicle	72,000	0	72,000
15	4/27/2023	GOB Highway Truck	218,000	0	218,000
Totals			7,347,067	2,699,312	4,647,756

TOWN OF TOWNSEND
CHANGES IN FUND BALANCE FOR EXPENDABLE TRUST FUNDS
JULY 1, 2022 - JUNE 30, 2023

Account #	NAME	BALANCE JULY 1, 2022	INVESTMENT INCOME	OTHER RECEIPTS	EXPENDED OTHER	EXPENDED PAYROLL	BALANCE JUNE 30, 2023
802-000-3590-0000-720	Amanda E Dwight Entertainment Fund	6,061.27	6,457.59		(3,935.00)		8,583.86
803-171-3590-0000-721	Conservation Fund	63,031.80	630.95				63,662.75
804-192-3590-0000-722	Memorial Hall Preservation	2,188.17	421.75				2,609.92
805-193-3290-0000-723	W. Townsend Reading Rm Grange	67.11	4.32				71.43
806-193-3290-0000-724	M E Homer W.T. Reading Rm	13,279.81	375.75				13,655.56
807-491-3290-0000-725	Amanda Dwight Cemetery Fund	3,985.70	4,434.62		(1,453.86)		6,966.46
808-491-3290-0000-726	Joel Giles Cemetery Fund	1,615.97	61.61				1,677.58
809-491-3290-0000-727	Maude Hyde Gates Cemetery Fund	373.53	15.40		(55.72)		333.21
810-491-3290-0000-728	Combined Floral Funds	620.87	129.38		(264.00)		486.25
811-491-3290-0000-729	Cemetery Perpetual Care	65,118.81	12,975.52		(5,750.46)		72,343.87
812-491-3290-0000-730	James N Tucker Cemetery Fund	107.31	9.80				117.11
813-610-3290-0000-731	Stephen Coffey Library Fund	406.25	14.61				420.86
814-610-3290-0000-732	Amanda E Dwight Library Fund	17,773.45	10,219.23		(4,962.30)		23,030.38
815-610-3290-0000-733	Charles Emery Library Fund	645.57	18.50				664.07
816-610-3290-0000-734	Townsend Grange Library Fund	186.11	4.62				190.73
817-610-3290-0000-735	Hale Memorial Library Trust	183.56	17.76				201.32
818-610-3290-0000-736	H.A.R.T. Library Donations	1,516.82	2,003.94		(1,919.45)		1,601.31
819-610-3290-0000-737	Lorraine Peterson Library Fund	653.45	16.48				669.93
820-610-3290-0000-739	Mary Worcester Library Fund	2,818.53	126.19		(2,706.99)		237.73
821-610-3290-0000-740	Walter & Beaulah Murray Library	770.72	20.51				791.23
822-610-3290-0000-741	Frances Rafferty Library Fund	836.92	86.16				923.08
823-650-3290-0000-742	Banstand Fund	829.93	70.76		(298.81)		601.88
824-650-3290-0000-743	John Birney Blood Monument Fund	1,078.23	98.99				1,177.22
825-650-3290-0000-744	Town Common Holiday Lights	932.50	18.34				950.84
826-650-3290-0000-745	Memorial Common	227.64	26.26				253.90
827-650-3290-0000-746	Charles & Gertrude Packard Parks	1,087.19	98.30				1,185.49
828-700-3290-0000-747	M C MacEarchern Memorial Fund	4,545.43	73.36				4,618.79
860-560-3290-0000-748	Albert J Atwood Worthy Fund	5,348.40	344.59				5,692.99
861-560-3290-0000-749	Susan Wilson Worthy Fund	22.74					22.74
862-560-3290-0000-750	Abram S French Welfare Fund	3,519.71	249.74				3,769.45
863-620-3290-0000-751	Charles A Sloan Memorial Fund	1,217.09	140.84				1,357.93
864-620-3290-0000-752	Maria L Lane School Fund	168.69	26.98				195.67
865-620-3290-0000-753	Francis E Boucher Mem. Fund	1,527.27	34.34				1,561.61
866-620-3290-0000-754	Spaulding Alumni Fund	3,748.68	84.72				3,833.40
867-560-3290-0000-755	Amanda E Dwight Worthy Fund	312,641.41	7,085.36		(5,038.00)		314,688.77
Total Fund Balances		519,136.64	46,397.27	0.00	(26,384.59)	0.00	539,149.32

Local Receipts FY24

	FY24 Estimated	FY24 Actual
Motor Vehicle	\$ 1,200,000.00	\$ 1,359,283.00
Meals Tax	\$ 130,000.00	\$ 130,647.00
Rooms Tax	\$ -	\$ 651.00
Penalties & Interest on Taxes	\$ 100,000.00	\$ 84,265.00
Payments in Lieu of Taxes (PILOTs)	\$ 10,000.00	\$ 10,000.00
Fees	\$ -	\$ -
Rentals	\$ 25,000.00	\$ 73,762.00
Other Departmental Revenue	\$ 100,000.00	\$ 167,233.00
Building Permits	\$ 85,000.00	\$ 88,161.00
Licenses and Permits	\$ 85,000.00	\$ 107,649.00
Fines & Forfeits	\$ 5,000.00	\$ 13,636.00
Investment Income	\$ 20,000.00	\$ 70,577.00
Misc-Non Recurring	\$ -	\$ 39,656.00
	\$ 1,760,000.00	\$ 2,145,520.00

**TOWN OF TOWNSEND
TRUST FUNDS COMBINED BALANCE SHEET
JUNE 30, 2024**

ASSETS	NON EXPENDABLE TRUSTS	EXPENDABLE TRUSTS	TOTAL
Cash, Restricted	480,327.74	0.00	480,327.74
Cash, Unrestricted	0.00	498,287.85	498,287.85
Due From Other Funds	0.00	0.00	0.00
TOTAL ASSETS	480,327.74	498,287.85	978,615.59
LIABILITIES			
Warrants Payable	0.00	0.00	0.00
TOTAL LIABILITIES	0.00	0.00	0.00
FUND BALANCES			
Amanda E Dwight Entertainment Fund	15,000.00	6,272.10	21,272.10
Conservation Fund		67,271.22	67,271.22
Memorial Hall Preservation		2,335.33	2,335.33
W Townsend Reading Room Grange	200.00	85.09	285.09
M E Homer W.T. Reading Room	10,000.00	14,845.59	24,845.59
Amanda E Dwight Cemetery Fund	10,000.00	8,536.05	18,536.05
Joel Giles Cemetery Fund	2,200.00	1,872.64	4,072.64
Maude Hyde Gates Cemetery Fund	500.00	381.97	881.97
Cemetery Perpetual Care	335,593.18	11,726.18	347,319.36
Combined Floral Funds	6,725.00	571.06	7,296.06
James N Tucker Cemetery Fund	500.00	148.17	648.17
Stephen Coffey Library Fund	500.00	467.19	967.19
Amanda E Dwight Library Fund	20,000.00	28,617.05	48,617.05
Charles Emery Library Fund	500.00	722.64	1,222.64
Townsend Grange Library Fund	100.00	205.37	305.37
Hale Memorial Library Trust	917.00	257.58	1,174.58
H.A.R.T. Library Donations		1,160.31	1,160.31
Lorraine Peterson Library Fund	368.00	722.15	1,090.15
Mary Worcester Library Fund	5,000.00	637.42	5,637.42
Walter & Beuhla Murray Fund	500.00	856.20	1,356.20
Frances Rafferty Library Fund	4,500.00	1,195.90	5,695.90
Bandstand Fund	3,026.50	126.02	3,152.52
John Birney Blood Monument Fund	5,055.85	1,490.80	6,546.65
Town Common Holiday Lighting		1,008.85	1,008.85
Memorial Common	1,400.00	337.12	1,737.12
Charles & Gertrude Packard Parks	5,000.00	1,496.67	6,496.67
M C MacEarchern Memorial Fund		4,851.14	4,851.14
Albert J Atwood Worthy Fund	16,000.71	6,784.27	22,784.98
Susan Wilson Worthy Fund	634.00	22.74	656.74
Abram S French Welfare Fund	10,000.00	4,560.32	14,560.32
Charles A Sloan Memorial Fund	7,507.50	1,803.91	9,311.41
Maria L Lane School Fund	1,500.00	280.98	1,780.98
Francis E Boucher Memorial Fund	600.00	1,670.34	2,270.34
Spaulding Alumni Fund	1,500.00	4,101.71	5,601.71
Amanda E Dwight Poor Fund	15,000.00	320,865.77	335,865.77
TOTAL FUND BALANCES	480,327.74	498,287.85	978,615.59
TOTAL LIABILITIES AND FUND BALANCES	480,327.74	498,287.85	978,615.59

TOWN OF TOWNSEND
RECONCILIATION OF UNDESIGNATED FUND BALANCE
June 30, 2024

BEGINNING BALANCE 07/01/23	687,763
INCREASES TO FUND BALANCE	
REVERSE PY F/B RESERVED FOR ENCUMBRANCES	60,868
REVERSE PY F/B RESERVED FOR EXPENDITURES	13,000
REVERSE PY F/B RESERVED FOR CONT APPROP	373,642
REVERSE PY F/B RESERVED FOR PETTY CASH	0
REVERSE PY F/B RESERVED FOR OVERLAY RELEASE	0
REVENUE RECEIVED	25,124,020
REVENUE - BOND PREMIUMS correction	(9,956)
OTHER FINANCING SOURCES - TRANSFERS	1,399,337
DECREASES TO FUND BALANCE	
ESTABLISH F.B. RESERVE FOR EXPENDITURES - FREE CASH VOTES	(33,000)
ESTABLISH F.B. RESERVE FOR EXPENDITURES - REPURPOSED APPROP	0
ESTABLISH F.B. RESERVE FOR EXPENDITURES - OVERLAY SURPLUS	0
ESTABLISH F.B. RESERVE FOR CONTINUED APPROP.	(435,753)
ESTABLISH F.B. RESERVE FOR ENCUMBRANCES	(97,701)
ESTABLISH F.B. RESERVE FOR SNOW AND ICE DEFICIT/AMORTIZATION	
ESTABLISH F.B. RESERVE FOR REDUC OF SNOW/ICE DEFICIT	0
ESTABLISH F.B. RESERVE FOR PETTY CASH	0
EXPENDITURES	(26,120,069)
SWOP PROGRAM	
OTHER FINANCING USES	(101,588)
ENDING BALANCE 06/30/24	860,562

TOWN OF TOWNSEND
WATER ENTERPRISE FUND - OPERATIONS
RECONCILIATION OF UNRESERVED RETAINED EARNINGS
June 30, 2024

BEGINNING BALANCE 07/01/23	\$	381,816.68
INCREASES TO RETAINED EARNINGS		
REVERSE PY R/E RESERVED FOR ENCUMBRANCES		9,731.85
REVERSE PY R/E RESERVED FOR CONT APPROP		2,000.00
REVERSE PY R/E RESERVED FOR EXPENDITURES		-
REVERSE PY R/E RESERVED FOR PETTY CASH		250.00
REVENUE RECEIVED		15,688,721.56
REVENUE RECEIVED - MISC RECEIPTS		-
OTHER FINANCING SOURCES - EARNINGS ON INVEST		-
DECREASES TO RETAINED EARNINGS		
ESTABLISH RESERVE FOR ENCUMBRANCES		(6,067.60)
ESTABLISH RESERVE FOR CONTINUED APPROP.		-
ESTABLISH RESERVE FOR EXPENDITURES		-
ESTABLISH RESERVE FOR PETTY CASH		(250.00)
EXPENDITURES		(15,795,914.80)
OTHER FINANCING USES - REIMB TO GENERAL FUND		-
ENDING BALANCE 06/30/23	\$	280,287.69

WATER ENTERPRISE FUND - OPERATIONS
JULY 1, 2023 - JUNE 30, 2024

Retained Earnings Unreserved, beginning	381,817
Retained Earnings Reserved for Special Purposes, beginning	
Retained Earnings Reserved for Encumbrances, beginning	9,732
Retained Earnings Reserved for Petty Cash, beginning	250
Retained Earnings Reserved for Expenditures, beginning	0
Retained Earnings Reserved for Continued Appropriations	<u>2,000</u>

393,799

Revenues:

Water User Charges	1,548,949
Other Service Charges	43,269
Connection Fees	24,350
Interest & Demands	22,902
Water Liens	60,508
Other Miscellaneous	46,087
Back Flow Prevention	<u>15,315</u>

1,761,381

Solar Power Credits	5,635	<u>5,635</u>
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Bond Proceeds	13,921,706
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Total Revenue 15,688,722

Expenditures:

Salary and Wages	(559,046)
Expenses	(681,738)
Debt Service	(218,212)
Capital Expenditures	<u>(13,950,064)</u>

(15,409,060)

Other Financing Sources/(Uses):

Transfers to capital project funds	(386,855)
Intermunicipal Agreement - Earnings on Investment	
Intermunicipal Agreement - Reimbursement to General Fund	<u>0</u>

Total Expenses (15,795,915)

Total Change in Unreserved (107,193)

Retained Earnings Unreserved, ending	286,605
Retained Earnings Reserved for Special Purposes, ending	
Retained Earnings Reserved for Encumbrances, ending	(6,068)
Retained Earnings Reserved for Petty Cash, ending	(250)
Retained Earnings Reserved for Expenditures, ending	0
Retained Earnings Reserved for Continued Appropriations, ending	0

