

January 29, 2025

Agenda

Lord’s Prayer
Pledge of Allegiance

10:30 a.m. Bid Opening – Wilkshire Hills Sewer Rehabilitation Project – Water & Sewer

- Approve Minutes
- Approve Before/After Expenditures
- Approve Supplemental Appropriation
- Request for Liquor Permit – Family Dollar
- Request for Liquor Permit – Dollar General
- Approve Preservation Fee – Recorder
- Approve Ohio Pet Fund Grant Application – Dog Pound
- Authorize Legal Advertisement for Bids – Tusc Co Health Dept Renovation
- Approve Legal Advertisement – Kimble Brine Permit
- Award Architectural Contract – Engineer’s Office Building Project
- Take Under Advisement – Tandem Truck Cab & Chassis Purchase – Bid opening – Engineer
- Award Bid – Tandem Truck Cab & Chassis Purchase - Engineer
- Pay Bills
- Other Business
- Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION
WEDNESDAY, THE 29th DAY JANUARY, 2025 WITH THE FOLLOWING MEMBERS PRESENT:

Kristin Zemis
Greg Ress
Mitch Pace

Commissioner Kristin Zemis presiding.

The Lord’s Prayer and The Pledge of Allegiance were recited.

RESOLUTION (87-2025) APPROVE MINUTES

It was moved by Commissioner Ress, seconded by Commissioner Pace, to approve the minutes from the January 27, 2025 meeting as written.

VOTE: Kristin Zemis, yes;
 Greg Ress, yes;
 Mitch Pace, yes;

RESOLUTION (88-2025) BEFORE/AFTER EXPENDITURES

It was moved by Commissioner Pace seconded by Commissioner Ress to approve the following before/after expenditures:

VENDOR	OFFICE	AMOUNT
Wayne & Shanon Matsel	JFS	\$1,350.00
Chris Edwards	Sheriff	\$289.83

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Mitch Pace, yes;

RESOLUTION (89-2025) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Ress, seconded by Commissioner Pace, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
EMA	E-1080-B052-B10	E-1080-B052-B07	\$6,660.31	Reimburse Dept for hazmat incidents crews responded to
Common Pleas	E-0440-A018-A00	E-0120-A002-B30	\$5,000.00	Case #2024 CR 08 0255
County Court	E-0440-A018-A00	E-0170-A002-G15	\$400.00	Firing Range & Notary Fee

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Mitch Pace, yes;

RESOLUTION (90-2025) REQUEST NO HEARING – LIQUOR PERMIT – FAMILY DOLLAR #32058

It was moved by Commissioner Pace, seconded by Commissioner Ress, to request NO HEARING in regards to a liquor permit for Family Dollar Stores of Ohio LLC dba Family Dollar #32058 in Goshen Township. No correspondence has been received regarding this request.

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Mitch Pace, yes;

RESOLUTION (91-2025) REQUEST NO HEARING – LIQUOR PERMIT –DOLLAR GENERAL #17174

It was moved by Commissioner Ress, seconded by Commissioner Pace, to request NO HEARING in regards to a liquor permit for Dolgen Midwest LLC, dba Dollar General Store #17174 in Warwick Township. No correspondence has been received regarding this request.

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Mitch Pace, yes;

RESOLUTION (92-2025) APPROVE PRESERVATION FEE COLLECTION - RECORDER’S OFFICE

It was moved by Commissioner Ress, seconded by Commissioner Pace to approve the following:

WHEREAS, Lori Gardner, County Recorder, is requesting the “Preservation Fee” collections begin on May 1st, 2025 as pursuant to Senate Bill 94, that was approved October 24, 2024.

WHEREAS, the Recorder’s Office will be collecting a \$5.00 for all recorded filings.

WHEREAS, the fees collected will be deposited in the county treasury to the credit of the county general fund. The charge is intended to support the preservation and digitization of documents and ongoing costs incurred by the county recorder’s office to make available to the public a web site with appropriate security features, electronic document hosting, online viewing, and print and download features that enable an individual to print or download a copy of a public record from the web site.

WHEREAS, before Tuscarawas County receives said funds, certain accounting procedures are to be taken. A revenue (R-0230-A013-B01) and expense (E-0230-A006-B14) line has been created in the system and available for use.

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Mitch Pace, yes;

RESOLUTION (93-2025) APPROVE OHIO PET FUND GRANT APPLICATION - DOG POUND

It was moved by Commissioner Pace, and seconded by Commissioner Ress to approve the attached Dog Pound Grant Application with the Ohio Pet Fund for dog sterilization. The application has been approved to form by Kristine Beard, Assistant Prosecutor.

Name of Organization: Tuscarawas County Dog Warden Year: 2025
Area of mailing address: E (NW, NE, SW, C, E or SE on map below) County name: Tuscarawas



Ohio Pet Fund Grant Application

Please send a copy of this application, including the signed grant agreement and **additional required items** (listed on page 4) separately to both email addresses: ohiopetfund@gmail.com and ohiopetfund2@gmail.com between **January 1 and January 31** of each year. Dates are firm. **Email subject line must contain your organization name! Please put area (NW/NE/SW/C/E/SE) in the subject line also.** Emailed PDF applications are preferred; similar substitutions accepted.



