

FY 2016 General Fund Operating Budget - Article 22

DEPT # DEPARTMENT	FY 2013 ACTUAL	FY2014 ACTUAL	FY2015 APPROPRIATED	FY2016 DEPT. REQUEST	FY2016 ADOPTED 5/5/2015
GENERAL GOVERNMENT					
114 Moderator					
* Expenses	0	0	-	-	-
Total	0	0	-	-	-
119 Charter					
* Expenses	0	0	-	-	-
Total	0	0	-	-	-
122 Board of Selectmen					
Selectmen Salary	0	0	-	-	-
Town Administrator Salary	80,000	95,000	97,850	100,786	100,786
Executive Assistant Wage	19,201	22,826	30,797	29,757	29,757
Longevity	0	0	-	-	-
Other wages	3,065	4,640	4,779	4,862	4,862
Procurement Certification	0	0	-	-	-
Dept. Assistant	0	0	-	-	-
* Personnel Services	102,266	122,466	133,426	135,405	135,405
* Expenses	9,365	11,200	11,200	14,900	14,900
Total	111,631	133,666	144,626	150,305	150,305
131/132 Finance Committee					
* Expenses	0	500	500	750	750
* Reserve Fund	30,000	29,500	29,500	29,250	29,250
Total	30,000	30,000	30,000	30,000	30,000
135 Town Accountant					
Accountant Salary	32,396	50,003	51,334	44,016	44,016
Assistant Accounting Clerk Wage	4,586	4,327	4,330	5,345	5,345
Longevity		300	600	-	-
Acct. Certification	0	0	0	-	-
* Personnel Services	36,982	54,630	56,264	49,361	49,361
* Expenses	3,387	1,387	1,900	1,900	1,900
* Municipal Audit	15,000	15,000	16,500	16,500	16,500
Total	55,369	71,017	74,664	67,761	67,761

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141 Board of Assessors					
Assessors Salary	3	3	3	-	-
Principal Assessor Salary	47,904	49,102	50,426	51,876	51,876
Administrative Assessor Wage	22,473	23,138	23,738	24,419	24,419
Longevity	600	600	600	600	600
Property Inspector Wage	7,294	8,000	8,240	7,307	7,307
* Personnel Services	78,274	80,843	83,007	84,202	84,202
* Expenses	12,931	14,125	16,700	13,075	13,075
Total	91,205	94,968	99,707	97,277	97,277
145 Treasurer-Collector					
Treasurer-Collector Salary	0	0	-	68,252	63,804
Salary & Wages - Support Staff	0	0	-	78,537	78,537
Certification	0	0	-	-	-
* Personnel Services	0	0	-	146,789	142,341
* Expenses				71,718	71,718
Total	0	0	-	218,507	214,059
145 Treasurer					
Treasurer Salary	12,717	23,035	27,583	SEE TREASURER-COLLECTOR BUDGET ABOVE	-
Payroll Clerk Wage	7,893	8,091	8,294	-	-
Seasonal Help	0	0	-	-	-
Treasurer Certification	0	0	-	-	-
* Personnel Services	20,610	31,126	35,877	-	-
* Expenses	11,809	6,939	24,600	-	-
Total	32,419	38,065	60,477	-	-
146 Tax Collector					
Tax Collector Salary	53,519	54,857	27,583	SEE TREASURER-COLLECTOR BUDGET ABOVE	-
Assistant Tax Collector Wage	33,702	34,712	35,580	-	-
Dept. Assistant Wage	0	1,937	8,091	-	-
Longevity	900	900	-	-	-
Tax Collector Certification	1	1	-	-	-
* Personnel Services	88,122	92,407	71,254	-	-
* Expenses	35,305	24,604	45,800	-	-
Total	123,427	117,011	117,054	-	-
151 Legal					
* Expenses	37,114	38,500	38,500	38,500	38,500
Total	37,114	38,500	38,500	38,500	38,500

