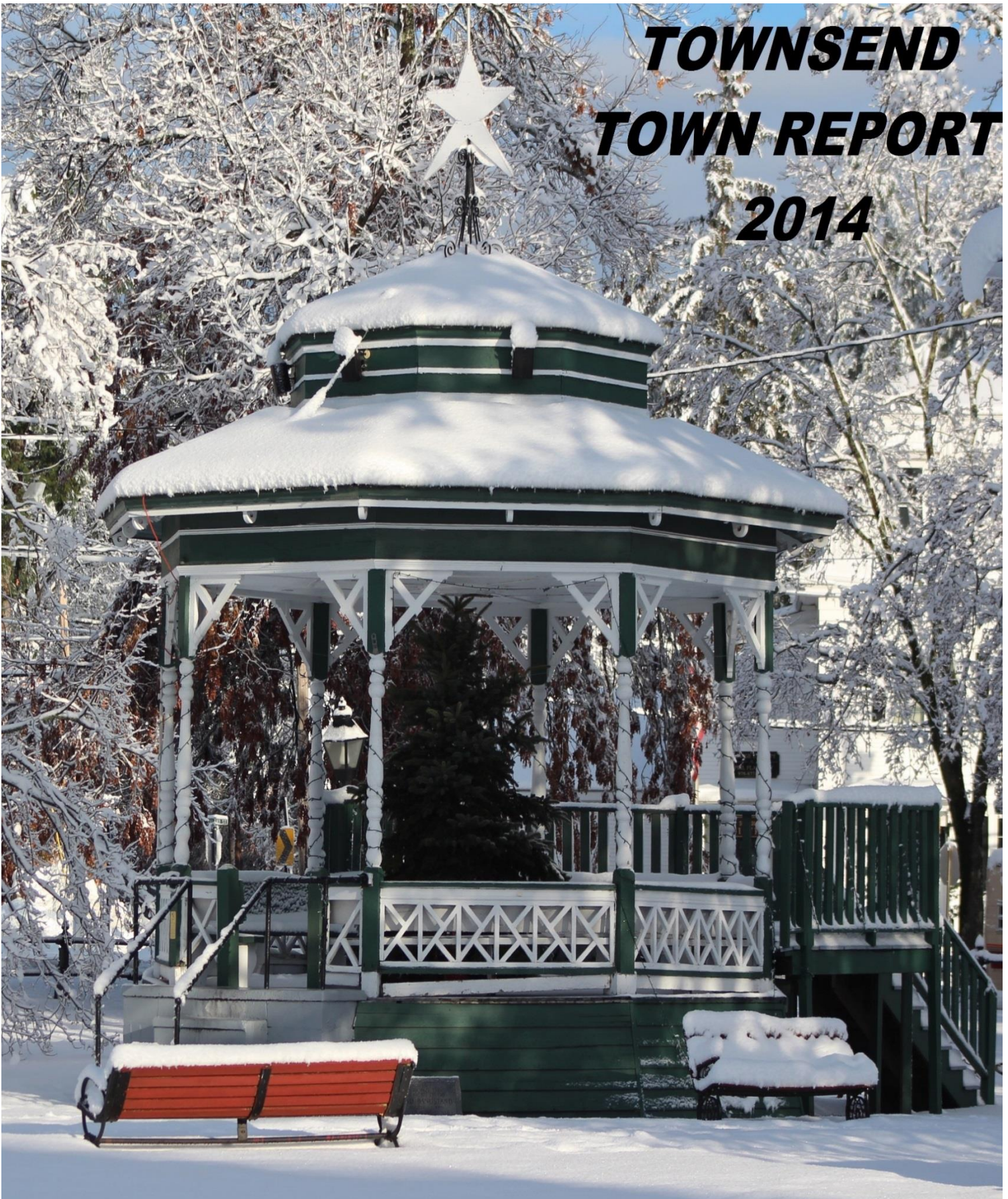


TOWNSEND TOWN REPORT 2014



The Town would like to thank
Eric Fellows, Kim King, Andrew Shepherd
and all those who provided photos used throughout the publication.

ANNUAL REPORT 2014



OF THE

✦ OFFICIALS

✦ BOARDS

✦ COMMITTEES

✦ COMMISSIONS

GENERAL INFORMATION

Website: www.townsend.ma.us

Townsend is situated in Middlesex County

Incorporated in 1732

Town Seal:



Town Flag:



Land Area 32.83 Square Miles
6,818 Acres of State-Owned Land
315 feet above Sea Level

Fiscal Year 2014

Tax Rate	\$19.57
Real Estate	\$719,079,786
Personal Property	\$23,005,950

Population

2014	8,857
1990	8,340
1920	1,575
1765	598

Schools

North Middlesex Regional School District
North Middlesex Regional High School
Hawthorne Brook Middle School
Spaulding Memorial School
Squannacook Early Childhood Center
Nashoba Valley Technical High School

Fiscal Year 2000

Tax Rate	\$17.26
Real Estate	\$453,209,925
Personal Property	\$9,379,000

Registered Voters

2013	6,256
2001	5,478
1995	4,309
1990	4,475

(Pre-K to 12 - Townsend, Pepperell and Ashby)
Grades 9-12 (includes all 3 towns)
Grades 5-8 (includes Ashby)
Grades K-4
Preschool
Grades 9-12 (Westford, Massachusetts)

Emergency calls Police, Fire and Ambulance 911

General Calls Police	978-597-6214
Fire Burning Permits	978-597-8150

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APPOINTED OFFICIALS

Abram S. French Fund Committee

Renee Fossey	2015
Paul Sweet	2015
Kristine Vaz	2015

Agriculture Committee

Nancy Chapman (Alternate)	2014
Susan Greenough (Alternate)	2014
John Trovato	2014
James Deroian	2015
Bart King	2015
Keith Hutchins	2016
Charles Rossbach	2016

American Flag Committee

Alan Borneman
Albert " Tubby" Boucher
Mary Flora Hale
Avis Roy
Susan Vassallo

Americans with Disabilities Act

Coordinator

Richard Hanks	2015
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Animal Control Officer

Mary Letourneau	2015
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Band Concert Coordinator

Betty Mae Tenney

Board of Registrars

Susan Funaiolo, Ex-Officio	
Mary Jane O'Hara	2017
Catherine Thrasher	2015
Claire Devine	2016

Building Commissioner/

Zoning Enforcement Officer

Richard Hanks	
Bentley Herget	2015
Peter Niall	2015

Burial Agent

Kathleen Spofford	2016
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Cable Television Advisory Committee

Stephen Cloutier (Chair)
John D'Angelillo
Stan Dillis (Vice Chair)
Jerry Racette
Kathleen Spofford (Clerk)

Capital Planning Committee

Lorna Fredd(Acting Chair) (resigned)	2014
Richard Oakley III (At-large)	2014
Laura Shifrin	2014
Carolyn Smart (At-large)	2015
Colin McNabb (At-large)	2016
Roger Rapoza (Selectmen)	2016
Andrea Wood	2016

Chief Procurement Officer

Andrew Sheehan	2016
----------------	------

Conservation Commission

Karen Chapman (resigned)	2014
Jennifer Pettit	2017
Mary Small	2015
Stephan Marshall	2015
Emily Norton	2016
James Deroian	2016
John Hussey	2016

Constables

Lawrence Hartnett	2014
John Whitemore	2014
Neil McGorty	2015
William Martin	2015
Michelle Dold	2016
Michael Keefe	2016
Robert Nickerson	2016

Council on Aging

Pauline Bolduc	2015
David A Profit (Chair)(resigned)	2015
Edward Snapp	2015
Valerie Adams	2015
Janet Wesson	2015
Marcia MacMaster	2016
Jane Jackson	2015
Charlotte Murphy	2016
Sandra Stevens	2016

Election Officials Precincts I, II & III**Wardens**

Jane Stonefield
Betty Mae Tenney
Carol Wright

Deputy Wardens

Stephen Baldwin
Paula Woodman

Clerks

Marcia MacMaster
Avis Roy
Paula Woodman

Deputy Clerks

Helen Kezar
Sharon LaCasse
Louise Thorpe

Ballot Box Clerk

Stephen Baldwin
Brian Colby
Donald Keefe
Cheryl Simoneau

Inspectors

Eric Aaltonen
Carol Beauchamp
Carol Buxton
Jean Bradley
Shirley Call
Darlene Coit
Ronald Dionne
Beaulah Greenough
Lois Howgate
Irene Johnson
Julie Johnson
Clare Kauppi
Eino Kauppi
Janet Leavitt
Joan Beverly MacPhee
Lindsay Morand
Shirley Morton
Heidi Munroe
Charlene Smith
John Stonefield
Lonna Thiem
Sandra Tuttle
Jack Walsh
Janet Wesson
Carlene Whittemore
Dot Wicks

Energy Committee

Michael Brown (Chair) 2015
Edward Hermann 2015
Susan Dejniaak (V. Chair) 2016

Facilities Manager

Mark Mercurio

Fence Viewer

John Whittemore

Finance Committee

Gini Lee King 2014
Nancy Rapoza 2014
Sam Grant 2015
Cindy King 2015
Mary Letourneau 2015
Carolyn Smart (resigned) 2016
Andrea Wood(Clerk) 2016

Fire-EMS Department**Chief**

Mark Boynton
Donald Klein (Retired)

Deputy Chief

John Elliott 2015
David Roy 2015

Full-Time Captain/EMT-B

Mike Grimley 2015

Full-Time Figherfighter/EMS

Leon Niemiera
Ben Niemiera

On-Call Captains

John Elliot 2015

On-Call Lieutenants

Richard Carlson 2015
William Elliott 2015
Brian Metivier 2015
Gary Shepherd 2015

On-Call EMS Lieutenants

Jeffrey Cormier – EMT-B 2015
Wanda Goodwin – EMT-P 2015

On-Call Firefighters

Jeffrey Beal 2015
Kathleen Beal 2015
Brian Borneman 2015
Nicole Carter 2015
Joshua Chapman 2015
Cody Collins 2015

Jeffrey Cormier	2015	James Pelletier	2015
Austin Cote	2015	Ronald Petrucci	2015
Duane Creighton	2015	Joseph Reger	2015
Ryan Cronin	2015	Jeffrey Ruppel	2015
Brent Davis	2015	Marty Scott	2015
Jonathan Eggleston	2015	Jeremy Stebbins	2015
Brian Fenton	2015	Kurtis Trichy	2015
Greg Galeota	2015		
Randy Girard	2015	<u>FIRE/EMS Building Committee</u>	
Wanda Goodwin	2015	William Elliot	
Brett King	2015	Michael Grimley	
Jon Kinney	2015	Brett King	
Kris Klein	2015	Mark Mercurio	
Brian Mayer	2015	James Normington	
David Mazza	2015	<u>Gas/Plumbing Inspector</u>	
Eric Modica	2015	Richard Kapenas	2015
Steve Mongelli	2015	Gary Williams (Alternate)	2015
Benjamin Niemiera	2015		
James Normington	2015	<u>Hazardous Waste Coordinator</u>	
Michael Sodano	2015	Mark Boynton	2015
On-Call EMTs		<u>Highway Superintendent</u>	
Jessica Fellows	2015	Edward Kukkula	
Steven Gay	2015		
Maria Imperiali	2015	<u>Historic District Commission</u>	
Kris Klein	2015	Niles Busler (Alternate)	2014
Jean Nichols	2015	Michele Busler (Alternate)	2016
Sandy Oser	2015	Susan Gerken	2015
Per Diem Paramedics		Eino Kauppi (Chair)	2015
Jacqueline Becker	2015	Kenneth Diranian	2016
Tim Bellemore	2015	Clare Kauppi	2016
Nicole Carter	2015	Bette McNabb	2016
Anthony Caruso	2015	Terry McNabb	2016
Cyndi Childs	2015		
Chris Cotter	2015	<u>Inspector of Animals</u>	
Thomas Dardas	2015	John King	2015
Francesco DeMaio	2015	<u>Inspector of Wires</u>	
Zachary Driscoll	2015	William Choate	2015
Ronald Eddy	2015	Daniel Cushing (Alternate)	2015
Greg Galeota	2015		
Fred Jeffries	2015	<u>James H. Tucker Fund Committee</u>	
Jonathan Kinny	2015	Kenneth Gerken	2015
Peter Laitinen	2015	Pamela Haman	2015
Eric Mannion	2015	Michael Marchand	2015
Leslie Major	2015	<u>Keeper of the Lockup</u>	
Brian Mayer	2015	Erving Marshall, Jr.	2015
David Mazza	2015	<u>Land Use Coordinators</u>	
Joshua McCrillis	2015	Karen Chapman/Jeanne Hollows	
Eric Modica	2015	<u>Library Director</u>	
Ben Niemiera	2015	Stacy Schuttler	
Leon Niemiera	2015		
Everett "Bill" Olson III	2015		

Local Licensing Authority

Erving Marshall, Jr.	2015
Mark Giancotti	2015
John Johnson	2015
David Profit	2015

Lowell Regional Transit Authority

Timothy Lorden	
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Montachusett Joint Transportation Committee

Edward Kukkula	
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Montachusett Regional Planning Commission

Chris Jones	2015
Laura Shifrin	2015

Municipal Hearings Officer

Andrew Sheehan	2014
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Nashoba Valley Technical High School Committee

Sheldon Chapman	2017
Karen Chapman	2015

North Middlesex Regional Emergency Planning Committee Representative

Karen Chapman (Alternate)	2015
Shirley Coit	2015
Don Klein	2015

Parking Clerk

Kathleen Spofford	2017
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Police Department Chief

Erving Marshall, Jr.	2015
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Deputy Chief

David Profit	2015
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Sergeants

Mark Giancotti	2015
John Johnson	2015

Officers

Mark Francis	2015
Randy Girard	2015
Jim Landi	2015
James Marchand	2015
Kimberly Mattson	2015
David Phillip	2015
George Reidy	2015
Thaddeus Rochette	2015

Communication Department

Erving Marshall, Jr. Director	2015
Diane Babineau	2015
Rebecca Borneman	2015
Nim Collins	2015
Jeffrey Cormier	2015
Melody Cotter	2015
Michael Grimley	2015
Robert Heffernan	2015
David Mazza	2015
Jean Nichols	2015
Janet O'Loughlin	2015
Catherine Whitney	2015

Reserve Officers

Tony Brennan	2015
Austin Cote	2015
Brent David	2015
Michael Marchand	2015
Joseph Quinn	2015
Daniel Schultz	2015
Christopher Van Voorhis	2015

Matrons

Robin McRae	2015
Elizabeth Miles	2015
Jean Nichols	2015
Janet O'Loughlin	2015

Crossing Guards

Patricia O'Reilly	2015
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Volunteers of the Police Department

Robert Camelio	2015
Charles Giantucco	2015
William May	2015

Problem Animal Control Officer

Mary Letourneau	2015
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Right to Know Coordinator

Mark Boynton	2015
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Sealer of Weights and Measures

Eric Aaltonen	2015
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Town Accountant

Kimberly Fales (resigned)	
Theresa Walsh	

Town Administrator

Andrew Sheehan	2016
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Town Counsel

Kopelman and Paige, PC	
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Townsend Cultural Council

Katie Barrett	2015
Dave Kulvete	2015

Susan Shuford	2015
Karen Clement	2016

Town Treasurer/Tax Collector

Kate Stacy (Interim Treasurer)	2015
Beth Ann Scheid (Interim Collector)	2015

Townsend Emergency Management Agency

Shirley Coit (Director)	2015
Mike Grimley (Deputy Director)	2015
Thomas Whittier (deputy Director)	2015
Eric Aaltonen	2015
Chad Adams	2015
Karen Chapman	2015
Richard Hanks	2015
Paula Hyde	2015
Eino Kauppi	2015
David Mazza	2015
Ed Snapp	2015
Sheryl Vaughan	2015
Carla Walter	2015
Jeffrey Coit	
Wanda Goodwin	
Harold Hanna	
Anita Hanna	
Ray Jackson	
Thomas Moore	
Joseph Reed	
Jonathan Sawyer	
Theresa Sawyer	
Paul Upham	
Joan Walton	
Ann Woods	
Francis Levy	

Townsend Meeting Hall Committee

Christine Clish	2014
Kimberly King	2014
Sue Luongo	2014
Marcia McMaster	2014
David Profit	2014

Townsend Meeting Hall Coordinator

Melissa Hermann (resigned)	2015
----------------------------	------

Townsend Meeting Hall Gallery Committee

Nancy French	2014
Kimberly King	2015
Alice Struthers	2015
Tracy Taylor	2016

Town Properties Committee

Karen Chapman (Chair)	2014
Karen Coughlin (V. Chair)	2014
Laura Shifrin (Assessor)	2014
Kevin Smith	2015
Alice Struthers (At-large)	2015
Andrea Wood (Clerk)	2015

Townsend Recycling Committee

Irene Congdon	
Susan Shaine	
Victoria Bender	
Salina Thomas	

Tree Warden

Donald Massucco	2015
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Veteran's Agent

Joseph Mazzola	2015
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Water Superintendent

Paul Rafuse	
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West Townsend Reading Room Committee

Sharon Araujo	2015
Vicki Coppinger	2015
Lois Rearick	2015

Zoning Board of Appeals

Kelly Chambers	2014
John Giunta	2014
Craig Stevens	2014
Darlene Sodano (Chair)	2015
William Cadogan (V. Chair)	2016
Julie Johnson (Clerk)	2017
Anthony Genova	2018

ELECTED OFFICIALS

Amanda E. Dwight

Entertainment Fund Committee

Deborahanne Mayer	2017
Susan Gerken	2015
Karen Clement	2016

Moderator

Gene Rauhala (resigned)	2015
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Board of Selectmen

Sue Lisio (Chair)	2015
Colin McNabb (V. Chair)	2016
Carolyn Smart (Clerk)	2017

Board of Assessors

Niles Busler	2017
Laura Shifrin	2015
Julie Johnson	2016

Board of Health

James Le'Cuyer (Clerk)	2017
Christopher Genoter (Chair)	2015
Michelle Dold (V.Chair)	2016

Cemetery and Parks Commissioners

Albert "Tubby" Boucher	2017
John Barrett	2015
Raymond Boyes, Sr.	2016

Democratic Town Committee

John Barrett
Amy Collins
David Funaiolo
Maxfield MacPhee (Treasurer)
Scott Alexander MacPhee
Colin McNabb
Gene Rauhala
Leslie Rauhala (Chair)
Adam Snodgrass
Catherine Thrasher
Mary Eileen Violette (V. Chair)
Michael Violette (Secretary)

James Tucker Fund

Kenneth Gerken	2015
Pamela Haman	2015
Michael Marchand	2015

Library Trustees

Cheryl Cloutier	2017
Kimberly King	2015
Karen Waxman	2015
Alison Bird	2016
Patricia Thomas-Jeanig	2016

North Middlesex Regional School District

William Hackler (At-large)	2017
Michael Morgan (At-large)	2017
Randee Rusch (At-large)	2017

Robert Templeton	2015
Susan Robbins	2016

Planning Board

Jeffrey Peduzzi (Chair)	2015
Nicholas Thalheimer	2016
Lance McNally	2017
Perry Tomasetti	2017
Chris Nocella	2018
Jerrilyn Bozicas	2014

Recreation Commission

David Schuttler	2017
Richard Corsini	2015
Alice Kennedy	2015
Jennifer Ann McLaughlin	2016
Lynn LeBlanc	2017

Republican Town Committee

Anthony Belloli
Rita Belloli
Carol Cabot (Treasurer)
Claire Devine
Sam Grant
Julie Grant
Keith Jackson
Kenneth Miller
Paul Morin
Dennis Murphy
Penelope Ann Murphy
William Roberts (Secretary)
Avis Roy
Richard Shuford (Chair)
Janet Simopoulos
Louis Simopoulos
Nicholas Thalheimer
John Trovato
Susan Vassallo
Paul Vassallo
Kristine Vaz
Bruce Williams

Town Clerk

Kathleen Spofford	2017
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Townsend Housing Authority

Laura E. Shifrin	2016
Vacant	2017
Kevin Smith	2018
Susan Lee Congdon	2019

Trust Fund Commissioners

Lynne A. LeBlanc	2015
Open	2016
Open	2017

Board of Water Commissioners

Nathan Mattila, Clerk	2015
Niles Busler, Vice-Chair	2016
Michael MacEachern, Chair	2017

Trustees of Soldier's Memorials

Robert Tumber (Veteran)	2015
Walter Mann (Veteran)	2016
Peter Buxon (Non-Veteran)	2016
Keith Jackson (Veteran)	2017
Avis Roy (Non-Veteran)	2017

BOARD OF SELECTMEN

Two-thousand-fourteen was another year of change for the Board of Selectmen. Late in 2013 Bob Plamondon resigned his seat on the Board of Selectmen prior to moving out of state. That left Sue Lisio and Colin McNabb to carry on as a two person Board until the April 2014 election. Carolyn Smart was elected to the seat previously held by Bob Plamondon. Following the election the Board reorganized with the following officers: Sue Lisio, Chairman; Colin McNabb, Vice Chairman; and Carolyn Smart, Clerk. Karin Canfield Moore, Executive Assistant to the Town Administrator, resigned her position in September to assume the role of Council on Aging Director at the Senior Center. We thank Karin for her contributions and welcome her replacement Jodie Deschenes, who joined us in November.

Technology upgrades continued to be a focus of attention. The Vadar finance software that was installed in 2013 continues to show its worth. This software upgrade puts the Accountant, Assessors, Treasurer, and Collector on a single platform, resulting in improvements in communication, reduction in redundancies, and increases in efficiencies. The Town, through its information technology vendor, Melissa Hermann's Townsend Technologies, solicited two technology assessments. These assessments were the basis of a technology plan approved by the Board. Implementation will occur in 2015.

Energy efficiency is a continuous focus. The Energy Committee, Facilities Manager Mark Mercurio, and Land Use Coordinator Karen Chapman continue to implement the recommendations of energy audits. The audits recommended upgrades to lighting, heating and cooling, and other systems in several buildings. Most of these upgrades were funded through the Green Communities Program and although much of the initial Green Communities Grant is exhausted, the energy Committee and Karen Chapman are preparing a competitive grant application from the Green Communities Program for funding to enable further upgrades and efficiencies.

The Facilities Department continued its efforts in maintaining and improving our buildings. A number of maintenance projects were undertaken during 2014. Facilities Manager Mark Mercurio coordinated a project by Nashoba Valley Technical High School (NVTHS) at the West Townsend Reading Room. NVTHS students, with the guidance of their teachers, replaced the handicap ramp at the Reading Room. The new ramp brings the building up to code and will serve the Town for many years. The Cemetery & Parks Department and Highway Department helped construct the walkway from the parking lot to the ramp. The Cemetery & Parks Department is always eager to help and this project was no exception.

Budgeting continues to be a challenge. However, due to careful financial management, the Board's leadership, and the cooperation of departments, FY2014 was a very strong year. The Town's auditors appeared before the Board of Selectmen in April and reported on the strong position of the Town's finances. The Town's bond rating was reestablished at Aa3, where it has been for many years. According to Moody's Investor Services the Aa3 rating indicates a "very strong creditworthiness". After the close of fiscal year 2014 the Town's free cash balance was better than \$950,000, an extremely positive position. The Town will use a portion of this free cash to increase its reserves in the stabilization fund. The stabilization fund is a reserve fund that can be used in an emergency and is viewed favorably by credit rating agencies when the Town borrows money. Additional reserves will be set aside to pay off the roof replacement at the Spaulding School as well as to fund other capital purchases and borrowing. Future free cash can be used to further supplement reserves or to pay for one time capital items. Town Meeting in May 2014 approved a responsible and balanced spending plan. The FY14 budget is another no frills budget. With responsible budgeting and spending practiced by all departments, we have for another year been able to maintain essential services for Townsend Residents. Town Meeting also approved a significant capital appropriation, an important commitment, to assist in our efforts to catch up on previously deferred infrastructure investments.

The year saw a number of highs and lows in the Fire-EMS Department and for the Town. The Annual Town Meeting rejected funding for a new Fire-EMS headquarters station that would have been built on Scales Lane. However, shortly thereafter an anonymous donor made known its



interest in funding the design, construction, and furnishing of a new headquarters station at 13 Elm Street. Construction is anticipated during the first half of 2015 with the new facility slated to open before the end of the year. Fire-EMS Chief Don Klein retired in 2014 after seven years as chief and more than forty years on the force. Chief Klein was replaced by Mark Boynton who comes to us with extensive experience. The Board wishes Chief Klein all the best and extends its thanks for his years of exemplary service.

In addition to Chief Klein the year saw the retirement of a number of valuable employees. Long time Council on Aging Director Chris Clish, Deputy Police Chief David Profit, Administrative Assistant to the Police Chief Donna Souza, Police Sergeant Cheryl Stevenson, Payroll Clerk Cheryl

Simoneau, and the Building Department's Department Assistant Sheryl Vaughn all retired in 2014. In addition, Town Accountant Kim Fales resigned for a new position with greater responsibility. The Board wishes them all well and extends its sincerest thanks for many years of valuable service.

Despite some challenges, 2014 was a good year. The Board of Selectmen and Town Administrator extend thanks to all elected and appointed officials for their continued support and commitment. Their efforts do not go unnoticed and are sincerely appreciated. The Board of Selectmen and Town Administrator also thank the employees and departments for their dedication and hope the spirit of cooperation will continue to grow. As we continue to face the challenge of delivering critical services while minimizing the impact on residents, we are confident this can be accomplished with continued leadership and the commitment of employees.

BOARD OF SELECTMEN:

Sue Lisio, *Chairman*

Colin McNabb, *Vice-Chairman*

Carolyn Smart, *Clerk*

Andrew J. Sheehan, *Town Administrator*

Jodie Deschenes, *Executive Assistant to the Town Administrator*

TOWN CLERK

2014 has been an eventful year. In April I was elected Town Clerk and was able to hire Susan Funaiole (former Town Clerk) as the Assistant Town Clerk. I was very fortunate that Sue was not ready to retire and she would be on hand to help me through the transition.

The year began as previous years with the Town census, dog licensing, budgets, annual reports and the annual town election nomination papers. This was the second year the Town census was mailed out to residents. It is very important to maintain an accurate census. This helps ensure funding to the Town from the State and is information requested in grants. Also, failure to respond to the yearly census could result in being removed from the voter rolls.

This year we had four Town meetings to conduct Town business. Town meetings are so important to the running of the Town. This is when we decide where our money goes and how much money is spent. It affects each and every one of us directly.

We also had three elections: the annual Town election which included a 2 ½ override question for the new regional high school, the State Primary in September and the State Election in November. Please remember to come and vote, it is your right. If you are unable to come into the polling place, please contact our office regarding absentee voting or go to our website www.townsend.ma.us for more information.

The State has implemented a new secure on-line program for recording deaths and burials. This has been a challenge but once again we have risen to the challenge thanks to classes we have attended through the Massachusetts City and Town Clerk's Association. Accurate recording of all vital records is important to us, not only for today, but for future references in genealogy. Our vital statistics are listed below:

Population: 8857
Births: 74
Marriages: 54
Deaths: 56

Registered Voters: 6260
Raffle Permits: 8
Dog Licenses: 1035

I would like to thank our community for your support throughout the year. We are happy to help all who come into our office or who call us. If we do not know the answers to your questions, we will try to find the answer or direct you to right department. Thanks also goes out to the Assistant Town Clerk, Susan Funaiole, for her dedication to the Town Clerk's office and to our Registrars and Election Workers who make the elections run smoothly and my job so much less stressful.

Respectfully Submitted,
Kathleen Spofford, Town Clerk



STATE PRIMARY ELECTION-SEPTEMBER 9, 2014

Precinct	I	II	III	Total
Total Votes	261	219	236	716
Total Republican Votes	114	88	97	299
SENATOR IN CONGRESS				
Blanks	26	11	22	59
BRIAN J HERR	88	77	75	240
Write-ins:	0	0	0	0
Total:	114	88	97	299
GOVERNOR				
Blanks	2	0	2	4
CHARLES D. BAKER	81	62	67	210
MARK R. FISHER	31	26	28	85
Write-ins:	0	0	0	0
Total:	114	88	97	299
LIEUTENANT GOVERNOR				
Blanks	18	10	15	43
KARYN E. POLITO	96	78	82	256
Write-ins:	0	0	0	0
Total:	114	88	97	299
ATTORNEY GENERAL				
Blanks	19	9	18	46
JOHN B. MILLER	95	79	79	253
Write-ins:	0	0	0	0
Total:	114	88	97	299
SECRETARY OF STATE				
Blanks	22	12	20	54
DAVID D'ARCANGELO	92	76	77	245
Write-ins:	0	0	0	0
Total:	114	88	97	299
TREASURER				
Blanks	21	9	21	51
MICHAEL JAMES HEFFERNAN	93	79	76	248
Write-ins:	0	0	0	0
Total:	114	88	97	299
AUDITOR				
Blanks	23	14	24	61
PATRICIA S. SAINT AUBIN	91	74	73	238
Write-ins:	0	0	0	0
Total:	114	88	97	299

REPRESENTATIVE IN CONGRESS				
Blanks	25	17	22	64
ROSEANN L. EHRHARD WOFFORD	89	71	75	235
Write-ins:	0	0	0	0
Total:	114	88	97	299
SENATOR IN GENERAL COURT				
Blanks:	96	76	74	246
Write-in: Richard Bastien	17	11	23	51
Write-in: Jennifer Flanagan	1	1	0	2
Total:	114	88	97	299
REPRESENTATIVE IN GENERAL COURT				
Blanks:	15	9	15	39
SHEILA C. HARRINGTON	99	79	82	260
Write-ins:	0	0	0	0
Total:	114	88	97	299
DISTRICT ATTORNEY				
Blanks;	114	88	97	299
Write-ins:	0	0	0	0
Total:	114	88	97	299
REGISTER OF PROBATE				
Blanks:	24	11	21	56
JOHN W. LAMBERT, SR.	90	77	76	243
Write-ins:	0	0	0	0
Total:	114	88	97	299

Precinct	I	II	III	Total
Total Democratic Votes	147	131	139	417
SENATOR IN CONGRESS				
Blanks	48	37	43	128
EDWARD J. MARKEY	99	94	96	289
Write-ins:	0	0	0	0
Total:	147	131	139	417
GOVERNOR				
Blanks	3	2	3	8
DONALD M. BERWICK	35	29	27	91
MARTHA COAKLEY	52	62	58	172
STEVEN GROSSMAN	57	38	51	146
Write-ins:	0	0	0	0
Total:	147	131	139	417
LIEUTENANT GOVERNOR				
Blanks	21	17	25	63
LELAND CHEUNG	20	27	17	64
STEPHEN J. KERRIGAN	97	69	77	243
MICHAEL E. LAKE	9	18	20	47
Write-ins:	0	0	0	0
Total:	147	131	139	417
ATTORNEY GENERAL				
Blanks	10	3	4	17
MAURA HEALEY	104	80	95	279
WARREN E. TOLMAN	33	48	40	121
Write-ins:	0	0	0	0
Total:	147	131	139	417
SECRETARY OF STATE				
Blanks	40	26	24	90
WILLIAM FRANCIS GALVIN	107	105	115	327
Write-ins:	0	0	0	0
Total:	147	131	139	417
TREASURER				
Blanks	18	17	16	51
THOMAS P. CONROY	30	26	46	102
BARRY R. FINEGOLD	47	40	42	129
DEBORAH B. GOLDBERG	52	48	35	135
Write-ins:	0	0	0	0
Total:	147	131	139	417
AUDITOR				

Blanks	47	38	50	135
SUZANNE M. BUMP	100	93	89	282
Write-ins:	0	0	0	0
Total:	147	131	139	417
REPRESENTATIVE IN CONGRESS				0
Blanks	50	26	35	111
NICOLA S. TSONGAS	97	105	104	306
Write-ins:	0	0	0	0
Total:	147	131	139	417
COUNCILLOR				0
Blanks	147	131	139	417
Write-ins	0	0	0	0
Total:	147	131	139	417
SENATOR IN GENERAL COURT				
Blanks:	133	98	110	341
Write-in: Jennifer Flanagan	14	33	29	76
Total:	147	131	139	417
REPRESENTATIVE IN GENERAL COURT				
Blanks:	30	21	40	91
GENE A. RAUHALA	117	110	99	326
Write-ins:	0	0	0	0
Total:	147	131	139	417
DISTRICT ATTORNEY				
Blanks;	19	19	20	58
MARIAN T. RYAN	79	56	68	203
MICHAEL A. SULLIVAN	49	56	51	156
Write-ins:	0	0	0	0
Total:	147	131	139	417
REGISTER OF PROBATE				
Blanks:	53	41	47	141
TARA E. DECRISTOFARO	94	90	92	276
Write-ins:	0	0	0	0
Total:	147	131	139	417

State Election Tuesday, November 04, 2014

Precinct	I	II	III	
Total Votes	1123	1053	1129	3305
Total Registered Voters				
SENATOR IN CONGRESS				
Blanks	34	38	46	118
EDWARD J. MARKEY	466	467	477	1410
BRIAN J HERR	623	548	606	1777
Write-ins:	0	0	0	0
Total:	1123	1053	1129	3305
GOVERNOR/ LT GOV				
Blanks	8	14	8	30
BAKER/POLITO	739	639	730	2108
COAKLEY/KERRIGAN	315	351	332	998
FALCHUK/JENNINGS	37	36	36	109
LIVELY/SAUNDERS	17	8	13	38
MCCORMICK/POST	7	5	10	22
Write-ins:	0	0	0	0
Total:	1123	1053	1129	3305
ATTORNEY GENERAL				
Blanks	41	44	47	132
MAURA HEALEY	446	472	477	1395
JOHN B. MILLER	636	537	605	1778
Write-ins:	0	0	0	0
Total:	1123	1053	1129	3305
SECRETARY OF STATE				
Blanks	47	49	57	153
WILLIAM GALVIN	533	513	573	1619
DAVID D'ARCANGELO	497	441	459	1397
DANIEL L FACTOR	46	50	40	136
Write-ins:	0	0	0	0
Total:	1123	1053	1129	3305
TREASURER				
Blanks	72	69	71	212
DEBORAH B GOLDBERG	371	382	383	1136
MICHAEL JAMES				
HEFFERNAN	631	557	632	1820
IAN T. JACKSON	49	45	43	137
Write-ins:	0	0	0	0
Total:	1123	1053	1129	3305
AUDITOR				
Blanks	91	89	95	275
SUZANNE M BUMP	401	409	430	1240
PATRICIA S. SAINT AUBIN	583	517	561	1661
MK MERELICE	48	38	43	129
Write-ins:	0	0	0	0
Total:	1123	1053	1129	3305
REPRESENTATIVE IN CONGRESS				
Blanks	50	40	48	138
NICOLA S TSONGAS	496	525	540	1561
ROSEANN L. EHRHARD				
WOFFORD	577	488	541	1606
Write-ins:	0	0	0	0
Total:	1123	1053	1129	3305

COUNCILLOR

Blanks	295	306	320	921
JENNIE L. CAISSIE	828	747	809	2384
Write-ins	0	0	0	0
Total:	1123	1053	1129	3305
SENATOR IN GENERAL COURT				
Blanks:	65	72	73	210
JENNIFER FLANAGAN	476	487	508	1471
RICHARD M BASTIEN	582	494	548	1624
WRITE-INS	0	0	0	0
Total:	1123	1053	1129	3305
REPRESENTATIVE IN GENERAL COURT				
Blanks:	53	38	48	139
SHEILA C. HARRINGTON	622	567	658	1847
GENE A. RAUHALA	448	448	423	1319
Write-ins:	0	0	0	0
Total:	1123	1053	1129	3305
DISTRICT ATTORNEY				
Blanks;	444	429	445	1318
MARIAN T. RYAN	679	624	684	1987
Write-ins:	0	0	0	0
Total:	1123	1053	1129	3305
REGISTER OF PROBATE				
Blanks:	110	100	122	332
TARA E. DECRISTOFARO	398	427	425	1250
JOHN W. LAMBERT, SR.	615	526	582	1723
Write-ins:	0	0	0	0
Total:	1123	1053	1129	3305
QUESTION 1				
Blanks	18	29	27	74
YES	692	615	715	2022
NO	413	409	387	1209
TOTAL	1123	1053	1129	3305
QUESTION 2				
Blanks	4	4	5	13
YES	157	164	151	472
NO	962	885	973	2820
TOTAL	1123	1053	1129	3305
QUESTION 3				
Blanks	14	9	12	35
YES	337	333	379	1049
NO	772	711	738	2221
TOTAL	1123	1053	1129	3305
QUESTION 4				
Blanks	21	27	16	64
YES	512	560	566	1638
NO	590	466	547	1603
TOTAL	1123	1053	1129	3305
QUESTION 5				
Blanks	186	169	176	531
YES	666	670	730	2066
NO	271	214	223	708
TOTAL	1123	1053	1129	3305

Precinct	I	II	III	Total
Total Votes	666	615	584	1865
BOARD OF SELECTMEN				
Blanks	24	37	44	105
Ronald R. Dionne	39	33	39	111
Donald E. Klein	191	172	181	544
Laura E. Shifrin	154	171	141	466
Carolyn Smart	258	201	177	636
Write-ins Scatterings	0	1	2	3
Total:	666	615	584	1865
BOARD OF ASSESSORS				
Blanks	655	598	574	1827
Niles Busler (Write-in)	6	7	1	14
Write-ins Scatterings	5	10	9	24
Total:	666	615	584	1865
BOARD OF HEALTH				
Blanks	220	203	179	602
James Le'Cuyer	443	409	402	1254
Write-ins	3	3	3	9
Total:	666	615	584	1865
CEMETERY AND PARKS				
Blanks	205	189	168	562
Albert "Tubby" N. Boucher	456	421	409	1286
Write-ins: Scatterings	5	5	7	17
Total:	666	615	584	1865
LIBRARY TRUSTEES				
Blanks	178	171	154	503
Cheryl L. Cloutier	487	443	429	1359
Write-ins scatterings	1	1	1	3
Total:	666	615	584	1865

AMANDA DWIGHT ENTERTAINMENT COMMITTEE				
Blanks	202	192	173	567
Deborahanne Mayer	464	422	409	1295
Write-ins scatterings	0	1	2	3
Total:	666	615	584	1865
NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT COMMITTEE				
Blanks	1238	1118	1023	3379
Randee J. Rusch	404	370	367	1141
Michael L. Morgan	347	321	322	990
William Hackler	6	25	26	57
Write-ins Scatterings	3	11	14	28
Total:	1998	1845	1752	5595
PLANNING BOARD (3-year)				
Blanks	658	589	570	1817
Lance McNally (Write-in)	0	16	11	27
Nicholas Thalheimer (Write-in)	4	6	0	10
Write-ins Scatterings	4	4	3	11
Total	666	615	584	1865
PLANNING BOARD (4-year)				
Blanks	246	234	199	679
Perry J. Tomasetti	418	380	384	1182
Lance McNally (Write-in)	2	0	0	2
Write-ins Scatterings	0	1	1	2
Total:	666	615	584	1865
PLANNING BOARD (5-year)				
Blanks	254	237	212	703
Christopher Nocella	411	377	372	1160
Write-ins Scatterings	1	1	0	2
Total:	666	615	584	1865

RECREATION COMMISSIONERS (3-year) (2)				
Blanks	891	815	766	2472
David L. Schuttler	432	399	398	1229
Lynn LeBlanc (Write-in)	6	9	0	15
Write-ins Scatterings	3	7	4	14
Total:	1332	1230	1168	3730
TOWN CLERK				
Blanks	68	67	57	192
Nancy A. Rapoza	172	180	165	517
Kathleen M. Spofford	426	367	361	1154
Write-ins	0	1	1	2
Total:	666	615	584	1865
TOWNSEND HOUSING AUTHORITY (3-year)				
Blanks	659	608	573	1840
Heather Araujo (Write-in)	3	1	1	5
Jerilyn Bozicas (Write-in)	0	2	2	4
Write-in Scatterings	4	4	8	16
Total:	666	615	584	1865
TOWNSEND HOUSING AUTHORITY (5-year)				
Blanks	245	230	211	686
Susan Lee Congdon	419	383	373	1175
Heather Araujo (Write-in)	2	0	0	2
Write-in Scatterings	0	2	0	2
Total:	666	615	584	1865
TRUST FUND COMMISSIONER (1) (2-YEAR)				
Blanks	657	612	580	1849
Robert Tumber (Write-in)	5	0	0	5
Write-in Scatterings	4	3	4	11
Total:	666	615	584	1865

TRUST FUND COMMISSIONER (1) (3-year)				
Blanks	663	612	584	1859
Peter Buxton (Write-in)	2	0	0	2
Robert Tumber (Write-in)	1	0	0	1
Write-in Scatterings	0	3	0	3
Total:	666	615	584	1865
TRUSTEES OF SOLIDERS MEMORIALS (VETERAN)				
Blanks	192	194	172	558
Keith Jackson	474	418	410	1302
Write-in Scatterings	0	3	2	5
Total:	666	615	584	1865
TRUSTEES OF SOLDIERS MEMORIALS (NON-VETERANS)				
Blanks	655	606	582	1843
Avis Roy (Write-in)	6	2	1	9
Hartley Pleshaw (Write-in)	0	3	0	3
Write-in Scatterings	5	4	1	10
Total:	666	615	584	1865
BOARD OF WATER COMMISSIONERS (1-year)				
Blanks	251	239	217	707
Nathan Mattila	413	373	362	1148
Write-in Scatterings	2	3	5	10
Total:	666	615	584	1865
BOARD OF WATER COMMISSIONERS (3-year)				
Blanks	103	100	101	304
Michael MacEachern	339	269	204	812
Patrick Macfarlane	62	79	151	292
Andrea R. Wood	161	165	128	454
Write-ins Scatterings	1	2	0	3
Total:	666	615	584	1865

Annual Town Meeting May 6, 2014

Shirley Coit, Townsend Emergency Management Agency Director, addressed the floor prior to the meeting with advice to the town's people regarding Pets in Disaster and the Training Program being offered June 18, 2014. She also informed the audience about the Middlesex Drug Take-Back Program located at the Townsend Police Department.

Town Moderator, Gene Rauhala, called the meeting to order at 7:02 pm with a quorum present, 128 registered voters and 20 visitors. The Moderator explained the parliamentary proceedings used according the Town Meeting Time. People on the floor must wait to be recognized, wait for a microphone, state your name and then to direct all questions and comments to the Chair. All motions must be in writing and brought to Madam Clerk. If a matter is voted on tonight it may be reconsidered by a majority vote tonight. If we have a second night, that night would be Thursday, May 8, 2014 and any articles brought for reconsideration would need a 9/10 vote. If a vote is questioned by seven (7) individuals we will bring out the counters and get an exact vote. If you are confused about a situation on the floor, you may ask your question after being recognized. If you wish to raise a point of order, please stand and interrupt the speaker, state that you wish to make a point of order and state what your point of order is. If you wish to make a point of privilege, please stand up and make your point of privilege. You may also interrupt the speaker for that. He instructed the visitors to sit at the front of the room. The return of the Warrant for the Annual Town Meeting was read by Town Clerk, Kathleen M. Spofford.

The Moderator introduced Colin McNabb who acknowledged upcoming retirement of Chris Clish, Council on Aging Director. He thanked her for her service to the Town and the care she has shown the senior citizens of Townsend. Mrs. Clish received a standing ovation and thanked everyone.

The Moderator nominated John Barrett as Deputy Town Moderator. Nomination was seconded. Mr. Barrett was elected as Deputy Town Moderator unanimously.

ARTICLE 1

I move that the Town vote to authorize the Board of Selectmen to appoint all Town Officers unless other provisions are made by Massachusetts General Law, by Town Charter, or by vote of the Town.

SUBMITTED BY: Town Clerk

READ BY: Kathleen Spofford

VOTE: Passed, majority.

ARTICLE 2

I move that the Town vote to hear reports of any Committees, Boards, Commissions, etc.

SUBMITTED BY: Board of Selectmen

READ BY: Sue Lisio

No reports made.

ARTICLE 3

I move that the Town vote to choose a committee of three (3) West Townsend residents, Kenneth Gerken, Pamela B. Haman, and Michael Marchand, to serve as members of the James H. Tucker Fund in accordance with the bequest, for the sole purpose to keep the curbing, grave stones, and monuments in good order.

SUBMITTED BY: Cemetery and Parks Commission

READ BY: Roger Rapoza

VOTE: Passed Unanimously

ARTICLE 4

I move that the Town vote to transfer from surplus revenue the sum of **\$207,089.00** for the purpose of offsetting the FY14 Snow and Ice Deficit under the provisions of Massachusetts General Laws, Chapter 44, Section 31D.

SUBMITTED BY: Board of Selectmen

READ BY: Colin McNabb

VOTE: Passed Unanimously

ARTICLE 5

I move that the Town vote to transfer from surplus revenue the sum of **\$40,008.00** for the purpose of paying prior fiscal year bills in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 64.

