



Town Administrator Search Committee
272 Main Street Townsend Massachusetts 01469

Laura Shifrin - Chair Veronica Kell - Secretary Victoria Tidman - Member
Wayne Miller- Member David Funaiolo Member

Rec'd Townsend Town Clerk
7 JUN '24 AM 10:08

TOWNSEND
TOWN ADMINISTRATOR SEARCH COMMITTEE
MEETING AGENDA

June 11, 2024, 5:00 PM Virtual ONLY
272 Main Street, Townsend MA 01469

Zoom link provided by: TCAM Inc. **for convenience only**

Zoom Link: <https://zoom.us/j/92120009978?pwd=uPmkGeWuCiNOXMZnO0a87NoH2khy7i.1>

Username: 921 2000 9978 Password: 109460

I. PRELIMINARIES – VOTES MAY BE TAKEN:

- 1.1 Call the meeting to order and roll call.
- 1.2 Announce the meeting is being recorded and uploaded to YouTube.
- 1.3 Chairman's Additions or Deletions.
- 1.4 Review/Approve the meeting minutes for 05/31/2024, 06/04/2024.

II. WORK SESSION – VOTES MAY BE TAKEN:

- 2.1 Review/Discuss Interview questions.

III: EXECUTIVE SESSION – VOTES MAY BE TAKEN:

3.1 Executive Session pursuant to M.G.L. Ch. 30A, Section 21(a) (8) to consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening RE Interview of applicants.

VII. ADJOURNMENT:

Dial in access 1-301-715-8592