2. Full legal names of organization: Tuscarawas County Dog Pound
Organization mailing address: 1751 Tech Park Dr NE New Philadelphia, OH 44663
Organization email address: dogpound@co.tuscarawas.oh.us
Organization phone: 330-339-2616
Employer Identification # (EIN): _____ Website address: https://www.co.tuscarawas.oh.us/

3. Name of contact person: Beth Lewis
Email address of contact person: same as above Contact person phone: same as above

4. Which of the following ways does your organization qualify?
☒ (a) Dog pound operated pursuant to Chapter 955 of the Ohio Revised Code
☐ (b) Facility operated by a humane society or any society organized under Chapter 1717 of Revised Code
☐ (c) A local Ohio nonprofit veterinary association, operating a program for the sterilization of dogs/cats
☐ (d) Charitable 501(c)(3) organization with a purpose of supporting programs for sterilization of dogs/cats

5. Has your organization previously received a grant from the Ohio Pet Fund? Yes

6. Please indicate the type of grant for which your organization is applying:
☐ cat and dog sterilization ☐ cat sterilization only ☒ dog sterilization only

7. Did your organization change its address since its last grant from Ohio Pet Fund? No
(yes, no, or not certain)

6. Your organization's annual budget for the last year? 410,393.12

7. Organization statistics for a recent complete year. Statistics are for which year? 2024
Number of animals sterilized: Cats 0 Dogs 95
Number of intakes of strays, surrenders: Cats 0 Dogs 723
Number of lost animals returned to owner: Cats 0 Dogs 239
Number of animals adopted from your organization/facility: Cats 0 Dogs 107
Number of feral cats returned to managed colonies: 0
Number of animals transferred to other agencies: Cats 0 Dogs 214

8. How are the organization's animals housed?
☒ designated facility only ☐ facility plus foster homes ☐ foster homes only

9. Does your organization have a website? Yes Is the pet license plate mentioned on your web site? No
Does your organization have a newsletter? No Has the plate been mentioned in your newsletter? _____
Does your organization have a FaceBook page? Yes Has the plate been publicized on your page? Yes

10. Sterilization practices for which grant funds will be used:
☒ Sterilization prior to release/adoption (☐ in house; ☒ outside source)
☐ Voucher program (☐ in house; ☐ outside source) Cost to client? _____
☐ Sterilization of public animals (☐ in house; ☐ outside source; ☐ voucher program; ☐ mobile unit)

11. Average amount you pay for a single animal sterilization?
Cat spay _____ Cat neuter _____ Dog spay 165 Dog neuter 150
Unfortunately, the vets did raise prices for 2025

12. Total (annual) amount your organization spent in a recent year for sterilization? \$ 15,838
(Total amount spent in one year within the last three years, for all dogs and cats combined. Estimates are accepted for this question, due to the difficulty of separating sterilization costs from other veterinary costs.)

13. If you are applying as a 501c3 nonprofit organization or humane society, search your organization with the Ohio secretary of state <https://businesssearch.ohiosos.gov> Is your organization listed as "active?" _____
(If not a 501c3 or humane society, answer "N/A" for not applicable. If your organization is listed as "held," "cancelled," or "dead," please call the secretary of state's office to rectify your organization's standing.

Ohio Pet Fund Grant Agreement

The grant to your organization from the Ohio Pet Fund is for the purpose described below and is subject to your organization's acceptance of the terms and conditions herein. Grant money may be used only for sterilization programs unless other permission is received in writing. Grantee will spend the grant funds for sterilization described in its grant application subject to the following conditions and requirements.

Conditions of Grant:

Grantee represents and warrants that it will administer the grant and is an organization eligible to receive funding as (a) an animal shelter as defined in section 4729.01 of the Revised Code, a facility operated by a humane society or any society organized under Chapter 1717 of the Revised Code, or a dog pound operated pursuant to Chapter 955 of the Revised Code, (b) a local nonprofit veterinary association that operates a program for the sterilization of dogs and cats; or (c) a charitable organization that is exempt from federal income taxation under subsection 501(c)(3) of the Internal Revenue Code.

Grantee Further Agrees:

-That the grant monies must be spent for the purposes stated in this grant agreement and within one year of funding; to repay to the Ohio Pet Fund upon demand the full amount of the grants funds if there is a failure to comply with any provision of the this grant agreement; and to repay any portion of the grant funds not used within one year of funding unless an extension is granted in writing by the Ohio Pet Fund.

-To submit a Grant Utilization Report to the Ohio Pet Fund within one year of receiving the funds, and to submit interim reports during the year if requested by the Ohio Pet Fund.

-To keep adequate records of expenditures and to enable such records to be readily reviewed by the Ohio Pet Fund or by anyone authorized by the Ohio Pet Fund to review such records.