SUBMITTED BY: Board of Selectmen

READ BY: Carolyn Smart

VOTE: Passed Unanimously

ARTICLE 6

I move that the Town vote to supplement the FY14 operating budget as follows:

- By transferring **\$20,000.00** from Health Insurance to Treasurer Professional Services;
- By transferring **\$5,000.00** from surplus revenue to Management Information Systems expenses;
- By transferring **\$17,000.00** from Health Insurance to Veterans Benefits

SUBMITTED BY: Board of Selectmen

READ BY: Sue Lisio

VOTE: Passed by Majority

ARTICLE 7

I move that the Town vote to transfer from surplus revenue the sum of **\$6,000.00** for the purpose of purchasing a new copier/scanner/printer/fax for Town Hall.

SUBMITTED BY: Board of Selectmen

READ BY: Colin McNabb

VOTE: Passed Unanimously

ARTICLE 8

I move that the Town vote to transfer from surplus revenue the sum of **\$4,600.00** for the purpose of purchasing and replacing three (3) older model automatic electronic defibrillators (AED's) carried in our front line cruisers.

SUBMITTED BY: Police Department

READ BY: Chief Erving Marshall

VOTE: Passed Unanimously

ARTICLE 9

I move that the Town vote to transfer from surplus revenue the sum of **\$8,100.00** for the purpose of purchasing and replacing the existing Sig Sauer .40 caliber firearms currently carried by the members of the Townsend Police Department, trading in firearms currently carried.

SUBMITTED BY: Police Department

READ BY: Chief Erving Marshall

VOTE: Passed Unanimously

ARTICLE 10

I move that the Town vote to transfer from surplus revenue the sum of **\$5,400.00** for the purpose of refurbishing the existing Sig Sauer .40 caliber firearms currently carried by members of the Townsend Police Department.

SUBMITTED BY: Police Department

ARTICLE 10

I move that the Town vote to take no action.

READ BY: Chief Erving Marshall

VOTE: Passed Unanimously

ARTICLE 11

I move that the Town vote to rescind **\$9,501.00** of the authorized but unissued balance of the **\$200,000.00** borrowing under Article 30 of the Warrant of the Annual Town Meeting held on May 4, 2004, for the purpose of funding septic system repairs under the Massachusetts Water Pollution Abatement Trust (MWPAT).

SUBMITTED BY: Board of Selectmen

READ BY: Carolyn Smart

VOTE: Passed Unanimously.

ARTICLE 12

I move that the Town appropriate **\$150,000.00** to pay costs of various roadway improvement projects, and for the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(6) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

SUBMITTED BY: Board of Selectmen

READ BY: Sue Lisio

VOTE: Passed, declared 2/3 majority by Moderator.

ARTICLE 13

I move that the Town vote to transfer from surplus revenue the sum of **\$5,000.00** for the purpose of supplementing the Conservation Commission's land fund.

SUBMITTED BY: Conservation Commission

READ BY: Karen Chapman

VOTE: Passed by majority



ARTICLE 14

I move that the Town vote to continue to authorize revolving funds for certain town departments under Massachusetts General Laws, Chapter 44, Section 53E½ for FY2015 beginning July 1, with the specified receipts credited to each fund, the purposes for which each fund may be spent, the amount annual expenditures shall not exceed, and the entity authorized to expend from the fund, as outlined in the following table, or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

READ BY: Colin McNabb

VOTED: Passed Unanimously

<u>Line</u>	<u>Revolving Fund</u>	<u>Entity Authorized to Spend Fund</u>	<u>Receipts Credited</u>	<u>Spending Purposes</u>	<u>FY Spending Limit</u>
1	Board of Health Revolving Account	Board of Health	Fees from recyclable items	Operating costs for recycling center, landfill, and curbside pick up, and capital needs of the recycling center.	<u>\$ 9,200.00</u>
2	Recreation Revolving Account	Recreation Commission	Fees from recreation programs	Operating costs and capital needs for recreation programs.	<u>\$ 52,000.00</u>
3	Facilities Maintenance Revolving Account	Town Administrator	Fees from rental of the Townsend Meeting Hall	Operating costs and capital needs of the Townsend Meeting Hall	<u>\$ 4,500.00</u>
4	Cemetery Cost of Internment Revolving Account	Cemetery & Park Commissioners	Fees from burials	Operating costs and capital needs of the cemetery department.	<u>\$ 22,400.00</u>
5	Fire Alarm Maintenance Revolving Account	Chief of Fire/EMS Department	Annual fire alarm maintenance fees, connect fees, and fine assessments.	Operating costs and capital needs for the Town's portion of the fire alarm system.	<u>\$ 450.00</u>
6	Animal Care Program Revolving Account	Animal Control Officer	Fees and other receipts from pet owners of animals requiring emergency medical treatment while in the care and custody of the Town	Board, care and veterinary expenses associated with animals found abandoned or injured.	<u>\$ 1.00</u>

ARTICLE 15

I move that the Town vote to appropriate and transfer from receipts reserved for appropriation accounts for FY 2015 beginning July 1, amounts as outlined in the following table, or take any action in relation thereto.

<u>Line</u>	<u>Special Revenue Fund to Transfer From</u>	<u>General Fund Appropriation Made To</u>	<u>Authorized by</u>	<u>Purpose</u>	<u>Amount *</u>
1	Cemetery Sale of Lot Fund	Cemetery Improvement Fund	Cemetery & Parks Commssioners	Supplement operating costs and capital needs of the cemetery department.	<u>\$ 7,950.00</u>
2	Comcast Government Access Account	MIS Department Expenses	Board of Selectmen	Supplement funding for operating costs of the MIS department.	<u>\$ 30,000.00</u>
3	Title 5 MWPAT Receipts Reserved Account	Debt Service - MWPAT	Treasurer	Supplement funding for repayment of debt owed to the Mass Water Polution Abatement Trust	<u>\$ 27,734.00</u>
4	West Townsend Reading Room Receipts Reserved Account	West Townsend Reading Room Expenses	West Townsend Reading Room Committee	Supplement funding for operating costs of the Reading Room.	<u>\$ 2,900.00</u>
5	Ambulance Receipts Reserved Account	Fire/EMS DepartmentExpenses	Chief of Fire/EMS Department	Supplement funding for operating costs of Emergency Medical Services.	<u>\$ 250,000.00</u>

* Amounts voted under this article will appear as reductions to requested appropriations within the detailed budget for FY15 Town operations.

SUBMITTED BY: Board of Selectmen

READ BY: Carolyn Smart

VOTED: Passed by majority

ARTICLE 16

I move that the Town vote to transfer from overlay surplus the sum of **\$4,000.00** for the purpose of funding the Assessors' FY15 periodic Inspections and Property Data Verification Program as mandated by the Massachusetts Department of Revenue, Bureau of Local Assessments.

SUBMITTED BY: Board of Assessors

READ BY: Laure E. Shifrin

VOTED: Passed Unanimously

MOTION Article 17

I move that the Town vote to transfer from the capital stabilization fund the amount of **\$204,196.00** for the purpose of paying the FY15 debt service to the North Middlesex Regional School District for the Town's assessment for the Spaulding Memorial School Roof Replacement Project and **\$73,208.00** for the purpose of paying the FY15 non-excluded debt service on the Fire Ladder Truck.

SUBMITTED BY: Board of Selectmen

READ BY: Sue Lisio

Motion to separate this article into three separate requests. Motion was seconded.

VOTE: Passed, declared by Moderator.

AMMENDMENT 1:

The first one on the floor will be the debt service stabilization fund request for the North Middlesex Regional School District in the amount of **\$204,196.00**.

This will require a 2/3 vote.

VOTE: Passed Unanimously

AMMENDMENT 2: The second portion is for the Hawthorne Brook Middle School Septic Replacement Project. There is nothing for the Hawthorne Brook. That is a \$0.

VOTE: Passed Unanimously

AMMENDMENT 3:

For the financing related to the hook and ladder truck for the debt service for FY'15, \$73,208.00.

This will require a 2/3 vote to be approved.

VOTE: Passed Unanimously

ARTICLE 18

I move that the Town vote to raise and appropriate the sum of **\$17,840,361.00** and transfer from overlay surplus the sum of **\$30,000.00** to defray the charges and expenses of the Town for Fiscal Year 2015 pursuant to a detailed budget totaling **\$17,870,361.00**.

SUBMITTED BY: Board of Selectmen

READ BY: Colin McNabb

VOTE: Passed Unanimously

FY 2015 General Fund Operating Budget – Article 18

Department		FY 2012 Actual	FY 2013 Actual	FY2014 Approp	FY2015 Dept. Requested	FY2015 Adopted
GENERAL GOVERNMENT						
114	<u>Moderator</u>					
*	1 Expenses	0	0	0	0	0
	Total	0	0	0	0	0
119	<u>Charter</u>	0				
*	2 Expenses					
122	<u>Total Board of Selectmen</u>					
	Selectmen Salary	0	0	0	0	0
	Town Administrator Salary	80,000	80,000	95,000	97,850	97,850
	Executive Assistant Wage	31,083	19,201	22,826	30,797	30,797
	Longevity	600	0	0	0	0
	Other wages		3,065	4,640	4,779	4,779
	Procurement Certification	0	0	0	0	0
	Dept. Assistant	0	0	0	0	0
*	Personnel Services	111,683	102,226	122,466	133,426	133,426
*	Expenses	8,100	9,365	11,200	11,200	11,200
	Total	119,783	111,631	133,666	144,626	144,626
131/132	<u>Finance Committee</u>					
*	Expenses	0	0	500	500	500
*	Reserve Fund	30,000	30,000	29,500	29,500	29,500
	Total	30,000	30,000	30,000	30,000	30,000
135	<u>Town Accountant</u>					
	Accountant Salary	31,486	32,396	50,003	51,334	51,334
	Assistant Accounting Clerk Wage	3,604	4,586	4,327	4,330	4,330
	Longevity			300	600	600
	Acct. Certification	0	0	0	0	0
*	Personnel Services	35,090	36,982	54,630	56,264	56,264

FY 2015 General Fund Operating Budget – Article 18

Department		FY 2012 Actual	FY 2013 Actual	FY2014 Approp	FY2015 Dept. Requested	FY2015 Adopted
*	Expenses	3,387	3,387	1,387	1,900	1,900
*	Municipal Audit	15,000	15,000	15,000	15,000	16,500
Total		53,477	55,369	71,017	73,164	74,664
141	<u>Board of Assessors</u>					
	Assessors Salary	1	3	3	3	3
	Principal Assessor Salary	46,315	47,904	49,102	50,426	50,426
	Administrative Assessor Wage	20,655	22,473	23,138	23,738	23,738
	Longevity	650	600	600	600	600
	Property Inspector Wage	9,988	7,294	8,000	8,240	8,240
*	Personnel Services	77,609	78,274	80,843	83,007	83,007
*	Expenses	16,596	12,931	14,125	16,700	16,700
Total		94,206	91,206	94,969	99,707	99,707
145	<u>Treasurer</u>					
	Treasurer Salary	11,313	12,717	23,035	27,583	27,583
	Payroll Clerk Wage	7,035	7,893	8,091	8,294	8,294
	Seasonal Help	0	0	0	0	0
	Treasurer Certification	0	0	0	0	0
*	Personnel Services	18,348	20,610	31,126	35,877	35,877
*	Expenses	10,939	11,809	6,939	26,300	24,600
Total		29,287	32,419	38,065	62,177	60,477
146	<u>Tax Collector</u>					
	Tax Collector Salary	49,575	53,519	54,857	27,583	27,583
	Assistant Tax Collector Wage	30,285	33,702	34,712	35,580	35,580
	Dept. Assistant Wage	1,937	0	1,937	1,937	8,091
	Longevity	1,500	900	900	0	0
	Tax Collector Certification	1	1	1	0	0
*	Personnel Services	83,298	88,122	92,407	65,100	71,254
*	Expenses	30,904	35,305	24,604	21,200	45,800
Total		114,202	123,427	117,011	86,300	117,054
151	<u>Legal</u>					
*	2 Expenses					
155	<u>Management Information Systems (Computer)</u>					
*	Personnel Services					

FY 2015 General Fund Operating Budget – Article 18

Department		FY 2012 Actual	FY 2013 Actual	FY2014 Approp	FY2015 Dept. Requested	FY2015 Adopted
*	Expenses	56,900	48,767	61,800	68,200	68,200
Art. 13	Transfer - Comcast Government Access Account	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
	Total	26,900	18,767	31,800	38,200	38,200
160	<u>Town Clerk</u>					
	Town Clerk Salary	53,851	57,351	58,785	60,256	60,256
	Assistant Town Clerk Wage	31,342	33,735	34,712	35,607	35,607
	Longevity	900	900	900	1,200	1,200
	Dept. Assistant Wage	0	0	0	0	0
	Certification	0	0	0	0	0
*	Personnel Services	86,093	91,986	94,397	97,063	97,063
*	Expenses	6,850	5,405	7,900	9,250	9,250
	Total	92,943	97,391	102,297	106,313	106,313
162	<u>Elections/Town Meetings</u>					
*	Personnel Services	1,200	8,145	4,000	12,000	12,000
*	Expenses	15,840	21,600	6,920	10,875	10,875
	Total	17,040	29,745	10,920	22,875	22,875
163	<u>Board of Registrars</u>					
*	Personnel Services	2,108	2,043	2,208	2,263	2,263
*	Expenses	0	0	0	0	0
	Total	2,108	2,043	2,208	2,263	2,263
164	<u>Street Listings</u>					
*	Expenses	4,300	2,807	2,750	2,850	2,850
	Total	4,300	2,807	2,750	2,850	2,850
171	<u>Conservation Commission</u>					
	Agent Wage	20,126	37,927	37,088	38,075	38,075
	Administrative Assistant Wage	17,063	0	0	0	0
	Longevity	600	600	600	600	600
*	Personnel Services	37,189	38,527	37,688	37,688	38,675
*	Expenses	954	954	954	950	950
	Total	38,143	39,481	38,642	39,625	39,625
174	<u>Montachusett Regional Planning Commission</u>					
*	Expenses	2,730	2,630	2,700	2,763	2,763
	Total	2,730	2,630	2,700	2,763	2,763
175	<u>Planning Board</u>					
	Dept. Assistant Wage	19,498	20,892	21,624	22,185	22,185

FY 2015 General Fund Operating Budget – Article 18

Department		FY 2012 Actual	FY 2013 Actual	FY2014 Approp	FY2015 Dept. Requested	FY2015 Adopted
	Longevity	300	600	600	600	600
*	Personnel Services	19,798	21,492	22,224	22,785	22,785
*	Expenses	500	78	500	500	500
	Total	20,299	21,571	22,725	23,285	23,285
176	<u>Zoning Board</u>					
	Dept. Assistant Wage	5,154	45,668	6,055	6,212	6,212
*	Personnel Services	5,154	4,568	6,055	6,212	6,212
*	Expenses	0	0	0	0	0
	Total	5,154	4,568	6,055	6,212	6,212
179	<u>Land Use</u>					
	Land Use Coordinator Wage	22,028	22,582	24,373	25,021	25,021
	Longevity				300	300
*	Personnel Services	22,028	22,582	24,373	25,321	25,321
*	Expenses	4,300	2,208	3,300	3,300	3,300
	Total	26,328	24,790	27,673	28,621	28,621
	<u>Housing Authority</u>					
*	Personnel Services	0	0	0	0	0
*	Expenses	0	0	0	0	0
	Total	0	0	0	0	0
191	<u>Facility Maintenance Department</u>					
	Facility Maintenance Coordinator Wage	27,721	36,363	37,089	38,202	38,202
	Longevity	300	300	300	300	300
	Other Wages	0	0	0	0	0
	Other Wages - Seasonal	5,500	4,965	5,638	5,638	5,638
*	Personnel Services	33,521	41,628	43,027	44,140	44,140
	Energy	112,912	67,177	75,000	90,000	90,000
	Cleaning Services	37,879	34,323	40,000	40,025	40,025
	Other Expenses	36,750	48,402	36,750	46,400	46,400
*	Expenses	187,541	149,902	151,750	176,425	176,425
	Total	221,062	191,530	194,777	220,565	220,565
192	<u>Memorial Hall & Annex</u>					
*	Expenses	15,600	11,915	12,500	12,500	15,000
	Total	15,600	11,915	12,500	15,000	15,000

FY 2015 General Fund Operating Budget – Article 18

Department		FY 2012 Actual	FY 2013 Actual	FY2014 Approp	FY2015 Dept. Requested	FY2015 Adopted
193	<u>W. Townsend Reading Room</u>					
	Expenses	4,900	2,484	4,900	2,900	2,900
	Transfer - West Townsend Reading Room					
Art. 15	Receipts	(4,900)	(4,900)	(4,900)	(2,900)	(2,900)
	Total	0	-2,416	0	0	0
195	<u>Town Report</u>					
*	Expenses	2,400	1,613	2,000	2,000	2,000
	Total	2,400	1,613	2,000	2,000	2,000
TOTAL GENERAL GOVERNMENT		965,059	927,599	980,273	1,045,046	1,075,600
PUBLIC SAFETY						
210	<u>Police</u>					
	Chief Salary	96,683	99,037	101,406	103,434	103,434
	Salary & Wages - Oper. Staff	1,096,138	1,014,159	1,106,923	1,128,339	1,128,339
	Salary & Wages - Support Staff	71,841	74,340	76,200	78,467	78,467
	Training Salary	11,838	11,838	11,838	11,838	11,838
*	Personnel Services	1,276,500	1,199,374	1,296,367	1,322,078	1,322,078
	Police Vehicles	52,500	51,843	60,000	60,000	60,000
	Other Expenses	129,635	131,921	141,775	124,275	124,275
	Out of State Travel	0	0	0	0	0
*	Expenses	182,135	183,764	201,775	184,275	184,275
	Total	1,458,635	1,383,138	1,498,142	1,506,353	1,506,353
220	<u>Fire/EMS Department</u>					
	Chief Salary	76,919	79,352	81,328	83,367	82,667
	Salary & Wages - Oper. Staff	576,226	532,434	579,431	623,794	623,794
*	Personnel Services	653,145	611,786	660,759	707,161	706,461
	Fire Truck Lease	0	0	0	0	0
	Hazardous Waste Collection	0	4,457	4,457	4,457	4,457
	Other Expenses	159,584	182,831	185,010	184,310	193,310

FY 2015 General Fund Operating Budget – Article 18

Department		FY 2012 Actual	FY 2013 Actual	FY2014 Approp	FY2015 Dept. Requested	FY2015 Adopted
	Out of State Travel	0	0	0	0	0
*	Expenses	162,034	187,288	189,467	188,767	197,767
Art. 13	Total Fire/EMS Operating Budget	815,179	799,074	850,226	895,928	904,228
	Transfer - Ambulance Receipts	(300,000)	(300,000)	(250,000)	(250,000)	(250,000)
	Total	515,179	499,074	600,226	645,928	654,228
225	<u>Communication Center</u>					
	Director	1	1	1	1	1
	Wages/Training	213,325	218,556	281,032	293,807	293,807
*	Personnel Services	213,326	218,557	281,033	293,808	293,808
	Out of State Travel	0	0	0	0	0
	Other Expenses	14,400	12,957	14,400	49,450	49,450
*	Expenses	14,400	12,957	14,400	49,450	49,450
	Total	227,726	231,514	295,433	343,258	343,258
241	<u>Building Department</u>					
	Commissioner Salary	60,616	63,455	65,043	66,670	66,670
	Alternate Commissioner	26	0	26	600	600
	Dept. Assistant Wage	22,156	23,633	25,956	23,955	23,955
	Longevity	900	1,200	1,200	1,500	1,500
	Clothing Allowance	485	485	485	485	485
	Travel Stipend			4,500	4,500	4,500
	Certification	500	500	500	500	500
*	Personnel Services	84,683	89,273	97,710	98,210	98,210
*	Expenses	4,919	6,646	2,450	2,450	2,450
	Total	89,602	95,919	100,160	100,660	100,660
242	<u>Gas Inspector & Alternate</u>					
*	Personnel Services	5,017	5,017	5,142	5,038	5,164
*	Expenses	0	0	0	104	104
	Total	5,107	5,017	5,142	5,142	5,268
243	<u>Plumbing Inspector & Alternate</u>					
*	Personnel Services	7,080	7,080	7,257	7,257	7,436
*	Expenses	823	824	1,023	1,380	1,380
	Total	7,903	7,904	8,280	8,637	8,816
244	<u>Sealer Weights/Measures & Alternate</u>					

FY 2015 General Fund Operating Budget – Article 18

Department		FY 2012 Actual	FY 2013 Actual	FY2014 Approp	FY2015 Dept. Requested	FY2015 Adopted
*	Personnel Services	3,828	3,766	3,925	3,925	4,024
*	Expenses	200	171	200	200	200
	Total	4,028	3,937	4,125	4,125	4,224
245	<u>Electrical Inspector & Alternate</u>					
*	Personnel Services	11,647	11,647	11,936	11,936	12,231
*	Expenses	850	850	1,350	1,430	1,430
	Total	12,497	12,497	13,286	13,366	13,661
246	<u>Inspector of Animals</u>					
*	Expenses	500	500	213	513	526
	Total	500	500	213	513	526
291	<u>Emergency Management Agency</u>					
*	Expenses	909	936	1,000	1,000	1,000
	Total	909	936	1,000	1,000	1,000
292	<u>Animal Control Officer</u>					
*	Personnel Services	16,000	16,000	16,400	16,000	16,810
*	Expenses	4,000	3,018	5,000	4,000	5,000
	Total	20,000	19,018	21,400	20,000	21,810
294	<u>Tree Warden</u>					
*	Personnel Services	9,666	9,666	9,908	9,908	10,156
*	Expenses	11,324	11,025	11,324	11,324	11,324
	Total	20,990	20,691	21,232	21,232	21,480
297	<u>Burial Agent</u>					
*	Personnel Services	136	136	136	136	136
	Total	136	136	136	136	136
298	<u>Parking Clerk</u>					
*	Personnel Services	59	59	59	59	59
	Total	59	59	59	59	59
TOTAL PUBLIC SAFETY		2,363,183	2,280,331	2,569,134	2,670,409	2,681,479

EDUCATION

FY 2015 General Fund Operating Budget – Article 18

Department		FY 2012 Actual	FY 2013 Actual	FY2014 Approp	FY2015 Dept. Requested	FY2015 Adopted
300	<u>NMRSD</u>					
	Operating Budget	7,142,023	7,790,818	7,655,340	7,895,722	7,895,722
	Transportation	796,544	775,309	721,585	887,450	887,450
	Total Debt	-31,139	(43,285)	203,500	204,196	204,196
Art. 17	Transfer - Capital Stabilization: Spaulding Roof					
*	Total	7,907,428	8,522,842	8,376,229	8,783,172	8,783,172
301	<u>Nashoba Technical</u>					
	Operating Budget	759,422	748,443	800,006	877,038	877,038
	Capital Equipment	19,081	17,556	16,012	15,592	15,592
	Transportation	66,784	61,446	64,049	62,369	62,369
	Premium Offset	-2,578	-2,372	-2,163	(2,107)	(2,107)
	Total Debt (Excluded)	108,491	97,013	85,927	81,180	81,180
*	Total	951,200	922,086	963,831	1,034,072	1,034,072
	TOTAL EDUCATION	8,858,628	9,444,928	9,340,060	9,817,244	9,817,244
<u>STREETS & HIGHWAYS</u>						
421/422	<u>Highway Department</u>					
	Superintendent Salary	74,708	74,709	76,577	78,491	78,491
	Certification	500	500	500	3,500	3,500
	Longevity	4,000	3,600	4,200	4,800	4,800
	Operational Staff Wages	249,621	206,359	270,237	274,113	274,113
	Dept. Assistant Wage	0	0	0	0	0
	Clothing Allowance	5,285	6,380	6,300	6,900	6,900
	Tuition Reimbursement	1,000		0	0	0
	Overtime & Differential	63,243	2,160	7,448	7,546	7,546
*	Personnel Services	398,357	293,708	365,262	375,350	375,350
*	Expenses					
	Total	505,937	400,189	472,942	482,530	482,530
423	<u>Winter Operations</u>					
*	Expenses	177,322	301,352	175,000	175,000	175,000
	Total	177,322	301,352	175,000	175,000	175,000
424	<u>Street Lights</u>					

FY 2015 General Fund Operating Budget – Article 18

Department		FY 2012 Actual	FY 2013 Actual	FY2014 Approp	FY2015 Dept. Requested	FY2015 Adopted
*	Expenses	15,000	16,825	17,500	17,500	17,500
	Total	15,000	16,825	17,500	17,500	17,500
	TOTAL STREETS & HIGHWAYS	698,259	718,366	665,442	675,030	675,030
SOLID WASTE SERVICES						
430	<u>Landfill Operations</u>					
*	Expenses	16,600	16,284	14,400	14,400	14,400
	Total	16,600	16,284	14,400	14,400	14,400
433	<u>Curbside Pickup & Disposal</u>					
*	Expenses	650,000	610,262	625,000	629,000	629,000
	Total	650,000	610,262	625,000	629,000	629,000
435	<u>Household Hazardous Waste</u>					
*	Expenses	9,655	5,198	5,198	5,198	5,198
	Total	9,655	5,198	5,198	5,198	5,198
	TOTAL SOLID WASTE SERVICES	676,255	631,744	644,598	648,598	648,598
HUMAN SERVICES						
491	<u>Cemetery & Parks</u>					
*	Personnel Services	73,178	90,601	96,303	111,498	111,498
*	Expenses/Playground/Pond	9,421	9,421	9,421	9,421	9,421
	Cemetery Improvement Fund	11,610	3,457	4,425	7,950	7,950
Art. 13	Transfer - Sale of Lot Receipts	(5,892)	(3,457)	(4,425)	(7,950)	(7,950)
	Total	88,317	100,022	105,724	120,919	120,919
520	<u>Board of Health</u>					
	Administrative Assistant	28,783	32,433	34,057	34,746	34,746
	Longevity	0	0	300	300	300
*	Personnel Services	28,783	32,433	34,357	35,046	35,046
*	Expenses	2,300	1,700	1,700	1,700	1,700
	Total	31,083	34,133	36,057	36,746	36,746
522	<u>Nashoba Assessments</u>					
*	Board of Health Expenses	21,085	19,441	21,085	21,085	21,085
*	Nursing Expenses	6,166	8,703	7,059	7,059	7,059
	Total	27,251	28,144	28,144	28,144	28,144
524	<u>Landfill Engineering</u>					

FY 2015 General Fund Operating Budget – Article 18

Department		FY 2012 Actual	FY 2013 Actual	FY2014 Approp	FY2015 Dept. Requested	FY2015 Adopted
*	Expenses	14,990	17,500	20,400	20,400	20,400
541	Total	14,990	17,500	20,400	20,400	20,400
	<u>Council on Aging</u>					
	Director Salary	35,120	35,789	37,089	37,929	37,929
	Salary & Wages - Oper. Staff	20,659	21,252	27,631	37,085	37,085
	Longevity	900	900	900	900	900
*	Personnel Services					
*	Expenses	4,720	5,101	6,620	6,620	6,620
	Total	61,399	63,042	72,240	82,534	82,534
542	<u>Senior Center</u>					
*	Expenses	350	0	0	0	0
	Total	350	0	0	0	0
543/544	<u>Veteran's Agent</u>					
*	Salary	4,886	4,886	5,009	5,234	5,135
*	Expenses	33	0	100	100	100
*	Veterans Benefits	33,981	38,726	50,000	55,000	55,000
	Total	38,900	43,612	55,109	60,334	60,235
	TOTAL HUMAN SERVICES	262,290	286,453	317,674	349,077	348,978
610	<u>CULTURE & RECREATION</u>					
	<u>Library</u>					
	Director Salary	40,182	42,815	44,089	45,234	45,234
	Library Operational Staff Wages	99,962	129,305	133,058	136,295	136,295
	Longevity	1,200	1,500	1,500	1,500	1,500
	Sick Time Replacement	0	0	0	0	0
*	Personnel Services	141,344	173,620	178,647	183,029	183,029
*	Expenses	46,311	41,800	46,714	51,118	51,118
	Total	187,655	215,420	225,361	234,147	234,147
630	<u>Recreation</u>					
*	Personnel Services	0	0	0	0	0
*	Expenses	0	0	0	0	0

FY 2015 General Fund Operating Budget – Article 18

Department		FY 2012 Actual	FY 2013 Actual	FY2014 Approp	FY2015 Dept. Requested	FY2015 Adopted
	Total	0	0	0	0	0
660	<u>Memorial Day</u>					
*	Personnel Services	0	0	0	0	0
*	Expenses	4,558	3,590	4,558	4,558	4,558
	Total	4,558	3,590	4,558	4,558	4,558
691	<u>Historic District Commission</u>					
*	Expenses	0	0	0	0	0
	Total	0	0	0	0	0
692	<u>Band Concerts</u>					
*	Personnel Services	0	0	0	0	0
*	Expenses	7,929	8,129	8,129	8,400	8,400
	Total	7,929	8,129	8,129	8,400	8,400
	TOTAL CULTURE & RECREATION	200,142	227,139	238,048	247,105	247,105

DEBT SERVICE

(Excluded from Prop 2 1/2)

710	Principal Police Station	0	0	0	0	0
713	Principal Memorial Hall/Land Purchase	125,000	125,000	120,000	115,000	115,000
715	Principal Fire Station, Landfill, 6 & 13 Elm Property	171,732	171,732	171,732	166,732	166,732
720	Principal Fire Truck/Highway Dump Truck	90,614	0	0	0	0
723	Principal Water Ext.	16,000	15,000	15,000	15,000	15,000
750	Interest Police Station	0	0	0	0	0
752	Interest Fire Truck/Highway Dump Truck	3,625	0	0	0	0
753	Interest Memorial Hall/Land Purchase	18,407	15,907	13,157	10,219	10,219
755	Interest Fire Station, Landfill, 6 & 13 Elm Property	92,816	85,517	78,218	70,258	70,258
763	Interest Water Ext.	1,873	1,563	1,225	850	850
711	Principal & Interest Fire Ladder Truck	51,670	48,843	47,878	46,805	46,805
	Total Excluded Debt	571,737	463,562	447,210	424,864	424,864

(Not Excluded from 2 1/2)

713	Principal Water Extension	0	0	0	0	0
714	Principal MWPAT	27,769	27,554	27,734	27,734	27,734

FY 2015 General Fund Operating Budget – Article 18

Department		FY 2012 Actual	FY 2013 Actual	FY2014 Approp	FY2015 Dept. Requested	FY2015 Adopted
753	Interest Water Extension	0	0	0	0	0
759	Interest Short Term and Issuance Costs	9,000	18,000	9,000	9,000	9,000
770	Principal Witch's Brook	8,268	8,268	8,268	8,268	8,268
775	Interest Witch's Brook	4,804	4,453	4,102	4,412	4,412
751	Principal & Interest Fire Ladder Truck	80,818	76,395	74,885	73,208	73,208
Art. 17	Transfer - Capital Stabilization				(73,208)	(73,208)
Art. 15	Transfer - Title V FB Receipts	(27,769)	(27,554)	(27,734)	(27,734)	(27,734)
Total Non-Excluded Debt		102,890	98,116	96,255	21,680	21,680
* TOTAL DEBT SERVICE		674,627	561,678	543,465	446,544	446,544
INSURANCE						
911	Middlesex Retirement Fund	445,195	465,246	645,246	673,724	673,724
913	Unemployment Compensation	15,000	3,560	15,000	15,000	15,000
914	Employee Health Insurance	802,089	802,938	962,640	1,059,175	954,289
	Health Insurance Opt Out					
915	Employee Life Insurance	450	262	450	450	450
916	FICA	44,750	46,039	45,600	45,600	45,600
945	Property & Liability Insurance	207,805	192,444	217,800	239,580	239,580
* TOTAL INSURANCE		1,517,289	1,512,489	1,888,736	2,035,529	1,929,783
GRAND TOTAL TOWN (except Water Dept.)		16,215,731	16,590,727	17,187,430	17,934,582	17,870,361

NOTE: Rows that contain a FY 2014 recommended line item to be voted by Town Meeting are marked with an asterisk (*).

FY 2014 Water Dept. Enterprise Fund Operating Budget - Article 19

		FY 2012	FY 2013	FY 2014	FY 2015	FY 2015
DEPT		ACTUAL	ACTUAL	ACTUAL	DEPT.	ADOPTED
#	DEPARTMENT				REQUEST	
061	WATER DEPARTMENT					
	Superintendent Salary	65,900	68,079	70,055	71,915	71,915
	Water Technicians (2) Wages	85,520	90,938	93,590	97,784	97,784
	Clerk/Collector (2) Wages	52,830	52,461	53,210	55,312	55,312
	OT/Clothing/Special	27,715	22,003	30,535	29,325	29,325
	Commissioners Stipend	3	3	3	3	3
	Summer/Extra Help	1	1	1	1	1
	Retirement	2,000	0	2,000	2,000	2,000
*	Personnel Services	233,969	233,485	249,394	256,340	256,340
	Other Expenses	255,951	245,844	244,802	225,301	245,301
	Hydrants	0	0	0	0	0
	Out of State Travel	100	100	100	100	100
	New Meters	0	0	0	0	0
	Equipment Replacement Fund (STM 12/04 Art 29)	0	0	0	0	0
	Storage Tank Maintenance (ATM 5/06 Art 19)	0	0	0	0	0
	Emergency Reserve Fund		10000	20,000	20,000	20,000
*	Expenses	256,051	245,944	264,902	245,401	265,401
	Debt Service - Phase I of Eastside Improvements	42,380	42,374	42,380	42,380	42,380
	Debt Service - Phase 2 of Eastside Improvements & Witch's Brook Purchase				63,000	61,584
	Debt Service - Witch's Brook Borrowing	0	0	0	0	0
*	Debt Service	105,380	103,958	105,380	105,380	105,380
	Sub-Total without Intermunicipal Expenses	595,400	583,387	619,676	607,121	627,121
*	Intermunicipal Expenses (including Bond Reimbursement for Witch's Brook					
	Total		750,400	746,387	802,676	790,121
	GRAND TOTAL WATER DEPARTMENT		750,400	746,387	802,676	790,121

NOTE: Rows that contain a FY 2014 recommended line item to be voted by Town Meeting are marked with an asterisk (*).

ARTICLE 19

I move that the Town vote to appropriate the sum of **\$810,121.00** to operate the Water Department for Fiscal Year 2015 and that **\$627,121.00** of this sum come from Water Enterprise Fund revenues and, in order to fund the cost of inter-municipal expenses, that **\$183,000.00** of this sum be appropriated in the general fund and funded from enterprise revenues.

SUBMITTED BY: Board of Selectmen

READ BY: Paul Rafuse

VOTE: Passed by Majority

ARTICLE 20

I move that the Town vote to fix the salaries and compensation of all elected Officers of the Town as provided by M.G.L. Chapter 41, Section 108, as amended, and as appropriated in this warrant.

SUBMITTED BY: Board of Selectmen

READ BY: Carolyn Smart

VOTED: Passed Unanimously

ARTICLE 21

I move that the Town vote to raise and appropriate the sum of **\$71,000.00** to fund weekly collection of recyclable household materials, such appropriation to supplement the Curbside Collection & Transportation expenses voted in Article 18 (FY15 annual operating budget), provided that such additional appropriation be contingent on the passage of a Proposition 2 ½ referendum, so called, under G.L. c. 59, s. 21C(g).

SUBMITTED: Board of Health

ARTICLE 21

I move that the Town vote to take no action.

READ BY: Sue Lisa

VOTE: Passed Unanimously

ARTICLE 22

I move that the Town appropriates **\$11,313,000** to pay costs of acquiring a certain parcel of land by gift, purchase, or eminent domain said land being a portion of Assessors Map 18, Block 65, Lot 0 as shown on a sketch plan on file in the office of the Town Clerk, for general municipal purposes including designing, constructing, originally equipping and furnishing a new central fire headquarters to replace the buildings at 460 Main Street, 8 Elm Street, 13 Elm Street, and 272R Main Street, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(3) of the General Law, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. No amounts shall be borrowed or expended hereunder unless and until the Town shall have voted to exclude the amounts required to repay any borrowing hereunder from the limitations on total property taxes imposed by Chapter 59, Section 21C of the General Laws (Proposition 2 1/2).

SUBMITTED BY: Fire Station Building Committee and Fire Chief

READ BY: William Elliott

VOTE: Motion does not carry, failed, declared by Moderator.

ARTICLE 23

I move that the Town appropriate the following sums to pay costs of various capital improvements and/or capital equipment for Fiscal Year 2015, as set forth in the detailed capital budget presented to this meeting, and as funding for said capital improvements and equipment:

- Repurpose **\$6,343.00** for cardiac monitors appropriated at the May 2013 Annual Town Meeting;
- Appropriate from Ambulance Receipts Reserved for Appropriation the sum of **\$54,792.00**;
- Appropriate from Water Enterprise Retained Earnings the sum of **\$50,000.00**; and
- Appropriate the sum of **\$729,285.00** and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

SUBMITTED BY: Board of Selectmen and Capital Planning Committee

Motion to Amend as follows: (passed, declared by Moderator).

AMENDMENT TO ARTICLE 23

I move that the Town appropriate **\$840,420.00** the following sums to pay costs of various capital improvements and/or capital equipment for Fiscal year 2015, as set forth in the detailed capital budget presented to this meeting and to meet this appropriation as follows:

- Repurpose **\$6,343.00** for cardiac monitors appropriated at the May 2013 Annual Town Meeting;
- Appropriate from Ambulance Receipts Reserved for Appropriation the sum of **\$54,792.00**;
- Appropriate from Water Enterprise Retained Earnings the sum of **\$50,000.00**; and
- Appropriate the sum of **\$729,285.00** and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

READ BY: Colin McNabb

VOTE: Passed, declared by Moderator

ARTICLE 24

I move that the Town approve the sum **\$2,802,362 (TWO MILLION EIGHT HUNDRED TWO THOUSAND THREE HUNDRED SIXTY TWO DOLLARS)** borrowing authorized by the Nashoba Valley Technical School District, for the purpose of paying costs of the Accelerated Roof Repair Project at the Nashoba Valley Technical High School, located at 100 Littleton Road, Westford Massachusetts, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the Nashoba Valley Technical School Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-two and twenty-six hundredths (52.26%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. The amount of borrowing authorized pursuant to this vote shall be reduced by any grant

amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

SUBMITTED BY: Nashoba Valley Technical High School Committee

READ BY: Karen Chapman

VOTE: Passed by Majority

ARTICLE 25

I move that the Town vote pursuant to Massachusetts General Laws Chapter 41, Section 110A, that any public office of the town may remain closed on any or all Saturdays as may be determined from time to time, by vote of the town at a special or regular town meeting, and the provisions of G.L. c. 4, Section 9 shall apply, where the last day for performance of any act falls on a Saturday, the act may be performed on the next succeeding business day to the same extent as if such Saturday were a legal holiday.

SUBMITTED BY: Town Clerk

READ BY: Kathleen Spofford

VOTE: Passed by Majority

ARTICLE 26

I move that the Town vote to amend the second paragraph of Section E of 14-1 Capital Planning Committee bylaw by inserting the underlined language:

No appropriation shall be voted for a capital improvement requested by a department, board or commission unless the proposed capital improvement is considered in the Committee's report or determined by the Board of Selectmen, upon recommendation of the Town Administrator, to be of an emergency nature or to be of compelling need for the preservation of public health and/or safety.

SUBMITTED BY: Board of Selectmen

ARTICLE 26

I move that the Town vote to take no action.

READ BY: Sue Lisio

VOTE: Passed Unanimously.

ARTICLE 27

I move that the Town vote to transfer the care, custody, management and control of a parcel of land from the Treasurer, held for the purpose of sale at auction as tax title land, to the Board of Selectmen for purposes of conveyance, and to authorize the Board of Selectmen to convey said parcel to the Commonwealth of Massachusetts, Division of Fisheries & Wildlife, on such terms and conditions, and for such consideration as the Board of Selectmen shall determine, said parcel of land known as the Clement Property, located off South Row Road and Emery Road, identified by the Assessors as Map 25, Block 3, Lot 0, and being the same premises as described in an instrument of taking recorded at the Middlesex South District Registry of Deeds at Book 62754, Page 252, said land to be used for open space for the benefit of the public in perpetuity pursuant to Article 97.

SUBMITTED BY: Conservation Commission

READ BY: Karen Chapman

VOTE: Passed, declared 2/3 majority by Moderator

ARTICLE 28

I move that the Town vote to transfer the care, custody, management and control of two parcels of land from the Conservation Commission to the Board of Selectmen for purposes of conveyance, and to authorize the Board of Selectmen to convey said parcels to the Commonwealth of Massachusetts, Division of Fisheries & Wildlife, on such terms and conditions, and for such consideration as the Board of Selectmen shall determine, said parcels of land located on Haynes Road in Townsend, Middlesex County, Massachusetts, and shown as Open Space Area "A" and Open Space Area "B", respectively, on a plan of land entitled "Locke Estates, Townsend, Mass., Prepared for Gerald and Joan Croteau," dated May 25, 1999, amended March 21, 2000, prepared by Ducharme & Wheeler, Inc., Bolton, MA, as described in a deed recorded with the Middlesex South District Registry of Deeds in Book 53439, Page 134 and identified by the Assessors as Map 44, Block 4, Lots 0 and 11, respectively, said properties to be used for open space for the benefit of the public in perpetuity pursuant to Article 97 of the Amendments to the Massachusetts Constitution, and to authorize the Board of Selectmen to petition the Massachusetts General Court for approval of the conveyance of the properties described herein, under said Article 97, and to authorize the Board of Selectmen to file Article 97 legislation with the General Court.

SUBMITTED BY: Conservation Commission

READ BY: Karen Chapman

VOTE: Passed, declared 2/3 majority by Moderator



SPECIAL TOWN MEETING, MARCH 11, 2014

ARTICLE 1

That the Town approves the \$89,084.977 borrowing authorized by the North Middlesex Regional School District, for the purpose of paying costs of constructing a new District High School, to be located at 19 Main Street, in Townsend, and for the payment of all other costs incidental and related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA shall not exceed the lesser of (1) sixty and sixty-three hundredths percent (60.63%) of eligible, approved Project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. The amount of borrowing authorized by the District for the Project shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA. The approval of the District's borrowing by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 ½).

Submitted by: Board of Selectmen

Read by: Robert Templeton

Vote: Passed Majority

ARTICLE 2

That the Town hereby approves the expenditure of funds realized through bid savings on the new High School Project (the "Project") by the North Middlesex Regional School District (the "District") to design and construct a maintenance facility building to be located on the site of the Project, including the payment of all costs incidental and related thereto, the approximate cost of which is expected to be \$801,350, or such lesser amount as may be available within the total amount authorized to be expended for the Project. The District acknowledges that the costs incurred for this potential aspect of the Project are the sole responsibility of the District and are not eligible for reimbursement from the MSBA. This approval shall not be effective unless and until each of the town meetings in each of the District's member towns shall have voted to approve of the expenditure of funds for this potential aspect of the Project.

Submitted by: Board of Selectmen

Read by: Robert Templeton

Vote: Passed

ARTICLE 3

That the Town hereby approves the expenditure of funds realized through bid savings on the new High School Project (the "Project") by the North Middlesex Regional School District (the "District") to design and construct athletic facilities upgrades, including upgrades to the athletic fields, spectator facilities and the running track all located on the site of the Project, including the payment of all costs incidental and related thereto, the approximate cost of which is expected to be \$2,688,916, or such lesser amount as may be available within the total amount authorized to be expended for the Project. The District acknowledges that the costs incurred for this potential aspect of the Project are the sole responsibility of the District and are not eligible for

reimbursement from the MSBA. This approval shall not be effective unless and until each of the town meetings in each of the District's member towns shall have voted to approve of the expenditure of funds for this potential aspect of the Project.

Submitted by: Board of Selectmen

Read by: Robert Templeton

Vote: Passed

SPECIAL TOWN MEETING

JULY 31, 2014, 7:00 PM

HAWTHORNE BROOK MIDDLE SCHOOL

Shirley Coit, Townsend Emergency Management Agency Director, addressed the floor prior to the meeting about emergency preparedness including disaster kit items. She discussed the disaster

in Revere, MA when a tornado came through their town and devastated the community. She told the audience to be prepared and gave handouts with information on how to prepare and how to secure your homes and your loved ones.

Karen Clement, spokesperson for Kids Kountry Playground, informed the audience that funds were being requested from those who wished to donate for upkeep of Kid Kountry Playground.

Deputy Town Moderator, John Barrett called the meeting to order at 7:05 pm with a quorum present, 182 registered voters and 10 visitors. The Deputy Moderator explained the parliamentary proceedings used according the Town Meeting Time. People on the floor must wait to be recognized, come to the front of the auditorium and use the microphone, state your name and then to direct all questions and comments to the Chair. All motions



must be in writing and brought to Madam Clerk. If a matter is voted on tonight it may be reconsidered by a majority vote tonight. If you wish to raise a point of order, please stand and interrupt the speaker, state that you wish to make a point of order and state what your point of order is. If you wish to make a point of privilege, please stand up and make your point of privilege. You may also interrupt the speaker for that. He instructed the visitors to sit at the front of the room. The return of the Warrant for the Annual Town Meeting was read by Town Clerk, Kathleen M. Spofford.

