

**MINUTES
UPPER ALLEN TOWNSHIP
BOARD OF COMMISSIONER
6:30 P.M. June 21, 2023**

COMMISSIONERS

Kenneth M. Martin, President
Richard A. Castranio, Jr., Vice President
Virginia M. Anderson, Assistant Secretary
James G. Cochran, Assistant Secretary
Jeffrey M. Walter, Assistant Secretary

TOWNSHIP OFFICIALS

Scott Fraser, Township Manager, Absent
Kelly Palmer, Assistant Manager
Andy Parsons, Chief of Police
Jennifer Boyer, Comm Dev Director
Barry Cupp, Sewer Dept. Manager
J. Stephen Feinour, Solicitor
Jason Reichard, Engineer
Tom Shumberger, Fire Chief

CALL TO ORDER

President Martin called the Board of Commissioners meeting to order at 6:35 p.m. A moment of silence was held, and the Pledge of Allegiance was recited by all. Roll Call was taken by Ms. Palmer.

PRESIDENT'S ANNOUNCEMENTS

President Martin noted the passing of a PA State Trooper.

He shared that they had an Executive Meeting prior to this to discuss an issue of litigation. He also noted that the Capital Area COG is having a workshop free of charge here at the Township on Roberts Rules of Order on July 26th. He encouraged chairpersons of commissioners and committees to attend.

**CONSIDERATION/APPROVAL OF MINUTES OF BOARD OF COMMISSIONERS
MEETINGS – May 17, 2023**

President Martin asked for any comments or corrections to the Minutes of the May 17, 2023, Board of Commissioners Meeting. There was none and Commissioner Cochran made a **MOTION** to approve the Minutes of the May 17, 2023, Board of Commissioners meeting, **SECONDED** by Commissioner Anderson. The motion carried unanimously.

PRESIDENT'S RECOGNITION OF VISITORS

There were no visitors signed in to speak about items not already on the agenda.

CONSENT AGENDA

Commissioner Cochran made a **MOTION** to approve the Consent Agenda, **SECONDED** by Commissioner Walter. The motion carried unanimously.

Consideration/Approval of Staff Reports.

Consideration/Approval of Bills in the Amount of \$1,378,291.04

Commissioner Cochran saw that new residential permits are down significantly; we have 28 through May of this year compared to 157 for all of 2022. Ms. Boyer said we did have a slow start for new residential permits for the year. This time last year, we were at about 74 permits. Some of that has to do with the housing market itself, some is the stock of what lots are available. We have developments that are getting close to full build out compared to where we were last year. It also depends on where we are with the larger developments with phasing. If they are nearing the end of phases and they do not have a lot of open spaces, we can see slowing. Over the winter, it was a little bit slower to start but we are picking up for the summer months. She said she does not know if we will get to 157 like last year.

He noted that we approved the home sale of field hockey equipment from a trailer. Ms. Boyer said that was a home occupation. The homeowner sells field hockey equipment. They have a work trailer they park at their home and take to various events. They do all their paperwork and sales calls from home, but they do not sell out of their home nor from the trailer.

Commissioner Cochran thanked the park staff for spending a significant amount of time in Koser Park. We do not have a date yet for a joint meeting with the Mechanicsburg Borough.