-To notify the Ohio Pet Fund if any changes occur which could lead to a change in the Grantee's eligibility for funding under Ohio Revised Code Section 955.201(B)(1), and to notify the Ohio Pet Fund if any changes occur in the program or project for which funding is given, as specifically set out in the purposes and conditions of the grant agreement.

Grantee shall require that the individuals who request that their dogs and cats be spayed or neutered with money provided by this grant present one of the following pieces of documentary evidence in the name of the owner or any member of the owner's family who resides with the owner:

- 1. Section 8 housing voucher
- 2. Schedule letter from Ohio Works First
- 3. Ohio Medicaid card
- 4. Letter from Veteran Benefits Administration acknowledging service-related disability
- 5. Ohio Direction Card (or proof of financial qualification for food stamps)
- 6. WIC card (or proof of financial qualification for Women Infants and Children nutrition program)
- 7. Benefit letter documenting Supplemental Security Income
- 8. Benefit letter documenting assistance from Social Security Disability
- 9. Certificate of adoption showing that the animal was adopted from a licensed animal shelter or pound.
- 10. Certificate of adoption showing that the animal was adopted from a nonprofit corporation.
- 11. Tax return showing owner's family income does not exceed 150% of the federal poverty guideline established by the United States Department of Health and Human Services
- 12. Evidence that the owner or pet otherwise qualify via Sec. 955.201(C)(1) of the Ohio Revised Code

Records of expenditures for sterilization shall include the name of the pet's owner and the type of documentary evidence provided (number 1-12 above). Do not send the records unless we ask for them for audit purposes. In most cases, we will only need the Grant Utilization form, due within a year of receipt of grant funds. **Un-owned dogs and cats that are awaiting release from non-profit organizations, humane societies, shelters, and pounds are also eligible for the use of grant funds for sterilization.**

The terms and conditions of this grant agreement have been read, are understood and are accepted. By submitting this application, the applicant organization agrees that the facts are true to the best of their knowledge, and that the organization name and any other pertinent information can be used by Ohio Pet Fund in marketing and publicity messages in order to promote the program to the public and increase interest in the mission of the Ohio Pet Fund.

Grantee:

Name of Organization: _____

Signature: _____

Title: _Commissioner_____

Printed Name: _Kristin Zemis_____ Date: _January 29, 2025_____



REQUIRED ITEMS:

Check list for 501c3 organizations and Humane Societies:

- 1. Completed **and signed** Ohio Pet Fund Grant Application above (three pages; electronic signature accepted)
- 2. 501c3 determination letter
- 3. Name, email address, and phone # of board members
- 4. Award amount, source and purpose of any grants received from any grant-making body in the last three years
- 5. Your organization name and area is at the top of this application and in the subject line of your email application
- 6. Utilization Report – Groups that received a grant last year should include the utilization report for last year's grant. Look in the blue "grants" section on our website at ohiofund.org

Check list for Dog Wardens:

- 1. Completed **and signed** pages 1, 2 and 3 of the Ohio Pet Fund Grant Application above
- 2. Your organization name and area is at the top of this application and in the subject line of your email application
- 3. Utilization Report – Groups that received a grant last year should include the utilization report for last year's grant. Look in the blue "grants" section on our website at ohiofund.org

Optional for all:

Optional: A statement of the purpose of the project and why it is important, outcomes to be achieved, project timetable, the capacity of your organization to carry out the project, number of cats/dogs to be served, how you will evaluate the success and effectiveness of the program; presence or absence of resources for education and/or sterilization in your area and how they impact your project, a brief description of the history, mission and activities of your organization. How you will accomplish the sterilization with grant funds (sterilization in-house, by mobile unit, voucher system, outside veterinarian prior to adoption). If mobile units are used, include a policy regarding arrangements for follow-up care and emergencies related to surgical recovery. A project budget including other anticipated sources of income may be included. Ways you promote the pet license plate may also be included.

Thank you for your application. The number of applications has increased greatly over the last few years. We wish we were able to grant larger amounts to each group. Any decreases in granted amounts are more likely reflective of greater application numbers than the quality of an application or needs of a grantee. We appreciate all of the efforts on behalf of the pets in Ohio. Help us increase the size of our grants by promoting the pet license plate!

If you are emailing your application, please send to two email addresses: ohiopetfund2@gmail.com and ohiopetfund@gmail.com PLEASE PUT YOUR ORGANIZATION'S NAME AND AREA IN THE EMAIL SUBJECT LINE. Please try to email the application in the first three weeks of January when possible to avoid server overloads on the last day. The use of two email addresses is an attempt to avoid missing an application due to server error; it is wise to send them separately.

QUESTIONS may be sent to bertani@rrohio.com

If your question isn't answered within 48 hours, please re-send the question and include a phone contact #.