ARTICLE 1

I move that the Town vote to adopt the following resolution:

Resolution opposing the Northeast Expansion of the Tennessee Gas Pipeline in Massachusetts

WHEREAS, Townsend and our neighboring communities have adopted comprehensive master plans, zoning bylaws, wetlands bylaws and other land use controls to provide for the orderly development of our communities and the conservation and protection of our communities for future generations to come, as good stewards of the land should; and

WHEREAS, the elimination of environmental threats to our forests and streams from improvident development is the fundamental purpose for the adoption of our land use controls and master plans; and

WHEREAS, Townsend and our neighboring communities have publicly and privately set aside large tracts of land and restricted their development for conservation and open space purposes as part of their master plans; and

WHEREAS, the Commonwealth of Massachusetts has acquired and set aside large tracts of land in Townsend and neighboring communities for state parks, forests, wildlife management areas and for the maintenance of open spaces; and

WHEREAS, there is a proposed interstate gas pipeline expansion from Wright, NY to Dracut, which will cross Townsend and our neighboring communities on its way to Dracut; and

WHEREAS, the proposed route cuts through an undetermined amount of forest land, wetlands, conservation land, and farmland in Townsend and neighboring communities, and appears to pass beneath the Squannacook, Nashua and Nissitissit Rivers, among numerous other streams and waters; and

WHEREAS, the proposed pipeline will transport natural gas of shippers who supply gas obtained through hydraulic fracturing, a drilling method under study for its groundwater contamination impacts, impacts on air quality, and the harmful health effects of its chemical byproducts, among other things; and

WHEREAS, a high pressure gas pipeline, by its nature, carries the potential for leakage, rupture or devastating explosion causing injury, or death, to persons and property; and

WHEREAS, the construction of the proposed pipeline and its maintenance will permanently alter the ecosystem that the route crosses by the creation of a fifty (50) foot wide right of way for the pipeline and its attendant structures and routine maintenance; and

WHEREAS, it is our obligation and duty as good stewards to protect our communities from preventable environmental threats and risks posed by the construction of the proposed pipeline and the maintenance in perpetuity of its 50 foot right-of-way; and

WHEREAS, representatives of Tennessee Gas Pipeline Co., LLC are entering Townsend and our neighboring communities to request the right to survey our Town properties and our own private property; and

WHEREAS, residents of Townsend and our neighboring communities are reluctant to grant permission for surveying their land and Tennessee Gas Pipeline Co., LLC has notified residents of its intention to proceed before the DPU for permission to survey their lands; and

WHEREAS, our energy challenges are better addressed through investments in energy conservation measures as well as green and renewable energy solutions; and

WHEREAS, as residents of Townsend, we wish to express our firm opposition to the proposed pipeline route and wish to declare the right of the people to have the final say as to whether projects such as this one, which carry risks and threats and to our public safety, our environment, our economic well-being and our sense of community, proceed within our borders;

NOW, THEREFORE, BE IT RESOLVED that the people of Townsend hereby call on our Selectmen:

To stand in opposition to Tennessee Gas Pipeline Company, LLC's Northeast Expansion pipeline and not allow it within town borders;

To stand in opposition to all similar projects that may be later proposed; and

To oppose any proposal for pipeline construction for carrying natural gas obtained through hydraulic fracturing within the borders of our Commonwealth; And

BE IT FURTHER RESOLVED that the people of Townsend hereby call on our State and Federal legislators and executive branch officers:

To enact legislation and take any such other actions as are necessary to oppose energy projects that go against our commitment to public safety, the environment, our economic well-being and sense of community; to legislate more stringent energy efficiency standards; and to appropriate more funding for renewable energy sources.

SUBMITTED BY: Petition

READ BY: Emily Norton

VOTE: Passed Unanimously



SPECIAL TOWN MEETING DECEMBER 3, 2014, 7:00 PM HAWTHORNE BROOK MIDDLE SCHOOL

Shirley Coit, Townsend Emergency Management Agency Director, introduced the Director of the Worcester Medical Reserve Corps. Lois Luniewicz. Ms. Luniewicz addressed the floor asking for volunteers and explaining the process of volunteering. No medical background is needed, just a willingness to help in the case of an emergency. Ms. Coit spoke to the audience about an emergency planning guide that will be helpful to keep records of what your needs may be during an emergency.

At 7:30 pm Deputy Town Moderator, John Barrett, took notice of those in attendance at the meeting and called for a quorum. There were only 61 voters present. At that time Deputy Town Moderator called for a motion to adjourn the meeting. Sue Lisio made a motion to adjourn the Town Meeting to January 7, 2015 at 7:00 pm. Motion was seconded.

VOTE: Unanimous yes.

Motion read by: Sue Lisio

BOARD OF REGISTRARS

In 2014 the Board of Registrars were very busy. We held seven voter registrations required to be held before each election and town meeting. We had a total of three elections and four town meetings. Before the elections, nomination papers are submitted to us through the Town Clerk's Office. After affirming the signatures on the nomination papers, those papers are submitted to the Town Clerk to be included on the ballot. At the elections we ensure the voter's right to vote is upheld.

The Registrars also help enter census information into the State computer system. This also helps ensure voter's rights. It is important to remember, whenever you move, either within town or out of town, you must reregister to vote. Without current information, you may not be allowed to vote and could be removed from the voter rolls.

January 1, 2014 registered voters: 6256

December 31, 2014 registered voters: 6260

Respectfully Submitted,

Claire Devine

Catherine Thrasher

Mary Jane O'Hara

Kathleen Spofford, ex-officio

BOARD OF ASSESSORS

The Board of Assessors and its staff are responsible for the valuation of all real estate and personal property subject to taxation. Assessed valuations are based on "full and fair cash value" as of January 1st preceding each fiscal year.

Our three member Board of Assessors consists of a chairman and two members. It is an elected Board with each member carrying a three-year term. We are fortunate to have two veteran assessors, Laura Shifrin and Niles Busler. They bring knowledge, experience and history to the Board. Due to a conflicting and busy law school schedule Julie Johnson had to resign from her position on

the Board. We are lucky to have Carol Marcin step in midterm to take Julie's place. Janet Leavitt, our long time property lister has moved down the hall to a great opportunity in the Building Department. Janet was a great asset to our department and we will miss her but we wish her the best. Karen Chapman has stepped into the property lister position along with her other roles here at Town Hall.

In order to maintain assessments at or near market value, the Board of Assessors regularly compare property valuations with the selling prices of properties that have sold in Townsend. Assessment-to-sales ratio statistics are analyzed to determine the median assessment level as well as assessment uniformity. We strive to maintain an accurate property database through our ongoing cyclical inspection program. Each parcel has a field card that contains information such as land size, building description, sales information, etc. These property record cards are available in our office and can now be accessed online through the town website.

Respectfully,

Victoria Tidman, Principal Assessor

For the Members of the Board of Assessors and Staff

Laura Shifrin, Chairman

Niles Busler, Member

Carol Marcin, Member

Janina Majeran - Administrative Assessor

Karen Chapman - Property Lister

Fiscal Year 2014 Assessments and Revenues by Major Property Class

Property Class	Levy Percent	Valuation by Class	Tax Rate	Tax Levy
Residential	89.9536	667,532,725	19.57	13,063,615.43
Commercial	4.5766	33,962,761	19.57	664,651.23
Industrial	2.3696	17,584,300	19.57	344,124.75
Personal Property	3.1002	23,005,950	19.57	450,226.44

Valuation and Tax History

Fiscal Year	Tax Rate	Valuation by Class	Accounts	Tax Levy	
Change (%)					
2014	19.57	742,085,736	4,045	14,522,617.85	3.2858
2013	18.26	770,021,972	4,046	14,060,601.21	2.0640
2012	16.96	812,279,312	4,058	13,776,257.13	2.2121
2011	15.74	856,296,203	4,064	13,478,102.24	
1.9579					

New Growth Revenue

Fiscal Year	Added Valuation	Tax Rate	New Revenues	Change
2014	5,529,446	18.26	100,968.00	44.80
2013	4,111,313	16.96	69,727.00	22.28
2012	3,622,936	15.74	57,024.00	-44.03
2011	6,654,450	15.31	101,880.00	32.54

FINANCE COMMITTEE

The Finance Committee is appointed by the Town Moderator as representatives of the Town. The Finance Committee serves to review budgetary information and to make recommendations to the Town Meeting.

This past year had a number of changes. Jason Vellen and Carolyn Smart resigned from the Finance Committee over the last year. Carolyn resigned after being elected to the Board of Selectman. We wish them well in their next endeavors. Mary Letourneau joined us filling one of the vacancies. Our one vacant position will be filled upon the election of the Town Moderator.

Townsend's bond rating was reinstated by Moody's to Aa3 at the end of FY14. Moody's dropped the town's rating due to an incomplete audit. Thanks to the hard work of the financial departments and the Town Administrator, the return of the good rating was accomplished just in time to begin another round of debt.

Significant Town Meeting votes this year included approving the building of a new Regional High School. The three towns agreed to build a new school as opposed to refurbishing the existing building partially because of a sizeable \$40,000,000+ grant as well as the recommendation of the Regional School Building Committee. Town meeting also approved borrowing for a number of capital projects due to the availability of attractive interest rates. Concerns were raised by the Capital Planning Committee but this borrowing was recommended by the Finance Committee. The Town Meeting did not approve the costs of building a new Fire Station for the current FY.

The Finance Committee is looking forward to working cooperatively with the Board of Selectman and others over the next fiscal year to develop viable recommendations under the prospects of a state deficit with uncertain effects on local aid.

Respectfully submitted,

Cindy King, Chair

Members:

Andrea Wood, Clerk

Gini King

Sam Grant

Nancy Rapoza

Mary Letourneau

CAPITAL PLANNING COMMITTEE

Two-thousand-fourteen was a year full of change and challenge for the Capital Planning Committee. As in previous years, due to limited funds the Committee is unable to meet all of the Town's capital needs. Department requests for FY15 were in excess of \$11 million. The Annual Town Meeting in May approved a capital appropriation in the amount of \$840,420. Of this, Town Meeting authorized borrowing \$729,285 and appropriated \$111,135 from other sources. The FY15 capital plan allowed the Town to address the most critical FY15 requests and accelerate some requests that would have been deferred to FY16 or beyond.

The FY15 capital plan devoted substantial resources to the Highway Department, including \$565,285 for equipment. In addition to the capital appropriation, a separate Town Meeting article appropriated \$150,000 for road maintenance. The winter of 2013-2014 was especially tough on roads throughout Massachusetts. Recognizing this, the Legislature and Governor distributed one-time funds for cities and towns to make needed winter road damage repairs. Townsend received \$63,853 under this program. These funds were put to immediate use repaving several roads that

were in most need of attention. Pooling all of these funds together allowed the Town to make a substantial impact in the area of road maintenance.

The Annual Town Meeting debated an article from the Fire-EMS Station Building Committee requesting \$11,300,000 for a new headquarters station to be located at Scales Lane. Town Meeting did not support the request, citing concerns with the proposed location and the project's cost. Shortly after Town Meeting an anonymous donor came forward and extended an offer to build a new headquarters station at 13 Elm Street, the current headquarters site. This remarkably generous offer will provide the Town with a modern station at no cost to the Town and will allow the Committee to focus its attention on other capital needs.

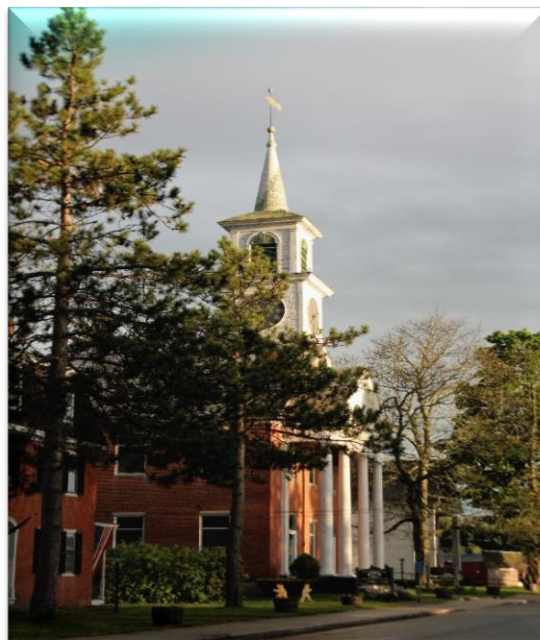
Like many communities Townsend curtailed capital spending for many years due to limited funds. This has left the Town with a substantial backlog of capital projects. We are ecstatic about the recent progress; however, much work remains to be done.

The Committee would like to recognize the service of Lorna Fredd who resigned following the 2014 Annual Town Meeting. Lorna was an asset to the Committee and will be greatly missed. We wish her much success and thank her for her years of service.

The Capital Planning Committee expresses its sincere thanks and appreciation to the Town's department heads, boards and commissions, Town Administrator, and Board of Selectmen. Townsend is fortunate to have professional, competent, hard-working, dedicated employees and volunteers and it is an honor and a pleasure working with them all. Respectfully submitted by,

THE CAPITAL PLANNING COMMITTEE

Colin McNabb, Chairman
Rick Oakley, Vice-Chairman
Carolyn Smart, Secretary
Andrea Wood, Finance Committee Representative
Roger Rapoza, Board of Selectmen Representative
Lorna Fredd (resigned)



TAX COLLECTOR/ TREASURER

MONTH	RECEIPTS	DISBURSED	NOTES	BALANCE
BEGINNING BALANCE 6/30/13				\$ 4,038,202.76
July-13	\$ 2,832,536.29	\$ 2,224,821.80		\$ 4,645,917.25
August-13	\$ 1,066,685.94	\$ 3,064,144.74		\$ 2,648,458.45
September-13	\$ 513,261.00	\$ 835,058.85		\$ 2,326,660.60
October-13	\$ 1,536,762.30	\$ 714,434.48		\$ 3,148,988.42
November-13	\$ 2,993,037.19	\$ 3,010,676.33		\$ 3,131,349.28
December-13	\$ 422,268.57	\$ 1,230,016.27		\$ 2,323,601.58
January-14	\$ 3,952,280.39	\$ 1,040,228.14		\$ 5,235,653.83
February-14	\$ 884,397.24	\$ 2,896,086.53		\$ 3,223,964.54
March-14	\$ 947,153.37	\$ 928,424.93		\$ 3,242,692.98
April-14	\$ 3,187,264.70	\$ 917,205.55		\$ 5,512,752.13
May-14	\$ 1,480,050.76	\$ 2,862,422.29		\$ 4,130,380.60
June-14	\$ 758,539.26	\$ 1,059,675.76		\$ 3,829,244.10
BALANCE PERFORMANCE BONDS				\$ 2,244,445.72
TAX TITLE COLLECTED				\$ 28,769.27

2014	Real Estate	\$ 13,675,513.77
2013	Real Estate	\$ 200,403.92
2012	Real Estate	\$ 38,561.73
2011	Real Estate	\$ 47,297.33
2010	Real Estate	\$ 3,069.62
2014	Personal Property	\$ 444,796.12
2013	Personal Property	\$ 357.85
2012	Personal Property	\$ 373.71
2014	Motor Vehicle	\$ 858,731.07
2013	Motor Vehicle	\$ 197,006.77
2012	Motor Vehicle	\$ 8,945.89
2011	Motor Vehicle	\$ 1,446.27
2010	Motor Vehicle	\$ 863.44
2009	Motor Vehicle	\$ 710.32
2007	Motor Vehicle	\$ 1,093.51
2006	Motor Vehicle	\$ 1,078.82
2005	Motor Vehicle	\$ 903.77
2004	Motor Vehicle	\$ 573.96
2003	Motor Vehicle	\$ 264.14
2000	Motor Vehicle	\$ 96.87
1999	Motor Vehicle	\$ 99.82
1998	Motor Vehicle	\$ 96.28
1992	Motor Vehicle	\$ 425.33
	Pilot (Payments in Lieu of Tax)	\$ 20,000.00

	Title V Liens (amortized)	\$ 22,920.13
	Water Liens	\$ 2,900.98
	Interest on Taxes	\$ 95,383.97
	Municipal Lien Certificates	\$ 5,652.00
	Demand Fees	\$ 15,885.50
	Warrant Fees	\$ 9,430.59
	RMV Non-renewal	\$ 8,680.00
	NSF & Bank Charges	\$ 50.00
	Advertising Fees	\$ 15.00
	Total	\$ 15,663,628.48

TOWN ACCOUNTANT

The General Laws of the Commonwealth provides for the appointment of a town accountant. The town accountant possesses training and experience to maintain the municipality's key financial records. The records verify that a town's monies are being collected and disbursed in accordance with the municipality's financial policies, including its operating budget.

At this time I would like to thank long time former Town Accountant Kim Fales for her 10 plus years of dedicated service. Kim worked tirelessly to ensure that all the timely documents were prepared prior to her departure. I only hope that I can maintain the high standards that Kim achieved through her exceptional work in the Accounting Office. She will be truly missed.

The continuing goal of this department is to process the information received from all other town departments in a timely and accurate manner to allow responsible parties to make informed operating decisions. Free cash was certified on October 24th, 2014 and the Schedule A state filing was submitted by the November 30th due date.

Susan Bresnick continues to serve as the department assistant and is responsible for preparing the weekly warrants. Susan works well with department officials and is a wonderful asset to this department.

The financial statements included in this report are unaudited for the year ending June 30, 2014. Melanson, Heath & Co., the Town's independent auditors are in the process of conducting the FY 14 annual audit.

The Town continues to have a strong balance sheet and adhered to its operating budget in 2014 only spending 96.28%. Actual revenues exceeded budgeted revenues by \$427,811, which is favorable. The increase is due to interest on delinquent taxes as well as increases in licenses and permits. Free cash as of July 1, 2014 was certified at \$950,279 for the general fund and \$312,086 for the water enterprise fund. \$154,737 of the FY14 free cash has been used to support the Town in meeting financial goals for FY15. \$400,000 of those funds went toward supplementing the Town's Capital/Stabilization funds.

It seems every year the Town is fiscally challenged, and FY15 will not be any different. Costs are rising in most town departments at a rate greater than the increase in revenues. A local option meals tax was implemented on January 1, 2012 and this continues to supplement local receipts. The Town received revenue of \$80,868 in 2014 from this source. With the continued support of all departments and guidance from the Board of Selectmen and the Finance Committee, prudent financial decisions will be made to maintain a high level of service to the community.

Respectfully submitted,

Theresa Walsh, CGA
Town Accountant



			TOWN OF TOWNSEND						
			COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS						
			JUNE 30, 2014						
	GENERAL	SPECIAL	CAPITAL	WATER	TRUST	AGENCY	GENERAL	LONG TERM	GROUP
	FUND	REVENUE	PROJECTS	ENTERPRISE	FUNDS	FUND	FIXED ASSETS	OBLIGATIONS	TOTAL
ASSETS									
Cash, Petty Cash & Investments	\$ 1,829,078.10	\$2,867,304.72	\$ 298,147.65	\$ 1,492,618.95	\$ 563,338.05	\$ 325,778.65	\$ -	\$ -	\$ 7,376,266.12
Personal Property Tax Prior	9,563.09	-	-	-	-	-	-	-	9,563.09
Personal Property Tax Current	5,408.06	-	-	-	-	-	-	-	5,408.06
Real Estate Tax Prior	289,147.57	-	-	-	-	-	-	-	289,147.57
Real Estate Tax Current	316,717.98	-	-	-	-	-	-	-	316,717.98
Provisions for Abate & Exemptions	(33,818.99)	-	-	-	-	-	-	-	(33,818.99)
Tax Liens Receivable	675,024.02	-	-	-	-	-	-	-	675,024.02
Tax Possessions	57,525.72	-	-	-	-	-	-	-	57,525.72
Deferred Tax Receivable	31,770.55	-	-	-	-	-	-	-	31,770.55
Motor Vehicle Excise Tax Prior	45,743.22	-	-	-	-	-	-	-	45,743.22
Motor Vehicle Excise Tax Current	64,994.72	-	-	-	-	-	-	-	64,994.72
Dept. Accounts Rec. Ambulance	-	202,433.96	-	-	-	-	-	-	202,433.96
Water User Charges Receivable	-	-	-	76,824.75	-	-	-	-	76,824.75
Water Other Services Receivable	-	-	-	2,418.58	-	-	-	-	2,418.58
Water Backflow Test Charges Receivable	-	-	-	300.00	-	-	-	-	300.00
Water Lien Added to Taxes	-	-	-	823.10	-	-	-	-	823.10
Loans Receivable Title 5	-	215,304.99	-	-	-	-	-	-	215,304.99
Betterments Receivable Title 5	-	35.33	-	-	-	-	-	-	35.33
Due (To)/From Government Entity	(16,775.00)	-	276,008.41	-	-	-	-	-	259,233.41
Due (To)/From Other Funds	-	-	-	-	-	-	-	-	-
Prepaid Expenditures	2,469.49	100.00	-	-	-	-	-	-	2,569.49
Land	-	-	-	-	-	-	-	-	-
Buildings & Improvements	-	-	-	-	-	-	-	-	-
Accum Depr Buildings & Improv	-	-	-	-	-	-	-	-	-
Machinery, Equipment, Vehicles	-	-	-	-	-	-	-	-	-
Accum Depr Mach, Equip & Vehicles	-	-	-	-	-	-	-	-	-
Infrastructure	-	-	-	-	-	-	-	-	-
Accum Depr Infrastructure	-	-	-	-	-	-	-	-	-
Construction in Progress	-	-	-	-	-	-	-	-	-
Art & Historical Treasures	-	-	-	-	-	-	-	-	-
Amt. Prov. For Landfill Monitoring Costs	-	-	-	-	-	-	-	294,315.00	294,315.00
Amt. Prov. for Retirement of Obligations	-	-	-	-	-	-	-	3,941,255.71	3,941,255.71
TOTAL ASSETS	\$ 3,276,848.53	\$ 3,285,179.00	\$ 574,156.06	\$ 1,572,985.38	\$ 563,338.05	\$ 325,778.65	\$ -	\$ 4,235,570.71	\$ 13,833,856.38
LIABILITIES & FUND EQUITY									
Warrants & Accounts Payable	\$ 244,232.66	\$ 24,661.61	\$ 33,566.32	\$ 47,622.66	\$ 589.39	\$ -	\$ -	\$ -	\$ 350,672.64
Insurance Receipts Payable	-	-	-	1,453.88	-	-	-	-	1,453.88
Employee Withholdings Payable	-	-	-	-	-	42,123.71	-	-	42,123.71
Contract Retainer Payable	-	-	-	-	-	-	-	-	-
Taxes Paid in Advance	-	-	-	-	-	-	-	-	-
Water User Charges Paid in Advance	-	-	-	-	-	-	-	-	-
Deferred Revenue	8,461.65	-	276,008.41	79,543.33	-	-	-	-	364,013.39
Deferred Revenue Property Tax	541,569.77	-	-	-	-	-	-	-	541,569.77
Deferred Revenue Tax Liens	675,024.02	-	-	823.10	-	-	-	-	675,847.12
Deferred Revenue Tax Possession	57,525.72	-	-	-	-	-	-	-	57,525.72
Deferred Revenue Deferred Tax	31,770.55	-	-	-	-	-	-	-	31,770.55
Deferred Revenue Motor Vehicle	110,737.94	-	-	-	-	-	-	-	110,737.94
Deferred Revenue Dept. Receivable	-	202,433.96	-	-	-	-	-	-	202,433.96
Deferred Revenue Loans Rec	-	215,304.99	-	-	-	-	-	-	215,304.99
Deferred Revenue Betterments	-	35.33	-	-	-	-	-	-	35.33
Interest Payable	-	402.93	-	54	-	-	-	-	402.93
Performance Security Deposit Payable	-	3,600.00	-	3,210.36	-	283,654.94	-	-	290,465.30
Bonds Payable	-	-	150,000.00	-	-	-	-	3,900,725.63	4,050,725.63
Capital Leases Payable	-	-	-	-	-	-	-	40,530.08	40,530.08
Post Closure Landfill Obligations	-	-	-	-	-	-	-	294,315.00	294,315.00
TOTAL LIABILITIES	\$ 1,669,322.31	\$ 446,438.82	\$ 459,574.73	\$ 132,653.33	\$ 589.39	\$ 325,778.65	\$ -	\$ 4,235,570.71	\$ 7,269,927.94

TOWN OF TOWNSEND
STATEMENT OF REVENUE, BUDGET VS ACTUAL
FISCAL YEAR JULY 1, 2013-JUNE 30, 2014

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
TAXES			
Personal Property Tax-Prior	\$ -	\$ 896.06	\$ 896.06
Personal Property Tax-Curr.	450,226.44	443,611.05	(6,615.39)
Real Estate-Prior	-	291,763.88	291,763.88
Real Estate-Current	14,072,391.41	13,687,353.36	(385,038.05)
Payment In Lieu of Taxes	2,000.00	20,000.00	18,000.00
Tax Liens Receivable	2,165.00	20,882.46	18,717.46
Motor Vehicle Excise-Prior	-	205,261.53	205,261.53
Motor Vehicle Excise-Curr.	870,000.00	856,737.05	(13,262.95)
Room Occupancy Tax	1,000.00	162.27	(837.73)
Local Meals Tax	70,000.00	80,706.35	10,706.35
Special Conveyance Tax	-	-	-
Payments After Abatements	-	4,087.54	4,087.54
TOTAL TAX REVENUE	15,467,782.85	15,611,461.55	143,678.70
INTEREST & PENALTIES			
Interest on Property Tax	61,000.00	111,664.48	50,664.48
Interest on Motor Vehicle	5,675.00	9,903.73	4,228.73
Interest on Tax Liens	-	8,205.94	8,205.94
Interest on Invest-Treasurer	-	17,495.11	17,495.11
Interest on Invest-Collector	-	-	-
TOTAL INTEREST REVENUE	66,675.00	147,269.26	80,594.26
TAX COLLECTOR FEES	15,000.00	25,597.23	10,597.23
RENTAL INCOME	21,377.00	36,350.28	14,973.28
LICENSE & PERMITS			
Entertainment	200.00	450.00	250.00
Common Victular	500.00	625.00	125.00
Used Car	1,000.00	800.00	(200.00)
Alcoholic	9,800.00	12,035.00	2,235.00
Driveway Permits	200.00	1,325.00	1,125.00
Dog Licenses	5,000.00	5,954.00	954.00
Marriage Intentions	500.00	660.00	160.00
Raffle Permits	-	40.00	40.00
Gasoline Permits	-	70.00	70.00
ZBA Special Permits	-	750.00	750.00
Pistol Permits Class A/B License	2,500.00	4,912.50	2,412.50
FID Card Class C/D License	200.00	712.50	512.50
Oil & Wood Burner Permits	1,000.00	1,005.00	5.00

TOWN OF TOWNSEND

**STATEMENT OF REVENUE, BUDGET VS ACTUAL
FISCAL YEAR JULY 1, 2013-JUNE 30, 2014**

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
Fuel Storage Permits	\$ 1,000.00	\$ 1,100.00	\$ 100.00
Burning Permits	6,000.00	5,520.00	(480.00)
Blasting Permits	-	-	-
Tank Removal Permits	-	250.00	250.00
Sprinkler Permit	-	250.00	250.00
Septic & Well Permits	1,500.00	1,915.00	415.00
Food and Tobacco Permits	300.00	380.00	80.00
Weights & Measurers	1,500.00	2,480.00	980.00
Building Permits	38,800.00	64,762.00	25,962.00
Gas & Oil Permits	4,500.00	9,514.00	5,014.00
Plumbing Permits	6,500.00	13,900.00	7,400.00
Electrical Permits	12,000.00	28,236.00	16,236.00
TOTAL LICENSE REVENUE	93,000.00	157,646.00	64,646.00
FINES			
Dog License Fines	500.00	1,700.00	1,200.00
Marijuana Citation Fines	500.00	800.00	300.00
Conservation Fines & Violations	-	-	-
Library Fines, Fees & Forfeits	2,000.00	3,834.69	1,834.69
Fire Prevention Fines Ch 148A	-	300.00	300.00
Court Fines and Restitution	8,000.00	22,068.00	14,068.00
TOTAL FINES REVENUE	11,000.00	28,702.69	17,702.69
FEES & CHARGES FOR SERVICES			
SELECTMEN			
Memorial Hall Rent	-	450.00	450.00
Cable TV Fees	1,000.00	1,238.00	238.00
Other	1,500.00	2,643.33	1,143.33
ASSESSORS			
Passport Fees	6,500.00	3,999.00	(2,501.00)
Other	300.00	232.00	(68.00)
TOWN CLERK			
Dog License Fees	2,000.00	3,489.00	1,489.00
Street Listings	100.00	150.00	50.00
Vital Statistics	2,500.00	3,116.00	616.00
Business Certificates	700.00	1,185.00	485.00
Other	200.00	451.12	251.12

**TOWN OF TOWNSEND
STATEMENT OF REVENUE, BUDGET VS ACTUAL
FISCAL YEAR JULY 1, 2013-JUNE 30, 2014**

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
TAX COLLECTOR			
Municipal Liens	\$ 7,000.00	\$ 5,652.00	\$ (1,348.00)
Registry of M V Fees	6,000.00	6,460.85	460.85
Other	-	(123.25)	(123.25)
TREASURER			
Tax Title Redemptions	-	-	-
Miscellaneous	-	294.35	294.35
Other	-	-	-
CONSERVATION COMMISSION			
Public Hearing Fees	200.00	2,835.25	2,635.25
PLANNING BOARD			
ANR Filing Fee	900.00	2,450.00	1,550.00
Site Plan Review Fee	-	-	-
Miscellaneous	-	100.00	100.00
Open Space Pres Devel Filing Fee	-	-	-
ZONING BOARD OF APPEALS			
Variance Filing Fees	200.00	186.23	(13.77)
POLICE DEPARTMENT			
Accident Reports	1,000.00	1,724.19	724.19
Sp. Detail Surcharge	8,500.00	8,785.95	285.95
Other	-	4,619.71	4,619.71
TREE WARDEN	-	-	-
PARKING CLERK	200.00	150.00	(50.00)
FIRE DEPARTMENT			
Fire Reports	-	20.00	20.00
Smoke Alarms	3,500.00	5,975.00	2,475.00
Other	100.00	1,024.06	924.06
HIGHWAY	-	1,914.60	1,914.60
COUNCIL ON AGING	-	25.25	25.25
HEALTH & SANITATION			
Other	-	20.00	20.00
LIBRARY			
Other	100.00	938.89	838.89

TOTAL FEE REVENUE	42,500.00	60,006.53	17,506.53
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TOWN OF TOWNSEND
STATEMENT OF REVENUE, BUDGET VS ACTUAL
FISCAL YEAR JULY 1, 2013-JUNE 30, 2014

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
STATE RECEIPTS			
Add'l Polling Hours	\$ -	\$ 6,028.00	\$ 6,028.00
Abate-Blind/Vets/Spouse/Elderly	43,370.00	45,966.00	2,596.00
Veteran Benefits	36,887.00	27,897.00	(8,990.00)
General Aid	1,137,900.00	1,137,900.00	-
Add'l Municipal Aid	-	-	-
State Owned Land	193,975.00	193,975.00	-
State Assessments	(67,962.00)	(69,262.00)	(1,300.00)
TOTAL STATE RECEIPTS	1,344,170.00	1,342,504.00	(1,666.00)
TOTAL REVENUE RECEIVED	17,061,504.85	17,409,537.54	348,032.69
OTHER FINANCING SOURCE			
Bond Premiums	6,675.00	6,675.43	0.43
ACCOUNTING-Intermunicipal Reimb	19,991.00	19,991.00	-
INTERFUND TRANSFERS			
Government Access	30,000.00	30,000.00	-
Receipts Reserved for Approp	408,545.00	408,545.00	-
Special Revenue Accounts	-	69,214.37	69,214.37
Stabilization	-	-	-
Water Enterprise	183,000.00	167,339.83	(15,660.37)
Capital Stabilization	398,500.00	398,500.00	-
TOTAL INTERFUND TRANSFERS	1,020,045.00	1,073,599.20	53,554.20
TOTAL RECEIPTS	\$ 18,108,215.85	\$ 18,509,803.17	\$ 401,597.32

**TOWN OF TOWNSEND
RECONCILIATION OF UNDESIGNATED FUND BALANCE
JUNE 30, 2014**

BEGINNING BALANCE 07/01/13	\$	1,095,880.83
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INCREASES TO FUND BALANCE

REVERSE PY F/B RESERVED FOR CONT APPROP		280,034.68
REVERSE PY F/B RESERVED FOR EXPENDITURES		65,251.00
REVERSE PY F/B RESERVED FOR ENCUMBRANCES		39,581.12
REVERSE PY F/B RESERVED FOR PREPAID EXP		3,146.60
REVERSE PY F/B RESERVED FOR REDC OF DEBT		-
REVENUE RECEIVED		17,429,528.54
REVENUE-BOND PREMIUMS		6,675.43
OTHER FINANCING SOURCES -TRANSFERS		1,073,599.20

DECREASES TO FUND BALANCE

ESTABLISH F.B. RESERVE FOR EXPENDITURES - FREE CASH VOTES		-
ESTABLISH F.B. RESERVE FOR EXPENDITURES - REPURPOSED APPROP		(6,343.00)
ESTABLISH F.B. RESERVE FOR EXPENDITURES - OVERLAY SURPLUS		(34,000.00)
ESTABLISH F.B. RESERVE FOR CONTINUES APPROP.		(400,239.76)
ESTABLISH F.B. RESERVE FOR ENCUMBRANCES		(21,708.58)
ESTABLISH F.B. RESERVE FOR PREPAID EXPEND.		(2,469.49)
ESTABLISH F.B. RESERVE FOR REDUC OF DEBT SVS		-
ESTABLISH F.B. RESERVE FOR PETTY CASH		(250.00)
EXPENDITURES		(18,399,285.96)
OTHER FINANCING USES		-

ENDING BALANCE 06/30/14	\$	1,129,400.61
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RESERVE FOR BOND PREMIUM FUND BALANCE, BEG	1,940.95	17,849.26
AMORTIZATION OF BOND PREMIUMS	(280.85)	(6,394.58)
RESERVE FOR BOND PREMIUM FUND BALANCE, END	1,660.10	11,454.68

	TOWN OF TOWNSEND						
	COMBINED BALANCE SHEET FOR SPECIAL REVENUE FUNDS						
	JULY 1, 2013 - JUNE 30, 2014						
	Federal	State	Receipts				
	Grants	Grants	Reserved	Revolving	Other	Stabilization	Total
Cash	\$ 53,667.94	\$ 2,069.67	\$ 697,278.85	\$ 121,199.53	\$ 304,770.86	\$ 1,688,317.87	\$ 2,867,304.72
Prepaid Expenses	-	-	-	100.00	-	-	100.00
Due (to)/from Other Funds	-	-	-	-	-	-	-
Department Receivable - Ambulance	-	-	202,433.96	-	-	-	202,433.96
Loans Receivable - Title V	-	-	215,304.99	-	-	-	215,304.99
Betterments Receivable - Title V	-	-	35.33	-	-	-	35.33
Total Assests	\$ 53,667.94	\$ 2,069.67	\$ 1,115,053.13	\$ 121,299.53	\$ 304,770.86	\$ 1,688,317.87	\$3,285,179.00
Warrants & Accounts Payable	\$ -	\$ 4,290.58	\$ -	\$ 5,905.74	\$ 14,465.29	\$ -	\$ 24,661.61
Deferred Revenue - Dept Receivable	-	-	202,433.96	-	-	-	202,433.96
Deferred Revenue - Loans Receivable	-	-	215,304.99	-	-	-	215,304.99
Deferred Revenue - Betterments Receivable	-	-	35.33	-	-	-	35.33
Other Liabilities	402.93	-	-	-	3,600.00	-	4,002.93
Total Liabilities	\$ 402.93	\$ 4,290.58	\$ 417,774.28	\$ 5,905.74	\$ 18,065.29	\$ -	\$ 446,438.82
Fund Balance:							
Reserved for Special Purposes	\$ 53,265.01	\$ (2,220.91)	\$ 353,902.85	\$ 114,293.79	\$ 256,705.57	\$ -	\$ 775,946.31
Reserved for Petty Cash	-	-	-	1,000.00	-	-	1,000.00
Reserved for Prepaid Expenditures	-	-	-	100.00	-	-	100.00
Reserved for Expenditures	-	-	343,376.00	-	30,000.00	277,404.00	650,780.00
Undesignated	-	-	-	-	-	1,410,913.87	1,410,913.87
Total Fund Balance	\$ 53,265.01	\$ (2,220.91)	\$ 697,278.85	\$ 115,393.79	\$ 286,705.57	\$ 1,688,317.87	\$2,838,740.18
Total Liabilities and Fund Balance	\$ 53,667.94	\$ 2,069.67	\$ 1,115,053.13	\$ 121,299.53	\$ 304,770.86	\$ 1,688,317.87	\$3,285,179.00

TOWN OF TOWNSEND		
BALANCE SHEET - CAPTIAL PROJECTS		
JUNE 30, 2014		

				Genova Land Purchase	Recycle Ctr Upgrade	Capital Budget Items	Highway Imprv Ch 90	TOTALS
<u>ASSETS</u>								
Cash				-\$0.08	\$98,409.36	\$ 150,000.00	\$ 49,738.37	\$298,147.65
Due From the Commonwealth				<u>0.08</u>	<u>-</u>	<u>-</u>	<u>276,008.33</u>	<u>276,008.41</u>
TOTAL ASSETS				\$ -	\$ 98,409.36	\$ 150,000.00	\$ 325,746.70	\$ 574,156.06
				=====	=====	=====	=====	=====
<u>LIABILITIES</u>								
Warrants Payable				-	-	-	33,566.32	33,566.32
Bond Anticipation Note Payable				-	-	150,000.00	-	150,000.00
Deferred Revenue				<u>0.08</u>	<u>-</u>	<u>-</u>	<u>276,008.33</u>	<u>276,008.41</u>
TOTAL LIABILITIES				<u>0.08</u>	<u>-</u>	<u>150,000.00</u>	<u>309,574.65</u>	<u>459,574.73</u>
<u>FUND BALANCES</u>								
Undesignated Fund Balance				-	-	-	-	-
Reserve for Encumbrances				<u>(0.08)</u>	<u>98,409.36</u>	<u>-</u>	<u>16,172.05</u>	<u>114,581.33</u>
TOTAL FUND BALANCES				<u>(0.08)</u>	<u>98,409.36</u>	<u>-</u>	<u>16,172.05</u>	<u>114,581.33</u>
TOTAL LIABILITIES AND FUND BALANCES				\$ -	\$ 98,409.36	\$ 150,000.00	\$ 325,746.70	\$ 574,156.06
				=====	=====	=====	=====	=====

			TOWN OF TOWNSEND		
			WATER ENTERPRISE FUND - OPERATIONS		
			JULY 1, 2013 - JUNE 30, 2014		
			Retained Earnings Unreserved, beginning		\$ 353,949.40
			Retained Earnings Reserved for Special Purposes, beginning		500.00
			Retained Earnings Reserved for Encumbrances, beginning		-
			Retained Earnings Reserved for Petty Cash, beginning		-
			Retained Earnings Reserved for Expenditures, beginning		90,000.00
			Retained Earnings Reserved for Continued Appropriations, beginning		980,947.14

					1,425,396.54
			<u>Revenues:</u>		
			Water User Charges	\$ 973,352.85	
			Other Service Charges	25,858.58	
			Connection Fees	23,600.00	
			Interest & Demands	20,116.49	
			Water Liens	2,813.15	
			Other Miscenllaneous	2,731.37	
			Back Flow Prevention	6,500.00	

					1,054,972.44
			Solar Power Credits		1,174.53

					2,481,543.51
			<u>Expenditures:</u>		
			Salary and Wages	(245,323.69)	
			Expenses	(247,427.43)	
			Debt Service	(103,956.61)	
			Capital Expenditures	(277,163.90)	

					(873,871.63)
			<u>Other Financing Sources/(Uses):</u>		
			Transfers from completed capital project funds		-
			Intermunicipal Agreement - Earnings on Investment		4,681.72
			Intermunicipal Agreement - Reimbursement to General Fund		(172,021.55)

					\$ 1,440,332.05
					=====
			Retained Earnings Unreserved, ending		\$ 312,085.66
			Retained Earnings Reserved for Special Purposes, ending		-
			Retained Earnings Reserved for Encumbrances, ending		-
			Retained Earnings Reserved for Petty Cash, ending		250.00
			Retained Earnings Reserved for Expenditures, ending		50,000.00
			Retained Earnings Reserved for Continued Appropriations, ending		1,077,996.39

			Total Fund Equity June 30, 2014		\$ 1,440,332.05
					=====

	TOWN OF TOWNSEND		
	WATER ENTERPRISE FUND - OPERATIONS		
	RECONCILIATION OF UNRESERVED RETAINED EARNINGS		
	JUNE 30, 2014		
	BEGINNING BALANCE 07/01/13	\$	353,949.40
	INCREASES TO RETAINED EARNINGS		
	REVERSE PY R/E RESERVED FOR PREPAID EXP		500.00
	REVERSE PY R/E RESERVED FOR CONT APPROP		980,947.14
	REVERSE PY R/E RESERVED FOR EXPENDITURES		90,000.00
	REVENUE RECEIVED		1,054,972.44
	REVENUE RECEIVED - MISC RECEIPTS		1,174.53
	OTHER FINANCING SOURCES - EARNINGS ON INVEST		4,681.72
	DECREASES TO RETAINED EARNINGS		
	ESTABLISH RESERVE FOR CONTINUED APPROP.		(1,077,996.39)
	ESTABLISH RESERVE FOR ENCUMBRANCES		-
	ESTABLISH RESERVE FOR EXPENDITURES		(50,000.00)
	ESTABLISH RESERVE FOR PETTY CASH		(250.00)
	EXPENDITURES		(873,871.63)
	OTHER FINANCING USES - REIMB TO GENERAL FUND		(172,021.55)
	ENDING BALANCE 06/30/14	\$	312,085.66
			=====
	CERTIFIED RETAINED EARNINGS 07-01-13	\$	353,949.00
			-
	ATM 5/2014 ARTICLE 23 FY15 CAPITAL IMPRV PLAN		(50,000.00)
	BOWC VOTE FOR SPECIAL PROJECTS 06/23/2014		(303,909.00)
			-
	AVAILABLE RETAINED EARNINGS 6/30/14	\$	40.00
			=====

			TOWN OF TOWNSEND				
			TRUST FUNDS COMBINED BALANCE SHEET				
			JUNE 30, 2014				
			NON EXPENDABLE	EXPENDABLE			TOTAL
	ASSETS		TRUSTS	TRUSTS			
	Cash, Restricted		\$342,685.31	\$0.00			\$342,685.31
	Cash, Unrestricted		-	220,652.74			220,652.74
	Due From Other Funds		-	-			-

	TOTAL ASSETS		342,685.31	220,652.74			563,338.05
			=====				
	LIABILITIES						
	Warrants Payable		-	589.39			589.39

	TOTAL LIABILITIES		-	589.39			589.39
	FUND BALANCES						
	Amanda E Dwight Poor Fund		-	74,737.40			74,737.40
	Albert J Atwood Worthy Fund		16,000.71	12,844.78			28,845.49
	Abram S French Welfare Fund		10,000.00	4,914.79			14,914.79
	Susan Wilson Worthy Fund		634.00	4,254.76			4,888.76
	Charles A Sloan Memorial Fund		7,507.50	118.38			7,625.88
	Maria L Lane School Fund		1,500.00	1,422.74			2,922.74
	Spaulding Alumni Fund		1,500.00	3,087.71			4,587.71
	Francis E Boucher Memorial Fund		600.00	1,259.44			1,859.44
	Amanda E Dwight Library Fund		-	17,734.97			17,734.97
	Stephen Coffey Library Fund		500.00	292.17			792.17
	Charles Emery Library Fund		500.00	501.30			1,001.30
	Lorraine Peterson Library Fund		368.00	524.84			892.84
	Mary Worcester Library Fund		5,000.00	3,184.57			8,184.57
	Townsend Grange Library Fund		100.00	150.03			250.03
	Walter & Beuhla Murray Fund		500.00	612.30			1,112.30
	Frances Rafferty Library Fund		4,500.00	128.41			4,628.41
	H.A.R.T. Library Donations		-	591.61			591.61
	Hale Memorial Library Trust		917.00	44.64			961.64
	Amanda E Dwight Concert Fund		-	2,915.32			2,915.32
	M E Homer W.T. Reading Room		10,000.00	13,695.47			23,695.47
	W Townsend Reading Room Grange		200.00	33.42			233.42
	John Birney Blood Monument Fund		5,055.85	8,922.53			13,978.38
	Memorial Common		1,400.00	339.04			1,739.04
	Charles & Gertrude Packard Parks		5,000.00	450.06			5,450.06
	Bandstand Fund		3,026.50	920.99			3,947.49
	Amanda E Dwight Cemetery Fund		-	10,273.28			10,273.28
	Cemetery Perpetual Care		257,950.75	13,272.85			271,223.60
	Maude Hyde Gates Cemetery Fund		500.00	401.61			901.61
	Joel Giles Cemetery Fund		2,200.00	1,135.45			3,335.45
	James N Tucker Cemetery Fund		500.00	30.78			530.78
	Combined Floral Funds		6,725.00	1,622.50			8,347.50
	M C MacEarchern Memorial Fund		-	4,154.07			4,154.07
	Conservation Fund		-	31,805.70			31,805.70
	Memorial Hall Preservation		-	1,912.58			1,912.58
	Town Common Holiday Lighting		-	1,772.86			1,772.86

