

# ANNUAL TOWN REPORT 2021

## TOWNSEND, MASSACHUSETTS



Photographed by Bruce Vinal

ANNUAL TOWN REPORT 2021  
of the  
OFFICIALS – BOARDS – COMMITTEES - COMMISSIONS



## KINDNESS AND GRATITUDE

In a world full of grief,  
and trouble and strife,  
we need to be kinder  
and live a good life.

It's all right to differ  
in what we do think,  
there's no place for hatred....  
don't go "*off the brink*".

Reach out to a neighbor  
who may be in need,  
our lives are made richer  
by doing good deeds.

Find peace in a story  
by reading a book,  
through pages see places  
you never would look.

Bring out your own goodness  
by practicing love,  
let patience and sweetness  
fly free as a dove.

Let kindness be foremost  
and lead us to be  
grateful for living  
in a land that is free!

Christine Clish

## IN MEMORIAM 2021

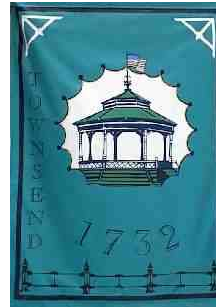
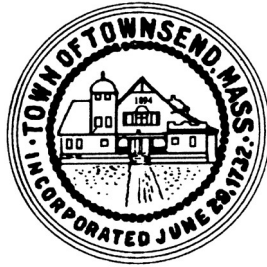
Thomas Cotter  
Kevin Ovaska  
Lillian Martin  
Avis Roy  
Diane Babineau  
Katherine Jastrab  
William Wood  
Arthur Borneman, Jr.  
Robert Michalczyk  
Janice Mattila  
Joan Bullard  
Bruce Beauchesne

## GENERAL INFORMATION

Website: [www.townsendma.gov](http://www.townsendma.gov)

Townsend is situated in Middlesex County

Incorporated on 1732



**Land Area:** 21011.2 Acres/ 32.83 Miles

**State Owned:** 7114.02 Acres / 11.12 Miles

**Feet above Sea Level:** 315

### Population

2021: 9127 (Federal Census)

2020: 8,835

1990: 8,340

1920: 1,575

1765: 598

### Registered Voters

2021: 6888

2020: 6,753

2001: 5,478

1995: 4,309

1990: 4,475

### Schools

North Middlesex Regional High School

Hawthorn Brook Middle School

Varnum Brook Elementary School

Nissitissit Middle School

Ashby Elementary School

Spaulding Memorial School

Nashoba Valley Technical High School

### Emergency calls Police, Fire and Ambulance

General Calls Police: 978-597-6214

Fire Burning Permits: 978-597-8150

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## TOWN OF TOWNSEND APPOINTED OFFICIALS

### **300<sup>TH</sup> ANNIVERSARY COMMITTEE**

Lindsay Morand	2032
Karen Clement	2032
Kym Craven	2032
Linda Johansen	2032
Karen Waxman	2032
Cynthia Donovan-Schuster	2032

### **ANIMAL INSPECTOR**

John King (Barn Book)	2022
Mary Letourneau	2022

### **AUDIT COMMITTEE**

David Chenelle	2022
Veronica Kell	
Lynn Pinkerton	

### **BUILDING DEPARTMENT**

Eric Chartrand, Building Commissioner	
Roland Bernier, Alt. Building Inspector	
Richard Kapenas, Plumbing/Gas Inspector	
Gary Williams, Alt. Plumbing/Gas Inspector	
Eric Aaltonen, Sealer of Weights/Measurers	
Daniel Cushion, Electrical Inspector	
Peter Martin, Alt. Electrical Inspector	

### **CONSTABLES**

William Martin	2022
Michelle Dold	2022
James Hamel	2023
Lawrence Hartnett	2023

### **ENERGY COMMITTEE**

Michael Brown	2024
Brent Carney	2024
Edward Hermann	2023
Ron Montgomery	2022
Kathleen Thompson	2022

### **FINANCE COMMITTEE**

Gene Dilda	2022
Andrea wood	2022
Sam Grant	2022
Jerrilyn Bozicas	2023
Donald C. Hayes	2024

### **HIGHWAY SUPERINTENDENT**

James Smith	
Donald Massucco, Tree Warden	2023

### **ABRAM S. FRENCH FUND COMMITTEE**

Renee Fossey	2023
Cheryl Simoneau	2023

### **AMERICAN FLAG COMMITTEE**

Paul Smith	2026
Kim Gilberti	2026
Todd Arsenault	2025
Albert "Tubby" Boucher	2025
Natalie Call	2024
Karen Clement	2026

### **BOARD OF REGISTRARS**

Claire Devine (Resigned)	2022
Mary Jane O'Hara	2023
Kathleen Spofford, Ex Officio	2023
Catherine Thrasher	2024

### **CAPITAL PLANNING COMMITTEE**

Jerrilyn Bozicas	2022
Michael Virostko	2022
Veronica Kell	2022
Chris Nocella	2022

### **CONSERVATION COMMISSION**

Jennifer Eaton	2023
Joan Savoy	2024
James Le'Cuyer	2022
James Gates	2024
Anne Le'Cuyer	2023

### **COUNCIL ON AGING**

Natalie Call	2022
Bernadette Oinonen	2023
Sandra Stevens	2022
Cheryl Simoneau	2024
Judith Poudrier	2023
James Hamel	2022
Anne Foresman	2024

### **FIRE/EMS SERVICES**

Mark Boynton, Chief	2022
Gary Shepherd, Deputy Chief	2022
Brian Mayer, Capt. EMT-B	2022
Heidi Roy-Choquette	2022
Roberto Maldonado	2022
Michael Marchand	2022
Derek Maskalenko	2022
Austin Matthes	2022



## APPOINTED OFFICIALS (CON'T)

### **FIRE/EMS (CON'T)**

Michael Meadows	2022
Kevin Wade Messamore	2022
Benjamin Niemiera, Op. LT/EMT-A	2022
Ronald Petrucci	2022
Thomas Hall	2022
Hannah Rigney	2022
Jeffrey Cormier, Capt./EMT-B	2022
Gregory Richardson	2022
Michael Grimley, Op. Capt./EMT	2022
Andrew Gordon	2022
Jessica Fellows	2022
William Elliott, On-Call Deputy Chief	2022
Christopher Cotter	2022
David Stevens	2022
Nicole Carter	2022
Richard Carlson	2022
Drew Brassard	2022
Brenton Bourne	2022
Jeffrey Beal	2022
Shayne Araujo	2022
Andrew Seamans	2022
Destiny Deschenes	2022
John Toumi	2022
Martin Scott, Op. Capt../Paramedic	2022

### **MONTACHUSETT JOINT TRANSPORTATION**

Veronica Kell	2022
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### **POLICE DEPARTMENT**

James Sartell, Chief	2022
Mark Giancotti, Lieutenant	2022
Christophe Peach, Lieutenant	2022
Mark Francis	2022
Jeffrey Giles	2022
Eric Modica	2022
Michael Marchand	2022
Kimberly Mattson, Sargeant (resigned)	2022
George Reidy, Sargeant	2022
Christopher Lowe	2022
Christopher Tucker	2022
Dylan Sylvestri	2022
Austin Cote, Reserve Officer	2022
Mary Letourneau, Animal Control	2022
Kathleen Spofford, Parking Clerk	2022

### **DOG PARK FEASIBILITY STUDY COMM.**

Laura Doell	2022
Sara Grant	2022
Janelle Hart	2022

### **HISTORIC DISTRICT COMMISSION**

Kenneth Diranian	2023
Susan Gerken	2024
Clare Kauppi	2023
Eino Kauppi	2024
Alisa Struthers	2023
Alice Struthers, Alternate	2023

### **KEEPER OF THE LOCKUP**

James Sartell	2022
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### **LICENSING AUTHORITY**

James Sartell	
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### **MASTER PLAN COMMITTEE**

Karen Clement	2022
William C. Rideout	2022
Cynthia Donovan-Schuster	2022
Andrea Wood	2022
Todd Melanson	2022
Kym Craven	2022
Donald C. Hayes	2022

### **MEETING HALL GALLERY COMMITTEE**

Karen Provost	2022
Alice Struthers	2024
Kimberly King	2023

### **NASHOBA VALLEY TECH. SCHOOL COMM.**

Sheldon Chapman	2023
Karen Chapman	2024

### **RECYCLING COMMITTEE**

Irene Congdon	
Erica Art	
Susan Gerken	

### **TOWN PROPERTIES COMMITTEE**

Laura Shifrin	2022
Victoria Tidman	2022
Julie Byars	2022

### **TOWNSEND CULTURAL COUNCIL**

Cheryl Simoneau	2024
Laura Doell	2024
Nancy French	2023
Karen Provost	2022
Alice Struthers	2024
Frances Levi	2023



## APPOINTED OFFICIALS (CON'T)

### CHIEF PROCUREMENT OFFICER

James Kreidler (resigned) 6/1/2021  
E. Ross Perry, Interim

### TOWN ADMINISTRATOR

James Kreidler (resigned) 6/1/2021  
E. Ross Perry, Interim

### TOWNSEND HOUSING TRUST

Gary Shepherd  
Michael Virostko  
Joan Savoy  
Cynthia Boundy

### TOWNSEND BURIAL AGENT

Kathleen Spofford

### ZONING BOARD OF APPEALS

William Cadogan	2022
Darlene Sodano	2025
David Chenelle	2023
David Funaiolo	2022
Sean Pearson	2024

### ZONING ENFORCEMENT OFFICER

Eric Chartrand

### MUNICIPAL HEARING OFFICER

James Kreidler 6/1/2021  
John Barrett

### EMERGENCY MANAGEMENT

Shirley Coit, Director	2023
Brian Kennedy	2022
Thomas Whittier, Deputy Dir. Resigned	6/22/2021
Stephanie Kennedy	2022
Vicky Brunelle	2023
Gary Busler	2022
Michelle Dold	2022
Dolores Farese	2023
Donna Fenton	2022
Carla Hitzenbuhler	2023
Pam Massucco	2022
Amy Leonardo	2022
Sandy Massalski	2022
Thomas Moore	2022
Ed Snapp	2022
Joy Niemiera, Resigned	2022
Paul Upham	2022
Janet Johnson	2023

## TOWN OF TOWNSEND ELECTED OFFICIALS

### AMANDA DWIGHT ENTERTAIN. COMM.

Karen Clement	04/25/2022
Carlene Whittemore	04/24/2023
Susan Gerken	04/22/2024

### BOARD OF SELECTMEN

Joseph Shank	04/25/2022
Veronica Kell	04/24/2023
Charles Sexton-Diranian	04/22/2024

### CEMETERY AND PARKS COMMISSIONERS

Raymond Boyes, Sr.	04/25/2022
Albert "Tubby" Boucher	04/24/2023
John B. Barrett	04/22/2024

### DEMOCRATIC TOWN COMMITTEE

John B. Barrett	03/05/2024
Priscilla Kipp	03/05/2024
Roger Kipp	03/05/2024
Mary Jane O'Hara	03/05/2024
Bitia O'Reilly	03/05/2024
Gene Rauhala	03/05/2024
Leslie K. Rauhala	03/05/2024
Joseph Shaine	03/05/2024
Catherine Thrasher	03/05/2024

### PLANNING BOARD

Lance McNally	04/25/2022
Julie Byars (appointed)	04/25/2022
Laura Shifrin (appointed)	04/25/2022
Michael Virostko	04/24/2023
Carol Hoffses	04/27/2026

### TOWN CLERK

Kathleen Spofford	04/24/2023
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### TOWNSEND HOUSING AUTHORITY

Laura Shifrin	04/25/2022
Courtney Borelli	04/23/2023
Natalie Call	04/22/2024

### REPUBLICAN TOWN COMMITTEE

Thomas E. Allen	03/05/2024
Anthony Belloli	03/05/2024
Rita K. Belloli	03/05/2024
Albert "Tubby" Boucher	03/05/2024
Carol Cabot	03/05/2024
Claire Devine (resigned)	03/05/2024
Julie M. Grant	03/05/2024
Sam Grant	03/05/2024
Linda Hatch	03/05/2024
Raynold S. Jackson	03/05/2024
Richard Shuford	03/05/2024
Nicholas Thalheimer	03/05/2024
Barbara Wheeler	03/05/2024
Bruce Williams	03/05/2024

### BOARD OF ASSESSORS

Laura Shifrin	04/25/2022
Julie Byars	04/24/2023
Carol LeConti	04/22/2024

### BOARD OF HEALTH

Chris Nocella	04/25/2022
James Le'Cuyer	04/24/2023
Gavin Byars	04/22/2024

### BOARD OF WATER COMMISSIONERS

Todd Melanson	04/25/2022
Michael MacEachern (resign.)	04/24/2023
Christopher Evan Jones	04/22/2024

### LIBRARY BOARD OF TRUSTEES

Aaron Corn	04/25/2022
Valerie Goodrich	04/25/2022
Emily Holmes (appointed)	04/25/2022
Susan McNally	04/24/2023
Judith Lewin Maider	04/22/2024

### MODERATOR

John B. Barrett	04/22/2024
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### NMRSD SCHOOL COMMITTEE

Sue Robbins	04/25/2022
Lisa Martin	04/24/2023
Michael Morgan	04/24/2023
Randee Rusch	04/24/2023
Jessica Funairole	04/22/2024

### RECREATION COMMISSION

Rachel Palmer	04/25/2022
Elizabeth Sears (appointed)	04/25/2022
Elizabeth Serene (appointed)	04/25/2022
Matthew Evans	04/24/2023
Emily Austin Bruns (resigned)	04/24/2023

### TRUST FUND COMMISSION

Albert "Tubby" Boucher	04/25/2022
Hartley Pleshaw	04/24/2023
Karen Clement	04/22/2024

### TRUSTEE OF SOLDIER'S MEMORIALS

Walter Mann	04/25/2022
Peter Buxton	04/24/2023
Keith Jackson	04/24/2023
Jane L. Jackson	04/22/2024
Stephen Spofford	04/22/2024

## TOWN ADMINISTRATOR

This report will cover most of my time serving as Townsend's Interim Town Administrator, starting August 4<sup>th</sup>, 2021, until this writing April 15, 2022. My term is planned to end June 3<sup>rd</sup> 2022.

Along with the usual day to day administrative work, I have worked to rebuild Town Hall processes and fill open staff positions. Prior to my arrival the Town Administrator and Executive Administrative positions had been empty for about 4 months. The Town is fortunate that the Select Board stepped up and helped manage the Town during these vacancies. We are also grateful for the assistance from the Water and Highway departments Administrative Assistants for their help in the BoS/TA office during this transition.

Over the course of several months, we have replaced the Treasurer Collector, filled a long-time vacant Land Use Coordinator, Conservation Commission Agent, and Cons Com Administrative Assistant positions; created job descriptions and filled the Web Master and Grants Administrator positions. These existing and new positions will help the Town deal with the many issues facing Towns like Townsend and prepare it for the challenges of the future.

The following is a partial list of the tasks and projects addressed while working for Townsend.

Worked out a process with the cooperation of Cemetery & Parks to work with the Flag Committee for the hanging of holiday flags along Main St.

The Fire Chief was out on extended medical leave and after his resignation, we replaced him with veteran fire department Capitan and seasoned business man who has already shown results with improved moral and retention of key fire department members.

Worked with the door security company and IT contractor to re-establish control of the Town Hall door access system.

I met in Templeton to discuss health insurance for FY 22 and Townsend's potential involvement with a Joint Purchasing Agreement. Although there might be benefits to join a larger group, it was determined that Townsend could lose its ability to select a health provider that best fit the needs of our employees and Town's financial requirements. Accordingly, we decided to remain independent and negotiate our own plan. Subsequently, the Insurance Advisory Committee with employee representatives was re-activated. We met with the insurance company and negotiated a modified benefit plan that included health insurance deductibles, a new dental insurance provider and a vision plan. Both dental and vision plans are 100% funded by the employees. With these plan modifications, we were able to avoid a 6.5% premium increase and level fund the total cost of medical insurance from FY 22 to FY 23.

With the help of the Town Clerk, Moderator, Finance Committee, and Select Board we held a Special Town Meeting on December 14th that addressed Covid concerns. This STM funded the employment contracts that weren't resolved at the previous May Town Meeting along with new zoning bylaw articles. With the extra effort by the Town Accountant, The Mass Department of Revenue, certified Free Cash at \$1,075,155 three days before the STM. After the STM there was still \$915,297.54 remaining as Free Cash. The DOR set the FY 22 tax rate \$17.61 per \$1000, down from \$18.33 last year. Major thanks to the Assessors, Town Accountant and Assistant Treasurer Collector for their work on these major financial steps for the Town.

Procurement activities included RFP's and vendor selection for highway materials, pedestrian crosswalk line striping and the installation of flashing safety lights funded with a Shared Streets grant.

Contract negotiations with the Fire Union were completed and a MOU signed that provided wage improvement to bring the department's wages closer to surrounding communities without paying retro pay for the time the contract had expired.

Senator Cronin's office called to say there is a Senate ARPA bill pending that includes \$50,000 for the preservation of Townsend's historic Gazebo/bandstand.

With the help of the Board of Health COVID case levels were monitored and protocols for employees and visitors to municipal buildings were adjusted accordingly.

FY 23 Budget Guidance was sent to all departments covering a 3% salary/wage increase and a 2% expense increase. Considering the current economic inflation, these guidelines represent a very tight, necessities only budget. The Finance Committee and Select Board held a joint meeting on a Saturday to meet with all departments. At the conclusion of the meeting, it seemed that just about all of the budget line items were justified and needed to fund operations for the services that everyone feels are important for next year. The overall municipal and school budget as recommended results in a 3.5% increase over last year. Unfortunately, the Town had reached its levy limit in FY 22. The new growth figures won't cover the FY 23 increase and I am recommending a Proposition 2 ½ override to fund this budget. Passing the override will 'balance' the FY 23 budget and provide some levy limit increase that will be needed in FY 24.

Moody's Investors Service submitted their "Annual Comment on Townsend" with the following overview: "Credit position is healthy"; "Aa3 bond rating"; "Satisfactory financial position"

The Facilities Manager and I inspected the old Harbor Fire Station, old Elm Street Fire Station, and the old library. These buildings need significant maintenance and repairs. The Town should develop a long-term plan for the use of each building and plan for repairs or disposition as appropriate. Moneys were originally in the FY 23 budget to start this work but were pulled out due to overall budget concerns.

The Town owns land behind the Senior Center that is currently leased out for a cell tower. The lease will expire October 2022 and we are working with Town Counsel to issue a RFP for continued operation and revenue generated by cell tower operator.

Townsend is well served by the professional staff and department heads. It has been a pleasure to work with them and to have the opportunity to serve the residents of Townsend. I appreciate the positive support and working relationship with the Select Board, Veronica Kell, Joe Shank, and Chaz Sexton-Diranian.

Ross Perry

Interim Town Administrator

## TOWN CLERK

The year 2021 was another interesting year. Mid-year we re-opened the doors to the public without use of the intercom. Public meetings are now allowed to be held in person and/or on the Zoom format. In January we held a Special Election for a vacancy on the Board of Selectmen and in April we held the Annual Town Election. Elections are still somewhat of a challenge managing social distancing. We were able to purchase new voting booths which allows more voters with social distancing and includes two handicapped voting booths per precinct. New state mandate has allowed us to eliminate the check-out table.

Two Town Meetings were held. Our Annual and Special Town Meeting was held on May 8, 2021, in the Senior Center/Library Complex parking lot. The second Town Meeting was held on December 14, 2021 and was able to held in the Great Hall at Memorial Hall. Two overflow areas were designated; the Selectmen's Chamber which did not have to be utilized and meeting room 2 for those attendees who preferred to attend without wearing a mask during the meeting.

This year the 2020 Federal Census was completed, and new precincts have been formed with very few changes. Those voters who precincts have changed will be notified of the change by mail.

The town census was mailed out to all households. It is very important to return your Town census before April 15. If you are a voter, this ensures you will remain on the voting list. Last year over 1100 notices were sent to those who did not return the census. When your census is not returned and you come to vote, you will have to take the time to prove you still are a resident in Townsend. The census counts the population which is used when applying for grants. Information on licensing dogs is included on the back of the census form. We voted to increase the fees for 2022. Neutered/Spayed dog licenses now cost \$8.00, unaltered is \$13.00. This is a reminder to license your dog before March 1 when the \$10.00 late fee goes into effect and before May 1 when the \$50.00 fine is enforced. New fees for 2022 is as follows: Spayed/Neutered \$8.00; unaltered \$13.00. If you have a kennel, please check the fees on our website [www.townsendma.gov](http://www.townsendma.gov). You may pay for your dog license through our website. We need to have update rabies information so please make sure your dog's information is up to date. All dogs licensed before February 1, are eligible for the #1 tag contest. The winner receives the #1 tag and a dog blanket.

Please contact our office for information regarding the Town. The Town Clerk's Office has vital records for residents who were living in Townsend when they were born and upon their death if within Massachusetts. Marriage records are also on record for those who filed their marriage intentions in Townsend. We also offer Notary services for the general public.

Please check our website [www.townsendma.gov](http://www.townsendma.gov) for information on upcoming events, elections, voter information, registering your dogs as well as other information about our town government.

**Vital Statistics for 2020:**

Population: 9127 (Federal Census)	Births: 55
Registered Voters: 6888	Marriages: 50
Raffle Permits: 3	Deaths: 77
Dogs: 1227	

Lastly, I would like to thank our election workers, constables and all those involved in our elections this year as well as those you came out to vote.

Respectfully submitted,

Kathleen M. Spofford, Town Clerk



## BOARD OF REGISTRARS

Sadly, we had to say goodbye to one of our Registrars, Claire Devine who moved out of town this year. This year we held two elections. The first was a Special election in January for an open seat on the Board of Selectmen. The second election was our Annual Election. We also had two town meetings this year. We held four voter registration sessions. Early vote by mail was voted into place by the Massachusetts State Legislature temporarily which expired on December 15, 2021. The State Elections Division is hoping to have this pass permanently by the Legislature but that has yet to be determined.

Town census forms were sent out the beginning of the year. In June over 1100 notices were sent to those voters who did not respond to the census. Those voters who did not respond were placed on the inactive voter list and had to show an ID at the elections as well as fill out a continuance of residency form. This takes time for the workers as well as the voters. When you receive your census form, please read it carefully and fill it out correctly. There is a column for “moved” and “deceased” (M and D) many people mistake this to mean “married” or “divorced”. For voters who have moved: We cannot remove you from the household unless we have a signature from the voter and a note telling us they have moved or four years have passed since you have voted. If you move, whether within town or out of town, you need to reregister to vote. You can register to vote on-line at: <https://www.sec.state.ma.us/ovr/>

Active Voters: 5963

Registered Democrats: 950

Inactive Voters: 925

Registered Republicans: 1015

Registered to a Designation: 108

Unenrolled in a Party: 4815

Please remember to vote, it is your right and a privilege.

Registrars for the Town of Townsend,

Clare Devine (Resigned)

Mary Jane O'Hara

Catherine Thrasher

Kathleen M. Spofford, Ex Officio

# ANNUAL TOWN ELECTION

April 26, 2021

Precinct	I	II	III	Total
Total Votes	87	95	53	235

BOARD OF SELECTMEN (3-year)	I	II	III	Total
Charles Sexton-Diranian	68	81	41	190
Write-ins Scatterings	4	5	1	10
Blanks	15	9	11	35
Total:	87	95	53	235

MODERATOR (3-year)	I	II	III	Total
John B. Barrett	79	87	47	213
Write-ins Scatterings	0	1	1	2
Blanks	8	7	5	20
Total:	87	95	53	235

AMANDA E. DWIGHT ENTERTAINMENT COMMITTEE (3-year)	I	II	III	Total
Susan Gerken	9	8	4	21
Write-ins Scatterings	3	6	1	10
Blanks	75	81	48	204
Total:	87	95	53	235

AMANDA E. DWIGHT ENTERTAINMENT COMMITTEE (2-year)	I	II	III	Total
Carlene Whittemore	9	8	4	21
Write-ins Scatterings	3	11	3	17
Blanks	75	76	46	197
Total:	87	95	53	235

<b>BOARD OF ASSESSORS (3-year)</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Carol LeConti	4	9	4	17
Write-ins Scatterings	1	0	2	3
Blanks	82	86	47	215
Total:	87	95	53	235

<b>BOARD OF HEALTH (3-year)</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Gavin Mark Byars	62	65	38	165
Write-ins scatterings	0	1	1	2
Blanks	25	29	14	68
Total:	87	95	53	235

<b>CEMETERY AND PARKS (3-year)</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
John B. Barrett	77	90	47	214
Write-ins scatterings	0	1	1	2
Blanks	10	4	5	19
Total:	87	95	53	235

<b>LIBRARY TRUSTEES (3-year) - vote for 2</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Judith I. Lewin Maider	72	81	42	195
Write-ins	1	0	1	2
Blanks	101	109	63	273
Total:	174	190	106	470

<b>NORTH MIDDLESEX REGIONAL DISTRICT SCHOOL COMMITTEE</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Jessica Ann Funaiole	72	80	42	194
Write-ins Scatterings	1	0	1	2
Blanks	14	15	10	39
Total	87	95	53	235

<b>PLANNING BOARD (5-year)</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Carol Hoffses	0	1	1	2
Write-ins Scatterings	4	1	1	6
Blanks	83	93	51	227
Total:	87	95	53	235

<b>PLANNING BOARD (4-year)</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Carol LeConti	1	1	0	2
Write-ins Scatterings	2	0	1	3
Blanks	84	94	52	230
Total:	87	95	53	235

<b>PLANNING BOARD (2-year)</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Michael Virostko	57	72	33	162
Write-ins Scatterings	1	0	1	2
Blanks	29	23	19	71
Total:	87	95	53	235

<b>RECREATION COMMISSIONERS (3-year) - vote for two</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Write-ins Scatterings	3	3	1	7
Write-ins Scatterings	1	0	0	1
Blanks	170	187	105	462
Total:	174	190	106	470

<b>TOWNSEND HOUSING AUTHORITY (5-year) - vote for one</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Write-ins Scatterings	2	0	2	4
Blanks	85	95	51	231
Total:	87	95	53	235

<b>TRUST FUND COMMISSIONER (3-year)</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Karen Clement	5	12	4	21
Write-in Scatterings	1	0	1	2
Blanks	81	83	48	212
Total:	87	95	53	235

<b>TRUSTEES OF SOLDIERS MEMORIALS (VETERAN) (3-year)</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Stephen S. Spofford	73	80	46	199
Write-in Scatterings	0	0	0	0
Blanks	14	15	7	36
Total:	87	95	53	235

<b>TRUSTEES OF SOLDIERS MEMORIALS (Non-VETERAN) (3-year)</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Jane Jackson	2	6	0	8
Write-in Scatterings	2	2	1	5
Blanks	83	87	52	222
Total:	87	95	53	235

<b>BOARD OF WATER COMMISSIONERS (3-year)</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Christopher Evans Jones	66	69	34	169
Write-in Scatterings	0	1	1	2
Blanks	21	25	18	64
Total:	87	95	53	235

## SPECIAL TOWN ELECTION

January 23, 2021

Precinct	I	II	III	Total
Total Votes	173	184	136	493
<b>BOARD OF SELECTMEN To Fill a Vacancy Term expires April 25, 2022</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>Total</b>
Blanks	3	1	1	5
Joseph Z. Shank	152	159	127	438
				0
Write-ins Scatterings	18	24	8	50
Total:	173	184	136	493

## ANNUAL & SPECIALTOWN MEETING

May 8, 2021, 1:00 pm

Senior Center Parking Lot, 16 Dudley Road, Townsend, Ma 01469

The Annual Town Meeting was held in the parking lots at the Senior Center/Library complex and began at 1:07 pm. Quorum was met with 113 voters present and 9 visitors were present. Moderator, John Barrett, introduced the Town Clerk, Kathleen Spofford, Town Administrator, James Kreidler, Board of Selectmen, Veronica Kell, Joseph Shank and Chaz Sexton-Diranian and Town Counsel, Adam Costa. The Moderator then introduced the Finance Committee, Donna Lynn Pinkerton, Jerrilyn Bozicas and Steve Sheldon. The Moderator instructed those present on the processes of Town Meeting according to Town Meeting Time and our own traditions. The Town Clerk then read the return of the Town Warrant for the Annual Town Meeting. The moderator nominated Gene Rauhala as Deputy Moderator; vote was unanimous.

Motion was made to adjourn the Annual Town Meeting and open the Special Town Meeting. Return of the Warrant for the Special Town Meeting was read by the Town Clerk. The Special Town Meeting began at 1:09.

### **ARTICLE 1**

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds in the treasury the sum of **\$2,340.00** for the purpose of paying prior fiscal year bill for Media Newsgroup; or take any other action in relation thereto.

**SUBMITTED BY:** Board of Selectmen

**MOTION:** I move that the Town vote to transfer from free cash in the treasury the sum of **\$2,340.00** for the purpose of paying prior fiscal year bill for Media Newsgroup.

**READ BY:** Veronica A. Kell

**VOTED:** Passed Unanimously

### **ARTICLE 2**

To see if the Town will vote to transfer from available funds in the treasury, the sum of **\$88,959.00** for the purpose of offsetting FY21 Snow and Ice Deficits under the provisions of Massachusetts General Laws Chapter 44, Section 31D, or take any other action in relation thereto.

**SUBMITTED BY:** Board of Selectmen

**MOTION:** I move that the Town vote that the Town vote to transfer from free cash in the treasury, the sum of **\$88,959.00** for the purpose of offsetting FY21 Snow and Ice Deficits under the provisions of Massachusetts General Laws Chapter 44, Section 31D.



**READ BY:** Joseph Z. Shank

**VOTED:** Passed Unanimously

### **ARTICLE 3**

To see if the town will vote to reallocate **\$65,000.00** that was appropriated in the FY21 capital plan for a microwave link to be used for Fire/Police Communications or take any action in relation thereto.

**SUBMITTED BY:** Police and Fire-EMS Chiefs

**MOTION:** I move that the vote to reallocate **\$65,000.00** that was appropriated in the FY21 capital plan for a microwave link to be used for Fire/Police Communications.

**READ BY:** Charles Sexton-Diranian

**VOTED:** Passed Unanimously

### **ARTICLE 4**

To see if the town will vote to appropriate **\$9,000.00** from the ambulance receipts account to replace 3 recalled IV pumps for the Fire-EMS department or take any action in relation thereto.

**SUBMITTED BY:** Fire-EMS Chief

**MOTION:** I MOVE THAT THE Town vote to appropriate **\$9,000.00** from the ambulance receipts reserved account to replace 3 recalled IV pumps for the Fire-EMS department.

**READ BY:** Veronica A. Kell

**VOTED:** Passed Unanimously

### **ARTICLE 5**

To see if the town will vote to authorize the Recreation Commission to enter a short-term, 7-week, lease/rental covering 6 weeks of summer rec and 7 total days for setup/ take down, with rent to be paid through covid funding, not town tax base, or take any action in relation thereto.

**SUBMITTED BY:** Recreation Commission

**MOTION:** I move that the Town vote to authorize the Recreation Commission to enter into a short-term, 7-week, lease/rental covering 6 weeks of summer rec and 7 total days for setup/take down, with rent to be paid through covid funding, not town tax base.

**READ BY:** Joseph Z. Shank

**VOTED:** Passed Unanimously

Motion was made to dissolve the Special Town Meeting at 1:22 p.m. and reopen the Annual Town Meeting. Motion was seconded and passed unanimously.

### **ANNUAL TOWN MEETING**

The Annual Town Meeting reconvened at 1:22 p.m.

#### **ARTICLE 1**

To see if the Town will vote to authorize the Board of Selectmen to appoint all Town Officers unless other provisions are made by Massachusetts General Law, by Town Charter, or by vote of the Town, or take any other action in relation thereto.

**SUBMITTED BY:** Town Clerk

**MOTION:** I move that the Town vote to authorize the Board of Selectmen to appoint all Town Officers unless other provisions are made by the Massachusetts General Law, by Town Charter, or by vote of the Town.

**READ BY:** Charles Sexton-Diranian

**VOTED:** Passed Unanimously

#### **ARTICLE 2**

To see if the Town will vote to hear reports of any Committees, Boards, Commissions, etc., or take any other action in relation thereto.

**SUBMITTED BY:** Board of Selectmen

**MOTION:** I move that the Town vote to hear reports of any Committees, Boards, Commissions, etc.

**READ BY:** Veronica A. Kell

**VOTED:** Passed Unanimously

#### **ARTICLE 3**

To see if the Town will vote to choose a committee of three (3) West Townsend residents to serve as members of the James H. Tucker Fund in accordance with the bequest, for the sole purpose to

keep the curbing, gravestones, and monuments in good order, or take any other action in relation thereto.

**SUBMITTED BY:** Cemetery and Parks Commission

**MOTION:** I move that the Town vote to choose a committee of three (3) West Townsend residents to serve as members of the James H. Tucker Fund in accordance with the bequest, for the sole purpose to keep the curbing, gravestones, and monuments in good order.

**READ BY:** Joseph Z. Shank

**NOMINATION:** Nomination was made by Pamela Hamen to choose Kenneth Gerken, Lisa Lewand and Pamela Hamen to serve as members of the James H. Tucker Fund in accordance with the bequest, for the sole purpose to keep the curbing, gravestones, and monuments in good order.

**VOTED:** Passed Unanimously.

#### **ARTICLE 4**

I move that the Town vote pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to: (1) establish the following revolving funds for Fiscal Year 2022 specifying the departmental receipts to be credited to each fund, the departmental purposes, or programs for which each fund may be expended, and the entity authorized to expend each fund, fiscal year spending limits such bylaw to provide as follows:

	<b>REVOLVING FUND</b>	<b>AUTHORITY TO SPEND FUND</b>	<b>REVENUE SOURCES</b>	<b>USE OF FUNDS</b>	<b>SPENDING LIMITS</b>
1	Recycling	Board of Health	Collection of recyclables	Operating costs associated with recycling	\$20,000.00
2	Recreation Programs	Recreation Commission	Recreation programs	Operating costs associated with programming	\$52,000.00
3	Facilities Maintenance	Facilities Coordinator	Fees from Meeting Hall rental	Operating costs of the Meeting Hall	\$4,000.00
4	Cemetery	Cemetery and Parks Commission	Fees from burials	Operating and capital costs for cemeteries	\$28,000.00
5	Fire Alarm	Fire Chief	Fire alarm fees	Operating and capital costs for the fire alarm system	\$4,000.00
6	Animal Care Program	Animal Control Officer	Fees for emergency care of animals	Expenses for injured or abandoned animals	\$1,000.00
7	Inspectional Services	Building Commissioner	Fees from North Middlesex Regional High School project	Expenses for inspections re: the NMRHS project	\$75,000.00
8	Fire/EMS	Fire Chief	Fees from community events/fire watch	Expenses associated with Fire/EMS services	\$5,000.00
9	Police	Police Chief	NMRSD Receipts	School Resource Officer	\$80,000.00
10	Conservation	Conservation Commission	Forest Cutting Proceeds	Conservation Purposes	\$20,000.00
11	Fire/EMS	Fire EMS Chief	Hazardous Materials Supplies Reimbursement	Hazardous Materials Supplies Replacement	\$10,000.00

**SUBMITTED BY:** Board of Selectmen

I move that the Town vote pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to: (1) establish the following revolving funds for Fiscal Year 2022 specifying the departmental receipts to be credited to each fund, the departmental purposes, or programs for

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5	Fire Alarm	Fire Chief	Fire alarm fees	Operating and capital costs for the fire alarm system	4,000.00
6	Animal Care Program	Animal Control Officer	Fees for emergency care of animals	Expenses for injured or abandoned animals	\$1,000.00
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10	Conservation	Conservation Commission	Forest Cutting Proceeds	Conservation Purposes	\$20,000.00
11	Fire/EMS	Fire EMS Chief	Hazardous Materials Supplies Reimbursement	Hazardous Materials Supplies Replacement	\$10,000.00

**READ BY:** Charles Sexton-Diranian

**VOTED:** Passed Unanimously

**ARTICLE 5**

To see if the Town will vote to raise and appropriate and transfer from available funds\* in the treasury, such sums that may be necessary to defray the charges and expenses of the Town for Fiscal Year 2022 pursuant to a detailed budget totaling **\$24,199,382.00** or take any other action in relation thereto.

<b>*FUND:</b>	<b>PURPOSE:</b>	<b>AMOUNT:</b>
Title 5 MWPAT	Supp. to MWPAT Debt Repayment	\$ 27,538.00
W. Townsend Reading Room	Supp. Funding to Operate the WTRR	\$ 2,900.00
Ambulance Receipts Reserved	Supp. Funding to Operate the EMS	\$430,000.00
Water Enterprise Fund	Supp. Funding to Cover Water Overhead	\$300,204.28

**SUBMITTED BY:** Board of Selectmen

**MOTION:** To see if the Town will vote to raise and appropriate and transfer from available funds\* in the treasury, such sums that may be necessary to defray the charges and expenses of the Town for Fiscal Year 2022 pursuant to a detailed budget totaling **\$24,199,382.00** or take any other action in relation thereto.

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Ambulance Receipts Reserved	Supp. Funding to Operate the EMS	\$430,000.00
Water Enterprise Fund	Supp. Funding to Cover Water Overhead	\$300,204.28

FUNCTIONAL SEGMENTS	
General Government-	1,513,954.00
Public Safety-	3,438,022.00
Education-	14,279,762.00
Highways and Streets-	700,638.00
Solid Waste-	729,900.00
Human Services-	500,368.00
Culture and Recreation-	472,558.00
Debt Service-	441,074.00
Insurances-	2,123,106.00
and	
Grand Total-	24,199.382.00

The totals for each functional segment, as shown in the chart above, also appear with asterisks in budget shown below.

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
	<b>BOARD OF SELECTMEN</b>			
1	BOS SALARY - TOWN ADMINISTRATOR (NU)	133,560	133,560	
2	BOS WAGES - EXECUTIVE ASSISTANT (NU)	39,694	41,235	Collins Center
3	BOS WAGES - OTHER (LONGEVITY and VAC BB)	6,037	6,000	
4	BOS WAGES - OTHER (AUTO ALLOWANCE)	6,000	6,000	
5	BOS WAGES- WAGES SETTLEMENTS	0	18,750	
6	BOS WAGES-TEMPORARY HELP	0	24,900	
7	BOS WAGES- WEBMASTER	0	6,000	
8	<b>PERSONNEL</b>	<b>185,291</b>	<b>236,445</b>	
9				
10	BOS PROF SERVICES	5,000	2,000	
11	TOWN REPORTS - PROFESSIONAL SERVICES	2,000	2,000	
12	BOS HUMAN RESOURCES	0	0	
13	BOS OFFICE SUPPLIES	1,150	1,150	
14	BOS OTHER SUPPLIES	300	300	
15	BOS TRAVEL/MILEAGE-IN STATE	200	200	
16	BOS ED AND TRAINING- CONTRACTUAL and NEW LAW	10,000	2,500	
17	BOS DUES & MEMBERSHIPS	5,000	5,000	
18	BOS OTHER CHARGES	3,100	3,100	
19	<b>EXPENSES</b>	<b>26,750</b>	<b>16,250</b>	
20				
21	<b>BOARD OF SELECTMEN TOTAL</b>	<b>212,041</b>	<b>252,695</b>	
22				
23				
24	<b>FINANCE COMMITTEE</b>			
25	FIN COM DUES & MEMBERSHIPS	750	750	
26	FIN COM RESERVE FUND	40,000	40,000	



LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
27	<b>EXPENSES</b>	<b>40,750</b>	<b>40,750</b>	
28				
29	<b>FINANCE COMMITTEE TOTAL</b>	<b>40,750</b>	<b>40,750</b>	
30				
31				
32	<b>ACCOUNTING</b>			
33	ACCOUNTING SALARY - TOWN ACCNT. (NU)	85,690	72,550	Collins Center Step 7
34	ACCOUNTING WAGES- OTHER-CERTIFICATION- LONG	1,000	1,000	
35	ACCOUNTING WAGES- SUPPORT STAFF (U)	11,520	10,101	Collins Center
36	<b>PERSONNEL</b>	<b>98,210</b>	<b>83,651</b>	
37				
38	ACCOUNTING PROF & TECH SERVICES	1,500	1,500	
39	ACCOUNTING PROF & TECH SVS - AUDIT	28,500	28,500	
40	ACCOUNTING OFFICE SUPPLIES	750	750	
41	ACCOUNTING TRAVEL/MILEAGE IN-STATE	350	350	
42	ACCOUNTING DUES & MEMBERSHIPS	150	150	
43	<b>EXPENSES</b>	<b>31,250</b>	<b>31,250</b>	
44				
45	<b>ACCOUNTING TOTAL</b>	<b>129,460</b>	<b>114,901</b>	
46				
47				
48	<b>BOARD OF ASSESSORS</b>			
49	BOA SALARY-PRINCIPAL ASSESSOR (U)	56,427	60,091	Collins Center
51	BOA WAGES-SUPPORT STAFF (U)	36,578	38,239	Collins Center
52	BOA-WAGES- STAFF CLOTHING ALLOWANCE	600	600	
53	BOA OTHER - STIPENDS LONGEVITY	1,100	1,800	
54	<b>PERSONNEL</b>	<b>94,705</b>	<b>100,730</b>	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
55				
56	BOA SOFTWARE LICENSE/MAINTENANCE	9,770	10,270	Patriot, ESRI
57	BOA PROF SERVICES- MRPC MAPPING	3,500	3,500	
58	ONLINE PROPERTY RECORD CARD SETUP	500	500	
59	PATRIOT CONSULTING FOR REVAL	0	0	
61	BOA OFFICE SUPPLIES	800	800	
62	BOA TRAVEL/MILEAGE-IN STATE	500	500	
63	BOA DUES & MEMBERSHIPS	375	375	
64	<b>EXPENSES</b>	<b>15,445</b>	<b>15,945</b>	
65				
66	<b>BOARD OF ASSESSORS TOTAL</b>	<b>110,150</b>	<b>116,675</b>	
67				
68				
85	<b>TREASURER COLLECTOR</b>			
86	TREASURER COLL. WAGES - TREAS/COLL (NU)	64,463	60,198	
87	TREASURER/ COLL WAGES - OPER STAFF (U)	78,052	84,913	Collins Center
88	TREASURER/ COLL WAGES - LONGEVITY	600	600	
89	<b>PERSONNEL</b>	<b>143,115</b>	<b>145,711</b>	
90				
91	TAX COLL EQUIPMENT RENTAL	2,688	2,688	
92	TAX COLL PROF & TECH SVS	28,800	28,800	
93	TAX COLL PRINT/ADVERT/POSTAGE	21,500	21,500	
94	TAX COLL OFFICE SUPPLIES	2,800	2,800	
95	TAX COLL DUES & MEMBERSHIPS	340	340	
96	TAX COLL TRAVEL / MILEAGE IN-STATE	1,290	1,290	
97	TAX COLL REPLACEMENT EQUIPMENT	800	800	
98	TAX COLL OTHER SERVICES	14,000	14,000	
99	<b>EXPENSES</b>	<b>72,218</b>	<b>72,218</b>	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
100				
101	<b>TREASURER COLLECTOR TOTAL</b>	<b>215,333</b>	<b>217,929</b>	
102				
103				
104	<b>LEGAL</b>			
105	TOWN COUNSEL PROF LEGAL SERVICES	55,000	63,000	
106	<b>EXPENSES</b>	<b>55,000</b>	<b>63,000</b>	
107				
108	<b>LEGAL TOTAL</b>	<b>55,000</b>	<b>63,000</b>	
109				
110				
111	<b>MANAGEMENT INFORMATION</b>			
112	MIS SALARY- DIRECTOR (NU)	0	0	
113	MIS SALARY TECHNICIAN (NU)	0	0	
114	PUBLIC ACCESS TV DIRECTOR (NU)	0	0	
115	PUBLIC ACCESS TV COORDINATOR (NU)	12,000	0	
116	<b>PERSONNEL</b>	<b>12,000</b>	<b>0</b>	
117				
118	MIS PROFESSIONAL AND PURCHASED SERVICES	72,700	72,700	
119	MIS OTHER PURCHASED SERVICES			
120	MIS REPLACEMENT EQUIPMENT- IT	18,000	18,000	
121	MIS OTHER REPLACEMENT EQUIPMENT- PEG	0	0	
122	MIS - COMMUNICATIONS	11,500	11,500	
123	<b>EXPENSES</b>	<b>102,200</b>	<b>102,200</b>	
124				
125	<b>MANAGEMENT INFORMATION TOTAL</b>	<b>114,200</b>	<b>102,200</b>	
126				
127				
128	<b>TOWN CLERK</b>			

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
129	T CLERK SALARY-TOWN CLERK (NU)	69,247	71,136	Collins Center
130	T CLERK WAGES - OPER STAFF (U)	37,811	40,424	Collins Center
131	T CLERK OTHER STIPENDS - CERTIFICATION	1,000	1,000	
132	T CLERK OTHER STIPENDS - LONGEVITY	900	900	
133	<b>PERSONNEL</b>	<b>108,958</b>	<b>113,460</b>	
134				
135	T CLERK REPAIR & MAINT EQUIPMENT	2,300	2,300	
136	T CLERK PROF SERVICES	5,800	5,800	
137	T CLERK OFFICE SUPPLIES	650	650	
138	T CLERK POSTAGE	600	600	
139	T CLERK CONFERENCE	1,000	1,000	
140	T CLERK TRAVEL/MILAGE-IN STATE	450	450	
141	T CLERK DUES & MEMBERSHIPS	550	550	
142	<b>EXPENSES</b>	<b>11,350</b>	<b>11,350</b>	
143				
144	<b>TOWN CLERK TOTAL</b>	<b>120,308</b>	<b>124,810</b>	
145				
146				
147	<b>ELECTIONS</b>			
148	T CLERK E & R WAGES - OPER STAFF	14,000	4,000	
149	<b>PERSONNEL</b>	<b>14,000</b>	<b>4,000</b>	
150				
151	T CLERK E & R REPAIR & MAINT EQUIPMENT	1,275	1,275	
152	T CLERK E & R PROF SERVICES	9,500	3,000	
153	T CLERK E & R OTHER SUPPLIES	3,000	1,000	
154	T CLERK E & R TRAVEL/MILEAGE IN-STATE	75	25	
155	<b>EXPENSES</b>	<b>13,850</b>	<b>5,300</b>	
156				
157	<b>ELECTIONS TOTAL</b>	<b>27,850</b>	<b>9,300</b>	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
158				
159				
160	<b>REGISTRARS</b>			
161	T CLERK REGISTRARS OTHER - STIPENDS	2,320	2,320	
162	<b>EXPENSES</b>			
163	<b>REGISTRARS TOTAL</b>	<b>2,320</b>	<b>2,320</b>	
164				
165				
166	<b>STREET LISTINGS</b>			
167	T CLERK PROF SERVICES - STREET LISTINGS	4,400	4,400	
168	<b>EXPENSES</b>			
169	<b>STREET LISTINGS TOTAL</b>	<b>4,400</b>	<b>4,400</b>	
170				
171				
172	<b>CONSERVATION</b>			
173	CON COM WAGES- CONSERV.AGENT (U)	25,694	17,956	15 hrs
174	CON COM WAGES-CONSERV SUPPORT (U)	18,850	20,925	20 hrs
175	CLOTHING ALLOWANCE	1,200	600	
176	CON COM STIPEND - LONGEVITY	0	0	
177	<b>PERSONNEL</b>	<b>45,743</b>	39,480	
178				
179	CON COM PROF SERVICES	500	500	
180	CON COM DUES & MEMBERSHIPS	450	450	
181	<b>EXPENSES</b>	<b>950</b>	950	
182				
183	<b>CONSERVATION TOTAL</b>	<b>46,693</b>	<b>40,430</b>	
184				
185				
186	<b>MRPC - DUES &amp; MEMBERSHIPS</b>			
187	MRPC - DUES & MEMBERSHIPS	3,205	3,285	
188	<b>EXPENSES</b>	<b>3,205</b>	3,285	
189				

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
190	<b>MRPC DUES AND MEMBERSHIPS TOTAL</b>	<b>3,205</b>	<b>3,285</b>	
191				
192				
193	<b>PLANNING BOARD</b>			
194	PB WAGES-SUPPORT STAFF (U)	23,088	32,776	Collins Center
195	PB STIPENDS - LONGEVITY	0	0	
196	<b>PERSONNEL</b>	<b>23,088</b>	<b>32,776</b>	
197				
198	PB PROF SERVICES	1,500	1,500	
199	PB COMMUNICATION			
200	PB TRAVEL/MILAGE-IN STATE	100	100	
201	PB DUES & MEMBERSHIPS	100	100	
202	<b>EXPENSES</b>	<b>1,700</b>	<b>1,700</b>	
203				
204	<b>PLANNING BOARD</b>	<b>24,788</b>	<b>34,476</b>	
205				
206				
207	<b>ZONING BOARD OF APPEALS</b>			
208	ZBA WAGES - OPER STAFF (U)	4,617	5,442	Collins Center
209	<b>PERSONNEL</b>	<b>4,617</b>	<b>5,442</b>	
210				
211	<b>ZONING BOARD OF APPEALS TOTAL</b>	<b>4,617</b>	<b>5,442</b>	
212				
213				
214	<b>LAND USE</b>			
215	LAND USE WAGES-LU ADMINISTRATOR (U)	0	58,659	35 hrs
216	LAND USE WAGES-GRANT ADMIN	0	25,139	15 hrs
217	LAND USE - OTHER STIPENDS - LONGEVITY			
218	<b>PERSONNEL</b>	<b>0</b>	<b>83,798</b>	
219				
220	LAND USE PROF & TECH SERVICES	3,300	3,300	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
221	LAND USE OFFICE SUPPLIES	600	600	
222	LAND USE TRAVEL/MILEAGE-IN STATE	100	100	
223	LAND USE DUES & MEMBERSHIPS	450	450	
224	<b>EXPENSES</b>	<b>4,450</b>	<b>4,450</b>	
225				
226	<b>LAND USE TOTAL</b>	<b>4,450</b>	<b>88,248</b>	
227				
228				
229	<b>FACILITIES</b>			
230	FACILITIES WAGES - FAC MAINT COORD (U)	58,079	67,038	Collins Center
231	FACILITIES WAGES- FAC MAINT TECH (U)	31,650	0	
232	FACILITIES WAGES - TEMP HELP (NU)	7,400	7,656	
233	FACILITIES WAGES - PT CLEANER (NU)	19,760	17,297	
234	FACILITIES-CLOTHING	500	500	
235	FACILITIES- AUTO ALLOWANCE	6,000	6,000	
236	FACILITIES STIPENDS - LONGEVITY	0	0	
237	<b>PERSONNEL</b>	<b>123,388</b>	<b>98,491</b>	
273				
274	FACILITIES ENERGY	75,000	75,000	
275	FACILITIES UTILITY	3,700	3,700	
276	FACILITIES REPAIR & MAINTAIN - BUILDING	30,000	30,000	
277	FACILITIES REPAIR & MAINTAIN - EQUIPMENT	4,000	4,000	
278	FACILITIES PROFESSIONAL SERVICES	67,000	57,000	
279	FACILITIES COMMUNICATIONS	1,900	11,900	
280	FACILITIES BUILDING SUPPLIES	5,000	5,000	
281	FACILITIES MILEAGE	500	500	
282	FACILITIES GROUNDSKEEPING SUPPLIES	6,500	6,500	



LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
283	FACILITIES-VEHICLE SUPPLIES	1,028	1,000	
284	FACILITIES TRAVEL - OTHER SERVICES	500	0	
301	<b>EXPENSES</b>	<b>195,128</b>	<b>194,600</b>	
302				
303	<b>FACILITIES TOTAL</b>	<b>318,516</b>	<b>293,091</b>	
304				
305				
306	<b>*GENERAL GOVERNMENT</b>	<b>1,434,081</b>	<b>1,513,954</b>	
307				
308	<b>POLICE</b>			
309	POLICE - SALARY -POLICE CHIEF (NU)	131,250	131,250	
310	POLICE-SALARY-DEPUTY CHIEF (NU)	68,989	0	
311	POLICE SALARY LIEUTENANTS (U)	117,750	233,430	Collins Center
312	POLICE - SALARY & WAGES- OPER STAFF (U)	661,688	686,258	Contract
313	POLICE - WAGES-SUPPORT STAFF (U and NU)	70,252	75,924	Collins Center
314	POLICE - WAGES-RESERVE OFFICERS (NU)	27,321	20,000	
315	POLICE - WAGES - OTHER - TRAINING	35,000	29,000	
316	POLICE - ADDITIONAL GROSS - OVERTIME	130,000	133,575	
317	POLICE - ADDITIONAL GROSS - HOLIDAY	35,000	35,000	
318	POLICE - OTHER - STIPEND - LONGEVITY	7,050	7,050	
319	POLICE - OTHER - STIPENDS CERT (QUINN)	73,115	75,126	
320	POLICE - OTHER - UNIFORM ALLOWANCE	16,900	16,900	
321	<b>PERSONNEL</b>	<b>1,374,315</b>	<b>1,443,513</b>	
322				
323	POLICE - ENERGY	22,500	22,500	
324	POLICE - WATER	1,400	1,540	
325	POLICE - REPAIR & MAINT BUILDING	15,000	17,000	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
326	POLICE - REPAIR & MAINT EQUIPMENT	36,000	36,000	
327	POLICE - EQUIPMENT RENTAL	375	400	
328	POLICE - PROFESSIONAL SERVICES	7,000	7,500	
329	POLICE - COMMUNICATION	11,000	6,000	
330	POLICE - OTHER SERVICES	1,200	1,200	
331	POLICE - OTHER SERVICES- PRISONERS	500	500	
332	POLICE - OFFICE SUPPLIES	4,500	4,500	
333	POLICE - VEHICULAR SUPPLIES	30,250	29,000	
334	POLICE - OTHER SUPPLIES	4,500	4,500	
335	POLICE - TRAVEL/MILEAGE- IN STATE	250	250	
336	POLICE - DUES & MEMBERSHIPS	15,000	16,000	
337	POLICE - OTHER CHARGES - TRAINING	23,000	23,000	
338	POLICE - NEW EQUIPMENT	60,000	65,000	
339	POLICE - REPLACE EQUIPMENT	0	0	
340	<b>EXPENSES</b>	<b>232,475</b>	<b>234,890</b>	
341				
342	<b>POLICE TOTAL</b>	<b>1,606,790</b>	<b>1,678,403</b>	
343				
344				
345	<b>FIRE/EMS</b>			
346	FIRE/EMS - SALARY-FIRE CHIEF/EMS DIR (NU)	127,500	128,500	
347	FIRE/EMS - WAGES - OPER STAFF CAPT. (U)	80,907	82,918	Contractual Step
348	FIRE/EMS - WAGES - OPER STAFF LIEUT. (U)	76,934	64,592	New Lt. Lower Rate
349	FIRE/EMS - WAGES-OP EMS COORD. CAPT. (U)	88,972	91,195	Contractual Step
350	FIRE/EMS - WAGES-FF PARAMEDICS. (U)	189,453	194,217	Contractual Step
351	FIRE/EMS- WAGES OPERATION STAFF (NU)	234,906	234,906	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
352	FIRE/EMS - WAGES - MECHANIC (NU)	7,319	7,319	
353	FIRE/EMS - WAGES - ON CALL FIRE (NU)	79,529	79,529	
354	FIRE/EMS - WAGES-ON CALL BLS EMT (NU)	53,399	53,399	
355	FIRE/EMS - ADDITIONAL GROSS - OT OP	27,106	27,106	
356	FIRE/EMS - ADDITIONAL GROSS-OT CALL EMT	1,076	1,076	
357	FIRE/EMS - ADDITIONAL GROSS - OT ON-CALL FF	2,154	2,154	
358	FIRE/EMS - ADDITIONAL GROSS-OT EMS OPER	8,405	8,405	
359	FIRE/EMS - OTHER - LONGEVITY	4,500	6,000	Contractual
360	FIRE/EMS - OTHER - STIPENDS - EMT STANDBY	11,000	11,000	
361	FIRE/EMS - OTHER - CERT AND TRAINING	5,300	5,300	
362	FIRE/EMS - OTHER - STIPENDS - ON CALL EMS	13,250	13,250	
363	FIRE/EMS - OTHER - STIPENDS - VACATION BB	4,904	4,904	
364	FIRE/EMS - OTHER - UNIFORM ALLOWANCE	0	0	
365	FIRE/EMS - OTHER - VACATION REPLACEMENT	9,450	9,450	
366	<b>PERSONNEL</b>	<b>1,026,064</b>	<b>1,025,220</b>	
367				
368				
369	FIRE/EMS - ENERGY	38,000	38,000	
370	FIRE/EMS - WATER	1,250	1,250	
371	FIRE/EMS - REPAIR & MAINT BUILDING	14,000	14,000	
372	FIRE/EMS - REPAIR & MAINT EQUIPMENT	22,000	22,000	
373	FIRE/EMS - REP & MAINT EMS EQUIP VEHICLE	11,000	11,000	
374	FIRE/EMS - PROF SERVICES	6,776	6,776	
375	FIRE/EMS - PROF & TECH - EMS BILLING	18,000	18,000	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
376	FIRE/EMS - PROF & TECH SVCS - TRAINING	16,240	16,240	
377	FIRE/EMS - COMMUNICATION	10,000	10,000	
378	FIRE/EMS - OTHER SERVICES	500	500	
379	FIRE/EMS - OTHER PURCH SERVICES - EMS	8,000	8,000	
380	FIRE/EMS - HAZARDOUS WASTE COLLECTION	4,457	4,457	
381	FIRE/EMS - OFFICE SUPPLIES	1,700	1,700	
382	FIRE/EMS - BUILDING SUPPLIES	800	800	
383	FIRE/EMS - EQUIPMENT MAINT SUPPLIES	100	100	
384	FIRE/EMS - CUSTODIAL SUPPLIES	2,100	2,100	
385	FIRE/EMS - VEHICULAR SUPPLIES	20,000	20,000	
386	FIRE/EMS - MEDICAL SUPPLIES	25,000	25,000	
387	FIRE/EMS - OTHER SUPPLIES	3,000	3,000	
388	FIRE/EMS - TRAVEL, MILEAGE IN STATE	300	300	
389	FIRE/EMS - DUES & MEMBERSHIPS	1,000	1,000	
390	FIRE/EMS - DUES & MEMBERSHIPS EMS	2,300	2,300	
391	FIRE/EMS - OTHER CHARGES	1,000	1,000	
392	FIRE/EMS - NEW EQUIPMENT	15,000	15,000	
393	FIRE/EMS- COMPUTER/MDT	0	0	
394	FIRE/EMS - REPLACE EQUIPMENT	15,000	15,000	
395	FIRE/EMS - OTHER SUPPLIES - TRAINING/UNIF.	800	800	
396	UNIFORM ALLOWANCE-FIRE	6,600	6,600	
397	UNIFORM ALLOWANCE-EMS	2,700	2,700	
398	UNIFORM ALLOWANCE-ON CALL	4,100	4,100	
399	UNIFORM ALLOWANCE- CHIEF	0	0	
400	<b>EXPENSES</b>	<b>251,723</b>	<b>251,723</b>	
401				

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
402	<b>FIRE/EMS TOTAL</b>	<b>1,277,787</b>	<b>1,276,943</b>	
403				
404				
405	<b>COMMUNICATIONS</b>			
408	COMM CTR - WAGES - TEMP HELP (NU)	0	0	
413	<b>PERSONNEL</b>	<b>0</b>	<b>0</b>	
414				
415	COMM CTR - REPAIR & MAINT EQUIPMENT	39,400	30,000	
416	COMM CTR - PROF & TECH SERVICES	20,000	20,000	
417	COMM CTR- COMMUNICATION	10,000	20,000	
418	COMM CTR - OTHER SERVICES	174,000	200,000	
419	COMM CTR - OFFICE SUPPLIES	0	0	
420	COMM CTR - OTHER SUPPLIES	0	0	
421	COMM CTR - TRAVEL MILEAGE - IN STATE	0	0	
422	<b>EXPENSES</b>	<b>243,400</b>	<b>270,000</b>	
423				
424	<b>COMMUNICATIONS TOTAL</b>	<b>243,400</b>	<b>270,000</b>	
425				
426				
427	<b>BUILDING DEPARTMENT</b>			
428	BLDG INSP -SALARY -BLDG COMMISSIONER (U)	67,075	72,550	Collins Center
429	BLDG INSP - STIPEND - OPER (ALT BLDG INSP)	1,500	1,000	
430	BLDG INSP - WAGES- SUPPORT STAFF (U)	34,622	36,206	Collins Center
431	BLDG INSP - OTHER - STIPEND - LONGEVITY	1,300	1,300	
432	BLDG INSP - OTHER - STIPEND - VEHICLE	6,000	6,000	
433	BLDG INSP - OTHER - STIPEND CERTIFICATION	0	0	
434	BLDG INSP - OTHER - UNIFORM ALLOWANCE	600	600	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
435	<b>PERSONNEL</b>	<b>111,097</b>	<b>117,656</b>	
436				
437	BLDG INSP - PROFESSIONAL SERVICES	1,500	1,000	
438	BLDG INSP - COMMUNICATIONS	750	750	
439	BLDG INSP - OFFICE SUPPLIES	800	500	
440	BLDG INSP - OTHER- CODE BOOKS	400	200	
441	BLDG INSP - DUES & MEMBERSHIPS	250	150	
442	<b>EXPENSES</b>	<b>3,700</b>	<b>2,600</b>	
443				
444	<b>BUILDING DEPARTMENT TOTAL</b>	<b>114,797</b>	<b>120,256</b>	
445				
446				
447	<b>GAS INSPECTOR</b>			
448	GAS INSP - OTHER WAGES - OPER (ALT INSP)	117	117	
449	GAS INSP - STIPEND - GAS INSPECTOR (NU)	5,931	5,931	
450	<b>PERSONNEL</b>	<b>6,048</b>	<b>6,048</b>	
451				
452	<b>GAS INSPECTOR TOTAL</b>	<b>6,048</b>	<b>6,048</b>	
453				
454				
455	<b>PLUMBING INSPECTOR</b>			
456	PLUMB INSP - OTHER WAGES - OPER (ALT INSP)	117	117	
457	PLUMB INSP - STIPEND - PLUMBING INSP (NU)	8,456	8,456	
458	<b>PERSONNEL</b>	<b>8,573</b>	<b>8,573</b>	
459				
460	PLUMB INSP - PROFESSIONAL & TECHNICAL	230	230	
461	PLUMB INSP - OTHER SUPPLIES	250	250	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
462	PLUMB INSP - TRAVEL MILEAGE IN-STATE	1,200	1,200	
463	<b>EXPENSES</b>	<b>1,680</b>	<b>1,680</b>	
464				
465	<b>PLUMBING INSPECTOR TOTAL</b>	<b>10,253</b>	<b>10,253</b>	
466				
467				
468	<b>SEALER OF WEIGHTS AND MEASURES</b>			
469	S OF W&M - OTHER - STIPEND	4,639	4,639	
470	<b>PERSONNEL</b>	<b>4,639</b>	<b>4,639</b>	
471				
472	S OF W&M - OFFICE SUPPLIES	50	50	
473	S OF W&M - OTHER SUPPLIES	100	100	
474	S OF W&M - TRAVEL MILEAGE IN-STATE	52	52	
475	<b>EXPENSES</b>	<b>202</b>	<b>202</b>	
476				
477	<b>SEALER OF WEIGHTS AND MEASURES TOTAL</b>	<b>4,841</b>	<b>4,841</b>	
478				
479				
480	<b>ELECTICAL INSPECTOR</b>			
481	ELEC INSP - WAGES -OTHER - (ALT INSPECTOR)	188	188	
482	ELEC INSP - OTHER - STIPEND (NU)	14,095	14,095	
483	<b>PERSONNEL</b>	<b>14,283</b>	<b>14,283</b>	
484				
485	ELEC INSP - PROFESSIONAL & TECHNICAL	1,150	1,150	
486	ELEC INSP - OTHER SUPPLIES and COMMUNICATION	1,030	1,030	
487	ELEC INSP - TRAVEL MILEAGE IN-STATE	1,200	1,200	
488	<b>EXPENSES</b>	<b>3,380</b>	<b>3,380</b>	
489				

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
490	<b>ELECTRICAL INSPECTOR TOTAL</b>	<b>17,663</b>	<b>17,663</b>	
491				
492				
493	<b>ANIMAL INSPECTOR</b>			
494	ANIMAL INSPECTOR - PROF. SERVICES	589	589	
495	<b>EXPENSES</b>	<b>589</b>	<b>589</b>	
496				
497	<b>ANIMAL INSPECTOR TOTAL</b>	<b>589</b>	<b>589</b>	
498				
499				
500	<b>EMERGENCY MANAGEMENT</b>			
501	TEMA- DIRECTOR SALARY (NU)	2,133	2,133	
502	<b>PERSONNEL</b>	<b>2,133</b>	<b>2,133</b>	
503				
504	TEMA - REPAIR & MAINT - EQUIPMENT	691	691	
505	TEMA - OFFICE SUPPLIES	109	109	
506	TEMA- COMMUNICATIONS	800	1,000	
507	TEMA - OTHER TRAVEL AND TRAINING	1,500	1,500	
508	<b>EXPENSES</b>	<b>3,100</b>	<b>3,300</b>	
509				
510	<b>EMERGENCY MANAGEMENT TOTAL</b>	<b>5,233</b>	<b>5,433</b>	
511				
512				
513	<b>ANIMAL CONTROL</b>			
514	ACO - OTHER - STIPEND (NU)	19,400	19,400	
515	<b>PERSONNEL</b>	<b>19,400</b>	<b>19,400</b>	
516				
517	ACO - PROFESSIONAL SERVICE	5,000	5,000	
518	<b>EXPENSES</b>	<b>5,000</b>	<b>5,000</b>	
519				
520	<b>ANIMAL CONTROL TOTAL</b>	<b>24,400</b>	<b>24,400</b>	



LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
521				
522				
523	<b>TREE WARDEN</b>			
524	TREE WARDEN - OTHER - STIPEND (NU)	11,663	11,663	
525	<b>PERSONNEL</b>	<b>11,663</b>	<b>11,663</b>	
526				
527	TREE WARDEN - EQUIPMENT RENTAL	9,374	9,374	
528	TREE WARDEN - OTHER PURCHASED SERVICE	1,200	1,200	
529	TREE WARDEN - TRAVEL MILEAGE - IN STATE	300	300	
530	TREE WARDEN - DUES AND MEMBERSHIPS	450	450	
531	<b>EXPENSES</b>	<b>11,324</b>	<b>11,324</b>	
532				
533	<b>TREE WARDEN TOTAL</b>	<b>22,987</b>	<b>22,987</b>	
534				
535				
536	<b>BURIAL AGENT</b>			
537	BURIAL AGENT - OTHER - STIPEND	141	141	
538	<b>PERSONNEL</b>	<b>141</b>	<b>141</b>	
539				
540	<b>BURIAL AGENT TOTAL</b>	<b>141</b>	<b>141</b>	
541				
542				
543	<b>PARKING CLERK</b>			
544	PARKING CLERK - OTHER - STIPEND	65	65	
545	<b>PERSONNEL</b>	<b>65</b>	<b>65</b>	
546				
547	<b>PARKING CLERK TOTAL</b>	<b>65</b>	<b>65</b>	
548				
549	<b>*PUBLIC SAFETY</b>	<b>3,334,994</b>	<b>3,438,022</b>	
550				
551				
552	N.M.R.S.D. ASSESSMENT	11,459,193	11,759,157	
553	N.M.R.S.D. DEBT	1,572,123	1,542,162	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
554	N.V.T.H.S. ASSESSMENT	881,930	901,421	
555	N.V.T.H.S. DEBT	72,438	77,022	
556	<b>EXPENSES</b>	<b>13,985,684</b>	<b>14,279,762</b>	
557				
558	<b>*EDUCATION</b>	<b>13,985,684</b>	<b>14,279,762</b>	
559				
560	<b>HIGHWAY</b>			
561	HIGHWAY - SALARY-HIGHWAY SUPT. (U)	72,738	77,002	Collins Center
562	HIGHWAY -WAGES-OPER STAFF (U)	285,348	254,903	Collins Center
563	HIGHWAY-OVERTIME	9,500	9,500	
564	HIGHWAY -WAGES-TEMP HELP (NU)	0	0	
565	HIGHWAY - WAGES-SUPPORT STAFF (NU)	17,231	9,333	10 hrs./week @ \$17.88
566	HIGHWAY - OTHER STIPEND - LONGEVITY	5,300	5,800	
567	HIGHWAY - OTHER STIPEND - CERTIFICATION	3,500	3,500	
568	HIGHWAY - OTHER - UNIFORM ALLOWANCE	6,600	6,600	
569	<b>PERSONNEL</b>	<b>400,217</b>	<b>366,638</b>	
570				
571				
572	HIGHWAY - ENERGY	15,000	15,000	
573	HIGHWAY - WATER	200	450	
574	HIGHWAY - REPAIR & MAINT BUILDING	1,000	2,000	
575	HIGHWAY - REPAIR & MAINT EQUIPMENT	15,000	15,300	
576	HIGHWAY - EQUIPMENT RENTAL	1,500	1,500	
577	HIGHWAY - PROFESSIONAL SERVICES	3,500	3,500	
578	HIGHWAY - COMMUNICATION	3,000	3,850	
579	HIGHWAY - OTHER SERVICES	1,000	1,000	
580	HIGHWAY - OFFICE SUPPLIES	1,000	1,000	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
581	HIGHWAY - BUILDING SUPPLIES	2,000	2,000	
582	HIGHWAY - VEHICULAR SUPPLIES	30,000	30,000	
583	HIGHWAY - PUBLIC WORKS SUPPLIES	30,000	30,600	
584	HIGHWAY - OTHER SUPPLIES	3,000	3,000	
585	HIGHWAY - DUES & MEMBERSHIPS	300	300	
586	HIGHWAY - NEW EQUIPMENT	2,000	2,000	
587	HIGHWAY - REPLACE EQUIPMENT	1,500	1,500	
588	HIGHWAY- LINE PAINTING	0	0	
589	<b>EXPENSES</b>	<b>110,000</b>	<b>113,000</b>	
590				
591	<b>HIGHWAY TOTAL</b>	<b>510,217</b>	<b>479,638</b>	
592				
593				
594	<b>SNOW AND ICE</b>			
595	HWY - SNOW & ICE - WAGES- TEMPORARY HELP	5,000	5,000	
596	HIGHWAY-WINTER OPERATIONS STIPEND	7,000	7,000	
597	HWY - SNOW & ICE - WAGES - OVERTIME	25,000	25,000	
598	<b>PERSONNEL</b>	<b>36,000</b>	<b>36,000</b>	
599				
600	HWY - SNOW & ICE - EQUIP. REPAIR AND MAINT	27,000	27,000	
601	HWY - SNOW & ICE - EQUIPMENT RENTAL	35,000	35,000	
602	HWY - SNOW & ICE - VEHICULAR SUPPLIES	39,000	39,000	
603	HWY - SNOW & ICE - SALT	70,000	70,000	
604	HWY - SNOW & ICE -SAND	0	0	
605	HWY - SNOW & ICE - REPLACE EQUIPMENT	2,000	2,000	
606	<b>EXPENSES</b>	<b>173,000</b>	<b>173,000</b>	
607				
608	<b>SNOW AND ICE TOTAL</b>	<b>209,000</b>	<b>209,000</b>	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
609				
610				
611	<b>STREETLIGHTS</b>			
612	HIGHWAY - ENERGY - STREET LIGHTS	12,000	12,000	
613	<b>EXPENSES</b>	<b>12,000</b>	<b>12,000</b>	
614				
615	<b>STREETLIGHTS TOTAL</b>	<b>12,000</b>	<b>12,000</b>	
616				
617	<b>*HIGHWAY AND STREETS</b>	<b>731,217</b>	<b>700,638</b>	
618				
619	<b>SOLID WASTE</b>			
620	LANDFILL - ENERGY	3,000	3,000	
621	LANDFILL - REPAIR & MAINT LANDFILL BUILDING	3,000	3,000	
622	LANDFILL - PROFESSIONAL SERVICES	8,200	8,200	
623	LANDFILL - COMMUNICATIONS	200	200	
624	SOLID WASTE - CURBSIDE PICKUP & TRANS.	715,500	715,500	
625	PROF SVS - NORTH CENT REG SOLID WASTE	0	0	
626	<b>EXPENSES</b>	<b>729,900</b>	<b>729,900</b>	
627				
628	<b>SOLID WASTE TOTAL</b>	<b>729,900</b>	<b>729,900</b>	
629				
630	<b>*SOLID WASTE</b>	<b>729,900</b>	<b>729,900</b>	
631				
632	<b>CEMETERY AND PARKS</b>			
633	CEM/PARKS - WAGES- SUPERINTENDENT (U)	61,367	67,038	Collins Center
634	CEM/PARKS - WAGES - OPER FOREMAN (NU)	37,993	36,966	
635	CEM/PARKS - WAGES - SUPPORT STAFF (NU)	9,171	9,838	
636	CEM/PARKS - WAGES - TEMP HELP (NU)	22,230	22,230	
637	CEM/PARKS - OTHER - STIPEND - LONGEVITY	1,100	1,100	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
638	CEM/PARKS - OTHER - UNIFORM ALLOWANCE	600	600	
639	<b>PERSONNEL</b>	<b>132,461</b>	<b>137,772</b>	
640				
641	CEM/PARKS - ENERGY	3,525	3,425	
642	CEM/PARKS - WATER	300	300	
643	CEM/PARKS - REPAIR & MAINTAIN BUILDING	500	500	
644	CEM/PARKS - REPAIR & MAINT EQUIPMENT	1,000	1,000	
645	CEM/PARKS - EQUIPMENT RENTAL	1,300	0	No Porta-Potties Rental
646	CEM/PARKS - COMMUNICATION	2,520	2,520	
647	CEM/PARKS - OFFICE SUPPLIES	46	46	
648	CEM/PARKS - BUILDING MAINT SUPPLIES	100	100	
649	CEM/PARKS - GROUNDSKEEPING SUPPLIES	1,100	1,100	
650	CEM/PARKS - VEHICULAR SUPPLIES	1,700	1,100	
651	CEM & PARKS - NEW EQUIPMENT	500	500	
652	OTHER PURCHASED SERVICES	100	100	
653	<b>EXPENSES</b>	<b>12,691</b>	<b>10,691</b>	
654				
655	<b>CEMETERY AND PARKS TOTAL</b>	<b>145,152</b>	<b>148,463</b>	
656				
657	<b>HOUSING AUTHORITY</b>			
658	THA - WAGES-SUPPORT STAFF (U)	4,620	5,254	Collins Center
659	<b>PERSONNEL</b>	<b>4,620</b>	<b>5,254</b>	
660				
661	THA - PROF SERVICES	0	0	
662	THA- TRAINING	1,000	1,000	
663	THA - OFFICE AND GENERAL SUPPLIES	1,400	1,400	
664	THA- TRAVEL/MILEAGE IN- STATE	200	200	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
665	<b>EXPENSES</b>	<b>2,600</b>	<b>2,600</b>	
666				
667	<b>HOUSING AUTHORITY TOTAL</b>	<b>7,220</b>	<b>7,854</b>	
668				
669	<b>BOARD OF HEALTH</b>			
670	BOH - WAGES-SUPPORT STAFF (U)	40,711	42,916	Collins Center
671	BOH - OTHER - STIPEND - LONGEVITY	800	800	
672	<b>PERSONNEL</b>	<b>41,511</b>	<b>43,716</b>	
673				
674	BOH - PROF SERVICES	300	300	
675	BOH - COMMUNICATION	75	75	
676	BOH - OFFICE SUPPLIES	350	350	
677	BOH - TRAVEL/MILEAGE IN- STATE	575	575	
678	BOH - DUES & MEMBERSHIPS	400	400	
679	<b>EXPENSES</b>	<b>1,700</b>	<b>1,700</b>	
680				
681	<b>BOARD OF HEALTH TOTAL</b>	<b>43,211</b>	<b>45,416</b>	
682				
683				
684	<b>NASHOBA BOARD OF HEALTH</b>			
685	NASHOBA ASSOC BOH - NURSING CONTRACT	11,552	12,130	
686	NASHOBA ASSOC BOH - MONITOR ASSESSMENT	25,313	26,579	
687	<b>EXPENSES</b>	<b>36,865</b>	<b>38,709</b>	
688				
689	<b>NASHOBA BOARD OF HEALTH TOTAL</b>	<b>36,865</b>	<b>38,709</b>	
690				
691				
692	<b>LANDFILL ENGINEERING</b>			
693	LANDFILL ENGINEERING - PROF SERVICES	30,000	19,900	
694	<b>EXPENSES</b>	<b>30,000</b>	<b>19,900</b>	
695				

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
696	<b>LANDFILL ENGINEERING TOTAL</b>	<b>30,000</b>	<b>19,900</b>	
697				
698				
699	<b>COUNCIL ON AGING</b>			
700	COA - WAGES - DIRECTOR (U)	49,709	67,038	Collins Center
701	COA - WAGES - OPER STAFF (U)	62,808	81,715	COA Re-Org Request
	COA-WAGES LONGEVITY		500	
702	<b>PERSONNEL</b>	<b>112,517</b>	<b>149,253</b>	
703				
704	COA - REPAIR & MAINT EQUIPMENT	2,150	2,150	
705	COA - EQUIPMENT PURCHASE	0	0	
706	COA - PROFESSIONAL SERVICES	3,000	3,000	
707	COA - COMMUNICATIONS	1,600	1,600	
708	COA - OFFICE SUPPLIES	1,000	1,000	
709	COA - OTHER SUPPLIES	1,525	1,525	
710	COA - DUES & MEMBERSHIPS	500	500	
711	<b>EXPENSES</b>	<b>9,775</b>	<b>9,775</b>	
712				
713	<b>COUNCIL ON AGING TOTAL</b>	<b>122,292</b>	<b>159,028</b>	
714				
715				
716	<b>VETERANS AGENT</b>			
717	VETERANS AGENT - OTHER - STIPEND (NU)	5,898	5,898	
718	<b>PERSONNEL</b>	<b>5,898</b>	<b>5,898</b>	
719				
720	VETERANS AGENT - OFFICE SUPPLIES	100	100	
721	VET BENEFITS - OTHER SERVICES	75,000	75,000	
722	<b>EXPENSES</b>	<b>75,100</b>	<b>75,100</b>	
723				
724	<b>VETERANS AGENT TOTAL</b>	<b>80,998</b>	<b>80,998</b>	
725				
726	<b>*HUMAN SERVICES</b>	<b>465,738</b>	<b>500,368</b>	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
727				
728	<b>LIBRARY</b>			
729	LIBRARY - WAGES-LIBRARY DIRECTOR (NU)	78,743	85,830	Contractual
730	LIBRARY - WAGES - LIBRARY TECHS (NU)	210,437	217,694	Collins Center
731	LIBRARY - OTHER - STIPEND - LONGEVITY	3,000	3,600	
732	<b>PERSONNEL</b>	<b>292,180</b>	<b>307,124</b>	
733				
734				
735	LIBRARY - REPAIR & MAINTAIN - EQUIPMENT	2,500	1,000	
736	LIBRARY - COMMUNICATION	1,000	1,000	
737	LIBRARY - OTHER PURCHASED SERVICES	22,951	22,151	
738	LIBRARY - OFFICE SUPPLIES	3,000	1,500	
739	LIBRARY - CUSTODIAL SUPPLIES	100	0	
740	LIBRARY - OTHER SUPPLIES - BOOKS DVD CD	54,106	58,431	
741	LIBRARY - DUES & MEMBERSHIPS	500	250	
742	LIBRARY - OTHER CHARGES- MILEAGE	100	0	
743	<b>EXPENSES</b>	<b>84,257</b>	<b>84,332</b>	
744				
745	<b>LIBRARY TOTAL</b>	<b>376,437</b>	<b>391,456</b>	
746				
747				
748	<b>RECREATION</b>			
749	RECREATION DEPT HEAD (U)	39,774	41,626	Collins Center
750	RECREATION SUPPORT STAFF	0	14,976	New Request- 15 hrs.
751	RECREATION CLOTHING	600	600	
752	RECREATION LONGEVITY	500	500	
753	<b>PERSONNEL</b>	<b>40,874</b>	<b>57,702</b>	
754				
755	RECREATION- MISC. SUPPLIES AND SERVICES	2,500	2,500	
756	<b>EXPENSES</b>	<b>2,500</b>	<b>2,500</b>	



LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
757				
758				
759	<b>RECREATION TOTAL</b>	<b>43,374</b>	<b>60,202</b>	
760				
761				
762	<b>MEMORIAL DAY AND BAND CONCERTS</b>			
763	MEMORIAL DAY - PROFESSIONAL SERVICES	1,500	1,500	
764	MEMORIAL DAY - BAND SERVICES	3,500	3,500	
765	MEMORIAL DAY - OTHER SUPPLIES	1,200	1,200	
766	BAND CONCERTS - BAND SERVICES	12,400	12,400	
767	BAND CONCERTS - OTHER SUPPLIES	300	300	
768	<b>EXPENSES</b>	<b>18,900</b>	<b>18,900</b>	
769				
770	<b>MEMORIAL DAY AND BAND CONCERTS TOTAL</b>	<b>18,900</b>	<b>18,900</b>	
771				
772	<b>FLAG COMMITTEE</b>			
773	FLAG COMMITTEE EXPENSES			
774	<b>EXPENSES</b>	<b>7,500</b>	2,000	
775				
776	<b>FLAG COMMITTEE TOTAL</b>	<b>7,500</b>	<b>2,000</b>	
777				
778	<b>*CULTURE AND RECREATION</b>	<b>446,211</b>	<b>472,558</b>	
779				
780	<b>DEBT</b>			
781	LONG TERM DEBT- PRINCIPAL EXEMPT			
782	<b>EXPENSES</b>	<b>170,000</b>	<b>171,924</b>	
783				
784	LONG TERM DEBT- PRINCIPAL NON-EXEMPT			
785	<b>EXPENSES</b>	<b>181,755</b>	<b>165,000</b>	
786				

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
787	LONG TERM DEBT- INTEREST EXEMPT			
788	<b>EXPENSES</b>	<b>15,500</b>	<b>12,100</b>	
789				
790	LONG TERM DEBT- INTEREST NON-EXEMPT			
791	<b>EXPENSES</b>	<b>85,350</b>	<b>82,050</b>	
792				
793	INTEREST ON SHORT TERM LOANS ISSUANCE			
794	<b>EXPENSES</b>	<b>10,000</b>	<b>10,000</b>	
795				
796	<b>DEBT TOTAL</b>	<b>462,605</b>	<b>441,074</b>	
797				
798	<b>*DEBT</b>	<b>462,605</b>	<b>441,074</b>	
799				
800	<b>RETIREMENT</b>			
801	COUNTY RETIREMENT SYSTEM	911,165	934,764	Actual Assessment
802	<b>EXPENSES</b>	<b>911,165</b>	<b>934,764</b>	
803				
804	<b>RETIREMENT TOTAL</b>	<b>911,165</b>	<b>934,764</b>	
805				
806				
807	<b>WORKERS COMPENSATION</b>			
808	UNEMPLOYMENT COMPENSATION	15,000	15,000	
809	<b>EXPENSES</b>	<b>15,000</b>	<b>15,000</b>	
810				
811	<b>WORKERS COMPENSATION TOTAL</b>	<b>15,000</b>	<b>15,000</b>	
812				
813				
814	<b>HEALTH INSURANCE</b>			
815	HEALTH INSURANCE TOWN SHARE	802,344	817,946	
816	<b>EXPENSES</b>	<b>802,344</b>	<b>817,946</b>	
817				
818	<b>HEALTH INSURANCE TOTAL</b>	<b>802,344</b>	<b>817,946</b>	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 RECOMMENDED	NOTES
819				
820				
821	<b>LIFE INSURANCE</b>			
822	LIFE INSURANCE TOWN SHARE	450	450	
823	<b>EXPENSES</b>	<b>450</b>	<b>450</b>	
824				
825	<b>LIFE INSURANCE TOTAL</b>	<b>450</b>	<b>450</b>	
826				
827				
828	<b>MEDICARE</b>			
829	MEDICARE TOWN SHARE	57,984	59,229	
830	<b>EXPENSES</b>	<b>57,984</b>	<b>59,229</b>	
831				
832	<b>MEDICARE TOTAL</b>	<b>57,984</b>	<b>59,229</b>	
833				
834				
835	<b>GENERAL INSURANCE</b>			
836	GENERAL PROP LIABILITY & VEHICLE INS.	287,104	295,717	
837	<b>EXPENSES</b>	<b>287,104</b>	<b>295,717</b>	
838				
839	<b>GENERAL INSURANCE TOTAL</b>	<b>287,104</b>	<b>295,717</b>	
840				
841	<b>*INSURANCES</b>	<b>2,074,047</b>	<b>2,123,106</b>	
842				
843	<b>*GRAND TOTAL</b>	<b>23,664,476</b>	<b>24,199,382</b>	<b>2.26% INCREASE</b>

**READ BY:** Veronica A. Kell  
**VOTED:** Passed Unanimously

### **ARTICLE 6**

To see if the Town will vote to fix the salaries and compensation of all elected Officers of the Town as provided by Massachusetts General Laws Chapter 41, Section 108, as amended, and as appropriated in this warrant, or take any other action in relation thereto.

**SUBMITTED BY:** Board of Selectmen

**MOTION:** I move that the Town vote to fix the salaries and compensation of all elected Officers of the Town as provided by Massachusetts General Laws Chapter 41 §108 as amended and as appropriated in this warrant.

**READ BY:** Charles Sexton-Diranian

**VOTED:** Passed Unanimously

## **ARTICLE 7**

To see if the Town will vote to appropriate from stabilization account the sum of **\$215,000.00** to pay for retroactive salary adjustments for all unionized employees pursuant to terms of the recently negotiated collective bargaining agreements between AFSCME Council 93 and the town of Townsend or take any other action in relation thereto.

**SUBMITTED BY:** Board of Selectmen

**MOTION:** I move that the Town vote to appropriate from stabilization account the sum of **\$215,000.00** to pay for retroactive salary adjustments for all unionized current employees pursuant to terms of the recently negotiated collective bargaining agreements between AFSCME Council 93 and the town of Townsend.

**READ BY:** Joseph Z. Shank

**VOTED:** Vote counted Yes: 87, No: 12. Passed by 2/3 Vote.

## **ARTICLE 8**

To see if the Town will vote to appropriate the sum of **\$1,391,280.08** from Water Enterprise Fund revenues to operate the Water Department for Fiscal Year 2022, and in order to fund the cost of inter-municipal expenses that **\$300,204.28** of this sum be appropriated in the general fund; or take any other action in relation thereto.

**SUBMITTED BY:** Board of Water Commissioners

**MOTION:** I move that the Town vote to appropriate the sum of \$1,391,280.80 from Water Enterprise Fund revenues to operate the Water Department for Fiscal Year 2022, and in order to fund the cost of intermunicipal expenses that \$300,204.28 of this sum be appropriated in the general fund.

**READ BY:** Joseph Z. Shank

**VOTED:** Passed Unanimously

## **ARTICLE 9**

To see if the Town will vote to transfer from the Water Enterprise Excess and Deficiency funds the sum of **\$100,000.00** to pay down a Bond Anticipation Note (BAN) for the Main Street water main replacement project or take any action in relation thereto.

**SUBMITTED BY:** Board of Water Commissioners

**MOTION:** I move that the Town vote to transfer from Water Enterprise Excess and Deficiency funds the sum of \$100,000.00 to pay down a Bond Anticipation Note (BAN) for the Main Street water main replacement project.

**READ BY:** Joseph Z. Shank

**VOTED:** Passed Unanimously

## **ARTICLE 10**

To see if the Town vote to close out and transfer the remaining balances of the following accounts to the Main Street Well Replacement and Upgrades project.

a)061.500.5803-19	Approx.	\$18,000
b)061.500.5902-18		\$18,000
c)061.500.5804-16	Approx.	\$1,000
d)061.500.5895-21	Approx.	\$15,000
e)061.500.5809-17	Approx.	\$50,000
f)061.400.5805	Approx.	\$10,000
g)061.400.5012	Approx.	\$20,000

**SUBMITTED BY:** Board of Water Commissioners

**MOTION:** I move that the Town vote to close out and transfer the remaining balances of the following accounts to the Main Street Well Replacement and Upgrades project.

a)061.500.5803-19	Approx.	\$18,000
b)061.500.5902-18		\$18,000
c)061.500.5804-16	Approx.	\$1,000
d)061.500.5895-21	Approx.	\$15,000
e)061.500.5809-17	Approx.	\$50,000
f)061.400.5805	Approx.	\$10,000
g)061.400.5012	Approx.	\$20,000

**READ BY:** Joseph Z. Shank

**VOTED:** Passed Unanimously

**ARTICLE 11**

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum or sums of **\$763,160.00** for the purpose of funding the FY22 Capital Plan as voted by the Capital Planning Committee as detailed below; or take any other action in relation thereto.

<b>DEPT.</b>	<b>ITEM</b>	<b>FY22</b>	<b>FUNDING SOURCE</b>
<b>FIRE-EMS</b>	Ambulance 2 (2nd payment on 3yr lease)	\$ 103,160.00	Ambulance Receipts Reserved Account
<b>FIRE-EMS</b>	Replace 2000 feet of 4" Supply Hose	\$ 10,000.00	Capital Stabilization
<b>POLICE</b>	Vehicle Leases	\$ 65,000.00	Tax Levy (Police operating budget)
<b>HIGHWAY</b>	New Cat Loader 930M Five Year Lease-Purchase	\$ 80,000.00	Capital Stabilization
<b>WATER</b>	Main St. at South St. Upgrade	\$ 70,000.00	Water Enterprise Excess and Deficiency
<b>WATER</b>	Main St. Well Development	\$ 350,000.00	Water Enterprise Excess and Deficiency
<b>WATER</b>	Transit Van and Equipment	\$ 70,000.00	Water Enterprise Excess and Deficiency
<b>CEMETERY</b>	Columbarium	\$ 15,000.00	Cemetery-Sale of Lots Fund
		<b>\$ 763,160.00</b>	<b>All Funding Sources</b>

**SUBMITTED BY:** Capital Planning Committee

**MOTION:** I move that the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum or sums of **\$763,160.00** for the purpose of funding the FY22 Capital Plan as voted by the Capital Planning Committee as detailed below.

DEPT.	ITEM	FY22	FUNDING SOURCE
<b>FIRE-EMS</b>	Ambulance 2 (2nd payment on 3yr lease)	\$ 103,160.00	Ambulance Receipts Reserved Account
<b>FIRE-EMS</b>	Replace 2000 feet of 4" Supply Hose	\$ 10,000.00	Capital Stabilization
<b>POLICE</b>	Vehicle Leases	\$ 65,000.00	Tax Levy (Police operating budget)
<b>HIGHWAY</b>	New Cat Loader 930M Five Year Lease-Purchase	\$ 80,000.00	Capital Stabilization
<b>WATER</b>	Main St. at South St. Upgrade	\$ 70,000.00	Water Enterprise Excess and Deficiency
<b>WATER</b>	Main St. Well Development	\$ 350,000.00	Water Enterprise Excess and Deficiency
<b>WATER</b>	Transit Van and Equipment	\$ 70,000.00	Water Enterprise Excess and Deficiency
<b>CEMETERY</b>	Columbarium	\$ 15,000.00	Cemetery-Sale of Lots Fund
		<b>\$ 763,160.00</b>	<b>All Funding Sources</b>

**READ BY:** Veronica A. Kell

**VOTED:** Passed Unanimously

## **ARTICLE 12**

To see if the Town will vote to reallocate **\$3,191.25**, the balance remaining in Account 001-04-425-5850-2019-000 from the May 1, 2018 Annual Town Meeting (purchase of a Brush Mower), to fund the replacement of the access control system/door locks at the Highway garage for safety and security reasons, or take any other action in relation thereto.

**SUBMITTED BY:** Highway Superintendent Smith

**MOTION:** I move that the Town will vote to reallocate **\$3,191.25**, the balance remaining in Account 001-04-425-5850-2019-000 from the May 1, 2018 Annual Town Meeting (purchase of a Brush Mower), to fund the replacement of the access control system/door locks at the Highway garage for safety and security reasons.

**READ BY:** Joseph Z. Shank

**VOTED:** Passed Unanimously

### **ARTICLE 13**

To see if the Town will vote to reallocate funds originally appropriated for a feasibility study of the creation of affordable housing on Dudley Road, pursuant to Article 18 of the May 7, 2019 Special Town meeting warrant, to the completion of a Housing Production Plan in accordance with 760 CMR (56.03 (4), for approval by the Commonwealth's Department of housing and Community Development, including but not limited to engaging the assistance of professional(s) to assist therewith, or take any action in relation thereto.

**SUBMITTED BY:** Townsend Housing Authority

**MOTION:** I move that the Town vote to reallocate funds originally appropriated for a feasibility study of the creation of affordable housing on Dudley Road, pursuant to Article 18 of May 7, 2019 Special Town meeting warrant, to the completion of a Housing Production Plan in accordance with 760 CMR (56.03 (4), for approval by the Commonwealth's Department of Housing and Community Development, including but not limited to engaging the assistance of professional(s) to assist therewith.

**READ BY:** Charles Sexton-Diranian

**VOTED:** Passed Unanimously

### **ARTICLE 14**

To see if the Town will vote to appropriate from the PEG Access Receipts Reserved Account funds equal to five percent (5%) of Comcast's Gross Annual Revenues in Townsend, subject to receipt and availability, and authorize the Board of Selectmen and Town Administrator to expend and distribute said funds to Townsend Community Access Media, Inc. on a quarterly basis for the purpose of annual funding of the production and broadcast of Public, Educational, and Government (PEG) access television on terms contained in a certain Grant Agreement between the Town of Townsend, MA and Townsend Community Access Media, Inc., effective September 15, 2020, and take any other action in relation thereto.

**SUBMITTED BY:** TCAM and Board of Selectmen

**DESCRIPTION:** This Article will appropriate and permit expenditure of current Comcast cable revenue sharing funds in the PEG Access Receipts Reserved Account for the purpose of continued funding of the production and broadcast of Public, Educational, and Government (PEG) access television by the non-profit cable access corporation TCAM (Townsend Community Access Media, Inc.) pursuant to the Grant Agreement Between the Town of Townsend, MA and Townsend Community Access Media, Inc. signed by both parties on September 15, 2020, which provides:

#### Page 5, Section 8 – ANNUAL FUNDING FOR PEG ACCESS

(1) The Town Comcast Renewal License in effect provides that the Board of Selectmen, as Issuing Authority, or Town will receive five percent (5%) of Comcast's Gross Annual Revenues each year from Comcast for PEG Access Funding. That funding, in the event of payment by Comcast and receipt by the Town, will be distributed as follows:



In order to fulfill its obligations pursuant to Section 6 supra, TCAM shall receive funding through the Board of Selectmen for annual support for PEG Access purposes equal to five percent (5%) of Comcast's Gross Annual Revenues in Townsend subject to receipt and availability of such funding in accordance with applicable law and this Agreement;

(2) The payments to TCAM from the Board of Selectmen specified in Paragraph (1) above shall be made on a quarterly basis within thirty (30) days of the Board of Selectmen's receiving a written request from TCAM for such funding and subject to the funds being received by the Town from the cable licensee and said funds being available in accordance with this agreement and applicable law.

**MOTION:** I move that the Town vote to appropriate the sum of **\$195,462.10** from the PEG Access Receipts Reserved Account funds equal to five percent (5%) of Comcast's Gross Annual Revenues in Townsend, subject to receipt and availability, and authorize the Board of Selectmen and Town Administrator to expend and distribute said funds to Townsend Community Access Media, Inc. on a quarterly basis for a purpose of annual funding of the production and broadcast of Public, Educational, and Government (PEG) access television on terms contained in a certain Grant effective September 15, 2020.

**READ BY:** Veronica A. Kell

**VOTED:** Passed Unanimously

## **ARTICLE 15**

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds in the treasury the sum of **\$5,000.00** to defray the charges and expenses for the planning and execution of the Town's 300<sup>th</sup> Anniversary Celebration to be held in the year 2032; or take any other action in relation thereto.

**SUBMITTED BY:** Board of Selectmen

**MOTION:** I MOVE THAT THE Town vote to transfer from free cash in the treasury the sum of **\$5,000.00** to defray the charges and expenses for the planning and execution of the Town's 300<sup>th</sup> Anniversary Celebration to be held in the year 2032.

**READ BY:** Joseph Z. Shank

**VOTED:** Passed Unanimously

## **ARTICLE 16**

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of **\$29,500** for the purpose of funding the Assessors' FY22 Periodic Inspections and Property Data Verification Program as mandated by the Massachusetts Department of Revenue, Bureau of Local Assessments, or take any other action in relation thereto.

**SUBMITTED BY:** Board of Assessors

**MOTION:** I move that the Town vote to transfer from free cash in the treasury the sum of **\$29,500** for the purpose of funding the Assessors' FY22 Periodic Inspections and Property Data Verification Program as mandated by the Massachusetts Department of Revenue, Bureau of Local Assessments.

**READ BY:** Veronica A. Kell

**VOTED:** Passed Unanimously

## **ARTICLE 17**

To see if the town will vote to transfer from free cash the sum of **\$55,000.00** to fund the final installment of the *Installment Payment Agreement* executed by the Board of Selectmen and former Police Chief Richard Bailey or take any other action in relation thereto.

**SUBMITTED BY:** Board of Selectmen

**MOTION:** I move that the Town vote to transfer from free cash the sum of **\$55,000.00** to fund the final installment of the Installment Payment Agreement executed by the Board of Selectmen and former Police Chief Richard Bailey.

**READ BY:** Charles Sexton-Diranian

**VOTED:** Passed Unanimously

## **ARTICLE 18**

To see if the Town will vote the following General Bylaw or take any action in relation thereto.

XXXXXXXXXX. Scenic Roads

- A. Purpose and Authority. The purpose and intent of this Bylaw is to protect the scenic quality and character of designated Town roads. This bylaw is adopted under the authority of MGL c. 40, § 15C.
- B. Designation. The Town voted at the Annual Town Meeting of April 23, 1974, to designate all roads of the Town of Townsend other than numbered routes or State Highways as "scenic roads."
- C. Application. Within the right of way of designated roads, the following activities require the filing of an application with the Planning Board and written approval of the Planning Board after a public hearing, duly advertised, pursuant to MGL c. 40, § 15C:
  - 1. The tearing down, painting or destruction of stone walls;
  - 2. The cutting and/or removal of trees;
  - 3. Repair, maintenance, reconstruction, or any paving work done with respect to a scenic road, including the construction of new or alteration of existing

driveways, if such work directly or indirectly affects stone walls or trees within the right of way.

Public Shade Trees. Whenever a public hearing is required before the Planning Board hereunder and, also before the Tree Warden pursuant to MGL c. 87, in connection with the cutting, trimming or removal of public shade tree(s), such hearings shall be consolidated before the Tree Warden and Planning Board. The consent of the Planning Board to a proposed action or activity shall not be regarded as inferring the consent of the Tree Warden, nor vice versa.

