TPL — never stop learning
troy public library

Using Audiobooks on Libby

1 You can either use your device or computer to access Libby! First, on your computer, go to *libbyapp.com* and you should see this.

Welcome! Thousands of public libraries offer ebooks and audiobooks (for free!) in Libby. Let me ask you a few questions, to guide you to your library.

First question: do you have **a library card**?

Yes   Not Yet

‹ Back

There are several ways I can help you find your library. How would you like to continue?

If you already use Libby, choose this. It will keep all your data in sync.

Copy From Another Device

You can look up your nearest library by name or city or zip code.

Search For A Library

Find the nearest library using your (probable) approximate location.

Guess My Library

2 You'll click 'Yes' to enter in your library card number but if you don't have one, no worries! Click 'Not Yet' to get a digital card. Once you click 'Yes', you'll be directed to a page to find your library. There are multiple ways to do this but we're just going to enter in the library's zip code. (this is the easiest way to do this!)

‹ Back   Map

You can search for your library by name or branch location.

48098   ✕ 🔍

MATCHING LIBRARIES

Midwest Collaborative for Library Services
Troy Public Library
510 W Big Beaver Rd
Troy, Michigan, USA
and 57 other branches

3 As you enter in the zip code, Libby will automatically bring the nearest library to that zip code. (You can search by name but there are several Troy libraries in the country). We are part of the Midwest Collaborative for Library Services (MCLS) so we share what Libby has to offer with 57 other branches.

Add a library card for **Midwest Collaborative for Library Services** so you can borrow titles and place holds.

Sign In With My Card

Let's sign into your account. Where do you use your library card?   Card

MCLS - Albion District Library   MCLS - Troy Public Library

MCLS - Ann Arbor District Library   MCLS - Warren Public Library

MCLS - Brandon Township Public Library   MCLS - Willard Library

21 MORE

4 Click on the MCLS button and it will direct you to a page asking you to sign with your library card. (Again, you can get a card here if you don't have one). After clicking "Sign in with my card", the page will direct to another page showing the branches in alphabetical order—you will have to scroll to get to our library. Enter in your card number and hit "sign in" and you're ready to browse! Before you move on to browsing, you can rename your card and see how many loans or holds you have. For Troy: you get 10 loans and 15 holds but every co-op is different. Click 'next' and you're ready to go.

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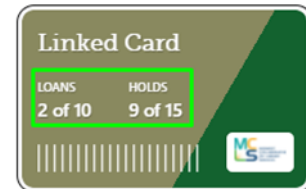Enter your library account details. (If you need help, get in touch.)

21273003660436

The number printed on your library card, usually under a barcode.

Sign In

4 continued

Okay, you're signed in! Here is your library card.

Linked Card

LOANS
2 of 10

HOLDS
9 of 15

Rename Card | Next

5 Books on Libby can be read on the website or through the app - it's built to support its own reading application. When we're brought to this page, you can choose whatever as your reading preference because we'll be focusing on audiobooks.

If you prefer to read with Kindle, we can open books directly to your Kindle device or Kindle app.

Yes, I Read With Kindle | Skip

6 Now you're ready to start searching for a book! If you know what book, you can look for it using the search tool, located on the bottom of your screen.

SEARCH...

Midwest Collaborative for Library Services

7 But if you're just looking for something to catch your eye, you can apply filters to weed out anything that isn't available right now or on audiobooks or even a specific audience. But just a reminder: if you can't find it - we either don't have it on audiobook or it's not available for that format or we just might not have it. Here's what my preferences look like.

ALL AUDIOBOOKS IN
Everything!
Listing 22,247 audiobooks ⊗ .

⊕ Preferences

Format	Audiobooks
Language	English
Audience	Juvenile, Young Adult
Supports	Anything
Availability	Available Now
Sort By	Default

These preferences are saved and applied to all lists.

APPLY PREFERENCES

ALL AUDIOBOOKS IN ENGLISH IN
Everything!
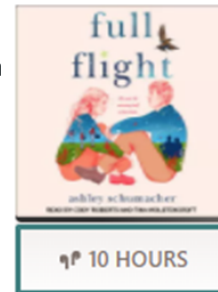Listing 3,025 audiobooks .

This is the selection now.