	TOTAL FUND BALANCES		342,685.31	220,063.35			562,748.66
				64			
	TOTAL LIABILITIES AND						
	FUND BALANCES		\$342,685.31	\$220,652.74			\$563,338.05
			=====				

TOWN OF TOWNSEND				
CHANGES IN FUND BALANCE FOR NON-EXPENDABLE TRUST FUNDS				
JULY 1, 2013 - JUNE 30, 2014				
FUND NAME	BALANCE JULY 1, 2013	OTHER RECEIPTS	BALANCE JUNE 30, 2014	
Private Purpose Trust Funds				
Albert J Atwood Worthy Fund	\$ 16,000.71	\$ -	\$ 16,000.71	
Abram S French Welfare Fund	10,000.00	-	10,000.00	
Susan Wilson Worthy Fund	634.00	-	634.00	
Charles A Sloan Memorial Fund	7,507.50	-	7,507.50	
Maria L Lane School Fund	1,500.00	-	1,500.00	
Spaulding Alumni Fund	1,500.00	-	1,500.00	
Francis E Boucher Memorial Fund	<u>600.00</u>	<u>-</u>	<u>600.00</u>	
Subtotal Private Purpose Funds	37,742.21	-	37,742.21	
Permanent Trust Funds				
Steven Coffey Library Fund	500.00	-	500.00	
Charles Emery Library Fund	500.00	-	500.00	
Lorraine Peterson Library Fund	368.00	-	368.00	
Mary Worcester Library Fund	5,000.00	-	5,000.00	
Townsend Grange Library Fund	100.00	-	100.00	
Walter & Beuhla Murray Fund	500.00	-	500.00	
Frances Rafferty Library Fund	4,500.00	-	4,500.00	
Hale Memorial Library Trust	917.00	-	917.00	
M E Homer W.T. Reading Room	10,000.00	-	10,000.00	
W Townsend Reading Room Grange	200.00	-	200.00	
John Birney Blood Monument Fund	5,055.85	-	5,055.85	
Memorial Common	1,400.00	-	1,400.00	
Charles & Gertrude Packard Parks	5,000.00	-	5,000.00	
Bandstand Fund	3,026.50	-	3,026.50	
Cemetery Perpetual Care	255,050.75	2,900.00	257,950.75	
Maude Hyde Gates Cemetery Fund	500.00	-	500.00	
Joel Giles Cemetery Fund	2,200.00	-	2,200.00	
James N Tucker Cemetery Fund	500.00	-	500.00	
Combined Floral Funds	<u>6,725.00</u>	<u>-</u>	<u>6,725.00</u>	
Subtotal Permanent Funds	302,043.10	2,900.00	304,943.10	
	-----	-----	-----	
TOTAL FUND BALANCES	\$ 339,785.31	\$ 2,900.00	\$ 342,685.31	
	=====	=====	=====	

TOWN OF TOWNSEND
STATEMENT OF LONG TERM OBLIGATIONS
JUNE 30, 2014

	BONDS PAYABLE	CAPITAL LEASES PAYABLE
GENERAL OBLIGATION BOND-REFUND		
Memorial Hall/Conservation Land/Water/Fire Truck		
Original Loan: \$2,882,000.00		
Dated June 15, 1999		
New Funding: \$765,000.00		
Declining Principal		
Due 12/15/1999-12/15/2017	BALANCE:	\$910,000.00
 GENERAL OBLIGATION BOND		
Harbor Fire Station/6& 13 Elm/Landfill Capping		
Original Loan: \$3,374,000.00		
Dated June 15, 2004		
Declining Principal		
Due 12/15/2004-06/15/2024	BALANCE:	1,570,000.00
 WATER POLLUTION ABATEMENT TRUST		
Title V Homeowner Loan Program – Grant II		
Original Loan: \$138,182.00		
Dated February 1, 2004		
Declining Principal		
Due 08/01/2004-08/01/2022	BALANCE:	64,894.00
 WATER POLLUTION ABATEMENT TRUST		
Title V Homeowner Loan Program – Grant III		
Original Loan: \$190,499.50		
Dated December 14, 2007		
Declining Principal		
Due 07/15/2008-07/15/2027	BALANCE:	133,349.50
 WATER POLLUTION ABATEMENT TRUST		
Water Ent-East Side Improvement- Phase I		
Original Loan: \$695,639.00		
Dated November 16, 2005		
Declining Principal		
Due 07/15/2006-07/15/2025	BALANCE	452,083.00

TOWN OF TOWNSEND
STATEMENT OF LONG TERM OBLIGATIONS
JUNE 30, 2014

		BONDS PAYABLE	CAPITAL LEASES PAYABLE
WATER POLLUTION ABATEMENT TRUST			
Water Ent-East Side Improvement- Phase II			
Original Loan: \$1,035,361.00			
Dated December 14, 2006			
Declining Principal			
Due 07/15/2007-07/15/2026	BALANCE	704,991.13	
CAPITAL LEASES PAYABLE			
Republic First National			
Braun Chevy G4500 Ambulance			
Original Financing \$115,948.00 for 3 years			
Declining Principal			
Due 01/15/2015	BALANCE		40,530.08
ALL AMERICAN INVESTMENT GROUP			
Fire Air Filling System			
Original Financing \$47,957.00 for 2 years			
Declining Principal			
Due 08/08/2013	BALANCE		-
		<u>\$3,900,725.63</u>	<u>\$40,530.08</u>

				TOWN OF TOWNSEND				
				CHANGES IN FUND BALANCE FOR EXPENDABLE TRUST FUNDS				
				JULY 1, 2013 - JUNE 30, 2014				
NAME			BALANCE	INVESTMENT	OTHER	EXPENDED	EXPENDED	BALANCE
			JULY 1, 2013	INCOME	RECEIPTS	OTHER	PAYROLL	JUNE 30, 2014
Amanda E Dwight Worthy Fund			\$ 72,698.66	\$ 2,638.74	\$ -	\$ (600.00)	\$ -	\$ 74,737.40
Albert J Atwood Worthy Fund			14,135.23	87.56	-	(1,378.01)	-	12,844.78
Abram S French Welfare Fund			11,136.56	160.46	-	(6,382.23)	-	4,914.79
Susan Wilson Worthy Fund			4,239.86	14.90	-	-	-	4,254.76
Charles A Sloan Memorial Fund			95.20	23.18	-	-	-	118.38
Maria L Lane School Fund			1,912.90	9.84	-	(500.00)	-	1,422.74
Spaulding Alumni Fund			3,073.76	13.95	-	-	-	3,087.71
Francis E Boucher Mem. Fund			1,253.78	5.66	-	-	-	1,259.44
Amanda E Dwight Library Fund			16,273.31	4,087.49	-	(2,625.83)	-	17,734.97
Stephen Coffey Library Fund			289.76	2.41	-	-	-	292.17
Charles Emery Library Fund			498.26	3.04	-	-	-	501.30
Lorraine Peterson Library Fund			670.36	3.16	-	(148.68)	-	524.84
Mary Worcester Library Fund			3,989.57	27.43	-	(832.43)	-	3,184.57
Townsend Grange Library Fund			149.26	0.77	-	-	-	150.03
Walter & Beaulah Murray Library			608.93	3.37	-	-	-	612.30
Frances Rafferty Library Fund			956.07	18.06	-	(845.72)	-	128.41
H.A.R.T. Library Donations			263.98	999.31	-	(671.68)	-	591.61
Hale Memorial Library Trust			41.72	2.92	-	-	-	44.64
Amanda E Dwight Entertainment Fund			3,746.94	2,262.38	-	(3,094.00)	-	2,915.32
M E Homer W.T. Reading Rm			13,623.39	72.08	-	-	-	13,695.47
W. Townsend Reading Rm Grange			32.72	0.70	-	-	-	33.42
John Birney Blood Monument Fund			8,880.03	42.50	-	-	-	8,922.53
Memorial Common			614.89	6.15	-	(282.00)	-	339.04
Charles & Gertrude Packard Parks			433.48	16.58	-	-	-	450.06
Bandstand Fund			908.89	12.10	-	-	-	920.99
Amanda Dwight Cemetery Fund			9,650.06	1,623.22	-	(1,000.00)	-	10,273.28
Cemetery Perpetual Care			20,151.24	832.61	-	(7,711.00)	-	13,272.85
Maude Hyde Gates Cemetery Fund			398.86	2.75	-	-	-	401.61
Joel Giles Cemetery Fund			1,125.31	10.14	-	-	-	1,135.45
James N Tucker Cemetery Fund			29.16	1.62	-	-	-	30.78
Combined Floral Funds			1,901.23	25.27	-	(304.00)	-	1,622.50
M C MacEarchern Memorial Fund			4,141.44	12.63	-	-	-	4,154.07
Conservation Fund			31,554.40	151.30	5,000.00	(4,900.00)	-	31,805.70
Memorial Hall Preservation			1,906.78	5.80	-	-	-	1,912.58
Town Common Holiday Lights			1,169.62	603.24	-	-	-	1,772.86

Total Fund Balances			\$ 232,555.61	\$ 13,783.32	\$ 5,000.00	\$ (31,275.58)	\$ -	\$ 220,063.35

TOWN OF TOWNSEND
CHANGES IN FUND BALANCE FOR SPECIAL REVENUE FUNDS
JULY 1, 2013-JUNE 30, 2014

<u>CODE</u>		<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>TRANSFERS INTER-FUND</u>	<u>TRANSFERS INTER-FUND</u>	<u>EXPENDED PAYROLL</u>	<u>EXPENDED OTHER</u>	<u>ENDING BALANCE</u>
FGCD	BOS-CDBG Program Inc Fund Townsend	53,412.97	150.85	-	-	-	-	53,563.82
FGCD	BOS-CDBG Program Inc Fund Ashby	17.84	0.06	-	-	-	-	17.90
FGEM	TEMA Emergency Planning Grant	(2,778.50)	2,900.00	-	-	-	(1,161.00)	(1,039.50)
FGEM	TEMA MEMA Tropical Storm Irene Grant	-	2,012.20	-	(2,012.20)	-	-	-
FGEM	HWY-MEMA Feb 2013 Blizzard Grant	-	30,424.24	-	(30,424.24)	-	-	-
FGOFG	FAC-ARRA Energy Efficiency Grant	52.42	-	-	-	-	-	52.42
FGPS	PD-Law Enforcement Grant	1,153.79	-	-	-	-	-	1,153.76
FGPS	PD-Body Armor Matching Federal Grant	(14,347.50)	13,822.50	-	-	-	-	(525.00)
FGPS	PD-Governor's Highway Safety Grant	41.60	-	-	-	-	-	41.60
FGPS	F/EMS-DHS Assistance Grant	-	142,500.00	-	-	-	(142,500.00)	-
FGPS	F/EMS-Volunteer Fire Assistance Grant	(883.79)	2,883.80	-	-	-	(2,000.00)	0.01
OGSD	CEM/PKS-Burial Ground Donation	621.00	-	-	-	-	-	621.00
OGSD	CEM/PKS-Bandstand Fund	2,866.85	-	-	-	-	-	2,866.85
OGSD	CEM/PKS-Playground Donation	383.85	-	-	-	-	-	383.85
OGSD	CEM/PKS-American Flag Committee	1,807.64	1,905.50	-	-	-	(1,276.20)	2,436.94
OGSD	CEM/PKS-Town Common Maint Donation	470.92	225.00	-	-	-	(35.00)	660.92
OGSD	BOH-Composting Bins Donations	92.75	-	-	-	-	-	92.75
OGSD	COA-Elder Affairs Gifts & Donations	1,187.76	2,370.00	-	-	-	-	3,557.76
OGSD	COA-Line Dancing Donations	87.00	-	-	-	-	-	87.00
OGSD	COA-Arts & Crafts Donations-F.Araujo	787.81	122.00	-	-	-	(43.00)	866.81
OGSD	LIB-Collection Augmentation Donation	53.08	-	-	-	-	-	53.08
OGSD	LIB-Extended Operating Hours Donation	61.10	4,500.00	-	-	(4,361.32)	-	199.78
OGSD	LIB-Compact Disk Antitrust Settlement Gift	0.87	0.01	-	-	-	-	0.88
OGSD	LIB-Memorial Gifts	898.26	-	-	-	-	(878.31)	19.95
OGSD	LIB-Carolyn Kinney Gift	1,465.00	-	-	-	-	(352.25)	1,112.75
OGSD	REC-Gifts & Fundraising for Building	22,890.44	-	-	-	-	-	22,890.44
OGSD	VETS-Memorial Marker Gifts	793.75	-	-	-	-	(189.04)	604.71
OGSD	MISC-Sam Thorpe Prints	13,955.49	225.00	-	-	-	-	14,180.49
OSGD	BOS-Capital Donation	1,485.00	-	-	-	-	-	1,485.00
OSGD	WTRR Gifts and Donations	1,401.18	-	-	-	-	-	1,401.18
OSGD	PD-Donations & Gifts	3,962.06	8,821.95	-	-	-	(4,191.03)	8,592.98
OSGD	PD-Donations-DARE	2,018.80	370.00	-	-	-	-	2,388.80
OSGD	PD-Donations-Quimby Invest Fund	332.42	-	-	-	-	-	332.42
OSGD	PD-Comm Found-Alliance Against Drugs	7,449.00	-	-	-	(3,608.92)	-	3,840.08
OSGD	F/EMS-Gifts & Donations	1,100.63	480.00	-	-	-	(767.34)	813.29
OSPD	BOS-Cablevision Access Account	132,658.00	43,896.65	(30,000.00)	-	-	(10,500.00)	136,054.91
OSPD	BOS-Audio Visual Equipment	17,180.47	-	-	-	-	-	17,180.47
OSRF	CON COM-Cy Realty Escrow	2,425.05	7.39	-	-	-	-	2,432.44
OSRF	PB-53G Escrow-Pappas DBA Tabivi LLC	251.32	4.19	-	-	-	-	255.51
OSRF	PB-53G Escrow-Patriot Comm Def OSPD	294.28	0.96	-	-	-	-	295.24

TOWN OF TOWNSEND
CHANGES IN FUND BALANCE FOR SPECIAL REVENUE FUNDS
JULY 1, 2013-JUNE 30, 2014

<u>CODE</u>		<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>TRANSFERS INTER-FUND</u>	<u>TRANSFERS INTER-FUND</u>	<u>EXPENDED PAYROLL</u>	<u>EXPENDED OTHER</u>	<u>ENDING BALANCE</u>
OSRF	PB-53G Escrow-Locke Brook Run	165.54	0.52	-	-	-	-	166.06
OSRF	PB-53G Escrow-Deer Run	1,086.17	3.32	-	-	-	-	1,089.49
OSRF	PB-53G Escrow-Ball Road Tower	19,961.50	60.91	-	-	-	-	20,022.41
OSRF	PB-53G Escrow-Sprint Tower	1,807.89	5.52	-	-	-	-	1,813.41
OSRF	PB-53G Escrow-Waterhouse Devel	2,157.41	6.59	-	-	-	-	2,164.00
OSRF	PB-53G Escrow-Harbor Trace	3,426.69	11.37	-	-	-	-	3,438.06
OSRF	ZBA-53G Escrow-Towns Elder Housing	444.81	1.33	-	-	-	-	446.14
OSRF	ZBA-53G Escrow-Turnpike Village	93.63	0.30	-	-	-	-	93.93
OSRF	PD-Special Detail Revolving	(24,459.12)	97,408.57	-	-	(99,691.40)	-	(26,741.95)
OSRF	F/EMS-Community Foundation Grants	947.65	-	-	-	-	(947.65)	-
OSRF	TEMA-C.E.R.T. Mini Grant	-	1,075.000	-	-	-	-	1,075.00
OSRF	COA-Kitchen Mgr Grant-Comm Foundation	10,128.52	-	-	-	(8,988.30)	-	1,140.22
OSRF	LIB-Come Play Wii CMRLS Mini Grant	35.15	-	-	-	-	-	35.15
OSRF	LIB-Target Early Childhood Reading Grant	286.99	-	-	-	-	(183.42)	103.57
OSRF	LIB-Rollingstone Bank Children's Grant	119.04	-	-	-	-	-	119.04
OSRF	LIB-E-Books	133.71	-	-	-	-	(79.00)	54.71
OSRF	MISC-Insurance Reimbursements <20,000	6,207.87	25,701.00	-	-	-	(8,930.82)	22,978.05
OSRF	MISC-Laurel Woods Escrow	3,000.00	-	-	-	-	-	3,000.00
OST5	BOH-Septic Title V res for Approp	180,328.93	22,920.13	(27,734.00)	-	-	-	175,515.06
RRAB	F/EMS-Amb Receipts Resvd for Approp	97,492.06	349,344.98	(304,792.00)	0.10	-	-	142,045.14
RROR	WTRR Receipts Reserved	4,424.90	5,370.00	(2,900.00)	-	-	-	6,894.90
RRSL	CEM/PKS-Sale of Lot Fund	3,975.00	4,575.00	(7,950.00)	-	-	-	600.00
RRWP	CON COM-Wetland Protect NOI	33,316.19	1,760.00	-	-	(5,384.59)	(843.85)	28,847.75
RVBH	BOH-Solid Waste Revolving	8,869.31	8,576.52	-	-	(3,343.66)	(3,981.18)	10,120.99
RVCM	CEM/PKS-Cemetery Revolving Fund	23,974.36	21,285.00	-	-	(8,991.65)	(11,016.56)	25,251.15
RVFAM	F/EMS-Fire Alarm Maintenance Revolving	5,512.82	-	-	-	-	(618.15)	4,894.67
RVMH	FAC-Meeting Hall Complex Revolving	7,663.11	2,210.00	-	-	(1,000.00)	(4,382.43)	4,490.68
RVRC	REC-Revolving Fund	75,820.09	67,774.70	(1,100.00)	-	(45,012.68)	(27,945.81)	69,536.30
SGCOA	COA-Elder Affairs Formula Grant	1,183.3	10,112.65	-	-	-	(3,816.09)	7,479.91
SGCOA	COA Elder Affairs LRTA Grant	13,978.48	52,161.18	-	(36,777.93)	(26,120.10)	(5,585.45)	(2,343.82)
SGCR	TCC-Arts Lottery Council	2,908.00	4,257.74	-	-	-	(4,657.24)	2,508.50
SGCR	PARKS-Blood Monument Grant	-	3,900.00	-	-	-	-	3,900.00
SGGG	CON COM - Toxic Use Reduction Grant	666.48	-	-	-	-	-	666.48
SGGG	DEV-Green Communities Grant	32,807.55	78,412.50	-	-	(5,785.50)	(110,445.77)	(5,011.22)
SGLB	LIB-State Incentive Grant	5,976.03	10,562.96	-	-	-	(11,414.29)	5,124.70
SGLB	LIB - Public Library Match Fundraising Grant	277.99	-	-	-	-	-	277.99
SGOSG	BOH - ER Preparedness Coalition Grant	772.41	-	-	-	-	-	772.41
SGOSG	BOH -SMRP Small Scale Recycle Grant	-	-	-	-	-	(161.35)	(161.35)
SGOSG	BOH-SMR Recycle Enforce Coordinator Gt	-	1,427.51	-	-	(2,509.50)	(264.88)	(1,346.87)

OSMW	BOH-Septic Title V Repair Grant	12,594.76	-	-	-	-	-	12,594.76
SGPS	PD-Local Law Enforcement Grant	85.05	-	-	-	-	-	85.05

TOWN OF TOWNSEND
CHANGES IN FUND BALANCE FOR SPECIAL REVENUE FUNDS
JULY 1, 2013-JUNE 30, 2014

<u>CODE</u>	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>TRANSFERS INTER-FUND</u>	<u>TRANSFERS INTER-FUND</u>	<u>EXPENDED PAYROLL</u>	<u>EXPENDED OTHER</u>	<u>ENDING BALANCE</u>
SGPS PD-Community Policing Grant	4,588.03	-	-	-	-	-	4,588.03
SGPS F/EMS-Right to Know Law	154.36	-	-	-	-	-	154.36
SGPS F/EMS-S.A.F.E. Grant	6,797.97	4,086.00	-	-	(1,425.88)	(1,191.31)	8,266.78
SGPS F/EMS-S.A.F.E. Grant-Seniors	-	2,818.00	-	-	-	(4.50)	2,813.50
SGPS COMM CTR –PSAP Grant Training FY12	(1,904.40)	-	-	-	-	-	(1,904.40)
SGPS COMM CTR-PSAP Grant Training FY13	(4,818.02)	-	-	-	(1,452.07)	(3,214.30)	(9,484.39)
SGPS COMM CTR-PSAP Grant Equipment FY13	(24,509.68)	24,509.63	-	-	-	(896.97)	(897.02)
SGPS COMM CTR-PSAP FY14 Leadership Grt	-	-	-	-	-	(4,400.70)	(4,400.70)
SGPS COMM CTR-PSAP FY14 Training/Equip Gt	-	-	-	-	(143.00)	(26,395.60)	(26,538.60)
SGPW HWY-State Machinery Fund	634.99	-	-	-	-	-	634.99
Fund Balance Res. For Petty Cash/Prepays	-	-	1,100.00	-	-	-	1,100.00
Fund Balance Res. For Expenditures	<u>438,545.00</u>	<u>-</u>	<u>373,376.00</u>	<u>(438,545.00)</u>	<u>-</u>	<u>-</u>	<u>373,376.00</u>
Total Fund Balances	\$1,213,309.41	\$1,057,591.23	-	(507,759.27)	\$(217,818.57)	\$(395,270.49)	\$1,150,422.31.
STABILIZATION FUNDS:							
Stabilization Fund	\$1,067,089.62	\$3,257.50	-	-	\$ -	\$ -	\$1,070,347.12
Stabilization Fund-Capital	216,503.14	1,467.61	(277,404.00)	400,000.00	-	-	340,566.75
Fund Balance Res. For Expenditures	<u>398,500.00</u>	<u>-</u>	<u>277,404.00</u>	<u>(398,500.00)</u>	<u>-</u>	<u>-</u>	<u>277,404.00</u>
Total Stabilization Funds Balance	\$1,682,092.76	\$4,725.11	-	1,500.00	\$ -	\$ -	\$1,688,317.87

FINANCIAL REPORT OF THE TOWN OF TOWNSEND – GENERAL FUND

FISCAL YEAR 2014

Account number	Account title	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance
*Department 119	CHARTER COMM				
01-119-5400-000	PROF & TECH-LEGAL/CONSULT	0.00	4,909.19	0.00	4,909.19
*Total Department	*CHARTER COMM 119	0.00	4,909.19	0.00	4,909.19
*Department 122	SELECTMEN				
01-122-5100-000	SALARY-TOWN ADMINISTRATOR	95,000.00	95,000.00	-95,000.00	0.00
01-122-5112-000	WAGES-SUPPORT STAFF	22,826.00	22,826.00	-24,488.15	-1,662.15
01-122-5192-000	OTHER-(VAC BB & CELL)	4,640.00	4,640.00	-2,977.85	1,662.15
01-122-5300-000	PROF SERVICES	1,300.00	1,300.00	-1,528.70	-228.70
01-122-5340-000	COMMUNICATIONS	150.00	150.00	-28.65	121.35
01-122-5420-000	OFFICE SUPPLIES	1,150.00	1,150.00	-2,730.54	-1,580.54
01-122-5580-000	OTHER SUPPLIES	300.00	300.00	100.00	400.00
01-122-5710-000	TRAVEL/MILEAGE-IN STATE	200.00	200.00	0.00	200.00
01-122-5730-000	DUES & MEMBERSHIPS	5,000.00	5,000.00	-5,867.75	-867.75
01-122-5780-000	OTHER CHARGES	3,100.00	3,100.00	-83.91	3,016.09
*Total Department	*SELECTMEN 122	133,666.00	133,666.00	-132,605.55	1,060.45
*Department 124	SPECIAL ARTICLES				
001-124-5300-000	HEALTHCARE CONSULTING	0.00	4,500.00	0.00	4,500.00
001-124-5750-000	MEGA ASSESSMENT	0.00	5,377.78	-5,377.78	0.00
001-124-5870-000	TOWN HALL MULTI USE COPIER	0.00	6,000.00	-4,411.13	1,588.87
001-124-5902-000	CIP-INTERGRATED FIN MGMT	60,000.00	60,000.00	-59,800.00	200.00
*Total Department	*SPECIAL ARTICLES	60,000.00	75,877.78	-69,588.91	6,288.87
*Department 125	UNPAID BILLS				
001-125-5200-000	UNPAID BILLS	0.00	42,761.00	-39,569.16	3,191.84
*Total Department	*UNPAID BILLS 125	0.00	42,761.00	-39,569.16	3,191.84
*Department 131	FINANCE COMMITTEE				
001-131-5300-000	PROFESSIONAL SERVICES-TRAINING	300.00	300.00	-180.00	120.00
001-131-5730-000	DUES & MEMBERSHIPS	200.00	200.00	-176.00	24.00
*Total Department	*FINANCE COMMITTEE	500.00	500.00	-356.00	144.00
*Department 132	FIN COM RESERVE FUND				
001-132-5000-000	FIN COM RESERVE FUND	29,500.00	18,817.76	0.00	18,817.76
*Total Department	*FIN COM RESERVE FUND	29,500.00	18,817.76	0.00	18,817.76

FINANCIAL REPORT OF THE TOWN OF TOWNSEND – GENERAL FUND

FISCAL YEAR 2014

Account number	Account title	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance
*Department 135	ACCOUNTING				
001-135-5100-000	SALARY-TOWN ACCOUNTANT	50,003.00	50,003.00	-50,003.00	0.00
001-135-5112-000	WAGES-SUPPORT STAFF	4,327.00	4,327.00	-4,147.66	179.34
001-135-5190-000	STIPEND/LONGEVITY	300.00	300.00	-300.00	0.00
001-135-5300-000	PROF & TECH SERVICES	500.00	500.00	-65.00	435.00
001-135-5301-000	PROF & TECH SERVICES-AUDIT	15,000.00	15,000.00	-14,000.00	1,000.00
001-135-5420-000	OFFICE SUPPLIES	250.00	250.00	-443.23	-193.23
001-135-5710-000	TRAVEL/MILEAGE-IN STATE	337.00	337.00	-336.47	0.53
001-135-5730-000	DUES & MEMBERSHIPS	300.00	300.00	-436.00	-136.00
*Total Department	*ACCOUNTING 135	71,017.00	71,017.00	-69,731.36	1,285.64
*Department 136	ACCOUNTING PRIOR YEAR ENCUMB				
001-136-5602-000	ACCOUNTING PRIOR YEAR ENCUMB	0.00	15,000.00	-14,000.00	1,000.00
*Total Department	* ACCOUNTING PRIOR YEAR ENCUMB	0.00	15,000.00	-14,000.00	1,000.00
*Department 141	ASSESSING DEPARTMENT				
001-141-5100-000	SALARY-PRINCIPLE ASSESSOR	49,102.00	49,102.00	-49,102.00	0.00
001-141-5110-000	WAGES-OPER STAFF	8,000.00	8,000.00	-7,207.53	792.47
001-141-5112-000	WAGES-SUPPORT STAFF	23,138.00	23,138.00	-23,049.00	89.00
001-141-5190-000	OTHER-LONGVITY	600.00	600.00	-600.00	0.00
001-141-5191-000	OTHER-STIPENDS	3.00	3.00	0.00	3.00
001-141-5245-000	REPAIR & MAINT EQUIPMENT	9,050.00	9,050.00	-7,325.00	1,725.00
001-141-5300-000	PROF SERVICES	3,500.00	3,500.00	-2,155.65	1,344.35
001-141-5420-000	OFFICE SUPPLIES	800.00	800.00	-843.95	-43.95
001-141-5710-000	TRAVEL/MILEAGE IN-STATE	500.00	500.00	-176.48	323.52
001-141-5730-000	DUES & MEMBERSHIPS	275.00	275.00	-225.00	50.00
*Total Department	*ASSESSING DEPARTMENT 141	94,968.00	94,968.00	-90,684.61	4,283.39
*Department 142	ASSESSORS DATA VERIFICATION				
001-142-5902-000	ASSESSORS DATA VERIFICATION	4,000.00	5,651.19	-1,883.56	3,767.63
*Total Department	*ASSESSORS DATA VERIFICATION	4,000.00	5,651.19	-1,883.56	3,767.63
*Department 145	TREASURY				
001-145-5100-000	SALARY-TREASURER	13,035.00	26,035.00	-25,076.18	958.82
001-145-5380-000	WAGES-SUPPORT STAFF	8,091.00	8,091.00	-8,021.18	69.02
001-145-5300-000	PROF SERVICES	1,500.00	19,800.00	-5,936.95	13,863.05
001-145-5380-000	OTHER SERVICES	0.00	4,000.00	-7,011.97	-3,011.97
001-145-5420-000	OFFICE SUPPLIES	864.00	864.00	-270.97	593.03
001-145-5710-000	TRAVEL/MILEAGE-IN STATE	225.00	425.00	-197.12	227.88

FINANCIAL REPORT OF THE TOWN OF TOWNSEND – GENERAL FUND

FISCAL YEAR 2014

Account number	Account title	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance
001-145-5730-000	DUES & MEMBERSHIPS	350.00	350.00	-90.00	260.00
001-145-5780-000	OTHER CHARGES-BANK FEES	0.00	1,500.00	-1,879.89	-379.89
*Total Department	*TREASURY 145	24,065.00	61,065.00	-48,485.06	12,579.94
*Department 146	COLLECTION DEPARTMENT				
01-146-5100-000	SALARY-TAX COLLECTOR	51,857.00	-36,186.68	15,670.32	69.78
001-146-5110-000	WAGES-OPER STAFF	34,712.00	-36,339.87	-1,627.87	104.69
001-146-5112-000	WAGES-SUPPORT STAFF	1,937.00	0.00	1,937.00	0.00
001-146-5130-000	ADDITIONAL GROSS OVERTIME	1.00	1.00	-616.00	-615.00
001-146-5190-000	OTHER-LONGEVITY	900.00	900.00	-900.00	0.00
001-146-5245-000	REPAIR & MAINTENANCE EQUIPMENT	0.00	0.00	-1,596.96	-1,596.96
001-146-5270-000	EQUIPMENT RENTAL	80.00	80.00	-1,066.44	-986.44
001-146-5300-000	PROF & TECH SERVICES	13,500.00	13,500.00	-2,368.77	11,131.23
001-146-5340-000	COMMUNICATIONS	10,250.00	10,250.00	-16,057.35	-5,807.35
001-146-5380-000	OTHER SERVICES	0.00	0.00	-15.00	-15.00
001-146-5420-000	OFFICE SUPPLIES	774.00	774.00	-1,068.00	-294.00
001-146-5710-000	TRAVEL/MILEAGE-IN STATE	0.00	0.00	-38.40	-38.40
001-146-5780-000	OTHER CHARGES	0.00	0.00	-70.00	-70.00
*Total Department	*COLLECTION DEPARTMENT 146	117,011.00	114,011.00	-96,323.47	17,687.53
*Department 147	TREASURER PRIOR YEAR ENCUMB				
001-147-5604-000	TREASURER PRIOR YEAR ENCUMB	0.00	500.00	-500.00	0.00
*Total Department	*TREASURER PRIOR YEAR ENCUMB 147	0.00	500.00	-500.00	0.00
*Department 151	TOWN COUNSEL PROF LEGAL SERVICE				
001-151-5300-000	TOWN COUNSEL PROF LEGAL SERVICE	38,500.00	41,500.00	-39,126.48	2,373.52
*Total Department	*TOWN COUNSEL PROF LEGAL SERVICE	38,500.00	41,500.00	-39,126.48	2,373.52
*Department 155	MANAGEMENT INFO SYSTEMS				
001-155-5300-000	PROFESSIONAL SERVICE	44,000.00	44,000.00	-44,000.00	0.00
001-155-5340-000	COMMUNICATIONS	0.00	2,000.00	-1,426.82	573.18
001-155-5380-000	OTHER PURCHASED SERVICE	11,800.00	11,800.00	-14,788.02	-2,988.02
001-155-5870-000	REPLACEMENT EQUIPMENT	6,000.00	9,000.00	-5,299.39	3,700.61
*Total Department	*MANAGEMENT INFO SERVICES 155	61,800.00	66,800.00	-65,514.23	1,285.77
*Department 156	MANAGEMENT INFO SYSTEMS				
001-156-5607-000	PRIOR YEAR ENCUMBRANCE	0.00	2,700.00	-2,662.50	37.50
*Total Department	*MIS PRIOR YEAR ENCUMBRANCE	0.00	2,700.00	-2,662.50	37.50

FINANCIAL REPORT OF THE TOWN OF TOWNSEND – GENERAL FUND

FISCAL YEAR 2014

Account number	Account title	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance
*Department 160	TOWN CLERK				
001-160-5100-000	SALARY-TOWN CLERK	58,785.00	58,785.00	-58,785.00	0.00
001-160-5110-000	WAGES-OPER STAFF	34,712.00	34,712.00	-33,562.95	1,149.05
001-160-5190-000	OTHER-LONGEVITY	900.00	900.00	-900.00	0.00
001-160-5245-000	REPAIR & MAINTENANCE EQUIPMENT	250.00	250.00	0.00	250.00
001-160-5300-000	PROF SERVICE	6,000.00	6,000.00	-5,597.00	403.00
001-160-5340-000	COMMUNICATIONS	0.00	0.00	-11.99	-11.99
001-160-5420-000	OFFICE SUPPLIES	650.00	650.00	-521.76	128.24
001-160-5710-000	TRAVEL/MILEAGE-IN STATE	450.00	450.00	-642.50	-192.50
001-160-5730-000	DUES & MEMBERSHIPS	550.00	550.00	-430.00	120.00
*Total Department	*TOWN CLERK 160	102,297.00	102,297.00	-100,451.20	1,845.80
*Department 162	ELECTIONS & REGISTRATIONS				
001-162-5245-000	REPAIRS & MAINTENANCE EQUIPMENT	1,200.00	1,200.00	-600.00	600.00
001-162-5300-000	PROF SERVICES	2,100.00	2,100.00	-500.00	1,600.00
001-162-5580-000	OTHER SUPPLIES	3,550.00	3,550.00	-3,210.54	339.46
001-162-5710-000	TRAVEL/MILEAGE-IN STATE	70.00	70.00	-11.31	58.69
*Total Department	*ELECTIONS & REGISTRATIONS 162	6,920.00	6,920.00	-4,321.85	2,598.15
*Department 163	REGISTRARS				
001-163-5191-000	OTHER-STIPENDS	2,208.00	2,208.00	-2,208.00	0.00
*Total Department	*REGISTRARS 163	2,208.00	2,208.00	-2,208.00	0.00
*Department 164	STREET LISTINGS				
001-164-5300-000	PROF SERVICES	2,750.00	2,932.24	-2932.24	0.00
*Total Department	*STREET LISTINGS 164	2,750.00	2,932.24	-2932.24	0.00
*Department 171	CONSERVATION COMMISSION				
001-171-5100-000	WAGES-CONSERV. AGENT	37,088.00	37,088.00	-37,042.43	45.57
001-171-5190-000	OTHER-LONGEVITY	600.00	600.00	-600.00	0.00
001-171-5300-000	PROF SERVICES	554.00	554.00	0.00	554.00
001-171-5730-000	DUES & MEMEBERSHIPS	400.00	400.00	-412.00	-12.00
001-171-5780-000	OTHER CHARGES	0.00	0.00	-19.87	-19.87
*Total Department	*CONSERVATION COMMISSION 171	38,642.00	38,642.00	-38,074.30	567.70
*Department 172	CONSERVATION LAND FUND				
001-172-5964-000	TRANSFER TO CONSERV LAND TRUST FUND	0.00	5,000.00	-5,000.00	0.00
*Total Department	*CONSERVATION LAND FUND 172	0.00	5,000.00	-5,000.00	0.00

FINANCIAL REPORT OF THE TOWN OF TOWNSEND – GENERAL FUND

FISCAL YEAR 2014

Account number	Account title	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance
*Department 174	MONTACHUSETT REGIONAL PLANNING				
001-174-5730-000	DUES & MEMBERSHIP-MRPC	2,700.00	2,700.00	-2,695.45	4.55
*Total Department	*MONTACHUSETT REGIONAL PLANNING 174	2,700.00	2,700.00	-2,695.45	4.55
*Department 175	PLANNING BOARD				
001-175-5112-000	WAGES-SUPPORT STAFF	21,624.00	21,626	-21,623.98	0.02
001-175-5190-000	OTHER-LONGEVITY	600.00	600.00	-600.00	0.00
001-175-5300-000	PROF SERVICES	100.00	100.00	0.00	100.00
001-175-5340-000	COMMUNICATION	200.00	200.00	0.00	200.00
001-175-5710-000	TRAVEL/MILEAGE-IN STATE	50.00	50.00	0.00	50.00
001-175-5730-000	DUES & MEMBERSHIPS	150.00	150.00	0.00	150.00
*Total Department	*PLANNING BOARD 175	22,724.00	22,724.00	-22,223.98	500.02
*Department 176	BOARD OF APPEALS				
001-176-5110-000	WAGES-OPER STAFF	6,055.00	6,055.00	-3,894.01	2,160.99
*Total Department	*BOARD OF APPEALS 176	6,055.00	6,055.00	-3,894.01	2,160.99
*Department 179	LAND USE				
001-179-5100-000	WAGES-LAND USE ADMIN.	24,373.00	24,373.00	-24,309.34	63.66
001-179-5300-000	PROF & TECH SERVICES	2,500.00	2,500.00	-815.02	1,684.98
001-179-5340-000	COMMUNICATION	0.00	0.00	-34.15	-34.15
001-179-5420-000	OFFICE SUPPLIES	600.00	600.00	-671.68	-71.68
001-179-5710-000	TRAVEL/MILEAGE IN STATE	100.00	100.00	-28.12	71.88
001-179-5730-000	DUES & MEMBERSHIPS	100.00	100.00	0.00	100.00
*Total Department	* LAND USE 179	27,673.00	27,673.00	-25,858.31	1,814.69
*Department 191	FACILITIES MAINTENANCE				
001-191-5100-000	WAGES-DEPT HEAD FAC MAINT COORD	37,089.00	37,589.00	-33,941.60	3,647.40
001-191-5120-000	WAGES-TEMP HELP	5,638.00	5,638.00	-5,232.50	405.50
001-191-5130-000	ADDITIONAL GROSS-OVERTIME	0.00	0.00	-211.05	-211.05
001-191-5190-000	OTHER-LONGEVITY	300.00	300.00	-300.00	0.00
001-191-5210-000	ENERGY	75,000.00	83,000.00	-87,703.83	-4,703.83
001-191-5230-000	WATER	3,700.00	3,700.00	-2,130.50	1,569.50
001-191-5240-000	REPAIR & MAINTENANCE-BUILDING	25,000.00	25,000.00	-22,649.88	2,350.12
001-191-5245-000	REPAIR & MAINTENANCE-EQUIPMENT	4,000.00	4,000.00	-1,912.23	2,087.77
001-191-5300-000	PROFESSIONAL SERVICES	40,000.00	40,000.00	-38,830.00	1,170.00
001-191-5340-000	COMMUNICATIONS	1,000.00	1,000.00	-1,659.43	-659.43
001-191-5430-000	BUILDING SUPPLIES	1,850.00	1,850.00	-3,112.69	-1,262.69
001-191-5460-000	GROUNDSKEEPING SUPPLIES	0.00	0.00	-972.51	-972.51
001-191-5710-000	TRAVEL/MILEAGE-IN STATE	1,200.00	1,200.00	-648.44	551.56

FINANCIAL REPORT OF THE TOWN OF TOWNSEND – GENERAL FUND

FISCAL YEAR 2014

Account number	Account title	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance
001-191-5780-000	OTHER CHARGES	0.00	0.00	-50.00	-50.00
001-191-5850-000	NEW EQUIPMENT	0.00	0.00	0.00	0.00
*Total Department	*FACILITIES MAINTENANCE 191	194,777.00	203,277.00	-199,354.66	3,922.34
*Department 192	MEMORIAL HALL				
001-192-5230-000	WATER	0.00	0.00	-223.50	-223.50
001-192-5245-000	REPAIRS & MAINTENANCE	2,500.00	2,500.00	-4,568.36	-2,068.36
001-192-5300-000	PROFESSIONAL SERVICES	200.00	200.00	-120.00	80.00
001-192-5340-000	COMMUNICATION	5,800.00	5,800.00	-4,688.72	1,111.28
001-192-5420-000	OFFICE SUPPLIES	4,000.00	4,000.00	-2,862.49	1,137.51
*Total Department	*MEMORIAL HALL 192	12,500.00	12,500.00	-12,463.07	36.93
*Department 193	WEST TOWNSEND READING ROOM				
001-193-5210-000	ENERGY	3,869.00	3,869.00	-2,201.82	1,667.18
001-193-5230-000	WATER	150.00	150.00	-160.46	10.46
001-193-5240-000	REPAIR & MAINTENANCE-BUILDING	350.00	350.00	0.00	350.00
001-193-5340-000	COMMUNICATION	100.00	10.00	0.00	100.00
001-193-5380-000	OTHER SERVICES	125.00	125.00	-45.00	80.00
001-193-5430-000	BUILDING SUPPLIES	206.00	206.00	-294.06	-88.06
001-193-5460-000	GROUNDKEEPING SUPPLIES	100.00	100.00	0.00	100.00
001-193-5903-000	SIDING REPLACEMENT	23,430.00	23,430.00	0.00	23,430.00
*Total Department	*WEST TOWNSEND READING ROOM 193	28,330.00	28,330.00	-2,701.34	25,628.66
*Department 194	OTHER TOWN PROPERTIES				
001-194-5851-000	ABATEMENT STUDY HART BLDG	0.00	3,000.00	0.00	3,000.00
001-194-5860-000	STUDY/DESIGN DOCS SPAULDING	0.00	69,500.00	0.00	69,500.00
001-194-5903-000	CAP BUDGET-REPAINT/GLAZE BLDG	0.00	6,391.99	0.00	6,391.99
*Total Department	*OTHER TOWN PROPERTIES 194	0.00	78,891.99	0.00	78,891.99
*Department 195	TOWN REPORTS				
001-195-5300-000	PROFESSIONAL SERVICES	2,000.00	2,000.00	-1,512.17	487.83
*Total Department	*TOWN REPORTS 195	2,000.00	2,000.00	-1,512.17	487.83
*Department 196	TOWN-RT 119 SIDEWALK				
001-196-5900-000	DESIGN/ENGINEER 119 SIDEWALK	0.00	100,000.00	0.00	100,000.00
*Total Department	*TOWN-RT 119 SIDEWALK 196	0.00	100,000.00	0.00	100,000.00
*Department 199	DUE TO STABILIZATION FUND				
001-199-5962-000	DUE TO CAPITAL STABILIZATION	0.00	400,000.00	-400,000.00	0.00
*Total Department	*DUE TO STABILIZATION FUND	0.00	400,000.00	-400,000.00	0.00