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155 <u>Management Information Systems</u>					
* Personnel Services	0	0	-	-	-
* Expenses	48,767	61,800	68,200	75,000	75,000
Art. 19 Transfer - Comcast Government Access Account	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
Total	18,767	31,800	38,200	45,000	45,000
160 <u>Town Clerk</u>					
Town Clerk Salary	57,351	58,785	60,256	61,762	61,762
Assistant Town Clerk Wage	33,735	34,712	35,607	36,497	36,497
Longevity	900	900	1,200	1,500	900
Dept. Assistant Wage	0	0	-	-	-
Certification	0	0	-	-	-
* Personnel Services	91,986	94,397	97,063	99,759	99,159
* Expenses	5,405	7,900	9,250	12,150	12,150
Total	97,391	102,297	106,313	111,909	111,309
162 <u>Elections/Town Meetings</u>					
* Personnel Services	8,145	4,000	12,000	8,000	8,000
* Expenses	21,600	6,920	10,875	8,325	8,325
Total	29,745	10,920	22,875	16,325	16,325
163 <u>Board of Registrars</u>					
* Personnel Services	2,043	2,208	2,263	2,320	2,320
* Expenses	0	0	-	-	-
Total	2,043	2,208	2,263	2,320	2,320
164 <u>Street Listings</u>					
* Expenses	2,807	2,750	2,850	3,200	3,200
Total	2,807	2,750	2,850	3,200	3,200
171 <u>Conservation Commission</u>					
Agent Wage	37,927	37,088	38,075	39,175	39,175
Administrative Assistant Wage	0	0	-	-	-
Longevity	600	600	600	600	600
* Personnel Services	38,527	37,688	38,675	39,775	39,775
* Expenses	954	954	950	950	950
Total	39,481	38,642	39,625	40,725	40,725
174 <u>Montachusett Regional Planning Commission</u>					
* Expenses	2,630	2,700	2,763	2,832	2,832
Total	2,630	2,700	2,763	2,832	2,832

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175 Planning Board					
Dept. Assistant Wage	20,892	21,624	22,185	22,833	22,833
Longevity	600	600	600	600	600
* Personnel Services	21,492	22,224	22,785	23,433	23,433
* Expenses	78	500	500	500	500
Total	21,570	22,724	23,285	23,933	23,933
176 Zoning Board of Appeals					
Dept. Assistant Wage	4,568	6,055	6,212	6,394	6,394
* Personnel Services	4,568	6,055	6,212	6,394	6,394
* Expenses	0	0	0	-	-
Total	4,568	6,055	6,212	6,394	6,394
179 Land Use					
Land Use Coordinator Wage	22,582	24,373	25,021	25,744	25,744
Longevity		\$ 300	300	600	600
* Personnel Services	22,582	24,373	25,321	26,344	26,344
* Expenses	2,208	3,300	3,300	3,300	3,300
Total	24,790	27,673	28,621	29,644	29,644
183 Housing Authority					
* Personnel Services	0	0	0	-	-
* Expenses	0	0	0	-	-
Total	0	0	0	-	-
191 Facility Maintenance Department					
Facility Maintenance Coordinator Wage	36,363	37,089	38,202	44,771	44,771
Longevity	300	300	300	600	600
Other Wages	0	0	0	-	-
Other Wages - Seasonal	4,965	5,638	5,638	14,256	14,256
* Personnel Services	41,628	43,027	44,140	59,627	59,627
Energy	67,177	75,000	90,000	90,000	90,000
Cleaning Services	34,323	40,000	40,025	40,825	40,825
Other Expenses	48,402	36,750	46,400	51,400	51,400
* Expenses	149,902	151,750	176,425	182,225	182,225
Total	191,530	194,777	220,565	241,852	241,852
192 Memorial Hall & Annex					
* Expenses	11,915	12,500	15,000	15,000	15,000
Total	11,915	12,500	15,000	15,000	15,000

