

FY 2015 General Fund Operating Budget - Article 18

DEPT	FY 2012	FY 2013	FY2014	FY 2015	FY2015
# DEPARTMENT	ACTUAL	ACTUAL	APPROP.	DEPT. REQUEST	ADOPTED 5/6/2014
GENERAL GOVERNMENT					
114 Moderator					
* Expenses	0	0	0	0	-
Total	0	0	0	0	-
119 Charter					
* Expenses	0	0	0	0	-
Total	0	0	0	0	-
122 Board of Selectmen					
Selectmen Salary	0	0	0	0	-
Town Administrator Salary	80,000	80,000	95,000	97,850	97,850
Executive Assistant Wage	31,083	19,201	22,826	30,797	30,797
Longevity	600	0	0	0	-
Other wages		3,065	4,640	4,779	4,779
Procurement Certification	0	0	0	0	-
Dept. Assistant	0	0	0	0	-
* Personnel Services	111,683	102,266	122,466	133,426	133,426
* Expenses	8,100	9,365	11,200	11,200	11,200
Total	119,783	111,631	133,666	144,626	144,626
131/132 Finance Committee					
* Expenses	0	0	500	500	500
* Reserve Fund	30,000	30,000	29,500	29,500	29,500
Total	30,000	30,000	30,000	30,000	30,000
135 Town Accountant					
Accountant Salary	31,486	32,396	50,003	51,334	51,334
Assistant Accounting Clerk Wage	3,604	4,586	4,327	4,330	4,330
Longevity			300	600	600
Acct. Certification	0	0	0	0	0
* Personnel Services	35,090	36,982	54,630	56,264	56,264
* Expenses	3,387	3,387	1,387	1,900	1,900
* Municipal Audit	15,000	15,000	15,000	15,000	16,500
Total	53,477	55,369	71,017	73,164	74,664

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141	<u>Board of Assessors</u>				
	1	3	3	3	3
	Assessors Salary				
	Principal Assessor Salary	46,315	47,904	49,102	50,426
	Administrative Assessor Wage	20,655	22,473	23,138	23,738
	Longevity	650	600	600	600
	Property Inspector Wage	9,988	7,294	8,000	8,240
*	Personnel Services	77,609	78,274	80,843	83,007
*	Expenses	16,596	12,931	14,125	16,700
	Total	94,206	91,205	94,968	99,707
145	<u>Treasurer</u>				
	Treasurer Salary	11,313	12,717	23,035	27,583
	Payroll Clerk Wage	7,035	7,893	8,091	8,294
	Seasonal Help	0	0	0	-
	Treasurer Certification	0	0	0	-
*	Personnel Services	18,348	20,610	31,126	35,877
*	Expenses	10,939	11,809	6,939	24,600
	Total	29,287	32,419	38,065	60,477
146	<u>Tax Collector</u>				
	Tax Collector Salary	49,575	53,519	54,857	27,583
	Assistant Tax Collector Wage	30,285	33,702	34,712	35,580
	Dept. Assistant Wage	1,937	0	1,937	8,091
	Longevity	1,500	900	900	0
	Tax Collector Certification	1	1	1	0
*	Personnel Services	83,298	88,122	92,407	65,100
*	Expenses	30,904	35,305	24,604	45,800
	Total	114,202	123,427	117,011	117,054
151	<u>Legal</u>				
*	Expenses	48,500	37,114	38,500	38,500
	Total	48,500	37,114	38,500	38,500
155	<u>Management Information Systems</u>				
*	Personnel Services	0	0	0	-
*	Expenses	56,900	48,767	61,800	68,200
Art. 15	Transfer - Comcast Government Access Account				
	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
	Total	26,900	18,767	31,800	38,200