He shared that he visited the sewer plant and sees renovations are well underway. He noticed there are some additions and deletions from what was originally planned. He asked Mr. Cupp if the Township was over or under our original budget. Mr. Cupp said that we are over. The dewatering portion was reduced through change order by \$62,000. For the miscellaneous improvement project which was bid, that ended up being \$747,700 higher and that was previously addressed with GHD where their final estimate actually matched the bid price but unfortunately that was never communicated to our staff. That through the budget off. Mr. Cupp said the net increase in the project cost is \$678,700, so at the end of the year, that affects our reserve fund balance. Reducing it from \$1.2 million down to just over half a million dollars. Commissioner Cochran said that also in sewer, we have been working on an agreement with Lower Allen Township Authority, do we have a meeting set up to discuss Pump Station 3, he asked if that has been set up. Mr. Cupp said yes, we had a meeting with them in May of last year to discuss the discharge from their Raven Hill Pumping Station. Their force main discharges at our Pumping Station 3 on Arcona Road. He said Upper Allen Township Staff and Lower Allen Township Staff met at the site in July of last year. The Authority then authorized GHD to prepare a report to address the problem. That report was completed in January 2023 and after discussions between Upper Allen and Lower Allen, it was decided that the best alternative was to utilize the existing facilities there at the Pumping Station. We had a previous odor control system there which failed. The next step is for Lower Allen and GHD to meet on site to discuss the project details of how they are going to approach this. He spoke to their engineer manager yesterday and he assured me that they would proceed with that meeting soon.

Commissioner Cochran said it looks like televising the lines appears to be behind schedule this year. Mr. Cupp said that we have had no less than six instances of problems with either our lateral launch camera equipment or the computer operating system and communication between the two.

When that happens, that requires diagnostics by our staff which results in downtime. The truck then goes to Chambersburg to Rausch for repairs. The equipment is aging, it is now eight years old. The equipment and software are becoming outdated. They still support the equipment, and he has discussed replacing the camera and computer system next year with the Assistant Sewer Manager. We would like to put that in the budget. We are working on the cost. Commissioner Cochran asked if eight years is the typical life span. Mr. Cupp said the truck itself is in like-new condition; it is just the operating system itself. He said most computer life spans are five to six years. He said we have been babying it along and it is still working, but not as efficiently as it could. Rausch is coming up with a newer technology system. That is what we want to look into and possibly update the rig with that system. They do not know what the cost is yet.

Commissioner Cochran asked Chief Shumberger about the financials for the fire department. He saw an investment market adjustment of a -\$38,000, he asked what that was. Chief Shumberger said that is from 2021 until current, that is what our investment had lost. He said it was taken out in 2021 for \$207,000 and to date, that is what it lost. Commissioner Cochran said on the P&L, you show a negative \$15,000 to reconcile discrepancies. Chief Shumberger said that was an issue with the bank. The bank deposited money in our account and then they thought it was another fire department's money, so they withdrew it and then found out it was actually ours and put it back in.

Commissioner Cochran asked about the traffic safety officer report. He said he saw that citations are down again from 22, but warnings are up. He asked if there was a standard for when we give a warning. Chief Parsons said that it is up to each officer, they each have their own discretion to enforce as they see appropriate with a traffic stop. He said during this year in January, there was one officer who was out for three weeks so that could have brought down the traffic citations. Commissioner Cochran asked if that would also be the reason for the TSO shifts being down this year vs last year. Chief Parsons said the reason is because we switched to 10-hour shifts. Commissioner Cochran said the MCSAP shifts are down, he asked if there is a problem with the equipment. Chief Parsons said we have Officer Miller out there doing inspections. It is due to the shifts now being 10-hour shifts, the number of hours is the same. Commissioner Cochran said targeted enforcement areas, such as East Winding Hill Road have been a problem for us. He assumes this is between Gettysburg Road and Market Street. He sees there are a lot of warnings there and shifts being put there but not many tickets, he asked if there was a reason. Chief Parsons said that some of them are speeding warnings, but there are equipment warnings in there such as window tint, failure to carry a license. He said again, it is the officer's discretion. Commissioner Cochran said that is an area we have talked about doing some kind of speed calming in there.

Vice President Castranio said there seems to be a lot of ordinance violations for door-to-door solicitors. He asked Chief Parsons what a person is supposed to do, especially after hours, you do not want to be calling 911 because they do not have their license. He asked what the police do, do they give them a violation, do they pay a fine? Chief Parsons said we respond right away, we get their identification, we see who they are with, and whether they have a permit or not. If they do not, we tell them to shut it down until they get one. If it is a first violation, they get a warning. Vice President Castranio asked if it is 7 at night, who should they call. Chief Parsons said they can call the County non-emergency number of 717-238-9676.