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DEPT # DEPARTMENT	FY 2013 ACTUAL	FY2014 ACTUAL	FY2015 APPROPRIATED	FY2016 DEPT. REQUEST	FY2016 ADOPTED 5/5/2015
193 <u>W. Townsend Reading Room</u>					
Expenses	2,484	4,900	2,900	2,900	2,900
Art. 19 Transfer - WTRR Receipts	(4,900)	(4,900)	(2,900)	(2,900)	(2,900)
Total	(2,416)	0	0	-	-
195 <u>Town Reports</u>					
* Expenses	1,613	2,000	2,000	2,000	2,000
Total	1,613	2,000	2,000	2,000	2,000
TOTAL GENERAL GOVERNMENT	927,599	980,273	1,075,600	1,143,484	1,138,436
PUBLIC SAFETY					
210 <u>Police</u>					
Chief Salary	99,037	101,406	103,434	108,089	108,089
Salary & Wages - Oper. Staff	1,014,159	1,106,923	1,128,339	1,130,538	1,130,538
Salary & Wages - Support Staff	74,340	76,200	78,467	76,363	76,363
Training Salary	11,838	11,838	11,838	16,838	16,838
* Personnel Services	1,199,374	1,296,367	1,322,078	1,331,828	1,331,828
Police Vehicles	51,843	60,000	60,000	62,000	62,000
Other Expenses	131,912	141,775	124,275	135,775	135,775
Out of State Travel	0	0	-	-	-
* Expenses	183,755	201,775	184,275	197,775	197,775
Total	1,383,129	1,498,142	1,506,353	1,529,603	1,529,603
220 <u>Fire/EMS Department</u>					
Chief Salary	79,352	81,328	82,667	86,736	86,736
Salary & Wages - Oper. Staff	532,434	579,431	623,794	655,840	655,840
* Personnel Services	611,786	660,759	706,461	742,576	742,576
Fire Truck Lease	0	0	-	-	-
Hazardous Waste Collection	4,457	4,457	4,457	4,457	4,457
Other Expenses	182,831	185,010	193,310	172,610	172,610
Out of State Travel	0	0	-	-	-
* Expenses	187,288	189,467	197,767	177,067	177,067
Total Fire/EMS Operating Budget	799,074	850,226	904,228	919,643	919,643
Art. 19 Transfer - Ambulance Receipts	(300,000)	(250,000)	(250,000)	(250,000)	(250,000)
Total	499,074	600,226	654,228	669,643	669,643

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225 <u>Communication Center</u>					
Director	1	1	1	1	1
Wages/Training	218,556	281,032	293,807	302,916	302,916
* Personnel Services	218,557	281,033	293,808	302,917	302,917
Out of State Travel	0	0	-	-	-
Other Expenses	12,957	14,400	49,450	54,450	54,450
* Expenses	12,957	14,400	49,450	54,450	54,450
Total	231,514	295,433	343,258	357,367	357,367
241 <u>Building Department</u>					
Commissioner Salary	63,455	65,043	66,670	68,599	68,599
Alternate Commissioner	0	26	600	600	600
Dept. Assistant Wage	23,633	25,956	23,955	27,553	27,553
Longevity	1,200	1,200	1,500	1,500	1,500
Clothing Allowance	485	485	485	485	485
Travel Stipend		4,500	4,500	4,705	4,705
Certification	500	500	500	500	500
* Personnel Services	89,273	97,710	98,210	103,942	103,942
* Expenses	6,646	2,450	2,450	2,550	2,550
Total	95,919	100,160	100,660	106,492	106,492
242 <u>Gas Inspector & Alternate</u>					
* Personnel Services	5,017	5,142	5,164	5,268	5,398
* Expenses	0	0	104	-	-
Total	5,017	5,142	5,268	5,268	5,398
243 <u>Plumbing Inspector & Alternate</u>					
* Personnel Services	7,080	7,257	7,436	7,648	7,648
* Expenses	824	1,023	1,380	1,580	1,580
Total	7,904	8,280	8,816	9,228	9,228
244 <u>Sealer Weights/Measures & Alternate</u>					
* Personnel Services	3,766	3,925	4,024	4,140	4,140
* Expenses	171	200	200	202	202
Total	3,937	4,125	4,224	4,342	4,342
245 <u>Electrical Inspector & Alternate</u>					
* Personnel Services	11,647	11,936	12,231	12,580	12,580
* Expenses	850	1,350	1,430	2,130	2,130
Total	12,497	13,286	13,661	14,710	14,710

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DEPT # DEPARTMENT	FY 2013 ACTUAL	FY2014 ACTUAL	FY2015 APPROPRIATED	FY2016 DEPT. REQUEST	FY2016 ADOPTED 5/5/2015
246 <u>Inspector of Animals</u>					
* Expenses	500	513	526	539	539
Total	500	513	526	539	539
291 <u>Emergency Management Agency</u>					
* Expenses	936	1,000	1,000	1,000	1,000
Total	936	1,000	1,000	1,000	1,000
292 <u>Animal Control Officer</u>					
* Personnel Services	16,000	16,400	16,810	17,230	17,230
* Expenses	3,018	5,000	5,000	5,000	5,000
Total	19,018	21,400	21,810	22,230	22,230
294 <u>Tree Warden</u>					
* Personnel Services	9,666	9,908	10,156	10,156	10,410
* Expenses	11,025	11,324	11,324	11,324	11,324
Total	20,691	21,232	21,480	21,480	21,734
297 <u>Burial Agent</u>					
* Personnel Services	136	136	136	136	136
Total	136	136	136	136	136
298 <u>Parking Clerk</u>					
* Personnel Services	59	59	59	59	59
Total	59	59	59	59	59
TOTAL PUBLIC SAFETY	2,280,331	2,569,134	2,681,479	2,742,097	2,742,481
EDUCATION					
300 <u>NMRSD</u>					
Operating Budget	7,790,818	7,655,340	7,895,722	8,536,497	8,536,497
Transportation	775,309	721,585	887,450	953,422	953,422
Total Debt	(43,285)	203,500	204,196		
Non-excluded Debt				100,717	100,717
Excluded Debt				9,537	9,537
Art. 21 Transfer - Capital Stabilization		(204,196)	(204,196)	(100,717)	(100,717)
* Total	8,522,842	8,376,229	8,783,172	9,499,456	9,499,456

