



TOWNSEND

Annual Report 2010

IN MEMORY OF FRIENDS

By Chris Clish

Some knew you quite well, some not at all,
But in Winter, Spring, Summer and Fall:
One thing is so clear, you were always here
Working for us through Town Hall

Your reasons were sure varied,
As sometimes Town Business is harried:
Yet deep in your hearts,
Resolved from the start...
You followed the vision you carried!

That vision we have realized,
For a prosperous Town we should strive:
In your memory
There will always be
Incentive for Townsend to thrive!

You gave without hesitation,
Effort, Time and Determination:
You made it so clear
While you were still here...
Our Town was well worth dedication!

You brought us to where we are now,
In your memory one thing we will vow:
That we will march on

Through the darkness and dawn...
So from heaven you'll smile and be proud!



IN MEMORIAM

Pearl Russell
Faith Wilkinson
William Klingenburg

GENERAL INFORMATION

Website: www.townsend.ma.us

Townsend is situated in Middlesex County

Incorporated in 1732

Town Seal:



Town Flag:



Land Area 32.83 Square Miles
5420.4 Acres of State-Owned Land
315 feet above Sea Level

Fiscal Year 2010

Tax Rate	\$15.31
Real Estate	\$844,213,309
Personal Property	\$19,227,010

Fiscal Year 2000

Tax Rate	\$17.26
Real Estate	\$453,209,925
Personal Property	\$9,379,000

Population

2010	9,126
1990	8,340
1920	1,575
1765	598

Registered Voters

2010	6,233
2001	5,478
1995	4,309
1990	4,475

Schools

North Middlesex Regional School District to include Pepperell and Ashby	
North Middlesex Regional High School	Grades 9-12, including all 3 Towns
Hawthorne Brook Middle School	Grades 6-8, including Ashby
Squannacook Elementary School	Grades 3-5
Spaulding Memorial School	Grades K-3
Nashoba Valley Technical High School	Grades 9-12 Westford, Massachusetts

Emergency calls Police, Fire and Ambulance

General Calls Police	978-597-6214
Fire Burning Permits	978-597-8150

911

TABLE OF CONTENTS

Appointed Officials	8
Elected Officials	14

GENERAL GOVERNMENT

Board of Selectmen	16
Town Clerk	18
Special State Election <i>January 19, 2010</i>	19
Annual Town Election <i>April 26, 2010</i>	19
Annual Town Meeting <i>May 4, 2010</i>	22
Special Town Meeting <i>May 4, 2010</i>	34
Operating Budget	35
State Election Primary <i>Sept 14, 2010</i>	53
Special Town Meeting <i>October 19, 2010</i>	56
State Election <i>November 2, 2010</i>	63
Board of Registrars	66
MIS Director	67

FINANCE DIVISION

Board of Assessors	68
Finance Committee	70
Capital Planning Committee	71
Treasurer	72
Collector of Taxes	72
Town Accountant Report	73
Combined Balance	74
Statement of Revenue	75
Changes in fund balance	78
Schedule of Special Revenue Funds	81
Capital Balance	86
Water Enterprise Operations	87
Water Enterprise Capital	88
Balance of Appropriations	89

PUBLIC SAFETY

Police Department	112
Communications Center	114
Fire-EMS Department	115
TEMA	118
Animal Inspector	118
Animal Control	119

PUBLIC WORKS

Highway Department	120
Water Department	122
Cemetery & Parks Commission	127

LAND USE

Land Use Coordinator	128
Planning Board	131
Tree Warden	133
Conservation Commission	134
Zoning Board	136
Board of Health	137

CODE & SAFETY INSPECTORS

Building Department	139
Inspector of Wires	140
Sealer of Weights & Measures	140
Plumbing Inspector	141
Gas Inspector	141

CULTURE AND RECREATION

Townsend Public Library	142
West Townsend Reading Room	144
Band Concert Coordinator	144
Recreation Commission	145
Townsend Meeting Hall Committee	147
Townsend Meeting Hall Gallery	149
Committee	
Cultural Council	150

HUMAN SERVICES

Veterans' Agent	150
Council On Aging	151

AFFILIATED AGENCIES

Montachusett Regional Planning	153
Lowell Regional Transit Authority	154
Nashoba Associated Board of Health	155

EDUCATION

North Middlesex Regional School	159
District/Superintendent	
North Middlesex Regional High	161
Hawthorne Brook Middle School	162
Squannacook Elementary School	164
Spaulding Memorial School	165
Nashoba Valley Technical School	166

APPOINTED OFFICIALS

Abram S. French Fund Committee (3)		Colin McNabb	2013
Kristine A. Vaz	2011		
Renee Fossey	2011	Chief Procurement Officer	
Paul E. Sweet	2011	Andrew Sheehan	
American Flag Committee		Conservation Commission	
Alan Borneman		Leslie Gabrilka (Interim agent)	
Albert "Tubby" Boucher		Jennifer Pettit	2011
John L. Caten, Jr.		Karen Chapman, Vice Chair	2011
Mary Flora Hale		John Stonefield, Chairman	2012
Avis A. Roy		Mary Small	2012
Susan Y Vassallo		James Deroian	2013
Americans with Disabilities Act Coordinator		Peter Noon	2013
Richard D Hanks	2011	Linda Mack	2013
Animal Control Officer		Constables	
Mary Letourneau	2011	Lawrence E. Hartnett	2011
Band Concert Coordinator		John Whitemore	2011
Betty Mae Tenney		Bertrand J. Kushinsky	2011
		William Martin	2012
Board of Registrars		Neil McGorty	2012
Susan Funaiole, Ex-Officio	2011	William Boyden	2013
Amy Collins	2011	Robert Nickerson	2013
Katherine Thrasher	2012	Michelle Dold	2013
Claire Devine	2013		
Building Commissioner/Zoning Enforcement Officer		Council on Aging(7)	
Richard D Hanks	Indefinite Term	Arnold Howard	2011
Bentley Herget	2011	David A Profit (Chair.)	2011
Burial Agent		M Eileen Violette (V. Chair)	2011
Susan Funaiole	2011	Carol Mansfield Buxton	2012
		Ray Jackson	2012
Cable Television Advisory Committee		Nancy Shepherd	2012
Stephen Cloutier (V. Chair)		Development & Industrial Commission	
Capital Planning Committee (7)		John A Giardina	2010
Andrea Wood (Fin Com)	2011	Albert "Tubby" Boucher	2011
Jed Coughlin (Plan rep)	2011	George King	2012
Richard J. Oakley III	2011	David Lamoureux (Chair)	2011
Lorna Fredd	2011	Richard Shuford (Secretary)	2010
Carolyn Smart	2012		
Bill Roberts	2012	Election Officials Precincts I, II & III	
		Wardens	
		Carol Beauchamp	

Betty Mae Tenney, II	Christopher Campion	2012
Jane Stonefield	Susan Dejniak	2012
	Jeffrey Jones	2012
	Sandra Brown	2013
Deputy Wardens		
Avis Roy	Fence Viewer	
Sharon L. LaCasse	John Whitemore	
Carol Wright		
	Finance Committee	
Ballot Clerk	Jennifer Langton	2011
Connie Giles	Gini Lee King	2011
Paula Woodman	John Whitemore	2012
Helen Kezar	Carolyn Sellars	2012
Ballot Box Clerk	Paul A Nicoli, Jr.	2013
Cheryl Simoneau	Andrea R. Wood	2013
Norman Richard (PT)		
John T Stonefield		
	Fire Department	
Inspectors	Chief	
Carlene Whitemore	Donald Klein	Indefinite Term
Carol Buxton		
Shirley Morton (resigned)	Deputy Chief/EMT	
Mary West	David C. Roy	2011
Robert Amadon	Full-Time Captain/EMT	
Lois Howgate	Mike Grimley	2011
Bill Roberts		
Heidi C. Munroe	On- Call Captains	
Charlene J. Smith	John Elliot	2011
Marcia MacMaster	On-Call Lieutenants	
Clare Kauppi	Gary Shepherd	2009
Shirley M. Call	Brett King	2009
Lonna Thiem	Brian Metivier	2011
Louise Thorpe	William Elliott	2011
Donald B. Keefe		
Eric Aaltonen	On-Call EMS Lieutenants	
Beulah E. Greenough	Christopher Cotter	2011
Irene E. Johnson		
Jack Walsh	Full-Time Figherfighter/EMS	
Tellers	John Tuomi	
Paul Nicoli	David Mazza	
Stephen Baldwin		
Stephen Spofford	On-Call Firefighters/EMT	
	Jeffrey Cormier	
Energy Committee (appt 12/7/2010)	Andrew Gordon	
Andrew Sheehan	Keith Hanks	
		2011

Kris Klein
Eric Modica
Benjamin Niemiera
Joshua Robichaud

On-Call Firefighter/Paramedic

Wanda Goodwin

On-Call EMTs

Sandy Biswanger
Dawn DeAvila
Jessica Fellows
Steven Gay
Ryan Guilfoyle
Jean Nichols
Dave Quinn
Tim Kelly

On-Call Firefighters

Donald C Amadon
Andrew Brown
Richard Carlson
Austin J Cote
Duane Creighton
Ryan Cronin
Brent Davis
Keith Feddersen
Brian Fenton
Randy S Girard
Alan Mattila
Leon Niemiera
Michael Paradis
Charles Rizzo
William Rogers
Adam Sharpe
Gregg S Shepherd
Michael Sodano
David Stevens
David Webb

Per Diem Paramedics

JP Antonio
Tim Bellemore
Leslie Bergquist
Nicole Carter

Cyndi Childs
Mark D'Antico
Thomas Dardas
Francesco DeMaio
Zachary Driscoll
Tim Kelly
Peter Laitinen
Matthew Libby
Joshua McCrillis
Everett (Bill) Olson
James Pelletier
Ronald Petrucci
Robert Plant
Daniel Quist
Joseph Reger
Kevin Roberto
Jeremy Stebbins
William (Bud) Thorpe
Gary Vinokur
Karen Weller
Jorge Yarzebski

Fire Station Planning Committee

Don Klein, Fire Chief
Gary Shepherd, Fire Officer
Duane Creighton, Fire Officer
Jed Coughlin, Capital Planning
Michael Sodano (Alt.)
Brian Borneman, At Large
Gregory Niemiera, At Large
Chris Cotter, EMS
Michael Grimley, (Alt.)

Gas/Plumbing Inspector

Richard M Kapenas 2011
Gary Williams (Alt.) 2011

Hazardous Waste Coordinator

Donald E. Klein 2011

Highway Superintendent

Edward A Kukkula Indefinite Term

Highway Department

Keith Letourneau
Jeffrey Camber
Matthew Brady

William Ladue
Andrew Player

Historic District Commission

Clare Kauppi 2010
Niles Busler (Alt) 2011
Gloria Robinson(Alt) 2011
Michele Busler (Alt) 2012
Eino Kauppi (Chair) 2012
Susan R Gerken 2012

Inspector of Animals(term ends April 30)

John A King, Barn Book 2011

Inspector of Wires

William F. Choate 2011
Daniel Haney (Alternate) 2011

James H. Tucker Fund Committee

Pamela B Haman 2010
Robert L Remelius 2010

Keeper of the Lockup

Erving M. Marshall, Jr. 2011

Labor Counsel

Jenkins of Kopelman & Paige, P.C.

Land Use Coordinator

Karen Chapman/Jeanne Hollows

Library Director

Stacy Schuttler

Local Licensing Authority

Erving M. Marshall, Jr. 2011
David A. Profit 2011
Cheryl M. Mattson 2011
Mark Giancotti 2011
John Johnson 2011

Lowell Regional Transit Authority

Timothy J Lorden

Maintenance Custodian Supervisor

Mark Mecurio

Master Plan Update Committee

Christopher Genoter
William Hackler
Jessica Halloran
Richard Guerriero
Michael Holt
Jeffrey Norton
Amy Mulkern
Mark Bagley
Carol Upham

**Montachusett Joint Transportation
Committee**

Edward A Kukkula 2010

**Montachusett Regional Planning
Commission**

Patricia McCloy

**Nashoba Valley Technical High School
Committee**

Nathan Buckley 2012
Nicole Buckley 2011

Open Space and Recreation

Karen Chapman
Tom Nevins
Mary Small
Michelle Busler
Rick Corsini
Niles Busler
Karen Clement
Bill Rideout
Eileen McHugh

Parking Clerk

Susan Funioale 2011

**Police Department
Chief**

Erving M. Marshall, Jr. 2011

Lieutenant

David A. Profit 2011

Sergeants

Cheryl A. Mattson 2011
Mark Giancotti 2011

John W. Johnson	2011	Joan M. Walton (Alt.)	
Detective		Problem Animal Control Officer (Wildlife)	
Jeffrey Thibodeau	2011	Mary Letourneau	2011
Officers		Right to Know Coordinator	
Kimberly J. Mattson	2011	Donald E. Klein Interim	2011
Robert J Rebovich	2011	Sealer of Weights and Measures	
Thaddeus G Rochette	2011	Eric E Aaltonen	2011
Thomas J. Pearson	2011		
James P. Marchand	2011	Squannacook River Rail Trail Funding	
Randy Girard	2011	Exploration Committee	
George D. Reidy	2011	William Martin	
Mark A Francis	2011	Bill Rideout	
Communication Department		Hirk Fortin	
Erving M. Marshall, Jr. Director	2011	Steve Meehan	
Diane M Babineau	2011	Mark Cram	
Barbara A Ammendolia	2011		
Melody S Cotter	2011	Tax Work-Off Committee	
Michael Grimley (part time)	2011	Niles Busler	
Nim Collins	2011	Raynold C. Jackson	
Jean Nichols(part time)	2011	Victoria Tidman	
Janet Flahive(part time)	2011	Chris Clish	
James Landi, (part time)	2011	Town Accountant	
Ryan Monahan (part-time)	2011	Kimberly Fales	2012
Donald Girard (part-time)	2011		
Reserve Officers		Town Administrator	
Joseph Quinn	2011	Andrew J. Sheehan	2013
Christopher Van Voorhis	2011		
Tony Brennan	2011	Town Counsel	
Austin Cote	2011	Kopelman and Paige	
Joshua Tocci	2011		
James Landi	2011	Townsend Cultural Council (5+)	
Ryan Monahan	2011	Mary Barrett	2011
Michael Marchand	2011	Carol Swenor	2011
		Ray Haapaoja	2011
Matrons		Susan Shuford	2012
Elizabeth Miles	2011	Alison Wright	2012
Robin McRae	2011		
Barbara Ammendolia	2011	Town Treasurer/Tax Title Custodian	
Jean Nichols	2011	Kathleen A Rossbach	2011
Janet Flahive	2011	Townsend Electric Utility Study Committee	
		Ray Balboni	
Crossing Guards(App't. End of August)		Michael Leonardo	
Patricia O'Reilly			

Richard J. Penta
Gary Shepherd
Clinton Wright

Townsend Emergency Management Agency

Shirley C Coit(Director)

Karen Chapman
Wanda Goodwin
Diane Beaudoin
Randy Girard
David Profit
Eric Aaltonen
Ed Kukkula
Christine Clish
Lynn Carbone
Nancy Richards

**North Middlesex Regional
Emergency Planning Committee**

Representative

Shirley Coit 2012
Karen Chapman (Alternate) 2012
Don Klein 2012

Townsend Meeting Hall Committee

David Profit 2011
Jane Jackson 2011
Catherine Hill 2011
Suzanne Doust 2011
Karin Canfield 2011

Townsend Meeting Hall Gallery Comm.

Marilyn Brown
Kimberly King
Alice Struthers
Joan Wotkowicz

Town Properties Committee (Feb. 28)

John Hussey 2010
Laura Shifrin (Assessor) 2010
Andrea Wood 2010
Kevin Smith (At large) 2010

Albert (Tubby) Boucher (Hwy Rep) 2010
Paul Nicoli 2010
Karen Chapman (ConsCom) 2011
Nicholas Thalheimer (Planning) 2011

Townsend Recycling Committee

Irene Congdon
Susan Shaine
Susan Gerkin
Michele Cannon
Victoria Bender
Salina Thomas

Tree Warden

Donald G. Massucco 2011

Veteran's Agent

Joseph J. Mazzola 2011

Water Superintendent

Paul Rafuse

West Townsend Reading Room Committee

Sharon Araujo 2011
Vicki Coppinger 2011
Lois Rearick 2011

Zoning Board of Appeals

Karen Chapman (Dept. Ass't.)
William J Cadogan (V. Chair) 2011
Julie Johnson (Clerk) 2012
Anthony Genova 2013
Craig M. Stevens 2014
Darlene L Sodano (Chair) 2015
John M. Giunta (Assoc. Member) 2011
Kelly Chambers (Assoc. Member) 2011

ELECTED OFFICIALS

Amanda E. Dwight Entertainment Fund

Committee	
Deborahanne Mayer (Appointed)	2011
Susan R. Gerken	2012
Diane Morin	2013

Moderator

Gene A Rauhala	2012
----------------	------

Board of Selectmen

Robert Plamondon	2011
Sue Lisio	2012
Nicholas E. Thalheimer	2013

Board of Assessors

Niles S. Busler	2011
Laura Shifrin	2012
John Whittemore	2013

Board of Health

James Le'Cuyer	2011
Christopher Genoter	2012
Michelle Dold	2013

Cemetery and Parks Commissioners

Albert "Tubby" Boucher	2011
John B. Barrett	2012
Raymond P. Boyes, Sr.	2013

Democratic Town Committee

John Barrett
Amy Collins
David Funaiolo
Lois Howgate
Gene Rauhala
Leslie Rauhala
Lonna Theim
Catherine Thrasher
Mary Eileen Violette
Michael Violette
Mary West

Library Trustees

Cheryl Cloutier	2011
Suzanne Doust	2012
Kimberly King	2012
Karin Canfield	2013
Patricia Thomas-Jeanig	2013

North Middlesex Regional School District Committee

Michael Morgan (Townsend at Large)	2011
Randee Rusch (appt.) (Town at large)	2011
Anne Buchholz (Pepperell at Large)	2011
Robert Templeton	2012
Susan A. Robbins (appointed)	2013

Planning Board

Nicholas Thalheimer	2011
Chris Jones (Assoc. Member)	2011
Gini Lee King	2012
Gerald B. Coughlin	2013
Karen Coughlin	2014
Jeffrey R. Peduzzi	2015

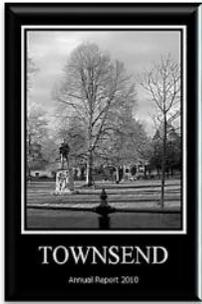
Recreation Commissioners

Alice Kennedy	2011
Pamela Shifrin	2011
Richard Corsini	2012
Sharon Whittier	2012
Lynne LeBlanc	2013

Townsend Republican Committee

Albert "Tubby" Boucher
Clair E. Devine
Kenneth T. Miller
William R. Martin
Avis A. Roy
Cornelia C. Giles
Todd Arsenault
Lois S. Simopoulos
Rita K. Belloli
Anthony J. Belloli
Elaine Mary Carlo
Mark David Goodwin
Townsend Republican Committee (con't.)
Bill Roberts

John Trovato, Jr.		Linda “Michelle” Cannon	2012
Francis M. Fred Sherrin		James Clish	2013
Shirley E. Kao		Will Hackler	2014
Kristine A. Vaz		Gini Lee King, State Rep	2012
Dennis J. Murphy			
Penelope Ann Murphy		Trust Fund Commissioners	
Michael P. Murphy		Mary Flora Hale	2011
Paul R. Morin		Heidi Munroe	2012
Scott D. Martin		Robert Tumber	2013
Linda L. Sherrin			
Nicholas E. Thalheimer		Trustees of Soldier’s Memorials	
Keith M. Jackson		Keith Jackson (Veteran)	2011
Susan Y. Vassallo		Avis Roy (Non-Veteran)	2011
Paul A. Vassallo		Robert Tumber (Veteran)	2012
Paul A. Nicoli, Jr.		Walter Mann (Veteran)	2013
Richard S. Shuford		Peter Buxton (Non-Veteran)	2013
Rise B. Silvestri			
		Board of Water Commissioners	
Tax Collector		Francis G. McNamara	2011
Kathleen Rossbach	2011	John L. Caten, Jr.	2012
		Niles Busler	2013
Town Clerk			
Susan A. Funaiole	2011		
Townsend Housing Authority			
Laura E. Shifrin	2011		



BOARD OF SELECTMEN

Two-thousand-ten was a year of transition for the Board of Selectmen. Chairman David R. Chenelle decided not to run for reelection; his seat was filled by Nicholas Thalheimer. After the election, Robert Plamondon was elected Chairman, Sue Lisio Vice Chairman, and Nicholas Thalheimer Clerk.

In April Town Administrator Gregory W. Barnes announced that he was leaving Townsend after six years. Greg was appointed Finance Director in Dartmouth, MA, returning to his roots. He was well-liked and respected and guided the Town through tough economic times and the recovery from the December 2008 ice storm. His financial management skills allowed the Town to weather the recession without the drastic cuts and layoffs so many communities had to make. Greg Barnes was replaced by Andrew J. Sheehan. Andy was initially hired as the Interim Town Administrator in May and given the permanent title in July 2010. Andy came to Townsend with 16 years of municipal experience in planning, community development, and senior management in the Towns of Westford and Chelmsford and the City of Lowell. The Board welcomes Andy and extends its thanks and appreciation to Greg and wishes him great success and happiness.

2010 was another memorable and challenging year for the Selectmen and Town Administrator. Most notably was the budget picture. Thanks to the Town's leadership and the cooperation of departments, the FY2010 budget closed out in a positive position. The Town was able to close FY2010 with a positive free cash number of \$1,159,493. About half of this was carried over into FY2011 as a cushion. The Town also used some free cash to replenish its stabilization accounts: the general fund stabilization account is an emergency or rainy day fund to pay for unexpected expenditures and the capital stabilization account will fund capital purchases. Capital items are those over \$10,000 and with a useful life expectancy of at least 5 years. Townsend has been unable to fully fund its capital needs and the transfer to capital stabilization will lay the groundwork for maintaining its vehicle fleet, roads, buildings, and infrastructure.

The Town continued its focus on facilities, particularly maintenance and energy efficiency. The creation of the Facilities Maintenance Department has proven to be a huge success, providing a coordinated approach to facilities maintenance. The Department has been an invaluable resource to the Library, Senior Center, and Meeting Hall in the first full year since the facility was turned over to the Town by Sterilite. This facility has been a huge success and use of both facilities is up significantly since the dedication and move. Sterilite's generosity cannot be overstated and the Town is forever grateful to its contributions. Also, a grant was received from the Mass. Department of Energy Resources (DOER) to replace two old boilers and insulate the West Town Reading Room and West Townsend Fire Station. These projects will be implemented in 2011.

The Selectmen also made it a goal to pursue Green Communities status from the Massachusetts DOER. To this end an Energy Committee was established. It will work to gain Green Communities designation

and improve general energy efficiency. Its initial task will be working with a technical assistance consultant through another DOER grant. It will also evaluate options for wind, solar, and other alternative energy for Town facilities and private property owners.

2010 saw the State commence construction on the new Wheeler Road Bridge. This project, replacing the condemned bridge over Willard Brook, started in 2010 and the bridge is scheduled to reopen in late 2011 or early 2012. This will reestablish an important link between Townsend proper and its residents over the bridge on Wheeler Road, as well as between Townsend and Ashby, which is particularly important for public safety responders.

Despite the challenges, 2010 has to be chalked up as a good year. The Board of Selectmen and Town Administrator extend thanks to all elected and appointed officials for their continued support and commitment to Town government. Their efforts are appreciated and do not go unnoticed. The Board of Selectmen and Town Administrator also thank the employees and departments for their dedication and sacrifices and hope the spirit of cooperation will continue into what most feel will be an extended period of uncertainty. The continuing challenge will be to deliver critical services while minimizing the negative impact on residents. We are confident the leadership and committed employees are in place to successfully accomplish this task.

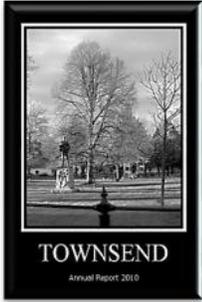
THE BOARD OF SELECTMEN:

Robert Plamondon, *Chairman*

Sue Lisio, *Vice-Chairman*

Nicholas Thalheimer, *Clerk*

Andrew J. Sheehan, *Town Administrator*



TOWN CLERK

January of 2010 was very exciting with our Special Election for a new Senator in Congress. Scott Brown was victorious running against, Martha Coakley and Joseph Kennedy. The first of the year is always busy for the Clerk's Office. Besides the Election we licensed dogs and started our census information gathering with the help of our phone callers: Robert Tumber, Shirley Coit, Louise Thorpe, Carol Beauchamp, Carol Mason-Buxton, Heidi Munroe, Marcia MacMaster, Nancy Martin, and Mildred Smith. The information was primarily entered by Kathleen Spofford with the help of our Board of Registrars: Amy Collins, Claire Devine and

Catherine Thrasher.

While preparing for the local election and Town Meetings we attended seminars on changes to the ethics laws. These changes affected the Open Meeting Law, Conflict of Interest, and Campaign and Finance Laws. The Boards and Committees adjusted quickly to the new requirements of the Open Meeting Law and the Conflict of Interest Law and those running for office in 2011 will confront the Campaign and Finance law changes. We had six events from January to December that required us to have voter registration nights. The Fall State Primary and Election were very busy events in themselves. Many dissatisfied voters came in and changed party enrollments hoping to send a message to our legislators. The results of all the elections are listed later in this report.

In 2011, Passports will no longer be done in the clerk's office, as the U.S. Department of State has ruled that anyone who issues birth certificates may not process Passports.

We average \$7500.00 annually from processing Passports, and thankfully our Assessors Department has accepted this additional task so the Town will not lose this revenue.

Continuing education is necessary for both the Town Clerk and Assistant Town Clerk. The seminars foster learning about upcoming changes, improving our understanding of laws and implementing changes that affect our office and our Town. We gain insight from other clerk's learning new methods from them that we may institute in our office. We run the elections, are custodians of the records and representatives of the Town. Helping the person who enters or calls our office is our most important job function.

We look forward to the challenges ahead, to meeting new residents and continuing to help and inform all residents. Thank You for making Townsend your home.

Population 9126 Registered Voters 6233

Dog Tags	1215
Passports	370
Births	71
Deaths	46
Marriages	39
Raffles	14

Respectfully submitted by,
Sue Funaiolo, Town Clerk

SPECIAL ELECTION RESULTS JANUARY 19, 2010

Senator in Congress	I	II	III	Total
Scott P. Brown (Republican)	889	874	855	2618
Martha Coakley (Democrat)	336	402	354	1092
Joseph L. Kennedy (Liberty)	15	13	8	36
Blanks	0	0	0	0
Write-ins	0	0	1	1
Total Votes	1240	1289	1218	3747

ANNUAL TOWN ELECTION RESULTS APRIL 26, 2010

Precinct	I	II	III	Total
Total Votes	126	159	71	356

Board of Selectmen	I	II	III	Total
Nicholas Thalheimer	105	125	60	290
Blanks	18	24	7	49
Write-ins	3	10	4	17
Total Votes	126	159	71	356

Board of Assessors	I	II	III	Total
John Whittimore	105	122	61	288
Blanks	20	35	9	64
Write-ins	1	2	1	4
Total Votes	126	159	71	356

Cemetery & Parks Commissioner	I	II	III	Total
Raymond P. Boyes, Sr.	109	126	60	295
Blanks	13	32	11	56
Write-ins	4	1		5
Total Votes	126	159	71	356

Board of Health	I	II	III	Total
Michelle Dold	102	115	59	276
Blanks	23	43	12	78
Write-ins	1	1		2
Total Votes	126	159	71	356

Board of Library Trustees (3-year) (2)	I	II	III	Total
Karin M. Canfield	66	96	48	210
Terry Duggan	65	73	35	173
Patricia A. Thomas-Jeanig	67	76	39	182
Blanks	52	73	20	145
Write-ins	2			2
Total Votes	252	318	142	712

Board of Library Trustees (1-year) (1)	I	II	III	Total
Cheryl L. Cloutier	77	83	35	195
Judith I. Maider	42	59	32	133
Blanks	4	17	4	25
Write-ins	3	0	0	3
Total Votes	126	159	71	356

Planning Board	I	II	III	Total
Write-in Jeff Peduzzi	2	8	1	11
Blanks	116	141	68	325
Write-ins	8	10	2	20
Total Votes	126	159	71	356

Recreation Commissioners	I	II	III	Total
Lynne A. LeBlanc	103	117	59	279
Blanks	22	42	12	76
Write-ins	1			1
Total Votes	126	159	71	356

Trust Fund Commissioners	I	II	III	Total
Write-ins Bob Tumber	11	7	1	19
Blanks	114	147	67	328
Write-ins	1	5	3	9
Total Votes	126	159	71	356

Trustees of Soldiers Memorials (Non-Veteran)	I	II	III	Total
Peter F. Buxton	106	121	58	285
Blanks	19	37	13	69
Write-ins	1	1		2
Total Votes	126	159	71	356

Trustees of Soldiers Memorials Veteran	I	II	III	Total
Walter F. Mann, Jr.	109	125	62	296

Blanks	16	34	9	59
Write-ins	1			1
Total Votes	126	159	71	356

Amanda E. Dwight Entertainment Fund	I	II	III	Total
Write-in Albert Boucher	2	3	2	7
Write-in Diane Morin	5	6	2	13
Write-in John Whittemore	5	4	1	10
Blanks	105	139	63	307
Write-ins	9	7	3	19
Total Votes	126	159	71	356

North Middlesex Regional School Committee	I	II	III	Total
Susan Appel Robbins	97	117	57	271
Blanks	28	41	13	82
Write-ins	1	1	1	3
Total Votes	126	159	71	356

Board of Water Commissioners	I	II	III	Total
Niles S. Busler	109	132	60	301
Blanks	17	26	11	54
Write-ins		1		1
Total Votes	126	159	71	356



**ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
TOWNSEND, MASSACHUSETTS
APRIL 26, 2010**

Susan A. Lenoir
TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<p align="center">SELECTMEN</p> <p>Three Year Vote for One</p> <p>NICHOLAS E. THALHEIMER <input type="radio"/></p> <p>33 Turnpike Rd</p> <p><input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">LIBRARY TRUSTEE</p> <p>One Year Vote for One</p> <p>CHERYL L. CLOUTIER <input type="radio"/></p> <p>79 Tyler Rd</p> <p>JUDITH I. MAIDER <input type="radio"/></p> <p>87 Turner Rd</p> <p><input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">TRUSTEE OF SOLDIERS MEMORIALS (VETERAN)</p> <p>Three Year Vote for One</p> <p>WALTER F. MANN, JR. <input type="radio"/></p> <p>8 Barker Hill Rd</p> <p><input type="radio"/></p> <p align="center">(Write-in)</p>
<p align="center">ASSESSOR</p> <p>Three Year Vote for One</p> <p>JOHN M. WHITTEMORE <input type="radio"/></p> <p>20 Maple St</p> <p><input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">PLANNING BOARD</p> <p>Five Year Vote for One</p> <p><input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">AMANDA E. DWIGHT ENTERTAINMENT COMMITTEE</p> <p>Three Year Vote for One</p> <p><input type="radio"/></p> <p align="center">(Write-in)</p>
<p align="center">CEMETERY / PARK</p> <p>Three Year Vote for One</p> <p>RAYMOND P. BOYES, SR. <input type="radio"/></p> <p>150 Warren Rd</p> <p><input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">RECREATION COMMISSION</p> <p>Three Year Vote for One</p> <p>LYNNE A. LEBLANC <input type="radio"/></p> <p>1 Jonathan Ln</p> <p><input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">NORTH MIDDLESEX REGIONAL SCHOOL COMMITTEE</p> <p>Three Year Vote for One</p> <p>SUSAN APPEL ROBBINS <input type="radio"/></p> <p>14 Hillside Dr</p> <p><input type="radio"/></p> <p align="center">(Write-in)</p>
<p align="center">BOARD OF HEALTH</p> <p>Three Year Vote for One</p> <p>MICHELLE DOLD <input type="radio"/></p> <p>93 East Hayes Dr</p> <p><input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">TRUST FUND COMMISSIONER</p> <p>Three Year Vote for One</p> <p><input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">WATER COMMISSIONER</p> <p>Three Year Vote for One</p> <p>NILES S. BUSLER <input type="radio"/></p> <p>30 Main St</p> <p><input type="radio"/></p> <p align="center">(Write-in)</p>
<p align="center">LIBRARY TRUSTEES</p> <p>Three Year Vote for Two</p> <p>KARIN M. CANFIELD <input type="radio"/></p> <p>6 School St</p> <p>TERRY DUGGAN <input type="radio"/></p> <p>401 Main St</p> <p>PATRICIA A. THOMAS-JEANIG <input type="radio"/></p> <p>34 Old Battery Rd</p> <p><input type="radio"/></p> <p align="center">(Write-in)</p> <p><input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">TRUSTEE OF SOLDIERS MEMORIALS (NON-VETERAN)</p> <p>Three Year Vote for One</p> <p>PETER F. BUXTON <input type="radio"/></p> <p>46 New Fitchburg Rd</p> <p><input type="radio"/></p> <p align="center">(Write-in)</p>	

ANNUAL TOWN MEETING MAY 4, 2010

While waiting for a quorum Shirley Coit our TEMA director spoke to the residents affected by flooding this Spring explaining to them the necessity of doing the paperwork. She went over the Statewide medical help number 211 that anyone may use, and told people to pick up information regarding traveling abroad located on the tables outside the auditorium.

At 7:10pm, having reached a quorum Town Moderator, Gene Rauhala began by having the the return of the Annual Warrant read by the Town Clerk, Susan Funaiolo.

During the meeting the Moderator appointed John Barrett as our Deputy Moderator for the ensuing fiscal year and the floor concurred unanimously.

ARTICLE 1:

I move that the Town vote to authorize the Board of Selectmen to appoint all Town Officers unless other provisions are made by M.G.L., by Town Charter, or by vote of the Town.

Submitted by: Town Clerk

Read By: Susan A. Funaiolo

Vote: Passed

ARTICLE 2:

I move that the Town vote to hear reports of any Committees, Boards, Commissions, and other Town Officials

Submitted by: Board of Selectmen

Read by: Nicholas Thalheimer

Vote: Passed

William Hackler of the Townsend Housing Authority asked the floor to take home and complete a survey that would be given out to residents of Townsend concerning what the residents would like to see in the Town for growth.

At 7:20pm we adjourned to the Special Town Meeting and returned to the following Article at 7:28pm having dissolved the Special Town Meeting.

ARTICLE 3:

I move that the Town vote to appropriate and transfer from the Comcast Government Access Account the sum of \$21,800.00 to supplement the FY 11 Management Information Systems (Computer) Expense Account.

Submitted by: Board of Selectmen

Read by: Robert Plamondon

Vote: Passed Unanimous

ARTICLE 4:

I move that the Town vote to appropriate and transfer from the Ambulance Receipts Reserved for Appropriation Account the sum of \$300,000.00 to supplement the FY 11 Fire/EMS Department operating budget, or take any other action in relation thereto.

Submitted by: Fire/EMS Department

Read by: Chief Donald Klein

Vote: Passed

ARTICLE 5:

I move that the Town vote to appropriate and transfer from the West Townsend Reading Room Receipts Reserved for Appropriation Account the sum of \$4,900.00 to supplement the FY2011 West Townsend Reading Room Expense Account.

Submitted by: West Townsend Reading Room Committee

Read by: Sue Lisio

Vote: Passed

ARTICLE 6:

I move that the Town vote to continue the Board of Health Revolving Account in accordance with M.G.L. Chapter 44, Section 53E½, to which will be credited revenues collected from recyclable items, which shall be expended for general operating cost and capital expenditures for the FY2011 Recycling Center operating budget, FY2011 Landfill operating budget, and the FY2011 Curbside Pickup & Disposal operating budget to be authorized by the Board of Health, of which expenditures shall not exceed \$18,000.00.

Submitted by: Board of Health
Read by: Robert Plamondon
Vote: Passed

ARTICLE 7:

I move that the Town vote to continue the Recreation Revolving Account in accordance with M.G.L. Chapter 44, Section 53E½, to which will be credited revenues collected from recreation programs, which shall be expended for general operating cost and capital expenditures for recreation programs to be authorized by the Recreation Commission, of which expenditures shall not exceed \$52,000.00 in FY 2011.

Submitted by: Recreation Commissioners
Read by: Sharon Whittier
Vote: Passed

ARTICLE 8:

I move that the Town vote to appropriate and transfer from the Cemetery Sale of Lot Fund the amount of \$11,610.00 into the Cemetery Improvement Fund Account.

Submitted by: Board of Selectmen
Read by: Nicholas Thalheimer
Vote: Passed

ARTICLE 9:

I move that the Town vote to continue the Cemetery Cost of Internment Revolving Account in accordance with M.G.L. Chapter 44, Section

53E½, to which will be credited revenues collected from burials, which shall be used for general operating cost and capital expenditures for the Cemetery Department to be authorized by the Cemetery and Parks Commissioners, of which expenditures shall not exceed \$30,000.00 in FY11

Submitted by: Board of Selectmen
Read by: Robert Plamondon
Vote: Passed

ARTICLE 10:

I move that the Town vote to choose a committee of three (3) West Townsend Village residents, Robert L. Remelius, Kenneth Gerken, and Pamela B. Haman, to serve as members of the James H. Tucker Fund in accordance with the bequest, for the sole purpose to keep the curbing, grave stones, and monuments in good order, including installation/maintenance of fencing as necessary.

Submitted by: Cemetery & Parks Commissioners
Read by: Sue Lisio
Vote: Passed

ARTICLE 11:

I move that the Town vote to appropriate and transfer \$27,769.00 from the Title V FB Receipts Reserved for Appropriation Account to the Massachusetts Water Pollution Abatement Trust (MWPAT) Debt Service Account for the purpose of paying back the Massachusetts Water Pollution Abatement Trust Septic Loan.

Submitted by: Treasurer
Read by: Robert Plamondon
Vote: Passed

ARTICLE 12:

I move that the Town vote to transfer from surplus revenue the sum of \$4,000.00 for the purpose of funding the Assessors' Periodic Inspection and Property Verification Program as

mandated by the Department of Revenue, Bureau of Local Assessments.

Submitted by: Board of Assessors
Read by: Niles Busler
Vote: Passed

ARTICLE 13:

I move that the Town will vote to transfer from surplus revenue the sum of \$416,212.00, equal to amount received in FY 2009 as part of a MTBE legal settlement, as follows: \$324,000.00 to pay off the remaining balance of the Bond Anticipation Note taken out to cover the cost of purchasing the Witch's Brook Water Company and \$92,212.00 to pay off part of the remaining balance on the Dudley Road Water Main portion of a General Obligation Bond.

Submitted by: Water Department, Board of Selectmen, & Finance Committee
Read by: Paul Concemi
Vote: Passed

ARTICLE 14:

I move that the Town will vote to raise and appropriate the sum the sum of \$1500.00 to implement collective bargaining agreements entered into between the Town and the American Federation of State, County, and Municipal Employees Council 93, Local 1703, Highway Union.

Submitted by: Board of Selectmen
Read by: Nicholas Thalheimer
Vote: Passed

ARTICLE 15:

I move that the Town will vote to raise and appropriate the sum of \$15,939,368.00, and 15,785 from free cash for the purpose of defraying the caharges and expenses of the Town for the ensuing fiscal year pursuant to a detailed budget totaling 15,955,153.00.

Submitted by: Board of Selectmen & Finance Committee
Read by: Robert Plamondon

Vote: Passed

ARTICLE 16:

I move that the Town vote to appropriate the sum of \$798,719.00 to operate the Water Department for the ensuing fiscal year and that \$646,219.00 of this sum come from enterprise revenues and, in order to fund the cost of intermunicipal expenses, that \$152,500.00 of this sum be appropriated in the general fund and funded from enterprise revenues.

Submitted by: Water Department & Finance Committee
Read by: Paul Rafuse
Vote: Passed

ARTICLE 17:

I move that the Town vote to fix the salaries and compensation of all elected Officers of the Town as provided by M.G.L. Chapter 41, Section 108, as amended, and as appropriated in this warrant.

Submitted by: Board of Selectmen & Finance Committee
Read by: Sue Lisio
Vote: Passed

ARTICLE 18:

I move that the Town vote to transfer from surplus revenues the sum of \$7200.00 for the purpose of purchasing a new multi-function copier, printer, scanner, and fax machine for the Fire-EMS Department Headquarters.

Submitted by: Fire/EMS Department
Read by: Chief Donald Klein
Vote: Passed

ARTICLE 19:

I move that the Town vote to amend the General Bylaws of the Town of Townsend by deleting Chapter 6, Automatic Sprinklers.

Submitted by: Fire/EMS Department
Read by: Chief Donald Klein
Vote: Passed

ARTICLE 20:

I move that the Town vote to amend the General Bylaws of the Town of Townsend by adding thereto the following new section:

Chapter 6

AUTOMATIC FIRE ALARM SYSTEMS

SECTION 1 - AUTOMATIC FIRE ALARM SYSTEMS:

The Town of Townsend By-laws are hereby amended by adding the following By-law to be entitled "Automatic Fire Alarm Systems."

SECTION 2 - DEFINITIONS:

When used in this By-law, unless a contrary intention clearly appears, the following words shall have the following meanings:

A. "Automatic Fire Alarm System": an electronically activated, heat activated, smoke activated, flame-energy-activated, or other such automatic device capable of transmitting an alarm signal to the Townsend Fire-EMS Department (TFED) by way of municipal master fire alarm box for the purpose of providing a fire alarm signal to the TFED.

B. "Alarm System Malfunction": The transmittal of an alarm signal to the TFED by way of a municipal master fire alarm box, through a central operating system, or by other automatic means, which alarm signal is caused by improper installation of an alarm system, a mechanically defective alarm system, lack of maintenance or some other reason that causes a fire alarm to sound even though there is no actual fire or situation that could reasonably evolve into a fire.

C. "Alarm System Owner": An individual or entity who owns a property interest in a building or structure in which an automatic fire alarm system is installed.

D. "Fire Chief": The Fire Chief of the TFED.

E. "Municipal Master Fire Alarm Box" (Master Box): Control, equipment or device which enables an automatic alarm system to send a signal directly to the TFED.

SECTION 3 - CONNECTION OF THE ALARM SYSTEMS TO THE MUNICIPAL DEPARTMENT SYSTEM:

A. Every alarm system owner whose alarm system is connected to the TFED by means of a master box prior to the effective date of this By-law shall pay the following fees:

Annual Fee: One Hundred (\$100.00) Dollars, payable July 1st of every calendar year.

B. An alarm system owner whose alarm system is connected after the effective date of this By-law to the TFED by way of a master box shall pay the following fees:

Connection Fee: One Hundred (\$100.00) Dollars, payable at time of connection

Annual Fee: One Hundred (\$100.00) Dollars, payable July 1st of every calendar year.

NOTE: New connections annual fee will be prorated the first year based on what month in the calendar year connection is made.

C. The Town of Townsend shall not be subject to the fees and/or fines set forth in this Bylaw.

D. Before any alarm system is connected to the TFED, the alarm system owner shall provide the Fire Chief or his/her designee with the following information:

(1) The name, addresses, and home and work telephone numbers of the alarm system owner;

(2) The street address where the alarm system and master box is located and the name and address of the building owner;

(3) The names, addresses, and telephone numbers of the persons or businesses to be protected by the alarm system connected to the master box;

(4) The names, addresses, home and work telephone numbers of at least two (2) persons other than the alarm system owner who can be contacted twenty-four (24) hours a day, who are authorized by the alarm system owner to respond to an alarm signal and to have access to the premises in which the system is located; and

(5) Such other information as the Fire Chief or his/her designee may require.

If at the passage of this By-law an alarm system has already been connected to the TFED by way of a master box, the alarm system owner shall comply with the requirements of this section within sixty (60) days after the TFED has sent notice by first class mail of the requirements of this section.

If an alarm system owner fails to comply with this section, the Fire Chief or his/her designee may assess a fine of fifty (50.00) dollars for each day of non-compliance.

Private alarm systems connected to the TFED by means other than the master box or through a central operating system, such as a company equipped to receive an alarm signal for each of its customers which then transmits to the TFED the location of such alarm, shall not be subject to

the provisions of this section, but shall be subject to all other sections of this by-law.

SECTION 4 - UPDATING INFORMATION:

Every alarm system owner shall be responsible for updating the information herein required to be provided to the Fire Chief. If the information provided should change, the alarm system owner shall provide the TFED with the updated information within thirty (30) days of such change and shall pay the fee, if any, required by this By-law.

If the alarm system owner fails to comply with this section, the Fire Chief or his/her designee may assess a fine of fifty (\$50.00) dollars. Each day of noncompliance shall be considered a separate violation.

SECTION 5 - ALARM SYSTEM MALFUNCTIONS - FINES:

If there is an alarm system malfunction, as defined herein, the Fire Chief or his/her designee may assess a fine against the building owner for each malfunction according to the following schedule.

A. The first (1st) through the third (3d) malfunction: no charge. Upon the recording of the third (3d) malfunction by the TFED, the Fire Chief or his/her designee shall notify the owner of the building, in writing and by certified mail, of such fact, and at this time inform the owner of the TFED's policy with regard to charging for malfunctions.

