

**Regular Agenda of the Board of Mayor and Aldermen
Monday, July 28, 2025 – 5:30 p.m.
Tullahoma Municipal Building**

Regular Meeting Agenda

Page

Call to Order by Mayor Lynn Sebourn
Invocation – Rev. Christine Jones
Pledge of Allegiance to the Flag – Rev. Christine Jones
Roll Call

Commendations and Certificates

- Recognition for the Tullahoma 12U Cal Ripken District and State Champion All-Star Baseball Team 1

Comments from Citizens

All citizens interested will be invited to speak for up to 3 minutes about any matter within the purview of the Board. Please speak into the microphone and begin by stating your name and address.

Approval of the Agenda

Department Reports 15

Reports from the Aldermen

Report from the Mayor

- Announcement of a vacancy on the Tullahoma Utilities Authority Board for term expiring on August 31, 2025. Interested citizens may submit Citizen Participation Resume Forms through Friday, August 15, 2025.

Report from the City Administrator

Note: All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items, unless a Board member or citizen so requests, in which case the item will be removed from the Consent Agenda and considered separately. During the portion of the meeting reserved for comments from citizens, as shown on the agenda, citizens may request that the Board remove an item from the Consent Agenda so that discussion may be held on the item.

Consent Agenda

1. **Agenda Item No. 25-76**– Approve Minutes of the July 14, 2025, Regular Meeting and Public Hearings. 31

Unfinished Business

2. **ORDINANCE NO. 1653 - AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, TO RE-ZONE A PARCEL LOCATED AT 217-219 BIG SPRINGS AVE (COFFEE COUNTY 124J, GROUP A, PARCEL 010.01) FROM RESTRICTED INDUSTRIAL AND WAREHOUSING (I-1) TO GENERAL COMMERCIAL (C-2) ZONING DISTRICT,** for passage second and final reading. 36

Monday, July 28, 2025

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|---|-------------|
| 3. ORDINANCE NO. 1654 - AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, TO RE-ZONE A PARCEL LOCATED AT 400-414 BIG SPRINGS AVE (COFFEE COUNTY 124J, GROUP H, PARCEL 005.00) FROM RESTRICTED INDUSTRIAL AND WAREHOUSING (I-1) TO GENERAL COMMERCIAL (C-2) ZONING DISTRICT, for passage on the second and final reading. | 52 |
| 4. ORDINANCE NO. 1655 - AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, TO RE-ZONE A PARCEL LOCATED AT 501 S JACKSON ST AND 105 W VOLNEY ST (COFFEE COUNTY 127C, GROUP C, PARCEL 021.00) FROM GENERAL COMMERCIAL (C-2) TO CENTRAL COMMERCIAL (C-1) ZONING DISTRICT, for passage on the second and final reading. | 64 |
| 5. ORDINANE NO. 1656 - AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, TO RE-ZONE A PARCEL LOCATED AT 113-115 DAVID ALLAN DR (COFFEE COUNTY 106, PARCEL 009.00) FROM AGRICULTURAL (AG) TO LOW DENSITY RESIDENTIAL (R-1) ZONING DISTRICT, for passage on the second and final reading. | 96 |
| 6. Other Unfinished Business | |

New Business

- | | |
|---|-----|
| 7. ORDINANCE NO. 1657 - AN ORDINANCE TO AMEND THE CITY OF TULLAHOMA'S OCCUPATIONAL SAFETY AND HEALTH PROGRAM PLAN AND RELATED RULES AND REGULATIONS, for passage on the first of two readings. | 107 |
| 8. ORDINANCE NO. 1658 - AN ORDINANCE OF THE CITY OF TULLAHOMA, TENNESSEE TO AMEND ORDINANCE 1632 ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2025, for passage on the first of three readings. | 123 |
| 9. Item No. 25-77 - A request from the Fire Department to approve an ownership transfer of the Hazardous Materials Truck 706 and Hazardous Materials Trailer to Coffee County Emergency Management Agency. | 184 |
| 10. Item No. 25-78 - A request from the Fire Department to approve the quote of \$70,448.00, from Barrett Construction to replace the current roof at Fire Hall 2. | 185 |

Monday, July 28, 2025

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11. Item No. 25-79 - A request from the Public Works Department to approve purchase of the Stormwater Data Management Software from IWORQ for \$16,500.00 and authorize Mayor to execute same.	236
12. Item No. 25-80 - A request from the Public Works Department to approve the bid of \$85,000.00 from Benchmark Mulch Company, Christiana, TN, to perform the brush grinding and debris removal service for the City of Tullahoma.	245
13. Item No. 25-81 - A request from the Police Department to surplus fifty-eight (58) awarded firearms to GTs Distributors receiving an in-store credit of \$7,415.00 to be used to purchase optics and/or ammunition for the department's issued firearms.	259
14. Other New Business	N/a
Adjourn	

Beer Board

Call to Order by Mayor Lynn Sebourm
Public Comments

Unfinished Business

1. Other Unfinished Business

New Business

2. **Item No. 25-BB18** – Approve minutes of the July 14, 2025, Regular Meeting. 268
3. **Item No. 25-BB19** – A request to approve Beer Application (Special Event Permit/Non-Profit) and waive fees for Beechcraft Heritage Museum Beech Party – International Fly-In Event to be held on October 8-11, 2025. Ms. Jody Curtis will oversee beer sales for the event. 269
4. **Item No. 25-BB20** – A request to approve Beer Application (Off-Premises Permit) (subject to passing final fire inspection) for Mapco Express, Inc. Store #3671, 101 Cedar Lane. Smit Patel will be the manager in charge of beer sales. 275

Adjourn

Anyone requesting accommodations due to disabilities should contact Human Resources, A.D.A. Coordinator, at 931-455-2648, before the meeting.

Certificate of
RECOGNITION
Presented to

Jordan Bunn

**12U Cal Ripken Tullahoma
All-Star Baseball Team**

For achieving the titles:

2025 District Champions

2025 State Champions

Undefeated in both Tournaments



Lynn Sebourn, Mayor
July 28, 2025



Certificate of
RECOGNITION
Presented to

Preston Smith

**12U Cal Ripken Tullahoma
All-Star Baseball Team**

For achieving the titles:

2025 District Champions

2025 State Champions

Undefeated in both Tournaments



Lynn Sebourn, Mayor
July 28, 2025



Certificate of
RECOGNITION
Presented to

Colson Ray

**12U Cal Ripken Tullahoma
All-Star Baseball Team**

For achieving the titles:

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Undefeated in both Tournaments



Lynn Sebourn, Mayor
July 28, 2025



Certificate of
RECOGNITION
Presented to

Sean Marsh Smith

**12U Cal Ripken Tullahoma
All-Star Baseball Team**

For achieving the titles:

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Lynn Sebourn, Mayor
July 28, 2025



Certificate of
RECOGNITION
Presented to

Maddux McCallon

*12U Cal Ripken Tullahoma
All-Star Baseball Team*

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Lynn Sebourn, Mayor
July 28, 2025



Certificate of
RECOGNITION
Presented to

Weston Wheeler

**12U Cal Ripken Tullahoma
All-Star Baseball Team**

For achieving the titles:

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2025 State Champions

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Lynn Sebourn, Mayor
July 28, 2025



Certificate of
RECOGNITION
Presented to

Corbin McShea

**12U Cal Ripken Tullahoma
All-Star Baseball Team**

For achieving the titles:

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2025 State Champions**
Undefeated in both Tournaments



Lynn Sebourn, Mayor
July 28, 2025



Certificate of
RECOGNITION
Presented to

Liam Tipps

*12U Cal Ripken Tullahoma
All-Star Baseball Team*

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*2025 District Champions
2025 State Champions
Undefeated in both Tournaments*



Lynn Sebourn, Mayor
July 28, 2025



Certificate of
RECOGNITION
Presented to

Sawyer Smith

**12U Cal Ripken Tullahoma
All-Star Baseball Team**

For achieving the titles:

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2025 State Champions

Undefeated in both Tournaments



Lynn Sebourn, Mayor
July 28, 2025



Certificate of
RECOGNITION
Presented to

Preston Silvertooth

**12U Cal Ripken Tullahoma
All-Star Baseball Team**

For achieving the titles:

2025 District Champions

2025 State Champions

Undefeated in both Tournaments



Lynn Sebourn, Mayor
July 28, 2025



Certificate of
RECOGNITION
Presented to

Kingston Bunch

**12U Cal Ripken Tullahoma
All-Star Baseball Team**

For achieving the titles:

2025 District Champions

2025 State Champions

Undefeated in both Tournaments



Lynn Sebourn, Mayor
July 28, 2025



Certificate of
RECOGNITION
Presented to

David Smith
Head Coach/Manager

**12U Cal Ripken Tullahoma
All-Star Baseball Team**

For achieving the titles:

2025 District Champions
2025 State Champions
Undefeated in both Tournaments



Lynn Sebourn, Mayor
July 28, 2025



Certificate of
RECOGNITION
Presented to

James Bunn
Assistant Coach

**12U Cal Ripken Tullahoma
All-Star Baseball Team**

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Undefeated in both Tournaments



Lynn Sebourn, Mayor
July 28, 2025



Certificate of
RECOGNITION
Presented to

Dan McShea
Assistant Coach

**12U Cal Ripken Tullahoma
All-Star Baseball Team**

For achieving the titles:

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2025 State Champions**

Undefeated in both Tournaments



Lynn Sebourn, Mayor
July 28, 2025





NEW BUSINESS OPENINGS FOR THE MONTH OF: June 2025

GENERATIONS EARLY LEARNING
CENTER
106 S. POLK ST.
TULLAHOMA, TN 37388

DWM INC.
2 NORTHWAY LN.
LATHAM, NY 12110

THRONEBERRY CONSTRUCTION CO.,
LLC
1531 SHAGBERK TRAIL
MURFREESBORO, TN 37128

LEGACY PARTNERS GROUP LLC
2210 N. JACKSON ST.
TULLAHOMA, TN 37388

RACHEL THE SLP
700 CRESTWOOD DR.
TULLAHOMA, TN 37388

HANDMADE
404 W LINCOLN ST.
TULLAHOMA, TN 37388

TULLAHOMA TN CAREGIVING LLC DBA
CORNERSTONE CAREGIVING
1940 N JACKSON ST., STE 140
TULLAHOMA, TN 37388

MARKRAFT CABINETS LLC
2705 CASTLE CREEK LN.
WILMINGTON, NC 28401

PHOS CARDS, LLC
501 SHARONDALE DR.
TULLAHOMA, TN 37388

CRAFTED CHARM BOUTIQUE
2338 N. JACKSON ST.
NORMANDY, TN 37360

JS3 ATHLETICS
208 WALL ST.
TULLAHOMA, TN 37388

LION HEART LIFE COACHING CENTER
809 1ST AVE.
TULLAHOMA, TN 37388

TULLAHOMA LODGING LLC DBA
LIVSMART-TULLAHOMA
251 WILLIAM NORTHERN BLVD.
TULLAHOMA, TN 37388

THE VINTAGE PEONY CAKERY
303 INGLEWOOD DR.
TULLAHOMA, TN 37388

LUBE 2 U
409 W MOORE ST.
TULLAHOMA, TN 37388

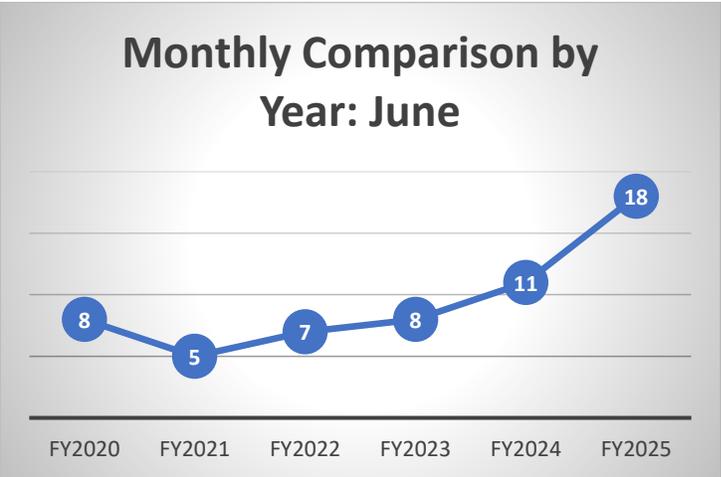
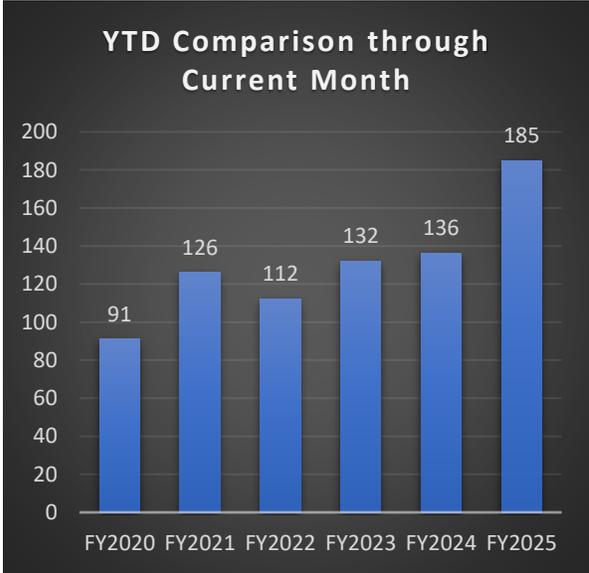
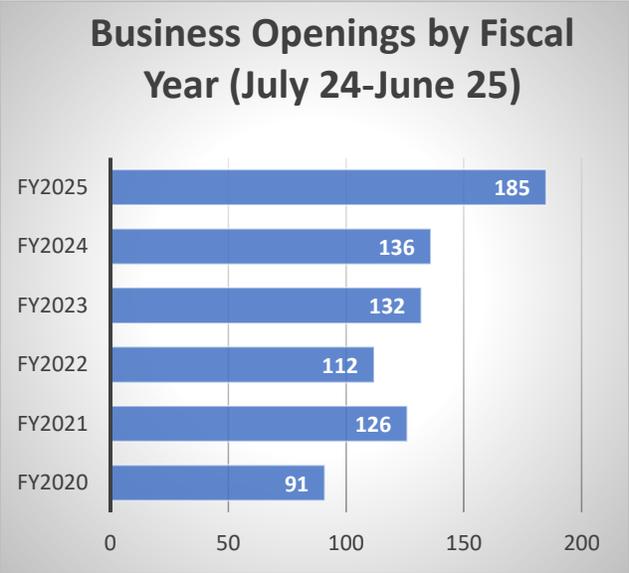
MITCHELL OUTDOOR LIVING LLC
1309 MELROSE ST
TULLAHOMA, TN 37388

FLIGHT OF FANTASY FUSION DESIGNS
509 GLENDALE PL.
TULLAHOMA, TN 37388

CRISTI BOULDIN DBA DARKHORSE
BOOKKEEPING
511 ALBERMARLE DR.
TULLAHOMA, TN 37388

Number of Businesses: (18)

NEW BUSINESS OPENINGS						
MONTH	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
JUL	7	4	8	12	10	14
AUG	12	21	16	11	13	14
SEP	7	13	8	8	8	26
OCT	7	5	9	6	12	18
NOV	4	12	8	11	12	16
DEC	2	2	4	8	5	15
JAN	11	19	14	9	15	10
FEB	3	11	4	10	12	10
MAR	14	11	8	15	15	15
APR	10	4	13	15	4	17
MAY	6	19	13	19	19	12
JUN	8	5	7	8	11	18
Totals	91	126	112	132	136	185



Number of Businesses: (18)

TULLAHOMA
FIRE/RESCUE
OPERATION SHEET

DATE: June 2025

	2025	2024
STRUCTURES FIRES	2	2
MEDICAL 1st RESPONDER	153	150
TRASH OR RUBBISH	3	5
FIRE ALARM	22	15
LEAKS OR SPILLS	1	2
TOTAL RESPONSE CALLS	205	201
DOLLAR AMOUNT SAVED	0	19359258.00

	2025	2024
MOTOR VEHICLE ACCIDENT	10	12
PUBLIC ASSIST.	12	12
INVESTIGATE	1	1
MUTUAL AID	0	2
OTHER	1	0
DOLLAR AMOUNT LOSS	0	55800.00

INSPECTORS ACTIVITY SHEET

	2025	2024
FIRE RESPONSE	0	04
FIRE INVESTIGATIONS	1	03
NEW FACILITY INSPECTION	3	33
TRAINING HOURS	0	08

	2025	2024
COMM. ASSIST	0	26
STORM WATER INSPECTION	0	04
EXISTING FACILITIES	0	38

PUBLIC EDUCATION

	2025	2024
TOTAL PROGRAMS	4	7
CONTACT WITH CHILDREN	270	340

	2025	2024
CONTACT WITH ADULTS	280	410

TRAINING IN-HOUSE & OUTSIDE THE DEPT.

- Daily Training 30(ffs) 960 Hours
- Firefighter Egress/Bailout 1(ff) 8hrs
- Extrication Refresher 30(ffs) 240hrs
- Air Evac CEUS 12(ffs) 24hrs
- Commission Testing 2(ffs) 8hrs
-
-
-

PUBLIC RELATIONS

- 6/01-30 Smoke Alarm Program Adults 18 Kids 2
- 6/04/2025 Development Meeting
- 6/11/2025 Development Meeting
- 6/18/2025 Development Meeting
- 6/25/2025 Development Meeting
-
-
-

	2025	2024
TOTAL HOURS	1240	1050

	2025	2024
BURNING PERMITS	149	173



Custom Jun 1, 2025 - Jun 30, 2025

24%

FIRE
Percentage of Total incidents

75%

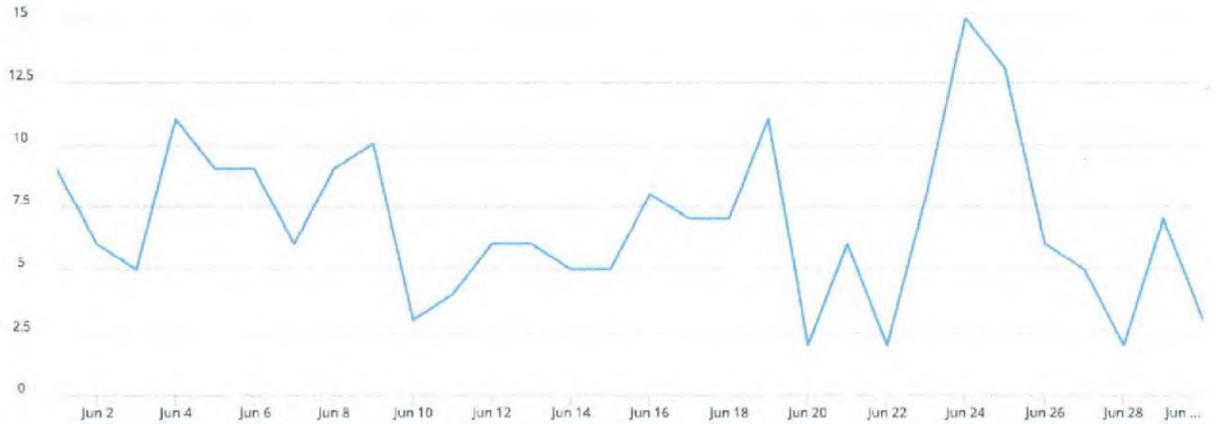
EMS
Percentage of Total Incidents

205

INCIDENTS
In Selected Time Slice

30

DAYS
In Selected Time Slice



	Counts	% Rows	% Columns	% All										
Week Ending	6/1/25	6/8/25	6/15/25	6/22/25	6/29/25	7/6/25	7/13/25	7/20/25	7/27/25	8/3/25	8/10/25	8/17/25	8/24/25	Total
(10) Fire, other		1												1
(11) Structure Fire		1		1										2
(13) Mobile property (vehicle) fire			1											1
(15) Outside rubbish fire		1				1								2
(16) Special outside fire					1									1
(30) Rescue, emergency medical call (EMS), other		3	5		2									10
(31) Medical assist	2	33	18	17	14									84
(32) Emergency medical service (EMS) incident	4	8	9	16	20	2								59
(35) Extrication, rescue				1										1
(44) Electrical wiring/equipm. problem					1									1
(50) Service call, other		2	1											3
(51) Person in distress				1	1									2
(52) Water problem	1													1
(53) Smoke, odor problem			1		1									2
(55) Public service assistance	1	1	1		4									7

Week Ending	6/1/25	6/8/25	6/15/25	6/22/25	6/29/25	7/6/25	7/13/25	7/20/25	7/27/25	8/3/25	8/10/25	8/17/25	8/24/25	Total
(65) Steam, other gas mistaken for smoke					1									1
(70) False alarm and false call, other	1	2	2	1	4									10
(73) System or detector malfunction				1										1
(74) Unintentional system/detect... operation (no fire)		2		5	4									11
(90) Special type of incident, other		1			2									3
NULL			1		1									2
Total	9	55	39	43	56	3								205

City of Tullahoma Grant Status Report June 2025							
City Department	Grant Program	Funding Source	Project	Award	Match	End Date	Status
Applied for / Not Awarded Yet							
Fire	Assistance to Firefighters Grant	AFG	Brush Truck / Turnout Gear / Circul-Air Washer	\$286,020	\$31,780	n/a	Applied
Finance	THDA	2025 HOME	Residential Home Repairs and Rehab	\$750,000	\$0	n/a	Applied
Awarded / Not Started Yet							
Administration	Tennessee Whiskey Mural	South Central TN Tourism	Whiskey Mural	\$15,000	\$7,500	n/a	Awarded
Ongoing / In Progress							
Airport	TN Aeronautics Div.	TDOT	Obstruction Mitigation Phase 1	\$56,600	\$2,830	n/a	Ongoing
Airport	TN Aeronautics Div.	TDOT	Land Acquisition	\$101,600	\$5,080	n/a	Ongoing
Airport	Replacement Grant	TDOT	Electrical vault and rotating beacon replacement	\$237,500	\$12,500	9/1/2026	Ongoing
Airport	TN Aeronautics Div.	TDOT	Airport Layout Plan Update	\$300,000	\$0	n/a	Ongoing
Finance	Urban Development Action Grant	UDAG	Commercial Revolving Loan Fund	\$850,000	\$0	n/a	Ongoing
Finance	Rural Development	USDA	Small Business Revolving Loan Fund	\$199,000	\$10,000	n/a	Ongoing
Finance	American Rescue Plan Act	Federal	Multiple	\$5,802,232	\$0	12/31/2026	Ongoing
Police	VCIF Grant	TN Criminal Justice	Police Equipment- Radio's LPR's, Body Cams	\$214,000	\$0	1/1/2026	Ongoing
Police	SRO Grant Program	TN Dept Homeland Sec	School Resource Officers	\$525,000	\$0	n/a	Ongoing
Police	TN Highway Safety Grant	TN Dept Homeland Sec	Officer Supplies and Overtime	\$34,400	\$0	9/30/2025	Ongoing
Police	TLETA Cost Sharing Grant	TDCI	Training reimbursement	\$40,000	\$0	annual	Ongoing
Police	Training & Recruitment Program	TDCI	Recruitment Incentives	\$40,000	\$0	annual	Ongoing
Police	Patrick Leahy BPV Grant	US DOJ	Bullet proof vests	\$5,100	\$2,550	annual	Ongoing
Public Works	Surface Transportation Block Grant	TDOT	State RT 2/Jackson St/Cedar Ln Sidewalks	\$927,000	\$92,980	n/a	Ongoing
Public Works	Surface Transportation Block Grant	TDOT	Ledford Mill Road Widening	\$682,910	\$170,727	n/a	Ongoing
Public Works	Stormwater Noncollaborative Grant	TDEC	Stormwater Projects	\$2,370,558	\$592,640	n/a	Ongoing
Executed / Completed							
Administration	2021 CDBG-IT	TN Dept. ECD	Waggoner Street Repairs	\$225,000	\$90,000	n/a	Executed
Administration	TAEP Grant	TN Dept. Ag	Farmers Market Tullahoma 2024	\$1,500.00	\$0	n/a	Executed
Administration	2022 CDBG Childcare Grant	SCTDD	Little Angels Daycare	\$250,000	\$0	n/a	Executed
Admin / Parks	Eddie Program	SCTDD	Renovations to Baltz Historical Building	\$5,000	\$0	n/a	Executed
Airport	TN Aeronautics Div.	TDOT	FY23 Airport Maintenance	\$15,000	\$0	n/a	Executed
Airport	TN Aeronautics Div.	TDOT	Operations Data Tracker	\$6,000	\$0	9/11/2024	Executed
Finance	THDA	2022 HOME	Residential Home Repairs and Rehab	\$750,000	\$0	12/31/2024	Executed
HR / Parks	Property Conservation	Public Entity Partners	New Signage at Ball Fields	\$528	\$0	n/a	Executed
Human Resources	Safety Partners	Public Entity Partners	Turnout Gear	\$3,000	\$3,000	4/1/2024	Executed
Human Resources	Property Conservation Grant	Public Entity Partners	Security Cameras for Community Centers	\$4,000	\$0	n/a	Executed
Parks & Recreation	TN Agricultural Enhancement Program	TAEP	Tree Plantings	\$5,000	\$5,000	n/a	Executed
Planning	Community Planning Grant	TDOT	Study of the Cedar Lane/ Westside Drive Corridor	\$60,000	\$5,831	n/a	Executed
TAEDC	Placemakers Pivot and Recover	TN Dep.ECD	Local Business Training	\$75,000	\$0	n/a	Executed
Discharged / Not Completed / Not Awarded / Declined to Apply							
TAEDC	ARC Grant Management	ARC	Downtown Facade Improvement	\$200,000	\$25,000	n/a	Discharged
Administration	CDBG Child Care grant	SCTDD	Tullahoma Daycare	\$250,000	\$0	1/30/2024	Declined
Parks & Recreation	BCBS Healthy Places Grant	BCBS of TN	Healthy Places playground at Waggoner Park	\$750,000	\$0	Q2 - FY26	Not Awarded
Planning	TAP	TDOT	Eastern Gateway / N Jackson Streetscape	\$1,133,414	\$226,683	11/28/2023	Declined

CITY OF TULLAHOMA
Human Resources Department
June 2025

Recruitment

FULL-TIME		PART-TIME	
<i>Filled Positions</i>	<i>Open Positions</i>	<i>Filled Positions</i>	<i>Open Positions</i>
School Resource Officer Police Officer (2)	Police Officer (3) Program Coordinator Community Center Coordinator		Recreation Leader I Lifeguard School Crossing Guard Parks Custodian

	<i>FY25-YTD</i>	<i>FY24</i>	<i>FY23</i>	<i>FY22</i>
FT Employee Turnover	20.47%	23.78%	23.78%	16.15%
# Full-time Hired	25	33	33	21
# Part-time Hired	70	44	44	63
# FT Promotions	28	17	17	19

Workers' Compensation

Employees who are injured on the job and require medical attention are reported to OSHA on a calendar year basis. Employees report injuries that do not require a doctor's appointment in the event they have a future need for medical attention.

	<i>CY24 - YTD</i>	<i>CY23</i>	<i>CY22</i>	<i>CY21</i>
Medical Attention Required	11	25	16	23
No Medical Attention	1	14	20	13

June Employee of the Month

"I am pleased to nominate Danny Carlo for Employee of the Month. Over the past several months, Danny has consistently gone above and beyond to ensure that our department runs smoothly and efficiently. His dedication and technical expertise have had a direct, positive impact on our team's productivity and morale.

Key contributions include:

- **Rapid Response & Problem-Solving:** Whenever we encounter a software glitch or network hiccup, Danny is on the scene. He has helped us with our Cameras, Pool Controllers, Printers, other hardware when we were at a stopping point. His willingness to research if he cannot figure out the issue at that moment in time and determination to see the job done is second to none. His ability to diagnose and resolve issues quickly minimizes downtime and keeps our department at DW Wilson running smoothly during our busy season.
- **Team Player Attitude:** No question is too small and no request too large, Danny tackles every task with a positive attitude and genuine concern for our success. He's not just the go-to for IT emergencies; he's a trusted partner in helping us achieve our goals.

I wholeheartedly recommend Danny for Employee of the Month and encourage you to recognize his outstanding efforts.

Submitted by: Jessica Moore, Administrative Coordinator



“I am writing to nominate our IT Support Specialist, Danny Carlo, for Employee of the Month. His exceptional technical expertise and persistence have significantly improved the efficiency of our workplace, and everyone at the police department greatly appreciates his contributions.

Danny has consistently demonstrated outstanding technical skills. He is very knowledgeable and has resolved a wide range of technical issues, helping us be more efficient and productive.

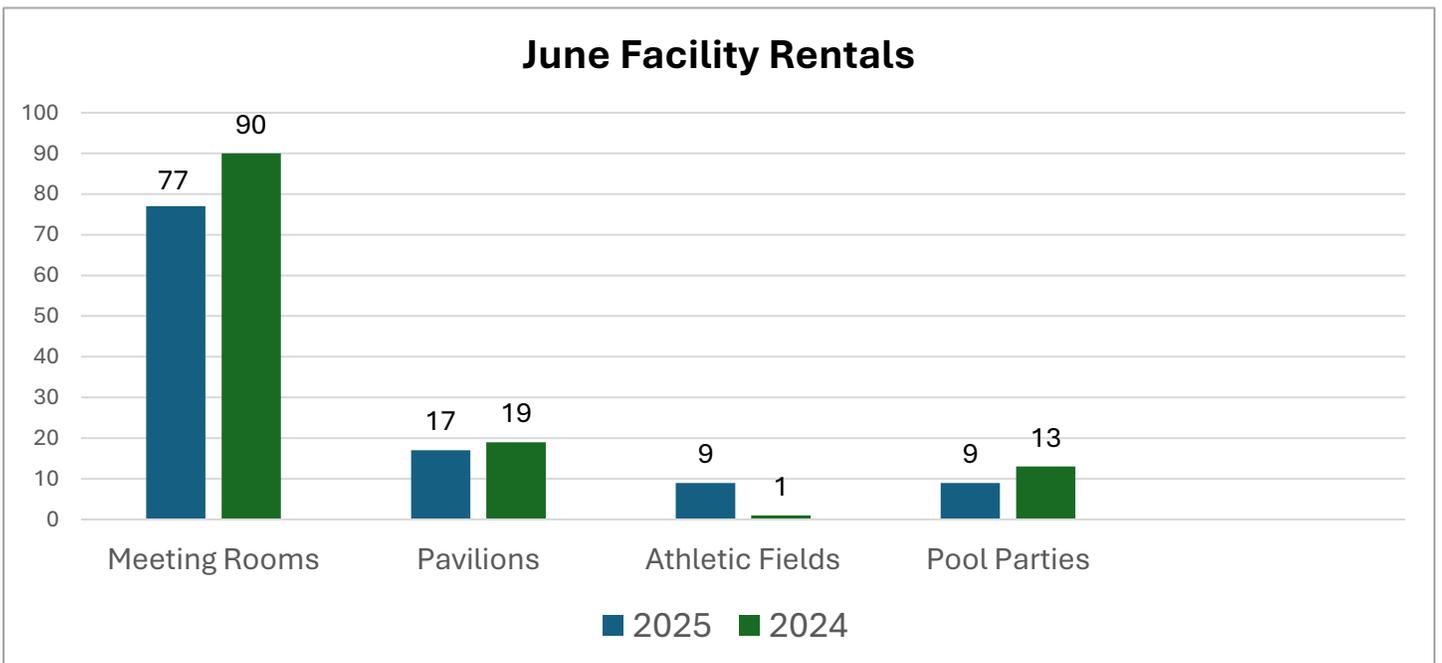
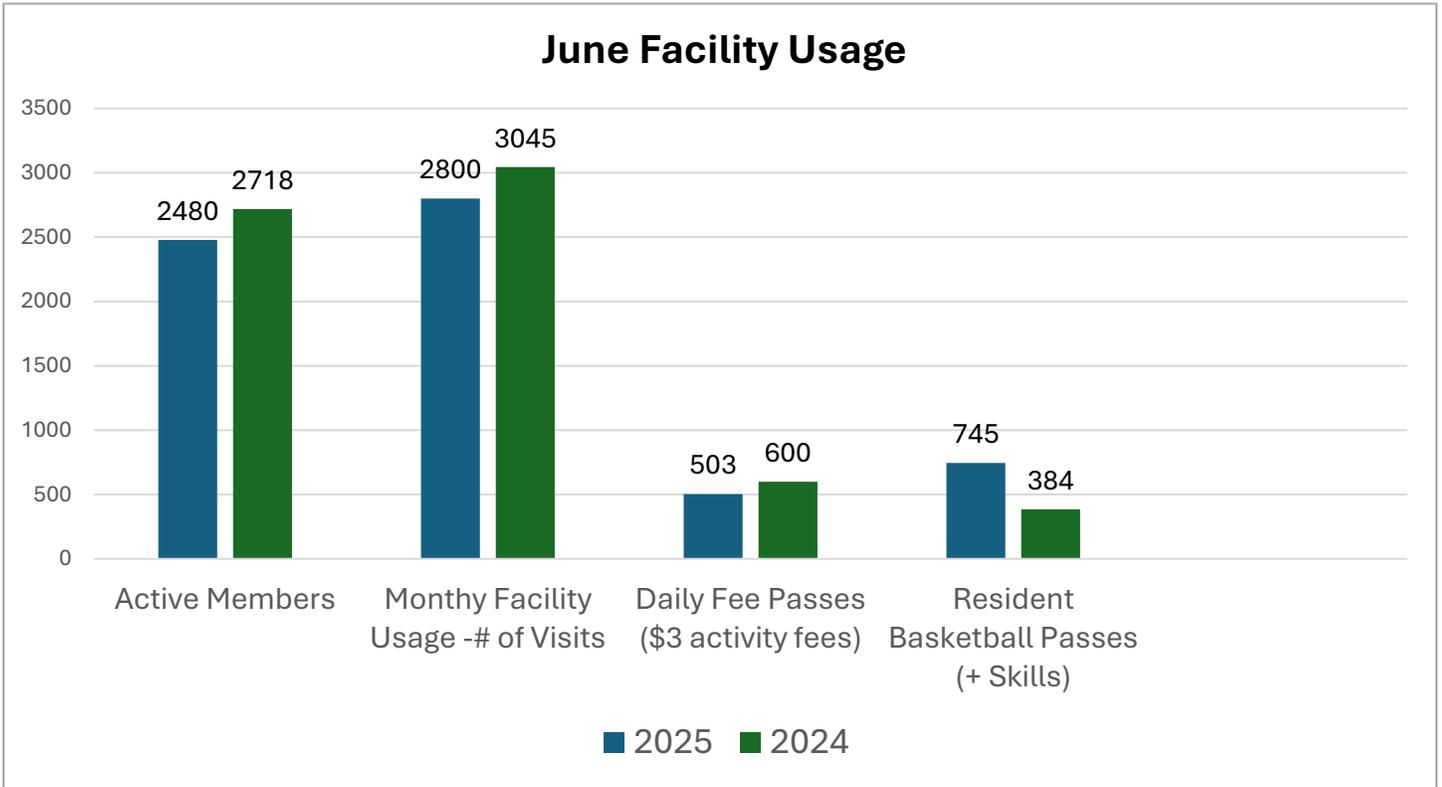
What has made the most significant impact is Danny’s positive attitude and patience. He always takes the time to listen to concerns, empathize with our challenges and address issues in a way that fosters a supportive environment. He never makes anyone feel belittle, no matter how simple or complex the problem may be.

A notable example of his professionalism occurred when our Police Clerk, Donna Auguletto, struggled with a new computer court program. The vendor’s IT specialist was unhelpful and condescending, making Ms. Donna feel frustrated and unsupported. Danny stepped in, listened to her concerns, and took the time to repeat back the technical details to ensure he fully understood the issue. He acknowledged her frustration, apologized for the poor experience with the vendor, and reassured her that he was there to ensure she had the tools and support she needed to succeed. He then worked diligently to resolve the problem.

Danny’s positive disposition, combined with his technical expertise, creates a supportive and productive work environment. His contributions have had a lasting positive impact on our department, and his commitment to his work makes him an invaluable asset to the City of Tullahoma.

For these reasons, I wholeheartedly recommend Danny Carlo for Employee of the Month.”

Submitted by: Brooke Arthur, Training Lieutenant



JUNE 2025 PROGRAMMING & EVENTS

JUNE 6 TH	Ribbon Cutting for Restrooms and Concession Pavilion at Johnson Lane Soccer field.	35 participants
JUNE 7 TH	Dedication to the Joe Moon field	60 Participants
JUNE 16 TH	National Guard Community Assistance Program.	30 Members of 230 th Engineering Battalion
JUNE 19 TH	Juneteenth Celebration	100 Participants
JUNE 30 TH	Splash Island Visits in June	10,422 Visits

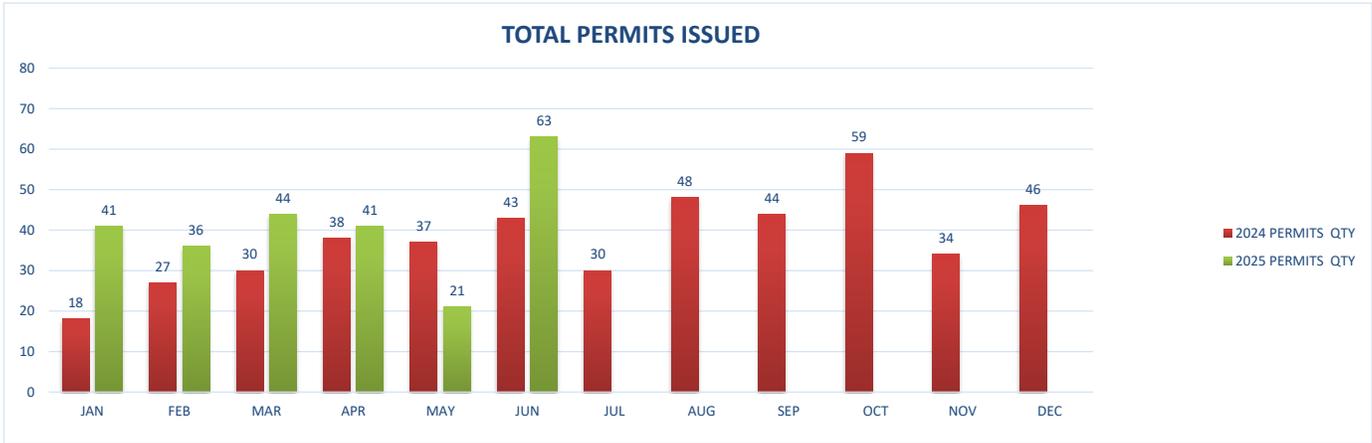




Request Summary Report				
	Current Month June 2025	Month Last Year June 2024	Current Yr-To-Date 1/1/2025 - 6/30/2025	Last Yr-To-Date 1/1/2024 - 6/30/2024
Administration				
Count	1	2	37	100
Airport				
Count	0	0	1	0
Finance Department				
Count	1	0	7	13
Fire Department				
Count	0	0	3	1
Parks & Rec				
Count	28	47	295	609
Planning & Codes				
Count	0	3	12	17
Police Department				
Count	1	2	16	21
Public Works				
Count	5	3	27	44
Total Count	36	57	398	805

PERMIT ACTIVITY REPORT
TULLAHOMA SAFETY AND CODES COMPLIANCE
JUNE 2025

DATE	RES NEW SFD QTY	RES NEW SFD VAL	RES NEW MFD QTY	RES NEW MFD VAL	RES OTHER QTY	RES OTHER VAL	COMM NEW QTY	COMM NEW VAL	COMM OTHER QTY	COMM OTHER VAL	TOTAL QTY	TOTAL VAL
MAY	4	\$1,354,697.25	0	\$0.00	10	\$150,287.95	0	\$0.00	7	\$30,560.00	21	\$1,535,545.20
JUN	13	\$3,431,719.89	18	\$2,056,743.00	18	\$353,944.19	2	\$3,069,360.00	28	\$548,988.00	63	\$9,460,755.08
YTD	51	\$15,294,714.99	18.00	\$2,056,743.00	102	\$2,589,724.26	3	\$3,869,360.00	88	\$1,995,562.20	246	\$25,806,104.45



Residential and Commercial **NEW** includes ONLY new construction.

Residential and Commercial **OTHER** includes remodels, additions, accessory buildings, demolitions, signage, fireworks tents, zoning, stormwater, and bonds.



PROPERTY MAINTENANCE ACTIVITY REPORT

TULLAHOMA SAFETY AND CODES COMPLIANCE

JUNE 2025

VIOLATION	2024	2025
Code Enforcement Officers	1	1
Staff Assistants	1	1
Staff Located Complaints	2	3
Complaints Received	14	15
Complaints Closed	16	16
Complaints Unresolved	59	57
City Attorney Cases	0	0
Citation / AHO	0	0
Citation / City Court	2	1
Total Site Inspections	72	89
Average Inspector Response Time (Days)	3	2
Average Case Resolution Time (Days)	45	45
Complaints Resolved by Owner	13	15
Unfounded Complaints	0	2
Accumulation of Rubbish	3	7
Unsafe Structures	2	0
Failure to Maintain Exterior	1	0
Inoperable Vehicle	3	3
Zoning Ord. Accessory Structure Location	0	0
TMC - Travel Trailer Locaton	0	1
Weeds/Tall Grass	7	9
Vacant Structure	0	0
Illegal Signs	1	0



TULLAHOMA POLICE DEPARTMENT MONTHLY STATISTICS FOR JUNE 2025

TOTAL POLICE CALLS ANSWERED THIS MONTH	1751
TOTAL POLICE CALLS ANSWERED SAME TIME LAST YEAR	1876
TOTAL TRAFFIC ACCIDENTS THIS MONTH	56
TOTAL TRAFFIC ACCIDENTS SAME TIME LAST YEAR	54
TOTAL PROPERTY DAMAGE ACCIDENTS THIS MONTH	47
TOTAL PROPERTY DAMAGE ACCIDENTS SAME TIME LAST YEAR	46
TOTAL TRAFFIC ACCIDENTS WITH INJURY THIS MONTH	9
TOTAL TRAFFIC ACCIDENTS WITH INJURY SAME TIME LAST YEAR	8
TOTAL FATAL TRAFFIC ACCIDENTS THIS MONTH	0
TOTAL FATAL TRAFFIC ACCIDENTS SAME TIME LAST YEAR	0
TOTAL CITATIONS ISSUED THIS MONTH	216
TOTAL CITATIONS ISSUED SAME TIME LAST YEAR	338
TOTAL ARRESTS MADE FOR THIS MONTH	142
TOTAL ARRESTS MADE SAME TIME LAST YEAR	152



TULLAHOMA POLICE DEPARTMENT JUNE 2025 TRAINING

<u>OFFICER</u>	<u>POSITION</u>	<u>TRAINING COURSE COMPLETED</u>
YOUNG, WILLIE	SRO	TN SRO CONFERENCE
HAYES, LARRY	SRO	TN SRO CONFERENCE
WALLS, TYLER	SRO	TN SRO CONFERENCE
SPURGEON, WILLIAM	SRO	TN SRO CONFERENCE
DALTON, STEVEN	SRO	TN SRO CONFERENCE
KRAUSE, JOHN	SRO	TN SRO CONFERENCE
YOUNG, WILLIE	SRO	CIT SHELBYVILLE
KAISER, TAYLOR	PTL	CIT SHELBYVILLE
REAGAN, RILEY	PTL	CIT SHELBYVILLE
KENNEDY, JASON	DC	ALICE
ALL OFFICERS		TPD FIREARMS IN-SERVICE



TULLAHOMA ANIMAL CARE & CONTROL MONTHLY STATISTICS FOR JUNE 2025

ANIMALS IN SHELTER AT BEGINING OF MONTH	59
ANIMALS THAT ENTERED SHELTER THIS MONTH	28
ANIMALS THAT LEFT SHELTER THIS MONTH	18
ANIMALS IN FOSTER AT END OF MONTH	26
ANIMALS IN SHELTER AT END OF MONTH	69

BOARD OF MAYOR AND ALDERMEN (BMA)
MINUTES FOR
July 14, 2025

The Board of Mayor and Aldermen of the City of Tullahoma, Coffee and Franklin Counties, Tennessee assembled at the Municipal Building, in Tullahoma, for a meeting on Monday, July 14, 2025, at 5:30 p.m. with Mayor Lynn Sebourn presiding and the following named members of the Board of Mayor and Aldermen: Kurt Glick, Mayor Pro Tem Jerry Mathis, Sernobia McGee, Busch Thoma, and Bobbie Sue Wilson. Matthew Bird was not present.

Mr. Jason Quick, City Administrator; Mr. Steve Worsham, City Attorney; Mrs. Paige Jackson, Assistant Finance Director; and Mrs. Lori Ashley City Recorder, were present at the meeting.

Mayor Sebourn called the meeting to order.

The Invocation was said by Rev. Christine Jones, and she led the Pledge of Allegiance.

COMMENTS FROM CITIZENS: N/A

THE AGENDA WAS PRESENTED FOR APPROVAL

A motion was made by Alderman Mathis and seconded by Alderman Wilson to approve the agenda.

On roll call all members present voted aye to approve the agenda.

REPORTS FROM THE MEMBERS OF THE BOARD OF MAYOR AND ALDERMEN

ALDERMAN THOMA explained his vote and comments on the first reading of the proposed FY26 budget. It was a procedural vote, he did not feel he had reviewed the budget in its entirety therefore didn't feel he could vote yes. He missed the last BOMA meeting while he was attending a Tullahoma Utility Authority conference. The State of TN requires yearly continuing education to sit on the Utility Authority. He spoke about the economy and the uncertainty in the future.

ALDERMAN WILSON – No report

ALDERMAN McGEE thanked the Tullahoma Parks & Recreation Department for their work on the 4th of July Celebration. She sent her condolences to the Eggleston family and the TUA work family.

MAYOR PRO TEM MATHIS - No report

ALDERMAN GLICK congratulated the City on hosting the 4th of July Celebration once again, he stated that it is a great event.

ALDERMAN THOMA had the opportunity to attend the TMPPA Conference, which is Tennessee Public Power Association. He spoke about the process of the creating and passing the budget, visions that the Board of Mayor & Aldermen have for the City of Tullahoma.

MAYOR SEBOURN commended the staff for the Fireworks Show, it was an excellent event.

CITY ADMINISTRATOR QUICK spoke about how the outstanding Fireworks Show and thanked all the sponsors. The City of Tullahoma issued 186 business licenses in the past fiscal year. New construction permits in the month of June totaled \$5.4 million. Applications are still being accepted for the TAEDC Executive Director position. He requested the board to schedule a study session to review plans for the Municipal Building. The fall paving schedule will begin in September. The construction at Kings Ln and Country Club is going well.

CONSENT AGENDA:

Item No. 25-73 – Approve Minutes of the June 23, 2025, Regular Meeting.

A motion was made by Alderman McGee and seconded by Alderman Glick to approve the consent agenda.

On roll call all members present voted aye and it was so ordered.

UNFINISHED BUSINESS: N/A

ORDINANCE NO. 1652 - AN ORDINANCE OF THE CITY OF TULLAHOMA, TENNESSEE TO AMEND FUTURE COMPENSATION FOR MEMBERS OF THE BOARD OF MAYOR AND ALDERMEN, for passage on the second and final reading.

A motion was made by Alderman Bird and seconded by Alderman McGee to approve Ordinance No. 1652.

A discussion ensued.

On roll call all members present voted as follows to approve Ordinance No. 1652;

Aye(s): Bird, Sebourn

Nay(s): Glick, Mathis, McGee, Thoma, Wilson

The vote being two (2) aye(s) and five (5) nay(s), Ordinance No. 1652 failed.

NEW BUSINESS:

ORDINANCE NO. 1653 - AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, TO RE-ZONE A PARCEL LOCATED AT 217-219 BIG SPRINGS AVE (COFFEE COUNTY 124J, GROUP A, PARCEL 010.01) FROM RESTRICTED

INDUSTRIAL AND WAREHOUSING (I-1) TO GENERAL COMMERCIAL (C-2) ZONING DISTRICT, for passage on the first of two readings.

A motion was made by Alderman Glick and seconded by Alderman Mathis approve Ordinance No. 1653.

On roll call all members present voted aye and it was so ordered.

ORDINANCE NO. 1654 - AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, TO RE-ZONE A PARCEL LOCATED AT 400-414 BIG SPRINGS AVE (COFFEE COUNTY 124J, GROUP H, PARCEL 005.00) FROM RESTRICTED INDUSTRIAL AND WAREHOUSING (I-1) TO GENERAL COMMERCIAL (C-2) ZONING DISTRICT, for passage on the first of two readings.

A motion was made by Alderman Glick and seconded by Alderman Mathis approve Ordinance No. 1654.

On roll call all members present voted aye and it was so ordered.

ORDINANCE NO. 1655 - AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, TO RE-ZONE A PARCEL LOCATED AT 501 S JACKSON ST AND 105 W VOLNEY ST (COFFEE COUNTY 127C, GROUP C, PARCEL 021.00) FROM GENERAL COMMERCIAL (C-2) TO CENTRAL COMMERCIAL (C-1) ZONING DISTRICT, for passage on the first of two readings.

A motion was made by Alderman McGee and seconded by Alderman Thoma approve Ordinance No. 1655.

On roll call all members present voted aye and it was so ordered.

ORDINANE NO. 1656 - AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, TO RE-ZONE A PARCEL LOCATED AT 113-115 DAVID ALLAN DR (COFFEE COUNTY 106, PARCEL 009.00) FROM AGRICULTURAL (AG) TO LOW DENSITY RESIDENTIAL (R-1) ZONING DISTRICT, for passage on the first of two readings.

A motion was made by Alderman Mathis and seconded by Alderman McGee approve Ordinance No. 1656.

On roll call all members present voted aye and it was so ordered.

Item No. 25-74 - A request from the IT Department and City Administrator to approve the funding of \$50,745.20 for additional Computer and Identity Security with annual renewal and authorize Mayor to execute same.

A motion was made by Alderman McGee and seconded by Alderman Mathis approve Item No. 25-74.

On roll call all members present voted aye and it was so ordered.

Item No. 25-75 - A request from the Police Department to approve the purchase of the (4) four 2025 Ford Interceptor SUVs and upfitting all (4) four vehicles with emergency equipment through Lonnie Cob Ford for \$233,872.00.

A motion was made by Alderman Wilson and seconded by Alderman Thoma to approve Item No. 25-75.

On roll call all members present voted aye and it was so ordered.

There being no further business to come before the Board of Mayor and Alderman at this time, the Board Meeting adjourned at 6:06 p.m.

CITY RECORDER

MAYOR

**PUBLIC HEARING
MINUTES
July 14, 2025**

The Board of Mayor and Aldermen of the City of Tullahoma, Coffee and Franklin Counties, Tennessee met in a Public Hearing at the Municipal Building, in Tullahoma, on Monday, July 14, 2025, with Mayor Lynn Sebourn presiding and the following named members of the Board: Kurt Glick, Mayor Pro Tem Jerry Mathis, Busch Thoma, Sernobia McGee, and Bobbie Wilson. Mathew Bird was not present.

Mr. Jason Quick, City Administrator, Mr. Steve Worsham, City Attorney; Mrs. Paige Jackson, Assistant Finance Director, and Mrs. Lori Ashley, City Recorder, were also present at the meeting.

Mayor Lynn Sebourn opened the Public Hearing and read the notice for the following:

A Public Hearing on Ordinance No. 1653, to re-zone a parcel located at 217-219 Big Springs Ave., from Restricted Industrial and Warehousing (I-1) to General Commercial (C-2).

Since there were no comments by the public; Mayor Lynn Sebourn closed this hearing.

A Public Hearing on Ordinance No. 1654, to re-zone a parcel located at 400-414 Big Springs Ave., from Restricted Industrial and Warehousing (I-1) to General Commercial (C-2).

Since there were no comments by the public; Mayor Lynn Sebourn closed this hearing.

A Public Hearing on Ordinance No. 1655, to re-zone a parcel located at 501 S. Jackson St., and 105 W. Volney St., from General Commercial (C-2) to Central Commercial (C-1).

Since there were no comments by the public; Mayor Lynn Sebourn closed this hearing.

A Public Hearing on Ordinance No. 1656, to re-zone a parcel located at 113-115 David Allan Dr., from Agricultural (AG) to Low Density Residential (R-1).

Since there were no comments by the public; Mayor Lynn Sebourn closed this hearing.

COMMENTS FROM CITIZENS: N/A

All public hearing(s) for this evening were adjourned at 5:32 p.m.

CITY RECORDER

MAYOR

CITY OF TULLAHOMA



Planning & Development Department
PO Box 807, 321 N. Collins Street
Tullahoma, TN 37388

Phone 931-455-2282
Fax: 931-454-1765

DATE: July 28, 2025
TO: Board and Mayor Alderman
FROM: Samuel Luthi, Interim Director of Planning & Development
SUBJECT: **Ordinance 1653** - An amendment to the Zoning Map of Tullahoma

BACKGROUND:

The Planning Commission voted to send a favorable recommendation to the Board of Mayor and Alderman for the property located at 217-219 Big Springs Ave to be rezoned from Restricted Industrial and Warehousing (I-1) to General Commercial (C-2). Coffee County Tax Map and Parcel Numbers: Map 124J, Group A, Parcel 010.01. This rezone was requested by the property owner.

ATTACHMENTS:

Ordinance 1653
Staff Report
Application for Rezoning
Location Map
Zoning Map
Future Land Use Map

ORDINANCE NO. 1653

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, TO RE-ZONE A PARCEL LOCATED AT 217-219 BIG SPRINGS AVE (COFFEE COUNTY 124J, GROUP A, PARCEL 010.01) FROM RESTRICTED INDUSTRIAL AND WAREHOUSING (I-1) TO GENERAL COMMERCIAL (C-2) ZONING DISTRICT.

WHEREAS, a public hearing before this body was held on July 14th, 2025, commencing at 5:30 p.m. and notice thereof published in the *Tullahoma News* on the 29th day of June 2025 at which hearing members of the public were allowed to be present and to speak on the issues, and

WHEREAS, there being no substantial opposition to the re-zoning of the subject property as is hereinafter set out and the same being in the best interest of the safety, welfare, and ordinary growth of the City of Tullahoma and its residents;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF TULLAHOMA, TENNESSEE AS FOLLOWS:

SECTION 1. The Zoning Map of the City of Tullahoma, Tennessee known to be hereby amended by the rezoning at 217-219 Big Springs Ave (Coffee County 124J, Group A, Parcel 010.01) to General Commercial zoning districts, said property more particularly identified on the attached map.

SECTION 2. That all Ordinances in conflict herewith and all provisions in the Code of Ordinances of the City of Tullahoma, in conflict herewith are hereby repealed in their entirety, to the extent of any conflicts.

SECTION 3. That if any section, subsection, paragraph, sentence, item, or clause of this Ordinance shall for any reason be declared unconstitutional or invalid, such declaration shall not affect any other portion of this Ordinance, it being the intent that the sections, subsections, paragraphs, sentences, items, or clauses of this Ordinance shall be treated as severable.

SECTION 4. That this Ordinance shall take effect and be in full force and effect from and after its passage and from and after its caption being published one time in a newspaper of general circulation in Coffee County, Tennessee, the public welfare requiring it.

CITY OF TULLAHOMA

BY: _____
Charles Lynn Sebourn, Mayor

ATTEST:

Ms. Lori Ashley, City Recorder

APPROVED AS TO FORM AND LEGALITY:

Mr. Stephen M. Worsham, City Attorney

PASSED ON FIRST READING: July 14, 2025

PASSED ON SECOND READING: _____

Staff Report

Project Title: 217-219 Big Springs Ave Rezone Request

Staff: Samuel Luthi, Interim Director of Planning and Development

Applicant: Dan J. Marcum

Request: For the Board of Mayor and Alderman to approve a rezoning application to rezone the property from Restricted Industrial and Warehousing (I-1) to General Commercial (C-2)

Zoning: I-1 (Restricted Industrial and Warehousing)

Property Size: 1.38 acres

Location: 217/219 Big Springs Ave

Tax Map and Parcel Numbers: Coffee County: Map 124J, Group A, Parcel 010.01

Background Summary:

This application for rezone appeared before the Planning Commission at the June 16th meeting, where it received a positive recommendation and was passed forward to the Board of Mayor and Alderman for final approval after the second reading.

Planning Considerations: The following general considerations, planning concepts, and other facts should be considered in the review of this application:

1. The proposed zoning is compliant with the future land use plan. The area in question is depicted as commercial, not industrial.
2. There is currently multiple tenants at the large commercial structure. Rezoning the property would allow compliance, as well as enable compliance for future tenants.