Vice President Castranio also noted that police and fire departments do a lot of community

outreach, but he noticed that Ms. Boyer and Ms. Palmer served as judges for Mechanicsburg Area School District and asked them to talk about it. Ms. Palmer shared that the High School Sociology Department does a model city, and they do all of the planning components of what they think should be there. They serve as judges and give students feedback.

Vice President Castranio said the two zoning hearing board applications got approved by ZHB. He said the group home one was severely lacking information, and asked if there was more information provided. Ms. Boyer said the company that would be operating the group home attended the meeting and they provided a wealth of information. President Martin shared that the applicant had requested to have a group home in a commercial zone.

PUBLIC SAFETY COMMITTEE

POLICE DEPARTMENT

Chief Parsons shared that Detective/Sergeant Trenton Mellott has requested permission to work outside employment with Messiah University as an adjunct professor. This is a part-time position with the University, and he would be teaching one class for the Fall 2023 Semester. Chief Parsons said he had no objection to the request and believes it would benefit both the University and the Police Department to have an Upper Allen Police Officer teaching a class at the University.

Commissioner Walter made a **MOTION** to approve Detective/Sergeant Mellott to pursue outside employment with Messiah University for a part-time teaching position, **SECONDED** by Commissioner Anderson. The motion passed unanimously.

Chief Parson shared that the Mechanicsburg Area School District offered the Township a room for their use at the Middle School. There will be equipment in there where we can do work. We will spend time there and be seen. Business that we would get from the school could be handled there. We will have our emblem on the door, a parking space and they value our presence there. He said we they excited about that opportunity.

FIRE DEPARTMENT

Chief Shumberger said there were 55 calls last month. We are in the process of switching software. Starting July 1st, we will use an ESO program so reports will look different. Chief Shumberger shared that the truck is online, the cab is almost done. It should be here in five to six months.

EMT

President Martin shared there was a public safety meeting and EMT gave a report. P25 radios were discussed, and we are continuing to monitor that. He had a conversation at a COG meeting and one of the County Commissioners did indicate that the July 1 order date will have some wiggle room. He said they still have not made a decision if they will reimburse municipalities for both manufacturers or only the preferred one.

President Martin said letters were going out from the Fire Marshall about putting Storz connections on hydrants. He asked if there was a date established for when the Township owned hydrants

would be properly equipped. Chief Shumberger said it will be done as soon as Public Works is done with brush pick up.

President Martin asked Ms. Boyer if we have an ordinance that requires any new traffic signals to automatically be required to have preemption devices on them. If we do not, we should get that.

Commissioner Cochran said that at 7 Nittany Lion there was a good intent call, he asked what that was. Chief Shumberger said it could be a lift assist, smoke detector going off, changing a smoke detector. It is a courtesy call. Commissioner Cochran asked if they would use lights and sirens. Chief Shumberger said that the ambulance dictates what mode we take to get there. Commissioner Cochran noticed that of the 55 calls, nine are dispatched and canceled. Chief Shumberger said they are usually false alarms and that a large majority of them are either to York County or Lower Allen. They get on the scene and decide they do not need our truck. He said Lower Allen has a lot of places that have automatic alarms a couple of times a week. Commissioner Cochran asked if we had fines for that. Chief Shumberger said that we do, but not some other Townships. If we have three or more, that list gets turned over to the police department every month, but we cannot control other areas. Commissioner Cochran asked if we could talk to them about this problem as it is about 16-17% of your calls are dispatched and recalled. Chief Shumberger said they could.

PLANNING AND ZONING COMMITTEE

Consideration/Action to Adopt Ordinance Amending Chapter 138

Ms. Boyer shared that her and Mr. Curd are coordinating amendments to Chapter 138 to add language for the following:

1. Requirements for privately-owned/existing fire hydrants to include a Storz hydrant adapter.
2. Requirements for outdoor wood-fired boilers (OWBs).

