



**TEC**  
TOWNSEND ENERGY COMMITTEE  
272 Main Street  
Townsend, Massachusetts, MA 01469

Ron Montgomery, Chairman; Michael Brown, Ph.D., Vice-Chairman;  
Kathy Thompson; TWO OPEN SEATS at this time.

Rec'd Townsend Town Clerk  
10 JUN '24 AM 7:48

**TOWNSEND ENERGY COMMITTEE  
AGENDA**

**Wednesday, June 12th 7:00pm  
Virtual Meeting only**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/85937387327?pwd=cvCrymbrEsEkbPosjRZbNDypawX6b1.1>**

**Meeting ID: 859 3738 7327  
Passcode: 894967**

**Call Meeting to Order: Time-**

Attending:

**Consider 3/20/2024 meeting Minutes for approval:  
Consider 5/01/2024 meeting Minutes for approval:**

**GCGP status discussion, prepare for next Grant opportunity.**

- GCGP – Progress reported. Frank Davey of Rise provided new update email to Townsend TA, Eric Slagle on 6/1/2024:

Quote of email from Frank at Rise to Eric Slagle, TA.

“Eric,

Just a quick update on the remaining work for your GC grant.

I have filed the close out documents to Until for the Memorial Hall & Garage weatherization projects so that they can process the rebates to us. Those are 100% complete. Start Date was 1/30/2024 Completion date was 3/12/2024.

I have filed the close out documents to Until for the Spaulding Memorial School weatherization projects so that they can process the rebates to us. Those are 100% complete. Start Date was 2/20/2024 Completion date was 3/15/2024.

Most of the lighting work for the Spaulding Memorial School is complete. We are scheduled to work this Saturday to install the new lighting in the gym and to finish some loose ends, Dave has been very helpful in getting us access to the school. If all goes well on Saturday, we should be able to complete work at the school. I have attached the sign off document for you to sign once we confirm we are complete with the lighting early next week. Start date was 5/1/2024 Completion date ~6/1/2024.

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(continued quote)

Roger Harris from my office is still working on the Retro-Commissioning effort at the Library/Senior Center. His last note to me was they need to return for a third visit to test the air conditioning points, but they are waiting for a couple of warm days in early June to complete that work. Roger expects to produce the final RCx report within three weeks of completing the field work.

I will be turning my attention to updating some old proposals for more work at your buildings and schools and developing additional projects for the next grant round, Ron has been after me for that.

Thanks, Frank”

End quote from Rise.

- 5/30/2024 RM observed that Frank's email was sent to Eric Slagle after learning through our BoS Agenda and a news release from Winchester, MA, introducing Eric as their new TA pending contract that Eric has offered his resignation. RM asked TM who will handle these contracts going forward?
- TM responded by requesting that Eric advise Ross Perry how to advise us.
- RM wondering if there is a process chart showing the steps to complete GCGP Grants for Townsend? Each line of a Grant needs a process chart.

**Non-GCGP (LED's at MUNI buildings) opportunity**

- Revised MUNI LED quote received. Costs similar to original but utility incentives reduced. Townsend share increased. TM advised on 5/21 that this Unutil-incentivized project was approved at Town Meeting as part of the Capital Plan.
- RM advised Rise of the approval and asked TM who will let Rise know we are ready to proceed. No response yet.

**Michael Brown TEC volunteer term expiring. Discuss renew term. Vote.**

**Check results from TEC inquiries discussed at last meeting. What have we learned?:**

- **RM, BoS / TA:** What is being done to fill volunteer roles? Plan.
- **RM, Facilities.** Learn and discuss priorities / concerns ref electrification. Existing equipment inventory.
- **RM, Land Use, Grant Admin.** What roles will GA play in GCGP and other funding ops?
- **MB, BoS / TA:** Learn how town wants to consider major proposals that will involve planning, debate, financing..? We need process for dealing with GCGP opportunities that will involve capital expense.
- **KT, Planning Board.** Plan regarding publication of goals? Want to expose volunteers to future needs...

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- o **Topics not reasonably expected by chair 48 hours before the meeting:**
- o **Open / Public forum:**
- o **Schedule Next Meeting:**
- o **Adjournment: Vote-/Time**