The fourth (4th) malfunction: Fifty (\$50.00) dollars.

The fifth (5th) and any subsequent malfunction: One Hundred (\$100.00) dollars.

B. Any malfunction which is the result of the failure of the alarm system owner, building owner, occupant or their authorized agents to

notify the TFED of the repair, maintenance or testing of the internal alarm system within the protected premises, shall cause a penalty to be assessed in accordance with subparagraph A of this section.

C. For the purpose of this By-law, a malfunction shall be defined as follows:

(1) The action by an alarm system owner or an owner, employee, agent, or occupant of the protected premises, causing an accidental activation of the internal fire alarm system.

(2) The operation of a faulty alarm system (including but not limited to faulty control panel or associated equipment), an accidental operation of an automatic sprinkler system or water pressure surge in automatic sprinkler equipment.

D. Upon the conclusion of any appeals of fines pursuant to Article II, Section 1.1 of the Bylaw and G.L. c.40, §21D, if the TFED is notified that a alarm system owner has failed to pay said fines, the TFED may, within its discretion, send written notice that failure to pay the fines within thirty (30) days of mailing or delivery of the notice shall result in disconnection from the master box.

SECTION 6 - RESTRICTIONS ON TAPE DIALERS AND SIMILAR AUTOMATIC TELEPHONE DEVICES:

A. **Mandatory Use of the Fire Alarm Cable for Automatic Systems:** No alarm system shall be equipped with a tape dialer, similar automatic telephone system or audible only system which may or may not transmit an alarm message to any telephone lines of the TFED, if the fire alarm cable currently runs in the way on which the building has frontage.

B. **Existing Systems:** If, upon enactment of the passage of this By-law, an alarm system in a building fronting on a way in which the fire alarm cable runs is equipped with such a tape dialer or similar automatic telephone device, or an audible system, the alarm system owner shall have sixty (60) days from the passage of this By-law to disconnect such tape dialer or similar automatic telephone device and connect to the fire alarm cable.

C. **Extension of the Fire Alarm Cable:** In the event the fire alarm cable is extended so as to run in the way on which a building has frontage and the building utilizes a tape dialer or similar automatic telephone system, or an audible only system, the alarm system owner shall be required to connect to the fire alarm cable with-in sixty (60) of notice from the TFED that the fire alarm cable has been extended. The alarm system owner shall also terminate use of the tape dialer or similar automatic telephone system within the sixty (60) days of notice from the TFED of the extension of the fire alarm cable.

D. **Violations:** If an alarm system owner fails to comply with this section, the Fire Chief or his/her designee may assess a fine of fifty (\$50.00) dollars.

SECTION 7: APPEAL PROCEDURE:

Any alarm system owner or building owner who is aggrieved by an action taken by the Fire Chief under this By-law may, within ten (10) days from such action, file an appeal, in writing, to the Board of Selectmen of the Town of Townsend. After notice, the Board shall hold a hearing, after which it shall issue a decision in which it affirms, annuls or modifies the action taken by the Fire Chief giving its reasons therefore.

The Board shall send its decision to the owner by first class mail within ten (10) days after the hearing. The decision of the Board shall be a final administrative decision.

SECTION 8: REGULATIONS AND ENFORCEMENT:

The Fire Chief may promulgate such regulations as may be necessary to implement this By-law. The Fire Chief is authorized to pursue such legal action as may be necessary to enforce this By-law.

SECTION 9 – DEPOSIT:

All annual and connection fees herein shall be payable to the TFED for deposit in the Fire Alarm Maintenance Account.

SECTION 10 – SEVERABILITY/LIABILITY:

The provisions of this By-law shall be deemed to be severable, and if any of its provisions shall be held unconstitutional by any court of competent jurisdiction, the decision of such court shall not effect or impair any of the remaining provisions.

The Town of Townsend shall be under no duty or obligation to maintain any specialized equipment or communication system for the monitoring of fire alarm systems. The installation and maintenance of automatic fire alarm systems permitted by this By-law shall be made at no cost to the Town of Townsend.

No liability whatsoever is assumed by the Town of Townsend for the failure of such fire alarm system or monitoring facilities or for failure to respond to fire alarms, or for any other act or omission in connection with such fire alarm systems. Each fire alarm system owner shall be deemed to hold and save harmless the Town of Townsend, its departments, officers, agents and employees for liability in connection with the owner’s fire alarm system.

Submitted by: Fire/EMS Department
Read by: Chief Donald Klein
Vote: Pass

ARTICLE 21:

I move that the Town vote to amend Article II, Section 1.1 of the General By-laws of the Town

of Townsend by adding a new section, I. Automatic Fire Alarm Bylaw, as follows:

- I. Automatic Fire Alarm System Bylaw
- (1) Enforcing Officer: Fire Chief or Municipal Hearing Officer
- (2) Malfunctions

- (a) First Offense No charge.
- (b) Second Offense No charge.
- (c) Third Offense Written Warning.
- (d) Fourth Offense \$50.00.
- (e) Fifth Offense \$100.00.
- (f) All Subsequent Offenses \$100.00
- (3) Other Violations
 - (a) First Offense \$50.00
 - (b) All Subsequent Offenses \$50.00

Submitted by: Fire/EMS Department
Read by: Chief Donald Klein
Vote: Passed

ARTICLE 22:

I move that the Town vote to establish a Fire Alarm Maintenance Revolving Account in accordance with M.G.L. Chapter 44, Section 53E1/2, to which will be credited yearly revenue collected from annual fire alarm maintenance fees, connect fees, and fine assessments, which shall be used for the operating cost and capital expenditures for the Town’s portion of the fire alarm system to be authorized by the Chief of the Fire-EMS Department, of which expenditures shall not exceed \$3,000.00.

Submitted by: Fire/EMS Department
Read by: Chief Donald Klein
Vote: Passed

ARTICLE 23:

I move that the Town vote to renumber the Facilities Maintenance Department Bylaw, and its subsections as appropriate, from Chapter 43 to Chapter 44 of the General Bylaws of the Town of Townsend.

Submitted by: Board of Selectmen

Read by: Nicholas Thalheimer
Vote: Passed

ARTICLE 24:

I move that the Town will vote amend the Sex Offender Bylaw of the General Bylaws of the Town of Townsend by adding the italicized text underlined and deleting the text shown as stricken:

Section 1 (4) "Day care center" means an establishment, whether public or private, which provides care for children and is registered with and licensed pursuant to the laws of the Commonwealth of Massachusetts. ~~by the Office of Child Care Services.~~

Section 1(12) "Establishing a residence" means to set up or bring into being a dwelling place or an abode where a person sleeps, which may include more than one location and may be mobile or transitory, or by means of purchasing real property or entering into a lease or rental agreement for real property ~~(including a renewal or extension of a prior agreement whether through written execution or automatic renewal).~~

Section 2(3) Notice to move. Any currently classified level 2 or 3 sex offender who establishes a permanent residence within one thousand (1,000) feet of the Town Library or any school, day care center, park, elderly housing facility or place of worship shall be in violation of this section and shall within thirty (30) days of receipt of written notice of the sex offender's noncompliance with this ~~chapter~~ bylaw, move from said location to a new location, but said location may not be within one thousand (1,000) feet of the Town Library or any school, day care center, park, elderly housing facility or place of worship. It shall constitute a separate violation for each day beyond the thirty (30) days the sex offender continues to reside within one thousand (1,000) feet of the Town Library or any

school, day care center, park, elderly housing facility or place of worship. Furthermore it shall be a separate violation each day that a sex offender shall move from one location in the Town of Townsend to another that is within one thousand (1,000) feet of the Town Library or any school, day care center, park, elderly housing facility or place of worship.

Submitted by: Police Chief/Board of Selectmen

Read by: Chief Erving Marshall, Jr.

Vote: Passed

ARTICLE 25:

I move that the Town vote to amend Article III, §145-54 of the Zoning Bylaws of the Town of Townsend by adding the italicized text underlined and deleting the text shown as stricken:

Article IX

§145-54 Groundwater Protection District.

B.

Scope of authority. The Groundwater Protection District is an overlay district superimposed on the zoning districts. The Groundwater Protection District shall be defined as the recharge areas ~~Zone I, Zone II, and Zone III, as delineated on a map entitled "Groundwater Protection Overlay Map," dated April 1998;~~ and in addition, the recharge areas Zone I, Zone II, Zone III as delineated on a map entitled "Zone II Delineation, Witches Brook Wells," dated June 1999; and a map entitled "Harbor Trace Well, Townsend, Massachusetts," dated November 2004 and endorsed by the Department of Environmental Protection on March 31, 2006. This overlay district shall apply to all new construction, reconstruction, or expansion of existing buildings and new or expanded uses as set forth in Subsection E. Applicable activities or uses in a portion of one of the underlying zoning districts which fall within the Groundwater Protection District must additionally comply with the requirements of this district. Uses that

are prohibited in the underlying zoning districts shall not be allowed in the Groundwater Protection District.

Submitted by: Water Department & Planning Board

Read by: Paul Rafuse

Voted: Passed Unanimous

ARTICLE 26:

I move that the Town will vote to amend Article III, §145-7 and Article IX, §145-45 of the Zoning Bylaws of the Town of Townsend by adding the italicized text underlined and deleting the text shown as stricken:

Article III. Establishment of Zoning Districts

§145-7. Location of Districts.

Except for Wetlands and Floodplain Districts, the location and boundaries of these districts are hereby established as shown on maps entitled "Townsend Zoning Bylaw Maps #1 - 12," dated January 1989, and as subsequently amended with the approval of Town Meeting, and bear the signatures of the members of the Planning Board. The Floodplain District is shown on maps entitled "Middlesex County Flood Insurance Rate Maps", dated June 4, 2010. ~~"Flood Insurance Rate Maps and Flood Boundary and Floodway Maps," dated August 2, 1982.~~ All maps are on file in the office of the Town Clerk. These maps with all explanatory matter thereon are declared to be a part of the Zoning Bylaw of the Town of Townsend, Mass.

C. The commercial and industrial districts as shown on Maps #2 - 12 are based on the "Assessor Maps." revised December 31, 1986.

Article IX. Special Provision.

§145-45. Floodplain District.

E.

(5) In Zone AE, along watercourses within the Town of Townsend that have a regulatory floodway, as ~~In the floodway,~~ designated on the

Middlesex County Flood Insurance Rate Maps, dated June 4, 2010, ~~Town of Townsend Flood Boundary and Floodway Map, , 25017C0035E, 25017C0042E, 25017C0061E, 25017C0062E, 25017C0064E and 25017C0068E dated June 4, 2010,~~ all encroachments, including fill, new construction, substantial improvements to existing structures and other development, are prohibited unless certification by a registered professional engineer is provided by the applicant demonstrating that such encroachment shall not result in any increase in flood levels within the community during the occurrence of the one-hundred-year flood.

H. ~~The Floodplain District is described on a map entitled "Zoning Map of Townsend, Massachusetts," dated May 25, 1982 subtitled "Flood Insurance Rate Maps and Flood Boundary and Floodway Maps," dated August 2, 1982, in the numbered sheets 13 through 34 of the Zoning Maps of the Town of Townsend. The Floodplain District includes all flood hazard areas designated as Zone A, A1-30 on the Townsend Flood Insurance Rate Maps and Flood Boundary and Floodway Maps, dated August 2, 1982. herein established as an overlay district. The District includes all special flood hazard areas within the Town of Townsend designated as Zone A and AE, on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that are wholly or partially within the Town of Townsend are panel numbers 25017C0035E, 25017C0042E, 25017C0045E, 25017C0055E, 25017C0060E, 25017C0061E, 25017C0062E, 25017C0063E, 25017C0064E, 25017C0068E, 25017C0070E, 25017C0177E and 25017C0181E dated June 4, 2010. The boundaries of the District are defined by the 100-year base flood elevations shown on the FIRM~~

and further defined by the Middlesex County Flood Insurance Study (FIS) report dated June 4, 2010. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk.

J. ~~Within~~ In Zone A areas within on the Town of Townsend on the Middlesex County Flood Insurance Rate Maps and Flood Boundary and Floodway Maps, dated June 4, 2010, where the base flood elevation is not provided, the applicant shall use the best available Federal, State, local or other floodway data to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge. obtain any existing base flood elevation data and Base flood elevation data is required for all subdivision proposals or other developments greater than 50 lots, or greater than 5 acres, within unnumbered A zones. This data it shall be reviewed by the Building Inspector for its reasonable utilization toward meeting the elevation of flood proofing requirements, as appropriate, of the State Building Code.

K. In a riverine situation, the Building Inspector shall notify the following of any alteration or relocation of a watercourse:

1. Adjacent communities.
2. Bordering states.
3. NFIP State Coordinator
Massachusetts Department of
Conservation and Recreation
251 Causeway Street, Suite 600-700
Boston, MA 02114-2104
4. NFIP Program Specialist
Federal Emergency Management Agency,
Region 1
99 High Street, 6th Floor
Boston, MA 02110

L. All development in the Floodplain District, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:

The section of the Massachusetts State Building Code which addresses floodplain hazard zones (780 CMR 120.G).

Wetlands Protection Regulations, Department of Environmental Protection (310 CMR 10.00).

Inland Wetlands Restriction, Department of Environmental Protection (310 CMR 13.00).

Minimum requirements for the Subsurface Disposal of Sanitary Sewage, Department of Environmental Protection (310 CMR 15, Title 5).

Any variances from the provisions and requirements of the above referenced State regulations may only be granted in accordance with the required variance procedures of these State regulations.

Submitted by: Conservation Commission

Read by; Karen Chapman

Vote; Passed Unanimous

ARTICLE 27:

I move that the Town vote to support the passage by the General Court of legislation enabling municipalities to more easily establish municipal lighting plants.

Submitted by: Board of Selectmen

Read by: Robert Plamondon

Vote: Passed

ARTICLE 28:

I move that the Town vote to accept Massachusetts General Laws, Chapter 60A, Section 1, as amended by St. 2008, c.182, section 16 and section 117, which provides that the motor vehicle excise imposed by this chapter shall not apply to a motor vehicle owned and registered by a resident who is in active and full-

time military service for at least 45 days of the excise calendar year.

Submitted by: Board of Assessors
Read by: Niles Busler
Vote: Passed

ARTICLE 29:

I move that the Town vote to amend the Town Zoning Map to Enlarge the Outlying Commercial District Zone from 27 Main St. (Map 33 Block 58 Lot 0) to include Adjacent Properties located (29 Main St. (Map 33, Block 58-1 Lot 0,) 35 Main St. (Map 33, Block 56 Lot 0) and 37 Main St. (Map 33 Block 54 Lot 0 as shown on an attached copy of assessors Map 33 or take any other action in relation thereto.

Submitted by: Petition
Read by: Arthur Dauphinais
Vote: Failed

ARTICLE 30:

I moved to take no action on Article 30.

Read by: Niles Busler
Vote: Passed

Warrant Article 30:

To see if the Town will vote to amend the Town Zoning Map to Enlarge the Outlying Commercial District Zone from 27 Main St. (Map 33 Block 58 Lot 0) to include Adjacent Properties located (29 Main St. (Map 33, Block 58-1 Lot 0,) 35 Main St. (Map 33, Block 56 Lot 0) 37 Main St. (Map 33 Block 54 Lot 0 and 2 Pepperell Rd.(Map 33 Block 57, Lot 1) as shown on an attached copy of assessors Map 33 or take any other action in relation thereto.

Submitted by: Petition

ARTICLE 31:

I move that the Town will vote to amend the OSPD minimum requirements as set out in Section 145-39 C (1) of the Town of Townsend Zoning Bylaw as follows:

145-39 C

(1) Any parcel of land located within a zone permitting OSPD which would accommodate at least 3 dwelling units under the provisions of the underlying zoning district may be considered for an OSPD subject to a special permit issued by the Planning Board.

Submitted by: Petition
Read by: William Cadogen
Vote: Failed

ARTICLE 32:

I moved to take no action on Article 32.

Read by: John Whittemore
Vote: Passed

Warrant Article 32:

To see if the Town will vote to amend the OSPD Open Space requirements as set out in Section 145-39 F (2) of the Town of Townsend Zoning Bylaw as follows:

145-39 F

2. Within an OSPD, no less than 30% of the total land area shall be devoted to open space, whether delineated as a separate parcel, or (in a project of 4 lots or fewer,) as areas of the lots formally designated by the developer under the “conservation restriction” process as outlined in MGL Ch 184 sections 31-33. The open space shall not include land set aside for roads and/or parking uses. No more than 50% of the open space shall contain wetlands as defined by MGL Ch 131, section 40. If the open space requirement is satisfied through the conservation restriction approach, the open space ownership, taxation, and maintenance provisions of this bylaw are moot, since the open space belongs to the lot owner. This approach will simplify the tax picture for the town.

Submitted by: Petition

ARTICLE 33:

I moved to take no action on Article 33.

Read by: Jane Jackson

Vote: Passed

Warrant Article 33:

To see if the Town will vote to amend Town bylaw Chapter 112-16 Alcoholic Beverages to read "No person shall sell, serve or drink any alcoholic beverages as defined in MGL Chapter 138. Section 1, while on, in or upon any public way or upon any way to which the public has a right of access, or in any Town owned buildings, any common, park or playground, or any place to which members of the public have access as invitees or licensees, or any public land or place, without consent of the owner or person of such private only land or place. All alcoholic beverages being used in violation of this bylaw shall be seized and safely held until find adjudication of the charge against the person or persons arrested or summoned before the court at which time they shall be returned to the person entitled to lawful possession. Whoever violates this bylaw shall be punished by a fine of not more than \$50.00.

Submitted by: Petition

The Annual Town Meeting was dissolved at 10:50pm May 4, 2010.

Town Common



SPECIAL TOWN MEETING MAY 4, 2010

ARTICLE 1:

I move that the Town vote to transfer from surplus revenue the sum of \$233,954.80 for the purpose of offsetting the Snow and Ice Deficit under the provisions of M.G.L. Chapter 44, Section 31D.

Submitted by: Board of Selectmen & Highway Department

Read by: Sue Lisio

Vote: Passed

ARTICLE 2:

I move that the Town vote to transfer from surplus revenue the sum of \$2529.00 for the purpose of paying prior fiscal year bills.

Submitted by: Board of Selectmen

Read by: Nicholas Thalheimer

Vote: Passed

ARTICLE 3:

I move that the Town vote to transfer from surplus revenue the sum of \$7,466.55 for the purpose of funding a portion of the FY 2010 tuition of a Townsend student attending the Norfolk County Agricultural High School.

Submitted by: Board of Selectmen

Read By: Robert Plamondon

Vote: Passed

ARTICLE 4:

I move that the Town vote to transfer from surplus revenue the sum of \$3,600.00 for the purpose of the refurbishing and installing an emergency generator at the Fire/EMS Department Headquarters.

Submitted by: Fire/EMS Department

Read by: Chief Donald Klein

Vote: Passed

Dissolved at: 7:28pm and returned to Article 3 of the adjourned Annual Town Meeting.

STATE ELECTION PRIMARY – SEPTEMBER 14, 2010

Precinct	I	II	III	Total
Total Votes	324	324	254	902

DEMOCRATIC PARTY

Precinct	I	II	III	Total
Total Votes	91	107	81	279

Governor	I	II	III	Total
Deval L. Patrick	70	80	64	214
Charles Baker	1	1	1	3
Timothy Cahill	0	3	2	5
Thomas Menino		1		1
Blanks	20	22	14	56
Write-ins	0	0	0	0
Total Votes	91	107	81	279

Lt. Governor	I	II	III	Total
Timothy P. Murray	74	81	63	218
Blanks	17	26	18	61
Write-ins	0	0	0	0
Total Votes	91	107	81	279

Attorney General	I	II	III	Total
Martha Coakley	76	82	63	221
James McKenna	1	0	0	1
Herb Allen	0	1	0	1
Mary Connaughton	0	1	0	1
Blanks	14	23	18	55
Write-ins	0	0	0	0
Total Votes	91	107	81	279

Secretary of State	I	II	III	Total
William Francis Galvin	75	86	65	226
Arthur Bradhurst	0	1	0	1
Blanks	16	20	16	52
Write-ins	0	0	0	0
Total Votes	91	107	81	279

Treasurer	I	II	III	Total
Steven Grossman	51	58	35	144
Stephen Murray	27	32	28	87
Blanks	13	17	18	48
Write-ins	0	0	0	0
Total Votes	91	107	81	279

Auditor	I	II	III	Total
Suzanne M. Bump	40	54	36	130
Guy William Glodis	24	28	20	72
Mike Lake	12	13	14	39
Blanks	15	12	11	38
Write-ins	0	0	0	0
Total Votes	91	107	81	279

Representative in Congress	I	II	III	Total
John Olver	76	84	70	230
Arthur Bradhurst		1		1
Blanks	15	22	11	48
Write-ins	0	0	0	0
Total Votes	91	107	81	279

Councillor	I	II	III	Total
Francis A. Ford	65	71	55	191
Blanks	26	36	26	88
Write-ins	0	0	0	0
Total Votes	91	107	81	279

Senator in General Court	I	II	III	Total
Jennifer L. Flanagan	74	85	64	223
Blanks	17	22	17	56
Write-ins	0	0	0	0
Total Votes	91	107	81	279

Representative in General Court	I	II	III	Total
Jane L. Morris	18	32	26	76

Jesse Reich	41	52	31	124
Anthony J. Saboliauskas	23	18	18	59
Cornelius Sullivan			1	1
Blanks	9	5	5	19
Write-ins	0	0	0	0
Total Votes	91	107	81	279

District Attorney	I	II	III	Total
Gerard T. Leone, Jr.	68	76	60	204
Blanks	23	31	21	75
Write-ins	0	0	0	0
Total Votes	91	107	81	279

Sheriff	I	II	III	Total
James V. DiPaola	69	74	60	203
Glen Monarch	1			1
Blanks	21	33	21	75
Write-ins	0	0	0	0
Total Votes	91	107	81	279

REPUBLICAN PARTY

Precinct	I	II	III	Total
Total Votes	233	217	173	623

Governor	I	II	III	Total
Charles Baker	209	189	157	555
Timothy Cahill	1	1	0	2
Joe Malone	0	0	1	1
Scott Lively	0	0	1	1
Tubby Boucher	0	0	1	1
Blanks	20	22	14	56
Write-ins	0	0	0	0
Total Votes	233	217	173	623

Lt. Governor	I	II	III	Total
Richard R. Tisei	196	166	136	498
James McKenna	59	38	44	141
Donald List	0	0	1	1

Blanks	156	163	126	445
Write-ins	0	1	4	5
Total Votes	233	217	173	623

Attorney General	I	II	III	Total
Guy Carbone	18	16	2	36
James McKenna	59	38	44	141
Donald List	0	0	1	1
Blanks	156	163	126	445
Write-ins	0	0	0	0
Total Votes	233	217	173	623

Secretary of State	I	II	III	Total
William Campbell	180	165	127	472
Blanks	53	52	46	151
Write-ins	0	0	0	0
Total Votes	233	217	173	623

Treasurer	I	II	III	Total
Steven Grossman	1	0	0	1
Karyn E. Polito	189	168	138	495
Blanks	43	49	35	127
Write-ins	0	0	0	0
Total Votes	233	217	173	623

Auditor	I	II	III	Total
Mary Z. Connaughton	160	145	119	424
Kamal Jain	34	37	28	99
Donald List	0	0	1	1
Blanks	39	35	25	99
Write-ins	0	0	0	0
Total Votes	233	217	173	623

Representative in Congress	I	II	III	Total
William Gunn, Jr.	193	168	134	495
Hudach	1	0	0	1
Paul Hood	0	1	0	1

John Golnid	0	1	0	1
Blanks	39	47	39	125
Write-ins	0	0	0	0
Total Votes	233	217	173	623

Councillor	I	II	III	Total
Jennie L. Caisse	172	153	120	445
Blanks	61	64	53	178
Write-ins	0	0	0	0
Total Votes	233	217	173	623

Senator in General Court	I	II	III	Total
Neal Andrew Heeran	173	148	126	447
Blanks	60	69	47	176
Write-ins	0	0	0	0
Total Votes	233	217	173	623

Representative in General Court	I	II	III	Total
Sheila C. Harrington	136	124	101	361
Jesse Reich	0	1	0	1
Cornelius Sullivan	90	89	65	244
Blanks	7	3	7	17
Write-ins	0	0	0	0
Total Votes	233	217	173	623

District Attorney	I	II	III	Total
James McKenna	6	2	0	8
Michael Cichamen	2	0	0	2
Alan St. Croix	0	0	1	1
Jemas Bales	0	0	1	1
Gene Rauhala	0	1	0	1
Guy Carbone	0	1	0	1
Blanks	225	213	171	609
Write-ins	0	0	0	0
Total Votes	233	217	173	623

Sheriff	I	II	III	Total
William Kidea	1	0	0	1
Madiga	1	0	0	1
Donald List	0	0	1	1
Omar Connor	0	0	2	2
Tom Foley	0	0	1	1
Joseph Bell	0	0	1	1
Blanks	231	217	168	616
Write-ins	0	0	0	0
Total Votes	233	217	173	623

Town Common



SPECIAL TOWN MEETING OCTOBER 19, 2010

Open @ 7:20pm

Adjourned @ 8:45PM

Shirley Coit, Townsend's Emergency Management Association Director, talked this evening about the importance of a go bag and samples of the contents. She presented Chief Marshall with an early Christmas gift for his go, go, go, bag.

Shirley Coit, James LeCuyer, Chairperson for the Board of Health, Fire Chief Donald Klein and Carla Walter went over some of the items received through a grant that helped many public safety areas. Mr. LeCuyer said, "The Townsend Board of Health was fortunate to receive a grant for H1N1 funding in 2009. To date, the following items have been distributed: Police Department traffic detail at clinics, along with masks, gloves and other medical supplies; Townsend Memorial Hall with a computer, copier, outside sign display and medical supplies. The school system benefited with new Digital Thermometers, tissues, hand sanitizers and dispensers. And the Fire Department with a gasoline powered generator and storage trailer. The Board of Health would like to formally present this equipment to the Fire Department and Emergency Services to help assist the public during emergencies throughout the Town." Mr. LeCuyer went on to thank the Board of Health Administrative Assistant, Carla Walter, for all the work she did to help with this project.

Mrs. Coit explained how the phone number 211 worked and made pamphlets available for people to pick up.

The meeting was called to order by the Moderator, Mr. Rauhala at 7:20pm. Mr. Rauhala explained we were going to use Town Meeting

a point of order or privilege. As the evening continued Mr. Rauhala reminded the floor that certain articles were simple majority and others two-thirds in order to pass.

The meeting progressed smoothly and adjourned at 8:45pm.

ARTICLE 1:

I move that the Town vote to transfer from surplus revenue the sum of \$2,260.00 for the purpose of paying prior fiscal year bills.

Read by: Sue Lisio

Submitted By: Board of Selectmen

Vote: Passed Unanimous

ARTICLE 2:

I move that the Town vote to amend section 14-1 Capital Planning Committee of the Townsend General Bylaws by deleting

§ 14-1 Capital Planning Committee

A Capital Planning Committee is hereby established. The Committee shall be composed of seven members appointed as follows:

A. Three members appointed for one-year terms as follows: One member shall be appointed by the Finance Committee, one by the Planning Board and one by the Board of Selectmen. These appointees may be, but need not be, members of their respective board or committee. These terms shall end on June 30 of each year.

B. Four at-large members appointed by the Moderator for three-year terms, arranged so that either one or two such terms of office expire in any given year. For the purpose of phasing in this change, the Moderator shall appoint one member whose term shall expire June 30, 2000,

two whose term shall expire June 30, 2001, and one whose term shall expire on June 30, 2002. These appointees may be members of other Town boards.

and replace with

§ 14-1 Capital Planning Committee

A. A Capital Planning Committee is hereby established (hereinafter “the Committee”). The Committee shall be composed of seven members appointed as follows: Three members appointed for one-year terms: One member shall be appointed by the Finance Committee, one by the Planning Board and one by the Board of Selectmen. These appointees may be, but need not be, members of their respective board or committee. These terms shall end on June 30 of each year. Four at-large members shall be appointed by the Moderator for three-year terms, arranged so that either one or two such terms of office expire in any given year. These appointees may be members of other Town boards. The Committee shall choose its own officers.

B. The Committee is charged with the responsibility of reviewing all proposed capital improvements and subsequently submitting annually a report to the Board of Selectmen, containing a recommended capital budget for the coming fiscal year and also a capital program for the following four (4) years. Capital items are defined as identified Town future projects, programs, improvements, and acquisitions having a useful life of at least five (5) years and a cost of at least ten thousand dollars (\$10,000), including requests for funds for a class of assets that exceeds \$10,000. The Program is updated

annually, with the first program year deleted and a new fifth program year added.

- C. All officers, department, boards and committees, shall, by December 1 of each year, give to the Committee, information concerning all Capital projects, programs, improvements, and acquisitions anticipated as necessary during the next five (5) years. The Committee shall consider all such requests and, in doing so, may confer with any town officer, department, board or committee or request additional information it determines is needed in order to evaluate and prioritize submitted items.
- D. The Committee shall consider the relative need, impact, timing and cost of proposed capital expenditures and the effect each will have on the financial position of the town. In evaluating and scheduling the requests, the Committee will consider the following criteria:
1. Risks to public safety or health
- Deterioration of Town facilities
Coordination with other Capital requests
Requirement of state or federal law or regulation
Improvement of operating efficiency
Systematic replacement
Equitable provision of services and facilities
Protection and conservation of resource
- E. Each year (60) sixty days prior to the Annual Town Meeting the Capital Planning Committee shall submit the Capital Improvement Plan (CIP) to the Board of Selectmen as the recommended Capital Budget. The Board of Selectmen, in coordination with the Town Administrator shall finalize the Capital Budget and submit it to the Finance Committee for funding

recommendation and consideration at a Town Meeting.

The Committee may amend, add to, or delete from any Capital Budget recommendation, items previously adopted by the Town, if it finds reasonable cause why such information was not submitted for consideration at the Annual Town Meeting, and must be acted upon before the next Annual Town Meeting. Any such amendment, addition or deletion must be submitted to the Board of Selectmen for its consideration and approval and reported to the next Special Town Meeting for adoption.

Read by: Gerald B.Coughlin
Submitted by: Capital Planning Committee
Vote: Passed Majority vote

ARTICLE 3:

I move that the Town vote to transfer from surplus revenue the sum of \$200,000.00 for the purpose of supplementing the stabilization fund (general purposes), as allowed under MGL Chapter 40, Section 5B.

Read by: Nicholas Thalheimer
Submitted by: Board of Selectmen
Vote: Passed

ARTICLE 4:

I move that the Town vote to transfer from surplus revenue the sum of \$300,000.00 for the purpose of supplementing the capital stabilization fund, including debt service payments of capital items, as allowed under MGL Chapter 40, Section 5B.

Read by: Robert Plamondon
Submitted by: Board of Selectmen
Vote: Passed Unanimous

ARTICLE 5:

I move that the Town vote to transfer from surplus revenue the sum of \$15,000.00 for the purpose of conducting an audit of the financial statements for FY2010.

Read by: Sue Lisio
Submitted by: Town Accountant
Vote: Passed Unanimous

ARTICLE 6:

I move that the Town vote to raise and appropriate the sum of \$4,000.00 to supplement the FY11 Management Information Systems (Computer) Expense Account for the purpose of funding new and/or replacement equipment.

Read by: Nicholas Thalheimer
Submitted by: Board of Selectmen
Vote: Passed

ARTICLE 7:

I move that the Town vote to raise and appropriate the sum of \$5,500.00 to Personnel Services and \$23,600.00 to Expenses for a total of \$29,100.00 to supplement the FY11 Facility Maintenance Department budget to cover costs associated with grounds maintenance and utility costs.

Read by: Robert Plamondon
Submitted by: Board of Selectmen
Vote: Passed, Ayes have it

ARTICLE 8:

I move that the Town take no action on Article 8 which read:

I move that the Town vote to transfer from surplus revenue the sum of \$25,750 to supplement the FY11 Council on Aging Personnel Services account for expanded bus service.

Read by: Sue Lisio
Submitted by: Council on Aging

Vote: Take no Action, Passed

ARTICLE 9:

I move that the Town vote to transfer from surplus revenue the sum of \$15,000.00 to supplement the FY11 Veterans Benefit Account.

Read by: Nicholas Thalheimer
Submitted by: Veteran's Agent, Joseph Mazolla
Vote: Passed Unanimous

ARTICLE 10:

I move that the Town vote to transfer from surplus revenue the sum of \$2,500.00 to supplement the Townsend Conservation Commission's Land Fund for the purpose of conducting an appraisal of land.

Read by: John Stonefield
Submitted by: Conservation Commission
Vote: Passed, Ayes have it

ARTICLE 11:

I move that the Town vote to transfer from surplus revenue the sum of \$4,238.00 to pay the Town's portion of the FEMA Grant for the Fire-EMS Department.

Read by: Fire Chief Donald Klein
Submitted by: Fire/EMS
Vote: Passed Unanimous

ARTICLE 12:

I move that the Town vote to transfer from surplus revenue the sum of \$8,000.00 for the purpose of purchasing a new heat pump/air conditioning unit for the Fire-EMS Department.

Read by: Fire Chief Donald Klein
Submitted by: Fire/EMS
Vote: Passed, Ayes have it

ARTICLE 13:

I move that the Town vote to transfer from surplus revenue the sum of \$15,000.00 for the purpose of funding a classification and compensation study for non-union personnel.

Read by: Robert Plamondon
Submitted by: Board of Selectmen
Vote: Passed, Ayes have it

ARTICLE 14:

I move that the Town vote to transfer from surplus revenue the sum of \$5,000.00 for the purpose of funding a study and cost analysis of providing healthcare to retirees.

Read by: Sue Lisio
Submitted by: Board of Selectmen
Vote: Passed Standing count 43 Yes and 32 No

ARTICLE 15:

I move that the Town vote to authorize the Facilities Maintenance Revolving Account in accordance with M.G.L. Chapter 44, Section 53E½, to which will be credited revenues collected from the rental of the Townsend Meeting Hall in the Library/Senior complex, which shall be expended for general operating *costs* and capital expenditures for the Townsend Meeting Hall to be authorized by the Town Administrator, of which expenditures shall not exceed \$7,500.00 in FY 11.

Read by: Jane Jackson
Submitted by: Townsend Meeting Hall Committee
Vote: Passed, unanimous

ARTICLE 16:

I move that the Town vote to raise and appropriate the sum of \$3,262.00 to supplement the FY11 Library Personnel Services account for the purpose of additional staffing hours.

Read by: Stacy Schuttler
Submitted by: Library Trustees
Vote: Passed, Ayes have it

ARTICLE 17:

I move that the Town vote to authorize the Board of Selectmen to petition the General Court for special legislation entitled, "An Act to Authorize the Town of Townsend to Negotiate and Purchase Group Insurance Policies for Employees and Dependents Without Being Subject to Collective Bargaining" as set forth below, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

AN ACT TO AUTHORIZE THE TOWN OF TOWNSEND TO NEGOTIATE AND PURCHASE GROUP INSURANCE POLICIES FOR EMPLOYEES AND DEPENDENTS WITHOUT BEING SUBJECT TO COLLECTIVE BARGAINING

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Section 1. Notwithstanding the provisions of chapter 32B and chapter 150E of the General Laws or any other general or special law to the contrary, the Town of Townsend is authorized to negotiate and purchase group insurance policies for Employees and Dependents without being subject to collective bargaining as defined in chapter 150E of the general laws.

Section 2. Further, the Town of Townsend is also authorized to alter current and future plan design features, and that such action shall not be subject to collective bargaining as defined in chapter 150E of the general laws.

Section 3. Further, the Town of Townsend is also authorized, but not mandated to participate in, and/or join the Group Insurance Commission ("GIC") pursuant to G.L. chapter 32A, and such action shall not be subject to collective bargaining as defined in chapter 150E of the general laws.

Section 4. The provisions of this act shall not affect obligations under any collective bargaining or personal contract agreement(s), while such agreements are in effect.

Section 5. This action shall take effect upon its passage.

Read by: Paul Concemi

Submitted by: Finance Committee/ Board of Selectmen

Vote: Passed as amended

ARTICLE 18:

I move that the Town vote to amend Article II, §145-5 of the Zoning Bylaws of the Town of Townsend by adding the italicized, underlined sections as follows:

Article II. Definitions.

§145-5 Word Usage and Definitions

LOT FRONTAGE:

The lot frontage shall be measured along the property line, either in a straight line, a curved line, or a combination thereof, connecting points of intersection(s) of the side lot lines with the front lot line.

Read by: Gerald B. Coughlin

Submitted by: Planning Board

Vote: Failed 2/3 26 yes 36 no

ARTICLE 19:

I move that the Town vote to amend Article III, §145-7 B. of the Zoning Bylaws of the Town of Townsend as follows:

Article III

§145-7 Location of districts.

Residential Aquifer Overlay District (RA) shall be delineated as the boundaries shown on a map entitled "Distribution of Aquifers, Townsend, Mass., December 15, 1984, Nashua River Watershed Association, Figure 2," and if a lot falls within both the RA and any other residential district, the lot shall be considered RA. This map shall also be used to define the "Aquifer Protection Overlay District" as regulated in § ~~145-40~~ of this Bylaw.

Read By: Gerald B. Coughlin

Submitted By: Planning Board

Vote: Passed 2/3 needed.

ARTICLE 20:

I move that the Town vote to amend Article IX §145-39 E. (4) (i) of the Zoning Bylaws of the Town of Townsend, by adding the last sentence, as follows:

§145-39 Open space preservation development (OSPD)

E. Minimum Requirements

(4) (i) Precast reinforced concrete or granite monuments shall be set at all angle points, beginnings and ends of curves, and at any other points as directed by the Board marking the perimeter of the open space. These concrete or granite monuments shall be a minimum of three feet in length, dressed to five inches square on top, with a three-eighths- inch drill hole in the center of the top. These bounds shall be set so the top is six inches above the finish grade. The applicant shall deposit a certified check or cashiers check payable to the Town of Townsend in the amount totaling \$300 dollars per

monument. The check shall be refunded after submission of a certificate from a registered land surveyor certifying that bound monuments have been accurately installed. Any curve more than 100 feet in length shall have intermittent monument(s) placed so as to divide each curve equally, and no curve segment shall be more than 100 feet in length.

Read by: Gerald B. Coughlin

Submitted by: Planning Board

Voted: Passed 2/3 Vote needed.

ARTICLE 21:

I move that the Town vote to amend Article VI §145-26 of the Zoning Bylaws of the Town of Townsend as follows:

Article VI

§145-26 Residential Districts.

A. Residential A and B Districts permitted uses.

~~(8) Orchard, market garden, nursery, greenhouse, or other use of building or land for the raising of agricultural, horticultural or floricultural crops.~~

(8) Agricultural Uses in compliance with MGL Chapter 40 A. §3 paragraph 1, except that all such activities shall be limited to parcels of 5 acres or more, or to 2 acres or more if the sale of products produced from the agriculture, aquaculture, silviculture, horticulture, floriculture or viticulture use on the parcel annually generates at least \$1,000 per acre based on gross sales dollars. For such purposes, land divided by a public or private way or a waterway shall be construed as 1 parcel. Read by: Gerald B. Coughlin

Submitted by: Planning Board

Vote: Passed Unanimous

ARTICLE 22:

I move that the Town vote to amend Article VI §145-26 of the Zoning Bylaws of the Town of Townsend as follows:

Article VI

§145-26 Residential Districts.

B.

(10) Salesroom or stand for the sale of nursery, greenhouse, garden or farm produce (including articles of home manufacture from such produce), ~~provided that the major portion thereof is raised on the premises (or made from produce so raised):~~ if the criteria for protection pursuant to G.L. c.40A §3 ¶1 as provided in Section 145-26.A (8) are not met.

Read by: Gerald B. Coughlin
Submitted by: Planning Board
Vote: Passed Unanimous

ARTICLE 23:

I move that the Town vote to transfer from surplus revenue the sum of \$38,044.00 equal to the amount received in FY10 as part of the MTBE legal settlement for the purpose of paying off part of the remaining balance on the general obligation bond for the Dudley Road water main water looping project.

Read by: Nicholas Thalheimer
Submitted by Board of Selectmen
Vote: Passed majority



Town Common

STATE ELECTION NOVEMBER 2, 2010

Precinct	I	II	III	Total
Total Votes	1201	1268	1133	3602

Governor -Lt. Governor	I	II	III	Total
Patrick/Murray	349	407	341	1097
Baker/Tisei	757	736	692	2185
Cahill/Loscooco	73	99	82	254
Stein/Purcell	13	17	14	44
Blanks	9	9	4	22
Write-ins	0	0	0	0
Total Votes	1201	1268	1133	3602

Attorney General	I	II	III	Total
Martha Coakley	501	609	513	1623
James McKenna	682	641	611	1934
Blanks	18	18	9	45
Write-ins	0	0	0	0
Total Votes	1201	1268	1133	3602

Secretary of State	I	II	III	Total
William Francis Galvin	512	565	505	1582
William Campbell	607	619	555	1781
James D. Hendersen	38	47	36	121
Blanks	44	37	37	118
Write-ins	0	0	0	0
Total Votes	1201	1268	1133	3602

Treasurer	I	II	III	Total
Steven Grossman	382	476	373	1231
Karyn E. Polito	769	745	728	2242
Blanks	50	47	32	129
Write-ins	0	0	0	0
Total Votes	1201	1268	1133	3602

Auditor	I	II	III	Total
Suzanne M. Bump	318	397	332	1047
Mary Z. Connaughton	733	718	694	2145
Nathanael Alexander Fortune	62	76	41	179
Blanks	88	77	66	231
Write-ins	0	0	0	0
Total Votes	1201	1268	1133	3602

Representative in Congress	I	II	III	Total
John Olver	398	503	408	1309
William L. Gunn, Jr.	716	670	637	2023
Michael Engel	50	55	52	157
Blanks	37	40	36	113
Write-ins	0	0	0	0
Total Votes	1201	1268	1133	3602

Councillor	I	II	III	Total
Jennie L. Caisse	765	758	703	2226
Francis A. Ford	334	410	342	1086
Blanks	102	100	88	290
Write-ins	0	0	0	0
Total Votes	1201	1268	1133	3602

Senator in General Court	I	II	III	Total
Jennifer L. Flanagan	461	567	463	1491
Neal Andrew Heeren	675	633	618	1926
Blanks	65	68	52	185
Write-ins	0	0	0	0
Total Votes	1201	1268	1133	3602

Representative in General Court	I	II	III	Total
Sheila C. Harrington	798	798	729	2325
Jesse Reich	348	414	362	1124
Blanks	55	56	42	153
Write-ins	0	0	0	0
Total Votes	1201	1268	1133	3602

District Attorney	I	II	III	Total
Gerald T. Leone, Jr.	690	788	710	2188
Blanks	511	480	423	1414
Write-ins	0	0	0	0
Total Votes	1201	1268	1133	3602

Sheriff	I	II	III	Total
James V. DiPaola	546	631	556	1733
Michael S. Tranchita, Sr.	417	406	391	1214
Blanks	238	231	186	655
Write-ins	0	0	0	0
Total Votes	1201	1268	1133	3602

QUESTION 1: Law Proposed by Initiative Petition

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 2010.

SUMMARY

This proposed law would remove the Massachusetts sales tax on alcoholic beverages and alcohol, where the sale of such beverages and alcohol or their importation onto the state is already subject to a separate excise tax under state law. The proposed law would take effect on January 1, 2011.

Question 1	I	II	III	Total
YES	805	813	740	2358
NO	365	434	382	1181
Blanks	31	21	11	63
Total Votes	1201	1268	1133	3602

QUESTION 2: Law Proposed by Initiative Petition

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 2010?

SUMMARY

This proposed law would repeal an existing state law that allows a qualified organization wishing to build government subsidized housing that includes low - or moderate - income units to apply for a single comprehensive permit from a city or town's zoning board of appeals (ZBA), instead of separate permits from each local agency or official having jurisdiction over any aspect of the proposed housing. The repeal would take effect on January 1, 2011, but would not stop or otherwise affect any proposed housing that had already received both a comprehensive permit and a building permit for at least one unit.

Under the existing law, the ZBA holds a public hearing on the application and considers the recommendation of local agencies and officials. The ZBA may grant a comprehensive permit that may include conditions or requirements concerning the height, site plan, size, shape, or building materials of the housing. Persons aggrieved by the ZBA's decision to grant a permit may appeal it to court. If the ZBA denies the permit or grants it with conditions or requirements that the housing uneconomic to build or to operate, the applicant may appeal to the State Housing Appeals Committee (HAC).

After a hearing, if the HAC rules that the ZBA's denial of a comprehensive permit was unreasonable and not consistent with local needs, the HAC orders the ZBA to issue the permit. If the HAC rules that the ZBA's decision issuing a comprehensive permit with conditions or requirements made the housing uneconomic to build or operate and was not consistent with local needs, the HAC orders the ZBA to modify or remove any such condition or requirement so as to make the proposal no longer uneconomic. The HAC cannot order the ZBA to issue any permit that would allow the housing to fall below minimum safety standards or site plan requirements. If the HAC rules that the ZBA's action was consistent with local needs, the HAC must uphold it even if it made the housing uneconomic. The HAC's decision is subject to review in the courts.