If you do not hear from us regarding your grant application by June 1, please contact bertani@rrohio.com



Ohio Pet Fund Grant Utilization Report

Organization Name:

Grant Amount:

Date of Grant:

Amount of Grant Money Used: \$2500

Amount of Grant Money Unused & Returned: \$0

- A. # of cats spayed with grant funds: 0
- B. # of cats neutered with grant funds: 0
- C. # of dogs spayed with grant funds: 6
- D. # of dogs neutered with grant funds: 10

Numbers of Animals/Owners qualifying per category:

- 1 Number of dogs or cats sterilized but still awaiting adoption
- 2 Number of feral cats sterilized and returned to managed colonies
- 3 Certificate of adoption showing that the animal was obtained from a licensed animal shelter or pound.
- 4 Certificate of adoption showing that the animal was obtained from a nonprofit corporation.
- 5 Section 8 housing voucher
- 6 Schedule letter from Ohio Works First
- 7 Ohio Medicaid card
- 8 Letter from Veteran Benefits Administration acknowledging service-related disability
- 9 Ohio Direction Card (for food stamps)
- 10 WIC card (Women Infants and Children nutrition program)
- 11 Benefit letter documenting Supplemental Security Income
- 12 Benefit letter documenting assistance from Social Security Disability
- 13 Tax return showing owner’s family income does not exceed 150% of the Federal Poverty Guidelines established by the United States Department of Health and Human Services.
- 14 Other evidence that the owner or pet qualify via Sec. 955.201(C)(1) of the Ohio Revised Code.

Documentation of individual surgeries does not need to be sent to the Ohio Pet Fund, and may be discarded after two years.

Check here if funds were granted for an education program pre-approved by the Ohio Pet Fund board; describe the use of funds for education on the back of the form.

Signature

Printed/Typed name Kristin Zemis

Title Commissioner

If you are applying for a grant for the following year, please just hold this form and send it with your next grant application. If you are not applying for a grant for the following year, please return this completed form to leannebertani@gmail.com

If you need more than 15 months to use the grant funds, request a time extension; it can be addressed to Dr. Leanne Bertani, leannebertani@gmail.com

Approved as to form by:

Kristine H. Beard
Assistant Prosecuting Attorney

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Mitch Pace, yes;

RESOLUTION (94-2025) LEGAL ADVERTISEMENT – BIDS - TUSCARAWAS COUNTY HEALTH DEPARTMENT - BUILDING RENOVATIONS PROJECT

It was moved by Commissioner Pace, seconded by Commissioner Ress to authorize the advertisement for Legal Notice (Public Invitation to Bid) for the Tuscarawas County Health Department Building Renovation. These actions were taken based upon the recommendation of Scott S. Reynolds, Director of the Tuscarawas County Office of Community & Economic Development and the project’s Architect John P. Picard.

Legal Notice

The Tuscarawas County Commissioners will receive SEALED BIDS at the Commissioners’ Office, William Winters Board Room, 125 East High Avenue New Philadelphia, Ohio 44663 until 1:00 p.m. on March 3, 2025 for the **Proposed Addition and Interior Renovations for the Tuscarawas County Health Department** located at 897 East Iron Avenue, Dover, Ohio 44622, according to Plans and Specifications prepared by John Patrick Picard Architect, Inc., 50 North Avenue NE, Suite 102, Massillon, Ohio 44646; 330-471-9000; jpparchitect@yahoo.com. Bids will be publicly opened and read aloud at the Commissioners’ meeting scheduled for Monday, March 3, 2025 at 1:30 p.m. The estimated construction budget is expected to be approximately **\$1,987,000.00**. Starting February 3, 2025, Construction Documents may be requested to be sent out electronically at no cost from the office of John Patrick Picard Architect, Inc.

The projected construction schedule has the project starting approximately March 24, 2025 and being substantially completed in October of 2025. The final schedule will be negotiated with the awarded contractor.

Pre-Bid Meetings will be held at 1:30 p.m. at the project site located at 897 East Iron Avenue, Dover, Ohio 44622 rain or shine on the following days:

#1 - Friday, February 7, 2025

#2 - Friday, February 14, 2025

Contractors are required to attend one (1) Pre-Bid Meeting to bid the project.

Each bid must include a bid guaranty in the form of a bid guaranty and contract bond for the full amount of the bid (including all add Alternates) or a certified check, cashier's check, or irrevocable letter of credit in an amount equal to 10% of the bid (including all add Alternates), as described in the Instructions to Bidders. **This is a partially Federally funded project utilizing a combination of ARPA funds, Federal Award (CFDA 93.323) Epidemiology and laboratory Capacity for Infectious Diseases, Federal Award (CFDA 93.493 Congressional Directives, and State and Local funds and potential other funds. Therefore, all Federal regulations will apply.** The work performed under this contract is also subject to Federal Labor Standards Provisions including the payment of prevailing wage rates as determined by the Secretary of Labor in accordance with the Davis-Bacon Act. The contract delivery method will be Prime Contracts. Therefore, accepting bids for 1. General and Civil Construction, 2. Plumbing and HVAC Construction, 3. Electrical and Fire Alarm Construction. No bid may be withdrawn within 60 days after the bid opening. The Tuscarawas County Commissioners reserve the right to waive irregularities in bids, reject any or all bids and conduct investigations to determine bidder responsibility.