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DEPT	FY 2012	FY 2013	FY2014	FY 2015	FY2015	
# DEPARTMENT	ACTUAL	ACTUAL	APPROP.	DEPT. REQUEST	ADOPTED 5/6/2014	
160	<u>Town Clerk</u>					
	Town Clerk Salary	53,851	57,351	58,785	60,256	60,256
	Assistant Town Clerk Wage	31,342	33,735	34,712	35,607	35,607
	Longevity	900	900	900	1,200	1,200
	Dept. Assistant Wage	0	0	0	0	-
	Certification	0	0	0	0	-
*	Personnel Services	86,093	91,986	94,397	97,063	97,063
*	Expenses	6,850	5,405	7,900	9,250	9,250
	Total	92,943	97,391	102,297	106,313	106,313
162	<u>Elections/Town Meetings</u>					
*	Personnel Services	1,200	8,145	4,000	12,000	12,000
*	Expenses	15,840	21,600	6,920	10,875	10,875
	Total	17,040	29,745	10,920	22,875	22,875
163	<u>Board of Registrars</u>					
*	Personnel Services	2,108	2,043	2,208	2,263	2,263
*	Expenses	0	0	0	0	-
	Total	2,108	2,043	2,208	2,263	2,263
164	<u>Street Listings</u>					
*	Expenses	4,300	2,807	2,750	2,850	2,850
	Total	4,300	2,807	2,750	2,850	2,850
171	<u>Conservation Commission</u>					
	Agent Wage	20,126	37,927	37,088	38,075	38,075
	Administrative Assistant Wage	17,063	0	0	-	-
	Longevity	600	600	600	600	600
*	Personnel Services	37,788	38,527	37,688	38,675	38,675
*	Expenses	954	954	954	950	950
	Total	38,742	39,481	38,642	39,625	39,625
174	<u>Montachusett Regional Planning Commission</u>					
*	Expenses	2,730	2,630	2,700	2,763	2,763
	Total	2,730	2,630	2,700	2,763	2,763
175	<u>Planning Board</u>					
	Dept. Assistant Wage	19,498	20,892	21,624	22,185	22,185
	Longevity	300	600	600	600	600
*	Personnel Services	19,798	21,492	22,224	22,785	22,785
*	Expenses	500	78	500	500	500
	Total	20,299	21,570	22,724	23,285	23,285

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DEPT #	DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY2014 APPROP.	FY 2015 DEPT. REQUEST	FY2015 ADOPTED 5/6/2014
176	<u>Zoning Board of Appeals</u>					
	Dept. Assistant Wage	5,154	4,568	6,055	6,212	6,212
*	Personnel Services	5,154	4,568	6,055	6,212	6,212
*	Expenses	0	0	0	0	0
	Total	5,154	4,568	6,055	6,212	6,212
179	<u>Land Use</u>					
	Land Use Coordinator Wage	22,028	22,582	24,373	25,021	25,021
	Longevity				\$ 300	\$ 300
*	Personnel Services	22,028	22,582	24,373	25,321	25,321
*	Expenses	4,300	2,208	3,300	3,300	3,300
	Total	26,328	24,790	27,673	28,621	28,621
183	<u>Housing Authority</u>					
*	Personnel Services	0	0	0	0	0
*	Expenses	0	0	0	0	0
	Total	0	0	0	0	0
191	<u>Facility Maintenance Department</u>					
	Facility Maintenance Coordinator Wage	27,721	36,363	37,089	38,202	38,202
	Longevity	300	300	300	300	300
	Other Wages	0	0	0	0	0
	Other Wages - Seasonal	5,500	4,965	5,638	5,638	5,638
*	Personnel Services	33,521	41,628	43,027	44,140	44,140
	Energy	112,912	67,177	75,000	90,000	90,000
	Cleaning Services	37,879	34,323	40,000	40,025	40,025
	Other Expenses	36,750	48,402	36,750	46,400	46,400
*	Expenses	187,541	149,902	151,750	176,425	176,425
	Total	221,062	191,530	194,777	220,565	220,565
192	<u>Memorial Hall & Annex</u>					
*	Expenses	15,600	11,915	12,500	15,000	15,000
	Total	15,600	11,915	12,500	15,000	15,000
193	<u>W. Townsend Reading Room</u>					
	Expenses	4,900	2,484	4,900	2,900	2,900
Art. 15	Transfer - WTRR Receipts	(4,900)	(4,900)	(4,900)	(2,900)	(2,900)
	Total	0	(2,416)	0	0	0