A condition or requirement makes housing “uneconomic” if it would prevent a public safety or non-profit organization from building or operating the housing except at a financial loss, or it would prevent a limited dividend organization from building or operating the housing without a reasonable return on its investment.

A ZBA’s decision is “consistent with local needs” if it applies requirements that are reasonable in view of the regional need for low- and moderate-income housing and the number of low-income persons in the city or town, as well as the need to protect health and safety, promote better site and building design, and preserve open space, if those requirements are applied as equally as possible to both subsidized and unsubsidized housing. Requirements are considered “consistent with local needs” if more than 10% of the city or town’s housing units are low- or moderate - income units or if such units are on sites making up at least 1.5% of the total private land zoned for residential, commercial, or industrial use in the city or town. Requirements are also considered “consistent with local needs” if the application would result, in any one calendar year, in beginning construction of low- or moderate - income housing on sites making up more than 0.3% of the total private land zoned for residential, commercial or industrial use in the city or town, or on ten acres, whichever is larger.

The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

Question 1	I	II	III	Total
YES	640	632	607	1879
NO	507	591	489	1587
Blanks	54	45	37	136
Total Votes	1201	1268	1133	3602

QUESTION 3: Law Proposed by Initiative Petition

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 2010.

SUMMARY

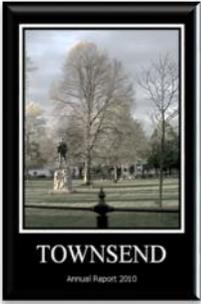
This proposed law would reduce the state sales and use tax rates (which were 6.25% as of September 2009) to 3% as of January 1, 2011. It would make the same reduction in the rate used to determine the amount to be deposited with all state Commissioner of Revenue by non-resident building contractors as security for the payment of sales and use tax on tangible personal property used in carrying out their contracts.

The proposed law provides that is the 3% rates would not produce enough revenues to satisfy any lawful pledge of sales and use tax revenues in connection with any bond, note, or other contractual obligation, then the rates would instead be reduces to the lowest level allowed by law.

The proposed law would not affect the collection of moneys due the Commonwealth for sales, storage, use or other consumption of tangible personal property or services occurring before January 1, 2011.

The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

Question 1	I	II	III	Total
YES	677	669	645	1991
NO	500	584	484	1568
Blanks	24	15	4	43
Total Votes	1201	1268	1133	3602



BOARD OF REGISTRARS

In 2010 the Board held six voter registrations; one for each of the elections and the Annual and Special Town Meetings. The Board helps with mailings and with research when there are questions on voting records.

Please remember you only need to register to vote once but, you must re-register if you move or wish to change political party or designation. If you do not answer the local, annual census you may become an inactive voter, which requires you to fill out additional paperwork when you do come to vote. If you have any questions regarding your status as a voter please call the Town Clerk's Office at 597-1704.

Dec. 2010

Voters	6233	Non-voters	2893	Residents	9126
--------	------	------------	------	-----------	------

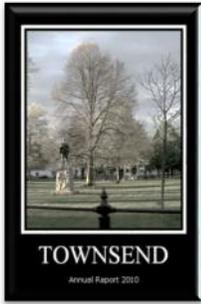
Dec. 2009

Voters	6321	Non-voters	3005	Residents	9326
--------	------	------------	------	-----------	------

Respectfully submitted by:

The Board of Registrars

Amy Collins - Claire Devine - Catherine Thrasher - Susan A. Funaiole



MIS DIRECTOR

The Town's computer and network infrastructure is in very good shape. All Town facilities which have computers and a local network are now connected to the Town's Virtual Private Network (VPN).

During the latter part of 2010, we switched Internet providers from Net1plus to Comcast, which resulted in a significant increase in Internet bandwidth.

The main mail server was replaced with newer hardware, and all of the Unix systems were upgraded to the latest version of FreeBSD.

A number of the oldest workstations have been replaced with modern hardware. This is a gradual, ongoing process. Currently almost every workstation is running Windows XP. A few are still using Windows 2000, and these are either being replaced with new hardware or upgraded to XP. Once Windows 7 is proven to be reasonably reliable and bug free, new workstations will be configured with Windows 7.

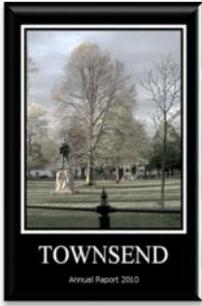
The Town web site has continued to be a good source of information for Town residents, and we have implemented a list server which is used to deploy a town-wide email list. Anyone may sign up for important mailings. Details are on the Town web site.

A major initiative during the year was to put the Town's property records on-line. This was accomplished by using software developed by Radio Engineering Associates, and licensed to the Town at no cost. The software allows users to search through records using a variety of criteria, and ultimately view the property details. The entire record card is also available for viewing or printing.

The Town continues to enjoy significant savings with respect to its IT infrastructure by using FreeBSD Unix and standard hardware for all of its firewalls, routers and most servers. We typically do not use outside services or consultants for any IT functions (web hosting, property records, etc.) resulting in further significant savings.



Respectfully submitted by,
Stephen Cloutier, MIS Director



BOARD OF ASSESSORS

As always, the Assessors Office has been a busy spot in Memorial Hall..... the year 2010 has been no exception. The Board of Assessors and its staff are responsible for the valuation of all real estate and personal property subject to taxation. Assessed valuations are based on “full and fair cash value” as of January 1st preceding each fiscal year.

Our three member Board of Assessors consist of a chairman and two members. It is an elected Board with each member carrying a three-year term. This past April John Whittemore took over the chairman position. Niles Busler and Laura Shifrin fill the remaining two spots.

In order to maintain assessments at or near market value, the Board of Assessors regularly compare property valuations with the selling prices of properties that have sold. Assessment-to-sales ratio statistics are analyzed to determine the median assessment level as well as assessment uniformity. We strive to maintain an accurate property database and refine valuation tables and formulas that yield both equitable and explainable assessments.

We would like to thank the Town for its support of our office and the efforts we have made to insure that the tax revenues flow to the Town in a consistent and timely manner.

Respectfully,
Victoria Tidman, Principal Assessor

For the Members of the Board of Assessors and Staff

John Whittemore, Chairman
Laura Shifrin, Member
Niles Busler, Member

Janina Majeran - Administrative Assessor
Janet Leavitt - Property Inspector

Fiscal Year 2010 Assessments and Revenues by Major Property Class

Property Class	Levy Percent	Valuation by Class	Tax Rate	Tax Levy
Residential	91.3408	788,673,345	15.31	12,074,588.91
Commercial	4.2347	36,564,264	15.31	559,798.88
Industrial	2.1977	18,975,700	15.31	290,517.97
Personal Property	2.2268	19,227,010	15.31	294,365.52

Valuation and Tax History

Fiscal Year	Tax Rate	Valuation by Class	Accounts	Tax Levy	Change (%)
2010	15.31	863,440,319	4,048	13,219,271.28	2.1709
2009	13.64	948,561,960	4,058	12,938,385.33	3.9421
2008	13.44	926,166,205	4,071	12,447,673.80	9.1969
2007	12.47	914,136,694	4,093	11,399,284.55	3.6624
2006	12.25	897,676,676	4,026	10,996,539.28	2.6302
2005	13.52	792,508,637	4,004	10,714,716.78	8.1136

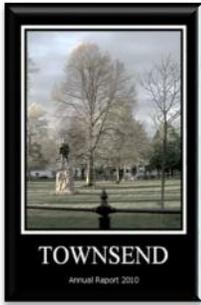
Fiscal Year 2010

Abstract of Assessments

Property Class Code and Description	Accts	Class Valuation	Avg. Value
012 - 043 Mixed Use Properties	115	35,626,900	309,799
101 Residential Single Family	2776	689,813,900	248,492
102 Residential -Condominiums	272	23,739,700	87,278
104 Residential Two Family	46	10,870,600	236,317
105 Residential Three Family	9	2,600,600	288,955
Misc. Residential	18	4,400,600	244,477
111 - 125 Apartments	7	2,385,200	340,742
130 - 132, 106 Vacant Land	443	29,501,300	66,594
200 - 231 Open Space	0	-0-	-0-
300 - 393 Commercial	79	26,105,000	330,044
400 - 442 Industrial	18	18,260,500	1,014,472
501 - 506 Personal Property	201	19,227,010	95,656
600 - 821 Chapter 61, 61A, 61B	60	909,009	15,150
900 909 Exempt	187	123,746,400	661,745

New Growth Revenue

Fiscal Year	Added Valuation	Tax Rate	New Revenues	Change
2010	5,635,198	13.64	76,864.00	-52.96
2009	12,157,987	13.44	163,403.00	-16.15
2008	15,629,068	12.47	194,895.00	-11.37
2007	17,951,210	12.25	219,903.00	12.69
2006	14,432,227	13.52	195,124.00	-6.62



FINANCE COMMITTEE

The budget process was geared toward level funding with alternate budget preparation for cuts due to reduced State funding. The budget process continued and some things were put into place to reduce costs (mailing multiple tax bills in one mailing and a new co-pay plan for health care participants) but from the State we were not getting any feedback other than that there would be reductions which at one point were projected as high as 15%.

As the Annual Town Meeting approached, the Town Administrator and the Selectmen took actions to meet the worst case scenario. We would like to thank the Police, Highway and their Unions, as well as the Fire Department for responding so well to the anticipated crisis. Cuts and changes were made in these Departments and agreements were also made that if the State cuts were not as drastic as anticipated that certain areas would be readjusted.

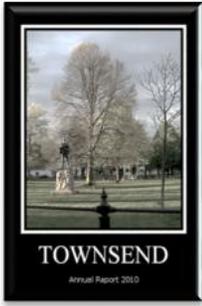
We did better with the State than expected and at the Special Town Meeting in the Fall the money was raised to re-adjust the agreed to areas.

Respectfully submitted by,
 Andrea Wood, Clerk for the Finance Committee

Fiscal Year 2010 Schedule A – Actual Revenues and Expenditures

	General Fund	Special Revenue	Capital Projects	Enterprise Funds	Trust Revenue	Total All Funds
Revenues	16,143,535	973,751	552,432	798,993	34,758	18,503,469
Expenditures	16,462,873	489,744	534,309	605,337	30,960	18,123,223
Police	1,386,954	0	0	0	0	1,386,954
Fire	788,873	0	0	0	0	788,873
Education	9,025,234	0	0	0	0	9,025,234
Public Works	1,593,164	0	509,991	605,337	0	2,708,492
General Fund						639,317
Debt Service	639,317					
Health Ins	572,468					572,468
Pension	435,369					435,369
All Other	2,021,494	489,744	24,318	0	30,960	2,566,516

Division of Local Services' Technical Assistance Section



CAPITAL PLANNING COMMITTEE

2010 was a memorable and challenging year for the Capital Planning Committee which included many changes to the Committee's membership. We would like to take this opportunity to thank Josh Shaine, Bill Conway, Teresa Walsh, and Jim McCormick for their time and effort on the Committee and wish them success in all future endeavors.

As change is inevitable, the Committee fell on good fortune with the addition of its new members. They each bring with them unique experiences and expertise which has changed the way the Committee has operated in the past in evaluating the Town's capital needs. The Committee welcomed Lorna Fredd, Colin McNabb, Andrea Wood, and Rick Oakley in 2010.

After some reorganization and much discussion, the Committee put forth a new Capital Bylaw at the Fall Town Meeting. This bylaw and the policies set forth by the Committee will bring consistency and a sense of fairness to the purchases approved by and recommended by the Capital Planning Committee for the various town departments.

As many are not aware of what a Capital Improvement Plan (CIP) is, below is a descriptive summary of what the Committee's responsibilities are and what we are working towards for the benefit of not only our town departments but for the taxpayer.

What is a Capital Improvement Program?

A Capital Improvement Program (CIP) is a blueprint for planning a community's capital expenditures and is one of the most important responsibilities of local government officials. It coordinates community planning, financial capacity and physical development.

A CIP is composed of two parts: a capital budget and a capital program. The capital budget is the upcoming year's spending plan for capital items, tangible assets or projects that cost at least \$10,000 and have a useful life of at least five years. The capital program is a plan for capital expenditures that extends five years beyond the capital budget.

Benefits of a CIP

A CIP has many benefits, including but not limited to the following:

1. Facilitates coordination between capital needs and operating budgets.
2. Enhances the community's credit rating, control of its tax rate, and avoids sudden changes in its debt service requirements.
3. Identifies the most economical means of financing capital projects.
4. Increases opportunities for obtaining federal and state aid.
5. Relates public facilities to other public and private development and redevelopment policies and plans.
6. Focuses attention on community objectives and fiscal capacity.
7. Keeps the public informed about future needs and projects.

Respectfully submitted by,

The Capital Planning Committee

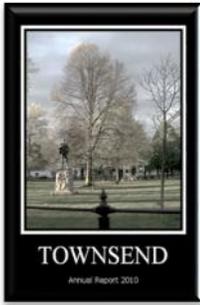
Jed Coughlin - Lorna Fredd - Carolyn Smart - Andrea Wood - Bill Roberts - Colin McNabb - Rick Oakley

TAX COLLECTOR/TREASURER

	Receipts	Disbursed	Notes	Balance
Beginning Balance 6.30.09				3,623,289.00
July 2009	1,119,862.00	4,657,081.00	1,129,000.00	1,215,070.00
August	2,294,230.00	748,523.00		2,760,777.00
September	529,277.00	493,735.00		2,796,319.00
October	840,104.00	635,259.00		3,001,164.00
November	2,713,179.00	2,976,920.00		2,737,423.00
December	768,254.00	1,179,021.00		2,326,656.00
January 2010	2,276,754.00	678,861.00		3,924,549.00
February	1,495,733.00	2,618,441.00		2,801,841.00
March	954,470.00	896,977.00		2,859,334.00
April	1,768,483.00	441,225.00		4,186,592.00
May	2,285,746.00	2,731,910.00		3,740,428.00
June	1,407,487.00	1,107,290.00		4,040,625.00
Balance Performance Bond				359,906.12
Collective for Tax Title Accountants	384,984.25			

2011 Real Estate	6,079,205.80	2002 Motor Vehicle	150.23
2010 Real Estate	6,582,177.66	2001 Motor Vehicle	40.00
2009 Real Estate	72,336.18	2000 Motor Vehicle	41.25
2008 Real Estate	21,454.49	1999 Motor Vehicle	110.00
2007 Real Estate	6,466.80	1998 Motor Vehicle	248.50
2006 Real Estate	(12,621.29)	1997 Motor Vehicle	103.13
2005 Real Estate	599.79	1989 Motor Vehicle	25.00
2010 Personal Property	291,099.59	1984 Motor Vehicle	202.31
2009 Personal Property	571.03	1983 Motor Vehicle	11.25
2008 Personal Property	44.34		
2007 Personal Property	172.20	Pilot	2,000.00
2010 Motor Vehicle	881,988.33	Interest on Taxes	53,892.13
2009 Motor Vehicle	45,834.01	CML	7,575.00
2008 Motor Vehicle	5,602.33	Bank Interest	1,451.73
2007 Motor Vehicle	2,501.57	RMV Non-renewal	6,940.00
2006 Motor Vehicle	540.40	Bank Charges	125.00
2005 Motor Vehicle	655.16	Demand & Warrant	20,590.00
2004 Motor Vehicle	665.32	Title V	30,135.29
2003 Motor Vehicle	153.75	Water Lein	563.32
		Adv TT	95.30
		TOTAL	14,103,746.90

Respectfully submitted by, Kathleen Rossbach, Treasurer/Tax Collector



TOWN ACCOUNTANT

The General Laws of the Commonwealth provides for the appointment of a town accountant. The town accountant possesses training and experience to maintain the municipality's key financial records. The records verify that a town's monies are being collected and disbursed in accordance with the municipality's financial policies, including its operating budget.

I have continued to enjoy my seventh year as the Town Accountant. I have continued efforts to strengthen the Town's compliance with all Procurement laws. The continuing goal of this department is to process the information received from all other town departments in a timely and accurate manner to allow responsible parties to make informed operating decisions. This department continues to run smoothly. Free cash was certified on September 22, 2010 and the Schedule A state filing was submitted before the October 31st due date. I again assisted the assessing department with a timely filing of the tax recapitulation sheet.

Kathy Jastrab continues as the department assistant and is responsible for preparing the weekly warrants. Kathy continues to be a wonderful employee whose efforts are valued each and every week.

The financial statements included in this report are unaudited for the year ending June 30, 2010. The audited financial statements for fiscal year 2009 are available at any time by contacting this office. The Town will soon be in the process of a financial statement audit for fiscal year 2010. There is no single audit requirement for FY10.

The Town continues to have a strong balance sheet and adhered to its operating budget in 2010 only spending 96.98%. Actual revenues exceeded budgeted revenues by \$358,247. Free cash as of July 1, 2010 was certified at \$1,159,493 for the general fund and \$170,930 for the water enterprise fund. \$605,042 of FY10 free cash has been used to support the Town in meeting financial goals for FY11. \$500,000 in funds went toward supplementing the Town's general and capital stabilization funds. The Town will again be fiscally challenged to meet rising costs for education assessments, energy, healthcare, retirement, and collective bargaining agreements. With the continued support of all departments and guidance from the Board of Selectmen and the Finance Committee, smart financial decisions will be made to keep a high level of service to this community.

Respectfully submitted by,
Kimberley S. Fales CPA, CGA
Town Accountant

Combined Balance Sheet All Fund Types and Groups June 30, 2009

ASSETS	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECTS	WATER ENTERPRISE	TRUST FUNDS	AGENCY FUND	ACCOUNT GROUPS	
							FIXED ASSETS	GENERAL ASSETS
Cash & Investments	\$ 2,244,304.60	\$ 2,227,757.72	\$ 1,263,822.89	\$ 466,990.48	\$ 579,477.35	\$ 217,360.92	\$ -	Cash & Investments
Personal Property Tax Prior	5,707.79	-	-	-	-	-	-	Personal Property Tax Prior
Personal Property Tax Current	3,187.82	-	-	-	-	-	-	Personal Property Tax Current
Real Estate Tax Prior	138,055.75	-	-	-	-	-	-	Real Estate Tax Prior
Real Estate Tax Current	263,974.00	-	-	-	-	-	-	Real Estate Tax Current
Provisions for Abate & Exemptions	(142,414.59)	-	-	-	-	-	-	Provisions for Abate & Exemptions
Tax Liens Receivable	796,800.41	-	-	-	-	-	-	Tax Liens Receivable
Special Conveyance Tax Current	-	-	-	-	-	-	-	Special Conveyance Tax Current
Deferred Tax Receivable	23,045.17	-	-	-	-	-	-	Deferred Tax Receivable
Motor Vehicle Excise Tax Prior	33,898.63	-	-	-	-	-	-	Motor Vehicle Excise Tax Prior
Motor Vehicle Excise Tax Current	72,612.38	-	-	-	-	-	-	Motor Vehicle Excise Tax Current
Dept. Accounts Rec. Ambulance	89,050.67	-	-	40,768.69	-	-	-	Dept. Accounts Rec. Ambulance
Water User Charges Receivable	-	-	-	6,763.65	-	-	-	Water User Charges Receivable
Water Other Services Receivable	-	-	-	273.61	-	-	-	Water Other Services Receivable
Water Lien Added to Taxes	-	-	-	-	-	-	-	Water Lien Added to Taxes
Loans Receivable Title 5	-	284,348.11	-	-	-	-	-	Loans Receivable Title 5
Loans Receivable Title 6	-	412.12	-	-	-	-	-	Loans Receivable Title 6
Due (To)/From Commonwealth of Mass	(5,975.00)	-	70,025.73	-	-	-	-	Due (To)/From Commonwealth of Mass
Due (To)/From Other Funds	-	(6,925.00)	-	-	6,925.00	-	-	Due (To)/From Other Funds
Prepaid Expenditures	2,953.57	-	-	-	-	-	-	Prepaid Expenditures
Land	-	-	-	-	-	-	-	4,083,917.00 Land
Buildings & Improvements	-	-	-	-	-	-	-	25,189,091.48 Buildings & Improvements
Accum Depr Buildings & Improv	-	-	-	-	-	-	-	(2,811,320.00) Accum Depr Buildings & Improv
Machinery, Equipment, Vehicles	-	-	-	-	-	-	-	6,116,025.15 Machinery, Equipment, Vehicles
Accum Depr Mech.Equip & Vehicles	-	-	-	-	-	-	-	(3,844,747.00) Accum Depr Mech.Equip & Vehicles
Infrastructure	-	-	-	-	-	-	-	11,592,195.22 Infrastructure
Accum Depr Infrastructure	-	-	-	-	-	-	-	(3,873,383.00) Accum Depr Infrastructure
Construction in Progress	-	-	-	-	-	-	-	411,672.86 Construction in Progress
Art & Historical Treasures	-	-	-	-	-	-	-	55,300.00 Art & Historical Treasures
Ant. Prov. For Landfill Monitoring Costs	-	-	-	-	-	-	-	Ant. Prov. For Landfill Monitoring Costs
Ant. Prov. for Retirement of Obligations	-	-	-	-	-	-	-	Ant. Prov. for Retirement of Obligations
TOTAL ASSETS	\$ 3,486,282.21	\$ 2,515,592.95	\$ 198,888.82	\$ 514,326.43	\$ 586,402.35	\$ 217,360.92	\$ 36,889,881.71	TOTAL ASSETS
LIABILITIES & FUND EQUITY								LIABILITIES & FUND EQUITY
Warrants Payable	\$ 299,294.53	\$ 19,229.04	\$ 2,993.33	\$ 25,301.10	\$ 999.87	\$ 298.44	\$ -	Warrants Payable
Insurance Receipts Payable	-	-	-	1,453.88	-	-	-	Insurance Receipts Payable
Employee Withholdings Payable	-	-	-	5,833.61	-	(351.09)	-	Employee Withholdings Payable
Contract Retainer Payable	-	-	-	-	-	-	-	Contract Retainer Payable
Taxes Paid in Advance	13,926.91	-	-	445.40	-	-	-	Taxes Paid in Advance
Water User Charges Paid in Advance	-	-	-	47,472.34	-	-	-	Water User Charges Paid in Advance
Deferred Revenue	-	-	70,025.73	-	-	-	-	Deferred Revenue
Deferred Revenue Property Tax	290,027.76	-	-	-	-	-	-	Deferred Revenue Property Tax
Deferred Revenue Tax Liens	796,800.41	-	-	273.61	-	-	-	Deferred Revenue Tax Liens
Deferred Revenue Special Conveyance	-	-	-	-	-	-	-	Deferred Revenue Special Conveyance
Deferred Revenue Deferred Tax	23,045.17	-	-	-	-	-	-	Deferred Revenue Deferred Tax
Deferred Revenue Motor Vehicle	106,622.01	-	-	-	-	-	-	Deferred Revenue Motor Vehicle
Deferred Revenue Dept. Receivable	89,050.67	-	-	-	-	-	-	Deferred Revenue Dept. Receivable
Deferred Revenue Loans Rec	-	284,348.11	-	-	-	-	-	Deferred Revenue Loans Rec
Deferred Revenue Betterments	-	412.12	-	-	-	-	-	Deferred Revenue Betterments
Interest Payable	-	402.93	-	-	-	-	-	Interest Payable
Performance Security Deposit Payable	-	-	-	3,122.34	-	-	-	Performance Security Deposit Payable
Bonds Payable	-	-	865,000.00	-	-	-	217,463.54	Bonds Payable
Notes Payable	-	-	-	324,000.00	-	-	-	Notes Payable
Post Closure Landfill Obligations	-	-	-	-	-	-	-	Post Closure Landfill Obligations
TOTAL LIABILITIES	\$ 1,498,657.46	\$ 304,392.20	\$ 678,019.06	\$ 407,902.28	\$ 999.87	\$ 217,360.92	\$ -	TOTAL LIABILITIES
FUND EQUITY								FUND EQUITY
Reserve (Deficit) for Encumbrances	\$ 19,226.78	\$ 366,079.00	\$ 123,888.96	\$ (270,255.64)	\$ -	\$ -	\$ -	Reserve (Deficit) for Encumbrances
Reserve for Expenditures	443,197.00	-	-	-	-	-	-	Reserve for Expenditures
Reserve for Continued Appropriations	170,369.97	-	-	198,092.41	-	-	-	Reserve for Continued Appropriations
Reserve for Prepaid Expenses	2,953.57	-	-	-	-	-	-	Reserve for Prepaid Expenses
Reserve for Bond Premium	3,677.06	-	-	-	-	-	-	Reserve for Bond Premium
Reserve for Special Purposes	320.34	948,621.67	-	9,665.05	330,023.31	-	-	Reserve for Special Purposes
Investment in General Fixed Assets	-	-	-	-	-	-	-	Investment in General Fixed Assets
Undesignated Fund Balance	1,347,940.03	865,299.88	(865,000.00)	170,923.33	255,420.17	-	-	Undesignated Fund Balance
TOTAL FUND EQUITY	\$ 1,987,624.75	\$ 2,211,200.75	\$ (881,130.44)	\$ 105,424.15	\$ 585,443.48	\$ -	\$ 36,889,881.71	TOTAL FUND EQUITY
TOTAL LIABILITIES & FUND EQUITY	\$ 3,486,282.21	\$ 2,515,592.95	\$ 198,888.82	\$ 514,326.43	\$ 586,402.35	\$ 217,360.92	\$ 36,889,881.71	TOTAL LIABILITIES & FUND EQUITY

STATEMENT OF REVENUE – BUDGET VS ACTUAL

JULY 1, 2009 – JUNE 30, 2010

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
TAXES			
Personal Property Tax-Prior	\$ -	\$1,496.35	\$ 1,496.35
Personal Property Tax-Curr.	294,365.52	290,933.03	(3,432.49)
Real Estate - Prior	-	160,380.93	160,380.93
Real Estate - Current	12,924,905.76	12,451,101.41	(473,804.35)
Payment In Lieu Of Taxes	2,000.00	2,000.00	-
Tax Liens Receivable	-	145,298.91	145,298.91
Motor Vehicle Excise-Prior	-	168,694.78	168,694.78
Motor Vehicle Excise-Curr.	888,000.00	754,676.31	(133,323.69)
Special Conveyance	1,000.00	-	(1,000.00)
Forest Product Tax	1,000.00	-	(1,000.00)
Payments After Abatements	-	1,432.53	1,432.53
TOTAL TAX REVENUE	14,111,271.28	13,976,014.25	(135,257.03)
INTEREST & PENALTIES			
Interest on Property Tax	50,000.00	45,993.89	(4,006.11)
Interest on Motor Vehicle	10,000.00	9,946.05	(53.95)
Interest on Tax Liens	-	238,383.34	238,383.34
Interest on Invest - Treasurer	30,000.00	14,042.21	(15,957.79)
Interest on Invest - Collector	3,000.00	2,011.23	(988.77)
TOTAL INTEREST REVENUE	93,000.00	310,376.72	217,376.72
TAX COLLECTOR FEES	20,000.00	21,895.00	1,895.00
LICENSES & PERMITS			
Entertainment	200.00	600.00	400.00
Common Victullar	500.00	625.00	125.00
Used Car	500.00	800.00	300.00
Alcoholic	7,000.00	9,345.00	2,345.00
Driveway Permits	900.00	500.00	(400.00)
Dog Licenses	7,000.00	7,355.00	355.00
Marriage Intentions	500.00	740.00	240.00
Raffle Permits	100.00	80.00	(20.00)
Gasoline Permits	-	122.15	122.15
ZBA Special Permits	300.00	950.00	650.00
Pistol Permits Class A/B License	800.00	1,612.50	812.50
FID Card ClassC/D License	200.00	402.50	202.50
Oil & Wood Burner Permits	1,400.00	1,200.00	(200.00)
Fuel Storage Permits	1,500.00	1,125.00	(375.00)
Burning Permits	12,000.00	8,850.00	(3,150.00)
Blasting Permits	-	50.00	50.00
Tank Removal Permits	200.00	100.00	(100.00)
Sprinkler Permit	-	50.00	50.00
Septic & Well Permits	4,000.00	3,375.00	(625.00)
Food and Tobacco Permits	400.00	401.00	1.00
Weights & Measurers	1,000.00	2,780.00	1,780.00

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
Building Permits	30,000.00	82,592.00	52,592.00
Gas & Oil Permits	4,500.00	5,744.00	1,244.00
Plumbing Permits	4,000.00	9,142.00	5,142.00
Electrical Permits	9,500.00	15,587.00	6,087.00
TOTAL LICENSE REVENUE	86,500.00	154,128.15	67,628.15
FEES AND CHARGES FOR SERVICES			
SELECTMEN			
Memorial Hall Rent	-	-	-
Rental Income	24,000.00	27,890.64	3,890.64
Other	500.00	15,315.43	14,815.43
ASSESSORS	500.00	567.06	67.06
TOWN CLERK			
Dog License Fees	700.00	939.00	239.00
Dog License Fines	400.00	300.00	(100.00)
Street Listings	100.00	237.00	137.00
Vital Statistics	2,000.00	2,730.00	730.00
Business Certificates	900.00	710.00	(190.00)
Passport Fees	7,500.00	9,675.00	2,175.00
Wildlife Fees	400.00	387.30	(12.70)
Marajuana Citation Fines	1,000.00	3,950.00	2,950.00
Other	100.00	153.75	53.75
TAX COLLECTOR			
Municipal Liens	-	8,725.00	8,725.00
Registry of M V Fees	6,700.00	8,680.00	1,980.00
Other	-	410.30	410.30
TREASURER			
Tax Title Redemptions	100.00	300.00	200.00
Tax Title Legal Fees	-	1,045.06	1,045.06
Other	-	56.94	56.94
CONSERVATION COMMISSION			
Public Hearing Fees	1,500.00	25.00	(1,475.00)
Fines & Violations	1,000.00	4,563.00	3,563.00
PLANNING BOARD			
ANR Filing Fee	1,500.00	1,725.00	225.00
Site Plan Review Fee	-	900.00	900.00
Prelim / Defin Subdivision Filing Fee	-	-	-
Open Space Pres Devel Filing Fee	-	-	-
Rules & Regulations	-	-	-
Miscellaneous	-	-	-
ZONING BOARD OF APPEALS			
Variance Filing fees	200.00	1,250.00	1,050.00
Miscellaneous	-	2,500.00	2,500.00
POLICE DEPARTMENT			
Accident Reports	900.00	1,206.00	306.00
Sp. Detail Surcharge	8,000.00	6,256.18	(1,743.82)
Court Restitution	8,000.00	7,368.30	(631.70)
DOT Fines - Moving Violations	-	3,255.00	3,255.00

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
Other	-	175.00	175.00
TREE WARDEN	-	-	-
PARKING CLERK	750.00	355.00	(395.00)
FIRE DEPARTMENT			
Fire reports	-	30.00	30.00
Smoke Alarm	5,000.00	5,550.00	550.00
Alarm Applications	-	100.00	100.00
Court Restitution	-	227.50	227.50
Other	100.00	150.00	50.00
COMMUNICATION ALARMS	1,000.00	960.00	(40.00)
HEALTH & SANITATION			
Other	1,000.00	1,510.00	510.00
LIBRARY			
Fines and Fees	1,000.00	1,942.22	942.22
Other	-	402.26	402.26
TOTAL FEE REVENUE	74,850.00	122,522.94	47,672.94
COURT FINES	24,000.00	16,030.00	(7,970.00)
STATE RECEIPTS			
Abate - Elderly	12,550.00	13,052.00	502.00
Chapter 70 Education	8,530.00	8,530.00	-
Room Occupancy Tax	-	1,071.00	1,071.00
Add'l Polling Hours	-	7,626.00	7,626.00
Abate - Blind/Vets/Spouse	23,961.00	-	(23,961.00)
Veteran Benefits	1,617.00	4,836.00	3,219.00
General Aid	1,157,942.00	1,157,942.00	-
State Owned Land	176,782.00	292,172.00	115,390.00
Quinn Bill/Police Career Inct.	5,533.00	11,281.00	5,748.00
State Assessments	(69,065.00)	(70,505.00)	(1,440.00)
TOTAL STATE RECEIPTS	1,317,850.00	1,426,005.00	108,155.00
OTHER RECEIPTS			
Legal Settlement	-	38,043.73	38,043.73
Sale of Fixed Asset	-	8,000.00	8,000.00
TOTAL REVENUE RECEIVED	15,727,471.28	16,073,015.79	345,544.51
INTERFUND TRANSFERS			
Government Access	14,000.00	14,000.00	-
Receipts Reserved for Approp	366,797.00	366,797.00	-
Public Safety Grants	-	-	-
COA Grant	-	14,707.85	14,707.85
Water Enterprise	135,000.00	132,979.67	(2,020.33)
Capital Stabilization	-	-	-
Other	-	14.55	14.55
TOTAL INTERFUND TRANSFERS	515,797.00	528,499.07	12,702.07
TOTAL RECEIPTS	\$ 16,243,268.28	\$ 16,601,514.86	\$ 358,246.58

CHANGES IN FUND BALANCE FOR SPECIAL REVENUE FUNDS BY DEPARTMENT JULY 1, 2009 – JUNE 30, 2010

	BEGINNING <u>BALANCE</u>	RECEIPTS	EXPENDED PAYROLL	EXPENDED OTHER	ENDING <u>BALANCE</u>
BOARD OF SELECTMEN:					
Cablevision Access Account	139,341.78	35,151.86	-	(22,423.88)	152,069.76
Audio Visual Equipment	10,880.28	1,185.00	-	(10,500.00)	1,565.28
Capital Donations	600.00	885.00	-	-	1,485.00
CDBG Program Income Fund Townsend	55,573.88	35,994.30	-	(34,878.33)	56,689.85
CDBG Program Income Fund Ashby	44,745.46	401.69	-	-	45,147.15
CONSERVATION COMMISSION:					
Benjamin Builders Escrow	997.59	9.08	-	-	1,006.67
Cy Realty Escrow	2,368.45	21.55	-	-	2,390.00
Lorden Escrow	2,260.57	20.57	-	-	2,281.14
Toxic Use Reduction Grant	(2,679.56)	3,346.04	-	-	666.48
Wetland Protection Notice of Intent	34,344.71	3,030.00	-	(1,095.27)	36,279.44
PLANNING BOARD:					
53G Escrow - Locke Estates	1,192.80	7.47	-	(1,199.58)	0.69
53G Escrow - Brick Steamer	188.08	1.71	-	-	189.79
53G Escrow - Harrison Harco Homes	1.49	-	-	(1.49)	0.00
53G Escrow - Patriot Comm Def OSPD	1,672.79	15.22	-	-	1,688.01
53G Escrow - Locke Brook Run	161.68	1.47	-	-	163.15
53G Escrow - Deer Run	1,921.67	11.31	-	(862.50)	1,070.48
53G Escrow - Ball Road Tower	19,495.62	177.39	-	-	19,673.01
53G Escrow - Sprint Tower	1,765.69	16.07	-	-	1,781.76
53G Escrow - Waterhouse Devel	2,107.06	19.17	-	-	2,126.23
53G Escrow - Cousins Realty Trust	11.19	0.06	-	(11.25)	0.00
53G Escrow - B-Squared Dudley	323.80	0.70	-	(324.50)	-
53G Escrow - Sterilite Comm Bldg	78.99	0.44	-	(79.43)	-
53G Escrow - Wayne's World	-	1,002.33	-	(1,000.00)	2.33
53G Escrow - Harbor Trace	3,393.99	30.89	-	-	3,424.88
ZONING BOARD OF APPEALS:					
53G Escrow - Townsend Elder	(471.57)	1,007.07	-	(100.00)	435.50
W. TOWNSEND READING RM:					
WTRR Gifts and Donations	1,212.68	-	-	-	1,212.68
WTRR Receipts Reserved	8,268.29	6,630.00	-	(4,900.00)	9,998.29
FACILITY MAINTENANCE:					
Meeting Hall Complex Revolving	-	1,280.00	-	(1,279.40)	0.60
ARRA Energy Efficiency Grant	-	26,856.00	-	-	26,856.00
CIVIL DEFENSE:					
MEMA Emergency Planning Grant	-	2,500.00	-	-	2,500.00
MEMA Ice Storm Grant	(5,200.00)	89,603.78	(5,337.24)	(74,142.44)	4,924.10

	<u>BEGINNING</u> <u>BALANCE</u>	<u>RECEIPTS</u>	<u>EXPENDED</u> <u>PAYROLL</u>	<u>EXPENDED</u> <u>OTHER</u>	<u>ENDING</u> <u>BALANCE</u>
POLICE DEPARTMENT:					
Special Detail Revolving	(18,202.93)	111,003.29	(104,674.94)	-	(11,874.58)
Law Enforcement Grant	1,153.76	-	-	-	1,153.76
Local Law Enforcement Grant	85.05	-	-	-	85.05
Homeland Sec Bapern Radio Grant	-	400.00	-	(400.00)	-
Donations & Gifts	2,530.79	3,205.95	-	(1,633.27)	4,103.47
Donations - DARE	742.64	700.00	-	(223.84)	1,218.80
Donations - Quimby Invest Fund	332.42	-	-	-	332.42
COPS In School Grant	7,257.43	-	-	-	7,257.43
Community Policing Grant	7,300.60	-	(1,828.49)	(884.08)	4,588.03
Body Armor Matching Federal Grant	(6,000.00)	-	-	-	(6,000.00)
Govenor's Highway Safety Grant	(2,112.44)	7,712.07	(3,155.47)	(3,000.00)	(555.84)
FIRE/EMS DEPARMENT:					
Right to Know Law	485.16	-	-	-	485.16
Gifts & Donations	2,387.94	100.00	-	(1,921.36)	566.58
S.A.F.E. Grant	1,603.14	4,100.00	(505.24)	(3,169.20)	2,028.70
Gifts & Donations - SAFE Program	1,500.00	1,500.00	-	-	3,000.00
Volunteer Fire Assistance Grant	-	2,000.00	-	(2,000.00)	-
Walmart Safe Neighborhood Hero Grant	0.08	-	-	-	0.08
Fire Alarm Maintenance Revolving	-	500.00	-	-	500.00
Ambulance Receipts Reserved for Approp.	146,766.30	318,030.35	-	(322,000.00)	142,796.65
COMMUNICATION DEPARTMENT:					
911 PCAP Grant Comm Center Upgrade	(16,987.77)	39,794.97	-	(22,807.20)	-
HIGHWAY DEPARTMENT:					
Highway Machinery Fund	800.15	-	-	-	800.15
CEMETERY & PARKS DEPARTMENT:					
Cemetery Revolving Fund	44,723.64	20,357.50	(13,816.40)	(15,314.67)	35,950.07
Cemetery Sale of Lot Fund	2,525.00	10,610.00	-	(11,610.00)	1,525.00
Cemetery Buriel Ground	621.00	-	-	-	621.00
Parks Bandstand Fund	2,866.85	-	-	-	2,866.85
Playground Donations	771.18	386.00	-	(245.98)	911.20
American Flag Committee	2,827.42	-	-	(65.98)	2,761.44
Town Common Maintenance Donations	283.40	870.00	-	(432.07)	721.33
BOARD OF HEALTH:					
Composting Bins Donations	2.75	90.00	-	-	92.75
Solid Waste Revolving	24,582.91	10,674.61	(4,396.02)	(8,135.39)	22,726.11
Emergency Preparedness Coalition Grant	772.41	-	-	-	772.41
H1N1 Flu Clinic Reimbursement Grant	-	17,657.96	-	(15,073.26)	2,584.70
Septic Title V Repair Grant	12,594.76	-	-	-	12,594.76
Septic Title V Res for Approp	177,183.63	31,648.16	-	(27,769.00)	181,062.79

	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>EXPENDED PAYROLL</u>	<u>EXPENDED OTHER</u>	<u>ENDING BALANCE</u>
COUNCIL ON AGING:					
Elder Affairs Formula Grant	-	6,048.00	-	(2,892.48)	3,155.52
Elder Affairs Incentive Grant	-	2,000.00	-	(1,353.75)	646.25
Elder Affairs Gifts & Donations	1,002.82	473.00	-	(361.00)	1,114.82
COA Line Dancing Donations	-	954.00	-	(760.00)	194.00
Elder Affairs LRTA Grant	4,325.25	27,586.72	(16,430.71)	(17,359.24)	(1,877.98)
BOARD OF LIBRARY TRUSTEES:					
Library Incentive Grant	9,725.54	9,031.86	-	(5,968.41)	12,788.99
Come Play Wii CMRLS Mini Grant	-	1,000.00	-	(964.85)	35.15
Library Collection Augmentation Donation	-	40,000.00	-	(39,841.67)	158.33
Extended Operating Hours Donation	-	9,500.00	(6,418.29)	(1,752.99)	1,328.72
Audio & Large Print Book Donation	-	1,000.00	-	(1,000.00)	-
Public Library Match Fundraising Grant	277.99	-	-	-	277.99
Target Early Childhood Reading Grant	-	2,000.00	-	(275.32)	1,724.68
Compact Disk Antitrust Settlement Gift	59.77	0.54	-	(60.15)	0.16
Library Memorial Gifts	5,343.38	-	-	(1,839.93)	3,503.45
Carolyn Kinney Library Gift	1,465.00	-	-	-	1,465.00
RECREATION COMMISSION:					
Recreation Revolving Fund	90,002.48	60,844.65	(34,185.83)	(19,960.00)	96,701.30
Gifts & Fundraising Recreation Building	5,226.38	4,760.20	-	-	9,986.58
MISCELLANEOUS:					
Veterans Memorial Marker Gifts	1,258.33	-	-	-	1,258.33
Arts Lottery Council	4,948.04	4,013.00	-	(3,269.00)	5,692.04
Sam Thorpe Prints	11,880.49	150.00	-	-	12,030.49
Insurance Reimbursements <20,000	5,161.75	13,840.87	-	(13,669.12)	5,333.50
Performance Bonds	970.00	-	-	(970.00)	-
Laurel Woods Escrow	3,000.00	-	-	-	3,000.00
Fund Balance Res. For Expenditures	<u>358,797.00</u>	<u>366,079.00</u>	<u>-</u>	<u>(358,797.00)</u>	<u>366,079.00</u>
Total Fund Balances	<u>\$1,227,398.90</u>	<u>\$1,339,828.87</u>	<u>\$(190,748.63)</u>	<u>\$(1,060,578.28)</u>	<u>\$1,315,900.86</u>
STABILIZATION FUNDS:					
Stabilization Fund	\$874,499.89	\$ 7,957.11	\$ -	\$ -	\$882,457.00
Stabilization Fund - Capital	12,727.08	115.80	-	-	12,842.88
Fund Balance Res. For Capital Expend	-	-	-	-	-
	-----	-----	-----	-----	
Total Stabilization Funds Balance	<u>\$887,226.97</u>	<u>\$ 8,072.91</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$895,299.88</u>

SCHEDULE OF SPECIAL REVENUE FUNDS JUNE 30, 2010

BOARD OF HEALTH

SPENDING AUTHORIZATION FROM TOWN MEETING \$22,000.00

GENERAL LEDGER ACCOUNT 24-520-3301-000

MONTH	RECEIPTS	PAYROLL EXPENDED	OTHER EXPENDED	NET ACTIVITY	BALANCE
BEGINNING					24,582.91
JULY	809.00	-228.34	-37.79	542.87	25,125.78
AUGUST	826.00	-308.24	-458.21	59.55	25,185.33
SEPTEMBER	903.50	-436.32	-439.92	27.26	25,212.59
OCTOBER	746.00	-159.12	-175.17	411.71	25,624.30
NOVEMBER	1,071.00	-399.50	-1,902.54	-1,231.04	24,393.26
DECEMBER	714.00	-312.54	-960.41	-558.95	23,834.31
JANUARY	322.00	-347.86	-16.96	-42.82	23,791.49
FEBRUARY	528.00	-252.04	-2,465.21	-2,189.25	21,602.24
MARCH	940.00	-331.92	1,748.46	2,356.54	23,958.78
APRIL	1,614.00	-460.18	-994.74	159.08	24,117.86
MAY	1,281.00	-624.52	-740.45	-83.97	24,033.89
JUNE	920.11	-535.44	-1,692.45	-1,307.78	22,726.11
TOTALS	10,674.61	-4,396.02	-8,135.39	-1,856.80	
TOTAL EXPENDED			-12,531.41		

TOWNSEND MEETING HALL

SPENDING AUTHORIZATION FROM TOWN MEETING \$2,500.00

GENERAL LEDGER ACCOUNT 24-191-3191-000

MONTH	RECEIPTS	PAYROLL EXPENDED	OTHER EXPENDED	NET ACTIVITY	BALANCE
BEGINNING					0.00
JULY	0.00	0.00	0.00	0.00	0.00
AUGUST	0.00	0.00	0.00	0.00	0.00
SEPTEMBER	0.00	0.00	0.00	0.00	0.00
OCTOBER	0.00	0.00	0.00	0.00	0.00
NOVEMBER	80.00	0.00	0.00	80.00	80.00
DECEMBER	0.00	0.00	0.00	0.00	80.00
JANUARY	395.00	0.00	0.00	395.00	475.00
FEBRUARY	70.00	0.00	-175.20	-105.20	369.80
MARCH	125.00	0.00	-81.62	43.38	413.18
APRIL	0.00	0.00	-8.00	-8.00	405.18
MAY	25.00	0.00	-268.16	-243.16	162.02
JUNE	585.00	0.00	-746.42	-161.42	0.60
TOTALS	1,280.00	0.00	-1,279.40	0.60	
Total Expended			-1,279.40		