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*Department 210	POLICE DEPARTMENT				
001-210-5100-000	SALARY-POLICE CHIEF	101,406.00	101,406.00	-101,406.00	0.00
001-210-5110-000	SALARY & WAGES OPER STAFF	728,432.00	752,256.00	-735,264.72	16,991.28
001-210-5112-000	WAGES-SUPPORT STAFF	76,200.00	76,200.00	-76,692.24	-492.24
001-210-5120-000	WAGES RESERVE OFFICERS	9,865.00	9,865.00	-22,589.84	-12,724.84
001-210-5125-000	WAGES-OTHER-TRAINING	11,838.00	11,838.00	-19,097.00	-7,259.00
001-210-5130-000	ADDITIONAL GROSS-OVERTIME	101,968.00	107,066.00	-115,112.42	-8,046.42
001-210-5131-000	ADDITIONAL GROSS-HOLIDAY	42,588.00	44,338.00	-38,438.72	5,899.28
001-210-5190-000	OTHER-LONGEVITY	13,050.00	14,300.00	-16,131.20	-1,831.20
001-210-5192-000	OTHER-CERTIFICATION	149,720.00	157,198.00	-138,225.00	18,973.00
001-210-5195-000	OTHER-UNIFORM ALLOWANCE	21,400.00	21,900.00	-15,506.14	6,393.86
001-210-5210-000	ENERGY	19,500.00	19,500.00	-25,264.09	-5,764.09
001-210-5230-000	WATER	1,090.00	1,090.00	-967.00	123.00
001-210-5240-000	REPAIR & MAINTENANCE-BUILDING	5,000.00	12,500.00	-4,548.05	7,951.95
001-210-5245-000	REPAIR & MAINTENANCE-EQUIPMENT	42,750.00	42,750.00	-33,840.98	8,909.02
001-210-5270-000	EQUIPMENT RENTAL	375.00	375.00	-80.24	294.73
001-210-5300-000	PROFESSIONAL SERVICES	1,000.00	1,000.00	-1,698.48	-698.48
001-210-5340-000	COMMUNICATION	6,000.00	6,000.00	-6,133.57	-133.57
001-210-5380-000	OTHER SERVICES	1,000.00	1,000.00	-645.95	354.05
001-210-5420-000	OFFICE SUPPLIES	3,549.00	3,549.00	-2,608.77	940.23
001-210-5480-000	BUILDING MAINTENANCE SUPPLIES	0.00	0.00	-919.46	-919.46
001-210-5580-000	VEHICULAR SUPPLIES	26,935.00	26,935.00	-34,500.00	-7,565.00
001-210-5710-000	OTHER SUPPLIES	4,809.00	4,809.00	-8,544.31	-3,735.31
001-210-5730-000	DUES & MEMBERSHIPS	8,500.00	8,500.00	-9,754.20	-1,254.20
001-210-5780-000	OTHER CHARGES-TRAINING	13,536.00	13,536.00	-10,434.60	3,101.40
001-210-5850-000	NEW EQUIPMENT	60,000.00	60,000.00	-51,298.16	8,701.84
*Total Department	*POLICE DEPARTMENT 210	1,450,742.00	1,498,142.00	-1,470,204.02	27,937.98
*Department 211	POLICE DEPT- ARTICLES				
001-211-5303-000	POLICE-HEPATITIS B SHOTS	0.00	1,320.00	-85.00	1,235.00
001-211-5618-000	POLICE-PRIOR YEAR ENCUMBRANCE	0.00	1,500.00	-237.66	1,262.34
001-211-5800-000	CAP BUDGET-BODY ARMOUR	0.00	2,817.00	0.00	2,817.00
001-211-5801-000	CAP BUDGET-STATION ROOF REPLACE	0.00	25,000.00	-20,323.90	4,676.10
001-211-5802-000	CAP BUDGET-REPLACE HVAC	0.00	8,204.15	0.00	8,204.15
001-211-5803-000	CAP BUDGET BODY ARMOUR 25 SETS	0.00	3,562.50	0.00	3,562.50
001-211-5803-251	NEW GENERATOR	17,000.00	17,000.00	-16,900.00	100.00
001-211-5870-000	REPLACE PHONE SYSTEM	0.00	9,806.00	-9,806.00	0.00
001-211-5870-001	REPLACE FIREARMS	0.00	8,100.00	0.00	8,100.00
001-211-5875-000	REPLACE 3 AEDS	0.00	4,600.00	0.00	4,600.00
*Total Department	*POLICE DEPT-ARTICLES 211	17,000.00	81,909.65	-47,352.56	34,557.09

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*Department 220	FIRE-EMS				
001-220-5100-000	SALARY-FIRE CHIEF/EMS DIRECTOR	81,328.00	81,328.00	-74,680.32	6,647.38
001-220-5110-000	WAGES-OPER STAFF FULL TIME FIRE	41,184.00	46,544.00	-49,804.70	-3,260.70
001-220-5111-000	WAGES-OPER STAFF FT FIRE EMS	79,019.00	89,019.00	-80,783.88	8,235.12
001-220-5112-000	WAGES-OPER STAFF PER DIEM	285,000.00	285,000.00	-300,000.00	-15,393.29
001-220-5120-000	WAGES-ON CALL FIRE	72,404.00	72,404.00	-73,598.07	-1,194.07
001-220-5122-000	WAGES-ON CALL EMT	48,614.00	37,114.00	-12,049.45	25,064.55
001-220-5130-000	ADDITIONAL GROSS OVER TIME OPER STAFF	12,000.00	19,800.00	-32,644.97	-12,844.97
001-220-5132-000	ADDITIONAL GROSS OVER TIME ON CALL EMT	1,000.00	1,000.00	-672.96	327.04
001-220-5133-000	ADDITIONAL GROSS OVERTIME ON CALL FF	2,000.00	2,000.00	-2,789.26	-789.26
001-220-5142-000	ADDITIONAL GROSS OVERTIME EM S OPER STAFF	6,000.00	6,000.00	-13,677.46	-7,677.46
001-220-5190-000	OTHER-STIPEND-LONGEVITY	900.00	2,250.00	-2,250.00	0.00
001-220-5191-000	OTHER-STIPENDS-ON CALL EMS	0.00	0.00	0.00	0.00
001-220-5195-000	OTHER-UNIFORM ALLOWANCE EMS	2,800.00	4,100.00	-2,770.06	1,329.94
001-220-5195-230	OTHER-UNIFORM ALLOWANCE FF	2,700.00	2,700.00	-2,834.92	-134.92
001-220-5210-000	ENERGY	24,000.00	24,000.00	-25,192.86	-1,192.86
001-220-5230-000	WATER	1,250.00	1,250.00	-940.50	309.50
001-220-5240-000	REPAIR & MAINTENANCE BUILDING	11,000.00	11,000.00	-9,776.21	1,223.79
001-220-5245-000	REPAIR & MAINTENANCE EQUIPMENT	29,000.00	29,000.00	-28,286.15	713.85
001-220-5245-230	REPAIR & MAINTENANCE EMS EQUIPMENT	11,000.00	11,000.00	-5,909.92	5,090.08
001-220-5300-000	PROF SERVICES	15,260.00	15,260.00	-8,760.50	6,499.50
001-220-5302-000	PROFESSIONAL & TECHNICAL-EMS BUILDING	16,200.00	16,200.00	-15,138.15	1,061.85
001-220-5303-000	PROF & TECH SVCS TRAINING	500.00	500.00	-650.00	-150.00
001-220-5340-000	COMMUNICATION	10,000.00	10,000.00	-13,190.89	-3,190.89
001-220-5380-000	OTHER SERVICES	500.00	500.00	-379.84	120.16
001-220-5380-230	OTHER PURCHASED SERVICES	2,500.00	2,500.00	-2,083.62	416.38
001-220-5380-001	HAZARDOUS WASTE COLLECTION	4,457.00	4,457.00	-4,457.00	0.00
001-220-5420-000	OFFICE SUPPLIES	1,700.00	1,700.00	-1,130.70	569.30
001-220-5430-000	BUILDING SUPPLIES	800.00	800.00	-1,308.55	-508.55
001-220-5435-000	EQUIPMENT MAINTENANCE SUPPLIES	0.00	0.00	-95.59	-95.59
001-220-5435-230	EQUIPMENT MAINTENANCE	100.00	100.00	-197.34	-97.34
001-220-5450-000	CUSTODIAL/HOUSEKEEPING	700.00	700.00	-844.09	-144.09
001-220-5480-000	VEHICULAR SUPPLIES	18,000.00	18,000.00	-22,099.49	-4,099.49
001-220-5500-000	MEDICAL SUPPLIES	20,000.00	20,000.00	-22,235.15	-2,235.15
001-220-5580-000	OTHER SUPPLIES	3,000.00	3,000.00	-1,762.99	1,237.01
001-220-5730-000	DUES & MEMBERSHIPS	1,000.00	1,000.00	-1,534.00	-534.00
001-220-5730-230	DUES & MEMBERSHIPS-EMS	2,000.00	2,000.00	-1,900.00	100.00
001-220-5780-000	OTHER CHARGES	1,000.00	1,000.00	-1,043.19	-43.19
001-220-5850-000	NEW EQUIPMENT	9,500.00	21,000.00	-21,371.28	-371.28
001-220-5870-000	REPLACE EQUIPMENT	6,000.00	6,000.00	-6,252.79	-252.79
*Total Department	*FIRE DEPARTMENT 220	824,416.00	850,226.00	-845,490.44	4,735.56

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*Department 222	FIRE DEPT-ARTICLES				
001-222-5619-000	PRIOR YEAR ENCUMBRANCE	0.00	12,460.12	-12,390.82	69.30
001-222-5800-000	FIRE PREV TRAINING 148A	0.00	1,900.00	-187.15	1,712.85
001-222-5800-251	CIP-DIGITAL CONSOLE	115,000.00	115,000.00	-7,931.60	107,068.40
001-222-5850-000	EMS LAPTOPS & SOFTWARE	0.00	5,284.50	-3,989.50	1,295.00
001-222-5875-000	CIP-2 CARDIAC MONITORS	66,000.00	66,000.00	-59,656.80	6,343.20
001-222-5880-000	CAP BDGT-NEW AMBULANCE	48,000.00	53,635.04	-42,364.96	11,270.08
001-222-5881-000	CAP BDGT-AIR FILLING STATION	17,056.00	17,056.00	-17,055.72	0.56
001-222-5883-000	STATION FEASBLTY STUDY	0.00	17,500.00	-16,800.00	700.00
*Total Department	*FIRE DEPT-ARTICLES	246,056.00	288,835.94	-160,376.65	128,459.39
*Department 225	COMMUNICATIONS CENTER				
001-225-5100-000	SALARY-DIRECTOR	1.00	1.00	0.00	1.00
001-225-5110-000	WAGES-OPER STAFF	215,693.00	222,960.00	-201,352.99	21,607.01
001-225-5120-000	WAGES-TEMP HELP	18,775.00	18,775.00	-37,177.31	-18,402.31
001-225-5125-000	WAGES-TRAINING	0.00	0.00	-7,483.64	-7,483.64
001-225-5130-000	ADDITIONAL GROSS	32,235.00	33,847.00	-19,301.11	14,545.89
001-225-5131-000	ADDITIONAL GROSS-HOLIDAY	0.00	0.00	-8,034.80	-8,034.80
001-225-5190-000	OTHER-STIPENDS-LONGEVITY	3,100.00	3,100.00	-3,100.00	0.00
001-225-5195-000	OTHER-UNIFORM ALLOWANCE	2,350.00	2,350.00	-2,730.18	-380.18
001-225-5245-000	REPAIR & MAINTENANCE EQUIPMENT	4,350.00	4,350.00	-4,612.10	-262.10
001-225-5300-000	PROF & TECH SERVICES	750.00	750.00	-804.53	-54.53
001-225-5340-000	COMMUNICATIONS	7,400.00	7,400.00	-8,028.34	-628.34
001-225-5380-000	OTHER SERVICES	1,000.00	1,000.00	0.00	1,000.00
001-225-5420-000	OFFICE SUPPLIES	500.00	500.00	825.50	-325.50
001-225-5580-000	OTHER SUPPLIES	100.00	100.00	-6.97	93.03
001-225-5580-000	TRAVEL MILEAGE-IN STATE	300.00	300.00	0.00	300.00
001-225-5730-000	DUES & MEMEBERSHIPS	0.00	0.00	-100.00	-100.00
*Total Department	*COMMUNICATIONS CENTER 225	286,554.00	295,433.00	-293,557.47	1,875.53
*Department 226	COMM CENTER SPECIAL ARTICLES				
001-226-5620-000	PRIOR YEAR ENCUMBRANCE	0.00	1,365.00	-1,365.00	0.00
001-226-5902-000	CAP- BDGT-POL/FIRE/EMS RADIOS	0.00	1,547.57	-1,547.57	0.00
*Total Department	*COMM CENTER SPEICAL ARTICLES 226	0.00	2,912.57	-2,912.57	0.00
*Department 241	BUILDING INSPECTOR				
001-241-5100-000	SALARY-BUILDING COMMISSION	65,043.00	65,043.00	-65,043.00	0.00
001-241-5110-000	STIPEND-OPER (ALT BLDG INSP)	26.00	26.00	0.00	26.00
001-241-5112-000	WAGES-SUPPORT STAFF	25,956.00	25,956.00	-25,231.78	724.22
001-241-5190-000	OTHER-STIPEND-LONGEVITY	1,200.00	1,200.00	-1,200.00	0.00
001-241-5191-000	TRAVEL/MILEAGE-IN STATE	4,500.00	4,500.00	4,500.00	0.00

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001-241-5192-000	OTHER-STIPEND CERTIFICATION	500.00	500.00	-500.00	0.00
001-241-5195-000	UNIFORM ALLOWANCE	485.00	485.00	-485.00	0.00
001-241-5300-000	PROFESIONAL SERVICES	1,500.00	1,500.00	-1,345.00	155.00
001-241-5340-000	COMMUNICATIONS	400.00	400.00	-446.48	-46.48
001-241-5420-000	OFFICE SUPPLIES	300.00	198.75	-163.78	34.98
001-241-5790-000	DUES & MEMBERSHIPS	250.00	250.00	-192.90	57.10
*Total Department	*BUILDING INSPECTOR 241	100,160.00	100,058.76	-99,107.94	950.82
*Department 242	GAS INSPECTION				
001-242-5122-000	OTHER WAGES (ALT INSP)	104.00	104.00	-104.00	0.00
001-242-5191-000	STIPEND-GAS INSPECTOR	5,038.00	5,038.00	-5,038.00	0.00
*Total Department	*GAS INSPECTION 242	5,142.00	5,142.00	-5,142.00	0.00
*Department 243	PLUMBING INSPECTION				
001-243-5122-000	OTHER WAGES (ALT INSP)	104.00	104.00	-104.00	0.00
001-243-5191-000	STIPEND-PLUMBING INSPECTOR	7,153.00	7,153.00	-7,153.00	0.00
001-243-5300-000	PROFESSIONAL & TECH	150.00	150.00	-105.00	45.00
001-243-5580-000	OTHER SUPPLIES	375.00	375.00	-380.46	-5.46
001-243-5710-000	TRAVEL/MILEAGE-IN STATE	498.00	1,098.00	-813.73	284.27
*Total Department	*PLUMBING INSPECTION 243	8,280.00	8,880.00	-8,556.19	323.81
*Department 244	SEALER of WEIGHTS & MEASURES				
001-244-5191-000	STIPENDS-SEALER WEIGHTS & MEASURES	3,925.00	3,925.00	-3,925.00	0.00
001-244-5300-000	PROFESSIONAL TECH	0.00	0.00	-15.00	-15.00
001-244-5420-000	OFFICE SUPPLIES	50.00	50.00	0.00	50.00
001-244-5580-000	OTHER SUPPLIES	100.00	100.00	-108.00	-8.00
001-244-5710-000	TRAVEL/MILEAGE-IN STATE	50.00	50.00	-12.20	37.80
*Total Department	*SEALER of WEIGHTS & MEASURES 244	4,125.00	4,125.00	-4,060.20	64.80
*Department 245	ELECTRICAL INSPECTION				
001-245-5122-000	STIPEND-OPER (ALT INSPECTOR)	167.00	167.00	-167.00	0.00
001-245-5191-000	STIPEND WIRE INSPECTOR	11,769.00	11,769.00	-11,769.00	0.00
001-245-5300-000	PROFESSIONAL TECH	650.00	650.00	-455.00	195.00
001-245-5580-000	OTHER SUPPLIES	100.00	100.00	0.00	100.00
001-245-5710-000	TRAVEL/MILEAGE-IN STATE	600.00	701.24	-996.24	-295.00
*Total Department	*ELECTRICAL INSPECTION 245	13,286.00	13,387.00	-13,387.00	0.00

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*Department 246	ANIMAL INSPECTION				
001-246-5300-000	ANIMAL INSPECTOR SERVICES	513.00	513.00	-513.00	0.00
*Total Department	*ANIMAL INSPECTION 246	513.00	513.00	-513.00	0.00
*Department 291	EMERGENCY MANAGEMENT				
001-291-5245-000	REPAIR & MAINTENANCE-EQUIPMENT	691.00	691.00	-251.40	439.60
001-291-5420-000	OFFICE SUPPLIES	109.00	109.00	-23.49	85.51
001-291-5580-000	OTHER SUPPLIES	200.00	200.00	-498.32	-298.32
001-291-5710-000	TRAVEL/MILEAGE-IN STATE	0.00	0.00	-220.08	-220.08
*Total Department	*EMERGENCY MANAGEMENT 291	1,000.00	1,000.00	-993.29	6.71
*Department 292	ANIMAL CONTROL				
001-292-5191-000	STIPEND-ANIMAL CONTROL OFFICER	16,400.00	16,400.00	-16,400.00	0.00
001-292-5300-000	PROFESSIONAL SERVICES	3,500.00	3,500.00	-1,526.33	1,973.67
001-292-5420-000	OFFICE SUPPLIES	100.00	100.00	-936.23	-836.23
001-292-5580-000	OTHER SUPPLIES	600.00	600.00	-404.74	195.26
001-292-5710-000	TRAVEL/ MILEAGE-IN STATE	800.00	800.00	-1,965.63	-1,165.63
001-292-5730-000	DUES & MEMEBERSHIPS	0.00	0.00	-50.00	-50.00
*Total Department	*ANIMAL CONTROL 292	21,400.00	21,400.00	-21,282.93	117.07
*Department 294	TREE WARDEN				
001-294-5191-000	STIPEND-TREE WARDEN	9,908.00	9,908.00	-9,908.00	0.00
001-294-5270-000	EQUIPMENT RENTAL	9,374.00	9,374.00	-10,600.00	-1,226.00
001-294-5380-000	OTHER PURCHASED SERVICES	1,200.00	1,200.00	-221.64	978.36
001-294-5710-000	TRAVEL/MILEAGE- IN STATE	300.00	300.00	-279.75	20.25
001-294-5730-000	DUES & MEMBERSHIP	450.00	450.00	-115.00	335.00
*Total Department	*TREE WARDEN 294	21,232.00	21,232.00	-21,124.39	107.61
*Department 297	BURIEL AGENT				
001-297-5191-000	STIPEND-BURIEL AGENT	136.00	136.00	-136.00	0.00
*Total Department	*BURIEL AGENT 297	136.00	136.00	-136.00	0.00
*Department 298	PARKING CLERK				
001-298-5191-000	STIPEND-PARKING CLERK	59.00	59.00	-59.00	0.00
*Total Department	*PARKING CLERK 298	59.00	59.00	-59.00	0.00
*Department 300	SCHOOL N.M.R.S.D. ASSESSMENT				
001-300-5400-000	N.M.R.S.D ASSESSMENT	8,580,425.00	8,580,425.00	-8,580,425.00	0.00
*Total Department	*SCHOOL N.M.R.S.D ASSESSMENT 300	8,580,425.00	8,580,425.00	-8,580,425.00	0.00

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*Department 301	SCHOOL N. V.T.H.S. ASSESSMENT				
001-301-5400-000	N.V.T.H.S. ASSESSMENT	963,831.00	963,831.00	-963,831.00	0.00
*Total Department	*SCHOOL N.V.T.H.S. ASSESSMENT	963,831.00	963,831.00	-963,831.00	0.00
*Department 421	HIGHWAY DEPT-WAGES				
001-421-5100-000	SALARY-HIGHWAY SUPERINTENDENT	76,577.00	76,577.00	-76,577.00	0.00
001-421-5110-000	WAGES-OPER STAFF	255,867.00	243,387.00	-186,113.16	57,273.84
001-421-5120-000	WAGES-TEMPORARY STAFF	0.00	0.00	-6,230.22	-6,230.00
001-421-5130-000	ADDITIONAL GROSS-OT & DIFFRL	7,448.00	7,448.00	-3,580.87	3,867.13
001-421-5190-000	OTHER STIPEND-LONGEVITY	4,200.00	4,800.00	-4,800.00	0.00
001-421-5192-000	OTHER STIPEND-CERTIFICATION	500.00	500.00	-500.00	0.00
001-421-5195-000	OTHER STIPEND-UNIFORM ALLOWANCE	6,300.00	6,900.00	-4,889.18	2,010.82
*Total Department	*HIGHWAY DEPT-WAGES 421	350,892.00	339,612.00	-282,690.43	56,921.57
*Department 422	HIGHWAY EXPENSES				
001-422-5210-000	ENERGY	13,680.00	13,680.00	-10,684.36	2,995.64
001-422-5230-000	WATER	200.00	200.00	-337.00	-137.00
001-422-5240-000	REPAIR & MAINTENANCE-BUILDING	1,000.00	1,000.00	-4,502.00	-3,502.00
001-422-5245-000	REPAIR & MAINTENANCE-EQUIPMENT	4,500.00	10,150.00	-14,806.60	4,656.60
001-422-5270-000	EQUIPMENT RENTAL	1,500.00	31,500.00	-25,717.89	5,782.11
001-422-5300-000	PROFESSIONAL SERVICES	1,500.00	1,500.00	-2,980.27	-1,480.27
001-422-5340-000	COMMUNICATIONS	3,000.00	3,000.00	-3,447.84	-447.84
001-422-5380-000	OTHER SERVICES	1,000.00	10,000.00	-31,474.22	-22,474.22
001-422-5420-000	OFFICE SUPPLIES	1,000.00	1,000.00	-336.22	663.78
001-422-5430-000	BUILDING SUPPLIES	2,000.00	2,000.00	0.00	2,000.00
001-422-5480-000	VEHICULAR SUPPLIES	41,000.00	41,000.00	-16,991.31	24,008.69
001-422-5530-000	PUBLIC WORKS SUPPLIES	30,000.00	41,000.00	-43,971.91	-2,971.91
001-422-5580-000	OTHER SUPPLIES	3,000.00	3,000.00	-864.47	2,135.53
001-422-5710-000	TRAVEL	500.00	500.00	0.00	500.00
001-422-5730-000	DUES & MEMEBERSHIPS	300.00	300.00	-274.98	25.02
001-422-5850-000	NEW EQUIPMENT	2,000.00	2,000.00	0.00	2,000.00
001-422-5870-000	REPLACE EQUIPMENT	1,500.00	1,500.00	-1,795.00	-295.00
*Total Department	*HIGHWAY EXPENSES 422	107,680.00	163,330.00	-158,184.07	5,145.93
*Department 423	SNOW & ICE REMOVAL				
001-423-5120-000	SALARY & WAGES TEMPORARY HELP	2,000.00	7,637.34	-7,637.34	0.00
001-423-5130-000	SNOW & ICE-WAGES-OVERTIME	25,000.00	47,144.98	-47,144.98	0.00
001-423-5245-000	REPAIR & MAINTAIN EQUIPMENT	0.00	34,069.84	-34,069.84	0.00
001-423-5270-000	EQUIPMENT RENTAL	25,000.00	70,606.80	-70,606.80	0.00
001-423-5480-000	VEHICULAR SUPPLIES	29,000.00	47,472.27	-47,472.27	0.00
001-423-5512-000	SALT	70,000.00	132,493.38	-132,493.38	0.00

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001-423-5513-000	SAND	22,000.00	38,532.00	-38,532.00	0.00
001-423-5870-000	REPLACEMENT EQUIPMENT	2,000.00	4,132.39	-4,132.10	0.29
*Total Department	*SNOW & ICE REMOVAL 423	175,000.00	382,089.00	-382,088.71	.29
*Department 424	STREET LIGHTING				
001-424-5210-000	ENERGY-HWY STREET LIGHTS	17,500.00	17,500.00	-17,500.00	0.00
*Total Department	*STREET LIGHTING 424	17,500.00	17,500.00	-17,500.00	0.00
*Department 425	HIGHWAY SPECIAL ARTICLES				
001-425-5626-000	PRIOR YEAR ENCUMBRANCE	0.00	500.00	0.00	500.00
001-425-5802-000	CIP-VEHICAL REMOVAL	30,000.00	30,000.00	-29,575.85	424.15
*Total Department	*HIGHWAY SPECIAL ARTICLES 425	30,000.00	30,500.00	-29,575.85	924.15
*Department 430	LANDFILL OPERATIONS				
001-430-5210-000	ENERGY	2,500.00	2,500.00	-1,865.11	634.89
001-430-5240-000	REPAIR & MAINTAIN LANDFILL BUILDING	2,500.00	2,500.00	-400.70	2,099.30
001-430-5245-000	REPAIR & MAINTAIN EQUIPMENT	0.00	5,000.00	-1,760.00	3,240.00
001-430-5300-000	PROFESSIONAL EQUIPMENT	9,100.00	7,600.00	-8,396.53	-796.53
001-430-5340-000	COMMUNICATIONS	300.00	300.00	-120.13	179.87
001-430-5580-000	OTHER SUPPLIES	0.00	0.00	-534.35	-534.35
*Total Department	*LANDFILL OPERATIONS 430	14,400.00	17,900.00	-13,076.82	4,823.18
*Department 433	CURBSIDE REMOVAL				
001-433-5300-000	CURBSIDE PICKUP & TRANS.	625,000.00	620,000.00	-597,958.63	22,041.37
001-433-5380-000	OTHER CHARGES-HAUL AWAY RECYCLE	0.00	0.00	-5,921.38	-5,921.38
001-433-5580-000	OTHER SUPPLIES	0.00	0.00	-1,439.52	-1,439.52
*Total Department	*CURBSIDE REMOVAL 433	625,000.00	620,000.00	-605,319.53	14,680.47
*Department 435	HOUSEHOLD HAZARDOUS WASTE				
001-435-5300-000	NORTH CENT REG SOLID WAST COLL	5,198.00	5,198.00	-5,198.00	0.00
*Total Department	*HOUSEHOLD HAZARDOUS WASTE 435	5,198.00	5,198.00	-5,198.00	0.00
*Department 491	CEMETERY & PARKS				
001-491-5100-000	WAGES-CEMETERY SUPERINTENDENT	48,110.00	48,110.00	-49,162.92	-1,052.92
001-491-5110-000	WAGES-OPER FOREMAN	18,742.00	18,742.00	-19,245.12	-503.12
001-491-5112-000	WAGES-SUPPORT STAFF	7,755.00	7,755.00	-2,007.03	-5,747.97
001-491-5120-000	WAGES-TEMP HELP	20,832.00	20,832.00	-24,108.10	-3,276.10
001-491-5130-000	ADDITIONAL GROSS OVERTIME	524.00	524.00	-1,214.55	-690.55
001-491-5190-000	STIPEND-LONGEVITY	300.00	300.00	-300.00	0.00
001-491-5195-000	OTHER-UNIFORM ALLOWANCE	40.00	40.00	0.00	40.00

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001-491-5210-000	ENERGY	3,525.00	3,525.00	-4,120.74	-595.74
001-491-5230-000	WATER	300.00	300.00	-274.50	25.50
001-491-5240-000	REPAIR & MAINTAIN BUILDING	500.00	500.00	-389.23	110.77
001-491-5245-000	REPAIR & MAINTENANCE	350.00	350.00	-1,098.51	-748.51
001-491-5270-000	EQUIPMENT RENTAL	1,000.00	1,000.00	-823.57	176.43
001-491-5340-000	COMMUNICATIONS	300.00	300.00	-323.81	-23.81
001-491-5420-000	OFFICE SUPPLIES	46.00	46.00	-99.99	-53.99
001-491-5430-000	BUILDING MAINTENANCE	100.00	100.00	-266.00	-166.00
001-491-5460-000	GROUNDKEEPING SUPPLIES	1,100.00	1,100.00	-341.64	758.36
001-491-5480-000	VEHICULAR SUPPLIES	1,700.00	1,700.00	-1,483.68	216.32
001-491-5580-000	OTHER SUPPLIES	500.00	500.00	0.00	500.00
001-491-5850-000	NEW EQUIPMENT	0.00	0.00	-199.00	-199.00
*Total Department	*CEMETERY & PARKS 491	105,724.00	105,724.00	-105,724.00	265.61
*Department 493	CEMETERY IMPROVEMENTS				
001-493-5000-000	CEMETERY IMPROVEMENTS	4,425.00	31,576.49	-4,115.56	27,460.93
*Total Department	*CEMETERY IMPORVEMENTS 493	4,425.00	31,576.49	-4,115.56	27,460.93
*Department 520	BOARD OF HEALTH				
001-520-5112-000	WAGES-SUPPORT STAFF	33,427.00	34,057.00	-34,049.75	7.25
001-520-5120-000	WAGES-TEMPORARY HELP	0.00	0.00	0.00	0.00
001-520-5190-000	STIPEND-LONGEVITY	300.00	300.00	-300.00	0.00
001-520-5300-000	PROF SERVICES	800.00	2,300.00	-283.31	2,016.69
001-520-5340-000	COMMUNICATION	70.00	70.00	-671.63	-601.63
001-520-5420-000	OFFICE SUPPLIES	275.00	275.00	-674.92	-399.92
001-520-5710-000	TRAVEL/MILEAGE IN-STATE	430.00	430.00	-356.22	73.78
001-520-5730-000	DUES & MEMBERSHIPS	125.00	125.00	-540.00	415.00
*Total Department	*BOARD OF HEALTH 520	35,427.00	37,557.00	-36,875.83	681.17
*Department 521	BOARD OF HEALTH-SPECIAL ARTICLES				
001-521-5780-000	MUNI RECYCLE ENFORCE GRANT	1,251.00	1,251.00	-618.00	632.17
*Total Department	*BOARD OF HEALTH-SPECIAL ARTICLES 521	1,251.00	1,251.00	-618.00	632.17
*Department 522	NASHOBA ASSESSMENTS				
001-522-5300-000	NURSING CONTRACT	7,059.00	7,059.00	-8,702.84	-1,643.84
001-522-5300-001	HEALTH MONITOR	21,085.00	21,085.00	-19,440.84	1,644.16
*Total Department	NASHOBA ASSESSMENTS 522	28,144.00	28,144.00	-28,143.68	0.32

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*Department 524	LANDFILL				
001-524-5300-000	LANDFILL ENGINEERING SERVICES	20,400.00	20,400.00	-20,400.00	0.00
*Total Department	*LANDFILL 524	20,400.00	20,400.00	-20,400.00	0.00
*Department 541	COUNCIL ON AGING				
001-541-5100-000	WAGES-C.O.A. DIRECTOR	37,089.00	37,089.00	-37,098.00	-9.25
001-541-5110-000	WAGES OPER STAFF	27,631.00	27,631.00	-22,520.57	5,110.43
001-541-5190-000	OTHER STIPEND-LONGEVITY	900.00	900.00	-900.00	0.00
001-541-5245-000	REPAIR & MAINT EQUIPMENT	695.00	695.00	-300.00	395.00
001-541-5300-000	PROFESSIONAL SERVICES	1,600.00	1,600.00	-1,525.00	75.00
001-541-5340-000	COMMUNICATIONS	1,300.00	1,300.00	-1,099.90	200.10
001-541-5420-000	OFFICE SUPPLIES	1,000.00	1,000.00	-1,418.37	-418.37
001-541-5580-000	OTHER SUPPLIES	1,525.00	1,525.00	-1,108.16	416.84
001-541-5730-000	DUES & MEMBERSHIPS	500.00	500.00	-90.00	410.00
*Total Department	*COUNCIL ON AGING 541	72,240.00	72,240.00	-66,060.25	6,179.75
*Department 543	VETERANS AGENT				
001-543-5191-000	STIPEND-VETERANS AGENT	5,009.00	5,009.00	-5,009.00	0.00
001-543-5420-000	OFFICE SUPPLIES	100.00	100.00	0.00	100.00
*Total Department	*VETERANS AGENT 543	5,109.00	5,109.00	-5,009.00	100.00
*Department 544	VETERANS BENEFITS				
001-544-5380-000	VET BENEFITS-OTHER SERVICES	40,000.00	70,000.00	-67,815.52	2,184.48
*Total Department	VETERANS BENEFITS 544	40,000.00	70,000.00	-67,815.52	2,184.48
*Department 610	LIBRARY				
001-610-5100-000	WAGES-LIBRARY DIRECTOR	44,089.00	44,089.00	-44,037.92	51.08
001-610-5110-000	WAGES-LIBRARY TECHS	44,439.00	48,651.00	-48,069.67	581.33
001-610-5110-001	WAGES-CHILDRENS LIBRARY	29,745.00	29,745.00	-29,593.21	151.79
001-610-5110-002	WAGES-CHILDRENS SENIOR TECH	23,173.00	23,173.00	-23,049.00	124.00
001-610-5110-003	WAGES-SENIOR LIBRARY TECH	31,489.00	31,489.00	-31,346.64	142.36
001-610-5120-000	WAGES-OTHER STAFFING	4,212.00	0.00	0.00	0.00
001-610-5190-000	OTHER-STIPEND-LONGEVITY	1,500.00	1,500.00	-1,500.00	0.00
001-610-5340-000	COMMUNICATION	1,050.00	1,050.00	-638.68	411.32
001-610-5380-000	OTHER PURCHASED SERVICES	10,980.00	10,980.00	-10,923.86	56.14
001-610-5420-000	OFFICE SUPPLIES	1,525.00	1,525.00	-1,851.96	-326.96
001-610-5450-000	CUSTODIAL SUPPLIES	100.00	100.00	0.00	100.00

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001-610-5580-000	OTHER SUPPLIES-BOOKS, DVDS, CDS	31,307.00	31,307.00	-31,944.71	-637.71
001-610-5730-000	DUES & MEMBERSHIPS	1,752.00	1,752.00	-980.00	772.00
001-610-5780-000	OTHER CHARGES	0.00	0.00	-370.02	370.02
*Total Department	*LIBRARY 610	225,361.00	225,361.00	-224,305.67	1,055.33
*Department 660	MEMORIAL DAY				
001-660-5300-000	PROFESSIONAL SERVICES	1,500.00	1,500.00	-1,310.44	189.56
001-660-5350-000	BAND SERVICES	2,225.00	2,225.00	-1,837.00	388.00
001-660-5580-000	OTHER SUPPLIES	833.00	833.00	-739.64	93.36
*Total Department	*MEMORIAL DAY	4,558.00	4,558.00	-3,887.08	670.92
*Department 692	BAND CONCERTS				
001-692-5350-000	BAND SERVICES	7,829.00	7,829.00	-7,093.72	735.28
001-692-5580-000	OTHER SUPPLIES	300.00	300.00	-215.55	84.45
*Total Department	*BAND CONCERTS 692	8,129.00	8,129.00	-7,309.27	819.73
*Department 710	LONG TERM DEBT				
001-710-5910-001	LTD-EXCLUDED-FIRE LADDER TRUCK	42,900.00	42,900.00	-42,900.00	0.00
001-710-5910-002	LTD-EXCLUDED MEMORIAL HALL	120,000.00	120,000.00	-120,000.00	0.00
001-710-5910-004	LTD-EXCLUDED-FIRE STATION/ELM/CAPPING	171,732.00	171,732.00	-171,732.00	0.00
001-710-5910-006	LTD-EXCLUDED WATER EXTENSION	15,000.00	15,000.00	-15,000.00	0.00
*Total Department	*LONG TERM DEBT 710	349,632.00	349,632.00	-349,632.00	0.00
*Department 715	LONG TERM DEBT				
001-715-5910-000	LTD-NON-EXCLUDE-M.W.P.A.T.	-27,734.00	27,734.00	-27,734.00	0.00
001-715-5910-001	LTD-NON-EXCLUDE-FIRE LADDER TRUCK	67,100.00	67,100.00	-67,100.00	0.00
001-715-5910-002	LTD-NON-EXCLUDE-WITCHS BROOK	8,268.00	8,268.00	-8,268.00	0.00
*Total Department	*LONG TERM DEBT 715	103,102.00	103,102.00	-103,102.00	0.00
*Department 750	INTEREST				
001-750-5920-001	LT INTEREST-EXC-FIRE LADDER TRUCK	4,978.00	4,978.00	-4,978.00	0.00
001-750-5920-002	LT INTEREST-EXC-MEMORIAL HA	13,157.00	13,157.00	-13,157.00	0.00
001-750-5920-004	LT INTEREST-EXC-FIRE STATION/ELM/CAPPIING	78,218.00	78,218.00	-78,218.00	0.00
001-750-5920-006	LT INTEREST-EXC-WATER EXTENSION	1,225.00	1,225.00	-1,223.76	1.24
*Total Department	*INTEREST 750	97,578.00	97,578.00	-97,576.76	1.24
*Department 755	INTEREST				
001-755-5920-001	LT INTEREST-NON-EXCLD-FIRE LADDER	7,785.00	7,785.00	-7,785.00	0.00
001-755-5920-002	LT INTEREST-NON-EXCLD-WITCHS	4,102.00	4,102.00	-4,102.00	0.00
*Total Department	*INTEREST 755	11,887.00	11,887.00	11,887.00	0.00

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*Department 759	INTEREST ON TEMPORARY LOANS				
001-759-5925-000	INT ON ST LOAN/ISSUANCE COST	9,000.00	7,900.00	0.00	7,900.00
*Total Department	*INTEREST ON TEMPORARY LOANS 759	9,000.00	7,900.00	0.00	7,900.00
*Department 911	MIDDLESEX COUNTY RETIREMENT				
001-911-5750-000	COUNTY RETIREMENT SYSTEM	645,246.00	641,246.00	-633,967.00	7,279.00
*Total Department	*MIDDLESEX COUNTY RETIREMENT 911	645,246.00	641,246.00	-633,967.00	7,279.00
*Department 913	UNEMPLOYMENT				
001-913-5750-000	UNEMPLOYMENT COMPENSATION	15,000.00	15,000.00	-12,044.88	2,955.12
*Total Department	*UNEMPLOYMENT 913	15,000.00	15,000.00	-12,044.88	2,955.12
*Department 914	EMPLOYEE HEALTH INSURANCE				
001-914-5740-000	HEALTH INSURANCE TOWN SHARE	962,640.00	887,640.00	-827,102.35	60,537.50
001-914-5780-000	HEALTH INSURANCE OPT-OUT	2,000.00	2,000.00	-2,000.00	0.00
*Total Department	*EMPLOYEE HEALTH INSURANCE 914	964,640.00	889,640.00	-829,102.35	60,537.65
*Department 915	EMPLOYEE LIFE INSURANCE				
001-915-5740-000	LIFE INSURANCE TOWN SHARE	450.00	450.00	-234.00	216.00
*Total Department	*EMPLOYEE LIFE INSURANCE 915	450.00	450.00	-234.00	216.00
*Department 916	MEDICARE				
001-916-5780-000	MEDICARE TOWN SHARE	45,600.00	49,600.00	-49,293.72	306.28
*Total Department	*MEDICARE 916	45,600.00	49,600.00	-49,293.72	306.28
*Department 945	TOWN INSURANCES				
001-945-5740-000	PROPERTY LIABILITY & VEHICLE	217,800.00	214,800.00	-209,933.50	4,866.50
*Total Department	TOWN INSURANCES	217,800.00	214,800.00	-209,933.50	4,866.50
*Department 950	TOWN INSURANCE ENCUMBRANCE				
001-950-5636-000	GEN LIAB INSURANCE 945 PRIOR YEAR	0.00	5,556.00	-1,947.00	3,609.00
001-950-5780-000	INJURED ON DUTY CLAIMS STM 5/1/12	0.00	4,494.00	0.00	4,494.00
*Total Department	TOWN INSURANCE ENCUMBRANCE 950	0.00	10,050.00	-1,947.00	8,103.00
Report Total		17,969,333.00	19,110,605.80	-18,399,285.96	711,319.8

WATER DEPARTMENT EXPENDITURES

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Account number	Account title	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance
*WATER DEPARTMENT EXPENDITURES					
PERSONNEL					
61-000-5100-000	SALARY- SUPERINTENDENT	70,055.00	70,055.00	-70,055.00	0.00
61-000-5100-000	WAGES-OPER STAFF	93,590.00	98,154.00	-95,839.27	2,314.73
61-000-5112-000	WAGES-SUPPORT STAFF	53,210.00	55,017.00	-54,117.99	899.01
61-000-5120-000	WAGES-TEMPORARY HELP	1.00	1.00	0.00	1.00
61-000-5130-000	ADDITIONAL GROSS-OVERTIME	11,060.00	10,460.00	-2,787.1	7,672.89
61-000-5134-000	ADDITIONAL GROSS-REG & SPEC ONCALL	13,825.00	13,825.00	-16,744.646	-2,919.64
61-000-5190-000	ADDITIONAL GROSS-LONGEVITY	3,300.00	3,900.00	-3,900.00	0.00
61-000-5191-000	OTHER-STIPENDS	3.00	3.00	0.00	3.00
61-000-5193-000	OTHER-RETIREMENT BENEFITS	2,000.00	2,000.00	0.00	2,000.00
61-000-5195-000	OTHER-CLOTHING ALLOWANCE	2,350.00	2,850.0	-1,879.68	970.32
Sub-total	PERSONNEL	249,394.00	256,265.00	-245,323.69	10,941.31
EXPENSES					
61-000-5210-000	ENERGY	82,000.00	82,000.00	-85,443.37	-3,443.37
61-000-5240-000	REPAIR & MAINT BUILDING	5,000.00	5,000.00	-3,477.08	1,522.92
61-000-5245-000	REPAIR & MAINT EQUIPMENT	20,000.00	20,000.00	-19,611.32	388.66
61-000-5245-006	REPAIR & MAINTAIN-SCADA'S	1.00	1.00	0.00	1.00
61-000-5270-000	RENTALS	1,000.00	1,000.00	-315.00	685.00
61-000-5300-000	PROFESSIONAL SERVICES	20,000.00	35,000.00	-30,033.62	4,966.38
61-000-5300-001	PROF SVS-BACKFLOW SURVEY	6,000.00	6,000.00	-6,750.00	-750.00
61-000-5340-000	COMMUNICATION	17,600.00	17,600.00	-16,667.70	932.30
61-000-5380-000	OTHER SERVICES	2,600.00	2,600.00	0.00	2,600.00
61-000-5420-000	OFFICE SUPPLIES	5,000.00	5,000.00	-2,786.16	2,213.84
61-000-5430-000	BUILDING SUPPPPLIES	1,500.00	1,500.00	0.00	1,500.00
61-000-5435-000	EQUIPMENT MAINT SUPPLIES	1,500.00	1,500.00	0.00	1,500.00
61-000-5460-000	GROUNDKEEPING SUPPLIES	500.00	500.00	-25.73	474.27
61-000-5480-000	VEHICULAR SUPPLIES	8,000.00	13,000.00	-13,263.58	-263.58
61-000-5530-000	PUBLIC WORKS SUPPLIES	35,000.00	35,000.00	-43,552.11	-8,552.11
61-000-5530-001	PUBLIC WORKS SUPPLIES-CHEMICALS	23,000.00	23,000.00	-20,442.98	2,557.02
61-000-5580-000	OTHER SUPPLIES	1,000.00	1,000.00	169.36	1,169.36
61-000-5710-000	TRAVEL/MILEAGE-IN STATE	1,100.00	1,100.00	-694.31	405.69
61-000-5720-000	OUT OF STATE TRAVEL	100.00	100.00	0.00	100.00
61-000-5730-000	DUES & MEMBERSHIPS	1,500.00	1,500.00	-2,734.00	-1,234.00
61-000-5780-000	OTHER CHARGES	500.00	500.00	-60.00	440.00
61-000-5782-000	OTHER CHARGES-BANK	0.00	0.00	-62.81	-62.81
61-000-5785-000	ASSESSMENT D.E.P.	2,000.00	2,000.00	-1,677.02	322.98
61-000-5850-000	NEW EQUIPMENT	10,000.00	10,000.00	0.00	10,000.00

WATER DEPARTMENT EXPENDITURES

FISCAL YEAR 2014

<i>Account number</i>	<i>Account title</i>	<i>Original Budget</i>	<i>YTD Adjusted Budget</i>	<i>YTD Actual Expended</i>	<i>YTD Unexpended Balance</i>
61-000-5870-000	REPLACEMENT EQUIPMENT	1.00	1.00	0.00	1.00
61-000-5910-000	DEBT SERVICE-MWPAT-EAST SIDE	33,002.00	33,002.00	-33,002.00	0.00
61-000-5910-001	DEBT SERVICE-MWPAT-EAST SIDE	48,030.00	48,030.00	-47,012.98	1,017.02
61-000-5920-000	INTEREST-MWPAT-EAST SIDE	9,378.00	9,378.00	-9,371.68	6.32
61-000-5920-001	INTEREST-MWPAT-EAST SIDE	14,970.00	14,970.00	-14,569.95	400.05
61-000-5920-002	INTEREST-WITCHS BROOK	0.00	0.00	0.00	0.00
Sub-total	EXPENSES	599,676.00	626,547.00	-596,707.73	29,839.27
WATER CONSTRUCTION PROJECTS					
61-500-5009-000	MAIN STREET STATION UPGRADE	0.00	58,218.23	0.00	58,219.23
61-500-5012-000	SYSTEM ENHANCEMENTS	0.00	1,068,565.47	-223,285.82	845,279.65
61-500-5013-000	WATER MAIN EXTENSION	0.00	127,911.75	0.00	127,911.75
61-500-5014-000	WELL DEVELOPMENT & EXPLORATION	0.00	6,276.29	0.00	6,276.29
Sub-total	WATER CONSTRUCTION PROJECTS	0.00	1,260,972.74	-223,285.82	1,037,686.92
ARTICLES					
61-500-5000-000	WATER OPER EMERGENCY RESERVE	20,000.00	0.00	0.00	0.00
Sub-total	ARTICLES	20,000.00	0.00	0.00	0.00
OTHER CHARGES & EXPENSES					
61-500-5245-000	STORAGE TANK MAINT FUND ATM	0.00	13,883.40	0.00	13,883.40
61-500-5800-000	CIP-NEW SERVICE TRUCK	45,000.00	45,000.00	-34,430.65	10,569.35
61-500-5804-000	CIP-CROSS ST WELL MAINT	20,000.00	20,000.00	-10,873.50	9,126.50
61-500-5850-000	EQUIPMENT REPLACEMENT FUND STM	0.00	10,000.00	-8,573.93	1,426.07
61-500-5902-000	CIP-VFD & ELEC SVS PUMP	25,000.00	25,000.00	0.00	25,000.00
Sub-total	OTHER CHARGES & EXPENSES	90,000.00	113,883.40	-53,878.08	60,005.32
GRAND TOTALS		709,676.00	2,001,403.14	-873,871.63	1,127,531.51

POLICE DEPARTMENT

As Chief of Police, I respectfully submit the following annual report for the Townsend Police Department.

