



OFFICE OF THE SELECTBOARD  
272 Main Street Townsend Massachusetts 01469



Chaz Sexton-Diranian, *Chairman*

Joseph Z. Shank, *Vice Chairman*

Theresa A. Morse, *Clerk*

R. Eric Slagle, *Town Administrator*

Sabrina Moore, *Administrative Assistant*

**SELECTBOARD MEETING AGENDA**

June 18, 2024, 6:00 PM Selectmen's Chambers  
272 Main Street, Townsend MA 01469

Rec'd Townsend Town Clerk  
11 JUN '24 PM1:35

Zoom link provided by: TCAM Inc. **for convenience only**

Zoom Link: <https://us02web.zoom.us/j/81942481104?pwd=eVNZQkVIUHp1bitjN3NHSnd5VlhkQT09>

Username: 819 4248 1104

Password: 816125

I. PRELIMINARIES – VOTES MAY BE TAKEN:

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce the meeting is being recorded and uploaded to YouTube.
- 1.4 Chairman's Additions or Deletions.
- 1.5 Review/Approve the meeting minutes for 03/09/2024.

II. APPOINTMENTS AND HEARINGS – VOTES MAY BE TAKEN:

- 2.1 (6:05) Joint Meeting with Audit Committee, Finance Committee and Auditor to discuss/review FY23 Financial Audit.
- 2.2 (7:00) Joint Meeting with Planning Board to appoint Charles Sexton-Diranian as Associate Member of the Planning Board with a term effective 07/01/2024 until 06/30/2025 and to appoint Lance McNally as a member of the Planning Board with a term effective 06/18/2024 until the next Annual Town Election in April 2025.

III. APPOINTMENTS OF OFFICIALS/PERSONNEL – VOTES MAY BE TAKEN:

- 3.1 Re-appoint Natalie Call, Gregory Smith, Veronica Kell, William J. Cadogan to the Bylaw Review Committee with a term effective 07/01/2024 to 06/30/2026.
- 3.2 Re-appoint Laura Doell to the Cultural Council with a term effective 07/01/2024 to 06/30/2027.
- 3.3 Re-appoint Maryjane Churchville to the Historic District Commission with a term 07/01/2024 to 06/30/2027.
- 3.4 Re-appoint James Gates to the Conservation Commission with a term effective 07/01/2024 to 06/30/2027.
- 3.5 Re-appoint Veronica Kell, George W. Sullivan, Maryjane Churchville, Carol Hoffses, Emaline Hoff, James Gates to the Open Space and Recreation Committee with a term effective 07/01/2024 to 06/30/2027.
- 3.6 Appoint Charles Rossbach to the Agricultural Commission with a term effective 06/18/2024 to 06/30/2027.
- 3.7 Re-appoint Mary Letourneau as Animal Control Officer with a term effective 07/01/2024 to 06/30/2025.
- 3.8 Re-appoint Kathleen Spofford as Parking Clerk with a term effective 07/01/2024 to 06/30/2025.
- 3.9 Re-appoint Lieutenant Christopher Peach, Sergeant George Reidy, Sergeant David Phillips, Sergeant Jeffrey Giles as the Agents for the Licensing Authority with a term effective 07/01/2024 to 06/30/2025.
- 3.10 Re-appoint James P. Sartell as Chief of Police, Keeper of the Lock-up, Agent for the Licensing Authority with a term effective 07/01/2024 to 06/30/2025.
- 3.11 Re-appointment Full-Time Police Department Officers Police Chief James Sartell, Lieutenant Christopher Peach, Sergeant

George Reidy, Sergeant David Phillips, Sergeant Jeffrey Giles, Officers Mark Francis, Michael Marchand, Christopher Low, Eric Modica, Christopher Tucker, Dylan Silvestri, Matthew Faria, Peter Eldredge, Alex Stellato to the Townsend Police Department with a term effective 07/01/2024 to 06/30/2025.

3.12 Re-appoint Building Department personnel as follows: Gas inspector and Plumbing Inspector Richard Kapenas, Alternate Gas Inspector and Alternate Plumbing Inspector Gary Williams, Sealer of Weights and Measures Eric Aaltonen, Wiring Inspector Daniel Cushion, Alternate Wiring Inspector Peter Martin, Alternate Building Commissioner Dana Barnes, Alternate Building Inspector Roland Bernier and Building Commissioner Robert Garside for a 3-year term effective 07/01/2024 to 06/30/2027.

3.13 Re-appoint Fire Department Officers for a term effective 07/01/2024 to 06/30/2025 as listed in re appointment request.

#### IV. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 4.1 Mandatory Planning Board Referral 108 Fitchburg Road.
- 4.2 Vote on General Insurance Quote for FY25.
- 4.3 Review Amended Meeting Dates for July – December 2024.
- 4.4 Review Amended MPC Contract.

#### V. WORK SESSION – VOTES MAY BE TAKEN:

- 5.0 ARPA Projects
- 5.1 Town Administrator Updates and Reports
- 5.2 Reports from Board liaisons
  - 5.2.1 General Government
  - 5.2.2 Elected Boards
  - 5.2.3 Public Safety
- 5.3 Announcements/Communications
- 5.4 Next meeting - July 02, 2024 at 6 p.m.
- 5.5 Review and sign payroll and bills payable warrants out of session.

#### VI. EXECUTIVE SESSION – VOTES MAY BE TAKEN:

None

#### VII. ADJOURNMENT:

Dial in access 1-301-715-8592