Total Fund Equity June 30, 2024 280,288

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Group 1: Segment 3: Department		Code: 122 - Board of Selectmen					
Personnel							
001-01-122-5100-0000-000	BOS SALARY - TOWN ADMINISTRATOR	-135,861.09	132,000.00	132,000.00	-135,861.09	-3,861.09	102.93
001-01-122-5110-0000-000	BOS WAGES - COMMUNITY SERVICES C	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00
001-01-122-5112-0000-000	BOS WAGES - SUPPORT STAFF	-51,187.20	49,321.00	49,321.00	-51,187.20	-1,866.20	103.78
001-01-122-5113-0000-000	BOS WAGES- HUMAN RESOURCES	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00
001-01-122-5117-0000-000	BOS WAGES - WEBMASTER	-7,434.10	6,427.00	6,427.00	-7,434.10	-1,007.10	115.67
001-01-122-5120-0000-000	BOS WAGES - TEMPORARY HELP	-14,194.79	10,000.00	10,000.00	-14,194.79	-4,194.79	141.95
001-01-122-5122-0000-000	BOS WAGES - OTHER (VAC BB & TRAVE	-4,400.00	4,800.00	4,800.00	-4,400.00	400.00	91.67
Total Group 3: Personnel		-213,077.18	222,548.00	222,548.00	-213,077.18	9,470.82	95.74
Expenses							
001-01-122-5300-0000-000	BOS PROF SERVICES	-11,684.07	5,500.00	5,500.00	-11,684.07	-6,184.07	212.44
001-01-122-5308-0000-000	BOS ED & TRAINING	-1,638.46	2,000.00	2,000.00	-1,638.46	361.54	81.92
001-01-122-5309-0000-000	BOS HR CONSULTING SERVICES	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
001-01-122-5340-0000-000	BOS COMMUNICATIONS	-566.24	0.00	0.00	-566.24	-566.24	0.00
001-01-122-5380-0000-000	BOS TOWN REPORTS	-3,255.00	3,500.00	3,500.00	-3,255.00	245.00	93.00
001-01-122-5389-0000-000	BOS - MART PARK AND RIDE COST	0.00	25,000.00	25,000.00	0.00	25,000.00	0.00
001-01-122-5420-0000-000	BOS OFFICE SUPPLIES	-1,383.11	1,200.00	1,200.00	-1,383.11	-183.11	115.26
001-01-122-5580-0000-000	BOS OTHER SUPPLIES	-457.21	300.00	300.00	-457.21	-157.21	152.40
001-01-122-5710-0000-000	BOS TRAVEL/MILEAGE-IN STATE	-96.88	200.00	200.00	-96.88	103.12	48.44
001-01-122-5730-0000-000	BOS DUES & MEMBERSHIPS	-3,813.00	5,000.00	5,000.00	-3,813.00	1,187.00	76.26
001-01-122-5780-0000-000	BOS OTHER CHARGES	-12,321.01	3,000.00	3,000.00	-12,321.01	-9,321.01	410.70
Total Group 3: Expenses		-35,214.98	50,700.00	50,700.00	-35,214.98	15,485.02	69.46
		-248,292.16	273,248.00	273,248.00	-248,292.16	24,955.84	90.87
Total Group 1: Segment 3: Department	Code: 122 - Board of Selectmen	-248,292.16	273,248.00	273,248.00	-248,292.16	24,955.84	90.87
Group 1: Segment 3: Department		Code: 123 - BOS Encumbrance					
Expenses							
001-01-123-5601-0000-100	BOS 121 PRIOR YEAR ENCUMBRANCE	-19,446.21	1,648.94	19,451.83	-19,446.21	5.62	99.97
Total Group 3: Expenses		-19,446.21	1,648.94	19,451.83	-19,446.21	5.62	99.97

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 1: Segment 3: Department		-19,446.21	1,648.94	19,451.83	-19,446.21	5.62	99.97
Group 1: Segment 3: Department							
Expenses							
001-01-124-5780-2023-000	STM Art 10 05/23 BOS Website Work	0.00	0.00	0.00	0.00	0.00	0.00
Total Group 3: Expenses		0.00	0.00	0.00	0.00	0.00	0.00

Total Group 1: Segment 3: Department		0.00	0.00	0.00	0.00	0.00	0.00
Group 1: Segment 3: Department							
Expenses							
001-01-131-5730-0000-000	FIN COM DUES & MEMBERSHIPS	-190.00	750.00	750.00	-190.00	560.00	25.33
Total Group 3: Expenses		-190.00	750.00	750.00	-190.00	560.00	25.33

Total Group 1: Segment 3: Department		-190.00	750.00	750.00	-190.00	560.00	25.33
Group 1: Segment 3: Department							
Special							
001-01-132-5000-0000-000	FIN COM RESERVE FUND	-16,610.28	50,000.00	36,580.00	-16,610.28	19,969.72	45.41
Total Group 3: Special		-16,610.28	50,000.00	36,580.00	-16,610.28	19,969.72	45.41

Total Group 1: Segment 3: Department		-16,610.28	50,000.00	36,580.00	-16,610.28	19,969.72	45.41
Group 1: Segment 3: Department							
Personnel							
001-01-135-5100-0000-000	ACCOUNTING SALARY - TOWN ACCOUN	-50,634.54	50,600.00	50,600.00	-50,634.54	-34.54	100.07
001-01-135-5112-0000-000	ACCOUNTING WAGES-SUPPORT STAFF	-14,480.93	16,278.00	16,278.00	-14,480.93	1,797.07	88.96
001-01-135-5190-0000-000	ACCOUNTING OTHER STIPEND - LONGE	-500.00	500.00	500.00	-500.00	0.00	100.00
001-01-135-5192-0000-000	ACCOUNTING OTHER-CERTIFICATION	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Group 3: Personnel		-65,615.47	68,378.00	68,378.00	-65,615.47	2,762.53	95.96
Expenses							
001-01-135-5300-0000-000	ACCOUNTING PROF & TECH SERVICES	-39,500.00	46,500.00	46,500.00	-39,500.00	7,000.00	84.95
001-01-135-5301-0000-000	ACCOUNTING PROF & TECH SVS - AUDIT	-24,500.00	24,000.00	24,000.00	-24,500.00	-500.00	102.08

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
001-01-135-5303-0000-000	ACCOUNTANT TRAINING	-1,650.75	2,500.00	2,500.00	-1,650.75	849.25	66.03
001-01-135-5420-0000-000	ACCOUNTING OFFICE SUPPLIES	-1,067.19	750.00	750.00	-1,067.19	-317.19	142.29
001-01-135-5710-0000-000	ACCOUNTING TRAVEL/MILEAGE IN-STAT	-68.52	350.00	350.00	-68.52	281.48	19.58
001-01-135-5730-0000-000	ACCOUNTING DUES & MEMBERSHIPS	-125.00	150.00	150.00	-125.00	25.00	83.33
Total Group 3: Expenses		-66,911.46	74,250.00	74,250.00	-66,911.46	7,338.54	90.12

Total Group 1: Segment 3: Department	Code: 135 - Accounting	-132,526.93	142,628.00	142,628.00	-132,526.93	10,101.07	92.92
Group 1: Segment 3: Department	Code: 136 - Accounting Special Articles	-132,526.93	142,628.00	142,628.00	-132,526.93	10,101.07	92.92

Expenses							
001-01-136-5602-0000-100	ACCOUNTING 135 PRIOR YEAR ENCUMB	-24,000.00	0.00	24,000.00	-24,000.00	0.00	100.00
Total Group 3: Expenses		-24,000.00	0.00	24,000.00	-24,000.00	0.00	100.00

Total Group 1: Segment 3: Department	Code: 136 - Accounting Special	-24,000.00	0.00	24,000.00	-24,000.00	0.00	100.00
Group 1: Segment 3: Department	Code: 141 - Board of Assessors	-24,000.00	0.00	24,000.00	-24,000.00	0.00	100.00

Personnel							
001-01-141-5100-0000-000	BOA SALARY-PRINCIPAL ASSESSOR	-64,364.10	64,370.00	64,370.00	-64,364.10	5.90	99.99
001-01-141-5112-0000-000	BOA WAGES-SUPPORT STAFF	-40,882.00	40,961.00	40,961.00	-40,882.00	79.00	99.81
001-01-141-5190-0000-000	BOA OTHER - STIPENDS LONGEVITY	-2,500.00	1,800.00	1,800.00	-2,500.00	-700.00	138.89
001-01-141-5195-0000-000	BOA- CLOTHING ALLOWANCE	-1,450.00	1,200.00	1,200.00	-1,450.00	-250.00	120.83
Total Group 3: Personnel		-109,196.10	108,331.00	108,331.00	-109,196.10	-865.10	100.80

Expenses							
001-01-141-5245-0000-000	BOA REPAIR & MAINT EQUIPMENT	-10,967.45	11,370.00	11,370.00	-10,967.45	402.55	96.46
001-01-141-5300-0000-000	BOA PROF SERVICES	-3,625.23	3,500.00	3,500.00	-3,625.23	-125.23	103.58
001-01-141-5303-0000-000	ASSESSORS TRAINING	-550.00	600.00	600.00	-550.00	50.00	91.67
001-01-141-5308-0000-000	BOA PROF & TECH -PROPERTY RECORD	0.00	600.00	600.00	0.00	600.00	0.00
001-01-141-5309-0000-000	BOA PROF & TECH- REVAL CONSULTING	-5,000.00	5,000.00	5,000.00	-5,000.00	0.00	100.00
001-01-141-5420-0000-000	BOA OFFICE SUPPLIES	-480.35	800.00	800.00	-480.35	319.65	60.04
001-01-141-5710-0000-000	BOA TRAVEL/MILEAGE-IN STATE	0.00	250.00	250.00	0.00	250.00	0.00
001-01-141-5730-0000-000	BOA DUES & MEMBERSHIPS	-275.00	375.00	375.00	-275.00	100.00	73.33
Total Group 3: Expenses		-20,898.03	22,495.00	22,495.00	-20,898.03	1,596.97	92.90

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
		-130,094.13	130,826.00	130,826.00	-130,094.13	731.87	99.44
Total Group 1: Segment 3: Department		-130,094.13	130,826.00	130,826.00	-130,094.13	731.87	99.44
Group 1: Segment 3: Department		Code: 142 - BOA Special Articles					
Expenses							
001-01-142-5306-2022-000	A16 ATM 5/8/21 DATA VERIFICATION	0.00	0.00	0.00	0.00	0.00	0.00
001-01-142-5306-2024-000	ATM Art 15 05/23 Annual Assessment Progr	0.00	0.00	0.00	0.00	0.00	0.00
Total Group 3: Expenses		0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
Total Group 1: Segment 3: Department		0.00	0.00	0.00	0.00	0.00	0.00
Group 1: Segment 3: Department		Code: 146 - Treasurer/Collector					
Personnel							
001-01-146-5100-0000-000	TREASURER COLLECTOR WAGES - TRE	-87,321.20	84,515.00	84,515.00	-87,321.20	-2,806.20	103.32
001-01-146-5110-0000-000	TREASURER/ COLL WAGES - OPER STA	-91,496.20	91,932.00	91,932.00	-91,496.20	435.80	99.53
001-01-146-5190-0000-000	TAX COLL OTHER - STIPENDS LONGEVIT	-1,500.00	1,300.00	1,300.00	-1,500.00	-200.00	115.38
Total Group 3: Personnel		-180,317.40	177,747.00	177,747.00	-180,317.40	-2,570.40	101.45
Expenses							
001-01-146-5270-0000-000	TAX COLL EQUIPMENT RENTAL	-223.91	2,870.00	2,870.00	-223.91	2,646.09	7.80
001-01-146-5300-0000-000	TAX COLL PROF & TECH SVS	-34,970.83	28,800.00	28,800.00	-34,970.83	-6,170.83	121.43
001-01-146-5340-0000-000	TAX COLL COMMUNICATION	-24,843.29	28,335.00	28,335.00	-24,843.29	3,491.71	87.68
001-01-146-5380-0000-000	TAX COLL OTHER SERVICES	-3,201.56	10,000.00	10,000.00	-3,201.56	6,798.44	32.02
001-01-146-5420-0000-000	TAX COLL OFFICE SUPPLIES	-2,501.82	2,600.00	2,600.00	-2,501.82	98.18	96.22
001-01-146-5710-0000-000	TAX COLL TRAVEL / MILEAGE IN-STATE	-1,855.99	1,300.00	1,300.00	-1,855.99	-555.99	142.77
001-01-146-5730-0000-000	TAX COLL DUES & MEMBERSHIPS	-2,634.57	680.00	680.00	-2,634.57	-1,954.57	387.44
Total Group 3: Expenses		-70,231.97	74,585.00	74,585.00	-70,231.97	4,353.03	94.16
		-250,549.37	252,332.00	252,332.00	-250,549.37	1,782.63	99.29
Total Group 1: Segment 3: Department		-250,549.37	252,332.00	252,332.00	-250,549.37	1,782.63	99.29
Group 1: Segment 3: Department		Code: 151 - Town Counsel					
Expenses							
001-01-151-5300-0000-000	TOWN COUNSEL PROF LEGAL SERVICE	-58,911.00	75,000.00	75,000.00	-58,911.00	16,089.00	78.55
Total Group 3: Expenses		-58,911.00	75,000.00	75,000.00	-58,911.00	16,089.00	78.55

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Account Number	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.