- D. Fees. The filing fee for an application required under this Bylaw is \$150.00. The Planning Board may waive or reduce such fee when the applicant is the Town of Townsend, when the project is pursued on behalf of or is otherwise at the request of the Town of Townsend, or when the project directly benefits the Town.
- E. Violation. A violation of this Bylaw shall be punished by a fine of \$100.00 per violation for the first offense, \$200.00 per violation for the second offense and \$300.00 per violation for the third and each subsequent offense, pursuant to and in accordance with MGL c. 40, § 15C.
- F. Enforcement. This Bylaw shall be administered by the Planning Board, the Building Inspector, the Tree Warden, or other(s) as may be designated by the Planning Board from time-to-time.

**SUBMITTED BY:** Planning Board

**MOTION:** I move that the Town vote to approve the following General Bylaw.

XXXXXXXXXX. Scenic Roads.

- A. Purpose and Authority. The purpose and intent of this Bylaw is to protect the scenic quality and character of designated Town roads. This bylaw is adopted under the authority of MGL c. 40, § 15C.
- B. Designation. The Town voted at the Annual Town Meeting of April 23, 1974, to designate all roads of the Town of Townsend other than numbered routes or State Highways as “scenic roads.”
- C. Application. Within the right of way of designated roads, the following activities require the filing of an application with the Planning Board and written approval of the Planning Board after a public hearing, duly advertised, pursuant to MGL c. 40, § 15C:
  - 1. The tearing down, painting or destruction of stone walls;
  - 2. The cutting and/or removal of trees;
  - 3. Repair, maintenance, reconstruction, or any paving work done with respect to a scenic road, including the construction of new or alteration of existing driveways, if such work directly or indirectly affects stone walls or trees within the right of way.
- D. Public Shade Trees. Whenever a public hearing is required before the Planning Board hereunder and, also before the Tree Warden pursuant to MGL c. 87, in connection with the

cutting, trimming or removal of public shade tree(s), such hearings shall be consolidated before the Tree Warden and Planning Board. The consent of the Planning Board to a proposed action or activity shall not be regarded as inferring the consent of the Tree Warden, nor vice versa.

- E. Fees. The filing fee for an application required under this Bylaw is \$150.00. The Planning Board may waive or reduce such fee when the applicant is the Town of Townsend, when the project is pursued on behalf of or is otherwise at the request of the Town of Townsend, or when the project directly benefits the Town.
- F. Violation. A violation of this Bylaw shall be punished by a fine of \$100.00 per violation for the first offense, \$200.00 per violation for the second offense and \$300.00 per violation for the third and each subsequent offense, pursuant to and in accordance with MGL c. 40, § 15C.
- G. Enforcement. This Bylaw shall be administered by the Planning Board, the Building Inspector, the Tree Warden, or other(s) as may be designated by the Planning Board from time-to-time.

**SUBMITTED BY:** Planning Board

**READ BY:** Charles Q. Sexton-Diranian

Amendment to the motion was made to increase the fine of \$100 to \$150.

**VOTE ON THE AMENDMENT:** Passed Unanimously

## **ARTICLE 19**

To see if the Town will vote to change Chapter 28-3 Section A and C

### **Dog Licenses; fees.**

A. The annual fee in the Town of Townsend shall be: female/male: \$11 thirteen dollars (\$13.00); spayed female/neutered male: \$6 eight dollars (\$8.00). (Dogs for which their age can be confirmed as being eight years or older, and dogs for which it can be verified by a veterinarian in writing that they cannot be spayed or neutered due to severe medical reasons, shall adhere to the same fee schedule as spayed and neutered dogs.) A valid rabies certificate must be presented each time a dog/canine is licensed. Kennel (one to four dogs): \$25 thirty dollars (\$30.00); kennel (five to 10 dogs): \$50 sixty dollars (\$60.00); kennel (over 10 dogs): \$75 ninety dollars (\$90.00).

C. Additionally, failure to license and register a dog by May 1 annually shall result in a twenty-five-dollar fine, which will not affect the late fee the Town charges. The Town will still charge this late fee. This is a violation fine to be paid to the office of the Town Clerk. On or about May 1 annually, those owners in violation of the licensing requirement of this by-law will receive a notice of failure to license and those that do not pay \$25 fifty dollars (\$50.00) within 21 days shall then go to court, or take any action thereto.

**SUBMITTED BY:** Town Clerk

I move that the Town vote to change Chapter 28-3 Section A and C Dog Licenses; fees.

A. The annual fee in the Town of Townsend shall be: female/male: ~~\$11~~ *thirteen dollars (\$13.00)*; spayed female/neutered male: ~~\$6~~ *eight dollars (\$8.00)*. (Dogs for which their age can be confirmed as being eight years or older, and dogs for which it can be verified by a veterinarian in writing that they cannot be spayed or neutered due to severe medical reasons, shall adhere to the same fee schedule as spayed and neutered dogs.) A valid rabies certificate must be presented each time a dog/canine is licensed. Kennel (one to four dogs): ~~\$25~~ *thirty dollars (\$30.00)*; kennel (five to 10 dogs): ~~\$50~~ *sixty dollars (\$60.00)*; kennel (over 10 dogs): ~~\$75~~ *ninety dollars (\$90.00)*.

C. Additionally, failure to license and register a dog by May 1 annually shall result in a ~~twenty-five~~ *fifty dollar (\$50)* dollar fine, which will not affect the late fee the Town charges. The Town will still charge the late fee. This is a violation fine to be paid to the office of the Town Clerk. On or about May 1 annually, those owners in violation of the licensing requirement of this by-law will receive a notice of failure to license and those that do not pay ~~\$25~~ *fifty dollars (\$50.00)* within 21 days shall then go to court.

**DESCRIPTION:** The attached article will increase dog licensing fees from six dollars (\$6.00) to eight dollars (\$8.00) for spayed/neutered dogs and for unaltered dogs from eleven dollars (\$11.00) to thirteen dollars (\$13.00). The fines for not licensing dogs should be raised from twenty-five dollars (\$25.00) to fifty dollars (\$50.00) per MGL Chapter 140 Section 141. The fines take effect after May 1 each year for those dogs not licensed. This fine does not include dogs newly acquired by Town residents.

**READ BY:** Kathleen M. Spofford

**VOTED:** Passed by Majority so declared by Moderator

## **ARTICLE 20**

To see if the Town will vote to accept M.G.L Chapter 64N, §3, "Local Tax Option," at the maximum rate permitted by law, or take any action in relation thereto.

**SUBMITTED BY:** Board of Selectmen

**DESCRIPTION:** The State law enabling adult use marijuana allows municipalities to approve a 3% tax on the retail sale of marijuana by a Marijuana Retailer or Marijuana Dispensary. The tax would be collected with other sales taxes by the Department of Revenue and distributed to municipalities at least four times per year.

**MOTION:** I move that the Town vote to accept M.G.L Chapter 64N, §3, "Local Tax Option," at the maximum rate permitted by law.

**READ BY:** Veronica A. Kell

**VOTED:** Passed Unanimously

## **ARTICLE 21**

To see if the Town will vote to approve the establishment of a stabilization fund by the North Middlesex Regional School District commencing July 1, 2021, pursuant to G.L. c. 71 section 16G ½, or take any action in relation thereto.

**SUBMITTED BY:** North Middlesex Regional School District

**DESCRIPTION:** This is an article to provide a stabilization account for NMRSD to appropriate money into for emergencies and/or long-term plans.

**MOTION:** I move that the Town vote to approve the establishment of a stabilization fund by the North Middlesex Regional School District commencing July 1, 2021, pursuant to G.L. c. 71 section 16G ½.

**READ BY:** Joseph Z. Shank

**VOTED:** Did not pass by 2/3 vote as declared by Moderator.

Motion was made after Article 22, to reconsider Article 21.

**VOTE TO RECONSIDER ARTICLE 21:** Motion passed by majority. After researching the vote, it was found the vote is by majority vote, not 2/3 vote.

**VOTED:** Second vote taken on the motion of Article 21. Counters were called and a counted vote was taken: Yes: 42, No: 27.

## **ARTICLE 22**

To see if the Town will vote to accept the provisions of chapter 43D of the MA General Laws as amended pursuant to Section 11 of chapter 205 of the acts of 2006, and to approve the filing of an application with the Interagency Permitting Board for the designation of land off Dudley Road (Map 28, Block 57 Lot 0) and 66 Brookline Street (Map 27, Block 4, Lot 0) and 222 Main Street (Map 51 Block 71 Lot 0) and 365 Main Street (Map 18 Block 7 Lot 0) as a Priority Development Site or take any other action in relation thereto.

**SUBMITTED BY:** Planning Board

**DESCRIPTION:** This Warrant article asks town meeting to accept the provisions of Chapter 43D MA General Laws to participate in the Massachusetts expedited permitting program which offers communities a tool to promote targeted economic and housing development. Passage of this warrant article also allows the Town to nominate the sites listed herein for approval as designated priority development sites by the Massachusetts Interagency Permitting Board.

**MOTION:** I move that the Town vote to accept the provisions of chapter 43D of the MA General Laws as amended pursuant to Section 11 of chapter 205 of the acts of 2006, and to approve the filing of an application with the Interagency Permitting Board for the designation of land off Dudley Road (Map 28, Block 57 Lot 0) and 66 Brookline Street (Map 27, Block 4, Lot 0) and 222 Main Street (Map 51 Block 71 Lot 0) and 365 Main Street (Map 18 Block 7 Lot 0) as a Priority Development Site.

**READ BY:** Charles Q. Sexton-Diranian

**VOTED:** Passed Unanimously

## **ARTICLE 23**

To see if the Town will vote to amend the Zoning Bylaw as follows:

- 1) By amending Article IX, entitled “Special Provisions,” by adding a new Section 145-54A, entitled “Age Restricted Development,” as follows:

### **§145-54A Age Restricted Development**

#### **A. Purpose.**

The purpose of this article is to provide for a variety of housing types, settings, and residential services to meet the needs of people as they age.

#### **B. Applicability.**

- 1) In a Residential Aquifer District (RA), Residential B District (RB), Commercial District (C), Neighborhood Commercial District (NCD), Downtown Commercial District (DCD), or Outlying Commercial District (OCD), the Planning Board may grant a Special Permit for an Age Restricted Development in accordance with this Section 145-54A on any tract of land meeting the following requirements:
  - a) Two or more acres of land;
  - b) Minimum of 100 feet of frontage on a public way; and
  - c) Public water available at the street frontage.
- 2) An Age Restricted Development is intended for people age 55 or over. As such, buildings and site improvements in an Age Restricted Development shall provide for guest parking, public meeting areas, and universal design in accordance with the provisions of this Section.

#### **C. Basic Requirements.**

- 1) An Age Restricted Development shall comply with the following density regulations:

Use	Maximum Density	Maximum Height (Feet)	Building
Cottage dwellings or two-family dwellings	4 units/acre	32	
Townhouse dwellings	8 units/acre	32	

- 2) Dwelling units can be attached, detached or any combination of these type.

- 3) Buildings shall comply with a minimum setback of twenty (20) feet from other structures in the development
- 4) For cottage dwellings, two-family dwellings, and townhouses, the minimum setback shall be 30 feet from all property lines in RA and RB districts unless the Planning Board determines that a reduced setback is necessary to achieve the purposes of this section and will not have a detrimental impact on the neighborhood.
- 5) Nothing in this section shall preclude the Planning Board from reducing or waiving minimum setback requirements between buildings or internal lots created within the Age Restricted Development upon demonstration of the applicant of just cause.
- 6) No dwelling unit in an Age Restricted Development shall have more than two bedrooms.
- 7) The minimum common open space in the development shall be 30 percent of the lot area, and not more than 25 percent of the required minimum common open space shall consist of wetlands. The upland open space shall be contiguous and usable by residents of the development. A permanent conservation restriction running to or enforceable by the Town shall be recorded for the common open space area and shall include restrictions that the land be retained in perpetuity for conservation or passive recreation.
- 8) Minimum off-street parking requirements shall be:
  - a. Residential Parking: 2 spaces per unit.
  - b. Guest parking: 1 space per 3 units.

**D. Age-Appropriate Design.**

An Age Restricted Development shall be designed to provide housing options in a setting that encourages and supports aging in community. Units must be accompanied by common meeting areas, guest parking, and be designed for people as they age. At minimum, these terms mean that an Age Restricted Development shall have the following features:

- 1) Cottage, two-family, and townhouse units shall provide for:
  - a) At least one zero-step entrance,
  - b) Doorways with a 36-inch clear passage space,
  - c) Master bedroom and an accessible en suite bathroom located on the same floor as the kitchen, living room, and dining room, all being on the same floor as the zero-step entrance,
  - d) Master bedroom and en suite bathroom designed and equipped for seniors and people with mobility impairments, and
  - e) Parking.
- 2) Outdoor facilities, such as walkways, gardens, and recreation areas, shall be designed for universal access.



#### **E. Development Standards.**

As part of the Planning Board's special permit review process, the Board shall evaluate the proposed Age Restricted Development for conformance to the following minimum design standards:

- 1) Architectural planning and design shall incorporate energy efficient design techniques, such as natural heating and cooling systems, use of sun and wind energy generation systems, and so forth.
- 2) Structures located near the project property lines shall be designed and located in a manner that reflects consistency and compatibility with neighboring areas, and shall include appropriate use of building density, heights, and design to minimize any intrusion on neighbors.
- 3) Outdoor recreation or gathering areas, particularly those that may generate significant noise and/or light and glare, shall be located to minimize intrusion on neighboring properties.
- 4) Structures shall be clustered to reduce site disturbance and protect open spaces as well as naturally and environmentally sensitive areas.
- 5) Building design shall avoid use of long, unbroken facades, and shall include use of balconies, offset walls, trellises and other design elements to provide visual interest.
- 6) Building design, colors, and materials shall generally correspond to the natural setting of the project site and to any prevalent design styles that may occur in neighborhoods within the general project area.
- 7) The developer has applied for and received a Stormwater Management Permit from the planning board in accordance with the Town's General Bylaw §85: NPDES Phase II Stormwater Management. Adequate provision will be made for the disposal of sewage, waste, and drainage in accordance with the requirements of the Board of Health.

#### **F. Procedures.**

- 1) The special permit application, public hearing, and decision procedures shall be in accordance with Section 145-65 of this Zoning Bylaw.
- 2) The Applicant shall submit an Age Restricted Development special permit application together with the size, form, number, and contents of the required plans and any supplemental information as required in the Planning Board's Rules and Regulations.

#### **G. Decision.**

- 1) The SPGA may grant a special permit for an Age Restricted Development pursuant to and in accordance with Section 145-65(F) of this Zoning Bylaw, and upon a finding by the Board that the Age Restricted Development meets the purposes, requirements, and development standards of this Section 145-54A.

#### **H. Duration.**

Special permits granted under this section shall lapse in accordance with Section 145-65(G) of this Zoning Bylaw.

1) By amending §145-5, Definitions, to include the following new definitions in appropriate

alphabetical order:

**COTTAGE DWELLING:** A detached one-family dwelling that does not exceed 1,800 sq. ft. of livable floor area (meaning the heated floor area of the building above finished grade, excluding non-dwelling areas such as attic space or a garage).

**DWELLING, TOWNHOUSE --** A residential building of at least three but not more than eight single-family dwelling units sharing at least one common or party or fire wall, and with each building having at least one floor at ground level with a separate entrance.

**DWELLING, TWO-FAMILY --** A detached residential building designed or intended or used exclusively as the residence of two families. A two-family dwelling shall not include a detached single-family dwelling with an accessory apartment.

or to take any other action in relation thereto.

**SUBMITTED BY:** Planning Board

**DESCRIPTION:** This zoning bylaw amendment proposal is to provide for a variety of housing types, settings, and residential services to meet the needs of people as they age.

**MOTION:** I move that the Town vote to amend the Zoning Bylaw as follows:

By amending Article IX, entitled “Special Provisions,” by adding a new Section 145-54A, entitled “Age Restricted Development,” as follows:

#### **§145-54A Age Restricted Development**

##### **Purpose.**

The purpose of this article is to provide for a variety of housing types, settings, and residential services to meet the needs of people as they age.

##### **A. Purpose.**

The purpose of this article is to provide for a variety of housing types, settings, and residential services to meet the needs of people as they age.

##### **B. Applicability.**

1. In a Residential Aquifer District (RA), Residential B District (RB), Commercial District (C), Neighborhood Commercial District (NCD), Downtown Commercial District

(DCD), or Outlying Commercial District (OCD), the Planning Board may grant a Special Permit for an Age Restricted Development in accordance with this Section 145-54A on any tract of land meeting the following requirements.

- a) Two or more acres of land.
  - b) Minimum of 100 feet of frontage on a public way; and
  - c) Public water available at the street frontage.
2. An Age Restricted Development is intended for people age 55 or over. As such, buildings and site improvements in an Age Restricted Development shall provide for guest parking, public meeting areas, and universal design in accordance with the provisions of this Section.

**C. Basic Requirements.**

1. An Age Restricted Development shall comply with the following density regulations:

Use	Maximum Density	Maximum Building Height (Feet)
Cottage dwellings or two-family dwellings	4 units/acre	32
Townhouse dwellings	8 units/acre	32

2. Dwelling units can be attached, detached or any combination of these type.
3. Buildings shall comply with a minimum setback of twenty (20) feet from other structures in the development.
4. For cottage dwellings, two-family dwellings, and townhouses, the minimum setback shall be 30 feet from all property lines in RA and RB districts unless the Planning Board determines that a reduced setback is necessary to achieve the purposes of this section and will not have a detrimental impact on the neighborhood.
5. Nothing in this section shall preclude the Planning Board from reducing or waiving minimum setback requirements between buildings or internal lots created within the age Restricted Development upon demonstration of the applicant of just cause.
6. No dwelling unit in an Age Restricted Development shall have more than two bedrooms.
7. The minimum common open space in the development shall be 30 percent of the lot area, and not more than 25 percent of the required minimum common open space shall consist of wetlands. The upland open space shall be contiguous and usable by residents of the development. A permanent conservation restriction running to or enforceable by the Town shall be recorded for the common open space area and shall

include restrictions that the land be retained in perpetuity for conservation or passive recreation.

**8. Minimum off-street parking requirements shall be:**

- a. Residential Parking: 2 spaces per unit.
- b. Guest parking: 1 space per 3 units.

**D. Age-Appropriate Design.**

An Age Restricted Development shall be designed to provide housing options in a setting that encourages and supports aging in community. Units must be accompanied by common meeting areas, guest parking, and be designed for people as they age. At minimum, these terms mean that an Age Restricted Development shall have the following features:

- 1. Cottage, two-family, and townhouse units shall provide for:
  - a) At least one zero-step entrance,
  - b) Doorways with a 36-inch clear passage space,
  - c) Master bedroom and an accessible en suite bathroom located on the same floor as the kitchen, living room, and dining room, all being on the same floor as the zero-step entrance,
  - d) Master bedroom and en suite bathroom designed and equipped for seniors and people with mobility impairments, and
  - e) Parking.
- 2. Outdoor facilities, such as walkways, gardens, and recreation areas, shall be designed  
for universal access.

**E. Development Standards.**

As part of the Planning Board's special permit review process, the Board shall evaluate the proposed Age Restricted Development for conformance to the following minimum design standards:

- 1. Architectural planning and design shall incorporate energy efficient design techniques, such as natural heating and cooling systems, use of sun and wind energy generation systems, and so forth.
- 2. Structures located near the project property lines shall be designed and located in a manner that reflects consistency and compatibility with neighboring areas, and shall include appropriate use of building density, heights, and design to minimize any intrusion on neighbors.
- 3. Outdoor recreation or gathering areas, particularly those that may generate significant noise and/or light and glare, shall be located to minimize intrusion on neighboring properties.
- 4. Structures shall be clustered to reduce site disturbance and protect open spaces as well as naturally and environmentally sensitive areas.

5. Building design shall avoid use of long, unbroken facades, and shall include use of balconies, offset walls, trellises and other design elements to provide visual interest.

6. Building design, colors, and materials shall generally correspond to the natural setting of the project site and to any prevalent design styles that may occur in neighborhoods within the general project area.

7. The developer has applied for and received a Stormwater Management Permit from the planning board in accordance with the Town's General Bylaw §85: NPDES Phase II Stormwater Management. Adequate provision will be made for the disposal of sewage, waste, and drainage in accordance with the requirements of the Board of Health.

#### **F. Procedures.**

1. The special permit application, public hearing, and decision procedures shall be in accordance with Section 145-65 of this Zoning Bylaw.

2. The Applicant shall submit an Age Restricted Development special permit application together with the size, form, number, and contents of the required plans and any supplemental information as required in the Planning Board's Rules and Regulations.

#### **G. Decision.**

1. The SPGA may grant a special permit for an Age Restricted Development pursuant to and in accordance with Section 145-65(F) of this Zoning Bylaw, and upon a finding by the Board that the Age Restricted Development meets the purposes, requirements, and development standards of this Section 145-54A.

#### **H. Duration.**

Special permits granted under this section shall lapse in accordance with Section 145-65(G) of this Zoning Bylaw.

1. By amending §145-5, Definitions, to include the following new definitions in appropriate alphabetical order:

COTTAGE DWELLING: A detached one-family dwelling that does not exceed 1,800 sq. ft. of livable floor area (meaning the heated floor area of the building above finished grade, excluding non-dwelling areas such as attic space or a garage).

DWELLING, TOWNHOUSE -- A residential building of at least three but not more than eight single-family dwelling units sharing at least one common or party or fire wall, and with each building having at least one floor at ground level with a separate entrance.

DWELLING, TWO-FAMILY -- A detached residential building designed or intended or used exclusively as the residence of two families. A two-family dwelling shall not include a detached single-family dwelling with an accessory apartment.

or to take any other action in relation thereto.

**READ BY:** Charles Q. Sexton-Diranian

**VOTED:** Passed by 2/3 majority as declared by Moderator

## **ARTICLE 24**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for the enactment of special legislation repealing and replacing the Townsend Home Rule Charter, so-called, adopted at the Town Election in 1999 and filed in the Office of the Archivist of the Commonwealth as provided in Section 12 of Chapter 43B of the General Laws, as amended by Chapter 4 of the Acts of 2014, if and as otherwise amended, as follows:

### **AN ACT APPROVING THE TOWNSEND SPECIAL ACT CHARTER**

SECTION 1. The Townsend Home Rule Charter, originally adopted at the Town Election in 1999, on file with the Office of the Archivist of the Commonwealth, as subsequently amended, is hereby repealed and replaced.

SECTION 2. The following shall be the Townsend Special Act Charter: Detailed Summary and complete proposal can be found on the Town's website at:

[Proposed Charter Changes | Townsend MA](#)

**Copies are available in the Town Clerk's Office and will also be provided at the Town Meeting.**

SECTION 3. The General Court may make clerical or editorial changes to the Charter only; provided that the Board of Selectmen may, before enactment by the General Court, approve such other changes as reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the Town's petition.

SECTION 4. This act shall take effect upon its passage;

all in accordance with the Charter Review Committee's Report to the Board of Selectmen, dated \_\_\_\_\_, \_\_\_\_; or take any action relative thereto.

**SUBMITTED BY:** Charter Review Committee

**DESCRIPTION:** This article reflects the recommendations of the Charter Review Committee as relates to changes to the Town Charter.

**MOTION:** I move that the Town vote to authorize the Board of Selectmen to petition the General Court for the enactment of special legislation repealing and replacing the Townsend Home Rule Charter, so-called, adopted at the Town Election in 1999 and filed in the Office of the Archivist of

the Commonwealth as provided in Section 12 of Chapter 43B of the General Laws, as amended by Chapter 4 of the Acts of 2014, if and as otherwise amended, as follows:

## **AN ACT APPROVING THE TOWNSEND SPECIAL ACT CHARTER**

SECTION 1. The Townsend Home Rule Charter, originally adopted at the Town Election in 1999, on file with the Office of the Archivist of the Commonwealth, as subsequently amended, is hereby repealed and replaced.

SECTION 2. The following shall be the Townsend Special Act Charter: Detailed Summary and complete proposal can be found on the Town's website at:

[Proposed Charter Changes | Townsend MA](#)

**Copies are available in the Town Clerk's Office and will also be provided at the Town Meeting.**

SECTION 3. The General Court may make clerical or editorial changes to the Charter only; provided that the Board of Selectmen may, before enactment by the General Court, approve such other changes as reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the Town's petition.

SECTION 4. This act shall take effect upon its passage;

all in accordance with the Charter Review Committee's Report to the Board of Selectmen, dated March 10, 2020; or take any action relative thereto.

**READ BY:** Veronica Kell

**VOTED:** Passed by majority.

## **ARTICLE 25**

To see if the Town will vote to authorize the grant of an easement for a right of way for the owners of 270 Main Street (Pete's Barber Shop) and their employees, agents, assigns or tenants to access the rear of the lot at 270 Main Street through town owned land at 272 Main Street (Memorial hall) according to the conceptual plan attached hereto and to authorize the Board of Selectmen to sign any and all documents necessary to effectuate said grant, upon such terms and conditions as Board of Selectmen may approve, or take any action in relation thereto.

**SUBMITTED BY:** Citizen Petition

**MOTION:** I move that the Town vote to authorize the grant of an easement for a right of way for the owners of 270 Main Street (Pete's Barber Shop) and their employees, agents, assigns or tenants

to access the rear of the lot at 270 Main Street through town owned land at 272 Main Street (Memorial hall) according to the conceptual plan attached hereto and to authorize the Board of Selectmen to sign any and all documents necessary to effectuate said grant, upon such terms and conditions as Board of Selectmen may approve.

**READ BY:** Kevin Miller, Petitioner

**VOTED:** Passed by majority (yes: 57; no: 16)

## **ARTICLE 26**

Due to unusually high turnover in the Townsend Treasurer/Collectors and Accounting offices, we respectfully request a forensic audit starting with fiscal year 2016 to the present day. The funds to pay for the forensic audit will come from the Town \_\_\_\_\_ fund.

**SUBMITTED BY:** Citizen Petition

**MOTION:** Due to unusually high turnover in the Townsend Treasurer/Collectors and Accounting offices, I move that the Town transfer from the Stabilization Fund the sum of \$30,000.00, for a forensic audit starting with fiscal year 2016 to the present day of all monies received from Comcast and earmarked for Town public access endeavors. Any monies not spent on the audit shall be returned to the Stabilization Fund.

**READ BY:** Joan Savoy, petitioner

**VOTED:** The motion did not pass

Motion was made to dissolve the Town Meeting. The motion was seconded. The motion passed unanimously. The meeting was dissolved at 5:25 pm.

Respectfully Submitted,

Kathleen M. Spofford, CMMC, Town Clerk



## BOARD OF ASSESSORS

The Board of Assessors and its staff are responsible for the valuation of all real estate and personal property subject to taxation. Assessed valuations are based on “full and fair cash value” as of January 1st preceding each fiscal year.

Our three- member Board of Assessors consist of a Chairman and two members. It is an elected Board with each member carrying a three-year term. This past April Carol LeConti took over the Chairman position. Laura Shifrin moved into the vice chair position. Julie Byars fills the remaining member position.

In order to maintain assessments at or near market value, the Board of Assessors regularly compare property valuations with the selling prices of properties that have sold in Townsend. Assessment-to-sales ratio statistics are analyzed to determine the median assessment level as well as assessment uniformity. We strive to maintain an accurate property database through our ongoing cyclical inspection program. Each parcel has a field card that contains information such as land size, building description, sales information, etc. These property record cards are available in our office and can now be accessed online through the town website.

We would like to thank the Town for its support of our office and the efforts we have made to ensure that the tax revenues flow to the Town in a consistent and timely manner.

Respectfully,

Victoria Tidman, Principal Assessor

For the Members of the Board of Assessors and Staff

Carol LeConti, Chairman

Laura Shifrin, Vice-Chair

Jodie Deschenes - Administrative Assessor

Julie Byars, Member

**Fiscal Year 2020 Assessments and Revenues by Major Property Class**

<b>Property Class</b>	<b>Levy Percent</b>	<b>Valuation by Class</b>	<b>Tax Rate</b>	<b>Tax Levy</b>
Residential	92.2398	1,045,504,685	17.61	18,411,337.50
Commercial	3.2609	36,961,238	17.61	650,887.40
Industrial	1.8045	20,452,800	17.61	360,173.81
Personal Property	2.6948	30,544,620	17.61	537,890.76

**Valuation and Tax History**

<b>Fiscal Year</b>	<b>Tax Rate</b>	<b>Valuation by Class</b>	<b>Accounts</b>	<b>Tax Levy</b>	<b>Change (%)</b>
2022	17.61	1,133,463,343	3,960	19,960,289.47	2.047
2021	18.33	1,067,095,383	3,966	19,559,858.37	3.384
2020	19.52	969,239,595	3,975	18,919,556.89	3.943
2019	19.33	941,641,168	3,991	18,201,923.78	5.442
2018	20.26	852,049,610	3,987	17,262,525.10	6.532

**New Growth Revenue**

<b>Fiscal Year</b>	<b>Added Valuation</b>	<b>Tax Rate</b>	<b>New Revenues</b>	<b>Change</b>
2022	6,725,961	18.33	123,287.00	-17.59
2021	7,663,864	19.52	149,599.00	-.06
2020	7,743,987	19.33	149,692.00	-18.85
2019	9,104,550	20.26	184,459.00	41.18
2018	6,642,506	19.67	130,658.00	-18.39

## FINANCE COMMITTEE

No Report Submitted

### TAX COLLECTOR / TREASURER

Melissa Ann L. Dunnet, Treasurer/Collector

**Phone:** (978) 597-1702 **E-Mail:** [treasurer@townsendma.gov](mailto:treasurer@townsendma.gov) or [collector@townsendma.gov](mailto:collector@townsendma.gov)

**Hours:** Mon-Wed-Thurs 9:00-4:00, Tues 9:00-6:00, Fri 9:00-12:00

**Mission Statement:** To uphold the legal requirements mandated by Massachusetts State Laws and Town Bylaws, while providing the highest level of service possible to our residents and safeguard the treasury of the Town of Townsend.

**Department Description:** The Treasurer and Tax Collector Office serves as custodian for all Town monies as well as Cash Management, Debt Management, and Investment Management. This includes Billing/Collection of Town Revenues, Disbursement of Town Expenses, Tax Delinquencies/Tax Title Processing, and Payroll & Employee Benefit Administration.

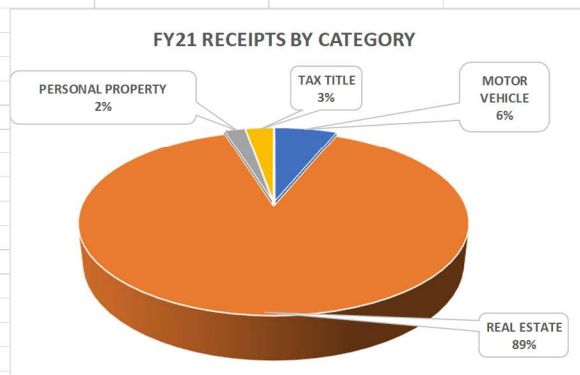
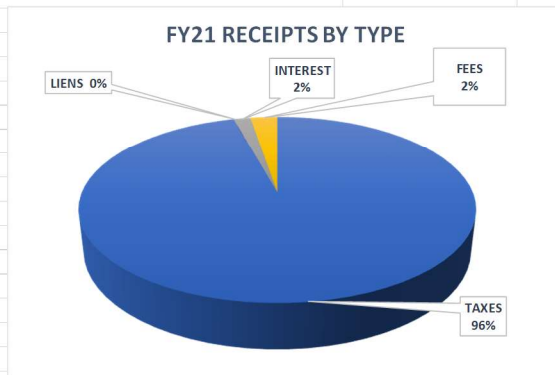
**The Treasurer** is responsible for the Tax Title collection process. The Treasurer performs these functions using best practices, a financial advisor, a tax title attorney, and an investment firm, along with participation in the Massachusetts Collectors & Treasurers Association (MCTA), and maintenance or attainment of Licensure in order to keep updated on pertinent and applicable changes in laws and procedures.

**The Tax Collector** is responsible for managing and directing tax collection procedures, to include Real Estate, Personal Property, Motor Vehicle Excise, Betterment, Title V, and Water Liens. This position also uses best practices, is a member of MCTA, and adheres to maintenance or attainment of Licensure.

#### Personnel Summary Table

<i><b>Position Title</b></i>	<i><b>FY20 FTEs</b></i>	<i><b>FY21 FTEs</b></i>	<i><b>FY22 FTEs</b></i>	<i><b>Explanation of Changes</b></i>
Treasurer/Collector	1.00	1.00	1.00	
Assistant Treasurer/Collector	1.00	1.00	1.00	
Payroll/Office Clerk	1.00	1.00	1.00	

FISCAL YEAR 21 RECEIPTS (7/1/2020-6/30/2021)					
TYPE	TAXES	LIENS	INTEREST	FEES	TOTALS
MOTOR VEHICLE	\$1,339,312	\$0	\$22,948	\$36,520	<b>\$1,398,780</b>
REAL ESTATE	\$19,242,675	\$36,861	\$66,791	\$6,467	<b>\$19,352,794</b>
PERSONAL PROPERTY	\$448,001	\$0	\$1,925	\$125	<b>\$450,051</b>
TAX TITLE	\$598,075	\$0	\$137,406	\$96,440	<b>\$831,921</b>
<b>TOTALS</b>	<b>\$21,628,063</b>	<b>\$36,861</b>	<b>\$229,070</b>	<b>\$139,552</b>	<b>\$22,033,546</b>
CATEGORY	MOTOR VEHICLE	REAL ESTATE	PERSONAL PROPERTY	TAX TITLE	TOTALS
TAXES	\$1,339,312	\$19,242,675	\$448,001	\$598,075	<b>\$21,628,063</b>
LIENS	\$0	\$36,861	\$0	\$0	<b>\$36,861</b>
INTEREST	\$22,948	\$66,791	\$1,925	\$137,406	<b>\$229,070</b>
FEES	\$36,520	\$6,467	\$125	\$96,440	<b>\$139,552</b>
	<b>\$1,398,780</b>	<b>\$19,352,794</b>	<b>\$450,051</b>	<b>\$831,921</b>	<b>\$22,033,546</b>



DEBT					
Long Term Debt Inside the Debt Limit	Outstanding July 1, 2020	+ New Debt Issued	- Retirements	= Outstanding June 30, 2021	Interest Paid in FY2021
Buildings	1,662,000.00		134,000.00	1,528,000.00	54,710.00
Departmental Equipment	440,000.00		25,000.00	415,000.00	14,815.00
School Buildings				0.00	
School - All Other				0.00	
Sewer				0.00	
Solid Waste				0.00	
Other Inside	538,000.00		76,000.00	462,000.00	18,525.00
<b>SUB - TOTAL Inside</b>	<b>\$2,640,000.00</b>	<b>\$0.00</b>	<b>\$235,000.00</b>	<b>\$2,405,000.00</b>	<b>\$88,050.00</b>
Long Term Debt Outside the Debt Limit	Outstanding July 1, 2020	+ New Debt Issued	- Retirements	= Outstanding June 30, 2021	Interest Paid in FY2021
Airport				0.00	
Gas/Electric Utility				0.00	
Hospital				0.00	
School Buildings				0.00	
Sewer				0.00	
Solid Waste	370,000.00		100,000.00	270,000.00	12,800.00
Water	641,868.00		92,040.00	549,828.00	11,917.00
Other Outside	98,227.00		16,755.00	81,472.00	
<b>SUB - TOTAL Outside</b>	<b>\$1,110,095.00</b>	<b>\$0.00</b>	<b>\$208,795.00</b>	<b>\$901,300.00</b>	<b>\$24,717.00</b>
<b>TOTAL Long Term Debt</b>	<b>\$3,750,095.00</b>	<b>\$0.00</b>	<b>\$443,795.00</b>	<b>\$3,306,300.00</b>	<b>\$112,767.00</b>
Respectfully submitted by: Melissa Ann L. Dunnet, Treasurer/Collector					

<b>TRUST FUNDS</b>		
<b>Type &amp; Name</b>	<b>Beginning Market Value 7/1/2020</b>	<b>Ending Market Value 6/30/2021</b>
<b><u>Arts &amp; Culture Trusts</u></b>		
A Dwight Entertainment	\$5,477.36	\$5,631.41
Arts & Lottery Council	\$5,159.23	\$6,574.94
<b><u>Cemetery Trusts</u></b>		
Amanda Dwight	\$9,267.33	\$10,004.82
Joel Giles	\$3,502.58	\$3,874.21
Maude Hyde	\$913.28	\$968.10
Townsend Floral	\$8,075.48	\$8,139.25
Perpetual Care	\$292,801.35	\$328,682.71
James Tucker	\$557.38	\$616.59
<b><u>Charitable Trusts</u></b>		
AJ Atwood Bequest	\$19,575.78	\$21,674.98
Dwight Amanda	\$87,993.35	\$100,633.71
Abrahams S. French	\$10,645.95	\$15,707.47
Susan Wilson Emery	\$4,609.51	(\$175.93)
<b><u>Community Development</u></b>		
Hall Preservation	\$2,008.42	\$2,221.55
<b><u>Conservation Trusts</u></b>		
Conservation Fund	\$38,476.46	\$63,993.98
Grange Acct	\$245.13	\$271.18
ME Homer	\$21,367.79	\$23,635.22
<b><u>Library Trusts</u></b>		
Stephen Coffey	\$831.86	\$920.06
Amanda Dwight	\$21,873.72	\$22,098.42
Charles Emery	\$1,051.45	\$1,163.05
Grange	\$262.57	\$290.48
Hale Memorial	\$1,010.19	\$117.38
Hart	\$1,275.04	\$624.60
Peterson Lorraine	\$937.55	\$1,037.03
Worcester Mary	\$8,099.35	\$7,937.91
WH Murray Mem	\$1,166.35	\$1,290.11
Rafferty Francis	\$4,898.60	\$5,418.42
<b><u>Parks Trusts</u></b>		
JB Blood Monument	\$8,006.71	\$6,227.70
Bandstand	\$4,099.35	\$4,451.38
Common Holiday Light	\$1,132.45	\$1,151.70
Memorial Common	\$1,494.00	\$1,652.51
Packard Funds	\$5,586.76	\$6,180.11

<b>TRUST FUNDS - Continued</b>		
<b>Type &amp; Name</b>	<b>Beginning Market Value 7/1/2020</b>	<b>Ending Market Value 6/30/2021</b>
<b><u>Miscellaneous Trusts</u></b>		
MC Maceachern	\$4,362.22	\$4,614.83
<b><u>School &amp; Scholarship Trusts</u></b>		
Boucher Francis	\$1,952.61	\$2,159.77
Maria Lane	\$1,529.83	\$1,694.18
Charles Sloan Memorial	\$8,007.97	\$8,857.78
Spaulding Alumni	\$4,817.53	\$5,328.79
<b><u>Escrow Accounts</u></b>		
Ball Rd Tower	\$21,025.57	\$23,237.50
Sprint Dudley Rd	\$1,904.25	\$2,106.28
CY Realty	\$2,554.34	\$2,825.41
<b><u>Performance Security Deposit</u></b>		
Harbor Trace Rd	\$21,828.32	\$23,241.71
<b><u>53Gs</u></b>		
Deer Run	\$44.07	\$53.21
Waterhous Dev	\$2,272.44	\$2,513.59
Harbot Tract	\$3,828.23	\$4,319.67
Patriot DECA	\$1,499.21	\$136.05
Locke Brook Run	\$174.42	\$192.95
Turnpike Village	\$98.34	\$108.73
Pappas	\$330.93	\$371.13
Elder Housing	\$468.49	\$518.17
NMRSD New School	\$22.96	\$25.42
BK & BK LLC	\$1.38	\$20.61
<b><u>Other Funds</u></b>		
CDBG Program Income	\$0.00	\$0.00
CDBG ASHBY	\$18.75	\$19.81
Compact Disc	\$0.88	\$0.92
<b><u>Stabilization Funds</u></b>		
Stabilization	\$1,254,976.28	\$1,447,201.74
Capital Stabilization	\$377,477.46	\$283,371.64
<b>Total:</b>	<b>\$2,281,598.81</b>	<b>\$2,465,934.94</b>
<b>Difference:</b>		<b>\$184,336.13</b>
Respectfully submitted by: Melissa Ann L. Dunnet, Treasurer/Collector		

## POLICE DEPARTMENT

*The Townsend Police Department shall be committed in the preservation of peace and protection of life and property. Members of the Townsend Police Department must pledge a dedicated responsibility to the Law Enforcement Profession, further requiring that each member be attentive in the delivery of quality services. We further recognize our responsibility to maintain order while affording dignity and respect to every individual. Our objective will be to develop partnerships within the community in an effort to improve the overall quality of life for all that reside, work, or visit the Town of Townsend.*

On behalf of the Townsend Police Department, it is my privilege to present the Department's 2021 Annual Report.

In 2021, we experienced continued challenges associated with the COVID-19 pandemic. At the time of this report, we seem to be emerging from the constraints of the pandemic in fits and starts.

As noted in last year's report, it is difficult to adequately describe the challenges of the pandemic on the public safety community. I was fortunate to be in contact with colleagues locally and nationally who encountered the same unprecedented challenges of keeping their officers and communities safe. Police officers as well as support staff were, and are, directly or indirectly involved in the pandemic response. As such, they are at high risk of getting infected at every call for service. Our police department was never closed or locked down. Our officers were never allowed to work remotely or otherwise avoid personal contact with the general public. In fact, we were asked to enforce pandemic related rules (masking, social distancing, etc.) creating additional service demand, often with little guidance. Through it all, the men and women of the Townsend Police Department never lost sight of our mission and continued to work tirelessly to build upon our positive community relations efforts.



In addition to the difficulties posed by the global COVID-19 pandemic, the department is contending with the fallout from recently enacted criminal justice reform legislation. The newly created Massachusetts Peace Officer Standards and Training Commission (POST) has begun to promulgate hiring and background standards, a complaint intake procedure, and a whole host of other professional standards. We have been tasked with reviewing and forwarding internal personnel and investigative files that involve complaints and/or discipline and to report all complaints made against sworn personnel moving forward. While we welcome the transparent nature of complaint intake and investigation, the broad mandates of the law require funding and resources that have yet to materialize. The scope of the changes required by the law and the resulting Code of Massachusetts Regulations have yet to be fully understood and remain in draft format. While we have not experienced the loss of public support many departments have in recent years, we understand that we must police in a manner consistent with the values of the community. As such, the Townsend Police Department continues to work diligently to build and

maintain trust within our community. We work with community groups, organizations, and leaders to build trust, legitimacy, and partnerships. Our on-going training is aimed at providing our officers the tools to protect you, the public, and themselves, in a competent and professional manner. We will continue our efforts to assess and amend our policies, training and procedures to ensure that they remain consistent with professional standards and community values.

In furtherance of this effort, we are currently engaged in a comprehensive review of our policies as part of our “self-assessment” phase of state level accreditation through the Massachusetts Police Accreditation Commission. Achieving accreditation/certification requires that departments develop a comprehensive and uniform set of written directives that promote the use of "best practices" in meeting their mission. These policies and procedures provide a solid foundation for making evidence-based decisions, limiting liability and risk exposure. Accreditation will strengthen our commitment to accountability and excellence within the organization and bring us in compliance with the aforementioned criminal justice reform. We are working toward engaging in on-site mock assessments in 2022.

The department continues to take advantage of state and federal grants. In 2021, we received funding for a traffic direction and control utility trailer, various traffic control equipment, and scheduling software. We also secured funding to furnish our training room, interior lobby, and interview rooms. Our booking room was equipped with a temporary holding cage and renovated to incorporate the department’s fingerprint scanner. We are now able to process fingerprints through a variety of federal databases to efficiently confirm identity as well as to submit fingerprints to support arrests and for civilian employment/backgrounds. In addition, the department continues to partner with Med-Project. Med-Project provides the department with a kiosk for unwanted and expired medication and disposes of these drugs with no cost to the department. The police department will continue to seek opportunities for funding to enhance our abilities and reduce costs through increased quality control and oversight.

Despite more than 13,000 calls for service, the department received only 6 complaints against the department or its personnel in 2021. Two of these complaints were sustained. These were the only internal investigations conducted by the department in 2021 (there were 8 in 2020). An overview of the department’s complaint/commendation process can be found at our website. Complaints and commendations can be submitted there or forms to do so can be picked up at the police station and/or Town Clerk’s Office.





On the personnel front, the department welcomed a new command officer in the way of Lt. Christopher Peach. Lt. Peach is an experienced administrator who spent his career with the Nashua, New Hampshire Police Department retiring as Deputy Chief of Police. He has extensive experience commanding the detective and legal bureaus at the nationally accredited department. The department also welcomed Officer Dylan Silvestri who was hired in March and graduated the police academy in November. Administrative Assistant Trish Benoit joined the department as well, bringing with her a wealth of experience having served as an administrative assistant for more than 25 years in southern Massachusetts. Veteran officer George Reidy was promoted to Sergeant in May. Sgt. Reidy has served the department for 19 years having worked in patrol and as the department's

School Resource Officer. Veteran officer Michael Marchand was recognized in 2021 for completing Crisis Intervention training focused on delivering more effective service to individuals suffering from a mental health and/or substance misuse crisis. Officer Marchand serves as a field training officer, training new officers in all parts of their jobs and coordinates the department's revamped college internship program.

The Townsend Police Department has a vibrant array of community policing programs designed to engage the citizenry in order to improve the delivery of efficient police services. The department engaged in a number of fundraising/awareness campaigns in 2021. In honor of Breast Cancer Awareness month, the department partnered with National Honor Society students from North Middlesex Regional High School to raise funds for Chemo Care Packages.



The department sold pink patches with the proceeds donated to P!nk Revolution and students collected donated items for the care packages. The effort culminated in a Chemo Care Packaging Day at which more than 1500 care packages were assembled for distribution. More than \$45,000 in gas cards were also donated as part of the fundraising effort. In November, the department engaged in a campaign to raise funds for the Wounded Warrior Project as part of our No Shave November activities. Officers were allowed to grow beards in exchange for a donation and Officer Jeffrey Giles



designed a camouflage police patch that was sold with all of the proceeds going toward the project. The effort resulted in approximately \$3,000 in donations to this fine organization. The department also raised funds for autism awareness partnering with the Doug Flutie Jr. Foundation. Officer Giles' skills were again put to work as an Autism Awareness patch was designed, worn and sold in exchange for a donation to the foundation. Please keep an eye on our social media pages and website should you wish to be involved in any of these endeavors.

Our entire department remains committed to doing our best to maintain the high quality of life enjoyed in the Town of Townsend. I ask for your continued support as we move forward, and thank you for the opportunity to serve as your Chief of Police.

Respectfully submitted,

James P. Sartell, Chief of Police

## FIRE-EMS DEPARTMENT

2021 was yet another year for the history books. The COVID-19 Pandemic has increased our call volume by 149. The cost and availability of our supplies has increased by as much as 300%. We have struggled to maintain staffing which has impacted the overtime line.

The cost of operation is only a small part as the largest impact has been on the mental health of our members as we deal with the unknown, sick, dying, and dead as a result of the ongoing worldwide virus. We are continuously working to ensure we are following the most recent health and safety protocols for our employees as the virus continues to evolve.

The year as a whole has exacerbated issues within the department as our chief Mark Boynton had medical leave in April and then again in September till his resignation in February 2022. This void was filled by many members stepping up to pick up those responsibilities. I was thrust into the role of acting Fire-EMS Chief as of September 2021. At the time of this writing, the town has an open advertisement for a Chief.

The Department is cohesive and functioning very well. Serving 1398 total calls for help, 995 medical calls and 403 fire/service calls for 2021. We are comfortable and proficient in satisfying a high level of advanced life support staff and certified Fire Fighters to provide our mission of protecting life and property for the taxpayers and traveling public within and around the town of Townsend.

Currently we have received a number of grants for small equipment and personal protective equipment. The town has been supporting our capital needs this year replacing on frontline fire engine, one brush truck and once service truck. These pieces are overdue by a few years, and we hope you support the recommendations of the Selectman and Capital Planning for the Purchases.

Respectfully Submitted

Gary Shepherd  
Acting Chief  
Townsend Fire-EMS

**Townsend Fire – EMS**  
**Proudly Serving the citizens of Townsend since 1875**

Po Box 530 – 13 Elm Street  
Townsend, MA 01469  
Headquarters: 978-597-8150  
Fax: 978-597-2711

## EMERGENCY MANAGEMENT AGENCY

Shirley Coit, Director  
Brian Kennedy, Deputy Director

Office: (978) 514-4244  
Email: scoit@townsendma.gov

### **Plan; Prepare; Protect; Preserve**

<https://www.townsend.ma.us/townsend-emergency-management-agency>

The year of 2021 has been an unusual year for TEMA (Townsend Emergency Management Agency), as it has been for everyone. COVID restrictions have challenged all of us. Although our group meetings have been suspended, we have continued to work on the "prepare" and "plan" portions of our mission.

We have continued to work on developing the plans for our EOC (Emergency Operation Center), working with both Massachusetts and Federal Emergency Management Agencies in doing so. We also worked on Emergency Management Planning Grants which provide equipment and supplies not able to be purchased through our town budget.

We have affiliated with the Templeton Emergency group and participated in one of their training sessions and toured their EOC. We also worked with the Nashoba Board of Health assisting them with their Townsend COVID clinic. Several of our members have trained with the Central Massachusetts Disaster Animal Response Team and Lynn Pinkerton has helped them with their training sessions. We also had a few of our members become National Weather Service certified SKYWARN weather spotters. Look for us wearing our new bright yellow shirts with an identifying patch on the sleeve. My thanks to Dolores Farese and Pam Massucco for all they did to make our desire for shirts a reality. Steph Kennedy keeps our records up to date and organized, thanks.



TEMA now has an office at the Highway Department and will be setting up office hours soon.

My Deputy Director, Brian Kennedy and I continue to attend various local, state and federal meetings, many of them virtual but still valuable. We continue to regularly inform the community through our social media platforms. I am thankful for his continued dedication.

Many thanks to all of our TEMA members for their dedication and helpfulness throughout the year. They truly keep us focused on our desire to plan, prepare, protect and preserve the Town of Townsend.