FIRE ALARM MAINTENANCE

SPENDING AUTHORIZATION FROM TOWN MEETING \$3,000.00

GENERAL LEDGER ACCOUNT 24-220-3300-000

MONTH	RECEIPTS	PAYROLL EXPENDED	OTHER EXPENDED	NET ACTIVITY	BALANCE
BEGINNING					0.00
JULY	0.00	0.00	0.00	0.00	0.00
AUGUST	0.00	0.00	0.00	0.00	0.00
SEPTEMBER	0.00	0.00	0.00	0.00	0.00
OCTOBER	0.00	0.00	0.00	0.00	0.00
NOVEMBER	0.00	0.00	0.00	0.00	0.00
DECEMBER	0.00	0.00	0.00	0.00	0.00
JANUARY	0.00	0.00	0.00	0.00	0.00
FEBRUARY	0.00	0.00	0.00	0.00	0.00
MARCH	0.00	0.00	0.00	0.00	0.00
APRIL	0.00	0.00	0.00	0.00	0.00
MAY	100.00	0.00	0.00	100.00	100.00
JUNE	400.00	0.00	0.00	400.00	500.00
TOTALS	500.00	0.00	0.00	500.00	

CEMETERY

SPENDING AUTHORIZATION FROM TOWN MEETING \$30,000.00

GENERAL LEDGER ACCOUNT 24-491-3491-000

MONTH	RECEIPTS	PAYROLL EXPENDED	OTHER EXPENDED	NET ACTIVITY	BALANCE
BEGINNING					44,723.64
JULY	1,550.00	-1,466.82	-3,000.00	-2,916.82	41,806.82
AUGUST	2,075.00	-1,863.54	-926.79	-715.33	41,091.49
SEPTEMBER	680.00	-783.00	-73.37	-176.37	40,915.12
OCTOBER	1,470.00	-699.48	-773.66	-3.14	40,911.98
NOVEMBER	2,150.00	-600.30	0.00	1,549.70	42,461.68
DECEMBER	2,850.00	-1,759.14	0.00	1,090.86	43,552.54
JANUARY	2,475.00	-1,111.86	-5,333.47	-3,970.33	39,582.21
FEBRUARY	0.00	-689.04	-296.10	-985.14	38,597.07
MARCH	0.00	-1,314.50	-844.38	-2,158.88	36,438.19
APRIL	2,990.00	-662.94	-275.82	2,051.24	38,489.43
MAY	412.50	0.00	-1,510.28	-1,097.78	37,391.65
JUNE	3,705.00	-2,865.78	-2,280.80	-1,441.58	35,950.07
TOTALS	20,357.50	-13,816.40	-15,314.67	-8,773.57	
Total Expended			-29,131.07		

RECREATION

SPENDING AUTHORIZATION FROM TOWN MEETING \$52,000.00
 ADDITIONAL AUTHORIZATION \$10,000.00

GENERAL LEDGER ACCOUNT 24-655-3001-000

MONTH	RECEIPTS	PAYROLL EXPENDED	OTHER EXPENDED	NET ACTIVITY	BALANCE
BEGINNING					90,002.48
JULY	8,492.25	-11,374.80	-1,886.58	-4,769.13	85,233.35
AUGUST	3,530.60	-11,326.68	-4,676.19	-12,472.27	72,761.08
SEPTEMBER	1,642.88	-1,056.00	0.00	586.88	73,347.96
OCTOBER	1,008.00	-633.60	-535.12	-160.72	73,187.24
NOVEMBER	1,947.00	-1,056.00	-842.36	48.64	73,235.88
DECEMBER	200.00	-950.40	-472.00	-1,222.40	72,013.48
JANUARY	10,233.25	-739.20	-215.64	9,278.41	81,291.89
FEBRUARY	672.51	-633.60	-3,543.77	-3,504.86	77,787.03
MARCH	546.00	-1,056.00	-2,510.08	-3,020.08	74,766.95
APRIL	3,607.25	-844.80	-824.10	1,938.35	76,705.30
MAY	6,059.16	-844.80	-2,847.18	2,367.18	79,072.48
JUNE	22,905.75	-3,669.95	-1,606.98	17,628.82	96,701.30
TOTALS	60,844.65	-34,185.83	-19,960.00	6,698.82	
TOTAL EXPENDED			-54,145.83		

**BALANCE SHEET CAPITAL PROJECTS
JUNE 30, 2010**

	Memorial Hall	Fire Station	Recycle Ctr Upgrade	Fire/Rescue Truck	Highway Imprv Ch 90	TOTALS
<u>ASSETS</u>						
Cash	\$18,791.99	\$0.00	\$114,230.40	\$0.00	\$ (6,159.50)	\$126,862.89
Due From the Commonwealth	-	-	-	-	70,025.73	70,025.73
TOTAL ASSETS	\$ 18,791.99	\$ -	\$ 114,230.40	\$ -	\$ 63,866.23	\$ 196,888.62
	=====	=====	=====	=====	=====	=====
<u>LIABILITIES</u>						
Warrants Payable	-	-	2,993.33	-	-	2,993.33
Bond Anticipation Note Payable	-	-	-	805,000.00	-	805,000.00
Deferred Revenue	-	-	-	-	70,025.73	70,025.73
TOTAL LIABILITIES	-	-	2,993.33	805,000.00	70,025.73	878,019.06
	=====	=====	=====	=====	=====	=====
<u>FUND BALANCES</u>						
Undesignated Fund Balance	-	-	-	(805,000.00)	-	(805,000.00)
Reserve for Encumbrances	18,791.99	-	111,237.07	-	(6,159.50)	123,869.56
TOTAL FUND BALANCES	18,791.99	-	111,237.07	(805,000.00)	(6,159.50)	(681,130.44)
	=====	=====	=====	=====	=====	=====
TOTAL LIABILITIES AND FUND BALANCES	\$ 18,791.99	\$ -	\$ 114,230.40	\$ -	\$ 63,866.23	\$ 196,888.62
	=====	=====	=====	=====	=====	=====

WATER ENTERPRISE FUND - OPERATIONS
JULY 1, 2011 - JUNE 30, 2012

Retained Earnings Unreserved, beginning						\$	106,412.21
Retained Earnings Reserved for Special Purposes, beginning							2,516.35
Retained Earnings Reserved for Encumbrances, beginning							421.62
Retained Earnings Reserved for Continued Appropriations, beginning							196,292.41
Retained Earnings Reserved for Back Flow Prevention, beginning							114.04

							305,756.63
Revenues:							
			<u>Existing Takers</u>	<u>Witch's Brook</u>			
Water User Charges	\$	540,107.98	\$	189,331.89	\$	729,439.87	
Other Service Charges		31,662.76		1,311.91		32,974.67	
Connection Fees		12,350.00		4,000.00		16,350.00	
Interest & Demands		11,675.26		2,541.55		14,216.81	
Other Miscenllaneous		17.00		290.11		307.11	
Back Flow Prevention		5,704.50		-		5,704.50	

							798,992.96

							1,104,749.59
Expenditures:							
Salary and Wages						(218,528.71)	
Expenses						(268,898.48)	
Debt Service						(111,968.80)	
Back Flow Prevention						(6,350.00)	

							(605,745.99)
Other Financing Sources/(Uses):							
Intermunicipal Agreement - Earnings on Investment							3,035.69
Intermunicipal Agreement - Reimbursement to General Fund							(135,549.01)
Intermunicipal Agreement - Reimbursement to General Fund - Prior Year							

							\$ 366,490.28
							=====
Retained Earnings Unreserved, ending	\$						170,929.33
Retained Earning Reserved for Special Purposes, ending							-
Retained Earnings Reserved for Encumbrances, ending							-
Retained Earnings Reserved for Continued Appropriations, ending							196,092.41
Retained Earnings Reserved for Back Flow Prevention, ending							(531.46)

Total Fund Equity June 30, 2010	\$						366,490.28
							=====

WATER ENTERPRISE FUND – CAPITAL PROJECTS
JULY 1, 2009 TO JUNE 30, 2010

		EAST SIDE IMPROVEMENT PROJECT	WITCH'S BROOK WATER CO ACQUISITION	SOLAR UPGRADE HARBOR TRACE PUMP STATION
ASSETS				
	Cash	\$ 54,767.48	\$ -	\$ 15,000.00
	TOTAL ASSETS	\$ 54,767.48	\$ -	\$ 15,000.00
=====				
LIABILITIES				
	Contract Retainer Payable	-	-	5,833.61
	Note Payable - BAN	-	324,000.00	-
FUND EQUITY				
	Retained Earnings Reserved for Special Purpose	10,189.51		
	Retained Earnings/(Deficit) Reserved for Encum.	44,577.97	(324,000.00)	9,166.39
	TOTAL LIABILITIES & FUND EQUITY	\$ 54,767.48	\$ -	\$ 15,000.00
=====				
	Retained Earnings Reserved, beginning	\$ 69,767.48	\$ (324,409.47)	\$ -
Other Financing Sources:				
	Proceeds from MWPAT Loan via ARRA grant	-	-	128,610.32
	Transfer from operations to reduce BAN	-	409.47	-
	Transfer from other capital project			15,000.00
Expenditures:				
	Construction	-	-	(134,443.93)
Other Financing Uses:				
	Transfer to other capital project	(15,000.00)	-	-
=====				
	Retained Earnings/(Deficit) Reserved, ending	\$ 54,767.48	\$ (324,000.00)	\$ 9,166.39
=====				

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: CHARTER COMMISSION 119								
01-119-5400-000	PROF & TECH-LEGAL/CONSULT REVIEW	0.00	5000.00	5000.00	0.00	0.00	5000.00	
sub-total [1] >CHARTER COMMISSION		0.00	5000.00	5000.00	0.00	0.00	5000.00	
Department: SELECTMEN 122								
01-122-5100-000	SALARY & WAGES - TOWN ADMINISTRATOR	70395.01	2562.27	72957.28	7326.99	72957.28	0.00	100.00%*
01-122-5112-000	SALARY & WAGES - SUPPORT STAFF	30673.07	0.00	30673.07	3319.46	30266.93	406.14	98.68%
01-122-5190-000	OTHER - STIPENDS LONGEVITY	600.00	0.00	600.00	0.00	600.00	0.00	100.00%*
01-122-5191-000	OTHER - STIPENDS	3.00	0.00	3.00	0.00	0.00	3.00	
01-122-5300-000	PROF SERVICES	1300.00	0.00	1300.00	111.18	171.18	1128.82	13.17%
01-122-5340-000	COMMUNICATIONS	200.00	0.00	200.00	6.45	227.73	-27.73	113.87%*
01-122-5420-000	OFFICE SUPPLIES	1150.00	0.00	1150.00	161.15	1279.62	-129.62	111.27%*
01-122-5580-000	OTHER SUPPLIES	300.00	0.00	300.00	0.00	0.00	300.00	
01-122-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-122-5710-000	TRAVEL/MILEAGE-IN STATE	250.00	0.00	250.00	0.00	0.00	250.00	
01-122-5730-000	DUES & MEMBERSHIPS	2000.00	0.00	2000.00	0.00	1773.10	226.90	88.66%
01-122-5780-000	OTHER CHARGES	2400.00	0.00	2400.00	116.50	2871.28	-471.28	119.64%*
sub-total [1] >SELECTMEN		109271.08	2562.27	111833.35	11041.73	110147.12	1686.23	98.49%
Department: 123								
01-123-5100-000	SALARY & WAGES - TOWN ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00	0.00	
01-123-5191-000	OTHER - CERTIFICATION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >		0.00	0.00	0.00	0.00	0.00	0.00	
Department: TOWN MEETING ARTICLE 124								
01-124-5300-000	PROF SVCS - TOWN GRANT WRITER	0.00	0.00	0.00	0.00	0.00	0.00	
01-124-5301-000	PROF SVCS - EASEMENT WHEELER RD BRIDGE	0.00	5050.00	5050.00	0.00	1001.00	4049.00	19.82%
01-124-5402-000	CERTIFIED PROPERTY APPRAISAL ATM 5/05 ART 37	0.00	2470.00	2470.00	0.00	2450.00	20.00	99.19%
sub-total [1] >TOWN MEETING ARTICLE		0.00	7520.00	7520.00	0.00	3451.00	4069.00	45.89%
Department: UNPAID BILLS 125								
01-125-5000-000	UNPAID BILLS	0.00	2804.31	2804.31	0.00	2685.26	119.05	95.75%
sub-total [1] >UNPAID BILLS		0.00	2804.31	2804.31	0.00	2685.26	119.05	95.75%
Department: FINANCE COMMITTEE 131								
01-131-5420-000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >FINANCE COMMITTEE		0.00	0.00	0.00	0.00	0.00	0.00	
Department: FIN COMM RESERVE FUND 132								
01-132-5401-000	FIN COM RESERVE FUND	30000.00	-9300.00	20700.00	0.00	0.00	20700.00	
sub-total [1] >FIN COMM RESERVE FUND		30000.00	-9300.00	20700.00	0.00	0.00	20700.00	
Department: ACCOUNTING 135								
01-135-5100-000	SALARY & WAGES - TOWN ACCOUNTANT	31235.80	0.00	31235.80	3352.29	31235.80	0.00	100.00%*
01-135-5112-000	SALARY & WAGES-SUPPORT STAFF	3104.69	0.00	3104.69	424.47	2962.99	141.70	95.44%
01-135-5191-000	OTHER - CERTIFICATION	1.00	0.00	1.00	0.00	0.00	1.00	
01-135-5245-000	REPAIR & MAINT EQUIPMENT	1950.00	0.00	1950.00	0.00	1950.00	0.00	100.00%*
sub-total [1] >FIN COMM RESERVE FUND		600.00	0.00	600.00	457.07	457.07	142.93	76.18

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
01-135-5420-000	OFFICE SUPPLIES	400.00	0.00	400.00	179.54	286.33	113.67	71.58%
01-135-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	26500.00	26500.00	8450.00	21450.00	5050.00	80.94%
01-135-5710-000	TRAVEL/MILEAGE IN-STATE	197.00	0.00	197.00	0.00	0.00	197.00	
01-135-5730-000	DUES & MEMBERSHIPS	240.00	0.00	240.00	0.00	240.00	0.00	100.00%*
01-135-5900-000	AUDIT OF BOOKS	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >ACCOUNTING		37728.49	26500.00	64228.49	12863.37	58582.19	5646.30	91.21%
Department: ASSESSING DEPARTMENT 141								
01-141-5100-000	SALARY & WAGES-PRINCIPAL ASSESSOR	45902.30	0.00	45902.30	4867.23	45902.30	0.00	100.00%*
01-141-5110-000	SALARY & WAGES - OPER STAFF	19341.90	-9546.65	9795.25	1011.35	5331.78	4463.47	54.43%
01-141-5112-000	SALARY & WAGES-SUPPORT STAFF	9795.25	9546.65	19341.90	2065.54	19444.31	-102.41	100.53%*
01-141-5130-000	ADDITIONAL GROSS - LONGEVITY	300.00	0.00	300.00	0.00	300.00	0.00	100.00%*
01-141-5190-000	OTHER - STIPENDS	3.00	0.00	3.00	0.00	0.00	3.00	
01-141-5245-000	REPAIR & MAINT EQUIPMENT	8121.00	0.00	8121.00	0.00	8045.00	76.00	99.06%
01-141-5300-000	PROF SERVICES	3500.00	0.00	3500.00	3288.60	3427.60	72.40	97.93%
01-141-5420-000	OFFICE SUPPLIES	800.00	0.00	800.00	0.00	762.39	37.61	95.30%
01-141-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-141-5710-000	TRAVEL/MILEAGE-IN STATE	650.00	0.00	650.00	108.03	395.00	255.00	60.77%
01-141-5730-000	DUES & MEMBERSHIPS	175.00	0.00	175.00	0.00	185.00	-10.00	105.71%*
01-141-5900-000	ASSESSORS PROPERTY MAPPING ART	0.00	0.00	0.00	0.00	0.00	0.00	
01-141-5901-000	ASSESSORS ASSESSMENT SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >ASSESSING DEPARTMENT		88588.45	0.00	88588.45	11340.75	83793.38	4795.07	94.59%
Department: ASSESSORS SPECIAL ARTICLES 142								
01-142-5902-000	ASSESSORS DATA VERIFICATION	4000.00	6006.08	10006.08	483.32	5334.22	4671.86	53.31%
01-142-5903-000	MAPS DIGITIZED STM 11/29/05 ART 10	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >ASSESSORS SPECIAL ARTICLES		4000.00	6006.08	10006.08	483.32	5334.22	4671.86	53.31%
Department: TREASURY 145								
01-145-5100-000	SALARY & WAGES-TREASURER	9908.65	0.00	9908.65	1651.45	9908.65	0.00	100.00%*
01-145-5112-000	SALARY & WAGES-SUPPORT STAFF	6371.60	0.00	6371.60	719.80	6078.65	292.95	95.40%
01-145-5191-000	OTHER - CERTIFICATION	1.00	0.00	1.00	0.00	0.00	1.00	
01-145-5300-000	PROF SERVICES	1500.00	0.00	1500.00	301.45	1356.45	143.55	90.43%
01-145-5380-000	OTHER SERVICES	8000.00	0.00	8000.00	607.20	7848.95	151.05	98.11%
01-145-5420-000	OFFICE SUPPLIES	864.00	0.00	864.00	96.64	96.64	767.36	11.19%
01-145-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-145-5710-000	TRAVEL/MILEAGE - IN STATE	225.00	0.00	225.00	0.00	0.00	225.00	
01-145-5730-000	DUES & MEMBERSHIPS	350.00	0.00	350.00	0.00	48.00	302.00	13.71%
01-145-5780-000	OTHER CHARGES - BANK FEES	0.00	0.00	0.00	0.00	863.53	-863.53	
sub-total [1] >TREASURY		27220.25	0.00	27220.25	3376.54	26200.87	1019.38	96.26%
Department: COLLECTION DEPARTMENT 146								
01-146-5100-000	SALARY & WAGES-TAX COLLECTOR	49575.13	0.00	49575.13	5315.48	49575.13	0.00	100.00%*
01-146-5110-000	SALARY & WAGES - OPER STAFF	27966.67	0.00	27966.67	2686.04	27685.76	280.91	99.00%
01-146-5112-000	SALARY & WAGES-SUPPORT STAFF	1946.32	0.00	1946.32	362.00	362.00	1584.32	18.60%

Account Number	Account Title	Original Appor	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
01-146-5130-000	ADDITIONAL GROSS - LONGEVITY	1200.00	0.00	1200.00	300.00	1200.00	0.00	100.00%*
01-146-5191-000	OTHER - CERTIFICATION	1.00	0.00	1.00	0.00	0.00	1.00	
01-146-5245-000	REPAIR & MAINT EQUIPMENT	6300.00	0.00	6300.00	0.00	7331.43	-1031.43	116.37%*
01-146-5270-000	EQUIPMENT RENTAL	80.00	0.00	80.00	0.00	935.68	-855.68	>
01-146-5300-000	PROF & TECH SVS TAX TITLE	13500.00	1318.36	14818.36	3641.75	7838.36	6980.00	52.90%
01-146-5340-000	COMMUNICATION	10250.00	0.00	10250.00	400.62	14242.73	-3992.73	138.95%*
01-146-5420-000	OFFICE SUPPLIES	774.00	0.00	774.00	310.15	1793.09	-1019.09	231.67%*
01-146-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-146-5730-000	DUES & MEMBERSHIPS	0.00	0.00	0.00	0.00	78.00	-78.00	
sub-total [1] >COLLECTION DEPARTMENT		111593.12	1318.36	112911.48	13016.04	111042.18	1869.30	98.34%
Department: COLLECTOR SPECIAL ARTICLES 147								
01-147-5900-000	POSTAGE METER REPAIR/PURCH ATM 5/05 ART 19	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >COLLECTOR SPECIAL ARTICLES		0.00	0.00	0.00	0.00	0.00	0.00	
Department: TOWN COUNSEL 151								
01-151-5300-000	PROF & TECH - GENERAL LEGAL SVS	22500.00	-600.00	21900.00	4200.50	13395.52	8504.48	61.17%
01-151-5301-000	PROF & TECH - LABOR & LITIGATION	26000.00	0.00	26000.00	4631.98	16786.36	9213.64	64.56%
01-151-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	750.00	750.00	0.00	188.50	561.50	25.13%
sub-total [1] >TOWN COUNSEL		48500.00	150.00	48650.00	8832.48	30370.38	18279.62	62.43%
Department: MANAGEMENT INFO SYSTEMS 155								
01-155-5110-000	SALARY & WAGES - GIS ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00	0.00	
01-155-5245-000	REPAIR & MAINT EQUIPMENT	750.00	0.00	750.00	0.00	162.00	588.00	21.60%
01-155-5300-000	PROFESSIONAL SERVICES	28000.00	0.00	28000.00	2333.34	28000.00	0.00	100.00%*
01-155-5420-000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	1556.44	-1556.44	
01-155-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-155-5870-000	REPLACEMENT EQUIPMENT	3450.00	0.00	3450.00	1525.00	2054.00	1396.00	59.54%
sub-total [1] >MANAGEMENT INFO SYSTEMS		32200.00	0.00	32200.00	3858.34	31772.44	427.56	98.67%
Department: TOWN CLERK 160								
01-160-5100-000	SALARY & WAGES-TOWN CLERK	53851.45	0.00	53851.45	6417.33	53851.45	0.00	100.00%*
01-160-5110-000	SALARY & WAGES - OPER STAFF	29275.10	300.00	29575.10	3081.15	29548.24	26.86	99.91%
01-160-5112-000	SALARY & WAGES-SUPPORT STAFF	0.00	0.00	0.00	0.00	0.00	0.00	
01-160-5130-000	ADDITIONAL GROSS - LONGEVITY	900.00	0.00	900.00	0.00	900.00	0.00	100.00%*
01-160-5131-000	ADDITIONAL GROSS - OVERTIME	0.00	0.00	0.00	0.00	11.07	-11.07	
01-160-5191-000	OTHER - CERTIFICATION	0.00	0.00	0.00	0.00	0.00	0.00	
01-160-5245-000	REPAIR & MAINT EQUIPMENT	250.00	0.00	250.00	0.00	24.49	225.51	9.80%
01-160-5300-000	PROF SERVICES	8300.00	0.00	8300.00	750.00	3274.00	5026.00	39.45%
01-160-5420-000	OFFICE SUPPLIES	600.00	0.00	600.00	0.00	576.15	23.85	96.03%
01-160-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-160-5710-000	TRAVEL/MILAGE-IN STATE	150.00	0.00	150.00	0.00	506.35	-356.35	337.57%*
01-160-5730-000	DUES & MEMBERSHIPS	500.00	0.00	500.00	40.00	415.00	85.00	83.00%
01-160-5900-000	CODIFYING TOWN BYLAWS	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >TOWN CLERK		93826.55	300.00	94126.55	10288.48	89106.75	5019.80	94.67%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: ELECTIONS & REGISTRATIONS 162								
01-162-5110-000	SALARY & WAGES - OPER STAFF	1314.62	0.00	1314.62	0.00	1128.61	186.01	85.85%
01-162-5245-000	REPAIR & MAINT EQUIPMENT	500.00	0.00	500.00	0.00	218.75	281.25	43.75%
01-162-5300-000	PROF SERVICES	3500.00	7000.00	10500.00	0.00	10538.03	-38.03	100.36%*
01-162-5580-000	OTHER SUPPLIES	2000.00	0.00	2000.00	141.93	1924.85	75.15	96.24%
01-162-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-162-5710-000	TRAVEL/MILEAGE IN-STATE	50.00	0.00	50.00	0.00	20.47	29.53	40.94%
sub-total [1] >ELECTIONS & REGISTRATIONS		7364.62	7000.00	14364.62	141.93	13830.71	533.91	96.28%
Department: REGISTRARS 163								
01-163-5190-000	OTHER - STIPENDS	2153.00	0.00	2153.00	358.80	2153.00	0.00	100.00%*
sub-total [1] >REGISTRARS		2153.00	0.00	2153.00	358.80	2153.00	0.00	100.00%*
Department: STREET LISTINGS 164								
01-164-5300-000	PROFESSIONAL SERVICES	4342.00	-300.00	4042.00	631.25	3042.20	999.80	75.26%
01-164-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >STREET LISTINGS		4342.00	-300.00	4042.00	631.25	3042.20	999.80	75.26%
Department: CONSERVATION COMMISSION 171								
01-171-5100-000	SALARY & WAGES-CONSERV.AGENT	19922.68	0.00	19922.68	3715.83	31103.55	-11180.87	156.12%*
01-171-5112-000	SALARY & WAGES-SUPPORT STAFF	16705.60	0.00	16705.60	390.90	3814.54	12891.06	22.83%
01-171-5190-000	STIPEND - LONGEVITY	300.00	0.00	300.00	0.00	300.00	0.00	100.00%*
01-171-5300-000	PROF SERVICES	754.00	0.00	754.00	212.95	227.95	526.05	30.23%
01-171-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-171-5730-000	DUES & MEMBERSHIPS	200.00	0.00	200.00	0.00	343.00	-143.00	171.50%*
01-171-5780-000	OTHER CHARGES	0.00	0.00	0.00	0.00	324.70	-324.70	
sub-total [1] >CONSERVATION COMMISSION		37882.28	0.00	37882.28	4319.68	36113.74	1768.54	95.33%
Department: CONSERVATION LAND FUND 172								
01-172-5300-000	PROF & TECH SVCS - WELL SITES	0.00	0.00	0.00	0.00	0.00	0.00	
01-172-5900-000	TRANSFER TO CONSERV LAND TRUST FUND	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >CONSERVATION LAND FUND		0.00	0.00	0.00	0.00	0.00	0.00	
Department: MONTACHUSETT REGIONAL PLANNING 174								
01-174-5730-000	DUES & MEMBERSHIPS - MRPC	2596.00	0.00	2596.00	0.00	2595.08	0.92	99.96%
sub-total [1] >MONTACHUSETT REGIONAL PLANNING		2596.00	0.00	2596.00	0.00	2595.08	0.92	99.96%
Department: COMMUNITY PLANNING 175								
01-175-5112-000	SALARY & WAGES-SUPPORT STAFF	18405.70	0.00	18405.70	1995.15	17730.75	674.95	96.33%
01-175-5190-000	STIPENDS - LONGEVITY	300.00	0.00	300.00	0.00	300.00	0.00	100.00%*
01-175-5300-000	PROF SERVICES	100.00	0.00	100.00	0.00	0.00	100.00	
01-175-5340-000	COMMUNICATION	200.00	0.00	200.00	0.00	0.00	200.00	
01-175-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-175-5710-000	TRAVEL/MILEAGE - IN STATE	50.00	0.00	50.00	9.97	9.97	40.03	19.94%
01-175-5730-000	DUES & MEMBERSHIPS	150.00	0.00	150.00	0.00	0.00	150.00	
sub-total [1] >COMMUNITY PLANNING		19205.70	0.00	19205.70	2005.12	18040.72	1164.98	93.93%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: BOARD OF APPEALS 176								
01-176-5110-000	SALARY & WAGES - OPER STAFF	4562.27	0.00	4562.27	473.00	3082.41	1479.86	67.56%
01-176-5300-000	PROFESSIONAL SERVICES - LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >BOARD OF APPEALS		4562.27	0.00	4562.27	473.00	3082.41	1479.86	67.56%
Department: LAND USE 179								
01-179-5100-000	SALARY & WAGES-LAND USE ADMIN.	20540.66	1500.00	22040.66	2257.35	20894.84	1145.82	94.80%
01-179-5300-000	PROF & TECH SERVICES	5000.00	-1500.00	3500.00	853.60	3219.00	281.00	91.97%
01-179-5420-000	OFFICE SUPPLIES	600.00	0.00	600.00	460.90	596.41	3.59	99.40%
01-179-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	76.19	76.19	-76.19	
01-179-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-179-5710-000	TRAVEL/MILEAGE-IN STATE	100.00	0.00	100.00	50.60	50.60	49.40	50.60%
01-179-5730-000	DUES & MEMBERSHIPS	100.00	0.00	100.00	0.00	0.00	100.00	
sub-total [1] >LAND USE		26340.66	0.00	26340.66	3698.64	24837.04	1503.62	94.29%
Department: HOUSING AUTHORITY 183								
01-183-5400-000	HOUSING AUTHORITY	150.00	0.00	150.00	0.00	0.00	150.00	
sub-total [1] >HOUSING AUTHORITY		150.00	0.00	150.00	0.00	0.00	150.00	
Department: FACILITIES MAINTENANCE 191								
01-191-5100-000	SALARY & WAGES - DEPT HEAD FAC MAINT COORD	19490.00	7455.00	26945.00	2935.82	17773.27	9171.73	65.96%
01-191-5110-000	SALARY & WAGES - OPERATING STAFF	2121.00	0.00	2121.00	0.00	11476.69	-9355.69	541.10%*
01-191-5120-000	SALARY & WAGES - TEMP HELP	1500.00	0.00	1500.00	0.00	360.18	1139.82	24.01%
01-191-5130-000	ADDITIONAL GROSS - OVERTIME	0.00	0.00	0.00	0.00	51.15	-51.15	
01-191-5190-000	STIPENDS - LONGEVITY	0.00	0.00	0.00	0.00	600.00	-600.00	
01-191-5210-000	ENERGY	71412.00	0.00	71412.00	9238.85	53111.72	18300.28	74.37%
01-191-5240-000	REPAIR & MAINTAIN - BUILDING	21600.00	0.00	21600.00	4884.88	20473.01	1126.99	94.78%
01-191-5245-000	REPAIR & MAINTAIN - EQUIPMENT	0.00	0.00	0.00	1073.56	1687.94	-1687.94	
01-191-5270-000	LEASES & RENTALS	0.00	0.00	0.00	0.00	7441.41	-7441.41	
01-191-5300-000	PROFESSIONAL SERVICES	37879.00	-4900.00	32979.00	5367.50	22471.75	10507.25	68.14%
01-191-5320-000	WATER	1550.00	0.00	1550.00	0.00	1630.40	-80.40	105.19%*
01-191-5340-000	COMMUNICATIONS	0.00	0.00	0.00	5.08	45.85	-45.85	
01-191-5430-000	BUILDING SUPPLIES	1800.00	0.00	1800.00	766.02	6109.68	-4309.68	339.43%*
01-191-5710-000	TRAVEL - IN STATE MILEAGE	200.00	0.00	200.00	0.00	0.00	200.00	
01-191-5850-100	SNOWTHROWER & TRAILER STM 11/17/09 ART 9	0.00	3500.00	3500.00	0.00	3499.95	0.05	100.00%
01-191-5860-100	ABATEMENT STUDY HART BLDG STM 11/09 ART 10	0.00	3000.00	3000.00	0.00	0.00	3000.00	
sub-total [1] >FACILITIES MAINTENANCE		157552.00	9055.00	166607.00	24271.71	146733.00	19874.00	88.07%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: MEMORIAL HALL 192								
01-192-5110-000	SALARY & WAGES-OPER STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-192-5120-000	SALARY & WAGES - TEMP HELP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-192-5130-000	ADDITIONAL GROSS - LONGEVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-192-5210-000	ENERGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-192-5240-000	REPAIR & MAINT BUILDING	0.00	0.00	0.00	0.00	349.10	-349.10	96.13%
01-192-5245-000	REPAIRS & MAINTENANCE EQUIPMENT	3000.00	0.00	3000.00	494.95	2883.78	116.22	96.13%
01-192-5300-000	PROF SERVICE	1200.00	0.00	1200.00	0.00	0.00	1200.00	
01-192-5320-000	WATER	0.00	0.00	0.00	0.00	210.00	-210.00	
01-192-5340-000	COMMUNICATION	8000.00	0.00	8000.00	848.74	5271.60	2728.40	65.90%
01-192-5420-000	OFFICE SUPPLIES	3400.00	0.00	3400.00	654.35	4577.86	-1177.86	134.64%*
01-192-5430-000	BUILDING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-192-5450-000	CUSTODIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-192-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-192-5710-000	TRAVEL/MILEAGE IN-STATE	0.00	0.00	0.00	0.00	0.00	0.00	
01-192-5901-000	ROOF 274 MAIN ST STM 11/29/05 ART 15	0.00	0.00	0.00	0.00	0.00	0.00	
01-192-5902-000	DIGITAL COPIER STM 11/29/05 ART 16	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>MEMORIAL HALL	15600.00	0.00	15600.00	1998.04	13292.34	2307.66	85.21%
Department: WEST TOMNSEND READING ROOM 193								
01-193-5210-000	ENERGY	3869.00	0.00	3869.00	63.76	3042.03	826.97	78.63%
01-193-5240-000	REPAIR & MAINT BUILDING	350.00	0.00	350.00	0.00	872.32	-522.32	249.23%*
01-193-5300-000	PROFESSIONAL SERVICES	250.00	0.00	250.00	0.00	0.00	250.00	
01-193-5320-000	WATER	125.00	0.00	125.00	0.00	115.40	9.60	92.32%
01-193-5340-000	COMMUNICATION	100.00	0.00	100.00	0.00	0.00	100.00	
01-193-5380-000	OTHER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
01-193-5420-000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	6.97	-6.97	
01-193-5430-000	BUILDING SUPPLIES	106.00	0.00	106.00	36.21	313.98	-207.98	296.21%*
01-193-5460-000	GROUNDKEEPING SUPPLIES	100.00	0.00	100.00	0.00	0.00	100.00	
01-193-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	161.88	161.88	0.00	0.00	161.88	
sub-total [1]	>WEST TOMNSEND READING ROOM	4900.00	161.88	5061.88	99.97	4350.70	711.18	85.95%
Department: TOWN REPORTS 195								
01-195-5300-000	PROF & TECH - TOWN REPORTS	2400.00	0.00	2400.00	0.00	2281.00	119.00	95.04%
sub-total [1]	>TOWN REPORTS	2400.00	0.00	2400.00	0.00	2281.00	119.00	95.04%
Department: TOWN - RT 119 SIDEWALK 196								
01-196-5900-000	DESIGN/ENGINEER 119 SIDEWALK STM 11/29/05 A18	0.00	100000.00	100000.00	0.00	0.00	100000.00	
sub-total [1]	>TOWN - RT 119 SIDEWALK	0.00	100000.00	100000.00	0.00	0.00	100000.00	
Department: TOWN PROPERTY - 5 JEFES ST 197								
01-197-5820-000	ENGINEERING DESIGN COST STM 12/04 ART 25	0.00	1134.70	1134.70	0.00	0.00	1134.70	
sub-total [1]	>TOWN PROPERTY - 5 JEFES ST	0.00	1134.70	1134.70	0.00	0.00	1134.70	

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: TOWN PROPERTY - 13 ELM STREET 198								
01-198-5210-000	ENERGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-198-5240-000	REPAIR & MAINT BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-198-5320-000	WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-198-5430-000	BUILDING MAINTENANCE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-198-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-198-5820-000	13 ELM ST - PRELIM & CONCEPT DESIGN COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1]	>TOWN PROPERTY - 13 ELM STREET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Department: DUE TO STABILIZATION FUND 199								
01-199-5000-000	DUE TO STABILIZATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1]	>DUE TO STABILIZATION FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Department: POLICE DEPARTMENT 210								
01-210-5100-000	SALARY & WAGES-POLICE CHIEF	90926.00	0.00	90926.00	9754.32	90926.00	49373.80	100.00%*
01-210-5110-000	SALARY & WAGES-OPER STAFF	744477.40	10794.00	755271.40	73231.28	705897.60	17.16	99.98%
01-210-5112-000	SALARY & WAGES-SUPPORT STAFF	70863.00	0.00	70863.00	7600.32	70845.84	4533.66	52.66%
01-210-5120-000	SALARY & WAGES-RESERVE OFFICERS	9577.00	0.00	9577.00	831.00	5043.34	11472.21	90.35%
01-210-5130-000	ADDITIONAL GROSS - OVERTIME	118871.00	0.00	118871.00	19380.64	107398.79	6886.70	84.26%
01-210-5131-000	ADDITIONAL GROSS - HOLIDAY	43739.00	0.00	43739.00	3295.72	36852.30	500.00	96.50%
01-210-5132-000	ADDITIONAL GROSS - LONGEVITY	14300.00	0.00	14300.00	0.00	13800.00	28819.81	82.63%
01-210-5190-000	OTHER - STIPENDS COLL/QUINN	165945.00	0.00	165945.00	0.00	137125.19	4569.22	75.03%
01-210-5195-000	OTHER - UNIFORM ALLOWANCE	18300.00	0.00	18300.00	4858.32	13730.78	1832.99	83.41%
01-210-5196-000	OTHER - TRAINING	11049.00	0.00	11049.00	5219.11	9216.01	0.00	0.00
01-210-5197-000	OTHER - SPECIAL INVESTIGATIONS	0.00	0.00	0.00	0.00	0.00	254.66	49.07%
01-210-5198-000	OTHER - WAGES, GROUNDSKEEPING MAINT	500.00	0.00	500.00	0.00	245.34	0.00	0.00
01-210-5199-000	OTHER - 3% BUDGET CUT	0.00	0.00	0.00	0.00	0.00	-4057.38	120.81%*
01-210-5210-000	ENERGY	19500.00	0.00	19500.00	3572.33	23557.38	4572.36	8.55%
01-210-5240-000	REPAIR & MAINT BUILDING	5000.00	0.00	5000.00	105.60	427.64	11607.22	72.85%
01-210-5245-000	REPAIR & MAINT EQUIPMENT	42750.00	0.00	42750.00	5694.20	31142.78	331.00	11.73%
01-210-5270-000	EQUIPMENT RENTAL	375.00	0.00	375.00	0.00	44.00	204.28	93.70%
01-210-5300-000	PROF SERVICES	1000.00	2240.00	3240.00	85.18	3035.72	-107.40	109.85%*
01-210-5320-000	WATER	1090.00	0.00	1090.00	0.00	1197.40	-1740.64	158.81%*
01-210-5340-000	COMMUNICATION	2960.00	0.00	2960.00	407.89	4700.64	188.35	94.69%
01-210-5380-000	OTHER SERVICES	500.00	0.00	500.00	427.22	644.01	-1515.97	0.00
01-210-5420-000	OFFICE SUPPLIES	3549.00	0.00	3549.00	1677.95	3360.65	-3391.00	112.59%*
01-210-5430-000	BUILDING MAINTENANCE SUPPLIES	0.00	0.00	0.00	0.00	1515.97	-1000.13	120.80%*
01-210-5480-000	VEHICULAR SUPPLIES	26935.00	0.00	26935.00	5734.10	30326.00	150.51	92.08%
01-210-5580-000	OTHER SUPPLIES	4809.00	0.00	4809.00	4088.88	5809.13	-271.19	217.40%*
01-210-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	1900.00	1900.00	0.00	1749.49	0.00	0.00
01-210-5710-000	TRAVEL/MILEAGE-IN STATE	231.00	0.00	231.00	275.53	502.19	0.00	0.00
01-210-5720-000	TRAVEL-OUT OF STATE	0.00	0.00	0.00	0.00	0.00	8165.00	185.57%*
01-210-5730-000	DUES & MEMBERSHIPS	4400.00	0.00	4400.00	0.00	0.00	10806.00	20.17%
01-210-5780-000	OTHER CHARGES - TRAINING	13536.00	0.00	13536.00	2020.00	2730.00	7.17	99.99%
01-210-5850-000	NEW EQUIPMENT	52500.00	0.00	52500.00	3100.00	52492.83		

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
01-210-5870-000	REPLACE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >POLICE DEPARTMENT		1467682.40	14934.00	1482616.40	151359.59	1362482.02	120134.38	91.90%
Department: POLICE DEPT - ARTICLES 211								
01-211-5303-000	POLICE HEPETITIS B SHOTS	0.00	1320.00	1320.00	0.00	0.00	1320.00	
01-211-5304-000	POLICE DEPT COMPUTER ART # 32	0.00	0.00	0.00	0.00	0.00	0.00	
01-211-5306-000	POLICE MOBILE DATA TERMINAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-211-5308-000	POLICE/COM REPAIR BLDG TRIM BOARDS	0.00	4500.00	4500.00	0.00	4500.00	0.00	100.00%*
01-211-5310-000	POLICE PHONE SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	
01-211-5800-000	CAP BUDGET - BODY ARMOR (MATCH GRNT FUNDS)	0.00	3500.00	3500.00	0.00	0.00	3500.00	
sub-total [1] >POLICE DEPT - ARTICLES		0.00	9320.00	9320.00	0.00	4500.00	4820.00	48.28%
Department: FIRE DEPARTMENT 220								
01-220-5100-000	SALARY & WAGES-FIRE CHIEF/EMS DIR	76117.53	0.00	76117.53	8162.07	76117.53	0.00	100.00%*
01-220-5110-000	SALARY & WAGES - OPER STAFF FULL TIME FIRE	37239.20	0.00	37239.20	3969.40	37241.00	-1.80	100.00%*
01-220-5110-220	SALARIES & WAGES - OPER STAFF FT FIRE/EMS	63991.78	0.00	63991.78	6719.86	63130.04	861.74	98.65%
01-220-5110-230	SALARY & WAGES- OPER STF FULL TIME EMS	0.00	0.00	0.00	0.00	0.00	0.00	
01-220-5111-230	SALARY & WAGES-OPER STF PER DIEM ALS EMS	296139.18	0.00	296139.18	29956.24	289655.52	6483.66	97.81%
01-220-5112-000	SALARY & WAGES-SUPPORT STAFF	0.00	0.00	0.00	0.00	0.00	0.00	
01-220-5120-000	SALARY & WAGES - ON CALL FIREFIGHTERS	63602.27	0.00	63602.27	7611.65	56998.40	6603.87	89.62%
01-220-5120-230	SALARY & WAGES-ON CALL BLS EMT	44007.75	0.00	44007.75	4975.03	40552.85	3454.90	92.15%
01-220-5130-000	ADDITIONAL GROSS -LONGEVITY	900.00	0.00	900.00	0.00	900.00	0.00	100.00%*
01-220-5131-000	ADDITIONAL GROSS - OVERTIME OPER STAFF	18411.44	0.00	18411.44	2401.23	16267.54	2143.90	88.36%
01-220-5131-230	ADDITIONAL GROSS-OVERTIME EMS OPER STAFF	9746.86	0.00	9746.86	1902.03	9275.10	471.76	95.16%
01-220-5132-000	ADDITIONAL GROSS - OVERTIME ON-CALL FF	3082.29	0.00	3082.29	11.15	1125.75	1956.54	36.52%
01-220-5132-230	ADDITIONAL GROSS-OVERTIME ON CALL EMT	1082.29	0.00	1082.29	0.00	786.51	295.78	72.67%
01-220-5190-000	OTHER - STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	
01-220-5190-230	OTHER - STIPENDS - ON CALL EMS	20300.00	-2879.49	17420.51	3090.00	5563.00	11857.51	31.93%
01-220-5195-000	OTHER - UNIFORM ALLOWANCE	1600.00	0.00	1600.00	199.97	1190.44	409.56	74.40%
01-220-5195-230	OTHER - UNIFORM ALLOWANCE EMS	2700.00	0.00	2700.00	337.98	2618.72	81.28	96.99%
01-220-5210-000	ENERGY	24000.00	0.00	24000.00	2453.67	23278.65	721.35	96.99%
01-220-5240-000	REPAIR & MAINT BUILDING	4450.00	5758.49	10208.49	7125.87	16726.10	-6517.61	163.85%*
01-220-5245-000	REPAIR & MAINT EQUIPMENT	20936.00	0.00	20936.00	2373.37	21881.68	-945.68	104.52%*
01-220-5245-230	REPAIR & MAINT - EMS EQUIP, VEHICLES	11000.00	0.00	11000.00	222.85	8205.34	2794.66	74.59%
01-220-5300-000	PROF SERVICES	5400.00	0.00	5400.00	569.00	7125.68	-1725.68	131.96%*
01-220-5300-230	PROFESSIONAL & TECHNICAL - EMS BILLING	10000.00	0.00	10000.00	2655.25	12190.08	-2190.08	121.90%*
01-220-5310-000	PROF & TECH SVCS - TRAINING	1000.00	0.00	1000.00	0.00	375.00	625.00	37.50%
01-220-5320-000	WATER	900.00	0.00	900.00	0.00	700.60	199.40	77.84%
01-220-5340-000	COMMUNICATION	10000.00	0.00	10000.00	4244.14	12233.26	-2233.26	122.33%*
01-220-5380-000	OTHER SERVICES	1500.00	0.00	1500.00	79.00	1041.23	458.77	69.42%
01-220-5380-230	OTHER PURCHASED SERVICES - EMS	1500.00	0.00	1500.00	2315.00	4077.19	-2577.19	271.81%*
01-220-5420-000	OFFICE SUPPLIES	1500.00	0.00	1500.00	125.90	1401.00	149.00	90.39%
01-220-5430-000	BUILDING SUPPLIES	1500.00	0.00	1500.00	0.00	660.56	839.44	44.04%
01-220-5435-230	EQUIPMENT MAINTENANCE SUPPLIES EMS	300.00	0.00	300.00	0.00	22.80	277.20	7.60%
01-220-5450-000	CUSTODIAL/HOUSEKEEPING SUPPLIES	400.00	0.00	400.00	14.57	805.16	-405.16	201.29%*
01-220-5480-000	VEHICULAR SUPPLIES	18015.00	0.00	18015.00	753.27	14529.18	3485.82	80.65%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
01-220-5500-230	MEDICAL SUPPLIES	19000.00	0.00	19000.00	1954.24	21008.24	-2008.24	110.57%*
01-220-5580-000	OTHER SUPPLIES	6800.00	0.00	6800.00	198.03	4074.35	2725.65	59.92%
01-220-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	1843.80	1843.80	0.00	1270.28	573.52	68.89%
01-220-5710-000	TRAVEL/MILEAGE - IN STATE	100.00	0.00	100.00	0.00	65.27	34.73	65.27%
01-220-5720-000	TRAVEL-OUT OF STATE	100.00	0.00	100.00	0.00	0.00	100.00	
01-220-5730-000	DUES & MEMBERSHIPS	1000.00	0.00	1000.00	0.00	616.67	383.33	61.67%
01-220-5730-230	DUES & MEMBERSHIPS EMS	1000.00	0.00	1000.00	0.00	626.44	373.56	62.64%
01-220-5780-000	OTHER CHARGES	1600.00	0.00	1600.00	192.05	922.20	677.80	57.64%
01-220-5850-000	NEW EQUIPMENT	9600.00	0.00	9600.00	518.47	3627.70	5972.30	37.79%
01-220-5870-000	REPLACE EQUIPMENT	8033.00	8000.00	16033.00	11.50	14419.50	1613.50	89.94%
01-220-5890-000	TRUCK LEASE PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	
01-220-5900-000	HAZARDOUS WASTE COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >FIRE DEPARTMENT		798604.59	12722.80	811327.39	95142.79	773306.56	38020.83	95.31%
Department: FIRE DEPT - ARTICLES 222								
01-222-5800-000	CAP BUDGET - FIRE PREVENTION VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5810-000	CAP BUDGET - FIREFIGHTING GEAR	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5850-000	FOREST FIRE FIGHTING EQUIPMENT ART 23	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5850-100	EMS LAPTOPS & SOFTWARE STM 11/09 ART 11	0.00	22000.00	22000.00	0.00	11967.00	10033.00	54.40%
01-222-5860-000	FEMA EQUIPMENT GRANT MATCHING FUNDS - FEDERAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5870-000	SCOTT 50 AIR PACKS - ART 16 STM 12/14/04	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5875-000	PHYSICAL EXAMS FOR NEW FIREFIGHTERS	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5876-230	CAP BUDGET - MEDIC 1 TRUCK	0.00	1634.56	1634.56	0.00	0.00	1634.56	
01-222-5878-000	EMERGENCY GENERATOR - STM 5/10 ART 4	0.00	3600.00	3600.00	3600.00	3600.00	0.00	100.00%*
sub-total [1] >FIRE DEPT - ARTICLES		0.00	27234.56	27234.56	3600.00	15567.00	11667.56	57.16%
Department: COMMUNICATIONS CENTER 225								
01-225-5100-000	SALARY & WAGES - DIRECTOR	1.00	0.00	1.00	0.00	0.00	1.00	
01-225-5110-000	SALARY & WAGES - OPER STAFF	151825.32	1171.68	152997.00	15701.84	148873.76	4123.24	97.31%
01-225-5120-000	SALARIES & WAGES - TEMP HELP	18317.00	0.00	18317.00	5088.30	27737.72	-9420.72	151.43%*
01-225-5130-000	ADDITIONAL GROSS	31448.00	0.00	31448.00	2780.79	19172.98	12275.02	60.97%
01-225-5132-000	ADDITIONAL GROSS - LONGEVITY	3750.00	0.00	3750.00	0.00	3750.00	0.00	100.00%*
01-225-5190-000	OTHER - STIPENDS	0.00	0.00	0.00	0.00	211.00	-211.00	
01-225-5195-000	OTHER - UNIFORM ALLOWANCE	0.00	2000.00	2000.00	350.00	350.00	1650.00	17.50%
01-225-5199-000	OTHER - 3% BUDGET CUT	0.00	0.00	0.00	0.00	0.00	0.00	
01-225-5245-000	REPAIR & MAINT EQUIPMENT	4350.00	0.00	4350.00	0.00	1402.00	2948.00	32.23%
01-225-5300-000	PROF & TECH SERVICES	750.00	0.00	750.00	0.00	1575.00	-825.00	210.00%*
01-225-5340-000	COMMUNICATION	7400.00	0.00	7400.00	1077.13	6725.22	674.78	90.88%
01-225-5380-000	OTHER SERVICES	1000.00	0.00	1000.00	0.00	0.00	1000.00	
01-225-5420-000	OFFICE SUPPLIES	500.00	0.00	500.00	0.00	998.07	-498.07	199.61%*