Total Group 1: Segment 3: Department	-58,911.00	75,000.00	75,000.00	-58,911.00	16,089.00	78.55

Group 1: Segment 3: Department	Code: 151 - Town Counsel					
Personnel	Code: 155 - Management Info Systems (MIS)					
001-01-155-5112-0000-000	MIS-TECHNICIAN	3,120.00	3,120.00	-3,180.00	-60.00	101.92
Total Group 3: Personnel	-3,180.00	3,120.00	3,120.00	-3,180.00	-60.00	101.92
Expenses						
001-01-155-5300-0000-000	MIS PROFESSIONAL SERVICES	135,000.00	135,000.00	-134,148.52	851.48	99.37
001-01-155-5340-0000-000	MIS - COMMUNICATIONS	15,000.00	15,000.00	-6,853.70	8,146.30	45.69
001-01-155-5870-0000-000	MIS REPLACEMENT EQUIPMENT	25,000.00	25,000.00	-32,548.03	-7,548.03	130.19
Total Group 3: Expenses	-173,550.25	175,000.00	175,000.00	-173,550.25	1,449.75	99.17

Total Group 1: Segment 3: Department	-176,730.25	178,120.00	178,120.00	-176,730.25	1,389.75	99.22

Group 1: Segment 3: Department	Code: 155 - Management Info					
Personnel	Code: 160 - Town Clerk					
001-01-160-5100-0000-000	T CLERK SALARY-TOWN CLERK	76,201.00	76,201.00	-76,154.80	46.20	99.94
001-01-160-5110-0000-000	T CLERK WAGES - OPER STAFF	43,302.00	43,302.00	-43,306.74	-4.74	100.01
001-01-160-5190-0000-000	T CLERK OTHER STIPENDS - LONGEVITY	1,400.00	1,400.00	-1,400.00	0.00	100.00
001-01-160-5192-0000-000	T CLERK OTHER STIPEND - CERTIFICATI	1,000.00	1,000.00	-1,000.00	0.00	100.00
Total Group 3: Personnel	-121,861.54	121,903.00	121,903.00	-121,861.54	41.46	99.97
Expenses						
001-01-160-5245-0000-000	T CLERK REPAIR & MAINT EQUIPMENT	2,300.00	2,300.00	-2,464.00	-164.00	107.13
001-01-160-5300-0000-000	T CLERK PROF SERVICES	5,800.00	6,777.70	-4,751.01	2,026.69	70.10
001-01-160-5420-0000-000	T CLERK OFFICE SUPPLIES	650.00	650.00	-669.19	-19.19	102.95
001-01-160-5510-0000-000	T CLERK POSTAGE	770.00	770.00	-35.30	734.70	4.58
001-01-160-5710-0000-000	T CLERK TRAVEL/MILAGE-IN STATE	200.00	200.00	-56.20	143.80	28.10
001-01-160-5725-0000-000	T CLERK CONFERENCE	1,000.00	1,000.00	-280.00	720.00	28.00
001-01-160-5730-0000-000	T CLERK DUES & MEMBERSHIPS	550.00	550.00	-485.00	65.00	88.18
Total Group 3: Expenses	-8,740.70	11,270.00	12,247.70	-8,740.70	3,507.00	71.37

Total Group 1: Segment 3: Department	-130,602.24	133,173.00	134,150.70	-130,602.24	3,548.46	97.35

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Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 1: Segment 3: Department		-130,602.24	133,173.00	134,150.70	-130,602.24	3,548.46	97.35
Group 1: Segment 3: Department		Code: 162 - Town Clerk Elections & Registrations					
Personnel							
001-01-162-5110-0000-000	T CLERK E & R WAGES - OPER STAFF	-8,882.85	8,000.00	8,000.00	-8,882.85	-882.85	111.04
Total Group 3: Personnel		-8,882.85	8,000.00	8,000.00	-8,882.85	-882.85	111.04
Expenses							
001-01-162-5245-0000-000	T CLERK E & R REPAIR & MAINT EQUIPM	-1,227.08	1,300.00	1,300.00	-1,227.08	72.92	94.39
001-01-162-5300-0000-000	T CLERK E & R PROF SERVICES	-5,378.21	6,200.00	6,200.00	-5,378.21	821.79	86.75
001-01-162-5340-0000-000	T CLERK E & R COMMUNICATIONS	-930.56	4,000.00	3,022.30	-930.56	2,091.74	30.79
001-01-162-5580-0000-000	T CLERK E & R OTHER SUPPLIES	-4,023.14	2,000.00	2,000.00	-4,023.14	-2,023.14	201.16
001-01-162-5710-0000-000	T CLERK E & R TRAVEL/MILEAGE IN-STA	-47.09	50.00	50.00	-47.09	2.91	94.18
Total Group 3: Expenses		-11,606.08	13,550.00	12,572.30	-11,606.08	966.22	92.31

Total Group 1: Segment 3: Department		-20,488.93	21,550.00	20,572.30	-20,488.93	83.37	99.59
Group 1: Segment 3: Department		Code: 163 - Town Clerk Registrars					
Personnel							
001-01-163-5191-0000-000	T CLERK REGISTRARS OTHER - STIPEN	-2,121.86	2,442.00	2,442.00	-2,121.86	320.14	86.89
Total Group 3: Personnel		-2,121.86	2,442.00	2,442.00	-2,121.86	320.14	86.89

Total Group 1: Segment 3: Department		-2,121.86	2,442.00	2,442.00	-2,121.86	320.14	86.89
Group 1: Segment 3: Department		Code: 164 - Town Clerk Street Listings					
Expenses							
001-01-164-5300-0000-000	T CLERK PROF SERVICES - STREET LIST	-4,602.69	5,000.00	5,000.00	-4,602.69	397.31	92.05
Total Group 3: Expenses		-4,602.69	5,000.00	5,000.00	-4,602.69	397.31	92.05

Total Group 1: Segment 3: Department		-4,602.69	5,000.00	5,000.00	-4,602.69	397.31	92.05
Group 1: Segment 3: Department		Code: 171 - Conservation Commission					
Personnel							
001-01-171-5100-0000-000	CON COM WAGES-CONSERV.AGENT	-29,180.23	39,050.00	34,050.00	-29,180.23	4,869.77	85.70

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Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
001-01-171-5112-0000-000	CON COM WAGES-SUPPORT STAFF	-909.56	0.00	0.00	-909.56	-909.56	0.00
001-01-171-5195-0000-000	CON COM CLOTHING ALLOWANCE	-600.00	600.00	600.00	-600.00	0.00	100.00
Total Group 3: Personnel		-30,689.79	39,650.00	34,650.00	-30,689.79	3,960.21	88.57
Expenses							
001-01-171-5300-0000-000	CON COM PROF SERVICES	-866.42	500.00	500.00	-866.42	-366.42	173.28
001-01-171-5420-0000-000	CON COM OFFICE SUPPLIES	-471.39	500.00	5,500.00	-471.39	5,028.61	8.57
001-01-171-5710-0000-000	CON COM TRAVEL / MILEAGE -IN STATE	-221.77	250.00	250.00	-221.77	28.23	88.71
001-01-171-5730-0000-000	CON COM DUES & MEMBERSHIPS	-485.00	500.00	500.00	-485.00	15.00	97.00
Total Group 3: Expenses		-2,044.58	1,750.00	6,750.00	-2,044.58	4,705.42	30.29
Total Group 1: Segment 3: Department	Code: 171 - Conservation Commission	-32,734.37	41,400.00	41,400.00	-32,734.37	8,665.63	79.07
Group 1: Segment 3: Department	Code: 174 - Montachusett Regional Planning Comm	-32,734.37	41,400.00	41,400.00	-32,734.37	8,665.63	79.07
Expenses							
001-01-174-5730-0000-000	MRPC - DUES & MEMBERSHIPS	-3,307.27	3,250.00	3,308.00	-3,307.27	0.73	99.98
Total Group 3: Expenses		-3,307.27	3,250.00	3,308.00	-3,307.27	0.73	99.98
Total Group 1: Segment 3: Department	Code: 174 - Montachusett Regional	-3,307.27	3,250.00	3,308.00	-3,307.27	0.73	99.98
Group 1: Segment 3: Department	Code: 175 - Planning Board (PB)						
Personnel							
001-01-175-5112-0000-000	PB WAGES-SUPPORT STAFF	-29,897.18	29,258.00	29,258.00	-29,897.18	-639.18	102.18
001-01-175-5190-0000-000	PB STIPENDS - LONGEVITY	0.00	500.00	500.00	0.00	500.00	0.00
Total Group 3: Personnel		-29,897.18	29,758.00	29,758.00	-29,897.18	-139.18	100.47
Expenses							
001-01-175-5300-0000-000	PB PROF SERVICES	-432.50	1,500.00	1,500.00	-432.50	1,067.50	28.83
001-01-175-5420-0000-000	PLANNING BOARD - OFFICE SUPPLIES	0.00	150.00	150.00	0.00	150.00	0.00
001-01-175-5710-0000-000	PB TRAVEL/MILAGE-IN STATE	-83.15	50.00	50.00	-83.15	-33.15	166.30
001-01-175-5730-0000-000	PB DUES & MEMBERSHIPS	0.00	100.00	100.00	0.00	100.00	0.00
Total Group 3: Expenses		-515.65	1,800.00	1,800.00	-515.65	1,284.35	28.65
Total Group 1: Segment 3: Department		-30,412.83	31,558.00	31,558.00	-30,412.83	1,145.17	96.37

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Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 1: Segment 3: Department		Code: 175 - Planning Board (PB)	31,558.00	31,558.00	-30,412.83	1,145.17	96.37
Group 1: Segment 3: Department		Code: 176 - Zoning Board of Appeals					
Personnel							
001-01-176-5100-0000-000	ZBA WAGES - OPER STAFF	-5,498.75	5,851.00	5,851.00	-5,498.75	352.25	93.98
Total Group 3: Personnel		-5,498.75	5,851.00	5,851.00	-5,498.75	352.25	93.98

Total Group 1: Segment 3: Department		Code: 176 - Zoning Board of Appeals	5,851.00	5,851.00	-5,498.75	352.25	93.98
Group 1: Segment 3: Department		Code: 179 - Land Use (LU)					
Personnel							
001-01-179-5100-0000-000	LAND USE WAGES-LU COORDINATOR	-52,414.44	58,291.00	58,291.00	-52,414.44	5,876.56	89.92
001-01-179-5110-0000-000	LAND USE - ADMINISTRATOR (LU)	-749.88	3,498.00	3,498.00	-749.88	2,748.12	21.44
001-01-179-5122-0000-000	LAND USE WAGES- GRANTS ADMINISTR	-9,966.14	15,824.00	15,824.00	-9,966.14	5,857.86	62.98
Total Group 3: Personnel		-63,130.46	77,613.00	77,613.00	-63,130.46	14,482.54	81.34

Expenses							
001-01-179-5300-0000-000	LAND USE PROF & TECH SERVICES	-797.16	1,800.00	1,800.00	-797.16	1,002.84	44.29
001-01-179-5303-0000-000	LAND USE TRAINING	-220.00	1,000.00	1,000.00	-220.00	780.00	22.00
001-01-179-5420-0000-000	LAND USE OFFICE SUPPLIES	-736.99	1,100.00	1,100.00	-736.99	363.01	67.00
001-01-179-5710-0000-000	LAND USE TRAVEL/MILEAGE-IN STATE	-303.29	50.00	50.00	-303.29	-253.29	606.58
001-01-179-5730-0000-000	LAND USE DUES & MEMBERSHIPS	0.00	450.00	450.00	0.00	450.00	0.00
Total Group 3: Expenses		-2,057.44	4,400.00	4,400.00	-2,057.44	2,342.56	46.76

Total Group 1: Segment 3: Department		Code: 179 - Land Use (LU)	82,013.00	82,013.00	-65,187.90	16,825.10	79.48
Group 1: Segment 3: Department		Code: 191 - Facility Maintenance					
Personnel							
001-01-191-5100-0000-000	FACILITIES WAGES - FAC MAINT COORD	-68,659.41	69,322.00	69,322.00	-68,659.41	662.59	99.04
001-01-191-5110-0000-000	FACILITIES WAGES - ADMIN STAFF	-9,541.80	10,000.00	10,000.00	-9,541.80	458.20	95.42
001-01-191-5112-0000-000	FACILITY- SUPPORT STAFF	-18,354.05	21,167.00	21,167.00	-18,354.05	2,812.95	86.71
001-01-191-5120-0000-000	FACILITIES WAGES - TEMP HELP	-18,773.81	18,169.00	18,169.00	-18,773.81	-604.81	103.33
001-01-191-5195-0000-000	FACILITY- CLOTHING ALLOWANCE	-842.89	600.00	600.00	-842.89	-242.89	140.48
001-01-191-5197-0000-000	FACILITY- VEHICLE ALLOWANCE	-230.77	0.00	0.00	-230.77	-230.77	0.00