Discussion of the ordinance took place at the May 3rd, May 17th and June 7th meetings. The ordinance was advertised in the Carlisle Sentinel on June 13, 2023. The ordinance has been reviewed by the Solicitor and property advertised.

Commissioner Anderson made a **MOTION** to adopt Ordinance #825, amending Chapter 138, Fire Prevention and Protection, to include additional regulations for fire hydrants and outdoor wood-fired boilers, **SECONDED** by Commissioner Walter. The motion passed unanimously.

Consideration /Action of Developer's Agreement for Legacy Park

Ms. Boyer shared that on April 5, 2023, the Board of Commissioners conditionally approved the Phase 4 plan for Legacy Park, involving the realignment of Allendale Road and the vacation of some existing right-of-way and add-on of land to existing Upper Allen Township properties. As a condition of approval, the Applicant agreed to enter into a Developer's Agreement to complete additional off-site improvements. The Applicant and the Township must agree to the terms of the Agreement.

President Martin asked if there are any objections to the Township's proposed changes. Ms. Boyer

said no, the Applicant accepts the corrections. She said that the Developer's Agreement includes a draft exhibit showing the improvements to be completed. That and any other exhibits will be updated once all details to the plans are complete.

Commissioner Cochran said there were concerns about blasting. Ms. Boyer said a note has been added to the land development plan stating no blasting can occur within the Township. President Martin said some Township citizens along Allendale Road had concerns about sidewalks and his assumption is that those considerations have been addressed and are part of the new agreement. Ms. Boyer said yes. Mr. Reichard and her were very careful about that during our discussions and review of the roadway realignment, making sure that the new improvements tie in to the existing infrastructure and that all improvements are within the limits of the existing right-of-way.

Commissioner Anderson made a **MOTION** in consideration and action of Developer's Agreement for Phase 4 Plan for Legacy Park for the Allendale Road realignment, Upper Allen Township File No. 22-12-20, **SECONDED** by Commissioner Walter. The motion carried unanimously.

Consideration/Action for Daycare Ordinance & Consideration of Parking Reduction for Daycare on Old Schoolhouse Lane

Ms. Boyer shared that the Township received a proposal for review of parking reductions for a proposed commercial daycare center from the owner of a property on Old Schoolhouse Lane. The proposed facility could accommodate 140 students. They are seeking consideration to reduce the parking on-site to 27 spaces.

During staff review, it was discovered the state amended its regulations in 2020; therefore, it is in the township's best interest to update the zoning ordinance. The state identifies three standard types of daycare facilities: family childcare home, group childcare home, and childcare centers. Family and group childcare homes are more like accessory uses to residential, so they limit the number of children permitted in each facility. Childcare centers are commercial facilities such as the one that is proposed.

A draft ordinance is being presented for consideration. The Professional Office (PO) Zoning District once permitted daycare centers, but in the current zoning ordinance from 2017, it shows permitted daycare uses as a group daycare home. Staff believe this should be amended to permit the use of commercial daycare facilities, not home daycare facilities.

There are also two recommendations from the Applicant that they want the Township to consider with this ordinance amendment. The first amendment is to reduce the setback distance for fenced outdoor play areas. The Township requires the outdoor fenced area to be set back 25 feet from all property lines. The applicant was asking for consideration of a reduction in that setback amount.

The second request is regarding a reduction in parking requirements. The Township's ordinance requires one parking space for every employee on the largest shift, plus one space for every six students, and off-street waiting spaces to accommodate at least six automobiles is required for daycare centers. Staff found that the average requirement among other municipalities was one space for every employee plus one space for every 4-6 children. The Township's current requirements may be more excessive than what is needed. While we want to adjust for any

deficiencies in our ordinance, we do still have the condition where someone can ask for authorization for a parking reduction. Ms. Boyer said she suggested the applicant come tonight to share their concept with the Board.

Commissioner Castranio asked what protocols the State has regarding parking, and how we do this without overkill; what is right-sized based on the info given.