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
01-225-5580-000	OTHER SUPPLIES	100.00	0.00	100.00	0.00	74.27	25.73	74.27%
01-225-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-225-5610-000	EXPENSE 3% BUDGET CUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-225-5710-000	TRAVEL, MILEAGE - IN STATE	300.00	0.00	300.00	109.30	190.26	109.74	63.42%
01-225-5720-000	TRAVEL-OUT OF STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-225-5870-000	REPLACE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1] >COMMUNICATIONS CENTER		219741.32	3171.68	222913.00	25107.36	211060.28	11852.72	94.68%
Department: COMM CENTER SPECIAL ARTICLES 226								
01-226-5900-000	2 24/7 INTENSIVE USE CHAIRS ATM 5/05 ART 16	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-226-5901-000	CAP BUDGET - COMM CENTER UPGRADE	0.00	204877.77	204877.77	5737.38	189677.72	15200.05	92.58%
sub-total [1] >COMM CENTER SPECIAL ARTICLES		0.00	204877.77	204877.77	5737.38	189677.72	15200.05	92.58%
Department: FIRE DEPT - MECHANICAL 227								
01-227-5850-000	HYDRANT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1] >FIRE DEPT - MECHANICAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Department: AMBULANCE DEPARTMENT 230								
01-230-5100-000	SALARIES & WAGES-AMB DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5110-000	SALARY & WAGES - OPER STAFF ALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5111-000	SALARY & WAGES - OPER STAFF EMT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5112-000	SALARY & WAGES-SUPPORT STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5130-000	ADDITIONAL GROSS - OT ALS OPER STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5131-000	ADDITIONAL GROSS - OT EMT OPER STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5132-000	ADDITIONAL GROSS - OT SUPPORT STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5190-000	OTHER - STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5195-000	OTHER - UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5245-000	REPAIR & MAINT EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5300-000	PROF & TECH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5340-000	COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5420-000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5435-000	EQUIPMENT MAINT SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5450-000	CUSTODIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5480-000	VEHICULAR SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5500-000	MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5730-000	DUES & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5780-000	OTHER CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5850-000	NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-230-5870-000	REPLACEMENT EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1] >AMBULANCE DEPARTMENT		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: AMBULANCE - ARTICLES 231								
01-231-5407-000	UPGRADE 2 LIFEPAK W/CAPNOG STM 11/29/05 A 13	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-231-5900-000	COMSTAR COLLECTION AGREEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-231-5901-000	COASTAL COLLECTION AGREEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-231-5902-000	DEFIBRILLATOR/MONITOR/2 LIFEPAK 500'S	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-231-5904-000	AMBULANCE A.L.S. VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-231-5909-000	PARAMEDIC RESPONSE VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-231-5910-000	AMBULANCE ATM 11/29/05 ART 12	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1]	>AMBULANCE - ARTICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Department: BUILDING INSPECTOR 241								
01-241-5100-000	SALARY & WAGES-BLDG COMMISSIONER	60449.89	0.00	60449.89	6318.28	60449.89	0.00	100.00%*
01-241-5110-000	SALARY & WAGES - OPER (ALT BLDG INSP)	26.17	0.00	26.17	0.00	0.00	26.17	0.00
01-241-5112-000	SALARY & WAGES-SUPPORT STAFF	19980.46	0.00	19980.46	1926.76	18208.52	1771.94	91.13%
01-241-5120-000	SALARY & WAGES - TEMP HELP	0.00	0.00	0.00	0.00	1486.54	-1486.54	0.00
01-241-5130-000	ADDITIONAL GROSS - LONGEVITY	600.00	300.00	900.00	600.00	900.00	0.00	100.00%*
01-241-5190-000	OTHER - STIPEND CERTIFICATION	500.00	0.00	500.00	500.00	500.00	0.00	100.00%*
01-241-5195-000	OTHER - UNIFORM ALLOWANCE	385.00	0.00	385.00	195.14	385.00	0.00	100.00%*
01-241-5245-000	REPAIRS AND MAINTENANCE - EQUIPMENT	1500.00	0.00	1500.00	29.00	1823.03	-323.03	121.54%*
01-241-5300-000	PROFESSIONAL SERVICES	1500.00	0.00	1500.00	22.00	1222.00	278.00	81.47%
01-241-5340-000	COMMUNICATIONS	400.00	0.00	400.00	66.30	310.53	89.47	77.63%
01-241-5420-000	OFFICE SUPPLIES	969.00	0.00	969.00	0.00	1050.70	-81.70	108.43%*
01-241-5480-000	VEHICULAR SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-241-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	17.00	-17.00	0.00
01-241-5710-000	TRAVEL, MILEAGE IN-STATE	250.00	0.00	250.00	100.00	272.90	-22.90	109.16%*
01-241-5730-000	DUES & MEMBERSHIPS	86860.52	600.00	87460.52	9757.48	87953.14	407.38	99.53%
sub-total [1]	>BUILDING INSPECTOR	86860.52	600.00	87460.52	9757.48	87953.14	407.38	99.53%
Department: GAS INSPECTOR 242								
01-242-5100-000	GAS INSPECTOR SALARY	4912.81	0.00	4912.81	409.85	4912.81	0.00	100.00%*
01-242-5110-000	SALARY & WAGES - OPER (ALT INSP)	104.55	0.00	104.55	104.55	104.55	0.00	100.00%*
01-242-5400-000	GAS INSP EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1]	>GAS INSPECTOR	5017.36	0.00	5017.36	514.40	5017.36	0.00	100.00%*
Department: PLUMBING INSPECTOR 243								
01-243-5100-000	PLUMBING INSP SALARY	6975.09	0.00	6975.09	582.55	6975.09	0.00	100.00%*
01-243-5110-000	SALARY & WAGES - OPER (ALT INSP)	104.55	0.00	104.55	104.55	104.55	0.00	100.00%*
01-243-5300-000	PROFESSIONAL & TECHNICAL	0.00	0.00	0.00	0.00	160.00	-160.00	0.00
01-243-5400-000	PLUMBING INSP EXPENSE	175.00	0.00	175.00	0.00	175.00	0.00	100.00%*
01-243-5710-000	TRAVEL, MILEAGE IN-STATE	648.00	0.00	648.00	407.33	407.33	240.67	62.86%
sub-total [1]	>PLUMBING INSPECTOR	7902.64	0.00	7902.64	1094.43	7821.97	80.67	98.98%
Department: SEALER OF WEIGHTS & MEASURES 244								
01-244-5100-000	SEALER OF WEIGHTS & MEASURERS	3765.83	0.00	3765.83	256.83	3765.83	0.00	100.00%*
01-244-5110-000	SALARY & WAGES - OPER (ALT INSP)	62.53	0.00	62.53	0.00	0.00	62.53	0.00

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
01-244-5195-000	STIPENDS - CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	62.53	-62.53	
01-244-5400-000	WEIGHTS & MEASURER EXPENSE	143.00	0.00	143.00	0.00	110.96	32.04	77.59%
01-244-5420-000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	34.24	-34.24	
01-244-5710-000	TRAVEL, MILEAGE IN-STATE	57.00	0.00	57.00	0.00	5.67	51.33	9.95%
sub-total [1] >SEALER OF WEIGHTS & MEASURES		4028.36	0.00	4028.36	256.83	3979.23	49.13	98.78%
Department: ELECTRICAL INSPECTOR 245								
01-245-5100-000	WIRE INSP SALARY	11479.86	0.00	11479.86	957.48	11479.86	0.00	100.00%*
01-245-5110-000	SALARY & WAGES - OPER (ALT INSPECTOR)	167.09	0.00	167.09	167.09	167.09	0.00	100.00%*
01-245-5300-000	PROFESSIONAL & TECHNICAL	0.00	0.00	0.00	0.00	160.00	-160.00	
01-245-5400-000	WIRE INSPECTOR EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
01-245-5710-000	TRAVEL, MILEAGE IN-STATE	850.00	0.00	850.00	688.16	688.16	161.84	80.96%
sub-total [1] >ELECTRICAL INSPECTOR		12496.95	0.00	12496.95	1812.73	12495.11	1.84	99.99%
Department: ANIMAL INSPECTOR 246								
01-246-5400-000	ANIMAL INSPECTOR	500.00	0.00	500.00	0.00	500.00	0.00	100.00%*
sub-total [1] >ANIMAL INSPECTOR		500.00	0.00	500.00	0.00	500.00	0.00	100.00%*
Department: T.E.M.A. 291								
01-291-5245-000	REPAIR & MAINT - EQUIPMENT	0.00	0.00	0.00	727.35	775.35	-775.35	
01-291-5420-000	OFFICE SUPPLIES	109.00	0.00	109.00	0.00	46.28	62.72	42.46%
01-291-5580-000	OTHER SUPPLIES	200.00	0.00	200.00	0.00	0.00	200.00	
01-291-5900-000	N. MIDDX. EMG. PL. COMM.	600.00	0.00	600.00	0.00	0.00	600.00	
sub-total [1] >T.E.M.A.		909.00	0.00	909.00	727.35	821.63	87.37	90.39%
Department: DOG OFFICER 292								
01-292-5100-000	SALARY & WAGES - ANIMAL CONTROL OFFICER	16000.00	0.00	16000.00	1333.00	15996.00	4.00	99.98%
01-292-5300-000	ANIMAL CONTROL PROFESSIONAL SERVICE	4000.00	0.00	4000.00	858.22	2288.43	1711.57	57.21%
01-292-5420-000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	93.48	-93.48	
01-292-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	278.67	841.60	-841.60	
01-292-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-292-5610-000	EXPENSE 3% BUDGET CUT	0.00	0.00	0.00	0.00	0.00	0.00	
01-292-5710-000	TRAVEL, MILEAGE - IN STATE	0.00	0.00	0.00	146.80	752.34	-752.34	
sub-total [1] >DOG OFFICER		20000.00	0.00	20000.00	2616.69	19971.85	28.15	99.86%
Department: TREE WARDEN 294								
01-294-5100-000	TREE WARDEN SALARY	9665.76	0.00	9665.76	805.48	9665.76	0.00	100.00%*
01-294-5270-000	EQUIPMENT RENTAL	9374.00	0.00	9374.00	4400.00	9900.00	-526.00	105.61%*
01-294-5380-000	OTHER PURCHASED SERVICES	1350.00	0.00	1350.00	0.00	281.88	1068.12	20.88%
01-294-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-294-5710-000	TRAVEL, MILEAGE - IN STATE	150.00	0.00	150.00	104.21	349.78	-199.78	233.19%*
01-294-5730-000	DUES AND MEMBERSHIPS	450.00	0.00	450.00	0.00	215.00	235.00	47.78%
sub-total [1] >TREE WARDEN		20989.76	0.00	20989.76	5309.69	20412.42	577.34	97.25%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: FOREST COMMITTEE 296								
01-296-5580-000	OTHER SUPPLIES-FOREST COMMITTEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1]	>FOREST COMMITTEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Department: BUREL AGENT 297								
01-297-5100-000	BUREL AGENT	136.32	0.00	136.32	22.72	136.32	0.00	100.00%*
01-297-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1]	>BUREL AGENT	136.32	0.00	136.32	22.72	136.32	0.00	100.00%*
Department: PARKING CLERK 298								
01-298-5100-000	PARKING CLERK	59.46	0.00	59.46	9.86	59.46	0.00	100.00%*
01-298-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1]	>PARKING CLERK	59.46	0.00	59.46	9.86	59.46	0.00	100.00%*
Department: SCHOOL N.M.R.S.D. ASSESSMENT 300								
01-300-5400-000	N.M.R.S.D. ASSESSMENT	8136157.00	0.00	8136157.00	0.00	8136157.00	0.00	100.00%*
sub-total [1]	>SCHOOL N.M.R.S.D. ASSESSMENT	8136157.00	0.00	8136157.00	0.00	8136157.00	0.00	100.00%*
Department: SCHOOL N.V.T.H.S. ASSESSMENT 301								
01-301-5400-000	N.V.T.H.S. ASSESSMENT	901276.00	-19666.00	881610.00	219339.25	881610.00	0.00	100.00%*
sub-total [1]	>SCHOOL N.V.T.H.S. ASSESSMENT	901276.00	-19666.00	881610.00	219339.25	881610.00	0.00	100.00%*
Department: SCHOOL NON REG ASSESSMENT 302								
01-302-5400-000	NON REG SCH ASSMT - MINUTEMAN REG HS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-302-5410-000	NON REG SCH ASSMT - NORFOLK AGI HS	0.00	7466.55	7466.55	0.00	7466.55	0.00	100.00%*
sub-total [1]	>SCHOOL NON REG ASSESSMENT	0.00	7466.55	7466.55	0.00	7466.55	0.00	100.00%*
Department: HIGHWAY DEPT - WAGES 421								
01-421-5100-000	SALARY & WAGES-HIGHWAY SUPERINTENDENT	74708.15	0.00	74708.15	8014.23	74708.15	0.00	100.00%*
01-421-5110-000	SALARY & WAGES-OPER STAFF	246752.00	-7000.00	239752.00	26779.20	238574.08	1177.92	99.51%
01-421-5112-000	SALARY & WAGES-SUPPORT STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-421-5130-000	ADDITIONAL GROSS - OT & DIFFRL	57243.00	-6485.00	50758.00	1733.31	50231.08	526.92	98.96%
01-421-5132-000	ADDITIONAL GROSS - LONGEVITY	3600.00	0.00	3600.00	1200.00	3600.00	0.00	100.00%*
01-421-5191-000	OTHER STIPEND - CERTIFICATION	500.00	0.00	500.00	0.00	500.00	0.00	100.00%*
01-421-5195-000	OTHER - UNIFORM ALLOWANCE	0.00	485.00	485.00	0.00	485.00	0.00	100.00%*
sub-total [1]	>HIGHWAY DEPT - WAGES	382803.15	-13000.00	369803.15	37726.74	368098.31	1704.84	99.54%
Department: HIGHWAY EXPENSES 422								
01-422-5210-000	ENERGY	13680.00	0.00	13680.00	1127.46	11913.17	1766.83	87.08%
01-422-5240-000	REPAIR & MAINT BUILDING	1000.00	0.00	1000.00	10.11	7633.04	-6633.04	763.30%*
01-422-5245-000	REPAIR & MAINT EQUIPMENT	4500.00	4200.00	8700.00	5675.78	25606.99	-16906.99	294.33%*
01-422-5270-000	EQUIPMENT RENTAL	1500.00	0.00	1500.00	0.00	1570.62	-70.62	104.71%*
01-422-5300-000	PROFESSIONAL SERVICES	1500.00	0.00	1500.00	0.00	3247.21	-1747.21	216.48%*

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
01-422-5320-000	WATER	200.00	0.00	200.00	0.00	321.00	-121.00	160.50%*
01-422-5340-000	COMMUNICATION	3000.00	0.00	3000.00	325.40	1990.07	1009.93	66.34%*
01-422-5380-000	OTHER SERVICES	1000.00	0.00	1000.00	309.50	9636.39	-8636.39	963.64%*
01-422-5420-000	OFFICE SUPPLIES	1000.00	0.00	1000.00	95.99	1472.61	-472.61	147.26%*
01-422-5430-000	BUILDING SUPPLIES	2000.00	0.00	2000.00	0.00	157.87	1842.13	7.89%*
01-422-5480-000	VEHICULAR SUPPLIES	41000.00	3000.00	44000.00	0.00	14115.22	29884.78	32.08%*
01-422-5530-000	PUBLIC WORKS SUPPLIES	30000.00	6800.00	36800.00	5520.67	40473.46	-3673.46	109.98%*
01-422-5580-000	OTHER SUPPLIES	3000.00	0.00	3000.00	0.00	853.56	2146.44	28.45%*
01-422-5600-000	PRIOR YEAR ENCUMBRANCE	300.00	500.00	500.00	0.00	141.29	358.71	28.26%*
01-422-5730-000	DUES & MEMBERSHIPS	2000.00	0.00	2000.00	0.00	728.75	-428.75	242.92%*
01-422-5850-000	NEW EQUIPMENT	1500.00	0.00	1500.00	0.00	1367.99	2000.00	
01-422-5870-000	REPLACE EQUIPMENT	1500.00	0.00	1500.00	0.00	1367.99	132.01	91.20%*
sub-total [1]	>HIGHWAY EXPENSES	107180.00	14500.00	121680.00	13064.91	121229.24	450.76	99.63%*
Department: SNOW & ICE REMOVAL 423								
01-423-5120-000	SALARY & WAGES-TEMPORARY HELP	2000.00	4510.60	6510.60	0.00	6510.60	0.00	100.00%*
01-423-5245-000	REPAIR & MAINTAIN EQUIPMENT	0.00	4360.33	4360.33	0.00	4360.33	0.00	100.00%*
01-423-5270-000	EQUIPMENT RENTAL	25000.00	10291.50	35291.50	0.00	35291.50	0.00	100.00%*
01-423-5480-000	VEHICULAR SUPPLIES	4000.00	56623.38	60623.38	0.00	60623.38	0.00	100.00%*
01-423-5512-000	SALT	70000.00	131989.73	201989.73	0.00	201989.73	0.00	100.00%*
01-423-5513-000	SAND	22000.00	19107.56	41107.56	0.00	41107.56	0.00	100.00%*
01-423-5870-000	REPLACEMENT EQUIPMENT	2000.00	7071.70	9071.70	0.00	9071.70	0.00	100.00%*
sub-total [1]	>SNOW & ICE REMOVAL	125000.00	233954.80	358954.80	0.00	358954.80	0.00	100.00%*
Department: STREET LIGHTING 424								
01-424-5210-000	ENERGY - HWY STREET LIGHTS	16800.00	0.00	16800.00	2450.23	14739.78	2060.22	87.74%*
01-424-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>STREET LIGHTING	16800.00	0.00	16800.00	2450.23	14739.78	2060.22	87.74%*
Department: HIGHWAY - ARTICLES 425								
01-425-5858-000	HIGHWAY TRUCK LEASE PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	
01-425-5859-000	HIGH BAND RADIOS - STM 12/04 ART 18	0.00	0.00	0.00	0.00	0.00	0.00	
01-425-5860-000	TRUCK W/ASSOC EQUIP - STM 11/07 ART 8	0.00	0.00	0.00	0.00	0.00	0.00	
01-425-5861-000	SANDER BODY W/ASSOC EQUIP ATM 5/05 ART 18	0.00	0.00	0.00	0.00	0.00	0.00	
01-425-5862-000	CAP BUDGET - SANDER BODY	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>HIGHWAY - ARTICLES	0.00	0.00	0.00	0.00	0.00	0.00	
Department: LANDFILL OPERATIONS 430								
01-430-5210-000	ENERGY	8500.00	0.00	8500.00	54.44	3800.70	4699.30	44.71%*
01-430-5240-000	REPAIR & MAINT LANDFILL BUILDING	750.00	0.00	750.00	690.82	2223.10	-1473.10	296.41%*
01-430-5300-000	PROFESSIONAL SERVICES	7640.00	0.00	7640.00	3795.00	6370.00	1270.00	83.38%*
01-430-5301-000	LANDFILL BUILDING MAINTENANCE - SPEC ARTICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-430-5340-000	COMMUNICATIONS	300.00	0.00	300.00	59.50	341.72	-41.72	113.91%*
01-430-5414-000	LANDFILL AIR PUMP ART # 12	0.00	0.00	0.00	0.00	0.00	0.00	
01-430-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	287.14	1250.57	-1250.57	

GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expended Y-T-D
01-430-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	32.15	32.15	0.00	9.18	22.97	28.55%
sub-total [1] >LANDFILL OPERATIONS		17190.00	32.15	17222.15	4886.90	13995.27	3226.88	81.26%
Department: SOLID WASTE OPERATIONS 433								
01-433-5301-000	CURBSIDE PICKUP & TRANS.	664000.00	0.00	664000.00	105173.62	628405.01	35594.99	94.64%
01-433-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	1360.00	1360.00	0.00	0.00	1360.00	
sub-total [1] >SOLID WASTE OPERATIONS		664000.00	1360.00	665360.00	105173.62	628405.01	36954.99	94.45%
Department: HOUSEHOLD HAZARDOUS WASTE 435								
01-435-5300-000	PROF SVS - NORTH CENT REG SOLID WASTE COLL	5198.00	0.00	5198.00	0.00	5198.00	0.00	100.00%*
01-435-5305-100	DEVENS HAZARD PROG CAP FEE STM 11/09 ART 12	0.00	12816.00	12816.00	0.00	0.00	12816.00	
01-435-5310-100	DEVENS HAZARD PROG OPER FEE STM 11/09 ART 12	0.00	1649.00	1649.00	0.00	0.00	1649.00	
sub-total [1] >HOUSEHOLD HAZARDOUS WASTE		5198.00	14465.00	19663.00	0.00	5198.00	14465.00	26.44%
Department: CEMETERY/PARKS DEPARTMENT 491								
01-491-5100-000	SALARY & WAGES-CEMETERY SUPER	31765.09	7921.31	39686.40	4369.32	34458.48	5227.92	86.83%
01-491-5110-000	SALARY & WAGES - OPER STAFF	30343.80	-7921.31	22422.49	42.60	4281.30	18141.19	19.09%
01-491-5112-000	SALARIES & WAGES - SUPPORT STAFF	2645.06	0.00	2645.06	188.44	1346.00	1299.06	50.89%
01-491-5120-000	SALARIES & WAGES - TEMP HELP	0.00	0.00	0.00	3669.66	21334.14	-21334.14	
01-491-5130-000	ADDITIONAL GROSS - OVERTIME	0.00	0.00	0.00	550.58	2754.32	-2754.32	
01-491-5135-000	ADDITIONAL GROSS - LONGEVITY	0.00	0.00	0.00	0.00	300.00	-300.00	
01-491-5195-000	OTHER - UNIFORM ALLOWANCE	40.00	0.00	40.00	0.00	0.00	40.00	
01-491-5210-000	ENERGY	3525.00	0.00	3525.00	0.00	2492.59	1032.41	70.71%
01-491-5240-000	REPAIR & MAINTAIN BUILDING	0.00	0.00	0.00	0.00	814.00	-814.00	
01-491-5245-000	REPAIR & MAINTENANCE EQUIPMENT	100.00	0.00	100.00	0.00	450.34	-350.34	450.34%*
01-491-5270-000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-491-5320-000	WATER	300.00	0.00	300.00	0.00	113.20	186.80	37.73%
01-491-5340-000	COMMUNICATION	300.00	0.00	300.00	0.00	148.60	151.40	49.53%
01-491-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
01-491-5420-000	OFFICE SUPPLIES	46.00	0.00	46.00	0.00	34.06	11.94	74.04%
01-491-5430-000	BUILDING MAINTENANCE SUPPLIES	100.00	0.00	100.00	0.00	127.41	-27.41	127.41%*
01-491-5460-000	GROUNDKEEPING SUPPLIES	600.00	0.00	600.00	0.00	1499.43	-899.43	249.91%*
01-491-5480-000	VEHICULAR SUPPLIES	2500.00	0.00	2500.00	0.00	975.96	1524.04	39.04%
01-491-5580-000	OTHER SUPPLIES	200.00	0.00	200.00	0.00	1015.41	-815.41	507.71%*
01-491-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >CEMETERY/PARKS DEPARTMENT		72464.95	0.00	72464.95	8820.60	72145.24	319.71	99.56%
Department: CEMETERY ARTICLES 493								
01-493-5000-000	CEMETERY IMPROVEMENT FUND	12200.00	9025.32	21225.32	3819.04	9799.82	11425.50	46.17%
01-493-5010-000	OTHER CHARGES - PORT A POTTIES	750.00	0.00	750.00	300.00	600.00	150.00	80.00%
01-493-5800-000	CAP BUDGET - MINI EXCAVATOR	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >CEMETERY ARTICLES		12950.00	9025.32	21975.32	4119.04	10399.82	11575.50	47.33%

FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE
GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: BOARD OF HEALTH 520								
01-520-5112-000	SALARY & WAGES-SUPPORT STAFF	26695.98	0.00	26695.98	2693.90	26635.51	60.47	99.77%
01-520-5120-000	SALARY & WAGES - TEMPORARY HELP	0.00	0.00	0.00	0.00	55.92	-55.92	
01-520-5130-000	ADDITIONAL GROSS	0.00	0.00	0.00	0.00	0.00	0.00	
01-520-5300-000	PROF SERVICES	939.00	0.00	939.00	127.50	241.01	697.99	25.67%
01-520-5340-000	COMMUNICATION	270.00	0.00	270.00	20.07	25.79	244.21	9.55%
01-520-5420-000	OFFICE SUPPLIES	213.00	0.00	213.00	81.60	838.25	-625.25	393.54%*
01-520-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-520-5710-000	TRAVEL/MILEAGE IN-STATE	200.00	0.00	200.00	79.42	422.90	-222.90	211.45%*
01-520-5730-000	DUES & MEMBERSHIPS	100.00	0.00	100.00	0.00	120.00	-20.00	120.00%*
sub-total [1]	>BOARD OF HEALTH	28417.98	0.00	28417.98	3002.49	28339.38	78.60	99.72%
Department: RECYCLING CENTER 521								
01-521-5100-000	SOLID WASTE WAGES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>RECYCLING CENTER	0.00	0.00	0.00	0.00	0.00	0.00	
Department: NASHOBA ASSESSMENTS 522								
01-522-5300-000	NURSING CONTRACT	6166.00	0.00	6166.00	0.00	6166.00	0.00	100.00%*
01-522-5301-000	NASHOBA ASSESSMENT	21085.00	0.00	21085.00	0.00	21085.00	0.00	100.00%*
sub-total [1]	>NASHOBA ASSESSMENTS	27251.00	0.00	27251.00	0.00	27251.00	0.00	100.00%*
Department: LANDFILL 524								
01-524-5300-000	LANDFILL ENGINEERING SERVICES	29150.00	0.00	29150.00	5730.00	21230.00	7920.00	72.83%
sub-total [1]	>LANDFILL	29150.00	0.00	29150.00	5730.00	21230.00	7920.00	72.83%
Department: 540								
01-540-5800-000	CAP BUDGET - SENIOR CTR BUILDING DESIGN	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>	0.00	0.00	0.00	0.00	0.00	0.00	
Department: COUNCIL ON AGING 541								
01-541-5100-000	SALARY & WAGES-C.O.A DIRECTOR	34946.69	0.00	34946.69	3759.05	34988.84	-42.15	100.12%*
01-541-5110-000	SALARY & WAGES - OPER STAFF	10739.47	0.00	10739.47	1170.60	10673.88	65.59	99.39%
01-541-5130-000	ADDITIONAL GROSS - LONGEVITY	900.00	300.00	1200.00	0.00	900.00	300.00	75.00%
01-541-5245-000	REPAIR & MAINT EQUIPMENT	345.00	0.00	345.00	0.00	305.00	40.00	88.41%
01-541-5270-000	RENTAL - BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	
01-541-5300-000	PROFESSIONAL SERVICES	400.00	0.00	400.00	0.00	561.57	-161.57	140.39%*
01-541-5340-000	COMMUNICATIONS	1300.00	0.00	1300.00	122.79	1325.89	-25.89	101.99%*
01-541-5380-000	OTHER SERVICES	0.00	0.00	0.00	0.00	56.00	-56.00	
01-541-5420-000	OFFICE SUPPLIES	800.00	0.00	800.00	476.56	825.66	-25.66	103.21%*
01-541-5580-000	OTHER SUPPLIES	1525.00	0.00	1525.00	232.54	726.64	798.36	47.65%
01-541-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-541-5730-000	DUES & MEMBERSHIPS	150.00	0.00	150.00	0.00	135.00	15.00	90.00%
sub-total [1]	>COUNCIL ON AGING	51106.16	300.00	51406.16	5761.54	50498.48	907.68	98.23%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: SENIOR CITIZENS CENTER 542								
01-542-5210-000	ENERGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-542-5240-000	REPAIR & MAINT BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-542-5242-000	RENT - BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-542-5320-000	WATER	75.00	0.00	75.00	67.60	67.60	7.40	90.13%
01-542-5380-000	OTHER SERVICES	100.00	0.00	100.00	303.40	303.40	-203.40	303.40%*
01-542-5450-000	BUILDING SUPPLIES	300.00	0.00	300.00	53.23	53.23	246.77	17.74%
01-542-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-542-5850-000	NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1] >SENIOR CITIZENS CENTER		475.00	0.00	475.00	0.00	424.23	50.77	89.31%
Department: VETERAN AGENT 543								
01-543-5100-000	VETERANS AGENT SALARY	4886.16	0.00	4886.16	517.07	4886.16	0.00	100.00%*
01-543-5340-000	COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-543-5420-000	OFFICE SUPPLIES	33.00	0.00	33.00	0.00	0.00	33.00	0.00
01-543-5730-000	DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1] >VETERAN AGENT		4919.16	0.00	4919.16	517.07	4886.16	33.00	99.33%
Department: VETERANS BENEFITS 544								
01-544-5300-000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-544-5380-000	OTHER SERVICES - VET BENEFITS	9131.00	11350.00	20481.00	2016.65	19360.00	1121.00	94.53%
sub-total [1] >VETERANS BENEFITS		9131.00	11350.00	20481.00	2016.65	19360.00	1121.00	94.53%
Department: LIBRARY 610								
01-610-5100-000	SALARIES & WAGES-LIBRARY DIRECTOR	38584.52	0.00	38584.52	3999.96	38584.52	0.00	100.00%*
01-610-5110-000	SALARY & WAGES - OPER STAFF	80526.31	1800.00	82326.31	10061.06	82326.31	0.00	100.00%*
01-610-5130-000	ADDITIONAL GROSS - LONGEVITY	1200.00	0.00	1200.00	300.00	1200.00	0.00	100.00%*
01-610-5210-000	ENERGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-610-5240-000	REPAIR & MAINT BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-610-5270-000	EQUIPMENT RENTAL	200.00	0.00	200.00	0.00	0.00	200.00	0.00
01-610-5300-000	PROFESSIONAL & TECHNICAL SERVICES	0.00	0.00	0.00	0.00	71.15	-71.15	0.00
01-610-5320-000	WATER	0.00	0.00	0.00	0.00	30.00	-30.00	0.00
01-610-5340-000	COMMUNICATION	500.00	0.00	500.00	136.90	1422.79	-922.79	284.56%*
01-610-5380-000	OTHER PURCHASED SERVICES	9104.00	0.00	9104.00	0.00	7231.50	1872.50	79.43%
01-610-5420-000	OFFICE SUPPLIES	2500.00	0.00	2500.00	0.00	3719.89	-1219.89	148.80%*
01-610-5450-000	CUSTODIAL SUPPLIES	500.00	0.00	500.00	0.00	16.99	483.01	3.40%
01-610-5580-000	OTHER SUPPLIES - BOOKS, DVD, CD	28582.00	0.00	28582.00	7033.89	29617.81	-1035.81	103.62%*
01-610-5581-000	OTHER SUPPLIES - MISCELLANEOUS	0.00	0.00	0.00	0.00	1084.83	-1084.83	0.00
01-610-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-610-5730-000	DUES & MEMBERSHIPS	2000.00	0.00	2000.00	0.00	295.00	1705.00	14.75%
01-610-5780-000	OTHER CHARGES	200.00	0.00	200.00	0.00	0.00	200.00	0.00
sub-total [1] >LIBRARY		163896.83	1800.00	165696.83	21531.81	165600.79	96.04	99.94%
Department: LIBRARY - ARTICLES 611								
01-611-5241-000	LIBRARY FRONT STAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-611-5242-000	PLAN & DESIGN MATCHING FUNDS GRANT ART 14	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1] >LIBRARY - ARTICLES		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: RECREATION DEPARTMENT 630								
01-630-5100-000	SALARY & WAGES-REC. DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-630-5110-000	SALARY & WAGES - OPER STAFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-630-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1]	>RECREATION DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Department: REC SQUANNOCOOK FIELDS 631								
01-631-5000-000	SQUANNOCOOK REC FIELDS - SPEC ARTICLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-631-5210-000	ENERGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-631-5230-000	WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-631-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-631-5460-000	GROUNDKEEPING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-631-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1]	>REC SQUANNOCOOK FIELDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Department: MEMORIAL DAY COMMITTEE 660								
01-660-5120-000	SALARY & WAGES TEMPORARY HELD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-660-5300-000	PROFESSIONAL SERVICES	1500.00	0.00	1500.00	924.44	924.44	575.56	61.63%
01-660-5350-000	BAND SERVICES	2225.00	0.00	2225.00	1843.00	1843.00	382.00	82.83%
01-660-5580-000	OTHER SUPPLIES	833.00	0.00	833.00	842.00	842.00	-9.00	101.08%*
sub-total [1]	>MEMORIAL DAY COMMITTEE	4558.00	0.00	4558.00	3609.44	3609.44	948.56	79.19%
Department: HISTORICAL COMMISSION 691								
01-691-5780-000	HISTORICAL COMMISSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1]	>HISTORICAL COMMISSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Department: BAND CONCERTS 692								
01-692-5120-000	SALARY & WAGES TEMPORARY HELP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-692-5350-000	BAND SERVICES	7629.00	0.00	7629.00	2643.00	7627.00	2.00	99.97%
01-692-5580-000	OTHER SUPPLIES	300.00	0.00	300.00	141.25	296.15	3.85	98.72%
sub-total [1]	>BAND CONCERTS	7929.00	0.00	7929.00	2784.25	7923.15	5.85	99.93%
Department: LONG TERM DEBT 710								
01-710-5000-000	LONG TERM DEBT POLICE STATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1]	>LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Department: title not on file 711								
01-711-5000-000	LONG TERM DEBT FIRE LADDER TRUCK	20000.00	0.00	20000.00	0.00	20000.00	0.00	100.00%*
sub-total [1]	>title not on file	20000.00	0.00	20000.00	0.00	20000.00	0.00	100.00%*
Department: LONG TERM DEBT 713								
01-713-5000-000	LONG TERM DEBT MEMORIAL HALL	115000.00	0.00	115000.00	0.00	115000.00	0.00	100.00%*
sub-total [1]	>LONG TERM DEBT	115000.00	0.00	115000.00	0.00	115000.00	0.00	100.00%*

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expended Y-T-D
Department: LONG TERM DEBT 714								
01-714-5000-000	LONG TERM DEBT W.P.A.T.	27697.00	0.00	27697.00	0.00	27696.00	1.00	100.00%
sub-total [1]	>LONG TERM DEBT	27697.00	0.00	27697.00	0.00	27696.00	1.00	100.00%
Department: LONG TERM DEBT 715								
01-715-5000-000	LONG TERM DEBT - FIRE STATION/ELM/CAPPING	173110.00	0.00	173110.00	173110.00	173110.00	0.00	100.00%*
sub-total [1]	>LONG TERM DEBT	173110.00	0.00	173110.00	173110.00	173110.00	0.00	100.00%*
Department: title not on file 720								
01-720-5000-000	LONG TERM NOTE - FIRE TRUCK/HWY DUMP TRUCK	96000.00	0.00	96000.00	0.00	96000.00	0.00	100.00%*
sub-total [1]	>title not on file	96000.00	0.00	96000.00	0.00	96000.00	0.00	100.00%*
Department: title not on file 723								
01-723-5000-000	LONG TERM DEBT PRINC WATER EXTENSION	35000.00	0.00	35000.00	0.00	35000.00	0.00	100.00%*
sub-total [1]	>title not on file	35000.00	0.00	35000.00	0.00	35000.00	0.00	100.00%*
Department: INTEREST 750								
01-750-5000-000	LONG TERM INT POLICE STATION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	
Department: INTEREST 751								
01-751-5000-000	LONG TERM INT - FIRE LADDER TRUCK	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	
Department: title not on file 752								
01-752-5000-000	LONG TERM INT - FIRE TRUCK/HWY DUMP TRUCK	11520.00	0.00	11520.00	0.00	11315.20	204.80	98.22%
sub-total [1]	>title not on file	11520.00	0.00	11520.00	0.00	11315.20	204.80	98.22%
Department: INTEREST 753								
01-753-5000-000	LONG TERM INTEREST MEMORIAL HA	47848.00	0.00	47848.00	22572.00	47847.00	1.00	100.00%
sub-total [1]	>INTEREST	47848.00	0.00	47848.00	22572.00	47847.00	1.00	100.00%
Department: INTEREST 755								
01-755-5000-000	INTEREST - FIRE STATION/ELM/CAPPING	107399.00	0.00	107399.00	53700.00	107399.00	0.00	100.00%*
sub-total [1]	>INTEREST	107399.00	0.00	107399.00	53700.00	107399.00	0.00	100.00%*
Department: INTEREST ON TEMPORARY LOANS 759								
01-759-5000-000	INTEREST ON TEMPORARY LOANS	9000.00	-1800.00	7200.00	0.00	1031.25	6168.75	14.32%
sub-total [1]	>INTEREST ON TEMPORARY LOANS	9000.00	-1800.00	7200.00	0.00	1031.25	6168.75	14.32%
Department: title not on file 763								
01-763-5000-000	LONG TERM INTEREST WATER EXTENSION	12958.00	0.00	12958.00	6068.00	12958.00	0.00	100.00%*
sub-total [1]	>title not on file	12958.00	0.00	12958.00	6068.00	12958.00	0.00	100.00%*

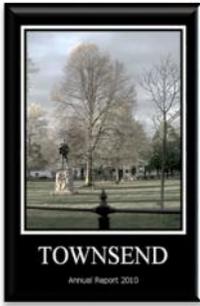
Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: title not on file 770								
01-770-5000-000	NON-EXCLD - BOND PRINC - WITCH'S BROOK	6890.00	0.00	6890.00	6890.00	6890.00	0.00	100.00%*
sub-total [1]	>title not on file	6890.00	0.00	6890.00	6890.00	6890.00	0.00	100.00%*
Department: title not on file 775								
01-775-5000-000	NON-EXCLD - BOND INTEREST - WITCH'S BROOK	5072.00	0.00	5072.00	2535.00	5071.00	1.00	99.98%
sub-total [1]	>title not on file	5072.00	0.00	5072.00	2535.00	5071.00	1.00	99.98%
Department: COUNTY RETIREMENT 911								
01-911-5000-000	COUNTY RETIREMENT SYSTEM	435369.00	0.00	435369.00	0.00	435369.00	0.00	100.00%*
sub-total [1]	>COUNTY RETIREMENT	435369.00	0.00	435369.00	0.00	435369.00	0.00	100.00%*
Department: UNEMPLOYMENT 913								
01-913-5000-000	UNEMPLOYMENT COMPENSATION	10000.00	0.00	10000.00	2193.00	8175.00	1825.00	81.75%
sub-total [1]	>UNEMPLOYMENT	10000.00	0.00	10000.00	2193.00	8175.00	1825.00	81.75%
Department: HEALTH INSURANCE 914								
01-914-5000-000	HEALTH INSURANCE TOWN SHARE	549000.00	28581.64	577581.64	54207.05	572467.62	5114.02	99.11%
sub-total [1]	>HEALTH INSURANCE	549000.00	28581.64	577581.64	54207.05	572467.62	5114.02	99.11%
Department: LIFE INSURANCE 915								
01-915-5000-000	LIFE INSURANCE TOWN SHARE	550.00	0.00	550.00	25.00	307.00	243.00	55.82%
sub-total [1]	>LIFE INSURANCE	550.00	0.00	550.00	25.00	307.00	243.00	55.82%
Department: MEDICARE 916								
01-916-5000-000	MEDICARE TOWN SHARE	43000.00	0.00	43000.00	4135.59	43197.95	-197.95	100.46%*
sub-total [1]	>MEDICARE	43000.00	0.00	43000.00	4135.59	43197.95	-197.95	100.46%*
Department: GENERAL LIABILITY INSURANCE 945								
01-945-5000-000	PROPERTY, LIABILITY & VEHICLE	219011.00	-6941.27	212069.73	1308.00	208286.00	3783.73	98.22%
01-945-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	4000.00	4000.00	0.00	27.00	3973.00	0.68%
sub-total [1]	>GENERAL LIABILITY INSURANCE	219011.00	-2941.27	216069.73	1308.00	208313.00	7756.73	96.41%
GRAND TOTALS >>>>		16205182.38	718201.60	16923383.98	1183446.67	16412368.47	511015.51	96.98%