Published in the Times Reporter on February 3, 2025 and February 10, 2025

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Mitch Pace, yes;

RESOLUTION (95-2025) APPROVE LEGAL AD – KIMBLE BRINE PERMIT

It was moved by Commissioner Ress, seconded by Commissioner Pace to approve the following:

LEGAL NOTICE

The Board of Commissioners of Tuscarawas County will hold a public hearing for a brine permit for Kimble Company to spread brine on private roads.

Hearing is to be held Wednesday, February 12, 2025 at 10:30 a.m. at 125 E. High Avenue, New Philadelphia, OH 44663.

BY ORDER OF THE TUSCARAWAS COUNTY COMMISSIONERS

Attest: Rhonda Jordan, Clerk

<http://www.co.tuscarawas.oh.us>

Published in The Times Reporter February 5, 2025

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Mitch Pace, yes;

RESOLUTION (96-2025) AWARD ARCHITECTURAL CONTRACT – ENGINEER'S OFFICE PROJECT – HASENSTAB ARCHITECTS

It was moved by Commissioner Ress, seconded by Commissioner Pace to award a contract in the amount of One-Hundred-Forty-Four Thousand Two Hundred Ten Dollars (\$144,210.00) with Hasenstab Architects to provide architectural/engineering services for the Tuscarawas County Engineer Office Building Project at 832 Front Avenue SE, New Philadelphia, OH as recommended by Dough Bachman, Tuscarawas County Engineer.



Douglas N. Bachman, P.E., P.S. Tuscarawas County Engineer
832 Front Avenue SW, New Philadelphia, OH 44663
Phone: (330) 339-6648 Email: engineer@co.tuscarawas.oh.us

January 24, 2025

Tuscarawas County Commissioners
125 East High Avenue
New Philadelphia, OH 44663

Re: Tuscarawas County Engineer Office Project
Request for Qualifications for Architectural Services

Commissioners:

After reviewing and scoring Statements of Qualification submitted on November 15, 2024 for the above referenced project and receiving a proposal from the top-ranked firm, Hasenstab Architects, we recommend the award of the contract to Hasenstab Architects with a proposed fee of \$144,210.00.

Should you have any questions, please do not hesitate to let us know.

Sincerely,


Douglas N. Bachman, PE, PS
Tuscarawas County Engineer

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Mitch Pace, yes;

DISCUSSION: AWARD ARCHITECTURAL CONTRACT – ENGINEER’S OFFICE PROJECT – HASENSTAB ARCHITECTS – *Commissioner Ress stated it is nice to see this project finally getting started. We received funds from the State of Ohio last year. Commissioner Zemis added that all bids for the Engineer’s Office are opened in their office in a public setting.*

RESOLUTION (97-2025) ADVISEMENT – TANDEM TRUCK CAB & CHASSIS PURCHASE – BID OPENING - ENGINEER

It was moved by Commissioner Ress, seconded by Commissioner Pace, to take the bids for the tandem truck cab & chassis purchase under advisement.

**TANDEM TRUCK CAB & CHASSIS PURCHASE
TUSCARAWAS COUNTY
BID TABULATION**

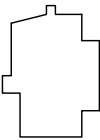
**January 28, 2025
9:00 am**

Bidder	Tandem Cab & Chassis
FYDA Freightliner Western Star Zanesville	\$136,900.00
Young Freightliner	\$137,000.00
Kenworth of Canton	\$182,549.80

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Mitch Pace, yes;

RESOLUTION (98-2025) AWARD BID – TANDEM TRUCK CAB & CHASSIS UNIT
PURCHASE - ENGINEER

It was moved by Commissioner Pace, seconded by Commissioner Ress to Award the bid for the tandem axle & chassis unit truck purchase to Fyda Freightliner West Star for the bid of \$136,900.00 per recommendation of Doug Bachman, Tuscarawas County Engineer.



Douglas N. Bachman, P.E., P.S. Tuscarawas County Engineer

832 Front Avenue SW, New Philadelphia, OH 44663
Phone: (330) 339-6648 Email: engineer@co.tuscarawas.oh.us

January 28, 2025

Tuscarawas County Commissioners
125 East High Avenue
New Philadelphia, OH 44663

Re: Tuscarawas County
Bid Award
Tandem Axle Cab & Chassis Unit

Commissioners:

We have reviewed the bids submitted on January 28th, 2025 for one (1) Tandem Axle Cab and Chassis unit and recommend the award of bids as follows:

One (1) Tandem Axle Cab and Chassis unit to Fyda Freightliner Western Star of Zanesville, Ohio with the bid of \$ 136,900.00 for a 2026 Freightliner Model 114 SD Plus.

Should you have any questions, please do not hesitate to let us know.

