

MINUTES
UPPER ALLEN TOWNSHIP STORMWATER AUTHORITY
December 20, 2023, 6:00 P.M.

STORMWATER AUTHORITY BOARD

James G. Cochran, Chairman
Richard A. Castranio, Jr., Vice Chairman
Jeffrey M. Walter, Treasurer
Kenneth M. Martin, Secretary
Ginnie M. Anderson, Asst. Secretary

TOWNSHIP OFFICIALS

Scott W. Fraser, Township Manager
Stephen Feinour, Solicitor
Jason Reichard, P.E., Township Engineer
Jennifer Boyer, Comm. Dev. Dir.

CALL TO ORDER

Chairman Cochran called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited by all. Roll call was taken by Mr. Fraser.

CHAIRMAN'S ANNOUNCEMENTS

There were no announcements.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Treasurer Walter made a **MOTION** to approve the Consent Agenda as follows, **SECONDED** by Vice Chairman Castranio. The motion carried unanimously.

Approval of Minutes of November 15, 2023, Stormwater Authority Meeting
Consideration/Approval of Bills in the Amount of \$29,989.86
Consideration/Approval of Staff Reports

NEW BUSINESS

**Consideration/Approval of Resolution Adopting the Budget for the 2024 Calendar Year
and Authorizing Expenditures**

Assistant Secretary Anderson made a **MOTION** to adopt Resolution #20, a Resolution of the Stormwater Authority of the Township of Upper Allen, Cumberland County, Pennsylvania, adopting the Budget for the 2024 calendar year and authorizing expenditures. **SECONDED** by Secretary Martin. The motion carried unanimously.

**Consideration/Approval of Resolution Appropriating Specific Sums Estimated to be
Required for the Specific Purposes of the Stormwater Authority Hereinafter set forth
During the Calendar Year 2024**

Secretary Martin made a **MOTION** to adopt Resolution #21, a Resolution of the Stormwater Authority of the Township of Upper Allen, Cumberland County, Pennsylvania, appropriating specific sums estimated to be required for the specific purposes of the Stormwater Authority during the calendar year 2024., **SECONDED** by Treasurer Walter. The motion carried unanimously.

Consideration/approval of Resolution Setting Dates for Meetings of the Stormwater Authority for the Calendar Year 2024

Treasurer Walter made a **MOTION** to adopt Resolution #22, a Resolution of the Stormwater Authority of the Township of Upper Allen, Cumberland County, Pennsylvania, setting the dates for meetings of the Stormwater Authority for the calendar year 2024., **SECONDED** by Assistant Secretary Anderson. The motion carried unanimously.

OLD BUSINESS

Engineering Update on Webbercroft and Lindenwood Stormwater Project

Mr. Reichard gave an update on the Webbercroft or known as the Cedar Run Drainage Study Project. We have been onsite and conducted a field study of the existing drainage area. Both a drive through and a walk through. We have been out to verify existing infrastructure regarding pipes and inlets, their locations, capacity and condition. We have also looked at the hydraulic model of the watershed itself that we will use to support any of the proposed improvements that we ultimately develop moving into 2024. The next step requires a better understanding of the true problems that exist on site or in the field and what the appropriate corrective actions will be. Mr. Reichard said he spoke with Township Manager, Mr. Fraser, about several options that we may have to reach out to the public to try to gain some additional insight into the various issues that are present. In the Webbercroft development there is ponding, flooding, adverse conditions that individuals are dealing with so that when we come in with an infrastructure plan, we can be sure to try to resolve those issues. We have not decided yet how we want to handle that. Commissioner Walter asked if there were any issues raised over this last rain because he noticed the retention ponds in his area were full. Mr. Fraser said that most of the improvements in the past 10 years have taken care of standing water in the roadways. He said most of it seemed to have moved along quickly. No notes were taken on Diehl Road.

Vice President Castranio asked Mr. Reichard if on the design for Cedar Run if there was a scope or proposal. Mr. Reichard said at this point it has been time and materials under our general services contract for the Township. Vice President Castranio said that Mr. Reichard should put together a summary and estimated fee for each thing that we are doing so we know.

Mr. Reichard shared that in Lindenwood, we have relatively limited involvement with that. We are providing some general oversight of the project since it is the HOA trying to correct existing conditions that are existing improvements. At this point, everything that has been completed has really been more of a clearing and grubbing process for the contractors to gain access to the sight and they are also starting to work within the basins to remove foreign debris, trees and other excess material working towards replacement of a couple outfall structures and piping. Everything he

has seen to date has been in that first stage and he is not aware of any of the improvements actually being implemented.

President Cochran said that on Monday, he was on Market Street and there was Township staff behind Studio Seven. Mr. Fraser said that the Township was working with a property owner. Commissioner Cochran said he saw some ponding and wanted to know if that would be remedied at all with Lindenwood. Mr. Fraser said that part of the ponding was from the resident removing some facilities and/or adding facilities.

AUTHORITY MEMBERS

There were no items for discussion.

MISCELLANEOUS

Treasurer Walter made a **MOTION** to adjourn the meeting at 6:40 pm, **SECONDED** by Secretary Martin. The motion carried unanimously.