Account Number	Account Title	Original Appropriation	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expended Y-T-D
Department: GENERAL OPERATIONS 000								
Object: PERSONAL SERVICES 1								
61-000-5100-000	SALARIES & WAGES-WATER SUPER	63520.00	0.00	63520.00	6811.84	63496.08	23.92	99.96%
61-000-5110-000	SALARY & WAGES-OPER STAFF	84870.00	0.00	84870.00	9018.24	84062.88	807.12	99.05%
61-000-5112-000	SALARY & WAGES-SUPPORT STAFF	51465.00	0.00	51465.00	5051.22	47649.78	3815.22	92.59%
61-000-5120-000	SALARY & WAGES - TEMPORARY HELP	0.00	0.00	0.00	0.00	605.00	-605.00	
61-000-5130-000	ADDITIONAL GROSS	0.00	0.00	0.00	0.00	0.00	0.00	
61-000-5131-000	ADDITIONAL GROSS - OVERTIME	6000.00	0.00	6000.00	0.00	2454.82	3545.18	40.91%
61-000-5132-000	ADDITIONAL GROSS - LONGEVITY	2400.00	0.00	2400.00	0.00	2400.00	0.00	100.00%*
61-000-5135-000	ADDITIONAL GROSS - REG & SPEC ON-CALL	14076.00	0.00	14076.00	1781.88	16129.39	-2053.39	114.59%*
61-000-5190-000	OTHER - STIPENDS WATER COMMISSIONERS	3.00	0.00	3.00	0.00	0.00	3.00	
61-000-5191-000	OTHER - RETIREMENT BENEFIT	2000.00	0.00	2000.00	0.00	0.00	2000.00	
61-000-5195-000	OTHER - CLOTHING ALLOWANCE	2250.00	0.00	2250.00	677.49	1730.76	519.24	76.92%
sub-total [2]	>PERSONAL SERVICES	226584.00	0.00	226584.00	23340.67	218528.71	8055.29	96.44%
Object: PURCHASED SERVICES 2								
61-000-5201-000	PRIOR YEAR UNPAID BILLS	0.00	4577.50	4577.50	0.00	4577.50	0.00	100.00%*
61-000-5210-000	ENERGY	126000.00	0.00	126000.00	15098.12	98311.93	27688.07	78.03%
61-000-5240-000	REPAIR & MAINT BUILDING	5000.00	0.00	5000.00	524.00	1437.26	3562.74	28.75%
61-000-5245-000	REPAIR & MAINT EQUIPMENT	17000.00	0.00	17000.00	2023.02	24492.40	-7492.40	144.07%*
61-000-5270-000	RENTALS	950.00	0.00	950.00	0.00	315.00	635.00	33.16%
sub-total [2]	>PURCHASED SERVICES	148950.00	4577.50	153527.50	17645.14	129134.09	24393.41	84.11%
Object: PURCHASED SERVICES 3								
61-000-5300-000	PROFESSIONAL SERVICES	17000.00	0.00	17000.00	8832.30	31169.94	-14169.94	183.35%*
61-000-5340-000	COMMUNICATION	17600.00	0.00	17600.00	2821.47	15572.82	2027.18	88.48%
61-000-5380-000	OTHER SERVICES	2725.00	0.00	2725.00	0.00	706.27	2018.73	25.92%
sub-total [2]	>PURCHASED SERVICES	37325.00	0.00	37325.00	11653.77	47449.03	-10124.03	127.12%*
Object: PURCHASED SUPPLIES 4								
61-000-5420-000	OFFICE SUPPLIES	5000.00	0.00	5000.00	470.00	4522.58	477.42	90.45%
61-000-5430-000	BUILDING SUPPLIES	1500.00	0.00	1500.00	141.02	781.92	718.08	52.13%
61-000-5435-000	EQUIPMENT MAINT SUPPLIES	1500.00	0.00	1500.00	0.00	0.00	1500.00	
61-000-5460-000	GROUNDKEEPING SUPPLIES	500.00	0.00	500.00	14.39	108.45	391.55	21.69%
61-000-5480-000	VEHICULAR SUPPLIES	8000.00	0.00	8000.00	811.16	7437.63	562.37	92.97%
sub-total [2]	>PURCHASED SUPPLIES	16500.00	0.00	16500.00	1436.57	12850.58	3649.42	77.88%
Object: PURCHASED SUPPLIES 5								
61-000-5530-000	PUBLIC WORKS SUPPLIES	32000.00	0.00	32000.00	3504.34	36851.98	-4851.98	115.16%*
61-000-5531-000	CHEMICALS	110000.00	-2000.00	108000.00	2844.36	16901.82	91098.18	15.65%
61-000-5580-000	OTHER SUPPLIES	1000.00	0.00	1000.00	0.00	8.18	991.82	0.82%
sub-total [2]	>PURCHASED SUPPLIES	143000.00	-2000.00	141000.00	6348.70	53761.98	87238.02	38.13%
Object: title not on file 6								
61-000-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	421.62	421.62	0.00	421.62	0.00	100.00%*
sub-total [2]	>title not on file	0.00	421.62	421.62	0.00	421.62	0.00	100.00%*

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Object: OTHER CHGS & EXP 7								
61-000-5710-000	TRAVEL/MILEAGE-IN STATE	300.00	0.00	300.00	962.42	1076.66	-776.66	358.89%*
61-000-5720-000	OUT OF STATE TRAVEL	100.00	0.00	100.00	0.00	0.00	100.00	
61-000-5730-000	DUES & MEMBERSHIPS	1500.00	0.00	1500.00	0.00	1233.00	267.00	82.20%
61-000-5780-000	OTHER CHARGES	500.00	0.00	500.00	0.00	3.00	497.00	0.60%
61-000-5785-000	WATER ASSESSMENT D.E.P.	1700.00	0.00	1700.00	0.00	1315.55	384.45	77.39%
sub-total [2] >OTHER CHGS & EXP		4100.00	0.00	4100.00	962.42	3628.21	471.79	88.49%
Object: ARTICLES 8								
61-000-5850-000	NEW EQUIPMENT	10000.00	-5500.00	4500.00	89.97	4252.97	247.03	94.51%
61-000-5870-000	REPLACEMENT EQUIPMENT	10000.00	7500.00	17500.00	0.00	17400.00	100.00	99.43%
61-000-5890-000	HYDRANTS	1.00	0.00	1.00	0.00	0.00	1.00	
sub-total [2] >ARTICLES		20001.00	2000.00	22001.00	89.97	21652.97	348.03	98.42%
Object: DEBT SERVICE 9								
61-000-5900-000	DEBT SERVICE - MWPAT - EAST SIDE IMP	42375.00	0.00	42375.00	0.00	42374.09	0.91	100.00%
61-000-5901-000	DEBT SERVICE - MWPAT EAST SIDE PHASE II	63000.00	0.00	63000.00	0.00	61582.79	1417.21	97.75%
61-000-5902-000	DEBT SERVICE - WITCH'S BROOK BORROWING	26000.00	0.00	26000.00	0.00	8011.92	17988.08	30.82%
61-000-5975-000	INTERMUNICIPAL AGREEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
61-000-5990-000	EMERGENCY RESERVE FUND	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [2] >DEBT SERVICE		131375.00	0.00	131375.00	0.00	111968.80	19406.20	85.23%
sub-total [1] >GENERAL OPERATIONS		727835.00	4999.12	732834.12	61477.24	599395.99	133438.13	81.79%
Department: PUBLIC WORKS 400								
Object: 0								
61-400-5005-000	MASTER PLAN REVISION	0.00	118.50	118.50	0.00	0.00	118.50	
61-400-5006-000	SO. STREET BRIDGE PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5009-000	MAIN STREET STATION UPGRADE	0.00	58219.23	58219.23	0.00	0.00	58219.23	
61-400-5011-000	STORAGE TANK MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5012-000	SYSTEM ENHANCEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5013-000	WATER MAIN EXTENSION	0.00	127911.75	127911.75	0.00	0.00	127911.75	
61-400-5013-001	WATER MAIN EXTENSION - UNITIL ELEC EXTENSION	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5014-000	WELL DEVELOPMENT & EXPLORATION	0.00	6276.29	6276.29	0.00	0.00	6276.29	
61-400-5015-000	EAST SIDE IMP (TRANS)INITIAL DESIGN	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5015-001	EAST SIDE IMP (DMSR F04-16)APPRVD CONSTRUCT	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5015-002	EAST SIDE IMP (DMSRF) CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5015-003	EAST SIDE IMP (TRANSFER)	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5015-004	EAST SIDE IMP (TRANS WELL EXPLORATION)	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5015-015	EAST SIDE IMP (RECLASSIFIED FUNDS) CARDILLO	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5016-000	HARBOR TRACE WELL CONSTRUCTION	0.00	3566.64	3566.64	0.00	0.00	3566.64	
sub-total [2] >		0.00	196092.41	196092.41	0.00	0.00	196092.41	
sub-total [1] >PUBLIC WORKS		0.00	196092.41	196092.41	0.00	0.00	196092.41	

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: HUMAN SERVICES 500								
Object: 0								
61-500-5000-000	EQUIPMENT REPLACEMENT FUND STM 12/04 ART 29	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61-500-5010-000	LAND INT VINTON POND ATM 5/06 ART 18	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61-500-5020-000	STORAGE TANK MAINT FUND ATM 5/06 ART 19	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61-500-5025-000	LEGAL FEES & ENGINEERING COSTS WITCH'S BROOK	0.00	200.00	200.00	0.00	0.00	200.00	0.00
sub-total [2] >		0.00	200.00	200.00	0.00	0.00	200.00	0.00
sub-total [1] >HUMAN SERVICES		0.00	200.00	200.00	0.00	0.00	200.00	0.00

GRAND TOTALS >>>> 727835.00 201291.53 929126.53 61477.24 599395.99 329730.54 64.51%



POLICE DEPARTMENT

As Chief of Police, I respectfully submit the following 2010 annual report for the Townsend Police Department.

Overall incidents increased in 2010 with a total of 19,372, compared to 16,407 in 2009. The main factor in these increases can be directly attributed to a change in the increase in house and business checks which came about due to a large number of house breaks occurring this fall. Your police department provides the service of checking resident's homes while they are away and I would encourage anyone leaving on vacation or for any amount of time to contact us so that we may keep an eye on your property. I would also request that residents be vigilant in keeping an eye on their own neighborhoods and report any suspicious activity that they might witness.

Also increasing this past year were assault and battery up 25%, sex offenses up 125%, and shoplifting up 100%. I am however, pleased to report that breaks into motor vehicles were down 300%, vandalism down 45%, motor vehicle accidents with injury down 44%, and motor vehicle accidents without injury down 29%. Custody incidents were down marginally with 87 custodies documented in 2010, compared to 98 in 2009. Criminal complaint applications in both the Ayer District Court as well as the Lowell Juvenile Court remained level with 199 criminal complaints being sought for the year. The balance of incidents for the year remained fairly consistent in all 97 reporting categories.

As in the past several years, we have continued our quest to become state certified as well as a state accredited police agency. In doing so, we have made adjustments within the organization to meet standards which are set by The Massachusetts Police Accreditation Commission. This is a very labor intensive process and involves adopting policies and procedures as well as rules and regulations that cover practically every phase of police work. The idea behind this process is to become a more professional organization, to decrease liability, and to clearly define our mission. Twenty-seven updated policies which meet accreditation standards have been approved and implemented since this process began while the total number of policies required is seventy-five. As stated, this is a very labor intensive effort and requires modifying boilerplate policies, impact bargaining with the union, approval by the Board of Selectmen, adoption, and implementation.

Once again this past year we continued our overall efforts to focus on those areas which are troubling to our community. I find it helpful to those of you who use our website www.townsendpd.org and go to our survey section to provide your comments on those areas in which we should focus our attention and areas where we can improve. While I find most of the comments positive, I also find those of you that are not satisfied or critical about the services that your police department provides and try to use some of the negative comments, along with statistical data to improve what we do here. With that being said, I would urge anyone who has an issue or comment to use this tool that is available to you to provide your input either way.

In July we lost a full-time officer's position as the result of bargaining and the need to stay level-funded. In addition, two police officers have been out since September due to long-term illness issues. We are currently running with a full-time staff of thirteen officers, which is down from a high of sixteen. This year several major staffing changes had to be made in order maintain minimum staffing and decrease overtime spending. Our Detective's position no longer exists, supervisors who were working 6 PM-2:00 AM in order to oversee supervisory responsibilities on the 3 PM-11 PM shift as well as the 11 PM-7 AM shift had to be adjusted and moved to the 3 PM-11 PM shift to eliminate hold-over overtime. In addition, impact bargaining with the union resulted in allowing a reserve police officer to work an open 11 PM -7 AM shift. While I am not comfortable with these changes I appreciate the cooperation from the union in allowing reserve officers to fill this vacancy which dramatically decreases the cost associated with overtime and cuts down on overburdening and burn-out to full-time staffing.

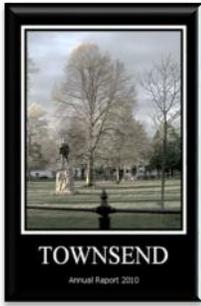
This year, there were six internal affairs investigations conducted involving officers. Two of these complaints were sustained requiring some disciplinary action against the officer, three were not sustained indicating that there was inadequate or insufficient evidence to either prove or disprove the complaint, and one investigation remains open and ongoing. Internal investigations are conducted for a variety of reasons and the objective of internal affairs investigations are: 1. Protection of the public; 2. Protection of the employee; 3. Protection of the Townsend Police Department; 4. Removal of unfit personnel; and 5. Correction of procedural problems. This year's internal affairs investigations were conducted as a result of citizen complaints as well as alleged violations of the department's rules and regulations. There were no criminal investigations conducted involving officer's conduct.

Again this year I would like to add a few words of caution: Do not become the victim of crime due to complacency. Lock your vehicles at night, leave lights on in and around your homes and businesses and notify us while you are away on vacation so that we can make checks which are assigned to regular patrols. As stated earlier in this report, we saw a dramatic increase in the number of residential burglaries this past fall. In most cases houses targeted were single family ranch style homes with no garage attached so it was easy to detect if anyone was home and the general layout of these homes was similar, making it easy for the intruder to be in and out of the home in less than two minutes time. If someone comes to your door and ask if they can provide services to you, ask for directions, or is unfamiliar to you, call us. In most instances, perpetrators of these burglaries will knock on the door first to see if anyone is home. In some cases, they will look the part of a solicitor and even carry a notebook or clipboard. You should be aware that solicitation or door-to-door canvassing within the Town of Townsend requires registration with the police department and those doing the soliciting are issued badge-type permits. Do not give out any information about yourself over the phone or internet unless you can verify who it is you are giving the information to. Do not fall victim to computer scammers as we have once again found an increase in the number of incidents being reported to us involving computer crimes and unauthorized use of bank and credit card accounts, the most recent being a scammer from Salt Lake City Utah where a local resident found that more than \$1300.00 had been fraudulently withdrawn from their bank account. If you do find that you have become a victim of identity theft, please notify us and fill out the identity theft packet that you will conveniently find as a link on our website.

This past year has been busy for the police department. With an increase in incidents coupled with a shortage of staff has made things difficult but we continue to do the best job that we can with the resources that we have and always attempt to address crime and furnish services to provide a safe environment and enjoyable community to live in and visit. For the last several months I have personally been involved in, and continue to investigate the disappearance of Deborah Quimby, who disappeared while riding her bicycle in 1977 on Turnpike Road at age thirteen. A renewed effort has come about with the assistance of investigators from The National Center for Missing and Exploited Children along with the F.B.I. and other resources who have been assisting me and providing support to find the answers and resolve this case which continues to be important to me both personally and professionally.

In closing, I would like to say that it has once again been my privilege to serve this past year as your Chief of Police. I would like to thank the men and women of the Townsend Police Department that have given so much of themselves this past year and who carried themselves honestly and professionally. I would also like to thank and acknowledge the business owners and citizens of Townsend for their support and extend my appreciation to the Massachusetts State Police, Attorney General and District Attorney's Offices, and Chief of Police from the Northeastern Massachusetts Law Enforcement Council and across the state. Further, I would like to thank the other department heads, boards and committees, Board of Selectmen, and Town Administrator for the support and guidance this past year which has led to the overall success of the organization.

Respectfully submitted by,
Erving M. Marshall, Jr., Chief of Police



COMMUNICATIONS CENTER

As Communications Director, I respectfully submit the following annual report for the Townsend Communications Center.

The Townsend Communications Center, the hub of emergency services for the Town of Townsend, recorded 19,275 overall incidents for the year. These incidents are recorded for reporting purposes and include all incidents both major as well as minor in detail within ninety-seven separate categories. The number of incidents increased from 16,407 incidents the previous year, showing an increase of 2,868 incidents. The main factor in this increase can be directly attributed to a change in the increase of house and business checks, where 2,231 additional incidents were created over the prior year as a result of this change. The increase in these incidents came as a direct result of a dramatic increase in residential B&E's this past year and a need for added security and oversight of certain areas of town.

While these incident statistics give us an accounting of the type, quantity, and nature of calls received, they do not account for the thousands of informational-type general service calls that do not require incident reporting, thus do not account for the overall work performed on a daily basis by the department's telecommunicators. In addition, the work performed by the telecommunicators, who besides answering phone calls and handling radio traffic, also handles walk-in customers to the police/communications facility.

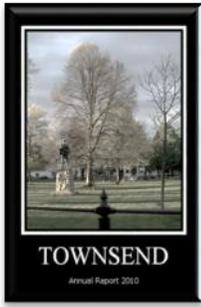
Two additional part-time telecommunicators were added to augment the staff of the four full-time and five part-time telecommunicators employed within the communications center. Donald Girard, a former full-time Telecommunicator, as well as Andrea Deschene, were appointed in November. Although Girard had the necessary experience and qualifications, he required some additional training and is now working. Deschene who had no prior experience, remains in training. Both of these individuals were added to handle the wide variety of services which include emergency calls for police, fire, and emergency medical services as well general information calls. In addition, the telecommunicators handle radio traffic for highway and water departments and is equipped to handle mutual aid radio traffic for out of town services and during incidents where mutual aid enters the community.

The communications center is a very active place that can go from routine one minute to utter pandemonium the next. In some respects it is a clearing house of information that is sought by the general public and which the public relies on not only in an emergency, but when they don't know where else to turn for answers to their questions. This can sometimes become troublesome for the telecommunicators when they are attempting to handle an emergency call at the same moment and is why I urge those seeking general information to use the communications center as a last resort.

I am pleased to report that improvements within the communications center were essentially completed this year. We once again have a state-of-the-art communications center which contains the most up-to-date radio, computer, and monitoring equipment. This project was essential to maintain proper communications and avoid the failure of outdated equipment which was original to the building in 1990.

In closing, I would like to take this opportunity to advise that it has been my privilege to serve as Director of Communications this past year. I would also like to thank the men and women who work within the confines of the communications center and who are there to serve the community. They are the faceless professionals who are there to give advice and assistance and are the first contact made for those in time of need.

Respectfully submitted by,
Erving M. Marshall, Jr., Director of Communications



TOWNSEND FIRE-EMS DEPARTMENT

Calendar year 2010 again has been a very challenging year. The continued decline in available money to support our emergency service operations has forced us to forgo non-emergency repairs to buildings and equipment. This has been our eighth consecutive years of either cutting or level funding our operating budget, while costs have continued to increase. We have been able to somewhat offset our loss of tax revenue, with money received from our ambulance receipts, although the lack of investment in the operational side of the department over the last eight years has put a tremendous strain on the department's ability to deliver the quality service

the citizens have come to expect.

We have continually applied for grants and this year have been very successful in being awarded these grants. We were awarded a SAFE grant from the state of Massachusetts totaling \$4,815. This money will go a long way in our ability to continue our SAFE program in the school system. We again received a \$2,000 matching VFA forestry grant for equipment from the State. This will be used to complete our forestry tanker project and give us a much needed piece of forestry equipment when completed. We applied last year for a Homeland Security/FEMA grant totaling \$84,500 to replace and update our structural firefighting clothing and medical devices for detecting CO level in patient's blood. We received word that we had been awarded this grant in April. The equipment was ordered and arrived just before Christmas. There are still a number of other grants we have applied for or are in the process of applying for, that we hope will help in obtaining the necessary funding to upgrade or replace other aging equipment.

We presented our annual Firefighter and EMS provider of the year award at our annual Christmas party. This year's recipients were Mike Sodano, firefighter of the year and Nicole Carter, EMS provider of the year. Mike has been a member of the Townsend Fire-EMS Department for 5 years and in that time has established himself as a valuable member of the department. Mike has taken on many projects over the years, most recently helping to design and build our new forestry truck from an old military all wheel drive cargo truck. He currently is helping to design and build a forestry tanker from another old military truck. Nicole Carter has been a member of our paramedic staff for over 5 years. As a mother of three, Nicole has always shown an interest in protecting young children. On her own time Nicole took courses to become a certified car seat technician. She works with new parents and parents of young children to show them the proper way to install car seats, when children should move to the next size car seat and how to secure children properly in their seats. Most recently, Nicole has sponsored the first W.H.A.L.E. (we have a little emergency) program for this region. Similar to the file of life program for Senior citizens, WHALE is medical information file for children that can be attached to car seats.

Apparatus:

We have spent a great deal of time and money upgrading or replacing our aging fleet of vehicles. We still have a few more of our older vehicles to replace, but we have implemented a replacement program that we hope will extend the life of these vehicles and better manage their replacement in the future.

Buildings:

The Fire-EMS Department currently operates out of five buildings, compared to the three we had just a few decades ago. This expansion was necessitated because of a couple of factors. First we began to outgrow our facilities in the mid eighties when we hired our first fulltime fire chief. Then in the mid-nineties we added our first fulltime firefighter and since that time, we have added two additional fulltime firefighters, and in 2007 the town merged the Fire and EMS departments into one organization. The office space required for this merger necessitated moving the Fire-EMS offices from the Center Fire Station to police headquarters, then to the old Union National Bank building on Main Street next to Town Hall and finally to its current location at 13 Elm Street in 2006.



Our newest station in the Harbor opened in 2004 and is the first new fire station built in this community since the three original stations were built in 1875. The town purchased another building in 2002 with the intention of building a new center station on the site, but to date this has not happened. It is my intention to replace the current three building complex in the town center, with one new station and a new West Townsend sub-station as soon as we can secure the funding. The West Townsend sub-station will be the first priority and needs to be replaced by 2015 or before any new apparatus can be purchased for that station. In 2009 I applied for a Federal stimulus grant that would have helped pay the majority of the cost of building a new central fire station, but unfortunately we were unsuccessful in obtaining that grant. Something needs to be done to secure the necessary funding to

either replace or do major renovation to some of the three buildings that make up the center station complex.

On a good note, we have done a number of energy improvements to our headquarters, harbor station, and west station buildings that should reduce our energy cost. But replacing some, if not all of the 1875 buildings is still my major concern going forward.

The EMS call volume for 2010 is as follows:

	ALS 2008	BLS 2008	ALS 2009	BLS 2009	ALS 2010	BLS 2010
Town	372	195	293	177	332	207
Townsend	289	0	265	0	286	0
Groton	109	0	84	1	114	0
Ashby	91	4	88	5	98	0
Ayer	0	0	0	0	1	0
Pepperell	109	2	120	5	109	0
Brookline	2	0	0	0	0	0
Littleton	1	0	0	0	0	0
Shirley	0	0	2	1	2	0
Dunstable	0	0	2	0	0	0
Mason	0	0	0	1	0	0
	973	201	854	190	942	207



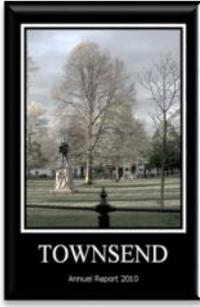
FIRE STATISTICS

TYPE OF INCIDENT	2005	2006	2007	2008	2009	2010
Structure Fire	6	5	8	9	10	5
Vehicle Fire	5	5	4	1	5	4
Motor Vehicle Accidents	28	27	23	34	51	27
Rescues	4	6	6	9	3	2
Animal Rescues	0	0	1	0	0	1
Search	0	0	0	1	2	0
Mutual Aid Given	37	22	29	39	20	28
Investigations	87	63	59	94	46	38
Chimney Fire	7	2	9	8	3	6
Brush Fires	13	13	18	12	6	12
Alarm Activation	40	53	40	47	43	31
Municipal Box Alarm	28	24	37	39	37	37
Oil Burner Malfunction	2	2	0	0	0	0
Hazardous Spills	8	9	12	10	7	5
Unauthorized Burning	15	21	26	0	33	12
Electrical Hazard	28	36	20	17	12	18
Domestic Terrorism	0	2	5	0	0	0
Carbon Monoxide Alarm	18	24	17	40	27	22
Severe Weather	5	3	7	1	0	1
House Lockout	7	2	6	2	0	0
Gas Odor / Leak	5	8	0	3	0	3
Assist Police	4	5	3	0	0	2
Assist EMS	49	77	18	0	0	1
Aircraft Standby	2	3	5	1	1	0
Station Coverage	6	3	3	3	5	0
P/S Atwood Acres	3	3	1	3	0	0
P/S Ice Removal	0	0	0	0	8	6
P/S Resident	4	12	6	42	0	19
P/S Water Removal	3	1	33	34	28	14
P/S Town Department	28	16	14	5	26	10
Other Incidents	0	0	0	7	13	20
TOTAL INCIDENTS	442	447	410	464	386	324

CLOSING REMARKS

Even though the town continues to have financial problems, we have had the support of a number of people and boards that have kept things going. I would like to thank the Board of Selectmen and Town Administrator, Andrew Sheehan, for their continued support and all of the other boards and departments we interact with on a daily bases. I especially would like to thank the people of Townsend for their continued support. In these difficult financial times, I will do my best to provide the community with the highest level.

Respectfully submitted by,
 Donald E. Klein, Chief, Townsend Fire-EMS Department



TOWNSEND EMERGENCY MANAGEMENT AGENCY

Prepare - Plan - Protect - Preserve

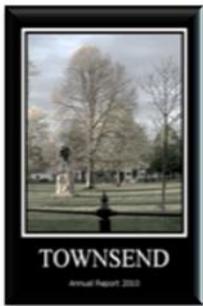
Townsend Emergency Management has been busy this year working on the “Prepare” aspect of our mission. FEMA, MEMA and the Red Cross have all had programs that have enabled us to stockpile most of the items necessary to run a shelter, should the need arise. We have two fully stocked trailers which were on display at the last town meeting.

I have also regularly attended the monthly regional Emergency Manager’s meetings and participated in a major drill sponsored by UNITIL. Hopefully we will be ready for the “Protect” aspect of our mission. Our only weather related issue this year was a flooding problem during March. Fortunately, these problems were minor and quickly resolved.

Please remember that it is crucial to keep a “to go” bag packed and ready should an emergency occur. You may be asked to evacuate or to “shelter in place.” This involves a request to remain in your home, but have a sufficient stock of materials to help you survive for at least three days.

I want to express my appreciation to Chief Klein and the members of his department for all their help in keeping us ready to respond to any needs that may come up. I look forward to serving Townsend and keeping us prepared for any emergency that may occur.

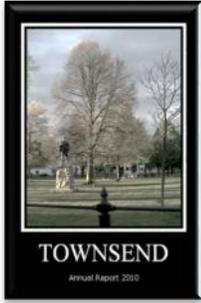
Respectfully submitted by,
Shirley Coit, Townsend Emergency Manager



ANIMAL INSPECTOR

I have visited 58 farms this year. It was a sad year with the loss of the final dairy farm here in Townsend. For the first time the number of horses have exceeded the number of cattle. I found the animals in town to be well cared for and in good condition.

Respectfully submitted by,
John King, Animal Inspector



ANIMAL CONTROL

Busy Year! Wildlife issues were at the top of the list again this year, Including a increase in the Black Bear activity. We removed a 8-10 week old Bear Cub from a resident here in town that found it wandering around in his back yard! DO NOT DO THIS! Mom will return to get it. Leave wildlife alone. If you have a wildlife problem/question, give me a call.

Stray/Dumped dogs and cats also increased this year, The state land and parks are a common area for “dumping” unwanted pets. Please keep an eye on these areas and call me or the Police if you see anything suspicious.

Stray Dogs	13
Stray Cats	22
Loose Dog Complaints	72
Barking Dog Complaints	57
Wild Animal Complaints	64
Misc. Complaints	42

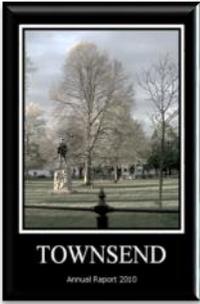
Combined Total calls 270 (this does not include follow-up phone calls)

As the economy gets tighter, our pets still need their vaccinations, Our annual Rabies Clinic is coming up in march, Check with the Board of Health for the date. Petco also offers vaccinations at low cost. Check their schedule at www.luvmypet.com.

If I can be of any assistance, or if you know someone who might need help with their animals, Please don't hesitate to contact me.

Respectfully submitted by,
Mary L Letourneau, Animal Control Officer





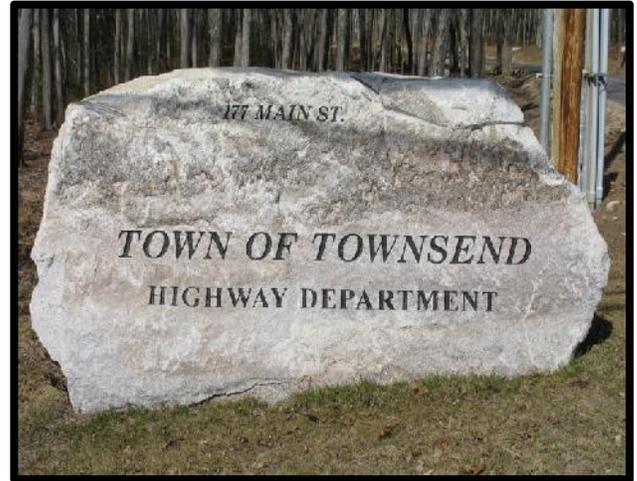
HIGHWAY DEPARTMENT

Roadway Maintenance/Repairs: During the year, the staff carried out routine roadway maintenance that included: pothole repair, street sign installation and replacement, brush trimming, catch basin repairs, street sweeping, roadway patching and culvert replacement.

Roadway Asphalt Repairs and Overlays: The remaining 1.5 miles of Warren Road was reclaimed and paved. The shoulders were cut back and brush was trimmed along the entire length of the road

Sidewalk Construction: Unfortunately, funds were not available for sidewalk construction this year. If funding does become available next year our department plans to construct new sidewalk along School St and the west side of Rte. 119 from Depot St. to the strip mall.

Winter Operations: Sand is available to town residents at the highway garage located at 177 Main Street. The sand is mixed with salt which keeps the sand from freezing solid. During the winter months of 2010 the staff performed sanding and/or plowing operations twenty-three times. The Highway Department staff and its' subcontractors continue to do an excellent job of keeping the roads clear and safe.



Paving Construction Goals for 2010: Townsend Hill Road and Wallace Hill Road are the next priorities when funds become available. Chapter 90 funding will again dictate how much road construction and sidewalk replacement can actually be completed this coming year.

Waste Oil: 1,034 gallons of waste oil were collected from January through December of 2010. Waste oil is collected at the Highway Department on the first Saturday of each month from 8:00 AM until 12:00 PM. Containers are returned to the resident. If a holiday falls on the Friday before the first Saturday or during that weekend, then waste oil will be collected on the second Saturday of the month. This service has continued at the new facility located at 177 Main Street. Waste oil collection dates can be found on the towns' web site. We thank you for your cooperation regarding this matter.

The highway department's Fleet Mechanic has now been with us for just over a year and has made significant improvements to our aging fleet. He is doing his best to maintain our vehicles and equipment which is a good lead-in to the biggest issue facing the highway department. It is our aging fleet. The Capital Planning committee has been reestablished and is in the process of fine tuning the towns' capital needs. They are very well aware of the highway departments' needs but there is only so much they can do with the finances that they have.

With budgets being tight there is no arguing that delaying big purchases is an easy way to save big dollars and deciding whether to replace vehicles can be a tough decision. And as the budget belt continues to tighten, it's easy for both town officials and residents to hold off on equipment expenditures. Unfortunately there is a trade-off. As vehicles and equipment age, parts begin to wear or break more frequently which in turn leads to repair costs going up and parts becoming harder to find. However, the only option we have is to repair it. But this sometimes forces us to make decisions we might not normally make. Do I really want to put a new transmission in a twelve year old vehicle with 140,000 miles on it? In theory we all know the answer to that. But there is no other choice. We have to make do. Then there is the fact that an older fleet is not as fuel efficient as newer models. And with the unending rise in fuel prices this means an increase in the fuel expenses.

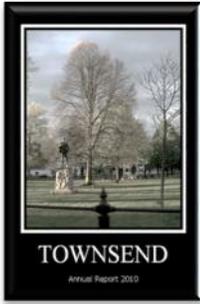
But no matter how old our equipment is, the Townsend Highway Department will make every effort to maximize the efficient, effective use of our resources in the maintenance and upkeep of the roadway system. We are committed to public safety and providing the highest level of service to the community.

My sincerest thanks go out to my staff for all the hard work they perform throughout the year. The highway department has a great team!

Please feel free to contact our office if you have any questions or concerns regarding any of the Town's roads. We will be glad to help in any way possible.

Respectfully submitted by,
Ed Kukkula, Highway Superintendent





WATER DEPARTMENT

“A safe, reliable water supply is critical to the success of any community. It creates jobs, attracts industry and investment, and provides for the health and welfare of citizens in ways ranging from disease prevention to fire suppression.”

The Water Department is pleased to submit its annual report for the year 2010. This year we pumped a total of 233,238,000 gallons of water that supplied approximately 7,200 customers. Also, to maintain a neutral P.H. for the purpose of corrosion control 15,569.8 gallons of Sodium Hydroxide was introduced into the distribution system at all well sites. For disinfection purposes 265.8 gallons of Sodium hypochlorite (Chlorine) was added to water. We recorded a total snow fall of 29 inches and a total rain fall of 33 inches.

Annual Statistical Data	Main St. Pumping Station	Cross St. Pumping Station	Harbor Trace Pumping Station	Witch's Brook Well # 1	Witch's Brook Well # 2	Source Totals
Total Days Pumped - January 2010	27	31	23	31	31	143
Total Days Pumped - February	22	27	24	28	28	129
Total Days Pumped - March 2010	25	31	25	31	31	143
Total Days Pumped - April 2010	27	30	20	30	29	136
Total Days Pumped - May 2010	30	31	22	18	19	120
Total Days Pumped - June 2010	30	30	30	0	0	90
Total Days Pumped - July 2010	31	31	31	26	0	119
Total Days Pumped - August 2010	30	31	31	31	0	123
Total Days Pumped - September	30	30	30	30	0	120
Total Days Pumped - October 2010	30	31	21	31	0	113
Total Days Pumped - November	29	30	22	30	0	111
Total Days Pumped - December	27	31	24	27	0	109
Total Pumped (MG) - January 2010	4.267	4.354	3.930	2.012	2.644	17.207
Total Pumped (MG) - February 2010	3.142	3.894	4.097	1.782	2.325	15.239
Total Pumped (MG) - March 2010	3.403	4.037	4.437	2.021	2.461	16.358
Total Pumped (MG) - April 2010	4.714	4.437	3.527	2.454	2.601	17.733
Total Pumped (MG) - May 2010	7.790	5.863	5.935	1.881	1.864	23.333
Total Pumped (MG) - June 2010	8.095	5.775	9.330	0.000	0.000	23.200
Total Pumped (MG) - July 2010	7.727	6.262	9.462	7.123	0.000	30.574
Total Pumped (MG) - August 2010	6.734	5.472	6.301	8.194	0.000	26.702
Total Pumped (MG) - September	5.422	4.070	5.416	5.684	0.000	20.591
Total Pumped (MG) - October 2010	4.580	3.367	3.555	3.855	0.000	15.358
Total Pumped (MG) - November	4.318	3.433	2.246	3.416	0.000	13.413
Total Pumped (MG) - December	3.886	3.606	3.061	2.977	0.000	13.530
Total Pumping Days 2010	338	364	303	313	138	
Total Pumped (MGY) 2010	64.079	54.570	61.296	41.399	11.894	233.238
Average Daily Pumped (MGD) 2010	0.176	0.150	0.168	0.113	0.033	0.639
Maximum Daily Pumped (MGD) 2010	0.495	0.360	0.614	0.452	0.198	1.547

MGY= Million Gallons per Year MGD=Million Gallons per Day. Pumped amounts are in million gallons, i.e. 4.267 = 4,267,000 gallons

PROJECTS/IMPROVEMENTS

- A 40kw Photovoltaic (PV) Solar Array System was constructed at our Harbor Trace Pumping Station. Funding for this project was federal stimulus funds provided by the American Recovery and Reinvestment Act (ARRA) in the amount of \$325,000. Initially the first three months of being on line indicate an approximate 40% savings in energy costs.
- Witch's Brook Pump Station 2: A new Pump and Motor with a Variable Frequency Drive (VFD) was installed to replace the existing pump and motor. Also replaced was the automatic transfer switch which automatically starts the generator in the event of a power outage. Also power and instrumentation wiring was replaced and upgraded and moved from overhead to underground. Water Department personnel provided the excavation for the underground wiring. Also for testing purposes Water Department personnel installed and replaced 4 isolation gates and a hydrant between the two stations. Funding was also provided by (ARRA).

40Kw Photovoltaic (PV) solar array system Harbor Trace Pumping Station



- Approximately 1,100 feet of 8 inch water main was added to the system to provide water to the Patriot's Common Development off of Haynes Road.
- As a result of a Professional rate survey we had performed after careful review of our overall current and future financial needs we had to increase water rates. The rate survey took into account such things as but not limited to current and future challenges we face from operational costs, debt service costs, capital needs and, from an accounting standpoint our obligation as an "Enterprise Fund". The Water Department is a self-supporting nonprofit entity. We do not operate from any funds derived from property taxes. We operate strictly from revenue taken in from water receipts. In accordance with Enterprise Fund accounting practices and our "Enabling Acts of 1920" if we cannot meet our financial obligations for the water enterprise fund that burden will fall upon the Town or the General Fund. The decision to raise rates given the current economic climate was not an easy one nor was it



Water main installation along Haynes Rd. to provide water to new Patriots Common Development

made in haste. We understand the additional burden this places on our customers and we have made provisions if preferred for customers to be placed on a payment plan.

- We were notified by the Police Department that as of January 1, 2011 they were no longer going to monitor for our alarms. We began looking into alternatives such as out sourcing our alarm monitoring needs through private companies. Although this would suffice for the short term it would only provide us with

still limited alarm capabilities. We decided to look into and pursue the implementation of a full Supervisory Control and Data Acquisition (SCADA) system. This would provide us with the capability to not only monitor for alarms for any situation but, monitor the operation of the entire system while collecting and storing numerous amounts of data remotely. This will allow us to operate the system more effectively and efficiently also this type of system is highly recommended by the Department of Environmental Protection (DEP). Because we propose the system to be operated by radio frequency a radio path survey was done and results were very good. This would be an immediate cost savings in monthly fees by eliminating several lease lines that are old and outdated. We would like to take this opportunity to also thank Police Chief Marshall for allowing us an extension in monitoring for our alarms until the SCADA System is in place.

REGULATORY UPDATES

- Residential Sprinkler Regulation: Its apparent that the Board of Building Regulations and Standards took up the adoption of the International Building Code that includes the requirement for residential sprinklers in all newly constructed or “Significantly Renovated” one and two family homes. This considerably increases the responsibility of all water suppliers from monitoring installations to assure adequate backflow protection is installed so that water quality is not compromised.
- The Ground Water Rule went into effect making changes to monitoring, sampling, treatment technique, public notification and, record keeping requirements to name a few.
- Total Coliform Rule: The Total Coliform Rule has made changes in water quality monitoring frequency, established a Maximum Contaminant Level Goal (MCLG) and a Maximum Contaminant Level (MCL) for E.Coli which is a direct threat to public health. It also eliminates the (MCLG) and (MCL) for Total Coliform which is by itself not a direct threat to public health only an indicator of the presence of potentially harmful contaminants.

GENERAL MAINTENANCE

- Maintenance of the distribution system consists of approximately 50 miles of water main, 2,070 service connections, approximate population of 7,200 residents, 365 hydrants, 5 pumping stations with treatment for corrosion control, 2 storage tanks and an office/garage.
- The distribution system was flushed by means of our semi-annual uni-directional flushing program. All dead end hydrants were flushed semi-annually as well. Hydrants were also inspected in the spring and fall for leakage; gaskets were replaced as needed, hydrant caps were greased and flags installed for winter operations.
- We continued inspecting and assessing the hydrants in the Timberlee Park distribution system. Repairs were made as needed. Also, we continued inspecting all main line gate valves and boxes. Gate boxes were cleaned out and straightened to make sure the gate valves can be accessed.
- Master meters, flow and pressure transmitters were serviced and calibrated at all pumping stations and at both storage tanks.
- Main operating valves at both pumping stations were serviced as well as the 16” altitude valve at the Highland St. Storage Tank.

- Chemical feed pumps were serviced, pH probes and analyzers were cleaned and calibrated at all pumping stations. The PH probe at the Harbor Trace station was replaced due to age.
- As part of our ongoing Cross Connection Control Program, annual and semi-annual testing was performed on all commercial, industrial and municipal back flow prevention devices. These devices are designed to prevent any non-potable substance from contacting and contaminating the public water supply. Regular testing and proper maintenance of these devices is essential in protecting public health.
- Five (5) new water services were installed. Two (2) services were replaced and eleven (11) leaks were repaired, two (2) hydrants were replaced, two (2) water main breaks were repaired and, two services were disconnected. Curbstops, cellar valves and, meter setups were repaired/replaced as needed.
- Water Department personnel also repaired, raised/lowered or replaced main line gate boxes as needed.
- As a member of Dig Safe, we are electronically notified of any excavation within the distribution system. This requires Water Department personnel to locate and mark all water lines in the area before excavation begins. Water Department personnel responded to and marked out 211 dig safe requests.
- As always part of our winter operations means keeping all hydrants accessible. This continues to be a challenging and time consuming task. We want to thank Fire/EMS Chief Don Klein and the Fire Department for their assistance. Although we work diligently after every snowstorm to clear snow from hydrants, it can take several days to 2-3 weeks to clear every hydrant or longer if snowstorms are only 2-3 days apart. Residents and business owners are encouraged to clear snow away from hydrants in front of or close to your home or business. Taking a few minutes to clear snow away from a hydrant saves Fire Department personnel critical time accessing the hydrant. This could mean significantly limiting damage to or possibly saving your home, business or saving someone's life.

WATER QUALITY

- All State and Federal required water quality testing for approximately 100 regulated and unregulated contaminants was performed. Samples taken for analysis include Nitrate, Nitrite, Perchlorate, Secondary Contaminants, Synthetic Organic Compounds (SOC's), Volatile Organic Compounds (VOC's), Inorganic Compounds (IOC's), Sodium, Radium, Lead & Copper and monthly Bacteriological Analysis. We are happy to report that water quality for the residents and businesses of Townsend continues to meet or exceed all state and federal requirements. We would like to take this opportunity to thank the twenty (20) residents that participated in our Lead & Copper program, your participation and assistance is greatly appreciated.
- During routine monthly water quality sampling we noticed a detection of Total Coliform bacteria in the Highland Street storage tank during the months of June, July and, August. This is not uncommon in the water supply industry due to the unusually hot summer and demand on the system. Each time we experienced a detection, the tank was isolated and taken off line, disinfected and additional sampling was done for water quality purposes and to assure an adequate chlorine residual was present. An effective solution is to make sure there is adequate mixing of the water within the tank. The conventional method is to draw the tank/s down enough to a level where there would be sufficient amount of mixing of the fresh water being pumped in and the "old" existing water in the tank. Without the assistance of a "mixing system" this is often difficult to accomplish due to demand during this time of year. If tank levels are drawn down to levels low enough to provide adequate mixing the demand may be too great to allow levels to recover thus, compromising fire protection as well as sufficient pressure for customers in the higher

elevations. We will be researching into the feasibility of alternative mixing systems. Other than initial cost over time a mixing system will not only pay for itself but, save money in terms of extra or overtime labor costs, additional testing costs, additional treatment chemical costs and, possible ramifications from the state (DEP) due to water quality non-compliance issues.

EDUCATION

- Seminars and classes were attended to further education in the water industry and to stay current with changing regulations, new technology, new products and, to accrue mandated total contact hours (TCH'S) in order to retain state and federal required operator's licenses for distribution and treatment. Water Department's are strictly monitored by the state and subject to random audits to assure that employees possess the required licenses and total contact hours (TCH's).

CONCLUSION

- As Superintendent, I would like to take this opportunity to recognize and thank the employees of the Water Department, Mike MacEachern, Jim Blanchard, Jean Dinon and Brenda Boudreau for their dedication and hard work . It takes a combined effort to continue to maintain and provide safe high quality drinking water to the residents and businesses of Townsend.
- Maintenance and operating reports of the Water Department are available at the office at 540 Main Street, West Townsend. The office is open Monday through Friday from 9:00 a.m. to 3:00 p.m., and the hours of operation are from 7:00 a.m. to 3:30 p.m. Monday through Friday. The Board of Water Commissioners meets the second Monday of each month at 5:30 p.m. Please feel free to attend and participate in these meetings.