Respectfully submitted by,

Shirley Coit, *Emergency Management Director*





## HIGHWAY DEPARTMENT

The Highway Department is responsible for the maintenance and repair of the Town's infrastructure. The work includes: sidewalk maintenance, pothole repair, street sign installation and replacement, brush trimming, catch basin repairs and cleaning, street sweeping, roadway patching, culvert replacement and winter operations. This workload is completed by one Superintendent, one Administrative Assistant, one Foreman, two Heavy Equipment Operators, one Truck Driver, and one Mechanic.

Major roadway repairs, paving and sidewalk replacement are completed using MassDOT's Chapter 90 program.

**Street Sweeping/Catch Basin Cleaning:** The Highway Department performs a comprehensive town wide street sweeping operation annually (164 lane miles). This minimizes the entry of sand and debris into the drainage system and helps keep environmental impacts to a minimum. The removal of sand and debris from the town's catch basins (750) remains important. We attempt to clean all catch basins in a three year cycle with the priority being Timberlee Park and Pine Tree Haven.

### **Roadway Asphalt Repairs and Overlays:**

- Highland St: Mill and Resurface 9,028.80 FT at a cost of \$261,639.97 (Chapt90)
- Canal St, Mason rd., Greenville rd.: Mill and resurface 11,616 FT at a cost of \$352,511.26 (Chapt90)

As always, pothole patching continued throughout the year.

Approximately 332.89 tons of asphalt was placed throughout the year for pothole repairs and minor overlays.

**Waste Oil Collection:** 450 gallons of waste oil were collected from January through December of 2021. Waste oil is only collected on the first Saturday of every other month. If a holiday falls on the Friday before the first Saturday or during that weekend, then waste oil will be collected on the second Saturday of that month. Please check the town's web site for dates and times.

**Construction Goals for 2022:** Based on the amount of Chapter 90 funding received from the Massachusetts Department of Transportation the Highway Department goals are to Resurface; Ash St, Gemini Ln, Libra Ln, Capricorn Ln, Aries Ln, Pisces Ln Aquarius Ln.

**Winter Operations:** During the winter of 2021, the Highway Department was called out to salt and/or plow 23 times. Of those 23, 7 were events that required

plowing. Snow and Ice operations were completed by Highway staff, and hired contractors. Sidewalks are cleared only after the roads are cleared and safe.

Sand is available to town residents at the highway garage located at 177 Main Street at the rear left corner of the lot. The sand is mixed with salt which keeps the sand from freezing solid.

**Driveway Permits:** There were five accepted driveway permits from January through December 2021 totaling \$170.00 in permitting fees.

**Road opening Permits:** There were ten accepted Road Opening Permits from January through December 2021 totaling \$1,000.00 in permitting fees.

My continued thanks go out to my staff, Katie Kazanjian /Administrative Assistant, Keith Letourneau/Foreman, Matt Brady, Ron Eggleston/Heavy Equipment Operators, Zachary Leonardo/ Truck driver, Wayne Thomas/ Fleet Maintenance Mechanic for all the hard work they perform throughout the year.

Respectfully Submitted,

James Smith – Highway Superintendent

## WATER DEPARTMENT



The Water Department is pleased to submit its annual report for the year 2021. This year we pumped a total of 199.02 (MGY) of water that supplied approximately 6,500 customers. Also, 16,500.2 gallons of Sodium Hydroxide was used to treat the water pumped from all well sites in order to maintain a neutral P.H. for the purpose of corrosion control.

Annual Statistical Data	Main St. Pumping Station	Cross St. Pumping Station	Harbor Trace Pumping Station	Witch's Brook Well # 1	Witch's Brook Well # 2	Source Totals
Total Days Pumped - January	28	0	14	15	9	31
Total Days Pumped - February	27	0	22	8	8	28
Total Days Pumped - March	27	0	25	10	8	31
Total Days Pumped - April	30	0	22	14	15	30
Total Days Pumped - May	30	0	26	19	16	31
Total Days Pumped - June	30	3	28	24	20	30
Total Days Pumped - July	31	24	8	21	15	31
Total Days Pumped - August	30	29	5	18	20	31
Total Days Pumped - September	30	28	1	20	12	30
Total Days Pumped - October	31	31	1	13	11	31
Total Days Pumped - November	26	30	1	17	13	29
Total Days Pumped - December	30	29	1	16	15	31
Total Pumpage (MG) - January	3.667	0	3.307	3.894	1.317	13.02
Total Pumpage (MG) - February	3.763	0	5.274	1.783	3.427	11.478
Total Pumpage (MG) - March	4.035	0	6.228	2.022	2.887	12.855
Total Pumpage (MG) - April	5.289	0	4.861	2.167	3.142	12.567
Total Pumpage (MG) - May	6.905	0	7.141	4.321	5.227	20.857
Total Pumpage (MG) - June	6.651	0.998	8.443	5.634	6.522	30.123
Total Pumpage (MG) - July	6.578	3.841	1.127	4.045	5.189	25.52
Total Pumpage (MG) - August	6.94	4.405	0.719	4.648	3.708	24.519
Total Pumpage (MG) - September	6.595	4.05	0.009	3.912	3.136	20.173
Total Pumpage (MG) - October	5.344	5.797	0.011	1.892	1.158	14.966
Total Pumpage (MG) - November	3.183	4.303	0.013	2.974	2.422	13.05
Total Pumpage (MG) - December	3.038	2.767	0.008	3.792	2.266	14.067
Total Pumping Days	350	174	154	195	199	366
Total Pumpage (MGY)	61.987	26.16	37.173	41.083	32.62	1992.022
Average Daily Pumpage (MGD)	0.17	0.072	0.102	0.113	0.089	0.545
Maximum Daily Pumpage (MGD)	0.321	0.45	0.549	0.822	0.453	1.645
Maximum Week Pumpage (MGW)	1.947	1.969	2.864	1.824	1.411	7.214

MGY= Million Gallons per Year MGD=Million Gallons per Day. Pumped amounts are in million gallons, i.e. 4.060 = 4,060,000 gallons



## **PROJECTS/IMPROVEMENTS**

### **Main St Well Replacement:**

We are in the final stages of the new Main Street well development and we hope to have it online in May 2022. This will bring us an additional 400,000 gallon per day, which helps make up for the loss of 1,000,000 gallons per day that the Harbor Trace well produced. The project was budgeted at \$1,820,000. The water department staff did much of the work on the project. The project is now estimated to be completed at between \$550,000 and \$580,000. This is a savings of over \$1,200,000.

### **Meter Upgrades:**

The Smart Meter Program is now in year 2 of 10 years and we have completed to date 19 percent of the Town. The meters detect leaks in the homes that a customer may not be able to see. Just in January, 3 vacant homes with smart meters had burst pipes that were seen by the water department staff in the office, and we took steps to contact the homeowner and/or shut the water off at the street to preserve the home and save the customers thousands of dollars each from having large leaks that would not have been caught for many weeks or months.

### **Cross Street Well:**

The Cross St well was rehabbed and put back into service and has been producing about 200,000 gallons per day. This also helps offset the loss of Harbor Trace well.

### **Highland Road Tank:**

The Tank was rehabbed for the first time since it was built in 1984. Moss that was destroying the tank was scraped off, the tank was power washed, sealed and painted by the Water Department Staff. Also, a small building was erected, and all electrical equipment was removed from an underground vault and put into the building. The project was estimated at \$200,000 dollars and the project was completed at just under \$40,000. This is a savings of \$160,000.

### **Fire Hydrant Painting:**

Last summer the town's fire hydrants were painted as per NFPA Standard Codes. You may ask why, are the tops different colors? The colors for the top of the hydrants are painted according to the flow of water to fight fires. Blue means above average, green means average, orange means below average and red tops are poor for use in fires. The hydrants were painted by our summer interns. These are Townsend resident, high school, or college kids out of school for the summer.

### **Harbor Trace PFAS Treatment Plant Center:**

The planning for the new treatment plant is ongoing. The Treatment Plant will service the Harbor Trace well which is currently off due to high PFAS level which produced 1,000,000 gallons per day, Witches Brook Two well with warning levels of PFAS which produces 400,000 Gallons per day, and Witches Brook One with low levels of PFAS which produces 400,000 per day.

### **Witches Brook Wells Rehab:**

The wells at Witches Brooks have undergone an extensive renovation to include new day tanks, cleanup of property, new roof, painting and well redevelopment.

## **Generators:**

To continuously supply water to residents when the power supply is interrupted, generators are needed to supply water to homes. Harbor Trace well currently has a generator but is shut down due to PFAS. Witches Brook well currently have a generator and is at warning levels from PFAS. The Main Office with its control center had a generator installed last Spring the project was completed \$19,000 under budget. We are now moving forward with installing generators at Main St Station and Cross St this spring thanks to ARPA grant funding so all wells and booster stations in town will have generators.

## ***Water Main Replacement/Relocation***

- • Main St Well:
  - **820feet of HDPE pipe were installed by Water Department Personnel:**
  - Completed
- • Water main loops:
  - This year planning stages will begin to construct new watermains from South Harbor Rd up South Row Rd to Emery Rd where the water main ends. We hope to begin in 2025.

## **REGULATORY**

Again in 2021 we continued to meet the constant changes in state and federal regulations to provide our customers with safe healthy drinking water.

## **PFAS:**

This year the Department of Environmental Protection of Massachusetts has implemented testing for PFAS. Mandatory testing was to begin every three months beginning in Oct 2021. We started testing early in March 2021. For any information about PFAS please go to the Townsend Water website or call. PFAS has always been in the water we just now test for it. Why did we not test for it before? The tests did not exist. Harbor Trace well which supplied 42 percent of the towns water had to be shut down due to high levels PFAS. Witches Brook wells are at warning levels of PFAS and make up 33 percent of the water supply. The other 25 percent of the town supply comes from Mains St well and Cross St well at 12.5 percent each. If Witches Brook wells go down due to PFAS the water department will be operating at 25 percent capacity. Do we have a plan to protect the water supply? Yes, we already added Cross St well in June of 2021 and are constructing the New Main St well which will add 17 percent capacity to the water supply. This will bring the water department back up to 42 percent capacity. The building of the Treatment Plant is vital for the town now and in the future. Funding from the State Revolving Fund has been approved. Millions of dollars in grants are already approved, as well as a 0 percent interest loan. We are a part of a class action lawsuit which is closing in on settling which should help with the funding.

- Are there any other possible well sites? Yes, next to the soccer field on Mason Rd is a future well site, testing for PFAS was done and any well there would require a water treatment plant for PFAS removal systems.

- Where is the PFAS coming from? More than likely the majority source is private septic systems.
- Are there private wells with PFAS in town? Yes, which ones and the percent in town are unknown it would depend on several environmental factors for each house. Unless you test your own well you don't know.
- Will taxes be used to fund the treatment plant? No tax dollars will be used to fund the building of the treatment plant.

The time frames for the Treatment Plant start (summer 2022) and completion (spring/summer 2024) dependent on the town vote.

### ***Outside Water Use Restrictions***

- This is one regulation that takes effect annually and has become mandated by the state Massachusetts Department of Environmental Protection (MassDEP). The purpose of this regulation is to protect, preserve, and maintain public health, safety, welfare, and the environment whenever it is necessary to enforce a state of Water Supply Emergency by ensuring there is an adequate supply of water for drinking and fire protection and to protect the quantity and quality of water in local aquatic habitats such as lakes, rivers, ponds, streams and, wetlands. Water restrictions go into effect on May 1st and end September 30th. Odd numbered addresses can water on odd numbered days, even numbered addresses on even numbered days. **ABSOLUTELY NO OUTDOOR WATER USE EVERY DAY ALL ADDRESSES BETWEEN THE HOURS OF 9:00 AM – 5:00 PM.**
- Anyone watering between the hours from 9AM-5PM may be fined.
- Outdoor watering will be determined year to year. The next few years, due to PFAS, there will be a maximum strain to the system in the summer. If the treatment plant is not built and we lose Witches Brook wells the water department will have to ban all outdoor water use. We are working hard so this never happens.

### **GENERAL MAINTENANCE**

- Maintenance of the distribution system consists of approximately 50 miles of water main, 2,000 service connections, serving a population of approximately 6,500 residents, 376 hydrants, 5 pumping stations with treatment for corrosion control, 2 storage tanks, a Booster Station, a garage and an office/garage.
- Water main flushing was conducted in the spring and in the fall to maintain and improve water quality. Flushing mains is done by a process called uni-directional flushing. Uni-directional flushing is done by starting at our storage tanks and isolating sections of main by shutting off designated valves then using one or more hydrants that section is flushed at a rate that creates a “scouring” effect to clean the inner walls of the main. This process is repeated to the end of the system.
- As one of approximately 60 members of the Northeast Merrimack Valley Consortium we attend meetings between February and May to discuss any concerns with water treatment chemicals and solicit and award bids as a group to get the best price for a wide range of treatment chemicals.

- As part of our ongoing Cross Connection Control Program, annual and semi-annual testing was performed on all commercial, industrial, and municipal backflow prevention devices. These devices are designed to prevent any non-potable substance from contacting and contaminating the public water supply. Regular testing and proper maintenance of these devices is essential in protecting public health.
- 5 new water services were installed. Leaks were repaired as found, hydrants were repaired and replaced as needed. Meter valves and, meters were replaced as needed.
- As a member of Dig Safe, we are electronically notified prior to any excavation performed within the distribution system. This allows Water Department personnel to locate and mark all water lines in the area of excavation before work begins preventing any damage to the system.
- We constantly monitor the protection area around our sources to prevent contamination of the ground water that influences our wells.
- Water Department personnel work diligently to make sure all hydrants are accessible to Fire Department personnel as quickly as possible during the winter. Unfortunately, at times due to the size and frequency of the storms it could be several days to a couple of weeks before we can get to ALL the hydrants. Business owners and residents are encouraged to keep hydrants in front of or, close to their home or business cleared out. We appreciate your assistance and please be safe. Always wear bright colored clothing when working close to a roadway.

## **WATER QUALITY**

- All State and Federal required water quality testing for over 100 regulated and unregulated contaminants was performed. Samples taken for analysis include Nitrate, Nitrite, Perchlorate, Secondary Contaminants, Synthetic Organic Compounds (SOC's), Volatile Organic Compounds (VOC's), Inorganic Compounds (IOC's), Sodium, Radium, Lead & Copper and monthly Bacteriological Analysis. We are happy to report that water quality for the residents and businesses of Townsend continues to meet or exceed all state and federal standards.

## **EDUCATION**

- As required by the Massachusetts Department of Environmental Protection (MassDEP) seminars and classes were attended by operations personnel and the Superintendent to further education in the water industry and to stay current with changing regulations, new technology, new products and, to accrue mandated total contact hours (TCH'S) in order to retain state and federal required operator's licenses in the areas of distribution and treatment. Water Departments are strictly monitored by the state and subject to random audits to assure that employees possess the required licenses and total contact hours (TCH's).

## **DID YOU KNOW?**

- The total cost to operate your Water Department comes strictly from “water receipts” (customers paying their bills). No amount of property tax revenue is used to operate the Water Department.
- If you were to break your bill down to cost/gallon, you would find that you pay less than 1 cent/gallon of water used. This amount covers costs such as but not limited to, operation and maintenance of equipment to pump water from the groundwater source to your tap, labor costs, the maintenance of 50 miles of water mains and 376 hydrants, constant water quality monitoring and testing for over 100 contaminants to assure the water is safe for consumption and, that a licensed professional is on call 24/7, 365 days/year to respond to any emergency.

### **CONCLUSION**

- As Superintendent, I would like to take this opportunity to recognize and thank the employees of the Water Department, Ryan Lapierre, Kevin Keefe, Alec Gaetz, Brenda Boudreau and Mistie Demazure for their dedication and hard work.
- Maintenance and operating reports of the Water Department are available at the office at 540 Main Street, West Townsend. The office is open Monday through Friday from 9:00 a.m. to 3:00 p.m., and the hours of operation are from 7:00 a.m. to 3:30 p.m. Monday through Friday. The Board of Water Commissioners meets the second Monday of each month at 7:00 p.m. Please feel free to attend and participate in these meetings.

Respectfully Submitted,

BOARD OF WATER COMMISSIONERS

David Vigeant, Superintendent  
Chris Jones, Vice Chairman  
Todd Melanson, Chairman  
Open, Clerk

## CEMETERY & PARKS DEPARTMENT

2021 once again kept the Cemetery and Parks Department busy.

We were able to finish the new Sidewalks on the Town Common with the talents of the folks at Summit Engineering and Jam Corporation out of Worcester, Mass. This was a true learning experience for this department to follow this project through.

The Common Fence was involved in an unfortunate incident which left a big scar on our Town Common. A big thank you to Bartlett Corporation and Cassidy Brothers Forge. Who with their combined efforts were able to reconstruct the fence back to its original state. Once the new sections were put back in place, that prompted us to paint the rest of the fence so it would closely resemble the fine work that was done on the replacement sections.

Now that the paint cans were opened to do the Common Fence it was time to move over to paint the Cannons on the Town Hall lawn. We then moved our way across the street and continued to paint the Iron Work at the Hart Library which proved to be daunting and challenging.

A big thank you to Selectmen Kell our Conservation Commission and all of those involved in securing a Grant from the Wild and Scenic River Community to help preserve the waterfront and trails at Adams Dam. The monies were put to good use to purchase the gate from Comeau welding, timbers from Home Depot and Gro-Sox from Filtrexx NorthEast systems in Goffstown, NH. These items were then installed by the Cemetery/Parks department, all of the efforts were put in place to prevent further erosion of the trails that run along the Squannacook river from the trestle at the Lefts.St. entrance to Rt.13.

We started our water line replacement project at Hillside Cemetery on Highland St. due to the fact that our othe system is well aged and starting to fail. It has well served its purpose, but the time has come to rectify the situation at hand. As of now, a new main line has been laid down Middle Ave to accommodate avenues 8 through 4 with a future proof system set forth to add in the remaining avenues come Springtime. Along with mowing our three cemeteries and Town Commons we have done ground maintenance at the Old Fire Station in the center and also the field behind the new Library along with the Hart Library.

A new Friends of the Bandstand Committee has emerged to restore the Gazebo back to its original state. We will assist them in any way needed to help them accomplish their goal.

The department would like to thank the Townsend Businessmen's Association and TEO again for taking on the task of decorating the Common and the Gazebo for the holiday season.

The Commissioners of the Cemetery and Parks Department would like to thank Superintendent Roger Rapoza and his crew for all their hard work this past year.

Respectfully submitted:

Raymond Boyes

Albert (Tubby) Boucher

John Barrett

## PLANNING BOARD



Chairman: Lance McNally  
Vice Chair: Laura Shifrin  
Clerk: Michael Virostko  
General Member: Carol Hoffses  
General Member: Julie Byars  
Associate Member: Ian Ortiz Santiago

2021 was a very challenging year which caused disruption in almost all town business because of the COVID-19 pandemic, yet the Planning Board continues to show remarkable resilience by adapting several new procedures to accommodate Townsend's residents' requests for the many functions this board acts upon. These major responsibilities include the review and approval of Subdivisions and Site Plan projects requiring Special Permits; Approval Not Required (ANR) Plans for subdividing lots, and applications submitted under the Scenic Roads Act. The board was even able to hold several important public hearings for new zoning bylaw proposals and zoning bylaw amendments which were successfully passed at the Annual Town Meeting in May 2021. The Planning Board is also the Stormwater Authority to oversee the Stormwater Management Bylaw which did include monitoring of existing permits and a renewal this year and has always overseen the updating of the Townsend Master Plan.

The Members of the Planning Board have also shown great resilience in adapting to many major changes in administrative adjustments by adapting to a new IT system and getting educated in "live virtual meeting protocols" and "cloud drive" information sharing. The Board did have some changes in organization this year, yet Lance McNally remains in the steering seat as Chairman of the Planning Board. Laura Shifrin continues with her dedicated service as the Vice Chair along with Planning Board representative on the Montachusett Regional Planning Commission, Chair of the Townsend Housing Authority, Vice Chair of the Town's Assessors office, and Chair of the Town Properties Committee.

New Planning board member, Michael Virostko serves as the Clerk and represents the Planning Board on the Capital Planning Committee, continuing member Carol Hoffses represents the Planning Board on the Open Space and Recreation Committee and is the Safe Routes to School liaison. The Board welcomed new board Member Julie Byars, Esq. who also serves on the Board of Assessors and Town Properties Committee and recently added our Associate member Veteran Ian Ortiz Santiago. Charles Sexton-Diranian was elected to the Board of Selectmen in April 2021

and in his new role, continues to support the Planning Board as liaison. After many years of dedicated service on the Planning Board as both Member and Associate Member, Jerrilyn Bozicas bid farewell to enjoy some well-deserved time. The Board is grateful for the hard work, commitment and dedication of these outstanding individuals.

Elizabeth Faxon continues to provide support as the Planning Board Administrator by managing agenda business and serving as liaison to applicants, their attorneys and representatives, engineering firms, developers, contractors, Town Counsel, and the public. She was also appointed as the Planning Board Representative to the Montachusett Joint Transportation Committee (MJTC) to fill a void that current members cannot fill. Beth's dedication and knowledge has again proven a great asset to the Town in providing the Planning Board with outstanding support. Because of the many changes in policy this year, Beth's attention to detail and ability to work with the public and other entities effectively provided the Planning Board with the confidence that all matters before the Board are handled professionally and efficiently. The role that Beth performs is far reaching and not having a Land Use Coordinator made things most difficult for her. But her flexibility, knowledge, and ability to shift gears between administering both the Zoning and Planning Boards was instrumental in allowing both to remain up-to-date in its board business and allowed for each to maintain normal operations throughout 2021.

Despite the extenuating and difficult circumstances presented to the Board with the pandemic and changes in town policy, the board was able continue conducting business in 23 full, televised board meetings. All Planning Board business is currently up-to-date and any in-process items for 2021 have been completed and decisions and Approval Not Required (ANR) plans have been written and signed by the full board when necessary.

There were several permitting applications brought before the Planning Board during the year. The board issued one Stormwater Management Permit for 59 West Meadow Road and monitored the ongoing conditions of Stormwater Permits for projects at 22 West Meadow Road solar installation, 3 Wheeler Road earth excavation, and North End Road Campbell Farm OSPD Definitive Subdivision. 3 Site Plan Review/Special Permits were approved and issued for a new addition to the Townsend Senior Center, a parking area for the Squannacook River Rail Trail and a Timberlane Farmstand. One Special permit was renewed for a cell tower. And finally, the board approved four Approval Not Required (ANR) Plans.

Montachusett Regional Planning Commission delivered two important reports this year: an Intersection Analysis report for Rt. 119/Canal St./ West. Elm. St. and a Walkability Report funded under the Planning Commissions Unified Planning Work Program. Both reports were accompanied by presentations for the Community by Planning Commission Staff. The Planning Board is continuing work to involve Spaulding Memorial and Hawthorne Brook schools in the Safe Routes to School program. The Program, administered by the State, sponsors events for walkability and bike ability education and awareness for the youth of Townsend. The Board moved three warrant articles at the Annual Town Meeting, all of which successfully passed. An Age-Restricted Development bylaw, Adoption of CH43D regulations and designation of priority sites, and a Scenic Roads bylaw.

Most importantly, the Planning Board has been very vested in making sure the Town's most important planning effort, the Master Plan Update, continues to move forward. The Planning Board attended Master Plan Committee Meetings, secured grant money for high quality Master



Plan maps and review under the Planning Commissions District Local Technical Assistance Program, and reviewed many revisions of the Townsend Master Plan 2021 in multiple meetings.

The Planning Board continues to work closely with Town counsel, the Building Department, Zoning Board of Appeals, Board of Health, Highway Department, Conservation Commission, Historic District Commission, Board of Assessors, Townsend Housing Authority, Town Clerk, and public safety officials to gather perspective and comment on applications under review and gather input to develop and amend bylaws. We are dedicated to a collaborative effort with all town efforts and strive for a better community through planning and implementation.

Respectfully submitted,

Planning Board Members

## CONSERVATION COMMISSION

The role of the Conservation Commission is to enforce the Wetlands Protection Act, the Townsend Wetlands Bylaw, and the Squannacook & Nissitissit Act. The Commission works diligently to preserve Townsend's wetlands and ensure that its natural resources are protected. However, the Commission also balances this with an understanding that applicants can have legitimate reasons for needing to conduct work in these wetlands. Commissioners use fair and impartial judgement to come to their determinations, by assessing proposed impact to the wetlands against the significance of the project. The Commission strives to work as efficiently and effectively as possible, so that the permitting process is not a deterrent to those seeking guidance.

In 2021 we accepted resignations from James Deroian and Dalton Wagman. John Hussey (Vice Chair) was not reappointed to the Commission, and Karen Hill (Chairperson) resigned as chair, but then was removed from the Commission without reappointment by vote of BOS. The board is grateful for their many hours of service to the community and wishes them all the best in their future endeavors. The board would also like to welcome new Commissioners Joan Savoy (Clerk) and James Gates. In addition to the new Commissioners, 2 new departmental staff members were hired to help with the work of the Commission. The board is pleased to welcome the new Conservation Agent, Jessica Consolvo, and the new Administrative Assistant, Matt Matos.

It has been a busy year for the Commission, who has met 19 times and held 30 public hearings. They have approved 5 NOIs, 10 RDAs, 1 ANRAD, 3 COCs, issued 5 OOCs, and recommended to the BOS that 2 new properties be placed in CRs. This is in addition to approving numerous building permits and septic designs. At this point in time the board currently manages and protects 30 different parcels of Conservation-owned land, totaling 491.88 acres. The board is working on finalizing an official inventory of these properties.

Several projects were completed this year. The Commission is pleased to report that an additional 1.1 miles of the Squannacook River Rail Trail was completed, from Depot Street to Old Meetinghouse Road. The trail was opened in the spring and has been very popular. Squannacook Greenways hopes to receive enough funding to finish, or at least start, the next section of trail,

from Old Meetinghouse Road to Harvard Pond. The Commission is working towards securing several different community grants for the upcoming year. These grants will help fund projects that protect and improve Townsend's natural resources. Work is also being done by departmental staff on the Townsend Wetland regulations, so that the rules are clearer and more easily understood.

The Commission currently consists of Vice Chair Jennifer Eaton, Clerk Joan Savoy, James LeCuyer, Anne LeCuyer, and James Gates. Townsend is fortunate to have members who have shown such extraordinary dedication to the town and its resources by volunteering their spare time on meetings, site visits, trainings, and miscellaneous clerical work. There are currently 2 open spots on the board, and the Commission urges those with knowledge and experience with environmental issues to apply. You will help play a critical role in protecting Townsend and its resources for future generations.

The Conservation Commission currently meets on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of every month at 7:00pm in the BOS chambers and over Zoom. The public is always invited to attend. The BOS chambers and the Land Use office, where you can find Conservation staff, are both located on the second floor of Town Hall, 272 Main Street. Conservation office hours are currently Monday 9-3, Wednesday 9-3, and Friday 9-12. You can also reach us over the phone (978-597-1700, extension 1739) or by email ([conservation@townsendma.gov](mailto:conservation@townsendma.gov)). Please visit our page on the town website for more information.

Respectfully submitted by,  
The Conservation Commission

## ZONING BOARD OF APPEALS

The Zoning Board of Appeals meets as needed on Wednesday nights for public hearings on applications for Variances from the Townsend Zoning Bylaws, special permits for various uses, Comprehensive Permits pursuant to M.G.L. Chapter 40 B, and appeals of decisions made by the Building Commissioner, who is also the Zoning Enforcement Officer. The Zoning Bylaws and application forms can be found on the Town's website, [www.townsendma.gov](http://www.townsendma.gov), under the Zoning Board of Appeals in the Boards & Committees drop down menu. Agendas are posted on the Bulletin Board outside Town Hall, and on the Main Town Calendar found on the Town website. Meetings are open to the public and all are welcome to attend.

Seated members in continuing dedicated service include: William Cadogan (Chair), Darlene Sodano (Vice-Chair), David Chenelle (Clerk), Victoria Janicki, general Member Sean Pearson, general Member, Craig Stevens Associate Member, David Funaiole, Associate Member and Jason Murray, Associate Member. David Chenelle, in addition to his other responsibilities, continues to provide support to the Zoning Board of Appeals administrator and staff. We thank all the current and past Board members for their dedication and expertise and, willingness to serve their Town.

Elizabeth Faxon continues to provide support as the Zoning Board of Appeals Administrator by managing agenda business and serving as liaison to applicants, their attorneys and representatives,

engineering firms, developers, contractors, Town counsel, and the general public. Beth performs research on land use issues, in response to phone calls and visitors inquires, often in conjunction with other Department staff, while also functioning in her role as Planning Board Administrator. Beth's dedication and knowledge is a proven asset to the Town in providing the Zoning Board of Appeals with essential support. Her attention to detail and ability to work with the public and other entities effectively provides the Zoning Board of Appeals with the confidence that all matters before the Board are handled professionally and efficiently.

Administrative Appeal, Variance and Special Permit Public Hearings were held to review applications and plans for

six petitions. The State of Emergency enacted for COVID19 pandemic was lifted in April, with the option to continue remote public meetings, the board conducted business in televised remote only board meetings and one in person meeting throughout 2021. All Zoning Board of Appeals business is currently up-to-date and any in-process items for 2021 have been completed and decisions have been written and signed by the full board when necessary.

As part of the special permit review process, the Board solicits input from town Boards and Departments and, in some cases consults a peer review engineer, in order to achieve a coordinated, comprehensive review. In addition to the Board Members roles and responsibilities, Members contribute input and comment to zoning amendment proposals, and to municipal programs. This year Board Members attended Planning Board meetings and worked collaboratively bring forth a new age-restricted development zoning bylaw which passed at the annual town meeting.

ZBA meetings are open to the public and interested parties are welcome to attend. Agendas are posted on the bulletin board outside Memorial Hall, 272 Main Street, Townsend, MA, and on the Townsend town website **[www.townsendma.gov](http://www.townsendma.gov)**.

Submitted by

William Cadogan, Chairman

## BOARD OF HEALTH

Christopher Nocella continued to serve as Chairman. Gavin Byars was appointed officially for a three (3) year term and is currently the Clerk to the Board. James Le'Cuyer continues on the Board and is Vice-Chairman.

Meetings are currently being held on the 2<sup>nd</sup> and 4<sup>th</sup> Monday at 530pm. Agendas are always posted 48 hours in advance at the kiosk outside the Town Hall and on the web site.

The COVID pandemic continued to take the highest priority for the Board of Health in 2021. The town struggled with gatherings during the holidays and worked to keep the residents feeling safe during such a trying time. Vaccine clinics were set up in Townsend and Shirley as the pandemic migrated to a DELTA variant in the fall and traces of a OMNICRON variant were detected in December 2021.

They received their annual grant in the amount of \$9,600 for educational outreach and disposal of wood and rigid plastic at the Recycling Center.

A Sharps Kiosk for needle disposal was also put into place in Memorial Hall and the Board of Health manages the disposal and tracking of revenue for this service.

For 2020 the town collected 910 tons of paper, glass, cans, and plastic and 2259 tons of trash which is 37 tons more of recycling and 85 tons less trash than 2020.

The Board entered into a new three (3) year contract for curbside trash and recycling. This contract saves the town many thousands of dollars being a lump sum monthly cost vs. a tipping charge. Trash remains at 64 gallons and recycling remains limitless.

The Recycling Center continues to see a large increase in the amount of recycling. The Select Board approved a Step/Grade increase for the Recycling Attendant II which must hold a hoister license and be over the age of 18. Sean Pearson a Townsend resident who also serves on the Zoning Board of Appeals was hired in the fall. Paul Walter continues to serve as Recycling Attendant I.

The Recycling Center is open the 1<sup>st</sup> and 3<sup>rd</sup> Saturday from 7am-2pm. From April 17<sup>th</sup>, 2021, to May 29<sup>th</sup>, it is open **every Saturday** for spring cleaning. It also will open on the months that have five Saturdays (January 29, July 30 and October 29). You may drop off furniture, mattresses/box springs, scrap metal, appliances, tires, batteries, computers, misc. electronics, T.V's, monitors, fluorescent bulbs, books, clothing and clean wood. Some items have fees to cover off-site disposal costs at the Center and restrictions. These fees and the schedule are available at:

<http://www.townsendma.gov/towngov/landuse/recycling/center.pdf>

The Recycling Center also has a swap shop where you can pick up gently used things for free and drop off items that are still useable. Please see the Swap Shop Guidelines at the Recycling Center website [www.townsendma.gov](http://www.townsendma.gov). Compost bins are always for sale for only \$25.00 and kitchen scrap buckets are \$5.00 as well.

The Board of Health reviewed and approved 10 new construction septic permits, 46 septic upgrades and two transfers for existing homes. For a more detailed listing of all the Board of Health regulates, please review the Nashoba Board of Health report.

A note of caution to all Real Estate Agents and homeowners, when or if you plan to sell your home, please be sure to get a Title V inspection. Title V reports are valid for 2 years from the report date. A Title V report can be extended for an additional 3<sup>rd</sup> year if you provide annual pumping receipts for each of the three years. Residents who have a private well, a water quality test plus radon and arsenic is necessary. Water quality tests are valid for 3 years.

***Do not let surprises ruin your sale or put off your closing date.***

If you have any questions or concerns, please call your Board of Health office at (978) 597-1713. Our office hours are Monday 9am-4pm, Tuesday 9am-5pm and Wednesday–Friday from 9am-12noon. Should we be unavailable, and you have a health emergency, please call Nashoba Associated Boards of Health at 978-772-3335.

Respectfully submitted by,

Townsend Board of Health Members:

Christopher Nocella, Chairman

James Le'Cuyer, Vice-Chairman

Gavin Byars, Clerk

## NASHOBA ASSOCIATED BOARDS OF HEALTH

Nashoba Associated Boards of Health continues to serve the Townsend Board of Health in meeting the challenges of environmental and public health needs in your community. As your Health Agent, entering the second year of the pandemic, this office continued our adaptation to the changes brought on by COVID-19 while we continued to provide the normal public health services for your communities.

- Informed, educated and stayed current with the information from the Department of Public Health to assist residents, schools and businesses.
- We inspected businesses for compliance, upon complaint, in accordance with the ever-changing guidance from the Governor, Department of Labor Standards and Executive Office of Environmental Affairs and provided interpretation and education to improve compliance.
- We provided guidance to our existing licensed businesses to help them operate safely during the pandemic.
- We added additional public health nursing staff and contact tracers to help with contact tracing and outreach.
- We have provided COVID-19 vaccination clinics, along with our well adult and flu clinics.
- Our VNA continued their home health activities throughout the pandemic adjusting to the requirements imposed by COVID-19

We look forward to continuing our work with Townsend's Board of Health to meet the public health, environmental and nursing needs of your community as the pandemic continues, including assistance with the roll out of the COVID-19 vaccine.

Included in highlights of 2021 are the following:

### **Environmental Health Department**

The Nashoba Sanitarian is available in the Ayer office and as Town Halls have re-opened we have returned to office hours.

Food Service Licensing and Inspections: 31

This office licenses, inspects, responds to complaints and conducts follow up on concerns in licensed operations. Many of the inspection done this year were in response to COVID complaints; also affecting inspections: some businesses were closed or closed part of the year (schools). As more businesses opened this office has increased inspections.

Recreational Permitting and Inspections: 2

This office licenses, inspects and responds to complaints for recreational camps for children, bathing beaching and public and semi-pools. We arrange for the sampling of bathing beaches on a weekly basis. Though COVID-19 restrictions were being reduced, and ultimately lifted in June, many camps didn't open. Many of the town beaches and public & semi-public pool resumed operation.

Housing & Nuisance Investigation: 16

This office inspects dwelling units for compliance with the State Sanitary Code upon compliant and prior to occupancy. We issue orders to affect corrective actions, reinspect and initiate legal action if necessary. Similarly, complaints from residents concerning unsanitary conditions or pollution are investigated.

### **Title 5 related work – On-site Sewage Disposal**

Application for soil testing (testing necessary for the design of a sewage disposal system): 32

Tests performed (perc tests and soil evaluation holed witnessed): 134

Applications for sewage disposal plans filed: 31

Sewage disposal system plans reviewed: 39

Sewage disposal system permits issued: 33

New construction: 10

Existing construction: 23

Sewage disposal system inspections: 73

Sewage disposal system consultations/reviewed Title 5 inspection reports: 143

### **Private Well related services**

Well permit issued: 11

Water Quality/ Well Construction: 278

*(Private wells are regulated by local regulations: construction plans are reviewed, wells sampled and results reviewed/interpreted)*

Rabies Clinics – Animals Immunized: Due to COVID-19, clinics were limited in 2021

### **Nashoba Nursing Service & Hospice**

Nashoba's Certified Home Health Registered Nurses visit and provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24-hour basis, catheter care, case management and referral to other services as needed.

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Nursing Visits: 710

Home Health Aide Visits: 104

Rehabilitative Therapy Visits: 755

Medical Social Work/Spiritual Care Visits: 80

### **Community Health Nursing**

Nashoba's Community Health Nursing program provides an essential public health service to its member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

Our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal etc.) in a variety of ways. This year was very different due to COVID-19. This office provided the following services for District.

- We conducted contact tracing for our member communities and managed the contact tracing efforts of the Contact Tracing Collaborative.
- We served as a resource for individuals and businesses interpreting the everchanging information on the disease and the State's response to the pandemic.
- We instructed individuals who tested positive and those who were close contacts on the processes of Isolation and Quarantine, providing release letters for those who completed each process.
- We worked with the State laboratory to identify and manage clusters of disease/exposures in the District.
- We served as a resource for daycare facilities regarding infections in their facilities and interpreting the ever-changing guidance.
- We worked with the school nurses in the District to provide information, offer advice and supporting contact tracing in the schools.
- We are available to collaborate with all municipal staff, including Councils on Aging to address questions on COVID-19, exposures and actions which may be necessary to address these exposures.



- Conducted flu clinic your community, the State didn't require vaccinations for school children this year.
  - We administered 70 flu shots through our annual clinics.
- We conducted COVID-19 vaccination clinics open for all Townsend residents.

Nashoba reviewed, investigated and reported on the following cases of communicable diseases, reported to us from the Department of Public, for your community. Though the daily reporting and investigating work is not always visible it is vital to protect the public from the spread of disease. In addition to the cases listed below the nurse investigate suspect and probable cases of communicable diseases to provide education for individuals and information for the State.

Communicable Disease Number of Cases:

• Campylobacteriosis	2
• Cryptosporidiosis	1
• Giardiasis	1
• Group B streptococcus	2
• Hepatitis C	5
• Human Granulocytic Anaplasmosis	6
• Influenza	9
• Legionellosis	1
• Lyme Disease	18
• Novel Coronavirus (SARS, MERS, etc)	757
• Salmonellosis	1

## BUILDING DEPARTMENT

2021 was a challenging and interesting year. We have worked through COVID restrictions and have continued to dedicate our time to the safety of our residents. Construction of the addition to the Senior Center is nearly finished. A new Poultry Processing Plant is complete. There are changes and proposed changes to our Townsend zoning bylaws. The Age Restricted Housing utilization bylaw, Unregistered Vehicle bylaw, and Keeping of Fowl bylaw are of note.

It is important to be aware that the 2018 Energy Code changes have taken effect. If you need guidance for a future project, Eric Chartrand the Building Commissioner will be happy to offer his insight and advice.

All our applications forms are available on the Townsend website. Completed applications may be mailed, dropped off in person or in the drop box by the parking lot entrance of Town Hall. If you have projects or repairs planned, or have any questions please contact the Building Department. We will be pleased to assist you with your permit application and inspection process.

The Building Department interprets and enforces the Building Codes. The Department works in concert with the Board of Health, Conservation, Planning, Zoning, and other boards to ensure successful projects. Submittal of an application and building plans for review and approval provide the Commissioner an opportunity to check Zoning and Building Code compliance. An *approved* building permit is required *before* the start of any project. Multiple inspections are required for most projects. **All** work is subject to inspection.

Special thanks to Roland Bernier, our Alternate Building Inspector, Dan Cushion, our Wiring Inspector, Richie Kapenas, our Plumbing and Gas Inspector and Eric Aaltonen, our Sealer of Weights and Measures for their unwavering dedicated service to the Town.

The following is a summary of Building Department permitting activities for 2021.

Respectfully submitted,

Janet Leavitt, Building Department Assistant

<b><u>Building Report 2021</u></b>	<b><u>Number of Permits</u></b>
Single Family Dwellings	8
Multi Family Dwellings	0
Remodeling and Additions	50
Accessory Buildings	12
Agricultural Buildings	3
Swimming Pool and Hot Tubs	18
Commercial and Industrial Renovations	5
Solid Fuel Appliances	17
Demolition	5
Siding, Roofing, Replacement Windows, Doors	102
Decks and Porches	17
Signs	8
Business Permits	38
Weatherization	60
Solar Permits	49
Safety Inspections	39
HVAC/Sheet Metal	22
Repairs	9
Finish Basement/Finish Attic	5
Other	20
Occupancy Permits Issued	262
<b>Total Building and Occupancy Permits Issued:</b>	<b>749</b>

<b><u>Collected for 2021</u></b>	<b><u>Permits Issued</u></b>	<b><u>Fees Collected</u></b>
Building Permits	465	\$84,806
Safety Inspections	39	\$3,120
Sheet Metal/HVAC	22	\$1,124
Collected for the Plumbing Inspector	139	\$9,887
Collected for the Gas Inspector	157	\$7,961
Collected for the Wiring Inspector	376	\$37,495
Sealer of Weights & Measures	25	\$760
Occupancy Permits	262	\$00
<b>Total fees for Building Department:</b>	<b>1485</b>	<b>\$145,153</b>

## PLUMBING INSPECTOR

I hereby submit my annual report for the year ending December 31, 2021. There were 139 plumbing permits processed. Permits were issued for new homes, renovations, and commercial buildings.

All installation of plumbing must follow the State Uniform Code, Chapter 142 of the Massachusetts General Laws and Titles of Environmental Code. The Plumbing Code is based upon principles of environmental sanitation and safety through proper design, acceptable and adequate installation, and maintenance. Basic sanitary and safety principles are necessary to protect the health of the public.

Permits obtained by a licensed plumber are *required* for installation of *any* domestic water connection, including back flow preventers, septic tanks, and lawn sprinklers. A Massachusetts licensed plumber must perform for all plumbing work. All work is subject to inspection. Plumbers must call for inspection of their work! Permit applications are available at the Building Department or on the Town's website.

**Permits issued: 139 Fees Received: \$9887.00**

Respectfully submitted,

Richard Kapenas, Plumbing Inspector

## GAS INSPECTOR

I hereby submit my annual report for the year ending December 31, 2021. There were 157 gas permits issued for various projects including new homes.

All installation of gas, both natural and liquid propane must follow the State Uniform Code under Chapter 142 of the Massachusetts General Laws and Titles of the Environmental Code. Basic safety principles are necessary to protect the public in all forms of construction.

A permit is required for the installation of any new or replacement gas appliance including water heaters, dryers, fireplace logs, cook stoves, and heating boilers. All work must be done by a Massachusetts licensed plumber or Massachusetts licensed gas fitter and are subject to inspection. Permits are available at the Building Department in Townsend Town Hall. Remember your job is not complete without inspection! Please call (978) 597 8125 for inspections.

The purchase and installation of a Carbon Monoxide Detector and the regular maintenance of your heating system by a licensed professional is key to help ensure the safety of your home.

**Permits issued: 157 Fees Received: \$7961.**

Respectfully submitted,

Richard Kapenas, Gas Inspector

## INSPECTOR OF WIRES

I hereby submit my annual report for the year ending December 31, 2021. Our department processed a total of 376 electrical wiring permit applications.

**Permits issued:            376                    Fees Collected: \$37,495.00**

All electrical work done must be in accordance with Massachusetts Electrical Code to ensure public safety. A Massachusetts licensed electrician must do the electrical work. Inspections are done on Mondays and Wednesdays after 3P.M. Please be sure to call your inspections in! Contact the Wiring Inspector by leaving a message at (978)597-1700 x1727.

Permits applications are available in the Building Department, Townsend Memorial Hall or on the Town's website. They may be returned via mail, dropped in the drop box or in person.

Respectfully submitted,

Dan Cushion, Inspector of Wires

## SEALER OF WEIGHTS AND MEASURES

The Sealer of Weights and Measures evaluates and enforces standards for the weighing and measuring devices used in the sale of fuel, food, and other goods in accordance with Massachusetts Law.

Anyone requiring a new or replacement scale or pump must have them officially checked and sealed before they are used. Appointments are available by calling my direct line (978)597-8855 or the Building Department at (978) 597-1709. Inspection is necessary to ensure accurate measurement for consumers.

Twenty-five inspections for accuracy were performed during 2021.

**Items inspected:        Scales and Gas Pumps                    Fees received: \$760.**

Respectfully submitted,

Eric Aaltonen, Sealer of Weights and Measures

## TOWNSEND PUBLIC LIBRARY

In 2021, the Townsend Public Library staff continued to modify and adjust services to the best of our abilities during the ongoing worldwide pandemic. Staff creativity and patron support helped us continue to be an essential destination in our town. We were able to offer more than books and physical materials; we offered entertainment, free Wi-Fi, virtual classes and learning tools, movie streaming, hotspots and so much more.

### **Library Statistics (January 1 – December 22, 2021)**

#### ***\*Statistics supplied by C/W Mars and Tix Keeper***

- We have checked out 100,013 items.
- Overdrive circulation: 11,135 ebooks/audio books.
- Holdings: 69,665 items available for check-out.
- \$1,437,875.36 is the total Value of Collection (as of 12/21/21).
- We added 321 new library cards (total 6,678).
- There were 480 Museum passes requested.

### **Library News**

- The state financial report and the state ARIS (Annual Report Information Survey) report were both completed and sent to the Massachusetts Board of Library Commissioners. We met all of our requirements to remain certified for FY22.
- Our sixth annual winter reading program introduced our patrons to a packet of challenges. Over 200 children, teens and adults read books and competed in mini challenges with this fun new format.
- In January of 2021 we hired a new library tech, Prima Golda.
- In May 2020, the TPL Endowment granted \$39,000 for the 2021/2022 grant cycle. This money brought us new collections including additions to our “Library of Things” and our American Girl Doll Collection. They continue to support our Summer and Winter Reading programs, museum passes, databases, technology and so much more!
- In the spring, Terry Duggan and Chris Boisse, along with the Friends of the Library, raised over \$3,400 at the Mother’s Day Weekend Plant Sale. The friends were also able to hold two outdoor book sales run by Nancy French and a few other volunteers. They made over \$2,500.
- During the summer, we offered a variety of both in-person and virtual programs, including many outdoor story times, science times, crafts and paint parties. We also hosted a fantastic aerialist program on the library lawn that was funded by our local cultural council.

- Some of our biggest outdoor events of the year were Truck-a-palooza and the Haunted Trail. Many volunteers from our community and the surrounding communities came together to make these events possible.
- In the fall, we had a modified version of our Halloween Boo and had our first ever outdoor pumpkin carving party.
- Winter 2021 brought back our famous Festival of Trees and our Friends of the Library Holiday Fair. The Festival had 60 trees beautifully decorated by patrons and community groups to compliment favorite books. The Holiday Fair brought in over \$5,000 to help support library programming and other needs. We are grateful to all the volunteers who lend their time and creativity.

## **OUR MISSION**

It is the mission of the Townsend Public Library to provide the public with access to quality collections, technology, and programs for information, lifelong learning, literature and entertainment. The Town of Townsend is fortunate to have a beautiful and spacious building and many dedicated staff members and volunteers to help make this mission a reality.

### **Library Trustees: (January 2021 – April 2021)**

Valerie Goodrich - Chairperson

Aaron Corn

Susan McNally

Judith Maider

### **Library Trustees: (April 2021 – December 2021)**

Valerie Goodrich - Chairperson

Aaron Corn - Vice Chair

Susan McNally

Judith Maider

Emily Holmes (appointed May 2021)

### **Library Staff**

Stacy Schuttler - Director

Molly Benevides - Children's Librarian

Catherine Hill - Senior Library Technician

Elise Johnson – Youth Services Librarian

Karen Savage - Children's Room Senior Library Technician

Jessica Brothers - Children's Room Senior Library Technician

Laureen Cutrona - Library Technician

Jeanne Urda - Library Technician

Prima Golda – Library Technician

Haley Quinn - Library Technician

Lori Stevenson - Library Technician

Meg Genoter - Per-Diem Library Technician







## WEST TOWNSEND READING ROOM

No Report Submitted

## TOWNSEND MEETING HALL GALLERY COMMITTEE

No Report Submitted

## TREE WARDEN

No Report Submitted

## AMANDA DWIGHT ENTERTAINMENT FUND

The Amanda Dwight Entertainment Fund funded/partially sponsored three events in 2021.

We were able to contribute to the Townsend Historical Society for their Leisurely New England presentation and their Walking Tour of the Hillside Cemetery. We also supported The North Middlesex Regional High School Project Graduation's Tarot Card Reader.

As covid restrictions begin to lift, we anticipate many more requests to subsidize entertaining activities! All Townsend non profits can apply and benefit from this fund.

We would like to thank Deborahanne Mayer for her years of service and wish her well, in her new home, in the state of Vermont. Carlene Whittemore has stepped forward to replace Deborahanne. Susan Gerken and Karen Clement remain as board members, as well.

## BAND CONCERT COORDINATOR

The Townsend Military Band plays concerts on the Common between 7:30 and 9:30 p.m. on Thursday evenings during the summer months. I request that money be appropriated each year for ten concerts, but the number actually played depends upon the weather.

Local organizations sponsor lawn parties in conjunction with these concerts. It is my responsibility to assign concert dates to them on a rotating basis.