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Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 3: Personnel		-116,402.73	119,258.00	119,258.00	-116,402.73	2,855.27	97.61
Expenses							
001-01-191-5210-0000-000	FACILITIES ENERGY	-132,907.88	125,000.00	125,000.00	-132,907.88	-7,907.88	106.33
001-01-191-5230-0000-000	FACILITIES UTILITY - WATER	-3,120.32	4,151.00	4,151.00	-3,120.32	1,030.68	75.17
001-01-191-5230-0000-804	FAC-272 MAIN ST-WATER	-1,002.57	0.00	0.00	-1,002.57	-1,002.57	0.00
001-01-191-5240-0000-000	FACILITIES REPAIR & MAINTAIN - BUILDI	-32,091.96	32,130.00	32,130.00	-32,091.96	38.04	99.88
001-01-191-5241-0000-801	FAC-12 DUDLEY RD- HVAC	-140.00	0.00	0.00	-140.00	-140.00	0.00
001-01-191-5241-0000-804	FAC- 272 MAIN ST- HVAC	0.00	0.00	0.00	0.00	0.00	0.00
001-01-191-5245-0000-000	FACILITIES REPAIR & MAINTAIN - EQUIP	-2,184.16	4,692.00	4,692.00	-2,184.16	2,507.84	46.55
001-01-191-5300-0000-000	FACILITIES PROFESSIONAL SERVICES	-29,263.95	32,981.00	32,981.00	-29,263.95	3,717.05	88.73
001-01-191-5310-0000-801	FAC-12 DUDLEY RD-FIRE ALARM & EXTI	-780.00	0.00	0.00	-780.00	-780.00	0.00
001-01-191-5340-0000-000	FACILITIES COMMUNICATIONS	-14,508.13	18,098.00	18,098.00	-14,508.13	3,589.87	80.16
001-01-191-5380-0000-000	FACILITIES OTHER SERVICES	-94.65	510.00	510.00	-94.65	415.35	18.56
001-01-191-5430-0000-000	FACILITIES BUILDING SUPPLIES	-7,624.97	6,500.00	6,500.00	-7,624.97	-1,124.97	117.31
001-01-191-5460-0000-000	FACILITIES GROUNDSKEEPING SUPPLIE	-4,001.31	8,670.00	8,670.00	-4,001.31	4,668.69	46.15
001-01-191-5480-0000-000	FACILITIES - VEHICULAR SUPPLIES	-1,930.70	4,000.00	4,000.00	-1,930.70	2,069.30	48.27
001-01-191-5614-0000-100	FACILITIES PRIOR YEAR ENCUMBRANCE	-824.26	750.00	824.26	-824.26	0.00	100.00
001-01-191-5710-0000-000	FACILITIES TRAVEL - IN STATE MILEAGE	-138.45	0.00	0.00	-138.45	-138.45	0.00
Total Group 3: Expenses		-230,613.31	237,482.00	237,556.26	-230,613.31	6,942.95	97.08
		-347,016.04	356,740.00	356,814.26	-347,016.04	9,798.22	97.25
Total Group 1: Segment 3: Department		-347,016.04	356,740.00	356,814.26	-347,016.04	9,798.22	97.25
Group 1: Segment 3: Department							
Personnel							
001-02-210-5100-0000-000	POLICE - SALARY -POLICE CHIEF	-141,336.00	139,853.00	139,853.00	-141,336.00	-1,483.00	101.06
001-02-210-5109-0000-000	Wages- POLICE LIEUTENANT	-116,132.98	122,275.00	122,275.00	-116,132.98	6,142.02	94.98
001-02-210-5110-0000-000	POLICE - SALARY & WAGES-OPER STAF	-730,970.90	792,630.00	792,630.00	-730,970.90	61,659.10	92.22
001-02-210-5112-0000-000	POLICE - WAGES-SUPPORT STAFF	-91,046.19	88,531.00	88,531.00	-91,046.19	-2,515.19	102.84
001-02-210-5120-0000-000	POLICE - WAGES-RESERVE OFFICERS	-2,289.60	13,229.00	13,229.00	-2,289.60	10,939.40	17.31
001-02-210-5125-0000-000	POLICE - WAGES - OTHER - TRAINING	-43,894.42	30,000.00	30,000.00	-43,894.42	-13,894.42	146.31
001-02-210-5130-0000-000	POLICE - ADDITIONAL GROSS - OVERTIM	-119,669.79	140,000.00	140,000.00	-119,669.79	20,330.21	85.48
001-02-210-5131-0000-000	POLICE - ADDITIONAL GROSS - HOLIDAY	-37,678.48	37,822.00	37,822.00	-37,678.48	143.52	99.62
001-02-210-5190-0000-000	POLICE - OTHER - STIPEND - LONGEVIT	-12,500.00	6,000.00	6,000.00	-12,500.00	-6,500.00	208.33

Town of

Expense Control Report - Expenditure Ledger

Account Number	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
001-02-210-5192-0000-000	-74,713.43	71,321.00	71,321.00	-74,713.43	-3,392.43	104.76
001-02-210-5195-0000-000	-19,960.68	18,600.00	18,600.00	-19,960.68	-1,360.68	107.32
Total Group 3: Personnel	-1,390,192.47	1,460,261.00	1,460,261.00	-1,390,192.47	70,068.53	95.20
Expenses						
001-02-210-5210-0000-000	-26,283.36	28,000.00	28,000.00	-26,283.36	1,716.64	93.87
001-02-210-5230-0000-000	-3,005.29	1,700.00	1,700.00	-3,005.29	-1,305.29	176.78
001-02-210-5240-0000-000	-20,374.04	19,000.00	22,420.00	-20,374.04	2,045.96	90.87
001-02-210-5245-0000-000	-37,365.98	55,000.00	55,000.00	-37,365.98	17,634.02	67.94
001-02-210-5270-0000-000	0.00	400.00	400.00	0.00	400.00	0.00
001-02-210-5300-0000-000	-7,367.88	8,000.00	8,000.00	-7,367.88	632.12	92.10
001-02-210-5340-0000-000	-9,703.86	7,700.00	7,700.00	-9,703.86	-2,003.86	126.02
001-02-210-5380-0000-000	-559.41	1,200.00	1,200.00	-559.41	640.59	46.62
001-02-210-5380-0001-000	-300.33	500.00	500.00	-300.33	199.67	60.07
001-02-210-5420-0000-000	-2,747.87	4,500.00	4,500.00	-2,747.87	1,752.13	61.06
001-02-210-5480-0000-000	-36,346.87	35,750.00	35,750.00	-36,346.87	-596.87	101.67
001-02-210-5580-0000-000	-1,535.77	2,500.00	2,500.00	-1,535.77	964.23	61.43
001-02-210-5710-0000-000	-83.55	250.00	250.00	-83.55	166.45	33.42
001-02-210-5730-0000-000	-18,107.53	18,000.00	18,000.00	-18,107.53	-107.53	100.60
001-02-210-5780-0000-000	-24,815.26	25,000.00	25,000.00	-24,815.26	184.74	99.26
001-02-210-5850-0000-000	-74,840.80	75,000.00	75,000.00	-74,840.80	159.20	99.79
Total Group 3: Expenses	-263,437.80	282,500.00	285,920.00	-263,437.80	22,482.20	92.14

Total Group 1: Segment 3: Department	-1,653,630.27	1,742,761.00	1,746,181.00	-1,653,630.27	92,550.73	94.70
Group 1: Segment 3: Department	-1,653,630.27	1,742,761.00	1,746,181.00	-1,653,630.27	92,550.73	94.70
Expenses						
001-02-211-5618-0000-100	-12,555.21	5,326.79	12,555.21	-12,555.21	0.00	100.00
Total Group 3: Expenses	-12,555.21	5,326.79	12,555.21	-12,555.21	0.00	100.00

Total Group 1: Segment 3: Department	-12,555.21	5,326.79	12,555.21	-12,555.21	0.00	100.00

Total Group 1: Segment 3: Department	-12,555.21	5,326.79	12,555.21	-12,555.21	0.00	100.00

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Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Group 1: Segment 3: Department		Code: 220 - Fire/EMS					
Personnel							
001-02-220-5100-0000-000	FIRE/EMS - SALARY-FIRE CHIEF/EMS DIR	-62,400.00	64,896.00	64,896.00	-62,400.00	2,496.00	96.15
001-02-220-5110-0000-000	FIRE/EMS - WAGES - FULL TIME OPS CA	-87,441.28	88,559.00	88,559.00	-87,441.28	1,117.72	98.74
001-02-220-5110-0000-230	FIRE/EMS WAGES- OP EMS COORD. CAP	-96,523.64	187,000.00	187,000.00	-96,523.64	90,476.36	51.62
001-02-220-5111-0000-000	FIRE/EMS - WAGES - FULL TIME OPER LI	-82,893.35	91,400.00	91,400.00	-82,893.35	8,506.65	90.69
001-02-220-5112-0000-000	FIRE/EMS WAGES- FF PARAMEDICS	-334,225.91	303,445.00	303,445.00	-334,225.91	-30,780.91	110.14
001-02-220-5112-0000-230	FIRE/EMS - WAGES-OPER STF PER DIEM	-161,560.64	135,000.00	135,000.00	-161,560.64	-26,560.64	119.67
001-02-220-5120-0000-000	FIRE/EMS - WAGES - ON CALL FIREFIGH	-66,372.66	100,000.00	100,000.00	-66,372.66	33,627.34	66.37
001-02-220-5122-0000-230	FIRE/EMS - WAGES-ON CALL BLS EMT	-7,223.26	25,000.00	25,000.00	-7,223.26	17,776.74	28.89
001-02-220-5130-0000-000	FIRE/EMS - ADDITIONAL GROSS - OVERT	-176,819.10	80,000.00	80,000.00	-176,819.10	-96,819.10	221.02
001-02-220-5131-0000-230	FIRE/EMS- VACATION REPLACEMENT	-3,308.80	18,250.00	18,250.00	-3,308.80	14,941.20	18.13
001-02-220-5133-0000-000	FIRE/EMS - ADDITIONAL GROSS - OVERT	-1,681.48	0.00	0.00	-1,681.48	-1,681.48	0.00
001-02-220-5142-0000-230	FIRE/EMS - ADDITIONAL GROSS-OVERTI	-10,965.90	0.00	0.00	-10,965.90	-10,965.90	0.00
001-02-220-5190-0000-000	FIRE/EMS - OTHER - STIPEND -LONGEVI	-3,032.00	6,000.00	6,000.00	-3,032.00	2,968.00	50.53
001-02-220-5191-0000-230	FIRE/EMS - OTHER - STIPENDS - ON CAL	-11,711.36	13,250.00	13,250.00	-11,711.36	1,538.64	88.39
001-02-220-5192-0000-000	FIRE/EMS- OTHER-CERT & TRAINING	-7,228.57	10,000.00	10,000.00	-7,228.57	2,771.43	72.29
Total Group 3: Personnel		-1,113,387.95	1,122,800.00	1,122,800.00	-1,113,387.95	9,412.05	99.16
Expenses							
001-02-220-5210-0000-000	FIRE/EMS - ENERGY	-53,602.37	38,000.00	38,000.00	-53,602.37	-15,602.37	141.06
001-02-220-5230-0000-000	FIRE/EMS - WATER	-2,309.11	1,250.00	1,250.00	-2,309.11	-1,059.11	184.73
001-02-220-5240-0000-000	FIRE/EMS - REPAIR & MAINT BUILDING	-25,443.65	14,280.00	14,280.00	-25,443.65	-11,163.65	178.18
001-02-220-5245-0000-000	FIRE/EMS - REPAIR & MAINT EQUIPMENT	-29,536.06	22,440.00	22,440.00	-29,536.06	-7,096.06	131.62
001-02-220-5245-0000-230	FIRE/EMS - REPAIR & MAINT - EMS EQUI	-13,451.96	11,000.00	11,000.00	-13,451.96	-2,451.96	122.29
001-02-220-5300-0000-000	FIRE/EMS - PROF SERVICES	-21,709.90	6,776.00	6,776.00	-21,709.90	-14,933.90	320.39
001-02-220-5302-0000-230	FIRE/EMS - PROFESSIONAL & TECHNICA	-33,998.79	18,000.00	18,000.00	-33,998.79	-15,998.79	188.88
001-02-220-5303-0000-000	FIRE/EMS - PROF & TECH SVCS - TRAINI	-8,651.86	17,000.00	17,000.00	-8,651.86	8,348.14	50.89
001-02-220-5340-0000-000	FIRE/EMS - COMMUNICATION	-14,577.41	10,000.00	10,000.00	-14,577.41	-4,577.41	145.77
001-02-220-5380-0000-000	FIRE/EMS - OTHER SERVICES	-792.55	500.00	500.00	-792.55	-292.55	158.51
001-02-220-5380-0000-230	FIRE/EMS - OTHER PURCHASED SERVIC	-1,418.26	6,000.00	6,000.00	-1,418.26	4,581.74	23.64
001-02-220-5380-0001-000	FIRE/EMS - HAZARDOUS WASTE COLLE	-4,457.00	4,457.00	4,457.00	-4,457.00	0.00	100.00
001-02-220-5420-0000-000	FIRE/EMS - OFFICE SUPPLIES	-635.54	1,734.00	1,734.00	-635.54	1,098.46	36.65
001-02-220-5430-0000-000	FIRE/EMS - BUILDING SUPPLIES	-419.49	816.00	816.00	-419.49	396.51	51.41