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301 Nashoba Technical					
Operating Budget	748,443	800,006	877,038	806,396	806,396
Capital Equipment	17,556	16,012	15,592	22,432	22,432
Transportation	61,446	64,049	62,369	53,409	53,409
Premium Offset	(2,372)	(2,163)	(2,107)	(1,804)	(1,804)
Non-Excluded Debt				20,755	20,755
Total Debt (Excluded)	97,013	85,927	81,180	67,575	67,575
* Total	922,086	963,831	1,034,072	968,763	968,763
TOTAL EDUCATION	9,444,928	9,340,060	9,817,244	10,468,219	10,468,219
STREETS & HIGHWAYS					
421/422 Highway Department					
Superintendent Salary	74,709	76,577	78,491	80,500	80,500
Certification	500	500	3,500	3,500	3,500
Longevity	3,600	4,200	4,800	4,800	4,800
Operational Staff Wages	206,359	270,237	274,113	277,972	277,972
Dept. Assistant Wage	0	0	-	-	-
Clothing Allowance	6,380	6,300	6,900	6,900	6,900
Tuition Reimbursement	0	0	-	-	-
Overtime & Differential	2,160	7,448	7,546	7,665	7,665
* Personnel Services	293,708	365,262	375,350	381,337	381,337
* Expenses	106,481	107,680	107,180	107,180	107,180
Total	400,189	472,942	482,530	488,517	488,517
423 Winter Operations					
* Expenses	301,352	175,000	175,000	175,000	175,000
Total	301,352	175,000	175,000	175,000	175,000
424 Street Lights					
* Expenses	16,825	17,500	17,500	17,500	17,500
Total	16,825	17,500	17,500	17,500	17,500
TOTAL STREETS & HIGHWAYS	718,366	665,442	675,030	681,017	681,017
SOLID WASTE SERVICES					
430 Landfill Operations					
* Expenses	16,284	14,400	14,400	14,400	14,400
Total	16,284	14,400	14,400	14,400	14,400
433 Curbside Pickup & Disposal					
* Expenses	610,262	625,000	629,000	644,000	619,000
Total	610,262	625,000	629,000	644,000	619,000

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435 Household Hazardous Waste					
* Expenses	5,198	5,198	5,198	5,198	5,198
Total	5,198	5,198	5,198	5,198	5,198
TOTAL SOLID WASTE SERVICES	631,744	644,598	648,598	663,598	638,598
HUMAN SERVICES					
491 Cemetery & Parks					
* Personnel Services	90,601	96,303	111,498	115,089	115,089
* Expenses/Playground/Pond	9,421	9,421	9,421	9,421	9,421
Cemetery Improvement Fund	3,457	4,425	7,950	6,300	6,300
Art. 19 Transfer - Sale of Lot Receipts	(3,457)	(4,425)	(7,950)	(6,300)	(6,300)
Total	100,022	105,724	120,919	124,510	124,510
520 Board of Health					
Administrative Assistant	32,433	34,057	34,746	35,705	35,705
Longevity	0	300	300	300	300
* Personnel Services	32,433	34,357	35,046	36,005	36,005
* Expenses	1,700	1,700	1,700	1,700	1,700
Total	34,133	36,057	36,746	37,705	37,705
522 Nashoba Assessments					
* Board of Health Expenses	19,441	21,085	21,085	9,051	20,219
* Nursing Expenses	8,703	7,059	7,059	20,219	9,051
Total	28,144	28,144	28,144	29,270	29,270
524 Landfill Engineering					
* Expenses	17,500	20,400	20,400	15,500	15,500
Total	17,500	20,400	20,400	15,500	15,500
541 Council on Aging					
Director Salary	35,789	37,089	37,929	43,348	38,221
Salary & Wages - Oper. Staff	21,252	27,631	37,085	38,359	38,359
Longevity	900	900	900	-	-
* Personnel Services	57,941	65,620	75,914	81,707	76,580
* Expenses	5,101	6,620	6,620	6,620	6,620
Total	63,042	72,240	82,534	88,327	83,200