Staff Recommendation:

Staff has reviewed the request to rezone the property and has found no reason for its denial. The Planning Commission has provided a positive recommendation for this rezoning.



TULLAHOMA MUNICIPAL REGIONAL PLANNING COMMISSION

PO Box 807, 321 North Collins Street Tullahoma, Tennessee 37388

P: 931-455-2282 F: 931-454-1745 www.tullahomarpca.gov

REZONING APPLICATION

\$300 Fee

Applicant's Name

Den J. Marcum

Applicant's Mailing Address

City

Tullahoma

State

TN

Zip

37388

Phone Number

Fax Number

931-455-4375

Email

dmarcum@marcumcapital.com

The applicant is responsible for notifying the Planning & Codes Department if any contact information has changed.

PLEASE COMPLETE THE FOLLOWING PROPERTY INFORMATION

Property Owner (if different from Applicant)

Marcum Venture Partners III

Property Address

217/219 Big Springs Ave.

City

Tullahoma

State TN

Tennessee

Zip

37388

Tax Map

Group

Parcel

Size of Parcel

Deed Book

Page

Present Zoning of Property

Zoning Designation Requested

Present Use of Property

Do you wish to rezone the entire parcel? YES NO

If No, how much of the property do you wish to rezone?

NOTE: If you wish to rezone less than the entire parcel, a legal description will be required along with this application. If the rezoning is approved, a subdivision plat will be required prior to being able to use the property under the new zone.

Rezoning that aligns with Future Land Use Plan.

Rezoning that does NOT align with Future Land Use Plan. Requires amendment to Future Land Use Plan.

PLEASE COMPLETE THE FOLLOWING PROPOSED USE INFORMATION:

Explain in detail what you propose to do with this property and outline any long term plans for the property. Refer to the use of the zoning district for which you are requesting and explain how your project will fit within that district.

Property Owner/Applicant Marcum Venture Partners III		Property Address 217/219 Big Springs Ave.	
Phone 831-455-0155	Parcel	Tax Map	Group

PLEASE INITIAL THE FOLLOWING POLICIES STATEMENTS TO INDICATE THAT YOU HAVE READ AND UNDERSTAND THEM:

Please note that this is the first step to completing your rezoning request. Under most circumstances, a professional engineered site plan will have to be submitted and reviewed by the Planning Commission before any building permits are issued. All buildings must comply with applicable building codes and the American Disabilities Act (ADA) for handicap accessibility. Please contact the Planning & Codes Department at 931-455-2282 with any questions about building permit application process, site inspections, fees, or requirements.

Applicant's Initials: *DM*

Applicant Deferral/Withdrawal Policy: It is the policy of the Planning Commission that any requests to defer their consideration of a rezoning application be submitted to the Planning Director in writing prior to the scheduled public hearing. If an applicant requests deferral or withdrawal after processing has begun, fees are non-refundable. Applicants requesting a deferral will be charged the cost of preparing and mailing new notices of public hearing. Applicants may not defer an application for a period exceeding three (3) months from the original Planning Commission public hearing date of said application. Any application not considered before the three (3) month deferral timeframe will be required to submit a new application, along with any required fees, and will be subject to the regulations in effect at that time.

Applicant's Initials: *DM*

Commission Deferral/Denial Policy: When an applicant or their representative is not present at the regularly scheduled meeting of the Planning Commission (PC), the PC shall defer said application to their next scheduled meeting. If the applicant or their representative fails to be present at the next meeting, then the PC shall forward the zoning request on to the Board of Mayor and Aldermen with a recommendation for denial.

Applicant's Initials: *DM*

The Board, its members, and employees, in the performance of its work, may enter upon any land within its jurisdiction and make examinations and surveys and place or remove public notices as required by the Zoning Ordinance.

Applicant's Initials: *DM*

CHECKLIST

Before we can accept your rezoning application, please make sure you have all the items listed below:

- A completed application \$300 application fee
- A copy of the deed to the property
- A Letter of Attorney-in-Fact if submitted by anyone other than the current land owner

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and belief.

Applicant's Signature <i>DM Marcum</i>	Applicant's Name (Printed) DM Marcum	Date April 15, 2025
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STAFF USE ONLY		
Accepted by	Date	Receipt Number

[< Return to Results](#)

[GIS Map](#)

[PDF](#)

Parcel Details

COFFEE COUNTY, TN | TAX YEAR 2025

County Information

County Number: 016

Reappraisal Year: 2022

Property Owner and Mailing Address

January 1 Owner

MARCUM VENTURE PARTNERS III
 C/O DAN MARCUM
 P O BOX 578
 TULLAHOMA TN 37388

Property Location

Address: BIG SPRINGS AVE 217

Control Map:	Group:	Parcel:	Property Identifier:	Special Interest:
124J	A	010.01		000

Value Information

Land Market Value:	\$87,900
Improvement Value:	\$446,600
Total Market Appraisal:	\$534,500
Assessment Percentage:	40%
Assessment:	\$213,800

Subdivision Data

Subdivision: BIG SPRINGS

Plat Book: T95	Plat Page: 333	Block:	Lot: 10&11
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Additional Information

& 219 BIG SPRINGS AVE

General Information

Class: 09 - Industrial

City #: 743

Special Service District 1: 000

District: 09

Number of buildings: 1

Utilities - Water/Sewer: 01 - PUBLIC / PUBLIC

Utilities - Gas/Gas Type: 02 - PUBLIC - MANUFACTURED GAS

City: TULLAHOMA

Special Service District 2: 000

Neighborhood: T40

Number of mobile homes: 0

Utilities - Electricity: 01 - PUBLIC

Zoning:

Building Information - Commercial

Building #: 1

Improvement Type: 44 - LIGHT MFG
Quality: 1 - AVERAGE
Actual Year Built: 1964
Business Living Area: 17600
Foundation: 02 - CONTINUOUS FOOTING
Roof Framing: 06 - STEEL TRUSS/PURLINS
Cabinet/Millwork: 03 - AVERAGE
Interior Finish: 01 - UNFINISHED
Bath Tile: 00 - NONE
Shape: 01 - RECTANGLE
Heat and AC: 01 - UNIT HEATER
Floor System: 01 - SLAB ON GRADE
Roof Cover/Deck: 13 - PREFIN METAL CRIMPED
Floor Finish: 01 - CONCRETE FINISH
Paint/Decor: 03 - AVERAGE
Electrical: 02 - BELOW AVG
Structural Frame: 05 - RIGID FRAME
Plumbing Fixtures: 11

Interior/Exterior Areas

Type	Square Feet	Exterior Wall
44 - LIGHT MFG	6,620	19 - PREFIN METAL CRIMPED
OFA - Office - Average	10,980	19 - PREFIN METAL CRIMPED

Commercial Features

Building/Card#	Type	Description	Area/Units
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PAVING

Sale Information

Sale Date	Price	Book	Page	Vacant/Improved	Type Ins ?
2/27/2017	\$0	378	663		QC QU DEI
8/14/2003	\$300,055	295	978	I - IMPROVED	WC WA DEI
4/25/1985	\$0	191	95		-
8/1/1979	\$0	170	280		-

Land Information

Deed Acres: 0

Calculated Acres: 0

Total Land Units: 1.42

Land Code	Soil Class	Units
15 INDUSTRIAL		1.42

Division of Property Assessments

Comptroller of the Treasury

State of Tennessee



Our Mission: Make Government Work Better

217-219 Big Springs Ave Location Map



Parcels
 Coffee Parcels
 Tullahoma Parcels
 Coffee County Boundary

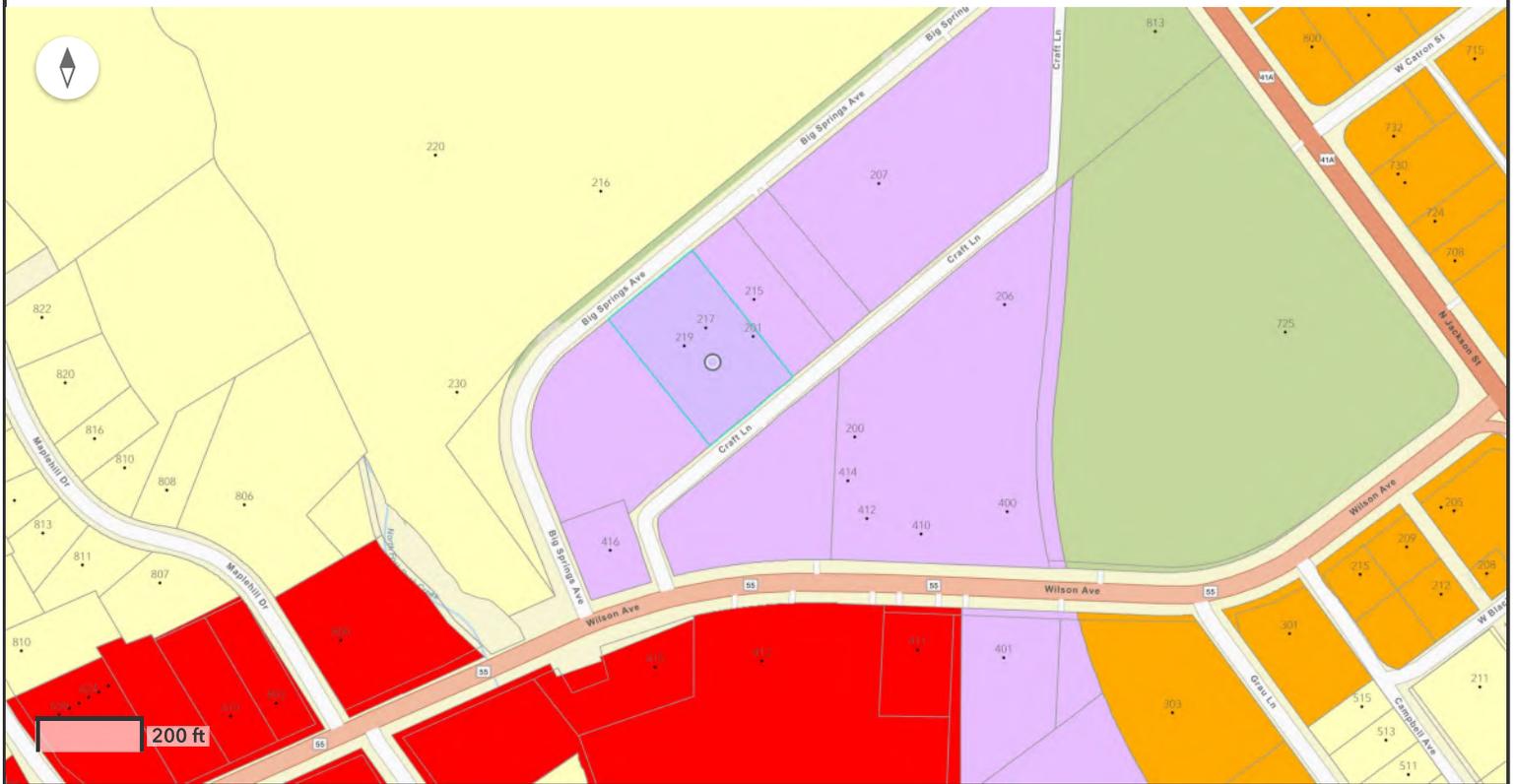
Coffee Addresses

Tullahoma Airport Approach Zones

Tullahoma UGB

Tullahoma City Limit

217-219 Big Springs Ave Zoning Map



Parcels
Coffee Parcels

Coffee Addresses

Tullahoma Airport Approach Zones

Tullahoma UGB

Tullahoma Parcels

Tullahoma Zoning

Tullahoma City Limit

Coffee County Boundary

CITY OF TULLAHOMA



Planning & Development Department
PO Box 807, 321 N. Collins Street
Tullahoma, TN 37388

Phone 931-455-2282
Fax: 931-454-1765

DATE: July 28, 2025
TO: Board and Mayor Alderman
FROM: Samuel Luthi, Interim Director of Planning & Development
SUBJECT: **Ordinance 1654** - An amendment to the Zoning Map of Tullahoma

BACKGROUND:

The Planning Commission voted to send a favorable recommendation to the Board of Mayor and Alderman for the property located at 400-414 Big Springs Ave to be rezoned from Restricted Industrial and Warehousing (I-1) to General Commercial (C-2). Coffee County Tax Map and Parcel Numbers: Map 124J, Group H, Parcel 005.00. This rezone was requested by the property owner.

ATTACHMENTS:

Ordinance 1654
Staff Report
Application for Rezoning
Location Map
Zoning Map
Future Land Use Map

ORDINANCE NO. 1654

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, TO RE-ZONE A PARCEL LOCATED AT 400-414 BIG SPRINGS AVE (COFFEE COUNTY 124J, GROUP H, PARCEL 005.00) FROM RESTRICTED INDUSTRIAL AND WAREHOUSING (I-1) TO GENERAL COMMERCIAL (C-2) ZONING DISTRICT.

WHEREAS, a public hearing before this body was held on July 14th, 2025, commencing at 5:30 p.m. and notice thereof published in the *Tullahoma News* on the 29th day of June 2025 at which hearing members of the public were allowed to be present and to speak on the issues, and

WHEREAS, there being no substantial opposition to the re-zoning of the subject property as is hereinafter set out and the same being in the best interest of the safety, welfare, and ordinary growth of the City of Tullahoma and its residents;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF TULLAHOMA, TENNESSEE AS FOLLOWS:

SECTION 1. The Zoning Map of the City of Tullahoma, Tennessee known to be hereby amended by the rezoning at 400-414 Big Springs Ave (Coffee County 124J, Group H, Parcel 005.00) to General Commercial zoning districts, said property more particularly identified on the attached map.

SECTION 2. That all Ordinances in conflict herewith and all provisions in the Code of Ordinances of the City of Tullahoma, in conflict herewith are hereby repealed in their entirety, to the extent of any conflicts.

SECTION 3. That if any section, subsection, paragraph, sentence, item, or clause of this Ordinance shall for any reason be declared unconstitutional or invalid, such declaration shall not affect any other portion of this Ordinance, it being the intent that the sections, subsections, paragraphs, sentences, items, or clauses of this Ordinance shall be treated as severable.

SECTION 4. That this Ordinance shall take effect and be in full force and effect from and after its passage and from and after its caption being published one time in a newspaper of general circulation in Coffee County, Tennessee, the public welfare requiring it.

CITY OF TULLAHOMA

BY: _____
Charles Lynn Sebourn, Mayor

ATTEST:

Ms. Lori Ashley, City Recorder

APPROVED AS TO FORM AND LEGALITY:

Mr. Stephen M. Worsham, City Attorney

PASSED ON FIRST READING: July 14, 2025

PASSED ON SECOND READING: _____

Staff Report

Project Title: 400-414 Rezoning Application

Staff: Samuel Luthi, Interim Director of Planning and Development

Applicant: Dan J. Marcum

Request: For the Board of Mayor and Alderman to approve a rezoning application to rezone the property from Restricted Industrial and Warehousing (I-1) to General Commercial (C-2)

Zoning: I-1 (Restricted Industrial and Warehousing)

Property Size: 4.64 acres

Location: 400-414 Big Springs Ave

Tax Map and Parcel Numbers: Coffee County: Map 124J, Group H, Parcel 005.00

Background Summary:

This application for rezone appeared before the Planning Commission at the June 16th meeting, where it received a positive recommendation and was passed forward to the Board of Mayor and Alderman for final approval after the second reading.

Planning Considerations: The following general considerations, planning concepts, and other facts should be considered in the review of this application:

1. The proposed zoning is compliant with the future land use plan. The area in question is depicted as commercial, not industrial.
2. There is currently multiple tenants at the large commercial structure. Rezoning the property would allow compliance, as well as enable compliance for future tenants.

Staff Recommendation:

Staff has reviewed the request to rezone the property and has found no reason for its denial. The Planning Commission has provided a positive recommendation for this rezoning.



TULLAHOMA MUNICIPAL REGIONAL PLANNING COMMISSION

PO Box 807, 321 North Collins Street Tullahoma, Tennessee 37388

P: 931-455-2282 F: 931-454-1755 www.tullahomaregion.gov

REZONING APPLICATION

\$300 Fee

Applicant's Name

DAN J. MARCUM

Applicant's Mailing Address

City

Tullahoma

State

TN

Zip

37388

Phone number

Fax Number

931-455-4375

Email

dmarcum@marcumcapital.com

The applicant is responsible for notifying the Planning & Codes Department if any contact information has changed.

PLEASE COMPLETE THE FOLLOWING PROPERTY INFORMATION:

Property Owner (if different from Applicant)

MARCUM VENTURE PARTNERS III

Property Address

400-414 WILSON AVE. Suite 102

City

TULLAHOMA

State

TN

Zip

37388

Tax Map

Group

Parcel

Size of Parcel

Deed Book

Page

Present Zoning of Property

Zoning Designation Requested

Present Use of Property

Do you wish to rezone the entire parcel? YES NO

If No, how much of the property do you wish to rezone?

NOTE: If you wish to rezone less than the entire parcel, a legal description will be required along with this application. If the rezoning is approved, a subdivision plat will be required prior to being able to use the property under the new zone.

Rezoning that aligns with Future Land Use Plan.

Rezoning that does NOT align with Future Land Use Plan. Requires amendment to Future Land Use Plan.

PLEASE COMPLETE THE FOLLOWING PROPOSED USE INFORMATION:

Explain in detail what you propose to do with this property and outline any long term plans for the property. Refer to the use of the zoning district for which you are requesting and explain how your project will fit within that district.

Property Owner/Applicant MARCUM VENTURE PARTNERS III		Property Address 414 WILSON AVENUE		
Phone 931-455-0155	Email	Tax Map	Group	Parcel

PLEASE INITIAL THE FOLLOWING POLICIES STATEMENTS TO INDICATE THAT YOU HAVE READ AND UNDERSTAND THEM.

Please note that this is the first step to completing your rezoning request. Under most circumstances, a professional engineered site plan will have to be submitted and reviewed by the Planning Commission before any building permits are issued. All buildings must comply with applicable building codes and the American Disabilities Act (ADA) for handicap accessibility. Please contact the Planning & Codes Department at 931-455-2282 with any questions about building permit application process, site inspections, fees, or requirements.

Applicant's Initials: 

Applicant Deferral/Withdrawal Policy: It is the policy of the Planning Commission that any requests to defer their consideration of a rezoning application be submitted to the Planning Director in writing prior to the scheduled public hearing. If an applicant requests deferral or withdrawal after processing has begun, fees are non-refundable. Applicants requesting a deferral will be charged the cost of preparing and mailing new notices of public hearing. Applicants may not defer an application for a period exceeding three (3) months from the original Planning Commission public hearing date of said application. Any application not considered before the three (3) month deferral timeframe will be required to submit a new application, along with any required fees, and will be subject to the regulations in effect at that time.

Applicant's Initials: 

Commission Deferral/Denial Policy: When an applicant or their representative is not present at the regularly scheduled meeting of the Planning Commission (PC), the PC shall defer said application to their next scheduled meeting. If the applicant or their representative fails to be present at the next meeting, then the PC shall forward the zoning request on to the Board of Mayor and Aldermen with a recommendation for denial.

Applicant's Initials: 

The Board, its members, and employees, in the performance of its work, may enter upon any land within its jurisdiction and make examinations and surveys and place or remove public notices as required by the Zoning Ordinance.

Applicant's Initials: 

CHECKLIST

Before we can accept your rezoning application, please make sure you have all the items listed below:

- A completed application \$300 application fee
- A copy of the deed to the property
- A Letter of Attorney-in-Fact if submitted by anyone other than the current land owner

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and belief.

Applicant's Signature 	Applicant's Name (Printed) DAN J. MARCUM	Date APRIL 15, 2025
---	--	-------------------------------

STAFF USE ONLY		
Accepted by	Date	Receipt Number



Coffee



Marcum



[< Return to Results](#)

[GIS Map](#)

[PDF](#)

Parcel Details

COFFEE COUNTY, TN | TAX YEAR 2025

County Information

County Number: 016

Reappraisal Year: 2022

Property Owner and Mailing Address

January 1 Owner

MARCUM VENTURE PARTNERS III
 C/O DAN MARCUM
 P O BOX 578
 TULLAHOMA TN 37388

Property Location

Address: WILSON AVE 408

Control Map:	Group:	Parcel:	Property Identifier:	Special Interest:
124J	H	005.00		000

Value Information

Land Market Value:	\$296,300
Improvement Value:	\$1,056,700
Total Market Appraisal:	\$1,353,000
Assessment Percentage:	40%
Assessment:	\$541,200

Additional Information

ALSO 200 & 206 CRAFT LANE

General Information

Class: 09 - Industrial

City #: 743

Special Service District 1: 000

District: 09

Number of buildings: 1

Utilities - Water/Sewer: 01 - PUBLIC / PUBLIC

Utilities - Gas/Gas Type: 00 - NONE

City: TULLAHOMA

Special Service District 2: 000

Neighborhood: T40

Number of mobile homes: 0

Utilities - Electricity: 01 - PUBLIC

Zoning:

Building Information - Commercial

Building #: 1

Improvement Type: 44 - LIGHT MFG

Quality: 0 - BELOW AVERAGE

Actual Year Built: 1940

Business Living Area: 97673

Foundation: 02 - CONTINUOUS FOOTING

Roof Framing: 05 - BAR JOIST/RIGID FRAME

Cabinet/Millwork: 03 - AVERAGE

Interior Finish: 00 - NONE

Bath Tile: 00 - NONE

Shape: 00 - SQUARE

Heat and AC: 00 - NONE

Floor System: 01 - SLAB ON GRADE

Roof Cover/Deck: 10 - BUILT-UP COMPOSITION

Floor Finish: 01 - CONCRETE FINISH

Paint/Decor: 03 - AVERAGE

Electrical: 03 - AVERAGE

Structural Frame: 05 - RIGID FRAME

Plumbing Fixtures: 32

Interior/Exterior Areas

Type	Square Feet	Exterior Wall
44 - LIGHT MFG	92,623	07 - CONCRETE BLOCK
OFG - Office - Good	5,050	07 - CONCRETE BLOCK

Commercial Features

Type	Units
OPF - OPEN PORCH FINISHED	1240 X 1
HAC - HEATING AND COOLING	5050 X 1
SPR - SPRINKLER SYSTEM	97673 X 1

Building Sketch: 

Disclaimer: In some instances, the areas depicted on the sketch may not perfectly match the areas listed under Building Areas due to timing differences. Work on a resolution is underway. In most cases, differences will be resolved during the next weekend update.

Outbuildings & Yard Items

Building/Card#	Type	Description	Area/Units
1	ASP - ASPHALT PAVING		31,200

Sale Information

Sale Date	Price	Book	Page	Vacant/Improved
12/19/2022	\$0	428	616	
2/27/2017	\$0	378	647	
3/7/2002	\$1,000,000	286	261	I - IMPROVED
7/22/1991	\$500,000	222	752	I - IMPROVED
2/21/1990	\$0	215	434	
9/12/1985	\$0	192	925	
1/1/1900	\$0	169	333	
1/1/1900	\$0	111	396	

Land Information

Deed Acres: 0

Calculated Acres: 0

Total Land Units: 4.63

Land Code	Soil Class	Units
15 - INDUSTRIAL		4.63

Comptroller of the Treasury

State of Tennessee



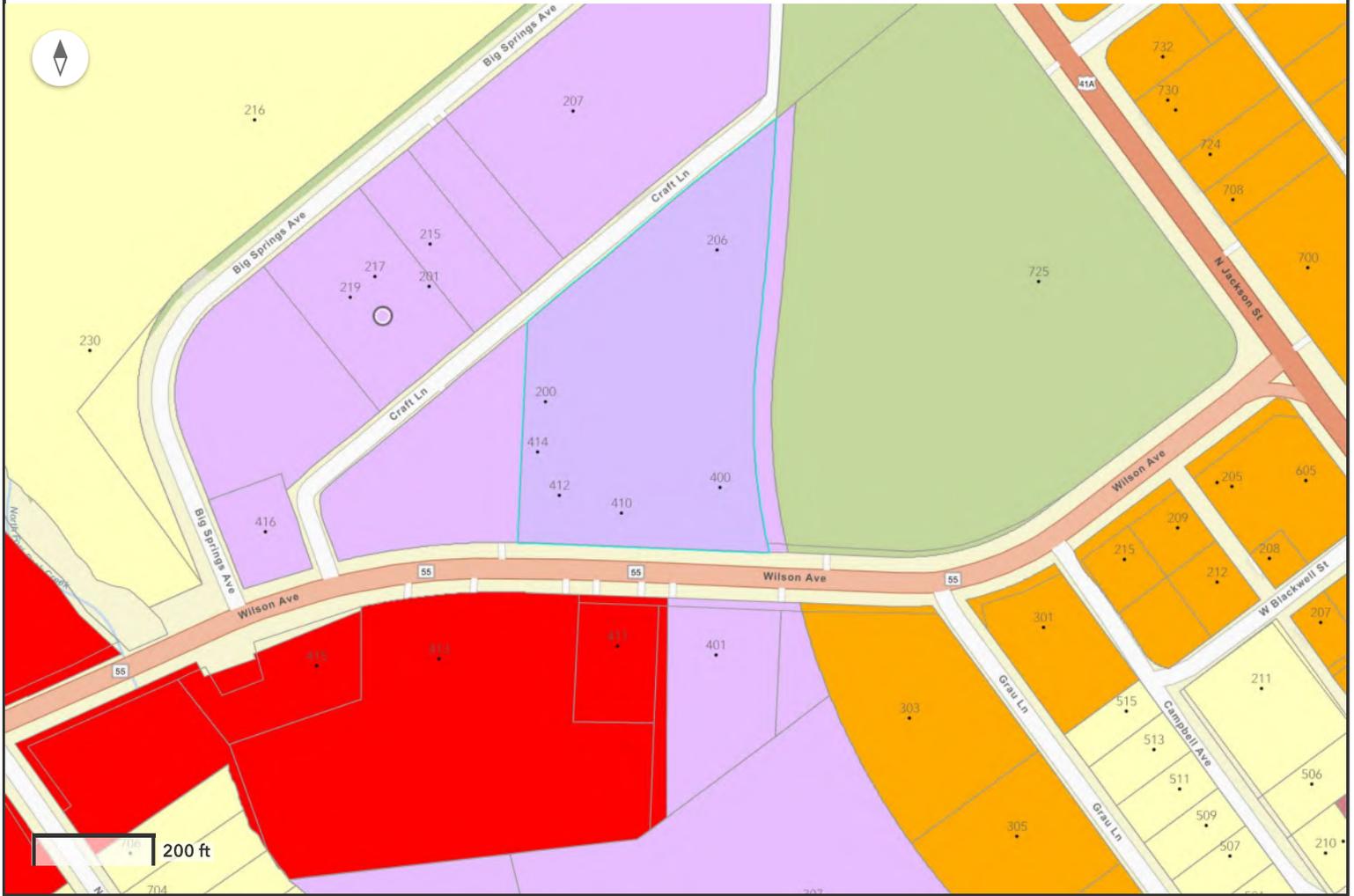
Our Mission: Make Government Work Better

400-414 Big Springs Ave Location Map



- Parcels Coffee Addresses Tullahoma Airport Approach Zones Tullahoma UGB Tullahoma City Limit
- Coffee Parcels • — ▨ □
- Tullahoma Parcels □
- Coffee County Boundary □

400-414 Big Springs Ave Zoning Map



Parcels
 Coffee Parcels

Tullahoma Parcels

Tullahoma Zoning
 AG C-1 C-2 C-3 I-1 I-2 OS-1 R-1 R-2 R-3 R-4

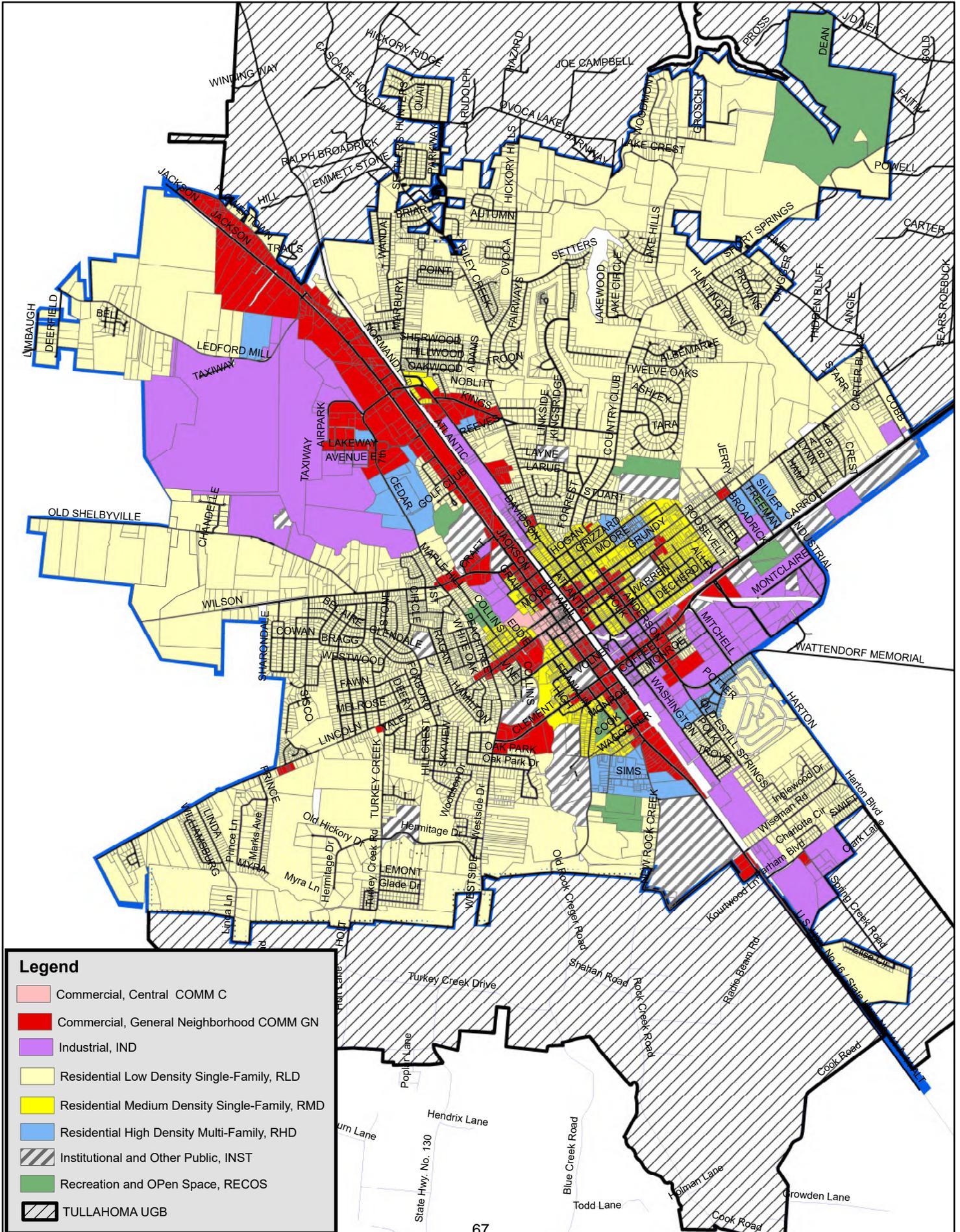
Tullahoma City Limit

Coffee County Boundary

Tullahoma Airport Approach Zones

Tullahoma UGB

REVISED 2011 FUTURE LAND USE MAP (ADOPTED)



CITY OF TULLAHOMA



Planning & Development Department
PO Box 807, 321 N. Collins Street
Tullahoma, TN 37388

Phone 931-455-2282

Fax: 931-454-1765

DATE: July 28, 2025
TO: Board and Mayor Alderman
FROM: Samuel Luthi, Interim Director of Planning & Development
SUBJECT: **Ordinance 1655** - An amendment to the Zoning Map of Tullahoma

BACKGROUND:

The Planning Commission voted to send a favorable recommendation to the Board of Mayor and Alderman for the properties located at 501 S Jackson St and 105 W Volney St to be rezoned from General Commercial (C-2) to Central Commercial (C-1). Coffee County Tax Map and Parcel Numbers: Map 127C, Group C, Parcel 021.00. This rezone was requested by the property owner.

ATTACHMENTS:

Ordinance 1655
Staff Report
Application for Rezoning
Location Map
Zoning Map
Future Land Use Map

ORDINANCE NO. 1655

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, TO RE-ZONE A PARCEL LOCATED AT 501 S JACKSON ST AND 105 W VOLNEY ST (COFFEE COUNTY 127C, GROUP C, PARCEL 021.00) FROM GENERAL COMMERCIAL (C-2) TO CENTRAL COMMERCIAL (C-1) ZONING DISTRICT.

WHEREAS, a public hearing before this body was held on July 14th, 2025, commencing at 5:30 p.m. and notice thereof published in the *Tullahoma News* on the 29th day of June 2025 at which hearing members of the public were allowed to be present and to speak on the issues, and

WHEREAS, there being no substantial opposition to the re-zoning of the subject property as is hereinafter set out and the same being in the best interest of the safety, welfare, and ordinary growth of the City of Tullahoma and its residents;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF TULLAHOMA, TENNESSEE AS FOLLOWS:

SECTION 1. The Zoning Map of the City of Tullahoma, Tennessee known to be hereby amended by the rezoning at 105 S Jackson St and 501 W Volney St (Coffee County 127C, Group C, Parcel 021.00) to Central Commercial zoning districts, said property more particularly identified on the attached map.

SECTION 2. That all Ordinances in conflict herewith and all provisions in the Code of Ordinances of the City of Tullahoma, in conflict herewith are hereby repealed in their entirety, to the extent of any conflicts.

SECTION 3. That if any section, subsection, paragraph, sentence, item, or clause of this Ordinance shall for any reason be declared unconstitutional or invalid, such declaration shall not affect any other portion of this Ordinance, it being the intent that the sections, subsections, paragraphs, sentences, items, or clauses of this Ordinance shall be treated as severable.

SECTION 4. That this Ordinance shall take effect and be in full force and effect from and after its passage and from and after its caption being published one time in a newspaper of general circulation in Coffee County, Tennessee, the public welfare requiring it.

CITY OF TULLAHOMA

BY: _____
Charles Lynn Sebourn, Mayor

ATTEST:

Ms. Lori Ashley, City Recorder

APPROVED AS TO FORM AND LEGALITY:

Mr. Stephen M. Worsham, City Attorney

PASSED ON FIRST READING: July 14, 2025

PASSED ON SECOND READING: _____

Staff Report

Project Title: Samuel Kehoe Rezone Application

Staff: Samuel Luthi, Interim Director of Planning and Development

Applicant: Susan Baker

Request: For the Board of Mayor and Alderman to approve a rezoning application to rezone the property from General Commercial (C-2) to Central Commercial (C-1)

Zoning: C-2 (General Commercial)

Property Size: .39 acres

Location: 501 S Jackson St and 105 W Volney St.

Tax Map and Parcel Numbers: Coffee County: Map 127C, Group C, Parcel 021.00

Background Summary:

This application for rezone appeared before the Planning Commission at the June 16th meeting, where it received a positive recommendation and was passed forward to the Board of Mayor and Alderman for final approval after the second reading.

Planning Considerations: The following general considerations, planning concepts, and other facts should be considered in the review of this application:

1. The rezone request is compliant with the Comprehensive Plan.
2. The tax map shows one parcel, but there is actually two parcels. Two rezoning applications have been filled out.

Staff Recommendation:

Staff has reviewed the request to rezone the property and has found no reason for its denial. The Planning Commission has provided a positive recommendation for this rezoning.



TULLAHOMA MUNICIPAL REGIONAL PLANNING COMMISSION

PO Box 807, 321 North Collins Street, Tullahoma, Tennessee 37388

P: 931-455-2282 F: 931-454-1765 www.tullahomatr.n.gov

REZONING APPLICATION

\$300 Fee

Applicant's Name

Susan Baker

Applicant's Mailing Address

312 S. Jackson St.

City

Tullahoma

State

TN

Zip

37388

Phone Number

Fax Number

Email

Susanbaker@realtracs.com

The applicant is responsible for notifying the Planning & Codes Department if any contact information has changed.

PLEASE COMPLETE THE FOLLOWING PROPERTY INFORMATION:

Property Owner (If different from Applicant)

Samuel Kehoe

Property Address 105 W. Volney Street

501 S. Jackson St.

City

Tullahoma

State

Tennessee

Zip

37388

Tax Map

127C

Group

C

Parcel

021.00

Size of Parcel

Deed Book

W425

Page

969

Present Zoning of Property

C2

Zoning Designation Requested

C1

Present Use of Property

Vacant

Do you wish to rezone the entire parcel? YES NO

If No, how much of the property do you wish to rezone?

NOTE: If you wish to rezone less than the entire parcel, a legal description will be required along with this application. If the rezoning is approved, a subdivision plat will be required prior to being able to use the property under the new zone.

Rezoning that aligns with Future Land Use Plan.

Rezoning that does NOT align with Future Land Use Plan. Requires amendment to Future Land Use Plan

PLEASE COMPLETE THE FOLLOWING PROPOSED USE INFORMATION:

Explain in detail what you propose to do with this property and outline any long term plans for the property. Refer to the use of the zoning district for which you are requesting and explain how your project will fit within that district.

Property Owner/Applicant <i>Susan Baker</i>		Property Address <i>501 S. Jackson street</i>		
Phone	Email <i>Susanbaker@realtraas.com</i>	Tax Map	Group	Parcel

PLEASE INITIAL THE FOLLOWING POLICIES STATEMENTS TO INDICATE THAT YOU HAVE READ AND UNDERSTAND THEM:

Please note that this is the first step to completing your rezoning request. Under most circumstances, a professional engineered site plan will have to be submitted and reviewed by the Planning Commission before any building permits are issued. All buildings must comply with applicable building codes and the American Disabilities Act (ADA) for handicap accessibility. Please contact the Planning & Codes Department at 931-455-2282 with any questions about building permit application process, site inspections, fees, or requirements.

Applicants Initials *SB*

Applicant Deferral/Withdrawal Policy: It is the policy of the Planning Commission that any requests to defer their consideration of a rezoning application be submitted to the Planning Director in writing prior to the scheduled public hearing. If an applicant requests deferral or withdrawal after processing has begun, fees are non-refundable. Applicants requesting a deferral will be charged the cost of preparing and mailing new notices of public hearing. Applicants may not defer an application for a period exceeding three (3) months from the original Planning Commission public hearing date of said application. Any application not considered before the three (3) month deferral timeframe will be required to submit a new application, along with any required fees, and will be subject to the regulations in effect at that time.

Applicants Initials *SB*

Commission Deferment/ Denial Policy: When an applicant or their representative is not present at the regularly scheduled meeting of the Planning Commission (PC), the PC shall defer said application to their next scheduled meeting. If the applicant or their representative fails to be present at the next meeting, then the PC shall forward the zoning request on to the Board of Mayor and Aldermen with a recommendation for denial.

Applicants Initials *SB*

The Board, its members, and employees, in the performance of its work, may enter upon any land within its jurisdiction and make examinations and surveys and place or remove public notices as required by the Zoning Ordinance.

Applicants Initials *SB*

CHECKLIST

Before we can accept your rezoning application, please make sure you have all the items listed below:

- A completed application \$300 application fee
- A copy of the deed to the property
- A Letter of Attorney-in-Fact if submitted by anyone other than the current land owner

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and belief.

Applicant's Signature <i>Susan Baker</i>	Applicant's Name (Printed) <i>Susan Baker</i>	Date <i>4/14/2025</i>
---	--	--------------------------

STAFF USE ONLY

Accepted by <i>Nena Abbott</i>	Date <i>5/2/25</i>	Receipt Number # <i>Cash 9226</i>
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\$300



CITY OF TULLAHOMA

PLANNING AND CODES DEPARTMENT

PO Box 807, 321 N. Collins Street, Tullahoma, TN 37388

P: 931-455-2282 F: 931-454-1765 www.tullahomatan.gov

OWNER AUTHORIZATION

Project Address (street name if new construction) 501 S. Jackson

Subdivision (if new construction) _____ Lot# _____

Mall Name (if applicable) _____ Suite# _____

I am the legal owner or manager of the property at the address listed above in the city limits of Tullahoma, TN as shown on the Tax Records at the County Register of Deeds or by submitted document confirming proof of legal ownership.

The **AGENT** or **CONTRACTOR** listed below has permission to perform the work for which this permit is being applied for on the property at the address listed above.

ALL Fields Below Must Be Completed

AGENT / CONTRACTOR

Susan Baker
Authorized Agent or Contractor Name

312 S. Jackson St.
Address

Tullahoma, TN 37388
City, State, Zip

Phone _____ Email susanbaker@realtracs.com

PROPERTY OWNER

783 Cathy Ridge Rd. Manchester 37355
Property Owner Address

Property Owner City, State, Zip

Phone _____ Email _____

X [Signature]
Signature of Property Owner

Date

Sam Keloo
Printed Name



TULLAHOMA MUNICIPAL REGIONAL PLANNING COMMISSION

PO Box 807, 321 North Collins Street, Tullahoma, Tennessee 37388

P: 931-455-2282 F: 931-454-1765 www.tullahomarn.gov

REZONING APPLICATION

\$300 Fee

Applicant's Name

Sam Kehoe (Susan Baker)

Applicant's Mailing Address

3125 Jackson St.

City

Tullahoma

State

TN

Zip

37388

Fax Number

Email

Susanbaker@realtracs.com

The applicant is responsible for notifying the Planning & Codes Department if any contact information has changed.

PLEASE COMPLETE THE FOLLOWING PROPERTY INFORMATION:

Property Owner (if different from Applicant)

Samuel Kehoe

Property Address

105 W. Volney St.

City

Tullahoma

State

TN Tennessee

Zip

37388

Tax Map

Group

Parcel

Size of Parcel

Deed Book

Page

C

127C

0.12.00

425

969

Present Zoning of Property

C2

Zoning Designation Requested

C1

Present Use of Property

VACANT

Do you wish to rezone the entire parcel? YES NO

If No, how much of the property do you wish to rezone?

NOTE: If you wish to rezone less than the entire parcel, a legal description will be required along with this application. If the rezoning is approved, a subdivision plat will be required prior to being able to use the property under the new zone.

Rezoning that aligns with Future Land Use Plan.

Rezoning that does NOT align with Future Land Use Plan. (Requires amendment to Future Land Use Plan)

PLEASE COMPLETE THE FOLLOWING PROPOSED USE INFORMATION:

Explain in detail what you propose to do with this property and outline any long term plans for the property. Refer to the use of the zoning district for which you are requesting and explain how your project will fit within that district.

Property Owner/Applicant <u>Susan Baker</u>	Property Address <u>105 W. Volney</u>
email <u>Susanbaker2realtracs.com</u>	Tax Map <u>127 C</u>
Group <u>C</u>	Parcel <u>012.00</u>

PLEASE INITIAL THE FOLLOWING POLICIES STATEMENTS TO INDICATE THAT YOU HAVE READ AND UNDERSTAND THEM:

Please note that this is the first step to completing your rezoning request. Under most circumstances, a professional engineered site plan will have to be submitted and reviewed by the Planning Commission before any building permits are issued. All buildings must comply with applicable building codes and the American Disabilities Act (ADA) for handicap accessibility. Please contact the Planning & Codes Department at 931-455-2282 with any questions about building permit application process, site inspections, fees, or requirements.

Applicants Initials SB

Applicant Deferral/Withdrawal Policy: It is the policy of the Planning Commission that any requests to defer their consideration of a rezoning application be submitted to the Planning Director in writing prior to the scheduled public hearing. If an applicant requests deferral or withdrawal after processing has begun, fees are non-refundable. Applicants requesting a deferral will be charged the cost of preparing and mailing new notices of public hearing. Applicants may not defer an application for a period exceeding three (3) months from the original Planning Commission public hearing date of said application. Any application not considered before the three (3) month deferral timeframe will be required to submit a new application, along with any required fees, and will be subject to the regulations in effect at that time.

Applicants Initials SB

Commission Deferment/ Denial Policy: When an applicant or their representative is not present at the regularly scheduled meeting of the Planning Commission (PC), the PC shall defer said application to their next scheduled meeting. If the applicant or their representative fails to be present at the next meeting, then the PC shall forward the zoning request on to the Board of Mayor and Aldermen with a recommendation for denial.

Applicants Initials SB

The Board, its members, and employees, in the performance of its work, may enter upon any land within its jurisdiction and make examinations and surveys and place or remove public notices as required by the Zoning Ordinance.

Applicants Initials SB

CHECKLIST

Before we can accept your rezoning application, please make sure you have all the items listed below:

- A completed application \$300 application fee
- A copy of the deed to the property
- A Letter of Attorney-in-Fact if submitted by anyone other than the current land owner

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and belief.

Applicant's Signature <u>Susan Baker</u>	Applicant's Name (Printed) <u>Susan Baker</u>	Date <u>5/16/25</u>
---	--	------------------------

STAFF USE ONLY

Accepted by <u>Nena Abbott</u>	Date <u>5/16/25</u>	Receipt Number <u>cash 9244</u>
-----------------------------------	------------------------	------------------------------------

\$300



CITY OF TULLAHOMA

PLANNING AND CODES DEPARTMENT

PO Box 807, 321 N. Collins Street, Tullahoma, TN 37388

P: 931-455-2282 F: 931-454-1765 www.tullahomatan.gov

OWNER AUTHORIZATION

Project Address (street name if new construction) 501 S Jackson

Subdivision (if new construction) _____ Lot# _____

Mail Name (if applicable) _____ Suite# _____

I am the legal owner or manager of the property at the address listed above in the city limits of Tullahoma, TN as shown on the Tax Records at the County Register of Deeds or by submitted document confirming proof of legal ownership.

The AGENT or CONTRACTOR listed below has permission to perform the work for which this permit is being applied for on the property at the address listed above.

ALL Fields Below Must Be Completed

AGENT / CONTRACTOR

Susan Baker
Authorized Agent or Contractor Name

312 S. Jackson St.
Address

Tullahoma, TN 37388
City, State, Zip

Susanbaker@realtracs.com
Phone _____ Email

PROPERTY OWNER

Property Owner City, State, Zip

(_____
Phone _____ Email

X Jim Keloo
Signature of Property Owner _____ Date

Jim Keloo
Printed Name

PREPARED BY:
Jeremy B. Bell
Attorney at Law
Copeland & Bell, PLC
111 West Grundy Street
Tullahoma, TN 37388

OWNER and REAL PROPERTY TAX
RESPONSIBILITY:

Samuel Cox Kehoe

5283 Cathy Ridge Rd
Manchester TN 37355

Tax Information: Map 127C; Group C; Control Map 127C; Parcel 021.00
Map 127C; Group C; Control Map 127C; Parcel 012.00

WARRANTY DEED

FOR AND IN CONSIDERATION of the sum of ONE DOLLAR (\$1.00), cash in hand paid, and other good and valuable considerations, receipt of which is hereby acknowledged, RANDY J. MCARTHUR, JANIE Y. HOWARD, PATRICIA LOUISE BENNETT, DOROTHY SHERRILL, SHIRLEY GRAHAM, and ALLAN MCARTHUR, heirs-at-law of LOLAND MCARTHUR, (hereinafter referred to as "Grantor"), have bargained and sold, and by these presents do hereby transfer and convey to SAMUEL COX KEHOE, (hereinafter referred to as "Grantee"), his heirs and assigns, a certain tract or parcel of land in the Ninth (9th) Civil District of Coffee County, Tennessee, bounded and described as follows:

PARCEL I: MAP 127C; GROUP C; CONTROL MAP 127C; PARCEL 021.00

Lying and being in the Ninth (9th) Civil District of Coffee County, Tennessee, and being more particularly described as follows:

Beginning at nail set in sidewalk, said nail being North 51° 10' 31" E, 52.21 feet from a PK nail set at the centerline of the intersection of W. Volney St. and S. Jackson St.; thence North 15° 58' 09" E, 103.86 feet to an iron pin; thence South 74° 18' 09" E, 80.00 feet to an iron pin; thence South 15° 59' 03" W, 108.54 feet to an iron pin in the northerly margin of S. Jackson St.; thence, along the margin of a sidewalk adjoining S. Jackson St., North 74° 16' 09" W, 63.45 feet to a point; thence North 47° 37' 59" W, 8.79 feet to a point; thence North 69° 42' 47" W, 8.67 feet to the point of beginning containing .20 acres, plus or minus, according to survey of Franklin Barnes, Tennessee License No. 1670, dated 12 April 2012, Job #120135.

Being the same property conveyed to Loland McArthur by Quitclaim Deed recorded December 5, 2012 of record in Deed Book 352, page 108, Register's Office of Coffee County, Tennessee. The said Loland McArthur died intestate on April 2, 2022 and his estate was probated in the Chancery Court of Coffee County, Tennessee as Case Number 2022-PR-93. The decedent did not have any children and was not married. The decedent's heirs-at-law are Randy J. McArthur, Janie Y. Howard, Patricia Louise Bennett, Dorothy Sherrill, Shirley Graham, and Allan McArthur. The State of Tennessee Division of TennCare Release issued on or about April 11, 2022.

LEGAL DESCRIPTION COPIED FROM PRIOR DEED. NO NEW SURVEY PERFORMED.

This conveyance is made subject to all matters on plat of record in Plat Envelope 133-B, Register's Office of Coffee County, Tennessee.

PARCEL I: MAP 127C; GROUP C; CONTROL MAP 127C; PARCEL 012.00

Lying and being in the Ninth (9th) Civil District of Coffee County, Tennessee, and being more particularly described as follows:

Beginning at an iron pin in the southerly margin of Volney St., same being South 62° 11' 45" W, 149.58 feet to a PK nail set at the centerline of the intersection of Volney St. and S. Jackson St.; thence, continuing with the southerly margin of Volney St., N 50° 32' 46" E, 99.91 feet to an iron pin; thence South 39° 29' 00" E, along the margin of alley 130.21 feet to a point in the line with Ortiz; thence South 50° 54' 15" W, 49.94 feet to an iron pin found in the line with Prince; thence North 39° 27' 49" W, 49.85 feet to a point; thence South 50° 36' 11" W, 49.71 feet to a point; thence North 39° 41' 01" W, 80.00 feet to the point of beginning and containing 0.24 acres, plus or minus, according to survey of Franklin D. Barnes, Tennessee License No. 1670, dated April 4, 2012, Job #120134.

Being the same property conveyed to Loland McArthur by Quitclaim Deed recorded December 5, 2012 of record in Deed Book 352, page 111, Register's Office of Coffee County, Tennessee. The said Loland McArthur died intestate on April 2, 2022 and his estate was probated in the Chancery Court of Coffee County, Tennessee as Case Number 2022-PR-93. The decedent did not have any children and was not married. The decedent's heirs-at-law are Randy J. McArthur, Janie Y. Howard, Patricia Louise Bennett, Dorothy Sherrill, Shirley Graham, and Allan McArthur. The State of Tennessee Division of TennCare Release issued on or about April 11, 2022.

LEGAL DESCRIPTION COPIED FROM PRIOR DEED. NO NEW SURVEY PERFORMED.

This conveyance is made subject to all matters on plat of record in Plat Envelope 133-B, Register's Office of Coffee County, Tennessee.

TO HAVE AND TO HOLD said tract or parcel of land, with the appurtenances, estate, title and interest thereto belonging to Grantee, Grantee's heirs or assigns, forever.

AND Grantor does covenant with the said Grantee, that Grantor is lawfully seized and possessed of said land in fee simple, have a good right to convey it, and the same is unencumbered.

AND Grantor does further covenant and bind Grantors' heirs and assigns, to warrant and forever defend the title of said land to Grantee, Grantee's heirs or assigns, against the lawful claims of all persons whomsoever.

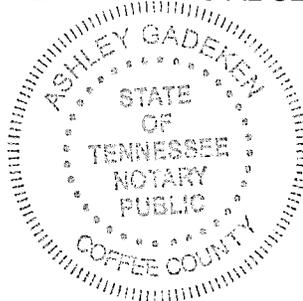
WITNESS my hand this 7 day of September, 2022.

Randy J. McArthur
RANDY J. MCARTHUR

STATE OF TENNESSEE
COUNTY OF COFFEE

Personally, appeared before me, a notary public in and for the said county and state, the within named RANDY J. MCARTHUR, the bargainer(s), with whom I am personally acquainted, and who acknowledged that he executed the within instrument for the purposes therein contained.

WITNESS MY HAND AND OFFICIAL SEAL, this the 7 day of September, 2022.



Ashley Gadeken
NOTARY PUBLIC
Commission Expires: 3-15-26

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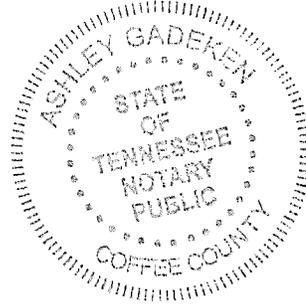
WITNESS my hand this 7 day of September, 2022.

Janie Y. Howard
JANIE Y. HOWARD

STATE OF TENNESSEE
COUNTY OF COFFEE

Personally, appeared before me, a notary public in and for the said county and state, the within named JANIE Y. HOWARD, the bargainer(s), with whom I am personally acquainted, and who acknowledged that she executed the within instrument for the purposes therein contained.

WITNESS MY HAND AND OFFICIAL SEAL, this the 7 day of September, 2022.



Ashley Gadeken
NOTARY PUBLIC
Commission Expires: 3-15-26

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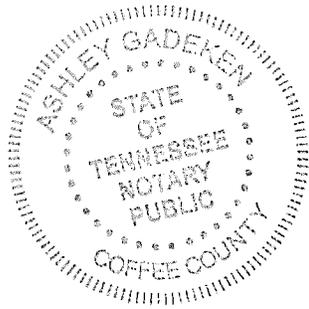
Patricia Louise Bennett

PATRICIA LOUISE BENNETT

STATE OF TENNESSEE
COUNTY OF COFFEE

Personally, appeared before me, a notary public in and for the said county and state, the within named PATRICIA LOUISE BENNETT, the bargainer(s), with whom I am personally acquainted, and who acknowledged that she executed the within instrument for the purposes therein contained.

WITNESS MY HAND AND OFFICIAL SEAL, this the 7 day of September 2022.



Ashley Gadenken
NOTARY PUBLIC
Commission Expires: 3-15-26

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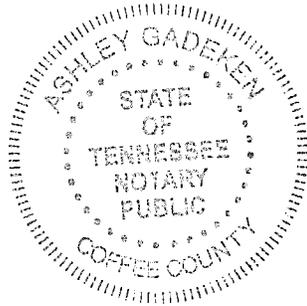
WITNESS my hand this 7 day of September, 2022.

Dorothy J. Sherrill
DOROTHY SHERRILL

STATE OF TENNESSEE
COUNTY OF COFFEE

Personally, appeared before me, a notary public in and for the said county and state, the within named DOROTHY SHERRILL, the bargainer(s), with whom I am personally acquainted, and who acknowledged that she executed the within instrument for the purposes therein contained.

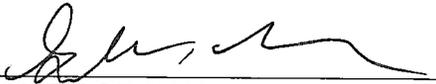
WITNESS MY HAND AND OFFICIAL SEAL, this the 7 day of September, 2022.



Ashley Gadeken
NOTARY PUBLIC
Commission Expires: 3-15-26

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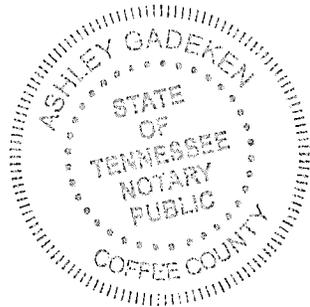
WITNESS my hand this 7 day of September, 2022.


SHIRLEY GRAHAM

STATE OF TENNESSEE
COUNTY OF COFFEE

Personally, appeared before me, a notary public in and for the said county and state, the within named SHIRLEY GRAHAM, the bargainor(s), with whom I am personally acquainted, and who acknowledged that she executed the within instrument for the purposes therein contained.

WITNESS MY HAND AND OFFICIAL SEAL, this the 7 day of September 2022.




NOTARY PUBLIC
Commission Expires: 3-15-26

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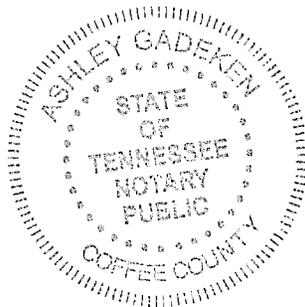
WITNESS my hand this 7 day of September, 2022.

ALLAN MCARTHUR
ALLAN MCARTHUR

STATE OF TENNESSEE
COUNTY OF COFFEE

Personally, appeared before me, a notary public in and for the said county and state, the within named ALLAN MCARTHUR, the bargainer(s), with whom I am personally acquainted, and who acknowledged that he executed the within instrument for the purposes therein contained.