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DEPT	FY 2012	FY 2013	FY2014	FY 2015	FY2015
# DEPARTMENT	ACTUAL	ACTUAL	APPROP.	DEPT.	ADOPTED
				REQUEST	5/6/2014
195	<u>Town Reports</u>				
* Expenses	2,400	1,613	2,000	2,000	2,000
Total	2,400	1,613	2,000	2,000	2,000
TOTAL GENERAL GOVERNMENT					
	965,059	927,599	980,273	1,045,046	1,075,600
<u>PUBLIC SAFETY</u>					
210	<u>Police</u>				
Chief Salary	96,683	99,037	101,406	103,434	103,434
Salary & Wages - Oper. Staff	1,096,138	1,014,159	1,106,923	1,128,339	1,128,339
Salary & Wages - Support Staff	71,841	74,340	76,200	78,467	78,467
Training Salary	11,838	11,838	11,838	11,838	11,838
* Personnel Services	1,276,500	1,199,374	1,296,367	1,322,078	1,322,078
Police Vehicles	52,500	51,843	60,000	60,000	60,000
Other Expenses	129,635	131,912	141,775	124,275	124,275
Out of State Travel	0	0	0	0	-
* Expenses	182,135	183,755	201,775	184,275	184,275
Total	1,458,635	1,383,129	1,498,142	1,506,353	1,506,353
220	<u>Fire/EMS Department</u>				
Chief Salary	76,919	79,352	81,328	83,367	82,667
Salary & Wages - Oper. Staff	576,226	532,434	579,431	623,794	623,794
* Personnel Services	653,145	611,786	660,759	707,161	706,461
Fire Truck Lease	0	0	0	0	-
Hazardous Waste Collection	0	4,457	4,457	4,457	4,457
Other Expenses	159,584	182,831	185,010	184,310	193,310
Out of State Travel	0	0	0	0	-
* Expenses	162,034	187,288	189,467	188,767	197,767
Total Fire/EMS Operating Budget	815,179	799,074	850,226	895,928	904,228
Art. 15 Transfer - Ambulance Receipts	(300,000)	(300,000)	(250,000)	(250,000)	(250,000)
Total	515,179	499,074	600,226	645,928	654,228
225	<u>Communication Center</u>				
Director	1	1	1	1	1
Wages/Training	213,325	218,556	281,032	293,807	293,807
* Personnel Services	213,326	218,557	281,033	293,808	293,808
Out of State Travel	0	0	0	0	-
Other Expenses	14,400	12,957	14,400	49,450	49,450
* Expenses	14,400	12,957	14,400	49,450	49,450
Total	227,726	231,514	295,433	343,258	343,258