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543/544 Veteran's Agent					
* Salary	4,886	5,009	5,135	5,263	5,263
* Expenses	0	100	100	100	100
* Veterans Benefits	38,726	50,000	55,000	55,000	55,000
Total	43,612	55,109	60,235	60,363	60,363
TOTAL HUMAN SERVICES	286,453	317,674	348,978	355,675	350,548
CULTURE & RECREATION					
610 Library					
Director Salary	42,815	44,089	45,234	58,185	46,365
Library Operational Staff Wages	129,305	133,058	136,295	151,410	136,295
Longevity	1,500	1,500	1,500	1,800	1,800
Sick Time Replacement	0	0	0	-	-
* Personnel Services	173,620	178,647	183,029	211,395	184,460
* Expenses	41,800	46,714	51,118	55,509	55,509
Total	215,420	225,361	234,147	266,904	239,969
630 Recreation					
* Personnel Services	0	0	0	20,400	20,400
* Expenses	0	0	0	-	-
Total	0	0	0	20,400	20,400
660 Memorial Day					
* Personnel Services	0	0	-	-	-
* Expenses	3,590	4,558	4,558	4,558	4,558
Total	3,590	4,558	4,558	4,558	4,558
691 Historic District Commission					
* Expenses	0	0	0	-	-
Total	0	0	0	-	-
692 Band Concerts					
* Personnel Services	0	0	0	-	-
* Expenses	8,129	8,129	8,400	8,800	8,800
Total	8,129	8,129	8,400	8,800	8,800
TOTAL CULTURE & RECREATION	227,139	238,048	247,105	300,662	273,727

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DEBT SERVICE					
<i>(Excluded from Prop 2 1/2)</i>					
713	Principal Memorial Hall/Land Purchase	125,000	120,000	115,000	115,000
715	Principal Fire Station, Landfill, 6 & 13 Elm Proper	171,732	171,732	166,732	166,732
723	Principal Water Ext.	15,000	15,000	15,000	10,000
753	Interest Memorial Hall/Land Purchase	15,907	13,157	10,219	7,344
755	Interest Fire Station, Landfill, 6 & 13 Elm Property	85,517	78,218	70,258	65,920
763	Interest Water Ext.	1,563	1,225	850	538
711	Principal & Interest Fire Ladder Truck	48,843	47,878	46,805	45,733
	Total Excluded Debt	463,562	447,210	424,864	411,267
<i>(Not Excluded from 2 1/2)</i>					
714	Principal MWPAT	27,554	27,734	27,734	27,538
759	Interest Short Term and Issuance Costs	9,000	9,000	9,000	9,000
770	Principal Witch's Brook	8,268	8,268	8,268	8,268
775	Interest Witch's Brook	4,453	4,102	4,412	3,998
751	Principal & Interest Fire Ladder Truck	76,395	74,885	73,208	71,531
Art. 21	Transfer - Capital Stabilization			(73,208)	(71,531)
Art. 19	Transfer - Title V FB Receipts	(27,554)	(27,734)	(27,734)	(27,538)
	Total Non-Excluded Debt	98,116	96,255	21,680	21,266
*	TOTAL DEBT SERVICE	561,678	543,465	446,544	432,533
INSURANCE					
911	Middlesex Retirement Fund	465,246	645,246	673,724	717,517
913	Unemployment Compensation	3,560	15,000	15,000	15,000
914	Employee Health Insurance	802,938	962,640	954,289	1,095,983
	Health Insurance Opt Out	2,000	2,000	-	-
915	Employee Life Insurance	262	450	450	450
916	FICA	46,039	45,600	46,740	52,000
945	Property & Liability Insurance	192,444	217,800	239,580	210,000
*	TOTAL INSURANCE	1,512,489	1,888,736	1,929,783	2,004,345
GRAND TOTAL TOWN (except Water Dept.)		16,590,727	17,187,430	17,870,361	18,878,235
					18,729,904

NOTE: Rows that contain a FY 2016 recommended line item to be voted by Town Meeting are marked with an asterisk (*).