Town of

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Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
001-02-220-5435-0000-000	FIRE/EMS - EQUIPMENT MAINT SUPPLIE	-1,163.07	500.00	500.00	-1,163.07	-663.07	232.61
001-02-220-5450-0000-000	FIRE/EMS - CUSTODIAL/HOUSEKEEPING	-2,231.49	2,142.00	2,142.00	-2,231.49	-89.49	104.18
001-02-220-5480-0000-000	FIRE/EMS - VEHICULAR SUPPLIES	-6,771.47	5,400.00	5,400.00	-6,771.47	-1,371.47	125.40
001-02-220-5500-0000-230	FIRE/EMS - MEDICAL SUPPLIES	-5,960.00	5,000.00	5,000.00	-5,960.00	-960.00	119.20
001-02-220-5580-0000-000	FIRE/EMS - OTHER SUPPLIES	-1,361.22	3,289.00	3,289.00	-1,361.22	1,927.78	41.39
001-02-220-5585-0000-230	FIRE/EMS-UNIFORM ALLOWANCE - EMS	0.00	3,500.00	3,500.00	0.00	3,500.00	0.00
001-02-220-5585-0001-000	FIRE/EMS-UNIFORM ALLOWANCE ON CA	-1,048.55	4,500.00	4,500.00	-1,048.55	3,451.45	23.30
001-02-220-5585-0002-000	FIRE/EMS-UNIFORM ALLOWANCE FIRE	-9,531.81	8,950.00	8,950.00	-9,531.81	-581.81	106.50
001-02-220-5619-0000-100	FIRE/EMS Prior Year Encumbrance	-797.14	797.14	797.14	-797.14	0.00	100.00
001-02-220-5730-0000-000	FIRE/EMS - DUES & MEMBERSHIPS	-1,525.00	1,250.00	1,250.00	-1,525.00	-275.00	122.00
001-02-220-5730-0000-230	FIRE/EMS - DUES & MEMBERSHIPS EMS	-1,866.05	2,300.00	2,300.00	-1,866.05	433.95	81.13
001-02-220-5780-0000-000	FIRE/EMS - PATIENT CARE REPORTING	0.00	32,461.00	32,461.00	0.00	32,461.00	0.00
001-02-220-5850-0000-000	FIRE/EMS - NEW EQUIPMENT	-82,116.33	115,000.00	115,000.00	-82,116.33	32,883.67	71.41
001-02-220-5870-0000-000	FIRE/EMS - REPLACE EQUIPMENT	-17,670.72	15,000.00	15,000.00	-17,670.72	-2,670.72	117.80
Total Group 3: Expenses		-343,046.80	352,342.14	352,342.14	-343,046.80	9,295.34	97.36
		-1,456,434.75	1,475,142.14	1,475,142.14	-1,456,434.75	18,707.39	98.73
Total Group 1: Segment 3: Department		-1,456,434.75	1,475,142.14	1,475,142.14	-1,456,434.75	18,707.39	98.73
Group 1: Segment 3: Department		Code: 222 - Fire/EMS Special Articles					
Expenses							
001-02-222-5619-0000-100	FIRE - PRIOR YEAR ENCUMBRANCE 220	-4,421.64	0.00	4,421.64	-4,421.64	0.00	100.00
Total Group 3: Expenses		-4,421.64	0.00	4,421.64	-4,421.64	0.00	100.00
		-4,421.64	0.00	4,421.64	-4,421.64	0.00	100.00
Total Group 1: Segment 3: Department		-4,421.64	0.00	4,421.64	-4,421.64	0.00	100.00
Group 1: Segment 3: Department		Code: 225 - Communication Center					
Expenses							
001-02-225-5210-0000-000	COMM CTR - ENERGY	-179.28	0.00	0.00	-179.28	-179.28	0.00
001-02-225-5245-0000-000	COMM CTR - REPAIR & MAINT EQUIPME	-15,065.50	20,000.00	20,000.00	-15,065.50	4,934.50	75.33
001-02-225-5300-0000-000	COMM CTR - PROF & TECH SERVICES	-26,621.11	30,000.00	30,000.00	-26,621.11	3,378.89	88.74
001-02-225-5340-0000-000	COMM CTR- COMMUNICATION	-28,875.91	26,200.00	26,200.00	-28,875.91	-2,675.91	110.21
001-02-225-5380-0000-000	COMM CTR - OTHER SERVICES	-265,032.48	278,500.00	278,500.00	-265,032.48	13,467.52	95.16
Total Group 3: Expenses		-335,774.28	354,700.00	354,700.00	-335,774.28	18,925.72	94.66

Town of

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Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.

Total Group 1: Segment 3: Department	Code: 225 - Communication Center	-335,774.28	354,700.00	354,700.00	-335,774.28	18,925.72	94.66

Group 1: Segment 3: Department	Code: 226 - Comm Center Special Articles	-335,774.28	354,700.00	354,700.00	-335,774.28	18,925.72	94.66

Expenses							
001-02-226-5620-0000-100	COMM CTR - PRIOR YEAR ENCUMBRAN	-129.72	0.00	129.72	-129.72	0.00	100.00
Total Group 3: Expenses		-129.72	0.00	129.72	-129.72	0.00	100.00

Total Group 1: Segment 3: Department	Code: 226 - Comm Center Special	-129.72	0.00	129.72	-129.72	0.00	100.00

Group 1: Segment 3: Department	Code: 241 - Building Inspection	-129.72	0.00	129.72	-129.72	0.00	100.00

Personnel							
001-02-241-5100-0000-000	BLDG INSP - SALARY -BLDG COMMISSIO	-26,391.18	74,708.00	74,708.00	-26,391.18	48,316.82	35.33
001-02-241-5110-0000-000	BLDG INSP - STIPEND - OPER (ALT BLDG	-19,822.50	1,061.00	1,061.00	-19,822.50	-18,761.50	1,868.28
001-02-241-5112-0000-000	BLDG INSP - WAGES-SUPPORT STAFF	-37,575.55	39,555.00	39,555.00	-37,575.55	1,979.45	95.00
001-02-241-5120-0000-000	BLDG INSP - WAGES - TEMP HELP	-1,523.97	0.00	0.00	-1,523.97	-1,523.97	0.00
001-02-241-5190-0000-000	BLDG INSP - OTHER - STIPEND - LONGE	-2,000.00	1,300.00	1,300.00	-2,000.00	-700.00	153.85
001-02-241-5191-0000-000	BLDG INSP - OTHER - STIPEND - VEHICL	-1,942.57	6,000.00	6,000.00	-1,942.57	4,057.43	32.38
001-02-241-5195-0000-000	BLDG INSP - OTHER - UNIFORM ALLOWA	-440.00	600.00	600.00	-440.00	160.00	73.33
Total Group 3: Personnel		-89,695.77	123,224.00	123,224.00	-89,695.77	33,528.23	72.79

Expenses							
001-02-241-5300-0000-000	BLDG INSP - PROFESSIONAL SERVICES	-15,500.00	4,170.00	4,170.00	-15,500.00	-11,330.00	371.70
001-02-241-5303-0000-000	BLDG INSP- TRAINING	-291.40	1,000.00	1,000.00	-291.40	708.60	29.14
001-02-241-5340-0000-000	BLDG INSP - COMMUNICATIONS	-452.84	788.00	788.00	-452.84	335.16	57.47
001-02-241-5420-0000-000	BLDG INSP - OFFICE SUPPLIES	-272.81	618.00	618.00	-272.81	345.19	44.14
001-02-241-5580-0000-000	BLDG INSP - OTHER- CODE BOOKS	-641.00	641.00	641.00	-641.00	0.00	100.00
001-02-241-5710-0000-000	BLDG INSP - TRAVEL MILEAGE IN-STATE	0.00	0.00	0.00	0.00	0.00	0.00
001-02-241-5730-0000-000	BLDG INSP - DUES & MEMBERSHIPS	0.00	170.00	170.00	0.00	170.00	0.00
Total Group 3: Expenses		-17,158.05	7,387.00	7,387.00	-17,158.05	-9,771.05	232.27

Total Group 1: Segment 3: Department	Code: 241 - Building Inspection	-106,853.82	130,611.00	130,611.00	-106,853.82	23,757.18	81.81

Total Group 1: Segment 3: Department	Code: 241 - Building Inspection	-106,853.82	130,611.00	130,611.00	-106,853.82	23,757.18	81.81

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Group 1: Segment 3: Department		Code: 242 - Gas Inspection					
Personnel							
001-02-242-5122-0000-000	GAS INSP - OTHER WAGES - OPER (ALT	-124.00	124.00	124.00	-124.00	0.00	100.00
001-02-242-5191-0000-000	GAS INSP - STIPEND - GAS INSPECTOR	-6,353.04	6,353.00	6,353.00	-6,353.04	-0.04	100.00
Total Group 3: Personnel		-6,477.04	6,477.00	6,477.00	-6,477.04	-0.04	100.00
		-6,477.04	6,477.00	6,477.00	-6,477.04	-0.04	100.00
Total Group 1: Segment 3: Department	Code: 242 - Gas Inspection	-6,477.04	6,477.00	6,477.00	-6,477.04	-0.04	100.00
Group 1: Segment 3: Department		Code: 243 - Plumbing Inspection					
Personnel							
001-02-243-5122-0000-000	PLUMB INSP - OTHER WAGES - OPER (A	-124.00	124.00	124.00	-124.00	0.00	100.00
001-02-243-5191-0000-000	PLUMB INSP - STIPEND - PLUMBING INS	-9,057.96	9,058.00	9,058.00	-9,057.96	0.04	100.00
Total Group 3: Personnel		-9,181.96	9,182.00	9,182.00	-9,181.96	0.04	100.00
Expenses							
001-02-243-5300-0000-000	PLUMB INSP - PROFESSIONAL & TECHNI	-225.00	460.00	460.00	-225.00	235.00	48.91
001-02-243-5580-0000-000	PLUMB INSP - OTHER SUPPLIES	-227.34	255.00	255.00	-227.34	27.66	89.15
001-02-243-5710-0000-000	PLUMB INSP - TRAVEL MILEAGE IN-STAT	-1,306.42	1,200.00	1,200.00	-1,306.42	-106.42	108.87
Total Group 3: Expenses		-1,758.76	1,915.00	1,915.00	-1,758.76	156.24	91.84
		-10,940.72	11,097.00	11,097.00	-10,940.72	156.28	98.59
Total Group 1: Segment 3: Department	Code: 243 - Plumbing Inspection	-10,940.72	11,097.00	11,097.00	-10,940.72	156.28	98.59
Group 1: Segment 3: Department		Code: 244 - Sealer of Weights & Measures					
Personnel							
001-02-244-5191-0000-000	S OF W&M - OTHER - STIPEND	-4,968.96	4,969.00	4,969.00	-4,968.96	0.04	100.00
Total Group 3: Personnel		-4,968.96	4,969.00	4,969.00	-4,968.96	0.04	100.00
Expenses							
001-02-244-5420-0000-000	S OF W&M - OFFICE SUPPLIES	0.00	53.00	53.00	0.00	53.00	0.00
001-02-244-5580-0000-000	S OF W&M - OTHER SUPPLIES	0.00	105.00	105.00	0.00	105.00	0.00
001-02-244-5710-0000-000	S OF W&M - TRAVEL MILEAGE IN-STATE	0.00	55.00	55.00	0.00	55.00	0.00
Total Group 3: Expenses		0.00	213.00	213.00	0.00	213.00	0.00
		-4,968.96	5,182.00	5,182.00	-4,968.96	213.04	95.89

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 1: Segment 3: Department		-4,968.96	5,182.00	5,182.00	-4,968.96	213.04	95.89
Group 1: Segment 3: Department		Code: 244 - Sealer of Weights & Code: 245 - Electrical Inspection					
Personnel							
001-02-245-5122-0000-000	ELEC INSP - WAGES-OTHER - OPER (AL	-199.00	199.00	199.00	-199.00	0.00	100.00
001-02-245-5191-0000-000	ELEC INSP - OTHER - STIPEND	-15,099.00	15,099.00	15,099.00	-15,099.00	0.00	100.00
Total Group 3: Personnel		-15,298.00	15,298.00	15,298.00	-15,298.00	0.00	100.00
Expenses							
001-02-245-5300-0000-000	ELEC INSP - PROFESSIONAL & TECHNIC	-254.50	1,210.00	1,210.00	-254.50	955.50	21.03
001-02-245-5580-0000-000	ELEC INSP - OTHER SUPPLIES	-404.76	1,082.00	1,082.00	-404.76	677.24	37.41
001-02-245-5710-0000-000	ELEC INSP - TRAVEL MILEAGE IN-STATE	-1,081.29	1,236.00	1,236.00	-1,081.29	154.71	87.48
Total Group 3: Expenses		-1,740.55	3,528.00	3,528.00	-1,740.55	1,787.45	49.34
		-17,038.55	18,826.00	18,826.00	-17,038.55	1,787.45	90.51
Total Group 1: Segment 3: Department		-17,038.55	18,826.00	18,826.00	-17,038.55	1,787.45	90.51
Group 1: Segment 3: Department		Code: 245 - Electrical Inspection Code: 246 - Animal Inspection					
Expenses							
001-02-246-5300-0000-000	ANIMAL INSPECTOR - PROFESSIONAL S	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00
Total Group 3: Expenses		0.00	1,200.00	1,200.00	0.00	1,200.00	0.00
		0.00	1,200.00	1,200.00	0.00	1,200.00	0.00
Total Group 1: Segment 3: Department		0.00	1,200.00	1,200.00	0.00	1,200.00	0.00
Group 1: Segment 3: Department		Code: 291 - Emergency Management					
Personnel							
001-02-291-5191-0000-000	TEMA DIRECTOR-STIPEND	-2,281.24	2,285.00	2,285.00	-2,281.24	3.76	99.84
Total Group 3: Personnel		-2,281.24	2,285.00	2,285.00	-2,281.24	3.76	99.84
Expenses							
001-02-291-5245-0000-000	TEMA - REPAIR & MAINT - EQUIPMENT	-223.49	705.00	705.00	-223.49	481.51	31.70
001-02-291-5340-0000-000	TEMA - COMMUNICATIONS	-102.90	1,020.00	1,020.00	-102.90	917.10	10.09
001-02-291-5380-0000-000	TEMA - OTHER PURCHASED SERVICES	-3,007.98	0.00	0.00	-3,007.98	-3,007.98	0.00
001-02-291-5420-0000-000	TEMA - OFFICE SUPPLIES	-1.63	111.00	111.00	-1.63	109.37	1.47
001-02-291-5710-0000-000	TEMA - TRAVEL MILEAGE - IN STATE	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00
Total Group 3: Expenses		-3,336.00	3,336.00	3,336.00	-3,336.00	0.00	100.00