WITNESS MY HAND AND OFFICIAL SEAL, this the 7 day of September, 2022.



Ashley Gadeken
NOTARY PUBLIC
Commission Expires: 3-15-26

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I, or we, hereby swear or affirm that the actual consideration for their transfer or value of the property transferred, whichever is greater is \$178,000.00, which amount is equal to or greater than the amount which the property transferred would command at a fair voluntary sale.



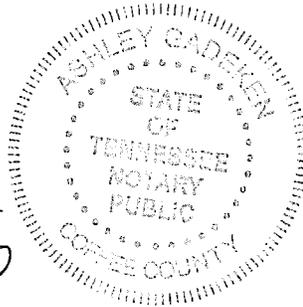
AFFIANT

Subscribed and sworn to before me
this 8 day of September, 2022.



NOTARY PUBLIC

My commission expires: 3-15-26



TRUE COPY CERTIFICATION

I, JEREMY B. BELL, do hereby make oath that I am a licensed Attorney and/or the custodian of the original version of the electronic document tendered for registration herewith and that this electric document is a true and exact copy of the original document executed and authenticated according to law on 9-8-22

Jeremy B. Bell
AFFIANT SIGNATURE

Date: 9-8-22

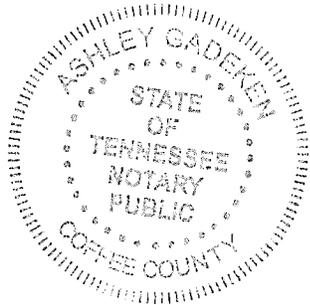
STATE OF TENNESSEE
COUNTY OF COFFEE

Sworn to and subscribed before me this 8, day of September, 2022.

Ashley Gadeken
Notary's Signature

MY COMMISSIONS EXPIRES: 3-15-26

Notary's Seal:



BK/PG: W425/969-978
22008652

10 PGS : WARRANTY DEED	
MARY SHELTON 149281 - 22008652	
09/08/2022 - 03:09 PM	
VALUE	178000.00
MORTGAGE TAX	0.00
TRANSFER TAX	658.60
RECORDING FEE	50.00
DP FEE	2.00
REGISTER'S FEE	1.00
TOTAL AMOUNT	711.60

STATE of TENNESSEE, COFFEE COUNTY

DONNA R TONEY
REGISTER OF DEEDS

PREPARED BY:
Jeremy B. Bell
Attorney at Law
Copeland & Bell, PLC
111 West Grundy Street
Tullahoma, TN 37388

OWNER and REAL PROPERTY TAX
RESPONSIBILITY:
Samuel Cox Kehoe
5283 Cathy Rd. B2
Manchester TN 37355

Tax Information: Map 127C; Group C; Control Map 127C; Parcel 021.00
Map 127C; Group C; Control Map 127C; Parcel 012.00

WARRANTY DEED

FOR AND IN CONSIDERATION of the sum of ONE DOLLAR (\$1.00), cash in hand paid, and other good and valuable considerations, receipt of which is hereby acknowledged, RANDY J. MCARTHUR, JANIE Y. HOWARD, PATRICIA LOUISE BENNETT, DOROTHY SHERRILL, SHIRLEY GRAHAM, and ALLAN MCARTHUR, heirs-at-law of LOLAND MCARTHUR, (hereinafter referred to as "Grantor"), have bargained and sold, and by these presents do hereby transfer and convey to SAMUEL COX KEHOE, (hereinafter referred to as "Grantee"), his heirs and assigns, a certain tract or parcel of land in the Ninth (9th) Civil District of Coffee County, Tennessee, bounded and described as follows:

PARCEL I: MAP 127C; GROUP C; CONTROL MAP 127C; PARCEL 021.00

Lying and being in the Ninth (9th) Civil District of Coffee County, Tennessee, and being more particularly described as follows:

Beginning at nail set in sidewalk, said nail being North 51° 10' 31" E, 52.21 feet from a PK nail set at the centerline of the intersection of W. Volney St. and S. Jackson St.; thence North 15° 58' 09" E, 103.86 feet to an iron pin; thence South 74° 18' 09" E, 80.00 feet to an iron pin; thence South 15° 59' 03" W, 108.54 feet to an iron pin in the northerly margin of S. Jackson St.; thence, along the margin of a sidewalk adjoining S. Jackson St., North 74° 16' 09" W, 63.45 feet to a point; thence North 47° 37' 59" W, 8.79 feet to a point; thence North 69° 42' 47" W, 8.67 feet to the point of beginning containing .20 acres, plus or minus, according to survey of Franklin Barnes, Tennessee License No. 1670, dated 12 April 2012, Job #120135.

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AND Grantor does further covenant and bind Grantors' heirs and assigns, to warrant and forever defend the title of said land to Grantee, Grantee's heirs or assigns, against the lawful claims of all persons whomsoever.

WITNESS my hand this 7 day of September, 2022.

Randy J. McArthur
RANDY J. MCARTHUR

STATE OF TENNESSEE
COUNTY OF COFFEE

Personally, appeared before me, a notary public in and for the said county and state, the within named RANDY J. MCARTHUR, the bargainor(s), with whom I am personally acquainted, and who acknowledged that he executed the within instrument for the purposes therein contained.

WITNESS MY HAND AND OFFICIAL SEAL, this the 7 day of September, 2022.



Ashley Gadenen
NOTARY PUBLIC
Commission Expires: 3-15-26

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WITNESS my hand this 7 day of September, 2022.

Janie Y. Howard
JANIE Y. HOWARD

STATE OF TENNESSEE
COUNTY OF COFFEE

Personally, appeared before me, a notary public in and for the said county and state, the within named JANIE Y. HOWARD, the bargainer(s), with whom I am personally acquainted, and who acknowledged that she executed the within instrument for the purposes therein contained.

WITNESS MY HAND AND OFFICIAL SEAL, this the 7 day of September, 2022.



Ashley Gadeken
NOTARY PUBLIC
Commission Expires: 3-15-26

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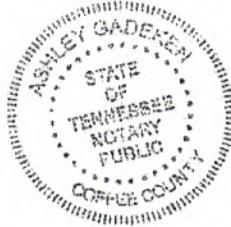
Patricia Louise Bennett

PATRICIA LOUISE BENNETT

STATE OF TENNESSEE
COUNTY OF COFFEE

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WITNESS MY HAND AND OFFICIAL SEAL, this the 7 day of September 2022.



Ashley Gadenen

NOTARY PUBLIC

Commission Expires: 3-15-26

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Kehoe Location Map



Parcels
Coffee Parcels



Tullahoma Parcels



Coffee County Boundary



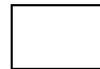
Coffee Addresses



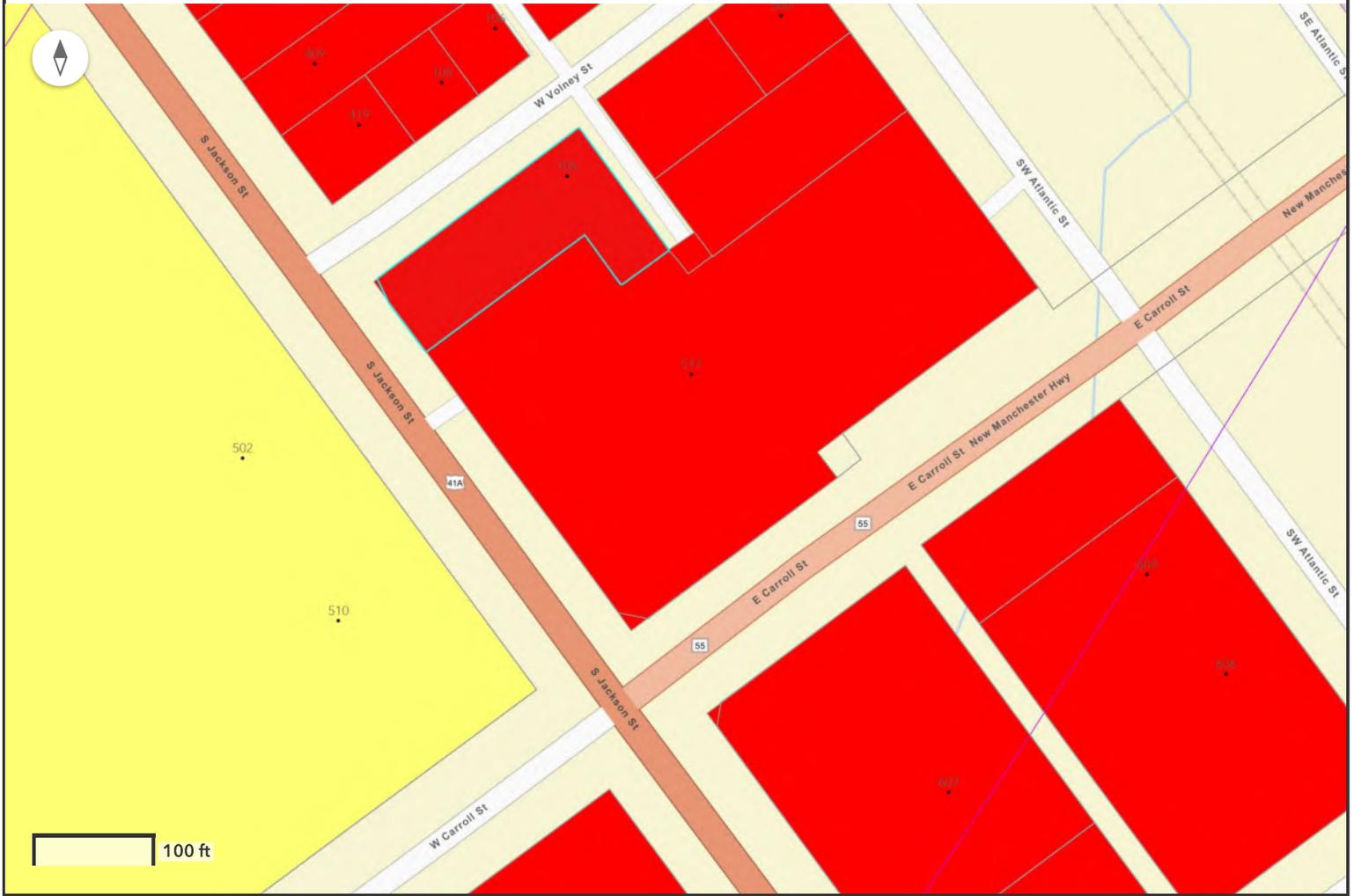
Tullahoma Airport Approach Zones



Tullahoma City Limit



Kehoe Zoning Map



Parcels
Coffee Parcels



Coffee Addresses



Tullahoma Airport Approach Zones



Tullahoma Parcels



Tullahoma Zoning



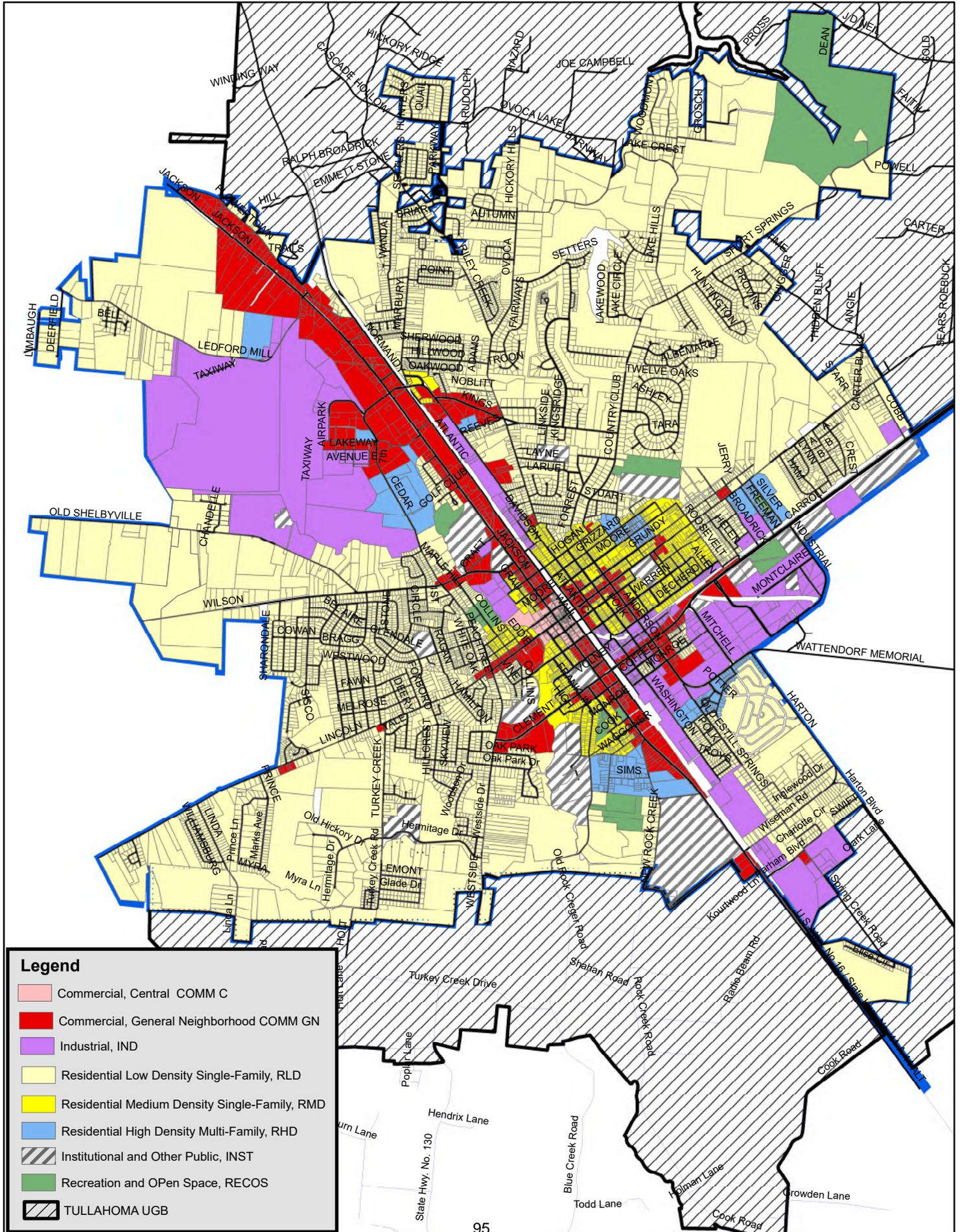
Tullahoma City Limit



Coffee County Boundary



REVISED 2011 FUTURE LAND USE MAP (ADOPTED)



CITY OF TULLAHOMA



Planning & Development Department
PO Box 807, 321 N. Collins Street
Tullahoma, TN 37388

Phone 931-455-2282
Fax: 931-454-1765

DATE: July 28, 2025
TO: Board and Mayor Alderman
FROM: Samuel Luthi, Interim Director of Planning & Development
SUBJECT: **Ordinance 1656** - An amendment to the Zoning Map of Tullahoma

BACKGROUND:

The Planning Commission voted to send a favorable recommendation to the Board of Mayor and Alderman for the property located at 113-115 David Allan Dr to be rezoned from Agricultural (AG) to Low-Density Residential (R-1). Coffee County Tax Map and Parcel Numbers: Map 106, Parcel 009.00. This rezone was requested by the property owner.

ATTACHMENTS:

Ordinance 1648
Staff Report
Application for Rezoning
Property Deed
Location Map
Zoning Map
Future Land Use Map

ORDINANCE NO. 1656

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, TO RE-ZONE A PARCEL LOCATED AT 113-115 DAVID ALLAN DR (COFFEE COUNTY 106, PARCEL 009.00) FROM AGRICULTURAL (AG) TO LOW DENSITY RESIDENTIAL (R-1) ZONING DISTRICT.

WHEREAS, a public hearing before this body was held on June 16th, 2025, commencing at 5:30 p.m. and notice thereof published in the *Tullahoma News* on the 29th day of June 2025 at which hearing members of the public were allowed to be present and to speak on the issues, and

WHEREAS, there being no substantial opposition to the re-zoning of the subject property as is hereinafter set out and the same being in the best interest of the safety, welfare, and ordinary growth of the City of Tullahoma and its residents;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF TULLAHOMA, TENNESSEE AS FOLLOWS:

SECTION 1. The Zoning Map of the City of Tullahoma, Tennessee known to be hereby amended by the rezoning at 113-115 David Allan Dr (Coffee County 106, Parcel 009.00) to Low Density Residential zoning districts, said property more particularly identified on the attached map.

SECTION 2. That all Ordinances in conflict herewith and all provisions in the Code of Ordinances of the City of Tullahoma, in conflict herewith are hereby repealed in their entirety, to the extent of any conflicts.

SECTION 3. That if any section, subsection, paragraph, sentence, item, or clause of this Ordinance shall for any reason be declared unconstitutional or invalid, such declaration shall not affect any other portion of this Ordinance, it being the intent that the sections, subsections, paragraphs, sentences, items, or clauses of this Ordinance shall be treated as severable.

SECTION 4. That this Ordinance shall take effect and be in full force and effect from and after its passage and from and after its caption being published one time in a newspaper of general circulation in Coffee County, Tennessee, the public welfare requiring it.

CITY OF TULLAHOMA

BY: _____
Charles Lynn Sebourn, Mayor

ATTEST:

Ms. Lori Ashley, City Recorder

APPROVED AS TO FORM AND LEGALITY:

Mr. Stephen M. Worsham, City Attorney

PASSED ON FIRST READING: July 14, 2025

PASSED ON SECOND READING: _____

Staff Report

Project Title: 113-115 David Allan Dr Rezone Application

Staff: Samuel Luthi, Interim Director of Planning and Development

Applicant: David Allan Crouse

Request: For the Board of Mayor and Alderman to approve a rezoning application to rezone the property from Agricultural (AG) to Low-Density Residential (R-1)

Zoning: Agricultural (AG)

Property Size: 3.14 acres

Location: 113-115 David Allan Dr

Tax Map and Parcel Numbers: Coffee County: Map 106, Parcel 009.00

Background Summary:

This application for rezone appeared before the Planning Commission at the June 16th meeting, where it received a positive recommendation and was passed forward to the Board of Mayor and Alderman for final approval after the second reading.

Planning Considerations: The following general considerations, planning concepts, and other facts should be considered in the review of this application:

1. The lot will be used for a single family residence after it is rezoned.

Staff Recommendation:

Staff has reviewed the request to rezone the property and has found no reason for its denial. The Planning Commission has provided a positive recommendation for this rezoning.



TULLAHOMA MUNICIPAL REGIONAL PLANNING COMMISSION

PO Box 807, 321 North Collins Street, Tullahoma, Tennessee 37388

P: 931-455-2282 F: 931-454-1765 www.tullahomatn.gov

REZONING APPLICATION

\$300 Fee

Applicant's Name
David Alan Clouse

Applicant's Mailing Address
1

City
Smyrna

State
TN

Zip
37167

Phone Number

Fax Number

Email

The applicant is responsible for notifying the Planning & Codes Department if any contact information has changed.

PLEASE COMPLETE THE FOLLOWING PROPERTY INFORMATION:

Property Owner (If different from Applicant)
David Alan Clouse

Property Address
113 David Alan Drive

City
Tullahoma

State
Tennessee

Zip
37388

Tax Map
106

Group

Parcel
009.00

Size of Parcel
~ 3 acres

Deed Book
176

Page
969

Present Zoning of Property
Agricultural

Zoning Designation Requested
R-1

Present Use of Property
Wooland

Do you wish to rezone the entire parcel? YES NO the approx. 3 ac not currently zoned R-1
If No, how much of the property do you wish to rezone?

NOTE: If you wish to rezone less than the entire parcel, a legal description will be required along with this application. If the rezoning is approved, a subdivision plat will be required prior to being able to use the property under the new zone.

PLEASE COMPLETE THE FOLLOWING PROPOSED USE INFORMATION:

Explain **in detail** what you propose to do with this property and outline any long term plans for the property. Refer to the use of the zoning district for which you are requesting and explain how your project will fit within that district.

The plan is to carve off this ~3 acres from the remaining Clouse land and build one single-family residence.

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and belief.

Applicant's Signature

David A. Clouse

Applicant's Name (Printed)

David A. Clouse

Date

05/08/2025

PLEASE INITIAL THE FOLLOWING POLICIES STATEMENTS TO INDICATE THAT YOU HAVE READ AND UNDERSTAND THEM:

Please note that this is the first step to completing your rezoning request. Under most circumstances, a professional engineered site plan will have to be submitted and reviewed by the Planning Commission before any building permits are issued. All buildings must comply with applicable building codes and the American Disabilities Act (ADA) for handicap accessibility. Please contact the Planning & Codes Department at 931-455-2282 with any questions about building permit application process, site inspections, fees, or requirements.

Applicants Initials *DA*

Applicant Deferral/Withdrawal Policy: It is the policy of the Planning Commission that any requests to defer their consideration of a rezoning application be submitted to the Planning Director in writing prior to the scheduled public hearing. If an applicant requests deferral or withdrawal after processing has begun, fees are non-refundable. Applicants requesting a deferral will be charged the cost of preparing and mailing new notices of public hearing. Applicants may not defer an application for a period exceeding three (3) months from the original Planning Commission public hearing date of said application. Any application not considered before the three (3) month deferral timeframe will be required to submit a new application, along with any required fees, and will be subject to the regulations in effect at that time.

Applicants Initials *DA*

Commission Deferment/ Denial Policy: When an applicant or their representative is not present at the regularly scheduled meeting of the Planning Commission (PC), the PC shall defer said application to their next scheduled meeting. If the applicant or their representative fails to be present at the next meeting, then the PC shall forward the zoning request on to the Board of Mayor and Aldermen with a recommendation for denial.

Applicants Initials *DA*

The Board, its members, and employees, in the performance of its work, may enter upon any land within its jurisdiction and make examinations and surveys and place or remove public notices as required by the Zoning Ordinance.

Applicants Initials *DA*

CHECKLIST

Before we can accept your rezoning application, please make sure you have all the items listed below:

A completed application \$300 application fee

A copy of the deed to the property

A Letter of Attorney-in-Fact if submitted by anyone other than the current land owner *N/A*

STAFF USE ONLY

Accepted by

Date

Receipt Number

This Instrument Prepared By:
Sam Sawyer
Attorney at Law
Tullahoma, TN 37388

Real Property Tax Responsibility:
Lonnie A. Clouse
c/o W.M. Clouse

Rt. 5

Manchester, TN 37355

DAN L. DANIEL
PROPERTY
ASSESSOR

WARRANTY DEED

FOR AND IN CONSIDERATION of the sum of ONE (\$1.00) DOLLAR, cash in hand paid, and for other good and valuable considerations, the receipt of all of which is hereby acknowledged, we, PHILIP GROSCH and wife, BERTHA GROSCH, have bargained and sold, and by these presents do hereby transfer and convey unto LONNIE A. CLOUSE, his heirs and assigns, a certain tract or parcel of land located and situated in the 5th Civil District of Coffee County, State of Tennessee, bounded and described as follows, to-wit:

Beginning at a steel post and concrete monument, said monument being the northeast corner of this tract of land, and being TVA Monument 5-28; thence running with an old fence line S 8 deg. 00 min. W, 454.7 feet to a 20-inch hickory; thence S 7 deg. 08 min. W, 278.4 feet to a 20-inch hickory; thence S 7 deg. 09 min. W, 571.0 feet to a concrete monument; thence N 81 deg. 46 min. W, 740.3 feet to an oak stump in the easterly margin of an old roadway; thence N 81 deg. 49 min. W, 537.0 feet to a corner fence post; thence S 6 deg. 43 min. W, 530.8 feet to an iron pin at the northeast corner of a 50-foot easement; thence running with the north margin of said easement, N 79 deg. 39 min. W, 617.7 feet to a stake located 509.9 feet east of the easterly margin of Grosch Street; thence running with an old fence line, N 4 deg. 29 min. E, 712.3 feet to a 10-inch hickory; thence N 1 deg. 32 min. E, 472.6 feet to an iron pin and fence corner at a 12-inch maple; thence S 72 deg. 58 min. E, 132.5 feet to an iron pin and old stump; thence N 55 deg. 46 min. E, 192.5 feet to a 12-inch red oak; thence N 81 deg. 35 min. E, 206.3 feet to a 24-inch walnut in the easterly margin of an old roadway; thence N 87 deg. 14 min. E, 153.3 feet to an iron pin and double poplar; thence N 35 deg. 53 min. E, 344.6 feet to a 20-inch hickory; thence N 44 deg. 55 min. E, 191.1 feet to an 18-inch white oak at the point where the fence crosses the TVA line; thence S 72 deg. 50 min. E, 77.6 feet to TVA Monument 5-27; thence continuing with the TVA marked line, S 81 deg. 12 min. E, 990.5 feet to TVA Monument 5-28, said monument being the point of beginning, and containing 57.30 acres, according to a survey by Richard M. Raper, dated June 22, 1981.

Being a portion of the same property conveyed to Philip Grosch and wife, Bertha Grosch, by warranty deed dated June 29, 1945, of record in Deed Book 58, page 165, Register's Office, Coffee County, Tennessee.

TO HAVE AND TO HOLD the said tract or parcel of land with the appurtenances, estate, title and interest thereto belonging, to the said LONNIE A. CLOUSE, his heirs and assigns, forever.

AND WE DO COVENANT with the said LONNIE A. CLOUSE that we are lawfully seized and possessed of said land in fee simple; have a good and lawful right to sell and convey same, and that said property is free, clear and unencumbered.

AND WE DO FURTHER COVENANT and bind ourselves, our heirs and assigns, to warrant and forever defend the title to said land to the said LONNIE A. CLOUSE,

See W. D. Book 203 page 560.

his heirs and assigns, against the lawful claims of all persons whomsoever.

WITNESS OUR HANDS this 24 day of June, 1981.

Philip Grosch
PHILIP GROSCH

Bertha Grosch
BERTHA GROSCH

STATE OF TENNESSEE
COUNTY OF COFFEE

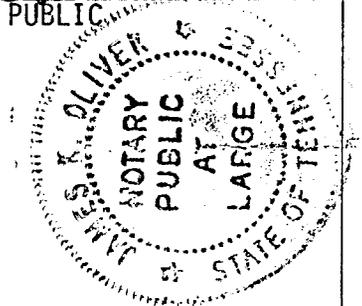
Personally appeared before me, a Notary Public in and for said County and State, PHILIP GROSCH and wife, BERTHA GROSCH, the within named bargainors, with whom I am personally acquainted, and who acknowledged that they executed the foregoing instrument for the purposes therein contained.

WITNESS MY HAND AND OFFICIAL SEAL this 24 day of June, 1981.

James K. Oliver
NOTARY PUBLIC

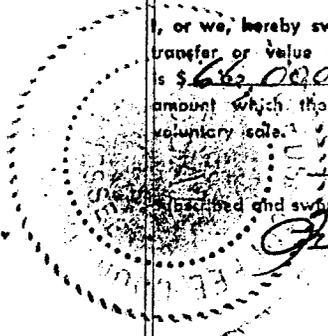
My Commission Expires:

1-23-82



, or we, hereby swear or affirm that the actual consideration for this transfer or value of the property transferred, whichever is greater is \$66,000, which amount is equal to or greater than the amount which the property transferred would command at a fair voluntary sale.

John R. Right
Subscribed and sworn to before me this 25 day of June, 1981
Francesca Kelley



STATE OF TENNESSEE, COFFEE COUNTY

The foregoing instrument and certificate were noted in Note Book 7, Page 185 At 8:40 O'clock AM 6-25 1981 and recorded in W.D. Book 176, Page 969 State Tax Paid \$176.50 Fee .50 Recording Fee 6.00 Total \$ 178.10 Witness My hand. Receipt No. 88213

Francesca Kelley
Register

113-115 David Allen Dr Zoning Map



Parcels
Coffee Parcels



Tullahoma Parcels



Tullahoma Zoning



Tullahoma City Limit



Coffee County Boundary



Coffee Owner, Address, or ID



Area CLEAR X
3.138 ac
Units
Acres

100 ft

Property Detail

County	COFFEE
Owner	CLOUSE DAVID ALAN
Property Address	DAVID ALAN DR 113 /115
Parcel ID	106 009.00
Deeded Acreage	54.5

PROPERTY ASSESSMENT DATA

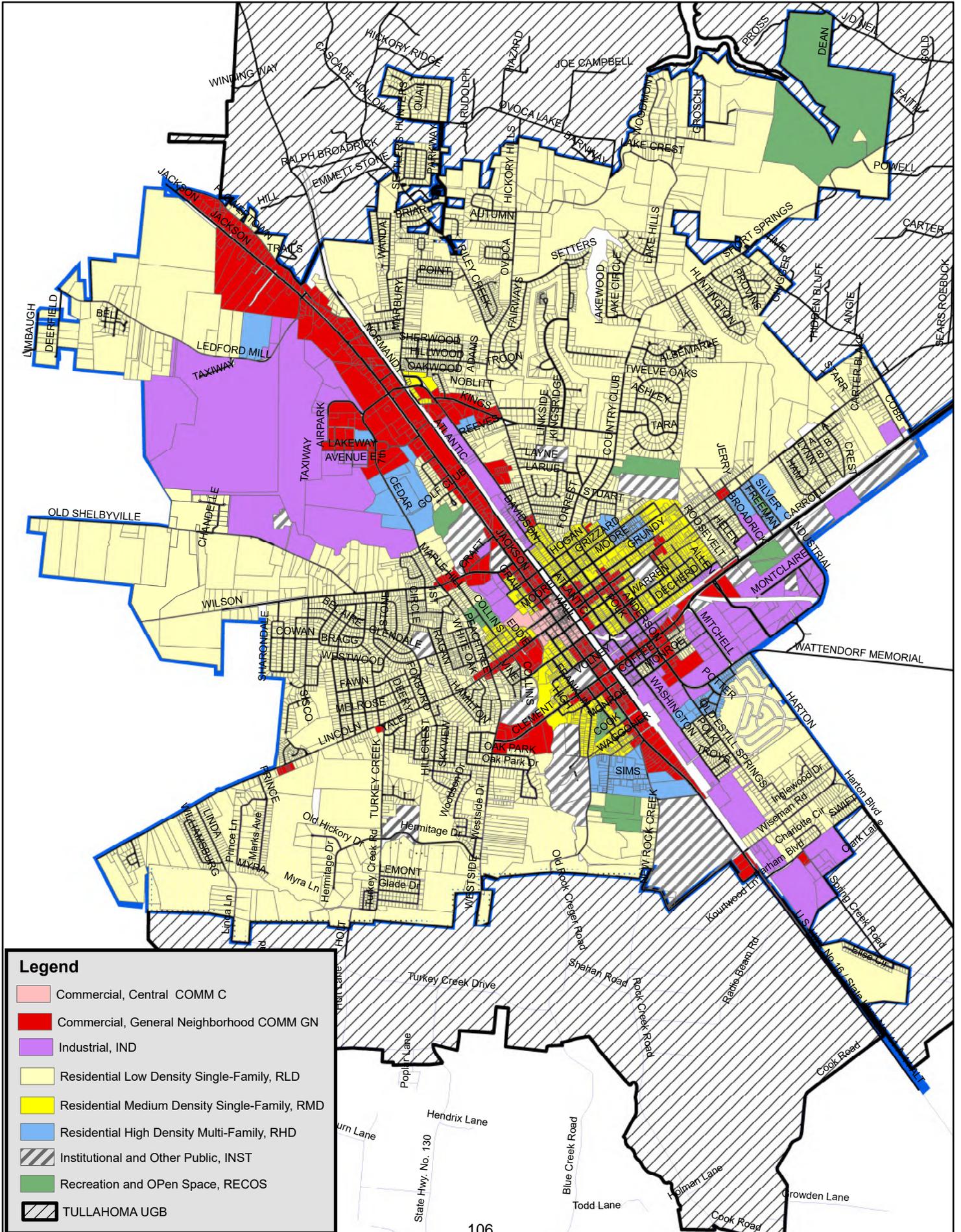
[CLICK HERE IF YOU HAVE A CONCERN ABOUT THIS PROPERTY](#)

Parcel Highlight

PRINT

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REVISED 2011 FUTURE LAND USE MAP (ADOPTED)



ORDINANCE NO. 1657

AN ORDINANCE TO AMEND THE CITY OF TULLAHOMA’S OCCUPATIONAL SAFETY AND HEALTH PROGRAM PLAN AND RELATED RULES AND REGULATIONS

WHEREAS, in compliance with Public Chapter 561 of the General Assembly of the State of Tennessee for the year 1972, the City of Tullahoma, Tennessee, hereby updates the Occupational Safety and Health Program Plan for our employees; and

WHEREAS, the City of Tullahoma, Tennessee, last updated the Occupational Safety and Health Program Plan by the passage of Ordinance No. 1498 on April 23, 2018; and

WHEREAS, the Occupational Safety and Health Program Plan shall provide a safe and healthy place and condition of employment; acquire, maintain, and require the use of safety equipment, personal protective equipment and devices reasonably necessary to protect employees; keep record, preserve and make available to the Commissioner of Labor and Workforce Development adequate records of all occupational accidents and illnesses and personal injuries; provide reasonable opportunity for the participation of employees in the effectuation of the objectives of this Program Plan and provide education and notification to employees of the existence of the Occupational Safety and Health Standards; and

NOW THEREFORE, BE IT RESOLVED by the Board of the Mayor and Aldermen of the City of Tullahoma, Tennessee, that Ordinance No. 1498 is hereby repealed and superseded by this Ordinance, Exhibit “A” which is attached and hereby establishes “The Occupational Safety and Health Program Plan” for the employees of the City of Tullahoma.

SECTION 1. If there are any provisions enacted hereby in conflict with the Personnel Regulations of the City of Tullahoma, Tennessee, in full force in effect now, or as amended hereafter, the provisions in said Personnel regulations shall control.

SECTION 2. The Human Resource Officer is designated as the Safety Director of Occupational Safety and Health to perform duties and to exercise powers assigned to plan, develop, and administer this Program Plan.

SECTION 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed separate, distinct. And independent provision, and such holding shall not affect the validity of the remaining portions hereof.

BE IT FURTHER RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF TULLAHOMA, TENNESSEE, that this Ordinance shall take effect and be in full force and effect from and after its passage, the public welfare requiring it.

CITY OF TULLAHOMA, TENNESSEE

Charles Lynn Sebourn, Mayor

ATTEST:

Lori Ashley, City Recorder

APPROVED AS TO FORM:

Stephen M. Worsham, City Attorney

PASSED ON FIRST READING: _____
PASSED ON SECOND READING: _____

THE OCCUPATIONAL SAFETY AND HEALTH PROGRAM PLAN FOR THE EMPLOYEES OF THE CITY OF TULLAHOMA

SECTION

- 4-201. Purpose and coverage.
- 4-202. Definitions.
- 4-203. Employer's rights and duties.
- 4-204. Employees' rights and duties
- 4-205. Administration.
- 4-206. Standards authorized.
- 4-207. Variance procedure.
- 4-208. Recordkeeping and reporting.
- 4-209. Employee complaint procedure.
- 4-210. Education and training.
- 4-211. General inspection procedures.
- 4-212. Imminent danger procedures.
- 4-213. Abatement orders and hearings.
- 4-214. Penalties.
- 4-215. Confidentiality of privileged information.
- 4-216. Discrimination investigations and sanctions.
- 4-217. Compliance with other laws not excused.
- 4-218. Appendices.

4-201. Purpose and Coverage. The purpose of this plan is to establish guidelines and procedures for implementing the Occupational Safety and Health Program Plan for the employees of the City of Tullahoma.

This applies to all City employees – whether full-time, part-time, seasonal, or permanent.

In updating and maintaining an effective Occupational Safety and Health Program, the City of Tullahoma will:

1. Provide safe and healthy working conditions and places of employment.
2. Require the use of personal protective equipment and safety devices where reasonably necessary.
3. Maintain and make available to the Commissioner of Labor and Workforce development (or designated representatives) complete records of all occupational accidents, illnesses, and injuries for appropriate evaluation and corrective action.
4. Consult with the Commissioner or designated representatives regarding the adequacy of recordkeeping.

5. Seek guidance from the Commissioner on unique or complex safety concerns not addressed by existing standards.
6. Assist the Commissioner in monitoring the effectiveness of the Program and compliance with applicable standards.
7. Submit annual (or otherwise required) reports to the Commissioner detailing accidents, illnesses, and progress toward safety goals.
8. Provide employees with reasonable opportunities to participate in program development, including the ability to submit anonymous safety complaints.

4-202. Definitions. For the purpose of the Program Plan, the following definitions apply:

1. “Commissioner of labor and workforce Development” means the chief executive officer of the Tennessee Department of Labor and Workforce Development. This includes any person appointed, designated, or deputized to perform the duties or to exercise the powers assigned to the Commissioner of Labor and Workforce Development.
2. “Employer” refers to the City of Tullahoma, including all administrative departments, boards, commissions, divisions, and other affiliated agencies.
3. “Safety Director of Occupational Health” or “Safety Director” means the person designated by the establishing ordinance, or executive order to perform duties or to exercise powers assigned so as to plan, develop, and administer the Occupational Safety and Health Program Plan for the employees of the City of Tullahoma.
4. “Inspector(s)” means the individual(s) appointed or designated by the Safety Director of Occupational Safety and Health to conduct inspections provided for herein. If no such compliance inspector(s) is appointed, inspections shall be conducted by the Safety Director of Occupational Safety and Health.
5. “Appointing Authority” means any official or group of officials of the employer having legally designated powers of appointment, employment, or removal there from a specific department, board, commission, division, or other agency of this employer.
6. “Employee” means any individual performing services for the City of Tullahoma who appears on its payroll, whether part-time, full-time, seasonal, or permanent. This includes volunteers who receive any form of compensation. Independent contractors and their employees are excluded.
7. “Person” means one or more individuals, partnerships, associations, corporations, business trusts, or legal representatives or any organized group of persons.
8. “Standard” refers to an occupational safety and health regulation issued by the Commissioner of Labor and Workforce Development in accordance with Section VI of the Tennessee Occupational Safety and Health Act of 1972.
9. “Imminent Danger” means any conditions or practices in any place of employment which are such that a hazard exists which could reasonably be expected to cause death or

serious physical harm immediately or before the imminence of such hazard can be eliminated through normal compliance enforcement procedures.

10. "Establishment" or "Worksite" means a single physical location under the control of this employer where business is conducted, services are rendered, or industrial type operations are performed.
11. "Serious injury" or "Harm" means the type of harm that would cause permanent or prolonged impairment of the body in that:
 - a. A part of the body would be permanently removed (e.g., amputation of an arm, leg, finger(s), loss of an eye(s), or rendered functionally useless or substantially reduced in efficiency on or off the job (e.g., leg shattered so severely that mobility would be permanently reduced), or
 - b. A part of an internal body system would be inhibited in its normal performance or function to such a degree as to shorten life or cause reduction in a physical or mental efficiency (e.g., lung impairment causing shortness of breath).
12. "Act" or "TOSH Act" shall mean the Tennessee Occupational Safety and Health Act of 1972.
13. "Governing body" means the Board of Aldermen of the City of Tullahoma, Tennessee.
14. "Chief Executive Officer" means the chief administrative official, City Judge, County Chairman, County Mayor, Mayor, City Manager, General Manager, etc., as may be applicable.

4-203. Employer Rights and Duties. Rights and duties of the employer shall include, but are not limited to, the following provisions:

1. Provide employees with workplaces free from recognized hazards that may cause death or serious physical harm.
2. Comply with all applicable occupational safety and health standards as required under the Tennessee Occupational Safety and Health Act of 1972.
3. Permit inspections by the Commissioner and provide access to personnel, records, or other resources as reasonably required for monitoring purposes.
4. Participate in the development of safety standards through public comment, hearings, or formal requests.
5. Request a variance from a safety standard if needed.
6. Retain all legally privileged communications.
7. Conduct regular worksite inspections to ensure compliance with this Program Plan.
8. Inform any employee who has been significantly exposed to harmful agents about the exposure and corrective actions taken.
9. Ensure all employees are made aware of their rights and responsibilities under this Program Plan.

4-204. Employees Rights and Duties. Rights and duties of employees shall include, but are not limited to, the following provisions:

1. Employees must comply with all applicable safety standards and procedures outlined in this Program and the TOSH Act.
2. Employees must be notified of any applications for temporary or permanent variances.
3. Employees have the right to participate in hearings related to such variance applications.
4. Employees may petition the Commissioner if adversely affected by a standard or variance.
5. If exposed to toxic or harmful agents above permissible limits, employees must be provided with hazard information and corrective actions being taken.
6. Employee representatives may request inspections and consult with inspectors during on-site evaluations.
7. Employees may report unsafe conditions or violations directly to the Safety Director.
8. No employee may be retaliated against for filing a complaint or initiating proceedings under this Program.
9. Employees who believe they were discriminated against for such actions may file a complaint with the Safety Director or the Commissioner within 30 days.
10. Medical treatment or procedures shall not be mandated for employees objecting on religious grounds, except when necessary for public safety or job performance.
11. All job-related accidents, injuries, or illnesses—regardless of severity—must be reported to the supervisor or Safety Director within 24 hours.

4-205. Administration.

1. The Safety Director of Occupational Safety and Health is designated to carry out the duties and exercise the powers necessary to administer this Occupational Safety and Health Program Plan.
2. The Safety Director shall have the authority to:
 - a. Designate additional personnel as deemed necessary to assist in fulfilling the power, duties, and responsibilities outlined in this Program Plan.
 - b. Delegate inspection authority to qualified individuals, provided that inspection procedures used by those individuals are as effective as those conducted by the Safety Director personally.
 - c. Coordinate departmental safety efforts, to the extent feasible, to promote operational efficiency and minimize disruption across departments under this Program Plan.
 - d. Request technical assistance from qualified personnel in any department or governmental division to support:
 - i. Compliance inspections.
 - ii. Accident investigations.

- iii. Other safety-related responsibilities deemed necessary by the Safety Director Personnel from any department or section of government to assist them in making compliance inspections, accident investigations, or as they may otherwise deem necessary and appropriate in order to carry out the duties under this Program Plan.
 - e. Prepare and submit the required report to the Commissioner of Labor and Workforce Development in accordance with Subsection (g), Section 1 of this plan.
 - f. Conduct or direct periodic and follow-up inspections of all employer-operated facilities and worksites:
 - i. Identify and recommend corrective actions for observed hazards.
 - ii. Address employee complaints.
 - iii. Respond to inspection requests submitted by employees.
 - g. Assist department officials in the investigation of occupational accidents or illnesses.
 - h. Ensure proper maintenance of safety records as required under Section VIII of this Program Plan.
 - i. Ensure timely reporting of serious incidents:
 - i. Notify the Commissioner of Labor and Workforce Development within eight (8) hours of any fatality or incident resulting in the hospitalization of three (3) or more employees.
 - ii. Report all work-related inpatient hospitalizations, amputations, or loss of an eye to TOSHA within 24 hours.
- 3. The administrative or Department Head of each department, division, board, or other agency shall be responsible for the implementation of the Occupational Safety and Health Program Plan within their area of responsibility.
- 4. Each Department Head shall:
 - a. Comply with directions provided by the Safety Director on all matters related to employee occupational safety and health as outlined in this Program Plan.
 - b. Comply with all abatement orders issued under this plan or formally request a review of the order with Safety Director within the designated abatement period.
 - c. Conduct regular safety surveys of their facilities and operations:
 - i. Identify existing hazards or standard violations.
 - ii. Take prompt corrective action as needed.
 - d. Investigate all occupational accidents, injuries, or illnesses reported within their jurisdiction:
 - i. Submit findings and/or recommendations to the Safety Director.
 - ii. Report incidents in accordance with the procedures outlined in Appendix IV of this plan.

4-206. Standards Authorized. The standards adopted under this Program Plan are the applicable standards developed and promulgated under Section VI (6) of the Tennessee Occupational Safety and Health Act of 1972. Additional standards may be promulgated by the governing body of this employer as that body may deem necessary for the safety and health of employees. Note: This Program adopts applicable standards from 29 CFR Part 1910 (General Industry Regulations) and Tennessee Occupational Safety and Health Regulations, Chapters 0800-01-01 through 0800-01-11.

4-207. Variance Procedure. The Safety Director may apply for a variance upon becoming aware of safety hazards or upon receiving a substantiated employee complaint. Variances must be submitted in writing to the Commissioner and include: The application for a variance shall be prepared in writing and shall contain:

- a. A specification of the standard or portion thereof from which the variance is sought.
 - b. A detailed statement of the reason(s) the employer is unable to comply with the standard supported by representations by qualified personnel having first-hand knowledge of the facts represented.
 - c. A statement of the steps employer has taken and will take (with a specific date) to protect employees against the hazard covered by the standard.
 - d. A statement of when the employer expects to comply and what steps have or will be taken (with a specific date) to come into compliance with the standard.
 - e. A certification that the employer has informed employees, their authorized representative(s), and/or interested parties by giving them a copy of the request, posting a statement summarizing the application (to include the location a copy will be available for examination) at the places where employee notices are normally posted and by other appropriate means. The certification shall contain a description of the means actually used to inform employees and that employees have been informed of their right to petition the Commission of Labor and Workforce Development for a hearing.
1. The application for a variance should be sent to the Commissioner of Labor and Workforce Development by registered or certified mail.
 2. The Commissioner of Labor and Workforce Development will review the application for a variance and may deny the request or issue an order granting the variance. An order granting a variance shall be issued only if it has been established that:
 - a. The employer
 - i. Is unable to comply with the standard by the effective date because of unavailability of professional or technical personnel or materials and equipment required or necessary construction or alteration of facilities or technology.

- ii. Has taken all available steps to safeguard employees against the hazard(s) covered by the standard.
 - iii. Has an effective Program Plan for coming into compliance with the standard as quickly as possible.
 - b. The employee is engaged in an experimental Program Plan as described in subsection (b), section 13 of the Act.
3. A variance may be granted for a period of no longer than is required to achieve compliance or one (1) year, whichever is shorter.
4. Upon receipt of an application for an order granting a variance, the Commissioner to whom such application is addressed may issue an interim order granting such a variance for the purpose of permitting time for an orderly consideration of such application. No such interim order may be effective for longer than one hundred eighty (180) days.
5. The order or interim order granting a variance shall be posted at the worksite and employees notified of such order by the same means used to inform them of the application for said variance.

4-208. Recordkeeping and reporting. All occupational accidents, injuries, and illnesses must be recorded and reported in accordance with OSHA guidelines available at www.osha.gov or as directed by the Tennessee Department of Labor and Workforce Development.

4-209. Employee Complaint Procedure. If any employee feels that they are assigned to work in conditions which might affect his health, safety, or general welfare at the present time or at any time in the future, they should report the condition to the Safety Director or Occupational Safety and Health.

1. The complaint should be submitted in the form of a letter and should provide detailed information regarding the conditions in question and how the employee believes their health, safety, or general welfare may be affected. The letter should be signed by the employee, although anonymity is allowed (see Section 4-204, Subsection 8).
2. Upon receipt of the letter of complaint, the Safety Director will evaluate the conditions described and implement corrective actions, if warranted. Within ten (10) working days following the receipt of the complaint, the Safety Director will respond in writing indicating whether their complaint is considered valid. If not, the response will include reasons for the determination.
3. If the complainant finds the reply not satisfactory because it was held to be invalid, the corrective action is felt to be insufficient, or the time period for correction is felt to be too long, they may forward a letter to the Chief Executive Officer or to the governing body

explaining the conditions citing in his original complaint and why he believes the answer to be inappropriate or insufficient.

4. The Chief Executive Officer, or a representative of the governing body will evaluate the complaint and will begin to take action to correct or abate the conditions through arbitration or administrative sanctions or may find the complaint to be invalid. An answer will be sent to the complaint within ten (10) working days following receipt of the complaint explaining decisions made and action taken or to be taken.
5. After the above steps have been followed and the complainant is still not satisfied with the results, he may then file a complaint with the Commissioner of Labor and Workforce Development. Any complaint filed with the Commissioner of Labor and Workforce Development in such cases shall include copies of all related correspondence with the Safety Director and the Chief Executive Officer of the representative of the governing body.
6. Copies of all complaints and answers thereto will be filed by the Safety Director who will make them available to the Commissioner of Labor and Workforce Development or his designated representative upon request.

4-210. Education and Training.

1. Safety Director and/or Compliance Inspector(s):
 - a. Arrangements will be made for the Safety Director and/or Compliance Inspector(s) to attend training seminars, workshops, etc., conducted by the State of Tennessee or other agencies. A list of seminars can be obtained.
 - b. Access will be made to reference materials such as 29 CFR 1910 General Industry Regulations; 29 CFR 1926 Construction Industry Regulations; The Rules of Tennessee Department of Labor and Workforce Development Occupational Safety and Health and other equipment / supplies, deemed necessary for use in conduction compliance inspections, conducting local training, and informing officials, supervisors, and employees of the existence of safety and health hazards will be furnished.
2. All Employees (including supervisory personnel): A suitable safety and health training program for employees will be established. This program will, as a minimum:
 - a. Instruct each employee in the recognition and avoidance of hazards or unsafe conditions and of standards and regulations applicable to the employees work environment to control or eliminate any hazards, unsafe conditions, or other exposures to occupational illness or injury.
 - b. Instruct employees who are required to handle or use poisons, acids, caustics, toxicants, flammable liquids, or gases, including explosives, and other harmful substances in the proper handling procedures and use of such items and make

them aware of the personal protective measures, personal hygiene, etc., which may be required.

- c. Instruct employees who may be exposed to environments where harmful plants or animals are present, of the hazards of the environment, how to best avoid injury or exposure, and the first aid procedures to be followed in the event of injury or exposure.
- d. Instruct all employees of the common deadly hazards and how to avoid them, such as falls, equipment turnover, electrocution, struck by/ caught in, trench cave in, heat stress and drowning.
- e. Instruct employees on hazards and dangers of confined or enclosed spaces.
 - i. Confined or enclosed space means space having a limited means of egress and which is subject to the accumulation of toxic or flammable contaminants or has an oxygen deficient atmosphere. Confined or enclosed spaces include, but are not limited to, storage tanks, boilers, ventilation or exhaust ducts, sewers, underground utility accesses, tunnels, pipelines, and open top spaces more than four (4) feet in depth such as pits, tubs, vaults, and vessels.
 - ii. Employees will be given general instructions on hazards involved, precautions to be taken, and use of personal protective and emergency equipment required. They shall also be instructed on all specific standards or regulations that apply to work in dangerous or potentially dangerous areas.
 - iii. The immediate supervisor of any employee who must perform work in a confined or enclosed space shall be responsible for instructing employees in danger of hazards which may be present, precautions to be taken, and use of personal protective and emergency equipment immediately prior to their entry into such an area and shall require use of appropriate personal protective equipment.

4-211. General Inspection Procedures. It is the intention of the governing body and responsible officials to have an Occupational Safety and Health Program Plan that will ensure the welfare of employees. In order to be aware of hazards, periodic inspections must be carried out. These inspections will enable the finding of hazards or unsafe conditions or operations that will need correction in order to maintain a safe and healthy worksite. Inspections made on a pre-designated basis may not yield the desired results. Inspections will be conducted, therefore, on a random basis at intervals not to exceed thirty (30) calendar days.

1. In order to carry out the purposes of this Ordinance, the Safety Director and/or Compliance Inspector(s), if appointed, is authorized:

- a. To enter at any reasonable time, any establishment, facility, or worksite where work is being performed by an employee when such establishment, facility, or worksite is under the jurisdiction of the employer and;
 - b. To inspect and investigate during regular working hours and at other reasonable times, within reasonable limits, and in a reasonable manner, any such place of employment and all pertinent conditions, processes, structures, machines, apparatus, devices, equipment, and materials therein, and to question privately any supervisor, operator, agent, or employee working herein.
2. If an imminent danger situation is found, alleged, or otherwise brought to the attention of the Safety Director or Inspector during a routine inspection, who shall immediately inspect the imminent danger situation in accordance with Section 4-212 of this plan before inspecting the remaining portions of the establishment, facility, or worksite.
3. An administrative representative of the employer and a representative authorized by the employees shall be given an opportunity to consult with and/or to accompany the Safety Director or Inspector during the physical inspection of any worksite for the purpose of aiding such inspection.
4. The right of accompaniment may be denied to any person whose conduct interferes with a full and orderly inspection.
5. The conduct of the inspection shall be such as to preclude unreasonable disruptions of the operations of the workplace.
6. Interviews of employees during the course of the inspection may be conducted when such interviews are considered essential to investigative techniques.
7. Advance notice of inspections.
 - a. Generally, advance notice of inspections will not be given as this precludes the opportunity to make minor or temporary adjustments in an attempt to create a misleading impression of conditions in an establishment.
 - b. There may be occasions when advance notice of inspections will be necessary in order to conduct an effective inspection or investigation. When advance notice of inspection is given, employees or their authorized representative will also be given notice of the inspection.
8. The Safety Director need not personally inspect each and every worksite once every thirty (30) days. He may delegate the responsibility for such inspections to supervisors or other personnel provided:
 - a. Inspections conducted by supervisors or other personnel are at least as effective as those made by the Safety Director.
 - b. Records are made of the inspections, if discrepancies are found, corrective actions will be taken. This information is forwarded to the Safety Director.
9. The Safety Director shall maintain records of inspections to include identification of worksite inspected, date of inspection, description of violations of standards or other unsafe conditions or practices found, and corrective action taken toward abatement.

Those inspection records shall be subject to review the Commissioner of Labor and Workforce Development or his authorized representative.

4-212 Imminent Danger Procedures.

1. Any discovery, any allegation, or any report of imminent danger shall be handled in accordance with the following procedures:
 - a. The Safety Director shall immediately be informed of the alleged imminent danger situation, and he shall immediately ascertain whether there is a reasonable basis for the allegation.
 - b. If the alleged imminent danger situation is determined to have merit by the Safety Director, they shall make or cause to be made an immediate inspection of the alleged imminent danger location.
 - c. As soon as it is concluded from such inspection that conditions or practices exist which constitute an imminent danger, the Safety Director or Compliance Inspector shall attempt to have the danger corrected. All employees at the location should be informed of the danger and the supervisor or person in charge of the worksite shall be requested to remove employees from the area, if deemed necessary.
 - d. The administrative or operational head of the workplace in which the imminent danger exists, or his authorized representative, shall be responsible for determining the manner in which the imminent danger situation will be abated. This shall be done in cooperation with the Safety Director or Compliance Inspector and with the mutual satisfaction of all parties involved.
 - e. The imminent danger shall be deemed abated if:
 - i. The imminence of danger has been eliminated by removal of employees from the area of danger.
 - ii. Conditions or practices which resulted in imminent danger have been eliminated or corrected to the point where an unsafe condition or practice no longer exists.
 - f. A written report shall be made by or to the Safety Director describing in detail the imminent danger and its abatement. This report will be maintained by the Safety Director in accordance with subsection nine (9) of Section 4-211 of this plan.
2. Refusal to abate.
 - a. Any refusal to abate an imminent danger situation shall be reported to the Safety Director and Chief Executive Officer immediately.
 - b. The Safety Director and/or Chief Executive Officer shall take whatever action may be necessary to achieve abatement.

4-213. Abatement Orders and Hearings.

1. Whenever, as a result of an inspection or investigation, the Safety Director or Compliance Inspector finds a worksite is not in compliance with the standards, rules or regulations pursuant to this plan and is unable to negotiate abatement with the administrative or operational head of the worksite within a reasonable period of time, the Safety Director shall:
 - a. Issue an abatement order to the head of the worksite.
 - b. Post or cause to be posted, a copy of the abatement order at or near each location referred to in the abatement order.
2. Abatement orders shall contain the following information:
 - a. The standard, rule, or regulation which was found to be violated.
 - b. A description of the nature and location of the violation.
 - c. A description of what is required to abate or correct the violation
 - d. A reasonable period of time during which the violation must be abated or corrected.
3. At any time within ten (10) days after receipt of an abatement order, anyone affected by the order may advise the Safety Director in writing of any objections to the terms and conditions of the order, Upon receipt of such objections, the Safety Director shall act promptly to hold a hearing with all interested and/or responsible parties in an effort to resolve any objections. Following such hearing, the Safety Director shall, within three (3) working days, issue and abatement order and such subsequent order shall be binding on all parties and shall be final.

4-214. Penalties.

1. No civil or criminal penalties shall be issued against any official, employee, or any other person for failure to comply with safety and health standards or any rules or regulations issued pursuant to the Program Plan.
2. Any employee, regardless of status, who willfully and/or repeatedly violates, or causes to be violated, any safety and health standard, rule, regulation or any abatement order shall be subject to disciplinary action by the appointing authority. It shall be the duty of the appointing authority to administer discipline by taking action in one of the following ways as appropriate and warranted:
 - a. Oral reprimand.
 - b. Written reprimand.
 - c. Suspension for three (3) or more working days.
 - d. Termination of employment.