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DEPT #	DEPARTMENT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY2014 APPROP.	FY 2015 DEPT. REQUEST	FY2015 ADOPTED 5/6/2014
241	<u>Building Department</u>					
	Commissioner Salary	60,616	63,455	65,043	66,670	66,670
	Alternate Commissioner	26	0	26	600	600
	Dept. Assistant Wage	22,156	23,633	25,956	23,955	23,955
	Longevity	900	1,200	1,200	1,500	1,500
	Clothing Allowance	485	485	485	485	485
	Travel Stipend			4,500	4,500	4,500
	Certification	500	500	500	500	500
*	Personnel Services	84,683	89,273	97,710	98,210	98,210
*	Expenses	4,919	6,646	2,450	2,450	2,450
	Total	89,602	95,919	100,160	100,660	100,660
242	<u>Gas Inspector & Alternate</u>					
*	Personnel Services	5,017	5,017	5,142	5,038	5,164
*	Expenses	0	0	0	104	104
	Total	5,017	5,017	5,142	5,142	5,268
243	<u>Plumbing Inspector & Alternate</u>					
*	Personnel Services	7,080	7,080	7,257	7,257	7,436
*	Expenses	823	824	1,023	1,380	1,380
	Total	7,903	7,904	8,280	8,637	8,816
244	<u>Sealer Weights/Measures & Alternate</u>					
*	Personnel Services	3,828	3,766	3,925	3,925	4,024
*	Expenses	200	171	200	200	200
	Total	4,028	3,937	4,125	4,125	4,224
245	<u>Electrical Inspector & Alternate</u>					
*	Personnel Services	11,647	11,647	11,936	11,936	12,231
*	Expenses	850	850	1,350	1,430	1,430
	Total	12,497	12,497	13,286	13,366	13,661
246	<u>Inspector of Animals</u>					
*	Expenses	500	500	513	513	526
	Total	500	500	513	513	526
291	<u>Emergency Management Agency</u>					
*	Expenses	909	936	1,000	1,000	1,000
	Total	909	936	1,000	1,000	1,000

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DEPT	FY 2012	FY 2013	FY2014	FY 2015	FY2015
# DEPARTMENT	ACTUAL	ACTUAL	APPROP.	DEPT. REQUEST	ADOPTED 5/6/2014
292	<u>Animal Control Officer</u>				
* Personnel Services	16,000	16,000	16,400	16,000	16,810
* Expenses	4,000	3,018	5,000	4,000	5,000
Total	20,000	19,018	21,400	20,000	21,810
294	<u>Tree Warden</u>				
* Personnel Services	9,666	9,666	9,908	9,908	10,156
* Expenses	11,324	11,025	11,324	11,324	11,324
Total	20,990	20,691	21,232	21,232	21,480
297	<u>Burial Agent</u>				
* Personnel Services	136	136	136	136	136
Total	136	136	136	136	136
298	<u>Parking Clerk</u>				
* Personnel Services	59	59	59	59	59
Total	59	59	59	59	59
TOTAL PUBLIC SAFETY	2,363,183	2,280,331	2,569,134	2,670,409	2,681,479
EDUCATION					
300	<u>NMRSD</u>				
Operating Budget	7,142,023	7,790,818	7,655,340	7,895,722	7,895,722
Transportation	796,544	775,309	721,585	887,450	887,450
Total Debt	(31,139)	(43,285)	203,500	204,196	204,196
Art. 17	Transfer - Capital Stabilization: Spaulding Roof				
* Total	7,907,428	8,522,842	8,376,229	8,783,172	8,783,172
301	<u>Nashoba Technical</u>				
Operating Budget	759,422	748,443	800,006	877,038	877,038
Capital Equipment	19,081	17,556	16,012	15,592	15,592
Transportation	66,784	61,446	64,049	62,369	62,369
Premium Offset	-2,578	(2,372)	(2,163)	(2,107)	(2,107)
Total Debt (Excluded)	108,491	97,013	85,927	81,180	81,180
* Total	951,200	922,086	963,831	1,034,072	1,034,072
TOTAL EDUCATION	8,858,628	9,444,928	9,340,060	9,817,244	9,817,244