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Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 1: Segment 3: Department		-5,617.24	5,621.00	5,621.00	-5,617.24	3.76	99.93
Group 1: Segment 3: Department		-5,617.24	5,621.00	5,621.00	-5,617.24	3.76	99.93
Personnel							
001-02-292-5191-0000-000	ACO - OTHER - STIPEND	-20,781.00	20,781.00	20,781.00	-20,781.00	0.00	100.00
Total Group 3: Personnel		-20,781.00	20,781.00	20,781.00	-20,781.00	0.00	100.00
Expenses							
001-02-292-5300-0000-000	ACO - PROFESSIONAL SERVICE	-1,500.00	5,000.00	5,000.00	-1,500.00	3,500.00	30.00
Total Group 3: Expenses		-1,500.00	5,000.00	5,000.00	-1,500.00	3,500.00	30.00
Total Group 1: Segment 3: Department		-22,281.00	25,781.00	25,781.00	-22,281.00	3,500.00	86.42
Group 1: Segment 3: Department		-22,281.00	25,781.00	25,781.00	-22,281.00	3,500.00	86.42
Personnel							
001-02-294-5191-0000-000	TREE WARDEN - OTHER - STIPEND	-12,013.68	12,494.00	12,494.00	-12,013.68	480.32	96.16
Total Group 3: Personnel		-12,013.68	12,494.00	12,494.00	-12,013.68	480.32	96.16
Expenses							
001-02-294-5270-0000-000	TREE WARDEN - EQUIPMENT RENTAL	-10,820.00	9,374.00	9,374.00	-10,820.00	-1,446.00	115.43
001-02-294-5380-0000-000	TREE WARDEN - OTHER PURCHASED S	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00
001-02-294-5710-0000-000	TREE WARDEN - TRAVEL MILEAGE - IN S	-274.02	300.00	300.00	-274.02	25.98	91.34
001-02-294-5730-0000-000	TREE WARDEN - DUES AND MEMBERSHI	-125.00	450.00	450.00	-125.00	325.00	27.78
Total Group 3: Expenses		-11,219.02	11,324.00	11,324.00	-11,219.02	104.98	99.07
Total Group 1: Segment 3: Department		-23,232.70	23,818.00	23,818.00	-23,232.70	585.30	97.54
Group 1: Segment 3: Department		-23,232.70	23,818.00	23,818.00	-23,232.70	585.30	97.54
Personnel							
001-02-297-5191-0000-000	BURIEL AGENT - OTHER - STIPEND	-144.96	151.00	151.00	-144.96	6.04	96.00
Total Group 3: Personnel		-144.96	151.00	151.00	-144.96	6.04	96.00
Total Group 3: Expenses		-144.96	151.00	151.00	-144.96	6.04	96.00

Parameters: Fiscal Year: 2024 Start Date: 7/1/2023 end: 6/30/2024

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Group as: ***-**-111-****-****-***

Parameters: Fiscal Year: 2024 Start Date: 7/1/2023 end: 6/30/2024

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Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
001-04-421-5192-0000-000	HIGHWAY - OTHER STIPEND - CERTIFIC	-3,641.53	4,634.00	4,634.00	-3,641.53	992.47	78.58
001-04-421-5195-0000-000	HIGHWAY - OTHER - UNIFORM ALLOWA	-5,635.37	7,200.00	7,200.00	-5,635.37	1,564.63	78.27
Total Group 3: Personnel		-358,802.52	461,915.00	401,915.00	-358,802.52	43,112.48	89.27
Total Group 1: Segment 3: Department	Code: 421 - Highway - Personnel	-358,802.52	461,915.00	401,915.00	-358,802.52	43,112.48	89.27
Group 1: Segment 3: Department	Code: 422 - Highway - Expenses			401,915.00	-358,802.52	43,112.48	89.27
Expenses							
001-04-422-5210-0000-000	HIGHWAY - ENERGY	-16,186.10	21,600.00	21,600.00	-16,186.10	5,413.90	74.94
001-04-422-5230-0000-000	HIGHWAY - WATER	-718.52	545.00	545.00	-718.52	-173.52	131.84
001-04-422-5240-0000-000	HIGHWAY - REPAIR & MAINT BUILDING	-5,662.99	2,244.00	2,244.00	-5,662.99	-3,418.99	252.36
001-04-422-5245-0000-000	HIGHWAY - REPAIR & MAINT EQUIPMEN	-16,847.67	20,196.00	20,196.00	-16,847.67	3,348.33	83.42
001-04-422-5270-0000-000	HIGHWAY - EQUIPMENT RENTAL	0.00	1,607.00	1,607.00	0.00	1,607.00	0.00
001-04-422-5300-0000-000	HIGHWAY - PROFESSIONAL SERVICES	-5,746.36	3,927.00	3,927.00	-5,746.36	-1,819.36	146.33
001-04-422-5340-0000-000	HIGHWAY - COMMUNICATION	-3,297.35	4,124.00	4,124.00	-3,297.35	826.65	79.96
001-04-422-5380-0000-000	HIGHWAY - OTHER SERVICES	-1,645.00	1,575.00	1,575.00	-1,645.00	-70.00	104.44
001-04-422-5420-0000-000	HIGHWAY - OFFICE SUPPLIES	-1,174.84	1,071.00	1,071.00	-1,174.84	-103.84	109.70
001-04-422-5430-0000-000	HIGHWAY - BUILDING SUPPLIES	-592.18	2,142.00	2,142.00	-592.18	1,549.82	27.65
001-04-422-5480-0000-000	HIGHWAY - VEHICULAR SUPPLIES	-25,529.15	36,300.00	36,300.00	-25,529.15	10,770.85	70.33
001-04-422-5530-0000-000	HIGHWAY - PUBLIC WORKS SUPPLIES	-58,842.44	40,392.00	40,392.00	-58,842.44	-18,450.44	145.68
001-04-422-5580-0000-000	HIGHWAY - OTHER SUPPLIES	0.00	3,213.00	3,213.00	0.00	3,213.00	0.00
001-04-422-5730-0000-000	HIGHWAY - DUES & MEMBERSHIPS	-149.50	322.00	322.00	-149.50	172.50	46.43
001-04-422-5840-0000-000	HIGHWAY- PAVEMENT MANAGEMENT	-138,265.03	146,913.00	146,913.00	-138,265.03	8,647.97	94.11
001-04-422-5850-0000-000	HIGHWAY - NEW EQUIPMENT	0.00	2,142.00	2,142.00	0.00	2,142.00	0.00
001-04-422-5870-0000-000	HIGHWAY - REPLACE EQUIPMENT	0.00	1,607.00	1,607.00	0.00	1,607.00	0.00
Total Group 3: Expenses		-274,657.13	289,920.00	289,920.00	-274,657.13	15,262.87	94.74
Total Group 1: Segment 3: Department	Code: 422 - Highway - Expenses	-274,657.13	289,920.00	289,920.00	-274,657.13	15,262.87	94.74
Group 1: Segment 3: Department	Code: 423 - Highway - Snow & Ice Operations			289,920.00	-274,657.13	15,262.87	94.74
Personnel							
001-04-423-5120-0000-000	HWY - SNOW & ICE - WAGES-TEMPORA	-4,511.51	5,000.00	5,000.00	-4,511.51	488.49	90.23
001-04-423-5130-0000-000	HWY - SNOW & ICE - WAGES - OVERTIM	-32,482.96	26,500.00	32,400.00	-32,482.96	-82.96	100.26

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Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
001-04-423-5198-0000-000	HWY - SNOW & ICE - STIPEND WINTER O	-5,000.00	7,000.00	7,000.00	-5,000.00	2,000.00	71.43
Total Group 3: Personnel		-41,994.47	38,500.00	44,400.00	-41,994.47	2,405.53	94.58
Expenses							
001-04-423-5245-0000-000	HWY - SNOW & ICE - REPAIR & MAINTAI	-59,739.04	27,540.00	59,740.00	-59,739.04	0.96	100.00
001-04-423-5270-0000-000	HWY - SNOW & ICE - EQUIPMENT RENTA	-44,094.83	38,000.00	42,648.00	-44,094.83	-1,446.83	103.39
001-04-423-5480-0000-000	HWY - SNOW & ICE - VEHICULAR SUPPLI	-49,291.87	39,780.00	49,292.00	-49,291.87	0.13	100.00
001-04-423-5512-0000-000	HWY - SNOW & ICE - SALT	-191,339.25	95,380.00	190,380.00	-191,339.25	-959.25	100.50
001-04-423-5870-0000-000	HWY - SNOW & ICE - REPLACEMENT EQ	-35,790.00	2,040.00	35,790.00	-35,790.00	0.00	100.00
Total Group 3: Expenses		-380,254.99	202,740.00	377,850.00	-380,254.99	-2,404.99	100.64
Total Group 1: Segment 3: Department	Code: 423 - Highway - Snow & Ice	-422,249.46	241,240.00	422,250.00	-422,249.46	0.54	100.00
Group 1: Segment 3: Department	Code: 424 - Highway - Street Lights	-422,249.46	241,240.00	422,250.00	-422,249.46	0.54	100.00
Expenses							
001-04-424-5210-0000-000	HIGHWAY - ENERGY - STREET LIGHTS	-15,082.60	17,724.00	17,724.00	-15,082.60	2,641.40	85.10
Total Group 3: Expenses		-15,082.60	17,724.00	17,724.00	-15,082.60	2,641.40	85.10
Total Group 1: Segment 3: Department	Code: 424 - Highway - Street Lights	-15,082.60	17,724.00	17,724.00	-15,082.60	2,641.40	85.10
Group 1: Segment 3: Department	Code: 425 - Highway - Special Articles	-15,082.60	17,724.00	17,724.00	-15,082.60	2,641.40	85.10
Expenses							
001-04-425-5626-0000-100	HIGHWAY 422 PRIOR YEAR ENCUMBRAN	-4,774.64	0.00	4,774.64	-4,774.64	0.00	100.00
001-04-425-5806-2023-000	A12.2 ATM 5.3.22 Dump truck w/ plow	0.00	0.00	0.00	0.00	0.00	0.00
001-04-425-5895-2019-759	HWY-STM ART3 05/07/19 - LINE PAINTIN	0.00	0.00	0.00	0.00	0.00	0.00
Total Group 3: Expenses		-4,774.64	0.00	4,774.64	-4,774.64	0.00	100.00
Total Group 1: Segment 3: Department	Code: 425 - Highway - Special Articles	-4,774.64	0.00	4,774.64	-4,774.64	0.00	100.00
Group 1: Segment 3: Department	Code: 430 - Landfill	-4,774.64	0.00	4,774.64	-4,774.64	0.00	100.00
Expenses							
001-04-430-5210-0000-000	LANDFILL - ENERGY	-2,120.34	3,060.00	3,060.00	-2,120.34	939.66	69.29
001-04-430-5240-0000-000	LANDFILL - REPAIR & MAINT LANDFILL B	-1,079.60	3,050.00	3,050.00	-1,079.60	1,970.40	35.40

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Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
001-04-430-5245-0000-000	LANDFILL - REPAIR & MAINTAIN EQUIPM	-406.97	0.00	0.00	-406.97	-406.97	0.00
001-04-430-5300-0000-000	LANDFILL - PROFESSIONAL SERVICES	-448.05	8,350.00	7,310.00	-448.05	6,861.95	6.13
001-04-430-5340-0000-000	LANDFILL - COMMUNICATIONS	0.00	204.00	204.00	0.00	204.00	0.00
001-04-430-5580-0000-000	LANDFILL - OTHER SUPPLIES	-743.98	0.00	0.00	-743.98	-743.98	0.00
Total Group 3: Expenses		-4,798.94	14,664.00	13,624.00	-4,798.94	8,825.06	35.22
		-4,798.94	14,664.00	13,624.00	-4,798.94	8,825.06	35.22
Total Group 1: Segment 3: Department		-4,798.94	14,664.00	13,624.00	-4,798.94	8,825.06	35.22
Group 1: Segment 3: Department		Code: 433 - Curbside Removal					
Expenses							
001-04-433-5300-0000-000	SOLID WASTE - CURBSIDE PICKUP & TR	-692,440.10	755,389.00	755,389.00	-692,440.10	62,948.90	91.67
001-04-433-5580-0000-000	SOLID WASTE - OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total Group 3: Expenses		-692,440.10	755,389.00	755,389.00	-692,440.10	62,948.90	91.67
		-692,440.10	755,389.00	755,389.00	-692,440.10	62,948.90	91.67
Total Group 1: Segment 3: Department		-692,440.10	755,389.00	755,389.00	-692,440.10	62,948.90	91.67
Group 1: Segment 3: Department		Code: 491 - Cemetery & Parks					
Personnel							
001-04-491-5100-0000-000	CEM/PARKS - WAGES-SUPERINTENDEN	-69,004.40	69,323.00	69,323.00	-69,004.40	318.60	99.54
001-04-491-5110-0000-000	CEM/PARKS - WAGES - OPER FOREMAN	-41,860.37	40,384.00	40,384.00	-41,860.37	-1,476.37	103.66
001-04-491-5112-0000-000	CEM/PARKS - WAGES - SUPPORT STAFF	-7,745.43	10,133.00	10,133.00	-7,745.43	2,387.57	76.44
001-04-491-5120-0000-000	CEM/PARKS - WAGES - TEMP HELP	-31,478.77	30,053.00	30,053.00	-31,478.77	-1,425.77	104.74
001-04-491-5190-0000-000	CEM/PARKS - OTHER - STIPEND - LONGE	-2,100.00	1,700.00	1,700.00	-2,100.00	-400.00	123.53
001-04-491-5195-0000-000	CEM/PARKS - OTHER - UNIFORM ALLOW	-520.62	600.00	600.00	-520.62	79.38	86.77
Total Group 3: Personnel		-152,709.59	152,193.00	152,193.00	-152,709.59	-516.59	100.34
Expenses							
001-04-491-5210-0000-000	CEM/PARKS - ENERGY	-4,598.94	4,227.00	4,227.00	-4,598.94	-371.94	108.80
001-04-491-5230-0000-000	CEM/PARKS - WATER	-359.22	300.00	300.00	-359.22	-59.22	119.74
001-04-491-5240-0000-000	CEM/PARKS - REPAIR & MAINTAIN BUILD	-273.55	500.00	500.00	-273.55	226.45	54.71
001-04-491-5245-0000-000	CEM/PARKS - REPAIR & MAINTENANCE	-161.77	1,000.00	1,000.00	-161.77	838.23	16.18
001-04-491-5270-0000-000	CEM/PARKS - EQUIPMENT RENTAL	-150.00	1,500.00	1,500.00	-150.00	1,350.00	10.00
001-04-491-5340-0000-000	CEM/PARKS - COMMUNICATION	-2,125.67	2,520.00	2,520.00	-2,125.67	394.33	84.35
001-04-491-5380-0000-000	CEM/PARKS - OTHER PURCHASED SERV	-4,140.00	100.00	100.00	-4,140.00	-4,040.00	4,140.00