4-215. Confidentiality of Privileged Information. All information obtained by or reported to the Safety Director pursuant to this plan of operation or the legislation (ordinance, or executive order) enabling this Occupational Safety and Health Program Plan which contains or might reveal information which is otherwise privileged shall be considered confidential. Such information may be disclosed to other officials or employees concerned with carrying out this Program Plan or when relevant in any proceeding under this Program Plan. Such information may also be disclosed to the Commissioner of Labor and Workforce Development on their authorized representatives in carrying out their duties under the Tennessee Occupational Safety and Health Act of 1972.

4-216. Discrimination Investigation and Sanctions. The Rule of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, DISCRIPIMATION AGAINST EMPLOYEES EXERCISING RIGHTS UNDER THE OCCUPATIONAL SAFERTY AND HEALTH ACT OF 1972 0800-0 1-08, as authorized by T.C.A., Title 50. The agency agrees that any employee who believes that they have been discriminated against or discharged in violation of Tenn. Code Ann § 50-3-409 can file a complaint with their agency / Safety Director within 30 days, after the alleged discrimination occurred. Also, the agency agrees the employees have a right to file their complaint with the Commissioner of Labor and Workforce Development within the same 30-day period. The Commissioner of Labor and Workforce Development may investigate such complaints, make recommendations, and/or issue a written notification of a violation.

4-217. Compliance with other Laws not Excused.

1. Compliance with any other law, statute, ordinance, or executive order, which regulates safety and health in employment and places of employment, shall not excuse the employer, employee, or any other person from compliance with the law, statute, ordinance, or executive order, as applicable, is specifically repealed.

4-218. Appendices.

1. Notice to all employees of the City of Tullahoma.

The Tennessee Occupational Safety and Health Act of 1972 provides job safety and health protection for Tennessee workers through the promotion of safe and healthful working conditions. Under a plan reviewed by the Tennessee Department of Labor and Workforce Development, this government, as an employer, is responsible for administering the Act to its employees. Safety and health standards are the same as State standards and jobsite inspections will be conducted to ensure compliance with the Act.

Employees shall be furnished conditions of employment and a place of employment free from recognized hazards that are causing or are likely to cause death or serious injury or harm to employees.

Each employee shall comply with occupational safety and health standards and all rules, regulations, and orders issued pursuant to this Program Plan which are applicable to his or her own actions and conduct.

Each employee shall be notified by the placing upon bulletin boards or other places of common passage of any application for a temporary variance from any standard or regulation.

Each employee shall be given the opportunity to participate in any hearing which concerns an application for a variance from a standard.

Any employee who may be adversely affected by a standard or variance issued pursuant to this Program Plan may file a petition with the Safety Director or City Administrator.

Any employee who has been exposed or is being exposed to toxic materials or harmful physical agents in concentrations or at levels in excess of that provided by an applicable standard shall be notified by the employer and informed of such exposure and corrective action being taken.

Subject to regulations issued pursuant to this Program Plan, any employee or authorized representative of employees shall be given the right to request an inspection.

No employee shall be discharged or discriminated against because such employee has filed any complaint or instituted or caused to be instituted any proceedings or inspection under, or relating to, this Program Plan.

Any employee who believes they have been discriminated against or discharged in violation of these sections may, within thirty (30) days after such violation occurs, have an opportunity to appear in a hearing before Safety Director or City Administrator for assistance in obtaining relief or to file a complaint with the Commissioner of Labor and Workforce Development alleging such discrimination.

A copy of the Occupational Safety and Health Program Plan for the Employee's of the City of Tullahoma is available for inspection by any employee at City Hall during regular office hours.

2. Statement of Financial Resource Availability. The City of Tullahoma has sufficient financial resources available or will make sufficient financial resources available as may be required in order to administer and staff its Occupational Safety and Health Program Plan and to comply with standards.
3. Accident Reporting Procedures.

- a. Employees shall report all accidents, injuries, or illnesses to their supervisors as soon as possible, but no later than two (2) hours after the occurrence, The supervisor will provide the Safety Director and/or record keeper with the name of the injured and a brief description of the accident or illness as soon as possible, but no later that four (4) hours, after the accident or injury occurred or the time of the first report of illness.
- b. All fatalities or accidents involving the hospitalization of three (3) or more employees shall be reported to the Safety Director and/or record keeper immediately and follow with a written report within four (4) hours and their occurrence. The supervisor will then make a thorough investigation of the accident or illness (with the assistance of the Safety Director, if needed) and will complete a written report on the accident or illness and forward it to the Safety Director within seventy-two (72) hours after the accident, injury or first report of illness and will provide one (1) copy of the written report to the recordkeeper.
- c. Since Workers Compensation Form 6A or OSHA NO. 301 Form must be completed; all reports submitted in writing to the person responsible for recordkeeping shall include the following information as a minimum:
 - i. Accident location if different from employer's mailing address and state whether accident occurred on premises owned or operated by employer.
 - ii. Name, home address, age, sex, and occupation (regular job title) of injured or ill employee.
 - iii. Title of the department or division in which the injured or ill employee is normally employed.
 - iv. Specific description of what the employee was doing when injured.
 - v. Specific description of how the accident occurred.
 - vi. A description of the injury or illness in detail and the part of the body affected.
 - vii. Name of the object or substance which directly injured the employee.
 - viii. Date and time of injury or diagnosis or illness.
 - ix. Name and address of physician, if applicable.
 - x. If employee was hospitalized, name and address of hospital.
 - xi. Date of report.

ORDINANCE NO. 1658

DATE: July 28, 2025
TO: Board of Mayor and Aldermen
FROM: Susan Wilson, Finance Director
Jason Quick, City Administrator
SUBJECT: Amend FY2024-25 Budget, First Reading

BACKGROUND

As required by Tennessee Code Annotated, at the end of every year, we incorporate all changes made by the Board of Mayor and Aldermen and departmental transfers into a final budget document which is presented for formal amendment and adoption. Attached is the budget ordinance for the first reading, with amended detail for the city's operating funds. Information will be updated as it becomes available on subsequent readings and the Tullahoma City School funds will be added prior to presentation for third reading. Detail results are unaudited and estimated to year end based on information received to date. A public hearing will be held prior to the third and final reading.

STAFF RECOMMENDATION

Staff recommends approval of the FY25 amended budget as presented on first reading.

FISCAL IMPACT

Finalizes and closes out FY25 budget.

ATTACHMENTS

Ordinance 1658

ORDINANCE No. 1658

**AN ORDINANCE OF THE
CITY OF TULLAHOMA, TENNESSEE TO AMEND ORDINANCE 1632
ADOPTING THE ANNUAL BUDGET AND TAX RATE
FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025**

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND
ALDERMEN OF THE CITY OF TULLAHOMA, TENNESSEE AS FOLLOWS:**

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2025, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

GENERAL FUND	Estimated		
	Actual FY2023	Actual FY2024	Budget FY2025
Revenues			
Local Taxes	29,607,419	29,682,732	31,336,961
Intergovernmental	3,888,878	4,636,895	4,725,585
Licenses & Permits	183,587	210,287	298,765
Fees & Fines	462,512	525,650	597,000
Miscellaneous	574,415	644,021	757,902
Fund Balance Utilized	0	663,900	657,060
Total Revenues	34,716,812	36,363,485	38,373,273

Appropriations			
General Government	2,627,130	2,891,977	3,097,616
Police Department	3,673,353	5,021,028	5,380,718
Fire Department	3,297,732	3,498,906	3,825,028
Public Works	2,576,635	3,673,282	3,754,668
Parks & Recreation	2,646,041	2,805,803	3,173,191
Debt Service	1,259,851	1,246,456	1,733,215
Education	13,854,215	13,854,215	14,116,222
Tulahoma Municipal Airport	165,560	156,000	156,000
TAEDC	275,268	300,000	300,000
Other Agencies	463,169	525,274	465,995
Transfer to Capital	326,500	279,671	142,233
Transfer to Solid Waste	2,192,880	2,110,873	2,228,386
Total Appropriations	33,358,333	36,363,485	38,373,273

SOLID WASTE	Estimated		
	Actual FY2023	Actual FY2024	Budget FY2025
Revenues			
Commercial Garbage	770,240	738,500	738,500
Recycling & Other	113,562	247,000	247,000
Transfer from General Fund	2,192,880	2,110,873	2,228,386
Fund Balance Utilized	0	118,374	126,138
Total Revenues	3,076,682	3,214,747	3,340,024

Appropriations			
Administration	260,717	284,746	308,545
Commercial Garbage	663,158	721,079	747,057
Residential Garbage	844,146	878,444	943,338
Brush & Leaves	571,248	626,752	583,117
Recycling	686,269	703,726	757,968
Total Appropriations	3,025,539	3,214,747	3,340,024

ADDITIONAL FUNDS	Estimated		
	Actual FY2023	Actual FY2024	Budget FY2025
Revenues			
Drug Fund	100,140	95,275	72,275
Tullahoma Industrial Development Board	84,010	83,725	67,850
Airport	1,908,428	1,629,484	1,586,488
TAEDC	354,395	425,376	438,025
Debt Service Fund	3,886,852	4,507,099	4,649,010
USDA/UDAG	362,668	677,700	682,700
Equipment Reserve	730,273	1,047,214	844,555
Building Reserve	1,139,175	1,890,741	992,574
Internal Service Fund	2,567,468	3,154,939	3,170,404
City Capital Projects	3,784,555	4,664,309	15,188,992
TCS School General Purpose	N/A	44,462,987	43,595,194
TCS School Federal Projects	N/A	N/A	2,793,739
TCS School Nutrition Dept.	N/A	N/A	3,130,534
TCS School Capital Projects	N/A	N/A	19,040,155
TCS School Debt Service	N/A	N/A	3,175,795
TCS School Kool Kids	N/A	N/A	208,000
TCS School "Little Cats" Daycare	N/A	N/A	243,224
Appropriations			
Drug Fund	20,006	95,275	72,275
Tullahoma Industrial Development Board	71,757	83,725	67,850
Airport	1,645,527	1,629,484	1,586,488
TAEDC	323,317	425,376	438,025
Debt Service Fund	3,883,045	4,507,099	4,649,010
USDA/UDAG	333,519	677,700	682,700
Equipment Reserve	730,273	1,047,214	844,555
Building Reserve	669,067	1,890,741	992,574
Internal Service Fund	2,365,234	3,154,939	3,170,404
City Capital Projects	2,088,943	4,186,437	15,188,992
TCS School General Purpose	N/A	41,930,604	43,595,194
TCS School Federal Projects	N/A	N/A	2,793,739
TCS School Nutrition Dept.	N/A	N/A	3,130,534
TCS School Capital Projects	N/A	N/A	19,040,155
TCS School Debt Service	N/A	N/A	3,175,795
TCS School Kool Kids	N/A	N/A	208,000
TCS School "Little Cats" Daycare	N/A	N/A	243,224

SECTION 2: At the end of the fiscal year 2024, the governing body estimates fund balances or deficits as follows:

Fund	Estimated Fund Balance at June 30, 2024
General Fund	\$ 8,604,119
Solid Waste Fund	\$ 412,669
Drug Fund	\$ 92,315
Tullahoma IDB	\$ 71,000
Airport	\$ 372,000
TAEDC	\$ 78,000
USDA/UDAG Revolving Funds	\$ 741,000
Equipment Reserve	\$ 630,000
Building Reserve	\$ 725,000
Internal Service Fund	\$ 1,100,000
City Capital Projects	\$ 4,817,000
School General Purpose Fund	\$ 8,726,632
School Federal Projects	\$ 148,790
School Cafeteria	\$ 1,896,675
School ESP	\$ 535,024

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Debt Instrument	Debt Authorized & Unissued	Principal Outstanding at June 30, 2024	FY2025 Principal Payment	FY2025 Interest Payment
City 2009 Loan	\$0	\$563,000	\$52,000	\$25,335
City 2013 Loan	\$0	\$1,498,000	\$97,000	\$44,940
City 2015 Loan	\$0	\$2,124,000	\$122,000	\$63,720
City 2016 Loan	\$0	\$ 720,000	\$350,000	\$17,064
City 2017 Loan	\$0	\$6,276,000	\$325,000	\$149,781
City 2023 Loan	\$5,763,000	\$1,737,000	\$ 0	\$183,375
School 2009 Loan	\$0	\$6,597,000	\$537,000	\$296,865
School 2013 Loan	\$0	\$171,000	\$84,000	\$3,780
School 2020 Ref Bonds	\$0	\$4,585,000	\$1,100,000	\$191,550
School 2022 Bonds	\$0	\$13,170,000	\$555,000	\$407,600

SECTION 4: During the coming fiscal year (2025) the governing body has pending and planned capital projects with proposed funding as follows:

Pending Capital Projects	Total Project Expense	Project Expense Financed by Revenues/Reserves	Project Expense Financed by Debt Proceeds
Municipal Buildings	1,946,146	65,128	1,881,018
Storm Water Projects	2,945,125	2,945,125	0
Parks Projects	1,889,159	0	1,899,159
Streets Projects	2,358,641	1,171,881	1,186,760
Sidewalks/Greenways	1,555,956	1,070,990	484,966
Airport Projects	433,078	433,078	0
Housing Rehabilitation	599,370	599,370	0
Misc. Projects	3,461,517	2,488,079	973,438

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

SECTION 6: Money may be transferred from one appropriation to another in the same fund by the City Administrator, subject to such limitations and procedures as set by the Board of Mayor and Aldermen pursuant to Tennessee Code Annotated § 6-56-209. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full-time equivalent employees required by Tennessee Code Annotated § 6-56-206 will be attached.

SECTION 8: There is hereby levied a property tax of \$1.9532 per \$100 of assessed value on all real and personal property.

SECTION 9: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has debt issued pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is

approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21 of the Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not have such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

Passed on First Reading:

Passed on Second Reading:

Passed on Third Reading, as amended:

CITY OF TULLAHOMA, TENNESSEE:

Charles Lynn Sebourn, Mayor

ATTEST:

Lori Ashley, City Recorder

APPROVED AS TO FORM & LEGALITY

Steve Worsham, City Attorney

City of Tullahoma
GENERAL FUND
FY2024-2025 BUDGET

REVENUES		FY22-23 Amended Budget	FY22-23 Actual Revenues	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
LOCAL TAXES							
31100	Property Taxes	11,198,359	11,258,072	11,408,748	11,583,646	11,641,923	2.0%
31320	Property Tax Penalty	76,163	68,928	76,163	63,913	76,163	0.0%
31330	Property Tax Costs	5,000	9,323	5,000	30,369	5,000	0.0%
31500	Tax Equivalent	832,994	813,776	825,994	500,433	885,994	7.3%
31611	Sales Tax - CC	15,075,000	15,119,244	15,119,244	13,258,500	16,373,821	8.3%
31612	Sales Tax - FC	92,000	97,074	88,128	63,939	89,891	2.0%
31710	Wholesale Beer Tax	606,670	581,276	618,803	468,245	610,340	-1.4%
31720	Wholesale Liquor Tax	395,000	453,783	405,000	397,274	425,250	5.0%
31800	Business Taxes	615,000	623,854	563,196	174,356	656,123	16.5%
31912	Cable TV Franchise	253,863	223,400	244,099	57,380	244,099	0.0%
31920	Hotel/Motel Tax	<u>350,000</u>	<u>358,688</u>	<u>328,357</u>	<u>286,751</u>	<u>328,357</u>	0.0%
		29,500,049	29,607,419	29,682,732	26,884,806	31,336,961	5.6%
LICENSES & PERMITS							
32210	Beer Licenses	8,515	7,883	8,515	9,925	8,515	0.0%
32220	Liquor Licenses	14,500	15,245	14,650	13,883	14,650	0.0%
32300	Burglary Alarm Permits	6,250	2,125	100	7,950	8,000	7900.0%
32610	Building Permits	141,962	130,660	161,962	144,562	220,000	35.8%
32620	Mowing Fees	1,000	0	750	0	750	0.0%
32640	Stormwater Permit	11,960	13,150	11,960	12,105	20,000	67.2%
32645	Utility Cut Permits	0	0	0	600	7,000	***
32660	Zoning Permits	9,000	10,750	8,200	23,450	14,000	70.7%
32690	Inspection Fees	1,000	150	150	75	150	0.0%
32700	Mobile Home Permit	1,800	1,550	1,800	0	1,800	0.0%
32720	Solicitation Permits	400	200	300	3,085	2,000	566.7%
32725	Farmer's Market permits	<u>2,500</u>	<u>1,875</u>	<u>1,900</u>	<u>1,360</u>	<u>1,900</u>	0.0%
	TOTAL:	198,887	183,587	210,287	216,995	298,765	42.1%
INTERGOVERNMENTAL							
33210	Federal Assistance-CARES	0	0	0	0	0	***
33430	Supplemental Pay	44,000	44,000	0	22,400	77,800	***
33470	State Grants	20,000	28,541	763,644	672,024	635,500	-16.8%
33510	State Sales Tax (per capita)	2,375,000	2,413,840	2,440,680	1,847,245	2,550,000	4.5%
33511	Telecommunications Tax	25,341	29,323	33,121	21,621	33,121	0.0%
33530	State Beer Tax (per capita)	9,559	9,287	9,559	8,940	9,356	-2.1%
33540	Mixed Drink Tax	140,500	156,309	143,252	119,400	154,000	7.5%
33551	State Gasoline Tax (per capita)	732,204	708,809	711,865	601,974	711,865	0.0%
33552	Street Transportation (per capita)	37,220	37,261	37,220	27,990	37,220	0.0%
33555	State Street Contract	95,000	82,232	130,869	3,056	130,869	0.0%
33558	State Trans. Modernization	0	0	0	1,139	9,000	***
33570	Sports Betting (per capita)	30,509	33,172	30,509	27,036	36,610	20.0%
33590	Excise Tax	92,108	100,887	92,108	29,650	92,108	0.0%
33591	TVA Gross Receipts (per capita)	<u>240,000</u>	<u>245,218</u>	<u>244,068</u>	<u>187,447</u>	<u>248,136</u>	1.7%
	TOTAL:	3,841,441	3,888,878	4,636,895	3,569,922	4,725,585	1.9%
FEES, COMMISSIONS & FINES							
34111	Duplicating Services & check chgs	100	384	200	415	300	50.0%
34210	Reserve Police Services	2,000	3,814	8,000	0	0	-100.0%
34217	Background check fees	900	186	500	363	500	0.0%
34220	Special Fire Fees	10,000	10,000	10,000	16,503	25,000	150.0%
34221	CPR Fees - Fire Dept	0	0	1,000	1,289	4,000	300.0%
34230	Co Fees and Commission	25,000	29,303	30,000	28,286	30,000	0.0%
34240	Accident Report Charges	1,000	439	500	395	500	0.0%
34245	Registry Fees	3,200	3,300	3,200	3,000	3,200	0.0%
34321	Cemetery Burial Permit	1,100	1,150	1,100	1,300	1,100	0.0%
34720	Swimming Pool Receipts	125,000	122,009	125,000	75,662	170,000	36.0%
34721	Concessions	100,000	118,120	130,000	81,535	140,000	7.7%
34722	Recreation-Program Fees	10,000	5,130	5,500	4,789	5,500	0.0%
34723	League Fees- Girls Softball	0	1,370	1,300	5,845	5,000	284.6%
34724	Recreation Retail Items	2,500	2,400	2,500	659	1,000	-60.0%
34725	League Fees-NFL Football	4,000	0	0	0	0	***
34726	League Fees-Jr. NBA	12,000	14,930	14,000	17,987	14,000	0.0%
34727	League Fees-Adult Baseball	12,000	11,500	12,000	1,995	5,000	-58.3%

34728	Red Cross Training Fees	3,500	5,255	1,550	3,904	2,500	61.3%
34729	League fees- Adult basketball	0	0	0	3,400	3,500	***
34730	Athletic Field Usage Fees	0	0	0	0	0	***
34740	Community Center Passes	75,000	67,914	75,000	71,896	75,000	0.0%
34741	Donations-Parks Programs	0	30	0	0	10,000	***
35110	City Court Fines	75,000	47,628	92,800	71,581	90,000	-3.0%
35125	AHO Penalties	500	4,800	2,000	0	0	-100.0%
35130	Impoundment Charges	3,000	150	500	87	200	-60.0%
35131	Spaying & Neutering	3,000	9,890	6,000	6,940	7,500	25.0%
35140	Drug Related Fines (General)	4,000	869	1,000	1,040	1,200	20.0%
35150	Law Enforcement Fines	3,000	1,941	2,000	1,641	2,000	0.0%
35160	County Fines	0	0	0	0	0	***
TOTAL:		475,800	462,512	525,650	400,512	597,000	13.6%

OTHER REVENUE

36100	Interest Earnings	200,000	220,336	421,949	563,623	509,000	20.6%
36310	Sale of Land	20,000	20,152	0	0	0	
36340	Sale/Cemetery Lots	10,000	16,000	10,000	6,900	10,000	0.0%
36350	Insurance Recoveries	62,475	62,475	17,072	25,767	15,702	-8.0%
36512	Sale/Gasoline	60,000	72,903	55,000	42,343	55,000	0.0%
36731	Projects & Events Donation	5,000	0	0	16,000	0	***
36732	Animal Control Donations	30,000	22,802	30,000	28,827	40,000	33.3%
36733	Animal Control Events Donations			5,000	0	5,000	0.0%
36741	Animal Shelter Building Fund	0	46,677	0	0	0	***
36743	Fireworks Sponsorships	30,000	18,750	25,000	1,650	25,000	0.0%
36746	Donated Land	0	0	0	0	7,200	***
36780	ISWA Reimbursement	4,800	4,800	0	1,600	0	***
36950	Tree Fund Donations	1,000	1,350	1,000	1,850	1,000	0.0%
37812	Housing COPS Grant	35,000	45,441	39,000	0	50,000	28.2%
36990	Miscellaneous Receipts	42,062	42,730	40,000	41,713	40,000	0.0%
TOTAL:		500,337	574,415	644,021	730,273	757,902	17.7%

TOTAL OPERATING REVENUES:		34,516,514	34,716,812	35,699,585	31,802,508	37,716,214	5.6%
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USE OF RESERVES/GRANTS

37800	Appropriated Fund Balance	450,000	0	663,900	0	644,560	-2.9%
37799	Appropriated Restricted Reserve	0	0	0	0	0	***
37999	Department specific reserves	0	0	0	0	12,500	***
TOTAL:		450,000	0	663,900	0	657,060	-1.0%

TOTAL REVENUES & RESERVES UTILIZED:		34,966,514	34,716,812	36,363,485	31,802,508	38,373,273	5.53%
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EXPENDITURES

LEGISLATIVE (01)

		FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
41100	OASI	3,000	2,902	2,878	2,280	4,378	52.1%
141	Health Insurance -Retirees	89,092	84,951	99,591	69,312	89,891	-9.7%
161	Board Salary	37,614	37,361	37,614	30,381	61,000	62.2%
220	Printing & Publication	28,700	27,801	24,411	16,255	19,911	-18.4%
235	Membership & Dues	8,565	7,429	8,785	7,703	10,285	17.1%
252	Legal Services	90,000	88,550	95,000	92,844	103,000	8.4%
253	Auditing Services	23,500	20,500	28,200	12,010	42,500	50.7%
254	Professional Services	70,000	60,742	50,000	17,404	32,600	-34.8%
255	Information Technology	25,125	11,594	55,125	16,966	49,475	-10.2%
280	Travel/Training	23,800	22,696	18,800	10,899	18,800	0.0%
310	Office Supplies	700	696	800	202	800	0.0%
320	Operating Supplies	2,350	978	2,000	1,556	2,000	0.0%
510	Operating Insurance	20,201	20,110	13,901	13,779	41,932	201.6%
799	General Expense	7,415	5,098	7,500	4,688	7,500	0.0%
900	Capital Outlay	0	0	0	0	7,200	***
949	Purchase of Equipment - small	0	0	0	0	0	***
TOTAL:		430,062	391,410	444,605	296,279	491,272	10.5%

COURT SYSTEM (02)

		FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
41100	Salaries-Fulltime	20,000	19,753	20,340	16,458	21,609	6.2%

112	Salaries - Overtime	499	0	0	0	0	***
135	Salaries-longevity	1,019	900	365	275	365	0.0%
141	OASI	2,860	2,854	2,846	2,274	2,932	3.0%
142	Health & Life Insurance	5,149	5,148	5,147	4,290	5,147	0.0%
143	Retirement	1,488	1,429	1,491	1,229	1,589	6.6%
147	Unemployment	50	0	50	11	50	0.0%
190	Personal Services	16,500	16,500	16,500	13,327	16,500	0.0%
220	Printing & Publication	400	100	200	156	150	-25.0%
255	Information technology	5,390	5,375	6,065	5,976	8,000	31.9%
280	Travel & Training	375	111	300	121	1,500	400.0%
310	Office Supplies	600	161	200	47	350	75.0%
510	Operating Insurance	681	673	812	811	758	-6.7%
	TOTAL:	55,011	53,004	54,316	44,975	58,950	8.5%

41500	<u>CITY ADMINISTRATOR (03)</u>	<u>FY22-23 Amended Budget</u>	<u>FY22-23 Actual Expenses</u>	<u>FY23-24 Amended Budget</u>	<u>FY23-24 YTD(04/24) Actual</u>	<u>FY24-25 Estimated Budget</u>	<u>% Change Budgets</u>
111	Salaries-Fulltime	199,656	196,649	195,386	149,417	223,379	14.3%
112	Salaries- Overtime	5,198	5,170	130	130	200	0.0%
135	Salaries - longevity	0	0	2,220	1,500	1,580	-28.8%
141	OASI	16,328	14,990	12,421	11,114	17,225	38.7%
142	Health & Life Insurance	41,902	35,777	25,529	21,119	34,186	33.9%
143	Retirement	19,775	17,190	11,901	11,099	16,144	35.7%
147	Unemployment Insurance	110	76	110	62	110	0.0%
190	Contractual Services	0	0	9,940	9,940	0	-100.0%
220	Printing & Publication	300	245	317	317	350	10.4%
235	Membership & Dues	2,110	2,110	1,650	584	1,650	0.0%
245	Telephone Service	750	427	800	232	200	-75.0%
251	Hiring Expense	0	0	800	464	500	-37.5%
255	Technology	1,834	1,833	1,850	1,847	350	-81.1%
262	Maintenance & Repair	260	230	470	0	470	0.0%
280	Training	5,888	5,887	7,000	6,520	6,900	-1.4%
310	Office Supplies	300	190	300	60	400	33.3%
331	Gas	240	143	240	19	240	0.0%
510	Operating Insurance	3,063	3,060	3,725	3,725	6,272	68.4%
540	Depreciation Transfer	0	0	0	0	0	***
940	Purchase of Equipment - large	0	0	0	0	0	***
949	Purchase of Equipment - small	0	0	0	0	0	***
	TOTAL:	297,714	283,977	274,789	218,149	310,156	12.9%

41500	<u>FINANCE DIRECTOR (04)</u>	<u>FY22-23 Amended Budget</u>	<u>FY22-23 Actual Expenses</u>	<u>FY23-24 Amended Budget</u>	<u>FY23-24 YTD(04/24) Actual</u>	<u>FY24-25 Estimated Budget</u>	<u>% Change Budgets</u>
111	Salaries-Fulltime	254,396	243,404	355,055	301,756	363,759	2.5%
112	Salaries-Overtime	0	0	300	0	0	-100.0%
114	Salaries-Parttime	33,370	19,049	4,122	4,121	0	-100.0%
135	Salaries - longevity	8,523	8,523	2,843	2,791	2,853	0.4%
141	OASI	22,680	19,994	25,499	22,734	25,446	-0.2%
142	Health & Life Ins.	51,670	51,670	68,312	55,800	76,566	12.1%
143	Retirement	18,491	17,657	23,960	19,851	25,682	7.2%
147	Unemployment Insurance	299	85	300	122	300	0.0%
190	Professional Services	5,000	3,803	5,500	4,883	38,000	590.9%
211	Postage	75	49	75	0	0	-100.0%
220	Printing & Publication	3,600	3,102	4,100	3,728	4,100	0.0%
235	Membership & Dues	850	555	850	300	850	0.0%
245	Telephone Service	700	0	500	0	0	-100.0%
251	Hiring Expense	440	0	440	362	440	0.0%
255	Information Technology	26,891	22,450	26,891	23,317	27,391	1.9%
280	Training	2,930	2,076	2,500	1,000	1,450	-42.0%
310	Office Supplies	3,071	3,070	3,000	2,094	3,000	0.0%
510	Operating Insurance	3,667	3,420	4,034	3,820	4,278	6.1%
540	Depreciation Transfer	0	0	0	0	0	***
940	Purchase of Equipment - large	0	0	0	0	0	***
949	Purchase of Equipment - small	0	0	0	0	0	***
	TOTAL:	436,653	398,905	528,281	446,679	574,116	8.7%

41500	<u>HUMAN RESOURCES (06)</u>	<u>FY22-23 Amended Budget</u>	<u>FY22-23 Actual Expenses</u>	<u>FY23-24 Amended Budget</u>	<u>FY23-24 YTD(04/24) Actual</u>	<u>FY24-25 Estimated Budget</u>	<u>% Change Budgets</u>
111	Salaries-Fulltime	143,000	141,943	151,004	147,591	92,145	-39.0%

114	Salaries-Parttime	0	0	7,000	6,851	0	-100.0%
135	Salaries - longevity	4,575	4,575	2,000	650	190	-90.5%
141	OASI	10,899	10,847	11,705	11,594	7,064	-39.7%
142	Health Insurance	27,860	27,859	27,828	19,010	14,563	-47.7%
143	Retirement	10,530	10,272	9,069	6,398	6,607	-27.1%
147	Unemployment Insurance	99	40	99	41	99	0.0%
190	Professional Services	18,800	15,705	0	0	18,050	***
211	Postage	50	0	50	0	0	-100.0%
220	Printing & Publication	2,600	1,419	562	0	0	-100.0%
235	Membership & Dues	1,567	1,567	1,196	471	1,196	0.0%
245	Telephone Service	500	216	415	120	500	20.5%
251	Hiring Expense	0	0	302	301	1,200	297.4%
252	Wellness Initiatives	3,950	3,935	6,011	6,010	1,011	-83.2%
255	Information Technology	4,500	3,194	8,000	7,744	3,000	-62.5%
280	Training (H.R.)	4,000	3,872	4,555	4,246	4,750	4.3%
281	Loss Control Programs	11,050	10,205	3,848	186	4,750	23.4%
282	Citywide training	6,200	4,750	5,403	3,680	630	-88.3%
310	Office Supplies	2,212	2,212	2,145	1,580	2,200	2.6%
510	Operating Insurance	3,200	3,016	3,621	3,621	6,156	70.0%
799	Special Events	7,200	6,602	10,700	7,132	13,450	25.7%
940	Purchase of Equipment - large	0	0	0	0	0	***
949	Purchase of Equipment - small	0	0	0	0	0	***
TOTAL:		262,792	252,229	255,513	227,226	177,561	-30.5%

41500	<u>CITY RECORDER (08)</u>	FY22-23 Amended <u>Budget</u>	FY22-23 Actual <u>Expenses</u>	FY23-24 Amended <u>Budget</u>	FY23-24 YTD(04/24) <u>Actual</u>	FY24-25 Estimated <u>Budget</u>	% Change <u>Budgets</u>
111	Salaries-Fulltime	202,000	201,972	158,684	124,283	71,263	-55.1%
112	Salaries-Overtime	0	0	0	0	0	***
114	Salaries-Part time	0	0	0	227	0	***
135	Salaries - longevity	6,345	6,000	1,085	975	723	-33.4%
141	OASI	15,718	15,705	12,222	9,575	5,628	-54.0%
142	Health & Life Ins.	35,016	32,615	39,151	22,305	9,500	-75.7%
143	Retirement	15,301	11,417	11,632	9,272	5,110	-56.1%
147	Unemployment Insurance	200	87	200	81	200	0.0%
172	Election Expense	3,548	3,532	3,000	0	4,000	33.3%
211	Postage	16,800	15,885	13,700	13,449	15,885	15.9%
220	Printing & Publication	2,700	1,090	2,800	560	418	-85.1%
235	Membership & Dues	600	35	600	579	300	-50.0%
245	Telephone Service	100	0	100	120	500	400.0%
251	Hiring Expense	400	333	210	210	210	0.0%
254	Contracted Services	0	0	7,772	7,772	11,443	47.2%
255	Information Technology	17,023	17,022	16,730	16,730	17,868	6.8%
280	Training	3,065	2,743	2,190	1,847	3,000	37.0%
310	Office Supplies	2,116	2,116	2,500	2,351	2,300	-8.0%
510	Operating Insurance	2,646	2,645	3,331	3,331	3,731	12.0%
540	Depreciation Transfer	0	0	0	0	0	***
940	Purchase of Equipment - large	0	0	0	0	0	***
949	Purchase of Equipment - small	1,140	1,140	0	0	0	***
TOTAL:		324,718	314,338	275,907	213,667	152,078	-44.9%

41500	<u>COMMUNITY DEV. SERVICES(090)</u>	FY22-23 Amended <u>Budget</u>	FY22-23 Actual <u>Expenses</u>	FY23-24 Amended <u>Budget</u>	FY23-24 YTD(04/24) <u>Actual</u>	FY24-25 Estimated <u>Budget</u>	% Change <u>Budgets</u>
111	Salaries-Fulltime	24,443	23,923	25,699	20,858	75,186	192.6%
135	Salaries-longevity	990	900	240	150	300	25.0%
141	OASI	1,946	1,892	1,984	1,603	5,775	191.1%
142	Health Insurance	6,200	5,148	5,147	3,861	18,800	265.3%
143	Retirement	1,775	1,703	1,884	1,547	5,391	186.1%
147	Unemployment	55	0	55	0	55	0.0%
220	Printing and Publications	2,600	603	1,500	636	500	-66.7%
235	Membership & Dues	200	0	200	0	200	0.0%
245	Telephone Service	615	0	0	0	400	***
251	Hiring Expense	0	0	0	88	0	***
255	Information Technology	600	0	2,000	1,866	1,000	-50.0%
256	Go! Green Initiatives	4,000	1,467	3,000	589	0	-100.0%
257	Arts Council	10,000	8,508	8,000	1,744	6,000	-25.0%
280	Training	1,780	65	1,500	352	3,800	153.3%
320	Operating Supplies	200	0	200	0	200	0.0%

510	Operating Insurance	820	803	965	965	1,081	12.0%
540	Depreciation Transfer	0	0	0	0	0	***
798	Farmer's Market	3,500	1,936	3,000	669	1,000	-66.7%
799	Special Events	7,400	6,765	7,400	4,041	8,000	8.1%
940	Purchase of Equipment - large	0	0	0	0	0	***
949	Purchase of Equipment - small	0	0	0	0	0	***
TOTAL:		67,124	53,712	62,774	38,969	127,687	103.4%

41600	<u>TECHNOLOGY (07)</u>	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
111	Salaries-Fulltime	120,540	115,800	107,926	25,699	140,500	30.2%
135	Salaries-longevity	1,549	1,500	480	0	240	-50.0%
141	OASI	10,191	8,727	10,987	1,860	10,767	-2.0%
142	Health Insurance	26,057	24,523	28,857	1,547	21,200	-26.5%
143	Retirement	9,494	8,207	7,493	1,872	10,074	34.4%
147	Unemployment Ins.	65	63	55	47	55	0.0%
190	Professional Services	22,200	7,475	16,441	4,021	36,000	119.0%
195	Security Prof. Services	0	0	3,259	3,259	1,000	-69.3%
245	Internet & Phone	8,000	7,486	6,140	1,187	1,000	-83.7%
251	Hiring Expense	181	181	181	58	181	0.0%
255	Information Technology	15,976	10,543	43,126	28,287	35,000	-18.8%
257	Technology Licensing Fees	35,380	35,378	35,380	5,437	45,000	27.2%
280	Training	1,000	409	8,400	0	1,000	-88.1%
320	Operating Supplies	2,500	1,720	2,500	221	2,700	8.0%
331	Gas and Oil	0	0	0	0	250	***
510	Operating Insurance	1,000	1,000	2,798	2,796	5,500	96.6%
940	Depreciation Transfer	0	0	0	0	75,000	***
940	Purchase of Equipment - large	0	0	7,219	0	0	-100.0%
949	Purchase of Equipment - small	0	0	600	600	600	0.0%
TOTAL:		254,133	223,011	281,842	76,891	386,066	37.0%

41800	<u>MUNICIPAL BUILDING (09)</u>	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
240	Utility Service	20,000	16,948	25,000	13,036	18,000	-28.0%
245	Internet/Telephone	8,820	8,797	8,996	7,342	9,176	2.0%
262	Maintenance & Repair	22,180	15,005	31,344	9,734	34,500	10.1%
510	Operating Insurance	11,137	8,502	12,251	10,742	14,300	16.7%
532	L & N Railroad Rent	4,200	3,734	4,200	3,828	4,620	10.0%
540	Depreciation Transfer	140,000	140,000	21,000	0	150,000	614.3%
900	Capital & Furnishings	0	0	0	0	0	***
949	Furnishing & Equipment	0	0	8,500	7,751	1,000	-88.2%
TOTAL:		206,337	192,986	111,291	52,433	231,596	108.1%

41700	<u>PLANNING & CODES (08)</u>	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
111	Salaries-Fulltime	296,801	287,115	370,201	230,353	371,287	0.3%
112	Salaries-Overtime	50	0	50	0	130	160.0%
135	Salaries - longevity	9,580	9,250	2,260	800	1,900	-15.9%
141	OASI	25,102	22,156	28,497	17,481	28,559	0.2%
142	Health Insurance	68,302	63,709	78,302	39,983	65,021	-17.0%
143	Retirement	22,165	19,571	27,239	16,171	24,055	-11.7%
147	Unemployment Ins.	200	144	100	123	200	100.0%
190	Other Professional Services	10,710	4,086	9,775	9,518	1,000	-89.8%
191	GIS/Mapping	855	855	500	392	2,200	340.0%
220	Printing & Publications	9,200	5,323	6,600	3,516	6,900	4.5%
235	Membership & Dues	1,100	319	1,100	535	1,500	36.4%
240	Utilities - Electric	3,763	3,660	3,763	2,948	3,763	0.0%
244	Utilities - Gas	1,800	770	1,500	550	1,500	0.0%
245	Telephone Expense	7,520	7,138	7,520	5,926	7,520	0.0%
251	Hiring Expense	950	601	950	423	950	0.0%
255	Information technology	9,547	6,655	8,150	5,541	9,500	16.6%
257	Planning Commission	7,000	6,867	5,000	2,026	7,000	40.0%
262	Maintenance & Repair	3,800	2,169	3,300	376	5,000	51.5%
265	Property Maintenance	0	0	10,000	0	10,000	0.0%
266	Repair of Building	5,500	3,910	6,000	5,877	10,000	66.7%

280	Training & Travel	6,050	4,073	7,771	5,779	8,900	14.5%
310	Office Supplies	2,000	846	2,104	1,819	2,700	28.3%
320	Operating Supplies	1,500	600	1,250	655	3,050	144.0%
326	Uniforms	1,500	1,073	1,650	1,549	2,300	39.4%
331	Gas	4,800	2,961	4,650	1,424	3,500	-24.7%
510	Operating Insurance	8,337	7,505	14,427	14,379	9,700	-32.8%
540	Depreciation Transfer	0	0	0	0	0	***
940	Purchase of Equipment - large	0	0	0	0	0	***
949	Purchase of Equipment - small	2,300	2,200	0	0	0	***
	TOTAL:	510,432	463,556	602,659	368,144	588,135	-2.4%
	TOTAL ADMINISTRATION	2,844,976	2,627,130	2,891,977	1,983,412	3,097,616	7.1%
42100	<u>POLICE ADMINISTRATION (10)</u>	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
111	Salaries-Fulltime	258,992	250,489	282,641	225,126	345,000	22.1%
112	Salaries-O/T	500	0	0	0	0	***
114	Salaries-P/T	5,600	5,371	23,200	20,188	26,200	12.9%
135	Salaries - longevity	12,200	12,200	4,200	3,300	4,200	0.0%
141	OASI	21,473	20,149	27,528	18,514	28,718	4.3%
142	Health Insurance	53,846	53,739	70,033	43,274	76,500	9.2%
143	Retirement	16,373	14,546	26,069	14,269	22,300	-14.5%
147	Unemployment Ins.	360	94	360	133	360	0.0%
211	Postage	130	29	130	21	130	0.0%
220	Printing & Publications	3,000	2,416	2,000	1,805	2,000	0.0%
235	Membership & Dues	600	515	700	677	1,000	42.9%
240	Utility Services	19,770	19,743	18,270	15,928	22,000	20.4%
245	Telephone Services	9,600	9,395	9,600	7,714	9,700	1.0%
251	Hiring Expense	670	657	2,500	2,468	1,000	-60.0%
255	Information Technology	27,766	24,391	25,766	22,216	36,300	40.9%
262	Maintenance & Repair	1,500	935	1,000	207	1,000	0.0%
266	Building Repair	9,000	7,241	24,000	19,488	26,500	10.4%
280	Travel & Training	0	0	0	0	0	***
310	Office Supplies	500	13	500	214	500	0.0%
320	Operating Supplies	3,865	3,371	3,750	2,666	3,800	1.3%
326	Uniforms	1,400	97	1,400	551	2,700	92.9%
331	Gas	2,200	1,055	2,200	429	2,250	2.3%
510	Operating Insurance	13,270	12,644	18,688	18,688	18,500	-1.0%
531	Radio Tower Rental	1,285	1,283	1,200	1,095	1,400	16.7%
540	Depreciation Transfer	0	0	0	0	0	***
949	Purchase of Equipment - small	0	0	0	0	0	***
42129-940	Restricted Capital	0	0	0	0	0	***
	TOTAL:	463,900	440,371	545,735	418,971	632,058	15.8%
42100	<u>INVESTIGATION (11)</u>	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
111	Salaries-Fulltime	260,153	251,777	348,138	266,630	397,523	14.2%
112	Salaries - Overtime	10,776	10,646	17,000	12,030	7,000	-58.8%
114	Salaries-Parttime			9,800	6,440	19,000	93.9%
129	Court Pay	300	0	0	340	400	***
135	Salaries - longevity	11,940	11,100	4,600	3,700	4,800	4.3%
141	OASI	21,587	19,683	23,518	21,092	31,797	35.2%
142	Health & Life Ins.	80,817	75,801	84,254	81,806	111,500	32.3%
143	Retirement	20,492	17,313	19,322	19,171	28,395	47.0%
147	Unemployment Ins.	200	84	200	141	200	0.0%
190	Professional Services	2,437	1,123	500	0	500	0.0%
220	Printing & Publication	500	349	500	340	500	0.0%
245	Telephone Services	4,000	2,400	4,000	2,435	4,000	0.0%
255	Information Technology	5,000	1,925	7,000	6,170	7,000	0.0%
262	Maintenance & Repair	6,939	2,202	6,500	5,250	7,900	21.5%
310	Office Supplies	600	185	500	483	500	0.0%
320	Operating Supplies	1,900	1,853	2,200	2,145	2,500	13.6%
324	Restricted Supplies	2,725	944	2,625	1,553	2,725	3.8%
326	Uniforms	2,700	2,125	2,700	2,550	3,100	14.8%
331	Gas	10,000	8,443	9,000	6,013	9,000	0.0%
510	Operating Insurance	17,937	17,926	21,225	21,224	21,772	2.6%
540	Depreciation Transfer	0	0	0	0	0	***

940	Purchase of Equipment - large	0	0	0	0	0	***
949	Purchase of Equipment - small	0	0	0	0	0	***
	TOTAL:	461,003	425,879	563,582	459,513	660,112	17.1%

42100	<u>PATROL/TRAFFIC (12)</u>	<u>FY22-23 Amended Budget</u>	<u>FY22-23 Actual Expenses</u>	<u>FY23-24 Amended Budget</u>	<u>FY23-24 YTD(04/24) Actual</u>	<u>FY24-25 Estimated Budget</u>	<u>% Change Budgets</u>
111	Salaries-Fulltime	1,282,209	1,264,609	1,495,467	1,005,750	1,530,225	2.3%
112	Salaries-Overtime	123,007	114,440	111,907	102,599	127,825	14.2%
114	Salaries-Parttime	16,000	11,056	0	0	0	***
129	Court Pay	9,500	6,511	9,500	8,355	9,500	0.0%
135	Salaries - longevity	42,610	40,350	11,960	6,400	6,000	-49.8%
141	OASI	111,495	105,591	128,410	82,720	128,026	-0.3%
142	Health Insurance	323,857	320,454	433,067	271,268	392,610	-9.3%
143	Retirement	100,856	94,512	122,162	80,562	117,563	-3.8%
147	Unemployment Ins.	1,680	690	1,680	638	1,680	0.0%
190	Professional Service	2,500	2,400	0	0	2,500	***
216	Radio Repair	1,500	1,015	5,000	61	3,000	-40.0%
217	Vehicle Tow Charges	1,200	225	1,400	1,050	1,400	0.0%
220	Printing & Publication	3,000	2,711	3,200	2,029	3,200	0.0%
235	Membership and Dues	400	300	629	629	629	0.0%
245	Telephone Services	7,000	6,721	7,000	3,927	7,000	0.0%
251	Hiring Expense	6,000	5,575	6,430	4,549	6,430	0.0%
262	Maintenance & Repair	52,000	47,856	66,089	59,449	44,763	-32.3%
310	Office Supplies	800	468	800	439	800	0.0%
320	Operating Supplies	4,300	4,036	3,700	2,049	5,500	48.6%
321	Community Service Fund	450	0	800	733	2,300	187.5%
322	SWAT Supplies	0	0	0	0	7,595	***
324	Law Enforcement Fines	1,400	736	1,400	0	1,400	0.0%
326	Uniforms	24,000	21,289	26,300	24,246	28,000	6.5%
331	Gas	72,520	68,272	75,520	47,727	72,520	-4.0%
510	Operating Insurance	138,070	137,879	147,577	147,409	183,000	24.0%
540	Depreciation Transfer	130,000	130,000	0	0	200,000	***
940	Purchase of Equipment -large	0	0	0	0	0	***
949	Purchase of Equipment-small	<u>25,700</u>	<u>3,534</u>	<u>216,644</u>	<u>171,620</u>	<u>99,500</u>	<u>-54.1%</u>
	TOTAL:	2,482,054	2,391,231	2,876,642	2,024,209	2,982,966	3.7%

42100	<u>SCHOOL PATROL (15)</u>	<u>FY22-23 Amended Budget</u>	<u>FY22-23 Actual Expenses</u>	<u>FY23-24 Amended Budget</u>	<u>FY23-24 YTD(04/24) Actual</u>	<u>FY24-25 Estimated Budget</u>	<u>% Change Budgets</u>
114	Salaries-Parttime	26,626	21,478	27,425	18,496	28,385	3.5%
135	Salaries-Bonus	4,500	4,500	0	0	0	0.0%
141	OASI	2,382	1,987	2,098	1,415	2,171	3.5%
147	Unemployment Ins.	150	74	150	49	150	0.0%
326	Uniforms	500	0	650	641	650	0.0%
510	Operating Insurance	<u>1,892</u>	<u>1,756</u>	<u>2,081</u>	<u>2,081</u>	<u>2,331</u>	<u>12.0%</u>
	TOTAL:	36,050	29,796	32,404	22,682	33,687	4.0%

42100	<u>SCHOOL RESOURCE OFFICER (16)</u>	<u>FY22-23 Amended Budget</u>	<u>FY22-23 Actual Expenses</u>	<u>FY23-24 Amended Budget</u>	<u>FY23-24 YTD(04/24) Actual</u>	<u>FY24-25 Estimated Budget</u>	<u>% Change Budgets</u>
111	Salaries-Fulltime	56,354	52,524	381,509	228,949	403,859	5.9%
112	Salaries-Overtime	14,400	12,929	20,000	19,710	10,000	-50.0%
114	Salaries-Parttime	5,000	4,782	0	0	0	***
129	Salaries-Court Pay	100	0	100	0	100	0.0%
135	Salaries-Bonus	2,140	1,900	1,140	1,100	2,370	107.9%
141	OASI	5,401	5,110	30,776	17,917	31,849	3.5%
142	Health Insurance	18,563	18,023	115,430	69,743	105,500	-8.6%
143	Retirement	3,547	3,270	29,438	15,450	29,674	0.8%
147	Unemployment Ins.	55	35	440	170	200	-54.5%
245	Telephone	600	480	4,800	420	650	-86.5%
251	Hiring Expense	0	0	0	152	600	***
262	Maintenance & Repair	2,185	2,172	5,000	1,535	14,000	180.0%
280	Training & Travel	0	0	7,000	3,897	2,500	-64.3%
320	Operating Supplies	0	0	0	0	7	***
326	Uniforms	325	0	27,210	27,039	5,000	-81.6%
331	Gas	2,000	1,828	6,400	1,860	8,000	25.0%
510	Operating Insurance	2,884	2,539	16,578	16,577	19,200	15.8%

949	Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,088</u>	***
		113,554	105,592	645,821	404,519	634,597	-1.7%
42100	TRAINING (19)	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
220	Printing & Publication	100	0	100	0	100	0.0%
280	Training	20,000	15,009	26,000	13,858	25,000	-3.8%
310	Office Supplies	100	0	200	154	500	150.0%
320	Operating Supplies	3,592	2,602	4,900	3,843	21,500	338.8%
510	Operating Insurance	236	200	260	260	300	15.4%
949	Equipment purchase	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,000</u>	***
	TOTAL:	24,028	17,811	31,460	18,115	57,400	82.5%
44143	ANIMAL CONTROL (16)	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
111	Salaries-Fulltime	110,565	102,186	121,469	81,704	134,832	11.0%
112	Salaries-Overtime	7,000	6,249	11,000	7,765	10,000	-9.1%
114	Salaries-Parttime	18,000	17,164	16,616	16,375	23,800	43.2%
135	Salaries - longevity	4,470	4,050	720	0	720	0.0%
141	OASI	11,372	9,564	11,154	7,823	12,955	16.2%
142	Health & Life Ins.	35,151	33,148	39,151	29,196	42,300	8.0%
143	Retirement	8,535	7,890	9,417	5,936	10,384	10.3%
147	Unemployment Ins.	200	108	200	97	200	0.0%
190	Professional Services	4,000	3,985	3,000	2,924	4,000	33.3%
220	Printing & Publication	750	689	1,000	425	1,000	0.0%
235	Membership & Due	400	335	1,200	540	1,200	0.0%
240	Utility Services	13,340	12,189	13,340	9,473	12,340	-7.5%
245	Telephone	2,000	1,885	2,000	1,309	2,000	0.0%
251	Hiring Expense	4,600	1,318	4,600	2,569	1,200	-73.9%
255	Technology	0	0	1,024	1,024	0	-100.0%
262	Maintenance & Repair	5,000	3,694	5,000	2,168	5,000	0.0%
266	Repair of Building	6,000	1,034	5,500	90	5,500	0.0%
268	Shelter Donations-medical	25,000	19,095	30,000	27,692	33,000	10.0%
280	Training	1,600	1,402	2,000	1,816	2,000	0.0%
320	Operating Supplies	16,200	15,931	17,000	12,777	21,500	26.5%
322	Spaying & Neutering	9,000	7,208	9,000	6,301	9,000	0.0%
326	Uniforms	1,120	1,113	1,600	1,541	1,800	12.5%
331	Gas	2,640	2,014	2,016	1,244	2,166	7.4%
510	Operating Ins.	8,035	6,521	12,377	11,903	10,000	-19.2%
540	Depreciation Expense	0	0	0	0	30,000	***
799	Event Sponsorship	0	0	5,000	0	3,000	-40.0%
940	Purchase of Equipment -large	0	0	0	0	0	***
949	Purchase of Equipment-small	<u>4,000</u>	<u>3,899</u>	<u>0</u>	<u>0</u>	<u>0</u>	***
	TOTAL:	298,978	262,673	325,384	232,692	379,898	16.8%
	TOTAL POLICE	3,879,567	3,673,353	5,021,028	3,580,701	5,380,718	7.2%
42200	FIRE ADMINISTRATION (10)	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
111	Salaries-Fulltime	193,194	189,983	244,095	186,846	276,255	13.2%
114	Salaries- Part-time	18,743	18,175	19,680	17,247	23,000	16.9%
135	Salaries-longevity	8,070	8,050	3,020	2,600	3,850	27.5%
141	OASI	18,567	16,304	20,410	15,469	23,188	13.6%
142	Health Insurance	41,651	39,154	39,151	28,858	47,421	21.1%
143	Retirement	15,667	12,216	17,892	12,143	19,808	10.7%
147	Unemployment Ins.	200	63	200	77	200	0.0%
190	Professional Services	0	0	0	0	1,600	***
220	Printing and Publications	0	0	0	0	120	***
235	Membership & Dues	1,300	680	1,300	758	2,400	84.6%
245	Telephone Expense	8,700	8,541	7,490	7,051	10,900	45.5%
251	Hiring Expense	500	488	805	393	805	0.0%
255	Technology	763	497	1,213	20	2,500	106.1%
262	Maintenance & Repair	5,200	2,393	6,685	6,650	2,500	-62.6%
280	Training	2,700	2,628	2,200	1,803	2,200	0.0%
310	Office Supplies	750	715	750	546	750	0.0%
322	Donated Prevention Materials	1,500	1,496	1,500	1,387	2,000	33.3%

323	Community Risk Reduction	0	0	1,000	163	3,900	290.0%
326	Uniforms	1,200	1,140	1,275	1,209	1,275	0.0%
331	Gas	4,560	4,064	4,160	2,915	4,000	-3.8%
510	Operating Ins.	6,500	6,068	7,796	7,477	8,000	2.6%
540	Depreciation Transfer	0	0	0	0	0	***
940	Purchase of Equipment - large	0	0	0	0	0	***
949	Purchase of Equipment - small	0	0	0	0	0	***
TOTAL:		329,765	312,656	380,622	293,612	436,671	14.7%

42200	<u>SUPPRESSION (17)</u>	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
111	Salaries-Regular	1,605,000	1,591,637	1,679,606	1,439,101	1,860,733	10.8%
112	Salaries-Overtime/Call Back	24,000	18,133	21,000	15,729	27,000	28.6%
113	Night Time call Out	72,000	71,780	82,000	79,995	111,500	36.0%
135	Salaries - longevity	64,200	64,200	18,400	17,900	19,100	3.8%
141	OASI	129,027	126,495	137,012	113,942	154,402	12.7%
142	Health & Life Ins.	443,107	441,090	465,939	356,944	427,000	-8.4%
143	Retirement	115,875	113,636	129,932	108,124	140,345	8.0%
147	Unemployment Ins.	1,600	675	1,600	661	1,600	0.0%
190	Professional Services	800	800	0	0	4,000	***
216	Radio Repair	3,010	1,346	4,510	2,557	4,510	0.0%
220	Printing & Publications	0	0	0	213	500	***
251	Hiring Expense	6,315	5,515	5,500	4,774	5,500	0.0%
255	Technology	13,600	13,526	15,000	9,755	15,000	0.0%
262	Maintenance & Repair- Vehicles	72,207	72,036	62,955	49,649	82,000	30.3%
263	Maintenance & testing - Equipment	12,820	12,565	14,850	7,272	14,850	0.0%
310	Office Supplies	600	225	600	532	600	0.0%
320	Operating Supplies	15,834	15,833	16,000	15,615	16,000	0.0%
321	Medical Supplies	5,000	4,896	6,500	4,979	7,000	7.7%
323	Fire Hose Replacement	1,900	1,289	8,950	1,350	3,000	-66.5%
326	Uniforms	15,000	12,889	14,250	13,430	14,250	0.0%
328	Turnout Gear & Safety	16,900	16,659	7,699	7,694	10,500	36.4%
331	Gas	22,080	20,388	27,000	13,633	20,000	-25.9%
510	Operating Insurance	82,574	81,341	92,506	92,464	96,000	3.8%
540	Depreciation Transfer	35,000	35,000	0	0	75,000	***
900	Capital Outlay	0	0	0	0	0	***
940	Purchase of Equipment -large	28,000	27,895	0	0	0	***
949	Purchase of Equipment-small	18,500	18,409	31,251	29,453	1,000	-96.8%
TOTAL:		2,804,949	2,768,257	2,843,060	2,385,766	3,111,390	9.4%