Sincerely,

Douglas N. Bachman, PE, PS
Tuscarawas County Engineer

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Mitch Pace, yes;

RESOLUTION (99-2025) PAY BILLS

It was moved by Commissioner Ress, seconded by Commissioner Pace to approve payment for the following bills:

Meeting Date - January 29, 2025

911		
Environmental Systems Research Inst	GIS Map	\$1,250.00
Ohio State Highway Patrol	LEADS	\$600.00
		\$1,850.00
Child Support		
EODA	2025 Membership Dues	\$200.00
Staples	Supplies	\$705.02
Tusc Co Clerk of Courts	2024 IV-D Contract	\$1,543.75
Tusc Co Sheriff's Office	2024 IV-D Contract	\$4,061.55
Tusc Co Sheriff's Office	2024 IV-D Contract	\$1,643.47
Tuscarawas County Treasurer	2024 IV-D Contract	\$2,056.11
		\$10,209.90
Commissioners		
AEP	Electric Utility	\$1,149.74
AEP	Electric Utility	\$3,980.58

Enbridge Gas Ohio	Gas Utility	\$3,626.73	
Enbridge Gas Ohio	Gas Utility	\$549.90	
Enbridge Gas Ohio	Gas Utility	\$1,187.14	
Enbridge Gas Ohio	Gas Utility	\$2,424.50	
EODA	2025 Membership	\$200.00	
Frontier	Service	\$236.32	
Mancan	Services	\$912.16	
Mancan	Services	\$243.84	
Mastercard	Registration Fees	\$125.00	
Menards	Supplies	\$69.90	
ODP Business Solutions LLC	Supplies	\$23.48	
OMEGA	Registration Fee	\$30.00	
Staples	Supplies	\$1,519.60	
			\$16,278.89
Dog & Kennel			
AEP	Electric Utility	\$170.31	
AEP	Electric Utility	\$479.00	
AlterClinic Animal Care	Services	\$174.80	
Humble Creatures Vet Clinic	Services	\$808.95	
Twin City Vet Clinic	Supplies	\$764.00	
			\$2,397.06
Engineer			
Ace Truck Equipment	Parts	\$2,281.69	
Bakersville Garage Inc	Repairs	\$915.86	
Enbridge Gas Co	Gas Utility	\$407.89	
Enbridge Gas Co	Gas Utility	\$2,120.77	
John Deere Financial	Parts	\$491.78	
MNJ Technologies	Firewall - 36 Mths	\$1,890.00	
Ohio Machinery	Parts	\$616.88	
			\$8,724.87
JFS - H00			
PCSAO	E Central Region PCSAO '25 Dues	\$150.00	
Schoenbrunn Landscaping	Contract Services	\$669.40	
Tusc Co Water & Sewer Dept	Sub-Station Pump	\$150.00	
Wells Fargo Financial Leasing	Copiers	\$611.98	
			\$1,581.38
JFS - S00			
Alexandra Bodenheimer	Individual Living	\$180.50	
Allen & Julieanna Yoder	FP Reimb/Transportation	\$84.00	
Alyson Miller	Individual Living	\$30.00	
Arizbeth Dendariarena Perez	Individual Living	\$440.00	
Aubrey Helms	Individual Living	\$365.00	
Ivan & Ina Hostetler	FP Training	\$270.00	
Kayla Kirkpatrick	Individual Living	\$100.00	
Regina Fischer	Ind Lvg/Grad Party Hall-2FC	\$401.25	
Wayne & Shanon Matsel	FP Daycare-Oct/Nov/Dec'24	\$1,350.00	
			\$3,220.75
Juvenile/Probate			
Allied Infotech Corporation	Services	\$399.84	
Allied Infotech Corporation	Services	\$2,603.44	
Allied Infotech Corporation	Services	\$2,819.04	
ComDoc	Copier Contract	\$56.13	
ComDoc	Copier Contract	\$28.55	
SpringVale Health Centers Inc	Services	\$696.00	
SpringVale Health Centers Inc	Services	\$341.21	
Staples	Supplies	\$62.33	
			\$7,006.54