Mr. Greg Holtzman from BL Companies represented the Applicant who would like to develop the vacant lot on Old Schoolhouse Lane as a commercial daycare facility. Mr. Holtzman said DHS is the regulatory body. They make sure there is enough staff and parking. There are a lot of requirements that govern how daycares work. Mr. Holtzman said we are monitored, or we could lose our license. He said the requirements say a minimum of number of drop off spaces, not a number of spaces. Mr. Holtzman shared examples of area daycares and another two his client operate, which included a discussion on the number of employees at the center and age of children at the facilities. They compared building size, number of students and parking spaces.

Aman Parekh, Developer and Current Operator of Genius Kids

Mr. Parekh said they did this exact project in Silver Spring Township two years ago. They are allowed 144 students with 24 parking spots. We have the same square footage, and we can fit 27 spots in this location. He said they have 10-12 employees. We have never had a problem with parking; DHS comes in and checks them and it is not an issue. Mr. Gudoor said he has been running the place for the last few years. He explained how drop offs have changed, post COVID. Parents are required to be out within five minutes. During peak hours, employees are in the parking lot and walk the students in.

Commissioner Cochran asked Mr. Feinour if the Township could place something on the plan that if it was used as a daycare that it could not have more than “X” amount of students. Mr. Holtzman said he was fine with that.

Commissioner Cochran said he is not opposed to the set back if it is agreed to by the neighbors. He said he is still concerned about the right number of parking spaces.

President Martin said this is needed in the community. He also stated that he likes the idea of forcing people have to drop off in the interior.

Mr. Holtzman brought up setbacks. He said the reasons for them are privacy, noise, playground equipment. He said they are not looking for anything in the front yard, as they understand it is a residential street. They simply want to provide a larger play area. There is also a storm drainage easement on the site, so there is already a natural 15-foot setback from the property line. President Martin said you cannot use the 15 feet anyway, so why shouldn't you get credit for the natural buffer.

Mr. Boyer said the drainage area within the business park was designed cohesively, so those easements all tie in as part of the larger stormwater management plan. Commissioner Cochran said we do have problems with extra water and sinkholes on the other side of Cumberland Parkway and he does not want to push more water down there. Mr. Holtzman said we would be following the Stormwater ordinance so there are reductions to stormwater.

Commissioner Anderson made a **MOTION** to have staff forward the ordinance to the Planning Commission and Cumberland County Planning Commission for their review and recommendation, **SECONDED** by Commissioner Walter. The motion passed 4 to 1 with Commissioner Cochran voting no.

Consideration/Action for Sign Ordinance

For nearly two years, the Township has been working on guidelines for a comprehensive sign ordinance. Discussion with the Board of Commissioners began in early 2022 when ideas were presented to the Board from both McNees, Wallace, and Nurick LLC and staff. Since then, Township staff have been working on a draft ordinance to present to the Commissioners and the public for consideration. Comments received from the Commissioners, business owners, and residents both recently and throughout the past couple of years have been incorporated into this draft ordinance.

Ms. Boyer presented an overview of the ordinance. She said this is a new sign ordinance that would repeal and replace the existing sign regulations. Vice President Castranio clarified that we are not adopting the ordinance tonight. Ms. Boyer agreed; this is just a proposal. If this proposal moves forward, the ordinance must be reviewed by the Planning Commission, County Planning Commission, and go through the proper public review process. It would also be posted online so residents could review and comment on.

Eric Fairchild, of 1224 McCormick Road

Mr. Fairchild said he wondered how the solicitor will be involved or if we will look at how other Townships regulate it. He said he was concerned with how much of the language or illustrations come from the US Sign Council. He asked for a timeline of when we would hear more about this. President Martin said it depends on how much feedback and input we get in the process. At a minimum, it could take several months. Mr. Fairchild said he hopes we will have full information and he wants comparison charts.

Commissioner Anderson made a **MOTION** to authorize the appropriate Township staff to refer the zoning text amendment to the Township Planning Commission and the Cumberland County Planning Commission for their review and recommendations, **SECONDED** by Commissioner Walter. The motion passed unanimously.