42200	<u>EMERGENCY ASSISTANCE (18)</u>	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
141	OASI	574	479	689	376	689	-0.1%
147	Unemployment Ins.	50	23	50	13	50	0.0%
167	Salaries-Volunteer	7,500	6,267	9,000	4,911	9,000	0.0%
280	Training	250	0	0	0	0	***
326	Uniforms	1,000	988	2,000	614	1,500	-25.0%
510	Operating Insurance	14,660	14,491	11,226	11,214	12,560	11.9%
940	Purchase of Equipment -large	0	0	0	0	0	***
949	Purchase of Equipment-small	0	0	0	0	0	***
TOTAL:		24,034	22,249	22,965	17,128	23,798	3.6%

42200	<u>FIRE TRAINING (19)</u>	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
111	Training-Salaries	22,359	17,640	27,030	26,251	26,000	-3.8%
141	OASI	1,710	1,285	2,062	1,940	1,989	-3.5%
142	Health & Life Ins.	500	0	0	0	0	***
143	Retirement	1,623	1,160	1,988	1,863	1,864	-6.2%
280	Training	17,000	16,682	17,775	17,544	18,000	1.3%
510	Operating Insurance	138	113	152	152	500	228.9%
TOTAL:		43,330	36,880	49,007	47,750	48,353	-1.3%

42200	<u>FIRE BUILDING MAINTENANCE (21)</u>	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
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240	Utilities	25,100	24,377	23,793	17,742	23,793	0.0%
263	Sirens & Transmitter	1,000	780	6,000	5,093	1,000	-83.3%
266	Repair of Buildings	21,563	18,189	17,600	12,725	28,500	61.9%
510	Operating Insurance	6,315	6,315	6,315	5,904	4,000	-36.7%
531	Radio Tower Rental	1,283	1,283	1,246	1,096	1,400	12.4%
540	Depreciation Transfer	0	0	0	0	50,000	***
900	Capital Outlay	0	0	22,000	22,000	0	-100.0%
940	Purchase of Equipment -large	0	0	0	0	0	***
949	Purchase of Equipment-small	0	0	0	0	0	***
TOTAL:		55,261	50,943	76,954	64,560	108,693	41.2%

42200	<u>FIRE INSPECTION (22)</u>	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
111	Salaries-Fulltime	68,132	67,036	80,838	64,049	60,779	-24.8%
135	Salaries - longevity	2,405	2,200	990	750	990	0.0%
141	OASI	5,338	4,903	6,260	4,643	3,000	-52.1%
142	Health & Life Ins.	18,563	18,023	18,563	15,064	16,563	-10.8%
143	Retirement	4,888	4,785	5,925	4,786	3,000	-49.4%
147	Unemployment Ins.	55	21	55	21	55	0.0%
220	Printing and Publications	1,600	1,109	1,600	0	1,600	0.0%
245	Telephone Expense	775	480	775	420	775	0.0%
251	Hiring Expense	135	131	235	131	235	0.0%
262	Maintenance & Repair	750	104	2,037	1,973	750	-63.2%
280	Training	757	757	1,250	520	1,750	40.0%
320	Operating Supplies	2,493	1,885	2,000	1,122	2,000	0.0%
326	Uniforms	325	0	325	239	425	30.8%
331	Gas	2,525	2,490	2,340	1,933	1,000	-57.3%
510	Operating Insurance	2,823	2,823	3,105	2,197	3,200	3.1%
540	Depreciation Transfer	0	0	0	0	0	***
940	Purchase - Large Equipment	0	0	0	0	0	***
949	Purchase - Small Equipment	0	0	0	0	0	***
TOTAL:		111,564	106,748	126,298	97,848	96,122	-23.9%
TOTAL FIRE DEPARTMENT		3,368,903	3,297,732	3,498,906	2,906,664	3,825,028	9.3%

43000	<u>PUBLIC WORKS ADMIN.(10)</u>	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
111	Salaries-Fulltime	157,000	155,658	165,082	133,580	174,161	5.5%
112	Salaries-Overtime	200	158	450	336	450	0.0%
135	Salaries - longevity	3,750	3,750	1,280	900	1,280	0.0%
141	OASI	12,242	12,227	12,750	10,292	13,456	5.5%
142	Health & Life Ins.	20,688	20,590	20,588	17,158	24,723	20.1%
143	Retirement	11,600	11,346	12,122	9,998	12,520	3.3%
147	Unemployment Ins.	150	42	150	51	150	0.0%
190	Other Professional Services	55,000	54,674	60,000	29,860	67,000	11.7%
220	Printing and Publications	2,200	1,934	2,350	871	2,350	0.0%
235	Membership & Dues	1,310	928	1,310	824	1,310	0.0%
245	Telephone	6,853	6,731	6,853	5,602	6,900	0.7%
255	Technology	1,464	75	4,000	3,723	13,000	225.0%
262	Maintenance & Repair	3,000	2,393	3,000	1,310	2,000	-33.3%
280	Training	2,000	740	2,000	1,423	2,000	0.0%
310	Office Supplies	3,350	3,291	3,500	1,108	3,500	0.0%
320	Operating Supplies	1,500	1,189	1,500	576	2,000	33.3%
326	Uniforms	925	449	925	795	1,200	29.7%
331	Gas	5,513	4,957	7,513	3,709	5,513	-26.6%
510	Operating Insurance	6,463	5,896	8,963	8,945	10,018	11.8%
531	Radio Tower Rental	1,500	1,283	1,200	1,096	1,300	8.3%
540	Depreciation Transfer	0	0	0	0	0	***
900	Capital Outlay	0	0	0	0	0	***
940	Purchase - Large Equipment	0	0	0	0	0	***
949	Purchase - Small Equipment	2,000	2,000	2,000	0	0	-100.0%
TOTAL:		298,708	290,310	317,536	232,157	344,831	8.6%

43120	<u>STREET LABOR COSTS (10)</u>	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
111	Salaries-Fulltime	487,913	480,842	549,712	415,059	585,288	6.5%

112	Salaries-Overtime	30,000	28,665	29,500	29,495	29,500	0.0%
135	Salaries - longevity	29,920	27,190	9,590	7,400	9,590	0.0%
141	OASI	44,078	39,420	44,814	33,197	47,765	6.6%
142	Health & Life Ins.	181,099	174,133	166,900	133,260	170,250	2.0%
143	Retirement	39,621	37,229	42,236	33,056	44,080	4.4%
147	Unemployment Ins.	500	355	500	257	500	0.0%
149	Payroll Contractual Services	4,060	2,616	4,060	2,309	4,060	0.0%
251	Hiring Expense	1,958	1,907	1,958	400	1,958	0.0%
326	Uniforms	5,600	5,220	6,000	632	5,600	-6.7%
510	Operating Insurance	<u>34,931</u>	<u>32,900</u>	<u>40,424</u>	<u>39,275</u>	<u>28,500</u>	-29.5%
TOTAL:		859,680	830,477	895,694	694,340	927,091	3.5%

43120	<u>STREETS/HIGHWAYS (023)</u>	FY22-23 Amended <u>Budget</u>	FY22-23 Actual <u>Expenses</u>	FY23-24 Amended <u>Budget</u>	FY23-24 YTD(04/24) <u>Actual</u>	FY24-25 Estimated <u>Budget</u>	% Change <u>Budgets</u>
190	Professional Services	5,733	0	15,000	3,600	15,000	0.0%
241	Street Lights	392,700	391,446	456,000	442,942	570,000	25.0%
262	Maintenance & Repair	52,000	50,681	44,600	35,958	76,500	71.5%
268	Permanent Streets	650,000	0	825,000	751,852	670,000	-18.8%
269	State Street Contract	85,086	75,086	130,869	0	118,000	-9.8%
270	Sidewalk Repair	33,832	18,467	33,832	23,581	31,832	-5.9%
320	Operating Supplies	4,680	2,973	4,680	3,928	4,680	0.0%
331	Gas	32,650	32,448	33,000	23,919	33,000	0.0%
400	Road Surfacing Materials	70,117	66,196	80,117	61,059	75,117	-6.2%
510	Operating Insurance	17,492	13,998	18,241	16,386	20,430	12.0%
540	Depreciation Transfer	90,000	90,000	0	0	90,000	***
940	Purchase - Large Equipment	0	0	0	0	0	***
949	Purchase - Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	***
TOTAL:		1,434,290	741,294	1,641,339	1,363,225	1,704,559	3.9%

43120	<u>STREET SIGNS (24)</u>	FY22-23 Amended <u>Budget</u>	FY22-23 Actual <u>Expenses</u>	FY23-24 Amended <u>Budget</u>	FY23-24 YTD(04/24) <u>Actual</u>	FY24-25 Estimated <u>Budget</u>	% Change <u>Budgets</u>
262	Maintenance & Repair	2,500	2,379	9,529	748	5,000	-47.5%
331	Gas	2,040	1,721	2,040	1,397	2,500	22.5%
342	Parts & Supplies	37,764	34,514	38,897	30,691	38,897	0.0%
510	Operating Insurance	5,374	5,300	2,687	1,339	1,000	-62.8%
540	Depreciation Transfer	0	0	0	0	0	***
940	Purchase - Large Equipment	0	0	0	0	0	***
949	Purchase - Small Equipment	<u>4,660</u>	<u>4,658</u>	<u>0</u>	<u>0</u>	<u>0</u>	***
TOTAL:		52,338	48,572	53,153	34,175	47,397	-10.8%

43120	<u>STORMWATER MANAGEMNT (30)</u>	FY22-23 Amended <u>Budget</u>	FY22-23 Actual <u>Expenses</u>	FY23-24 Amended <u>Budget</u>	FY23-24 YTD(04/24) <u>Actual</u>	FY24-25 Estimated <u>Budget</u>	% Change <u>Budgets</u>
111	Salaries-Fulltime	0	0	0	0	23,000	***
141	OASI	0	0	0	0	1,600	***
142	Health & Life Ins.	0	0	0	0	3,000	***
143	Retirement	0	0	0	0	1,600	***
190	Professional Services	62,000	60,136	57,000	31,452	55,000	-3.5%
200	Contract Services	5,442	3,880	5,442	3,460	4,000	-26.5%
262	Maintenance & Repair	1,290	138	1,800	200	500	-72.2%
320	Operating Supplies	2,300	1,399	4,200	1,787	4,200	0.0%
331	Gas	750	347	0	0	200	***
400	Materials	16,500	13,744	16,500	10,957	16,500	0.0%
490	Culverts	38,500	35,067	40,000	12,585	25,000	-37.5%
510	Operating Insurance	1,981	1,950	2,204	2,203	4,000	81.5%
540	Depreciation Transfer	20,000	20,000	0	0	0	***
940	Purchase - Large Equipment	0	0	0	0	0	***
949	Purchase - Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	***
TOTAL:		148,763	136,660	127,146	62,644	109,400	-14.0%

43400	<u>CEMETERY MAINTENANCE (32)</u>	FY22-23 Amended <u>Budget</u>	FY22-23 Actual <u>Expenses</u>	FY23-24 Amended <u>Budget</u>	FY23-24 YTD(04/24) <u>Actual</u>	FY24-25 Estimated <u>Budget</u>	% Change <u>Budgets</u>
111	Salaries - Fulltime	68,804	68,804	91,091	71,851	95,400	4.7%
112	Salaries - Overtime	4,200	1,577	4,200	2,154	4,200	0.0%
135	Salaries - longevity	2,275	2,275	710	500	710	0.0%

141	OASI	6,768	5,367	7,344	5,546	7,674	4.5%
142	Health & Life Insurance	26,954	23,864	29,870	24,930	34,000	13.8%
143	Retirement	6,264	4,582	6,985	5,084	7,141	2.2%
147	Unemployment Insurance	135	59	135	53	135	0.0%
262	Maintenance & Repair	4,406	4,362	3,406	1,750	13,500	296.4%
320	Operating Supplies	4,200	3,522	3,200	2,233	3,200	0.0%
331	Gas	5,000	4,407	9,750	8,832	9,250	-5.1%
400	Materials	6,345	4,370	2,500	1,025	1,000	-60.0%
510	Operating Insurance	7,915	5,571	8,707	5,398	5,000	-42.6%
540	Depreciation Transfer	20,000	20,000	0	0	25,000	***
940	Purchase - Large Equipment	7,050	7,050	0	0	0	***
949	Purchase - Small Equipment	0	0	0	0	0	***
	TOTAL:	170,316	155,808	167,898	129,356	206,210	22.8%
43120	<u>R-O-W MOWING (65)</u>	FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
		Amended	Actual	Amended	YTD(04/24)	Estimated	Change
		<u>Budget</u>	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>
262	Maintenance & Repair	18,200	17,916	14,000	13,073	16,000	14.3%
320	Operating Supplies	500	0	500	100	500	0.0%
331	Gas	5,840	5,688	5,000	3,089	3,500	-30.0%
510	Operating Insurance	122	115	432	432	500	15.7%
540	Depreciation Transfer	0	0	0	0	0	***
	TOTAL:	24,662	23,719	19,932	16,694	20,500	2.8%
43170	<u>FLEET MAINTENANCE (31)</u>	FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
		Amended	Actual	Amended	YTD(04/24)	Estimated	Change
		<u>Budget</u>	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>
111	Salaries-Fulltime	203,456	200,256	223,244	167,690	205,538	-7.9%
112	Salaries-Overtime	2,400	1,798	3,000	2,830	11,000	266.7%
135	Salaries - longevity	7,760	6,800	1,860	900	1,860	0.0%
141	OASI	16,770	14,924	17,412	12,112	16,707	-4.0%
142	Health Insurance	65,984	64,270	65,984	55,859	74,254	12.5%
143	Retirement	15,352	13,462	16,547	11,494	15,526	-6.2%
147	Unemployment	260	84	260	105	260	0.0%
240	Utilities	35,600	33,846	35,000	25,167	35,000	0.0%
245	Telephone Service	900	723	650	320	650	0.0%
251	Hiring Expense	300	0	600	181	300	-50.0%
261	Repair Parts	29,000	-12,925	48,000	47,136	30,000	-37.5%
262	Maintenance & Repair	4,496	3,540	4,500	4,175	7,500	66.7%
266	Repair of Building	7,500	6,143	5,785	2,610	5,785	0.0%
269	Labor Reimbursement	-85,000	-96,300	-65,000	-61,792	-95,000	46.2%
310	Office Supplies	550	285	550	314	550	0.0%
320	Operating Supplies	13,475	13,259	13,475	6,819	10,000	-25.8%
326	Uniforms	1,205	778	1,205	748	750	-37.8%
331	Gas	72,000	68,090	60,000	44,532	60,000	0.0%
510	Operating Insurance	13,920	10,761	17,512	16,491	14,000	-20.1%
540	Depreciation Transfer	20,000	20,000	0	0	0	***
940	Purchase - Large Equipment	0	0	0	0	0	***
949	Purchase - Small Equipment	0	0	0	637	0	***
	TOTAL:	425,928	349,794	450,584	338,328	394,680	-12.4%
	TOTAL PUBLIC WORKS	3,414,685	2,576,635	3,673,282	2,870,919	3,754,668	2.2%
44400	<u>RECREATION ADMIN. (10)</u>	FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
		Amended	Actual	Amended	YTD(04/24)	Estimated	Change
		<u>Budget</u>	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>
111	Salaries-Fulltime	227,133	220,795	181,530	147,393	205,212	13.0%
112	Salaries-O/T	500	228	500	0	500	0.0%
135	Salaries - longevity	5,903	5,900	1,200	550	1,600	33.3%
141	OASI	19,704	16,664	14,048	10,946	15,859	12.9%
142	Health Insurance	56,475	56,388	38,139	26,160	36,139	-5.2%
143	Retirement	18,548	15,343	13,306	1,061	14,714	10.6%
147	Unemployment	305	147	250	53	250	0.0%
220	Printing & Publications	3,600	1,746	1,700	1,414	1,000	-41.2%
235	Membership & Dues	1,115	1,100	1,070	1,070	1,400	30.8%
245	Telephone	1,860	1,600	1,860	650	1,400	-24.7%
251	Hiring Expense	400	362	400	0	400	0.0%
255	Information Technology	10,185	10,098	9,324	780	3,500	-62.5%
262	Maintenance & Repair	1,800	223	1,800	1,436	1,800	0.0%

280	Training	8,250	5,820	8,250	7,350	8,250	0.0%
310	Office Supplies	365	365	188	39	400	112.8%
320	Operating Supplies	500	377	1,997	1,761	2,000	0.2%
326	Uniforms			1,000	857	1,000	0.0%
331	Gas	900	634	900	839	1,700	88.9%
510	Operating Insurance	2,000	1,842	3,002	3,002	3,362	12.0%
540	Depreciation Transfer	0	0	0	0	0	***
940	Purchase - Large Equipment	0	0	0	0	0	***
949	Purchase - Small Equipment	0	0	0	0	0	***
TOTAL:		359,543	339,633	280,464	205,361	300,486	7.1%

		FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
44400	<u>CITY PARKS & MAINTENANCE (033)</u>	Amended	Actual	Amended	YTD(04/24)	Estimated	Change
		<u>Budget</u>	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>
111	Salaries-Fulltime	205,033	200,774	196,575	172,797	230,000	17.0%
112	Salaries-Overtime	3,000	2,567	3,000	1,831	2,900	-3.3%
114	Salaries-Parttime	29,178	27,655	27,178	25,457	32,500	19.6%
115	Salaries-Parks Custodian	4,700	4,195	31,200	4,668	2,000	-93.6%
135	Salaries - longevity	12,150	12,150	3,710	3,650	3,000	-19.1%
141	OASI	18,733	18,372	20,017	15,682	20,686	3.3%
142	Health Insurance	60,039	59,940	50,458	35,103	63,000	24.9%
143	Retirement	14,054	13,393	14,629	11,759	15,500	6.0%
147	Unemployment Ins.	440	196	440	174	295	-33.0%
149	Payroll Contractual Services	2,232	1,062	2,232	779	1,495	-33.0%
190	Contracted Mowing	92,650	90,350	78,500	52,195	96,500	22.9%
235	Membership & Dues	190	0	190	95	150	-21.1%
240	Utilities	70,221	66,383	73,221	59,821	63,000	-14.0%
241	Street Lights	14,052	14,043	14,093	9,646	14,000	-0.7%
245	Telephone	940	900	900	840	1,200	33.3%
251	Hiring Expense	400	364	400	34	300	-25.0%
255	Information Technology	500	374	500	272	900	80.0%
260	Grounds Maintenance	67,686	63,039	87,961	85,189	77,500	-11.9%
262	Maintenance & Repair	25,686	21,048	32,111	25,929	35,000	9.0%
266	Repair of Buildings	11,580	9,280	38,413	27,323	48,600	26.5%
268	Parks Projects Donation	5,000	400	10,000	0	11,000	10.0%
280	Training & Travel	0	0	0	0	1,000	***
320	Operating Supplies	5,000	4,413	3,282	2,864	7,000	113.3%
322	Chemicals	2,683	2,679	2,023	590	3,000	48.3%
324	Park Grant Expense	14,000	13,905	0	0	0	***
326	Uniforms	2,500	1,680	1,565	1,175	1,900	21.4%
331	Gas	14,527	12,771	13,027	8,457	13,000	-0.2%
510	Operating Insurance	27,882	27,158	39,761	39,623	36,000	-9.5%
531	Rent - Buildings and Equipment	19,400	19,400	26,900	22,353	29,000	7.8%
540	Depreciation Transfer	90,000	90,000	0	0	0	***
940	Purchase - Large Equipment	0	0	0	0	0	***
949	Purchase - Small Equipment	7,000	5,057	1,587	1,587	2,900	82.7%
TOTAL:		821,456	783,549	773,873	609,893	813,326	5.1%

		FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
44400	<u>TCS PARKS MAINTENANCE (038)</u>	Amended	Actual	Amended	YTD(04/24)	Estimated	Change
		<u>Budget</u>	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>
111	Salaries-Fulltime	N/A	N/A	N/A	N/A	23,996	N/A
112	Salaries-Overtime	N/A	N/A	N/A	N/A	100	N/A
114	Salaries-Parttime	N/A	N/A	N/A	N/A	7,500	N/A
141	OASI	N/A	N/A	N/A	N/A	3,994	N/A
142	Health Insurance	N/A	N/A	N/A	N/A	2,000	N/A
143	Retirement	N/A	N/A	N/A	N/A	2,000	N/A
147	Unemployment Ins.	N/A	N/A	N/A	N/A	145	N/A
240	Utilities	N/A	N/A	N/A	N/A	19,000	N/A
531	Rent - Buildings and Equipment	N/A	N/A	N/A	N/A	0	N/A
940	Purchase - Large Equipment	N/A	N/A	N/A	N/A	0	N/A
949	Purchase - Small Equipment	N/A	N/A	N/A	N/A	0	N/A
TOTAL:		0	0	0	0	58,735	***

		FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
44400	<u>COMMUNITY CENTERS (34)</u>	Amended	Actual	Amended	YTD(04/24)	Estimated	Change
		<u>Budget</u>	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>
111	Salaries-Fulltime	33,000	31,722	80,163	62,010	93,000	16.0%

112	Salaries-Overtime	1,615	1,612	1,200	950	1,200	0.0%
114	Salaries-Part-time	97,000	94,991	130,000	90,498	110,000	-15.4%
115	Community Center Instructors	23,420	21,087	32,420	17,943	27,000	-16.7%
116	Salaries-Custodial	0	0	0	0	17,550	***
135	Salaries - longevity	11,550	11,550	640	600	650	1.6%
141	OASI	12,865	12,299	18,668	12,961	19,079	2.2%
142	Health Ins.	10,294	9,437	20,588	12,447	24,000	16.6%
143	Retirement	2,354	2,307	5,964	4,571	6,754	13.2%
147	Unemployment Ins.	600	289	600	287	600	0.0%
149	Payroll Contractual Services	2,544	1,895	2,544	1,092	2,544	0.0%
190	Professional Services	5,000	3,642	6,200	5,069	10,000	61.3%
193	Fitness & Wellness	4,675	1,109	3,000	0	500	-83.3%
220	Printing & Publication	3,500	622	4,000	62	4,000	0.0%
235	Membership & Dues	160	0	160	110	160	0.0%
239	Pool Permit	400	340	400	0	600	50.0%
240	Utilities	123,900	120,561	129,095	96,456	125,000	-3.2%
245	Telephone	9,433	9,427	7,263	7,205	8,500	17.0%
251	Hiring Expense	1,124	377	1,124	261	1,400	24.6%
255	Information technology (p.o.s. system)	10,000	2,227	11,000	10,893	10,000	-9.1%
262	Maintenance & Repair	17,008	14,934	17,008	8,221	8,000	-53.0%
266	Repair of Buildings	60,457	56,438	62,843	60,389	98,000	55.9%
280	Training	0	0	0	0	0	***
320	Operating Supplies	16,000	15,293	10,605	8,780	14,000	32.0%
322	Chemicals	0	0	0	0	0	***
326	Uniforms	300	300	300	0	800	166.7%
331	Gas & Oil	900	759	800	520	800	0.0%
510	Operating Insurance	31,954	29,476	38,769	38,769	38,000	-2.0%
540	Depreciation Transfer	95,000	95,000	0	0	75,000	***
940	Purchase - Large Equipment	5,495	5,495	0	0	0	***
949	Purchase - Small Equipment	<u>2,497</u>	<u>2,496</u>	<u>1,800</u>	<u>1,800</u>	<u>0</u>	-100.0%
TOTAL:		583,045	545,686	587,154	441,894	697,137	18.7%

		FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
44400	AQUATICS (35)						
111	Salaries-Fulltime	1,700	1,588	46,305	34,020	35,344	-23.7%
112	Salaries - Overtime	1,000	927	2,460	3,493	4,000	62.6%
114	Salaries - Pool part-time	192,000	190,006	195,296	160,679	247,000	26.5%
135	Salaries - longevity	5,250	5,250	0	0	0	***
141	OASI	16,000	15,129	15,657	15,045	21,905	39.9%
142	Health Insurance	0	0	14,663	10,060	9,282	-36.7%
143	Retirement	200	62	3,394	2,690	2,821	-16.9%
147	Unemployment Ins.	1,200	566	1,200	490	1,200	0.0%
149	Payroll Contractual Services	3,600	3,066	4,500	4,189	5,200	15.6%
235	Membership/Dues	70	0	0	0	0	***
239	Pool Permit	940	628	940	680	940	0.0%
240	Utilities	22,200	19,539	25,200	24,485	30,500	21.0%
245	Telephone	400	0	150	30	250	66.7%
251	Hiring Expense	400	297	400	137	2,250	462.5%
255	Information technology (p.o.s. system)	3,500	3,011	1,000	723	500	-50.0%
262	Maint- Pool Equip.	2,845	1,227	2,845	98	3,600	26.5%
266	Repair of Building	57,296	35,548	28,544	21,567	12,000	-58.0%
281	Red Cross Training	6,000	3,225	6,500	782	4,500	-30.8%
320	Operating Supplies	5,900	5,000	5,500	4,733	8,500	54.5%
321	Retail Supplies	3,000	1,364	3,000	1,258	3,000	0.0%
322	Chemicals	40,950	36,650	43,950	43,362	57,000	29.7%
326	Uniforms	1,886	1,883	2,140	2,139	500	-76.6%
331	Gas & Oil	80	0	0	0	0	***
510	Operating Insurance	25,413	25,376	31,276	31,276	41,500	32.7%
540	Depreciation Transfer	95,000	95,000	0	0	75,000	***
940	Purchase - Large Equipment	0	0	0	0	0	***
949	Purchase - Small Equipment	<u>990</u>	<u>990</u>	<u>1,641</u>	<u>1,629</u>	<u>0</u>	-100.0%
TOTAL:		487,820	446,331	436,561	363,565	566,792	29.8%

		FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
44400	CONCESSIONS (37)						
111	Salaries-Fulltime	37,488	34,971	0	0	0	***
112	Salaries - Overtime	0	0	0	592	600	***

115	Salaries - Concessions part-time	0	0	40,983	37,528	60,000	46.4%
135	Salaries - longevity	0	0	0	0	0	***
141	OASI	3,097	2,675	3,285	3,279	4,636	41.1%
142	Health Insurance	0	0	0	0	0	***
143	Retirement	0	0	0	0	44	***
147	Unemployment Ins.	250	101	250	78	250	0.0%
235	Membership & Dues	75	0	0	0	0	***
239	State permit	210	210	210	210	210	0.0%
251	Hiring Expense	300	29	300	151	300	0.0%
255	Information technology (p.o.s. system)	0	0	1,461	1,376	1,000	-31.6%
262	Maintenance & Repair	4,250	4,250	1,350	360	5,000	270.4%
280	Training	250	0	0	0	0	***
320	Operating supplies	2,410	2,054	1,913	1,906	2,000	4.5%
321	Concession Food Supplies	68,100	68,030	66,510	37,726	82,000	23.3%
322	Concession paper goods	10,000	7,174	9,147	2,818	8,000	-12.5%
326	Uniforms	900	533	900	0	2,000	122.2%
331	Gas	250	0	0	0	0	***
510	Operating Insurance	3,319	2,808	3,651	3,146	3,524	-3.5%
540	Depreciation Transfer	0	0	0	0	0	***
940	Purchase - Large Equipment	0	0	0	0	0	***
949	Purchase - Small Equipment	3,520	3,418	0	0	0	***
TOTAL:		134,419	126,253	129,960	89,170	169,563	30.5%

44400	<u>PROGRAMMING (39)</u>	FY22-23 Amended <u>Budget</u>	FY22-23 Actual <u>Expenses</u>	FY23-24 Amended <u>Budget</u>	FY23-24 YTD(04/24) <u>Actual</u>	FY24-25 Estimated <u>Budget</u>	% Change <u>Budgets</u>
111	Salaries-Fulltime	0	0	46,305	16,690	0	-100.0%
112	Salaries - Overtime	0	0	100	92	0	-100.0%
135	Salaries - longevity	0	0	300	300	0	-100.0%
141	OASI	0	0	3,242	838	0	-100.0%
142	Health Insurance	0	0	18,563	16,062	0	-100.0%
143	Retirement	0	0	3,394	1,365	0	-100.0%
147	Unemployment Ins.	0	0	15	5	0	-100.0%
245	Telephone Expense	0	0	160	40	0	***
251	Hiring Expense	380	377	0	0	0	***
320	Operating Supplies	1,000	875	1,000	275	1,000	0.0%
510	Operating Insurance	2,129	2,062	3,112	2,373	3,168	1.8%
790	Soapbox Derby	200	198	8,000	4,503	4,000	-50.0%
793	League Expense-NFL Flag Football	10,500	9,902	0	0	100	***
794	League Expense-Jr. NBA	15,030	14,848	15,030	14,862	16,000	6.5%
795	League Expense-Adult Baseball	10,420	10,389	9,040	9,011	10,000	10.6%
796	League Expense-Girls Softball			7,000	3,766	8,500	21.4%
797	League Expense-Adult Basketball	1,544	1,543	3,150	3,150	4,500	42.9%
798	Annual Fireworks Event	62,000	60,052	63,110	63,107	65,000	3.0%
799	Programs and Events	28,794	20,861	30,995	30,097	30,995	0.0%
TOTAL:		131,997	121,107	212,516	166,536	143,263	-32.6%

43200	<u>FORESTRY RESOURCES (62)</u>	FY22-23 Amended <u>Budget</u>	FY22-23 Actual <u>Expenses</u>	FY23-24 Amended <u>Budget</u>	FY23-24 YTD(04/24) <u>Actual</u>	FY24-25 Estimated <u>Budget</u>	% Change <u>Budgets</u>
111	Salaries - Fulltime	28,000	20,965	58,416	27,657	36,353	-37.8%
112	Salaries - Overtime	500	167	200	0	200	0.0%
135	Salaries - longevity	1,950	1,950	540	0	540	0.0%
141	OASI	3,286	1,605	4,525	1,983	2,838	-37.3%
142	Health Insurance	10,927	9,282	18,563	14,696	9,000	-51.5%
143	Retirement	2,724	1,524	4,297	2,040	2,621	-39.0%
147	Unemployment	55	0	55	11	55	0.0%
190	Professional Services	4,000	0	6,400	6,400	6,500	1.6%
191	Hazard Tree Removal	26,000	25,200	30,000	11,894	42,000	40.0%
220	Printing & Publication	500	65	0	0	500	***
235	Membership & Dues	250	0	250	165	250	0.0%
245	Telephone Expense	325	160	325	0	325	0.0%
280	Training	500	425	1,000	475	1,000	0.0%
320	Operating Supplies	6,500	5,915	5,791	2,471	3,500	-39.6%
321	Memorial Tree Purchases	3,000	0	3,000	1,823	3,300	10.0%
323	Tree Canopy Replacements/Grants	5,000	980	10,309	10,308	7,000	-32.1%
510	Operating Insurance	1,586	1,302	1,745	1,411	1,776	1.8%
540	Depreciation Transfer	0	0	0	0	0	***
940	Purchase - Large Equipment	0	0	0	0	0	***

949	Purchase - Small Equipment	0	0	0		0	***
	TOTAL:	95,103	69,540	145,416	81,334	117,758	-19.0%

41800	<u>FACILITIES MAINTENANCE (67)</u>	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
111	Salaries-Fulltime	128,725	125,603	143,632	115,110	180,500	25.7%
112	Salaries-Overtime	3,000	2,785	3,300	449	4,000	21.2%
114	Salaries - Part-time	0	0	3,000	1,293	22,000	633.3%
135	Salaries - longevity	7,969	7,750	3,570	3,450	3,570	0.0%
141	OASI	10,687	9,898	11,513	8,809	16,070	39.6%
142	Health Insurance	39,154	39,154	39,151	31,770	42,500	8.6%
143	Retirement	9,563	9,307	10,770	8,634	12,000	11.4%
147	Unemployment Ins.	210	67	210	84	210	0.0%
235	Membership & Dues	100	0	100	0	100	0.0%
245	Telephone Expense	780	480	780	420	780	0.0%
251	Hiring Expense	400	181	400	29	400	0.0%
255	Technology	1,000	0	500	0	500	0.0%
262	Maintenance & Repair	2,500	2,445	2,000	1,295	3,000	50.0%
266	Building Repair	3,500	2,915	3,500	2,859	5,500	57.1%
320	Operating Supplies	6,500	4,825	6,500	2,530	5,000	-23.1%
326	Uniforms	1,500	546	1,000	433	1,000	0.0%
331	Gas	4,228	2,346	4,000	2,657	4,000	0.0%
510	Operating Insurance	8,121	5,640	5,933	5,881	5,000	-15.7%
540	Depreciation Transfer	0	0	0	0	0	***
940	Purchase - Large Equipment	0	0	0	0	0	***
949	Purchase - Small Equipment	1,000	0	0	0	0	***
	TOTAL:	228,937	213,941	239,859	185,703	306,130	27.6%

TOTAL RECREATION 2,842,320 2,646,041 2,805,803 2,143,456 3,173,191 13.1%

TOTAL OPERATING EXPENDITURES 16,350,451 14,820,890 17,890,996 13,485,152 19,231,222 7.5%

OPERATING TREND -9.4% 9.4% 7.5%

	<u>TRANSFERS TO OTHER FUNDS</u>	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
51630-760-010	Transfer to Debt Service	1,263,487	1,259,851	1,246,456	992,863	1,733,215	39.1%
43200-799-010	Transfer to Solid Waste	2,192,880	2,192,880	2,110,873	1,759,061	2,228,386	5.6%
52500-760-010	Transfer to TAA-Operations	165,560	165,560	156,000	130,000	156,000	0.0%
52000-760-010	Transfer to TAEDC	186,696	186,696	185,000	154,167	185,000	0.0%
52000-765-010	Transfer to TAEDC - TIF	75,000	58,572	85,000	67,657	85,000	0.0%
52000-766-020	Tourism Initiatives	15,001	15,000	15,000	12,500	15,000	0.0%
52000-767-030	Tennessee Downtowns	15,001	15,000	15,000	12,500	15,000	0.0%
51640-760-010	Transfer to Capital Projects	326,500	326,500	279,671	130,641	142,233	-49.1%
42200-246-020	Transfer to TUB Hydrant Rental	152,574	152,574	153,000	127,338	153,500	0.3%
51000-799-010	Transfer TUA- Christmas lighting	7,202	7,172	6,800	0	6,800	0.0%
51000-790-042	Transfer to TIDB- substation pymt	60,000	60,000	60,000	60,000	60,000	0.0%
41990-790-010	Contingency-Operations	19,392	0	24,134	0	1,790	-92.6%
	TOTAL:	4,479,293	4,439,806	4,336,934	3,446,727	4,781,924	10.3%

	<u>TULLAHOMA CITY SCHOOLS</u>	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
44900-761-010	Appropriation	4,738,867	4,738,867	4,305,840	2,500,000	3,931,236	-8.7%
44900-762-010	Sales tax - Operations	6,186,101	6,186,101	6,619,128	5,082,973	6,993,732	5.7%
44900-763-010	Sinking Fund (1/2cent)	2,748,954	2,748,954	2,748,953	2,189,062	3,009,754	9.5%
44900-766-010	State Liquor Tax allocation	79,000	78,154	78,294	39,646	79,000	0.9%
44900-240-010	Solid Waste Collections	105,000	102,139	102,000	85,116	102,500	0.5%
	Total Tullahoma City Schools	13,857,922	13,854,215	13,854,215	9,896,797	14,116,222	1.9%

	<u>TOURISM AND CULTURAL ORGANIZATIONS</u>	FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
51000-790-084	Beautification (Forestry)	38,577	9,109	37,393	9,164	12,000	-67.9%
51000-790-079	Chamber of Commerce	43,560	42,953	47,045	31,075	40,000	-15.0%

51000-790-080	Hands-On Science Center	10,800	10,738	9,596	7,756	10,000	4.2%
51000-790-060	Historic Preservation Society	1,811	1,790	1,956	1,293	1,700	-13.1%
51000-790-048	South Jackson Civic Center-approp	21,696	21,477	23,432	15,513	20,000	-14.6%
51000-510-048	South Jackson Civic Center-insurance	10,670	10,556	14,992	14,992	15,500	3.4%
51000-240-048	South Jackson Civic Center-Utility	600	341	500	284	500	0.0%
51000-262-048	South Jackson Civic Center-Repairs	0	0	4,700	4,620	8,000	70.2%
51000-790-074	Tennessee Backroads Heritage	7,244	7,159	7,824	5,171	6,700	-14.4%
51000-790-046	Tulahoma Fine Arts Center	<u>21,696</u>	<u>21,477</u>	<u>23,432</u>	<u>15,513</u>	<u>20,000</u>	-14.6%
	Total Tourism and Cultural Organizations	156,654	125,600	170,870	105,381	134,400	-21.3%

	<u>FY22-23</u>	<u>FY22-23</u>	<u>FY23-24</u>	<u>FY23-24</u>	<u>FY24-25</u>	<u>%</u>	
	<u>Amended</u>	<u>Actual</u>	<u>Amended</u>	<u>YTD(04/24)</u>	<u>Estimated</u>	<u>Change</u>	
<u>COMMUNITY SERVICE ORGANIZATIONS</u>	<u>Budget</u>	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>	
51000-790-049	Civil Air Patrol	736	736	736	613	736	0.0%
51000-244-038	Coffee Co. Health Dept.-gas	3,600	2,376	0	0	0	***
51000-240-038	Coffee Co. Health Dept. -other utilities	10,461	9,734	0	0	0	***
51000-790-040	Coffee County Library	15,000	15,000	15,000	12,500	15,000	0.0%
51000-790-050	CC Sr Citizens Appropriation	9,152	9,152	9,152	7,627	9,152	0.0%
51000-240-050	CC Sr Citizens Utility Services	23,489	22,282	21,489	16,391	21,489	0.0%
51000-510-050	CC Sr Citizens Operating Insurance	2,373	2,343	3,270	3,270	4,200	28.4%
51000-790-085	CC Humane Society	2,500	2,500	2,500	2,083	2,500	0.0%
51000-240-088	Baltz Building - Utilities	2,200	2,130	2,200	1,199	2,200	0.0%
51000-266-088	Baltz Building - Repairs	500	5	500	440	1,500	200.0%
51000-510-088	Baltz Building-Ins	419	414	595	595	700	17.6%
51000-266-057	114 SW Atlantic - Repairs	0	0	4,000	3,566	1,000	-75.0%
51000-790-056	Skills Development Services	2,086	2,086	2,086	1,738	2,086	0.0%
51000-790-041	Tennessee Rehabilitation Center	4,906	4,906	4,906	4,088	4,906	0.0%
51000-790-089	Trinity Care Center	736	123	0	123	0	***
51000-790-047	Tulahoma Day Care Center	5,888	5,888	5,888	4,907	5,888	0.0%
51000-790-071	South Central Human Resources	2,574	2,574	2,574	2,145	2,574	0.0%
51000-790-052	Tulahoma Sports Council	25,000	25,000	25,000	20,833	25,000	0.0%
51000-790-051	CASA Works, Inc.	3,000	3,000	3,000	2,500	3,000	0.0%
51000-790-053	Horse Play, Inc.	3,000	3,000	3,000	2,500	3,000	0.0%
51000-790-054	Imagination Library of Coffee Co.	1,574	1,574	1,574	1,312	1,574	0.0%
51000-790-055	Tulahoma Community Found.	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>2,500</u>	<u>3,000</u>	0.0%
	Total Community Service Organizations	122,194	117,823	110,470	90,930	109,505	-0.9%
	TOTAL OTHER AGENCIES	14,136,770	14,097,637	14,135,555	10,093,108	14,360,127	1.6%
	TOTAL EXPENDITURES	34,966,514	33,358,333	36,363,485	27,024,987	38,373,273	5.53%

City of Tullahoma
SOLID WASTE FUND
FY2024-2025 BUDGET

REVENUES	FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
	Amended	Actual	Amended	YTD(04/24)	Estimated	Change
	<u>Budget</u>	<u>Revenues</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>
34410 Commercial Garbage Fees	760,500	770,240	738,500	683,130	738,500	0.0%
34420 Residential garbage Fees	0	0	0	0	0	0.0%
36027 Brush/Chipping Charges	3,000	4,996	4,000	10,752	4,000	0.0%
36100 Interest Income	2,000	4,055	3,000	5,658	3,000	0.0%
36350 Insurance Recovery	0	0	0	0	0	***
36990 Miscellaneous Receipts	0	0	0	0	0	***
37700 Recycling Revenue	<u>125,000</u>	<u>104,511</u>	<u>240,000</u>	<u>100,265</u>	<u>240,000</u>	0.0%
TOTAL OPERATING REVENUES:	890,500	883,802	985,500	799,806	985,500	0.0%
Transfer from general fund	2,192,880	2,192,880	2,110,873	1,759,061	2,228,386	5.6%
Appropriated fund balance	<u>0</u>	<u>0</u>	<u>118,374</u>	<u>0</u>	<u>126,138</u>	6.6%
TOTAL ALL REVENUES	3,083,380	3,076,682	3,214,747	2,558,867	3,340,024	3.9%

EXPENDITURES

ADMINISTRATOR & PERSONNEL	FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
	Amended	Actual	Amended	YTD(04/24)	Estimated	Change
	<u>Budget</u>	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>
111 Salaries-Fulltime	12,189	12,135	12,826	11,667	3,229	-74.8%
135 Salaries - longevity	305	305	370	0	370	0.0%
141 OASI	974	942	1,009	886	275	-72.7%
142 Health & Life Insurance	1,471	1,309	1,305	1,028	441	-66.2%
143 Retirement	885	875	940	357	237	-74.8%
147 Unemployment Insurance	55	3	30	2	30	0.0%
245 Telephone	60	28	50	0	50	0.0%
510 Operating Insurance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	***
TOTAL:	15,939	15,597	16,530	13,940	4,632	-72.0%

PAYROLL & BILLING	FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
	Amended	Actual	Amended	YTD(04/24)	Estimated	Change
	<u>Budget</u>	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>
111 Salaries-Fulltime	20,847	20,546	25,998	15,127	26,996	3.8%
112 Salaries-Overtime	25	0	0	0	0	***
135 Salaries - longevity	1,110	1,080	240	130	240	0.0%
141 OASI	1,937	1,517	2,007	1,137	2,084	3.8%
142 Health & Life Ins.	10,311	9,599	7,003	5,429	7,003	0.0%
143 Retirement	1,755	1,487	1,906	1,116	1,979	3.8%
147 Unemployment Insurance	55	13	30	27	30	0.0%
510 Operating Insurance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	***
TOTAL:	36,040	34,242	37,184	22,967	38,332	3.1%

PUBLIC WORKS ADMINISTRATION	FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
	Amended	Actual	Amended	YTD(04/24)	Estimated	Change
	<u>Budget</u>	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>
111 Salaries-Fulltime	153,196	153,119	165,082	133,353	174,161	5.5%
112 Salaries-Overtime	650	158	500	127	500	0.0%
135 Salaries - longevity	3,750	3,750	1,400	900	1,400	0.0%
141 OASI	12,290	12,032	12,774	10,260	13,469	5.4%
142 Health Insurance	20,633	20,632	20,588	17,158	24,723	20.1%
143 Retirement	11,354	11,237	12,137	9,784	12,803	5.5%
147 Unemployment	100	0	75	42	75	0.0%
245 Telephone	1,200	720	1,200	630	1,200	0.0%
255 Information Technology	0	0	2,000	0	2,000	0.0%
280 Training	750	205	500	0	500	0.0%
321 Litter Collection	1,000	295	1,000	235	1,000	0.0%
326 Uniforms	8,000	6,313	3,000	1,105	6,000	100.0%
510 Operating Insurance	3,875	2,416	2,750	2,652	2,750	0.0%
540 Depreciation Expense	0	0	0	0	0	***
799 Contingency	<u>42</u>	<u>0</u>	<u>8,026</u>	<u>0</u>	<u>25,000</u>	211.5%

	TOTAL:	216,840	210,878	231,032	176,246	265,580	15.0%
TOTAL ADMINISTRATION		268,819	260,717	284,746	213,152	308,545	8.4%
43200 RESIDENTIAL GARBAGE(025)	FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%	
	Amended	Actual	Amended	YTD(04/24)	Estimated	Change	
	Budget	Expenses	Budget	Actual	Budget	Budgets	
111	Salaries-Fulltime	176,129	176,022	188,445	156,991	202,424	7.4%
112	Salaries-Overtime	3,550	2,985	6,750	1,816	6,750	0.0%
135	Salaries - longevity	4,872	4,650	3,010	2,050	3,010	0.0%
141	OASI	13,695	13,528	15,163	11,975	16,232	7.1%
142	Health & Life Ins.	37,546	35,286	57,715	42,545	77,290	33.9%
143	Retirement	10,001	8,743	14,308	7,712	15,332	7.2%
147	Unemployment Ins.	250	90	200	84	200	0.0%
251	Hiring Expense	379	379	400	0	400	0.0%
262	Maintenance & Repair	95,000	94,008	79,500	56,353	85,500	7.5%
290	Landfill	401,000	399,247	406,849	345,281	419,054	3.0%
320	Operating Supplies	2,250	2,005	2,000	350	2,000	0.0%
331	Gas	62,000	61,034	60,000	41,584	60,000	0.0%
342	Parts and Supplies	3,500	1,527	3,000	594	9,000	200.0%
510	Operating Insurance	25,000	24,859	23,104	25,587	28,145	21.8%
540	Depreciation Expense	0	0	0	0	0	***
935	Garbage Carts	19,782	19,781	18,000	10,665	18,000	0.0%
940	Purchase of Equipment	0	0	0	0	0	***
949	Small Equipment	0	0	0	0	0	***
	TOTAL:	854,954	844,146	878,444	703,586	943,339	7.4%
43200 COMMERCIAL GARBAGE (026)	FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%	
	Amended	Actual	Amended	YTD(04/24)	Estimated	Change	
	Budget	Expenses	Budget	Actual	Budget	Budgets	
111	Salaries-Fulltime	123,020	121,284	140,258	134,820	153,698	9.6%
112	Salaries-Overtime	8,000	7,668	8,300	8,036	6,000	-27.7%
114	Salaries-Parttime	17,587	16,169	20,567	15,094	20,567	0.0%
135	Salaries - longevity	7,707	5,950	2,960	2,000	2,960	0.0%
141	OASI	11,805	10,789	12,989	11,360	14,017	7.9%
142	Health & Life Ins.	40,737	39,504	55,690	46,349	55,690	0.0%
143	Retirement	9,222	6,691	10,721	8,160	11,706	9.2%
147	Unemployment Ins.	250	79	200	76	200	0.0%
251	Hiring Expense	300	278	500	0	500	0.0%
262	Maintenance & Repair	90,037	86,037	62,062	57,246	62,062	0.0%
290	Landfill	285,956	281,890	311,015	240,686	320,345	3.0%
320	Operating Supplies	700	565	700	74	700	0.0%
331	Gas	46,500	46,361	47,836	30,194	50,228	5.0%
510	Operating Insurance	20,321	19,540	25,231	23,214	25,231	0.0%
540	Depreciation Expense	0	0	0	0	0	***
935	Purchase of Dumpsters	20,400	20,353	22,050	13,165	23,153	5.0%
940	Purchase of Equipment	0	0	0	0	0	***
949	Small Equipment	0	0	0	0	0	***
	TOTAL:	682,542	663,158	721,079	590,474	747,057	3.6%
43200 BRUSH & LIMB (027)	FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%	
	Amended	Actual	Amended	YTD(04/24)	Estimated	Change	
	Budget	Expenses	Budget	Actual	Budget	Budgets	
111	Salaries-Fulltime	86,500	86,154	94,252	75,246	99,436	5.5%
112	Salaries-Overtime	5,300	4,619	7,700	5,639	5,700	-26.0%
135	Salaries - longevity	4,980	4,500	2,280	1,800	2,280	0.0%
141	OASI	7,352	6,605	7,821	5,793	8,217	5.1%
142	Health & Life Ins.	37,132	37,127	37,127	30,939	37,127	0.0%
143	Retirement	6,615	5,196	7,326	4,669	7,706	5.2%
147	Unemployment Ins.	110	42	100	42	100	0.0%
190	Chipping - Contractor	57,915	57,915	78,975	78,975	63,000	-20.2%
262	Maintenance & Repair	33,500	32,298	27,000	15,071	14,000	-48.1%
320	Operating Supplies	0	0	17	16	0	-100.0%
331	Gas	20,000	19,908	18,900	12,588	19,845	5.0%
510	Operating Insurance	4,494	4,185	5,738	5,734	6,312	10.0%

540	Depreciation Expense	0	0	0	0	0	***
940	Purchase of Equipment	0	0	0	0	0	***
949	Small Equipment	0	0	0	0	0	***
TOTAL:		263,898	258,549	287,236	236,512	263,723	-8.2%

	<u>FY22-23</u>	<u>FY22-23</u>	<u>FY23-24</u>	<u>FY23-24</u>	<u>FY24-25</u>	<u>%</u>	
43200 <u>LEAF COLLECTION (028)</u>	<u>Amended</u>	<u>Actual</u>	<u>Amended</u>	<u>YTD(04/24)</u>	<u>Estimated</u>	<u>Change</u>	
	<u>Budget</u>	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>	
111	Salaries-Fulltime	145,464	142,727	182,598	115,215	188,063	3.0%
112	Salaries-Overtime	5,750	5,646	7,000	4,172	7,000	0.0%
135	Salaries - longevity	6,685	6,685	1,430	800	1,430	0.0%
141	OASI	11,331	11,306	14,614	8,846	15,032	2.9%
142	Health & Life Ins.	51,933	51,830	54,592	44,318	45,311	-17.0%
143	Retirement	10,287	10,252	13,898	8,498	14,298	2.9%
147	Unemployment Ins.	250	111	250	102	250	0.0%
251	Hiring Expense	315	314	315	304	315	0.0%
262	Maintenance & Repair	13,800	13,789	40,386	39,687	17,500	-56.7%
320	Operating Supplies	9,400	9,107	6,370	5,824	6,689	5.0%
331	Gas	11,652	11,651	6,297	5,294	12,000	90.6%
510	Operating Insurance	9,506	9,280	11,766	11,763	11,506	-2.2%
540	Depreciation Expense	40,000	40,000	0	0	0	***
940	Large equipment	0	0	0	0	0	***
949	Small equipment	0	0	0	0	0	***
TOTAL:		316,373	312,699	339,516	244,822	319,393	-5.9%

	<u>FY22-23</u>	<u>FY22-23</u>	<u>FY23-24</u>	<u>FY23-24</u>	<u>FY24-25</u>	<u>%</u>	
43200 <u>RECYCLE PROGRAM (069)</u>	<u>Amended</u>	<u>Actual</u>	<u>Amended</u>	<u>YTD(04/24)</u>	<u>Estimated</u>	<u>Change</u>	
	<u>Budget</u>	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>	
111	Salaries-Fulltime	315,000	313,338	364,641	296,833	392,474	32.2%
112	Salaries-Overtime	18,500	17,338	16,000	15,762	14,000	-11.2%
114	Salaries-Parttime	0	0	0	0	0	***
135	Salaries - longevity	17,674	16,750	3,950	4,000	3,950	-1.3%
141	OASI	26,111	24,608	29,268	23,506	31,397	33.6%
142	Health & Life Ins.	114,575	113,052	129,858	103,399	138,128	33.6%
143	Retirement	23,435	22,799	27,754	22,184	29,795	34.3%
147	Unemployment Ins.	435	239	435	210	435	107.2%
220	Printing & Publication	0	0	0	0	0	***
251	Hiring Expense	1,325	801	1,000	74	1,000	1245.5%
262	Maintenance & Repair	43,000	42,694	31,080	31,865	32,634	2.4%
266	Repair of Building	12,500	12,452	14,900	9,521	16,900	77.5%
320	Operating Supplies	9,300	8,676	12,800	6,637	12,800	92.8%
331	Gas	45,406	45,405	27,960	24,607	40,598	65.0%
510	Operating Ins.	14,420	13,006	16,045	16,044	14,420	-10.1%
540	Depreciation Expense	30,000	30,000	0	0	0	***
935	Purchase of Dumpsters/Containers	25,113	25,113	28,035	27,667	29,437	6.4%
940	Equipment Purchase	0	0	0	0	0	***
949	Small Equipment	0	0	0	0	0	***
TOTAL:		696,794	686,269	703,726	582,309	757,967	7.7%

TOTAL SOLID WASTE OPERATIONS 2,814,561 2,764,821 2,930,001 2,357,703 3,031,479 3.5%

TOTAL SOLID WASTE EXPENDITURES 3,083,380 3,025,539 3,214,747 2,570,856 3,340,024 3.9%

CITY OF TULLAHOMA
Drug Fund
FY2024-2025 BUDGET

112 REVENUES		FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
		Amended	Actual	Amended	YTD(04/24)	Estimated	Change
		<u>Budget</u>	<u>Revenues</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>
33470	State & Federal Grants	0	0	0	6,311	0	***
35140	Drug Fines	11,603	9,776	11,200	17,329	11,200	0.0%
35200	Confiscated Money	17,500	83,529	10,000	8,863	10,000	0.0%
36100	Interest Income	150	938	200	2,958	200	0.0%
36320	Sale of Confiscated Items	0	5,897	0	6,150	0	***
36350	Insurance Recoveries	0	0	0	0	0	***
36990	Miscellaneous Income	0	0	0	0	0	***
37800	Appropriated Fund Balance	<u>803</u>	<u>0</u>	<u>73,875</u>	<u>0</u>	<u>50,875</u>	-31.1%
TOTAL:		30,056	100,140	95,275	41,611	72,275	-24.1%

EXPENDITURES		FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
		Amended	Actual	Amended	YTD(04/24)	Estimated	Change
		<u>Budget</u>	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>
42129	<u>Administration</u>						
112	Salaries - Overtime	4,900	3,921	4,900	1,205	4,900	0.0%
141	OASI	453	300	375	100	375	0.0%
190	Professional Service	0	0	0	0	0	***
220	Printing and Publications	0	0	0	0	0	***
262	Repair of Equipment	0	0	0	0	0	***
280	Training	900	0	0	0	0	***
310	Office Supplies	0	0	0	0	0	***
320	Operating Supplies	3,500	2,785	3,000	0	3,000	0.0%
321	Community Service (DARE)	0	0	0	0	0	***
323	Fingerprinting	0	0	0	0	0	***
799	General Expense	8,000	6,000	9,000	2,500	9,000	0.0%
940	Purchase of Equipment	0	0	66,000	63,402	42,000	-36.4%
949	Other Equipment Purchased	<u>11,500</u>	<u>7,000</u>	<u>12,000</u>	<u>7,212</u>	<u>13,000</u>	8.3%
TOTAL:		29,253	20,006	95,275	74,419	72,275	-24.1%

Tullahoma Industrial Development Board
FY 2024-2025 Budget

	FY2023 Actual Revenues	FY2024 Amended Revenues	FY2024 YTD(04/24) Actual	FY2025 Estimated Budget
<u>REVENUES</u>				
Bond Service Fees	1,000	1,000	1,000	1,000
Interest Income	260	200	256	200
Transfer From City General Fund	60,000	60,000	60,000	60,000
Rock Tenn Bldg Rental	22,750	0	0	0
Miscellaneous Income(insurance refund)	0	10,000	0	0
Appropriated Fund Balance	0	12,525	0	6,650
Total Revenues	84,010	83,725	61,256	67,850

	FY2023 Actual Expenses	FY2024 Amended Expenses	FY2024 YTD(04/24) Actual	FY2025 Estimated Budget
<u>EXPENDITURES</u>				
Postage	0	125	0	0
Legal Expense	100	200	0	200
Supplies & Copies	93	200	0	200
Membership & Dues	550	600	0	600
Utilities-Rock Tenn Bldg	0	500	0	0
Property & Liability Insurance	11,014	11,014	0	250
Meeting Expense	0	100	0	100
Training & Travel	0	2,000	0	1,500
Recruitment/Marketing	0	5,000	0	5,000
DREMC substation payment	60,000	60,000	60,000	60,000
Bldg repairs & contingency	0	3,986	0	0
Total Expenses	71,757	83,725	60,000	67,850