Park			
VEIT	Copier Contract	\$0.85	
			\$0.85
Public Defender			
AEP	Electric Utility	\$103.72	
Go Shred	Services	\$59.00	
Mrs Brightside Cleaning Co LLC	Jan '25 Services	\$625.00	
Office Furniture Warehouse	Desk/Bookcase	\$1,393.00	
Staples	Supplies	\$344.48	
Staples	Supplies	\$476.35	
Stutzman Lawn & Landscaping	Services	\$910.00	
			\$3,911.55
Recorder			
Ohio Recorder's Association	2025 Membership Dues	\$2,662.12	
			\$2,662.12
Sheriff			
Absolute Pharmacy Inc	Supplies	\$2,934.07	
APCO International Inc	Training/Recertifications	\$35.00	
Cleveland Clinic	Services	\$34.16	
Finney Refrigeration Inc	Repair	\$1,485.38	
Frontier	Service	\$238.14	
Frontier	Service	\$287.34	
G&L Supply	Supplies	\$82.71	
Jones Family Dentistry	Services	\$220.00	
Ohio State Highway Patrol	Service	\$107.00	
Untethered Labs Inc - Gatekeeper	Annual Renewal 1/25/25-1/25/26	\$120.00	
Wadsworth Service	Repair	\$1,065.00	
			\$6,608.80
Southern District			
Henschen & Associates Inc	Services	\$275.00	
Norlson Inc	Equipment	\$77.45	
Schoenbrunn Landscaping	Service	\$286.89	
Verizon	Service	\$92.87	
			\$732.21
Water & Sewer			
AEP	Electric Utility	\$206.50	
AEP	Electric Utility	\$72.98	
AEP	Electric Utility	\$1,278.53	
AEP	Electric Utility	\$2,180.09	
AEP	Electric Utility	\$5,893.45	
AEP	Electric Utility	\$471.48	
Frontier	Service	\$69.75	
Frontier	Service	\$55.89	
Hawkins	Supplies	\$20.00	
Hawkins	Supplies	\$60.00	
Hawkins Water Treatment Group	Supplies	\$782.50	
Henry Heating & Cooling Inc	Repairs	\$1,752.88	
Kinsey Excavating	Repair	\$3,576.79	
Menard Inc	Materials	\$29.73	
MNJ Technologies	Equipment	\$873.50	
MNJ Technologies	Equipment	\$873.50	
Occupational Medical Center	Services	\$87.00	
Southeastern Equipment Co Inc	Repairs	\$584.82	
Twin City Water & Sewer District	Services	\$13,557.59	
VEIT	Copier Contract	\$52.56	
Water Environment Federation	2025 Membership	\$97.00	

Wayne Garage Door Sales & Serv Inc	Equipment	\$120.00	
			\$32,696.54
		GRAND	
		TOTAL	\$97,881.46

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Mitch Pace, yes;

RESOLUTION (100-2025) RECESS

It was moved by Commissioner Ress, seconded by Commissioner Pace to recess at 10:11 a.m., for the purpose of the Wilshire Hills Sewer Rehabilitation Project Bid Opening.

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Mitch Pace, yes;

Commissioner Zemis called the meeting out of recess at 10:30 a.m. and back into Regular Session.

**RESOLUTION (101-2025) ADVISEMENT – WILKSHIRE HILLS SEWER
REHABILITATION PROJECT – WATER & SEWER**

It was moved by Commissioner Ress, seconded by Commissioner Pace to take the bids for the Wilkshire Hills Sewer Rehabilitation Project under advisement.