Consideration/Authorization to Advertise Public Hearing for Floodplain Ordinance

On March 9, 2023, the Federal Emergency Management Agency (FEMA), which administers the National Flood Insurance Program (NFIP) has been updating its Flood Insurance Rate Maps (FIRMs). FEMA has issued a Letter of Final Determination (LFD), meaning that the FIRM and Flood Insurance Study (FIS) for Cumberland County is now complete and all appeal periods have been exhausted. The new map and study take effect September 7, 2023.

Prior to the effective date, municipalities must adopt and/or amend their floodplain regulations to meet current standards. Ms. Boyer noted that while most of the Township's floodplain regulations within the Zoning Ordinance are still acceptable, there are some new requirements which must be

enacted. Ms. Boyer provided an overview of the changes in the ordinance.

Commissioner Walter expressed concern about how the township could enforce Section 5 regarding the storage of recreational vehicles. He could be ok with taking everything out except it should be ready for highway use, but how do you enforce it? Ms. Boyer noted the regulations as presented are required to be in the ordinance, so they cannot be amended. He asked if people living in these areas knew of these regulations. Ms. Boyer said this section is new, so residents would learn of it by reading the ordinance.

Vice President Castranio said homeowners are not going to know the line of the floodplain on their lot and neither is Mr. Welt when he sees a recreational vehicle. He does not think that section needs to be in there. Commissioner Walter agreed and suggested removing it.

President Martin asked how property owners learn if they own property in the floodplain. Ms. Boyer said if they hold a mortgage, their mortgage company will require them to have flood insurance. Ms. Boyer said letters were sent out to affected property owners in 2019 when FEMA issued draft maps. Since then, we have been continuously updating our website as new information becomes available. We also had an article in the Township's Spring 2023 newsletter. President Martin said we have an obligation to communicate the upcoming changes to our residents, again. Ms. Boyer said she will send out letters to affected homeowners.

Commissioner Cochran asked that on any issues where we cannot enforce it, why put it in.

President Martin said that on items 1, 2 and 3, both the Planning Commission and staff agree recommending keeping the language. He said it appears that #4, both of those bodies recommend reducing the requirement to 20 lots and 3 acres and then on #5, the staff is recommending we remove it. It would appear that with the first three items, we are in sync with keeping the language, altering #4 to 20 lots and three acres and removing #5 recreational vehicles.

Commissioner Anderson made a **MOTION** to authorize the appropriate Township staff to advertise the ordinance and a public hearing to be held on July 19th, 2023, at 6:15 p.m. to discuss the zoning text amendment request. The Board shall hear testimony during the public hearing, following the close of the public hearing the Board can consider acting to either approve or disapprove the proposed ordinance at the Board of Commissioners meeting on July 19, 2023 at 6:30 p.m., we are directing staff to follow the recommendations of keeping the language in 1, 2 and 3, altering #4 to 20 lots and three acres and removing recreational vehicles from #5, **SECONDED** to Commissioner Walter. The motion carried unanimously.

PUBLIC IMPROVEMENTS COMMITTEE

Consideration/Authorization to Advertise Ordinance Amending Chapter 233

Community Development and Police staff have been coordinating on updates to Chapter 233 to amend various sections of the ordinance regarding speed limits, stop, yield and do not enter signs, maximum gross vehicle weight limits, and prohibited parking areas. Staff requests the Board consider the proposed ordinance and authorize advertisement of the ordinance.

Vice President Castranio made a **MOTION** to authorize the appropriate staff to advertise the proposed ordinance, amending Chapter 233. The Board of Commissioners will consider adoption of the Ordinance on July 19, 2023, **SECONDED** by Commissioner Cochran. The motion passed unanimously.

Speed limit on Bumble Bee Hollow Road

President Martin said that at the Public Information Meeting, we discussed the speed limit on Bumble Bee Hollow Road, we do not think we ever did a study to change it. President Martin thinks at a minimum it should be 35 and asked Chief Parsons if he could you put that on his list.