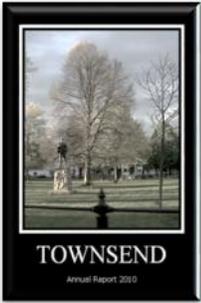
Respectfully submitted by:
Paul L. Rafuse, Superintendent

BOARD OF WATER COMMISSIONERS

John L. Caten Jr.
Chairman

Niles S. Busler
Vice Chairman

Francis McNamara
Member



CEMETERY & PARKS DEPARTMENT

This past year proved to be another busy year for the Cemeteries and Parks Department.

Department projects included washing, restoring and resetting headstones at all three cemeteries, Tree work continued and areas around the historic markers on meetinghouse Hill Road were cleared. Extensive restoration was done to the gazebo on the Common, and a new bubbler added to the back of the Common.

The Department was fortunate enough to be the recipient of several Eagle Scout projects. A meditation garden was added at Hillside Cemetery by Adam Reno. A revolutionary flag pole was placed at the Old Burial ground by Gregg Carkin. A ceremony of dedication was held on Veterans Day.

Town's people continue to use Howard Park to enjoy hiking and fishing along the river. The Townsend Minutemen held a revolutionary campsite reenactment in the park as well.

The department would like to thank Townsend Businessmen's Association and the Fire Department for their help with the Christmas lights on the Common. A special thank you to Terry McNabb for his donation of flowers and providing the upkeep to the floral barrels on the Common.

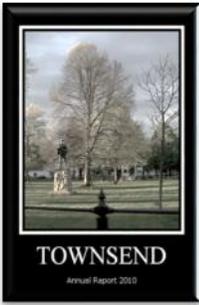
The Commissioners continue to be amazed at the hard work and professionalism shown by the department employees. Their dedication, flexibility and willingness to work in adverse weather conditions continue to

be a credit to the department. The Commissioners would like to thank Roger Rapoza for his leadership, always having a crew ready for whatever task comes along and his ability to step up to the plate when needed.



Respectfully submitted by,
Cemetery & Park Commissioners

Raymond Boyes - Albert (Tubby) Boucher - John Barrett



LAND USE COORDINATOR

The Land Use Coordinator (LUC) serves as the professional charged with the coordination of overall planning and policy making in support of the Planning Board, Conservation Commission and Zoning Board of Appeals. The LUC also works in conjunction with other Town Departments, the Housing Authority, Board of Selectmen, Finance Committee, Capital Planning Committee, Strategic Planning Committee, and Master Plan Committee, along with a number of State and Federal agencies to further the goals and objectives of the Department. In addition, the LUC works with the Town Administrator and Town Counsel on any land use

issue needing legal clarification and opinion.

The LUC coordinates policies and procedures of the Land Use Boards in order to streamline the permitting process on applications for projects including but not limited to subdivisions, site plan review, wetlands permits, special permits, variances, and general and zoning bylaws. The position also provides oversight related to public hearings in conjunction with tree removal under the Scenic Roads Act and road acceptance or discontinuance of public ways, as well as the process for the town to exercise its First Right of Refusal Option on properties classified as recreation, forestry and agriculture (Chapter 61, 61A & 61B). The LUC is responsible to communicate with other towns regarding land use strategies that have been effective, as well as seek grant opportunities, write grant applications and administer grants received for land use purposes.

Karen Chapman and Jeanne Hollows have served as Co-Land Use Coordinators for the town since 2006. Karen is also the Zoning Board of Appeals Administrative Assistant and Jeanne is also the Planning Board Administrative Assistant. In 2010, Jeanne and Karen worked on many projects for the Land Use Boards. In addition, they have attended Department Head meetings, managed collection and payments for Legal Ads and 53G Accounts, implemented comprehensive online databases for case histories, handled budget preparation and tracking, and the ordering of department supplies.

2010 saw another year of budget challenges. The Land Use Department was asked to submit a level funded budget, as well as one showing a possible 15% cutback scenario, with priorities outlined. The level budget was passed. The Finance Committee asked the Land Use Boards to review their fees to ensure the monies collected cover the cost of processing permit applications. As a result all three Boards raised their fees, mostly due to an increase in advertising costs for legal notices.

The LUC oversees the town's compliance with Federal stormwater regulations. Under the U.S. Environmental Protection Agency's (EPA) Clean Water Act, Townsend is subject to the National Pollutant Discharge Elimination System (NPDES) Phase II General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4). The NPDES Stormwater Program regulates discharges from MS4s (which can include catch basins, storm drains, detention and retention basins, pipes, and drainage ditches), construction activities, and industrial activities. Polluted stormwater runoff is commonly transported through MS4s, and often discharged untreated into local water bodies we use for drinking water, fishing, and swimming. To prevent harmful pollutants from being washed or dumped into an MS4, cities and towns are now mandated to obtain a NPDES permit, and to develop and implement a stormwater management program to reduce contamination from stormwater runoff and prohibit illicit discharges. The LUC is responsible for implementing the Program's "measurable goals," which consist of: Public Education and Outreach, Public Participation and Involvement, Illicit Discharge Detection and Elimination, Construction Site Runoff Control, Post-Construction Runoff Control, and Pollution Prevention and Good Housekeeping; and must submit an annual report to the EPA and Department of Environmental Protection (DEP) by May 1st of each year.

Jeanne is spearheading an effort to develop Stormwater Management Rules & Regulations for the Stormwater Authority (Planning Board) in support of the NPDES Phase II Stormwater Bylaw that was adopted by the town. With the help of a committee consisting of members from various town departments including the Building Commissioner, Board of Health Assistant, Conservation Agent, Highway Superintendent, and the Nashua River Watershed Association, the final stages of completing the arduous task of creating regulations and associated forms governing development projects affecting stormwater runoff is almost complete. The Planning Board must approve the new set of regulations in a public hearing.

In 2010, the Federal Emergency Management Agency (FEMA) revised its Flood Insurance Rate Maps (FIRMs) and an associated Flood Insurance Study, requiring the town to adopt the new maps as a requisite for the Town's residents to maintain eligibility in the National Flood Insurance Program. Jeanne and Karen worked with FEMA and a State consultant to draft articles to satisfy FEMA's requirements. Although flood zones were exactly the same as the previous (1982) maps, the new digital maps are of better quality and individual house locations are now clearly visible. As a result, many residents were informed by their mortgage companies that they had a new requirement for flood insurance. Jeanne and Karen received requests for information from stunned residents and directed them to FEMA, as the town was told by FEMA not to interpret the new maps for residents. The phone number to contact FEMA is 877-336-2627.

Also in 2010, the DEP required town meeting approval of the new Harbor Trace Well site and associated Zone of Contribution Map, resulting in amendments to the Groundwater Protection District Bylaw. A map of the Witches Brook wells and zones had also been approved by DEP, but not yet accepted by the town. Jeanne worked with Water Superintendent Paul Rafuse, DEP, and the Planning Board to ensure the correct maps, language and information was contained in the article for Town Meeting approval. Townsend now has five accepted and permitted drinking water wells, located at: Cross Street, Main Street, Harbor Trace (off South St.), and two wells at Witches Brook, serving the "Timberly Park" area.

Jeanne and Karen helped draft amendments to Zoning Bylaw §145-26 governing agricultural uses in residential zones in response to a Town Counsel memo outlining new State Law exemptions (Ch. 40A, Section 3). The articles passed at Town Meeting and now provide more favorable conditions for farming without a Special Permit by reducing the percentage of products that must be grown on site, while providing some protection, with mandates for minimum acreage and confirmation of annual sales.

In January, Karen sent out requests for nine volunteers to serve on a Committee to update the town's Open Space and Recreation Plan (OSRP). The following residents volunteered to serve: Michele Busler (Historic District Commission), Niles Busler (Water Commission), Karen Clement (citizen-at-large), Eileen McHugh (citizen-at-large), Sheila Murphy (Board of Health rep), Tom Nevins (Planning Board rep), Rick Corsini (Recreation Commission), Bill Rideout (citizen-at-large), and Mary Small (Conservation Commission). Thank you to these dedicated volunteers for contributing so much of their time to benefit the town. The OSRP is critical to land use planning as it sets forth goals and objectives to best utilize the town's resources while accommodating population growth, protecting habitats, and promoting neighborhood parks and outdoor recreational facilities. To obtain the benefits of development without losing valued environmental assets, the town must plan how to use its land. Planning provides the opportunity to assess where we are, where we would like to go, and how we might get there. The State requires cities and towns to submit an OSRP for approval, as it is used as a determining factor in awarding grants for projects such as open space purchases and recreational facility upgrades. Preliminary analysis of a town-wide-survey indicated residents are primarily concerned with the protection of our drinking water, would like more public information available about our open space and recreation, and also cited the lack of safe access for bicyclists and pedestrians to navigate the town. The full results will be presented in a public forum at which time committee members will solicit input from the general public regarding the future of Townsend's open space parcels and

recreational facilities. The revised OSRP should be completed and submitted to the State in 2011. Karen Chapman is serving as support staff/coordinator of the committee, providing data and secretarial support, and is also creating the required maps for the OSRP using the town's Geographic Information System (GIS).

In the area of affordable housing, the State Department of Housing and Community Development (DHCD) requires that at least ten percent of a city or town's housing stock be affordable. As of December 22, 2010 Townsend has an affordable percentage of 4.0% or 126 units. This is an increase from the previous 2.7% in 2008. The increase can be attributed to the 36 rental units, reserved for the low and moderate income elderly, which were added at the Townsend Woods Senior Housing behind Atwood Acres, along with 8 affordable units built in the 40B development off Highland Street, and one Habitat for Humanity house on Apple Drive. Five units were deemed to be no longer affordable and removed from the inventory. The 40B project known as Turnpike Village will add 48 units to the count once a building permit is obtained for the project. In addition, 4 more affordable units will be constructed in the Highland Street 40B development. This will increase Townsend's total to 178 or 5.6% affordable units. Under the newest DHDC regulations, homes eligible for rehabilitation assistance under the Community Development Block Grant (CDBG) program will no longer be included in the count. Another variable is that the percentage of affordable units is based on the total number of housing units in town, which was 3,162, according to DHCD and the 2000 census. When DHCD begins using the 2010 census data, Townsend will most likely be negatively affected due to an increase in housing units, and therefore an overall reduction in the percentage of affordable units.

In February 2010, Karen and Jeanne assisted Shelly Hatch of the Montachusett Regional Planning Commission in applying for new CDBG monies to help rehabilitate homes of low income individuals and families. Unfortunately, Townsend was not chosen to receive these monies.

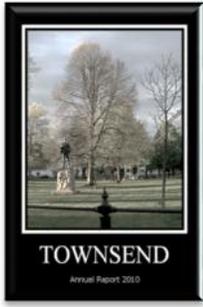
Jeanne is working with the Planning Board to finalize the Draft 2008 Master Plan. A nine member committee of volunteer residents completed the draft in 2008 and the Planning Board is waiting for comments from the public and other boards before proceeding to the final steps.

Karen and Jeanne frequently receive phone calls from various entities requesting land use information regarding specific properties in the town. Some of these requests require significant research.

Karen attended several outside training seminars to further her knowledge of land use issues including, a Watershed Summit sponsored by the Nashua River Watershed Association (NRWA) bringing together stakeholders in the watershed to discuss ways to have towns and organizations work together to protect the water resources of the region. Other training sessions were "Open Space Planning: Saving Land and Money," "Accepting Conservation Restrictions: What You Need to Know," "Procurement," and "Open Meeting Law Changes". Karen also participates in quarterly Nissitissit and Squannacook Rivers Watershed Group meetings held at the NRWA.

Lastly, a big thank you to all the residents who volunteer their time and expertise to serve their town on the three land use boards.

Respectfully submitted by,
Karen Chapman & Jeanne Hollows
Co-Land Use Coordinators



PLANNING BOARD

Six members have volunteered their time throughout 2010 to serve on the Planning Board. The Board's responsibilities include the review and endorsement of Subdivision Plans, Site Plan Special Permits, "Approval Not Required" (ANR) Plans, and applications submitted under the "Scenic Roads Act." The Board also serves as the Stormwater Authority to oversee the Stormwater Management Bylaw, and is in charge of updating the Town's Master Plan. Agendas are posted on the Outdoor Public Notice Board and on the Town Web Site. All are welcomed and encouraged to attend meetings, typically held on 1st and 3rd Mondays, or the 2nd and 4th, as holidays and schedules dictate.

Jed Coughlin again served as Chairman. Jeff Peduzzi was re-elected to a 5-year term on the Board and serves as Vice Chairman, and Nik Thalheimer was elected Clerk. Karen Coughlin and Gini King continue on as members, and Chris Jones was re-appointed as an Associate Member. An Associate is authorized by the Chair to act on special permit applications in the case of absence, inability to act, or conflict of interest on the part of any member; or in the event of a vacancy.

Several members serve in additional capacities. Nik Thalheimer was elected to the Board of Selectmen in April and also serves as the Board's Representative to the Town Properties Committee. Jed Coughlin is the Board's Representative to the Capital Planning Committee and also the Montachusett Joint Transportation Committee. Gini King is a member of the Town's Finance Committee, and Jeff Peduzzi remains the Board's Representative to the Master Plan Update Committee. The Board gratefully responded to a Volunteer Response Form submitted by resident Tom Nevins and appointed him as their Representative to the newly formed Open Space and Recreation Committee.

During the year, the Board reviewed and endorsed 4 applications for Approval Not Required (ANR) Plans, resulting in 8 new or lot-line-adjusted lots, and 5 non-buildable parcels.

A Site Plan Special Permit was granted by the Board, under the watch of a peer review engineering firm, to Wayne's World to construct an addition and make renovations to an existing auto repair shop located on Dudley Rd.

The requirement to act on a Special Permit within two years was extended for a second time to developer, Scott Blackburn, to build "Locke Brook Run," a 20-unit Open Space Multi-Family Development (OSMD) off West Meadow Rd. The enactment of a new State Law in August allowed an automatic extension of permits granted between Aug. 2008 and Aug. 2010 to accommodate developers dealing with a downturn in the economy. After the permit had been extended once by the Board to 10/15/11, the new law granted an extension for an additional two years, to 11/15/13. When built, one unit is to be donated to Habitat for Humanity to provide additional affordable housing to the Town.

The Board worked with developer, Peter DeCarolis of DECA Corp. and his attorney to achieve a final plan endorsement, for a 7-lot subdivision on an environmentally sensitive 111 acres off Haynes and

Proctor Road entitled, "Village at Patriot Common." This project will protect 48 acres of deed-restricted open space and see one 58-acre lot marketed as an Equestrian Farm. Construction is scheduled to begin in the spring of 2011.

Public Hearings were held to address several citizens' petitions. Two proposed amendments would have enlarged the Outlying Commercial District to include four lots on Main St., and one on Pepperell Rd. The Planning Board declined support, citing safety issues, increases in noise and traffic, negative impacts on property values, and no clear benefit to the Town. The measures did not pass at Town Meeting.

Additional Citizen's Petitions for amendments to minimum requirements for an Open Space Preservation Development (OSPD) were not supported by the Board and did not pass at Town Meeting.

Public Hearings were held to review bylaw amendments that passed at Town Meeting related to Definitions and Location of Districts. Also approved were amendments for allowed uses and Special Permit uses related to Agriculture Exemptions, bringing bylaws into compliance with Mass General Law and the Town's Right to Farm Bylaw. Amendments related to the Floodplain District Bylaws, and adoption of updated Flood Insurance Rate Maps and a Flood Insurance Study were approved. These were required by the Federal Emergency Management Agency (FEMA) to ensure the Town's residents will have continued eligibility in the National Flood Insurance Program. The Board also held a public hearing to review and adopt maps delineating the Groundwater Protection District, based on notification from DEP the Town needed to include a newly approved Zone for the Harbor Trace Well recharge area, along with a map for the Witches Brook Well site. Related language was amended as well and all was approved at Town Meeting. Several amendments to the Planning Board's Rules and Regulations were presented in public hearing and adopted, including an updated Fee Schedule.

Jeanne Hollows has continued to serve the Board as their Administrative Assistant, and also covers Land Use work, in her position as Co-Land Use Coordinator. Along with drafting amendments to bylaws and Planning Rules and Regulations, she has served on a committee to prepare draft Stormwater Regulations and related documents to support the federally mandated NPDES Phase II Stormwater Bylaw which was adopted by the town. She continues as liaison to bring the Master Plan Update to completion and provides planning and land use services to the public.

2010 saw another year of budget challenges. The Land Use Department was asked to submit a level funded budget, as well as one showing a possible 15% cutback scenario, with priorities outlined. The level budget was passed for the Planning Board, as well as for the entire department.

The Board asked J. Hollows to research the town's cell towers, resulting in the creation of a spreadsheet listing location, contact information and permit renewal dates. When the Board found all permits up to date with the exception of the Bayberry Hill Rd tower, they worked with that owner through the public hearing process to re-instate a Special Permit for a five-year-period.

The Board worked with the owner of Harbor Trace, a 17-lot OSPD Development off South St., to amend his performance guarantee. Construction continues on this development, as well as within "Deer Run," a 15-Lot OSPD off Ash St., despite the lagging economy and a slow housing market.

Work has continued on a draft Wind Energy By-law through the efforts of former member, Stan Vladyka and J. Hollows, with the goal of bringing a proposal to a Town Meeting in 2011.

Participation is still welcome on a draft Master Plan Update compiled by a nine-member citizen's ad hoc committee. The Board solicited input with a memo to all Town Departments and from the general public via the Town website. A goal remains to present a final draft in public hearings prior to formal adoption of the Plan.

The Board continues their allegiance with the Montachusett Regional Planning Commission, through the Town's membership. J. Hollows attended a Workshop Session at their office to review new State requirements in the Open Meeting Law enacted on July 1, 2010. Information was provided to Board Members to ensure they remain in compliance.

The Planning Board continues to work with developers, engineers and the general public to guide community growth, giving due consideration to decisions that will help protect public health, safety, welfare, property values and the environment .

Respectfully submitted by,
FOR THE PLANNING BOARD
Administrative Assistant, Jeanne Hollows



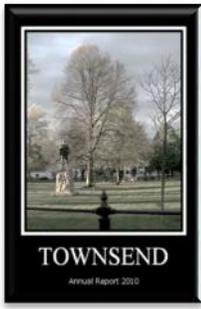
TREE WARDEN

Since the ice storm two years ago, my efforts have been to evaluate the condition of town trees. Some have recovered, some have become hazards and required removal and many have yet to be determined. Any resident knowing of a tree in the town right of way that shown decline or that died can contact me at (978)597-2551 and I'll check it out.

The Elms on the Common have over time succumbed to Dutch Elm disease despite my efforts to treat them, only one survives and I'll continue to prolong its tenure with the injections of fungicide.

The Elms I've planted throughout the town are all doing well.

Respectfully submitted by,
Don Massucco, Tree Warden



CONSERVATION COMMISSION

The number of permit applications reviewed by the Conservation Commission in 2010 increased slightly from 2009. Hopefully that is a sign that the economy is beginning to recover. Ten Notices of Intent and four Requests for Determination of Applicability were filed. Six Certificates of Compliance were issued. The Commission is making every effort to make the application process as minimal as possible to avoid adding any financial pressure to town residents!

Conservation Commissioners serve 3-year terms. We were unfortunate to have two knowledgeable and experienced Commissioners retire after serving with us for many years. Michele Cannon had served 12 years and guided the Commission with her commitment to protecting Townsend's wetlands and wildlife habitat. Her level of dedication, enthusiasm and effort will be difficult to replace. Eric Johnson, an avid hunter, sportsman, man of reason and humor, but commitment as well, had served 6 ½ years. We wish them well in their future endeavors, and have assured them that their return would always be welcomed.

We were extremely fortunate to have two immediate replacements! It is not always the case that a board is filled immediately upon the announcement of vacancies, so we are grateful for the willingness of James Deroian and Peter Noon to step forward and volunteer to serve! Jim is a wonderful asset as he grew up in Townsend and has historical knowledge of the town and its natural resources, and has agricultural experience. Peter is invaluable because of his science background as a teacher and his interest in environmental science. He also jumped right into his new role, volunteering to serve as Clerk of the Commission. Thank you to John Stonefield for volunteering to serve another year as Chairman, which enabled the Commission to continue smoothly while our two new members become acclimated to their new responsibilities. Thank you also to Karen Chapman for continuing to bring her professional expertise to the Board as Vice-Chairman. We also can't thank Linda Mack, Jennifer Pettit, and Mary Small enough for their skill, dedication and willingness to continue to serve on the Commission.

Leslie Gabriliska is in her fourth year as Conservation Agent, and 9th year as Administrator, serving the needs of the public and guiding them through the wetland permitting process. The Agent serves as the professional charged with assisting the Commission with administration and enforcement of the Massachusetts Wetlands Protection Act and the Townsend Wetland Bylaw. In addition, the Agent is entrusted to enforce the regulations of the Army Corps of Engineers and Environmental Protection Agency. Interfacing with the public on a regular basis, Leslie must strike a balance between property rights and development, and the protection of the waters and wetlands under local, state and federal law and she does this with ease and grace. Along with administering the laws of Townsend and the Commonwealth of Massachusetts, Leslie has also developed a close working relationship with the MA Division of Fisheries and Wildlife in a joint effort to protect Townsend's wild lands. With Leslie's forethought and knowledge of the town, she has been instrumental in the State acquiring important parcels for protection of wildlife habitat and water resources. Leslie is exemplary in working as a liaison between the Commission and the public, other government officials, as well as other town boards and departments. Her dedication and passion to protect Townsend's wetlands, waterways and all of their functions is an enormous asset to the town and the Commission. Leslie's depth of knowledge, willingness to learn, and enthusiasm to educate the public is exceptional. She also works closely with volunteers to develop trails

So, what has the Conservation Commission done for Townsend in 2010?

1. Worked closely with the MA Division of Fisheries and Wildlife in acquiring important open space parcels, including additional parcels to that increase the size of the new Townsend Hill Wildlife Management Area. We are so grateful for their investment in Townsend's wildlife habitat and water resources. The town could never have afforded to do so.

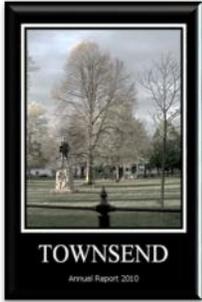
2. Issued 12 new enforcement letters for violations of the Massachusetts Wetlands Protection Act and Townsend Wetland Bylaw. The Commission does not take enforcement lightly, but sometimes it is a necessary measure to stop further unlawful action. Most have been resolved by working together with the homeowner; however, some remain open to be resolved when the snow cover melts.
3. Enthusiastically received the support of 100 volunteer hours from Boy Scout Troop 10 Townsend for improving sections of the trail system in Old Meetinghouse Park. They put down landscape fabric and bark mulch at the Highland Street entrance where there is an abundance of poison ivy, cut and removed brush and fallen trees from the 2008 ice storm, constructed a small log bridge and put up new trail markers. As always, we are grateful for the support of Troop 10! It is interesting to note that the Park has been discovered – it’s quite popular with those who enjoy the sport of geocaching!
4. Filed two endangered species reports and collected data for two potential vernal pools to submit to the Natural Heritage and Endangered Species Program. We appreciate the hours volunteered by Emily Norton and Cathy Kristofferson (Friends of Willard Brook) in submitting certification forms for 10 vernal pools in Old Meetinghouse Park! Our office is always happy to assist residents in doing the same if they believe that they have sighted a rare species or know of a vernal pool that they would like to certify.
5. Continued work on the Open Space and Trails maps and a hiker’s map of Old Meetinghouse Park that will be available on the town’s website for viewing and printing.
6. Reviewed and monitored the Harbor Dam repair project, which was completed by Hollingsworth and Vose this fall. All that remains will be restoration of any landscaping that may wash out if we have spring floods.
7. Spent a significant amount of time protecting rare species habitat.
8. Two members of the Commission, Karen Chapman and Linda Mack, also attend meetings of the newly formed Squannacook-Nissitissit Sub-watershed Working Forum. Consisting of 9 towns in New Hampshire and MA, it brings municipal representatives together every other month to share progress notes on protecting our water supply.
9. At the request of the Finance Committee, the Commission held a public hearing and subsequently raised its fees for large projects.
10. The Open Space and Recreation Plan Committee is currently updating the Open Space and Recreation Plan under the guidance of Land Use Coordinator Karen Chapman. Mary Small represents the Commission on the Committee.
11. Issued only three Emergency Certificates for beaver problems! We thank Mass Highway for resolving what became a beaver pond next to Edward Road and the fire station.

Two important notifications were issued by the Department of Environmental Protection (DEP) this summer. DEP lifted the “advisory drought” on November 19th. This means that DEP will not accept stream flow observations made between August 1, 2010 and October 31, 2010 for the purposes of proving that a perennial stream with Riverfront Area is actually intermittent. Observations made on or after November 1st are acceptable.

Second, the Permit Extension Act authorized by the Commonwealth automatically extended any permit or approval that was in effect or existence between August 15, 2008 and August 15, 2010 for two years beyond its normal expiration date. Its purpose is to promote job growth and aid in the economic recovery. Don’t hesitate to call the office to see if this extension applies to your project!

Conservation Commission meetings are open to the public, and we always welcome new volunteers for a variety of ongoing needs. We especially need volunteers to help maintain trails or create new ones on conservation lands. If you are interested, please call the Commission office at 978-597-1700, ext. 1739, Monday through Friday.

Respectfully submitted by,
Townsend Conservation Commission



ZONING BOARD OF APPEALS

In the year 2010, the members of the Zoning Board of Appeals (the “Board”) were William Cadogan, Darlene Sodano, Craig Stevens, Anthony Genova and Julie Johnson. The Board had two Associate members, John Giunta and Kelly Chambers. Having associate members allows the Board to have alternates that are allowed to vote at public hearings if any members are absent. This allows the Board to carry on its business without delay to applicants. For the first half of 2010, Darlene Sodano served as Chairman, William Cadogan served as Vice-chairman and Julie Johnson served as Clerk. For the second half of 2010, William Cadogan became

Chairman, Darlene Sodano became Vice-chairman and Julie Johnson remained Clerk. Karen Chapman continues as the Boards Administrative Assistant.

William Cadogan joined the Board in 1992 and Darlene Sodano joined the Board in 1995, making the experience of these two members invaluable to the Town and the continuity of the Board. Craig, Anthony and Julie provide valuable insight and renewed interest in the function of the Zoning Bylaws of the Town. Associate members John and Kelly show dedication and ambition in providing their roles in assisting the Board.

The Board meets as needed on Wednesday nights for hearings on applications for variances from the Zoning Bylaws, special permits for various uses, and appeals of decisions made by the Building Commissioner, who is also the Zoning Enforcement Officer.

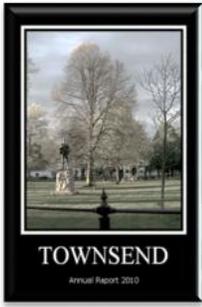
The Board had a very slow year, receiving only five new applications. There were four special permit applications and one request to amend a Comprehensive 40B Permit. All of the special permit requests were granted. Of the four special permit applications, two were proposals to construct an addition to a preexisting nonconforming structure, one was to reconstruct multiple preexisting nonconforming structures and one was to continue an accessory apartment. The amendment request was to change the previously permitted 40B development of 45 2-bedroom detached condominiums with 13 affordable units to two 24-unit rental buildings on Turnpike Road. The Board received this application and is currently in public hearings to receive information related to the project. As a rental project, all of the 48 units would count towards the town’s affordable housing units.

The Board also had one application that was carried over from 2009; an appeal application that was subsequently denied and is now the subject of a lawsuit against the Board.

In 2010, the Board was asked by the Finance Committee to review their application fees to ensure the fees covered the costs associated with processing the applications. The fees were subsequently raised due mostly to the rising cost of legal notice advertising.

ZBA meetings are open to the public and interested parties are welcome to attend. The Board has one opening for an Associate member and anyone interested should submit a Volunteer Response Form to Town Clerk.

Respectfully submitted by,
Darlene Sodano, Chairman



BOARD OF HEALTH

The Board of Health had an exciting year. We still have Chris Genoter as the serving as Clerk. Michelle Dold who was elected in for another term still serves as Vice-Chairman and James Le'Cuyer as Chairman. Meetings are still held the second and fourth Mondays of the month at 6:30 p.m. in the Town Hall. Agendas are always posted in the Board of Health Office several days in advance.

Environmental monitoring of the leachate ponds and wells continue to be a necessity at the landfill, which was capped 6 years ago. The Department of Environmental Protection (DEP) granted a reduction in some of the monitoring over the next 3 years which in turn, grants us a reduction on our contract price. The Board has authorized Weston & Sampson to start conducting testing on the collection lagoons to gather data for the eventual shutdown of the treatment system which could happen as early as 2020. With this being the second reduction of testing requested from the Board to the Department of Environmental Protection the budget has decreased almost \$20,000.

The curbside trash and recycling program with G.W. Shaw enters its final year before the town either renews the Contract or will go outside to bid again. Curbside recycling continues to work well. We earned \$11,871.43 in paper revenue as opposed to less than \$3667.00 the previous year. For 2010 the town collected 370 tons of paper, 296 tons of glass, cans and plastic and 2,984 tons of trash which is 33 tons less trash then 2009.

The upgrading of the Recycling Center from Nashoba Valley Technical High School will be finished once the fluorescent lighting is installed. This upgrade has been substantial to the efficiency of the garage. They also acquired a new locked storage container for fluorescent bulbs and batteries. Stop and check them out!

The Recycling Center is open the 1st and 3rd Saturday from 8:30 AM until 4:00 PM with the following exceptions. February and March the Center is only open the 5th of the month. From April 16th to May 21st it is open every Saturday for the spring cleaning. You may drop off furniture, mattresses/box springs, scrap metal, appliances, tires, batteries, computers, misc. electronics, T.V's, monitors, fluorescent bulbs, books, yard waste, propane tanks and carpeting. Some items have fees to cover off-site disposal costs and these fees have recently been revised. These fees and the schedule are available at <http://www.townsend.ma.us/towngov/landuse/recycling/curbside.htm>. You may also purchase yard composters there and at Apple Meadow Hardware.

Townsend is still a member of the North Central Regional Solid Waste Cooperative (MassToss). Currently membership includes 12 towns. The Cooperative meets approximately every 6-8 weeks to discuss solid waste and recycling issues, DEP updates and open grants. Membership includes technical assistance with negotiating the curbside trash and recycling program which will be up for renewal in 2010. Membership has in the past enabled us to participate in regional household hazardous waste days at Fort Devens in the spring and the Lunenburg DPW in the fall.

The town voted in the fall of 2009 to allocate \$14,465.00 to build a new hazardous waste center at Devens that will be open 20 times a year on Saturday's and Wednesday by appointment only. The center has finally received site permits, the Department of Environmental Protection approval as well as matching funds. As soon as the weather clears construction will begin and the center should open in the spring of 2010.

The Board of Health reviewed and approved 32 new construction septic permits, 21 upgrades for existing homes and five (5) extensions. They also reviewed eight (8) well permits and over 150 water quality tests. For a more detailed listing of all the Board of Health regulates, please review the Nashoba Board of Health report.

A note of caution to all homeowners, when or if you plan on selling your home, please be sure to get a Title V inspection. Title V reports are valid for 2 years from the report date. A Title V report can be extended for an additional year if you provide two annual pumping receipts.

Residents remember if you have a well, a water quality test plus radon is necessary. Water quality tests are valid for 3 years. Don't let surprises ruin your sale or put off your closing date.

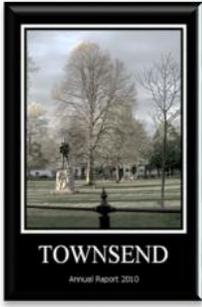
If you have any questions or concerns please call your Board of Health office at (978) 597-1713 Monday and Tuesday 9 AM until 4 PM, Tuesday evenings from 6 PM until 8 PM and Wednesday through Fridays 9 AM - 12 PM. Should we be unavailable and you have a health emergency, please call Nashoba Associated Boards of Health at 978-772-3335.



Townsend Harbor

Respectfully submitted by,
Townsend Board of Health Members:

James Le'Cuyer, Chairman
Michelle Dold, Vice-Chairman
Chris Genoter, Clerk



BUILDING DEPARTMENT

Listed below is the yearly report of activities of the Building Department for 2010

The Building Department is here to interpret and enforce the building codes for the safety of the public. The only way that we can be fully effective is through the issuance of a building permit. This requires the submittal of an application and building plans for review and approval for code compliance.

Some of the most commonly overlooked items that require building permits are siding, roofing, swimming pools and hot tubs, decks, and replacement windows. If you have any projects or repairs planned, or have any questions please feel free to contact the Building Department. We will be pleased to assist you with your permit process.

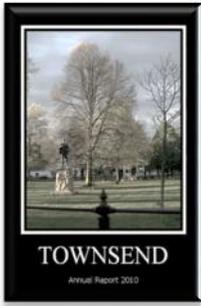
Finally I would like to thank all of the other departments and boards that interact with the Building Department for their continuous support and excellent working relations.

Respectfully submitted by,
Richard D. Hanks, Building Commissioner

Report 2010	Number of Permits
Single Family Dwellings	-4-
Multi Family Dwellings	-0-
Remodeling and Additions	39
Accessory Buildings	16
Swimming Pool and Hot Tubs	11
Commercial and Industrial Buildings	-2-
Commercial and Industrial Renovations	-7-
Solid Fuel Appliances	24
Demolition	-5-
Siding, Roofing, Replacement Windows	67
Decks and Porches	21
Signs	-9-
Business Permits	19
Other	15
Total	239

Total Increase in Valuation \$2,738,995

Collected for 2010	Permits Issued	Fee Collect
Building Permits	239	\$39,108
Safety Inspections	25	\$1840
Collected for the Plumbing Inspector	142	\$9,351
Collected for the Gas Inspector	141	\$5699
Collected for the Wiring Inspector	158	\$12,740
Collected for the Sealer of Wgths. & Msrs.	95	\$2,680
Total Collected by the Building Department		\$71,418



INSPECTOR OF WIRES

I, hereby submit my annual report year ending December 31, 2010. A total of 158 permits were taken out.

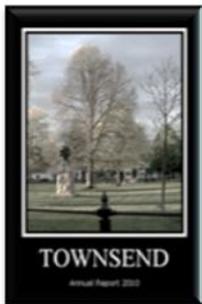
Permits Issued: 158

Fee Received: \$12,740

All electrical work done must be according to the Massachusetts Electrical Code. Permits may be obtained in the Building Department, Townsend Memorial Hall.

I wish to thank Dan Haney, Alternate Inspector of Wires for his help. Also, thanks to all other Departments and Boards for their ongoing cooperation and support.

Respectfully submitted by:
William Choate, Inspector of Wires



SEALER OF WEIGHTS AND MEASURES

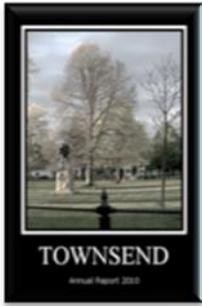
The following inspections for accuracy were performed during 2010:

Inspections Performed: 95

Amount of fees collected: \$2,680

Anyone acquiring new or replacement scales or pumps must have them officially checked and sealed before they can be used. Appointments to have pumps and scales inspected and sealed are made through Eric Aaltonen, Sealer, 978-597-8855.

Respectfully submitted,
Eric Aaltonen, Sealer of Weights and Measures



PLUMBING INSPECTOR

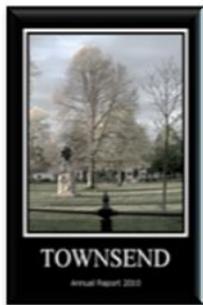
I hereby submit my annual report for the year ending December 31, 2010. There were 142 plumbing permits issued. These permits were issued for new homes, renovations and commercial buildings.

All installation of plumbing must follow the State Uniform Code under Chapter 142 of the Massachusetts General Laws and Titles of the Environmental Code. The Plumbing Code is founded upon certain principles of environmental sanitation and safety through proper design, acceptable and adequate installation, and maintenance. Construction may vary, but the basic sanitary and safety principles are desirable and necessary to protect the health of the people are the same everywhere.

Permits are also required for the installations of hot water tanks, solar heat installations, and any other domestic water connections, including back flow preventers, lawn sprinkler systems, and all septic tank installations must be installed by a licensed plumber. All plumbing must be done by a Massachusetts licensed plumber and is subject to inspection. Permits may be obtained at the Building Department office in the Town Hall.

Permits Issued: 142 Fee Received: \$9,351

Respectfully submitted by:
Richard Kapenas, Plumbing Inspector



GAS INSPECTOR

I hereby submit my annual report for the year ending December 31, 2010. There were 141 gas permits issued. These permits were issued for new homes, renovations, commercial buildings, and heating appliances.

All installation of gas, both natural and liquid propane must follow the State Uniform Code under Chapter 142 of the Massachusetts General Laws and Titles of the Environmental Code. The Gas Code is founded upon certain principles of safety through proper design, accepted and adequate installation, and maintenance. Construction may vary, but the basic safety principles are desirable and necessary to protect the safety of the people and are the same everywhere.

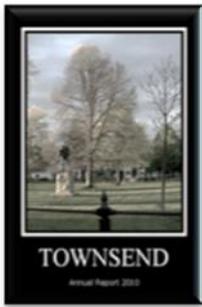
Permits are also required for the installations of water heaters, fireplace logs, heating boilers and furnaces, new or when they are replaced.

All gas must be done by a Massachusetts licensed plumber or licensed gas fitter, and are subject to inspections. Permits may be obtained at the Building Department office in the Town Hall.

I recommend the purchase and installation of a Carbon Monoxide Detector and the regular maintenance of your heating system. Permits Issued: 141 Fee Received: \$5,699

Respectfully submitted,
Richard Kapenas, Gas Inspector

The Plumbing and Gas Inspector would like to thank the people of Townsend for their support in helping him to give better service.



TOWNSEND PUBLIC LIBRARY

The first full year in our beautiful new library building has proven to be a busy one filled with activity and change. Throughout 2010, Townsend residents and many visitors have come in to marvel at the beauty of our new library building and the generosity of such a gift.

Community members have taken full advantage of all that we have to offer.

- We issued 1,214 new library cards and had an average of 5,800 patron visits per month.
- In 2010, the Townsend Public Library checked out 95,382 items.
- Our study rooms have been used by 741 people in 2010.
- We held over 230 library programs throughout the year with over 4,000 people attending, including:
 - ❖ Learn to Knit with Theresa Sawyer and Ellen Duvall
 - ❖ Simple Sewing with Miss Molly
 - ❖ Fiber Frenzy with Kim and John King
 - ❖ Beginners Book Club with Miss Molly and Miss Stacy
 - ❖ Books and Blocks Storytime and Storytime and Craft with Miss Molly
 - ❖ Wool Felting with Kim King
 - ❖ Jewelry making with Alice Struthers
 - ❖ Lego club and Lego Robotics with Bob Harrison
 - ❖ Ice Cream Social (with over 250 people attending!)
 - ❖ Stomp Rockets and water stomp rockets with Dave Schuttler
 - ❖ Cupcake Festival to celebrate our one year anniversary
 - ❖ First annual Food and Farm Event and apple pie contest
 - ❖ Delvena Theatre Company presented “Lizzie Borden and the 40 Whacks”
 - ❖ Halloween Boo Trick-or-treating event
 - ❖ Family sing-along with David Polanski
 - ❖ Gingerbread House Making

Other Highlights:

- Residents were excited to have the additional Sunday hours, January-April 2010, funded by an anonymous donor.
- Summer reading programs for adults, teens and children.
- The Friends of the Townsend Public Library voted in a new board. They elected Bob Harrison as president, Janet Vesper as vice-president, Melissa Hermann as secretary and Cheryl Simoneau as treasurer. The group hosted 2 book sales, both with the help of Nancy French, the 4th annual plant sale and the first ever holiday vendor fair.

Three library staff members have changed job titles this year. After pulling double duty as the Interim Library Director and Children’s Librarian, Stacy Schuttler was hired as our new Library Director, Molly Benevides has been promoted to Children’s Librarian and Karen Savage, former part-time library tech, has joined Molly as the new children’s room assistant. We also welcomed the addition of Lauren Cutrona and Janina Majeran as part-time library techs.

Thanks to our volunteer coordinator, Eileen Barnacoat, we have an extremely active volunteer group. In 2010, we had over 50 active adult volunteers and 20 teen volunteers, giving 2,382 total volunteer hours to our library.

Our website is maintained by library volunteer, Melissa Hermann, who along with Steve Cloutier and Ward Clark, has helped the library staff maintain the 18 PC computers, 6 Mac Computers and 15 laptops offered for public use.

We are extremely grateful for the generosity of The Townsend Public Library Endowment Inc. The group hosted an Evening of Music with the Indian Hill Big Band and gave more than \$4,500 worth of gifts requested by the Library Trustees and the Library Director to the library in 2010. This year the gifts included:

- Forty-three adult non-fiction books
- A one-year license to Heritage Quest Online, an online genealogical research tool
- A bike rack for outside the library
- Two book carts
- A heavy-duty Kitchen Aid mixer for the Meeting Hall
- Installation of Wii components
- Three cooking programs by Liz Barbour's Creative Feast
- A hand-built table for the children's room

Library Trustees:

January-April

Suzanne Doust- Co-Chairperson

Karin Canfield-Co-Chairperson

Terry Duggan-Secretary

Kimberly King

Cheryl Simoneau

Patricia Jeanig-Appointed

April-December

Suzanne Doust - Chairperson

Karin Canfield - Vice Chairperson

Patricia Jeanig-Secretary

Kimberly King

Cheryl Cloutier

Library Staff

Heidi Fowler-Library Director (January-May)

Stacy Schuttler -Interim Director (May-November) Hired as Director (November 2010-)

Molly Benevides-Children's Librarian

Karen Savage-Children's Room Senior Technician

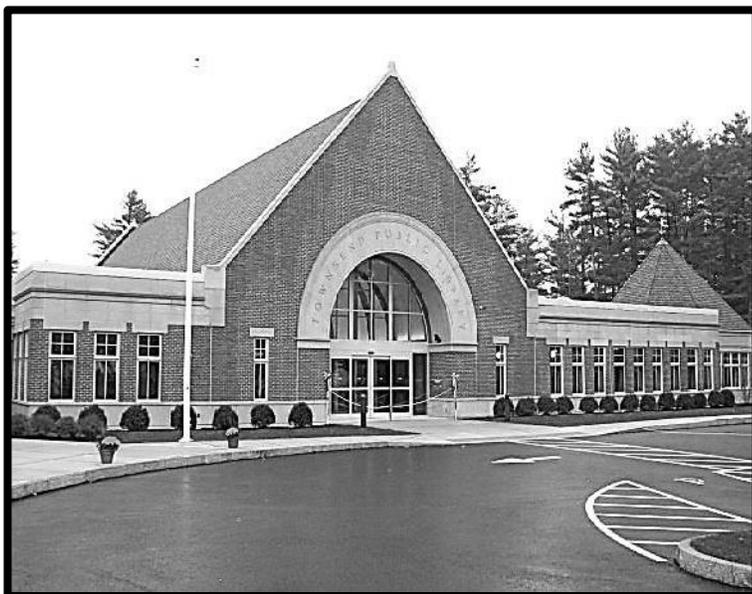
Catherine Hill-Senior Library Technician

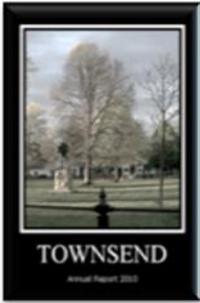
Lori Stevenson- Library Technician

Theresa Sawyer- Library Technician

Laureen Cutrona- Library Technician

Janina Majeran- Library Technician





WEST TOWNSEND READING ROOM

It was an eventful year for the Reading Room Committee. We gratefully thank the Cemetery and Parks Department for their assistance in maintaining the parking lot, wheelchair ramp and walkways this winter and the lawn mowing this summer.

We extend many thanks to the clubs who have aided us in the many ongoing projects. We are looking for individuals willing to help in the area of gardening, cleaning, carpentry and masonry.

We especially thank those groups and individuals who have rented the Reading Room and did their best in keeping the building clean and available for the next rental group.

Respectfully submitted by,
The West Reading Room Committee



BAND CONCERT COORDINATOR

The Townsend Military Band plays concerts on the Common between 7:30P.M. and 9:30P.M. on Thursday evening during the summer months. I request that money be appropriated each year for nine concerts, but the number actually played depends on the weather.

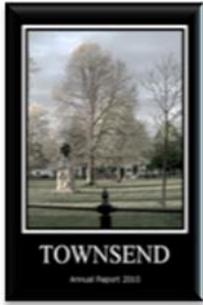


Local organizations sponsor lawn parties in conjunction with these concerts. It is my responsibility to assign dates on a rotating basis. The following groups held lawn parties during the 2010 season:

- Townsend Scout Groups
- Townsend Couples Club
- Townsend Recreation Department
- Townsend Congregational Church
- Townsend United Methodist Church
- Townsend Ecumenical Outreach
- Friends of the Townsend Seniors

- Townsend VFW Post #6538 Ladies Auxiliary
- Townsend Business Association
- Townsend Fire-EMS Relief Association
- Townsend Rod and Gun Club
- Townsend Women's Club
- Friends of the Townsend Library

Respectfully submitted by,
Betty Mae Tenney, Band Concert Coordinator



RECREATION COMMISSION

Townsend Recreation- The Town of Townsend Recreation Department continues to explore new activities that will be of interest to area residents. I am happy to report a full board of commissioners; Rick Corsini, Alice Kennedy, Lynne Leblanc, Pam Shifrin and Sharon Whittier, They are truly a dedicated board. They spend hours of their time doing this volunteer job.