Once COVID restrictions were lifted, concerts were scheduled to be played during July and August of 2021. Unfortunately, due to inclement weather on several Thursday evenings, only four of those concerts were actually played. The following groups held lawn parties during those 2021 concerts:

Townsend Scout groups

Townsend VFW Post No. 6538 and its Auxiliary

Friends of the Townsend Seniors with Friends of the Townsend Library

Townsend Congregational Church

Respectfully submitted by,

Betty Mae Tenney, Band Concert Coordinator

## VETERANS' SERVICE OFFICER

Veterans' Services Officers are veterans who are appointed officials by the mayor in cities and the boards of selectmen in towns. They work under the direction of the Massachusetts Commissioner of Veterans' Services. One Veterans' Service Officer may serve as a District Officer for two or more contiguous communities. The Veterans' Service Officer's job is to counsel, advise, and assist local veterans and their dependents in whatever way he can. Duties encompass but are not limited to dispensing state-sponsored veteran's benefits and assisting veterans and their dependents or survivors in obtaining federal benefits or entitlements for which they be eligible. Disburses monetary and medical benefits and acts as the veterans' burial agent for his municipality or district and arranges for proper interment of deceased veterans. The Veterans' Service Officer provides assistance in the areas of housing, employment, medical and educational needs, and alcohol/drug rehabilitation. The Veterans' Services Officer also coordinates with local hospital, nursing homes and eldercare facilities to ensure that veterans of widows are receiving proper treatment and all entitlements. The Veterans' Services Officer is expected to be an active participant with local, state, and federal human services agencies to ensure that maximum effort is place on veteran-related problems and needs.

The Veterans Service Officer holds office hour in the Town Hall on Tuesday at 1: PM, until 4: PM: Veterans Service Officer can be contacted at 978-597-1700 Ext 1729. Also, appointments can be made for the connivance of the applicant applying for veteran's benefits.

During COVID-19, the Veteran's office was closed to the public. However, I have scheduled some appointments with extreme caution. We open our office in June 2021 to the public.

On August 10, 2021. proclaimed the Town of Townsend a Purple Heart Community. The ceremony was held in the Great Town Hall. Purple Heart pins were presented to veterans and family members. Received an official Proclamation from the Mass House Rep.

Each case is service with utmost discretion. Individual cases are confidential and not open to the public. Approximately 85 Veteran are assisted each year in Townsend. We have expended \$22,048.49 in Chapter 115, benefits.

Respectfully submitted by.

Joseph J. Mazzola

Veterans Service Officer

## COUNCIL ON AGING / TOWNSEND SENIOR CENTER

**Mission Statement:** *The Townsend Council on Aging is committed to the continued growth and wellbeing of our senior citizens by providing programs, education, information, and referral services with a goal of helping seniors achieve the best quality of life possible.*

**Hours:** 9-3 Monday through Friday, 9-8 on Wednesdays

(unless otherwise dictated by circumstances beyond our control)

This year saw the Townsend Senior Center go from the ultimate wipeout to navigating a strange new COVID-centric world.



Despite the uncertainty of various stages of operation and limitations the Townsend Senior Center continued to be a vibrant, energetic, and exciting place! We even managed to welcome 82 new members.

Though our attendance and program participation averaged 34 patrons a day, we served 587 patrons and they participated in 8,222 programs. Sometimes they walked through our doors. Sometimes they drove up. Sometimes they Zoomed it. Whatever the case, we did our best to serve our community and meet their needs.

In order to keep up to date, the Director continued to meet weekly and monthly with other regional directors, MCOA (Massachusetts Councils on Aging), and the Massachusetts EOE (Executive Office of Elder Affairs) to constantly navigate the changing waters of the pandemic.

Until April the majority of our programs were either meal-based or virtual.

### **DUE TO COVID-19**

### **THE SENIOR CENTER REMAINED CLOSED FOR PROGRAMS FROM DECEMBER 2020 UNTIL APRIL 2021**

- JANUARY
  - Only 3 staff members in the building at a time. Remote when not on site
  - Continued to help TEO pack and deliver food to seniors
  - Programming continued to be virtual
  - Drive thru meals only
  - Drive thru winter carnival with stations for hot cocoa, donuts, and hot dogs. Snowman contest, winter bobsled competition, and kill the COVID snowball fight.

- FEBRUARY

- The same as January but added:
- Assisting patrons with vaccine registrations
- Valentine's Grab and Go bags
- Virtual Bingo
- Pairing with patrons for vaccines

*"If wrinkles must be written upon our brows, let them not be written upon the heart. The spirit should never grow old."* – James A. Garfield

- MARCH

- The same as January and February but added:
- Zoom writing group
- Board of Health and Executive Office of Elder Affairs Vaccine Update meetings

- APRIL

- Opened very cautiously
  - Masks and social distancing required
  - Air purifiers in every room
  - Disinfecting every day
  - Sanitizing before and after every program
  - Plexiglas partitions in place at tables
  - One way traffic
- Limited programming in-house
- Meals still drive thru
- Afternoon Tea Grab and Go

- MAY

- Gradually added more in-house programming
- Many programs conducted outdoors if possible

- JUNE

- Almost feels like things are back to normal(ish)
- More in-house programs added

- Summer survival bags
- Friends of the Townsend Seniors bought fencing, tables, chairs, umbrellas, and flowerpots for the veranda out front
- Construction of the addition begins!
- JULY
  - First bus trip since COVID – Elton John tribute at NARA Park in Acton
  - More craft classes added
- AUGUST
  - Utilizing more volunteers
  - Iced tea party
  - Dan Kirouac concert
  - Katie Petrossi took the position of COA Director in Ayer
- SEPTEMBER
  - Evening hours suspended due to lack of staffing
  - Hampton Beach Seafood Festival Trip
  - Parisian Café
  - Cog Railway trip
- OCTOBER
  - Lorraine Farmer joined the staff as our new Program Coordinator
  - New Watercolor instructor – Sue Bleiweiss
  - Halloween Boo trick or treating with the library
- NOVEMBER
  - Masks are a requirement again
  - Handling Grief through the Holidays
  - Vaillancourt Christkindesmarkt Trip
  - McNabb’s Flu Clinic
  - Mark Lynch Thanksgiving Dinner – Drive thru

- DECEMBER
  - Holiday Fair
  - Christmas Open House and drive thru Prime Rib dinner
  - Greg Smith joined the staff as our new Assistant Program Coordinator

“Growing old is mandatory. Growing up is optional”

***This year we bid farewell to friends and loved ones very dear to us:***

Charles Knudsen, Walter Barrick, Louise Marshall, Gertrude Hebb, Thomas Cotter, Mangiben Patel, Karen Hamel, Robert Kohler, Ruth Moreton, John Roddy,

William Benedict, Joseph Kinney, John Shepherd, Rita Bancroft, Erdine Gibbons, Thomas Fadden, Drew Mulvihill, Lillian Bradley, Michael Belanger, Stephen Hanley, Lillian Martin, Elizabeth Conley, Joseph Ebbs, Daniel McGrath, Raymond Laroche, William Profit, Brian Moore, Donald MacLeod, Susan Oberg, Avis Roy, John Bartholomew, Keldon Tenaglier, Judith Flynn, Fernando Caserma, Charles Murphy, Elizabeth Senechal, Robert Leahy, Janet Jones, Lorraine Fitzgerald, Opal Leads, Sheldon Royal, William Brown, Neil Teachout, Katherine Jastrab, Donald Tangney, Joan Howard, Elaine Aho, Grant Swenor, William Bigley, Richard Neveu, William Wood, Laura Gallivan, Arthur Borneman, Robert Michalczyk, Robert Lorenzen, Maria Cusick, Thomas Regan, Mario Zocchi, Richard D’Agostino, Carol Desrosier, William Fors, Judy Brown, Rita Rollo, Janice Mattila, Lionel Picard, Joseph Gordon, James Shonak, Joan Bullard, Richard Labombard, Karen Cochran, Robin McInerney, Samuel Bellino, Bruce Beauchesne, Kathy Perkins.

“Life is not measured by the number of breaths we take, but by the moments that take our breath away”

- Unknown

*We couldn’t offer as much as we do without the support of our Community Partners:*

- |  |                                |
|--|--------------------------------|
| • <i>Community Foundation of North Central Massachusetts</i> | • <i>Apple Meadow Hardware</i> |
| • <i>Greater Lowell Community Foundation</i>                 | • <i>Rivercourt Residences</i> |
| • <i>Townsend Ecumenical Outreach</i>                        |                                |
| • <i>Hannaford of Townsend</i>                               |                                |
| • <i>Townsend VFW</i>  |                                |
| • <i>Townsend Lions club</i>                                 |                                |
| • <i>Townsend Fire-EMS Relief Assn</i>                       |                                |
| • <i>McNabb Pharmacy</i>                                     |                                |
| • <i>Nashoba Board of Health</i>                             |                                |

We started to see our volunteers begin to trickle back in during 2021 and even got some new faces! Thank you for all you do!

As always, the support we get from the Friends of the Townsend Seniors is immeasurable. You are always there when we needed you.

Finally, we had some staff changes this year. I would like to thank the staff past and present for a job well done:

- Janet Cote, Volunteer Coordinator
- Sue Dejaniak, Assistant Program Coordinator
- Lorraine Farmer, new Program Coordinator
- Donna Fenton, Kitchen Manager
- Donna Howard, Transportation Administrator/Outreach Coordinator
- Katie Petrossi, Program Coordinator until September
- Greg Smith, new Assistant Program Coordinator
- Peter Buxton, Steve Bourdon and Dick Lee, Per Diem Van Drivers

And the Council on Aging Board members: Bernadette Oinonen, , Anne Foresman, Natalie Call, Tom Davis, James Hamel, Lynn Pinkerton, Judith Pourdrier, Cheryl Simoneau, and Sandy Stevens,

We are truly a team and the reason *this* is where people will once again WANT to be!

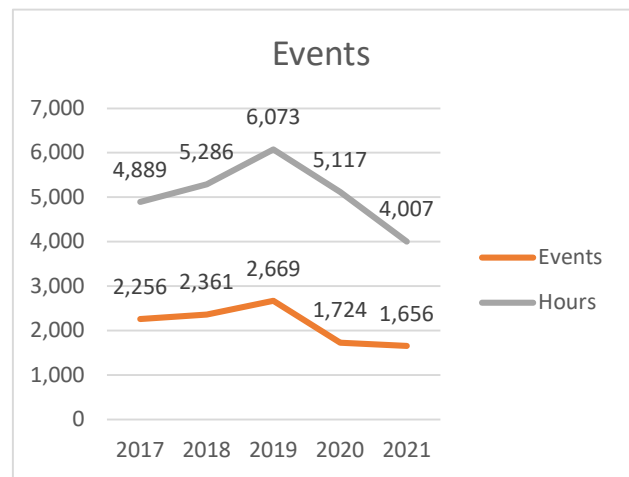
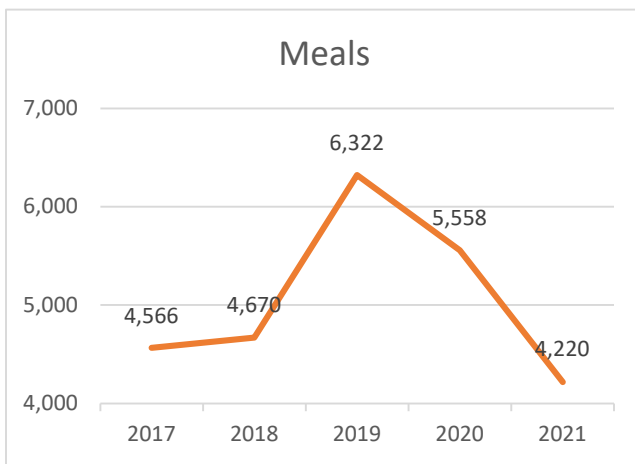
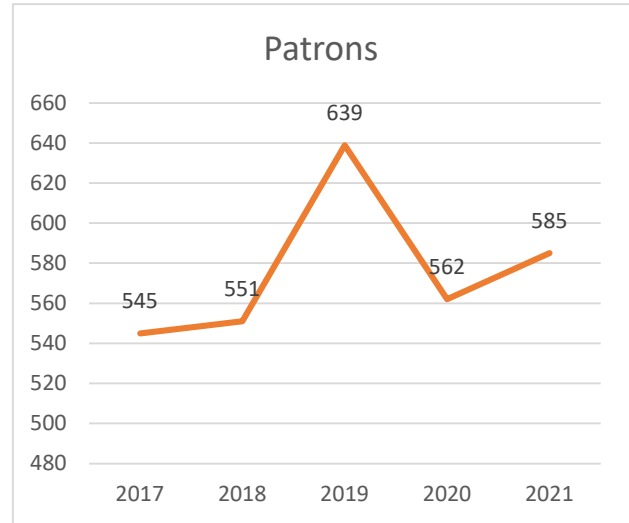
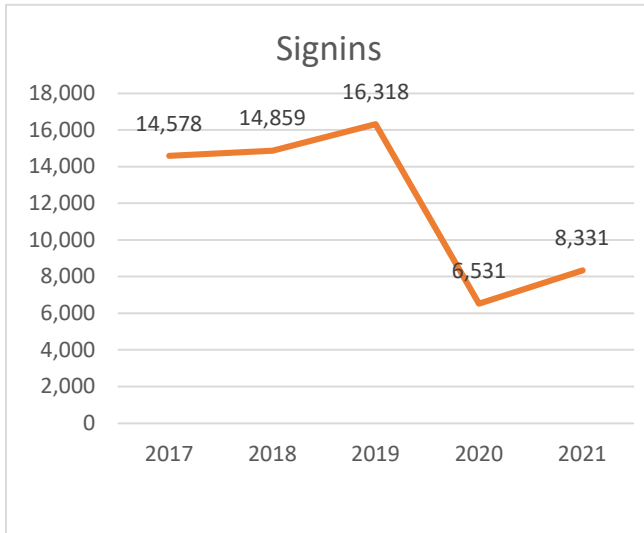
Respectfully submitted,

Karin Canfield Moore, Director





## SENIOR CENTER 5-YEAR SNAPSHOT



## TOWNSEND CULTURAL COUNCIL

“In all its forms, culture is essential to the health and vitality of the Commonwealth.”

This belief inspired the creation of the state’s Mass Cultural Council in 1990 when Massachusetts Council on the Arts and Humanities, merged with Massachusetts Arts Lottery Council. It is funded by appropriations from the state Legislature, and the National Endowment for the Arts.

From those appropriations, a yearly allocation is made to 329 Local Cultural Councils, (LCCs), which then regrant funds to individuals and organizations in their communities. The LCC Program is only one of several programs administered by Mass Cultural Council.

In Townsend, a five -member committee, appointed by the Selectmen, administers the annual local funds. During a specified time, applications may be submitted. The committee then reviews the applications and decides how much to grant each one.

In this state more than 2,500 volunteers serve on 329 Local Cultural Councils, the most extensive, grass-roots cultural funding network in America.

Usually the town’s allocation is not large enough to fund all the requests completely. The year 2021 was an exception. The Covid pandemic caused a large reduction in applications. All were able to be fully funded.

The mission of Mass Cultural Council and its LCC partners is to “promote excellence, inclusion, education, and diversity in the arts, humanities, and sciences, foster a rich cultural life for all Massachusetts residents, and contribute to the vitality of our communities and economy.”

Portions of this report were copied from the Mass CC website.

Respectfully submitted,

Alice Avery Struthers, chair ; Nancy French, Karen Provost, Frances Levi, Laura Doell, Linda Durette ( Ex-Officio)

**TOWN OF TOWNSEND**  
**STATEMENT OF REVENUE, BUDGET VS ACTUAL**  
**FISCAL YEAR JULY 1, 2020 - JUN 30, 2021**

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>FAVORABLE (UNFAVORABLE)</b>
<b>TAXES</b>			
Personal Property Tax-Prior		2,937.98	
Personal Property Tax-Curr.		445,141.15	
Real Estate - Prior		220,361.42	
Real Estate - Current	19,559,858.37	18,679,189.40	(880,668.97)
Payment In Lieu Of Taxes	10,000.00	10,000.00	-
Tax Liens Receivable		592,220.41	
Motor Vehicle Excise-Prior		295,687.45	
Motor Vehicle Excise-Curr.	1,236,000.00	993,508.57	(242,491.43)
Room Occupancy Tax		0.00	-
Local Meals Tax	110,000.00	111,044.11	1,044.11
Special Conveyance Tax		0.00	-
Payments After Abatements		609.25	
<b>TOTAL TAX REVENUE</b>	<b>20,915,858.37</b>	<b>21,350,699.74</b>	<b>434,841.37</b>
<b>INTEREST &amp; PENALTIES</b>			
Interest on Property Tax	-	45,602.21	205,196.33
Interest on Motor Vehicle		22,952.11	
Interest on Tax Liens		136,642.01	
Interest on Invest - Treasurer	20,000.00	7,574.60	(12,425.40)
Interest on Invest - Collector		0.00	
<b>TOTAL INTEREST REVENUE</b>	<b>20,000.00</b>	<b>212,770.93</b>	<b>192,770.93</b>
<b>TAX COLLECTOR FEES</b>	<b>15,000.00</b>	<b>28,065.00</b>	<b>13,065.00</b>
<b>RENTAL INCOME</b>	<b>39,000.00</b>	<b>38,605.75</b>	<b>(394.25)</b>
<b>LICENSES &amp; PERMITS</b>			
Entertainment		200.00	
Common Victullar		475.00	
Used Car		600.00	
Alcoholic		10,625.00	
Junk Dealer		100.00	
Driveway Permits		165.00	
Dog Licenses		8,389.00	
Marriage Intentions		720.00	
Raffle Permits		20.00	
Gasoline Permits		100.00	
Pistol Permits Class A/B License		7,612.50	
FID Card ClassC/D License		0.00	
Oil & Wood Burner Permits		1,800.00	
Fuel Storage Permits		2,300.00	
Recovery Costs		0.00	
Burning Permits		5,475.00	

**TOWN OF TOWNSEND**  
**STATEMENT OF REVENUE, BUDGET VS ACTUAL**  
**FISCAL YEAR JULY 1, 2020 - JUN 30, 2021**

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>FAVORABLE (UNFAVORABLE)</b>
Blasting Permits		0.00	
Tank Removal Permits		0.00	
Sprinkler Permit		0.00	
Septic & Well Permits		6,055.00	
Tobacco Permits		800.00	
Hauler Permits		2,200.00	
Food Permits		295.00	
Weights & Measurers		760.00	
Building Permits		59,657.09	
Gas & Oil Permits		6,392.00	
Plumbing Permits		8,018.00	
Electrical Permits		28,650.00	
<b>TOTAL LICENSE REVENUE</b>	<b>184,976.99</b>	<b>151,408.59</b>	<b>(33,568.40)</b>

**TOWN OF TOWNSEND**  
**STATEMENT OF REVENUE, BUDGET VS ACTUAL**  
**FISCAL YEAR JULY 1, 2020 - JUN 30, 2021**

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>FAVORABLE (UNFAVORABLE)</b>
<b>FINES</b>			-
Dog License Fines		839.00	-
Marajuana Citation Fines		200.00	
Conservation Fines & Violations		0.00	
Library Fines, Fees & Forfeits		246.43	
Fire Prevention Fines Ch 148A		0.00	
Court Fines and Restitution		11,137.93	
Parking clerk fines		200.00	
<b>TOTAL FINES REVENUE</b>	<b>15,000.00</b>	<b>12,623.36</b>	<b>(2,376.64)</b>
<b>FEES AND CHARGES FOR SERVICES</b>			-
<b>SELECTMEN</b>			-
Memorial Hall Rent		0.00	
Cable TV Fees		0.00	
Miscellaneous		4,500.33	
<b>ASSESSORS</b>			
Miscellaneous		90.00	
<b>TOWN CLERK</b>			
Dog License Fees		870.00	
Street Listings		135.00	
Vital Statistics		4,613.00	
Business Certificates		1,155.00	
Miscellaneous		15.00	
<b>TAX COLLECTOR</b>			
Municipal Liens Certificates		19,975.00	
Registry of M V Fees		8,100.00	
Advertising/Instrument Fee		105.00	
Bill Fees		1,770.00	
Miscellaneous		0.00	
<b>TREASURER</b>			
Miscellaneous		15,190.30	
Other		0.30	
<b>CONSERVATION COMMISSION</b>			
Public Hearing Fees		0.00	
Public Records Request		0.00	
Wetland App Fee		0.00	
<b>PLANNING BOARD</b>			

**TOWN OF TOWNSEND**  
**STATEMENT OF REVENUE, BUDGET VS ACTUAL**  
**FISCAL YEAR JULY 1, 2020 - JUN 30, 2021**

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
ANR Filing Fee		1,250.00	
Site Plan Review Fee		700.00	
Acceptance of Ways Fee		0.00	
Stormwater Mgmt Permit		300.00	
Miscellaneous		282.75	
Open Space Pres Devel Filing Fee		0.00	
scenic road act filling fee		0.00	
 ZONING BOARD OF APPEALS			
Variance Filing fees		300.00	
Special Permit		300.00	
Special Permit/Sec145-165 Filing Fee		1,200.00	
 BUILDING			
Miscellaneous		0.00	
 POLICE DEPARTMENT			
Accident Reports		0.00	
Sp. Detail Surcharge		11,043.75	
Miscellaneous		625.00	

**TOWN OF TOWNSEND  
STATEMENT OF REVENUE, BUDGET VS ACTUAL  
FISCAL YEAR JULY 1, 2020 - JUN 30, 2021**

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>FAVORABLE (UNFAVORABLE)</b>
TREE WARDEN			
PARKING CLERK			
FIRE DEPARTMENT			
Fire reports		25.00	
Smoke Alarm		5,655.00	
Alarm Applications		100.00	
Recover costs		0.00	
Miscellaneous		5,138.00	
HIGHWAY			
Miscellaneous/Scrap		0.00	
Miscellaneous		2,200.00	
CEMETERY/PARKS			
Miscellaneous		1,800.00	
COUNCIL ON AGING			
Miscellaneous		574.85	
HEALTH & SANITATION			
Other		0.00	
Miscellaneous		235.00	
LIBRARY			
Other		165.15	
Out of state fees		1,586.40	
<b>TOTAL FEE REVENUE</b>	73,260.01	<u><b>89,999.83</b></u>	<b>16,739.82</b>
Misc Non-Recurring		0.00	
Affordable Housing		0.00	
<b>TOTAL MISC NON-RECURRING</b>	-	<u><b>0.00</b></u>	
<b>STATE RECEIPTS</b>			
Add'l Polling Hours	-	0.00	-
Abate - Blind/Vets/Spouse/Elderly	63,006.00	64,975.00	1,969.00
Veteran Benefits	46,776.00	43,732.00	(3,044.00)
General Aid	1,395,578.00	1,388,438.00	(7,140.00)
State Owned Land	205,192.00	205,192.00	-

**TOWN OF TOWNSEND**  
**STATEMENT OF REVENUE, BUDGET VS ACTUAL**  
**FISCAL YEAR JULY 1, 2020 - JUN 30, 2021**

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>FAVORABLE (UNFAVORABLE)</b>
State Assessments	(75,956.00)	-68,816.00	7,140.00
Presidential Primary			-
<b>TOTAL STATE RECEIPTS</b>	1,619,568.00	<b>1,633,521.00</b>	13,953.00
<b>TOTAL REVENUE RECEIVED</b>	22,882,663.37	23,517,694.20	635,030.83
<b>INTERFUND TRANSFERS</b>			
Government Access			
Receipts Reserved for Approp	1,547,198.15	1,547,198.15	
SRO			
RECREATION			
Stabilization			
Water Enterprise	234,125.09	234,125.09	
Capital Stabilization			
<b>TOTAL INTERFUND TRANSFERS</b>	1,781,323.24	1,781,323.24	
<b>TOTAL RECEIPTS</b>	24,663,986.61	25,299,017.44	\$ 635,030.83



## TOWNSEND

**Combined Balance Sheet - All Fund Types and Account Groups  
as of June 30, 2021  
(Unaudited)**

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
<b><u>ASSETS</u></b>								
cash and cash equivalents	2,339,239.74	1,685,228.22	-331,700.45	1,121,644.44		2,458,470.31		7,272,882.26
investments								0.00
receivables:								
Personal property taxes	29,853.58							29,853.58
Real estate taxes	352,394.45							352,394.45
Allowance for abatements and exemptions	-107,356.66							-107,356.66
Tax liens	544,594.88							544,594.88
Deferred taxes	517.71							517.71
Motor vehicle excise	390,910.19							390,910.19
Other excises								0.00
User fees				64,708.65				64,708.65
Utility liens added to taxes				17,082.12				17,082.12
Departmental		420,852.88		3,392.29				424,245.17
Special assessments								0.00
Due from other governments								0.00
Other receivables		42,338.63						42,338.63
Loans Receivables		35.44						35.44
Betterments Receivables								0.00
Foreclosures/Possessions	502,003.38							502,003.38
due to/from other funds								0.00
working deposit								0.00
inventory								0.00
fixed assets, net of accumulated depreciation								0.00
amounts to be provided - payment of bonds							3,306,299.96	3,306,299.96
amounts to be provided - vacation/sick leave								0.00
Total Assets	<u>4,052,157.27</u>	<u>2,148,455.17</u>	<u>-331,700.45</u>	<u>1,206,827.50</u>	<u>0.00</u>	<u>2,458,470.31</u>	<u>3,306,299.96</u>	<u>12,840,509.76</u>
<b><u>LIABILITIES AND FUND EQUITY</u></b>								
liabilities:								
Warrants payable	402,266.01	37,132.03		64,595.08		245.10		504,238.22
Accounts payable								0.00
Accrued payroll								0.00
Withholdings								0.00
Accrued claims payable								0.00
Due to/from other funds								0.00
Due to other governments								0.00
Other liabilities								0.00

**Combined Balance Sheet - All Fund Types and Account Groups**  
**as of June 30, 2021**  
**(Unaudited)**

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	
Deferred revenue:								
Real and personal property taxes	274,891.37							274,891.37
Tax liens	544,594.88							544,594.88
Deferred taxes	517.71							517.71
Foreclosures/Possessions	502,003.38							502,003.38
Motor vehicle excise	390,910.19							390,910.19
Other excises								0.00
User fees				68,087.17				68,087.17
Utility liens added to taxes				17,095.89				17,095.89
Departmental		420,852.88						420,852.88
Special assessments								0.00
Due from other governments								0.00
Loans Receivable - Title V		42,338.63						42,338.63
Betterments Receivables		35.44						35.44
Deposits receivable								0.00
Prepaid taxes/fees								0.00
Tailings								0.00
IBNR								0.00
Other liabilities				8,237.74				8,237.74
Surety Bond				3,210.36				3,210.36
Notes payable			981,200.00					981,200.00
Bonds payable							3,306,299.96	3,306,299.96
Vacation and sick leave liability								0.00
Total Liabilities	2,115,183.54	500,358.98	981,200.00	161,226.24	0.00	245.10	3,306,299.96	7,064,513.82
Fund Equity:								
Reserved for encumbrances	132,851.48			3,661.51				136,512.99
Reserved for continuing appropriations	458,797.64			54,898.07				513,695.71
Reserved for expenditures	89,500.00			590,000.00				679,500.00
Reserved for petty cash	250.00	1,000.00		250.00				1,500.00
Reserved for appropriation deficit								0.00
Reserved for snow and ice deficit								0.00
Reserved for COVID-19 deficit								0.00
Reserved for debt service								0.00
Reserved for premiums	586.90							586.90
Reserved for working deposit								0.00
Undesignated fund balance	1,254,987.71	1,647,096.19				2,458,225.21		5,360,309.11
Unreserved retained earnings			-1,312,900.45	396,791.68				-916,108.77
Investment in capital assets								0.00
Total Fund Equity	1,936,973.73	1,648,096.19	-1,312,900.45	1,045,601.26	0.00	2,458,225.21	0.00	5,775,995.94
Total Liabilities and Fund Equity	4,052,157.27	2,148,455.17	-331,700.45	1,206,827.50	0.00	2,458,470.31	3,306,299.96	12,840,509.76
PROOF BALANCE SHEET IS IN BALANCE								
PROOF FUND BALANCE DETAIL AGREES TO THE BALANCE SHEET								
PROOF RECEIVABLES DETAIL AGREES TO THE BALANCE SHEET								

**TOWN OF TOWNSEND**  
**RECONCILIATION OF UNDESIGNATED FUND BALANCE**  
**June 30, 2021**

<b>BEGINNING BALANCE 07/01/20</b>	<b>\$ 427,320.23</b>
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**INCREASES TO FUND BALANCE**

REVERSE PY F/B RESERVED FOR CONT APPROP	364,685.95
REVERSE PY F/B RESERVED FOR EXPENDITURES	91,299.00
REVERSE PY F/B RESERVED FOR ENCUMBRANCES	161,942.13
REVERSE PY F/B RESERVED FOR PETTY CASH	250.00
REVERSE PY F/B RESERVED FOR OVERLAY RELEASE	60.01

REVENUE RECEIVED	23,530,065.56
REVENUE - BOND PREMIUMS	
OTHER FINANCING SOURCES - TRANSFERS	1,768,079.78

**DECREASES TO FUND BALANCE**

ESTABLISH F.B. RESERVE FOR EXPENDITURES - FREE CASH VOTES	(180,799.00)
ESTABLISH F.B. RESERVE FOR EXPENDITURES - REPURPOSED APPROP	
ESTABLISH F.B. RESERVE FOR EXPENDITURES - OVERLAY SURPLUS	
ESTABLISH F.B. RESERVE FOR CONTINUED APPROP.	(458,797.64)
ESTABLISH F.B. RESERVE FOR ENCUMBRANCES	(132,851.48)
ESTABLISH F.B. RESERVE FOR SNOW AND ICE DEFICIT/AMORTIZATION	
ESTABLISH F.B. RESERVE FOR REDUC OF SNOW/ICE DEFICIT	(126,331.00)
ESTABLISH F.B. RESERVE FOR PETTY CASH	(250.00)
EXPENDITURES	(24,189,685.83)
SWOP PROGRAM	
OTHER FINANCING USES	

<b>ENDING BALANCE 06/30/21</b>	<b>\$ 1,254,987.71</b>
	=====

**TOWN OF TOWNSEND**  
**COMBINED BALANCE SHEET FOR SPECIAL REVENUE FUNDS**  
**JULY 1, 2020- JUNE 30, 2021**

	<b>Federal Grants</b>	<b>State Grants</b>	<b>Receipts Reserved</b>	<b>Revolving</b>	<b>Other</b>	<b>Stabilization</b>	<b>Total</b>
Cash	\$(168,242.75)	\$ 315,596.75	\$ 1,123,614.12	\$ 171,226.93	\$ 243,033.17	\$ 1,550,573.38	\$ 3,235,801.60
Due (to)/from Other Funds							-
Department Receivable - Ambulance			420,852.88				420,852.88
Loans Receivable - Title V			42,338.63				42,338.63
Betterments Receivable - Title V			35.44				35.44
<b>Total Assests</b>	<b>\$(168,242.75)</b>	<b>\$ 315,596.75</b>	<b>\$ 1,586,841.07</b>	<b>\$ 171,226.93</b>	<b>\$ 243,033.17</b>	<b>\$ 1,550,573.38</b>	<b>\$ 3,699,028.55</b>
Warrants & Accounts Payable	\$ (15,819.24)	\$ (6,666.33)	\$ (305.60)	\$ (8,761.48)	\$ (5,982.31)	\$ -	\$ (37,534.96)
Deferred Revenue - Dept Receivable			(42,338.63)			-	(42,338.63)
Deferred Revenue - Loans Receivable			(420,852.88)			-	(420,852.88)
Deferred Revenue - Betterments Receivable			(35.44)			-	(35.44)
Other Liabilities					(6,472.83)	-	(6,472.83)
<b>Total Liabilities</b>	<b>\$ (15,819.24)</b>	<b>\$ (6,666.33)</b>	<b>\$ (463,532.55)</b>	<b>\$ (8,761.48)</b>	<b>\$ (12,455.14)</b>	<b>\$ -</b>	<b>\$ (507,234.74)</b>
Fund Balance:							
Reserved for Special Purposes	\$ 184,061.99	\$ (308,930.42)	\$(1,123,308.52)	\$(161,465.45)	\$ (230,578.03)	\$(1,550,573.38)	(3,190,793.81)
Reserved for Petty Cash				(1,000.00)			(1,000.00)
Reserved for Expenditures							-
Undesignated	-	-	-	-	-	-	-
<b>Total Fund Balance</b>	<b>\$ 184,061.99</b>	<b>\$ (308,930.42)</b>	<b>\$(1,123,308.52)</b>	<b>\$(162,465.45)</b>	<b>\$ (230,578.03)</b>	<b>\$(1,550,573.38)</b>	<b>\$ (3,191,793.81)</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$ 168,242.75</b>	<b>\$ (315,596.75)</b>	<b>\$(1,586,841.07)</b>	<b>\$(171,226.93)</b>	<b>\$ (243,033.17)</b>	<b>\$(1,550,573.38)</b>	<b>\$ (3,699,028.55)</b>
	-	-	-	-	-	-	-



**TOWN OF TOWNSEND**  
**CHANGES IN FUND BALANCE - ALL SPECIAL REVENUE**  
**JULY 1, 2020 - JUNE 30, 2021**

	<b>BEGINNING BALANCE</b>	<b>RECEIPTS</b>	<b>TRANSFERS INTRA-FUND</b>	<b>TRANSFERS INTER-FUND</b>	<b>EXPENDED PAYROLL</b>	<b>EXPENDED OTHER</b>	<b>ENDING BALANCE</b>
BOS - CDBG Program Inc Fund Townsend	59,017.18						59,017.18
BOS - CDBG Program Inc Fund Ashby	19.62	1.06					20.68
BOS-CDBG	-52,138.24	358,772.76			(403,042.88)	-	(96,408.36)
MEMA Emergency Planning Grant	121.05	2,900.00				(566.63)	2,454.42
FEMA COVID-19	-44,928.21					(24,701.02)	(69,629.23)
COVID CARES CvRF	-3,829.91	261,734.74			(14,493.25)	(333,754.67)	(90,343.09)
FAC - ARRA Energy Efficiency Grant	52.42						52.42
PD - Law Enforcement Trust	2,579.34						2,579.34
PD - Body Armor Matching Federal Grant	0.00					(520.00)	(520.00)
PD - Govenor's Highway Safety Grant	2,657.76						2,657.76
PD-Cops in School Fed Grant	6,017.40						6,017.40
FEMA FIRE GRANT	38.75						38.75
F/EMS - Volunteer Fire Assistance Grant	0.01						0.01
FEMA FIRE ACT Grant	38.98						38.98
CEM/PKS - Buriel Ground Donation	621.00						621.00
CEM/PKS - Bandstand Fund	2,309.62						2,309.62
CEM/PKS - Playground Donations	8,955.20	3,028.00				(3,571.41)	8,411.79
CEM/PKS - American Flag Committee	861.10					(85.79)	775.31
CEM/PKS - Town Common Maint Donation	590.04	75.00				(221.43)	443.61
CEM/PKS- John Whittemore Mer. Donation	769.56						769.56
CEM/PKS - Wild/Scenic	0.00	1,925.00					1,925.00
BOH - Composting Bins Donations	92.75						92.75
COA - Elder Affairs Gifts & Donations	9,098.54	3,263.00				(714.99)	11,646.55
COA - Line Dancing Donations	5.00	-				-	5.00
COA - Arts & Crafts Donations - F.Araujo	249.16						249.16
COA- Edeltraut Mauter Mem. -Donation	6,563.51	545.00					7,108.51
LIB - Collection Augmentation Donation	53.08						53.08
LIB - Extended Operating Hours Donation	3,783.17	1,900.00					5,683.17
LIB - Compact Disk Antitrust Settlement Gi	0.89	0.04					0.93
LIB - Memorial Gifts	878.64	300.00					1,178.64
LIB - Carolyn Kenney Gift	488.41						488.41
REC - Gifts & Fundraising for Building	10,709.08	1,202.90				(37.50)	11,874.48
VETS - Memorial Marker Gifts	604.71						604.71
MISC - Sam Thorpe Prints	4,235.72						4,235.72

**TOWN OF TOWNSEND**  
**CHANGES IN FUND BALANCE - ALL SPECIAL REVENUE**  
**JULY 1, 2020 - JUNE 30, 2021**

	<b>BEGINNING BALANCE</b>	<b>RECEIPTS</b>	<b>TRANSFERS INTRA-FUND</b>	<b>TRANSFERS INTER-FUND</b>	<b>EXPENDED PAYROLL</b>	<b>EXPENDED OTHER</b>	<b>ENDING BALANCE</b>
BOS - Capital Donations	926.91						926.91
CON- Squannacook River Clean-up Donatic	1,015.60						1,015.60
WTRR Gifts and Donations	1,401.18						1,401.18
PD - Donations & Gifts	12,539.10	-	-			(1,057.50)	11,481.60
PD - Donations - DARE	2,938.80		-				2,938.80
PD - Donations - Quimby Invest Fund	332.42						332.42
PD - Comm Found-Alliance Against Drugs	3,840.08						3,840.08
F/EMS - Gifts & Donations	2,483.23	25.00					2,508.23
TEMA - C.E.R.T. Mini Grant	479.20						479.20
LIB - Come Play Wii CMRLS Mini Grant	35.15						35.15
LIB - Target Early Childhood Reading Grant	103.57						103.57
LIB - Rollstone Bank Childrens Grant	119.04						119.04
LIB - E-Books	54.71						54.71
CON COM - Cy Realty Escrow	2,674.51	150.90					2,825.41
PB - 53G Escrow - Pappas DBA Tabivi LLC	351.33	19.80					371.13
PB - 53G Escrow - Patriot Comm Def OSPD	122.13	13.92					136.05
PB - 53G Escrow - Locke Brook Run	182.65	10.30					192.95
PB - 53G Escrow - Deer Run	50.36	2.85					53.21
PB - 53G Escrow - Ball Road Tower	21,996.43	1,241.07					23,237.50
PB - 53G Escrow - Sprint Tower	1,993.82	112.46					2,106.28
PB - 53G Escrow - Waterhouse Devel	2,379.34	134.25					2,513.59
PB - 53G Escrow - Harbor Tract	4,089.36	230.31					4,319.67
PB - 53G Escrow - BK&BK LLC	19.59	1.02					20.61
PB - 53G Escrow - NMRS New School	24.05	1.37					25.42
ZBA - 53G Escrow - Towns Elder Housing	490.49	27.68					518.17
ZBA - 53G Escrow - Turnpike Village	102.94	5.79					108.73
Locke Brook Solar Project-peer review	0.00	18,000.00					18,000.00
Seaver Rd - Peer Review	1,494.50					(705.00)	789.50
PD -Special Detail Revolving	-49,550.48	137,117.73			(136,527.49)		(48,960.24)
North End Rd/Campbell Farm	0.00						-
48 Fitchburg Rd	488.00	213.50				(701.50)	-
F/EMS - Community Foundation Grants	5.00						5.00
BOH - Septic Title V Repair Grant	12,594.76						12,594.76
BOH - Septic Title V Res for Approp	200,147.82	10,808.31		(27,538.00)	-	(1,406.50)	182,011.63
MISC - Insurance Reimbursements <20,000	3,600.00						3,600.00

**TOWN OF TOWNSEND**  
**CHANGES IN FUND BALANCE - ALL SPECIAL REVENUE**  
**JULY 1, 2020 - JUNE 30, 2021**

	<b>BEGINNING BALANCE</b>	<b>RECEIPTS</b>	<b>TRANSFERS INTRA-FUND</b>	<b>TRANSFERS INTER-FUND</b>	<b>EXPENDED PAYROLL</b>	<b>EXPENDED OTHER</b>	<b>ENDING BALANCE</b>
CON COM - Toxic Use Reduction Grant	666.48						666.48
DEV - Green Communities Grant	-45,215.36	48,088.50			(3,194.74)		(321.60)
PRES ELECTION GRANT	2,949.33	6,535.61				(2,899.98)	6,584.96
MVP Grant	0.00						-
Shared Streets Grant	0.00	182,981.25				-	182,981.25
PD - Local Law Enforcement Grant	85.05						85.05
PD - Community Policing Grant	4,588.03						4,588.03
PD- EPS Police Earmark Grant	42,214.33						42,214.33
PD-CESFP		4,800.00				(27,205.00)	(22,405.00)
F/EMS - Right to Know Law	154.36						154.36
F/EMS - S.A.F.E. Grant	7,379.29	-				(1,590.68)	5,788.61
F/EMS - S.A.F.E. Grant - Seniors	5,818.00						5,818.00
S.A.F.E. GRANT FY20	6,313.00					(283.89)	6,029.11
COMM CTR - PSAP Grant Sup & Inc	8,827.00						8,827.00
COMM CTR - PSAP FY14 Training/Equip	-0.14						(0.14)
COMM CTR-PSAP FY16 Grant Training/Equip	5,264.90						5,264.90
COMM CTR-PSAPFY16 Grant sup&inc	6,114.00						6,114.00
Fire Washer/Extractor grant	-61.20						(61.20)
COA - Elder Affairs Formula Grant	822.69	16,944.00			(439.46)	(10,925.55)	6,401.68
COA- Staff Education Grant	500.00						500.00
COA - Elder Affairs LRTA Grant	-10,438.60	59,335.85		(13,243.46)	(38,092.86)	(4,054.13)	(6,493.20)
COA- COVID Response Fund	2,952.85					(2,952.85)	-
COA- GLCFG	1,475.72					(1,222.12)	253.60
TCC - Arts Lottery Council	6,227.73					(4,397.00)	1,830.73
LIB - State Incentive Grant	8,826.85	20,662.53				(8,528.85)	20,960.53
LIB - Public Library Match Fundraising Grant	277.99						277.99
Elections COVID grant	0.00	5,000.00			(4,869.01)		130.99
BOH - ER Preparedness Coalition Grant	772.41						772.41
BOH-SMRP Small Scale Rec/grant 2016	6,276.52	10,800.00				(2,674.05)	14,402.47
BOH -SMR Recycle Enforce Coordinator Grant	49.12						49.12
School Recycling Grant		20,000.00				(20,000.00)	-
Veteran Heritage Grant	3,350.00					(3,350.00)	-
Sidewalks Earmark grant	70,000.00			-		(65,930.00)	4,070.00
HWY - State Machinery Fund	634.99						634.99
HWY - Complete Streets Grant	-0.01						(0.01)



**TOWN OF TOWNSEND**  
**CHANGES IN FUND BALANCE - ALL SPECIAL REVENUE**  
**JULY 1, 2020 - JUNE 30, 2021**

	<b>BEGINNING BALANCE</b>	<b>RECEIPTS</b>	<b>TRANSFERS INTRA-FUND</b>	<b>TRANSFERS INTER-FUND</b>	<b>EXPENDED PAYROLL</b>	<b>EXPENDED OTHER</b>	<b>ENDING BALANCE</b>
F/EMS - Amb Receipts Resvd for Approp	782,587.75	516,391.38		(484,000.00)		(166,610.00)	648,369.13
CEM/PKS - Sale of Lots Fund	48,966.33	8,805.00		(10,000.00)		(1,430.72)	46,340.61
CON COM - Wetland Protect NOI	10,081.15	1,295.00					11,376.15
Sale of Real Property	21,000.00						21,000.00
WTRR Receipts Reserved	18,634.90	375.00		(2,900.00)			16,109.90
PEG ACCESS/CABLE Receipts Resvd	472,370.72	174,323.88		(450,000.00)			196,694.60
FIN- Capital Premium-Bond Proceeds	140,500.16						140,500.16
BLD- Building Inspectional Revolving	56,575.69			(56,575.69)			-
BOH - Solid Waste Revolving	25,536.03	31,123.13			(6,131.53)	(11,447.76)	39,079.87
CEM/PKS - Cemetery Revolving Fund	36,651.30	25,002.50		(15,056.47)			46,597.33
F/EMS - Fire Alarm Maintenance Revolving	17,036.43	300.00					17,336.43
F/EMS- Fire Community Events Revolving	2,130.00						2,130.00
FAC - Meeting Hall Complex Revolving	4,831.14						4,831.14
REC - Revolving Fund	43,590.57	50,734.00		(30,000.00)	(19,370.62)	(5,246.51)	39,707.44
Conservation-Old Meeting House Park Rev	20,145.76	80.00					20,225.76
Police-School Resource Officer	-53,252.95	120,000.00			(74,189.57)		(7,442.52)
General Stabilization	1,496,508.87	77,023.87		(126,331.00)			1,447,201.74
Capital Stabilization	267,640.42	15,731.22		(180,000.00)			103,371.64
Total Fund Balances	1,764,149.29	\$ 2,200,096.48	-	(1,395,644.62)	\$ (700,351.41)	\$ (708,793.03)	3,193,707.94
		=====	=====	=====	=====	=====	=====

**TOWN OF TOWNSEND  
BALANCE SHEET - CAPTIAL PROJECTS  
JUNE 30, 2021**

	Genova Land Purchase	Recycle Ctr Upgrade	Greenville Rd. Bridge Project	Capital Budget Items	Capital Purchase Legion	Highway Imprv Ch 90	Fire W. Townsend fire Station	Water Ent Capital Main St Water Main Projec	Fire Tanker/Pumper Truck
<b><u>ASSETS</u></b>									
Cash	-\$0.08	\$67,187.21	\$ 59,785.84	\$ 63,791.02	\$ 22,900.00	\$ (548,793.64)	\$ 3,087.20	\$ -	\$ 342.00
Due From the Commonwealth	0.08	-	-	-	-	-	-	-	-
<b>TOTAL ASSETS</b>	<b>\$ -</b>	<b>\$ 67,187.21</b>	<b>\$ 59,785.84</b>	<b>\$ 63,791.02</b>	<b>\$ 22,900.00</b>	<b>\$ (548,793.64)</b>	<b>\$ 3,087.20</b>	<b>\$ -</b>	<b>\$ 342.00</b>
<b><u>LIABILITIES</u></b>									
Warrants Payable									
Bond Anticipation Note Payable			200,000.00		-			781,200.00	
Deferred Revenue	0.08	-	-	-	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	<b>0.08</b>	<b>-</b>	<b>200,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>781,200.00</b>	<b>-</b>
<b><u>FUND BALANCES</u></b>									
Undesignated Fund Balance	-		(140,214.16)					(781,200.00)	
Reserve for Encumbrances	(0.08)	67,187.21	-	63,791.02	22,900.00	(548,793.64)	3,087.20	-	342.00
<b>TOTAL FUND BALANCE</b>	<b>(0.08)</b>	<b>67,187.21</b>	<b>(140,214.16)</b>	<b>63,791.02</b>	<b>22,900.00</b>	<b>(548,793.64)</b>	<b>3,087.20</b>	<b>(781,200.00)</b>	<b>342.00</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ -</b>	<b>\$ 67,187.21</b>	<b>\$ 59,785.84</b>	<b>\$ 63,791.02</b>	<b>\$ 22,900.00</b>	<b>\$ (548,793.64)</b>	<b>\$ 3,087.20</b>	<b>\$ -</b>	<b>\$ 342.00</b>

TOWN OF TOWNSEND  
WATER ENTERPRISE FUND - OPERATIONS  
RECONCILIATION OF UNRESERVED RETAINED EARNINGS  
June 30, 2021

<b>BEGINNING BALANCE 07/01/20</b>	<b>\$ 868,189.73</b>
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**INCREASES TO RETAINED EARNINGS**

REVERSE PY R/E RESERVED FOR ENCUMBRANCES	7,090.00
REVERSE PY R/E RESERVED FOR CONT APPROP	411,267.30
REVERSE PY R/E RESERVED FOR EXPENDITURES	-
REVERSE PY R/E RESERVED FOR PETTY CASH	250.00
REVENUE RECEIVED	1,338,046.49
REVENUE RECEIVED - MISC RECEIPTS	-
OTHER FINANCING SOURCES - EARNINGS ON INVEST	-

**DECREASES TO RETAINED EARNINGS**

ESTABLISH RESERVE FOR CONTINUED APPROP.	(54,898.07)
ESTABLISH RESERVE FOR ENCUMBRANCES	(3,661.51)
ESTABLISH RESERVE FOR EXPENDITURES	(590,000.00)
ESTABLISH RESERVE FOR PETTY CASH	(250.00)
EXPENDITURES	(1,345,117.17)
OTHER FINANCING USES - REIMB TO GENERAL FUND	<u>(234,125.09)</u>

<b>ENDING BALANCE 06/30/21</b>	<b>\$ 396,791.68</b>
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**TOWN OF TOWNSEND  
WATER ENTERPRISE FUND - OPERATIONS  
JULY 1, 2020 - JUNE 30, 2021**

Retained Earnings Unreserved, beginning		\$ 868,189.73	
Retained Earnings Reserved for Special Purposes, beginning			
Retained Earnings Reserved for Encumbrances, beginning		7,090.00	
Retained Earnings Reserved for Petty Cash, beginning		250.00	
Retained Earnings Reserved for Expenditures, beginning			
Retained Earnings Reserved for Continued Appropriations, beginning		411,267.30	
		<hr/>	
		1,286,797.03	
<b><u>Revenues:</u></b>			
Water User Charges	\$ 1,231,919.92		
Other Service Charges	27,823.55		
Connection Fees	6,500.00		
Interest & Demands	15,308.33		
Water Liens	24,042.73		
Other Miscellaneous	19,278.44		
Back Flow Prevention	11,393.29		
	<hr/>		
		1,336,266.26	
Solar Power Credits	1,780.23	1,780.23	1,338,046.49
		<hr/>	
		2,624,843.52	
<b><u>Expenditures:</u></b>			
Salary and Wages	(345,624.30)		
Expenses	(431,558.95)		
Debt Service	(115,468.74)		
Capital Expenditures	(352,465.18)		
	<hr/>		
		(1,245,117.17)	
<b><u>Other Financing Sources/(Uses):</u></b>			
Transfers to capital project funds		(100,000.00)	
Intermunicipal Agreement - Earnings on Investment			(334,125.09)
Intermunicipal Agreement - Reimbursement to General Fund		(234,125.09)	
		<hr/>	
		\$ 1,045,601.26	
		<hr/>	
Retained Earnings Unreserved, ending		\$ 396,791.68	
Retained Earnings Reserved for Special Purposes, ending			
Retained Earnings Reserved for Encumbrances, ending		3,661.51	
Retained Earnings Reserved for Petty Cash, ending		250.00	
Retained Earnings Reserved for Expenditures, ending		590,000.00	
Retained Earnings Reserved for Continued Appropriations, ending		54,898.07	
		<hr/>	
Total Fund Equity June 30, 2021		\$ 1,045,601.26	
		<hr/>	
		\$ -	