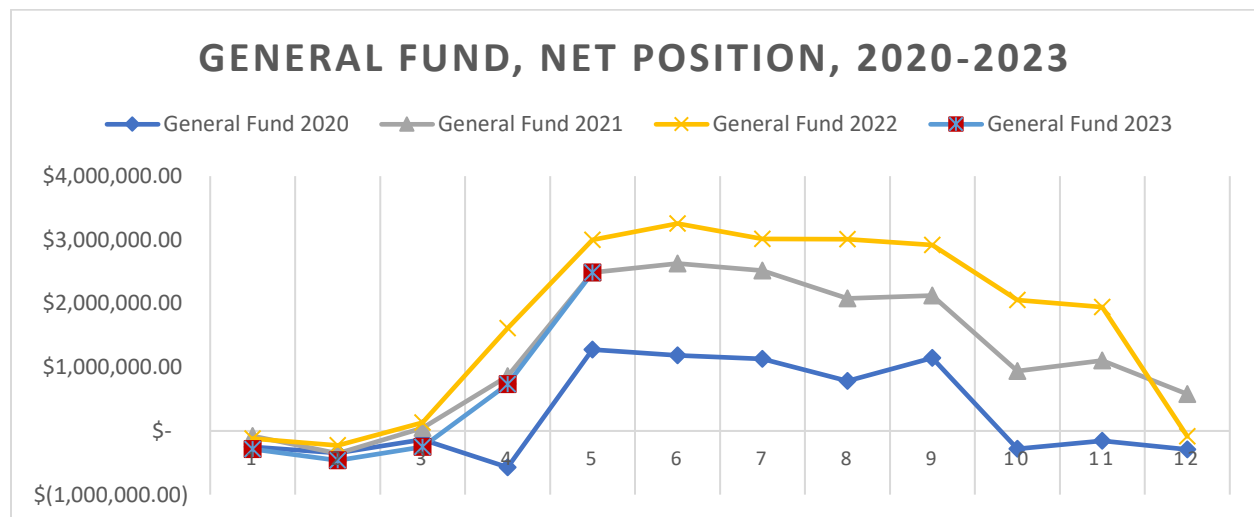
SANITARY SEWER SYSTEM

There were no items for discussion.

ADMINISTRATION COMMITTEE

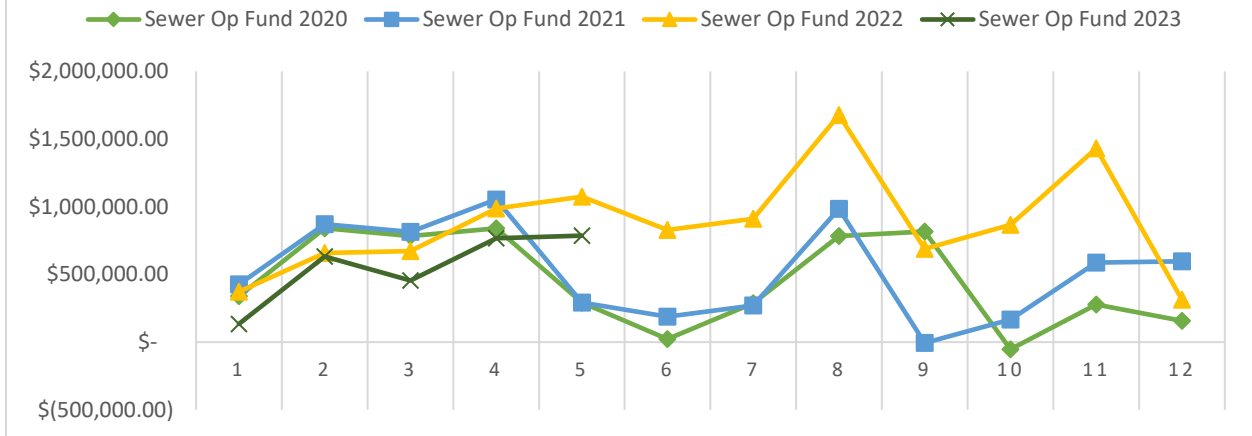
Budget Update

The information presented in this report is based on historical numbers generated in 2020, 2021, 2022 and year to date 2023. In this report I will focus on the two main operating funds (General and Sewer Operating).