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Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
001-04-491-5420-0000-000	CEM/PARKS - OFFICE SUPPLIES	-45.67	46.00	46.00	-45.67	0.33	99.28
001-04-491-5430-0000-000	CEM/PARKS - BUILDING MAINTENANCE	-1,298.92	100.00	100.00	-1,298.92	-1,198.92	1,298.92
001-04-491-5460-0000-000	CEM/PARKS - GROUNDSKEEPING SUPPLI	-725.19	3,110.00	3,110.00	-725.19	2,384.81	23.32
001-04-491-5480-0000-000	CEM/PARKS - VEHICULAR SUPPLIES	-1,213.11	2,500.00	2,500.00	-1,213.11	1,286.89	48.52
001-04-491-5580-0000-000	CEM/PARKS - OTHER SUPPLIES	-565.98	0.00	0.00	-565.98	-565.98	0.00
001-04-491-5850-0000-000	CEM & PARKS - NEW EQUIPMENT	-306.09	500.00	500.00	-306.09	193.91	61.22
Total Group 3: Expenses		-15,964.11	16,403.00	16,403.00	-15,964.11	438.89	97.32
		-168,673.70	168,596.00	168,596.00	-168,673.70	-77.70	100.05
Total Group 1: Segment 3: Department		-168,673.70	168,596.00	168,596.00	-168,673.70	-77.70	100.05
Group 1: Segment 3: Department		Code: 520 - Board of Health					
Personnel							
001-05-520-5112-0000-000	BOH - WAGES-SUPPORT STAFF	-46,889.12	46,592.00	46,592.00	-46,889.12	-297.12	100.64
001-05-520-5190-0000-000	BOH - OTHER - STIPEND - LONGEVITY	-1,100.00	1,100.00	1,100.00	-1,100.00	0.00	100.00
001-05-520-5195-0000-000	BOH- UNIFORM ALLOWANCE	-825.78	0.00	0.00	-825.78	-825.78	0.00
Total Group 3: Personnel		-48,814.90	47,692.00	47,692.00	-48,814.90	-1,122.90	102.35
Expenses							
001-05-520-5300-0000-000	BOH - PROF SERVICES	-170.00	306.00	306.00	-170.00	136.00	55.56
001-05-520-5340-0000-000	BOH - COMMUNICATION	-146.31	77.00	77.00	-146.31	-69.31	190.01
001-05-520-5380-0000-000	BOH- ILLEGALLY DUMPED ITEMS	-1,081.50	3,000.00	3,000.00	-1,081.50	1,918.50	36.05
001-05-520-5420-0000-000	BOH - OFFICE SUPPLIES	-316.69	357.00	357.00	-316.69	40.31	88.71
001-05-520-5580-0000-000	BOH - OTHER SUPPLIES	-95.00	0.00	0.00	-95.00	-95.00	0.00
001-05-520-5710-0000-000	BOH - TRAVEL/MILEAGE IN-STATE	-484.67	585.00	585.00	-484.67	100.33	82.85
001-05-520-5730-0000-000	BOH - DUES & MEMBERSHIPS	0.00	408.00	408.00	0.00	408.00	0.00
Total Group 3: Expenses		-2,294.17	4,733.00	4,733.00	-2,294.17	2,438.83	48.47
		-51,109.07	52,425.00	52,425.00	-51,109.07	1,315.93	97.49
Total Group 1: Segment 3: Department		-51,109.07	52,425.00	52,425.00	-51,109.07	1,315.93	97.49
Group 1: Segment 3: Department		Code: 521 - BOH - Special Articles					
Expenses							
001-05-521-5634-0000-000	BOH PRIOR YEAR ENCUMBRANCE	-4,809.60	4,809.60	4,809.60	-4,809.60	0.00	100.00
Total Group 3: Expenses		-4,809.60	4,809.60	4,809.60	-4,809.60	0.00	100.00

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 1: Segment 3: Department	Code: 521 - BOH - Special Articles	-4,809.60	4,809.60	4,809.60	-4,809.60	0.00	100.00
Group 1: Segment 3: Department	Code: 522 - Nashoba Board of Health Assmits						
Expenses							
001-05-522-5300-0000-000	NASHOBA ASSOC BOH - NURSING CONT	-14,028.96	13,703.00	14,743.00	-14,028.96	714.04	95.16
001-05-522-5300-0000-001	NASHOBA ASSOC BOH - HEALTH MONIT	-30,608.60	29,896.00	29,896.00	-30,608.60	-712.60	102.38
Total Group 3: Expenses		-44,637.56	43,599.00	44,639.00	-44,637.56	1.44	100.00
Total Group 1: Segment 3: Department	Code: 522 - Nashoba Board of Health	-44,637.56	43,599.00	44,639.00	-44,637.56	1.44	100.00
Group 1: Segment 3: Department	Code: 524 - BOH Landfill Engineering						
Expenses							
001-05-524-5300-0000-000	LANDFILL ENGINEERING - PROFESSIONA	-13,484.06	19,000.00	19,000.00	-13,484.06	5,515.94	70.97
Total Group 3: Expenses		-13,484.06	19,000.00	19,000.00	-13,484.06	5,515.94	70.97
Total Group 1: Segment 3: Department	Code: 524 - BOH Landfill Engineering	-13,484.06	19,000.00	19,000.00	-13,484.06	5,515.94	70.97
Group 1: Segment 3: Department	Code: 525 - Housing Authority						
Personnel							
001-05-525-5112-0000-000	THA- SUPPORT STAFF	-4,217.62	4,505.00	4,505.00	-4,217.62	287.38	93.62
Total Group 3: Personnel		-4,217.62	4,505.00	4,505.00	-4,217.62	287.38	93.62
Expenses							
001-05-525-5303-0000-000	THA- PROFESSIONAL SERVICES-TRAINI	-390.00	1,000.00	1,000.00	-390.00	610.00	39.00
001-05-525-5420-0000-000	THA- OFFICE SUPPLIES	0.00	1,400.00	1,400.00	0.00	1,400.00	0.00
001-05-525-5710-0000-000	THA - TRAVEL/MILEAGE IN-STATE	0.00	100.00	100.00	0.00	100.00	0.00
Total Group 3: Expenses		-390.00	2,500.00	2,500.00	-390.00	2,110.00	15.60
Total Group 1: Segment 3: Department	Code: 525 - Housing Authority	-4,607.62	7,005.00	7,005.00	-4,607.62	2,397.38	65.78
Group 1: Segment 3: Department	Code: 527 - Housing Trust						
Personnel							
001-05-527-5112-0000-000	HOUSING TRUST - WAGES - SUPPORT S	0.00	0.00	0.00	0.00	0.00	0.00

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 3: Personnel		0.00	0.00	0.00	0.00	0.00	0.00
Expenses							
001-05-527-5300-0000-000	HOUSING TRUST - PROFESSIONAL SER	0.00	0.00	0.00	0.00	0.00	0.00
001-05-527-5303-0000-000	HOUSING TRUST - TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
001-05-527-5420-0000-000	HOUSING TRUST - OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-05-527-5710-0000-000	HOUSING TRUST - TRAVEL/MILEAGE IN-	0.00	0.00	0.00	0.00	0.00	0.00
Total Group 3: Expenses		0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
Total Group 1: Segment 3: Department		0.00	0.00	0.00	0.00	0.00	0.00
Group 1: Segment 3: Department		Code: 527 - Housing Trust					
		Code: 540 - COA Special Articles					
Expenses							
001-05-540-5633-0000-100	COA 541 PRIOR YEAR ENCUMBRANCE	-2,436.60	0.00	2,436.60	-2,436.60	0.00	100.00
Total Group 3: Expenses		-2,436.60	0.00	2,436.60	-2,436.60	0.00	100.00
		-2,436.60	0.00	2,436.60	-2,436.60	0.00	100.00
Total Group 1: Segment 3: Department		-2,436.60	0.00	2,436.60	-2,436.60	0.00	100.00
Group 1: Segment 3: Department		Code: 541 - COA Council on Aging					
Personnel							
001-05-541-5100-0000-000	COA -WAGES - DIRECTOR	-68,118.51	69,322.00	69,322.00	-68,118.51	1,203.49	98.26
001-05-541-5110-0000-000	COA - WAGES - OPER STAFF	-94,677.28	95,660.00	95,660.00	-94,677.28	982.72	98.97
001-05-541-5190-0000-000	COA - OTHER STIPEND - LONGEVITY	-3,200.00	1,400.00	1,400.00	-3,200.00	-1,800.00	228.57
Total Group 3: Personnel		-165,995.79	166,382.00	166,382.00	-165,995.79	386.21	99.77
Expenses							
001-05-541-5245-0000-000	COA - REPAIR & MAINT EQUIPMENT	-2,226.60	2,237.00	2,237.00	-2,226.60	10.40	99.54
001-05-541-5300-0000-000	COA - PROFESSIONAL SERVICES	-2,966.91	3,121.00	3,121.00	-2,966.91	154.09	95.06
001-05-541-5340-0000-000	COA - COMMUNICATIONS	-2,040.78	1,665.00	1,665.00	-2,040.78	-375.78	122.57
001-05-541-5420-0000-000	COA - OFFICE SUPPLIES	-789.70	1,040.00	1,040.00	-789.70	250.30	75.93
001-05-541-5580-0000-000	COA - OTHER SUPPLIES	-1,587.00	1,587.00	1,587.00	-1,587.00	0.00	100.00
001-05-541-5730-0000-000	COA - DUES & MEMBERSHIPS	-520.00	520.00	520.00	-520.00	0.00	100.00
Total Group 3: Expenses		-10,130.99	10,170.00	10,170.00	-10,130.99	39.01	99.62
		-176,126.78	176,552.00	176,552.00	-176,126.78	425.22	99.76

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 1: Segment 3: Department		-176,126.78	176,552.00	176,552.00	-176,126.78	425.22	99.76
Group 1: Segment 3: Department							
Personnel							
001-05-543-5191-0000-000		-6,075.00	6,318.00	6,318.00	-6,075.00	243.00	96.15
Total Group 3: Personnel		-6,075.00	6,318.00	6,318.00	-6,075.00	243.00	96.15
Expenses							
001-05-543-5420-0000-000		-48.75	102.00	102.00	-48.75	53.25	47.79
001-05-543-5730-0000-000		-55.56	0.00	0.00	-55.56	-55.56	0.00
Total Group 3: Expenses		-104.31	102.00	102.00	-104.31	-2.31	102.26

Total Group 1: Segment 3: Department		-6,179.31	6,420.00	6,420.00	-6,179.31	240.69	96.25
Group 1: Segment 3: Department							
Expenses							
001-05-544-5300-0000-000		-210.00	0.00	-2,058.00	-210.00	-2,268.00	-10.20
001-05-544-5380-0000-000		-26,788.18	75,000.00	75,000.00	-26,788.18	48,211.82	35.72
Total Group 3: Expenses		-26,998.18	75,000.00	72,942.00	-26,998.18	45,943.82	37.01

Total Group 1: Segment 3: Department		-26,998.18	75,000.00	72,942.00	-26,998.18	45,943.82	37.01
Group 1: Segment 3: Department							
Personnel							
001-06-610-5100-0000-000		-90,115.15	90,173.00	90,173.00	-90,115.15	57.85	99.94
001-06-610-5110-0000-000		-73,886.07	63,594.00	63,594.00	-73,886.07	-10,292.07	116.18
001-06-610-5110-0001-000		-55,416.40	35,006.00	35,006.00	-55,416.40	-20,410.40	158.31
001-06-610-5110-0002-000		-36,652.38	16,817.00	16,817.00	-36,652.38	-19,835.38	217.95
001-06-610-5110-0003-000		-41,410.71	39,674.00	39,674.00	-41,410.71	-1,736.71	104.38
001-06-610-5110-0004-000		-37,377.04	36,633.00	36,633.00	-37,377.04	-744.04	102.03
001-06-610-5110-0005-000		0.00	55,557.00	55,557.00	0.00	55,557.00	0.00
001-06-610-5190-0000-000		-1,800.00	3,600.00	3,600.00	-1,800.00	1,800.00	50.00
Total Group 3: Personnel		-336,657.75	341,054.00	341,054.00	-336,657.75	4,396.25	98.71