Our summer program continues to be our most popular program. Close to 200 children came for a day, a week or the entire six week summer program. A highlight this summer was watching the raising of the tent for the Kelly Miller Circus at the field behind Hawthorne Brook. Field trips included; Roll-On America, Cinema World, Stone Zoo and the Super Duck Tour. Townsend Library hired, "Animals Around the World, to entertain us! We hired Crystal Entertainment to present an interactive game show. Thank you to 1st Class Gymnastics Academy for teaching tumbling every Tuesday. A thanks too for The House of Moves dance instruction day and Tokyo Joes for karate day! Theme days included Cowboy Day, Crazy Hat/Hair Day, Hippie/Disco Day, Christmas in July, Pirate Day, Halloween Day, and Sport Shirt Day. The annual bike and scooter safety rodeo was held with representatives from both the VFW and Townsend Police. The Townsend Police provided free popsicles and an ice cream certificate to those wearing their helmets. The last day would not be complete without the annual "hose down" by the Townsend Fire Department! We again offered a 9X12 and a 9X2 program as well as weekly and daily rates. The Counselor in Training program was well attended. This class prepares students to work in the recreation field as summer/camp counselors. The Talent Show remains a popular part of summer rec. The Musical Review Show, directed by Abigail Clarke, was a hit! Parents continue to ask us to expand the day. I attempted to secure space at the new meeting hall, as well as the school, for before and after care during daily recreation, however, was denied use by both areas. With high hopes for the future, now having a support group: TRAC (Townsend Recreational Activity Council), a recreation center may turn from a dream to a reality! First though, this group is working on revamping the Hawthorne Brook tennis courts and building a skateboard park. Interested in helping? Contact Karin Canfield at masscanfields@verizon.net

With tennis courts in poor condition in all three towns that encompass our school district, it is time to work toward grants that will help us reopen the courts in Townsend. A town board is currently working on the Open Space and Recreation Plan. Once this is filed with the state, federal grants may be applied for. The United States Tennis Association provided new raquets to each school in the district in 2009, with the stipulation that an in school and after school programs will be held. Townsend Recreation ran programs in Ashby and Townsend, however, could not find an instructor for Pepperell. A week long summer tennis program was held at the Ashby courts.

Under the directorship of Nick Lorenzen, Alice, was presented in Memorial Hall. We would like to thank the Amanda E. Dwight Entertainment Fund and the Townsend Cultural Council, for funding this presentation. By receiving funds, we are able to present this show free of charge each summer to the spectators.

Townsend's Earth Day, "Water Conservation Theme", on the common, a collaboration between the Recycling Committee and Townsend Recreation was well attended. Acts ran continuously on the gazebo, families enjoyed Tom Knight Puppets (courtesy of the Townsend Cultural Council and the Amanda E. Dwight Entertainment Fund), informational talks were given and both businesses and nonprofit groups were at hand to explain their business or cause.

The middle school dances, held at Hawthorne Brook Middle School, for grades 6-8 continue to attract 200 children to each dance. CORI cleared chaperones are needed. E-mail clem6six@verizon.net to volunteer.

Volleyball continues to have a good core of students. It is held on Friday evenings at the Hawthorne Brook Middle School gym for 5th-8th graders. This has proven to be a great feeder program for the high school! A 9th-12th grade clinic has been added too! Many thanks to Becky Adams and Al Mudgett for doing these training sessions.

Group rate tickets were made available to Monster Jam in March.

The Haunted House became a Haunted "Carnevil" Trail this year, due to fire codes that no longer allowed us an indoor venue. Although we had frigid weather, the outdoor trail behind Hawthorne Brook, was a success. We had a DJ and George King provided a hay ride, to return folks to their cars. An unexpected addition was a call from Sterilite, asking me if I could use pumpkins that were dropped off at their dock. Of course I said yes and they were delivered and distributed to the first 70 families that went through the trail. We once again gave an admittance discount, if the person brought canned food for TEO with them. The Brick Steamer provided ice cream certificates for all the children that came and Goss Farm in Dunstable gave a \$1.off coupon for their corn maze. Thank you to Greg Hoffman for creating the trail and all that participated during the night.



Karin Canfield from TRAC collected the funds and set up the ski program for 2011.



Thanks to the ski program coordinators; Mrs. Terleanian for the Spaulding Elementary School and Mr.Ferguson for the Hawthorne Brook Middle School. This program would not occur without these dedicated leaders and their volunteer chaperones.

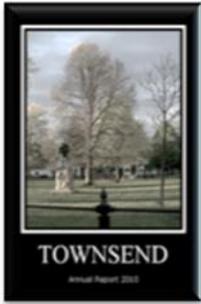
Offerings this year included archery, Beachbody programs,ABC Follow Me and softball.

The Recreation Commission continues to depend on the school district and other town departments to enable us to run our activities. We are thankful for their help.

Unfortunately the town is unable to fund recreation, thus, we are self supporting. We hosted the Kelly Miller Circus and a band concert lawn party, to help raise funds.

If you have any ideas for programs, please contact Karen Clement at clem6six@verizon.net Also, we always need help at the haunted trail and I continue to seek a person to run an adult fitness program, as well as teach tennis.

Respectively submitted by,
Karen Clement, Recreation Director



TOWNSEND MEETING HALL COMMITTEE

Not Your Average Meeting Hall

A gift of the Sterilite Corporation, the Townsend Meeting Hall and Gallery at 14 Dudley Road was dedicated to the town on October 31, 2009. The Meeting Hall serves the town as a resource and respite area for inspiration, education, visual and performing arts, dining, public forums, learning and recreation. The Meeting Hall features a state-of-the-art Audio/Visual system with two drop down screens and a spacious, fully equipped kitchen. Seating can accommodate up to 120 people for dining and 225 people for conference purposes.

Appointed annually by the Board of Selectmen, the five-member Townsend Meeting Hall Committee is charged with the responsibility to promote and fulfill the vision of the benefactor and to maintain the facility as a lasting legacy to Townsend residents

The response and the interest from the wider community and organizations requesting to use the Meeting Hall is exciting! We are however increasingly challenged to meet those requests. The Meeting Hall Committee is responsible for scheduling, posting, opening, closing and securing the Hall. Occasionally that includes early morning, late night, holiday and weekend events. More often we may have four events in the Hall on the same date.

By agreement the Senior Center and Library have reservation priority. Meeting Hall committee volunteers and library and senior center staff oversee openings, closings and cleanup. We hope that one day the town will consider a Facility Manager position and a stipend for that person. In the first full year the Townsend Meeting Hall fulfilled more than 630 reservations. Of that number, 157 reservations were for various youth, adult, profit and non-profit organizations and several private functions including a wedding, family celebrations, fund-raising dinners, scouting and sports awards ceremonies.

The Townsend Meeting Hall Gallery Committee began as a subgroup within the Meeting Hall Committee. The Gallery committee oversees a continuing display of art in the Meeting Hall and the adjacent corridor. Through the generosity of Sterilite Corporation a professional hanging system was installed. Exhibits include work of individual artists, as well as group shows.

Town Meeting voters annually approve a warrant article for a Facility Maintenance Revolving Account. Monies collected from rental and exhibition fees are used to offset basic maintenance, materials and furnishing expenses. We sincerely appreciate the generous donations of appliances, linens and kitchen supplies from the Townsend Public Library Endowment, the Friends of the Townsend Library, the Friends of the Townsend Seniors and the Golden Age Club. We continue to enjoy the support of town

businesses for tools and cleaning materials. We would like the town to consider erecting a sign to compliment the Library sign on Brookline Street.

The Meeting Hall and Gallery committees reviewed and made considerable revisions to the policies, procedures and fee schedules adopted in 2009. We anticipate the Board of Selectmen will endorse the changes in early spring of 2011.

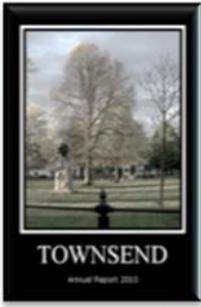
Persons interested in renting the Meeting Hall or requesting an exhibit opportunity should contact the Scheduling Manager by: e-mail- meetinghall@townsend.ma.us; the library website: townsendlibrary.org and follow the link to the Meeting Hall; by visiting the library; or call any member of the Committee for assistance. Exhibit queries should be forwarded to Alice Struthers, 978-597-2057, presently serving as chairperson.

It has been an honor and privilege to serve the town. It is our sincere wish that generations of Townsend residents will continue to find the Townsend Meeting Hall a place a of discovery, pleasure and pride.

Townsend Meeting Hall Committee

Karin Canfield - Suzanne Doust - Catherine Hill - Jane Jackson - David Profit





TOWNSEND MEETING HALL GALLERY COMMITTEE

This committee, which began as a subgroup within the Meeting Hall Committee, has sponsored a continuing display of art on the walls of the Meeting Hall and the adjacent corridor. Through the generosity of Sterilite Corporation a professional hanging system was installed at the time of construction. This system has made the Townsend Meeting Hall Gallery a reality.

The first display, "Townsend Through Time," was in place even before the Library/Senior Center complex dedication. Subsequent exhibits included work of individual artists, as well as group shows:

2010 Gallery Schedule

January - Lee Duckett Panoramic Construction Photograph Auction

February - "From the Heart" Art Show

March - Jeanne Pierce & Joan Wotkowicz Art Exhibit

April - Camera Club of New England Photography Show

May - High School Student Art Show

June/July - "Summertime" Art Show

July/September - Children's Acrylic Painting Exhibit

September - Seniors' Art Show

October - "Remembering Townsend" Exhibit

November - Holiday Greenery Silent Auction

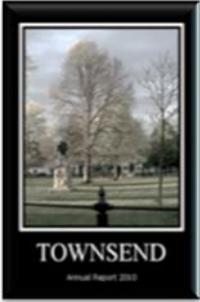
December - "Winter Impressions" Art Show

Members of the committee arranged and hung art works for the shows they sponsored. They supervised installations from outside artists and groups, and coordinated artist receptions during exhibitions. We wish to thank all those who have assisted in many ways to make these activities so successful.

Respectfully submitted,

Alice A. Struthers, Chair - Kim King, Secretary/Treasurer - Joan Wotkowicz - Linda Salisbury - Karin Canfield - Nancy French - Suzanne Doust - Marilyn Reed Brown

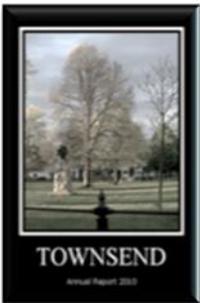




TOWNSEND CULTURAL COUNCIL

In FY 2010 the Townsend Cultural Council granted a total of \$5312 to support twenty programs offered by the Townsend Public Library, Hawthorne Brook, Spaulding Memorial, Squanacook Early Childhood Center, Townsend Recreation, Townsend Earth Day, Project Graduation, the Senior Center, and the Fitchburg Art Museum.

Respectfully submitted by,
Susan Shuford, Townsend Cultural Council



VETERANS' AGENT

I am appointed by the Board of Selectman, but the position is mandated by the State. Each city or town must, by law, have a representative responsible for assisting the Veterans of that community and administering the appropriate funds. Each year the Veterans' Service Officer submits a budget which must be approved by the Town. Part of the budget is allocated for the Service Officer salary and the remainder is used for the funding of Veterans' claims. The claims are reimbursed by the State through the Department of Veterans' services in Boston.

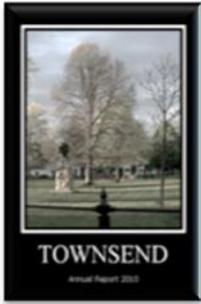
Veterans' Service Officer holds office hours in the Town Hall on Tuesday at 1: 00 P.M. until 4:00 P.M. Veterans' Service Officer can be contacted at 978-597-1700 Ext 1729.

Many Veterans and their families are unaware of the benefits available to them. Benefits include financial assistance for food, heat, medical expenses, and aid for educational expenses. Assistance is available to the unemployed and disabled Veterans.

Legal claims are referred to the Boston Veterans' Service office.

Each case is service with the utmost discretion. Individual cases are confidential and not open to the public. Approximately 100 Veterans are assisted each year in Townsend. Townsend veterans' received \$19,360 in Chapter 115 benefits for FY 2010.

Respectfully submitted by,
Joseph J. Mazzola, Veterans' Service Officer.



COUNCIL ON AGING

Mission Statement: The Townsend Council on Aging is committed to the continued growth and well being of our senior citizens by providing programs, education, information and referral services with a goal of helping seniors achieve the best quality of life possible.

Mission Statement: The Townsend Council on Aging is committed to the continued growth and well being of our senior citizens by providing programs, education, information and referral services with a goal of helping seniors achieve the best quality of life possible.

The Council on Aging and Senior Center (dedicated to Roy & Nancy Shepherd) are located at the new Complex at 16 Dudley Rd. Our hours are 9-3 Monday through Thursday; 9 - 2 Friday.

The COA office continues to provide information and referral services as needed and works with local and state organizations providing services for our senior citizens. Office hours are the same as the senior center hours.

2010 was a very busy year with many, many programs to offer such as Line Dancing; Qi Gong; Meditation; Watercolor Classes Including beginner classes taught by our own Linda Salisbury; Also offered by the senior center, Bingo (thank you Bob Tumber & Avis Roy); Computer Classes (Bill Conaway); Arts & Crafts; Fitness; Chair exercises; Wood carving (Floyd Truitt); ping pong; Wii bowling/golf; and much more. We continue to provide education, socialization, opportunities, support and entertainment for the sixty-plus age group of Townsend.

Congregate meals are now held in the Meeting Hall at 12 noon on Wednesdays. Our average attendance for these meals is 50. The cost for the meal is a \$2.00 donation. We look forward to adding another day or days to the meal schedule in 2011.

Meals on Wheels continues to be going strong and serving shut-ins throughout Townsend. Many thanks to Jen; Jack; John, Ellen and Eric for their continued time and commitment to MOW! Special thanks to Jen who retired from the MOW this year after delivering for us for over ten years! We will miss Jen greatly.

SHINE (Serving Health Information Needs of Elders) services are available by appointment. Volunteer, Ann Sheldon, is available to counsel seniors about their health care choices. Many thanks to Ann for her dedication and many hours served—especially in the fall of 2010 when many, many people were affected by changes made by insurance companies.

TAX PREPARATION ASSISTANCE is available in February and March with AARP volunteers Carol, Duane and . Many thanks to them for their (many) volunteer hours in helping our seniors. The Council on Aging continues to manage our elderly transportation through the Lowell Regional Transit Authority Road Runner bus. In 2010 there were 3,352 trips taken by our seniors. Along with medical trips the bus brings seniors to the senior center for lunch and activities; shopping for groceries and miscellaneous and a variety of trips within our town. Those wishing to make a reservation, call 978-597-1730.

In November Mark Lynch put on his annual Thanksgiving Dinner. A hall full of grateful seniors enjoyed a really delicious meal, as well as shut-ins who's meals were delivered by volunteers. Thank you once again Mark and the many, many, volunteers (including Selectman Bob Plamondon) who helped make this event a success!



We sadly said good-bye to Volunteer Coordinator, Judy Concemi who sought out put in place the many, many volunteers who help out at the senior center. Judy put in place volunteers who help out at reception desk, teaching programs, making coffee, serving cake at the monthly birthday party, etc. Judy does come back to enjoy Bridge and other classes.

In September we welcomed Claire Devine who took the Volunteer Coordinator's position. This turned into a paid position in November as this position is now funded through the National Senior Network. Our thanks to Claire for stepping in and doing a great job!

Many thanks to the Friends of the Townsend Seniors for their continued support and appreciated bus trips, dinners, etc. Also many thanks to the Golden Age Club for their support as well with trips, bake sales, etc.

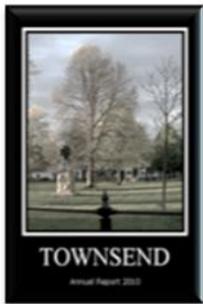
There's not enough room to list all the volunteers but we thank everyone so very much for your time and commitment to the senior center. We appreciate you beyond words!

Anyone wishing to donate to the senior center for programs, special events, etc. may do so by sending them to the COA Gift Account, Townsend Senior Center at 16 Dudley Rd., Townsend, MA 01469-1019.

Respectfully submitted,
Christine Clish, Director

Council on Aging Board members: Eileen Violette, Chair - Lt. David Profit, Police Liaison - Carole M. Buxton - Arnie Howard - Ray Jackson; Marcia MacMaster - Nancy Martin -Nancy Shepherd.

NOTE: It was in January of 2011 when Board member Nancy Martin passed away. Nancy will be sorely missed and our hearts go out to her family.



MONTACHUSETT REGIONAL PLANNING COMMISSION

The Montachusett Regional Planning Commission (MRPC) located in Fitchburg, MA was hired by the Town of Townsend to administer their Community Development Block Grant programs. Below is an accounting of each of the grant programs.

FY00, FY02 and FY03 CDBG Programs: The Town successfully completed its FY00, FY02, and FY03 Community Development Block Grant Programs. Within these three grants, the following was accomplished: in Townsend twenty-two (22) housing units were assisted and twenty-five (25) septic systems were replaced.

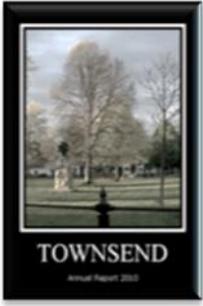
FY05 CDBG: The Town was awarded \$600,000 to continue the highly successful regional housing rehabilitation program in the towns of Townsend, Ashburnham and Ashby. Within this grant, seven (7) housing units were assisted; six (6) of the units were assisted with their housing rehabilitation issues and one (1) unit we replaced their septic system.

FY07 CDBG: This program is now completed. The Town joined with three towns on another regional housing rehabilitation grant program. The Town of Lancaster is the lead community with Townsend, Lunenburg and Ashburnham being joint participants. \$1,183,249 was awarded to these four towns in July of 2007 and the projects within all of the four towns have been completed. These grant funds were used for housing rehabilitation, septic repair or replacement, and to conduct a First Time Homebuyer Counseling program. In Townsend, these funds assisted nine (9) homeowners; eight (8) with housing rehabilitation projects and one (1) unit with a septic replacement project. There were four (4) sessions of the First Time Homebuyer classes held.

FY10 CDBG: The Town partnerd with the Town of Lancaster to submit a new grant application the first part of February 2010. Funding was not awarded.

American Dream Downpayment Initiative: The Town continued to participate with the other cities and towns in the Montachusett Region in this highly successful program to supply funds to assist First Time Homebuyers. These funds have assisted income eligible residents buy their first home by providing downpayment and closing cost assistance. All funds have now been committed and the program will be completed by spring. The Staff of the Montachusett Regional Planning Commission continues to enjoy working with the residents and local officials in Townsend. We hope to continue this relationship for many years to come. This program ended in June of 2010. No other funds are available to continue this program.

Respectfully submitted by,
Community Development Director



LOWELL REGIONAL TRANSIT AUTHORITY

SUMMARY OF LRTA SERVICES TO TOWNSEND

ROAD RUNNER:

Type of service: Dial-A-Ride and prescheduled

Service Area: Townsend, Ayer, Fitchburg, Lunenburg, Leominster, Nashua, N.H.

Eligible Riders: Elderly over 60 years of age and any handicapped person

Trip Purposes: All trip purposes accommodated, medical, shopping, recreational, social.

Availability:

Monday	8:00 a.m. – 2:00 p.m. (Medical, lunch)
Tuesday	8:00 a.m. – 3:00 p.m. (Shopping)
Wednesday	8:00 a.m. – 2:00 p.m. (Medical, lunch, senior center)

Fare: (one way)

\$ 1.25	Local (within Townsend)
\$ 1.75	Leominster, Fitchburg, Groton, Pepperell, Ayer, Lunenburg

Advance Notification: By 4:00 p.m. the previous day.

Vehicles: One 12 Passenger Ford E350 Superduty van with wheelchair lift.



NASHOBA ASSOCIATED BOARDS OF HEALTH

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in Townsend. In addition to the day to day public health work we conduct for Townsend, we also provide the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (See nashoba.org)
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Townsend Board of Health up-to date on matters of emergency preparedness planning. Currently we are working on the Emergency Dispensing Site plan for the Town.
- Nashoba assisted the Board with provided a school-located seasonal flu clinic at Hawthorn Brook Middle School.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.

We look forward to continuing our work with Townsend's Board of Health. Included in the day to day work of Nashoba in 2010 were the following:

- Through membership in the Association Townsend benefited from the services of Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses, Nutritionists, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists.
- Provided health education programs in collaboration with the Townsend Council on Aging.
- Collaborated with Montachusett Home Care concerning elders at risk and other safety issues.
- Reviewed 62 Title 5 state mandated private Septic System Inspections for Townsend Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Townsend Board of Health for enforcement action.

By the Townsend Board of Health's continued participation in the Association you can shape your future local public health programs and share in the benefits of quality service, under local control, at a reasonable cost!

TOWN OF TOWNSEND

Environmental Health Department

Environmental Information Responses

Townsend Office (days)

130

The Nashoba sanitarian is generally scheduled to be available for the on Tuesday and Thursday mornings at the Townsend Board of Health Office. Other meetings occur informally. This does not reflect the daily calls handled by the three Nashoba secretaries during daily business hours.

Food Service Licenses/Inspections	25
<p>Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. Licensees are inspection on an at risk method of inspection. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.</p>	
Beach/Camp Inspections	7
<p>Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.</p>	
Housing & Nuisance Investigations	82
<p>Nashoba, as agent for the local Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.</p>	
Septic System Test Applications	23
<p>Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.</p>	
Septic System Lot Tests	137
<p>Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.</p>	
Septic System Plan Applications	36
<p>Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.</p>	
Septic System Plan Reviews	91
<p>Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.</p>	
Septic System Permit Applications (new lots)	32
Septic System Permit Applications (upgrades)	21
<p>Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.</p>	
Septic System Construction Inspections	84
<p>Nashoba Sanitarian is called to construction site at various phases of construction to witness & verify that system is built according to plans.</p>	
Septic System Consultations	13
<p>During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.</p>	
Well Permits	8
Water Quality/Well Consultations	150

Private wells are regulated solely by local Board of Health regulations, The Nashoba Sanitarian assist the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.

Rabies Clinics - Animals Immunized 61

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

Nashoba Nursing Service & Hospice

Home Health

Nursing Visits 2021

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

Home Health Aide Visits 1228

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Rehabilitative Therapy Visit 1257

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Medical Social Service Visits 95

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

Hospice Spiritual Care/Volunteer Visits 150

Nashoba's Clergy and volunteers provide patients with emotional/spiritual support and guidance.

Clinics

Local Well Adult, Support Groups, & Other Clinic

Visits 655

Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.

Number of patients that attended Flu Clinics held in Townsend - 356

Number of patients whom received Flu Shots that live in Townsend -288

Number of patients whom attended Well Adult Clinics from Townsend - 289

Communicable Disease

Communicable Disease Reporting & Control

Nashoba's Nursing Service & Environmental Health Department work together to meet the local Board of Health's responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within Townsend (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases "dangerous to the public health" as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case "dangerous to the public health".
- Receive reports and undertake follow-up as necessary regarding certain food borne and waterborne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease cases Investigated -27

Communicable Disease Number of Cases:

Campylobacter - 1
Hepatitis B - 1
Hepatitis C -1
Lyme's Disease - 13
Salmonella - 3
Toxoplasmosis - 2
Varicella- 6

Health Promotion

Skilled Nursing - 99

Dental Health Department

Examination, Cleaning & Fluoride - Grades K, 2 & 4

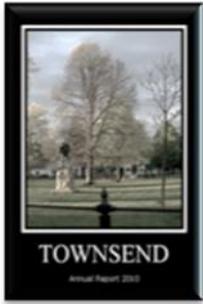
Nashoba's Registered Dental Hygienists, operating out of the school nurse's office and records, provide these services to those children whose parents have given written consent.

Students Eligible	335
Students Participating	191
Referred to Dentist	34

Instruction - Grades K, 1 & 5

Nashoba's Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs	14
--------------------	----



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT

SUPERINTENDENT OF SCHOOLS

Due to the continued impact of the deep economic recession, the 2009-10 school year presented significant financial and organizational challenges. Due to deep reductions in state support for public schools and local communities for the FY10 budget, the school committee had voted to consolidate schools and modify its central administrative staffing pattern during the 2009-10 school year. These changes, while difficult and unsettling, significantly decreased operational costs. Due to the continued support of parents, the flexibility and the hard work of students, teachers, and administrators, educational opportunities available to students were preserved.

In addition to the consolidation of schools, the district reduced central administrative costs by entering into an intergovernmental services agreement with the Quabbin Regional School District. The agreement allowed for the sharing of a superintendent and an executive secretary. This novel approach to reducing central administrative costs was greeted with both optimism and reservation. Any reservations were overshadowed by the school committee's determination to address the serious impact of the recession on the educational environment within the school district. With courage, the District chose not only to consider creative ways to direct scarce resources directly to teaching and learning, but to take action to do so. While the concept of sharing administrative services required more delegation and changes in management style, it enabled both districts to keep more teachers in classrooms during the school year. Hopefully, this adjustment will be short lived and modified as the state and nation recovers from this difficult economic period.

In addition to implementing strategies to direct scarce resources to the school district's core mission, the administration prepared and submitted grant applications to the Massachusetts School Building Authority (MSBA) for the repair and/or replacement of roofs and windows at the Ashby and Spaulding Elementary Schools. The administration also submitted similar "paperwork" for the North Middlesex Regional High School. An engineering study completed on the high school in the winter of 2007 identified numerous and significant deficiencies in mechanical, HVAC, electrical, fire, and communications systems. The report notes that the deficiencies are numerous and require timely attention. As the MSBA began to review and evaluate the district's high school needs, it informed us that Lunenburg, a near-by school district, had similar infrastructure needs at their high school. Thus, the MSBA urged both school districts to discuss the possibility of a joint school construction venture in order to determine the most cost effective solution to both school districts' construction needs. While the MSBA is cognizant of the controversial nature of such requests, it believes it has the responsibility to evaluate the economic impact of varied construction solutions. Discussions with the Town of Lunenburg continue at this writing.

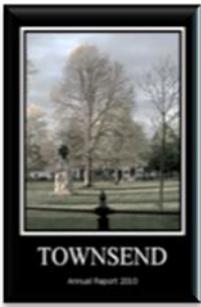
Finally, I cannot close this annual report without making mention of the extraordinary efforts of the North Middlesex staff in helping the district address difficult financial shortfalls in state funding. The teaching staff and other employee groups within the school district voluntarily sacrificed one half of their negotiated salary increase in 2009-10 in order to close the budget gap that would have required the reduction or elimination of educational programs. Our staff has been a strong partner in the school district's efforts to preserve a quality school program for all students. We are forever grateful and our students are the beneficiaries of their generosity and sacrifice.

While the issues of finances sometime seem to consume too much time and attention, the efforts within our schools' classrooms continue to warrant our collective admiration. Our teachers and students work hard and as a result all students at our high school pass the state mandated MCAS test required for graduation. A large majority chose to continue their education well beyond a high school diploma. Our students reflect well on our schools and communities. As has always been the case, the North Middlesex communities support their children in both the best and worst of economic times. I am always amazed, proud, and appreciative of the level of community support for schools.

Respectfully submitted,

Maureen M. Marshall
Superintendent of Schools





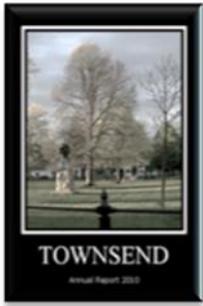
NORTH MIDDLESEX REGIONAL HIGH SCHOOL

Let me first take the opportunity to introduce myself and your new Headmaster. My name is Christine Battye and I have been an educator and school leader for nearly 20 years, primarily at the high school level. Your new Headmaster, Ian Gosselin comes to NMRHS with a wealth of classroom and administrative experience, most valuable is his knowledge of how to bring out the best in both teachers and students. Upon joining the district, we were both immediately struck by the tremendous dedication and commitment NMRHS teachers have to the young people of Ashby, Pepperell, and Townsend. As a result, the students here have some incredible opportunities for both academic achievement and community service. Enrollment at the high school, grades nine through twelve, is just over 1,100. In 2010, 85% of NMRHS graduates continued their education at either a two or four year college. Another 10% enrolled in technical schools or the military. Students at NMRHS demonstrate their academic achievement in numerous ways. Mean Scholastic Aptitude Test (SAT) scores in 2010 were significantly higher than the state average in both Critical Reading and Mathematics. Ninety-six per cent (96%) of NMRHS students pass the MCAS test the first time they take it with 86% scoring at or above proficient. Over 125 students participate in 11 Advanced Placement (AP) Courses averaging scores on AP tests of 3.7 with 59% scoring at Level 4 or 5. NMRHS students have numerous opportunities for enrichment including: 5 different world language choices (Latin, Spanish, French, Mandarin Chinese, & American Sign Language), Virtual High School, a Future Educator's Academy, and Senior Capstone Projects. Additionally, NMRHS boasts over 40 clubs or extra-curricular activities and 38 different athletic teams.

Besides academic performance, examples of student success abound at NMRHS. Our football cheerleaders won the Sportsmanship Award at the Midland Wachusett League State Cheerleading Tournament. The American Cancer Society named NMRHS as the 2010 Nationwide Number One Per Capita Award for the Relay For Life Campaign hosted by our students. Last year, this event alone raised \$87,313 for cancer research and prevention. Students from NMRHS will be among 16 teams who will be competing on the second season of WGBH-TV's High School Quiz Show. Our community service learning group will again travel to New Orleans to help those still impacted by Hurricane Katrina as well as New York City to help the homeless. The Giving Tree provided 173 needy children with Christmas gifts. In total, NMRHS students raised over \$120,000 for charitable giving, scholarships, and community service projects. It is inspiring to see the number of students who are helping to better the lives of others. Please accept our gratitude to members of the community who have supported all of these endeavors.

As a school, we have begun the work of aligning all of the wonderful traditions here at NMRHS with the accreditation standards set by the New England Schools and Colleges (NEASC). Next fall, will be starting our self-study in preparation for a committee of teachers and administrators from across New England to visit and evaluate our school in 2013. This committee will determine whether or not NMRHS will maintain its accreditation for the next ten years. The first step in this process has been to examine our vision and values about teaching and learning by determining what is essential for ALL students to know and be able to do when they graduate. The outcome of this work has been the identification of ten 21st Century Learning Skills which will be used in the years ahead as a skeleton for our entire curriculum. Our next steps, which will involve you, our community members, are to determine the values we will use to guide our decision making and the vision for our school in the future. To do this, we will soon be conducting several surveys to gather information about what residents feel is important in an educational system. We invite you to become involved in the numerous activities happening in our school community as it is your enthusiasm, support, and involvement that inspire all adolescents to do their best. Together we can achieve wonderful things.

Respectfully submitted by,
Christine S. Battye, Principal



HAWTHORNE BROOK MIDDLE SCHOOL

Hawthorne Brook Middle School is an institution committed to educational excellence, and a community committed to supporting one another. Although the economy has not seen the much-anticipated recovery and budget constraints enter into most educational discussions, the staff, students, and their families have worked hard to maintain much of what makes Hawthorne Brook successful. We are dedicated to using our resources to provide the best educational experience possible for our students in the 21st century and continue to look for ways to improve our school.

The dedication to the philosophy of maintaining a middle school where student success is the first priority is evident in our commitment to teaming. Students and faculty are divided into smaller learning communities, or teams. Each team of teachers shares the same group of students and follows a common schedule. This shared schedule provides the teachers with the flexibility to modify and adjust student schedules to best meet the needs of each group. The Curriculum is aligned with the Massachusetts Curriculum Frameworks but the staff reviews and revises it to meet the wide range of needs and styles within the classroom. Ultimately, the team model allows us to create a strong web of support to enhance student success.

This is the second year of “looping” our multi-grade 7th and 8th grade teams. By having teachers work with the same group of students for 2 years, they are able to maintain connections and build momentum within the curriculum and support deeper understanding of student learning. This year, we have also reconfigured our “specials” classes. The Fitness, Health, and PE classes are incorporated into a Wellness program and the Art, Music, and Theater classes are incorporated into a Fine Arts program. This integrated approach to studying the arts and wellness make them more authentic and hopefully will benefit students beyond the classroom.

Our ongoing goal to develop 21st Century Learning Skills has expanded this year to include the district initiative of utilizing brain-based research to strengthen the link between teaching and learning. The district has emphasized eight specific strategies to support a cognitive context for instruction. Additionally, our staff has embraced professional development opportunities that have been offered throughout the district in both pedagogy and technology. The direct result is the students’ ability to access current research and presentation technologies and work collaboratively processing new information with their peers. The importance of both technology and communication skills are stressed along with a strong foundation of academic content knowledge.

This year, the new state mandated anti-bullying legislation has been highly publicized. Although developing a positive, supportive climate at Hawthorne Brook is something that we have worked hard at and are proud of, the new legislation directs us to examine our protocols and programs and make adjustments as necessary. Our focus is on developing individual character and respect within a culture where we all take responsibility for each other and our community.

One unintended consequence of all of the publicity surrounding the new legislation is the broad brush used to paint a negative image of middle school students. We are very proud of our students and witness numerous acts of kindness and generosity throughout Hawthorne Brook on a daily basis. Our students

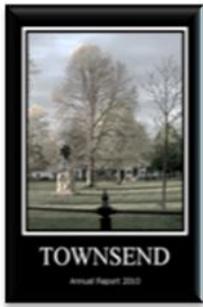
maintain a high level of energy and enthusiasm and exhibit their talents and determination in the classroom, during athletic competitions, and on the stage. They are a constant source of pride for the staff, parents, and the entire community.

We are grateful to the PTO for their continued support and for providing items and programs that otherwise would not be possible. In addition to their fundraising efforts, parents have volunteered their time and talents whenever needed.

Communication is an essential component of a successful middle school. We can be reached via email at HAdmin@nmiddlesex.mec.edu or through our web site that can be accessed through the district page at <http://nmiddlesex.mec.edu> .

Sincerely,
Stephen Coughlan, Principal





SQUANNACOOK EARLY CHILDHOOD CENTER

This is my second annual report to the citizens of Ashby, Pepperell, and Townsend as principal of the Squannacook Early Childhood Center.

Squannacook Early Childhood Center serves 125 students ages 3, 4, and 5. Our class range from 10 - 14 students. Currently, there are 5 integrated morning classes, 5 integrated afternoon classes and 1 Substantially Separate Preschool class which is full day. The integrated preschool educates special needs students along side typically developing students. The class ratios are significant in providing an excellent learning environment for all students. The faculty and staff of Squannacook Early Childhood Center is a strong, cohesive group that works together to provide a safe and challenging environment for all students. The teachers and paraprofessionals, incorporated from three different towns, bring a unique teaching style in order to meet students' needs.

The district curriculum correlates with the Massachusetts Curriculum Frameworks. These frameworks are based on recommendations from the Early Childhood Advisory Council to the Massachusetts Board of Education. Teachers utilize a variety of instructional strategies to teach various skills. We are continuing with the Scott-Foresman reading series, in order to prepare our students for entrance into kindergarten programs. The Second Step Social Skills program is being used to assist our students with social goals. Our gross motor room gives students an opportunity to exercise during the winter months. Thanks to Mrs. Linda Rakiey and the P.T.O. we have a new outside playground which was completed last fall.

Communications continues to be important. We have a monthly newsletter, bulletin boards, lobby, and route 13 signs. Connect-Ed, a district wide program, is also used for communication. Many of our students arrive and dismiss with parents which offers a daily opportunity for communication between parents and teachers.

Our staff consists of teachers who previously worked in the towns of Ashby, Pepperell, and Townsend. All teachers are highly qualified with degrees in Early Childhood Education as well as Special Education. One of the strengths of this program is having a variety of therapists centrally located. The program includes speech therapists, occupational therapists, physical therapists and behavior specialists. Having all therapists centrally located makes it easier to access their information which fills students' needs.

Our Parent Teacher Organization meet monthly at Squannacook Early Childhood Center. Our officers consist of: President - Rachel Loprinze, Vice President - Lisa Lavery, Secretary - Karen Cusick, and Treasurer - Natalie Brown. The first fundraiser, which took place in the fall, was a success. The next fundraiser will take place this spring. We have a committee which oversees the continued use and maintaince the beautiful Squannacook Elementary School Gardens.

The support and assistance of Dr. Maureen Marshall, Superintendent of Schools, and Mrs. Linda Rakiey, Chairperson for Special Education, are greatly appreciated. The students and staff of Squannacook Early Childhood Center recognize and appreciate the support of the Ashby, Pepperell, and Townsend communities in providing the necessary resources that allow us to develop an educationally sound program for integrated preschool students.

Respectfully submitted by,
Chris Morassi, Principal

SPAULDING MEMORIAL SCHOOL

An Early Childhood Education Center

It is an honor to be serving in of Spaulding Memorial School to present the citizens of annual report. Ms. Beth third year as assistant principal Spaulding. Spaulding Memorial reconfiguration to a grade elementary school. The year has gone well and I feel work with the talented staff of School; they have a desire to continue to grow in the profession and a strong dedication to children that is evident every day.



my third year as principal and have this opportunity Townsend with the Lewandowski is in her and is a valuable asset to is in its second year of the kindergarten to fourth transition to our second privileged to be able to Spaulding Memorial

Spaulding Memorial School serves approximately 525 students in kindergarten, first, second, third and fourth grade. Class sizes are in the range of 20-25 students, depending on the grade level. The educational program offered by the faculty at Spaulding Memorial is a highly effective elementary program that encourages each child to develop his/her individual talents and abilities in a caring, nurturing, and inclusive learning environment.

The curriculum at Spaulding focuses on the Massachusetts Curriculum Frameworks for all subject areas. The Scott Foresman English/ Language Arts program incorporates explicit instruction for listening, speaking, reading, spelling, and writing skills and encourages age appropriate cross-curricular applications. Children are introduced to math through Singapore Math; however one teacher at each grade level is piloting a new math program called Envision which we hope to adopt for all students in the upcoming year. Our science curriculum emphasizes a hands-on approach, which fosters observations, inquiry, and understanding. The Social Studies curriculum emphasizes the understanding of family, community and country through the integration of literature. To educate the whole child social skills are taught through the use of a program called Character Counts which focuses on citizenship, responsibility, fairness, caring, trustworthiness and respect. In addition, children have an opportunity to extend the curriculum in computer, library, music, art and physical education classes. During the school year the children's artwork, musical talent and cultures are showcased at family events. The Townsend Fire Department offers an extremely successful SAFE program for our children. The core program is also supplemented by many cultural events such as the Pumpernickel Puppets, Origami Studio, Young Audiences "Tales from Africa", TEO presentation, Fire Prevention, Robotics, African Dance and Drums, and History and Science Presentations. These programs enrich, spark interests in children and support the school improvement goal of offering students more opportunities to participate and share in cultural events. We are extremely fortunate to have a supportive parent group that meets regularly and organizes many family events and fundraisers.

I am extremely pleased to be a part of the Spaulding Memorial School, the North Middlesex Regional School District and Townsend. The children, parents, members of the community, town officials, staff at Spaulding Memorial School, the North Middlesex Regional School District Committee, Dr. Maureen Marshall, Superintendent of Schools and the central office staff provide an excellent environment in which children can learn and reach their potential.

Respectfully submitted by,
Miss Becky Janda, Principal

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

100 Littleton Road, Shirley, MA 01886

(978) 692-4711

www.nashobatech.net

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9-12 and also provides post-graduate programs for those between the ages of 18 and 25 years old. Nashoba has earned an impressive reputation for producing community leaders as well as providing community service. With an enrollment of approximately 700 students from seven communities, Nashoba Valley Technical High School offers career preparation in 18 technical programs.

Townsend NVTHS

School Committee Members - Mr. Nathan Buckley

Alternate - Ms. Nicole Buckley

Administration

Dr. Judith L. Klimkiewicz	Superintendent
Ms Denise Pigeon	Principal
Ms Carol Heidenrich	Director of Technology
Ms Melissa LeRay	Director of Student Services
Mr. Matthew Ricard	Dean of Students
Ms Jeanne Savoie	Accounting Manager

Accreditation: New England Association of Schools and Colleges.



Three 12-week trimesters. Eight 45-minute periods set in a block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

The Year in Review

For the 2010-2011 school year Nashoba has, as most other districts, had to tighten our belts while still striving to achieve our district goals. Thanks to our ten year plan that began in 1999-2000 we were able to achieve "all" our facility, technology, and instructional goals with total fiscal responsibility. This year all our classrooms are equipped with direct video, clickers, LCD projectors, web casting capability, smart boards, and finally our front entrance is complete. This enables every teacher to showcase 21st century teaching skills to all of our students to prepare them for college and career.

We have maintained our focus on being fiscally and environmentally responsible by installing this year our second 100 kw solar voltaic unit on our roof to reduce the cost of our electricity in a "green" way. Additionally, we installed on our new student constructed concession stand a solar voltaic unit to provide all heat and electricity. All of these projects were completed at "no cost" to district taxpayers and were fully funded through grants.

Nashoba continues to embrace educational opportunities for our teachers as well by serving as a satellite campus for many local colleges' graduate programs.

As we enter a time of economic uncertainty I can assure you that at Nashoba Valley Technical High School students will still receive a technical education of the highest quality with the most current state-of-the-art equipment.

Dr. Judith L. Klimkiewicz, Superintendent of Schools

Vocational-Technical Programs (Secondary & Post Graduate)
 Auto Collision Repair & Refinishing Electrical Technology
 Automotive Technology Electronics/Robotics
 Banking, Marketing & Retail Engineering Technology
 Carpentry/Cabinet Making Health Assisting
 Cosmetology Hotel Restaurant Management
 Culinary Arts Machine Tool Technology
 Dental Assisting Plumbing/Heating
 Design & Visual Communications Programming & Web Development
 Early Childhood Education TV Media Production/Theatre Arts

Special Academic Programs

Advanced Placement Honors and College Preparatory courses are available in all core subjects. Foreign language, virtual High School and additional educational courses are offered for all four years for all interested students.

Dual Enrollment

Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses the junior and senior year at a two- or four-year public college or private institution in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an Associates degree from college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in ten high school sports with equal opportunities for both male and female students. Other extracurricular activities include Student Council, National Honor Society, Yearbook, Students Against Destructive Decisions, Skills USA, Student Leadership, Peer Mediation, Mock Trial Team and many special interest clubs. No user fees are imposed on any sport, school sponsored club, or activity.

Continuing & Community Education

More than 700 adult students attended the Continuing Community Education Program in late afternoon and evenings at Nashoba. More information can be found on the NVTHS website.

Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district towns. Students are expected to go with their instructors to areas of our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform necessary work for the district towns. The Community Service Project Program educates students in a real world setting and allows the towns the benefit of viewing Nashoba students at work and having a major project completed without expending limited town resources for capital improvement.



VOLUNTEER RESPONSE FORM



Town government needs citizens who are willing to give time in the service of their community. The Talent Bank is a means of compiling names of interested citizens to serve, on a voluntary basis, on boards and committees. This file is available for use by the public as well as the Moderator and the Selectmen.

Talent Bank files are being updated to include categories consistent with the changing needs of the town.

Indicate your order of preference and return the form below to:

Talent Bank c/o Board of Selectmen
272 Main Street
Townsend, MA 01469

Name: _____ Telephone No. () _____

Work No. () _____ Cell No. () _____ e-mail _____

Address: _____

Occupation: _____

Amount of time available (per week/per month): _____

Background/Experience _____

LIST ORDER OF PREFERENCE

<i>Land Use and Preservation</i>	<i>Culture/Recreation</i>	<i>Other</i>
Conservation Commission	*Library Trustees	Board of Registrars
*Planning Board	<i>Cultural Council</i>	Election Officials
Development & Industrial Commission	*Amanda E. Dwight Entertain.	Townsend Emergency Mang. Agency
Zoning Board of Appeals	American Flag Committee	Memorial Hall Restoration Committee
Historic District Commission	James H. Tucker Fund Committee	*Water Commission
Master Plan Committee	*Cemetery & Parks Commission	West Townsend Reading Room
Fence Viewer	*Recreation Commission	*Republican Town Committee
	*Library Trustees	*Trust Fund Commissioners
		*Democratic Town Committee
<i>General Government</i>	<i>Other</i>	<i>Human Services</i>
*Board of Selectmen	Fire Station Planning Committee	*Board of Health
Finance Committee		Council On Aging
*Moderator		*Trustees of Soldiers' Memorials
*Assessors		Abram S. French Fund Committee
Town Properties Committee	<i>School Committee Rep</i>	
Constables	Nashoba Valley Tech High School	<i>Housing</i>
Capital Planning Committee	North Middlesex Regional High School	*Housing Authority
Strategic Planning Committee		
Cable Television Advisory Committee		

*Unless a vacancy exists on an Elected Board prior to an Election, all * (asterisks) positions require nominations papers. Please see the Town Clerk for further information.