**Tullahoma Airport Authority
FY2024-2025 BUDGET**

REVENUES	FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
	Amended	Actual	Amended	YTD(04/24)	Estimated	Change
	<u>Budget</u>	<u>Revenues</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>
Operations						
33400 TN Aeronautics Division- Maintenance	15,000	15,000	15,000	0	15,000	0.0%
33200 TN Aeronautics	0	226,424	0	0	0	0.0%
33471 State Grant Revenue	295,000	0	0	0	0	***
33472 ACRGP-Covid 19 Grant	23,000	23,000	0	0	0	0.0%
33476 State Grant-Virtower	6,000	6,000	0	0	0	0.0%
36100 Interest Income	900	2,346	1,200	6,528	1,200	0.0%
36731 Event Sponsorships & AOPA	0	0	0	0	0	***
36990 Miscellaneous income	1,000	4,363	1,000	1,888	1,000	0.0%
37812 Community Hangar Rentals	32,810	24,152	30,000	11,232	25,000	-16.7%
37814 Sale of oil	2,050	2,999	2,000	1,988	2,000	0.0%
37515 Hangar leases	96,300	115,630	150,000	110,648	150,000	0.0%
37516 Sale of fuel	1,307,000	1,307,162	1,165,000	1,165,932	1,199,950	3.0%
37518 Office leases	792	792	726	770	726	0.0%
37840 Catering income	<u>100</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	-100.0%
TOTAL:	1,779,952	1,727,868	1,364,926	1,298,986	1,394,876	2.2%
Non-Operating Revenue						
37800 Appropriated Fund Balance	0	0	93,558	70,697	20,612	-78.0%
37801 Appropriated Fund Balance-restricted	0	0	0	0	0	***
37810 City of Tullahoma operating transfer	165,560	165,560	156,000	130,000	156,000	0.0%
37812 Coffee County appropriation	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>16,200</u>	<u>15,000</u>	0.0%
TOTAL:	180,560	180,560	264,558	216,897	191,612	-27.6%
TOTAL REVENUES	1,960,512	1,908,428	1,629,484	1,515,883	1,586,488	-2.6%

EXPENDITURES						
Administration	FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
	Amended	Actual	Amended	YTD(04/24)	Estimated	Change
	<u>Budget</u>	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budgets</u>
111 Salaries-Fulltime -TAA	130,051	130,050	160,956	127,527	169,809	5.5%
115 Salaries-Financial Administration	29,269	29,269	51,315	50,891	46,613	-9.2%
135 Salaries-Longevity	5,561	5,557	2,612	2,012	2,612	0.0%
141 OASi	12,597	12,527	15,138	13,690	16,756	10.7%
142 Health & Life Insurance	25,907	25,907	25,904	22,673	28,385	9.6%
143 Retirement	11,541	11,530	14,313	12,188	15,864	10.8%
147 Unemployment Insurance	245	91	100	63	150	50.0%
211 Postage	200	190	250	226	250	0.0%
220 Printing & Publication	1,200	1,094	1,100	509	1,100	0.0%
235 Memberships & Dues	750	708	750	658	750	0.0%
245 Telephone	6,188	6,124	5,700	4,129	5,700	0.0%
251 Hiring Expense	0	0	29	29	0	-100.0%
252 Legal Fees	2,500	0	2,700	0	2,700	0.0%
253 Audit fees	6,000	6,000	7,200	2,000	7,000	-2.8%
255 Information Tech.	7,292	6,585	6,500	6,422	6,000	-7.7%
262 Repair of Equipment	200	50	200	200	200	0.0%
280 Training & Travel	105	60	2,000	1,905	1,500	-25.0%
310 Office Supplies	3,350	2,257	3,350	1,817	3,350	0.0%
320 Operating Supplies	6,350	6,297	6,150	5,929	5,500	-10.6%
331 Gas & Oil	800	632	800	480	800	0.0%
510 Operating Insurance(liab & property)	8,000	7,964	10,728	10,727	11,801	10.0%
597 Capital Outlay-Interest Expense	6,400	5,281	4,661	4,661	4,661	0.0%
598 UDAG payments	19,000	17,328	18,000	14,440	18,000	0.0%

760	Transfer to capital projects- local match	295,000	0	0	0	0	***
790	Sponsored Events	0	0	0	0	0	***
795	Contingency	2,539	0	0	0	30,000	***
796	AOPA Fly-In Non-Grant	0	0	0	0	0	***
799	Miscellaneous expense	<u>0</u>	<u>0</u>	<u>9,983</u>	<u>9,989</u>	<u>0</u>	-100.0%
TOTAL:		581,045	275,501	350,439	293,164	379,500	8.3%

<u>Operations</u>		FY22-23 Amended Budget	FY22-23 Actual Expenses	FY23-24 Amended Budget	FY23-24 YTD(04/24) Actual	FY24-25 Estimated Budget	% Change Budgets
111	Salaries-Full time	36,885	36,881	39,101	34,028	48,852	24.9%
112	Salaries-O/T	0	0	100	0	0	-100.0%
114	Salaries-Part-time	69,410	69,407	64,775	62,846	52,775	-18.5%
135	Salaries-Longevity	5,550	5,550	240	0	240	0.0%
141	OASI	8,645	8,541	7,500	7,405	7,793	3.9%
142	Health & Life Insurance	10,293	9,994	10,294	8,353	10,294	0.0%
143	Retirement	2,859	2,660	2,866	2,538	3,581	24.9%
147	Unemployment Insurance	250	115	150	113	150	0.0%
240	Utilities-Electric	31,752	31,295	31,752	24,896	31,752	0.0%
244	Utilities- Gas	2,200	1,755	2,200	1,156	2,200	0.0%
251	Hiring Expense	300	79	300	91	300	0.0%
262	Repair of Equipment	2,100	293	3,000	0	3,000	0.0%
263	NDB/SDF/PAPI	100	100	100	100	100	0.0%
265	Tractor & fuel	10,660	10,659	10,500	6,908	10,500	0.0%
266	Building maintenance	17,197	16,355	18,000	15,396	18,000	0.0%
267	Fuel Tanks	7,000	6,796	11,800	11,596	7,000	-40.7%
269	Airfield maintenance	19,500	18,136	16,700	13,762	19,500	16.8%
283	Catering Expense	100	0	0	0	0	***
320	Operating Supplies	0	0	0	0	3,600	***
326	Uniforms	0	0	0	0	1,200	***
330	Purchase of oil for sale	3,400	3,319	3,100	2,326	3,100	0.0%
350	Cost of goods sold	1,126,214	1,126,208	1,010,500	985,138	952,664	-5.7%
510	Operating Insurance	21,961	21,883	27,625	27,625	30,388	10.0%
937	Airfield Capital repair	0	0	0	0	0	***
938	Terminal & Hangar Capital repair	0	0	0	0	0	***
939	Fuel Tanks Replacement	0	0	0	0	0	***
940	Equipment - Large	0	0	18,442	18,442	0	-100.0%
945	Vehicles & Equipment	0	0	0	0	0	***
949	Terminal Bldg furnishings	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	***
TOTAL:		1,376,376	1,370,027	1,279,045	1,222,719	1,206,988	-5.6%

Total Expenditures 1,957,421 1,645,527 1,629,484 1,515,883 1,586,488

**TAEDC
FY2024-2025 BUDGET**

	FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
	Amended	Actual	Amended	YTD(04/24)	Estimated	Change
	Budget	Revenues	Budget	Actual	Budget	Budgets
31500 TIF Application Fee	525	396	400	2,949	400	0.0%
36100 Interest Income	550	1,445	700	2,835	700	0.0%
33470 Grant revenue - Tourism	0	0	0	0	0	***
36990 Miscellaneous Income	0	315	0	0	0	***
37800 City of Tullahoma-Operations	175,000	186,696	185,000	154,167	185,000	0.0%
37801 City of Tullahoma-Tourism	20,000	15,000	15,000	12,500	15,000	0.0%
37802 City of Tullahoma-Downtown	20,000	15,000	15,000	12,500	15,000	0.0%
31930 City of Tullahoma TIF Payment	85,000	58,370	85,000	67,430	85,000	0.0%
31931 Coffee County TIF Payment	105,000	77,174	105,000	88,629	105,000	0.0%
37810 Appropriated Fund Balance	0	0	19,276	0	31,925	65.6%
Total Revenue:	406,075	354,395	425,376	341,010	438,025	3.0%

	FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
	Amended	Actual	Amended	YTD(04/24)	Estimated	Change
	Budget	Expenses	Budget	Actual	Budget	Budgets
52000 Economic Development (010)						
111 Salaries-Fulltime	87,800	86,767	92,858	73,572	97,965	5.5%
115 Salaries-Administrative Support	5,350	5,305	6,263	4,962	6,607	5.5%
135 Salaries - longevity	2,435	2,390	965	568	965	0.0%
141 OASI	7,217	6,878	7,657	5,771	8,074	5.4%
142 Health Insurance	19,448	19,447	18,563	16,243	19,492	5.0%
143 Retirement	4,762	4,556	7,266	3,936	7,665	5.5%
147 Unemployment	230	189	199	22	200	0.5%
190 Professional Services	30,350	30,094	30,400	30,358	30,350	-0.2%
220 Printing & Publications	1,250	1,098	1,250	329	1,250	0.0%
235 Memberships & Dues	2,320	2,320	1,785	1,667	1,785	0.0%
245 Telephone	1,020	599	800	450	800	0.0%
252 Legal Services	500	0	500	0	500	0.0%
253 Auditing Services	1,500	1,500	1,800	0	7,000	288.9%
255 Information Technology	1,900	1,056	2,500	0	2,500	0.0%
262 Maintenance & Repair	500	299	500	36	500	0.0%
280 Travel & Training	16,000	11,979	16,000	11,615	16,000	0.0%
310 Office Supplies	400	122	700	535	400	-42.9%
322 Recruiting & Marketing	11,900	5,596	11,900	4,733	11,900	0.0%
331 Gas	700	509	700	272	700	0.0%
510 Operating Insurance	2,291	1,531	2,520	543	2,772	10.0%
540 Depreciation Transfer	0	0	0	0	0	***
790 TIF Bank Escrow Payment	170,000	135,744	190,000	0	190,000	0.0%
799 Special Events	2,781	1,109	1,600	0	600	-62.5%
949 Small Equipment	0	0	0	0	0	***
Total Economic Development	370,654	319,086	396,726	155,611	408,025	2.8%

	FY22-23	FY22-23	FY23-24	FY23-24	FY24-25	%
	Amended	Actual	Amended	YTD(04/24)	Estimated	Change
	Budget	Expenses	Budget	Actual	Budget	Budgets
52000 Tourism (020)						
111 Salaries-Fulltime	5,000	0	0	0	0	***
114 Salaries-Parttime	0	0	0	0	0	***
135 Salaries - longevity	0	0	0	0	0	***
141 OASI	383	0	0	0	0	***
142 Health Insurance	0	0	0	0	0	***
143 Retirement	0	0	0	0	0	***
147 Unemployment	0	0	0	0	0	***
190 Professional Services	500	0	2,650	0	2,650	0.0%
195 Historic Signs	1,600	600	1,600	600	1,600	***
196 TDTD Grant Service	0	0	0	0	0	***
220 Printing & Publication	2,425	1,150	2,425	700	2,425	0.0%

235	Membership & Dues	2,000	2,000	2,000	2,000	2,000	0.0%
255	Technology	600	0	0	0	600	***
310	Office Supplies	300	31	600	0	300	-50.0%
799	Events	5,000	0	4,375	0	5,425	24.0%
900	Grant expense	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	***
	Total Tourism	17,808	3,781	13,650	3,300	15,000	9.9%

52000	<u>Downtown (030)</u>	<u>FY22-23</u> <u>Amended</u> <u>Budget</u>	<u>FY22-23</u> <u>Actual</u> <u>Expenses</u>	<u>FY23-24</u> <u>Amended</u> <u>Budget</u>	<u>FY23-24</u> <u>YTD(04/24)</u> <u>Actual</u>	<u>FY24-25</u> <u>Estimated</u> <u>Budget</u>	<u>%</u> <u>Change</u> <u>Budgets</u>
111	Salaries-Fulltime	5,000	0	0	0	0	***
114	Salaries-Parttime	0	0	0	0	0	***
135	Salaries - longevity	0	0	0	0	0	***
141	OASI	383	0	0	0	0	***
142	Health Insurance	0	0	0	0	0	***
143	Retirement	0	0	0	0	0	***
147	Unemployment	0	0	0	0	0	***
190	Professional Services	1,000	450	4,212	300	4,212	0.0%
195	Grant Professional Services	0	0	0	0	0	***
196	ARC Wifi Grant Services	0	0	0	0	0	***
211	Postage	300	0	300	0	300	0.0%
220	Printing & Publication	2,000	0	2,000	0	2,000	0.0%
235	Membership & Dues	630	0	630	0	630	0.0%
262	Repairs-D/T WIFI, Etc	0	0	0	0	0	***
280	Training & Travel	0	0	0	0	0	***
310	Office Supplies	300	0	300	0	300	0.0%
325	Grant Supplies	0	0	0	0	0	***
799	Events	<u>8,000</u>	<u>0</u>	<u>7,558</u>	<u>0</u>	<u>7,558</u>	0.0%
	Total Tourism	17,613	450	15,000	300	15,000	0.0%
	Total TAEDC	406,075	323,317	425,376	159,211	438,025	

CITY OF TULLAHOMA
DEBT SERVICE FUND
FY2024-2025 BUDGET

<i>REVENUES</i>		FY22-23	FY22-23	FY23-24	FY23-24	FY24-25
		Amended	Actual	Amended	YTD(04/24)	Estimated
		<u>Budget</u>	<u>Revenues</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
36100	Bond Interest	0	0	1,000	0	0
36300	Refunding Bond Proceeds			0		
36910	Debt Service-Re-Offering Premium	0	0	0	0	0
36410	General Fund Transfer	1,259,851	1,259,851	1,246,456	950,156	1,433,215
36420	School Board Transfer	2,735,120	2,622,294	3,185,607	2,079,050	3,175,795
37800	Appropriated Fund Balance	18,968	0	74,036	0	40,000
	Interest Income	0	4,707	0	1,814	0
TOTAL REVENUES:		<u>4,013,939</u>	<u>3,886,852</u>	<u>4,507,099</u>	<u>3,031,020</u>	<u>4,649,010</u>
<i>EXPENDITURES</i>		FY22-23	FY22-23	FY23-24	FY23-24	FY24-25
		Amended	Actual	Amended	YTD(04/24)	Estimated
		<u>Budget</u>	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
<i>City of Tullahoma</i>						
49106-611-010	2009 TMBF City Note-Principal	48,000	48,000	50,000	0	52,000
49106-631-010	2009 TMBF City Note-Interest	29,745	20,578	27,585	21,697	25,335
49109-611-010	2013 Pool renovation - Principal	95,000	95,000	96,000	0	97,000
49109-631-010	2013 Pool renovation - Interest	60,170	60,170	67,820	54,725	64,940
49111-611-010	2015 TMBF Loan - Recreation proj. Prin.	119,000	119,000	120,000	0	122,000
49111-631-010	2015 TMBF Loan - Recreation proj. Int.	83,753	83,753	87,320	76,674	83,720
49112-611-010	2016 TMBF loan (ref 2005 bonds) Prin	325,000	325,000	340,000	340,000	350,000
49112-631-010	2016 TMBF loan (ref 2005 bonds) Int	32,825	32,825	25,122	25,122	17,064
49113-611-010	2017 TMBF City-Principal	310,000	310,000	317,000	317,000	325,000
49113-631-010	2017 TMBF City-Interest	165,326	165,326	157,645	157,645	149,781
49114-631-010	2023 TMBF City-Interest	0	0	30,000	3,545	183,375
49500-254-001	Fiscal Agent Fees/Debt Issuance	10,000	1,100	3,000	1,403	3,000
	Total City	<u>1,278,819</u>	<u>1,260,751</u>	<u>1,321,492</u>	<u>997,811</u>	<u>1,473,215</u>
49157-211-020	2009 TMBF School (\$12M)-Principal	492,000	492,000	514,000	0	537,000
49157-231-020	2009 TMBF School (\$12M)-Interest	342,135	229,309	319,995	245,327	296,865
49161-611-020	2013 THS roof renovation- Principal	80,000	80,000	82,000	82,000	84,000
49161-631-020	2013 THS roof renovation- Interest	8,585	8,585	6,212	6,212	3,780
49162-611-020	2020 Ref School (2006-2010)-Principal	1,055,000	1,055,000	1,055,000	1,055,000	1,100,000
49162-631-020	2020 Ref School (2006-2010)-Interest	297,050	297,050	244,300	244,300	191,550
49163-611-020	2021 Farrar School Bonds-Principal	25,000	25,000	530,000	530,000	555,000
49163-631-020	2021 Farrar School Bonds-Interest	435,350	435,350	434,100	434,100	407,600
51000-790-020	Transfer to City School-Bond Projects	0	0	0	0	0
	Total School	<u>2,735,120</u>	<u>2,622,294</u>	<u>3,185,607</u>	<u>2,596,939</u>	<u>3,175,795</u>
	Total Expenditures	<u>4,013,939</u>	<u>3,883,045</u>	<u>4,507,099</u>	<u>3,594,750</u>	<u>4,649,010</u>

**Revolving Loan Funds
FY2024-2025 BUDGET**

REVENUES	FY2023 Actual	FY2024 Amended	FY2024 YTD(04/24)	FY2025 Estimated
Commercial (UDAG)				
	<u>Revenues</u>	<u>Budget</u>	<u>Actual</u>	<u>Revenues</u>
311 Loan Payments	202,293	200,000	143,112	150,000
311 Application Fees	50	100	-	100
311 Interest Earnings	9,716	4,000	29,758	10,000
311 Miscellaneous	16	50	-	50
311 Appropriated Fund Balance	113,944	412,850	-	461,850
UDAG Totals:	326,019	617,000	172,870	622,000
Small Business (USDA)				
	<u>Revenues</u>	<u>Budget</u>	<u>Actual</u>	<u>Revenues</u>
321 Loan Payments	35,052	15,000	7,981	7,500
321 Application Fees	25	50	25	50
321 Credit Report Fees	0	0	0	0
321 Interest Earnings	1,572	600	5,337	3,000
321 Appropriated Fund Balance	0	45,050	0	50,150
USDA Totals:	36,649	60,700	13,343	60,700
TOTAL REVENUES	362,668	677,700	186,213	682,700

EXPENDITURES	FY2023 Actual	FY2024 Amended	FY23-24 YTD(04/24)	FY2025 Estimated
Commercial (UDAG)				
	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Expense</u>
311 Loan Administration	1,019	2,000	53	2,000
311 Demolition of condemned property	-	15,000	-	20,000
311 Commercial Loans	325,000	600,000	-	600,000
311 Sign improvement grants	-	-	-	-
UDAG Totals:	326,019	617,000	53	622,000
Small Business (USDA)				
	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Expense</u>
321 Loan Administration	0	200	0	100
321 Legal Expense	0	500	0	500
321 Loan fees	0	0	0	100
321 Small Business Loans	7,500	60,000	0	60,000
USDA Totals:	7,500	60,700	0	60,700
TOTAL EXPENDITURES	333,519	677,700	53	682,700

CITY OF TULLAHOMA
Equipment Reserve Fund
FY2024-2025 BUDGET

611

	FY2023	FY2024	FY2024	FY2025
<i>REVENUES</i>		Amended	YTD(06/24)	Estimated
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Revenues</u>
State/Federal Grants	0			
Interest Income	13,821	5,000	32,764	5,000
Police Surplus Sale	0	0	11,244	
Fire Surplus Sale	0	925	1,925	
Sale of equipment	1,047	10,000	0	10,000
Insurance Recoveries	266,223	33,603	42,528	0
Transfers from General Fund	405,000	0	0	0
Transfers from Solid Waste	40,000	0	0	0
Transfers from TAEDC	0	0	0	0
Transfer from Loan Proceeds	0	0	0	0
Approp. Fund Balance	4,182	997,686	256,539	829,555
TOTAL:	730,273	1,047,214	345,000	844,555

	FY2023	FY2024	FY2024	FY2025
<i>EXPENDITURES</i>		Amended	YTD(06/24)	Estimated
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Expense</u>
41100 <u>Administration</u>				
799-001 Miscellaneous-Equip Reserve	0	2,225	0	52,225
940-003 Administration-Vehicle	0	17,751	0	0
940-001 Administration-Equipment	0	17,265	0	65,000
949-007 Technology-Equipment	0	45,000	22,298	70,453
940-008 Planning-Equip & Vehicles	0	16,341	0	16,341
940-012 Police-Equip & Vehicles	254,833	163,217	2,025	161,192
949-012 Police-Vehicle Accessories	20,814	24,500	24,106	0
940-010 Fire-Equip&Vehicles	0	143,080	110,359	32,721
940-023 Public Works -Equip & Vehicles	8,055	271,560	0	271,560
940-025 Solid Waste-Equipment/Vehicles	446,571	50,377	0	65,377
940-036 Recreation-Equip & Vehicles	0	265,898	186,212	79,686
790-001 Contingency	0	0	0	0
940-010 TAEDC-Vehicles	0	30,000	0	30,000
TOTAL:	730,273	1,047,214	345,000	844,555

CITY OF TULLAHOMA
Building Repair Reserve
FY2024-2025 BUDGET

612		FY2023	FY2024	FY2024	FY2025
	REVENUES	Actual	Amended	YTD(04/24)	Estimated
		<u>Revenues</u>	<u>Budget</u>	<u>Actual</u>	<u>Revenue</u>
36100	Interest Income	11,826	10,000	36,220	15,000
36350	Insurance Recoveries	767,349	337,050	337,256	0
36410	Transfers from General Fund	0	0	0	0
36411	Transfer - Municipal Bldg	140,000	0	0	0
36413	Transfer-Fire Halls	0	0	0	0
36414	Transfer-Public Works Bldg	30,000	0	0	0
36415	Transfer-Recreation Bldg	190,000	0	0	0
36416	Transfers from Solid Waste	0	0	0	0
36990	Miscellaneous Income	0	0	0	0
37800	Approp. Fund Balance	0	1,543,691	524,691	977,574
	TOTAL:	1,139,175	1,890,741	898,167	992,574

	EXPENDITURES	FY2023	FY2024	FY2024	FY2025
		Actual	Amended	YTD(04/24)	Estimated
		<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Expense</u>
	<u>Administration</u>				
41800-266-005	Repairs-Municipal Bldg	11,786	478,377	27,337	451,040
41800-266-010	Repairs-Planning Annex	0	25,000	18,967	6,033
42200-266-017	Repairs - Fire Hall	164,182	39,534	0	39,534
43333-266-010	Repairs-Public Works	441,039	678,600	645,682	32,918
43200-266-065	Repairs-Solid Waste	0	106,000	0	106,000
44400-266-034	Repairs-Community Center	24,048	145,242	9,703	135,539
44400-266-035	Repairs-Pool	28,012	186,988	13,563	173,425
44400-266-036	Repairs-Recreation/Parks	0	164,000	137,552	26,448
44400-760-016	Transfer to Capital Projects-313	0	20,000	20,000	0
44143-266-016	Repairs-Animal Control	0	47,000	25,363	21,637
41800-266-011	Repairs - Misc. Buildings	0	0	0	0
51000-760-048	Repairs-Civic Center	0	0	0	0
51000-760-050	Repairs-Senior Center	0	0	0	0
	TOTAL:	669,067	1,890,741	898,167	992,574

CITY OF TULLAHOMA
Internal Service Fund
FY2024-2025 BUDGET

607		FY2023	FY2024	FY2024	FY2025	%
	REVENUES	Actual	Amended	YTD(06/24)	Proposed	Change
		Revenues	Budget	Actual	Budget	Budgets
	Interest Income	19,581	7,000	68,302	7,000	0%
	Pharmacy Rebate	103,136	100,000	0	100,000	0%
	Transfers from Other Funds	2,444,750	2,491,932	2,526,816	2,508,292	1%
	Approp. Fund Balance	0	556,007	0	555,112	0%
	TOTAL:	2,567,468	3,154,939	2,595,118	3,170,404	0%
	 EXPENDITURES	FY2023	FY2024	FY2024	FY2025	%
		Actual	Amended	YTD(06/24)	Proposed	Change
	<u>Administration</u>	Expense	Expense	Actual	Budget	Budgets
	Health Ins. Claims	1,702,405	2,413,491	1,913,848	2,423,456	0%
	Plan Administration	531,026	585,598	331,582	585,598	0%
	Vision/Dental/Life/Dis	81,979	88,100	81,986	88,100	0%
	Benefits Consultant	36,750	36,750	27,563	36,750	0%
	ACA federal tax	5,414	6,000	4,924	6,000	0%
	Professional Services	4,570	18,500	5,751	22,500	22%
	Operating Supplies	0	1,000	0	1,500	50%
	Annual Health Fair	3,089	5,500	1,050	6,500	18%
	TOTAL:	2,365,234	3,154,939	2,366,704	3,170,404	0%

**Capital Projects Budgets
FY2024-2025 BUDGET**

<u>City</u>	FY2023 Amended Budget	FY2023 Actual Revenues	FY2024 Budget	FY23-24 YTD(05/24) Actual	FY2025 Proposed Revenues
REVENUES					
302 ARPA Grant Revenue	2,901,116	2,901,116	0	0	0
302 TDEC Grant Revenue	2,370,558	0	2,370,558	0	2,370,558
302 ARPA Appropriated Fund Balance	2,901,116	0	4,745,274	0	2,732,303
303 ARC Grant - Downtown	100,000	3,925	96,075	7,347	88,728
303 Transfer from General Fund	0	0	0	0	0
303 Appropriated Fund Balance	30,000	0	26,075	0	25,295
304 TECD Pivot & Recover Grant	75,000	70,000	5,000	5,000	0
304 ECD Projects- sale of land	0	0	0	425,000	0
305 SRTS- Grundy St.	5,761	0	0	0	0
305 STP Grant -Ledford Mills	1,042,699	23,361	1,032,442	48,403	984,039
305 STP Grant -Short Springs	41,281	52,885	40,783	0	40,783
305 Transfer from general fund	0	0	0	0	0
305 Interest Income	3,000	12,180	4,000	38,857	0
305 Appropriated Fund Balance	859,677	0	690,451	0	280,858
305 Sale of Land	0	113,330	0	0	0
306 THDA HOMES grant	750,000	0	750,000	150,630	599,370
312 Downtown Landscaping	0	0	30,641	27,641	3,000
312 Appropriated Fund Balance	0	0	0	0	27,641
313 Misc. Cap. Projects- from bldg res	0	0	20,000	20,000	0
313 Transfer from General Fund	0	0	120,000	120,000	0
313 Appropriated Fund Balance	50,000	0	49,653	0	49,306
314 CDBG-Grants	203,363	173,916	29,447	26,884	0
314 Trans. From General Fund	326,500	326,500	0	0	0
314 Appropriated Fund Balance	143,158	0	40,315	0	60,867
315 2019 STP Grant-Cedar sidewalks	767,360	1,154	766,206	5,392	760,814
315 Appropriated Fund Balance	363,049	0	304,750	0	298,551
316 CDBG Daycare Grant-Little Angels	250,000	10,000	241,000	231,400	8,460
316 CDBG- Transfer from other capital	0	0	1,000	1,000	0
319 2023 TMBF			7,500,000	1,737,000	5,763,000
319 Appropriated Fund Balance	0	0	0	1,737,000	662,341
City Totals:	13,183,638	3,688,365	18,863,670	4,581,554	14,755,914

<u>Airport</u>	FY2023 Amended Budget	FY2023 Actual Revenues	FY2024 Budget	FY23-24 YTD(05/24) Actual	FY2025 Proposed Revenues
320 Aeronautics Grant Revenue	581,781	96,103	485,678	82,755	402,923
320 Interest Income	30	86		0	0
320 Appropriated Fund Balance	30,590	0	30,380	0	30,155
320 Transfer From General Fund	0	0		0	0
320 Transfer from other capital	0	0		0	0

320 Transfer from Airport	0	0	0	0
Airport Totals:	612,401	96,189	516,058	82,755
TOTAL REVENUES	13,796,039	3,784,555	19,379,728	4,664,309

**Capital Projects Budgets
FY2024-25**

	FY2023	FY2023	FY2024	FY23-24	FY2025
EXPENDITURES	Amended	Actual		YTD(05/24)	Proposed
City	Budget	Expenses	Budget	Actual	Expenses
302 North Jackson Streetscape Design	400,000	21,353	84,672	27,446	57,226
302 Public Safety Radios	880,000	-	879,227	874,072	-
302 Patrol/SRO vehicles	0	-	540,000	349,026	190,974
302 Fire - SCBA units	0	-	416,370	414,570	-
302 Fire - replacement firetruck	0	-	1,285,016	0	1,285,016
302 TDEC Plans & Prof Services	511,600	-	511,600	12,323	499,277
302 TDEC Capital Construction	2,451,598	-	2,451,598	5,750	2,445,848
302 TDEC stormwater contingency	600,000	-	590,000	0	590,000
302 Johnson Lane Parking & Design	850,000	24,772	63,728	29,208	34,520
302 Waggoner Park Field Lighting	789,467	710,847	78,621	78,621	-
302 Residential Garbage Truck (2)	300,000	299,986	215,000	208,279	-
302 Contingency	1,390,125	-	-	0	-
303 ARC Downtown - Engineering	5,000	4,250	750	392	358
303 ARC Downtown- Admin.	10,000	3,600	6,400	1,550	4,850
303 ARC Downtown-Façade Grants	70,000	-	70,000	6,185	63,815
303 ARC-Downtown-Public Improvements	45,000	-	45,000	0	45,000
304 TECD Business Training Grant	75,000	70,000	5,000	5,000	-
305 Short Springs	122,150	111,495	10,655	13	10,642
305 SRTS-Grundy St.	20,972	16,375	0	0	-
305 STP Ledford Mill Project	1,297,198	24,650	1,272,548	111,309	1,161,239
305 Drainage-All Project	54,090	0	53,090	4,260	48,830
305 Transfer to Other Capital	0	0	1,000	1,000	-
305 Comprehensive Land Use Study	41,782	13,703	28,079	0	28,079
305 Sidewalk Repair/ADA	66,226	18,510	52,304	25,222	56,890
305 TUA Downtown Signalization	350,000	0	350,000	334,442	-
306 HOMES housing rehab expense	750,000	0	750,000	150,630	599,370
312 Downtown Landscaping	0	0	30,641	0	30,641
313 Baltz Historic Building	50,000	347	49,653	347	49,306
313 Waggoner Park backstop	0	0	140,000	139,690	-
314 CDBG Stormwater-Professional Services	4,000	1,009	5,000	3,382	-
314 Stormwater-Capital Outlay	595,000	595,000	0	0	-
314 Administrative Expenses-CDBG	14,021	7,250	6,771	2,950	-
314 Transfer to other capital	60,000	0	57,991	0	60,867
315 Police Facility	38,752	22,930	15,822	0	15,822
315 STP Cedar lane sidewalks	955,261	1,837	953,424	6,341	947,083
315 Sidewalks-Kings Lane/Ovoca	99,649	27,382	72,267	5,250	67,017

315 CD Stamps Roof & HVAC	17,785	7,304	10,481	0	-
315 Silver Street Park	18,962	0	18,962	0	29,443
316 CDBG Daycare Grant-Little Angels	250,000	10,000	240,000	231,540	8,460
316 CDBG- Daycare Added expense	0	0	2,000	0	-
319 Kings Lane/Ovoca Sidewalk	0	0	703,750	618,784	84,966
319 Johnson lane Restrooms & pavillion	0	0	827,812	228,653	599,159
319 Johnson lane parking	0	0	800,000	0	800,000
319 Tara Estates Drainage	0	0	250,000	5,571	244,429
319 North Jackson Crosswalk	0	0	400,000	0	400,000
319 William Northern Roadway, signal	0	0	950,000	7,669	942,331
319 City Hall Renovation	0	0	1,750,000	0	1,750,000
319 So. Jackson Center roof	0	0	300,000	168,982	131,018
319 TMBF Loan issuance cost	0	0	45,000	45,000	-
319 Parks Maintenance Bldg	0	0	400,000	0	400,000
319 Rock Creek Bridge Repair	0	0	90,000	0	90,000
319 TMBF Loan Contingency	0	0	983,438	0	983,438
City Totals:	13,183,638	1,992,600	18,863,670	4,103,457	14,755,914

	FY2023	FY2023	FY2024	FY23-24	FY2025
	Amended	Actual		YTD(06/24)	Proposed
Airport	<u>Budget</u>	<u>Expenses</u>	<u>Budget</u>	<u>Actual</u>	<u>Expenses</u>
320 19821-Runway 24 Lighting	60,000	20,876	39,124	0	39,124
320 19421-Airport Layout Plan	142,401	53,868	88,533	14,102	74,431
320 FY21 N. Taxiway rehab construct	0	0		0	0
320 FY23 Obstruction Mitigation	140,000	16,606	123,394	9,178	114,216
320 FY23 Airfield Electrical Vault	155,000	0	155,000	32,619	122,381
320 FY23 Turf Runway Regrading	50,000	0	50,000	13,929	36,071
320 FY23 Land Acquisition	65,000	4,993	60,007	13,152	46,855
Airport Totals:	612,401	96,343	516,058	82,980	433,078

TOTAL EXPENDITURES	13,796,039	2,088,943	19,379,728	4,186,437	15,188,992
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ACCOUNT NUMBER	FY 24 Budget (amended 8.15.23)	FY24 Projected End of Year	FY25 Budget
UNDESIGNATED FUND BALANCE	300,000	0	0
40100 COUNTY TAXES			
40110 CURRENT PROPERTY TAX-COFFEE CO.	6,128,011	6,609,130	6,250,571
40111 CURRENT PROPERTY TAX -FRANKLIN CC	190,000	230,362	199,500
40120 TRUSTEE'S COLLECTION-PRIOR YEAR	150,000	123,529	150,000
40130 CIRCUIT CLERK/C&M-PRIOR YEAR	27,500	24,311	27,500
40140 INTEREST & PENALTY	42,000	27,679	42,000
40161 PAYMENTS IN LIEU-TVA	100,000	102,654	100,000
TOTALS ACCOUNT NUMBER 40100	6,637,511	7,117,664	6,769,571
40600 CITY SCHOOL DISTRICT REVENUES			
40710 LOCAL OPTION SALES TAX	5,440,238	6,777,298	6,186,101
TOTALS ACCOUNT NUMBERS 40600/40700	5,440,238	6,777,298	6,186,101
41000 LICENSES & PERMITS			
41110 MARRIAGE LICENSES	1,300	1,541	1,350
TOTALS ACCOUNT NUMBER 41000	1,300	1,541	1,350
43000 CHARGES FOR SERVICES			
43511 TUITION-REGULAR DAY STUDENTS	196,500	196,500	196,500
43570 RECEIPTS FROM INDIVIDUAL SCHOOLS	5,000	21,227	5,000
43990 OTHER CHARGES FOR SERVICES		0	
TOTALS ACCOUNT NUMBER 43000	201,500	217,727	201,500
44000 OTHER LOCAL REVENUE			
44110 INTEREST EARNED	85,000	264,805	120,000
44170 OTHER REVENUE	0	1,464	0
44300 NURSING REIMBURSEMENT	0	205,232	65,000

44520 INSURANCE RECOVERY	0	2,328	0
44530 SALE OF EQUIPMENT	0	6,105	0
44560 DAMAGES RECOVERED FROM INDIVIDUALS	0	487	0
44570 CONTRIBUTIONS & GIFTS	23,000	24,877	23,000
44570 CONTRIBUTIONS & GIFTS - TEF	0	0	0
44900 CITY LIQUOR TAX	78,000	47,575	79,000
TOTALS ACCOUNT NUMBER 44000	186,000	552,873	287,000
46500 STATE EDUCATION FUNDS			
46510 TENNESSEE INVESTMENT IN STUDENT ACCOUNTS	23,357,557	24,228,896	24,732,866
46515 PRE-K	376,591	373,277	376,591
46590 OTHER STATE EDUCATION FUNDS-CSH	0	11,195	0
46592 INTERNET CONNECTIVITY	0	0	0
46595 STUDENT MANAGEMENT SYSTEM	0	0	0
46610 CAREER LADDER	60,000	52,490	60,000
TOTALS ACCOUNT NUMBER 46500	23,794,148	24,665,858	25,169,457
46800 OTHER STATE REVENUES			
46840 STATE "DICKEL" TAX	2,100	2,405	2,100
46982 SCHOOL SAFETY	145,208	145,208	0
46990 PARENTAL LEAVE	0	20,972	0
TOTALS ACCOUNT NUMBER 46800	147,308	147,613	2,100
47100 FEDERAL FUNDS through STATE			
47143 IDEA PART-B HIGH COST	78,780	93,015	78,780

47210 JTPA/LITERACY PROGRAM	160,468	150,530	160,468
47590 OTHER FEDERAL THRU STATE		0	0
TOTALS ACCOUNT NUMBER 47100	239,248	243,545	239,248
49000 OTHER SOURCES /NON-REVENUE			
49810 CITY GENERAL FUND TRANSFERS	4,738,867	4,738,867	4,738,867
TOTALS ACCOUNT NUMBER 49000	4,738,867	4,738,867	4,738,867
TOTALS FOR GENERAL PURPOSE FUND	41,686,120	44,462,987	43,595,194
EXPENDITURES	FY24	FY24	FY25
ACCOUNT NUMBER	Budgeted	Projected End of Year	Budget
71100 REGULAR EDUCATIONAL PROGRAM			
116 TEACHERS	13,071,240	13,040,559	14,191,420
117 CAREER LADDER	30,548	29,646	30,000
163 EDUCATIONAL ASSISTANTS	1,114,730	1,119,847	1,338,460
195 SUBSTITUTE TEACHERS	330,000	334,150	330,000
201 SOCIAL SECURITY	901,884	839,273	985,173
204 STATE RETIREMENT	1,149,962	1,011,411	1,117,199
206 LIFE INSURANCE	22,355	22,315	23,431
207 MEDICAL INSURANCE	2,301,757	2,317,175	2,453,888
208 DENTAL INSURANCE	63,675	59,985	62,984
299 VISION INSURANCE	23,057	22,179	23,288
212 MEDICARE	210,925	201,146	230,403
355 TRAVEL	20,000	9,839	17,500
399- Other Contracted Services	0	8,906	0

429 INSTRUCTIONAL SUPPLIES & MATERIALS	364,500	364,500	352,000
449 TEXTBOOKS	400,000	400,000	400,000
499 - Other Supplies & Materials	0	28,208	12,500
524 STAFF DEVELOPMENT	10,000	3,473	10,000
599 OTHER CHARGES	115,000	143,244	115,000
722 REGULAR INSTRUCTIONAL EQUIPMENT	791,000	791,000	791,000
TOTAL 71100 ACCOUNT	20,920,632	20,746,856	22,484,246
71200 SPECIAL EDUCATION PROGRAM			
116 TEACHERS	1,886,322	1,825,267	1,896,333
117 CAREER LADDER	3,000	2,000	3,000
162 CLERICAL PERSONNEL	0	0	0
163 EDUCATIONAL ASSISTANTS	872,158	856,604	893,742
171 SPEECH PATHOLOGISTS	94,241	106,246	121,197
189 OTHER SALARIES		3,733	0
195 SUBSTITUTE TEACHERS	70,000	75,875	70,000
201 SOCIAL SECURITY	179,039	166,606	185,046
204 STATE RETIREMENT	213,832	194,548	204,022
206 LIFE INSURANCE	6,013	6,018	6,309
207 MEDICAL INSURANCE	548,990	598,705	642,234
208 DENTAL INSURANCE	17,192	16,199	17,133
212 MEDICARE	41,872	39,192	43,277
299 VISION INSURANCE	6,215	5,941	6,272
312 CONTRACTS WITH PRIVATE AGENCIES	146,000	0	50,000
355 TRAVEL		0	
399 OTHER CONTRACTED SERVICES		0	
429 INSTRUCTIONAL SUPPLIES & MATERIALS	32,000	35,190	50,000
499 OTHER INSTRUCTIONAL SUPPLIES	32,500	13,488	32,500

599 OTHER CHARGES		1,324		0
725 SPECIAL EDUCATION EQUIPMENT	10,000	14,341		10,000
APPROX AMOUNT FROM SPED TRANSFER				
TOTAL 71200 ACCOUNT	4,159,375	3,961,277		4,231,065
71300 VOCATIONAL EDUCATION PROGRAM				
105 SUPERVISOR/DIRECTOR	110,174	110,172		113,792
116 TEACHERS	532,460	515,952		599,208
117 CAREER LADDER	1,000	1,000		1,000
201 SOCIAL SECURITY	39,905	37,009		44,268
204 STATE RETIREMENT	55,693	46,399		52,979
206 LIFE INSURANCE	737	825		867
207 MEDICAL INSURANCE	89,965	96,621		102,322
208 DENTAL INSURANCE	2,220	2,376		2,497
299 VISION INSURANCE	787	842		885
212 MEDICARE	9,333	8,655		10,353
355 TRAVEL	12,000	15,000		12,000
429 INSTRUCTIONAL SUPPLIES AND MATERIAL	15,000	20,000		15,000
599 OTHER CHARGES	5,000	300		5,000
730 VOC EQUIPMENT	0	0		0
TOTAL 71300 ACCOUNT	874,274	855,151		960,171
72110 ATTENDANCE				
105 SUPERVISOR/DIRECTOR	103,380	103,379		106,639
162 CLERICAL PERSONNEL	44,200	28,845		34,653

24-25 GEN PURPOSE BUDGET

6/13/2024

201 SOCIAL SECURITY	9,150	7,352		8,760
204 STATE RETIREMENT	13,403	8,592		9,933
206 LIFE INSURANCE	192	174		192
207 MEDICAL INSURANCE	10,909	14,815		15,689
208 DENTAL INSURANCE	554	475		554
299 VISION INSURANCE	196	168		196
212 MEDICARE	2,140	1,719		2,049
355 TRAVEL	675	1,116		750
499 OTHER SUPPLIES AND MATERIALS	2,000	564		2,000
524 STAFF DEVELOPMENT	3,000	4,081		4,500
599 OTHER CHARGES	750	5,625		750
TOTAL 72110 ACCOUNT	190,549	176,905		186,665
72120 HEALTH SERVICES				
105 SUPERVISOR/DIRECTOR	73,008	76,009		74,468
131 NURSES	416,310	423,431		429,462
201 SOCIAL SECURITY	30,338	28,524		31,244
204 STATE RETIREMENT	34,317	33,001		33,511
206 LIFE INSURANCE	767	764		803
207 MEDICAL INSURANCE	100,869	101,857		107,867
208 DENTAL INSURANCE	2,220	2,112		2,220
299 VISION INSURANCE	787	749		2,220
212 MEDICARE	7,095	6,671		7,307
355 TRAVEL	300	737		300

413 DRUGS AND MEDICAL SUPPLIES	35,000	12,832		35,000
499 OTHER CHARGES	9,500	6,636		9,500
524 STAFF DEVELOPMENT	5,200	4,470		5,200
TOTAL 72120 ACCOUNT	715,710	697,793		739,101
72130 OTHER STUDENT SUPPORT				
117 CAREER LADDER	0	1,000		2,000
123 GUIDANCE PERSONNEL	643,684	667,560		699,892
161 SECRETARY	39,832	44,897		30,964
201 SOCIAL SECURITY	42,378	41,261		45,437
204 STATE RETIREMENT	56,901	48,007		49,101
206 LIFE INSURANCE	959	955		1,004
207 MEDICAL INSURANCE	97,337	104,980		111,174
208 DENTAL INSURANCE	2,497	2,376		2,497
299 VISION INSURANCE	984	936		984
212 MEDICARE	10,253	9,650		10,626
312 CONTRACTS W/PRIVATE AGENCIES	48,000	76,879		79,545
322 EVALUATION AND TESTING	15,000	116		15,000
524 STAFF DEVELOPMENT	340	95		340
TOTAL 72130 ACCOUNT	958,164	998,712		1,048,564
72210 INSTRUCTIONAL STAFF/ REG. INST. PROG.				
105 SUPERVISOR/DIRECTOR	256,808	257,653		270,518

117 CAREER LADDER	3,000	2,600		3,000
129 LIBRARIANS	292,476	269,859		290,178
161 SECRETARY	66,320	66,320		69,677
201 SOCIAL SECURITY	38,353	34,206		39,269
204 STATE RETIREMENT	35,977	37,049		44,019
206 LIFE INSURANCE	507	580		610
207 MEDICAL INSURANCE	51,960	54,912		58,152
208 DENTAL INSURANCE	1,554	1,676		1,761
299 VISION INSURANCE	551	594		1,761
212 MEDICARE	8,970	8,000		9,184
308 CONSULTANTS	0	0		0
355 TRAVEL	500	741		500
432 LIBRARY BOOKS	50,000	50,000		50,000
524 STAFF DEVELOPMENT	6,000	7,421		7,000
599 OTHER CHARGES	200	633		500
TOTAL 72210 ACCOUNT	813,175	792,244		846,130
72220 SPECIAL EDUCATION PROGRAM				
105 SUPERVISOR/DIRECTOR	120,165	119,873		117,502
117 CAREER LADDER	0	0		0
124 PSYCHOLOGIST	80,000	50,490		54,497
162 CLERICAL PERSONNEL	89,444	85,643		99,828
189 OTHER SALARIES	325,270	264,961		301,835
201 SOCIAL SECURITY	38,122	30,918		35,567
204 STATE RETIREMENT	26,167	29,961		34,993

24-25 GEN PURPOSE BUDGET

6/13/2024

206 LIFE INSURANCE	475	757	788
207 MEDICAL INSURANCE	42,340	76,488	81,001
208 DENTAL INSURANCE	1,376	2,098	2,198
212 MEDICARE	7,619	7,231	6,871
299 VISION INSURANCE	749	744	749
355 TRAVEL	5,000	3,615	3,000
399 OTHER CONTRACTED SERVICES	150,075	66,577	75,000
499 OTHER SUPPLIES & MATERIALS	22,500	27,479	22,500
524 STAFF DEVELOPMENT	34,000	38,653	37,500
599 OTHER CHARGES	10,000	37,449	26,500
TOTAL 7220 ACCOUNT	953,302	842,937	900,328
72250 TECHNOLOGY			
105 SUPERVISOR/DIRECTOR	121,466	125,110	131,439
117 CAREER LADDER	1,000	0	0
163 EDUCATIONAL ASSISTANTS	382,166	380,398	399,649
201 SOCIAL SECURITY	31,287	30,314	32,927
204 STATE RETIREMENT	39,770	38,267	40,203
206 LIFE INSURANCE	671	665	699
207 MEDICAL INSURANCE	57,795	59,048	62,532
208 DENTAL INSURANCE	1,942	1,848	1,942
212 MEDICARE	7,317	7,090	7,701
299 VISION INSURANCE	689	655	688
355 TRAVEL	4,000	3,520	4,000

435 OFFICE SUPPLIES	1,000	724	1,000
524 STAFF DEVELOPMENT	6,000	4,049	6,500
599 OTHER CHARGES	10,000	1,293	8,000
TOTAL 72250 ACCOUNT	665,103	652,981	697,281
72310 GENERAL ADMIN/BD OF EDUCATION			
191 DIRECTOR'S FEE	10,500	10,500	10,500
118 SECRETARY TO BOARD	0	0	0
201 SOCIAL SECURITY	651	698	651
205 HSA FRINGE	65,000	0	65,000
206 LIFE INSURANCE	2,655	2,362	0
207 MEDICAL INSURANCE	173,227	174,469	184,763
208 DENTAL INSURANCE	11,496	10,160	10,678
299 VISION INSURANCE	3,454	2,685	2,822
210 UNEMPLOYMENT COMPENSATION	10,000	5,679	10,000
211 LOCAL RETIREMENT	650,000	650,000	650,000
212 MEDICARE	152	163	152
305 AUDIT SERVICES	35,000	24,190	48,500
320 DUES AND MEMBERSHIP	19,500	20,177	19,500
331 LEGAL SERVICES	39,000	24,300	27,000
355 TRAVEL	4,500	0	4,500
506 LIABILITY INSURANCE	234,552	235,424	269,735
508 PREMIUM ON CORP. SURETY BONDS	2,500	2,479	2,500
510 TRUSTEE COMMISSION	150,000	150,000	150,000

513 WORKMEN'S COMPENSATION	156,522	156,522	180,000
524 STAFF DEVELOPMENT	30,000	33,402	30,000
599 OTHER CHARGES	25,000	31,743	25,000
TOTAL 72310 ACCOUNT	1,623,710	1,534,953	1,691,301
72320 OFFICE OF THE SUPERINTENDENT			
101 ADMINISTRATIVE OFFICER	189,155	189,155	192,938
117 CAREER LADDER	1,400	0	0
161 SECRETARY	72,470	72,470	76,137
201 SOCIAL SECURITY	16,308	14,322	16,683
204 STATE RETIREMENT	19,009	18,613	19,158
206 LIFE INSURANCE	192	190	200
207 MEDICAL INSURANCE	6,504	7,320	7,752
208 DENTAL INSURANCE	555	422	444
299 VISION INSURANCE	197	187	197
212 MEDICARE	3,814	3,697	3,902
307 COMMUNICATIONS	150,000	144,274	150,000
348 POSTAL CHARGES	6,000	6,767	6,000
355 TRAVEL	0		3,500
435 OFFICE SUPPLIES	10,000	6,173	10,000
524 STAFF DEVELOPMENT	18,000	8,851	18,000
599 OTHER CHARGES	20,000	18,281	18,000
TOTAL 72320 ACCOUNT	513,604	490,722	522,909
72410 OFFICE OF THE PRINCIPAL			
103 ASSISTANT PRINCIPALS	776,045	680,596	801,681

104 PRINCIPALS	856,750	857,066		876,712
117 CAREER LADDER	3,000	3,973		3,000
161 SECRETARIES	271,920	309,220		387,649
201 SOCIAL SECURITY	118,278	110,436		128,281
204 STATE RETIREMENT	137,355	134,099		134,281
206 LIFE INSURANCE	1,629	2,107		2,214
207 MEDICAL INSURANCE	184,080	229,694		243,246
208 DENTAL INSURANCE	4,717	5,835		6,133
299 VISION INSURANCE	1,672	2,069		2,175
212 MEDICARE	85,847	24,536		30,001
435 OFFICE SUPPLIES	25,000	25,843		25,000
524 STAFF DEVELOPMENT	2,500	1,965		2,500
599 OTHER CHARGES	1,000	96		1,000
TOTAL 72410 ACCOUNT	2,469,794	2,387,535		2,643,871
72510 FISCAL SERVICES				
105 SUPERVISOR/DIRECTOR	140,812	140,813		147,938
119 BOOKKEEPERS	193,564	193,563		203,357
201 SOCIAL SECURITY	20,731	19,856		21,780
204 STATE RETIREMENT	22,684	22,757		23,923
206 LIFE INSURANCE	383	380		399
207 MEDICAL INSURANCE	36,898	39,292		41,610
208 DENTAL INSURANCE	1,110	1,056		1,110
299 VISION INSURANCE	393	374		393
212 MEDICARE	4,848	4,644		5,094
355 TRAVEL		0		300
399 OTHER CONTRACTED SERVICES	47,500	38,724		47,500

435 OFFICE SUPPLIES	3,000	5,190		3,500
524 STAFF DEVELOPMENT	1,500	1,179		1,500
599 Other	0	2,155		1,500
TOTAL 72510 ACCOUNT	473,424	469,983		499,905
72520 HR/PERSONNEL				
105 SUPERVISOR/DIRECTOR	147,240	150,388		156,947
162 CLERICAL PERSONNEL	165,376	150,479		169,266
201 SOCIAL SECURITY	19,382	17,798		20,225
204 STATE RETIREMENT	25,653	22,009		23,846
206 LIFE INSURANCE	386	344		460
207 MEDICAL INSURANCE	42,336	34,727		36,776
208 DENTAL INSURANCE	1,056	792		1,056
299 VISION INSURANCE	393	346		393
212 MEDICARE	4,533	4,162		4,730
355 TRAVEL	500	991		1,000
435 OFFICE SUPPLIES	5,000	4,592		5,000
499 OTHER SUPPLIES AND MATERIALS	1,000	0		1,000
524 STAFF DEVELOPMENT	3,500	6,494		4,500
599 OTHER CHARGES	32,135	39,593		32,135
TOTAL 72110 ACCOUNT	448,490	432,715		457,334
72610 OPERATION OF PLANT				
166 CUSTODIAL PERSONNEL	810,372	820,365		838,713
201 SOCIAL SECURITY	50,243	49,269		52,000
204 STATE RETIREMENT	43,774	46,628		47,639
206 LIFE INSURANCE	2,230	2,163		2,271

207 MEDICAL INSURANCE	205,965	180,364		191,005
208 DENTAL INSURANCE	6,673	5,726		6,018
299 VISION INSURANCE	2,366	2,200		2,312
212 MEDICARE	11,750	11,522		12,161
399 OTHER CONTRACTED SERVICES	800,000	793,503		850,000
410 CUSTODIAL SUPPLIES	150,000	155,191		150,000
415 ELECTRICITY	950,000	985,456		1,000,000
434 NATURAL GAS	122,000	73,517		122,000
454 WATER AND SEWER	85,000	81,960		85,000
499 Other Supplies	0	0		8,000
599 OTHER CHARGES	2,000	15,964		6,500
TOTAL 72610 ACCOUNT	3,242,373	3,223,828		3,373,620
72620 MAINTENANCE OF PLANT				
189 OTHER SALARIES	618,276	523,224		645,393
201 SOCIAL SECURITY	38,333	31,655		40,014
204 STATE RETIREMENT	34,528	30,150		37,110
206 LIFE INSURANCE	1,054	908		954
207 MEDICAL INSURANCE	96,346	82,012		86,851
208 DENTAL INSURANCE	2,775	2,495		2,622
299 VISION INSURANCE	1,082	894		940
212 MEDICARE	8,965	7,403		9,358
335 MAINTENANCE AND REPAIR OF BLDGS	460,000	453,340		460,000
336 MAINTENANCE AND REPAIR OF EQUIP	150,000	153,735		150,000
338 MAINTENANCE and REPAIR VEHICLES	0	20,474		12,500
425 GASOLINE	18,000	13,884		16,000
499 OTHER SUPPLIES	1,500	11,346		10,000

717 MAINTENANCE EQUIPMENT	15,000	15,000	15,000
718 MOTOR VEHICLES	82,558	79,601	50,000
TOTAL 72620 ACCOUNT	1,528,418	1,426,121	1,536,743
72710 TRANSPORTATION			
146 BUS DRIVERS	136,000	188,497	185,000
189 OTHER SALARIES AND WAGES	124,000	149,048	150,000
201 SOCIAL SECURITY	16,120	21,134	20,770
204 STATE RETIREMENT	7,153	7,568	7,236
206 LIFE INSURANCE	100	95	100
207 MEDICAL INSURANCE	3,151	7,320	7,811
208 DENTAL INSURANCE	400	293	400
299 VISION INSURANCE	200	94	200
212 MEDICARE	3,770	4,943	4,858
338 MAINTENANCE AND REPAIR OF VEHICLES	35,000	28,546	35,000
425 GASOLINE	42,000	33,933	35,000
511 VEHICLE INSURANCE	0	0	0
599 OTHER CHARGES	14,000	15,158	14,000
717 TRANSPORTATION EQUIPMENT	126,000	126,000	145,000
TOTAL 72710 ACCOUNT	507,894	582,629	605,375
76100 REGULAR CAPITAL OUTLAY			
707 BUILDING IMPROVEMENTS	628,130	1,657,262	170,585
TOTAL 76100 ACCOUNT	628,130	1,657,262	170,585
TOTAL EXPENDITURES GENERAL PURPOSE FI	41,686,120	41,930,604	43,595,194

0

Federal FY25 - TCS

<u>Grant</u>	<u>Revenue</u>	<u>Expenses</u>
AALN k-8	\$50,000.00	\$50,000.00
CTE Perkins Basic	\$75,310.46	\$75,310.46
Title I	\$1,180,875.66	\$1,180,875.66
Title II	\$364,446.31	\$364,446.31
Title IV	\$29,150.00	\$29,150.00
Title V	\$93,907.78	\$93,907.78
IDEA Preschool	\$44,123.00	\$44,123.00
IDEA Part B	\$955,926.00	\$955,926.00
Totals	\$2,793,739.21	\$2,793,739.21

TULLAHOMA CITY SCHOOLS NUTRITION DEPARTMENT		BUDGET
REVENUE ACCOUNT		
NUMBER		24-25
43520	EARNINGS FROM TEMP. INVESTMENT	\$3,000.00
43521	RECEIPTS--STUDENT LUNCH	\$0.00
43522	RECEIPTS--ADULTS	\$30,000.00
43523	RECEIPTS--BREAKFAST	\$0.00
43525	A LA CARTE	\$650,000.00
44499	OTHER LOCAL REVENUES	
	TOTAL LOCAL INCOME	\$683,000.00
46520	STATE MATCHING FUNDS	\$25,000.00
	TOTAL STATE MATCHING	\$25,000.00
47111	USDA--LUNCH	\$1,200,000.00
47113	USDA--BREAKFAST	\$999,034.00
47112	USDA COMMODITY REIMBURSEMENT	\$125,000.00
47114	OTHER	\$98,500.00
	RECEIVED THROUGH STATE	\$2,422,534.00
	GRAND TOTAL	\$3,130,534.00
EXPENDITURES ACCOUNT		
NUMBER		
73105 105	SUPERVISOR	\$120,000.00
73100 165	CAFETERIA PERSONNEL	\$871,500.00
73100 201	SOCIAL SECURITY	\$50,000.00
73100 212	MEDICARE	\$11,000.00
73100-204	NEW RETIREMENT	\$28,000.00
73100-205	HSA FRINGE	\$1,034.00
73100 211	RETIREMENT	\$10,000.00
73100 207	HEALTH INSURANCE	\$175,000.00
73100 208	DENTAL INSURANCE	\$7,000.00
73100 206	LIFE INSURANCE	\$2,000.00
73100 299	VISION INSURANCE	\$2,000.00
73100 210	UNEMPLOYMENT	
73100 336	REPAIR OF EQUIPMENT	\$20,000.00
73100 354	TRANSPORTATION OF FOOD	\$8,000.00
73100 355	TRAVEL--PERSONNEL	\$50,000.00
73100 399	OTHER CONTRACTED SERVICES	\$50,000.00
73100 422	FOOD	\$1,400,000.00
73100 469	COMMODITIES	\$125,000.00
73100 499	OTHER MATERIALS AND SUPPLIES	\$125,000.00
73100 710	EQUIPMENT	\$75,000.00
	TOTAL EXPENDITURES	\$3,130,534.00



To: Board Members

From: Hank Jordan

Date: 6/14/2024

Subject: Amended Max Price Budget - Farrar Elementary School

At a special board meeting on 1/2/2024, an \$18,097,370 Guaranteed Max Price Budget (GMP) for the Farrar Elementary School project was approved. That budget was based on sealed bids collected on 12/21/23. There were four trades, however, where bids were not received, and the budget was based on estimates. These trades were HVAC, General Trades, Casework/Millwork, and Building Concrete.