Overall incidents for the year declined by 767 with 16,238 reportable incidents. Five year totals showed a steady decrease in incidents over a five-year period with a high point in 2010 19,314 a slight uptick in 2012 over 2011 with 17,941 and an overall total for the five-years of 88,170 incidents. 71.7% of all incidents were either department or officer initiated, 24.9% were calls for service, and 3.4% were log entries or reported by other means. Motor vehicle B&E's were up from 17 reported in 2013 to 20 reported in 2014, other B&E's were down from 39 in 2013 to 23 in 2014, general disturbance calls were up from 32 to 52 while domestic-type disturbances were down from 79 to 57, reported larcenies were down from 68 to 47, mental health up from 13 to 22, motor vehicle accidents with injuries were down from 49 to 36 while motor vehicle accidents without injury were up from 135 to 163, neighbor/tenant disputes were up from 15 to 37, noise complaints up from 77 to 106, school training increased from 24 to 35 and welfare checks were up from 65 to 105. All other incidents contained within 102 reportable categories remained fairly consistent.

This past year, as part of our strategic planning, we implemented a community survey to get an idea of where we stood in the community, what the concerns were, what we were doing right, and what areas people felt we needed improvement. Those responding to the survey were 45% male and 55% female. Age groupings were 6% (21-29), 21% (30-39), 21% (40-49), 24% (50-59), 26% (60-69), and 3% (70 and over). Of those responding to the survey, 97% were Townsend residents while 3% lived outside of the community, 97% responding to the survey were Caucasian and 3% were Hispanic. Household income of those responding indicated that 26% chose not to disclose, 0% were under \$25,000.00 annually, 6% had an annual income of \$35,000.00-\$49,000.00, 12% were in the \$50,000.00-\$65,000.00 range and 53% were at \$65,000.00 and over. The following are the results of the survey which I would like to share at this time.

How would you rate your experience with the Townsend Police?

With 89% response, 19% neutral, 23% satisfied, 42% very satisfied, 1% unsatisfied, 3% very unsatisfied.

Rate how serious you feel the level of crime/activity is in your neighborhoods in the following areas?

Overall crime: With 88% response, 21% neutral, 61% good, 3% very good, 3% bad.

Narcotics: With 84% response, 47% neutral, 31% good, 2% very good, 4% bad.

Domestic Violence: With 94% response, 36% neutral, 55% good, 2% very good, 1% bad.

Violent Crime: With 100% response, 32% neutral, 47% good, 21% very good.

Robbery/Theft: With 93% response, 32% neutral, 26% good, 2% very good, 32% bad, 1% very bad.

Cyber Crime: With 92% response, 55% neutral, 33% good, 3% very good, 1% bad.

Fraud: With 89% response, 53% neutral, 31% good, 4% very good, 1% bad.

Traffic Safety: With 93% response, 30% neutral, 42% good, 3% very good, 18% bad

Sexual Assault: With 88% response, 48% neutral, 36% good, 4% very good.

Vandalism: With 93% response, 36% neutral, 36% good, 2% very good, 18% bad, 1% very bad.

Describe what you feel is the most significant problem in your neighborhood?

People do not stop at the stop signs on Emery Road.

A significant amount of vehicles don't stop at stop signs.

I guess the younger generation that speed through the neighborhood

Pretty minor-traffic moving a little too fast on residential streets

We have people who come park on Ware, Rd., or Vinton Pond and wait to meet drug dealers from NH, then use and discard their needles in our neighborhood. I've run them off many times over the years. One individual who is a repeat offender works at...
Minor break-ins/theft, followed by vandalism and stalking/suspicious activity.
Car break-ins especially in the Timberlee Park area.
Break-ins and speeding.
Speeding on Ash St. This also includes some school buses which I have stopped and spoken to them about.
I hear about break-ins to vehicles and houses a lot. Also my biggest complaint is the amount of barking dogs and the inability of the animal control officer to do anything about it. Been calling her for 3 years about 1 dog (there are many) and nothing has changed, wish it would be a police matter (noise violations, animal cruelty ect.)
House and car break-ins
Marijuana dealers in Timberlee Park. Vandalism/car break-ins.
Break-ins. Mostly cars. Speeding on Ash St
Break-ins, speeding, suspicious behavior.
I live in Timberlee Park and for me the most serious issue is of people speeding. The speed limit is 25 but some people drive 50 I think.
Vandalism-malicious mischief.
The child predator in the Prius and the break-ins.
Cars getting broken into.
Vandalism and house breaks.
People getting away with crimes that will eventually hurt someone.
Traffic and drug activity
Heroin
Speeding vehicles down Hill Rd.

How would you suggest the Townsend Police Department improve its services to the citizens of Townsend?

Use of sirens when officers are "flying" down the road with lights flashing.
Stop sign enforcement on Emery Road
No suggestions.
More of the same. The department is doing fine.
Patrol down streets around lunch time a bit more if you could.
Keep involved/interact with citizens. Ice cream passes for kids wearing helmets was a good example to get kids talking with police. Regular patrols at random times.
More frequent patrols.
Service is good.
Cant' say it needs improving. Wave hello more maybe.
TDP does a good job getting info into the newspapers, but posting information regularly in the neighborhood forum would help too.
Be seen more, better overall involvement.
Overall I think the police do a great job. I feel very safe in Townsend even walking around at night. I was happy to see the statement on the Next Door neighbor web site about the bear and to know that the police are aware of the animal's presence.
Not sure they are visible enough in my opinion.
More patrols on Timberlee Park. Also check cars speeding in the park
Get a police dog-drug/search dog.
More patrols

The officers need to show that they care and be more professional. I (and others I know) have come to TPD with various complaints and nothing is ever done. Many of the TPD officers are lazy and don't do what other towns would do to help solve problems. I am a supporter of the police and have never been in a negative situation with them, I just believe that they do not do the best they can here in Townsend. Get a new Police Chief

*I think the TPD does a great job
Great service. Great all around.*

The one think I would like to see improved at the Townsend Police Department is?

Police details for town departments (water, highway, ect). They create the same traffic issues as private companies.

Nothing, they do a great job

Can't think of a thing.

Doing a great job.

Would like to hear about more theft, break-in and vandalism being solved.

All is fine-thank you.

Traffic enforcement in neighborhoods

Better speed limit enforcement

Every interaction I have had with the TPD during the past 20 years has been satisfactory.

Same as above

I think the one thing that could be improved is better feedback about events going on in town. It would be good if more people were aware of the police department web site as I have lived in town now 25 years and did not know until recently that there was a web site for the Townsend Police. It seems a good way to check in on important news around town and maybe have people sign up for news info with their e-mail addresses.

I guess more communication, but overall been pretty happy

Nothing. Doing a great job

More interaction with middle school and high school children

Traffic control on Haynes Road. I walk my dog twice a day and people speed. I am afraid I am going to get killed!

Getting the job done

Unprofessional officers and incompetent dispatchers

Officers that do their jobs

Ticketing distracted and bad drivers in general

While this was just a random sampling, it gives us some direction on where we are and where to go. Some changes have already been implemented to address concerns and other changes will be forthcoming. I would also like to see a broader sampling of responses and we will again be soliciting ideas from residents at a later time. In the meantime, please use our website or call with any issues or problems that you may encounter or that concern you. Our goal is to have a fully informed public and to adjust our performance if warranted. It is also important to know that any/all complaints against any officer are verified and fully investigated and followed through. This past year we continued to work closely with the schools on implementing the A.L.I.C.E program in each of our schools throughout the community as well as a district-wide project. The A.L.I.C.E. program (Alert, Lockdown, Inform, Counter, and Evacuate) gives choices to teachers, students and staff in the event of an active shooter within the schools which are different from our previously taught lockdown procedures. Two officers from the Townsend Police as well as officers from Ashby and Pepperell have received specific specialized training in this area and have been working within the district to bring this training into all of our schools.

In addition, we have worked within the schools this past year on several incidents involving serious threats brought by social media. Those responsible have been identified and criminal action by the police as well as disciplinary action within the schools has been sought. These situations have brought about discussions between the schools and police to re-institute a school resource officer's position back into the district. While this is still in the discussion stage, I believe that all involved agree that this is a much needed position and we are attempting to work out the final details and hopefully see this position in the district in the upcoming school year.

We began a transformation and transition process with the police department this past year which will continue into this coming year with other retirements projected. In July, Sergeant Cheryl Stevenson retired from the department after serving 27 years as a full-time officer/Sergeant, Donna Souza submitted her request for retirement in September after serving 32 years as a Confidential Secretary/Administrative Assistant, and David Profit submitted his request for retirement in October after serving 30 years full-time police officer, Sergeant, Lieutenant, and Deputy Chief. After figuring in the time that Sergeant Stevenson and Deputy Profit spent in other areas of public safety including dispatch duties, these three retirements, including Donna Souza, represent close to 95 years of public service in the public safety field.

Although these positions were very important to our operations, with a lot of effort and hard work the transition has been relatively seamless. Donna Souza's position was temporarily replaced by our



Administrative Coordinator, Patty Clark and has now been filled with Samantha Watson-Morris who has proved to be a quick study and has been a great choice for us. Two officers, Jeff Giles and Michael Marchand have been chosen to replace vacancies left Sergeant Stevenson and Deputy Profit. We have been involved in a promotional process for the past several months to replace Sergeant Stevenson and Deputy Profit as well as Sergeant Mark Giancotti, who I intend on promoting to Lieutenant. We made the decision to involve an outside vendor to completely evaluate all internal candidates through an assessment center for the purpose of choosing the most qualified amongst the members of the organization. These position will be filled shortly and I am confident that we can move forward in a positive manner after the transformation is complete.

This past year had been a tough year for those in the police field. After the choking death by police of Eric Garner in New York in July, the shooting death of Michael Brown by police in Ferguson, MO in August and the Grand Juries in those cases refusing to return indictments against the officers involved has touched off a firestorm of controversy and anti-police sentiment across the country.

While it is my opinion that some are quick to judge without knowing all the facts in a particular situation, it is also my feeling that police can do a better job of informing the public on the tactics they use and become more ingrained and vigilant in community affairs. With reduced budgets and other important demands, this is an overwhelming obstacle and challenge for police

administrators but also a necessity to regain the confidence and trustworthiness of police across the country. For this reason, there has been a revitalized effort to train police officers in their efforts to deal with the needs and demands of their communities and it is my hope that something good can come out of these tragic events.

In closing, I would like to say that it has once again been my privilege to serve as you Chief of Police and I have been honored to do so. Again, I consider myself fortunate to work with the men and women of the Townsend Police Department who give so much of themselves and make my job an enjoyable and rewarding experience. I would also like to extend my thanks and appreciation to the business owners and citizens of Townsend for their support as well as the support that we have received from the Massachusetts Attorney General, Chiefs of Police across the state and in particular, those from the Northeastern Massachusetts Law Enforcement Council. I would also like to thank the other department heads, boards and committees, Board of Selectmen and Town Administrator for their support and guidance this past year which has led to the overall success of the organization.

Respectfully submitted,
Erving M. Marshall, Jr.
Chief of Police

COMMUNICATIONS DEPARTMENT

As Director of Communications, I respectfully submit the following annual report for the Townsend Communications Department.

The Townsend Communications Department, the hub of the emergency services for the Town of Townsend, recorded 16,238 overall incidents for the year. These incidents are recorded for reporting purposes and include 102 reporting categories.

While these incident statistics give us an accounting of the type, quantity, and nature of the calls received, they do not account for the thousands of informational service-type calls that do not require incident reporting or the multitude of walk-in requests for information, thus do not represent the overall work performed on a daily basis by the department's Telecommunications personnel.

The Townsend Communications Department currently employs a Communications Supervisor who also serves in an IT capacity and oversees the daily operation within the department as well as attends to the critical computer and radio infrastructure needs of the Communications Department and the needs of fire/ambulance and police. The Communications Supervisor's position was added about a year ago due to the ever changing demands in the technology field. Dave Mazza, who currently serves in this capacity, is an integral source of knowledge and expertise as it relates to the functioning of our communications infrastructure. The department also employs a Sr. Telecommunicator, three other full-time Telecommunicators, and six part-time Telecommunicators who are committed to their jobs and are the lifeline of public safety. They are the faceless officials who arrive at the scene via phone first and prior to any police car, ambulance, or fire truck. They are trained and mandated to keep you on the phone in the event of a medical emergency and give instructions to you in how to treat a patient or give CPR instructions, stop bleeding, assist a choking victim, or a host of other medical procedures until help arrives at the scene. They have gone through a variety of mandatory and supplemental training over the past several years and required to update this training annually.

With mandated training and the need for updated equipment and maintenance comes cost. For the past several years we have been funding our training and some of our equipment and maintenance costs through the state. Last year I increased the Communication's budget to offset

the cost of equipment maintenance which we were using grant money to augment. As a rule, for the last several years we have been receiving approximately \$15,000.00 in training grant money and approximately \$27,000.00 in a support grant from the State 911 Department to pay for mandated training and updates in infrastructure, but were also using this funding to pay for maintenance costs.

This year the State 911 Department has started a new phase of 911 communications called "Next Generation 911" (NG-9-1-1 or Next Gen). The Next Gen system will transform the current analog system into an IP based system will allow called to connect to a Public Safety Answering Points (PSAPS) like the Townsend Communications Center, allowing callers the ability to provide texting or other means as a source of connecting to a 911 call center and also the integration of geographical information data to map a callers location.

While this is a great tool and is in keeping with emerging technology, the thought of funding these changes was dashed by the outgoing Governor when he denied an increase of \$.50 a month to cellular phone bills to pay for it. With that being said, it is the State 911 Departments plan to use our training and support funding grant dollars to fund this project and now out required training becomes an unfunded mandate.

What this means is that I have once again had to increase my communications budget to offset the cost of training, and like a lot of other things, this becomes a local issue for the cities and towns throughout the state to deal with and have to come up with the funding to pay for. The good news, if there is any, is that you will be provided with a communications system that comprises state-of-the-art technology that could mean the difference between life and death and one that allows even the deaf and hearing impaired a way to successfully communicate in an emergency. In closing, I would like to thank the men and women of the Townsend Communications Department for their hard work and dedication this past year. It has been my honor and a privilege to work with these professionals who are committed to their jobs and the safety and well-being of the community.

Respectfully submitted,

Erving M. Marshall, Jr.
Director of Communications

FIRE-EMS DEPARTMENT

Calendar year 2014 brought many changes for the Fire-EMS Department. At the end of March, Chief Donald Klein retired with tenure of 7 years as leader of the department and 40 years of service. This kicked off a lengthy search process for a new Chief. I was appointed to the position on May 19, 2014, and am responsible that was forward to many years of Townsend.

The majority of the been spent becoming familiar know key people, and policies and procedures. I most critical need facing the inadequate facilities in the So it was fortuitous that after a change in direction of the



honored by the bestowed upon me and look service to the town of

past seven months have with the town, getting to reviewing and updating quickly determined that the department is the town center and west end. just a few short months and fire station committee, we

were informed of a generous donation to build a new Central Fire Station from a benefactor who has chosen to remain anonymous. The new station will be constructed on the site of the existing Fire Headquarters' at 13 Elm Street in the center of town. This will allow the department to consolidate equipment and personnel currently located in three separate locations - the municipal garage behind town hall, the 1875 fire station located at 8 Elm Street, and the existing structure at 13 Elm Street.

The fall was spent planning for the new station and making arrangements for temporary housing during construction which is set to start in March. We anticipate moving into the station in the fall.

Since receiving word of the donation, the Fire Station Committee has refocused its efforts the replacement of the 140-year-old West Fire Station. They are working on acquiring the American Legion property in West Townsend next to the West Station and expect to have a plan ready to present at this year's town meeting.

With change comes new ideas of how we can do things more efficiently. In August two part-time mechanics were hired to perform the majority of our fleet maintenance in-house which will reduce the cost of sending apparatus to dealers all over New England for service and repairs. This change is estimated to save the department considerable money and increase the level and frequency of our maintenance to meet the National Fire Protection Standards.

Another challenge that the department faces from time-to-time is adequate staffing. The department consists of four full-time personnel which includes the Fire-EMS Chief, an Operations Captain, a Fire Prevention Officer, and one Firefighter. The four person staff work 40 hours per week Monday through Friday, but during the past seven months one of our full-time staff members has been on active military duty. Additionally, we do our best to staff two per diem paramedics 24-hours-a-day, seven-days-a-week in order to provide advanced life support EMS services. The nature of per diem employment is a constant juggling act as the majority of these personnel work full-time in other places. We are challenged to fill these positions particularly during popular vacation months, holidays, and major storms. We are currently working to find alternative ways to ease this problem.

Thanks to Chief Klein, the finance committee, the selectmen, and the voters, a number of capital projects were completed in 2014. The transition from a hard-wired municipal fire alarm system to a wireless system is currently underway. The wireless system has been installed and all town buildings are in the process of being switched over. The leased Kawasaki Mule UTV was purchased along with winter tracks and a unit was installed in the back to fight forest fires and transport patients out of the woods. Lastly, both manual lift stretchers in the ambulances were replaced with power lift stretchers.

Calendar year 2014 was a relatively normal year in respect to emergency calls. We responded to a total of 1,717 calls and increase from 1,653 in 2013. Townsend continues to be one of the only advance life support services in the area, working closely with surrounding towns to provide advance life support intercept services. Total EMS Calls for 2014 were 922 up from 905 in 2013 generating nearly \$300,000 in revenue to off-set the department's budget.

I would like to take this opportunity to thank members of the Fire Chief Committee, the Board of Selectmen, and Town Administrator Andy Sheehan for the opportunity bestowed upon me as the Fire-EMS Chief for Townsend. I am delighted to serve the community and would like to thank the people of Townsend for their support.

Respectfully Submitted

Fire-EMS Chief
Mark R. Boynton

TOWNSEND EMERGENCY MANAGEMENT AGENCY

"Plan Prepare Preserve Protect"

This has been another busy year for the the Townsend Emergency Management Agency. As with last year, most of our work has focused on the Planning and the Preparation aspects of our mission. I have participated in many conference calls with Massachusetts Emergency Management Agency (MEMA) regarding storm planning and preparation, and the Ebola situations. I also worked with MEMA on several grant proposals.

I regularly attended meetings of the local and state directors associations and the annual gas and electric emergency planning sessions. Other meetings and trainings focused on an Emergency Dispensing System, Shelter Planning, Emergency Operations Center, and representing TEMA at the Kinder/Morgan hearings.

TEMA has held classes and trainings on ServeSafe, Animals in Disasters, First Aid Review, and Shelter Orientation. We continued the Citizen Emergency Response Team classes and graduated our first class in August. I have continued to give Safety and Preparedness talks at Town Meetings in an effort to keep our townspeople ready for any emergency.

Deputy Directors Mike Grimley and Tom Whittier continue to keep operations moving smoothly and to help with grant writing and administration. We have had some near misses with storms this year, making it more important than ever to be prepared for any emergencies.

PLEASE, have your "go bag" ready with at least a 3 day supply of food, water, and other items needed for your personal and family safety. Remember, it can happen here! Be sure you are prepared!

Respectfully submitted,

Shirley Coit
Emergency Management Director

ANIMAL CONTROL OFFICER

Another busy year for Animal Control, consisting of Loose dogs, Loose Livestock and Lots of Wildlife calls, including Fox, Coyote's, Orphaned Raccoons and Injured Owls and Hawks.

Stray Dogs	10
Stray Cats	21
Loose Dog Complaints	31
Barking Dog Complaints	33
Wild Animal Complaints	96
Misc. Complaints/Calls	82

Combined Total Calls 273
(this does not include follow-up phone calls)

Wildlife issues make up more than half of the calls I receive. The Department of Fish and Wildlife has jurisdiction over all wildlife calls and/or concerns. I speak to them on all wildlife calls. The Fox and Coyote population seems to be suffering with Mange in this area, mainly because of the infected dens they are using. The Injured Birds of Prey are taken to a local Veterinarian who is licensed to care for them. The orphaned wildlife is taken to a local licensed Wildlife Rehabilitator.

Two of the baby Raccoons that I took to the Rehabber are featured in her yearly fund raising Calendar. It is illegal to keep Wildlife as pets in Massachusetts.

As the economy gets tighter, our pets still need their vaccinations, Our annual Rabies Clinic is coming up in march, Check with the Board of Health for the date. Petco also offers vaccinations at low cost. Check their schedule at www.luvmypet.com. PetSmart in Leominster also offers Veterinary care at their store. We have two Veterinary Hospitals right here in Town, Townsend Veterinary Hospital and Best Friends Veterinary Clinic, Both located on Main Street.

If I can be of any assistance, or if you know someone who might need help with their animals, Please don't hesitate to contact me at 978-597-5868. In an emergency, the Police Department can contact me by cell.

Respectfully Submitted

Mary L Letourneau
Cert. Animal Control Officer

BUILDING DEPARTMENT

Listed below is the yearly report of activities of the Building Department for 2014. The Building Department is here to interpret and enforce the building codes for the safety of the public. To be fully effective, the issuance of a building permit is required. This involves the submittal of an application and building plans for review and approval for code compliance. All work is subject to inspection.

Some of the most commonly overlooked items that require building permits are siding, roofing, swimming pools and hot tubs, decks, and replacement windows. If you have any projects or repairs planned, or have any questions please contact the Building Department. We will be pleased to assist you with your permit process.

There have been a few changes of staffing in the Building Department this year. The first being the retirement of Sherry Vaughan in August, Sherry had been my Department Assistant for the past 10 years. Many will remember Sherry for the great extent that she would go through to help the customers. I wish Sherry well in her retirement.

I would like to welcome Janet Leavitt to the Building Department as the Administrative Assistant. Many will recognize Janet because she has worked for the Town for the past 15 years in the Assessor's Office. Janet's position in the Assessor's Office had a lot of interaction with the Building Department and Janet has filled in several times as the Administrative Assistant. This made for an easy transition into her new role.

Finally, I would like to thank all of the other Departments and Boards that interact with the Building Department for their continuous support and excellent working relations.

Respectfully submitted by:

Richard D. Hanks, Building Commissioner



Report 2014**Number of Permits**

Single Family Dwellings	25
Multi Family Dwellings	-1-
Remodeling and Additions	35
Accessory Buildings	15
Swimming Pool and Hot Tubs	11
Commercial and Industrial Buildings	-3
Commercial and Industrial Renovations	-2
Solid Fuel Appliances	31
Demolition	6
Siding, Roofing, Replacement Windows	66
Decks and Porches	13
Signs	-8-
Business Permits	20
Weatherization	12
Sheet Metal/Mechanical	14
Solar Installations	44
Safety Inspections	29
Other	18

Total**353****Total Increase in Valuation \$10,411,263****Collected for 2014****Permits Issued****Fee Collected**

Building Permits	324	\$92,785
Safety Inspections	29	\$2,266
Collected for the Plumbing Inspector	165	\$11,995
Collected for the Gas Inspector	180	\$9,174
Collected for the Wiring Inspector	216	\$21,254
Collected for the Sealer of Wgths. & Msrs.	90	\$2,020

Total Collected by the Building Department**\$139,494**

INSPECTOR OF WIRES

I hereby submit my annual report for the year ending December 31, 2014. A total of 216 electrical wiring permit applications were processed.

Permits issued: 216 Fees collected: \$21,25

All electrical work done must be in accordance with Massachusetts Electrical Code. Permits may be obtained in the Building Department, Townsend Memorial Hall.

I wish to thank Dan Cushion, the Alternate Inspector of Wires for his help. Also thanks to all the other Departments and Boards for their ongoing cooperation and support.

Respectfully submitted,

William Choate
Inspector of Wires

PLUMBING INSPECTOR

I hereby submit my annual report for the year ending December 31, 2014. There were 165 plumbing permits processed. These permits were issued for new homes, renovations and commercial buildings.

All installation of plumbing must follow the State Uniform Code, Chapter 142 of the Massachusetts General Laws and Titles of Environmental Code. The Plumbing Code is founded upon Certain Principles of environmental sanitation and safety through proper design, acceptable and adequate installation and maintenance. Construction may vary, but basic sanitary and safety principles are desirable and necessary to protect the health of the public.

Permits are required for installation of hot water tanks, solar heat, and any domestic water connection, including back flow preventers, septic tanks and lawn sprinklers.

All plumbing must be done by a Massachusetts licensed plumber and is subject to inspection. Permits may be obtained at the Building Department in Town Hall.

Permits issued: 165

Fees Received: \$11,995

Respectfully submitted,

Richard Kapenas
Plumbing Inspector

GAS INSPECTOR

I hereby submit my annual report for the year ending December 31, 2014. There were 180 gas permits issued for various projects including new homes, renovations, commercial buildings and heating appliances.

All installation of gas both natural and liquid propane must follow the State Uniform Code under Chapter 142 of the Massachusetts General Laws and Titles of the Environmental Code. Construction may vary, but basic safety principles are desirable and necessary to protect the public.

Permits are required for the installation of any new or replacement gas appliance including water heaters, fireplace logs, and heating boilers. All work must be done by a Massachusetts licensed plumber or Massachusetts licensed gas fitter and are subject to inspection. Permits may be obtained at the Building Department in Townsend Town Hall.

I recommend the purchase and installation of a Carbon Monoxide Detector and the regular maintenance of your heating system.

Permits issued: 180 Fees Received: \$9,174

Respectfully submitted,

Richard Kapenas
Gas Inspector

SEALER OF WEIGHTS AND MEASURES

This past year has been a busy but enjoyable year. I attended a fifteen hour course required by the State of Massachusetts. This course provides updates and changes to Massachusetts Standards and increases my ability to provide the best possible service to the Town of Townsend.

Anyone requiring a new or replacement scale or pump must have them officially checked and sealed before they are used. Appointments may be made by calling the Townsend Building Department at (978)597-1709, or me directly at (978)597-8855.

Ninety inspections for accuracy were performed during 2014.

Items inspected:	32 Scales	Fees received: \$2020
	2 Apothecary Scales	
	3 Platform Scales	
	1 Three Ton Scale	
	52 Gas Pumps	

Respectfully submitted,

Eric Aaltonen
Sealer of Weights and Measures

LAND USE COORDINATOR

The Land Use Coordinator (LUC) serves as the professional charged with the coordination of overall planning and policy making in support of the Planning Board, Conservation Commission and Zoning Board of Appeals. The LUC also works in conjunction with other Town Departments, the Housing Authority, Board of Selectmen, Finance Committee, Capital Planning Committee, Town Properties Committee, Strategic Planning Committee, Open Space & Recreation Plan Committee, Energy Committee, Stormwater Committee, and Master Plan Committee, as well as with outside agencies including Montachusett Regional Planning Commission (MRPC) and the Nashua River Watershed Association, along with a number of State and Federal agencies, to further the goals and objectives of the Department. In addition, the LUC works with the Town Administrator and Town Counsel on any land use issue needing legal clarification and opinion.

The LUC coordinates policies and procedures of the Land Use Boards in order to streamline the permitting process on applications for projects including but not limited to subdivisions, site plan review, wetlands permits, special permits, and variances, in compliance with Rules and Regulations and General and Zoning Bylaws. The position also provides oversight related to public hearings in conjunction with proposed tree and/or stone wall removal within the Town's Right of Way under the Scenic Roads Act; and road acceptance or discontinuance of public ways, as well as the process for

the town to exercise its First Right of Refusal Option on properties classified as recreation, forestry and agriculture (Chapters 61, 61A & 61B). The LUC is responsible for communicating with other towns regarding land use strategies that have been effective, as well as seeking grant opportunities, writing grant applications and administering grants received for land use purposes.

Karen Chapman and Jeanne Hollows have served as Co-Land Use Coordinators for the town since 2006. Karen is also the Zoning Board of Appeals Administrative Assistant and Jeanne is also the Planning Board Administrator. In 2014, Jeanne and Karen worked on many projects for the Land Use Boards. In addition, they have met with the general public and other Department Heads to research and resolve issues, have attended Department Head meetings, managed collection and payments for Legal Notices and 53G Accounts, handled budget preparation and tracking, ordered department supplies, and maintained comprehensive online databases for case histories.

The LUC oversees the town's compliance with Federal stormwater regulations. Under the U.S. Environmental Protection Agency's (EPA) Clean Water Act, Townsend is subject to the National Pollutant Discharge Elimination System (NPDES) Phase II General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4). The NPDES Stormwater Program regulates discharges from MS4s (which can include catch basins, storm drains, detention and retention basins, pipes, and drainage ditches), construction activities, and industrial activities. Polluted stormwater runoff is commonly transported through MS4s, and often discharged untreated into local water bodies we use for drinking water, fishing, and swimming. To prevent harmful pollutants from being washed or dumped into an MS4, cities and towns are now mandated to obtain a NPDES permit, and to develop and implement a stormwater management program to reduce contamination from stormwater runoff and prohibit illicit discharges. The LUC is responsible for implementing the Program's "measurable goals," which consist of: Public Education and Outreach, Public Participation and Involvement, Illicit Discharge Detection and Elimination, Construction Site Runoff Control, Post-Construction Runoff Control, and Pollution Prevention and Good Housekeeping; and must submit an annual report to the EPA and Department of Environmental Protection (DEP) by May 1st of each year. Karen prepared and distributed the first in a series of Stormwater Best Management Practices Public Notices entitled, "Automotive Maintenance & Car Care" as part of the Public Education and Outreach component of NPDES requirements. The EPA is in the process of reissuing a new NPDES Phase II General Permit that expired in 2008. Once the permit is reissued, the town will have to reapply to be covered under this new permit, while continuing to comply with the expired permit. Karen attended the 2014 Draft Massachusetts MS4 Permit informational meeting in Westborough and the EPA NPDES Public Hearing on the new Draft Permit in Leominster.

Throughout the year, Jeanne continued work on reviewing and writing draft amendments to Planning Board Rules and Regulations, to achieve clarity, correlating consistency and to bring language into compliance with NPDES Phase II Stormwater Management Permit requirements. The drafts were sent to a peer review engineering firm and input was solicited from all Town Departments, before public hearings were held. The Stormwater Authority (Planning Board) reviewed finalized amendments, a Stormwater Regulations Guide to support the Stormwater Management General Bylaw, and a multi-page Stormwater Application Package. Hearings, were continued into the 2015 calendar year.

When an issue came up regarding the unauthorized removal of a large section of stone wall within the Town's Right of Way, Jeanne drafted amendments to correct the oversight of language in both the Zoning Bylaw and Planning Rules and Regulation in order to comply with Mass General Law ch. 40 §15 C., the Scenic Road Act. The process included consultations with the Zoning Enforcement Officer, Conservation Agent, Tree Warden and Planning Board, which led to the drafting of new definitions in the Zoning Bylaw to include "right of way," "stone walls" and "trees." Other amendments to Zoning Bylaws included updates to the "Wind Energy Zoning Bylaw" prepared in response to recommendations from the Attorney General's Office, and amendments related to requirements for the submission of a Stormwater Management Application whenever a project will

meet the threshold of applicable land disturbance, as specified in Chapter 85 of the Townsend General Bylaw. Public Hearings for these were concluded in late Fall, however Town Meeting vote for adoption was moved into the next calendar year.

Karen has been providing support to the Energy Committee, who successfully obtained Green Communities designation in December 2012 through the State Executive Office of Energy and Environmental Affairs. With the Green Communities designation, the Town was awarded a grant for \$156,825 to further their goal of reducing the town's energy use by 20% by June 2016. So far, the town has reduced energy use by only 2% since the baseline year of FY2010. Karen supports the Committee through scheduling meetings, posting agendas, taking and transcribing minutes, coordinating outside consultants, recordkeeping, quarterly and annual reporting to the State, managing the grant monies, tracking energy use for all town buildings and vehicles, and general administrative duties. (see Energy Committee Annual Report for more detailed information)

Karen worked with the Geographical Information System (GIS) to create several detailed maps for various departments and local organizations. She also supplied maps for Town Meetings to illustrate several articles pertaining to land issues. Karen worked with MassGIS to facilitate an address mapping project to locate and verify Townsend's streets and addresses for all the structures in Townsend as part of an E-911 State project.

Karen currently provides support to the Townsend Housing Authority (THA) by fielding questions, compiling information, and attending meetings. Jeanne supports the Housing Authority by responding to the many inquiries and applications that are mailed to the town in search of housing. Since the town does not own any housing units, alternate contact information is provided to them. Karen has been attending THA meetings and assisting in updating the Town's Affordable Housing Plan. A final draft of the Plan was presented and approved by the Planning Board and the Board of Selectmen and sent to the State Department of Housing and Community Development (DHCD) for acceptance. The State preliminarily approved the Plan, requesting some updates to be done. The Plan is a proactive strategy for planning and developing affordable housing. Three key parts of the Plan are a comprehensive housing needs assessment, affordable housing goals, and implementation strategies for the goals.

The State Department of Housing and Community Development (DHCD) requires that at least ten percent of a city or town's housing stock be affordable. As of December 2014, Townsend has an affordable housing percentage of 5.1% or 174 units, unchanged from the 2013 percentage. No new affordable housing projects were submitted to the Town in 2014. Karen worked with Citizens' Housing and Planning Association, a Real Estate Broker and the owner of an affordable housing unit to resell the unit as an affordable unit. Karen also assisted in marketing the lotteries for the two new apartment buildings known as Turnpike Village that have 12 affordable units in them. Karen attended the Massachusetts Housing Partnership (MHP) Rural Housing Summit at Holy Cross. The highlight of this event was the release and discussion of an MHP white paper illustrating the difficulties in addressing rural housing affordability and proposing recommendations to address them. This white paper was written following a year-long collaboration of non-profits, regional planning agencies and statewide agencies.

Karen and Jeanne frequently receive phone calls from various entities requesting land use information relative to specific properties in the town. Some of these requests require significant research. They also work closely with the Conservation Commission and Mass Division of Fisheries and Wildlife (DFW) on issues related to proposed land acquisitions by the State or conveyances to the State to protect open space.

The DFW obtained 56 acres in Townsend in 2014 for wildlife habitat and open space protection. The State of Massachusetts owns 6,818 acres or 32% of the land in Townsend. For this acreage, the State provided \$165,283 to the Town for payment in lieu of taxes in FY2014.

Over the course of the year, several calls came in from consultants representing firms interesting in pursuing solar energy. Jeanne met the Zoning Enforcement Officer who confirmed that

solar systems, regardless of whether they are roof, ground or pole mounted, are allowed by right in all zoning districts as an accessory use to an existing structure for the owner's or tenant's consumption however, "solar farms," as a revenue generating business, are only allowed within the Ground Mounted Solar Energy District. The Planning Board requested information from the Assessor to determine possible impact on revenue that would come to the Town should a commercial solar facility be allowed on privately owned property located within a residential zone, and also discussed whether a Zoning Bylaw Amendment should be drafted to allow more inclusive zoning for commercial solar projects. It was the general consensus that they would rather see an interested resident submit a petition for such an amendment.

A draft Master Plan Update prepared by a nine member committee of volunteer residents is available on the Planning Board page of the town web site for review. The Planning Board would welcome any input from the public. The "Master Plan Draft – 2008," can be compared with the document currently in place, under a link titled "Master Plan Adopted 2001." An updated Master Plan should address planning for the future, housing, economic development, open space & recreation, preserving the rural character of the town, and natural & cultural preservation. An Open Space & Recreation Plan Karen worked on with a committee was adopted recently, and a "Housing Production Plan" (formerly entitled, the "Affordable Housing Plan"), was prepared and conditionally approved by the State, with additional edits in process. These two components can be incorporated into the Master Plan Update. Public hearings must be scheduled to edit and finalize a draft prior to formal adoption of the Plan. Near the end of the year, Karen attended a "Creating Master Plans" workshop presented by Citizen Planner Training Collaborative (CPTC) and obtained copies of handouts. A meeting with the Planning was scheduled for the beginning of the next calendar year.

Karen served on the Toxic Use Reduction Institute's (TURI) Community Grant Committee. After having received grants from the UMASS-Lowell TURI organization for the Conservation Commission in the past, Karen was asked to serve on the committee to choose future grant recipients. This is her 3rd year serving on this committee.

All three of the Land Use Boards accepted permit applications in the fall from the North Middlesex Regional School District to build a new high school. As of the end of 2014, none of the permits had been issued as public hearings were continued into the next year.

Lastly, a big thank you to all the residents who volunteer their time and expertise to serve their town on the three Land Use Boards.

Respectfully Submitted,

Karen Chapman & Jeanne Hollows
Co-Land Use Coordinators

PLANNING BOARD

The Planning Board was challenged with a very busy work load during 2014 and was grateful to receive in new members who helped conduct the business that came before them. The Board's responsibilities include the review and approval of Subdivisions and Site Plan projects requiring Special Permits; "Approval Not Required" (ANR) Plans for subdividing lots, and applications submitted under the "Scenic Roads Act." The Board holds public hearings for zoning bylaw amendments and submits recommendations to Town Meeting relative to these proposals; serves as the Stormwater Authority to oversee the Stormwater Management Bylaw, and is in charge

of updating the Town's Master Plan. Agendas are posted on the Bulletin Board outside Town Hall, and on the Town Web Site. Meetings are open to the public and typically held on the last Monday of the month, with additional meetings scheduled as needed. Volunteer Response Forms are always welcome and are available on the web site or at Memorial Hall.

Over the year, Volunteer Response Forms were received from town residents Perry Tomasetti, Lance McNally, Nik Thalheimer & Jerrilyn Bozicas, resulting in joint appointments by the Planning Board & Board of Selectmen to fill open positions on the Board until the April, 2014 Annual Election. C. Nocella, who had been appointed to fill the balance of a term in 2013, was elected to a full five-year term; P. Tomasetti was elected to fill the remaining four years of an open position; L. McNally was elected to serve the balance of three years; N. Thalheimer a former member of the Board, was appointed to fill the balance of a term until the April, 2015 Election; and J. Bozicas was appointed to fill an annual Associate's position for the remainder of the fiscal year.

Members voted to again elect J. Peduzzi to serve as Chairman for the 2014-2015 year. N. Thalheimer, was voted as Vice-Chairman based on several years of his past experience on the Board, and L. McNally was elected Clerk.

A "thank you" letter was sent to Karen Coughlin expressing the Board's appreciation for her service as a Member / Associate Member of the Board for the past seven years, and for her work as the Board's Representative on the Town Properties Committee; and also to Chris Jones who served as a Member / Associate Member also for the past seven years, and for his work representing Townsend on the Montachusett Regional Planning Commission since 2011, including his position as an Executive Officer of that organization.

Individual members have continued to take on additional responsibilities. J. Peduzzi remains the Board's Representative to the Master Plan Update Committee and J. Bozicas was voted to represent Townsend on the Montachusett Regional Planning Commission.

Jeanne Hollows continues to provide support as the Planning Board Administrator by managing agenda business and serving as liaison to applicants, their attorneys and representatives, engineering firms, developers, contractors, Town Counsel, and the general public. Jeanne performs research on land use issues, in response to phone calls and visitors' inquiries, often in conjunction with other Department Staff, while also functioning in her role as Co-Land Use Coordinator. She has been with the Planning Board since 2003. Jeanne's dedication and knowledge has proven a great asset to the Town in providing the Planning Board with outstanding support over the past 12 years. Her attention to detail and ability to work with the public and other entities effectively provides the Planning Board with the confidence that all matters before the Board are handled professionally and efficiently.

Site Plan Review/Special Permit Public Hearings were held to review applications and plans for three projects. A Permit was granted to owners who purchased a building on 8 Jefts Street, which had been vacant for several years, where they are now operating a small machine shop. The owners of property on 366-368 Main Street, were granted a Permit for their tenant to re-develop an existing bus terminal to consist of construction of a new office building and garage with associated parking and utilities. The project will bring the lots into compliance with Stormwater requirements, and was deemed to be an over-all improvement to the site. A Public Hearing was also opened in December to review an application and plans for construction of a new high school with associated parking, utilities and playing fields to be located on the existing site at 19 Main Street. Hearings on the project were continued into the following calendar year. As part of the Site Plan Review process, the Board solicits input from all town Boards and Departments and, in most cases consults a peer review engineer, in order to achieve a coordinated, comprehensive review.

Public Hearings were held to review four draft amendments to Zoning Bylaws subsequently approved at Town Meeting as follows: an amendment to the "Wind Energy Zoning Bylaw" prepared in response to recommendations from the Attorney General's Office, to add a definition and to clarify another; an amendment to require the submission of a Stormwater Management Application in

conjunction with a filing for a Site Plan Review Special Permit, whenever a project will meet the threshold of applicable land disturbance, as specified in Chapter 85 of the Townsend General Bylaw, bringing language into compliance with the Federally-mandated National Pollutant Discharge Elimination System (NPDES) Phase II Stormwater Management Permit, as authorized by the Clean Water Act; an amendment to add definitions and correct the absence of language necessary to enforce Mass General Law ch. 40 §15 C., the Scenic Road Act, which requires a filing with the Planning Board if removing a stone wall will meet the criteria of a defined volume and located, according to the determination of the Zoning Enforcement Officer, within the Town's Right of Way on roads designated as "scenic."

Draft Planning Board Rules and Regulations amendments, primarily related to stormwater compliance, a draft Stormwater Regulations Guide to support the Town's Stormwater Management General Bylaw, a Stormwater Application Package, and a plethora of stormwater management-related forms were finalized and sent to an engineering consultant firm for review and comment. The Public Hearing for adoption, which had to be moved into the 2015 calendar year, will culminate several years of labor-intensive work by a Stormwater Committee, and Co-Land Use Coordinators, Karen Chapman & Jeanne Hollows.

Through the year, the Board reviewed eight applications for Approval Not Required (ANR) Plans, resulting in six new lots, two new parcels and five lot line adjustments.

The Board met with the developer of a new restaurant being constructed on 24 Main St. to review and approve a request for a minor revision in the plans, involving the installation of a combined exterior walk-in cooler and walk-in freezer to the rear of the building. It was noted that during the Site Plan Review Special Permit process, the kitchen had not yet been laid out, and it was then determined that the most advantageous location for the unit would be outside.

The Board continued to work with the developer of a seven-lot Open Space Preservation Development (OSPD) entitled "Village at Patriot Common" on Trophy Ave., off Haynes Road, authorizing the release of three lots. One large lot remains open, road paving was in process, and the owner is expected to apply for road acceptance at an upcoming Town Meeting. Two large parcels originally part of the subdivision were conveyed to the Mass Dept. of Fish & Wildlife and will be maintained by them as protected open space into perpetuity.

The Board corresponded and/or worked with the Town Administrator and other Boards, Departments and Committees to address issues that came to their attention. When an application for an Earth Removal Special Permit came before the Zoning Board of Appeals, with a proposal to cut slopes, remove material and re-grade land to take place over several years within a 90-acre parcel for increased farmland, the Planning Board expressed concern because the property is located, at the headwaters of the Squannacook River, in the Aquifer Overlay Protection District, and within the Areas of Critical Environmental Concern (ACEC). They sent a request to the ZBA to require that the applicant provide a detailed plan, including the number of trucks to be involved, and the estimated times of day or night work would take place. The Board also communicated specifically with the Water Department, Zoning Enforcement Officer/Building Commissioner, Conservation Agent, Board of Health and Tree Warden, in the process of drafting amendments to the Planning Board Rules and Regulations.

Members and staff have participated in on-line training related to Ethics, Conflict of Interest education, and training related to the National Incident Management System (NIMS), a federal mandate.

The Board continues to support Townsend's association with the Montachusett Regional Planning Commission (MRPC), as one of 22 member cities and towns in the network.

A Master Plan Update remains on hold with no response to a draft that has been available on the Town website asking for public comment. Co-Land Use Coordinator K. Chapman attended a "Creating Master Plans Workshop" and was scheduled to meet with the Board to discuss moving forward.

Several Public Hearings highlighting each component of the draft plan must be held before finalizing formal adoption of the Plan.

Planning Board Members draw from their various capabilities as business leaders with backgrounds and experience in engineering, law, construction, sales and service, and customer relations, as they work with developers, engineers and the general public, to encourage sustainable, low impact development, protect the aquifer, include affordable housing within subdivisions, retain the New England Village character of the Town and support the goals of the Town's Master Plan in ways that will promote economic, environmental & community health and safety for the Town and its residents.