**TOWN OF TOWNSEND  
TRUST FUNDS COMBINED BALANCE SHEET  
JUNE 30, 2021**

<b>ASSETS</b>	<b>NON EXPENDABLE TRUSTS</b>	<b>EXPENDABLE TRUSTS</b>	<b>TOTAL</b>
Cash, Restricted	\$ 385,903.46		\$ 385,903.46
Cash, Unrestricted	-	288,141.24	\$ 288,141.24
Due From Other Funds	-	-	\$ -
<b>TOTAL ASSETS</b>		288,141.24	674,044.70
<hr/>			
<b>LIABILITIES</b>			-
Warrants Payable	-		
<b>TOTAL LIABILITIES</b>	-	-	-
<hr/>			
<b>FUND BALANCES</b>			
Amanda E Dwight Poor Fund		103,116.71	103,116.71
Albert J Atwood Worthy Fund	16,000.71	5,674.27	21,674.98
Abram S French Welfare Fund	10,000.00	3,755.87	13,755.87
Susan Wilson Worthy Fund	634.00	22.74	656.74
Charles A Sloan Memorial Fund	7,507.50	1,350.28	8,857.78
Maria L Lane School Fund	1,500.00	194.18	1,694.18
Spaulding Alumni Fund	1,500.00	3,828.79	5,328.79
Francis E Boucher Memorial Fund	600.00	1,559.77	2,159.77
Amanda E Dwight Library Fund		23,881.94	23,881.94
Stephen Coffey Library Fund	500.00	420.06	920.06
Charles Emery Library Fund	500.00	663.05	1,163.05
Lorraine Peterson Library Fund	368.00	669.03	1,037.03
Mary Worcester Library Fund	5,000.00	2,937.91	7,937.91
Townsend Grange Library Fund	100.00	190.48	290.48
Walter & Beuhla Murray Fund	500.00	790.11	1,290.11
Frances Rafferty Library Fund	4,500.00	918.42	5,418.42
H.A.R.T. Library Donations		1,001.60	1,001.60
Hale Memorial Library Trust	917.00	200.38	1,117.38
Amanda E Dwight Entertainment Fund		4,931.70	4,931.70
M E Homer W.T. Reading Room	10,000.00	13,635.22	23,635.22
W Townsend Reading Room Grange	200.00	71.18	271.18
John Birney Blood Monument Fund	5,055.85	1,171.85	6,227.70
Memorial Common	1,400.00	252.51	1,652.51
Charles & Gertrude Packard Parks	5,000.00	1,180.11	6,180.11
Bandstand Fund	3,026.50	1,424.88	4,451.38
Amanda E Dwight Cemetery Fund		9,521.82	9,521.82
Cemetery Perpetual Care	301,168.90	29,539.17	330,708.07
Maude Hyde Gates Cemetery Fund	500.00	388.10	888.10
Joel Giles Cemetery Fund	2,200.00	1,674.21	3,874.21
James N Tucker Cemetery Fund	500.00	116.59	616.59
Combined Floral Funds	6,725.00	1,076.25	7,801.25
M C MacEarchern Memorial Fund		4,614.83	4,614.83
Conservation Fund		63,993.98	63,993.98
Memorial Hall Preservation		2,221.55	2,221.55
Town Common Holiday Lighting		1,151.70	1,151.70
<b>TOTAL FUND BALANCES</b>	385,903.46	288,141.24	674,044.70
<hr/>			
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	385,903.46	\$288,141.24	\$674,044.70

**TOWN OF TOWNSEND**  
**CHANGES IN FUND BALANCE FOR EXPENDABLE TRUST FUNDS**  
**JULY 1, 2020 - JUNE 30, 2021**

NAME	BALANCE JULY 1, 2020	INVESTMENT INCOME	OTHER RECEIPTS	EXPENDED OTHER	EXPENDED PAYROLL	BALANCE JUNE 30, 2021
Amanda E Dwight Entertainment Fund	5,328.77	2,622.64		(3,019.71)		4,931.70
Conservation Fund	60,672.13	3,321.85				63,993.98
Memorial Hall Preservation	2,102.89	118.66				2,221.55
W. Townsend Reading Rm Grange	56.68	14.50				71.18
M E Homer W.T. Reading Rm	12,372.98	1,262.24				13,635.22
Amanda Dwight Cemetery Fund	9,469.46	2,052.36		(2,000.00)		9,521.82
Joel Giles Cemetery Fund	1,467.29	206.92				1,674.21
Maude Hyde Gates Cemetery Fund	416.24	51.86		(80.00)		388.10
Combined Floral Funds	976.04	438.21		(338.00)		1,076.25
Cemetery Perpetual Care	17,792.10	25,341.71		(12,910.94)	(683.70)	29,539.17
James N Tucker Cemetery Fund	83.63	32.96				116.59
Stephen Coffey Library Fund	370.95	49.11				420.06
Amanda E Dwight Library Fund	20,908.97	4,705.95		(1,732.98)		23,881.94
Charles Emery Library Fund	600.94	62.11				663.05
Townsend Grange Library Fund	174.94	15.54				190.48
Hale Memorial Library Trust	140.69	59.69				200.38
H.A.R.T. Library Donations	588.34	685.26		(272.00)		1,001.60
Lorraine Peterson Library Fund	613.66	55.37				669.03
Mary Worcester Library Fund	2,509.42	428.49				2,937.91
Walter & Beulah Murray Library	721.21	68.90				790.11
Frances Rafferty Library Fund	629.06	289.36				918.42
Banstand Fund	1,186.77	238.11				1,424.88
John Birney Blood Monument Fund	827.52	344.33				1,171.85
Town Common Holiday Lights	1,089.78	61.92				1,151.70
Memorial Common	164.25	88.26				252.51
Charles & Gertrude Packard Parks	850.07	330.04				1,180.11
M C MacEarchern Memorial Fund	4,367.43	247.40				4,614.83
Albert J Atwood Worthy Fund	4,516.70	1,157.57				5,674.27
Susan Wilson Worthy Fund	0.00	22.74				22.74
Abram S French Welfare Fund	4,053.44	821.36		(1,118.93)		3,755.87
Charles A Sloan Memorial Fund	877.21	473.07				1,350.28
Maria L Lane School Fund	103.72	90.46				194.18
Francis E Boucher Mem. Fund	1,444.44	115.33				1,559.77
Spaulding Alumni Fund	3,544.17	284.62				3,828.79
Amanda E Dwight Worthy Fund	\$ 95,274.24	\$ 7,842.47				\$ 103,116.71
<b>Total Fund Balances</b>	<b>\$ 256,296.13</b>	<b>\$ 54,001.37</b>		<b>\$ (21,472.56)</b>	<b>\$ (683.70)</b>	<b>\$ 288,141.24</b>

**TOWN OF TOWNSEND**  
**CHANGES IN FUND BALANCE FOR NON-EXPENADBLE TRUST FUNDS**  
**JULY 1, 2020- JUNE 30, 2021**

<b>FUND NAME</b>	<b>BALANCE JULY 1, 2020</b>	<b>OTHER RECEIPTS</b>	<b>BALANCE JUNE 30, 2021</b>
<b>Private Purpose Trust Funds</b>			
Albert J Atwood Worthy Fund	\$ 16,000.71		\$ 16,000.71
Abram S French Welfare Fund	10,000.00		\$ 10,000.00
Susan Wilson Worthy Fund	634.00		\$ 634.00
Charles A Sloan Memorial Fund	7,507.50		\$ 7,507.50
Maria L Lane School Fund	1,500.00		\$ 1,500.00
Spaulding Alumni Fund	1,500.00		\$ 1,500.00
Francis E Boucher Memorial Fund	600.00		\$ 600.00
<b>Subtotal Private Purpose Funds</b>	<b>37,742.21</b>	<b>-</b>	<b>37,742.21</b>
	-		
	-		
<b>Permanent Trust Funds</b>	<b>-</b>		
Steven Coffey Library Fund	500.00		500.00
Charles Emery Library Fund	500.00		500.00
Lorraine Peterson Library Fund	368.00		368.00
Mary Worcester Library Fund	5,000.00		5,000.00
Townsend Grange Library Fund	100.00		100.00
Walter & Beuhla Murray Fund	500.00		500.00
Frances Rafferty Library Fund	4,500.00		4,500.00
Hale Memorial Library Trust	917.00		917.00
M E Homer W.T. Reading Room	10,000.00		10,000.00
W Townsend Reading Room Grange	200.00		200.00
John Birney Blood Monument Fund	5,055.85		5,055.85
Memorial Common	1,400.00		1,400.00
Charles & Gertrude Packard Parks	5,000.00		5,000.00
Bandstand Fund	3,026.50		3,026.50
Cemetery Perpetual Care	301,168.90		301,168.90
Maude Hyde Gates Cemetery Fund	500.00		500.00
Joel Giles Cemetery Fund	2,200.00		2,200.00
James N Tucker Cemetery Fund	500.00		500.00
Combined Floral Funds	6,725.00		6,725.00
<b>Subtotal Permanent Funds</b>	<b>348,161.25</b>	<b>-</b>	<b>348,161.25</b>
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<b>TOTAL FUND BALANCES</b>	<b>\$ 385,903.46</b>	<b>\$ -</b>	<b>\$ 385,903.46</b>
	=====	=====	=====

**TOWN OF TOWNSEND  
STATEMENT OF LONG TERM OBLIGATIONS  
JUNE 30, 2021**

**BONDS  
PAYABLE**

**GENERAL OBLIGATION BOND - REFUNDED**

Memorial Hall/ Conservation Land/ Water/Fire Truck

Original Loan: \$2,882,000.00

Dated June 15, 1999

New Funding: \$430,000.00

Declining Principal

Due 11/30/2017 - 06/30/2024 BALANCE: \$ 301,000.00

**GENERAL OBLIGATION ] - REFUNDED**

Harbor Fire Station/6 & 13 Elm/Landfill Capping

Original Loan: \$3,374,000.00

Dated June 15, 2004

New Funding: 845,000.

Declining Principal

Due 08/01/2018 - 06/15/2024 BALANCE: 335,000.00

**GENERAL OBLIGATION BOND**

Fire Equipment/Pumper Truck

Original Loan: \$490,000.00

Dated November 11/2017

Declining Principal

Due 08/01/2018 - 06/30/2038 BALANCE: 415,000.00

**GENERAL OBLIGATION BOND**

West Fire Station

Original Loan: \$1,746,000.00

Dated November 17, 2017

Declining Principal

Due 08/01/2018 - 06/30/2038 BALANCE: 1,488,000.00

**GENERAL OBLIGATION BOND**

LAND- FIRE STATION

Original Loan: \$159,000.00

Dated November 17, 2017

Declining Principal

Due 08/01/2018 - 06/30/2038 BALANCE 136,000.00



**TOWN OF TOWNSEND  
STATEMENT OF LONG TERM OBLIGATIONS  
JUNE 30, 2021**

**BONDS  
PAYABLE**

**WATER POLLUTION ABATEMENT TRUST**

Title V Homeowner Loan Program - Grant II

Original Loan: \$138,182.00

Dated February 1, 2004

Declining Principal

Due 08/01/2004 - 08/01/2022

BALANCE: **14,798.00**

**WATER POULLUTION ABATEMENT TRUST**

Title V Homeowner Loan Program - Grant III

Original Loan: \$190,499.50

Dated December 14, 2007

Declining Principal

Due 07/15/2008 - 07/15/2027

BALANCE **66,674.00**

**WATER POLLUTION ABATEMENT TRUST**

Water Ent - East Side Improvement - Phase I

Original Loan: \$695,639.00

Dated November 16, 2005

Declining Principal

Due 07/15/2006 - 07/15/2025

BALANCE: **201,626.00**

**WATER POLLUTION ABATEMENT TRUST**

Water Ent - East Side Improvement - Phase II

Original Loan: \$1,035,361.00

Dated December 14, 2006

Declining Principal

Due 07/15/2007 - 07/15/2026

BALANCE: **348,201.46**

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<b>Total</b>	<b>\$ 3,306,299.46</b>
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**Local Receipts**

## FY21 Actuals

Motor Vehicle		\$	1,289,196.02
Meals Tax		\$	111,044.11
Licenses & Permits		\$	151,708.59
Penalties & Interest on Taxes		\$	205,196.63
Payments in Lieu of Taxes (PILOT)		\$	10,000.00
Fees		\$	50,236.40
Rentals		\$	38,605.75
Other Departmental Revenue		\$	53,447.08
Fines & Forfeits		\$	12,623.36
Investment Income		\$	7,574.00
Misc-Recurring		\$	13,389.46

\$ 1,943,021.40

Filter by: Segment 1: 001  
 Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021      Start Date: 7/1/2020      end: 6/30/2021      Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Group 1: Segment 3: Department</b>		Code: 119 - Charter Commission					
<b>Expenses</b>							
001-01-119-5300-2019-000	STM 12/20/18 ART 14 COSTS ASSOCIAT	0.00	0.00	4,810.00	0.00	4,810.00	0.00
<b>Total Group 3: Expenses</b>		<b>0.00</b>	<b>0.00</b>	<b>4,810.00</b>	<b>0.00</b>	<b>4,810.00</b>	<b>0.00</b>
		<b>0.00</b>	<b>0.00</b>	<b>4,810.00</b>	<b>0.00</b>	<b>4,810.00</b>	<b>0.00</b>
<b>Total Group 1: Segment 3: Department</b>		<b>0.00</b>	<b>0.00</b>	<b>4,810.00</b>	<b>0.00</b>	<b>4,810.00</b>	<b>0.00</b>
<b>Group 1: Segment 3: Department</b>		Code: 122 - Board of Selectmen					
<b>Personnel</b>							
001-01-122-5100-0000-000	BOS SALARY - TOWN ADMINISTRATOR	-136,589.93	133,560.07	133,560.07	-136,589.93	-3,029.86	102.27
001-01-122-5112-0000-000	BOS WAGES - SUPPORT STAFF	-38,078.85	39,694.00	39,694.00	-38,078.85	1,615.15	95.93
001-01-122-5113-0000-000	BOS WAGES- HUMAN RESOURCES	0.00	0.00	0.00	0.00	0.00	0.00
001-01-122-5122-0000-000	BOS WAGES - OTHER (VAC BB & TRAVE	-36,588.09	11,936.20	36,936.20	-36,588.09	348.11	99.06
<b>Total Group 3: Personnel</b>		<b>-211,256.87</b>	<b>185,190.27</b>	<b>210,190.27</b>	<b>-211,256.87</b>	<b>-1,066.60</b>	<b>100.51</b>
<b>Expenses</b>							
001-01-122-5300-0000-000	BOS PROF SERVICES	-950.00	5,000.00	5,000.00	-950.00	4,050.00	19.00
001-01-122-5308-0000-000	BOS ED & TRAINING	-1,206.35	10,000.00	10,000.00	-1,206.35	8,793.65	12.06
001-01-122-5309-0000-000	BOS HR CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
001-01-122-5420-0000-000	BOS OFFICE SUPPLIES	-1,257.78	1,150.00	1,150.00	-1,257.78	-107.78	109.37
001-01-122-5580-0000-000	BOS OTHER SUPPLIES	0.00	300.00	300.00	0.00	300.00	0.00
001-01-122-5710-0000-000	BOS TRAVEL/MILEAGE-IN STATE	0.00	200.00	200.00	0.00	200.00	0.00
001-01-122-5730-0000-000	BOS DUES & MEMBERSHIPS	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
001-01-122-5780-0000-000	BOS OTHER CHARGES	-2,655.05	3,100.00	4,900.00	-2,655.05	2,244.95	54.18
<b>Total Group 3: Expenses</b>		<b>-6,069.18</b>	<b>24,750.00</b>	<b>26,550.00</b>	<b>-6,069.18</b>	<b>20,480.82</b>	<b>22.86</b>
		<b>-217,326.05</b>	<b>209,940.27</b>	<b>236,740.27</b>	<b>-217,326.05</b>	<b>19,414.22</b>	<b>91.80</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-217,326.05</b>	<b>209,940.27</b>	<b>236,740.27</b>	<b>-217,326.05</b>	<b>19,414.22</b>	<b>91.80</b>
<b>Group 1: Segment 3: Department</b>		Code: 123 - BOS Encumbrance					
<b>Expenses</b>							
001-01-123-5380-2020-000	STM 07/25/20 ART 6- TCAM FUNDING	-425,000.00	0.00	425,000.00	-425,000.00	0.00	100.00
001-01-123-5601-0000-100	BOS 121 PRIOR YEAR ENCUMBRANCE	-7,890.00	0.00	13,197.00	-7,890.00	5,307.00	59.79

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Total Group 3: Expenses</b>		<b>-432,890.00</b>	<b>0.00</b>	<b>438,197.00</b>	<b>-432,890.00</b>	<b>5,307.00</b>	<b>98.79</b>
		<b>-432,890.00</b>	<b>0.00</b>	<b>438,197.00</b>	<b>-432,890.00</b>	<b>5,307.00</b>	<b>98.79</b>
<b>Total Group 1: Segment 3: Department</b> Code: 123 - BOS Encumbrance		<b>-432,890.00</b>	<b>0.00</b>	<b>438,197.00</b>	<b>-432,890.00</b>	<b>5,307.00</b>	<b>98.79</b>
<b>Group 1: Segment 3: Department</b> Code: 124 - BOS Special Articles							
<b>Personnel</b>							
001-01-124-5100-2017-000	A6ATM5/3/16 CONTRACT SETTLEMENTS/	0.00	0.00	0.00	0.00	0.00	0.00
001-01-124-5100-2019-000	STM 12/20/18 ART 4 WAGE SETTLEMENT	-500.00	0.00	3,374.35	-500.00	2,874.35	14.82
001-01-124-5193-2020-000	STM 01/21/20 ART 4 POLICE CHIEF SETT	-55,000.00	0.00	55,000.00	-55,000.00	0.00	100.00
<b>Total Group 3: Personnel</b>		<b>-55,500.00</b>	<b>0.00</b>	<b>58,374.35</b>	<b>-55,500.00</b>	<b>2,874.35</b>	<b>95.08</b>
<b>Expenses</b>							
001-01-124-5300-2017-001	A25ATM5/3/16CABLE AND PEG ACCESS	-1,225.00	0.00	16,316.92	-1,225.00	15,091.92	7.51
001-01-124-5380-2019-000	ATM 05/01/2018 Art 11 300th Anniversary C	0.00	0.00	5,000.00	0.00	5,000.00	0.00
001-01-124-5380-2020-000	ATM 05/07/19 ART 19 300TH ANNIVERSA	0.00	0.00	5,000.00	0.00	5,000.00	0.00
<b>Total Group 3: Expenses</b>		<b>-1,225.00</b>	<b>0.00</b>	<b>26,316.92</b>	<b>-1,225.00</b>	<b>25,091.92</b>	<b>4.65</b>
		<b>-56,725.00</b>	<b>0.00</b>	<b>84,691.27</b>	<b>-56,725.00</b>	<b>27,966.27</b>	<b>66.98</b>
<b>Total Group 1: Segment 3: Department</b> Code: 124 - BOS Special Articles		<b>-56,725.00</b>	<b>0.00</b>	<b>84,691.27</b>	<b>-56,725.00</b>	<b>27,966.27</b>	<b>66.98</b>
<b>Group 1: Segment 3: Department</b> Code: 125 - Unpaid Bills							
<b>Expenses</b>							
001-01-125-5200-0000-000	UNPAID BILLS-PR FISCAL YR	0.00	2,340.00	2,340.00	0.00	2,340.00	0.00
<b>Total Group 3: Expenses</b>		<b>0.00</b>	<b>2,340.00</b>	<b>2,340.00</b>	<b>0.00</b>	<b>2,340.00</b>	<b>0.00</b>
		<b>0.00</b>	<b>2,340.00</b>	<b>2,340.00</b>	<b>0.00</b>	<b>2,340.00</b>	<b>0.00</b>
<b>Total Group 1: Segment 3: Department</b> Code: 125 - Unpaid Bills		<b>0.00</b>	<b>2,340.00</b>	<b>2,340.00</b>	<b>0.00</b>	<b>2,340.00</b>	<b>0.00</b>
<b>Group 1: Segment 3: Department</b> Code: 131 - Finance Committee							
<b>Expenses</b>							
001-01-131-5730-0000-000	FIN COM DUES & MEMBERSHIPS	0.00	750.00	750.00	0.00	750.00	0.00
<b>Total Group 3: Expenses</b>		<b>0.00</b>	<b>750.00</b>	<b>750.00</b>	<b>0.00</b>	<b>750.00</b>	<b>0.00</b>
		<b>0.00</b>	<b>750.00</b>	<b>750.00</b>	<b>0.00</b>	<b>750.00</b>	<b>0.00</b>
<b>Total Group 1: Segment 3: Department</b> Code: 131 - Finance Committee		<b>0.00</b>	<b>750.00</b>	<b>750.00</b>	<b>0.00</b>	<b>750.00</b>	<b>0.00</b>

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Group 1: Segment 3: Department</b>		Code: 132 - Reserve Fund					
<b>Special</b>							
001-01-132-5000-0000-000	FIN COM RESERVE FUND	0.00	40,000.00	4,620.00	0.00	4,620.00	0.00
<b>Total Group 3: Special</b>		<b>0.00</b>	<b>40,000.00</b>	<b>4,620.00</b>	<b>0.00</b>	<b>4,620.00</b>	<b>0.00</b>
		<b>0.00</b>	<b>40,000.00</b>	<b>4,620.00</b>	<b>0.00</b>	<b>4,620.00</b>	<b>0.00</b>
<b>Total Group 1: Segment 3: Department</b>		<b>0.00</b>	<b>40,000.00</b>	<b>4,620.00</b>	<b>0.00</b>	<b>4,620.00</b>	<b>0.00</b>
<b>Group 1: Segment 3: Department</b>		Code: 135 - Accounting					
<b>Personnel</b>							
001-01-135-5100-0000-000	ACCOUNTING SALARY - TOWN ACCOUN	-65,393.94	85,690.00	85,690.00	-65,393.94	20,296.06	76.31
001-01-135-5112-0000-000	ACCOUNTING WAGES-SUPPORT STAFF	-10,948.82	11,520.00	11,520.00	-10,948.82	571.18	95.04
001-01-135-5122-0000-000	ACCOUNTING WAGES- VAC BUY BACK	-6,612.14	0.00	0.00	-6,612.14	-6,612.14	0.00
001-01-135-5190-0000-000	ACCOUNTING OTHER STIPEND - LONGE	-500.00	0.00	0.00	-500.00	-500.00	0.00
001-01-135-5192-0000-000	ACCOUNTING OTHER-CERTIFICATION	-500.00	1,000.00	1,000.00	-500.00	500.00	50.00
<b>Total Group 3: Personnel</b>		<b>-83,954.90</b>	<b>98,210.00</b>	<b>98,210.00</b>	<b>-83,954.90</b>	<b>14,255.10</b>	<b>85.49</b>
<b>Expenses</b>							
001-01-135-5300-0000-000	ACCOUNTING PROF & TECH SERVICES	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00
001-01-135-5301-0000-000	ACCOUNTING PROF & TECH SVS - AUDI	-28,500.00	28,500.00	28,500.00	-28,500.00	0.00	100.00
001-01-135-5420-0000-000	ACCOUNTING OFFICE SUPPLIES	-470.39	750.00	750.00	-470.39	279.61	62.72
001-01-135-5710-0000-000	ACCOUNTING TRAVEL/MILEAGE IN-STAT	0.00	350.00	350.00	0.00	350.00	0.00
001-01-135-5730-0000-000	ACCOUNTING DUES & MEMBERSHIPS	-50.00	150.00	150.00	-50.00	100.00	33.33
<b>Total Group 3: Expenses</b>		<b>-29,020.39</b>	<b>31,250.00</b>	<b>31,250.00</b>	<b>-29,020.39</b>	<b>2,229.61</b>	<b>92.87</b>
		<b>-112,975.29</b>	<b>129,460.00</b>	<b>129,460.00</b>	<b>-112,975.29</b>	<b>16,484.71</b>	<b>87.27</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-112,975.29</b>	<b>129,460.00</b>	<b>129,460.00</b>	<b>-112,975.29</b>	<b>16,484.71</b>	<b>87.27</b>
<b>Group 1: Segment 3: Department</b>		Code: 136 - Accounting Special Articles					
<b>Expenses</b>							
001-01-136-5380-2019-000	ATM 5/1/18 ART14- SECURE DOCUMENT	0.00	0.00	1,500.00	0.00	1,500.00	0.00
<b>Total Group 3: Expenses</b>		<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
		<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
<b>Total Group 1: Segment 3: Department</b>		<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Group 1: Segment 3: Department</b>		Code: 141 - Board of Assessors					
<b>Personnel</b>							
001-01-141-5100-0000-000	BOA SALARY-PRINCIPAL ASSESSOR	-55,320.83	56,427.01	56,427.01	-55,320.83	1,106.18	98.04
001-01-141-5110-0000-000	BOA WAGES - OPER STAFF	-8,185.81	0.00	0.00	-8,185.81	-8,185.81	0.00
001-01-141-5112-0000-000	BOA WAGES-SUPPORT STAFF	-27,480.90	36,577.52	36,577.52	-27,480.90	9,096.62	75.13
001-01-141-5190-0000-000	BOA OTHER - STIPENDS LONGEVITY	-1,600.00	1,600.00	1,600.00	-1,600.00	0.00	100.00
001-01-141-5195-0000-000	BOA- CLOTHING ALLOWANCE	-600.00	600.00	600.00	-600.00	0.00	100.00
<b>Total Group 3: Personnel</b>		<b>-93,187.54</b>	<b>95,204.53</b>	<b>95,204.53</b>	<b>-93,187.54</b>	<b>2,016.99</b>	<b>97.88</b>
<b>Expenses</b>							
001-01-141-5245-0000-000	BOA REPAIR & MAINT EQUIPMENT	-9,500.00	9,770.00	9,770.00	-9,500.00	270.00	97.24
001-01-141-5300-0000-000	BOA PROF SERVICES	-2,239.91	3,500.00	3,500.00	-2,239.91	1,260.09	64.00
001-01-141-5308-0000-000	BOA PROF & TECH -PROPERTY RECORD	0.00	500.00	500.00	0.00	500.00	0.00
001-01-141-5420-0000-000	BOA OFFICE SUPPLIES	-224.47	800.00	800.00	-224.47	575.53	28.06
001-01-141-5710-0000-000	BOA TRAVEL/MILEAGE-IN STATE	0.00	500.00	500.00	0.00	500.00	0.00
001-01-141-5730-0000-000	BOA DUES & MEMBERSHIPS	-1,160.00	375.00	375.00	-1,160.00	-785.00	309.33
<b>Total Group 3: Expenses</b>		<b>-13,124.38</b>	<b>15,445.00</b>	<b>15,445.00</b>	<b>-13,124.38</b>	<b>2,320.62</b>	<b>84.97</b>
		<b>-106,311.92</b>	<b>110,649.53</b>	<b>110,649.53</b>	<b>-106,311.92</b>	<b>4,337.61</b>	<b>96.08</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-106,311.92</b>	<b>110,649.53</b>	<b>110,649.53</b>	<b>-106,311.92</b>	<b>4,337.61</b>	<b>96.08</b>
<b>Group 1: Segment 3: Department</b>		Code: 142 - BOA Special Articles					
<b>Expenses</b>							
001-01-142-5306-2019-000	BOA- ATM 05/01/18 ART13 DATA VERIFIC	0.00	0.00	0.00	0.00	0.00	0.00
001-01-142-5306-2020-000	ATM 05/07/19 ART 20 DATA VERIFICATIO	-2,175.26	0.00	2,175.26	-2,175.26	0.00	100.00
001-01-142-5306-2021-000	ATM 07/25/2020 ART9 DATA VERIFICATIO	-25,349.74	0.00	27,500.00	-25,349.74	2,150.26	92.18
001-01-142-5902-2012-000	ASSESSORS DATA VERIFICATION	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Group 3: Expenses</b>		<b>-27,525.00</b>	<b>0.00</b>	<b>29,675.26</b>	<b>-27,525.00</b>	<b>2,150.26</b>	<b>92.75</b>
		<b>-27,525.00</b>	<b>0.00</b>	<b>29,675.26</b>	<b>-27,525.00</b>	<b>2,150.26</b>	<b>92.75</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-27,525.00</b>	<b>0.00</b>	<b>29,675.26</b>	<b>-27,525.00</b>	<b>2,150.26</b>	<b>92.75</b>
<b>Group 1: Segment 3: Department</b>		Code: 146 - Treasurer/Collector					
<b>Personnel</b>							
001-01-146-5100-0000-000	TREASURER COLLECTOR WAGES - TRE	-55,224.41	64,463.00	64,463.00	-55,224.41	9,238.59	85.67
001-01-146-5110-0000-000	TREASURER/ COLL WAGES - OPER STA	-78,746.90	78,052.00	78,052.00	-78,746.90	-694.90	100.89

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
001-01-146-5190-0000-000	TAX COLL OTHER - STIPENDS LONGEVIT	0.00	600.00	600.00	0.00	600.00	0.00
<b>Total Group 3: Personnel</b>		<b>-133,971.31</b>	<b>143,115.00</b>	<b>143,115.00</b>	<b>-133,971.31</b>	<b>9,143.69</b>	<b>93.61</b>
<b>Expenses</b>							
001-01-146-5270-0000-000	TAX COLL EQUIPMENT RENTAL	-2,769.15	2,688.00	2,769.15	-2,769.15	0.00	100.00
001-01-146-5300-0000-000	TAX COLL PROF & TECH SVS	-12,879.35	28,800.00	16,095.77	-12,879.35	3,216.42	80.02
001-01-146-5340-0000-000	TAX COLL COMMUNICATION	-19,417.92	21,500.00	21,500.00	-19,417.92	2,082.08	90.32
001-01-146-5380-0000-000	TAX COLL OTHER SERVICES	-13,669.87	14,000.00	14,000.00	-13,669.87	330.13	97.64
001-01-146-5420-0000-000	TAX COLL OFFICE SUPPLIES	-1,680.49	2,800.00	2,800.00	-1,680.49	1,119.51	60.02
001-01-146-5710-0000-000	TAX COLL TRAVEL / MILEAGE IN-STATE	-273.79	1,290.00	1,290.00	-273.79	1,016.21	21.22
001-01-146-5730-0000-000	TAX COLL DUES & MEMBERSHIPS	-100.00	340.00	258.85	-100.00	158.85	38.63
001-01-146-5780-0000-000	TREASURER/COLL REPLACEMENT EQUI	0.00	800.00	800.00	0.00	800.00	0.00
<b>Total Group 3: Expenses</b>		<b>-50,790.57</b>	<b>72,218.00</b>	<b>59,513.77</b>	<b>-50,790.57</b>	<b>8,723.20</b>	<b>85.34</b>
		<b>-184,761.88</b>	<b>215,333.00</b>	<b>202,628.77</b>	<b>-184,761.88</b>	<b>17,866.89</b>	<b>91.18</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-184,761.88</b>	<b>215,333.00</b>	<b>202,628.77</b>	<b>-184,761.88</b>	<b>17,866.89</b>	<b>91.18</b>
<b>Group 1: Segment 3: Department</b>		Code: 146 - Treasurer/Collector					
<b>Expenses</b>							
001-01-147-5604-0000-100	TREASURER 145 PRIOR YEAR ENCUMBR	-3,432.55	0.00	4,981.02	-3,432.55	1,548.47	68.91
001-01-147-5605-0000-100	COLLECTOR 146 PRIOR YEAR ENCUMBR	-167.30	0.00	0.00	-167.30	-167.30	0.00
<b>Total Group 3: Expenses</b>		<b>-3,599.85</b>	<b>0.00</b>	<b>4,981.02</b>	<b>-3,599.85</b>	<b>1,381.17</b>	<b>72.27</b>
		<b>-3,599.85</b>	<b>0.00</b>	<b>4,981.02</b>	<b>-3,599.85</b>	<b>1,381.17</b>	<b>72.27</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-3,599.85</b>	<b>0.00</b>	<b>4,981.02</b>	<b>-3,599.85</b>	<b>1,381.17</b>	<b>72.27</b>
<b>Group 1: Segment 3: Department</b>		Code: 147 - Treasury/TC Special Articles					
<b>Expenses</b>							
001-01-151-5300-0000-000	TOWN COUNSEL PROF LEGAL SERVICE	-90,000.00	55,000.00	90,000.00	-90,000.00	0.00	100.00
<b>Total Group 3: Expenses</b>		<b>-90,000.00</b>	<b>55,000.00</b>	<b>90,000.00</b>	<b>-90,000.00</b>	<b>0.00</b>	<b>100.00</b>
		<b>-90,000.00</b>	<b>55,000.00</b>	<b>90,000.00</b>	<b>-90,000.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-90,000.00</b>	<b>55,000.00</b>	<b>90,000.00</b>	<b>-90,000.00</b>	<b>0.00</b>	<b>100.00</b>

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Group 1: Segment 3: Department</b>		Code: 152 - Town Counsel Spec Articles					
<b>Expenses</b>							
001-01-152-5606-0000-100	TOWN COUNSEL 151 PRIOR YEAR ENCU	-5,553.50	0.00	6,000.00	-5,553.50	446.50	92.56
<b>Total Group 3: Expenses</b>		<b>-5,553.50</b>	<b>0.00</b>	<b>6,000.00</b>	<b>-5,553.50</b>	<b>446.50</b>	<b>92.56</b>
		<b>-5,553.50</b>	<b>0.00</b>	<b>6,000.00</b>	<b>-5,553.50</b>	<b>446.50</b>	<b>92.56</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-5,553.50</b>	<b>0.00</b>	<b>6,000.00</b>	<b>-5,553.50</b>	<b>446.50</b>	<b>92.56</b>
<b>Group 1: Segment 3: Department</b>		Code: 155 - Management Info Systems (MIS)					
<b>Personnel</b>							
001-01-155-5100-0000-000	MIS SALARY - IT COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00
001-01-155-5110-0000-000	MIS PUBLIC ACCESS TV CORD.	-10,852.32	12,000.00	12,000.00	-10,852.32	1,147.68	90.44
001-01-155-5112-0000-000	MIS-TECHNICIAN	0.00	0.00	0.00	0.00	0.00	0.00
001-01-155-5122-0000-000	MIS- PUBLIC ACCESS TV DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Group 3: Personnel</b>		<b>-10,852.32</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>-10,852.32</b>	<b>1,147.68</b>	<b>90.44</b>
<b>Expenses</b>							
001-01-155-5300-0000-000	MIS PROFESSIONAL SERVICES	-101,529.65	72,700.00	95,700.00	-101,529.65	-5,829.65	106.09
001-01-155-5340-0000-000	MIS - COMMUNICATIONS	-6,499.20	11,500.00	11,500.00	-6,499.20	5,000.80	56.51
001-01-155-5380-0000-000	MIS OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
001-01-155-5870-0000-000	MIS REPLACEMENT EQUIPMENT	-10,880.72	18,000.00	18,000.00	-10,880.72	7,119.28	60.45
001-01-155-5871-0000-000	MIS-OTHER REPLACEMENT EQUIP. PEG	-5,938.45	0.00	0.00	-5,938.45	-5,938.45	0.00
<b>Total Group 3: Expenses</b>		<b>-124,848.02</b>	<b>102,200.00</b>	<b>125,200.00</b>	<b>-124,848.02</b>	<b>351.98</b>	<b>99.72</b>
		<b>-135,700.34</b>	<b>114,200.00</b>	<b>137,200.00</b>	<b>-135,700.34</b>	<b>1,499.66</b>	<b>98.91</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-135,700.34</b>	<b>114,200.00</b>	<b>137,200.00</b>	<b>-135,700.34</b>	<b>1,499.66</b>	<b>98.91</b>
<b>Group 1: Segment 3: Department</b>		Code: 156 - MIS Special Articles					
<b>Expenses</b>							
001-01-156-5607-0000-100	MIS 155 PRIOR YEAR ENCUMBRANCE	0.00	0.00	40.91	0.00	40.91	0.00
001-01-156-5895-2019-000	STM 12/20/18 ART 20 IT & TELEPHONE S	-5,000.00	0.00	8,685.93	-5,000.00	3,685.93	57.56
<b>Total Group 3: Expenses</b>		<b>-5,000.00</b>	<b>0.00</b>	<b>8,726.84</b>	<b>-5,000.00</b>	<b>3,726.84</b>	<b>57.29</b>
		<b>-5,000.00</b>	<b>0.00</b>	<b>8,726.84</b>	<b>-5,000.00</b>	<b>3,726.84</b>	<b>57.29</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-5,000.00</b>	<b>0.00</b>	<b>8,726.84</b>	<b>-5,000.00</b>	<b>3,726.84</b>	<b>57.29</b>



Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Group 1: Segment 3: Department</b>		Code: 160 - Town Clerk					
<b>Personnel</b>							
001-01-160-5100-0000-000	T CLERK SALARY-TOWN CLERK	-69,247.10	69,246.79	69,246.79	-69,247.10	-0.31	100.00
001-01-160-5110-0000-000	T CLERK WAGES - OPER STAFF	-37,072.55	37,811.00	37,811.00	-37,072.55	738.45	98.05
001-01-160-5190-0000-000	T CLERK OTHER STIPENDS - LONGEVIT	-900.00	900.00	900.00	-900.00	0.00	100.00
001-01-160-5192-0000-000	T CLERK OTHER STIPEND - CERTIFICATI	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
<b>Total Group 3: Personnel</b>		<b>-107,219.65</b>	<b>108,957.79</b>	<b>108,957.79</b>	<b>-107,219.65</b>	<b>1,738.14</b>	<b>98.40</b>
<b>Expenses</b>							
001-01-160-5245-0000-000	T CLERK REPAIR & MAINT EQUIPMENT	-2,294.00	2,300.00	2,300.00	-2,294.00	6.00	99.74
001-01-160-5300-0000-000	T CLERK PROF SERVICES	-2,233.55	5,800.00	5,800.00	-2,233.55	3,566.45	38.51
001-01-160-5420-0000-000	T CLERK OFFICE SUPPLIES	-448.30	650.00	650.00	-448.30	201.70	68.97
001-01-160-5510-0000-000	T CLERK POSTAGE	-600.00	600.00	600.00	-600.00	0.00	100.00
001-01-160-5710-0000-000	T CLERK TRAVEL/MILAGE-IN STATE	0.00	450.00	450.00	0.00	450.00	0.00
001-01-160-5725-0000-000	T CLERK CONFERENCE	-50.00	1,000.00	1,000.00	-50.00	950.00	5.00
001-01-160-5730-0000-000	T CLERK DUES & MEMBERSHIPS	-355.00	550.00	550.00	-355.00	195.00	64.55
<b>Total Group 3: Expenses</b>		<b>-5,980.85</b>	<b>11,350.00</b>	<b>11,350.00</b>	<b>-5,980.85</b>	<b>5,369.15</b>	<b>52.69</b>
		<b>-113,200.50</b>	<b>120,307.79</b>	<b>120,307.79</b>	<b>-113,200.50</b>	<b>7,107.29</b>	<b>94.09</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-113,200.50</b>	<b>120,307.79</b>	<b>120,307.79</b>	<b>-113,200.50</b>	<b>7,107.29</b>	<b>94.09</b>
<b>Group 1: Segment 3: Department</b>		Code: 162 - Town Clerk Elections & Registrations					
<b>Personnel</b>							
001-01-162-5110-0000-000	T CLERK E & R WAGES - OPER STAFF	-11,934.60	14,000.00	14,000.00	-11,934.60	2,065.40	85.25
<b>Total Group 3: Personnel</b>		<b>-11,934.60</b>	<b>14,000.00</b>	<b>14,000.00</b>	<b>-11,934.60</b>	<b>2,065.40</b>	<b>85.25</b>
<b>Expenses</b>							
001-01-162-5245-0000-000	T CLERK E & R REPAIR & MAINT EQUIPM	0.00	1,275.00	1,275.00	0.00	1,275.00	0.00
001-01-162-5300-0000-000	T CLERK E & R PROF SERVICES	-8,437.70	9,500.00	9,500.00	-8,437.70	1,062.30	88.82
001-01-162-5580-0000-000	T CLERK E & R OTHER SUPPLIES	-2,675.20	3,000.00	3,000.00	-2,675.20	324.80	89.17
001-01-162-5710-0000-000	T CLERK E & R TRAVEL/MILEAGE IN-STA	-17.31	75.00	75.00	-17.31	57.69	23.08
<b>Total Group 3: Expenses</b>		<b>-11,130.21</b>	<b>13,850.00</b>	<b>13,850.00</b>	<b>-11,130.21</b>	<b>2,719.79</b>	<b>80.36</b>
		<b>-23,064.81</b>	<b>27,850.00</b>	<b>27,850.00</b>	<b>-23,064.81</b>	<b>4,785.19</b>	<b>82.82</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-23,064.81</b>	<b>27,850.00</b>	<b>27,850.00</b>	<b>-23,064.81</b>	<b>4,785.19</b>	<b>82.82</b>

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Group 1: Segment 3: Department</b>		Code: 163 - Town Clerk Registrars					
<b>Personnel</b>							
001-01-163-5191-0000-000	T CLERK REGISTRARS OTHER - STIPEN	-1,590.56	2,320.00	2,320.00	-1,590.56	729.44	68.56
<b>Total Group 3: Personnel</b>		<b>-1,590.56</b>	<b>2,320.00</b>	<b>2,320.00</b>	<b>-1,590.56</b>	<b>729.44</b>	<b>68.56</b>
		<b>-1,590.56</b>	<b>2,320.00</b>	<b>2,320.00</b>	<b>-1,590.56</b>	<b>729.44</b>	<b>68.56</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-1,590.56</b>	<b>2,320.00</b>	<b>2,320.00</b>	<b>-1,590.56</b>	<b>729.44</b>	<b>68.56</b>
<b>Group 1: Segment 3: Department</b>		Code: 164 - Town Clerk Street Listings					
<b>Expenses</b>							
001-01-164-5300-0000-000	T CLERK PROF SERVICES - STREET LIS	-4,139.66	4,400.00	4,400.00	-4,139.66	260.34	94.08
<b>Total Group 3: Expenses</b>		<b>-4,139.66</b>	<b>4,400.00</b>	<b>4,400.00</b>	<b>-4,139.66</b>	<b>260.34</b>	<b>94.08</b>
		<b>-4,139.66</b>	<b>4,400.00</b>	<b>4,400.00</b>	<b>-4,139.66</b>	<b>260.34</b>	<b>94.08</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-4,139.66</b>	<b>4,400.00</b>	<b>4,400.00</b>	<b>-4,139.66</b>	<b>260.34</b>	<b>94.08</b>
<b>Group 1: Segment 3: Department</b>		Code: 171 - Conservation Commission					
<b>Personnel</b>							
001-01-171-5100-0000-000	CON COM WAGES-CONSERV.AGENT	-17,392.23	25,693.80	17,693.80	-17,392.23	301.57	98.30
001-01-171-5112-0000-000	CON COM WAGES-SUPPORT STAFF	0.00	18,849.60	3,849.60	0.00	3,849.60	0.00
001-01-171-5195-0000-000	CON COM CLOTHING ALLOWANCE	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00
<b>Total Group 3: Personnel</b>		<b>-17,392.23</b>	<b>45,743.40</b>	<b>22,743.40</b>	<b>-17,392.23</b>	<b>5,351.17</b>	<b>76.47</b>
<b>Expenses</b>							
001-01-171-5300-0000-000	CON COM PROF SERVICES	-120.00	500.00	500.00	-120.00	380.00	24.00
001-01-171-5730-0000-000	CON COM DUES & MEMBERSHIPS	-368.00	450.00	450.00	-368.00	82.00	81.78
<b>Total Group 3: Expenses</b>		<b>-488.00</b>	<b>950.00</b>	<b>950.00</b>	<b>-488.00</b>	<b>462.00</b>	<b>51.37</b>
		<b>-17,880.23</b>	<b>46,693.40</b>	<b>23,693.40</b>	<b>-17,880.23</b>	<b>5,813.17</b>	<b>75.47</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-17,880.23</b>	<b>46,693.40</b>	<b>23,693.40</b>	<b>-17,880.23</b>	<b>5,813.17</b>	<b>75.47</b>
<b>Group 1: Segment 3: Department</b>		Code: 173 - PB & LU Special Articles					
<b>Expenses</b>							
001-01-173-5780-2019-000	PB- ATM 05/01/18 ART12 MASTER PLAN	-7,200.00	0.00	7,600.00	-7,200.00	400.00	94.74
<b>Total Group 3: Expenses</b>		<b>-7,200.00</b>	<b>0.00</b>	<b>7,600.00</b>	<b>-7,200.00</b>	<b>400.00</b>	<b>94.74</b>
		<b>-7,200.00</b>	<b>0.00</b>	<b>7,600.00</b>	<b>-7,200.00</b>	<b>400.00</b>	<b>94.74</b>

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Total Group 1: Segment 3: Department</b>	Code: 173 - PB & LU Special Articles	<b>-7,200.00</b>	<b>0.00</b>	<b>7,600.00</b>	<b>-7,200.00</b>	<b>400.00</b>	<b>94.74</b>
<b>Group 1: Segment 3: Department</b>	Code: 174 - Montachusett Regional Planning Comm						
<b>Expenses</b>							
001-01-174-5730-0000-000	MRPC - DUES & MEMBERSHIPS	-3,204.04	3,205.00	3,205.00	-3,204.04	0.96	99.97
<b>Total Group 3: Expenses</b>		<b>-3,204.04</b>	<b>3,205.00</b>	<b>3,205.00</b>	<b>-3,204.04</b>	<b>0.96</b>	<b>99.97</b>
		<b>-3,204.04</b>	<b>3,205.00</b>	<b>3,205.00</b>	<b>-3,204.04</b>	<b>0.96</b>	<b>99.97</b>
<b>Total Group 1: Segment 3: Department</b>	Code: 174 - Montachusett Regional	<b>-3,204.04</b>	<b>3,205.00</b>	<b>3,205.00</b>	<b>-3,204.04</b>	<b>0.96</b>	<b>99.97</b>
<b>Group 1: Segment 3: Department</b>	Code: 175 - Planning Board (PB)						
<b>Personnel</b>							
001-01-175-5112-0000-000	PB WAGES-SUPPORT STAFF	-22,567.21	23,087.52	23,087.52	-22,567.21	520.31	97.75
<b>Total Group 3: Personnel</b>		<b>-22,567.21</b>	<b>23,087.52</b>	<b>23,087.52</b>	<b>-22,567.21</b>	<b>520.31</b>	<b>97.75</b>
<b>Expenses</b>							
001-01-175-5300-0000-000	PB PROF SERVICES	-444.44	1,500.00	1,500.00	-444.44	1,055.56	29.63
001-01-175-5340-0000-000	PB COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00
001-01-175-5710-0000-000	PB TRAVEL/MILAGE-IN STATE	0.00	100.00	100.00	0.00	100.00	0.00
001-01-175-5730-0000-000	PB DUES & MEMBERSHIPS	0.00	100.00	100.00	0.00	100.00	0.00
<b>Total Group 3: Expenses</b>		<b>-444.44</b>	<b>1,700.00</b>	<b>1,700.00</b>	<b>-444.44</b>	<b>1,255.56</b>	<b>26.14</b>
		<b>-23,011.65</b>	<b>24,787.52</b>	<b>24,787.52</b>	<b>-23,011.65</b>	<b>1,775.87</b>	<b>92.84</b>
<b>Total Group 1: Segment 3: Department</b>	Code: 175 - Planning Board (PB)	<b>-23,011.65</b>	<b>24,787.52</b>	<b>24,787.52</b>	<b>-23,011.65</b>	<b>1,775.87</b>	<b>92.84</b>
<b>Group 1: Segment 3: Department</b>	Code: 176 - Zoning Board of Appeals						
<b>Personnel</b>							
001-01-176-5110-0000-000	ZBA WAGES - OPER STAFF	-4,483.19	4,617.00	4,617.00	-4,483.19	133.81	97.10
<b>Total Group 3: Personnel</b>		<b>-4,483.19</b>	<b>4,617.00</b>	<b>4,617.00</b>	<b>-4,483.19</b>	<b>133.81</b>	<b>97.10</b>
		<b>-4,483.19</b>	<b>4,617.00</b>	<b>4,617.00</b>	<b>-4,483.19</b>	<b>133.81</b>	<b>97.10</b>
<b>Total Group 1: Segment 3: Department</b>	Code: 176 - Zoning Board of Appeals	<b>-4,483.19</b>	<b>4,617.00</b>	<b>4,617.00</b>	<b>-4,483.19</b>	<b>133.81</b>	<b>97.10</b>
<b>Group 1: Segment 3: Department</b>	Code: 179 - Land Use (LU)						
<b>Personnel</b>							
001-01-179-5100-0000-000	LAND USE WAGES-LU COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Group 3: Personnel</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Expenses</b>							
001-01-179-5300-0000-000	LAND USE PROF & TECH SERVICES	0.00	3,300.00	3,300.00	0.00	3,300.00	0.00
001-01-179-5420-0000-000	LAND USE OFFICE SUPPLIES	0.00	600.00	600.00	0.00	600.00	0.00
001-01-179-5710-0000-000	LAND USE TRAVEL/MILEAGE-IN STATE	0.00	100.00	100.00	0.00	100.00	0.00
001-01-179-5730-0000-000	LAND USE DUES & MEMBERSHIPS	-452.00	450.00	450.00	-452.00	-2.00	100.44
<b>Total Group 3: Expenses</b>		<b>-452.00</b>	<b>4,450.00</b>	<b>4,450.00</b>	<b>-452.00</b>	<b>3,998.00</b>	<b>10.16</b>
		<b>-452.00</b>	<b>4,450.00</b>	<b>4,450.00</b>	<b>-452.00</b>	<b>3,998.00</b>	<b>10.16</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-452.00</b>	<b>4,450.00</b>	<b>4,450.00</b>	<b>-452.00</b>	<b>3,998.00</b>	<b>10.16</b>
Code: 179 - Land Use (LU)							
<b>Group 1: Segment 3: Department</b>							
Code: 191 - Facility Maintenance							
<b>Personnel</b>							
001-01-191-5100-0000-000	FACILITIES WAGES - FAC MAINT COORD	-55,559.62	58,078.80	58,078.80	-55,559.62	2,519.18	95.66
001-01-191-5112-0000-000	FACILITY- SUPPORT STAFF	-16,819.87	19,760.00	19,760.00	-16,819.87	2,940.13	85.12
001-01-191-5120-0000-000	FACILITIES WAGES - TEMP HELP	-14,885.28	7,400.11	7,400.11	-14,885.28	-7,485.17	201.15
001-01-191-5130-0000-000	FACILITIES ADDITIONAL GROSS - OVER	0.00	0.00	0.00	0.00	0.00	0.00
001-01-191-5190-0000-000	FACILITIES STIPENDS - LONGEVITY	0.00	0.00	0.00	0.00	0.00	0.00
001-01-191-5191-0000-000	FACILITY STIPENDS - TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00
001-01-191-5195-0000-000	FACILITY- CLOTHING ALLOWANCE	0.00	500.00	500.00	0.00	500.00	0.00
001-01-191-5197-0000-000	FACILITY- VEHICLE ALLOWANCE	-2,307.70	6,000.00	6,000.00	-2,307.70	3,692.30	38.46
<b>Total Group 3: Personnel</b>		<b>-89,572.47</b>	<b>91,738.91</b>	<b>91,738.91</b>	<b>-89,572.47</b>	<b>2,166.44</b>	<b>97.64</b>
<b>Expenses</b>							
001-01-191-5210-0000-000	FACILITIES ENERGY	-87,356.42	75,000.00	75,000.00	-87,356.42	-12,356.42	116.48
001-01-191-5230-0000-000	FACILITIES UTILITY - WATER	-4,346.02	3,700.00	3,700.00	-4,346.02	-646.02	117.46
001-01-191-5240-0000-000	FACILITIES REPAIR & MAINTAIN - BUILDI	-30,469.38	30,000.00	30,000.00	-30,469.38	-469.38	101.56
001-01-191-5245-0000-000	FACILITIES REPAIR & MAINTAIN - EQUIP	-14,581.49	4,000.00	4,000.00	-14,581.49	-10,581.49	364.54
001-01-191-5300-0000-000	FACILITIES PROFESSIONAL SERVICES	-26,147.99	67,000.00	67,000.00	-26,147.99	40,852.01	39.03
001-01-191-5310-0000-801	FAC-12 DUDLEY RD-FIRE ALARM & EXTI	0.00	0.00	0.00	0.00	0.00	0.00
001-01-191-5310-0000-803	FAC- 13 ELM ST- FIRE ALARM & EXTING	-905.00	0.00	0.00	-905.00	-905.00	0.00
001-01-191-5310-0000-804	FAC-272 MAIN ST-FIRE ALARM & EXTING	0.00	0.00	0.00	0.00	0.00	0.00
001-01-191-5340-0000-000	FACILITIES COMMUNICATIONS	-18,513.25	1,900.00	1,900.00	-18,513.25	-16,613.25	974.38
001-01-191-5340-0000-804	FAC-272 MAIN ST-COMMUNICATIONS	-35.70	0.00	0.00	-35.70	-35.70	0.00
001-01-191-5341-0000-804	FAC-272 MAIN ST-ELEVATOR SERVICE	200.00	0.00	0.00	200.00	200.00	0.00
001-01-191-5380-0000-000	FACILITIES OTHER SERVICES	-4,523.70	500.00	500.00	-4,523.70	-4,023.70	904.74