These four trade packages were rebid in late January, with two trades exceeding their estimated costs. Additionally, it was discovered that some electrical work needed to the existing building is now required and not an alternate as originally thought. Based on these updates, the staff requests approval for a \$942,785.46 increase to the original GMP. The amended GMP budget would be \$19,040,155.46.

The table below presents more details on the cost increase.

HVAC Allowance Overage	\$501,525.00
Casework/Countertops Allowance Overage	\$135,879.00
Electrical Alternate	\$262,732.00
Business Tax	\$85.30
General Liability Insurance	\$4,242.53
Building Risk Insurance	\$1,066.00
Payment & Performance Bond	\$5,374.00
Contractor's 3.5% Fee	\$31,881.63
Total	\$942,785.46

**TULLAHOMA CITY SCHOOLS
 KOOL KIDS PROGRAM
 Proposed Budget 2024-2025**

PROJECTED REVENUE 2024 - 2025	
Tuition Fees	\$206,000.00
Registrations	<u>2,000.00</u>
TOTAL PROJECTED REVENUES 2024-2025	\$208,000.00
PROJECTED EXPENDITURES 2024 - 2025	
Personnel Costs	
Salaries	\$167,500.00
Employee Benefits	\$27,000.00
Total Personnel Costs	\$194,500.00
Non-personnel Costs	
Snacks	\$ 8,000.00
Consumable Supplies	4,000.00
Office Supplies	500.00
Training Expense	500.00
Field Trip Expense	<u>500.00</u>
Total Non-personnel Costs	\$ 13,500.00
TOTAL PROJECTED EXPENSES 2024 - 2025	\$208,000.00

***There will be NO proposed fee increases for the 2024-2025 school term.
 Registration/Tuition fees will not vary from the 2023-2024 term**

REVENUE	2024-2025
ACCOUNT NUMBER	PROPOSED
ARPA Grant Reserves	29797
43400 CHARGES FOR SERVICES	
43511 TUITION - REGULAR DAY STUDENTS	191,915
43521 - MEALS	10,000
43990 OTHER CHARGES FOR SERVICES	3,400
TOTALS ACCOUNT NUMBER 43400	205,315
44000 OTHER LOCAL REVENUE	
44110 INTEREST EARNED	
44170 OTHER REVENUE (ESSER)	0
44570 CONTRIBUTIONS & GIFTS	8,112
TOTALS ACCOUNT NUMBER 44000	8,112
TOTALS FOR LITTLE CATS	243,224
EXPENDITURES	2024-25
ACCOUNT NUMBER	PROPOSED
73400 Extended School Program	
105 SUPERVISOR/DIRECTOR	53,665
116 TEACHERS	134,459
201 SOCIAL SECURITY	11,664
204 STATE RETIREMENT	4,868
206 LIFE INSURANCE	165
207 MEDICAL INSURANCE	14,200
208 DENTAL INSURANCE	454
299 VISION INSURANCE	161
212 MEDICARE	2,728
429 INSTRUCTIONAL SUPPLIES & MATERIALS	9,361
435 OTHER SUPPLIES AND MATERIALS	1,500
599 OTHER CHARGES (MEALS)	10,000
TOTAL 72110 ACCOUNT	243,224
TOTAL EXPENDITURES LITTLE CATS	243,224

AGENDA ITEM NO. 25-77

DATE: July 28, 2025

TO: Board of Mayor and Alderman

FROM: Kenneth Pearson (Fire Chief)
Jason Quick, City Administrator

SUBJECT: Hazardous Materials truck and trailer transfer

BACKGROUND

Hazardous Materials Truck 706 (V305) and the associated hazardous materials trailer, designated as the hazmat response vehicle, have played a crucial role in responding to numerous hazardous material incidents both locally and in surrounding communities. Initially purchased with Homeland Security funds through District 6, all subsequent maintenance and service have been provided by the city.

The Tullahoma Fire Department is seeking approval to transfer ownership of the truck and trailer to the Coffee County Emergency Management Agency (EMA). Coffee County EMA will take responsibility for the hazmat response vehicle and trailer, including all future maintenance and service.

Deployments for hazardous materials incidents have been a collaborative effort between the Tullahoma and Manchester Fire Departments, and this partnership will continue to be a vital resource. Coffee County EMA will also respond to future hazardous materials incidents with the support of personnel from both the Tullahoma and Manchester Fire Departments.

RECOMMENDATION

Approve the transfer of Hazardous Materials Truck 706 and Hazardous Materials Trailer to Coffee County EMA.

FISCAL IMPACT

No fiscal impact

AGENDA ITEM NO. 25-78

DATE: July 28, 2025
TO: Board of Mayor and Alderman
FROM: Kenneth Pearson, Fire Chief
Jason Quick, City Administrator
SUBJECT: Firehall 2 Roof Replacement

BACKGROUND

The Tullahoma Fire Department is committed to maintaining its fire station facilities to ensure they remain in good working order. Firehall 2 roof condition has deteriorated over the years and needs replacement. The original roof was designed with 24” centers and 7/16” OSB which has caused the roof to dip between the trusses. To remedy this the new roof will have ¾” plywood installed to stabilize the roof in a manner that will not be prone to dipping between the trusses. Over the years, we have made repairs and patched this roof to eliminate leak issues, but it has reached a point of its lifespan that it is in need of replacement.

To address this issue, the Tullahoma Fire Department sought bids for the project from contractors: Barrett Construction, Ross Services Corporations, Horst Company, and Carden Construction submitted bid packages. Among the four, Barrett Construction submitted the lowest quote.

<u>Contractor Name</u>	<u>Amount</u>
Barrett Construction	\$ 70,448.00
Ross Services Corporation	\$ 79,335.13
Horst Company	\$ 89,975.00
Carden Construction	\$123,786.00

RECOMMENDATION

Staff recommend that the Board approve the quote from Barrett Construction to replace the current roof.

FISCAL IMPACT

The funds for this project will be provided from the budget account 612-42200-266-017.

ATTACHMENTS

- Bid from Barrett Construction
- Bid from Ross Services Corporation
- Bid from Horst Company
- Bid from Carden Construction

CITY OF TULLAHOMA



BID PACKAGE FOR TULLAHOMA FIRE DEPARTMENT STATION 2 ROOF AND REPAIRS BID

CITY OF TULLAHOMA
Request for Bids
201 W. Grundy Street
P.O. Box 807
Tullahoma, TN 37388
(931) 455-2648

Description: Work consists of the construction of Tullahoma Fire Department Station 2 Roof and Repairs at 1801 Ovoca Rd, Tullahoma, Tennessee.

Offer Due Date: June 6, 2025
2:00 p.m. Local Time

Bid Document No.: 2025-03

It is the purpose of this document to solicit bids for the City of Tullahoma (herein referred to as the City) for the Tullahoma Fire Department Station 2 Roof and Repairs. Quantities are NOT guaranteed. The City of Tullahoma reserves the right to accept or reject any or all bids received. The bids for the services specified will be received by the City at the below-specified location until the time and date cited. Bids received by the correct time and date will be opened and the name of each Contractor will be publicly read.

No pre-bid meeting will be held. Site visits by Bidders are encouraged and can be arranged by contacting Jasen Damron, Deputy Chief of Tullahoma Fire Department at (931) 455-0936.

Offer Opening and Submittal Location: City of Tullahoma
Assistant Finance Director
P.O. Box 807
201 W. Grundy Street
Tullahoma, TN 37388

Bids must be in the actual possession of the City of Tullahoma, Assistant Finance Director on or prior to the time and date, and at the location indicated above. Late Bids will not be considered. The entire bid package must be submitted in a sealed envelope and marked "TULLAHOMA FIRE DEPARTMENT STATION 2 ROOF AND REPAIRS BID" with the contractor's name and address clearly indicated on the envelope. Include license number, date of license, and classification on outside of bid envelope. Additional instructions for preparing an offer are provided within. FAX and EMAIL bids are NOT acceptable.

CONTRACTORS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE SOLICITATION.

For questions regarding
General Terms and Conditions contact:
Paige Jackson
Assistant Finance Director
(931) 455-2648 ext. 114

For questions regarding
Technical Specification contact:
Jasen Damron
Deputy Chief of Tullahoma Fire Department
(931) 455-0936

CITY OF TULLAHOMA

**Request for Bids
201 W. Grundy Street
P.O. Box 807
Tullahoma, TN 37388
(931) 455-2648**

**BID PACKAGE FOR
TULLAHOMA FIRE DEPARTMENT STATION 2 ROOF AND REPAIRS BID**

Section One	Terms and Conditions
Section Two	General Requirements
Section Three	Drawings
Section Four	Photographs
Section Five	Bid Submission Form

SECTION ONE
TERMS AND CONDITIONS

CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

Page 1 of 5

Evaluation Criteria: Representatives from the City will evaluate and rank each offer based on the criteria requested within this document. Bids shall be reviewed solely on the information received in the written response. The decision of the City shall be final and conclusive when the City of Tullahoma Board of Mayor and Aldermen (the Board) votes and approves the bid.

In addition to the price, the following standards will also be applied in the bid evaluation:

- a) The ability of the bidder to perform the contract or provide the material or service required.
- b) Whether the bidder can perform the contract or provide the material or service promptly or within the time specified without delay or interference.
- c) References of the character, integrity, reputation, experience and efficiency of the bidder.
- d) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service.
- e) Terms and conditions stated in the bid.
- f) Compliance with specifications or request for proposal.

The City of Tullahoma reserves the right to accept or reject any or all bid items received, to waive any informal technicalities or defects, the scope and nature of which it shall be the sole judge, in any bid, insofar as such technicality or defects do not legally, materially or substantially change such bid. The recommended Contractor may be required to participate in negotiations concerning the nature and extent of products, guarantees, and services provided.

Changes: The City reserves the right to revise and make changes within the general scope of work as may be deemed necessary to best serve the interest of the City. All changes shall be documented by formal amendment.

FOB Point: Prices quoted shall be installed prices at the location specified.

Price: All prices shall be quoted on the enclosed bid submission form. Prices not on the provided bid submission form shall not be considered.

Contractor's Errors: The City will not be responsible for any errors or omissions on the part of the Contractor.

Notification of Award: The successful Contractor will be notified by mail that their offer has been accepted by the Board as recommended for award.

SECTION ONE
TERMS AND CONDITIONS
CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

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Bid Bond: No bid bond will be required.

Payment and Performance Bond: Prior to entering into a contract with the City, the Contractor shall furnish both a performance bond and a payment bond, each equal to one hundred percent of the Contract amount. The performance bond and the payment bond shall be two totally separate bonds and shall bear two different bond numbers. The Contractor shall pay all expenses in connection with obtaining the said bonds.

Insurance: The contractor shall carry and maintain in full force and effect, insurance in such company or companies as is acceptable to the City of Tullahoma, insuring the contractor while he/she or his/her employees are performing the services. The successful bidder must submit copies of appropriate insurance coverage before work may begin. List and mark the City of Tullahoma as additionally insured if awarded. See Section Two for detail requirements.

Type of Awards: Where applicable, the City reserves the right to make multiple awards if it is in the best interest of the City to do so.

Alternate Bids: Bids submitted as alternates, or on the basis of exceptions to specific conditions of purchase and/or required specifications, must be noted within the "Exceptions" Section of the Bid Form with an attachment specifying the paragraph(s) being referenced and an adequate explanation of the exception. Exceptions may be considered if they do not adversely affect the performance to comply with the requirements of the bid.

Effective Period of Offer: This offer shall remain in effect for a period of ninety (90) calendar days from the offer opening date and is irrevocable.

Payment Terms: If payment terms are not indicated, terms of NET 30 days shall be applied by the City. Payment terms to apply after receipt of invoice or final acceptance of the product, whichever is later. The payment terms will be considered in the price evaluation of Bids.

Unit Price to Prevail: In the event of a price disparity between the unit and extended price, the unit price shall prevail unless judged obviously in error by the City.

Offer Price Corrections: All prices and notations shall be written in ink or typed. Changes or corrections made on the offer form must be initialed in ink by the individual signing the offer. No corrections will be permitted after the Bids have been opened.

SECTION ONE
TERMS AND CONDITIONS

CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

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Technical Specifications: Technical specifications define the acceptable standard. Bids that do not meet or exceed the specified standards will be reviewed and may be considered if the manufacturer's product meets industry standards as determined by the City. In some instances, the name of the manufacturer, a special brand, or make of an item is used in describing the item or items desired; but this does not restrict the bidder to that manufacturer or specific article, this means being used simply to indicate the character or quality of the article or service desired; but the articles or service on which the proposal are submitted must be equal to that specified, and a statement to that effect shall be made a part of the proposal. Where conflict occurs between the requirement or the General Conditions and the specifications, the requirements of the specifications will govern.

Restrictive Offer Provisions: If specifications preclude an otherwise qualified contractor from submitting an offer, a written request for modification must be received by the Assistant Finance Director at least five (5) days prior to the offer opening. All contractors will be notified by an addendum to the SOLICITATION of any approved changes.

Responsibility for Compliance with Legal Requirements: The Contractor's products and services shall be in full compliance with all applicable Federal, State, and local health, environmental, and safety laws, regulations, standards, and ordinances, regardless of whether or not they are referred to by the City.

Responsibility for Correction: It is agreed that the Contractor shall be fully responsible for making any correction, replacement, or modification necessary for specification or legal compliance. In the event of a call back, Contractor agrees to give the City first priority. Contractor agrees that if the product or service offered does not comply with written specification, the Finance Director has the right to cancel the sale at any time with full refund within thirty (30) calendar days after notice of noncompliance. Contractor further agrees to be fully responsible for any consequential damages suffered by the City.

Warranty: All work shall be guaranteed against defects in material and workmanship for a one-year period unless otherwise noted. During the warranty period, if a defect should occur, that item shall be repaired or replaced by the Contractor at no obligation to the City, except where it be shown that the defect was caused by misuse. The Contractor expressly warrants all items to be new free from defects in design, materials, and workmanship, and to be fit and sufficient for their intended purpose.

Rejection of Bids: The City reserves the right to reject any or all Bids, or any part thereof, to accept any offer or any part thereof, or to waive any informalities when it is deemed to be in the City's best interest.

Tax Exemption: The City is exempt from sales tax and other forms of taxation as a Municipal Corporation.

Late Submission of Claim by Seller: The City will not honor any invoices or claims which are tendered one year after the last item of the account accrued.

SECTION ONE
TERMS AND CONDITIONS

CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

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Contractor Errors or Omissions: The City is not responsible for any Contractor's errors or omissions.

Protest of Award: Any person who has an objection to the awarding of a Solicitation by the City, pursuant to competitive Bid procedures shall lodge that protest, in writing, with the City Administrator prior to award by the Board. A protest lodged after award by the Board will not be considered.

Addenda: The City shall not be responsible for any oral instructions made by any employees or officers of the City in regard to the instructions, drawings, specifications, or contract documents. Any changes to the plans and specifications will be in the form of an addendum, which will be furnished to all contractors who are listed with the City as having received the solicitation or to any other vendor who requests an addendum.

Contractor Identification: The City is not responsible for the pre-opening of, post-opening of, or the failure to open, an offer not properly addressed or identified. The bids must be in a sealed envelope and marked "**TULLAHOMA FIRE DEPARTMENT STATION 2 ROOF AND REPAIRS Bid**".

Contractor Modification: The City will not be responsible for contractors adjusting their offer based on oral instructions by any member of the City staff.

Contractor Performance: Prior contractor performance in regard to product, service, or representation of/from the contractor may be used in evaluation of this offer. Unsatisfactory performance to the City may be considered sufficient grounds for rejection of this offer. Nothing herein is intended to exclude any responsible vendor, his or her product or service or in any way restrain or restrict competition. On the contrary, all responsible vendors are encouraged to bid and their bids are solicited.

Inspection: Final inspection and acceptance or rejection will be made at the time of delivery, but all products and workmanship shall be subject to inspection and test at all times and places. The right is reserved to reject articles that contain defective material and workmanship. Rejected materials shall be removed by and at the expense of the contractor promptly after notification of rejection. The City shall not be obligated to pay the full price for any items that do not meet specifications; however, payment may be made at a proper reduction in price.

Quantities: The City reserves the right to add, reduce, or delete any quantities listed in the bid schedule at the unit price bid.

References: The vendor/contractor must furnish at least three (3) municipal, county, or state references with your bid package. Please list on bid submission form.

Quantities: The City of Tullahoma reserves the right to add, reduce, or delete any quantities listed in the bid schedule at the unit price bid.

SECTION ONE
TERMS AND CONDITIONS

CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

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Title VI: “It is the policy of the City of Tullahoma to ensure compliance with Title VI of the Civil Rights Act of 1964; 49 CFR, Part 21; related statues and regulations to that end that no person shall be excluded from participation in or be denied benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance or any other funding source on the grounds of race, color, sex, national origin, or ancestry. By virtue of submitting a response to this solicitation, bidders agree to comply with the same non-discrimination policy.”

Iran Divestment Act: “By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.”

Bid Submission: The City recommends that you submit your sealed bid by a reliable delivery service that guarantees delivery. Bids received from the U.S. Postal Service have been known to arrive after the bid opening. Also, an authorized representative from the contractor may submit a sealed bid directly to the City prior or on the date and time designated in the bid.

Installation Completion Date: The timing of installation will be a factor in the awarding of the bid. Please fill in that portion of the bid submission form as accurately as possible.

Permits and Licenses: The contractor shall obtain, at the contractor’s expense, all permits and licenses required by law or ordinance and maintain the same in full force and effect.

Cancellation: The City reserves the right to cancel any agreement for non-appropriation of funds or failure of the Vendor to perform the services to the satisfaction of the City.

DRUG-FREE WORKPLACE AFFIDAVIT

STATE OF TENNESSEE

COUNTY OF COFFEE

The undersigned, principal officer of Barrett Construction + Renovation LLC, an employer of five (5) or more employees contracting with Tullahoma City government to provide construction services, hereby states under oath as follows:

1. The undersigned is a principal officer of Barrett Construction + Renovation LLC (hereinafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
2. The Company submits this Affidavit pursuant to T.C.A. 50-9-113, which requires each employer with no less than five (5) employees receiving pay who contracts with the state or any local government to provide construction services to submit an affidavit stating that such employer has a drug-free workplace program that complies with Title 50, Chapter 9, of the *Tennessee Code Annotated*.
3. The Company is in compliance with T.C.A. 50-9-113.

Further affiant saith not.

[Signature]
Principal Officer

STATE OF TENNESSEE

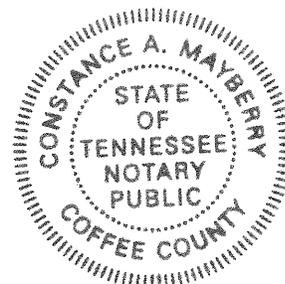
COUNTY OF COFFEE

Before me personally appeared Ryan Hamby, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this 6 day of June, 2025.

Constance A. Mayberry
Notary Public

My commission expires: 5-18-2026



SECTION TWO
GENERAL REQUIREMENTS

CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

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SCOPE OF WORK:

The work covered by this contract is for new installation of roof and repairs as specifically noted below. The approximate area of roof is 14,375 sf for the project area identified in the attached Drawings. The Bidder is responsible for field verifying roof dimensions and basing their bid on the actual roof area and quantities required for a complete repair to the roof.

Work to be performed includes:

ROOF INSTALLATION

ARCHITECTURAL SHINGLES & 3/4 INCH PLYWOOD MATERIAL & LABOR

1. Remove shingles and remove felt
2. Remove 1/2 inch plywood and install 3/4 inch plywood
3. Remove valley metal flashing and install new valley metal flashing
4. Clean inside gutters and re-mount gutters
5. Install moisture guard in valleys
6. Install synthetic felt
7. Install architectural shingles
8. Remove side wall flashing, clean/scrap all debris and install new side wall flashing
9. Remove large stove vent and exhaust vent. Replace with a new bathroom exhaust fan and terminate above original roof decking.
10. Remove power vents, cut new holes in wood decking and install new power vents
11. Remove and install new pipe flashings
12. Caulk/seal all flashings
13. Clean all waste/debris, drag magnet, haul away and dispose of all waste/debris

The list above is not all inclusive for the installation.

All work shall be completed within 90 days of award of contract. Liquidated damages in the amount of \$100/day shall be assessed against the contractor for delays.

INSURANCE REQUIREMENTS:

The successful contractor and subcontractors shall maintain the following minimum insurance coverage during the construction period. A Certificate of Insurance is required as proof of insurance with a copy of an endorsement naming the City of Tullahoma as an additional insured. List and mark the City of Tullahoma as additionally insured if awarded. It shall be provided to the City prior to the contractor accessing the site.

CONTRACTOR'S LIABILITY INSURANCE

The limits of liability for the insurance shall be not less than the following amounts or greater where required by applicable Laws and Regulations.

GENERAL REQUIREMENTS

CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

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Workers' Compensation:

(1)	Applicable State Requirements	Statutory Amount for the State of Tennessee
(2)	Employer's Liability	
	Bodily Injury each accident	\$1,000,000
	Occupational Sickness, Disease, or Death Policy Limit	\$1,000,000
	Occupational Sickness, Disease, or Death Each Employee	\$1,000,000

Contractor's Commercial General Liability Insurance which shall also include complete operations and product liability coverages and eliminate the exclusion with respect to property under the care, custody and control of the Contractor:

Commercial General Liability:

(1)	General Annual Aggregate (Except Products-Completed Operations)	\$2,000,000
(2)	Products-Completed Operations Aggregate	\$1,000,000
(3)	Personal and Advertising Injury person/organization)	\$1,000,000 (per
(4)	Each Occurrence (Bodily Injury and Property Damage)	\$1,000,000
(5)	Each Project Property Damage Liability	\$1,000,000 \$1,000,000
(6)	Explosion, Collapse, or Underground (XCU) hazards	\$2,000,000

**SECTION TWO
GENERAL REQUIREMENTS**

CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

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AUTOMOBILE LIABILITY INSURANCE

Automobile Liability Insurance:

(1) Bodily Injury:	\$ 500,000	Each Person
	\$1,000,000	Each Accident
Property Damage:	\$ 500,000	Each Person
	\$1,000,000	Aggregate
(2) Combined Single Limit (Bodily injury and property damage)	\$2,000,000	Each Accident
UMBRELLA/EXCESS LIABILITY ENDORSEMENT	\$1,000,000	Per Occurrence CONTRACTUAL

The Contractual Liability coverage required shall provide coverage for not less than the following amounts:

(1) General Aggregate	\$2,000,000
(2) Each Occurrence Injury and Property Damage)	\$1,000,000 (Bodily

PROPERTY INSURANCE

None required.

WORK TO BE PROVIDED BY THE CONTRACTOR:

Contractor shall furnish all materials, labor, and equipment to construct the improvements.

The work includes finish grading/seeding/strawing of any disturbed areas, and repair or replacement of any disturbed areas.

MATERIAL SPECIFICATIONS:

Preparation, products, and workmanship shall conform to the specification included herein.

Refer to submittal requirements in Section 1.01 of the specifications for product information to be submitted and approved prior to the start of construction.

BASIS FOR PAYMENT:

All costs involved for repairs and construction, including labor, materials, equipment, and incidentals shall be included in the unit bid prices.

The successful bidder, after award of a contract, shall submit a complete Schedule of Values for each bid item. Progress payments will be based on work completed during that period at the prices listed in the Schedule of Values.

SECTION THREE

DRAWINGS
CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

This section includes project location map of the parcel. This section consists of two (2) pages of parcel maps.



DRAWINGS
CITY OF TULLAHOMA
 201 West Grundy Street
 PO BOX 807
 Tullahoma, TN 37388

Parcel Details

COFFEE COUNTY, TN | TAX YEAR 2025

Property Owner and Mailing Address

January 1 Owner
 TULLAHOMA CITY OF
 TULLAHOMA, TN 37388

Value Information

Land Market Value: \$20,500
Improvement Value: \$0
Total Market Appraisal: \$20,500
Assessment Percentage: 0%
Assessment: \$0

General Information

Class: 02 - City
City #: 741
Special Service District 1: 000
District: 09
Number of buildings: 0
Utilities - Water/Sewer: 01 - PUBLIC / PUBLIC
Utilities - Gas/Gas Type: 00 - NONE

City: TULLAHOMA
Special Service District 2: 000
Neighborhood: T01
Number of mobile homes: 0
Utilities - Electricity: 01 - PUBLIC
Zoning:

Outbuildings & Yard Items

Building/Card#	Type	Description	Area/Units
----------------	------	-------------	------------

Sale Information

Sale Date	Price	Book	Page	Vacant/Improved	Type Instrument	Qualification
2/1/1978	\$0	163	335			
9/1/1977	\$0	161	500			
7/11/1969	\$0	NA	NA			

Land Information

Deed Acres: 0 **Calculated Acres:** 0 **Total Land Units:** 1

Land Code	Soil Class	Units
70 - EXEMPT		1.00

Parcel Photos

No photos available.

County Information

County Number: 016 **Reappraisal Year:** 2022

Property Location

Address: CAVOCA RD 1801

Control Map:	Group:	Parcel:	Property Identifier:	Special Interest:
109F	A	002.01		000

Additional Information

PHOTOGRAPHS
CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

This section includes photographs of the roof. This section consists of three (5) pages of pictures.



SECTION FOUR

BID SUBMISSION FORM

CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

By submitting this bid, I do hereby certify that I have read and do fully understand the specifications and my product and services will meet or exceed these specifications. I have noted any exceptions to the bid on this bid sheet.

* Disclaimer - The **GUIDE-SPEC** is a brief outline of Carlisle's Sure-Tough and Sure-White Reinforced Mechanically-Fastened Roofing System to be used or an equivalent product to Carlisle's Sure-Tough and Sure-White Reinforced Mechanically-Fastened Roofing System. If quoting another product, provide that information in the exception section on the bid submission form.

Contractor understands they are required to provide submittals as to any products being provided prior to installation. Bid will be for all work outlined in the General Requirements. All work will be performed in accordance with the specifications and plans included herein.

No bid bond will be required.

Prior to entering into a contract with the City, the Contractor shall furnish both a performance bond and a payment bond, each equal to one hundred percent of the Contract amount. The performance bond and the payment bond shall be two totally separate bonds and shall bear two different bond numbers. The Contractor shall pay all expenses in connection with obtaining the said bonds. The Contractor shall also provide a Certificate of Insurance noting limits of liability as listed in General Requirements Section included herein.

Bidder agrees to perform the services outlined in the bid document at the price indicated as follows:

Base Bid:

<u>Item #</u>	<u>Description</u>	<u>Unit Price</u>
	Installation of roof and repairs, complete	\$ <u>\$ 845.21 per square</u>

Total of Base Bid (In Words): Seventy thousand four hundred forty eight dollars

Alternate Bid Item: _____

Estimated Construction Time to completion after award if different than 90 day (Days): 30 Days

Exceptions: _____

BID SUBMISSION FORM

CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

Page 2 of 3

Provide 3 references of customers that you have performed this type of service for:

<u>Company Name</u>	<u>Contact Person</u>	<u>Phone #</u>
1. <u>Montgomery Bell State Park</u>	<u>Don Myatt</u>	<u>615-218-7697</u>
2. <u>Weichert Realty</u>	<u>Joe Orr</u>	<u>931-247-5056</u>
3. <u>Tullahoma Chamber of Commerce</u>	<u>Hope Nunley</u>	<u>931-455-5497</u>

Contractor Name: Barrett Construction & Renovation LLC

Contractor License Number: 70306

Contractor License Type/Limits/Expiration: BC-A; BC-b(sm) \$750,000.00 9-30-26

Contractor Phone #: Office 931-728-2664 Cell 931-581-3054

Contractor Address: 905 Kennedy Drive Manchester, TN 37355



Signature of Authorized Representative
Bid Price must be good until 90 days after bid opening date.

6-6-25
Date

SECTION FIVE
BID SUBMISSION FORM
CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

TITLE VI

Title VI: "It is the policy of the City of Tullahoma to ensure compliance with Title VI of the Civil Rights Act of 1964; 49 CFR, Part 21; related statues and regulations to that end that no person shall be excluded from participation in or be denied benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance or any other funding source on the grounds of race, color, sex, national origin, or ancestry. By virtue of submitting a response to this solicitation, bidders agree to comply with the same non-discrimination policy."

Date of Bid Opening: 6-6-25

Project Name: Tullahoma Fire Department Station 2 Roof and Repairs Bid

Project No. (if applicable): Bid Document No: 2025-03

Company Name: Barrett Construction + Renovation LLC

For Title VI compliance, the City of Tullahoma asks for voluntary disclosure of the following information, regarding the owner/operator of the company:

Gender: **Male**
 Female

Race: **Caucasian**
 African American
 Other (please specify) _____

BID SUBMISSION FORM

CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

By submitting this bid, I do hereby certify that I have read and do fully understand the specifications and my product and services will meet or exceed these specifications. I have noted any exceptions to the bid on this bid sheet.

* Disclaimer - The **GUIDE-SPEC** is a brief outline of Carlisle's Sure-Tough and Sure-White Reinforced Mechanically-Fastened Roofing System to be used or an equivalent product to Carlisle's Sure-Tough and Sure-White Reinforced Mechanically-Fastened Roofing System. If quoting another product, provide that information in the exception section on the bid submission form.

Contractor understands they are required to provide submittals as to any products being provided prior to installation. Bid will be for all work outlined in the General Requirements. All work will be performed in accordance with the specifications and plans included herein.

No bid bond will be required.

Prior to entering into a contract with the City, the Contractor shall furnish both a performance bond and a payment bond, each equal to one hundred percent of the Contract amount. The performance bond and the payment bond shall be two totally separate bonds and shall bear two different bond numbers. The Contractor shall pay all expenses in connection with obtaining the said bonds. The Contractor shall also provide a Certificate of Insurance noting limits of liability as listed in General Requirements Section included herein.

Bidder agrees to perform the services outlined in the bid document at the price indicated as follows:

Base Bid:

<u>Item #</u>	<u>Description</u>	<u>Unit Price</u>
	Installation of roof and repairs, complete	\$ <u>79,335.13</u>

Total of Base Bid (In Words): Seventy nine thousand three hundred thirty five dollars and thirteen cents

Alternate Bid Item: 26ga Standing Seam \$106,944.90

Estimated Construction Time to completion after award if different than 90 day (Days): 2-3 weeks

Exceptions: _____

BID SUBMISSION FORM

CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

Provide 3 references of customers that you have performed this type of service for:

<u>Company Name</u>	<u>Contact Person</u>	<u>Phone #</u>
1. Marshall Co. BOE	Dewayne Robinson	931.359.9434
2. TDEC-Pickwick	Reid Mullins	731.412.4642
3. City of Dickson	Chris Hopper	615.441.9506

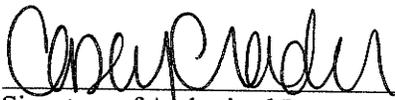
Contractor Name: Ross services corporation

Contractor License Number: 49578

Contractor License Type/Limits/Expiration: Unlimited; BC-B Exp: March 31, 2027

Contractor Phone #: 931.434.3502

Contractor Address: 109 West Lincoln St. Tullahoma TN 37388



Signature of Authorized Representative

6/14/25
Date

Bid Price must be good until 90 days after bid opening date.

**SECTION FIVE
BID SUBMISSION FORM**

CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

Page 3 of 3

TITLE VI

Title VI: "It is the policy of the City of Tullahoma to ensure compliance with Title VI of the Civil Rights Act of 1964; 49 CFR, Part 21; related statues and regulations to that end that no person shall be excluded from participation in or be denied benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance or any other funding source on the grounds of race, color, sex, national origin, or ancestry. By virtue of submitting a response to this solicitation, bidders agree to comply with the same non-discrimination policy."

Date of Bid Opening: June 6, 2025 2pm CST

Project Name: Tullahoma Fire Department Station 2 Roof and Repairs Bid

Project No. (if applicable): 2025-DB

Company Name: Ross Services Corporation

For Title VI compliance, the City of Tullahoma asks for voluntary disclosure of the following information, regarding the owner/operator of the company:

Gender: Male
 Female

Race: Caucasian
 African American
 Other (please specify) _____

DRUG-FREE WORKPLACE AFFIDAVIT

STATE OF TENNESSEE

COUNTY OF COFFEE

The undersigned, principal officer of Ross Services Corporation, an employer of five (5) or more employees contracting with Tullahoma City government to provide construction services, hereby states under oath as follows:

- 1. The undersigned is a principal officer of Ross Services Corporation (hereinafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
- 2. The Company submits this Affidavit pursuant to T.C.A. 50-9-113, which requires each employer with no less than five (5) employees receiving pay who contracts with the state or any local government to provide construction services to submit an affidavit stating that such employer has a drug-free workplace program that complies with Title 50, Chapter 9, of the *Tennessee Code Annotated*.
- 3. The Company is in compliance with T.C.A. 50-9-113.

Further affiant saith not.

Casey Crader, CEO
Principal Officer

STATE OF TENNESSEE

COUNTY OF COFFEE

Before me personally appeared Casey Crader, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this 5th day of June, 2025.

Mindy Morgan
Notary Public

My commission expires: 9/20/25



Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	Ross Services Corporation	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.	
	<input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions)	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):	
	Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ <i>(Applies to accounts maintained outside the United States.)</i>	
3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. <input type="checkbox"/>		
5 Address (number, street, and apt. or suite no.). See instructions.		
109 W. Lincoln St.		
6 City, state, and ZIP code.		
Tullahoma, TN 37388		
7 List account number(s) here (optional).		
Requester's name and address (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number									
or									
Employer identification number									
4	5		4	4	7	7	2	0	8

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date <u>1/6/25</u>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

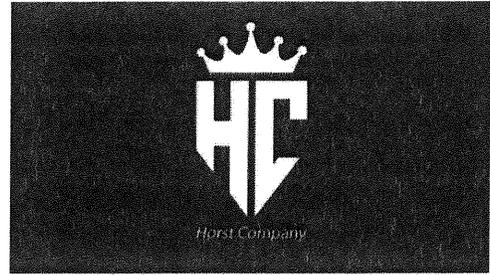
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

CITY OF TULLAHOMA



BID PACKAGE FOR TULLAHOMA FIRE DEPARTMENT STATION 2 ROOF AND REPAIRS BID

Horst Company
 PO Box 37
 Tullahoma, TN 37388 US
 +19312229661
 john@horstco.com
 www.horstco.com



Estimate

ADDRESS

Mosaic Center
 1958 SR 50
 PELHAM, TN 37366

ESTIMATE # 428
DATE 06/06/2025

JOB

TULLAHOMA FIRE DEPARTMENT S 2

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Roof Remove Replace	WE PROPOSE TO REMOVE AND REPLACE ROOF PER SPECS PROVIDED PER CITY BID DOCUMENTS ALL MATERIALS AND LABOR. INSTALL ARCHITECTRUAL SHINGLES, 3/4" PLYWOOD. *REMOVE SHINGLES AND FELT *REMOVE 1/2" PLYWOOD *REMOVE VALLEY FLASHING METAL & INSTALL NEW *REMOVE & RESET GUTTERS, CLEAN *INSTALL MOISTURE GUARD IN VALLEYS *INSTALL SYNTHETIC UNDERLAYMENT *INSTALL ARCHITECTRUAL SHINGLES *REMOVE SIDEWALL FLASHING, CLEAN/SCRAP ALL DEBRIS & INSTALL NEW SIDE WALL FLASHING *REMOVE POWER VENTS, CUTE NEW HOLES IN WOOD DECKING AND REINSTALL LARGE STOVE VENT AND EXHAUST VENT *REMOVE AND INSTALL NEW PIPE FLASHINGS *CAULK/SEAL ALL	1	89,975.00	89,975.00

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
------	---------	-------------	-----	------	--------

FLASHINGS
 *CLEAN ALL WASTE/DEBRIS,
 DRAG MAGNET, HAUL AWAY
 AND DISPOSE ALL WASTE/
 DEBRIS

STATION 2 ROOF REPLACEMENT

SUBTOTAL	89,975.00
TAX	0.00
TOTAL	\$89,975.00

Accepted By

Accepted Date

DRUG-FREE WORKPLACE AFFIDAVIT

STATE OF TENNESSEE

COUNTY OF COFFEE

The undersigned, principal officer of Harst Company, an employer of five (5) or more employees contracting with Tullahoma City government to provide construction services, hereby states under oath as follows:

1. The undersigned is a principal officer of Harst company (hereinafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
2. The Company submits this Affidavit pursuant to T.C.A. 50-9-113, which requires each employer with no less than five (5) employees receiving pay who contracts with the state or any local government to provide construction services to submit an affidavit stating that such employer has a drug-free workplace program that complies with Title 50, Chapter 9, of the *Tennessee Code Annotated*.
3. The Company is in compliance with T.C.A. 50-9-113.

Further affiant saith not.

John Horst
Principal Officer

STATE OF TENNESSEE

COUNTY OF COFFEE

Before me personally appeared John Horst, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this 6th day of June, 2025.

Deborah Valentine
Notary Public
My commission expires: Dec 7, 2027



BID SUBMISSION FORM

CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

Page 1 of 3

By submitting this bid, I do hereby certify that I have read and do fully understand the specifications and my product and services will meet or exceed these specifications. I have noted any exceptions to the bid on this bid sheet.

* Disclaimer - The **GUIDE-SPEC** is a brief outline of Carlisle's Sure-Tough and Sure-White Reinforced Mechanically-Fastened Roofing System to be used or an equivalent product to Carlisle's Sure-Tough and Sure-White Reinforced Mechanically-Fastened Roofing System. If quoting another product, provide that information in the exception section on the bid submission form.

Contractor understands they are required to provide submittals as to any products being provided prior to installation. Bid will be for all work outlined in the General Requirements. All work will be performed in accordance with the specifications and plans included herein.

No bid bond will be required.

Prior to entering into a contract with the City, the Contractor shall furnish both a performance bond and a payment bond, each equal to one hundred percent of the Contract amount. The performance bond and the payment bond shall be two totally separate bonds and shall bear two different bond numbers. The Contractor shall pay all expenses in connection with obtaining the said bonds. The Contractor shall also provide a Certificate of Insurance noting limits of liability as listed in General Requirements Section included herein.

Bidder agrees to perform the services outlined in the bid document at the price indicated as follows:

Base Bid:

<u>Item #</u>	<u>Description</u>	<u>Unit Price</u>
	Installation of roof and repairs, complete	\$ <u>89,975.00</u> Eighty Nine thousand Nine hundred Seventy five
Total of Base Bid (In Words): <u>Roof installation, Remove Replace Shingles</u>		

Alternate Bid Item: NA

Estimated Construction Time to completion after award if different than 90 day (Days): Ninty Days

Exceptions: Structural Damage ; Weather Delays / Roof

BID SUBMISSION FORM

CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

Provide 3 references of customers that you have performed this type of service for:

<u>Company Name</u>	<u>Contact Person</u>	<u>Phone #</u>
1. Mountain View Construction	Norman Eicher	931-307-1915
2. Delta Enterprise	Redney Allison	931-308-8712
3. Jess Jordan	615-631-2585	

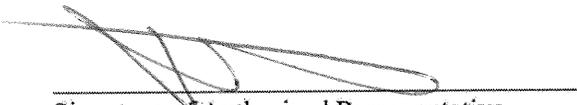
Contractor Name: Horst Company

Contractor License Number: 75382 DOL: 10-31-2026

Contractor License Type/Limits/Expiration: BC-A BC-B (SM)

Contractor Phone #: 931-222-9661

Contractor Address: 1000 S Jackson St Tullahoma TN



June 6, 2025
Date

Signature of Authorized Representative
Bid Price must be good until 90 days after bid opening date.

SECTION FIVE
BID SUBMISSION FORM
CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

TITLE VI

Title VI: "It is the policy of the City of Tullahoma to ensure compliance with Title VI of the Civil Rights Act of 1964; 49 CFR, Part 21; related statues and regulations to that end that no person shall be excluded from participation in or be denied benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance or any other funding source on the grounds of race, color, sex, national origin, or ancestry. By virtue of submitting a response to this solicitation, bidders agree to comply with the same non-discrimination policy."

Date of Bid Opening: June 6, 2025

Project Name: Tullahoma Fire Department Station 2 Roof and Repairs Bid

Project No. (if applicable): 2025-03

Company Name: Herst Company

For Title VI compliance, the City of Tullahoma asks for voluntary disclosure of the following information, regarding the owner/operator of the company:

Gender: Male
 Female

Race: Caucasian
 African American
 Other (please specify) _____

CITY OF TULLAHOMA
Request for Bids
201 W. Grundy Street
P.O. Box 807
Tullahoma, TN 37388
(931) 455-2648

Description: Work consists of the construction of Tullahoma Fire Department Station 2 Roof and Repairs at 1801 Ovoca Rd, Tullahoma, Tennessee.

Offer Due Date: June 6, 2025
2:00 p.m. Local Time

Bid Document No.: 2025-03

It is the purpose of this document to solicit bids for the City of Tullahoma (herein referred to as the City) for the Tullahoma Fire Department Station 2 Roof and Repairs. Quantities are NOT guaranteed. The City of Tullahoma reserves the right to accept or reject any or all bids received. The bids for the services specified will be received by the City at the below-specified location until the time and date cited. Bids received by the correct time and date will be opened and the name of each Contractor will be publicly read.

No pre-bid meeting will be held. Site visits by Bidders are encouraged and can be arranged by contacting Jasen Damron, Deputy Chief of Tullahoma Fire Department at (931) 455-0936.

Offer Opening and Submittal Location: City of Tullahoma
Assistant Finance Director
P.O. Box 807
201 W. Grundy Street
Tullahoma, TN 37388

Bids must be in the actual possession of the City of Tullahoma, Assistant Finance Director on or prior to the time and date, and at the location indicated above. Late Bids will not be considered. The entire bid package must be submitted in a sealed envelope and marked "**TULLAHOMA FIRE DEPARTMENT STATION 2 ROOF AND REPAIRS BID**" with the contractor's name and address clearly indicated on the envelope. Include license number, date of license, and classification on outside of bid envelope. Additional instructions for preparing an offer are provided within. FAX and EMAIL bids are NOT acceptable.

CONTRACTORS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE SOLICITATION.

For questions regarding
General Terms and Conditions contact:
Paige Jackson
Assistant Finance Director
(931) 455-2648 ext. 114

For questions regarding
Technical Specification contact:
Jasen Damron
Deputy Chief of Tullahoma Fire Department
(931) 455-0936

CITY OF TULLAHOMA

**Request for Bids
201 W. Grundy Street
P.O. Box 807
Tullahoma, TN 37388
(931) 455-2648**

**BID PACKAGE FOR
TULLAHOMA FIRE DEPARTMENT STATION 2 ROOF AND REPAIRS BID**

Section One	Terms and Conditions
Section Two	General Requirements
Section Three	Drawings
Section Four	Photographs
Section Five	Bid Submission Form

SECTION ONE
TERMS AND CONDITIONS

CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

Page 1 of 5

Evaluation Criteria: Representatives from the City will evaluate and rank each offer based on the criteria requested within this document. Bids shall be reviewed solely on the information received in the written response. The decision of the City shall be final and conclusive when the City of Tullahoma Board of Mayor and Aldermen (the Board) votes and approves the bid.

In addition to the price, the following standards will also be applied in the bid evaluation:

- a) The ability of the bidder to perform the contract or provide the material or service required.
- b) Whether the bidder can perform the contract or provide the material or service promptly or within the time specified without delay or interference.
- c) References of the character, integrity, reputation, experience and efficiency of the bidder.
- d) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service.
- e) Terms and conditions stated in the bid.
- f) Compliance with specifications or request for proposal.

The City of Tullahoma reserves the right to accept or reject any or all bid items received, to waive any informal technicalities or defects, the scope and nature of which it shall be the sole judge, in any bid, insofar as such technicality or defects do not legally, materially or substantially change such bid. The recommended Contractor may be required to participate in negotiations concerning the nature and extent of products, guarantees, and services provided.

Changes: The City reserves the right to revise and make changes within the general scope of work as may be deemed necessary to best serve the interest of the City. All changes shall be documented by formal amendment.

FOB Point: Prices quoted shall be installed prices at the location specified.

Price: All prices shall be quoted on the enclosed bid submission form. Prices not on the provided bid submission form shall not be considered.

Contractor's Errors: The City will not be responsible for any errors or omissions on the part of the Contractor.

Notification of Award: The successful Contractor will be notified by mail that their offer has been accepted by the Board as recommended for award.

SECTION ONE
TERMS AND CONDITIONS
CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

Page 2 of 5

Bid Bond: No bid bond will be required.

Payment and Performance Bond: Prior to entering into a contract with the City, the Contractor shall furnish both a performance bond and a payment bond, each equal to one hundred percent of the Contract amount. The performance bond and the payment bond shall be two totally separate bonds and shall bear two different bond numbers. The Contractor shall pay all expenses in connection with obtaining the said bonds.

Insurance: The contractor shall carry and maintain in full force and effect, insurance in such company or companies as is acceptable to the City of Tullahoma, insuring the contractor while he/she or his/her employees are performing the services. The successful bidder must submit copies of appropriate insurance coverage before work may begin. List and mark the City of Tullahoma as additionally insured if awarded. See Section Two for detail requirements.

Type of Awards: Where applicable, the City reserves the right to make multiple awards if it is in the best interest of the City to do so.

Alternate Bids: Bids submitted as alternates, or on the basis of exceptions to specific conditions of purchase and/or required specifications, must be noted within the "Exceptions" Section of the Bid Form with an attachment specifying the paragraph(s) being referenced and an adequate explanation of the exception. Exceptions may be considered if they do not adversely affect the performance to comply with the requirements of the bid.

Effective Period of Offer: This offer shall remain in effect for a period of ninety (90) calendar days from the offer opening date and is irrevocable.

Payment Terms: If payment terms are not indicated, terms of NET 30 days shall be applied by the City. Payment terms to apply after receipt of invoice or final acceptance of the product, whichever is later. The payment terms will be considered in the price evaluation of Bids.

Unit Price to Prevail: In the event of a price disparity between the unit and extended price, the unit price shall prevail unless judged obviously in error by the City.

Offer Price Corrections: All prices and notations shall be written in ink or typed. Changes or corrections made on the offer form must be initialed in ink by the individual signing the offer. No corrections will be permitted after the Bids have been opened.

SECTION ONE
TERMS AND CONDITIONS
CITY OF TULLAHOMA
201 West Grundy Street
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Technical Specifications: Technical specifications define the acceptable standard. Bids that do not meet or exceed the specified standards will be reviewed and may be considered if the manufacturer's product meets industry standards as determined by the City. In some instances, the name of the manufacturer, a special brand, or make of an item is used in describing the item or items desired; but this does not restrict the bidder to that manufacturer or specific article, this means being used simply to indicate the character or quality of the article or service desired; but the articles or service on which the proposal are submitted must be equal to that specified, and a statement to that effect shall be made a part of the proposal. Where conflict occurs between the requirement or the General Conditions and the specifications, the requirements of the specifications will govern.

Restrictive Offer Provisions: If specifications preclude an otherwise qualified contractor from submitting an offer, a written request for modification must be received by the Assistant Finance Director at least five (5) days prior to the offer opening. All contractors will be notified by an addendum to the SOLICITATION of any approved changes.

Responsibility for Compliance with Legal Requirements: The Contractor's products and services shall be in full compliance with all applicable Federal, State, and local health, environmental, and safety laws, regulations, standards, and ordinances, regardless of whether or not they are referred to by the City.

Responsibility for Correction: It is agreed that the Contractor shall be fully responsible for making any correction, replacement, or modification necessary for specification or legal compliance. In the event of a call back, Contractor agrees to give the City first priority. Contractor agrees that if the product or service offered does not comply with written specification, the Finance Director has the right to cancel the sale at any time with full refund within thirty (30) calendar days after notice of noncompliance. Contractor further agrees to be fully responsible for any consequential damages suffered by the City.

Warranty: All work shall be guaranteed against defects in material and workmanship for a one-year period unless otherwise noted. During the warranty period, if a defect should occur, that item shall be repaired or replaced by the Contractor at no obligation to the City, except where it be shown that the defect was caused by misuse. The Contractor expressly warrants all items to be new free from defects in design, materials, and workmanship, and to be fit and sufficient for their intended purpose.

Rejection of Bids: The City reserves the right to reject any or all Bids, or any part thereof, to accept any offer or any part thereof, or to waive any informalities when it is deemed to be in the City's best interest.

Tax Exemption: The City is exempt from sales tax and other forms of taxation as a Municipal Corporation.

Late Submission of Claim by Seller: The City will not honor any invoices or claims which are tendered one year after the last item of the account accrued.

**SECTION ONE
TERMS AND CONDITIONS**

CITY OF TULLAHOMA
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Contractor Errors or Omissions: The City is not responsible for any Contractor's errors or omissions.

Protest of Award: Any person who has an objection to the awarding of a Solicitation by the City, pursuant to competitive Bid procedures shall lodge that protest, in writing, with the City Administrator prior to award by the Board. A protest lodged after award by the Board will not be considered.

Addenda: The City shall not be responsible for any oral instructions made by any employees or officers of the City in regard to the instructions, drawings, specifications, or contract documents. Any changes to the plans and specifications will be in the form of an addendum, which will be furnished to all contractors who are listed with the City as having received the solicitation or to any other vendor who requests an addendum.

Contractor Identification: The City is not responsible for the pre-opening of, post-opening of, or the failure to open, an offer not properly addressed or identified. The bids must be in a sealed envelope and marked "TULLAHOMA FIRE DEPARTMENT STATION 2 ROOF AND REPAIRS Bid".

Contractor Modification: The City will not be responsible for contractors adjusting their offer based on oral instructions by any member of the City staff.

Contractor Performance: Prior contractor performance in regard to product, service, or representation of/from the contractor may be used in evaluation of this offer. Unsatisfactory performance to the City may be considered sufficient grounds for rejection of this offer. Nothing herein is intended to exclude any responsible vendor, his or her product or service or in any way restrain or restrict competition. On the contrary, all responsible vendors are encouraged to bid and their bids are solicited.

Inspection: Final inspection and acceptance or rejection will be made at the time of delivery, but all products and workmanship shall be subject to inspection and test at all times and places. The right is reserved to reject articles that contain defective material and workmanship. Rejected materials shall be removed by and at the expense of the contractor promptly after notification of rejection. The City shall not be obligated to pay the full price for any items that do not meet specifications; however, payment may be made at a proper reduction in price.

Quantities: The City reserves the right to add, reduce, or delete any quantities listed in the bid schedule at the unit price bid.

References: The vendor/contractor must furnish at least three (3) municipal, county, or state references with your bid package. Please list on bid submission form.

Quantities: The City of Tullahoma reserves the right to add, reduce, or delete any quantities listed in the bid schedule at the unit price bid.

SECTION ONE
TERMS AND CONDITIONS

CITY OF TULLAHOMA
201 West Grundy Street
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Title VI: "It is the policy of the City of Tullahoma to ensure compliance with Title VI of the Civil Rights Act of 1964; 49 CFR, Part 21; related statues and regulations to that end that no person shall be excluded from participation in or be denied benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance or any other funding source on the grounds of race, color, sex, national origin, or ancestry. By virtue of submitting a response to this solicitation, bidders agree to comply with the same non-discrimination policy."

Iran Divestment Act: "By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Bid Submission: The City recommends that you submit your sealed bid by a reliable delivery service that guarantees delivery. Bids received from the U.S. Postal Service have been known to arrive after the bid opening. Also, an authorized representative from the contractor may submit a sealed bid directly to the City prior or on the date and time designated in the bid.

Installation Completion Date: The timing of installation will be a factor in the awarding of the bid. Please fill in that portion of the bid submission form as accurately as possible.

Permits and Licenses: The contractor shall obtain, at the contractor's expense, all permits and licenses required by law or ordinance and maintain the same in full force and effect.

Cancellation: The City reserves the right to cancel any agreement for non-appropriation of funds or failure of the Vendor to perform the services to the satisfaction of the City.

**SECTION TWO
GENERAL REQUIREMENTS**

CITY OF TULLAHOMA
201 West Grundy Street
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SCOPE OF WORK:

The work covered by this contract is for new installation of roof and repairs as specifically noted below. The approximate area of roof is 14,375 sf for the project area identified in the attached Drawings. The Bidder is responsible for field verifying roof dimensions and basing their bid on the actual roof area and quantities required for a complete repair to the roof.

Work to be performed includes:

ROOF INSTALLATION

ARCHITECTURAL SHINGLES & 3/4 INCH PLYWOOD MATERIAL & LABOR

1. Remove shingles and remove felt
2. Remove 1/2 inch plywood and install 3/4 inch plywood
3. Remove valley metal flashing and install new valley metal flashing
4. Clean inside gutters and re-mount gutters
5. Install moisture guard in valleys
6. Install synthetic felt
7. Install architectural shingles
8. Remove side wall flashing, clean/scrap all debris and install new side wall flashing
9. Remove large stove vent and exhaust vent. Replace with a new bathroom exhaust fan and terminate above original roof decking.
10. Remove power vents, cut new holes in wood decking and install new power vents
11. Remove and install new pipe flashings
12. Caulk/seal all flashings
13. Clean all waste/debris, drag magnet, haul away and dispose of all waste/debris

The list above is not all inclusive for the installation.

All work shall be completed within 90 days of award of contract. Liquidated damages in the amount of \$100/day shall be assessed against the contractor for delays.

INSURANCE REQUIREMENTS:

The successful contractor and subcontractors shall maintain the following minimum insurance coverage during the construction period. A Certificate of Insurance is required as proof of insurance with a copy of an endorsement naming the City of Tullahoma as an additional insured. List and mark the City of Tullahoma as additionally insured if awarded. It shall be provided to the City prior to the contractor accessing the site.

CONTRACTOR'S LIABILITY INSURANCE

The limits of liability for the insurance shall be not less than the following amounts or greater where required by applicable Laws and Regulations.

DRAWINGS
CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
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This section includes project location map of the parcel. This section consists of two (2) pages of parcel maps.