Respectfully Submitted,

THE PLANNING BOARD

Planning Board Administrator, Jeanne Hollows

CONSERVATION COMMISSION

Much of 2014 was spent learning about, and consequently opposing the proposed Kinder Morgan's Tennessee Gas Pipeline Northeast Direct (NED) project. Tennessee Gas proposed a high-pressure natural gas pipeline that would be 30" or 36" in diameter across northern Massachusetts from Wright, New York, to Dracut, Mass. A swath more than 100 ft. wide would be cleared from west to east through private property and conservation lands. The plan also included a new compressor station that would include 4 Titan 250 turbines, for a total of 120,000 horsepower, and would be located in an undisclosed location along the path between Old Battery Road and Old Meetinghouse Park n Townsend. The pipeline would dissect Old Meetinghouse Park, a 280-acre parcel purchased by the town with the generous help of the Commonwealth. The Park would no longer have the interior forest that is so desperately needed for the survival of wildlife species in densely developed Massachusetts. It would cross Willard Brook State Forest and Pearl Hill State Park, Townsend Conservation Land Trust properties and more than 60 private properties. It would cross the Squannacook and other rivers, streams, wetlands and sensitive endangered species habitat. This area received special recognition when it was designated the Squannassit Area of Critical Environmental Concern by the Commonwealth in 2003. The area's quality, uniqueness and significance of our natural and cultural resources are of state-wide importance. The pipeline would also potentially endanger our private and public water supply.

In this effort to inform residents of the process involved in the construction of a new pipeline, and to get the message out that the Commission strongly opposed the pipeline, the Commission was extremely fortunate to have the assistance of resident Emily Norton, who coordinated community informational meetings that were held at the Townsend Meeting Hall. She also coordinated Townsend's participation in the state wide Yard Sale to raise funds to help fight the pipeline.

The Commission organized Townsend's participation in the rolling rally, in which a symbolic pipeline was passed by protesters from town to town along the pipeline. We picked it up at Trap Falls in Ashby, and turned it over to Pepperell the next day in the North Middlesex Regional High School parking lot. We held a Special Town Meeting in July, when the town voted unanimously to support a resolution opposing the pipeline. Thanks to Susan Gerken for coordinating refreshments! We sponsored the "Climate Summer" young adults who were biking across the pipeline route and staying in affected communities to bring attention to climate change and the effects this and other pipelines have on the atmosphere. Thanks to Karen Shanley for helping with



the town potluck picnic on the Town Common welcoming the riders! We all enjoyed it so much that we hope to have more town potluck picnics next summer!

The assistance of Veronica Kell, President of the Townsend Conservation Land Trust (TCLT), in opposing the proposed pipeline, was also greatly appreciated. TCLT paid for a town wide mailing about the Board of Selectmen's meeting with Kinder Morgan at the high school. It was standing room only. TCLT and others joined together in organizing several informational meeting presentations with Emily Norton, Carolyn Sellars and numerous other citizens.

The number of citizens who joined together in this grassroots effort to fight this pipeline was gratifying. The countless hours that they gave, and continue to give, to protect this community from a pipeline that will primarily supply gas to overseas markets could never be quantified. They willingly sacrificed their own time for the greater good, and the Conservation Commission appreciates each and every one of them.

In September Kinder Morgan officially filed a request to pre-file with the Federal Energy Regulatory Commission. The Commission wrote in opposition to the request; however, FERC approved the pre-filing. In December, Kinder Morgan revised their proposed preferred pipeline route, which now goes north to New Hampshire through Northfield, Mass, and follows existing utility easements through southern New Hampshire before going south to connect to Dracut. Townsend is now the proposed site of a 12" lateral pipeline that travels from Mason, NH to Lunenburg. It now crosses the headwaters of the Squannacook River, crossing multiple streams, endangered species habitat, protected conservation land and still over 60 private property parcels. We will continue to oppose this pipeline in every way possible.

Land conservation on a number of fronts was the other primary focus of the Commission in 2014. We asked for town support at the Annual Town Meeting in the spring for 3 warrant articles. We asked for \$5,000 to be deposited in the Conservation Land Fund, which passed unanimously. The Fund now totals approximately \$32,000, which is not enough to purchase a parcel that needs protection, but we are working on annually increasing the amount in the fund without impacting the town budget. We also asked for approval to sell a landlocked tax title parcel to the MA Division of Fisheries and Wildlife. It is a beautiful 32-acre parcel that is adjacent to existing F&W land. Town Meeting approved it, the town received approximately \$44,000 for it, and the parcel is now open for the public to enjoy. Finally, we asked to transfer our 36 acres of conservation land on Haynes Road to the F&W. It would remain protected in perpetuity, while increasing the acreage of the new Townsend Hill Wildlife Management Area, and provide additional frontage under their control. In turn, the Conservation Land Fund would receive approximately \$21,000. It passed Town Meeting unanimously, so we now must seek 2/3 approval in both chambers of the Massachusetts legislature and the governor's signature to complete the transfer.

The Commission is extremely grateful for the support of the Board of Selectmen, not only supporting our request to exercise its right of first refusal on an exceptional Chapter 61 property on Barker Hill Road, but also in supporting our request to transfer their right to the MA Department of Conservation and Recreation (DCR). This 19 acre parcel not only provides additional access to trails and hunting in the Townsend State Forest, but it is a beautiful piece in its own right. There are exceptional stone walls, views of the distance at the top, and views of open fields at the lower end.

We voted to accept the Witmer property, which was donated by the estate of John Witmer, and approved at the 2013 town meeting. Located on Main St, it includes the stream that feeds into Walker Pond.

The Commission also petitioned Richard Sullivan, Secretary of Energy and Environmental Affairs, to fill the position of Circuit Rider for the DEP Central Region Office. Unlike the other DEP regional offices, the Central Office position had gone unfilled since January 2010. We contacted all of the Conservation Commissions in the region and asked that they contact Secretary Sullivan. Finally, DEP appointed Judy Schmitz as our new Circuit Rider. We have invited her to Townsend twice to hold workshops for our Commission and the surrounding towns, and both were extremely informative. We will continue to take full advantage of the Circuit Rider program to bring our Commission up to speed as quickly as possible.

This was also a year of unsettling internal and external controversy for the Commission that took its toll on the people who **volunteer** in good conscience to effectuate our state and local laws. These laws were passed by our Town Meeting and our representatives in state government. The job of a Commissioner is not always easy. Not only do we review and issue permits, but we have the difficult role of an enforcing body as well. Our decisions are not made lightly, but they are made with the laws in mind that we were appointed to protect.

It was a great loss to the Commission when Karen Chapman resigned. She had served on the Commission since January 2002. She moved to Townsend and determined with enthusiasm to try to make a difference and offer her expertise with a B.S. in Environmental Science and years of experience in environmental regulatory compliance. With that experience the Commission snapped her up and recommended her appointment, which was without debate. For many years she stepped forward and served as Chair when others were unable to take on the responsibility. She obtained state recognition for Townsend's award of a 3-year Toxics Use Reduction grant – a demonstration project for municipal use of organic products on the town hall and library lawns. She chaired the Commission through the landmark Land Court decision that upheld Townsend's 35 foot No Disturb buffer zone regulation. We are truly grateful to have enjoyed her presence on the board, wish her all the best in the years to come, and hope that someday she may decide to return.

Fortunately Vice-Chairman Mary Small agreed to step in as Chairman. With her MS in Wildlife Management and extensive experience as a consultant with one of the nation's largest science-based environmental consulting firms is irreplaceable. She also assisted with Dennis Magee's new textbook, *Grasses of the Northeast*.

We are also thankful that Jennifer Pettit agreed to seek another 3 year term on the Commission, and the Board of Selectmen understood her importance on the Commission and reappointed her for that term. A member for 19 years, no one on the Commission has more dedication to Townsend's wetland resources, its wildlife and its wildlife habitat. She puts in countless volunteer hours protecting our wildlife and resources, and provides the Commission with information on both counts that they would otherwise know nothing about. That broad knowledge base has proved to be invaluable in making decisions.

James Deroian, Co-Chair, is going on his 5th year serving on the Commission. His knowledge of agriculture helps the Commission to understand farming needs – why they do what they do. His participation in the town-wide rally with his tractor was a show of support from the agriculture

community, and much appreciated. He is always willing to lend a hand or facilitate difficult issues in any way he can.

We gained four new members, so we have a relatively “young” Commission. John Hussey joined to bring an additional agriculture voice to the Commission. Stephen Marshall, who enjoys the outdoors, joined as well. Emily Norton, Co-Chair, brought her 30 years of experience teaching biology and environmental science at the high school level. She was instrumental in obtaining grants from U.S. Fish and Wildlife Service and Wayland Public Schools Foundation to install fencing to protect turtles on a heavily traveled state road in Wayland. She founded the Friends of Willard Brook, and served as its President for nine years, during which time she organized innumerable outdoor events. In this capacity she worked with DCR to obtain a permit to eliminate the Phragmites colony in Dead Swamp. Friends of Willard Brook provided the matching funds for that 3-year grant, which is still ongoing. We have attempted to recruit Emily over the years, and are grateful that she is now at a point where she is able to apply her many talents to the Commission. True to form, she has already completed the MACC Fundamentals Certification for Conservation Commissioners.

Veronica (“Ronnie”) Kell joined the Commission this year as well. She has served on the Townsend Conservation Land Trust since its inception in 1988, with only a brief hiatus. She and other town citizens came forward and created the Trust in response to a call from Townsend’s then recently approved Master Plan. The Plan called for an organization that could receive and protect open space. She served as president or trustee while on the Land Trust board. Again, we had attempted to recruit her for several years in order to add land conservation expertise to our team.

Conservation Agent Leslie Gabriliska is in her 14th year with the Town, with the first five years serving as Administrative Assistant for the Commission and the past eight years as the Agent. She serves as the professional charged with providing technical assistance to the Commission in administering and enforcing the Massachusetts Wetlands Protection Act and the Townsend Wetland Bylaw. Her professionalism and ability to effectively work with applicants, other Town departments, State and Federal agencies, as well as violators, is invaluable. Interfacing with the public on a regular basis, Leslie must strike a balance between property rights and development and the protection of Townsend’s natural resources and she does this with ease and grace. Her dedication and passion to protect Townsend’s wetlands, waterways and all of their functions is an enormous asset to the town and the Commission. Leslie’s depth of knowledge, willingness to learn, and enthusiasm to educate the public is remarkable. In 2014, Leslie, at the request of the Selectmen, took the lead in unifying the opposition to the gas pipeline and spent endless hours rallying people, sending emails, making phone calls, attending meetings and informing the public, among many other tasks. The Town should be grateful for her dedication to protect our natural resources! Leslie is also a Board member on the Townsend Conservation Land Trust, another group that strives to protect and maintain open lands for all residents to enjoy.

The Commission is always seeking citizens who have knowledge and experience with a variety of environmental issues that they can share with the town as a member of the Conservation Commission. This is your town to protect for future generations, but it can only be done if you step forward and do so. There are plenty of professional educational opportunities through the Massachusetts Association of Conservation Commissions, UMass Amherst, New England Wildflower Society, and MA DEP, and the Commission will pay for your training. The more knowledge you have, and the better understanding of the laws and regulations you are entrusted to administer, the better. If you would like more information, please call the Commission office at 597-1700, ext.1739.

Respectfully submitted,
Townsend Conservation Commission

ZONING BOARD OF APPEALS

At the beginning of 2014, the members of the Zoning Board of Appeals (the “Board”) were William “Bill” Cadogan, Darlene Sodano, Craig Stevens, Anthony “Tony” Genova and Julie Johnson. The Board had two Associate members, John Giunta and Kelly Chambers. In September, the Board accepted the resignation of Julie Johnson. We wish Julie well in her future endeavors and are grateful for her time on and dedication to the Board. Replacing Julie on the Board is former Associate member Kelly Chambers. This leaves the Board with only one Associate member and two Associate vacancies. Having associate members allows the Board to have alternates that are allowed to vote at public hearings if any members are absent. This allows the Board to carry on its business without delay to applicants. Bill Cadogan served as Chairman, Darlene Sodano served as Vice-chairman and Julie Johnson served as Clerk. We would be remiss not to add how appreciative we are of the efforts of our assistant, Karen Chapman. Serving as Zoning Board administrator for 10 years, her expertise and thorough preparation ensure that we have all the information we need to make prudent decisions. We are also thankful for the professional and congenial manner in which she represents our board to the public.

Bill joined the Board in 1992, Darlene in 1995, Julie and Tony in 2006 and Craig in 2008. John has been involved with the Board since 2003, first as a member and now as an Associate member and Kelly has been an Associate member since 2008. The extensive experience of Bill and Darlene is invaluable to the Town and the continuity of the Board. Craig and Tony provide valuable insight and renewed interest in the function of the Zoning Bylaws of the Town. Associate members John, and formerly Kelly, showed dedication and ambition in their roles in assisting the Board.

The Board meets as needed on Wednesday nights for hearings on applications for variances from the Townsend Zoning Bylaws, special permits for various uses, and appeals of decisions made by the Building Commissioner, who is also the Zoning Enforcement Officer. The Zoning Bylaws and application forms can be found on the Town’s website (www.townsend.ma.us) under the Zoning Board of Appeals in the Boards & Committees drop down menu. Also found on the Board’s page is a link to a Zoning District map showing all of the districts in the town.



The Board had a slow year in 2014, receiving only four new applications. There were three special permit applications and one variance application. One of the special permits was granted for an earth excavation permit for an agricultural property on West Meadow Road. The second special permit was granted to rebuild a preexisting nonconforming commercial structure in the Outlying Commercial District at 366 & 368 Main Street. The third special permit application was from the North Middlesex Regional School District to construct a new high school in the Aquifer Protection District and for earth excavation. This permit was still pending at the end of 2014. The variance

application was from the North Middlesex Regional School District to reduce the parking space size for the new high school project. This application was withdrawn.

ZBA meetings are open to the public and interested parties are welcome to attend. The Board has two openings for Associate members and anyone interested should submit a Volunteer Response Form to Town Clerk. This form can be found on the Town's website under Forms & Documents on the left of the home page; scrolling down to Town Administrator and clicking on Volunteer to Serve Your Town.

Submitted by,

William Cadogan
Chairman, Zoning Board of Appeals

BOARD OF HEALTH

The Board of Health has another year with Chris Genoter serving as the Chairman of the Board. Michelle Dold still serves as Vice-Chairman and James Le'Cuyer continues as Clerk.

Meetings are still held the second and fourth Mondays of the month at 6:30 p.m. in the Town Hall. Agendas are always posted in the Board of Health Office several days in advance and at the kiosk outside the Town Hall.

Many changes took place on several matters with the Board of Health. The Town voted to hire a Municipal Recycling Enforcer through a grant. This helped educate the residents on the town's recycling and trash guidelines. The program started in the fall of 2013 where residents were 93% compliance. December 2014 residents were 98% compliant with the town recycling bylaw.

The residents also voted to decrease trash by one bag/barrel and have a weekly reduction of 64 gallons or 2 bags of trash after their annual fall meeting held in January 2015. Purple overflow bags have been selling at the Red Brick Store, McNabb's Pharmacy, and the Town Hall for \$2.00/bag to help minimize the impact on large families or those holding special events. The Board also started to work on a Request for Proposals to go out for a new contract in July 2015. The Board was interested in weekly recycling, single stream recycling and vendors that would have totes available for residents to use for their curbside trash and recycling.

For 2014 the town collected 461 tons of paper, 260 tons of glass, cans and plastic and 2545 tons of trash which 261 tons less than 2013.

The Recycling Center is open the 1st and 3rd Saturday from 7am-2pm still. From April 18th to May 23rd it is open every Saturday for spring cleaning. They are also open on these long holiday weekends: Memorial Day, Columbus Day and Thanksgiving Day.

You may drop off furniture, mattresses/box springs, scrap metal, appliances, tires, batteries, computers, misc. electronics, T.V's, monitors, fluorescent bulbs, books, yard waste, propane tanks carpeting and clean Styrofoam.

Some items have fees to cover off-site disposal costs at the Center and restrictions (such as no **pink or blue** Styrofoam). These fees and the schedule are available at:

<http://www.townsend.ma.us/towngov/landuse/recycling/center.pdf>

You may also purchase yard composters there and at Apple Meadow Hardware as well as kitchen scrap buckets.

The Board of Health reviewed and approved 16 new construction septic permits; only 1 of which was a renewal, 24 upgrades for existing homes, 7 apartment building upgrades, 1 retail and a certificate of compliance for the completion of the new Patriot Pizza Restaurant. For a more detailed listing of all the Board of Health regulates, please review the Nashoba Board of Health report.

A note of caution to all homeowners, when or if you plan on selling your home, please be sure to get a Title V inspection. Title V reports are valid for 2 years from the report date. A Title V report can be extended for an additional 3rd year if you provide annual pumping receipts for each of the three years. If you are not using a local Title 5 Inspector, be sure to remind your contractor Townsend regulations require you to pump your septic tank "at the time of inspection".

Also, residents remember if you have a well, a water quality test plus radon and arsenic is necessary. Water quality tests are valid for 3 years.

Don't let surprises ruin your sale or put off your closing date.

If you have any questions or concerns please call your Board of Health office at (978) 597-1713. Our office hours are Monday 9am-4pm, Tuesday 9-4pm and 6pm-8pm, Wednesday – Friday 9am-12noon. Should we be unavailable and you have a health emergency, please call Nashoba Associated Boards of Health at 978-772-3335.

Respectfully submitted by,

Townsend Board of Health Members:

Christopher Genoter, Chairman

Michelle Dold, Vice-Chairman

James Le'Cuyer, Clerk

NASHOBA ASSOCIATED BOARDS OF HEALTH



Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in **Townsend**. In addition to the day to day public health work we conduct for **Townsend**, we also provide the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (**See nashoba.org**)
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Townsend Board of Health up-to date on matters of emergency preparedness planning.
- Nashoba assisted the Board with provided a school-located seasonal flu clinic at Hawthorn Brook Middle School.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.

We look forward to continuing our work with **Townsend's Board of Health**. Included in the day to day work of Nashoba in 2014 were the following:

- Through membership in the Association Townsend benefited from the services of Nashoba staff including: **Registered Sanitarians, Certified Health Officers, Registered Nurses, Nutritionists, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists**
- Provided health education programs in collaboration with the Townsend Council on Aging.
- Collaborated with Montachusett Home Care concerning elders at risk and other safety issues.

- Reviewed **106** Title 5 state mandated private Septic System Inspections for **Townsend** Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Townsend Board of Health for enforcement action.

By the **Townsend** Board of Health's continued participation in the **Association** you can shape your future local public health programs and share in the benefits of quality service, under local control, at a reasonable cost!

Environmental Health Department

Environmental Information Responses

Townsend Office (days) – 117

The Nashoba sanitarian is generally scheduled to be available for the on Tuesday and Thursday afternoons at the Townsend Board of Health Office. Other meetings occur informally. ***This does not reflect the daily calls handled by the three Nashoba secretaries during daily business hours.***

Food Service Licenses/Inspections - 41

Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing.

Licensees are inspection on an at risk method of inspection. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

Pool/Camp Inspections - 3

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Semi-public pools are licensed and inspected annually before they open.

Housing & Nuisance Investigations - 94

Nashoba, as agent for the local Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

Septic System Test Applications - 34

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

Septic System Lot Tests - 125

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

Septic System Plan Applications - 48

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews - 85

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots) - 20

Septic System Permit Applications (upgrades) - 24

Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

Septic System Construction Inspections - 80

Nashoba Sanitarian is called to construction site at various phases of construction to witness & verify that system is built according to plans.

Septic System Consultations - 37

During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

Well Permits - 13**Water Quality/Well Consultations - 273**

Private wells are regulated solely by local Board of Health regulations, The Nashoba Sanitarian assist the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.

Rabies Clinics - Animals Immunized - 57

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

Nashoba Nursing Service & Hospice

Home Health**Nursing Visits - 1094**

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

Home Health Aide Visits - 451

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Rehabilitative Therapy Visit - 1093

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Medical Social Service Visits - 40

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

Hospice Spiritual Care/Volunteer Visits - 57

Nashoba's Clergy and volunteers provide patients with emotional/spiritual support and guidance.

Clinics**Local Well Adult, Support Groups, & Other Clinic Visits - 487**

Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.

- Number of patients that attended Flu Clinics held in Townsend - 238
- Number of patients whom attended Well Adult Clinics from Townsend - 205

Communicable Disease

Communicable Disease Reporting & Control

Nashoba's Nursing Service & Environmental Health Department work together to meet the local Board of Health's responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within **Townsend** (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases "dangerous to the public health" as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case "dangerous to the public health".
- Receive reports and undertake follow-up as necessary regarding certain food borne and waterborne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease cases:

- Investigated - 67
- Confirmed - 26

Communicable Disease Number of Cases:

- Anaplasmosis – 2
- Chicken Pox – 2
- Cryptosporidiosis – 1
- Group A Streptococcus – 1
- Group B Streptococcus – 1
- Hepatitis C – 2
- Influenza – 5
- Lyme Disease -10
- Salmonella - 1

Health Promotion

Skilled Nursing - 65

DENTAL HEALTH DEPARTMENT

Examination, Cleaning & Fluoride - Grades K, 2 & 4

Nashoba's Registered Dental Hygienists, operating out of the school nurse's office and records, provide these services to those children whose parents have given written consent.

Students Eligible - 301

Students Participating - 186

Referred to Dentist - 32

Instruction - Grades K, 1 & 5

Nashoba's Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs - 9

HIGHWAY DEPARTMENT

The Highway Department is responsible for the maintenance and repair of the Town's roadways and sidewalk infrastructure including: pothole repair, street sign installation and replacement, brush trimming, catch basin repairs and cleaning, street sweeping, roadway patching, culvert replacement and winter operations.

Street Sweeping/Catch Basin Cleaning: The Highway Department performs a comprehensive town wide street sweeping operation annually. This minimizes the entry of sand into the drainage system and helps keep environmental impacts to a minimum. The removal of sand and debris from the town's catch basins and manholes remains a yearly priority.

Roadway Asphalt Repairs and Overlays: Sections of Old Turnpike Road, Mason Road and Shirley milled and resurface. Spaulding Street and Emery Road were reclaimed and paved. Minor roadway patching continued with asphalt hot box.

Crack Sealing: Crack Sealing is the filling of moderately sized cracks with hot liquid rubberized asphalt material. This seals the cracks in the road surface and reduces the amount of moisture entering the subsurface layers and thus extends the pavement life. Crack dealing is a very cost effective method of pavement preservation.

Waste Oil: 320 gallons of waste oil were collected from January through December of 2014. Waste oil is only collected on the first Saturday of every other month. If a holiday falls on the Friday before the first Saturday or during that weekend, then waste oil will be collected on the second Saturday of that month. Please check the town's web site for dates and times.

Construction Goals for 2015: Based on the amount of Chapter 90 funding received from the Massachusetts Department of Transportation the Highway Department goals are to reclaim and pave at least a mile of road, replace sidewalks in the downtown area and continue crack sealing.

Capital Planning: The Highway Department purchased a new street sweeper to replace the 1999 Elgin sweeper and new fuel pumps for the gas and diesel dispersal tanks.

Winter Operations: During the winter of FY14, the Highway Department was called out to sand and/or plow 30 times. Of those 32, ten were events that required plowing. Plowing is carried out when the snow accumulation is 3" or greater. Snow and ice operations were completed by the Highway staff, Cemetery personnel and ten hired contractors. Sidewalks are cleared only after the roads are cleared and safe.

Sand is available to the town residents at the highway garage located at 177 Main Street at the rear left corner of the lot. The sand is mixed with salt which keeps the sand from freezing solid.

The Highway Department staff and its subcontractors do an exceptional job of keeping the roads clear and safe throughout the winter months. My sincerest thanks go out to my staff for all the hard work they perform throughout the year.

Respectfully submitted,

Ed Kukkula
Highway Superintendent

WATER DEPARTMENT

The Water Department is pleased to submit its annual report for the year 2014. This year we pumped a total of 201,959,906 gallons of water that supplied approximately 6,400 customers. Also, 20,005.7 gallons of Sodium Hydroxide was used to treat the water pumped from all well sites in order to maintain a neutral P.H. for the purpose of corrosion control. We recorded a total snow fall of 67.50 inches and a total rain fall of 46.88 inches.

Annual Statistical Data	Main St. Pumping Station	Cross St. Pumping Station	Harbor Trace Pumping Station	Witch's Brook Well # 1	Witch's Brook Well # 2	Source Totals
Total Days Pumped - January	27	29	27	0	11	94
Total Days Pumped - February	28	28	16	0	8	80
Total Days Pumped - March	31	31	30	3	7	102
Total Days Pumped - April	30	24	29	1	11	95
Total Days Pumped - May	31	26	31	1	13	102
Total Days Pumped - June	23	27	30	1	17	98
Total Days Pumped - July	30	29	31	1	17	108
Total Days Pumped - August	31	31	28	0	14	104
Total Days Pumped - September	30	30	29	0	16	105
Total Days Pumped - October	31	27	26	0	7	91
Total Days Pumped - November	25	21	28	0	8	82
Total Days Pumped - December	31	2	27	0	15	75

Total Pumpage (MG) - January	4.060	3.502	3.807	0.000	1.900	13.269
Total Pumpage (MG) - February	5.322	4.771	2.083	0.000	1.103	13.280
Total Pumpage (MG) - March	4.688	3.655	5.146	0.626	1.089	15.204
Total Pumpage (MG) - April	4.605	2.673	4.802	0.009	1.734	13.822
Total Pumpage (MG) - May	6.112	3.738	6.415	0.032	2.158	18.455
Total Pumpage (MG) - June	5.489	5.375	9.859	0.018	3.536	24.277
Total Pumpage (MG) - July	6.652	4.501	7.969	0.066	3.246	22.434
Total Pumpage (MG) - August	7.324	5.764	5.686	0.000	2.750	21.524
Total Pumpage (MG) - September	6.178	4.749	5.093	0.000	3.123	19.142
Total Pumpage (MG) - October	5.026	3.353	4.598	0.000	1.317	14.294
Total Pumpage (MG) - November	3.813	2.325	5.421	0.000	1.422	12.981
Total Pumpage (MG) - December	5.552	0.069	5.342	0.000	2.316	13.279

Total Pumping Days 2013	348	305	331	8	142	
Total Pumpage (MGY) 2013	64.821	44.475	66.220	0.750	25.694	201.960
Average Daily Pumpage	0.178	0.122	0.181	0.002	0.070	0.553
Maximum Daily Pumpage	0.472	0.410	3091.21	289.228	70.534	3091.58

MGY= Million Gallons per Year MGD=Million Gallons per Day. Pumped amounts are in million gallons, i.e. 4.060 = 4,060,000 gallons

PROJECTS/IMPROVEMENTS

- ***Installation of the Radio Read Frequency Transmitters:*** After being awarded the bid to install radio frequency transmitters to upgrade our meter reading capabilities, East National Water installed 1,300 units. Because the installations involved scheduling appointments and entering homes and businesses to perform the installation we'd like to take this opportunity to thank our customers for their cooperation, patience and, understanding for allowing this project to be done as expedient as possible.
- ***Installation of a Supervisory Control and Data Acquisition (SCADA) System:*** Bids were advertised and awarded to Weston & Sampson to install a (SCADA) system at a cost of \$156,000.00. This is a system that involves the installation of certain automated control and instrumentation equipment at each of our well sites, storage tanks, booster stations and office. A SCADA system provides us with the ability to operate the system with greater efficiency by, remotely controlling and monitoring the operation at each facility as well as acquiring and compiling real time data for but, not limited to state and federal reporting purposes.
- ***Installation of three (3) Variable Frequency Drives (VFD's) and the Replacement of two (2) pump motors:*** As part of the Green Communities designation, the Energy Committee had contracted with Guardian Energy Solutions (paid for by a grant) to audit our town buildings, equipment and practices to come up with energy conservation measures to assist the town in reaching its goal of reducing energy use by 20% by the end of FY15. All of the energy conservation measures are paid for with the Green Communities Grant that the town received in the amount of \$156,825. Thanks to the assistance of Karen Chapman the Administrative Assistant to the Energy Committee and Co-Land Use Coordinator the Water Department was made aware of this opportunity and through the availability of the grant money we were able to install VFD's at on two (2) pumps at our Main St. station and on one (1) pump at our Cross St. station. VFD's save money and energy by controlling the "start up" speed of the pump motors which is typically when the most power is used and what our electricity cost is based off of. In addition the energy grant allowed us to replace two (2) pump motors at our Main St. station with more modern energy efficient motors all done at no cost.
- ***Repairs & Improvements at Witch's Brook Well 1:*** Unfortunately Witch's Brook station 1, one of the two pumping stations in Timberlee Park was struck by lightning in late summer early fall. Significant damage was done to critical pump/motor controls, monitoring equipment, and incoming electric service. An insurance claim was submitted for the damage which took more time than anticipated due to gathering information required by our insurance company, assessing damage, acquiring cost estimates for repairs etc.. Ironically, we had discussed upgrading the existing low voltage 230 volt incoming electric service to the standard 480 volt service commonly used to operate 3 phase pump motors. Therefore we took this opportunity to upgrade the incoming service as well as redesign the electric supply service to both stations. Instead of having two separate services to each station we are having one service supply both stations and we are installing the service underground to eliminate the possibility of losing service due to downed limbs or trees. Fortunately, we have other supply sources that, we can take this well offline until this work is completed in the spring because the improvements involve excavation.
- ***New PH Analyzers and Probes Purchased:*** 4 new PH analyzers and probes were purchased to be installed at each pumping station to replace old units and to standardize to one make and model. This will reduce inventory of parts, allow to interchange between each station if need be, and allow Water Technicians to be more familiar with one make and model.

- ***Purchase and Installation of Mixing System at Fitchburg Rd. Storage Tank:*** To improve/maintain water quality the Water Commissioners approved to purchase and install a GridBee mixing system. The system is scheduled to be installed in late winter early spring of 2015. Some type of mixing system is pretty much standard in most if not all new storage tank construction. Sufficient mixing of the water in these tanks has proven beneficial by reducing or eliminating bacteria causing biofilm forming on tank surfaces. In some cases such as this tank, being constructed of steel, a mixing system will prevent the possibility of damage to the tank and system caused by ice. Sufficient mixing and movement of the water will eliminate ice forming at the surface sometimes as thick as 1-2 feet. Ice formations of this size can potentially “stick” to the side walls of the tank. As water is used, the water level drops, a void develops between the water surface and the bottom of the ice formation. If enough of a void is created and the ice formation detaches from the tank side walls and drops the pressure is significant enough to rupture a tank also causing a “water hammer” condition which could rupture water mains.

REGULATORY

- As always one of our greatest challenges is the constant new and changing state and federal regulations resulting in additional operating costs while trying to maintain rates that are fair and equitable and still submit a level funded budget. One major regulatory change this year was the creation of the *Sustainable Water Management Initiative (SWMI)* by the Executive Office of Environmental Affairs. Creation of the SWMI made significant changes to the Water Management Act (WMA) an act that authorizes the Massachusetts Department of Environmental Protection to oversee water withdrawals in the commonwealth through a permitting process. Heavy lobbying by environmental groups and agencies performed research wanting to address the reduced river and stream flow and the threat to aquatic wildlife in the commonwealth during the midsummer months. As a result of their research and data provided it was clear that their focus was to blame public water suppliers for the reduced stream flow and threats to aquatic wildlife. Engineers and Hydrogeologists in support of the public water suppliers performed their own research applying scientific data showing public water supply withdrawals were not the reason for streamflow reduction, degrading water quality and, threat to aquatic wildlife during summer months. Besides being provided with this substantiated scientific data the SWMI was passed. ***What does this mean?*** If the need arises that a community needs additional withdrawal, in order to be approved the water supplier would need to provide the Massachusetts Department of Environmental Protection (MassDEP) supporting documentation in regards to performing expensive mitigation projects that the MassDEP would determine would offset any potential withdrawal from rivers and streams while, maintaining aquatic wildlife. Mitigation projects that have nothing to do with the improvements of water quality or infrastructure can cost tens of thousands or hundreds of thousands of dollars. Projects such as, the removal of dams, construction of “fish ladders” reduce pumping from a specified source. All this at the expense of the water takers with no concrete scientific data to support that these mitigation projects would replenish streamflow or improve aquatic wildlife.

GENERAL MAINTENANCE

- Maintenance of the distribution system consists of approximately 50 miles of water main, 2,000 service connections, serving a population of approximately 6,400 residents, 356 hydrants, 5 pumping stations with treatment for corrosion control, 2 storage tanks, a Booster Station and an office/garage.
- All dead end hydrants were flushed semi-annually. Hydrants were also inspected in the spring and fall for leakage; gaskets were replaced as needed and, hydrant caps were greased.

- As part of our ongoing Cross Connection Control Program, annual and semi-annual testing was performed on all commercial, industrial and municipal back flow prevention devices. These devices are designed to prevent any non-potable substance from contacting and contaminating the public water supply. Regular testing and proper maintenance of these devices is essential in protecting public health.
- Several new water services were installed and, leaks were repaired as found, three (2) hydrants were repaired. Curbstops, cellar valves and, meter setups were repaired/replaced as needed.
- Water Department personnel also repaired, raised/lowered or replaced main line gate boxes as needed.
- As a member of Dig Safe, we are electronically notified prior to any excavation performed within the distribution system. This allows Water Department personnel to locate and mark all water lines in the area of excavation before work begins. Water Department personnel responded to and marked out 240 regular dig safe requests and 29 emergency requests.
- We constantly monitor the protection area around our sources to prevent contamination of the ground water that influences our wells. One constant threat to our water supply we've noticed over the years and was no different this year is the ongoing beaver activity in close proximity to our wells. Again this year we hired the services of a local trapper and trapped and removed many beaver around our wells.
- The Fitchburg Rd. storage tank was inspected and found to be in good structural condition.
- The engine was replaced in our 2007 Ford F-150.
- For budgetary and capital planning purposes we solicited cost estimates to purchase and install UV disinfectant treatment at both storage tanks. Initially UV treatment is a significant expense to install and can add to energy costs. However, UV protection provides the assurance that microbial bacteria is totally eliminated thus, eliminating added costs for disinfecting chemicals and labor costs associated with adding treatment chemicals and testing.
- With nearly six (6) feet of total snow fall Water Department personnel worked diligently to clear snow away from hydrants for easier quicker access. Unfortunately due to the size of a snow storm or if we receive multiple storms within several days it could be several days to a couple of weeks before we can get to the hydrants in some areas. Business owners and residents are encouraged to keep hydrants in front of or, close to their home or business cleared out. We appreciate your assistance and please be safe. Always wear bright colored clothing when working close to a roadway.

WATER QUALITY

- All State and Federal required water quality testing for approximately 100 regulated and unregulated contaminants was performed. Samples taken for analysis include Nitrate, Nitrite, Perchlorate, Secondary Contaminants, Synthetic Organic Compounds (SOC's), Volatile Organic Compounds (VOC's), Inorganic Compounds (IOC's), Sodium, Radium, Lead & Copper and monthly Bacteriological Analysis. We are happy to report that water quality for the residents and businesses of Townsend continues to meet or exceed all state and federal requirements.



ADMINISTRATIVE/STAFFING

- Due to the recommendations of the Department of Revenue (DOR) and the Town Auditor's the Board of Water Commissioners voted to transfer bill collections to the Tax Collectors office.
- Both Water Technicians and the Office Administrator petitioned to join the Highway Department Union thus, creating the Highway/Water Department Union. This provides employees the opportunity to become part of a collective bargaining unit and be able to negotiate over wages, benefits, and working conditions for their membership, and on representing their members in disputes with management over violations of contract provisions.

EDUCATION

- As required by the Massachusetts Department of Environmental Protection (MassDEP) seminars and classes were attended by operations personnel and the Superintendent to further education in the water industry and to stay current with changing regulations, new technology, new products and, to accrue mandated total contact hours (TCH'S) in order to retain state and federal required operator's licenses in the areas of distribution and treatment. Water Department's are strictly monitored by the state and subject to random audits to assure that employees possess the required licenses and total contact hours (TCH's).

DID YOU KNOW?

- The total cost to operate your Water Department comes strictly from "water receipts" (customers paying their bills). No amount of property tax revenue is used to operate the Water Department.
- If you were to break your bill down to cost/gallon, you pay less than 1 cent/gallon of water used. This amount covers costs such as but, not limited to, operation and maintenance of equipment to pump water from the groundwater source to your tap, labor costs, the maintenance of 50 miles of water mains and 356 hydrants, constant water quality monitoring and testing for over 100 contaminants to assure the water is safe for consumption and, that a licensed professional is on call 24/7, 365 days/year to respond to any emergency.

CONCLUSION

- As Superintendent, I would like to take this opportunity to recognize and thank the employees of the Water Department, Mike MacEachern, Jim Blanchard, Brenda Boudreau and, Carolyn Smart for their dedication and hard work. It takes a combined effort to continue to provide a quality of service that our customers deserve and to maintain and provide safe high quality drinking water to the residents and businesses of Townsend.
- Maintenance and operating reports of the Water Department are available at the office at 540 Main Street, West Townsend. The office is open Monday through Friday from 9:00 a.m. to 3:00 p.m., and the hours of operation are from 7:00 a.m. to 3:30 p.m. Monday through Friday. The Board of Water Commissioners meets the second Monday of each month at 5:30 p.m. Please feel free to attend and participate in these meetings.

Respectfully Submitted By:

Paul L. Rafuse
Superintendent

BOARD OF WATER COMMISSIONERS

Michael MacEachern
Chairman

Niles S. Busler
Vice Chairman

Nathan Mattila
Member

CEMETERY & PARKS DEPARTMENT

2014 was another busy year for the Cemetery and Parks Department, numerous repairs to the cemeteries and parks in town kept the department hard at work, along with the usual upkeep of the grounds. There were 43 total burials recorded between the Hillside Cemetery and Riverside Cemetery over the year, 14 of them were cremations. Yet again, the common was the site of many events; band concerts, fairs, a fall festival, the annual haunted trail-walk, and many other activities that kept the department hard at work during the off-hours.

Pertaining to the cemeteries, the department diligently maintained the 3 cemeteries in town: Hillside Cemetery, Riverside Cemetery, and the Old Burial ground on a weekly basis. Maintenance included general landscaping, line trimming and mowing the grass in the cemeteries, pruning trees, trimming hedges, loaming and seeding, along with repairing and up-righting gravestones. Even further progress was made on the expansion of Riverside Cemetery (the cemetery on Dudley Rd.); now that the trees had been cleared from the area, it was time to begin leveling and backfilling the clearing in order to prepare it for the final stages before gravestone insertion. Hillside Cemetery had numerous repairs done to it as well, particularly to the pipe fence that runs alongside Highland St., along with the waterlines that run through the cemetery. The waterlines had 4 breaks in numerous avenues, and discovered they need new spigots (they will have those by spring); fixing the 4 breaks in the waterlines now means that Hillside Cemetery has working water in all the avenues.

The department maintains a multitude of town properties; this maintenance included general landscaping/clean up of the town properties. Projects to note at the properties around town included the maintenance of trails at Howard Park, continued preparation of Riverside Cemetery, painting of the Gazebo in the Town Common, the clearing of memorials on Meeting House Hill Rd., re-supplying of the material at Kid's Kountry Playground, along with the restoration of the Birney Blood Monument in the Town Common (done by a professional monument restoration company).

The Cemetery and Parks Department would like to thank all the town departments that have assisted us over the past year, along with a thank you to the monument restoration company who did a stellar job on the restoration of the Birney Blood Monument, and the TBA, especially Collin McNabb, for the lighting of the Town Common during the holiday season.

On a more specific note, the Cemetery and Parks Department would like to extend a big thank you to the grant program offered through the joint cooperation of the Massachusetts Department of Veterans' Services, the Massachusetts Civil War Sesquicentennial Commission, and the Massachusetts Foundation for the Humanities, for donating a third of the cost to get the Birney Blood Monument restored.

The Cemetery and Parks Department Commissioners would like to thank Roger Rapoza and his crew yet again, for the hard work over the course of this year and all the years past.

Respectfully submitted:

Raymond Boyes,

Albert (Tubby) Boucher

John Barrett

North Middlesex Regional School District

Susan Robbins, Chair, Townsend
Jonna Clermont, Vice Chair, Pepperell
Anne Adams, Member, Pepperell
Brian Edmonds, Member, Pepperell
Crystal Epstein, Member, Ashby
William Hackler, At Large, Member
Michael Morgan, At Large Member
Randee Rusch, At Large Member
Robert Templeton, Member, Townsend

Joan Landers – Superintendent of Schools

Student Representatives to the School Committee
2013-2014 School Year

John Brinkman
Kyle Edmonds
Bryan Vachon
Bryan Spooner
Garret Carmichael

Report of School Committee Chairperson

The North Middlesex Regional School District School Committee congratulated Crystal Epstein and William Hackler on their election to the School Committee, replacing School Committee Members Anne Buchholz and Dennis Moore. The committee extended its appreciation to school committee members, Dennis Moore from Ashby, who served on the committee from 1993-1999, 2001-2008, and 2013-2014 and Anne Buchholz, who served on the committee from 1999-2014. Their commitment to the children of the North Middlesex Regional School District will have a lasting positive impact on the district. At the committee's reorganizational meeting in May, Susan Robbins was re-appointed Chair and Jonna Clermont was re-appointed Vice-Chair.

Report of the Superintendent of Schools

Students

The Superintendent of Schools presented the Superintendent's Award of Excellence to seniors Lisa Clark and Miles Massidda. This award is presented to the highest ranking male and female student and is presented at the Senior Awards Ceremony in May.

Volunteerism and Donations

North Middlesex Regional School District is a community of volunteers. The School Committee and administration are grateful to all the individuals and groups who have made contributions to the programs throughout the district, and to those who have donated thousands of hours to help deliver educational services to the students of North Middlesex.

Personnel

The North Middlesex Regional School District saw sixteen of its staff retire over the last year: Thomas Benaroch, Marie Coleman, Pauline Cormier, Diane Dunn, Patric Hanno, Diane Hill, Debora Passios, William Pothier, Paula Roberts, Janice Tarrant, Janice Porter, Paulette Krasinkewicz, Mary Leblanc, Debra Zajac, Andrew Brown and James McKenna. These staff members will leave their positive mark on education in Ashby, Pepperell, and Townsend through their dedication to the students of the North Middlesex Regional School District.

School District Budget

Highlights of the Fiscal 2014 Budget:

- Some of the changes in the FY14 budget included an increase in legal costs due to the bankruptcy proceedings of one of the district's transportation vendors, Atlantic Express. The district made an emergency procurement for transportation service in January 2014 and provided services for the remainder of FY14. The emergency contract was awarded to Dee Bus Company of Shirley, MA.
- The district worked on the Hawthorne Brook/Squannacook Early Childhood sub-surface disposal system. This project included the de-commissioning of the wastewater treatment plant.
- The High School Feasibility Study was concluded, and the three member towns voted to approve the construction of a new high school within the district.

The General Fund expenditures for the school year were as follows:

Personnel Services	\$25,439,707
Contractual Services	\$ 3,724,706
Materials & Supplies	\$ 1,481,872
Utilities	\$ 1,557,889
Insurance & Retirement	\$ 7,627,109
Debt Service	\$ 1,072,428
Other Costs	<u>\$ 3,965,466</u>
TOTAL EXPENDED	\$44,869,129

2014 Grant Awards

140 - Title IIA Improving Educator Quality	\$ 77,199
240 - IDEA Special Education Allocation	\$844,270
274 - Special Education Program Improvement	\$15,514
262 - Early Childhood Special Education Allocation	\$36,006
298 - Early Childhood Special Education Program Improvement	\$3,350
305 - Title I	\$240,456
625 - Summer Academic Support	\$14,300
701 - Full Day Kindergarten Grant	\$124,520
Total FY2014 Grant Awards	\$1,355,615

North Middlesex Regional High School Building Committee

The District would like to extend its sincere thanks to the members of the NMRHS Building Committee for their commitment to the children of North Middlesex. The committee is comprised of members from each town, administration, teachers and town officials.

Robert Templeton, Chair, Townsend
Gary Shepherd, Vice Chair, Townsend
Susan Robbins, Alternate School Committee Representative (Townsend)
Nancy Haines, Business Manager
Christine Battye, Principal, NMRHS
Oscar Hills, Director of Buildings & Grounds
Jeremy Hamond, Director of Technology
James Landry, Teacher, NMRHS
Sue Lisio, Town Official, Townsend
Stephen Themelis, Town Official, Pepperell
Heide Messing, Member, Townsend
David Amari, Member, Ashby
Craig Hansen, Member, Pepperell
Ronald Scaltreto, Member, Townsend

District Goals

- The District and its team, in collaboration with the MSBA, developed a schematic design of sufficient detail to establish the scope, budget and schedule for the proposed high school project to foster 21st century learning and to meet the current and future needs of the students of our district.
- Worked in collaboration with the building committee, Owner's Project Manager, design team and the Massachusetts School Building Authority to gather a funding agreement for the high school building project
- Communicated with the three towns prior to the vote at town meeting
- Created baseline data systems within the district for beginning stages of common assessments
- Developed District Determined Measures as part of the Massachusetts Model Educator's Evaluation System
- Identification of district-wide assessments
- K-6 teachers assessed students using the Fontas and Pinnell Benchmark Assessment
- District explored alternative education opportunities for students
- District explored the possibility of a North Middlesex Commonwealth Virtual School
- The district submitted an application to open a Public Day School to meet the needs of students with severe learning needs
- Analysis of implementing an International Baccalaureate Program in the district
- Completion of Assistant Superintendent Search process
- Development of a plan to address Ashby well issues
- Technology upgrades at Nissitissit Middle School, Varnum Brook Elementary School, Ashby Elementary School, Hawthorne Brook Middle School
- Implementation of new Student Information System, Aspen

Special Education

The North Middlesex Regional School District provides a wide range of identification, diagnostic, educational, therapeutic and support services for students in grades PreK through 12 and until the age of 22. During FY14, the district created in-district programs to afford students the opportunity to access educational programming in the least restrictive setting within the district.