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
001-01-191-5381-0000-801	FAC-12 DUDLEY RD-LANSCAPING/FERTI	-323.00	0.00	0.00	-323.00	-323.00	0.00
001-01-191-5381-0000-804	FAC-272 MAIN ST-LANDSCAPING/FERTILI	-792.00	0.00	0.00	-792.00	-792.00	0.00
001-01-191-5420-0000-000	FACILITIES - OFFICE SUPPLIES	-39.04	0.00	0.00	-39.04	-39.04	0.00
001-01-191-5430-0000-000	FACILITIES BUILDING SUPPLIES	-5,459.52	5,000.00	5,000.00	-5,459.52	-459.52	109.19
001-01-191-5450-0000-804	FAC-272 MAIN ST-CUSTODIAL /CLEANIN	-637.50	0.00	0.00	-637.50	-637.50	0.00
001-01-191-5460-0000-000	FACILITIES GROUNDSKEEPING SUPPLIE	0.00	6,500.00	6,500.00	0.00	6,500.00	0.00
001-01-191-5480-0000-000	FACILITIES - VEHICULAR SUPPLIES	-34.01	1,028.00	1,028.00	-34.01	993.99	3.31
001-01-191-5580-0000-000	FACILITIES OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-01-191-5580-0000-801	FAC-12 DUDLEY RD-MISC. SUPPLIES & E	-10.69	0.00	0.00	-10.69	-10.69	0.00
001-01-191-5580-0000-804	FAC-272 MAIN ST-MISC SUPPLIES & EXP	-1,421.21	0.00	0.00	-1,421.21	-1,421.21	0.00
001-01-191-5614-0000-100	FACILITIES PRIOR YEAR ENCUMBRANC	0.00	0.00	0.00	0.00	0.00	0.00
001-01-191-5780-0000-000	FACILITIES - OTHER CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
001-01-191-5850-0000-000	FACILITIES - NEW EQUIPMENT	-2,099.00	0.00	0.00	-2,099.00	-2,099.00	0.00
<b>Total Group 3: Expenses</b>		<b>-197,494.92</b>	<b>194,628.00</b>	<b>194,628.00</b>	<b>-197,494.92</b>	<b>-2,866.92</b>	<b>101.47</b>
		<b>-287,067.39</b>	<b>286,366.91</b>	<b>286,366.91</b>	<b>-287,067.39</b>	<b>-700.48</b>	<b>100.24</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-287,067.39</b>	<b>286,366.91</b>	<b>286,366.91</b>	<b>-287,067.39</b>	<b>-700.48</b>	<b>100.24</b>
<b>Group 1: Segment 3: Department</b>							
<b>Expenses</b>							
001-01-192-5240-2020-000	STM 01/21/20 ART 9 RESTORATION OF P	-3,350.00	0.00	3,500.00	-3,350.00	150.00	95.71
<b>Total Group 3: Expenses</b>		<b>-3,350.00</b>	<b>0.00</b>	<b>3,500.00</b>	<b>-3,350.00</b>	<b>150.00</b>	<b>95.71</b>
		<b>-3,350.00</b>	<b>0.00</b>	<b>3,500.00</b>	<b>-3,350.00</b>	<b>150.00</b>	<b>95.71</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-3,350.00</b>	<b>0.00</b>	<b>3,500.00</b>	<b>-3,350.00</b>	<b>150.00</b>	<b>95.71</b>
<b>Group 1: Segment 3: Department</b>							
<b>Expenses</b>							
001-01-193-5210-0000-000	WTTR ENERGY	0.00	0.00	0.00	0.00	0.00	0.00
001-01-193-5230-0000-000	WTRR WATER	0.00	0.00	0.00	0.00	0.00	0.00
001-01-193-5240-0000-000	WTTR REPAIR & MAINT BUILDING	0.00	0.00	0.00	0.00	0.00	0.00
001-01-193-5340-0000-000	WTRR COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00
001-01-193-5380-0000-000	WTRR OTHER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
001-01-193-5420-0000-000	WTRR OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
001-01-193-5460-0000-000	WTRR GROUNDSKEEPING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Total Group 3: Expenses</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Group 1: Segment 3: Department</b>	Code: 193 - Facility - West Townsend	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Group 1: Segment 3: Department</b>	Code: 194 - Facility - Other Town Properties						
<b>Expenses</b>							
001-01-194-5614-0000-100	TBA PRIOR YEAR ENCUMBRANCE - FACI	-51.16	0.00	1,483.15	-51.16	1,431.99	3.45
001-01-194-5615-0000-100	TBA PRIOR YEAR ENCUMBRANCE -MEM	0.00	0.00	276.96	0.00	276.96	0.00
<b>Total Group 3: Expenses</b>		<b>-51.16</b>	<b>0.00</b>	<b>1,760.11</b>	<b>-51.16</b>	<b>1,708.95</b>	<b>2.91</b>
		<b>-51.16</b>	<b>0.00</b>	<b>1,760.11</b>	<b>-51.16</b>	<b>1,708.95</b>	<b>2.91</b>
<b>Total Group 1: Segment 3: Department</b>	Code: 194 - Facility - Other Town	<b>-51.16</b>	<b>0.00</b>	<b>1,760.11</b>	<b>-51.16</b>	<b>1,708.95</b>	<b>2.91</b>
<b>Group 1: Segment 3: Department</b>	Code: 195 - Town Report / S Thorpe						
<b>Expenses</b>							
001-01-195-5300-0000-000	TOWN REPORTS - PROFESSIONAL SER	-1,563.44	2,000.00	2,000.00	-1,563.44	436.56	78.17
<b>Total Group 3: Expenses</b>		<b>-1,563.44</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>-1,563.44</b>	<b>436.56</b>	<b>78.17</b>
		<b>-1,563.44</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>-1,563.44</b>	<b>436.56</b>	<b>78.17</b>
<b>Total Group 1: Segment 3: Department</b>	Code: 195 - Town Report / S Thorpe	<b>-1,563.44</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>-1,563.44</b>	<b>436.56</b>	<b>78.17</b>
<b>Group 1: Segment 3: Department</b>	Code: 196 - Town Public Works Projects						
<b>Expenses</b>							
001-01-196-5900-2005-000	TPWC DESIGN/ENGINEER 119 SIDEWAL	0.00	0.00	29,436.00	0.00	29,436.00	0.00
<b>Total Group 3: Expenses</b>		<b>0.00</b>	<b>0.00</b>	<b>29,436.00</b>	<b>0.00</b>	<b>29,436.00</b>	<b>0.00</b>
		<b>0.00</b>	<b>0.00</b>	<b>29,436.00</b>	<b>0.00</b>	<b>29,436.00</b>	<b>0.00</b>
<b>Total Group 1: Segment 3: Department</b>	Code: 196 - Town Public Works	<b>0.00</b>	<b>0.00</b>	<b>29,436.00</b>	<b>0.00</b>	<b>29,436.00</b>	<b>0.00</b>
<b>Group 1: Segment 3: Department</b>	Code: 210 - Police						
<b>Personnel</b>							
001-02-210-5100-0000-000	POLICE - SALARY -POLICE CHIEF	-130,080.00	131,250.00	131,250.00	-130,080.00	1,170.00	99.11
001-02-210-5108-0000-000	POLICE- SALARY DEP POLICE CHIEF	-18,540.00	68,989.00	68,989.00	-18,540.00	50,449.00	26.87
001-02-210-5109-0000-000	Wages- POLICE LIEUTENANT	-118,911.66	117,750.00	117,750.00	-118,911.66	-1,161.66	100.99
001-02-210-5110-0000-000	POLICE - SALARY & WAGES-OPER STAF	-563,330.33	661,688.00	661,688.00	-563,330.33	98,357.67	85.14
001-02-210-5112-0000-000	POLICE - WAGES-SUPPORT STAFF	-51,616.22	70,252.00	70,252.00	-51,616.22	18,635.78	73.47

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.	
001-02-210-5120-0000-000	POLICE - WAGES-RESERVE OFFICERS	-13,852.91	27,321.00	27,321.00	-13,852.91	13,468.09	50.70	
001-02-210-5122-0000-000	POLICE - WAGES -VAC BUY BACK	-4,000.00	0.00	0.00	-4,000.00	-4,000.00	0.00	
001-02-210-5125-0000-000	POLICE - WAGES - OTHER - TRAINING	-17,349.80	35,000.00	35,000.00	-17,349.80	17,650.20	49.57	
001-02-210-5130-0000-000	POLICE - ADDITIONAL GROSS - OVERTI	-197,198.12	130,000.00	130,000.00	-197,198.12	-67,198.12	151.69	
001-02-210-5131-0000-000	POLICE - ADDITIONAL GROSS - HOLIDAY	-30,622.82	35,000.00	35,000.00	-30,622.82	4,377.18	87.49	
001-02-210-5190-0000-000	POLICE - OTHER - STIPEND - LONGEVIT	-7,250.00	7,050.00	7,050.00	-7,250.00	-200.00	102.84	
001-02-210-5192-0000-000	POLICE - OTHER - STIPENDS CERTIFICA	-55,663.32	73,115.00	73,115.00	-55,663.32	17,451.68	76.13	
001-02-210-5195-0000-000	POLICE - OTHER - UNIFORM ALLOWANC	-25,811.94	16,900.00	16,900.00	-25,811.94	-8,911.94	152.73	
Total Group 3: Personnel		-1,234,227.12	1,374,315.00	1,374,315.00	-1,234,227.12	140,087.88	89.81	
Expenses								
001-02-210-5210-0000-000	POLICE - ENERGY	-20,992.05	22,500.00	22,500.00	-20,992.05	1,507.95	93.30	
001-02-210-5230-0000-000	POLICE - WATER	-3,271.83	1,400.00	1,400.00	-3,271.83	-1,871.83	233.70	
001-02-210-5240-0000-000	POLICE - REPAIR & MAINT BUILDING	-12,079.19	15,000.00	15,000.00	-12,079.19	2,920.81	80.53	
001-02-210-5245-0000-000	POLICE - REPAIR & MAINT EQUIPMENT	-27,391.24	36,000.00	36,000.00	-27,391.24	8,608.76	76.09	
001-02-210-5270-0000-000	POLICE - EQUIPMENT RENTAL	0.00	375.00	375.00	0.00	375.00	0.00	
001-02-210-5300-0000-000	POLICE - PROFESSIONAL SERVICES	-12,110.11	7,000.00	7,000.00	-12,110.11	-5,110.11	173.00	
001-02-210-5340-0000-000	POLICE - COMMUNICATION	-8,308.80	11,000.00	11,000.00	-8,308.80	2,691.20	75.53	
001-02-210-5380-0000-000	POLICE - OTHER SERVICES	-118.50	1,200.00	1,200.00	-118.50	1,081.50	9.88	
001-02-210-5380-0001-000	POLICE - OTHER SERVICES-PRISONER	-167.99	500.00	500.00	-167.99	332.01	33.60	
001-02-210-5420-0000-000	POLICE - OFFICE SUPPLIES	-5,472.66	4,500.00	4,500.00	-5,472.66	-972.66	121.61	
001-02-210-5480-0000-000	POLICE - VEHICLULAR SUPPLIES	-21,103.39	30,250.00	30,250.00	-21,103.39	9,146.61	69.76	
001-02-210-5580-0000-000	POLICE - OTHER SUPPLIES	-1,027.91	4,500.00	4,500.00	-1,027.91	3,472.09	22.84	
001-02-210-5710-0000-000	POLICE - TRAVEL/MILEAGE-IN STATE	-1.00	250.00	250.00	-1.00	249.00	0.40	
001-02-210-5730-0000-000	POLICE - DUES & MEMBERSHIPS	-15,631.00	15,000.00	15,000.00	-15,631.00	-631.00	104.21	
001-02-210-5780-0000-000	POLICE - OTHER CHARGES - TRAINING	-25,111.34	23,000.00	23,000.00	-25,111.34	-2,111.34	109.18	
001-02-210-5850-0000-000	POLICE - NEW EQUIPMENT	-59,655.38	60,000.00	60,000.00	-59,655.38	344.62	99.43	
Total Group 3: Expenses		-212,442.39	232,475.00	232,475.00	-212,442.39	20,032.61	91.38	
		-1,446,669.51	1,606,790.00	1,606,790.00	-1,446,669.51	160,120.49	90.03	
Total Group 1: Segment 3: Department		Code: 210 - Police	-1,446,669.51	1,606,790.00	1,606,790.00	-1,446,669.51	160,120.49	90.03
Group 1: Segment 3: Department		Code: 211 - Police Special Articles						
Personnel								
001-02-211-5100-2020-000	ATM 07/25/2020 ART 10 POLICE CHIEF S	0.00	0.00	55,000.00	0.00	55,000.00	0.00	

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Total Group 3: Personnel</b>		<b>0.00</b>	<b>0.00</b>	<b>55,000.00</b>	<b>0.00</b>	<b>55,000.00</b>	<b>0.00</b>
<b>Expenses</b>							
001-02-211-5618-0000-100	POLICE - PRIOR YEAR ENCUMBRANCE 2	-56,408.98	0.00	57,542.00	-56,408.98	1,133.02	98.03
001-02-211-5803-2012-013	POLICE - CAP BDGT-BODY ARMOR 25 SE	-519.50	0.00	1,533.20	-519.50	1,013.70	33.88
001-02-211-5850-2016-251	POLICE-A28ATM5/15 CAP BDGT-RADIO R	-3,650.00	0.00	3,650.70	-3,650.00	0.70	99.98
001-02-211-5851-2020-319	ATM 05/07/19 ART 9 LOBBY DOOR/KEY C	-1,746.21	0.00	30,000.00	-1,746.21	28,253.79	5.82
001-02-211-5877-2020-318	ATM 05/07/19 ART 9 HVAC UPGRADE/RE	-18,550.80	0.00	25,000.00	-18,550.80	6,449.20	74.20
<b>Total Group 3: Expenses</b>		<b>-80,875.49</b>	<b>0.00</b>	<b>117,725.90</b>	<b>-80,875.49</b>	<b>36,850.41</b>	<b>68.70</b>
		<b>-80,875.49</b>	<b>0.00</b>	<b>172,725.90</b>	<b>-80,875.49</b>	<b>91,850.41</b>	<b>46.82</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-80,875.49</b>	<b>0.00</b>	<b>172,725.90</b>	<b>-80,875.49</b>	<b>91,850.41</b>	<b>46.82</b>
Code: 211 - Police Special Articles							
<b>Group 1: Segment 3: Department</b>							
Code: 220 - Fire/EMS							
<b>Personnel</b>							
001-02-220-5100-0000-000	FIRE/EMS - SALARY-FIRE CHIEF/EMS DI	-125,000.17	127,500.00	127,500.00	-125,000.17	2,499.83	98.04
001-02-220-5110-0000-000	FIRE/EMS - WAGES - FULL TIME OPS CA	-73,722.54	80,907.00	80,907.00	-73,722.54	7,184.46	91.12
001-02-220-5110-0000-230	FIRE/EMS WAGES- OP EMS COORD. CA	-80,506.80	88,972.00	88,972.00	-80,506.80	8,465.20	90.49
001-02-220-5111-0000-000	FIRE/EMS - WAGES - FULL TIME OPER LI	-31,378.12	76,934.00	76,934.00	-31,378.12	45,555.88	40.79
001-02-220-5112-0000-000	FIRE/EMS WAGES- FF PARAMEDICS	-208,939.44	189,453.00	189,453.00	-208,939.44	-19,486.44	110.29
001-02-220-5112-0000-230	FIRE/EMS - WAGES-OPER STF PER DIEM	-152,249.76	234,906.00	234,906.00	-152,249.76	82,656.24	64.81
001-02-220-5115-0000-000	FIRE/EMS - WAGES - MECHANIC	-7,975.00	7,319.01	7,319.01	-7,975.00	-655.99	108.96
001-02-220-5120-0000-000	FIRE/EMS - WAGES - ON CALL FIREFIGH	-68,472.76	79,529.00	79,529.00	-68,472.76	11,056.24	86.10
001-02-220-5122-0000-000	FIRE WAGES- VAC BUY BACK	-4,807.70	4,904.00	4,904.00	-4,807.70	96.30	98.04
001-02-220-5122-0000-230	FIRE/EMS - WAGES-ON CALL BLS EMT	-6,800.19	53,399.00	53,399.00	-6,800.19	46,598.81	12.73
001-02-220-5130-0000-000	FIRE/EMS - ADDITIONAL GROSS - OVERT	-157,376.65	27,106.00	48,106.00	-157,376.65	-109,270.65	327.15
001-02-220-5131-0000-230	FIRE/EMS- VACATION REPLACEMENT	0.00	9,450.00	9,450.00	0.00	9,450.00	0.00
001-02-220-5132-0000-230	FIRE/EMS - ADDITIONAL GROSS-OVERTI	0.00	1,076.00	1,076.00	0.00	1,076.00	0.00
001-02-220-5133-0000-000	FIRE/EMS - ADDITIONAL GROSS - OVERT	-1,642.13	2,154.00	2,154.00	-1,642.13	511.87	76.24
001-02-220-5142-0000-230	FIRE/EMS - ADDITIONAL GROSS-OVERTI	-106,389.57	8,405.00	8,405.00	-106,389.57	-97,984.57	1,265.79
001-02-220-5190-0000-000	FIRE/EMS - OTHER - STIPEND -LONGEVI	-4,750.00	4,500.00	4,500.00	-4,750.00	-250.00	105.56
001-02-220-5191-0000-230	FIRE/EMS - OTHER - STIPENDS - ON CAL	-13,736.72	13,250.00	13,250.00	-13,736.72	-486.72	103.67
001-02-220-5192-0000-000	FIRE/EMS- OTHER-CERT & TRAINING	-37.59	5,300.00	5,300.00	-37.59	5,262.41	0.71
001-02-220-5194-0000-000	FIRE/EMS-OTHER STIPEND-EMS STAND	-709.91	11,000.00	11,000.00	-709.91	10,290.09	6.45
001-02-220-5195-0000-000	FIRE/EMS - OTHER - UNIFORM ALLOWAN	-2,500.00	0.00	0.00	-2,500.00	-2,500.00	0.00



Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021      Start Date: 7/1/2020      end: 6/30/2021      Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Total Group 3: Personnel</b>		<b>-1,046,995.05</b>	<b>1,026,064.01</b>	<b>1,047,064.01</b>	<b>-1,046,995.05</b>	<b>68.96</b>	<b>99.99</b>
<b>Expenses</b>							
001-02-220-5210-0000-000	FIRE/EMS - ENERGY	-39,372.22	38,000.00	38,000.00	-39,372.22	-1,372.22	103.61
001-02-220-5230-0000-000	FIRE/EMS - WATER	-1,596.43	1,250.00	1,250.00	-1,596.43	-346.43	127.71
001-02-220-5240-0000-000	FIRE/EMS - REPAIR & MAINT BUILDING	-13,867.35	14,000.00	14,000.00	-13,867.35	132.65	99.05
001-02-220-5245-0000-000	FIRE/EMS - REPAIR & MAINT EQUIPMEN	-53,364.62	22,000.00	55,580.00	-53,364.62	2,215.38	96.01
001-02-220-5245-0000-230	FIRE/EMS - REPAIR & MAINT - EMS EQUI	-3,511.51	11,000.00	11,000.00	-3,511.51	7,488.49	31.92
001-02-220-5300-0000-000	FIRE/EMS - PROF SERVICES	-6,806.30	6,776.00	6,776.00	-6,806.30	-30.30	100.45
001-02-220-5302-0000-230	FIRE/EMS - PROFESSIONAL & TECHNICA	-19,201.74	18,000.00	18,000.00	-19,201.74	-1,201.74	106.68
001-02-220-5303-0000-000	FIRE/EMS - PROF & TECH SVCS - TRAINI	-6,259.44	17,740.00	6,740.00	-6,259.44	480.56	92.87
001-02-220-5340-0000-000	FIRE/EMS - COMMUNICATION	-14,181.84	10,000.00	10,000.00	-14,181.84	-4,181.84	141.82
001-02-220-5380-0000-000	FIRE/EMS - OTHER SERVICES	-6.85	500.00	500.00	-6.85	493.15	1.37
001-02-220-5380-0000-230	FIRE/EMS - OTHER PURCHASED SERVIC	-5,069.39	8,000.00	8,000.00	-5,069.39	2,930.61	63.37
001-02-220-5380-0001-000	FIRE/EMS - HAZARDOUS WASTE COLLE	-4,457.00	4,457.00	4,457.00	-4,457.00	0.00	100.00
001-02-220-5420-0000-000	FIRE/EMS - OFFICE SUPPLIES	-1,574.19	1,700.00	1,700.00	-1,574.19	125.81	92.60
001-02-220-5430-0000-000	FIRE/EMS - BUILDING SUPPLIES	-841.35	800.00	800.00	-841.35	-41.35	105.17
001-02-220-5435-0000-000	FIRE/EMS - EQUIPMENT MAINT SUPPLIE	-56.42	100.00	100.00	-56.42	43.58	56.42
001-02-220-5450-0000-000	FIRE/EMS - CUSTODIAL/HOUSEKEEPING	-711.14	2,100.00	2,100.00	-711.14	1,388.86	33.86
001-02-220-5480-0000-000	FIRE/EMS - VEHICULAR SUPPLIES	-11,531.38	20,000.00	20,000.00	-11,531.38	8,468.62	57.66
001-02-220-5500-0000-230	FIRE/EMS - MEDICAL SUPPLIES	-29,541.63	25,000.00	25,000.00	-29,541.63	-4,541.63	118.17
001-02-220-5580-0000-000	FIRE/EMS - OTHER SUPPLIES	-2,975.65	3,000.00	3,000.00	-2,975.65	24.35	99.19
001-02-220-5585-0000-000	FIRE/EMS - OTHER SUPPLIES - TRAININ	-658.20	800.00	800.00	-658.20	141.80	82.28
001-02-220-5585-0000-230	FIRE/EMS-UNIFORM ALLOWANCE - EMS	-76.00	2,700.00	2,700.00	-76.00	2,624.00	2.81
001-02-220-5585-0001-000	FIRE/EMS-UNIFORM ALLOWANCE ON CA	-644.00	4,100.00	4,100.00	-644.00	3,456.00	15.71
001-02-220-5585-0002-000	FIRE/EMS-UNIFORM ALLOWANCE FIRE	-7,648.26	6,600.00	6,600.00	-7,648.26	-1,048.26	115.88
001-02-220-5710-0000-000	FIRE/EMS - TRAVEL/MILEAGE - IN STATE	0.00	300.00	300.00	0.00	300.00	0.00
001-02-220-5730-0000-000	FIRE/EMS - DUES & MEMBERSHIPS	-2,155.00	1,000.00	1,000.00	-2,155.00	-1,155.00	215.50
001-02-220-5730-0000-230	FIRE/EMS - DUES & MEMBERSHIPS EMS	-600.00	2,300.00	2,300.00	-600.00	1,700.00	26.09
001-02-220-5780-0000-000	FIRE/EMS - OTHER CHARGES	-600.25	1,000.00	1,000.00	-600.25	399.75	60.03
001-02-220-5850-0000-000	FIRE/EMS - NEW EQUIPMENT	-12,498.43	15,000.00	15,000.00	-12,498.43	2,501.57	83.32
001-02-220-5870-0000-000	FIRE/EMS - REPLACE EQUIPMENT	-3,913.25	15,000.00	5,000.00	-3,913.25	1,086.75	78.27
<b>Total Group 3: Expenses</b>		<b>-243,719.84</b>	<b>253,223.00</b>	<b>265,803.00</b>	<b>-243,719.84</b>	<b>22,083.16</b>	<b>91.69</b>
		<b>-1,290,714.89</b>	<b>1,279,287.01</b>	<b>1,312,867.01</b>	<b>-1,290,714.89</b>	<b>22,152.12</b>	<b>98.31</b>

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Total Group 1: Segment 3: Department</b>		<b>-1,290,714.89</b>	<b>1,279,287.01</b>	<b>1,312,867.01</b>	<b>-1,290,714.89</b>	<b>22,152.12</b>	<b>98.31</b>
<b>Group 1: Segment 3: Department</b>		Code: 220 - Fire/EMS					
<b>Expenses</b>		Code: 222 - Fire/EMS Special Articles					
001-02-222-5619-0000-100	FIRE - PRIOR YEAR ENCUMBRANCE 220	-212.71	0.00	3,000.00	-212.71	2,787.29	7.09
001-02-222-5800-2015-000	FIRE ARTICLES-A16ATM5/5/15-PREV TRA	0.00	0.00	0.00	0.00	0.00	0.00
001-02-222-5870-2018-000	A14ATM5/7/17 ALS Equipment Replacemen	0.00	0.00	0.00	0.00	0.00	0.00
001-02-222-5870-2021-000	A7 ATM 07/25/2020 ALS REPLACEMENT E	-61,124.24	0.00	63,450.00	-61,124.24	2,325.76	96.33
<b>Total Group 3: Expenses</b>		<b>-61,336.95</b>	<b>0.00</b>	<b>66,450.00</b>	<b>-61,336.95</b>	<b>5,113.05</b>	<b>92.31</b>
		<b>-61,336.95</b>	<b>0.00</b>	<b>66,450.00</b>	<b>-61,336.95</b>	<b>5,113.05</b>	<b>92.31</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-61,336.95</b>	<b>0.00</b>	<b>66,450.00</b>	<b>-61,336.95</b>	<b>5,113.05</b>	<b>92.31</b>
<b>Group 1: Segment 3: Department</b>		Code: 225 - Communication Center					
<b>Expenses</b>							
001-02-225-5240-0000-000	COMM CTR - REPAIR & MAINTAIN BUILDI	0.00	0.00	0.00	0.00	0.00	0.00
001-02-225-5245-0000-000	COMM CTR - REPAIR & MAINT EQUIPME	-25,553.11	39,400.00	39,400.00	-25,553.11	13,846.89	64.86
001-02-225-5300-0000-000	COMM CTR - PROF & TECH SERVICES	-21,139.37	20,000.00	20,000.00	-21,139.37	-1,139.37	105.70
001-02-225-5340-0000-000	COMM CTR- COMMUNICATION	-18,589.60	10,000.00	10,000.00	-18,589.60	-8,589.60	185.90
001-02-225-5380-0000-000	COMM CTR - OTHER SERVICES	-173,997.00	174,000.00	174,000.00	-173,997.00	3.00	100.00
<b>Total Group 3: Expenses</b>		<b>-239,279.08</b>	<b>243,400.00</b>	<b>243,400.00</b>	<b>-239,279.08</b>	<b>4,120.92</b>	<b>98.31</b>
		<b>-239,279.08</b>	<b>243,400.00</b>	<b>243,400.00</b>	<b>-239,279.08</b>	<b>4,120.92</b>	<b>98.31</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-239,279.08</b>	<b>243,400.00</b>	<b>243,400.00</b>	<b>-239,279.08</b>	<b>4,120.92</b>	<b>98.31</b>
<b>Group 1: Segment 3: Department</b>		Code: 226 - Comm Center Special Articles					
<b>Expenses</b>							
001-02-226-5340-2021-000	A3 STM 5/8/21-DISPATCH SERVICE COST	0.00	0.00	65,000.00	0.00	65,000.00	0.00
001-02-226-5895-2019-000	COMM CTR- ATM 05/01/18 ART8 POLICE	-11,501.81	0.00	11,851.61	-11,501.81	349.80	97.05
001-02-226-5895-2019-001	COMM CTR-ATM 05/01/18 ART9 PUBLIC S	-5,388.11	0.00	5,388.11	-5,388.11	0.00	100.00
001-02-226-5895-2021-000	ATM 07/25/2020 ART 7- MICROWAVE LIN	0.00	0.00	0.00	0.00	0.00	0.00
001-02-226-5895-2021-001	ATM 07/25/2020 ART 7 - RADIO UPGRADE	-110,000.00	0.00	110,000.00	-110,000.00	0.00	100.00
<b>Total Group 3: Expenses</b>		<b>-126,889.92</b>	<b>0.00</b>	<b>192,239.72</b>	<b>-126,889.92</b>	<b>65,349.80</b>	<b>66.01</b>
		<b>-126,889.92</b>	<b>0.00</b>	<b>192,239.72</b>	<b>-126,889.92</b>	<b>65,349.80</b>	<b>66.01</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-126,889.92</b>	<b>0.00</b>	<b>192,239.72</b>	<b>-126,889.92</b>	<b>65,349.80</b>	<b>66.01</b>

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Group 1: Segment 3: Department</b>		Code: 230 - Ambulance					
<b>Expenses</b>							
001-02-230-5270-2021-000	ATM 07/25/2020 ART 7 - AMBULANCE LE	0.00	0.00	103,160.00	0.00	103,160.00	0.00
001-02-230-5500-2021-000	A4 STM 05/08/21 REPLACE IV PUMPS	0.00	9,000.00	9,000.00	0.00	9,000.00	0.00
<b>Total Group 3: Expenses</b>		<b>0.00</b>	<b>9,000.00</b>	<b>112,160.00</b>	<b>0.00</b>	<b>112,160.00</b>	<b>0.00</b>
		<b>0.00</b>	<b>9,000.00</b>	<b>112,160.00</b>	<b>0.00</b>	<b>112,160.00</b>	<b>0.00</b>
<b>Total Group 1: Segment 3: Department</b>		<b>0.00</b>	<b>9,000.00</b>	<b>112,160.00</b>	<b>0.00</b>	<b>112,160.00</b>	<b>0.00</b>
<b>Group 1: Segment 3: Department</b>		Code: 241 - Building Inspection					
<b>Personnel</b>							
001-02-241-5100-0000-000	BLDG INSP -SALARY -BLDG COMMISSIO	-59,630.72	67,075.00	67,075.00	-59,630.72	7,444.28	88.90
001-02-241-5110-0000-000	BLDG INSP - STIPEND - OPER (ALT BLDG	-3,973.82	1,500.00	1,500.00	-3,973.82	-2,473.82	264.92
001-02-241-5112-0000-000	BLDG INSP - WAGES-SUPPORT STAFF	-34,102.64	34,622.00	34,622.00	-34,102.64	519.36	98.50
001-02-241-5190-0000-000	BLDG INSP - OTHER - STIPEND - LONGE	-1,300.00	1,300.00	1,300.00	-1,300.00	0.00	100.00
001-02-241-5191-0000-000	BLDG INSP - OTHER - STIPEND - TRAVEL	-5,500.00	6,000.00	6,000.00	-5,500.00	500.00	91.67
001-02-241-5195-0000-000	BLDG INSP - OTHER - UNIFORM ALLOWA	-600.00	600.00	600.00	-600.00	0.00	100.00
<b>Total Group 3: Personnel</b>		<b>-105,107.18</b>	<b>111,097.00</b>	<b>111,097.00</b>	<b>-105,107.18</b>	<b>5,989.82</b>	<b>94.61</b>
<b>Expenses</b>							
001-02-241-5300-0000-000	BLDG INSP - PROFESSIONAL SERVICES	-1,120.00	1,500.00	1,500.00	-1,120.00	380.00	74.67
001-02-241-5340-0000-000	BLDG INSP - COMMUNICATIONS	-655.78	750.00	750.00	-655.78	94.22	87.44
001-02-241-5420-0000-000	BLDG INSP - OFFICE SUPPLIES	-304.00	800.00	800.00	-304.00	496.00	38.00
001-02-241-5580-0000-000	BLDG INSP - OTHER- CODE BOOKS	0.00	400.00	400.00	0.00	400.00	0.00
001-02-241-5730-0000-000	BLDG INSP - DUES & MEMBERSHIPS	0.00	250.00	250.00	0.00	250.00	0.00
<b>Total Group 3: Expenses</b>		<b>-2,079.78</b>	<b>3,700.00</b>	<b>3,700.00</b>	<b>-2,079.78</b>	<b>1,620.22</b>	<b>56.21</b>
		<b>-107,186.96</b>	<b>114,797.00</b>	<b>114,797.00</b>	<b>-107,186.96</b>	<b>7,610.04</b>	<b>93.37</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-107,186.96</b>	<b>114,797.00</b>	<b>114,797.00</b>	<b>-107,186.96</b>	<b>7,610.04</b>	<b>93.37</b>
<b>Group 1: Segment 3: Department</b>		Code: 242 - Gas Inspection					
<b>Personnel</b>							
001-02-242-5122-0000-000	GAS INSP - OTHER WAGES - OPER (ALT	-116.53	116.53	116.53	-116.53	0.00	100.00
001-02-242-5191-0000-000	GAS INSP - STIPEND - GAS INSPECTOR	-5,931.37	5,931.37	5,931.37	-5,931.37	0.00	100.00
<b>Total Group 3: Personnel</b>		<b>-6,047.90</b>	<b>6,047.90</b>	<b>6,047.90</b>	<b>-6,047.90</b>	<b>0.00</b>	<b>100.00</b>

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
		-6,047.90	6,047.90	6,047.90	-6,047.90	0.00	100.00
<b>Total Group 1: Segment 3: Department</b> Code: 242 - Gas Inspection		-6,047.90	6,047.90	6,047.90	-6,047.90	0.00	100.00
<b>Group 1: Segment 3: Department</b> Code: 243 - Plumbing Inspection							
<b>Personnel</b>							
001-02-243-5122-0000-000	PLUMB INSP - OTHER WAGES - OPER (A	-117.31	117.31	117.31	-117.31	0.00	100.00
001-02-243-5191-0000-000	PLUMB INSP - STIPEND - PLUMBING INS	-8,455.56	8,455.56	8,455.56	-8,455.56	0.00	100.00
<b>Total Group 3: Personnel</b>		-8,572.87	8,572.87	8,572.87	-8,572.87	0.00	100.00
<b>Expenses</b>							
001-02-243-5300-0000-000	PLUMB INSP - PROFESSIONAL & TECHNI	0.00	230.00	230.00	0.00	230.00	0.00
001-02-243-5580-0000-000	PLUMB INSP - OTHER SUPPLIES	-112.27	250.00	250.00	-112.27	137.73	44.91
001-02-243-5710-0000-000	PLUMB INSP - TRAVEL MILEAGE IN-STAT	-851.66	1,200.00	1,200.00	-851.66	348.34	70.97
<b>Total Group 3: Expenses</b>		-963.93	1,680.00	1,680.00	-963.93	716.07	57.38
		-9,536.80	10,252.87	10,252.87	-9,536.80	716.07	93.02
<b>Total Group 1: Segment 3: Department</b> Code: 243 - Plumbing Inspection		-9,536.80	10,252.87	10,252.87	-9,536.80	716.07	93.02
<b>Group 1: Segment 3: Department</b> Code: 244 - Sealer of Weights & Measures							
<b>Personnel</b>							
001-02-244-5191-0000-000	S OF W&M - OTHER - STIPEND	-4,638.88	4,638.88	4,638.88	-4,638.88	0.00	100.00
<b>Total Group 3: Personnel</b>		-4,638.88	4,638.88	4,638.88	-4,638.88	0.00	100.00
<b>Expenses</b>							
001-02-244-5420-0000-000	S OF W&M - OFFICE SUPPLIES	0.00	50.00	50.00	0.00	50.00	0.00
001-02-244-5580-0000-000	S OF W&M - OTHER SUPPLIES	0.00	100.00	100.00	0.00	100.00	0.00
001-02-244-5710-0000-000	S OF W&M - TRAVEL MILEAGE IN-STATE	0.00	52.00	52.00	0.00	52.00	0.00
<b>Total Group 3: Expenses</b>		0.00	202.00	202.00	0.00	202.00	0.00
		-4,638.88	4,840.88	4,840.88	-4,638.88	202.00	95.83
<b>Total Group 1: Segment 3: Department</b> Code: 244 - Sealer of Weights &		-4,638.88	4,840.88	4,840.88	-4,638.88	202.00	95.83
<b>Group 1: Segment 3: Department</b> Code: 245 - Electrical Inspection							
<b>Personnel</b>							
001-02-245-5122-0000-000	ELEC INSP - WAGES -OTHER - OPER (AL	-187.69	187.69	187.69	-187.69	0.00	100.00
001-02-245-5191-0000-000	ELEC INSP - OTHER - STIPEND	-14,095.39	14,095.39	14,095.39	-14,095.39	0.00	100.00

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Total Group 3: Personnel</b>		<b>-14,283.08</b>	<b>14,283.08</b>	<b>14,283.08</b>	<b>-14,283.08</b>	<b>0.00</b>	<b>100.00</b>
<b>Expenses</b>							
001-02-245-5300-0000-000	ELEC INSP - PROFESSIONAL & TECHNIC	0.00	1,150.00	1,150.00	0.00	1,150.00	0.00
001-02-245-5580-0000-000	ELEC INSP - OTHER SUPPLIES	-595.65	1,030.00	1,030.00	-595.65	434.35	57.83
001-02-245-5710-0000-000	ELEC INSP - TRAVEL MILEAGE IN-STATE	-709.06	1,200.00	1,200.00	-709.06	490.94	59.09
<b>Total Group 3: Expenses</b>		<b>-1,304.71</b>	<b>3,380.00</b>	<b>3,380.00</b>	<b>-1,304.71</b>	<b>2,075.29</b>	<b>38.60</b>
		<b>-15,587.79</b>	<b>17,663.08</b>	<b>17,663.08</b>	<b>-15,587.79</b>	<b>2,075.29</b>	<b>88.25</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-15,587.79</b>	<b>17,663.08</b>	<b>17,663.08</b>	<b>-15,587.79</b>	<b>2,075.29</b>	<b>88.25</b>
<b>Group 1: Segment 3: Department</b>							
<b>Expenses</b>							
001-02-246-5300-0000-000	ANIMAL INSPECTOR - PROFESSIONAL S	-582.00	589.06	589.06	-582.00	7.06	98.80
<b>Total Group 3: Expenses</b>		<b>-582.00</b>	<b>589.06</b>	<b>589.06</b>	<b>-582.00</b>	<b>7.06</b>	<b>98.80</b>
		<b>-582.00</b>	<b>589.06</b>	<b>589.06</b>	<b>-582.00</b>	<b>7.06</b>	<b>98.80</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-582.00</b>	<b>589.06</b>	<b>589.06</b>	<b>-582.00</b>	<b>7.06</b>	<b>98.80</b>
<b>Group 1: Segment 3: Department</b>							
<b>Expenses</b>							
001-02-290-5850-2020-000	ATM 05/07/19 ART. 21 - EMERGENCY REL	0.00	0.00	1,157.25	0.00	1,157.25	0.00
<b>Total Group 3: Expenses</b>		<b>0.00</b>	<b>0.00</b>	<b>1,157.25</b>	<b>0.00</b>	<b>1,157.25</b>	<b>0.00</b>
		<b>0.00</b>	<b>0.00</b>	<b>1,157.25</b>	<b>0.00</b>	<b>1,157.25</b>	<b>0.00</b>
<b>Total Group 1: Segment 3: Department</b>		<b>0.00</b>	<b>0.00</b>	<b>1,157.25</b>	<b>0.00</b>	<b>1,157.25</b>	<b>0.00</b>
<b>Group 1: Segment 3: Department</b>							
<b>Personnel</b>							
001-02-291-5191-0000-000	TEMA DIRECTOR-STIPEND	-2,133.00	2,132.83	2,132.83	-2,133.00	-0.17	100.01
<b>Total Group 3: Personnel</b>		<b>-2,133.00</b>	<b>2,132.83</b>	<b>2,132.83</b>	<b>-2,133.00</b>	<b>-0.17</b>	<b>100.01</b>
<b>Expenses</b>							
001-02-291-5245-0000-000	TEMA - REPAIR & MAINT - EQUIPMENT	0.00	691.00	691.00	0.00	691.00	0.00
001-02-291-5380-0000-000	TEMA - OTHER PURCHASED SERVICES	-608.01	0.00	0.00	-608.01	-608.01	0.00
001-02-291-5420-0000-000	TEMA - OFFICE SUPPLIES	0.00	109.00	109.00	0.00	109.00	0.00
001-02-291-5580-0000-000	TEMA - OTHER SUPPLIES	0.00	800.00	800.00	0.00	800.00	0.00

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
001-02-291-5710-0000-000	TEMA - TRAVEL MILEAGE - IN STATE	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00
<b>Total Group 3: Expenses</b>		<b>-608.01</b>	<b>3,100.00</b>	<b>3,100.00</b>	<b>-608.01</b>	<b>2,491.99</b>	<b>19.61</b>
		<b>-2,741.01</b>	<b>5,232.83</b>	<b>5,232.83</b>	<b>-2,741.01</b>	<b>2,491.82</b>	<b>52.38</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-2,741.01</b>	<b>5,232.83</b>	<b>5,232.83</b>	<b>-2,741.01</b>	<b>2,491.82</b>	<b>52.38</b>
<b>Group 1: Segment 3: Department</b>							
<b>Personnel</b>							
001-02-292-5191-0000-000	ACO - OTHER - STIPEND	-19,304.40	19,400.00	19,400.00	-19,304.40	95.60	99.51
<b>Total Group 3: Personnel</b>		<b>-19,304.40</b>	<b>19,400.00</b>	<b>19,400.00</b>	<b>-19,304.40</b>	<b>95.60</b>	<b>99.51</b>
<b>Expenses</b>							
001-02-292-5300-0000-000	ACO - PROFESSIONAL SERVICE	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
<b>Total Group 3: Expenses</b>		<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>
		<b>-19,304.40</b>	<b>24,400.00</b>	<b>24,400.00</b>	<b>-19,304.40</b>	<b>5,095.60</b>	<b>79.12</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-19,304.40</b>	<b>24,400.00</b>	<b>24,400.00</b>	<b>-19,304.40</b>	<b>5,095.60</b>	<b>79.12</b>
<b>Group 1: Segment 3: Department</b>							
<b>Expenses</b>							
001-02-293-5300-2019-000	STM 12/20/2018 ART 9 REGIONAL ANIMA	0.00	0.00	1,500.00	0.00	1,500.00	0.00
<b>Total Group 3: Expenses</b>		<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
		<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
<b>Total Group 1: Segment 3: Department</b>		<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
<b>Group 1: Segment 3: Department</b>							
<b>Personnel</b>							
001-02-294-5191-0000-000	TREE WARDEN - OTHER - STIPEND	-11,663.76	11,663.32	11,663.32	-11,663.76	-0.44	100.00
<b>Total Group 3: Personnel</b>		<b>-11,663.76</b>	<b>11,663.32</b>	<b>11,663.32</b>	<b>-11,663.76</b>	<b>-0.44</b>	<b>100.00</b>
<b>Expenses</b>							
001-02-294-5270-0000-000	TREE WARDEN - EQUIPMENT RENTAL	-10,720.00	9,374.00	9,374.00	-10,720.00	-1,346.00	114.36
001-02-294-5380-0000-000	TREE WARDEN - OTHER PURCHASED S	-216.00	1,200.00	1,200.00	-216.00	984.00	18.00
001-02-294-5710-0000-000	TREE WARDEN - TRAVEL MILEAGE - IN S	-260.17	300.00	300.00	-260.17	39.83	86.72
001-02-294-5730-0000-000	TREE WARDEN - DUES AND MEMBERSHI	-125.00	450.00	450.00	-125.00	325.00	27.78
<b>Total Group 3: Expenses</b>		<b>-11,321.17</b>	<b>11,324.00</b>	<b>11,324.00</b>	<b>-11,321.17</b>	<b>2.83</b>	<b>99.98</b>

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
		-22,984.93	22,987.32	22,987.32	-22,984.93	2.39	99.99
<b>Total Group 1: Segment 3: Department</b>	Code: 294 - Tree Warden	-22,984.93	22,987.32	22,987.32	-22,984.93	2.39	99.99
<b>Group 1: Segment 3: Department</b>	Code: 297 - Burial Agent						
<b>Personnel</b>							
001-02-297-5191-0000-000	BURIEL AGENT - OTHER - STIPEND	-129.08	141.00	141.00	-129.08	11.92	91.55
<b>Total Group 3: Personnel</b>		-129.08	141.00	141.00	-129.08	11.92	91.55
		-129.08	141.00	141.00	-129.08	11.92	91.55
<b>Total Group 1: Segment 3: Department</b>	Code: 297 - Burial Agent	-129.08	141.00	141.00	-129.08	11.92	91.55
<b>Group 1: Segment 3: Department</b>	Code: 298 - Parking Clerk						
<b>Personnel</b>							
001-02-298-5191-0000-000	PARKING CLERK - OTHER - STIPEND	-59.45	65.00	65.00	-59.45	5.55	91.46
<b>Total Group 3: Personnel</b>		-59.45	65.00	65.00	-59.45	5.55	91.46
		-59.45	65.00	65.00	-59.45	5.55	91.46
<b>Total Group 1: Segment 3: Department</b>	Code: 298 - Parking Clerk	-59.45	65.00	65.00	-59.45	5.55	91.46
<b>Group 1: Segment 3: Department</b>	Code: 300 - NMRSD North Midd Reg School District						
<b>Expenses</b>							
001-03-300-5400-0000-000	N.M.R.S.D. ASSESSMENT	-13,031,316.00	13,031,316.00	13,031,316.00	-13,031,316.00	0.00	100.00
<b>Total Group 3: Expenses</b>		-13,031,316.00	13,031,316.00	13,031,316.00	-13,031,316.00	0.00	100.00
		-13,031,316.00	13,031,316.00	13,031,316.00	-13,031,316.00	0.00	100.00
<b>Total Group 1: Segment 3: Department</b>	Code: 300 - NMRSD North Midd Reg	-13,031,316.00	13,031,316.00	13,031,316.00	-13,031,316.00	0.00	100.00
<b>Group 1: Segment 3: Department</b>	Code: 301 - NVTHS Nashoba Valley Tech High Sch						
<b>Expenses</b>							
001-03-301-5400-0000-000	N.V.T.H.S. ASSESSMENT	-954,368.00	954,368.00	954,368.00	-954,368.00	0.00	100.00
<b>Total Group 3: Expenses</b>		-954,368.00	954,368.00	954,368.00	-954,368.00	0.00	100.00
		-954,368.00	954,368.00	954,368.00	-954,368.00	0.00	100.00
<b>Total Group 1: Segment 3: Department</b>	Code: 301 - NVTHS Nashoba Valley	-954,368.00	954,368.00	954,368.00	-954,368.00	0.00	100.00