8 Once you're done with your preferences, you'll click apply and watch how many books are cut down.

9 So, you've chosen a book, now how to borrow! When you find your chosen book, you're going to click 'borrow' - it should have a little plus sign over the little library card - and make sure you're choosing 'borrow' because the sample only provides a snippet of the book. If you're unsure on you have an audiobook or not - the particular book will have headphones, along with the length of the audiobook, underneath it.
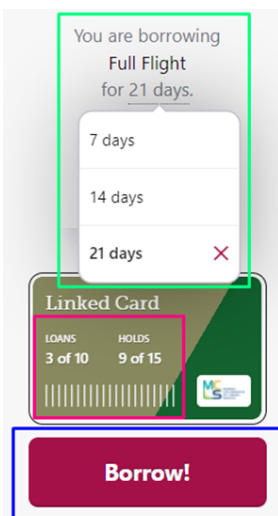
Ashley Schumacher
Full Flight

Borrow

Play Sample

Tag

🎧 10 HOURS

You are borrowing
Full Flight
for 21 days.

7 days

14 days

21 days   ✕

Linked Card

LOANS   HOLDS
3 of 10   9 of 15

Borrow!

10 Once you click borrow, you will be taken to a page to confirm your book - it shows how many days you'll have the book, your library card and a big pink button. You can change how many days you can check out - the only titles you can't do that for are HITS (High Interest Titles) Titles or "skip a head" titles (popular titles that have a long hold list), these borrow lengths are **7 days**.
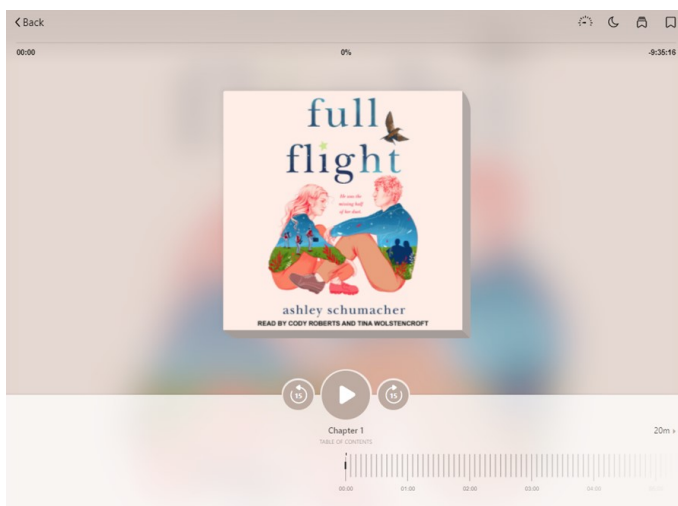
Open Audiobook

Keep Browsing

Go To Shelf

11 If you change your mind, you can just go back! But we like this title so we're going to click 'borrow'. Once you do that it's placed on your shelf in your loans list and you're given an option to 'open audiobook', go to shelf or keep browsing - we're going to open the book.

‹ Back

00:00   0%   -9:35:16

full
flight

ashley schumacher
READ BY CODY ROBERTS AND TINA WOLSTENCROFT

Chapter 1
TABLE OF CONTENTS

20m ›

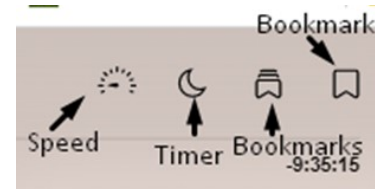**12** You can listen to your book either in the web browser or through the app. If you're using the web, your display will look like this.

never stop learning
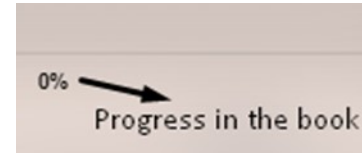troy public library

13 The controls are very easy to use and help you navigate the book.

Back 15 Seconds | Forward 15 Secsonds
Chapter 1 TABLE OF CONTENTS | Your place in the book
Play/Pause

(at the bottom of the screen)

Bookmark
Speed | Timer | Bookmarks -9:35:15

(right hand corner)