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Expenses							
001-06-610-5245-0000-000	LIBRARY - REPAIR & MAINTAIN - EQUIPM	-1,217.89	1,000.00	1,000.00	-1,217.89	-217.89	121.79
001-06-610-5380-0000-000	LIBRARY - OTHER PURCHASED SERVICE	-22,731.65	25,654.00	25,654.00	-22,731.65	2,922.35	88.61
001-06-610-5420-0000-000	LIBRARY - OFFICE SUPPLIES	-2,430.07	1,500.00	1,500.00	-2,430.07	-930.07	162.00
001-06-610-5580-0000-000	LIBRARY - OTHER SUPPLIES - BOOKS D	-64,764.81	64,384.00	64,384.00	-64,764.81	-380.81	100.59
001-06-610-5730-0000-000	LIBRARY - DUES & MEMBERSHIPS	0.00	250.00	250.00	0.00	250.00	0.00
Total Group 3: Expenses		-91,144.42	92,788.00	92,788.00	-91,144.42	1,643.58	98.23

Total Group 1: Segment 3: Department		-427,802.17	433,842.00	433,842.00	-427,802.17	6,039.83	98.61
Group 1: Segment 3: Department		-427,802.17	433,842.00	433,842.00	-427,802.17	6,039.83	98.61
Code: 610 - Library Code: 655 - Recreation Commission							
Personnel							
001-06-655-5100-0000-000	RECREATION DEPT - DEPT HEAD	-59,068.61	55,435.00	55,435.00	-59,068.61	-3,633.61	106.55
001-06-655-5112-0000-000	RECREATION DEPT- ASSIST DIRECTOR	0.00	16,805.00	16,805.00	0.00	16,805.00	0.00
001-06-655-5190-0000-000	RECREATION DEPT - LONGEVITY	-1,000.00	800.00	800.00	-1,000.00	-200.00	125.00
001-06-655-5195-0000-000	RECREATION DEPT - CLOTHING ALLOW	-779.73	600.00	600.00	-779.73	-179.73	129.96
Total Group 3: Personnel		-60,848.34	73,640.00	73,640.00	-60,848.34	12,791.66	82.63
Expenses							
001-06-655-5580-0000-000	RECREATION DEPT - OTHER SUPPLIES	-2,136.76	2,500.00	2,500.00	-2,136.76	363.24	85.47
Total Group 3: Expenses		-2,136.76	2,500.00	2,500.00	-2,136.76	363.24	85.47

Total Group 1: Segment 3: Department		-62,985.10	76,140.00	76,140.00	-62,985.10	13,154.90	82.72
Group 1: Segment 3: Department		-62,985.10	76,140.00	76,140.00	-62,985.10	13,154.90	82.72
Code: 655 - Recreation Commission Code: 660 - Memorial Day							
Expenses							
001-06-660-5300-0000-000	MEMORIAL DAY - PROFESSIONAL SERVI	-300.00	1,545.00	1,545.00	-300.00	1,245.00	19.42
001-06-660-5350-0000-000	MEMORIAL DAY - BAND SERVICES	-2,704.00	3,500.00	3,500.00	-2,704.00	796.00	77.26
001-06-660-5580-0000-000	MEMORIAL DAY - OTHER SUPPLIES	-170.00	1,224.00	1,224.00	-170.00	1,054.00	13.89
Total Group 3: Expenses		-3,174.00	6,269.00	6,269.00	-3,174.00	3,095.00	50.63

Total Group 1: Segment 3: Department		-3,174.00	6,269.00	6,269.00	-3,174.00	3,095.00	50.63
Group 1: Segment 3: Department		-3,174.00	6,269.00	6,269.00	-3,174.00	3,095.00	50.63
Code: 660 - Memorial Day							

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Group 1: Segment 3: Department Code: 670 - American Flag Committee							
Expenses							
001-06-670-5300-0000-000	FLAG COMM- PROFESSIONAL SERVICES	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00
Total Group 3: Expenses							
		0.00	1,500.00	1,500.00	0.00	1,500.00	0.00

Total Group 1: Segment 3: Department Code: 670 - American Flag Committee							
Group 1: Segment 3: Department Code: 692 - Band Concerts							
Expenses							
001-06-692-5350-0000-000	BAND CONCERTS - BAND SERVICES	-14,499.00	13,700.00	13,700.00	-14,499.00	-799.00	105.83
001-06-692-5580-0000-000	BAND CONCERTS - OTHER SUPPLIES	-409.36	400.00	400.00	-409.36	-9.36	102.34
Total Group 3: Expenses							
		-14,908.36	14,100.00	14,100.00	-14,908.36	-808.36	105.73

Total Group 1: Segment 3: Department Code: 692 - Band Concerts							
		-14,908.36	14,100.00	14,100.00	-14,908.36	-808.36	105.73

Total Group 1: Segment 3: Department Code: 710 - Long Term Excl Debt Service							
Group 1: Segment 3: Department Code: 710 - Long Term Excl Debt Service							
Expenses							
001-07-710-5910-0004-000	LTD - EXCLUDED- FIRE STATION/ELM/CA	-90,000.00	90,000.00	90,000.00	-90,000.00	0.00	100.00
Total Group 3: Expenses							
		-90,000.00	90,000.00	90,000.00	-90,000.00	0.00	100.00

Total Group 1: Segment 3: Department Code: 710 - Long Term Excl Debt							
Group 1: Segment 3: Department Code: 715 - Long Term Non Excl Debt Service							
Expenses							
001-07-715-5910-0000-000	LTD - NON EXCLUDE - M.W.P.A.T.	-111,525.00	9,525.00	9,525.00	-111,525.00	-102,000.00	1,170.87
001-07-715-5910-0003-000	LTD - NON EXCLUDED - LAND WEST FIR	-8,000.00	8,000.00	8,000.00	-8,000.00	0.00	100.00
001-07-715-5910-0004-000	LTD - NON EXCLUDED - WEST FIRE STAT	-89,000.00	89,000.00	89,000.00	-89,000.00	0.00	100.00
001-07-715-5910-0005-000	LTD - NON EXCLUDED - FIRE TANKER	-25,000.00	25,000.00	25,000.00	-25,000.00	0.00	100.00
001-07-715-5910-0006-000	LTD - NON EXCLUDED - MULTI CAPITAL	-43,000.00	43,000.00	43,000.00	-43,000.00	0.00	100.00
001-07-715-5910-0008-000	LTD Non Excluded MPL 2023	0.00	102,000.00	102,000.00	0.00	102,000.00	0.00
Total Group 3: Expenses							
		-276,525.00	276,525.00	276,525.00	-276,525.00	0.00	100.00

		-276,525.00	276,525.00	276,525.00	-276,525.00	0.00	100.00

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Total Group 1: Segment 3: Department		Code: 715 - Long Term Non Excl Debt	276,525.00	276,525.00	-276,525.00	0.00	100.00
Group 1: Segment 3: Department		Code: 750 - Long Term Excl Interest					
Expenses							
001-07-750-5920-0004-000	LT INTEREST -EXC- FIRE STATION/ELM/C	-4,500.00	4,500.00	4,500.00	-4,500.00	0.00	100.00
Total Group 3: Expenses		-4,500.00	4,500.00	4,500.00	-4,500.00	0.00	100.00

Total Group 1: Segment 3: Department		Code: 750 - Long Term Excl Interest	4,500.00	4,500.00	-4,500.00	0.00	100.00
Group 1: Segment 3: Department		Code: 755 - Long Term Non Excl Interest					
Expenses							
001-07-755-5920-0000-000	LT INTEREST - NON-EXCLUDED - LAND	-30,043.32	4,120.00	4,120.00	-30,043.32	-25,923.32	729.21
001-07-755-5920-0004-000	LT INTEREST -NON EXCLUDED WEST FI	-45,000.00	45,000.00	45,000.00	-45,000.00	0.00	100.00
001-07-755-5920-0005-000	LT INTEREST- NON EXCLUDED FIRE TAN	-12,565.00	12,565.00	12,565.00	-12,565.00	0.00	100.00
001-07-755-5920-0006-000	LT INTEREST- NON EXCLUDED MULTI CA	-8,815.00	8,815.00	8,815.00	-8,815.00	0.00	100.00
001-07-755-5920-0008-000	LTD Interest Non Excluded MPL 2023	-27,775.00	14,590.00	14,590.00	-27,775.00	-13,185.00	190.37
Total Group 3: Expenses		-124,198.32	85,090.00	85,090.00	-124,198.32	-39,108.32	145.96

Total Group 1: Segment 3: Department		Code: 755 - Long Term Non Excl	85,090.00	85,090.00	-124,198.32	-39,108.32	145.96
Group 1: Segment 3: Department		Code: 759 - Short Term Interest					
Expenses							
001-07-759-5925-0000-000	INT ON ST LOANS/ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00	0.00
Total Group 3: Expenses		0.00	0.00	0.00	0.00	0.00	0.00

Total Group 1: Segment 3: Department		Code: 759 - Short Term Interest	0.00	0.00	0.00	0.00	0.00
Group 1: Segment 3: Department		Code: 820 - State CS Assessments					
Expenses							
001-08-820-5645-0000-000	Air Pollution Districts	-2,638.00	2,638.00	2,638.00	-2,638.00	0.00	100.00
001-08-820-5646-0000-000	RMV Non-Renewal Surcharge	-8,280.00	8,280.00	8,280.00	-8,280.00	0.00	100.00
001-08-820-5661-0000-000	MBTA Assessment	-16,218.00	16,218.00	16,218.00	-16,218.00	0.00	100.00
001-08-820-5663-0000-000	Regional Transit Assessment	-49,487.00	49,487.00	49,487.00	-49,487.00	0.00	100.00
Total Group 3: Expenses		-76,623.00	76,623.00	76,623.00	-76,623.00	0.00	100.00

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.

Total Group 1: Segment 3: Department	Code: 820 - State CS Assessments	-76,623.00	76,623.00	76,623.00	-76,623.00	0.00	100.00
Group 1: Segment 3: Department	Code: 911 - Middlesex County Retirement	-76,623.00	76,623.00	76,623.00	-76,623.00	0.00	100.00

Expenses							
001-09-911-5750-0000-000	COUNTY RETIREMENT SYSTEM	-891,023.00	891,023.00	891,023.00	-891,023.00	0.00	100.00
Total Group 3: Expenses		-891,023.00	891,023.00	891,023.00	-891,023.00	0.00	100.00

Total Group 1: Segment 3: Department	Code: 911 - Middlesex County	-891,023.00	891,023.00	891,023.00	-891,023.00	0.00	100.00
Group 1: Segment 3: Department	Code: 913 - Unemployment	-891,023.00	891,023.00	891,023.00	-891,023.00	0.00	100.00
Expenses							
001-09-913-5750-0000-000	UNEMPLOYMENT COMPENSATION	0.00	15,900.00	900.00	0.00	900.00	0.00
Total Group 3: Expenses		0.00	15,900.00	900.00	0.00	900.00	0.00

Total Group 1: Segment 3: Department	Code: 913 - Unemployment	0.00	15,900.00	900.00	0.00	900.00	0.00
Group 1: Segment 3: Department	Code: 914 - Employee Health Insurance	-1,055,579.78	984,247.00	1,059,247.00	-1,055,579.78	3,667.22	99.65
Expenses							
001-09-914-5740-0000-000	HEALTH INSURANCE TOWN SHARE	-1,055,579.78	984,247.00	1,059,247.00	-1,055,579.78	3,667.22	99.65
Total Group 3: Expenses		-1,055,579.78	984,247.00	1,059,247.00	-1,055,579.78	3,667.22	99.65

Total Group 1: Segment 3: Department	Code: 914 - Employee Health	-1,055,579.78	984,247.00	1,059,247.00	-1,055,579.78	3,667.22	99.65
Group 1: Segment 3: Department	Code: 915 - Employee Life Insurance	-464.00	464.00	464.00	-464.00	0.00	100.00
Expenses							
001-09-915-5740-0000-000	LIFE INSURANCE TOWN SHARE	-464.00	464.00	464.00	-464.00	0.00	100.00
Total Group 3: Expenses		-464.00	464.00	464.00	-464.00	0.00	100.00

Total Group 1: Segment 3: Department	Code: 915 - Employee Life Insurance	-464.00	464.00	464.00	-464.00	0.00	100.00

Town of

Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
Group 1: Segment 3: Department		Code: 916 - Medicare					
Expenses							
001-09-916-5780-0000-000	MEDICARE TOWN SHARE	-78,891.38	77,468.00	77,468.00	-78,891.38	-1,423.38	101.84
Total Group 3: Expenses		-78,891.38	77,468.00	77,468.00	-78,891.38	-1,423.38	101.84

Total Group 1: Segment 3: Department		-78,891.38	77,468.00	77,468.00	-78,891.38	-1,423.38	101.84
Group 1: Segment 3: Department		Code: 916 - Medicare					
Expenses							
Code: 945 - Town Insurances							
001-09-945-5740-0000-000	GENERAL PROPERTY LIABILITY & VEHIC	-356,397.00	343,457.00	355,457.00	-356,397.00	-940.00	100.26
Total Group 3: Expenses		-356,397.00	343,457.00	355,457.00	-356,397.00	-940.00	100.26

Total Group 1: Segment 3: Department		-356,397.00	343,457.00	355,457.00	-356,397.00	-940.00	100.26
Group 1: Segment 3: Department		Code: 945 - Town Insurances					
Expenses							
Code: 992 - Transfer to Special Revenue Fund							
001-11-992-5962-0000-000	Transfers Out to Special Revenue Funds	-101,588.00	0.00	0.00	-101,588.00	-101,588.00	0.00
Total Group 3: Expenses		-101,588.00	0.00	0.00	-101,588.00	-101,588.00	n/a

Total Group 1: Segment 3: Department		-101,588.00	0.00	0.00	-101,588.00	-101,588.00	n/a
Code: 992 - Transfer to Special							
406 Account(s) totaling:		-26,115,258.13	26,224,537.47	26,466,415.64	-26,115,258.13	351,157.51	98.67