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# DEPARTMENT	ACTUAL	ACTUAL	APPROP.	DEPT. REQUEST	ADOPTED 5/6/2014
STREETS & HIGHWAYS					
421/422 Highway Department					
Superintendent Salary	74,708	74,709	76,577	78,491	78,491
Certification	500	500	500	3,500	3,500
Longevity	4,000	3,600	4,200	4,800	4,800
Operational Staff Wages	249,621	206,359	270,237	274,113	274,113
Dept. Assistant Wage	0	0	0	0	-
Clothing Allowance	5,285	6,380	6,300	6,900	6,900
Tuition Reimbursement	1,000	0	0	0	-
Overtime & Differential	63,243	2,160	7,448	7,546	7,546
* Personnel Services	398,357	293,708	365,262	375,350	375,350
* Expenses	107,580	106,481	107,680	107,180	107,180
Total	505,937	400,189	472,942	482,530	482,530
423 Winter Operations					
* Expenses	177,322	301,352	175,000	175,000	175,000
Total	177,322	301,352	175,000	175,000	175,000
424 Street Lights					
* Expenses	15,000	16,825	17,500	17,500	17,500
Total	15,000	16,825	17,500	17,500	17,500
TOTAL STREETS & HIGHWAYS	698,259	718,366	665,442	675,030	675,030
SOLID WASTE SERVICES					
430 Landfill Operations					
* Expenses	16,600	16,284	14,400	14,400	14,400
Total	16,600	16,284	14,400	14,400	14,400
433 Curbside Pickup & Disposal					
* Expenses	650,000	610,262	625,000	629,000	629,000
Total	650,000	610,262	625,000	629,000	629,000
435 Household Hazardous Waste					
* Expenses	9,655	5,198	5,198	5,198	5,198
Total	9,655	5,198	5,198	5,198	5,198
TOTAL SOLID WASTE SERVICES	676,255	631,744	644,598	648,598	648,598

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# DEPARTMENT	ACTUAL	ACTUAL	APPROP.	DEPT. REQUEST	ADOPTED 5/6/2014
HUMAN SERVICES					
491 Cemetery & Parks					
* Personnel Services	73,178	90,601	96,303	111,498	111,498
* Expenses/Playground/Pond	9,421	9,421	9,421	9,421	9,421
Cemetery Improvement Fund	11,610	3,457	4,425	7,950	7,950
Art. 15 Transfer - Sale of Lot Receipts	(5,892)	(3,457)	(4,425)	(7,950)	(7,950)
Total	88,317	100,022	105,724	120,919	120,919
520 Board of Health					
Administrative Assistant	28,783	32,433	34,057	34,746	34,746
Longevity	0	0	300	300	300
* Personnel Services	28,783	32,433	34,357	35,046	35,046
* Expenses	2,300	1,700	1,700	1,700	1,700
Total	31,083	34,133	36,057	36,746	36,746
522 Nashoba Assessments					
* Board of Health Expenses	21,085	19,441	21,085	21,085	21,085
* Nursing Expenses	6,166	8,703	7,059	7,059	7,059
Total	27,251	28,144	28,144	28,144	28,144
524 Landfill Engineering					
* Expenses	14,990	17,500	20,400	20,400	20,400
Total	14,990	17,500	20,400	20,400	20,400
541 Council on Aging					
Director Salary	35,120	35,789	37,089	37,929	37,929
Salary & Wages - Oper. Staff	20,659	21,252	27,631	37,085	37,085
Longevity	900	900	900	900	900
* Personnel Services	56,679	57,941	65,620	75,914	75,914
* Expenses	4,720	5,101	6,620	6,620	6,620
Total	61,399	63,042	72,240	82,534	82,534
542 Senior Center					
* Expenses	350	0	0	0	0
Total	350	0	0	0	0