0% → Progress in the book
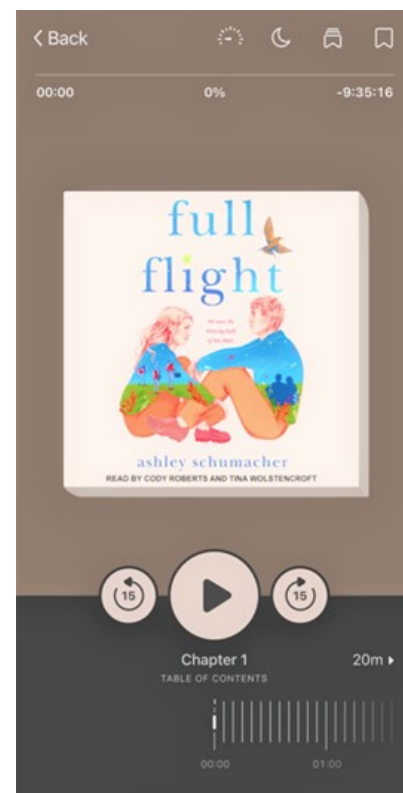
(in the middle of the upper part of your screen)
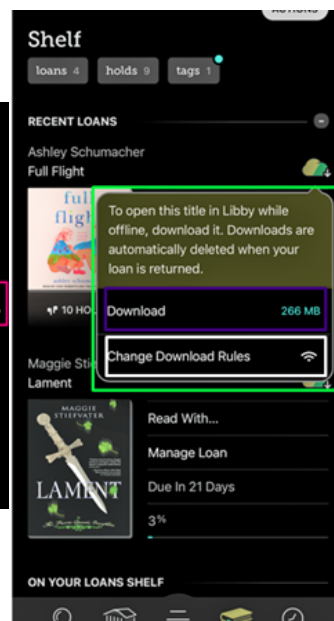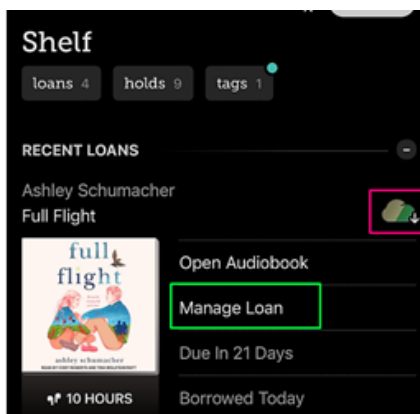
14 The app display is very similar to the web version with one exception: you can download the book so that it can be used offline. On your shelf, next to the loan, there is a green cloud with an arrow over it, click it and select 'download'. It defaults to only allowing for downloads to occur over Wi-Fi but you can change those rules (if you want - it will use data). Once it's downloaded, you won't be using your data.
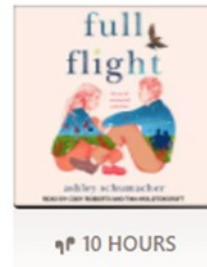
Shelf
loans 4   holds 9   tags 1

RECENT LOANS

Ashley Schumacher
Full Flight

Open Audiobook
Manage Loan
Due In 21 Days
Borrowed Today
10 HOURS

Shelf
loans 4   holds 9   tags 1

RECENT LOANS

Ashley Schumacher
Full Flight

To open this title in Libby while offline, download it. Downloads are automatically deleted when your loan is returned.

Download   266 MB
Change Download Rules

Maggie Stiefvater
Lament

Read With...
Manage Loan
Due In 21 Days
3%

ON YOUR LOANS SHELF

15 This is what the display looks like in the app - as you can see it's almost the same.

‹ Back
00:00   0%   -9:35:16

full flight

ashley schumacher
READ BY CODY ROBERTS AND TINA WOLSTENCROFT

Chapter 1   20m ▸
TABLE OF CONTENTS

00:00   01:00

16 You've chosen your book - now start reading! (If you get done before the due date, you can return it early or just let the loan expire. If you're not done and no one has it on hold, Libby will prompt you to extend your checkout date.) If you aren't finished with a book and you can't extend the deadline because it's on hold for the next person, you can place it on hold again and it picks up where you left off. So, how do you return it? Like this!
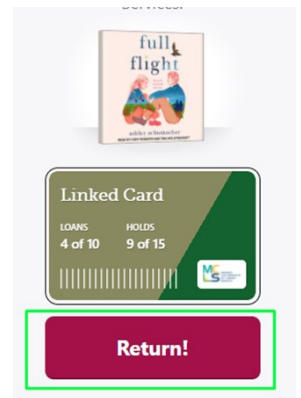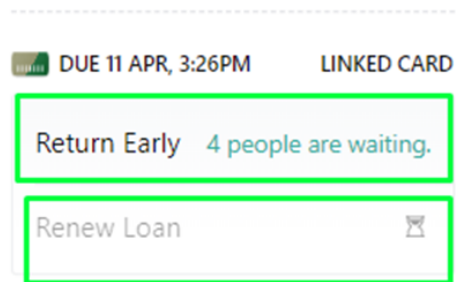
Ashley Schumacher
Full Flight

full flight
ashley schumacher

🎧 10 HOURS

Open Audiobook

Manage Loan

Due In 21 Days

Borrowed Today

DUE 11 APR, 3:26PM   LINKED CARD

Return Early   4 people are waiting.

Renew Loan

full flight

Linked Card
LOANS   HOLDS
4 of 10   9 of 15

Return!

If you need any more help, please contact Digital Services at Troy Public Library at 248.524.3542.