BID TABULATION													
Project: WH-23-011 Wilshire Hills Area Sewer System Rehabilitation Project													
Bid Opening Date: 1/19/2025													
Engineer's Estimate: \$586,650.00													
ITEM	DESCRIPTION	UNIT	QUANTITY	Viss Sewer of Ohio		Insight Pipe Contracting LLC		Insituform Technologies LLC		Inliner Solutions, LLC ¹		SAK Construction ¹	
				UNIT PRICE	EXTENDED PRICE	UNIT PRICE ²	EXTENDED PRICE	UNIT PRICE ⁴	EXTENDED PRICE	UNIT PRICE ³	EXTENDED PRICE	UNIT PRICE ³	EXTENDED PRICE ³
1	Mobilization/Bond	Lump Sum	1	\$ 23,000.00	\$ 23,000.00	\$ 15,500.00	\$ 15,500.00	\$ 43,250.00	\$ 43,250.00	\$ 35,000.00	\$ 35,000.00	\$ 45,000.00	\$ 45,000.00
2	Maintenance of Flow	Lump Sum	1	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 827.00	\$ 827.00	\$ 4,000.00	\$ 4,000.00	\$ 25,000.00	\$ 25,000.00
3	Seeding, Mulching & Restoration	Lump Sum	1	\$ 20,000.00	\$ 20,000.00	\$ 6,000.00	\$ 6,000.00	\$ 14,888.00	\$ 14,888.00	\$ 11,200.00	\$ 11,200.00	\$ 15,000.00	\$ 15,000.00
4	8" Sewer Line Cleaning	Linear Feet	8,227	\$ 6.50	\$ 53,475.50	\$ 2.00	\$ 16,454.00	\$ 3.50	\$ 28,794.50	\$ 4.50	\$ 37,021.50	\$ 4.50	\$ 37,021.50
5	12" Sewer Line Cleaning	Linear Feet	727	\$ 6.50	\$ 4,725.50	\$ 2.00	\$ 1,454.00	\$ 5.75	\$ 4,180.25	\$ 4.50	\$ 3,271.50	\$ 4.50	\$ 3,271.50
6	8" CCTV Pre-Rehabilitation	Linear Feet	8,227	\$ 1.00	\$ 8,227.00	\$ 3.00	\$ 24,681.00	\$ 2.20	\$ 18,099.40	\$ 4.50	\$ 37,021.50	\$ 1.00	\$ 8,227.00
7	12" CCTV Pre-Rehabilitation	Linear Feet	727	\$ 1.00	\$ 727.00	\$ 4.00	\$ 2,908.00	\$ 2.20	\$ 1,599.40	\$ 4.50	\$ 3,271.50	\$ 1.00	\$ 727.00
8	8" CCTV Post-Rehabilitation	Linear Feet	8,227	\$ 1.00	\$ 8,227.00	\$ 1.00	\$ 8,227.00	\$ 2.20	\$ 18,099.40	\$ 1.00	\$ 8,227.00	\$ 1.00	\$ 8,227.00
9	12" CCTV Post-Rehabilitation	Linear Feet	727	\$ 1.00	\$ 727.00	\$ 1.00	\$ 727.00	\$ 2.20	\$ 1,599.40	\$ 1.00	\$ 727.00	\$ 1.00	\$ 727.00
10	8" CIPP Lining	Linear Feet	6,115	\$ 45.00	\$ 275,175.00	\$ 36.00	\$ 220,140.00	\$ 40.00	\$ 244,600.00	\$ 55.00	\$ 339,382.50	\$ 40.00	\$ 244,600.00
11	12" CIPP Lining	Linear Feet	727	\$ 45.00	\$ 33,075.00	\$ 45.00	\$ 32,715.00	\$ 64.00	\$ 46,528.00	\$ 60.00	\$ 43,620.00	\$ 44.00	\$ 31,988.00
12	4" x 8" Service Lateral Reinstatement	Each	25	\$ 100.00	\$ 2,500.00	\$ 150.00	\$ 3,750.00	\$ 95.00	\$ 2,375.00	\$ 80.00	\$ 2,000.00	\$ 50.00	\$ 1,250.00
13	4" Lateral Liner in 5 Feet	Each	3	\$ 7,150.00	\$ 21,450.00	\$ 8,500.00	\$ 25,500.00	\$ 7,169.00	\$ 21,507.00	\$ 7,020.00	\$ 21,060.00	\$ 6,845.00	\$ 20,535.00
14	Locate Manhole & Cut Out Through Pipe ¹	Each	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	8" Point Repair <10" Depth	Each	6	\$ 6,600.00	\$ 39,600.00	\$ 7,500.00	\$ 45,000.00	\$ 16,543.00	\$ 99,258.00	\$ 17,874.00	\$ 107,244.00	\$ 6,350.00	\$ 38,100.00
16	8" Pipe for Point Repairs	Linear Feet	110	\$ 3,600.00	\$ 396,000.00	\$ 138.00	\$ 15,180.00	\$ 35.00	\$ 3,850.00	\$ 162.00	\$ 17,820.00	\$ 31.00	\$ 34,650.00
17	Remove Protruding Tap	Each	1	\$ 500.00	\$ 500.00	\$ 825.00	\$ 825.00	\$ 496.00	\$ 496.00	\$ 324.00	\$ 324.00	\$ 525.00	\$ 525.00
18	Coordination with AEP for Relating of Existing	Lump Sum	1	\$ 6,000.00	\$ 6,000.00	\$ 8,900.00	\$ 8,900.00	\$ 496.00	\$ 496.00	\$ 5,400.00	\$ 5,400.00	\$ 6,350.00	\$ 6,350.00
19	Manhole Replacement	Each	1	\$ 9,350.00	\$ 9,350.00	\$ 8,400.00	\$ 8,400.00	\$ 20,678.00	\$ 20,678.00	\$ 19,548.00	\$ 19,548.00	\$ 8,950.00	\$ 8,950.00
20	Dye Test Laterals	Each	2	\$ 400.00	\$ 800.00	\$ 200.00	\$ 400.00	\$ 276.00	\$ 552.00	\$ 270.00	\$ 540.00	\$ 525.00	\$ 1,050.00
21	Relocate Downspout Connection - use only as	Each	2	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00
Total				\$ 550,462.50		\$ 442,761.00		\$ 576,671.00		\$ 701,678.50		\$ 536,197.00	

Footnotes:

¹Bidder did not fill in Bid Amount on Bid Sheet

²Bidder used \$5,000 per each for Item #21; however, Addendum #1 intended for \$5,000 to be used for the Extended Price. The Tabulation above shows the amount intended. Since SAK is not the low bid, this does not factor in the bid evaluation

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Mitch Pace, yes;

RESOLUTION (102-2025) ADJOURN

It was moved by Commissioner Ress, seconded by Commissioner Pace, to adjourn at 10:39 a.m. to meet in Regular Session Monday, the 3rd day of February, 2025.

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Mitch Pace, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.



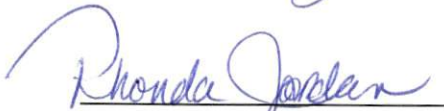
Kristin Zemis



Greg Ress



Mitch Pace



Attest: Rhonda Jordan, Clerk