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543/544 Veteran's Agent						
*	Salary	4,886	4,886	5,009	5,234	5,135
*	Expenses	33	0	100	100	100
*	Veterans Benefits	33,981	38,726	50,000	55,000	55,000
	Total	38,900	43,612	55,109	60,334	60,235
	TOTAL HUMAN SERVICES	262,290	286,453	317,674	349,077	348,978
CULTURE & RECREATION						
610	Library					
	Director Salary	40,182	42,815	44,089	45,234	45,234
	Library Operational Staff Wages	99,962	129,305	133,058	136,295	136,295
	Longevity	1,200	1,500	1,500	1,500	1,500
	Sick Time Replacement	0	0	0	0	0
*	Personnel Services	141,344	173,620	178,647	183,029	183,029
*	Expenses	46,311	41,800	46,714	51,118	51,118
	Total	187,655	215,420	225,361	234,147	234,147
630	Recreation					
*	Personnel Services	0	0	0	0	0
*	Expenses	0	0	0	0	0
	Total	0	0	0	0	0
660	Memorial Day					
*	Personnel Services	0	0	0	0	-
*	Expenses	4,558	3,590	4,558	4,558	4,558
	Total	4,558	3,590	4,558	4,558	4,558
691	Historic District Commission					
*	Expenses	0	0	0	0	0
	Total	0	0	0	0	0
692	Band Concerts					
*	Personnel Services	0	0	0	0	0
*	Expenses	7,929	8,129	8,129	8,400	8,400
	Total	7,929	8,129	8,129	8,400	8,400
	TOTAL CULTURE & RECREATION	200,142	227,139	238,048	247,105	247,105

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# DEPARTMENT	ACTUAL	ACTUAL	APPROP.	DEPT. REQUEST	ADOPTED 5/6/2014
DEBT SERVICE					
<i>(Excluded from Prop 2 1/2)</i>					
710	Principal Police Station	0	0	0	0
713	Principal Memorial Hall/Land Purchase	125,000	125,000	120,000	115,000
715	Principal Fire Station, Landfill, 6 & 13 Elm Proper	171,732	171,732	171,732	166,732
720	Principal Fire Truck/Highway Dump Truck	90,614	0	0	0
723	Principal Water Ext.	16,000	15,000	15,000	15,000
750	Interest Police Station	0	0	0	0
752	Interest Fire Truck/Highway Dump Truck	3,625	0	0	0
753	Interest Memorial Hall/Land Purchase	18,407	15,907	13,157	10,219
755	Interest Fire Station, Landfill, 6 & 13 Elm Property	92,816	85,517	78,218	70,258
763	Interest Water Ext.	1,873	1,563	1,225	850
711	Principal & Interest Fire Ladder Truck	51,670	48,843	47,878	46,805
Total Excluded Debt		571,737	463,562	447,210	424,864
<i>(Not Excluded from 2 1/2)</i>					
713	Principal Water Extension	0	0	0	0
714	Principal MWPAT	27,769	27,554	27,734	27,734
753	Interest Water Extension	0	0	0	0
759	Interest Short Term and Issuance Costs	9,000	9,000	9,000	9,000
770	Principal Witch's Brook	8,268	8,268	8,268	8,268
775	Interest Witch's Brook	4,804	4,453	4,102	4,412
751	Principal & Interest Fire Ladder Truck	80,818	76,395	74,885	73,208
Art. 17	Transfer - Capital Stabilization				(73,208)
Art. 15	Transfer - Title V FB Receipts	(27,769)	(27,554)	(27,734)	(27,734)
Total Non-Excluded Debt		102,890	98,116	96,255	21,680
* TOTAL DEBT SERVICE		674,627	561,678	543,465	446,544
INSURANCE					
911	Middlesex Retirement Fund	445,195	465,246	645,246	673,724
913	Unemployment Compensation	15,000	3,560	15,000	15,000
914	Employee Health Insurance	802,089	802,938	962,640	1,059,175
	Health Insurance Opt Out	2,000	2,000	2,000	-
915	Employee Life Insurance	450	262	450	450
916	FICA	44,750	46,039	45,600	46,740
945	Property & Liability Insurance	207,805	192,444	217,800	239,580
* TOTAL INSURANCE		1,517,289	1,512,489	1,888,736	1,929,783
GRAND TOTAL TOWN (except Water Dept.)		16,215,731	16,590,727	17,187,430	17,934,582
					17,870,361

NOTE: Rows that contain a FY 2015 recommended line item to be voted by Town Meeting are marked with an asterisk (*).