DRAWINGS
CITY OF TULLAHOMA
 201 West Grundy Street
 PO BOX 807
 Tullahoma, TN 37388

Parcel Details

COFFEE COUNTY, TN | TAX YEAR: 2025

Property Owner and Mailing Address

January 1 Owner
 TULLAHOMA, CITY OF
 TULLAHOMA, TN 37388

Value Information

Land Market Value:	\$20,500
Improvement Value:	\$0
Total Market Appraisal:	\$20,500
Assessment Percentage:	0%
Assessment:	\$0

County Information

County Number: 016 Reappraisal Year: 2022

Property Location

Address: OVDCA RD 1801

Control Map:	Group:	Parcel:	Property Identifier:	Special Interest:
108P	A	002.01		000

Additional Information

General Information

Class: 02 - City	City: TULLAHOMA
City #: 743	Special Service District 2: 000
Special Service District 1: 000	Neighborhood: 101
District: 09	Number of mobile homes: 0
Number of buildings: 0	Utilities - Electricity: 01 - PUBLIC
Utilities - Water/Sewer: 01 - PUBLIC / PUBLIC	Zoning:
Utilities - Gas/Gas Type: 00 - NONE	

Outbuildings & Yard Items

Building/Card#	Type	Description	Area/Units
----------------	------	-------------	------------

Sale Information

Sale Date	Price	Book	Page	Vacant/Improved	Type Instrument	Qualification
2/1/1978	\$0	163	215			
9/1/1977	\$0	161	300			
7/11/1969	\$0	NA	NA			

Land Information

Deed Acres: 0	Calculated Acres: 0	Total Land Units: 1
Land Code	Soil Class	Units
T0 - EXEMPT		1.00

Parcel Photos

No photos available.

PHOTOGRAPHS
CITY OF TULLAHOMA
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This section includes photographs of the roof. This section consists of three (5) pages of pictures.



SECTION FOUR

PHOTOGRAPHS
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PHOTOGRAPHS
CITY OF TULLAHOMA
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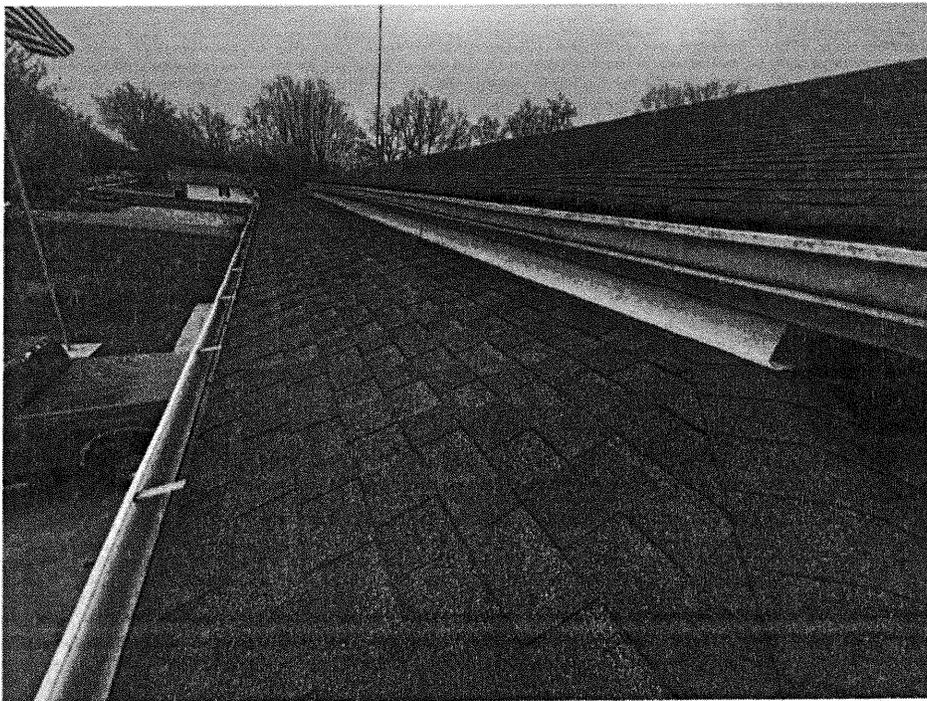
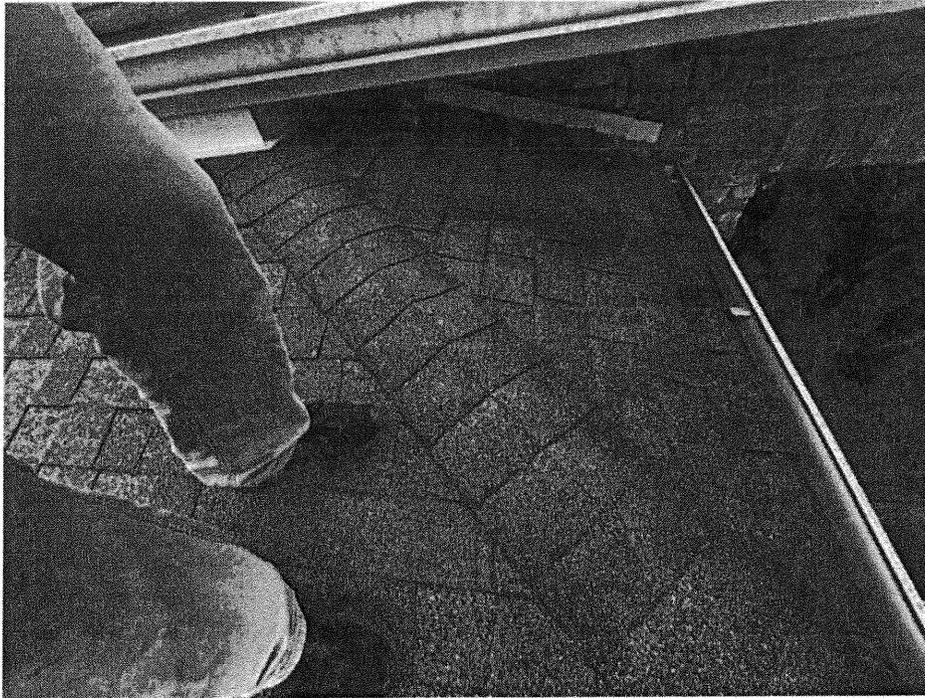


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SECTION FOUR

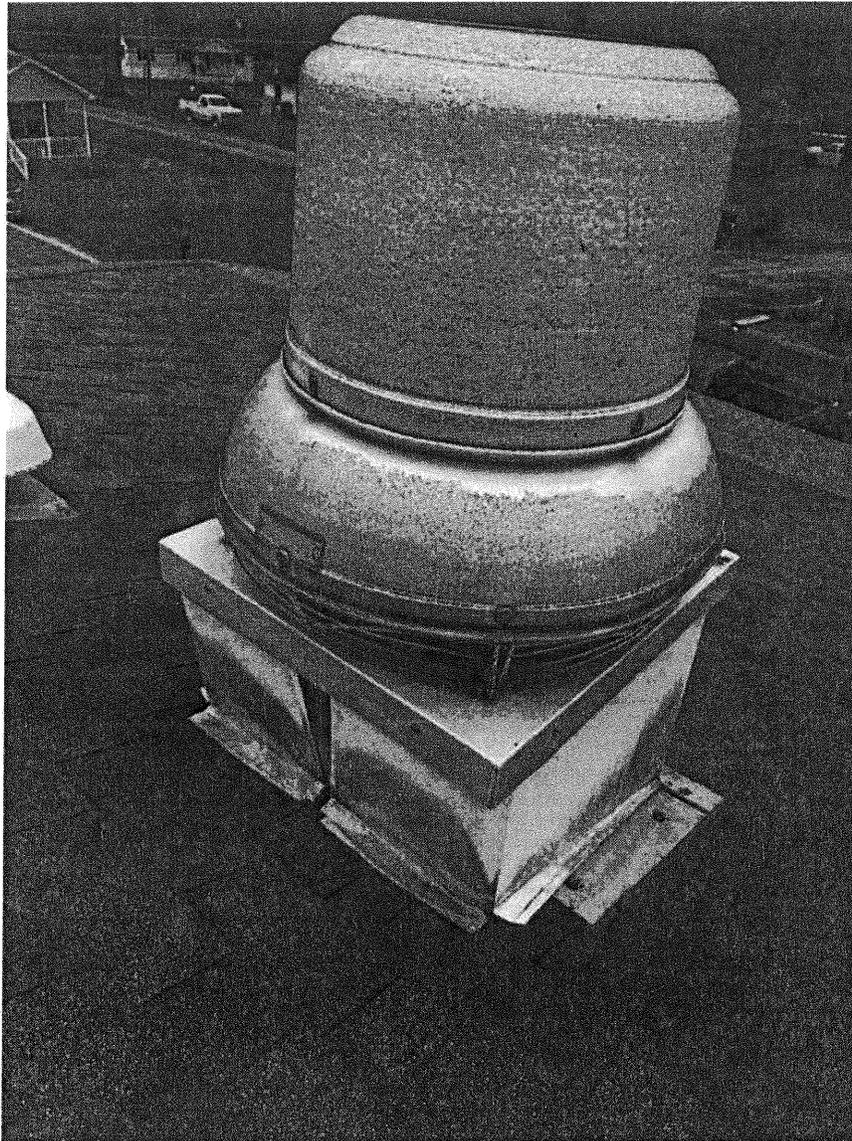
PHOTOGRAPHS
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PHOTOGRAPHS
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The vent in the above picture will be removed.

BID SUBMISSION FORM

CITY OF TULLAHOMA

201 West Grundy Street

PO BOX 807

Tullahoma, TN 37388

Page 1 of 3

By submitting this bid, I do hereby certify that I have read and do fully understand the specifications and my product and services will meet or exceed these specifications. I have noted any exceptions to the bid on this bid sheet.

* Disclaimer - The **GUIDE-SPEC** is a brief outline of Carlisle's Sure-Tough and Sure-White Reinforced Mechanically-Fastened Roofing System to be used or an equivalent product to Carlisle's Sure-Tough and Sure-White Reinforced Mechanically-Fastened Roofing System. If quoting another product, provide that information in the exception section on the bid submission form.

Contractor understands they are required to provide submittals as to any products being provided prior to installation. Bid will be for all work outlined in the General Requirements. All work will be performed in accordance with the specifications and plans included herein.

No bid bond will be required.

Prior to entering into a contract with the City, the Contractor shall furnish both a performance bond and a payment bond, each equal to one hundred percent of the Contract amount. The performance bond and the payment bond shall be two totally separate bonds and shall bear two different bond numbers. The Contractor shall pay all expenses in connection with obtaining the said bonds. The Contractor shall also provide a Certificate of Insurance noting limits of liability as listed in General Requirements Section included herein.

Bidder agrees to perform the services outlined in the bid document at the price indicated as follows:

Base Bid:

<u>Item #</u>	<u>Description</u>	<u>Unit Price</u>
	Installation of roof and repairs, complete	\$ <u>123,786.00</u>

Total of Base Bid (In Words): One hundred and twenty three thousand seven hundred and eighty six dollars

Alternate Bid Item: _____

Estimated Construction Time to completion after award if different than 90 day (Days): _____

Exceptions: Payment terms shall be net 7 day from the date of completion.

BID SUBMISSION FORM

CITY OF TULLAHOMA
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Provide 3 references of customers that you have performed this type of service for:

<u>Company Name</u>	<u>Contact Person</u>	<u>Phone #</u>
1. Old Stone Fort Park Manager	Keith Wimberly	931-273-3459
2. Coffee County School System	Kelvin Shores	931-409-7591
3. TN State	Dave Powers	615-238-1230

Contractor Name: Carden Construction and General Contracting Inc.

Contractor License Number: 73305

Contractor License Type/Limits/Expiration: BC-A; BC-b(sm) / \$500,000.00 / March 31, 2027

Contractor Phone #: 931-247-8407

Contractor Address: 1812 Noah Rd, Beechgrove, TN 37018

Rache/ Carden

Signature of Authorized Representative

6/5/25
Date

Bid Price must be good until 90 days after bid opening date.

**SECTION FIVE
BID SUBMISSION FORM**

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TITLE VI

Title VI: "It is the policy of the City of Tullahoma to ensure compliance with Title VI of the Civil Rights Act of 1964; 49 CFR, Part 21; related statues and regulations to that end that no person shall be excluded from participation in or be denied benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance or any other funding source on the grounds of race, color, sex, national origin, or ancestry. By virtue of submitting a response to this solicitation, bidders agree to comply with the same non-discrimination policy."

Date of Bid Opening: 6/6/25

Project Name: Tullahoma Fire Department Station 2 Roof and Repairs Bid

Project No. (if applicable): 2025-03

Company Name: Carden Construction and General Contracting Inc.

For Title VI compliance, the City of Tullahoma asks for voluntary disclosure of the following information, regarding the owner/operator of the company:

Gender: Male
 Female

Race: Caucasian
 African American
 Other (please specify) _____

DRUG-FREE WORKPLACE AFFIDAVIT

STATE OF TENNESSEE

COUNTY OF COFFEE

The undersigned, principal officer of Carden Construction and General Contracting Inc. an employer of five ~~2~~ ~~5~~ or more employees contracting with Tullahoma City government to provide construction services, hereby states under oath as follows:

- 1. The undersigned is a principal officer of Carden Construction and General Contracting Inc. (hereinafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
- 2. The Company submits this Affidavit pursuant to T.C.A. 50-9-113, which requires each employer with no less than five ~~5~~ ~~2~~ employees receiving pay who contracts with the state or any local government to provide construction services to submit an affidavit stating that such employer has a drug-free workplace program that complies with Title 50, Chapter 9, of the *Tennessee Code Annotated*.
- 3. The Company is in compliance with T.C.A. 50-9-113.

Further affiant saith not.

Rachel Carden
Principal Officer

STATE OF TENNESSEE

COUNTY OF COFFEE

Before me personally appeared Rachel Carden, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this 6th day of June, 2025.

Karen Swann
Notary Public

My commission expires: 10-7-28



AGENDA ITEM NO. 25-79

DATE: July 28, 2025

TO: Board of Mayor and Alderman

FROM: Robert Taylor, Director of Public Works
Jason Quick, City Administrator

SUBJECT: Stormwater Management Software

BACKGROUND:

Since the beginning of the Federal/State MS4 Stormwater program mandate in 2004 the city has been using simple data entry programs for record keeping requirements which has been a challenge. However, the latest version of the MS4 Permit contains additional requirements that are beyond the capabilities of a reasonable spreadsheet. To comply with the current permit, it is becoming more necessary than ever to rely on the use of true data management software. The current permit requires that we establish and maintain an inventory of all stormwater quality control measures that are installed in the system, both public and private. This inventory is required to be a searchable database that contains basic information such as location and project identification, but is also required to contain maintenance records, maps, pictures of the installed measures, a copy of long-term maintenance plans for the measures, and any other information that may be necessary to show compliance. These stormwater measures will require upkeep and maintenance in perpetuity. The Public Works Department currently does not have a tool to do what is now required of us to be in compliance with the Federal/State mandated stormwater requirements. We will be required to keep up with stormwater structures such as catch basins, pipes, outfalls, curb inlets, etc.

This software is the same software that Planning and Codes uses so we can send/receive information through the software instead of cutting and pasting forms, documents, plans and maps and having to email them back and forth.

RECOMMENDATION:

The Public Works Department requests BOMA to approve the purchase of the Stormwater Data Management Software from IWORQ..

FISCAL IMPACT:

Funds for this software have already been appropriated through the FY25-26 budget process in the amount of \$16,500.00

Attachments:

IWORQ Stormwater Agreement.

STORMWATER MANAGEMENT SOFTWARE

BENEFITS

- 1 ENSURE MS4 COMPLIANCE
- 2 MOBILE CAPABILITIES
- 3 IMPROVE EFFICIENCY
- 4 MAP ASSETS DIGITALLY



HOW IT WORKS



LOG & TRACK PERMITS
Manage stormwater permits and other important documents from any device.



INSPECTIONS & WORK ORDERS
Monitor stormwater assets, track site conditions, manage work orders on site.



REPORT & ADDRESS VIOLATIONS
Track violations, issue custom violation letters, and schedule maintenance tasks.



GENERATE REPORTS
Analyze inspection data, maintenance history, and compliance trends for better decision making.

WHAT OUR CLIENTS OUR SAYING

...staff performance has been phenomenal as we challenged them to learn the



IWORQ SERVICE AGREEMENT

For iWorQ applications and services

Tullahoma, TN here after known as (“Customer”), enters into THIS SERVICE AGREEMENT (“Agreement”) with iWorQ Systems Inc. (“iWorQ”) with its principal place of business 1125 West 400 North, Suite 102, Logan, Utah 84321.

1. SOFTWARE AS A SERVICE (SaaS) TERMS OF ACCESS:

iWorQ grants Customer a non-exclusive, non-transferable limited access to use iWorQ service(s), application(s) on iWorQ’s authorized website for the fee(s) and terms listed in Appendix A. This agreement will govern all application(s) and service(s) listed in the Appendix A.

2. CUSTOMER RESPONSIBILITY:

Customer acknowledges that they are receiving only a limited subscription to use the application(s), service(s), and related documentation, if any, and shall obtain no titles, ownership nor any rights in or to the application(s), service(s), and related documentation, all of which title and rights shall remain with iWorQ. Customer shall not permit any user to reproduce, copy, or reverse engineer any of the application(s), service(s) and related documentation. iWorQ is not responsible for the content entered into iWorQ’s database or uploaded as a document or image.

3. TRAINING AND IMPLEMENTATION:

Customer agrees to provide the time, resources, and personnel to implement iWorQ’s service(s) and application(s). iWorQ will assign a senior account manager and an account management team to implement service(s) and application(s). Typical implementation will take less than 60 days. iWorQ account managers will call twice per week, provide remote training once per week, and send weekly summary emails to the customer implementation team. iWorQ can provide project management and implementation documents upon request. iWorQ will do ONE import of the Customer’s data. This import consists of importing data, sent by the Customer, in an electronic relational database format. Acquisition of data is the responsibility of the client; iWorQ will not be involved in negotiation for data with third parties.

Customer must have clear ownership of all forms, letters, inspections, checklists, and data sent to iWorQ.



4. CUSTOMER DATA:

Customer data will be stored in AWS GovCloud. iWorQ will use commercially reasonable efforts to backup, store and manage customer data. iWorQ does backups twice per week and onsite backups twice per week. Customer can run reports and export data from iWorQ application(s) at any time.

Customer can pay iWorQ for additional data management services(s), onsite backups application(s) and other service(s).

Data upload and storage is provided to every customer. This includes uploading files up to 25MB and 100GB of managed data storage on AWS GovCloud. Additional upload file sizes and managed data storage sizes can be provided based on the application(s) and service(s) listed in Appendix A.

Customers can upload and store images with personal information like driver's license, and more. This data can be used by the customer to complete the permitting, licensing, or code enforcement processes. Customer understands that the data must be uploaded and stored in the sensitive data upload section of the iWorQ software for access and security purposes.

iWorQ is not responsible for: (1) For the content entered into iWorQ's database, (2) For images or documents scanned locally and uploaded by the iWorQ users, (3) For documents or images uploaded by citizen over the web, and (4) For data sent to the Customer by iWorQ.

5. CUSTOMER SUPPORT:

Customer support and training are FREE and available Monday-Friday, from 6:00 A.M. to 5:00 P.M. MST, for any authorized user with a login. iWorQ provides unlimited remote Customer training (through webinars), phone support, help files, and documentation. Basic support requests are typically handled the same day. iWorQ provides "Service NOT Software".

6. BILLING:

iWorQ will invoice Customer on an annual basis. iWorQ will send invoices by mail and by email to the address(s) listed in Appendix A. Terms of the invoice are net 30 days from the date of the invoice. Any billing changes will require that a new Service(s) Agreement be signed by the Customer.



Any additional costs imposed by the Customer including business licenses, fees, or taxes will be added to the Customer's invoice yearly. Support and services fees may increase in subsequent years but will increase no more than 5%/ per year.

Customer pricing is based on a 3 Year Term and reflects a discounted annual price. Changes to the Term or the Termination Policy (Section 7. Termination:), will affect the annual pricing and could double your annual cost. Customer reserves the right to pay the 3 Year Term upfront to secure discounted annual pricing

7. TERMINATION:

Either party may terminate this agreement after the initial 3-Year Term, without cause if the terminating party gives the other party sixty (60) days written notice. Should the Customer terminate any part of the application(s) and or service(s) the remaining balance will immediately become due. Should the Customer terminate any part of the application(s) and or service(s) a new Service(s) Agreement will need to be signed. Upon expiration of the Initial Term, this Agreement shall automatically be renewed for successive one (1) year terms unless either party provides notice of termination or non-renewal no less than sixty (60) days prior to expiration of the then-current term.

Upon termination of this Agreement, iWorQ will discontinue all application(s) and or service(s); iWorQ will provide customer with an electronic copy of all of Customer's data, if requested by the Customer (within 3-5 business days).

During the term of the Agreement, the Customer may request a copy of all of Customer's data, which shall be provided to Customer for a cost of no more than \$2500 per copy. Please note, if the Customer is not in compliance with the material terms and conditions of this Agreement, iWorQ will not be required to provide Customer with the data.

8. ACCEPTABLE USE:

Customer represents and warrants that the application(s) and service(s) will only be used for lawful purposes, in a manner allowed by law, and in accordance with reasonable operating rules, and policies, terms and procedures. iWorQ may restrict access to users upon misuse of application(s) and service(s).

9. MISCELLANEOUS PROVISIONS:

This Agreement will be governed by and construed in accordance with the laws of the State of Utah. Customer recognizes that iWorQ Systems is a software company located in Utah. Any changes to this section, including changes to the Venue or Forum, will be subject to an increase in their annual pricing.



10. CUSTOMER IMPLEMENTATION INFORMATION:

Primary Implementation Contact _____ Title _____

Office Phone _____ Cell (required) _____

Email _____

Secondary Implementation Contact _____ Title _____

Office Phone _____ Cell (required) _____

Email _____

Portal Setup Contact (if applicable) _____ Title _____

Office Phone _____ Cell _____

Email _____ Signature _____

(This person is responsible for placing the iWorQ Portal Link being placed on the agency's website within 90 days of the agreement signature. The iWorQ Portal Link will remain on agencies website for the entire Term of the agreement. If the iWorQ Portal Link is not placed on the city website within 90 days, the Agency agrees to pay an additional \$1,000 dollars towards setup costs (this is to cover iWorQ's time).

11. CUSTOMER BILLING INFORMATION:

Billing Contact _____ Title _____

Billing Address: _____

Office Phone _____ Cell _____

Email _____

PO# _____ (if required) Tax Exempt ID # _____

12. ACCEPTANCE:

The effective date of this Agreement is listed below. Authorized representatives of Customer and iWorQ have read the Agreement and agree and accept all the terms.

Signature _____

Effective Date: _____

Printed Name Charles Lynn Sebourn

Title Mayor

Office Number 931-455-2648

Cell Number _____



iWorQ Service(s) Agreement
APPENDIX A

iWorQ Price Proposal

IWorQ Systems, P.O. Box 3784, Logan, UT, 84323



Tullahoma, TN	Population- 20665
201 W Grundy St. Tullahoma, TN 37388	Prepared by: Bethany Moak

Annual Subscription Fees

Application(s) and Service(s)	Package Price	Billing
<p>Stormwater Package</p> <p>Package includes:</p> <ul style="list-style-type: none"> *Work Management <ul style="list-style-type: none"> - Track and manage work by location using OpenStreetMap - Work order scheduling and templates - Track labor, inventory, parts, and material - Track work completed and maintenance history -Work order status updates via text *SWPPP Permit Management <ul style="list-style-type: none"> - Issue permits (SWPPP) - Track and manage inspection schedules - Unlimited access to iWorQ's template library, including 3 custom letters *Capital Asset Management <ul style="list-style-type: none"> - Track location, inspections, maintenance, and work orders for MS4 compliance -Track up to 5 asset layers (i.e. Catch basins, Inlets, outfalls, Lines.), - Additional attribute data for each capital asset is \$500 annually. - Set maintenance, inspection, and work order schedules - Manage and reduce illicit discharge - Inspection Routing <p>* Available on any computer, tablet, or mobile device using Chrome browser</p> <p>* OpenStreetMap - Ability to track point and line layers</p> <p>* Quarterly GIS Updates</p> <p>* Configurable dashboard, fields, and reports</p> <p>* Includes Sensitive File Uploads (if needed)</p>	<p>\$14,400.00</p> <p>\$12,500.00</p>	Annual
<p>Portal Home</p> <ul style="list-style-type: none"> - Configurable portal for ease of applying for permits and tracking current permits online -Tracks inspection requests and file uploads 	\$3,500.00	Annual



-Includes 3 customizable web forms -Messaging feature for easy interaction with citizens		
Subscription Fee Total (This amount will be invoiced each year)	\$16,000.00	Annual

One-Time Setup, GIS integration, and Data Conversion Fees

Service(s)	Full Price	Package Price	Billing
Implementation and Setup cost year 1	\$16,720.00	\$500.00	Year One

Grand Total Due Year 1	\$26,720.00	\$16,500.00	Year One Total
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NOTES AND SERVICE DESCRIPTION

- I. Invoice for the (Annual Subscription Fee Total + One-Time Total) will be sent out immediately upon execution of the contract. Payment terms are net 30 days from the invoice date.
- II. This subscription Fee and Agreement have been provided at the Customer's request and is valid for 25 days
- III. This cost proposal cannot be disclosed or used to compete with other companies.

AGENDA ITEM NO. 25-80

DATE: July 28th, 2025

TO: Board of Mayor and Alderman

FROM: Robert Taylor, Director of Public Works
Jason Quick, City Administrator

SUBJECT: Brush Grinding & Debris Removal

BACKGROUND:

The Public Works Department received (2) bids from Benchmark and CFC for the brush and grinding debris removal service. The bids were open on Tuesday, July 15, 2025, at 1:30 p.m. The lowest bidder was Benchmark Company. Benchmark has been doing our Brush/Grinding for the last (3) years.

RECOMMENDATION:

Public Works Department requests the BOMA to approve Benchmark Mulch Company from Christiana, TN, to perform the brush grinding and debris removal service for the city.

FISCAL IMPACT:

Funds for the Brush Grinding & Debris removal service in the amount \$85,000.00 will come from the 2025-2026 Brush/Grinding budget account # 120-43200-190-027.

Attachments:

Bid Sign-in Sheet
Bid Tabulation Sheet
Bid from Benchmark

Sign in Sheet for Brush and Leaf Chipping Bid Opening
 Tuesday, July 15, 2025 at 1:30 pm

Contact Name	Company Name	Address	Phone #
1. Paige Jackson	City of Tulsa		
2. Robert Taylor	City of Tulsa		
3. Eric Pierce	CITY OF TULSA		
4. Mike Bradley	Benchmark Companies	6713 Miller Rd Christiansburg, TN	615-556-0122
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			

Bid Tabulation for Brush and Leaf Chipping Services Bid FY2026
 Tuesday, July 15, 2025 at 1:30 pm

	Vendor 1	Vendor 2	Vendor 3	Vendor 4	Vendor 5
Company	Benchmark Companies LLC	CFC Recycling			
Drug-Free Workplace Affidavit	yes	yes			
Iran Divestment Act Disclosure	yes	yes			
Price per cubic yard for brush/leaves	\$9.75	\$10.00			
References	yes	yes			
Exceptions	NO	see attached			
Title VI	yes	yes			



City of

TULLAHOMA

T E N N E S S E E

CITY OF TULLAHOMA

BID DOCUMENT FOR BRUSH & LEAF CHIPPING SERVICES

CITY OF TULLAHOMA
Request for Bid
201 West Grundy Street
P.O. Box 807
Tullahoma, TN 37388
(931) 455-2648

Description: Brush & Leaf Chipping Services Bid

Offer Due Date: July 15, 2025
1:30 p.m. CST

Bid Document No.: 2026-01

It is the purpose of this document to solicit bids for the City of Tullahoma (herein referred to as the City) for brush and leaf chipping services. Bids for the services specified will be received by the City of Tullahoma, Finance Department at the below specified location until the time and date cited. Bids received by the correct time and date will be opened and the name of each vendor will be publicly read.

Offer Opening and Submittal Location: City of Tullahoma
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388
Attention: Assistant Finance Director

Bids must be in the actual possession of the City of Tullahoma, Finance Department on or prior to the time and date, and at the location indicated above. Late Bids will not be considered. Bids must be submitted in a sealed envelope and marked "**BRUSH & LEAF CHIPPING SERVICES BID**" with the vendor's name and address clearly indicated on the envelope. Additional instructions for preparing an offer are provided within. FAX and email Bids are NOT acceptable.

VENDORS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE SOLICITATION.

For questions regarding
General Terms, and Conditions, Contact:

Paige Jackson
Assistant Finance Director
(931) 455-2648

For technical questions contact:

Eric Pierce
Public Works Superintendent
(931) 454-1768

**City of Tullahoma
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388
(931) 455-2648**

**BRUSH & LEAF
CHIPPING SERVICES**

Section One	Terms & Conditions
Section Two	General Instructions
Section Three	Bid Submission Form

SECTION ONE
TERMS AND CONDITIONS
CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

Bid Document No.: 2026-01

Page 1 of 1

Evaluation Criteria: Representatives from the Public Works Department and the Finance Department will evaluate and rank each offer based on the criteria requested within this document. Bids shall be reviewed solely on the information received in the written response. The decision of the City shall be final and conclusive when the Board of Mayor and Aldermen vote to approve the recommendation.

In addition to the price, the following standards will also be applied in the bid evaluation:

- a) The ability of the bidder to perform the contract or provide the material or service required.
- b) Whether the bidder can perform the contract or provide the material or service promptly or within the time specified without delay or interference.
- c) References of the character, integrity, reputation, experience and efficiency of the bidder.
- d) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service.
- e) The ability of the bidder to provide future maintenance and service for the use of the subject contract.
- f) Terms and conditions stated in the bid.
- g) Compliance with specifications or request for proposal.

The City of Tullahoma reserves the right to accept or reject any or all bids received. The recommended vendor may be required to participate in negotiations concerning the nature and extent of services provided.

Changes: The City reserves the right to revise and make changes within the general scope of work as may be deemed necessary to best serve the interest of the City. All changes shall be documented by formal amendment.

Price: All prices shall be quoted on the enclosed bid submission form. Prices not on the provided quote form shall not be considered. The prices shown on the bid submission form shall be guaranteed from the notice of award through June 30, 2026 with the option to renew yearly for an additional three (3) years if both parties agree in writing.

Vendors Errors or Omissions: The City will not be responsible for any errors or omissions on the part of the vendor.

Notification of Award: The successful vendor(s) will be notified by mail that their offer has been accepted by the Board of Mayor and Aldermen as recommended for award.

SECTION TWO
GENERAL INSTRUCTIONS
CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

Bid Document No.: 2026-01

Page 1 of 4

Bid Bond: A bid bond will not be required.

Payment / Performance Bond: A payment or performance bond will not be required unless an emergency occurs that requires a large amount of work. At that time, the Public Works Department and the Assistant Finance Director will determine the amount of the payment and performance bond if one is needed.

Type of Awards: Where applicable, the City reserves the right to make multiple awards if it is in the best interest of the City to do so.

Alternate Bids: Bids submitted as alternates, or on the basis of exceptions to specific conditions or required specifications, must be noted within the Exceptions Section of the bid sheet with an attachment specifying the paragraph(s) being referenced and an adequate explanation of the exception.

Effective Period of Offer: This offer shall remain in effect for a period of sixty (60) calendar days from the offer opening date and is irrevocable.

Offer Price Corrections: All prices and notations shall be written in ink or typed. Changes or corrections made on the offer form must be initialed in ink by the individual signing the offer. No corrections will be permitted after the Bids have been opened.

Restrictive Offer Provisions: If specifications preclude an otherwise qualified vendor from submitting an offer, a written request for modification must be received by the Assistant Finance Director at least five (5) days prior to the offer opening. All vendors will be notified by an addendum to the SOLICITATION of any approved changes.

Responsibility for Compliance with Legal Requirements: The Vendor's products and services shall be in full compliance with all applicable Federal, State, and local health, environmental, and safety laws, regulations, standards, and ordinances, regardless of whether or not they are referred to by the City.

SECTION TWO
GENERAL INSTRUCTIONS
CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

Bid Document No.: 2026-01

Page 2 of 4

Tax Exemption: The City is exempt from sales tax and other forms of taxation as a Municipal Corporation.

Insurance: The contractor shall carry and maintain in full force and effect, insurance in such company or companies as is acceptable to the City of Tullahoma, insuring the contractor while he/she or his/her employees are performing the brush removal services. A Certificate of Insurance is required as proof of insurance with a copy of an endorsement naming the City of Tullahoma as an additional insured. List and mark the City of Tullahoma as additionally insured if awarded. It shall be provided to the City prior to the contractor accessing the site.

The successful bidder must submit copies of appropriate insurance coverage before work may begin.

Minimum requirements are as follow:

- A. Liability bodily injury insurance for not less than \$1,000,000**
- B. Property damage liability insurance for not less than \$1,000,000**
- C. Worker's compensation full statutory limits.**

Late Submission of Claim by Seller: The City will not honor any invoices or claims which are tendered one year after the last item of the account occurred.

Protest of Award: Any person who has an objection to the awarding of a Solicitation by the City, pursuant to competitive Bid procedures shall lodge that protest, in writing, with the Assistant Finance Director prior to award by the Board of Mayor and Aldermen. A protest lodged after award by the Board will not be considered.

Addenda: The City shall not be responsible for any oral instructions made by any employees or officers of the City in regard to the instructions, drawings, specifications, or contract documents. Any changes to the plans and specifications will be in the form of an addendum, which will be furnished to all vendors who are listed with the City as having received the solicitation or to any other vendor who requests an addendum.

Vendor Identification: The City is not responsible for the pre-opening of, post-opening of, or the failure to open, an offer not properly addressed or identified. The bids must be in a sealed envelope, and marked "**BRUSH & LEAF CHIPPING SERVICES BID**" with the vendor's name and address clearly indicated on the envelope.

Vendor Modification: The City will not be responsible for vendors adjusting their offer based on oral instructions by any member of the City staff.

SECTION TWO
GENERAL INSTRUCTIONS
CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

Bid Document No.: 2026-01

Page 3 of 4

Vendor Performance: Prior vendor performance in regard to service or representation of/from the vendor may be used in evaluation of this offer. Unsatisfactory performance to the City of Tullahoma may be considered sufficient grounds for rejection of this offer.

Quantities: The City of Tullahoma reserves the right to add, reduce, or delete any quantities listed in the bid schedule at the unit price bid.

Rejection of Bids: The City reserves the right to reject any or all Bids, or any part thereof, to accept any offer or any part thereof, or to waive any informalities when it is deemed to be in the City's best interest.

Payment Terms: Payment shall be made upon completion of the work and after inspection and approval by the City.

Technical Specifications: Technical specifications define the acceptable standard. Bids that do not meet or exceed the specified standards will be reviewed and may be considered if the manufacturer's product meets industry standards as determined by the City of Tullahoma.

Responsibility for Correction: It is agreed that the Vendor shall be fully responsible for making any correction, replacement, or modification necessary for specification or legal compliance. In the event of a call back, Vendor agrees to give the City first priority. Vendor agrees that if the product or service offered does not comply with written specification, the Assistant Finance Director has the right to cancel the sale at any time with full refund within thirty (30) calendar days after notice of noncompliance. Vendor further agrees to be fully responsible for any consequential damages suffered by the City.

Title VI: "It is the policy of the City of Tullahoma to ensure compliance with Title VI of the Civil Rights Act of 1964; 49 CFR, Part 21; related statues and regulations to that end that no person shall be excluded from participation in or be denied benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance or any other funding source on the grounds of race, color, sex, national origin, or ancestry. By virtue of submitting a response to this solicitation, bidders agree to comply with the same non-discrimination policy."

Iran Divestment Act: "By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

SECTION TWO
GENERAL INSTRUCTIONS
CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

Bid Document No.: 2026-01

Page 4 of 4

Bid Submission: The City recommends that you submit your sealed bid by a reliable delivery service that guarantees delivery. Also, an authorized representative from the vendor may submit a sealed bid directly to City Hall prior or on the date and time designated in the bid.

References: The contractor must furnish at least three (3) references for work performed for governmental agencies or other agencies of similar magnitude. Please list on bid submission form.

SECTION THREE
CITY OF TULLAHOMA
Bid Submission Form
Brush & Leaf Chipping Services

Bid Document No.: 2026-01

Page 1 of 3

TO: City of Tullahoma
ATTN: Assistant Finance Director
PO BOX 807
201 West Grundy Street
Tullahoma, TN 37388

RE: Brush & Leaf Chipping Services Bid
City of Tullahoma, TN

The undersigned as bidder acknowledges by his signature that he has read and understands the work to be performed and has included their provisions in his Bid. The Bidder further acknowledges that he has received the following Addenda:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

In submitting this Bid, the Bidder agrees:

1. To hold open his Bid for sixty (60) days from the date shown above.
2. To accomplish work in accord with the bid request.
3. To provide in full and complete accord with the shown, noted, described, and reasonably intended requirements of the Specifications and the Contract Documents, to supply all labor, materials, transportation and equipment to complete the work to the full and entire satisfaction of the Owner in the amounts listed below.
4. The undersigned, as Bidder, further agrees to begin work within five (5) days after the written notification to provide the described services. Bidder also agrees to time his/her work procedure in accordance to the instructions given in these Specifications and to give the City of Tullahoma first priority in emergency situations such as major storms.
5. The undersigned, as Bidder, further confirms he has the appropriate insurance coverage as outlined in this bid and will submit copies of coverage prior to work commencing. A Certificate of Insurance is required as proof of insurance with a copy of an endorsement naming the City of Tullahoma as an additional insured. List and mark the City of Tullahoma as additionally insured if awarded. It shall be provided to the City prior to the contractor accessing the site.

**SECTION THREE
CITY OF TULLAHOMA
Bid Submission Form
Brush & Leaf Chipping Services**

Bid Document No.: 2026-01

Page 2 of 3

BASE BID

Brush & Leaf Chipping Services

Chipping will be based on a per ton cubic yard. Load tickets will be attached to all invoices to substantiate cubic yards shipped. The bid pricing shown on the bid submission form shall be guaranteed from the notice of award through **June 30, 2026**. The bid can be renewed yearly for an additional three (3) years if both parties agree to renew yearly in writing. However, the City of Tullahoma reserves the right to cancel this contract with a thirty (30) day written notice due to lack of responsiveness and/or performance. Quantities are not guaranteed. Biodegradable bags will also be the responsibility of the contractor to dispose of. All materials are the responsibility of the contractor to be processed as a recyclable product.

Price \$ 9.75 per cubic yard for brush/leaves

Comments pertaining to brush and/or leaf services.

REFERENCES			
NAME	STREET ADDRESS	CITY, STATE, ZIP	TELEPHONE
Spring Hill	3893 Mahlon Moore Rd	Spring Hill, TN 37174	931-486-1252
Louisburg Public Works	927 N 5th Ave	Louisburg, TN 37081	931-359-4344
City of Columbia	915 Iron bridge Rd	Columbia, TN 38401	931-787-5881

**SECTION THREE
CITY OF TULLAHOMA
Bid Submission Form
Brush & Leaf Chipping Services**

Bid Document No.: 2026-01

Page 3 of 3

The Bidder acknowledges by his signature that he agrees to the requirements contained in the Contract Documents and Specifications. The bidder further agrees to give the City of Tullahoma first priority in major disasters such as weather related events.

Any exceptions or additional services that might make your bid more competitive should be listed with the following exception section.

Exceptions: _____

Bid is good for 90 days prior to bid being awarded.

By submitting this bid I do hereby certify that I have read and do fully understand the specifications.

Benchmark Companies LLC
Company Name

[Signature]
Signature of Authorized Representative

7/15/25
Date

For Title VI compliance, we ask for the voluntary disclosure of the following information:

Information of local owner of company:

Gender: Male Female _____

Race: Caucasian African American _____

Hispanic _____ Other (please specify) _____

AGENDA ITEM NO. 25-81

DATE: July 28 ,2025

TO: Board of Mayor and Alderman

FROM: Chief of Police Chase Sons, Tullahoma Police Department
Jason Quick, City Administrator

SUBJECT: Surplus of firearms awarded to the Police Department for in-store credit

BACKGROUND

The Police Department requests authorization to surplus fifty-eight (58) firearms that have been awarded to the department through the court system.

The Police Department received bids from (4) four Federal Firearms License dealers. The FFL dealers that submitted bids were:

Craig's Firearm Supply, Knoxville, TN - \$4,670.00
Rusty Oak Armory, Mt. Juliet, TN - \$5,000.00
Templar Shooting Sports, Tullahoma, TN - \$4,500.00
GT Distributors Rossville, GA - \$7,415.00

GT Distributors won the bid with \$7,415.00. GTs will give the Tullahoma Police Department \$7,415.00 in-store credit. The department would request the in-store credit be used to obtain optics and/or ammunition for the department's issued firearms.

RECOMMENDATION

The Police Department requests the BOMA approves the surplus of fifty-eight (58) awarded firearms to GTs Distributors and the in-store credit be used to purchase optics and/or ammunition for the department's issued firearms.

FISCAL IMPACT

There will be no cost to the City of Tullahoma.

ATTACHMENTS

List of awarded firearms & bids from four (4) FFL dealers.

CAD #	ITEM
202044127	Winchester Shotgun SN: L541926 Jennings 9mm Pistol SN: 969039
201710928	CZ USA .40 Cal Pistol SN: A311830, Holster
202038905	S&W 9mm Pistol SN: HNM7905 Glock 17 9mm Pistol SN: BPGV057, Magazines, Ammunition
20223891	SCCY 9mm Pistol SN: 439240
2013-79408	Remington .30-06 Rifle SN: 71071041
201626414	Sears .22 Cal Rifle SN: 5832501
2015-53325	Remington .270 Cal Rifle SN: B8288986
202244684	Charles Daly Shotgun SN: 916659
No CAD #	Tristar Arms Shotgun SN: 20P4100678
2015-75916	Stevens Shotgun SN: 152284H
2019921993	CBC Shotgun SN: C1219572, Ammunition
202124446	Colt .22 Cal Rifle SN: BP078985, Magazine, Ammunition
202121087	Winchester Shotgun SN: 122954
202019396	Maverick Shotgun SN: M002770, Ammunition
202031832	Savage Arms Shotgun, No Serial Number
202171748	Glock 19 9mm Pistol SN: ABXP768, Magazine, Holster, Ammunition
202144946	SCCY 9mm Pistol SN: 882239, Magazine, Holster
20169718	Taurus 9mm Pistol SN: TIS73214, Magazine
202470858	Hi Point .380 Cal Pistol SN: P725606
202172825	Glock .45 Cal Pistol SN: WME530
202337982	Sterling .22 Cal Pistol SN: A32720, Magazine, Ammunition
202421275	Remington Model 41 .22 Cal Rifle, No Serial Number
20179380	Raven .25 Cal Pistol SN: 375615
202481052	Bryco Arms 9mm Pistol SN: 1449182, Magazine, Ammunition
202365318	Kmart Shotgun SN: 819021 MOD 151
202467999	Ithaca Shotgun SN: 449428
201821785	Taurus 9mm Pistol SN: TCX52296
202322032	FMK 9mm Pistol SN: BB26106 Glock 44 Pistol SN: AHCU644, Magazines, Ammunition
202240426	Jimenez 9mm Pistol SN: 321298, Ammunition
202276249	Glock 42 Pistol SN: ADWU287
202138401	Kimber 9mm Pistol SN: S1168934
201936141	Taurus 9mm Pistol SN: TJM58284, Magazine, Ammunition
202139394	S&W 9mm Pistol SN: HFM3549
202273143	Hi Standard .22 Cal Revolver SN: 1494933

CAD #	ITEM
202138275	Glock 19 Pistol SN: YTF444, 4 Magazines, Ammunition
202062480	Ruger SR9 Pistol SN: 330-24794
202378056	S&W 9mm Pistol SN: NFY3008
202144646	Harrington & Richardson Shotgun SN: NZ921397
202326647	Ruger 9mm Pistol SN: 317-89827, Magazine
201765278	Savage Arms 30-06 Rifle SN: F74486C, Rifle Scope, Cloth Rifle Case
2015-77549	Stevens Shotgun SN: 123229W
2014-37936	Taurus .40 Cal Pistol SN: SZF47086, Magazine
201770966	Marlin 30-30 Rifle SN: MR73542G
202386876	MAK CZECH CZ82 Semi Auto Pistol SN: 025687, Magazine
20204864	STAG Arms STAG-15 5.56 Cal Rifle SN: 183627 Ruger 9mm Pistol SN: 860-12460, 2 Magazines
202373098	Blue Ruger EC9S 9mm Pistol SN: 456-00053, Magazine, Extended Magazine
202470274	Glock 45 Pistol SN: BKED561, Magazine
202481256	Glock 19 9mm Pistol SN: NAM797, Extended Magazine, Drum Magazine, Holster American Tactical M1911G1 Semi Auto SN: GI114658, Magazine
202469133	Pink SCCY CPX-1 9mm Pistol SN: C422095, Magazine, Holster
2015-48443	Glock 27 .40 Cal Pistol SN: CZP653, Magazine, Holster Taurus Millenium PT 111 Pro 9mm Pistol SN: TCO14914, Magazine, Gun Box
202383787	Glock 41 Gen 4 .45 Cal Pistol SN: YWC810, With GMCONN GM-1085 Rail Light, Magazine
202375385	Bryco 59 9mm Pistol SN Not Found, Magazine
No CAD #	Barska Rifle Scope, 2 AR-15 Magazines, Hi Point 380 ACP Magazine Slide Fire Single Point Attachment Device Enhancement (Spade), Slide Fire Six Position Buffer Tube, Quad Lock for Weaver Top Mount Bases in Matte Black.
202253455	Micro Pistol Conversion Device, 5.56 Cal Drum Magazine, 5 9mm Glock Magazines, Glock Handgun Case, 9mm Ammunition

**IN THE CIRCUIT COURT OF COFFEE COUNTY, TENNESSEE
FOURTEENTH JUDICIAL DISTRICT AT MANCHESTER, PART I**

RE: CONFISCATED WEAPONS FOR USE/TRADE/TRAINING

Upon petition of the Tullahoma Police Department, by and through the District Attorney, and it appearing to the Court that the Tullahoma Police Department presently has in its possession the following weapons confiscated by law enforcement officers for possibly being possessed, used or sold in violation of the law and or abandoned, (See attached list incorporated fully herein by reference).

It is adjudicated by the Court that the above weapons are contraband and is hereby declared forfeited and that the same may be used, destroyed or sold by the Tullahoma Police Department, pursuant to the laws of the State of Tennessee.

Pursuant to Tennessee law the said weapons may be sold in a public sale or used for legitimate law enforcement purposes, at the discretion of the Tullahoma Police Department.

If sold, the Tullahoma Police Department shall advertise in a newspaper circulated within this county the sales for not less than three editions and not less than thirty days prior to the sale. Further, in order to comply with federal or state laws governing the sale of weapons, the Tullahoma Police Department shall have the authority, if required by prevailing state and federal laws, to contract with a licensed weapons dealer to act as a broker or dealer on behalf of the Tullahoma Police Department in order to make the sales to the public legal. The dealer's commission shall not exceed 20 percent of the gross sales price, nor shall that dealer hold an elective nor appointed job with the federal, state, county or city governments in this state at any stage of the sales contract.

The Tullahoma Police Department, not being a licensed weapons dealer either by the State of Tennessee or the United States of America, is hereby authorized to enter with a contract with a private weapons dealer for the sale of said weapons and it is Ordered that said licensed weapons dealer shall have authority to make the sales to the general public by private negotiated sale in lieu of public auction, all in the discretion of the Tullahoma Police Department.

The proceeds from any sale shall be deposited in the appropriate account according to law.

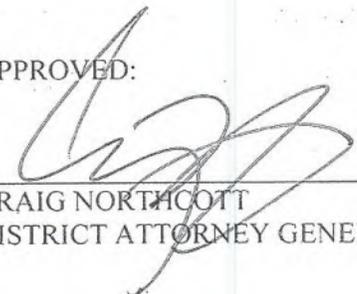
The said weapons may be destroyed if deemed inoperable or unsafe if certified as such by the Tullahoma Police Department.

And the above is so ORDERED.

Enter this the 18th day of June, 2025.


CIRCUIT JUDGE

APPROVED:


CRAIG NORTHCOTT
DISTRICT ATTORNEY GENERAL



GT Distributors - Austin
 1124 New Meister Ln., Ste 100
 Pflugerville TX 78660
 (512) 451-8298 Ext. 0000

Quote	QTE0212161
Date	7/9/2025
Page:	1

Bill To:

Tullahoma Police Dept (TN)
 PO Box 807
 Tullahoma TN 37388

Ship To:

Tullahoma Police Dept (TN)
 213 West Grundy St
 Tullahoma TN 37388

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
SEIZED 7-9-25	001434GA	JP		NET 15	0/0/0000	3,083,863

Quantity	Item Number	Description	UOM	Unit Price	Ext. Price
1	LOT OF GUNS*	Lot Of Guns -	EA	\$7,415.00	\$7,415.00
1	NOTES:	Lot of 59 seized weapons Notes: The agency is responsible for packaging and all freight charges on trades to G T Distributors.	EA	\$0.00	\$0.00

QUOTE IS GOOD FOR 30 DAYS. IN ORDER TO RECEIVE QUOTED PRICE
 PLEASE PRESENT A COPY OF QUOTE AT POINT OF SALE IN STORES OR
 REFERENCE QUOTE NUMBER ON PO OR REQUISITION

Your salesperson is Jeff Poe. Thank you.

Subtotal	\$7,415.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Total	\$7,415.00



Rusty Oak Armory

150 N. Posey Hill Rd.
Mt. Juliet TN 37122
615-619-3409
sales@rustyoakarmory.com

July 1, 2025

Jason Kennedy
Assistant Chief
Tullahoma Police Department
123 N Jackson St
Tullahoma, TN 37388

Subject: **Letter of Intent to Bid**

To whom it may concern,
I am writing to formally express our intent to submit a bid for the lot of confiscated weapons and ammunition, offering \$5,000 in in-store credit at Rusty Oak Armory as consideration.

Please consider this letter as our official notification of intent to participate in the bidding process.

Sincerely,

Jeff Roberts
Owner
Rusty Oak Armory



TEMPLAR SHOOTING SPORTS

Tullahoma Police Department

Chief Chase Sons

123 North Jackson St

Tullahoma, TN 37388

Chief Sons,

I would like to submit a bid of **\$4500** in store credit for the lot of firearms your department is disposing from evidence.

Thank you,

Richard Brooks Jr – Owner

Templar Shooting Sports

1101 S Jackson St

Tullahoma, TN

37388

(931)222-4657

**BEER BOARD MEETING
MINUTES FOR
July 14, 2025**

The Beer Board of the City of Tullahoma, Coffee and Franklin Counties, Tennessee assembled for a meeting on Monday, July 14, 2025, at 5:30 p.m. with Mayor Lynn Sebourn presiding and the following named members of the Board of Mayor and Aldermen: Kurt Glick, Mayor Pro Tem Mathis, Sernobia McGee, Alderman Thoma, and Alderman Bobbie Sue Wilson. Matthew Bird was not present.

Mr. Jason Quick, City Administrator; Mr. Steve Worsham, City Attorney; Mrs. Paige Jackson, Assistant Finance Director; and Mrs. Lori Ashley, City Recorder, were present at the meeting.

Mayor Sebourn called the meeting to order.

COMMENTS FROM CITIZENS: N/A

Item No. 25-BB16 – Approve minutes of the June 23, 2025, Regular Meeting.

A motion was made by Alderman Mathis and seconded by Alderman McGee to approve Item No. 25-BB16.

On roll call all members present voted aye, and it was so ordered.

Item No. 25-BB17 – Request to approve Beer Application (On-Premises Permit) for Tullahoma Lodging, LLC, 251 William Northern Blvd., The Manager, Mr. Trent White, will oversee beer sales.

A motion was made by Alderman Glick and seconded by Alderman McGee to approve Item No. 25-BB17.

On roll call all members present voted aye, and it was so ordered.

There being no further business to come before the Board of Mayor and Alderman at this time, the Board Meeting adjourned at 6:10 p.m.

CITY RECORDER

MAYOR

AGENDA ITEM NO. 25-BB19

DATE: July 28, 2025
TO: Beer Board
FROM: Lori Ashley, Beer Board Secretary
SUBJECT: Beer Application (Special Event Permit / Non-Profit)
Beechcraft Heritage Museum
Beech Party – International Fly-In
Event to be held on: October 8-11, 2025

BACKGROUND:

Attached please find a copy of an application for a Special Event beer permit. This application was completed by Ms. Jody Curtis with the Beechcraft Heritage Museum. She is requesting to sell beer on Wednesday, October 8 – Saturday, October 11, 2025, at the Beech Party International Fly-In. Ms. Jody Curtis will oversee the beer sales for the weekend event.

RECOMMENDATION:

Approve the Beer Permit
Waive the fees for non-profit

ATTACHMENTS:

Completed Beer Permit Application.
Completed Background check from the Police Department on Ms. Jody Curtis.



APPLICATION FOR BEER PERMIT
STATE OF TENNESSEE
CITY OF TULLAHOMA, TENNESSEE

Application for (check one):

- On-Premises Permit
 Off-Premises Permit
 On and Off Premises Permit
 Manufacturer's or Distributor's Permit
 Special Events Permit

I hereby make application for a permit to sell, store, manufacture, or distribute beer or other beverages authorized to be sold, stored, manufactured or distributed under the provisions of the *Tennessee Code Annotated 57-5-101 ET SEQ.* and the *Municipal Code of the City of Tullahoma, Tennessee, Title 8, Chapter 3*, and base my application upon the answers to the following questions:

1. Full name of Applicant (Owner): Jody C Curtis

Person Firm Corporation Joint-stock Co. Syndicate Association
Other

2. List all persons, firms, corporations, joint-stock companies, syndicates, or associations having at least a (5%) ownership interest in the business (attach additional sheet, if needed).

501c3 organization

3. What is your present home address?

1111 1st St
Tullahoma, TN 37160

APPLICATION FOR BEER PERMIT CITY OF TULLAHOMA, TENNESSEE

12. Will the permit be used to operate one or more restaurants or other businesses under the same permit as permitted by Section 57-5-103(a)(4) within the same building?
Yes ___; No . If Yes, please specify number _____. List the names of the restaurants or other businesses and describe their location (attach additional sheet, if needed): (Please note that if operator has separate locations, a permit will be required for each location.)

13. Give name, date of birth, and address of any manager other than applicant: (Please note, if you change managers, City Hall must be notified and a new background check must be completed.)

_____, Tullahoma, TN 37388

14. Has any person having at least a 5% ownership interest, any of the managers listed in question 13, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the last ten (10) years? _____. If Yes, then give particulars of each charge, court and date convicted.

NO

15. Has this owner or the owner's organization had a beer permit revoked, suspended, or denied in the State of Tennessee? Yes ___ No If Yes, then please specify where, when and why:

16. Give the name, relationship to applicant (if applicable) and address of the former beer permittee at this location:

Same

APPLICATION FOR BEER PERMIT CITY OF TULLAHOMA, TENNESSEE

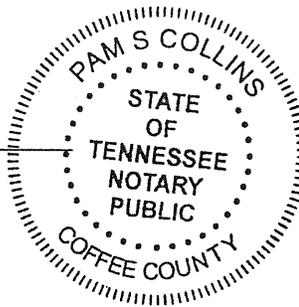
I am knowledgeable of the laws prohibiting the sale of beer to minors. I hereby certify that no person having at least a 5% ownership interest or any person to be employed in the distribution or sale of beer in my establishment has been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the past five (5) years. I am also aware that I shall not be issued a permit or my permit shall be revoked if my business location causes traffic congestion or interferes with schools, churches, or other places of public gathering, or otherwise interferes with public health, safety and morals.

Pam S Collins
Signature of Applicant/Owner
(or Authorized Corporate Officer)

Sworn to and subscribed before me this 3rd day of July, 2025.

Pam S Collins
Notary Public

My Commission Expires: 9/18/2027





Bill Lee
Governor

TENNESSEE BUREAU OF INVESTIGATION

ATTN: TORIS

901 R.S. Gass Boulevard
Nashville, Tennessee 37216-2639
(615) 744-4057
Facsimile (615) 744-4289



David B. Rausch
Director

07/07/2025

JASON L FERRELL
213 WEST GRUNDY ST
TULLAHOMA TN 37388

Tennessee Criminal History Records Request

NO TENNESSEE CRIMINAL HISTORY RECORD HAS BEEN FOUND FOR THE PERSON LISTED BELOW. NOTE: All aliases submitted have been searched.

JUDY CATHEY CURTIS

Please be aware that, unless a fingerprint comparison is performed, it is impossible for the Tennessee Bureau of Investigation to be sure the record belongs to the individual you requested . A fingerprint comparison will only be performed in the event of a written appeal of criminal history results. The information you receive will be based on only those arrests which occurred within the state of Tennessee.

The Tennessee Bureau of Investigation found no Tennessee criminal history based on the information provided. No criminal record check was conducted for other states or for the Federal Bureau of Investigation.

Tennessee Open Records Information Services
Tennessee Bureau of Investigation
901 R.S. Gass Blvd.
Nashville, TN 37216



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