Curriculum and Professional Development

North Middlesex Regional School District is dedicated to supporting its staff and students with exceptional educational experiences. The District has been participating in a variety of educational initiatives to support teaching and learning. These multi-year initiatives will engage teachers and students in a range of activities to ensure all students leave NMRSD being ready for college and the careers they choose. The following summary of activities provides a glimpse into the many wonderful activities our teachers, students, and staff have participated in to ensure student success.

Supervision and Evaluation

Over the last two years, the North Middlesex Regional School District has trained all teachers on the state's new Supervision and Evaluation tool. This tool is designed to promote the three big ideas of a professional learning community that include: ensuring student learning, working together, and focusing on results. The system's primary purpose is to help teachers work together to support all students and their learning.

The evaluation system, comprised of three phases: Phase 1-Teacher Evaluation Cycle, Phase 2-Common Assessments (also known as District Determined Measures) and Phase 3- Student and Staff Feedback. For the last two years, the teachers and state have focused all professional development around Stage 1 implementation.

Along with solidifying aspects of Stage 1 implementation, teachers have been working collaboratively on creating and honing common assessments to assess student growth in all content areas through Stage 2 work. This second stage of work helps provide our students with a guaranteed curriculum.

Curriculum, Assessment, and Instruction

North Middlesex Regional School District continues to refine and enhance its curriculum each year through a number of committees, summer academies, and teacher leader meetings. These groups work tirelessly to refine the alignment to the state frameworks to manageable curriculum documents for our teachers to implement. Reflection and refinement are ongoing, continuous practices to ensure student success with the curriculum. A second part of the curriculum work is the development of common assessments or district-determined measures of student progress. With the increased rigor and focus of the new state frameworks incorporating the Common Core State Standards, the district is in the process of reviewing and developing curriculum and assessments to meet the higher criteria set out by the state.

Guidance

The North Middlesex Regional High School Guidance Department assisted 241 students graduating in June 2014. Students reached post-secondary goals in various forms; 83% went on to two or four-year colleges/universities, 5% joined the work force, and 12% went to trade school, prep school or joined the armed forces. One hundred and thirty- nine (139) students took 172 Advanced Placement exams in eleven (11) subject areas. Sixty-five (65) percent (112 out of 172 exams) of the students received a grade of three (3) or better, which earns college credits from the colleges/universities they plan to attend.



Squannacook Early Childhood Center

Our district preschool serves all three towns: Ashby, Townsend and Pepperell and is located at the Squannacook Early Childhood Center (SECC) at 66 Brookline Street in Townsend, Ma. We offer a variety of programs for children ages 3-5. Enrollment includes both regular and special education students. Children attend school following the school calendar established by the NMRSD. SECC currently has five classrooms with 15 staff members. SECC offers an array of different programming opportunities to meet the individual needs of children. Each of the programs is designed to promote a child's emotional, social, physical, and cognitive development.

The preschool program is an integrated model that follows the Massachusetts Curriculum Frameworks, which emphasize a range of developmentally appropriate, open-ended, hands-on activities. These activities offer each child the opportunity to gain competence in skill areas and develop their self-esteem.

Each child is unique and grows at a different rate. Children are treated with respect and are encouraged to learn about their world through exploration and discovery. SECC provides a safe and accepting environment where preschoolers have fun while being encouraged to learn cooperation/socialization skills necessary for beginning their school career.

Each classroom is taught by a certified early childhood/special education teacher and a paraprofessional. The teacher to student ratio is seven to one. The special education program at SECC has a team that consists of early childhood/special education teachers, speech/language pathologist, occupational therapist, and a physical therapist. A unique feature of our program is the integration of specialists and therapists into the daily routine. Our teachers work with the local kindergarten staff at each of the elementary schools to ensure a smooth transition for students heading to kindergarten.

Respectfully submitted,

Anne Cromwell Gapp
Principal



SPAULDING MEMORIAL SCHOOL

It is an honor to be serving in my seventh year as principal of Spaulding Memorial School and have this opportunity to present the citizens of Townsend with the annual report. Spaulding Memorial is in its sixth year of the reconfiguration to a kindergarten to fourth-grade elementary school. The year began well and I feel privileged to be able to work with the talented staff of Spaulding Memorial School; they have a desire to continue to grow in the profession and a strong dedication to children that is evident every day.

Spaulding Memorial School serves approximately 450 students in kindergarten, first, second, third and fourth grade. Our class sizes in the range of 18-24 students, depending on the grade level. The educational program offered by the faculty at Spaulding Memorial is a highly effective elementary program that encourages each child to develop his/her individual talents and abilities in a caring, nurturing, and inclusive learning environment.

The curriculum at Spaulding focuses on the Massachusetts State Curriculum Frameworks for all subject areas. The Scott Foresman English/Language Arts program incorporates explicit instruction for listening, speaking, reading, spelling, and writing skills and encourages age-appropriate cross-curricular applications. We have also added an individualized reading program to our literacy block based on the principles of a reader's workshop model. We are in our third year of a math program called enVision that is based on the Common Core principles of conceptual understanding, problem-solving and computation. Our science curriculum emphasizes a hands-on approach, which fosters observations, inquiry, and understanding. The Social Studies curriculum emphasizes the understanding of family, community, and country through the integration of literature.

To educate the whole child, social skills are taught through the use of a program called Six Pillars of Social Competency that focuses on citizenship, responsibility, fairness, caring, trustworthiness and respect. We have also had a bullying prevention program in our third and fourth grade called Steps to Respect. In addition, children have an opportunity to extend the curriculum in computer, library, music, art and physical education classes. During the school year, the children's artwork, musical talent, and cultures are showcased at family events. The Townsend Fire Department offers an extremely successful SAFE program for our children. The core program is also supplemented by many cultural assemblies sponsored by our Parent Teacher Organization. These programs enrich, spark interests in children and support the school improvement goal of offering students more opportunities to participate and share in cultural events.

We are extremely fortunate to have a supportive parent group that regularly meets and organizes many family events and fundraisers.

I am pleased to be a part of the Spaulding Memorial School, the North Middlesex Regional School District, and Townsend. The children, parents, members of the community, town officials, staff at Spaulding Memorial School, the North Middlesex Regional School District Committee, Mrs. Joan Landers, Superintendent of Schools and the central office staff provide an excellent environment in which children can learn and reach their potential.

Respectfully submitted,

Becky Janda
Principle



Hawthorne Brook Middle School

Hawthorne Brook Middle School is an institution committed to educational excellence, and a community committed to supporting one another. We are dedicated to using our resources to provide the best educational experience possible for our students, and we continue to look for ways to improve our school.

As much as possible, students and faculty at Hawthorne Brook are divided into smaller learning communities. Each team follows a common schedule and this shared schedule provides the teachers with the flexibility to modify and adjust student schedules to best meet the needs of each individual child. Hawthorne Brook is on a trimester schedule. This structure affords us opportunities to provide students with more time focused on math and literacy while maintaining the other programs and curriculum that middle school students need. We are also committed to looping students in grades 7 and 8, which helps teachers to target instruction to the specific needs of their students. Ultimately, this model allows us to create a strong web of support to enhance student success.

The staff at Hawthorne Brook has taken advantage of the professional development opportunities offered in the district and throughout the area. Teachers continue to create and revise teaching units to incorporate the Massachusetts State Frameworks incorporating the Common Core Standards, especially with respect to literacy and mathematics. The staff has maintained their focus on developing best practices for improving student engagement in the learning process. This year, teachers in each discipline are developing common assessments that will be used to assess curriculum implementation within the district, as well as individual student growth over time. This state initiative, District Determined Measures (DDMs), is intended to support other assessment data (MCAS) in helping schools to improve instruction.

We continue to work to foster a positive, supportive climate at Hawthorne Brook. Our focus is on developing individual character and respect within a culture where we all take responsibility for each other, our community, and ourselves. The safety of our students continues to be our priority. The administration regularly meets with law enforcement and safety personnel to review and modify procedures and protocols. We have a culture where everyone in the Hawthorne Brook community is responsible and enabled to report safety concerns.

We are very proud of our students and witness numerous acts of kindness and generosity throughout Hawthorne Brook on a daily basis. Our students are kind and supportive of their peers. They maintain a high level of energy and enthusiasm and exhibit their talents and determination in the classroom, during athletic competitions, and on the stage. HB students are a constant source of pride for the staff, parents and the entire community.

Thank you to the PTO for their continued support and for providing items and programs that otherwise would not be possible. In addition to their fundraising efforts, parents have volunteered their time and talents whenever needed.

Respectfully submitted,

Stephen Coughlan

Principal



North Middlesex Regional High School

North Middlesex Regional High School serves students in grades nine through twelve and had 956 students enrolled for the 2013-2014 school year. The demographic configuration for the high school is as follows: African-American: 1.0%, Asian: 1.1 %, Hispanic 2.7%, Native American: 0.2%, Caucasian: 92.8%, Pacific Island: 0.0%, and multi-race Non-Hispanic 2.1%. Over the next five years (2013-2017), the average projected enrollment for the district will decrease by 3.26%. The daily average attendance rate for students is 94.7%, and the average for staff is at 96%. The town of Townsend allocates 50% of total revenue to the North Middlesex Regional School District; Pepperell allocates 44.8 %, and Ashby 48.8%. Approximately 50% of funding comes from local taxation and the other 50% from state, federal, and other resources. Ninety-seven (97) percent of the 2013 senior class received a high school diploma at the time of graduation. For the class of 2012, 69% of students enrolled in a four-year college, 11% in a two-year college, 3% in technical schools, while 10% entered the workforce, and 4% entered the military.

Table 1: Enrollment Data

Grade	October 2013	October 2012	October 2011	October 2010
9	236	251	275	254
10	234	246	251	275
11	242	239	279	290
12	240	263	273	285
TOTAL	952	999	1,078	1,104
Change	-.95%	-.93%	-.97%	-1.03%

North Middlesex Regional High School has established numerous and varied school/business partnerships that sponsor and support many school programs and provide opportunities for students to gain real-world experience as student interns. The Band and Chorus Ad Book is solely sponsored by local businesses in support of the school's music program. Local businesses, such as McDonalds, Bailey's Restaurant and Sterilite, regularly support school programs. The Service Learning Program has expanded in recent years to include two service learning trips, one to New Orleans, and one to New York City. These trips partner students with numerous local businesses and non-profit organizations in the New Orleans and New York City areas. Since 2005, The Giving Tree Program has raised over \$5,000 annually and distributed over 4,000 gifts to local families and community organizations. The North Middlesex Community Garden developed in 2009 grows and donates produce to local organizations. MassBioEd has teamed up with the Science Department and provided equipment, professional development, and an annual field trip to Worcester Polytechnic Institute for students. North Middlesex also accepts student teacher placements from the local area colleges and universities.

North Middlesex High School provides students opportunities for independent learning. The Senior Capstone Project requires a partnership with a professional from the community in which a student creates/develops a product or learns a skill/trade that is of particular interest to him/her. The Dual-Enrollment Program allows North Middlesex students to take college courses while still in high school at one of the several area colleges/universities. The Virtual High School Program allows

students to take online courses. Through the School-to-Work Program, special education students participate in vocational exploration and development in over 20 local businesses and non-profit agencies. Students are also provided with real world experience through a Chemistry Job Shadow Day and the opportunity to participate in the Mock Trial Program.

North Middlesex Regional School District is one of fewer than 400 school districts in the nation honored by the College Board with a place on its AP® Honor Roll for opening Advanced Placement classroom doors to a significantly broader pool of students, while maintaining or improving the percentage of students earning scores of 3 or higher. North Middlesex is home to three national honor societies: the National Honor Society, the Tri-Music Honor Society, and the National Art Society. Students at North Middlesex Regional High School are recognized for their academic, athletic, artistic, theatric, musical, and community service accomplishments annually at our Underclassmen and Senior Awards Nights. In addition, our athletes are recognized at Senior and individual athletic award banquets. Our top 25 graduating seniors are recognized at the annual Academic Excellence Breakfast. The National Honor Society hosts an induction ceremony, and our musicians are recognized by the Tri-M Honor Society. Students are publically recognized academically by making honor or high honor roll.

Respectfully submitted,

Christine Battye
Principal



Nashoba Valley Technical High School

Nashoba Valley Technical high School is a regional technical high school established in 1969 to serve students grades 9-12 and also provides post graduate programs for those between the ages of 18 and 25 years old in all career areas on a space available basis. Nashoba has earned an impressive reputation for producing community leaders as well as providing a vast amount of community projects for our district towns. With an enrollment of approximately 760-plus students from eight communities, Nashoba Valley Technical High School offers career preparation in 18 technical programs.

ADMINISTRATION

Dr. Judith L. Klimkiewicz	Superintendent
Ms. Denise Pigeon	Principal
Mr. Matthew Ricard	Assistant Principal
Ms. Jeanne Savoie	Business Manager
Dr. Carol Heidenrich	Director of Technology
Ms. Gabriella White	Director of Curriculum
Ms. Kyla Callahan	Coordinator of Guidance and Admissions
Ms. Wendy Hood	Coordinator of Special Education and Team Chair
Mr. Paul Jussaume	Coordinator of Technical Programs and Cooperative Education
Mr. Jeremy Slotnick	Coordinator of Academics and Testing

The Learning Schedule:

Three 12-week trimesters consisting of eight 45-minute periods set in a four block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

The Year in Review:

Nashoba's enrollment continued to grow during the school year and once again we welcomed a significantly larger student body. This year our security system was updated with additional security monitors at the front and rear entrances. Construction has completed on our new athletic facilities including a new sports complex that consists of a multipurpose turf field, tennis complex and a practice field, as well as state-of-the-art track, new softball field and baseball fields, tennis courts and field hockey. To complete the renewal of our athletic facilities, the final touch was to add new bleachers and gym floor. Our Dance and Art studio is near completion and will enhance our pre-school and Theatre Arts and Design & Visual programs by allowing students to showcase their talents.

Nashoba continues to embrace educational opportunities for our teachers through summer professional development opportunities as well as by serving as a satellite campus for many local colleges' advanced graduate programs.

As we continue through a time of economic uncertainty we can assure you that at Nashoba Valley Technical High School, students will still receive a technical education of the highest quality with the most current state-of-the-art equipment while still providing our district members with a fair and equitable assessment. Our Engineering Academy, entering its second year at Nashoba Tech, is a selective program targeting high achieving math and science students who are interested in entering various engineering, electronics/robotics, or bio-manufacturing fields.

Vocational-Technical Programs (Secondary & Post Graduate):

Auto Collision Repair & Refinishing	Engineering Academy
Automotive Technology	*Electronics/Robotics
Banking, Marketing & Retail	*Engineering Technology
Carpentry/Cabinet Making	*Bio-Manufacturing
Cosmetology	Health Assisting
Culinary Arts	Hotel Restaurant Management
Dental Assisting	Machine Tool Technology
Design & Visual Communications	Plumbing/Heating
Early Childhood Education	Programming & Web Development
Electrical Technology	TV & Media Production/Theatre Arts

Special Academic Programs:

Advanced Placement, Honors and College Preparatory courses are available in all core subjects. Foreign language, music, theatre and additional elective courses are offered for all four years to all interested students.

Dual Enrollment:

The Dual Enrollment program is a state sponsored program that allows eligible NVTHS students the opportunity to enroll in courses at a local college while they are still in high school. The Dual Enrollment Program is available to any junior or senior who meets the criteria adopted by both the State and the School District. Juniors who are eligible and recommended by teachers/administration may elect to enter Dual Enrollment Program and take courses their junior and senior years at a two-or four-year public college or private institutions in Massachusetts or New Hampshire. The program allows a student to attend Middlesex Community College, Mt. Wachusett Community College, U Mass Lowell or Fitchburg State University on a full time basis, while still enrolled at NVTHS as a high school student. Credit for the course applies to both the high school and college transcripts. Upon completion, students receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an Associate's degree from a college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

Community Service Projects:

Nashoba is unique in its approach to community service and its relationship to its district towns. Students and their instructors travel to various sites within our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform all necessary work for the district towns to complete their requested project. The Community Service Program educates students in a real world setting and allows the towns the benefit of observing Nashoba students at work, creating a lasting tribute to their efforts and having a major project completed without over expending limited town resources for capital improvement.

Student Activities:

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 16 current high school sports, with equal opportunities for both male and female students. Next year we hope to add tennis and crew as new team sports. Other extracurricular activities include Student Council, National Honor Society, Music Honor Society, Yearbook, Kick Off Mentors, Students Against Destructive Decisions (SADD), Skills USA, Student Leadership, Peer Mediation, Chorus, Drama, and many special interest clubs. No user fees are imposed on any sport, school sponsored club or activity.

Continuing & Community Education:

More than 700 adult students per semester attended the Continuing Community Education Program in late afternoon and evenings at Nashoba. More information can be found on the NVTHS website.

TOWNSEND PUBLIC LIBRARY

2014 was an exciting year for the Townsend Public Library community. We celebrated an anniversary, enjoyed Sunday hours during the winter months, offered new technologies, hosted live music events, collaborations and so much more.

January through March 2014, we were open every Sunday afternoon from 1-5. The funds were provided by donations to the Friends of the library from local businesses and generous patrons. During the extra time open, we were able to host a variety of special events, including:

- Learn to Crochet
- “Wizard of Oz” Tea Party in Collaboration with the Recreation Department
- A Cupcake Festival
- A visit from the Rhode Island Computer Museum.

In May 2014, the Friends of the Library along with a group of volunteers spearheaded our “Seed Library”. They began the seed saving program for our community to support gardeners and educate the public about gardening.



In June 2014 we hosted another very successful Truck-A-Palooza. Children’s Librarian, Molly Benevides collaborated with the Townsend Highway Department, the Townsend Police Department, the Townsend Fire Department, Townsend Parks and Cemetery, Townsend Recreation and the National Guard. Nicole Carter was on hand providing free car seat safety checks.

Summer Reading ran June-August. The 2014 theme was “Fizz, Boom, Read!” Highlights included:

- Little Red Wagon Theater
- Worcester Opera
- Science Time with Miss Karen
- Make a Terrarium with Chris Boisse
- Museum of Science “Science Magic”

The TPL Endowment gifted us with a grant totaling over \$30,000. The group helped fund our five year anniversary events and continued to work towards its goal of making the library the best it can be. Some highlights included in this grant cycle were:

- New DVD Shelving
- Ballroom Dance Lessons and Indian Hill Big Band
- Lynda.com (on-line learning tool)
- Adult, teen and children’s book collections (in both paper and digital format)
- Museum passes to PEM, Old Sturbridge Village, the Lowell Spinners and many more

In October of 2014, our community celebrated the 5th anniversary of the opening of the Townsend Public Library building located at 12 Dudley Road. The Library & Senior Center complex was built and donated by the Sterilite Corporation in 2009 and is dedicated to Richard & Irene Collette. Anniversary Highlights included:

- Mini Golf throughout the entire library/senior center complex
- Commemorative Stone Unveiling
- PREMIER SHOWING OF MOVIE "It All Means Townsend"
- Sterilite through the Years display in Meeting Hall Gallery.



We ended our year with a spectacular "Festival of Trees" event. Our community enjoyed over 50 trees decorated in the likenesses of picture books and novels. It was a wonderful year in a wonderful building.

Library Trustees

Patricia Jeanig - Chairperson
Cheryl Cloutier – Vice Chair
Kimberly King
Alison Bird
Karen Waxman

Library Staff

Stacy Schuttler -Director
Molly Benevides-Children's Librarian
Karen Savage-Children's Room Senior Library Technician
Catherine Hill-Senior Library Technician
Lori Stevenson- Library Technician
Theresa Sawyer- Library Technician
Laureen Cutrona- Library Technician
Meg Genoter -Library Technician
Elise Johnson -Library Technician

WEST TOWNSEND READING ROOM

It was another eventful year for the West Townsend Reading Room. We are working with the Town's Administrative Offices to help fund and install a new handicap ramp in order to be ADA compliant and are nearing completion. Our next project is to replace the siding and windows which will increase rental use and improve the building's curb appeal.

We would like to thank the Cemetery & Parks Department for their continued assistance in helping to maintain the parking lot, wheelchair ramp and walkways during the winter and lawn moving and grounds upkeep during the summer.

We would like to extend our appreciation to the clubs, organizations and committees that have helped us with ongoing projects. We are always looking for and welcome individuals willing to help with the maintenance of the West Townsend Reading Room.

We extend our thanks to the groups and individuals who have rented the Reading Room and did their best in keeping the building clean and available for the next rental group. Townsend is fortunate to have this building and we are doing our best to protect its condition for many generations to come.

Respectfully submitted by,
The West Townsend Reading Room

BAND CONCERT COORDINATOR

The Townsend Military Band plays concerts on the Common between 7:30PM and 9:30PM on Thursday evenings during the summer months. I request that money be appropriated each year for nine concerts, but the number actually played depends on the weather.

Local organizations sponsor lawn parties in conjunction with these concerts. It is my responsibility to assign dates on a rotating basis. The following groups held lawn parties during the 2014 season:

Townsend Congregational Church
Townsend United Methodist Church
Townsend Fire-EMS Relief Association
NMRSH Giving Tree
Townsend Scout Groups
Friends of the Townsend Seniors with the Friends of the Townsend Library
Townsend Community Couples Club
Townsend VFW Post #6538 and its Ladies Auxiliary

Respectfully submitted by,

Betty Mae Tenney
Band Concert Coordinator

RECREATION COMMISSION

Townsend Recreation has had an eventful year filled with Community and outreach.

The Recreation Commission has done a fantastic job this year of supporting Townsend Recreation and seeking growth opportunities. Many thanks to Sharon Whittier, former Chair for her years of giving to Townsend Recreation. Alice Kennedy was voted in as our new Chair and she has stepped into the gap with complete focus. Jennifer McLaughlin, Lynne Leblanc, Dave Schuster and Rick Corsini, our long standing Commission members, deserve a heart-felt thanks for the guidance and labor they have put in through this year.

2013 ended with us continuing to look at our challenges that prohibit growth and options for surmounting them. As we moved into 2014, we kept our focus on how to grow. We started inquiring and processing options for funding and having a home base to stabilize Townsend Recreation's ability to continue providing to the town with recreation, inspiration and education.

Our class offerings included crafts/diy, health & fitness, science, ASL, Pre-k, music, entertainment and community events. We have been taking a hard look at what is successful and what is not, where genuine interests lie and what we are able to accomplish with our very limited resources. This focus has helped to structure the direction we will be going in for 2015.

Our first focus and an ongoing challenge is space. We've continued with working

through the various organizations to utilize spaces around town, unfortunately delays and cancellations have been costly. The process of requesting and utilizing space at the schools is often cumbersome and unreliable, also dependent on the priorities of the schools/maintenance and further complicated by the internal changes and District school development this year. It must be noted, with much appreciation, the hard work and help given to us by the Building & Maintenance staff of the North Middlesex District and the school administrative staffs of each of the schools. The Town Hall staff has



also been wonderful in allowing us use of the meeting rooms and Great Hall when a class or event is appropriate for that space and the business needs of the town offices, boards, and organizations aren't in conflict. The Library/Senior Center has a beautiful meeting space, they have priority over that space as well, again leaving Townsend Recreation to try and schedule use at odd times or non-consecutively. These space issues can lead to low participation, delayed advertising, limited offerings and cancelled classes.

Townsend Recreation has started laying the groundwork for a chance to utilize the old Bank Building next to Town Hall that was closed up approximately 5 years ago. Our goal is to gain that space as a home base for ongoing classes as well as have rentable space for outside events providing much needed revenue. We also branched out into using the Townsend Ridge Country Clubs Ballroom and the back field of Spaulding this year.

We also focused on working with the Town Selectman on our Summer Rec program. Labor costs have risen considerably, however we retain our commitment to providing the absolute best we can for our participants. On the advice of the Town Selectmen we raised

rates to be in line with some of the neighboring communities, this caused a dramatic drop in participation. However, Summer Rec was still the highlight for the approx. 75 children that joined us at SECC. We were given use of the Gym, Cafeteria and one classroom. We provided fun, games and learning during this 5 1/2 week program. We added a couple of biweekly "classes" to the standard Arts & Crafts and Sports programs. "The Science Lab", "ASL", "Gardening" and "Pre-K Playschool" were all offered this summer and weekly mini -field trips to the library for movies, books and computer use. We also utilized our classroom space for "Rock performance Camp" led by Brandon Durham. The class was kind enough to put on a concert for our kids as well as some students from SECC and it was fantastic! 4 Fieldtrips were offered, however 2 were cancelled due to low participation numbers. A huge thank you needs to go out to our staff and parent and community supporters for all of their giving to this incredible program. We will be going forward in 2015 with no rate increase, and we will be offering discounts and special promotions online with our communities needs in the hopes of re-growing our numbers.

The Circus came to town this year! What an amazing show for the town and visitors! In past years the field behind Hawthorn has been used for this event, due to field work the venue was changed to the back of Spaulding. Many people came out for the tent rising, including our Summer Rec kids, and were treated to a tour and talk about the workings of the circus. We had some fantastic volunteers and businesses that helped with ticket sales, poster hang up and general patrolling/clean up. A huge thank you to all of you, we couldn't have done it without you! This event is normally a fundraiser for us, however because of the delays in securing space/ location, our selling timeframe for tickets and receipt of advertising materials was very short. We also incurred additional expenses due to the new location for logistics and emergency personnel. Safety is always our number one priority when offering any type of event, program or class to our community and we are incredibly grateful for the hard work on our behalf of our public safety officials.

Our second primary focus is outreach. As a Committee, dedicated to bringing recreation, inspiration and education to Townsend, we are extremely conscious of the demographic we serve. It is of utmost importance to us that we are offering a wide range of classes and events for all.

2014 saw the end of an era with our Haunted Trail. Trail creators, Steve Walsh and Greg Hoffman are moving on and embracing different avenues for themselves and their families. They have done an incredible job spooking this town and visitors for many years and we wish them the best of luck. Townsend Recreation plans to sell The Haunted Trail (all supplies, décor etc..) in the hopes another group will take up the challenge!

This was the second year of our Family FallFest, held the Saturday of the Haunted Trail, on the Common. It was fantastic! We had 22 vendors, including food, kids fun and fundraiser groups. A date has already been secured for 2015. This was also the second year for our "Tea Party" geared towards young children. We visited the Land of Oz with Dorothy, the TinMan, The Cowardly Lion, the Scarecrow, 2 Munchkins, the Good Witch and the Wicked Witch. This event is held in conjunction with The Townsend Library. We had 75 guests, 2 Supply Sponsors, 15 volunteers and tons of fun as we enacted the story of Dorothy and her friends entering Oz through a reading by Molly Benvenides (Childrens Librarian).The guest were provided with a wonderland tea party of decadent munchies, herbal teas and living storybook characters. We had many requests for allergy free options from 2013 and follow-ups as we advertised for this year, so our Chef and volunteers created wonderful treats completely allergen free. A huge thank you to Larry and Vicki Hoff for working with us in designing and building the Emerald City and the Hot Air Balloon! This event was funded through ticket sales and broke even.

We introduced our Women's Wardrobe event in the Spring and had our second in the fall. This event was held at the Townsend Country Club Ballroom with refreshments and

staff contracted through Baileys on the Green. The WW is a women's only event that combines reimagining/upcycling, shopping, local small business exposure and a fun filled evening of friends and all things feminine. The event is funded through ticket sales and we made approximately \$700 in May and \$1000 in November. We will be continuing to offer this event for women as well as creating an event for men only in 2015.

We also want to give our gratitude to The Amanda Dwight Entertainment Fund for their grant used towards an amazing cast- created performance this Summer under the Townsend TheatRecs Performing Arts program. The cast created their own dialogue, costuming and stage sets under the guidance of Anna Makrianis and Carolyn Farley. Tickets and ad space was sold allowing Townsend Rec to have a profit from this event as well.

As part of our outreach, we now post to 10 Facebook sites & 3 event sites along with the Town website. We also send press releases to the papers, put up posters and distribute flyers throughout the District Schools. We will continue to look for new ways to spread the word about what Townsend Rec is offering this community.

Our third focus item is resources. Townsend Recreation has full use of 2 storage facilities. A trailer and a shed. Neither is weatherproofed, resulting in material loss due to rodents and mold. We also are unable to grow our program with more technical, modern supplies such as computers, sewing machines etc. because of the lack of safe, dry storage. Trying to access a particular item or supply needed is a huge undertaking due to the tight quarters and physical locations. I use my own home to store anything mechanical or frequently used. Being unable to properly organize, utilize and procure the supplies for Townsend Recreation when needed limits our ability to develop with what we have and bring in new materials for what we want to grow into. Many classes and programs have had to be tossed out as viable because we don't currently have usable space for supplies or the proper location available for the needed logistics of holding the classes/workshops etc. Towards the end of 2014, the Recreation Board has gone before the Town Selectmen to find long term and growth inducing solutions. They have requested use of the old Bank Building for current storage needs, which was granted in a limited capacity and are working towards a goal of occupancy.

Within these 3 focus areas Townsend Recreation has worked very hard this year to bring new classes, new events, excitement and value to our listings as well as our long term sports programs. We have also forged new or built stronger relationships with local businesses and organizations, such as The Townsend Rod & Gun Club, Cemetery & Parks, The Townsend Library, Bailey's Bar & Grill, The Townsend Ridge Country Club and the NMHRS Choir.

2015 looks to be an exciting year for Townsend Recreation as we work to find a home base and expand our offerings. Thank you all for your support and encouragement!

Respectfully submitted,

Townsend Recreation Commission



TOWNSEND MEETING HALL COMMITTEE

The Townsend Meeting Hall is the center building in a complex that includes the Townsend Public Library and Senior Center. The building is utilized by the Senior Center, Townsend Public Library, Friends groups, Library Endowment, and Gallery Committee for a variety of classes, weekly lunches, art and history exhibits, annual book sales, evening events, and much more.

The only regular income for the Townsend Meeting Hall was a contract with Weight Watchers, which ended in November 2013, due to falling attendance numbers. In turn, this meant the Townsend Meeting Hall Coordinator position was closed. At a monthly meeting on February 4th, 2014 the Meeting Hall Committee voted to request the BOS dissolve the committee, as the workload was too great and funding was unavailable for staffing the building.

The new Meeting Hall plan states it can only be used through either the Senior Center or Townsend Public Library, during regular operating hours. All additional inquiries about the Meeting Hall can be addressed through the selectman's office in Town Hall.

To view what is being planned, and available to the public, all are invited to look at the building's event calendar at townsendlibrary.org, link "Events".



Dr. Who Painting Party

Lee Duckett Construction Photo Display

Former Meeting Hall Committee Members

David Profit - Chairman

Susan Luongo - Secretary

Kimberly King - Treasurer

Marcia MacMaster

Christine Clish

Former Meeting Hall Coordinator:

Melissa Hermann

TOWNSEND MEETING HALL GALLERY COMMITTEE

The year 2014 has been one of change and celebration. As part of the building complex's 5th Anniversary festivities, and continued "Thank you" to the Sterilite Corporation, the Gallery Committee exhibited a pictorial history of Sterilite. In addition, photos of the complex's construction, and a display about the former Fessenden Company were exhibited.

The TMH Gallery Committee consists of five volunteers, each with a staggered 1-3 year term, and appointed by the Board of Selectmen. Each member brings a new and varied perspective that allows the committee to maximize its impact for the community. The Gallery Committee sponsors art shows, exhibits, historical displays, silent auctions, talks, and artist receptions. At times working in conjunction with the Townsend Public Library and Senior Center to expand the variety of artwork presented.

The Gallery Committee welcomes the public to attend monthly meetings, and is open to new ideas and suggestions.

GALLERY 2014 EVENT SCHEDULE

December 2013 - January	<i>Personal Treasurers</i>
February	<i>Clipboard Art Silent Auction - Corridor Gallery</i>
February - March	<i>Lisa Regopoulos</i>
March	<i>HBMS Student Art Show - Corridor Gallery</i>
April	<i>New England Shutterbugs Photography Exhibit</i>
May	<i>High School Visual Arts Show</i>
May - June	<i>Friends & Family Art Exhibit</i>
July - August	<i>Three Niemis: ART Exhibit</i>
September	<i>Ruuska Family Art Exhibit</i>
October - December	<i>Townsend Historical Exhibit: Sterilite</i> <i>Lee Duckett Construction Photos - Corridor Gallery</i>

Additional Exhibits within the Library:

February - April	<i>Our Feathered Friends</i>
June - October	<i>Science Related Art - in conjunction with Summer Reading</i>
November - December	<i>Townsend Library, Meeting Hall, Senior Center</i> <i>Construction & Opening Ceremony Historical Exhibit</i>

GALLERY COMMITTEE MEMBERS

Alice Struthers, Chairman
Kimberly King, Treasurer
Tracy Taylor
Carrin Culotta - Secretary
Nancy French, January - October
Lisa Lewand, November - December

CULTURAL COUNCIL

In FY 2014 the Townsend Cultural Council awarded \$4337 towards partial funding of twenty nine programs. Groups awarded financial assistance are as follows: ArtsNashoba-Autism and Special Needs-Friendly Programming, Fitchburg Art Museum-80th Regional Exhibition of Art and Craft, Hawthorne Brook Middle School-Hands on History, the American Revolutionary War (Denis Cormier), Hawthorne Brook Middle School PTO; Now Hear This, Valerie Tutson's "Right to Liberty", Animal Adventures, Myth Masters, Indian Hill Music, Inc.-Bach's Lunch Concert Series, Nashua River Watershed Association-Townsend Nature Journals: Blending Art and Science, North Middlesex Regional High School (Parent Group)-Project Graduation Magician David Hall and Rubber Soul Band, NMRSD Middle School Music-35 Years of Beautiful Music, SECC PTO-Pumpernickle Puppets, Spaulding Memorial School PTO; Joe "The Trick Star" Odhiambo, Science Isn't Always Pretty, The Signature Project, Tales from African Traditions and, Origamido, Origami Paper folding, The Discovery Museums-EBT \$1. Admission Program, Townsend Historical Society-The Townsend Heritage Trail, Townsend Public Library; Gravestone Girls Cemetery Education and Class, Author Visit and Read-Aloud with Jef Czekaj, The Norman Magic Program with Norman Ng, Music Performance with "Beatles for Sale", "Que Sera, Seurat! How to Pastel Paint Optically" (Gregory Malchack), Townsend Recreation-Henry the Juggler Show (Henry Lappen) and Edible Perennial Gardening and Landscaping (John Root), and Townsend Senior Center-Storytelling-Silver Hair and Golden Threads (Katie Green) and MUSIC IS LOVE-Music, Magic and Comedy (Dawn Kelley).

We would like to thank Mary Barrett, whose term expired in 2014 and also a thanks to Susan Shuford for serving two three year terms ending in 2014 and to Dave Kulvete for serving one three year term. We welcome Jane Jackson to the board and would like to take this opportunity to recruit new board members. This is a volunteer position which only requires a few hours of your time each year. Please fill out a town volunteer form and we will be sure to contact you!

Karen Clement
Chairman



Amanda E. Dwight Entertainment Fund Committee

Thanks to a generous benefactress years ago, we were able to partially or totally fund the following events during fiscal year 2014. The recipients include the Townsend Library, Friends of the Townsend Seniors, Townsend Summer Band Concert, Townsend Recreation-Henry the Juggler and Summer Theater-Merry Murders at Montmarie, Council on Aging-Music is Love, Project Graduation-David Hall Magician and North Middlesex Regional High School-Elements of the Blues. Board members-Deborahanne Mayer (chairman), Karen Clement and Susan Gerken.



TRUSTEES OF SOLDIER'S MEMORIALS

The Trustees of Soldier's Memorials is an elected board consisting of three veterans and two non-veterans each serving a three year term. We are charged with control of the construction of any soldier and war memorials and to take custody for the maintenance of all memorials after construction. We are also allowed to make any rules and regulations relative to the use of those memorials.

We currently have 28 memorials in town, including 17 Gold Star Memorial Squares dedicated to the soldiers of Townsend killed in war, 10 various memorials dedicated to veterans of The Civil War, WWI, WWII, and the Gold Star Memorial Meeting Room in town hall.

This year three projects were completed. A

Townsend resident & Vietnam veteran donated two carved wood signs for the entrances to the Gold Star Memorial Room. The gold star in front of town hall was in need of major refurbishment. The Parks and Cemetery Department re-pointed the tips of the star and remounted it on a concrete base. Board members repainted it. The Parks and Cemetery Department received a grant from the Civil War Sesquicentennial Commission to refurbish the statue on the town common. A portion of the money has been set aside for maintenance of this statue as well as the bronze Civil War plaques on town hall. Members of the board are extremely grateful for the efforts of the Parks and Cemetery Department in assisting us with our duties of maintaining the memorials.

Walter Mann
Chairman

Robert Tumber
Peter Buxton

Keith Jackson
Avis Roy

COUNCIL ON AGING

Mission Statement

The Townsend Council on Aging is committed to the continued growth and well-being of our senior citizens by providing programs, education, information and referral services with a goal of helping seniors achieve the best quality of life possible.

This year has been one of profound loss and change for the Council on Aging and Senior Center. Dedicated to Roy & Nancy Shepherd five years ago, it is with great sadness that we mourn the passing of Nancy Shepherd in June of 2014, just a year after we lost her husband Roy. A pioneer for the seniors of Townsend, Mrs. Shepherd was a social worker who specialized in elder advocacy and provided hospice care, family outreach support and bereavement counseling and served on the board of directors for Montachusett Home Care. In 2003, she and her husband, Roy, were presented with the William E. May Endowment Award for their many contributions to the Town of Townsend and the senior community. We will strive to continue her vision as we grow in service to the senior community in Townsend.

We would like to express our sincere condolences to the Shepherd family as well as the family and friends of Lora Perra, Edna Burnham, Jack Andrews, Susan Dalton, Evariste Robichaud, Albert Upham, Dorothy Hirsch, Loren Goulding, Lawrence Wood, and Carol Roberts. They will be missed.

The COA office continues to provide information and referral services as needed and works with local and state organizations providing services for our senior citizens.

This year 347 different programs or events were offered, many multiple times per week. We offer health and fitness activities such as chair exercise, yoga, line dancing, qi gong, reflexology and meditation; recreational offerings such as bingo, ping pong, cribbage and scrabble. Our patrons even come in to spoil themselves with massage, manicures and pedicures. We also have a variety of arts and crafts classes from painting to woodcarving and jewelry making. New classes are incorporated into our schedule whenever possible. The seniors also enjoyed musical performances, holiday parties, and speakers on health, financial concerns and other issues facing senior citizens.

Monthly offerings include Grief Counseling support, a birthday party, Genealogy Club, SHINE (Serving Health Information Needs of Elders), and health clinics (Well Adult, Hearing, and other screenings).

AARP volunteers once again provided Tax Preparation Assistance in February and March.

Congregate meals are held in the Meeting Hall at noon on Mondays and Wednesdays. These meals continue to be popular for a suggested donation of \$2.25. We also offer a homemade lunch on the first three Thursdays of the month. These meals prepared by our Kitchen Manager, Donna Fenton, are very popular at \$3.00 per person, the cost graciously offset by the Friends of the Townsend Seniors. Meals on Wheels continues to serve shut-ins throughout Townsend. Please contact us if you know of anyone who could benefit from these services. We'd like to express our sincere thanks to our volunteer delivery drivers and kitchen staff for their continued time and commitment.

The Council on Aging continues to manage our elderly transportation through the Lowell Regional Transit Authority Road Runner bus. Along with medical trips, the bus brings seniors to the senior center for lunch and activities, shopping for groceries, and a variety of trips within our town and the surrounding area. Those wishing to make a reservation, call 978-597-1730.

In November Mark Lynch once again hosted his annual Thanksgiving Dinner. With more than 120 people attending, the overflow guests ate in the senior center Arts & Crafts room. A hall full of grateful seniors and shut-ins whose meals were delivered by volunteers

enjoyed a delicious turkey dinner. Thank you once again Mark and all the volunteers who continue to make this event a success!

Volunteer Coordinator Claire Devine, ended her tenure with the Senior Center this spring. She started in September of 2010 and provided a valuable service and will be difficult to replace. Fortunately, the perfect person for the job was already here and Donna Fenton took on the additional responsibility in December.

After 32 years of service to the seniors of Townsend, Christine Clish retired from her position as Director. Hired in 1982 as the Council on Aging Coordinator at six hours a week, her title was changed to Director in 1990 and her hours were eventually increased to 35 hours a week. She oversaw the growth of the Senior Center from a small space in Town Hall to a store front location on Main Street and ultimately to the jewel of a center we have today at 16 Dudley Road. Her dedication to the seniors of Townsend will always be appreciated. We wish her happiness in her retirement. In October 2014 Karin Canfield Moore came on board as the new director.

We are grateful to the Friends of the Townsend Seniors who continued their support and offered bus trips, dinners, etc. They consistently assist us with a variety of things as needed.

There's not enough room to list all the volunteers who serve as receptionists and greeters, assist in meal preparation, set up and take down tables and chairs, lead classes, and so much more. Without them the Senior Center would not function as efficiently as it does. We thank everyone so very much for their time and commitment. We appreciate you beyond words!

We encourage anyone who is a senior, has a family member who is a senior, or who plans on being a senior someday to join the Friends of the Townsend Seniors. Membership requests can be obtained at/or mailed to:

Townsend Senior Center
16 Dudley Road, Townsend, MA 01469-1019

We are open 9-3 Monday through Thursday; 9 – 2 Friday.

Respectfully submitted,

Karin Canfield Moore, Director

Council on Aging Board members: Ed Snapp, David Profit, Jan Wesson, Sandy Stevens, Pauline Bolduc, Marcia McMaster, Charlotte Murphy, Valerie Adams.



VOLUNTEER RESPONSE FORM

Town government needs citizens who are willing to give time in the service of their community. The Talent Bank is a means of compiling names of interested citizens to serve on a voluntary basis on boards and committees. This file is available for use by the public as well as the Moderator and the Selectmen.

Talent Bank files are being updated to include categories consistent with the changing needs of the town.

Indicate your order of preference and return the form below to:

Talent Bank c/o Board of Selectmen
272 Main Street
Townsend, MA 01469

Name: _____

Phone () _____ email _____

Address: _____

Occupation: _____

Amount of time available
(per week/per month): _____

Background/Experience

**REFER TO THE LIST OF BOARDS AND COMMITTEES
ON THE NEXT PAGE AND LIST THOSE YOU ARE INTERESTED IN
SERVING ON IN ORDER OF PREFERENCE**

1. _____
2. _____
3. _____

General Government

Board of Selectmen*
Finance Committee
Board of Assessors*
Town Clerk* (Burial Agent/Parking Clerk)
Board of Registrars
Constables
Election Officials
 (Wardens/Deputy
 Wardens/Clerks/Deputy Clerks/Ballot
 Box Clerks/Inspectors)
Republican Town Committee*
Democratic Town Committee*
Capital Planning Committee
Cable TV Advisory Committee

Public Safety

Fire Department
Fire/EMS Building Committee
Police Department
Animal Control Officer
Inspector of Animals
Townsend Emergency Management Agency
North Middlesex Regional Emergency
 Planning Committee Representative

Public Works

Cemetery & Parks Commissioners*
Board of Water Commissioners*

Housing/Health/Property

Gas/Plumbing Inspector
Inspector of Wires
Sealer of Weights and Measures
Board of Health*
Recycling Committee
Town Properties Committee
Housing Authority*
Planning Board*

Historical Preservation

Historic District Commission
West Townsend Reading Room Committee
Trustees of Soldiers' Memorials*

Culture/Recreation

Band Concert Coordinator
Cultural Council
Amanda E. Dwight Entertainment*
Recreation Commissioners*
Board of Library Trustees*
Townsend Meeting Hall Committee
Townsend Meeting Hall Coordinator
Townsend Meeting Hall Gallery Committee
Council on Aging
Lowell Regional Transit Authority
Trust Fund Commissioners*
Abram S. French Fund Committee
James H. Tucker Fund Committee
American Flag Committee

Education

North Middlesex Regional School District
Committee*
Nashoba Valley Technical High School
Committee

Land Use and Preservation

Planning Board *
Conservation Commission
Zoning Board of Appeals
Energy Committee
Open Space and Recreation
Tree Warden
Fence Viewer

Other

**Unless a vacancy exists on an Elected Board prior to an Election, all * (asterisks) positions require nomination papers. Please see the Town Clerk for further information.*