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Group 1: Segment 3: Department</b>		Code: 421 - Highway - Personnel					
<b>Personnel</b>							
001-04-421-5100-0000-000	HIGHWAY - SALARY-HIGHWAY SUPERIN	-71,738.08	72,738.10	72,738.10	-71,738.08	1,000.02	98.63
001-04-421-5110-0000-000	HIGHWAY -WAGES-OPER STAFF	-257,621.96	285,348.00	285,348.00	-257,621.96	27,726.04	90.28
001-04-421-5120-0000-000	HIGHWAY TEMPORARY WAGES	-412.80	0.00	0.00	-412.80	-412.80	0.00
001-04-421-5122-0000-000	HIGHWAY-WAGES-OTHER	-719.34	17,231.00	7,231.00	-719.34	6,511.66	9.95
001-04-421-5130-0000-000	HIGHWAY - ADDITIONAL GROSS - OT & D	-2,843.09	9,500.00	9,500.00	-2,843.09	6,656.91	29.93
001-04-421-5190-0000-000	HIGHWAY - OTHER STIPEND - LONGEVIT	-5,000.00	5,300.00	5,300.00	-5,000.00	300.00	94.34
001-04-421-5192-0000-000	HIGHWAY - OTHER STIPEND - CERTIFIC	-8,182.82	3,500.00	3,500.00	-8,182.82	-4,682.82	233.79
001-04-421-5195-0000-000	HIGHWAY - OTHER - UNIFORM ALLOWA	-5,638.81	6,600.00	6,600.00	-5,638.81	961.19	85.44
001-04-421-5196-0000-000	HIGHWAY - OTHER STIPEND - TUITION R	-250.00	0.00	0.00	-250.00	-250.00	0.00
<b>Total Group 3: Personnel</b>		<b>-352,406.90</b>	<b>400,217.10</b>	<b>390,217.10</b>	<b>-352,406.90</b>	<b>37,810.20</b>	<b>90.31</b>
		<b>-352,406.90</b>	<b>400,217.10</b>	<b>390,217.10</b>	<b>-352,406.90</b>	<b>37,810.20</b>	<b>90.31</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-352,406.90</b>	<b>400,217.10</b>	<b>390,217.10</b>	<b>-352,406.90</b>	<b>37,810.20</b>	<b>90.31</b>
<b>Group 1: Segment 3: Department</b>		Code: 422 - Highway - Expenses					
<b>Expenses</b>							
001-04-422-5210-0000-000	HGHWAY - ENERGY	-13,739.17	15,000.00	15,000.00	-13,739.17	1,260.83	91.59
001-04-422-5230-0000-000	HIGHWAY - WATER	-453.24	200.00	200.00	-453.24	-253.24	226.62
001-04-422-5240-0000-000	HIGHWAY - REPAIR & MAINT BUILDING	-2,605.89	1,000.00	1,000.00	-2,605.89	-1,605.89	260.59
001-04-422-5245-0000-000	HIGHWAY - REPAIR & MAINT EQUIPMEN	-9,622.39	15,000.00	15,000.00	-9,622.39	5,377.61	64.15
001-04-422-5270-0000-000	HIGHWAY - EQUIPMENT RENTAL	-99.58	1,500.00	1,500.00	-99.58	1,400.42	6.64
001-04-422-5300-0000-000	HIGHWAY - PROFESSIONAL SERVICES	-4,487.30	3,500.00	3,500.00	-4,487.30	-987.30	128.21
001-04-422-5340-0000-000	HIGHWAY - COMMUNICATION	-3,928.70	3,000.00	3,000.00	-3,928.70	-928.70	130.96
001-04-422-5380-0000-000	HIGHWAY - OTHER SERVICES	-2,669.00	1,000.00	1,000.00	-2,669.00	-1,669.00	266.90
001-04-422-5420-0000-000	HIGHWAY - OFFICE SUPPLIES	-391.79	1,000.00	1,000.00	-391.79	608.21	39.18
001-04-422-5430-0000-000	HIGHWAY - BUILDING SUPPLIES	-275.92	2,000.00	2,000.00	-275.92	1,724.08	13.80
001-04-422-5480-0000-000	HIGHWAY - VEHICULAR SUPPLIES	-14,663.80	30,000.00	30,000.00	-14,663.80	15,336.20	48.88
001-04-422-5530-0000-000	HIGHWAY - PUBLIC WORKS SUPPLIES	-28,021.69	30,000.00	30,000.00	-28,021.69	1,978.31	93.41
001-04-422-5580-0000-000	HIGHWAY - OTHER SUPPLIES	-1,368.00	3,000.00	3,000.00	-1,368.00	1,632.00	45.60
001-04-422-5730-0000-000	HIGHWAY - DUES & MEMBERSHIPS	-175.00	300.00	300.00	-175.00	125.00	58.33
001-04-422-5850-0000-000	HIGHWAY - NEW EQUIPMENT	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00
001-04-422-5870-0000-000	HIGHWAY - REPLACE EQUIPMENT	-850.38	1,500.00	1,500.00	-850.38	649.62	56.69



Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Total Group 3: Expenses</b>		<b>-83,351.85</b>	<b>110,000.00</b>	<b>110,000.00</b>	<b>-83,351.85</b>	<b>26,648.15</b>	<b>75.77</b>
		<b>-83,351.85</b>	<b>110,000.00</b>	<b>110,000.00</b>	<b>-83,351.85</b>	<b>26,648.15</b>	<b>75.77</b>
<b>Total Group 1: Segment 3: Department</b>	Code: 422 - Highway - Expenses	<b>-83,351.85</b>	<b>110,000.00</b>	<b>110,000.00</b>	<b>-83,351.85</b>	<b>26,648.15</b>	<b>75.77</b>
<b>Group 1: Segment 3: Department</b>		Code: 423 - Highway - Snow & Ice Operations					
<b>Personnel</b>							
001-04-423-5120-0000-000	HWY - SNOW & ICE - WAGES-TEMPORA	-225.00	5,000.00	5,000.00	-225.00	4,775.00	4.50
001-04-423-5130-0000-000	HWY - SNOW & ICE - WAGES - OVERTIM	-20,779.11	25,000.00	25,000.00	-20,779.11	4,220.89	83.12
001-04-423-5198-0000-000	HWY - SNOW & ICE - STIPEND WINTER	0.00	6,000.00	6,000.00	0.00	6,000.00	0.00
<b>Total Group 3: Personnel</b>		<b>-21,004.11</b>	<b>36,000.00</b>	<b>36,000.00</b>	<b>-21,004.11</b>	<b>14,995.89</b>	<b>58.34</b>
<b>Expenses</b>							
001-04-423-5245-0000-000	HWY - SNOW & ICE - REPAIR & MAINTAI	-33,467.08	27,000.00	27,000.00	-33,467.08	-6,467.08	123.95
001-04-423-5270-0000-000	HWY - SNOW & ICE - EQUIPMENT RENTA	-56,311.25	35,000.00	35,000.00	-56,311.25	-21,311.25	160.89
001-04-423-5480-0000-000	HWY - SNOW & ICE - VEHICULAR SUPPLI	-30,460.44	39,000.00	39,000.00	-30,460.44	8,539.56	78.10
001-04-423-5512-0000-000	HWY - SNOW & ICE - SALT	-156,544.91	158,959.00	158,959.00	-156,544.91	2,414.09	98.48
001-04-423-5870-0000-000	HWY - SNOW & ICE - REPLACEMENT EQ	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00
<b>Total Group 3: Expenses</b>		<b>-276,783.68</b>	<b>261,959.00</b>	<b>261,959.00</b>	<b>-276,783.68</b>	<b>-14,824.68</b>	<b>105.66</b>
		<b>-297,787.79</b>	<b>297,959.00</b>	<b>297,959.00</b>	<b>-297,787.79</b>	<b>171.21</b>	<b>99.94</b>
<b>Total Group 1: Segment 3: Department</b>	Code: 423 - Highway - Snow & Ice	<b>-297,787.79</b>	<b>297,959.00</b>	<b>297,959.00</b>	<b>-297,787.79</b>	<b>171.21</b>	<b>99.94</b>
<b>Group 1: Segment 3: Department</b>		Code: 424 - Highway - Street Lights					
<b>Expenses</b>							
001-04-424-5210-0000-000	HIGHWAY - ENERGY - STREET LIGHTS	-12,000.00	12,000.00	12,000.00	-12,000.00	0.00	100.00
<b>Total Group 3: Expenses</b>		<b>-12,000.00</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>-12,000.00</b>	<b>0.00</b>	<b>100.00</b>
		<b>-12,000.00</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>-12,000.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Total Group 1: Segment 3: Department</b>	Code: 424 - Highway - Street Lights	<b>-12,000.00</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>-12,000.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Group 1: Segment 3: Department</b>		Code: 425 - Highway - Special Articles					
<b>Expenses</b>							
001-04-425-5626-0000-100	HIGHWAY 422 PRIOR YEAR ENCUMBRA	-1,612.06	0.00	2,152.11	-1,612.06	540.05	74.91
001-04-425-5895-2019-759	HWY-STM ART3 05/07/19 - LINE PAINTIN	-3,182.33	0.00	9,500.00	-3,182.33	6,317.67	33.50
001-04-425-5895-2020-000	ATM 05/07/19 Art 9 ROADWAY PAVING/M	-9,848.94	0.00	9,848.94	-9,848.94	0.00	100.00

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Total Group 3: Expenses</b>		<b>-14,643.33</b>	<b>0.00</b>	<b>21,501.05</b>	<b>-14,643.33</b>	<b>6,857.72</b>	<b>68.11</b>
		<b>-14,643.33</b>	<b>0.00</b>	<b>21,501.05</b>	<b>-14,643.33</b>	<b>6,857.72</b>	<b>68.11</b>
<b>Total Group 1: Segment 3: Department</b> Code: 425 - Highway - Special Articles		<b>-14,643.33</b>	<b>0.00</b>	<b>21,501.05</b>	<b>-14,643.33</b>	<b>6,857.72</b>	<b>68.11</b>
<b>Group 1: Segment 3: Department</b> Code: 430 - Landfill							
<b>Expenses</b>							
001-04-430-5210-0000-000	LANDFILL - ENERGY	-1,802.82	3,000.00	3,000.00	-1,802.82	1,197.18	60.09
001-04-430-5240-0000-000	LANDFILL - REPAIR & MAINT LANDFILL B	-153.34	3,000.00	3,000.00	-153.34	2,846.66	5.11
001-04-430-5245-0000-000	LANDFILL - REPAIR & MAINTAIN EQUIPM	-2,076.77	0.00	0.00	-2,076.77	-2,076.77	0.00
001-04-430-5300-0000-000	LANDFILL - PROFESSIONAL SERVICES	-6,216.08	8,200.00	8,200.00	-6,216.08	1,983.92	75.81
001-04-430-5340-0000-000	LANDFILL - COMMUNICATIONS	0.00	200.00	200.00	0.00	200.00	0.00
<b>Total Group 3: Expenses</b>		<b>-10,249.01</b>	<b>14,400.00</b>	<b>14,400.00</b>	<b>-10,249.01</b>	<b>4,150.99</b>	<b>71.17</b>
		<b>-10,249.01</b>	<b>14,400.00</b>	<b>14,400.00</b>	<b>-10,249.01</b>	<b>4,150.99</b>	<b>71.17</b>
<b>Total Group 1: Segment 3: Department</b> Code: 430 - Landfill		<b>-10,249.01</b>	<b>14,400.00</b>	<b>14,400.00</b>	<b>-10,249.01</b>	<b>4,150.99</b>	<b>71.17</b>
<b>Group 1: Segment 3: Department</b> Code: 433 - Curbside Removal							
<b>Expenses</b>							
001-04-433-5300-0000-000	SOLID WASTE - CURBSIDE PICKUP & TR	-655,875.00	715,500.00	715,500.00	-655,875.00	59,625.00	91.67
<b>Total Group 3: Expenses</b>		<b>-655,875.00</b>	<b>715,500.00</b>	<b>715,500.00</b>	<b>-655,875.00</b>	<b>59,625.00</b>	<b>91.67</b>
		<b>-655,875.00</b>	<b>715,500.00</b>	<b>715,500.00</b>	<b>-655,875.00</b>	<b>59,625.00</b>	<b>91.67</b>
<b>Total Group 1: Segment 3: Department</b> Code: 433 - Curbside Removal		<b>-655,875.00</b>	<b>715,500.00</b>	<b>715,500.00</b>	<b>-655,875.00</b>	<b>59,625.00</b>	<b>91.67</b>
<b>Group 1: Segment 3: Department</b> Code: 491 - Cemetery & Parks							
<b>Personnel</b>							
001-04-491-5100-0000-000	CEM/PARKS - WAGES-SUPERINTENDEN	-62,532.61	61,367.00	61,367.00	-62,532.61	-1,165.61	101.90
001-04-491-5110-0000-000	CEM/PARKS - WAGES - OPER FOREMAN	-35,488.16	37,993.00	37,993.00	-35,488.16	2,504.84	93.41
001-04-491-5112-0000-000	CEM/PARKS - WAGES - SUPPORT STAFF	-6,900.32	9,171.00	9,171.00	-6,900.32	2,270.68	75.24
001-04-491-5120-0000-000	CEM/PARKS - WAGES - TEMP HELP	-24,013.85	22,230.00	22,230.00	-24,013.85	-1,783.85	108.02
001-04-491-5130-0000-000	CEM/PARKS - ADDITIONAL GROSS - OVE	-600.00	0.00	0.00	-600.00	-600.00	0.00
001-04-491-5190-0000-000	CEM/PARKS - OTHER - STIPEND - LONG	-1,400.00	1,100.00	1,100.00	-1,400.00	-300.00	127.27
001-04-491-5195-0000-000	CEM/PARKS - OTHER - UNIFORM ALLOW	0.00	600.00	600.00	0.00	600.00	0.00
<b>Total Group 3: Personnel</b>		<b>-130,934.94</b>	<b>132,461.00</b>	<b>132,461.00</b>	<b>-130,934.94</b>	<b>1,526.06</b>	<b>98.85</b>

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Expenses</b>							
001-04-491-5210-0000-000	CEM/PARKS - ENERGY	-4,110.07	3,425.00	3,425.00	-4,110.07	-685.07	120.00
001-04-491-5230-0000-000	CEM/PARKS - WATER	-477.67	300.00	300.00	-477.67	-177.67	159.22
001-04-491-5240-0000-000	CEM/PARKS - REPAIR & MAINTAIN BUILD	-635.38	500.00	500.00	-635.38	-135.38	127.08
001-04-491-5245-0000-000	CEM/PARKS - REPAIR & MAINTENANCE	-713.49	1,000.00	1,000.00	-713.49	286.51	71.35
001-04-491-5270-0000-000	CEM/PARKS - EQUIPMENT RENTAL	0.00	1,300.00	1,300.00	0.00	1,300.00	0.00
001-04-491-5340-0000-000	CEM/PARKS - COMMUNICATION	-2,133.40	2,520.00	2,520.00	-2,133.40	386.60	84.66
001-04-491-5380-0000-000	CEM/PARKS - OTHER PURCHASED SERV	-335.99	100.00	100.00	-335.99	-235.99	335.99
001-04-491-5420-0000-000	CEM/PARKS - OFFICE SUPPLIES	-197.80	46.00	46.00	-197.80	-151.80	430.00
001-04-491-5430-0000-000	CEM/PARKS - BUILDING MAINTENANCE	-925.52	100.00	100.00	-925.52	-825.52	925.52
001-04-491-5460-0000-000	CEM/PARKS -GROUNDSKEEPING SUPPL	-553.06	1,100.00	1,100.00	-553.06	546.94	50.28
001-04-491-5480-0000-000	CEM/PARKS - VEHICULAR SUPPLIES	-1,593.31	1,700.00	1,700.00	-1,593.31	106.69	93.72
001-04-491-5580-0000-000	CEM/PARKS - OTHER SUPPLIES	-132.09	41.67	41.67	-132.09	-90.42	316.99
001-04-491-5850-0000-000	CEM & PARKS - NEW EQUIPMENT	-360.00	458.33	458.33	-360.00	98.33	78.55
<b>Total Group 3: Expenses</b>		<b>-12,167.78</b>	<b>12,591.00</b>	<b>12,591.00</b>	<b>-12,167.78</b>	<b>423.22</b>	<b>96.64</b>
		<b>-143,102.72</b>	<b>145,052.00</b>	<b>145,052.00</b>	<b>-143,102.72</b>	<b>1,949.28</b>	<b>98.66</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-143,102.72</b>	<b>145,052.00</b>	<b>145,052.00</b>	<b>-143,102.72</b>	<b>1,949.28</b>	<b>98.66</b>
<b>Group 1: Segment 3: Department</b>		<b>Code: 492 - CEMETERY SPECIAL ARTICLES</b>					
<b>Expenses</b>							
001-04-492-5806-2021-000	ATM 07/25/2020 Art 7 - Dump Truck	-40,000.00	0.00	50,000.00	-40,000.00	10,000.00	80.00
001-06-492-5240-2018-000	STM 11/28/17 A5 TOWN COMMON SIDEW	-20,720.00	0.00	25,000.00	-20,720.00	4,280.00	82.88
<b>Total Group 3: Expenses</b>		<b>-60,720.00</b>	<b>0.00</b>	<b>75,000.00</b>	<b>-60,720.00</b>	<b>14,280.00</b>	<b>80.96</b>
		<b>-60,720.00</b>	<b>0.00</b>	<b>75,000.00</b>	<b>-60,720.00</b>	<b>14,280.00</b>	<b>80.96</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-60,720.00</b>	<b>0.00</b>	<b>75,000.00</b>	<b>-60,720.00</b>	<b>14,280.00</b>	<b>80.96</b>
<b>Group 1: Segment 3: Department</b>		<b>Code: 493 - Cemetery Improvements</b>					
<b>Expenses</b>							
001-04-493-5630-0000-100	CEM/PARKS 491 PRIOR YEAR ENCUMBR	-79.99	0.00	79.99	-79.99	0.00	100.00
<b>Total Group 3: Expenses</b>		<b>-79.99</b>	<b>0.00</b>	<b>79.99</b>	<b>-79.99</b>	<b>0.00</b>	<b>100.00</b>
		<b>-79.99</b>	<b>0.00</b>	<b>79.99</b>	<b>-79.99</b>	<b>0.00</b>	<b>100.00</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-79.99</b>	<b>0.00</b>	<b>79.99</b>	<b>-79.99</b>	<b>0.00</b>	<b>100.00</b>

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Group 1: Segment 3: Department</b>		Code: 520 - Board of Health					
<b>Personnel</b>							
001-05-520-5112-0000-000	BOH - WAGES-SUPPORT STAFF	-40,081.80	40,711.27	40,711.27	-40,081.80	629.47	98.45
001-05-520-5190-0000-000	BOH - OTHER - STIPEND - LONGEVITY	-800.00	800.00	800.00	-800.00	0.00	100.00
<b>Total Group 3: Personnel</b>		<b>-40,881.80</b>	<b>41,511.27</b>	<b>41,511.27</b>	<b>-40,881.80</b>	<b>629.47</b>	<b>98.48</b>
<b>Expenses</b>							
001-05-520-5300-0000-000	BOH - PROF SERVICES	-257.00	300.00	300.00	-257.00	43.00	85.67
001-05-520-5340-0000-000	BOH - COMMUNICATION	-320.82	75.00	75.00	-320.82	-245.82	427.76
001-05-520-5420-0000-000	BOH - OFFICE SUPPLIES	-315.56	350.00	350.00	-315.56	34.44	90.16
001-05-520-5580-0000-000	BOH - OTHER SUPPLIES	-9.29	0.00	0.00	-9.29	-9.29	0.00
001-05-520-5710-0000-000	BOH - TRAVEL/MILEAGE IN-STATE	-658.31	575.00	575.00	-658.31	-83.31	114.49
001-05-520-5730-0000-000	BOH - DUES & MEMBERSHIPS	0.00	400.00	400.00	0.00	400.00	0.00
<b>Total Group 3: Expenses</b>		<b>-1,560.98</b>	<b>1,700.00</b>	<b>1,700.00</b>	<b>-1,560.98</b>	<b>139.02</b>	<b>91.82</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-42,442.78</b>	<b>43,211.27</b>	<b>43,211.27</b>	<b>-42,442.78</b>	<b>768.49</b>	<b>98.22</b>
<b>Group 1: Segment 3: Department</b>		Code: 521 - BOH - Special Articles					
<b>Expenses</b>							
001-05-521-5634-0000-000	BOH PRIOR YEAR ENCUMBRANCE	-57,250.00	0.00	57,250.00	-57,250.00	0.00	100.00
<b>Total Group 3: Expenses</b>		<b>-57,250.00</b>	<b>0.00</b>	<b>57,250.00</b>	<b>-57,250.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-57,250.00</b>	<b>0.00</b>	<b>57,250.00</b>	<b>-57,250.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Group 1: Segment 3: Department</b>		Code: 522 - Nashoba Board of Health Assmts					
<b>Expenses</b>							
001-05-522-5300-0000-000	NASHOBA ASSOC BOH - NURSING CONT	-11,551.56	11,552.00	11,552.00	-11,551.56	0.44	100.00
001-05-522-5300-0000-001	NASHOBA ASSOC BOH - HEALTH MONIT	-25,312.92	25,313.00	25,313.00	-25,312.92	0.08	100.00
<b>Total Group 3: Expenses</b>		<b>-36,864.48</b>	<b>36,865.00</b>	<b>36,865.00</b>	<b>-36,864.48</b>	<b>0.52</b>	<b>100.00</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-36,864.48</b>	<b>36,865.00</b>	<b>36,865.00</b>	<b>-36,864.48</b>	<b>0.52</b>	<b>100.00</b>

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Group 1: Segment 3: Department</b>		Code: 524 - BOH Landfill Engineering					
<b>Expenses</b>							
001-05-524-5300-0000-000	LANDFILL ENGINEERING -PROFESSIONA	-19,809.00	30,000.00	30,000.00	-19,809.00	10,191.00	66.03
<b>Total Group 3: Expenses</b>		<b>-19,809.00</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>-19,809.00</b>	<b>10,191.00</b>	<b>66.03</b>
		<b>-19,809.00</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>-19,809.00</b>	<b>10,191.00</b>	<b>66.03</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-19,809.00</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>-19,809.00</b>	<b>10,191.00</b>	<b>66.03</b>
<b>Group 1: Segment 3: Department</b>		Code: 525 - Housing Authority					
<b>Personnel</b>							
001-05-525-5112-0000-000	THA- SUPPORT STAFF	-3,995.38	4,620.20	4,620.20	-3,995.38	624.82	86.48
<b>Total Group 3: Personnel</b>		<b>-3,995.38</b>	<b>4,620.20</b>	<b>4,620.20</b>	<b>-3,995.38</b>	<b>624.82</b>	<b>86.48</b>
<b>Expenses</b>							
001-05-525-5303-0000-000	THA- PROFESSIONAL SERVICES-TRAINI	-213.00	1,000.00	1,000.00	-213.00	787.00	21.30
001-05-525-5420-0000-000	THA- OFFICE SUPPLIES	0.00	1,400.00	1,400.00	0.00	1,400.00	0.00
001-05-525-5710-0000-000	THA - TRAVEL/MILEAGE IN-STATE	0.00	200.00	200.00	0.00	200.00	0.00
<b>Total Group 3: Expenses</b>		<b>-213.00</b>	<b>2,600.00</b>	<b>2,600.00</b>	<b>-213.00</b>	<b>2,387.00</b>	<b>8.19</b>
		<b>-4,208.38</b>	<b>7,220.20</b>	<b>7,220.20</b>	<b>-4,208.38</b>	<b>3,011.82</b>	<b>58.29</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-4,208.38</b>	<b>7,220.20</b>	<b>7,220.20</b>	<b>-4,208.38</b>	<b>3,011.82</b>	<b>58.29</b>
<b>Group 1: Segment 3: Department</b>		Code: 526 - Housing Authority- Special Articles					
<b>Expenses</b>							
001-05-526-5309-2020-000	ATM 05/07/19 ART 18 - FEASIBILITY STUD	0.00	0.00	35,000.00	0.00	35,000.00	0.00
<b>Total Group 3: Expenses</b>		<b>0.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>0.00</b>
		<b>0.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>0.00</b>
<b>Total Group 1: Segment 3: Department</b>		<b>0.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>0.00</b>
<b>Group 1: Segment 3: Department</b>		Code: 540 - COA Special Articles					
<b>Special</b>							
001-05-540-5000-0000-000	COA KITCHEN MANAGEMENT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Group 3: Special</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenses</b>							
001-05-540-5850-2019-000	STM ART 4 05/07/2019 -COA- NEW EQUIP	-1,425.79	0.00	1,425.79	-1,425.79	0.00	100.00

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

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## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Total Group 3: Expenses</b>		-1,425.79	0.00	1,425.79	-1,425.79	0.00	100.00
		-1,425.79	0.00	1,425.79	-1,425.79	0.00	100.00
<b>Total Group 1: Segment 3: Department</b> Code: 540 - COA Special Articles		-1,425.79	0.00	1,425.79	-1,425.79	0.00	100.00
<b>Group 1: Segment 3: Department</b> Code: 541 - COA Council on Aging							
<b>Personnel</b>							
001-05-541-5100-0000-000	COA - WAGES - DIRECTOR	-49,233.92	49,708.68	49,708.68	-49,233.92	474.76	99.04
001-05-541-5110-0000-000	COA - WAGES - OPER STAFF	-63,282.76	62,808.00	62,808.00	-63,282.76	-474.76	100.76
<b>Total Group 3: Personnel</b>		-112,516.68	112,516.68	112,516.68	-112,516.68	0.00	100.00
<b>Expenses</b>							
001-05-541-5245-0000-000	COA - REPAIR & MAINT EQUIPMENT	-1,537.69	2,150.00	2,150.00	-1,537.69	612.31	71.52
001-05-541-5300-0000-000	COA - PROFESSIONAL SERVICES	-1,946.38	3,000.00	3,000.00	-1,946.38	1,053.62	64.88
001-05-541-5340-0000-000	COA - COMMUNICATIONS	-65.63	1,600.00	1,600.00	-65.63	1,534.37	4.10
001-05-541-5420-0000-000	COA - OFFICE SUPPLIES	-1,194.73	1,000.00	1,000.00	-1,194.73	-194.73	119.47
001-05-541-5580-0000-000	COA - OTHER SUPPLIES	-1,511.03	1,525.00	1,525.00	-1,511.03	13.97	99.08
001-05-541-5730-0000-000	COA - DUES & MEMBERSHIPS	50.00	500.00	500.00	50.00	550.00	-10.00
<b>Total Group 3: Expenses</b>		-6,205.46	9,775.00	9,775.00	-6,205.46	3,569.54	63.48
		-118,722.14	122,291.68	122,291.68	-118,722.14	3,569.54	97.08
<b>Total Group 1: Segment 3: Department</b> Code: 541 - COA Council on Aging		-118,722.14	122,291.68	122,291.68	-118,722.14	3,569.54	97.08
<b>Group 1: Segment 3: Department</b> Code: 543 - Veterans Agent							
<b>Personnel</b>							
001-05-543-5191-0000-000	VETERANS AGENT - OTHER -S TIPEND	-5,867.07	5,897.64	5,897.64	-5,867.07	30.57	99.48
<b>Total Group 3: Personnel</b>		-5,867.07	5,897.64	5,897.64	-5,867.07	30.57	99.48
<b>Expenses</b>							
001-05-543-5420-0000-000	VETERANS AGENT - OFFICE SUPPLIES	0.00	100.00	100.00	0.00	100.00	0.00
<b>Total Group 3: Expenses</b>		0.00	100.00	100.00	0.00	100.00	0.00
		-5,867.07	5,997.64	5,997.64	-5,867.07	130.57	97.82
<b>Total Group 1: Segment 3: Department</b> Code: 543 - Veterans Agent		-5,867.07	5,997.64	5,997.64	-5,867.07	130.57	97.82

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Group 1: Segment 3: Department</b>		Code: 544 - Veterans Benefits					
<b>Expenses</b>							
001-05-544-5300-0000-000	VET BENEFITS - PROFESSIONAL SERVIC	0.00	75,000.00	75,000.00	0.00	75,000.00	0.00
001-05-544-5380-0000-000	VET BENEFITS - OTHER SERVICES	-52,951.51	0.00	0.00	-52,951.51	-52,951.51	0.00
001-05-544-5641-0000-100	VETERANS PRIOR YEAR ENCUMBRANC	-282.89	0.00	282.89	-282.89	0.00	100.00
<b>Total Group 3: Expenses</b>		<b>-53,234.40</b>	<b>75,000.00</b>	<b>75,282.89</b>	<b>-53,234.40</b>	<b>22,048.49</b>	<b>70.71</b>
		<b>-53,234.40</b>	<b>75,000.00</b>	<b>75,282.89</b>	<b>-53,234.40</b>	<b>22,048.49</b>	<b>70.71</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-53,234.40</b>	<b>75,000.00</b>	<b>75,282.89</b>	<b>-53,234.40</b>	<b>22,048.49</b>	<b>70.71</b>
<b>Group 1: Segment 3: Department</b>		Code: 610 - Library					
<b>Personnel</b>							
001-06-610-5100-0000-000	LIBRARY - WAGES-LIBRARY DIRECTOR	-78,294.39	78,743.00	78,743.00	-78,294.39	448.61	99.43
001-06-610-5110-0000-000	LIBRARY - WAGES - LIBRARY TECHS	-88,735.05	210,437.00	210,437.00	-88,735.05	121,701.95	42.17
001-06-610-5110-0001-000	LIBRARY - WAGES - CHILDRENS LIBRARI	-46,687.72	0.00	0.00	-46,687.72	-46,687.72	0.00
001-06-610-5110-0002-000	LIBRARY - WAGES - CHILDRENS SENIOR	-32,792.10	0.00	0.00	-32,792.10	-32,792.10	0.00
001-06-610-5110-0003-000	LIBRARY - WAGES - SENIOR LIBRARY TE	-37,097.50	0.00	0.00	-37,097.50	-37,097.50	0.00
001-06-610-5190-0000-000	LIBRARY - OTHER - STIPEND - LONGEVIT	-3,000.00	3,000.00	3,000.00	-3,000.00	0.00	100.00
<b>Total Group 3: Personnel</b>		<b>-286,606.76</b>	<b>292,180.00</b>	<b>292,180.00</b>	<b>-286,606.76</b>	<b>5,573.24</b>	<b>98.09</b>
<b>Expenses</b>							
001-06-610-5245-0000-000	LIBRARY - REPAIR & MAINTAIN - EQUIPM	0.00	2,500.00	2,500.00	0.00	2,500.00	0.00
001-06-610-5300-0000-000	LIBRARY - PROFESSIONAL & TECHNICAL	-120.00	0.00	0.00	-120.00	-120.00	0.00
001-06-610-5340-0000-000	LIBRARY - COMMUNICATION	-39.65	1,000.00	1,000.00	-39.65	960.35	3.97
001-06-610-5380-0000-000	LIBRARY - OTHER PURCHASED SERVIC	-20,325.66	22,951.00	22,951.00	-20,325.66	2,625.34	88.56
001-06-610-5420-0000-000	LIBRARY - OFFICE SUPPLIES	-2,934.39	3,000.00	3,000.00	-2,934.39	65.61	97.81
001-06-610-5450-0000-000	LIBRARY - CUSTODIAL SUPPLIES	0.00	100.00	100.00	0.00	100.00	0.00
001-06-610-5580-0000-000	LIBRARY - OTHER SUPPLIES - BOOKS D	-53,932.71	54,106.00	54,106.00	-53,932.71	173.29	99.68
001-06-610-5730-0000-000	LIBRARY - DUES & MEMBERSHIPS	0.00	500.00	500.00	0.00	500.00	0.00
001-06-610-5780-0000-000	LIBRARY - OTHER CHARGES	0.00	100.00	100.00	0.00	100.00	0.00
<b>Total Group 3: Expenses</b>		<b>-77,352.41</b>	<b>84,257.00</b>	<b>84,257.00</b>	<b>-77,352.41</b>	<b>6,904.59</b>	<b>91.81</b>
		<b>-363,959.17</b>	<b>376,437.00</b>	<b>376,437.00</b>	<b>-363,959.17</b>	<b>12,477.83</b>	<b>96.69</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-363,959.17</b>	<b>376,437.00</b>	<b>376,437.00</b>	<b>-363,959.17</b>	<b>12,477.83</b>	<b>96.69</b>

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Group 1: Segment 3: Department</b>		Code: 655 - Recreation Commission					
<b>Personnel</b>							
001-06-655-5100-0000-000	RECREATION DEPT - DEPT HEAD	-40,267.49	39,773.89	39,773.89	-40,267.49	-493.60	101.24
001-06-655-5190-0000-000	RECREATION DEPT - LONGEVITY	0.00	500.00	500.00	0.00	500.00	0.00
001-06-655-5195-0000-000	RECREATION DEPT - CLOTHING ALLOW	0.00	600.00	600.00	0.00	600.00	0.00
<b>Total Group 3: Personnel</b>		<b>-40,267.49</b>	<b>40,873.89</b>	<b>40,873.89</b>	<b>-40,267.49</b>	<b>606.40</b>	<b>98.52</b>
<b>Expenses</b>							
001-06-655-5580-0000-000	RECREATION DEPT - OTHER SUPPLIES	-898.38	2,500.00	2,500.00	-898.38	1,601.62	35.94
<b>Total Group 3: Expenses</b>		<b>-898.38</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>-898.38</b>	<b>1,601.62</b>	<b>35.94</b>
		<b>-41,165.87</b>	<b>43,373.89</b>	<b>43,373.89</b>	<b>-41,165.87</b>	<b>2,208.02</b>	<b>94.91</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-41,165.87</b>	<b>43,373.89</b>	<b>43,373.89</b>	<b>-41,165.87</b>	<b>2,208.02</b>	<b>94.91</b>
<b>Group 1: Segment 3: Department</b>		Code: 656 - Recreation Commission Special Articles					
<b>Expenses</b>							
001-06-656-5851-2020-316	ATM 05/07/19 ART 9 -ROOF REPLACEME	0.00	0.00	50,000.00	0.00	50,000.00	0.00
<b>Total Group 3: Expenses</b>		<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>
		<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>
<b>Total Group 1: Segment 3: Department</b>		<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>
<b>Group 1: Segment 3: Department</b>		Code: 660 - Memorial Day					
<b>Expenses</b>							
001-06-660-5300-0000-000	MEMORIAL DAY - PROFESSIONAL SERVI	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00
001-06-660-5350-0000-000	MEMORIAL DAY - BAND SERVICES	0.00	3,500.00	3,500.00	0.00	3,500.00	0.00
001-06-660-5580-0000-000	MEMORIAL DAY - OTHER SUPPLIES	-100.00	1,200.00	1,200.00	-100.00	1,100.00	8.33
<b>Total Group 3: Expenses</b>		<b>-100.00</b>	<b>6,200.00</b>	<b>6,200.00</b>	<b>-100.00</b>	<b>6,100.00</b>	<b>1.61</b>
		<b>-100.00</b>	<b>6,200.00</b>	<b>6,200.00</b>	<b>-100.00</b>	<b>6,100.00</b>	<b>1.61</b>
<b>Total Group 1: Segment 3: Department</b>		<b>-100.00</b>	<b>6,200.00</b>	<b>6,200.00</b>	<b>-100.00</b>	<b>6,100.00</b>	<b>1.61</b>
<b>Group 1: Segment 3: Department</b>		Code: 670 - American Flag Committee					
<b>Expenses</b>							
001-06-670-5300-0000-000	FLAG COMM- PROFESSIONAL SERVICES	-2,735.15	7,500.00	7,500.00	-2,735.15	4,764.85	36.47
<b>Total Group 3: Expenses</b>		<b>-2,735.15</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>-2,735.15</b>	<b>4,764.85</b>	<b>36.47</b>



Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
		-2,735.15	7,500.00	7,500.00	-2,735.15	4,764.85	36.47
<b>Total Group 1: Segment 3: Department</b>	Code: 670 - American Flag Committee	-2,735.15	7,500.00	7,500.00	-2,735.15	4,764.85	36.47
<b>Group 1: Segment 3: Department</b>	Code: 692 - Band Concerts						
<b>Expenses</b>							
001-06-692-5350-0000-000	BAND CONCERTS - BAND SERVICES	-385.00	12,400.00	12,400.00	-385.00	12,015.00	3.10
001-06-692-5580-0000-000	BAND CONCERTS - OTHER SUPPLIES	-336.50	300.00	300.00	-336.50	-36.50	112.17
<b>Total Group 3: Expenses</b>		-721.50	12,700.00	12,700.00	-721.50	11,978.50	5.68
		-721.50	12,700.00	12,700.00	-721.50	11,978.50	5.68
<b>Total Group 1: Segment 3: Department</b>	Code: 692 - Band Concerts	-721.50	12,700.00	12,700.00	-721.50	11,978.50	5.68
<b>Group 1: Segment 3: Department</b>	Code: 710 - Long Term Excl Debt Service						
<b>Expenses</b>							
001-07-710-5910-0004-000	LTD - EXCLUDED- FIRE STATION/ELM/CA	-170,000.00	170,000.00	170,000.00	-170,000.00	0.00	100.00
<b>Total Group 3: Expenses</b>		-170,000.00	170,000.00	170,000.00	-170,000.00	0.00	100.00
		-170,000.00	170,000.00	170,000.00	-170,000.00	0.00	100.00
<b>Total Group 1: Segment 3: Department</b>	Code: 710 - Long Term Excl Debt	-170,000.00	170,000.00	170,000.00	-170,000.00	0.00	100.00
<b>Group 1: Segment 3: Department</b>	Code: 715 - Long Term Non Excl Debt Service						
<b>Expenses</b>							
001-07-715-5910-0000-000	LTD - NON EXCLUDE - M.W.P.A.T.	-16,755.00	16,755.00	16,755.00	-16,755.00	0.00	100.00
001-07-715-5910-0003-000	LTD - NON EXCLUDED - LAND WEST FIR	-8,000.00	8,000.00	8,000.00	-8,000.00	0.00	100.00
001-07-715-5910-0004-000	LTD - NON EXCLUDED - WEST FIRE STA	-89,000.00	89,000.00	89,000.00	-89,000.00	0.00	100.00
001-07-715-5910-0005-000	LTD - NON EXCLUDED - FIRE TANKER	-25,000.00	25,000.00	25,000.00	-25,000.00	0.00	100.00
001-07-715-5910-0006-000	LTD - NON EXCLUDED - MULTI CAPITAL	-43,000.00	43,000.00	43,000.00	-43,000.00	0.00	100.00
<b>Total Group 3: Expenses</b>		-181,755.00	181,755.00	181,755.00	-181,755.00	0.00	100.00
		-181,755.00	181,755.00	181,755.00	-181,755.00	0.00	100.00
<b>Total Group 1: Segment 3: Department</b>	Code: 715 - Long Term Non Excl	-181,755.00	181,755.00	181,755.00	-181,755.00	0.00	100.00
<b>Group 1: Segment 3: Department</b>	Code: 750 - Long Term Excl Interest						
<b>Expenses</b>							
001-07-750-5920-0004-000	LT INTEREST -EXC- FIRE STATION/ELM/	-15,500.00	15,500.00	15,500.00	-15,500.00	0.00	100.00
<b>Total Group 3: Expenses</b>		-15,500.00	15,500.00	15,500.00	-15,500.00	0.00	100.00

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
		-15,500.00	15,500.00	15,500.00	-15,500.00	0.00	100.00
<b>Total Group 1: Segment 3: Department</b>							
	Code: 750 - Long Term Excl Interest	-15,500.00	15,500.00	15,500.00	-15,500.00	0.00	100.00
<b>Group 1: Segment 3: Department</b>							
	Code: 755 - Long Term Non Excl Interest						
<b>Expenses</b>							
001-07-755-5920-0000-000	LT INTEREST - NON-EXCLUDED - LAND	-4,840.00	4,840.00	4,840.00	-4,840.00	0.00	100.00
001-07-755-5920-0004-000	LT INTEREST -NON EXCLUDED WEST FI	-53,010.00	53,010.00	53,010.00	-53,010.00	0.00	100.00
001-07-755-5920-0005-000	LT INTEREST- NON EXCLUDED FIRE TAN	-14,815.00	14,815.00	14,815.00	-14,815.00	0.00	100.00
001-07-755-5920-0006-000	LT INTEREST- NON EXCLUDED MULTI CA	-12,685.00	12,685.00	12,685.00	-12,685.00	0.00	100.00
<b>Total Group 3: Expenses</b>		-85,350.00	85,350.00	85,350.00	-85,350.00	0.00	100.00
		-85,350.00	85,350.00	85,350.00	-85,350.00	0.00	100.00
<b>Total Group 1: Segment 3: Department</b>							
	Code: 755 - Long Term Non Excl	-85,350.00	85,350.00	85,350.00	-85,350.00	0.00	100.00
<b>Group 1: Segment 3: Department</b>							
	Code: 759 - Short Term Interest						
<b>Expenses</b>							
001-07-759-5925-0000-000	INT ON ST LOANS/ISSUANCE COSTS	-3,121.50	10,000.00	10,000.00	-3,121.50	6,878.50	31.22
<b>Total Group 3: Expenses</b>		-3,121.50	10,000.00	10,000.00	-3,121.50	6,878.50	31.22
		-3,121.50	10,000.00	10,000.00	-3,121.50	6,878.50	31.22
<b>Total Group 1: Segment 3: Department</b>							
	Code: 759 - Short Term Interest	-3,121.50	10,000.00	10,000.00	-3,121.50	6,878.50	31.22
<b>Group 1: Segment 3: Department</b>							
	Code: 911 - Middlesex County Retirement						
<b>Expenses</b>							
001-09-911-5750-0000-000	COUNTY RETIREMENT SYSTEM	-911,165.00	911,165.00	911,165.00	-911,165.00	0.00	100.00
<b>Total Group 3: Expenses</b>		-911,165.00	911,165.00	911,165.00	-911,165.00	0.00	100.00
		-911,165.00	911,165.00	911,165.00	-911,165.00	0.00	100.00
<b>Total Group 1: Segment 3: Department</b>							
	Code: 911 - Middlesex County	-911,165.00	911,165.00	911,165.00	-911,165.00	0.00	100.00
<b>Group 1: Segment 3: Department</b>							
	Code: 913 - Unemployment						
<b>Expenses</b>							
001-09-913-5750-0000-000	UNEMPLOYMENT COMPENSATION	-20,204.23	15,000.00	20,204.23	-20,204.23	0.00	100.00
<b>Total Group 3: Expenses</b>		-20,204.23	15,000.00	20,204.23	-20,204.23	0.00	100.00
		-20,204.23	15,000.00	20,204.23	-20,204.23	0.00	100.00

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021      Start Date: 7/1/2020      end: 6/30/2021      Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Total Group 1: Segment 3: Department</b> Code: 913 - Unemployment		<b>-20,204.23</b>	<b>15,000.00</b>	<b>20,204.23</b>	<b>-20,204.23</b>	<b>0.00</b>	<b>100.00</b>
<b>Group 1: Segment 3: Department</b> Code: 914 - Employee Health Insurance							
<b>Expenses</b>							
001-09-914-5740-0000-000	HEALTH INSURANCE TOWN SHARE	-771,750.60	802,344.00	777,344.00	-771,750.60	5,593.40	99.28
<b>Total Group 3: Expenses</b>		<b>-771,750.60</b>	<b>802,344.00</b>	<b>777,344.00</b>	<b>-771,750.60</b>	<b>5,593.40</b>	<b>99.28</b>
		<b>-771,750.60</b>	<b>802,344.00</b>	<b>777,344.00</b>	<b>-771,750.60</b>	<b>5,593.40</b>	<b>99.28</b>
<b>Total Group 1: Segment 3: Department</b> Code: 914 - Employee Health		<b>-771,750.60</b>	<b>802,344.00</b>	<b>777,344.00</b>	<b>-771,750.60</b>	<b>5,593.40</b>	<b>99.28</b>
<b>Group 1: Segment 3: Department</b> Code: 915 - Employee Life Insurance							
<b>Expenses</b>							
001-09-915-5740-0000-000	LIFE INSURANCE TOWN SHARE	-200.00	450.00	450.00	-200.00	250.00	44.44
<b>Total Group 3: Expenses</b>		<b>-200.00</b>	<b>450.00</b>	<b>450.00</b>	<b>-200.00</b>	<b>250.00</b>	<b>44.44</b>
		<b>-200.00</b>	<b>450.00</b>	<b>450.00</b>	<b>-200.00</b>	<b>250.00</b>	<b>44.44</b>
<b>Total Group 1: Segment 3: Department</b> Code: 915 - Employee Life Insurance		<b>-200.00</b>	<b>450.00</b>	<b>450.00</b>	<b>-200.00</b>	<b>250.00</b>	<b>44.44</b>
<b>Group 1: Segment 3: Department</b> Code: 916 - Medicare							
<b>Expenses</b>							
001-09-916-5780-0000-000	MEDICARE TOWN SHARE	-63,180.69	57,984.00	65,484.00	-63,180.69	2,303.31	96.48
<b>Total Group 3: Expenses</b>		<b>-63,180.69</b>	<b>57,984.00</b>	<b>65,484.00</b>	<b>-63,180.69</b>	<b>2,303.31</b>	<b>96.48</b>
		<b>-63,180.69</b>	<b>57,984.00</b>	<b>65,484.00</b>	<b>-63,180.69</b>	<b>2,303.31</b>	<b>96.48</b>
<b>Total Group 1: Segment 3: Department</b> Code: 916 - Medicare		<b>-63,180.69</b>	<b>57,984.00</b>	<b>65,484.00</b>	<b>-63,180.69</b>	<b>2,303.31</b>	<b>96.48</b>
<b>Group 1: Segment 3: Department</b> Code: 917 - Medicare-Enc							
<b>Expenses</b>							
001-09-917-5641-0000-000	Medicare- prior year encumbrance	-656.10	0.00	656.10	-656.10	0.00	100.00
<b>Total Group 3: Expenses</b>		<b>-656.10</b>	<b>0.00</b>	<b>656.10</b>	<b>-656.10</b>	<b>0.00</b>	<b>100.00</b>
		<b>-656.10</b>	<b>0.00</b>	<b>656.10</b>	<b>-656.10</b>	<b>0.00</b>	<b>100.00</b>
<b>Total Group 1: Segment 3: Department</b> Code: 917 - Medicare-Enc		<b>-656.10</b>	<b>0.00</b>	<b>656.10</b>	<b>-656.10</b>	<b>0.00</b>	<b>100.00</b>
<b>Group 1: Segment 3: Department</b> Code: 945 - Town Insurances							
<b>Expenses</b>							
001-09-945-5740-0000-000	GENERAL PROPERTY LIABILITY & VEHIC	-282,340.00	287,104.00	287,104.00	-282,340.00	4,764.00	98.34

Group as: \*\*\*\_\*\*\_\*\*\*\_\*\*\*\*\_\*\*\*\_\*\*\*

Parameters: Fiscal Year: 2021 Start Date: 7/1/2020 end: 6/30/2021 Active Accounts Only

# Town of

## Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
<b>Total Group 3: Expenses</b>		<b>-282,340.00</b>	<b>287,104.00</b>	<b>287,104.00</b>	<b>-282,340.00</b>	<b>4,764.00</b>	<b>98.34</b>
		<b>-282,340.00</b>	<b>287,104.00</b>	<b>287,104.00</b>	<b>-282,340.00</b>	<b>4,764.00</b>	<b>98.34</b>
<b>Total Group 1: Segment 3: Department</b> Code: 945 - Town Insurances		<b>-282,340.00</b>	<b>287,104.00</b>	<b>287,104.00</b>	<b>-282,340.00</b>	<b>4,764.00</b>	<b>98.34</b>
<b>Group 1: Segment 3: Department</b> Code: 950 - Town Insurance Encumbrance							
<b>Expenses</b>							
001-09-950-5780-2012-000	INJURED ON DUTY CLAIMS STM 5/1/12 A	-113.24	0.00	4,474.00	-113.24	4,360.76	2.53
<b>Total Group 3: Expenses</b>		<b>-113.24</b>	<b>0.00</b>	<b>4,474.00</b>	<b>-113.24</b>	<b>4,360.76</b>	<b>2.53</b>
		<b>-113.24</b>	<b>0.00</b>	<b>4,474.00</b>	<b>-113.24</b>	<b>4,360.76</b>	<b>2.53</b>
<b>Total Group 1: Segment 3: Department</b> Code: 950 - Town Insurance		<b>-113.24</b>	<b>0.00</b>	<b>4,474.00</b>	<b>-113.24</b>	<b>4,360.76</b>	<b>2.53</b>
<b>Group 1: Segment 3: Department</b> Code: 951 - Unemployment Encumbrance							
<b>Expenses</b>							
001-09-951-5637-0000-000	UNEMPLOYMENT PY YR ENCUMBRANCE	-15,000.00	0.00	15,000.00	-15,000.00	0.00	100.00
<b>Total Group 3: Expenses</b>		<b>-15,000.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>-15,000.00</b>	<b>0.00</b>	<b>100.00</b>
		<b>-15,000.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>-15,000.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Total Group 1: Segment 3: Department</b> Code: 951 - Unemployment		<b>-15,000.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>-15,000.00</b>	<b>0.00</b>	<b>100.00</b>
449 Account(s) totaling:		-24,187,935.18	23,734,425.15	25,178,205.34	-24,187,935.18	990,270.16	96.07