At the end of May, General Fund Revenues of \$2.5MM exceed General Fund Expenditures (all expenditures plus transfers) of \$704K by \$1.7MM, increasing the township’s positive net position. Revenues in May were mostly made up of current year Real Estate Taxes and Local Enabling Taxes. Building permits are still on the rise. The majority of expenses in April are related to payroll and insurance payments. Additionally, the township made its Community Services contributions.

SEWER OPERATING FUND NET POSITION, 2020-2023



The Sewer Operating Fund is currently in a net surplus position at this early part of the year in the amount of \$767K. May stayed level as expected as sewer rental collections made up most of the revenue. This matches the prior year trendlines. This will fluctuate throughout the year during lulls in sewer rental collections and large debt service payment periods. Most of the expenses were insurance and personnel related and a large debt service payment.

At the end of May, Township Expenditures are being managed within budgetary constraints. None of Upper Allen Township’s Funds are currently at risk of operating in a deficit; all funds’ revenues (Revenue plus Fund Balance) exceed expenditures.

Commissioner Cochran said that sewer delinquencies are up. Ms. Parmer will look into the reason for that. President Martin said he heard Mr. Cupp say there were some overages in terms of capital spending, but we are able to care for those.

Ms. Parmer said we are doing a state liquid fuels audit this week.

President Martin shared that he was contacted by our auditor, and they indicated it went well. There will be no findings both in the Stormwater Authority or in the General Fund. We will be getting that audit in August.

1215 McCormick Road

Commissioner Cochran said we have previously passed a motion and a resolution. The motion was to sell the property formerly known as 1215 McCormick Road and the resolution was to authorize appropriate staff to effectuate that sale. What we did not do was allow them to sign forms that would convey the ownership of the property to the new owners.

Commissioner Cochran made a **MOTION** to adopt Resolution 1086 authorizing the proper Township officials to execute all documents to convey the structure formally known as 1215

McCormick Road and Lot #5 to the successful bidder, Matthew Taylor and his wife, SECONDED by Vice President Castranio. The motion passed unanimously.

PARK AND RECREATION COMMITTEE

There was a reading day event last Saturday at Winding Hill South in partnership with Simpson Library. There were games, readings from authors and a children's musician. We estimate there were 300 in attendance. We partnered with the children's librarian, Danette, and she was great. Eddie Mera-Aguilar in Parks did an excellent job.

We had a joint rec meeting on June 8, 2023. We discussed programs at Koser and Fisher Park. We offered them assistance on grant writing or support related to the free and reduced lunch program.

On July 14th there will be a Movie in the Park, Super Mario Bros., at Friendship Park. Food trucks starts at 7 p.m. and the movie at dusk. The event is sponsored by Alba Orthodontics.

Commissioner Cochran said the Township has put a family friendly porta-potty with a changing table in at Koser Park.

Commissioner Cochran said the movies have had over 300 people in attendance and this is why he thinks we need something more than grass to do events like this in the future. He said this is why he is supporting a space in Generations Park to support this kind of event.

MISCELLANEOUS

Solicitor Update

There were no items for discussion.

Tax Collection Committee (TCC) Update

There were no items for discussion.

Capital Region COG Update

There were no items for discussion.

Municipal Advisory Board (MAB) Update

There were no items for discussion.

Pennsylvania State Association of Township Commissioners (PSATC) Update

There is an Executive Meeting at the end of month.

PUBLIC COMMENT

Mike Goetz, of 1117 McCormick

He wrote down comments he shared at the last Board of Commissioners Meeting on June 7, 2023. He submitted them to be made as part of the public record. Debbie Goetz' typed comments from June 7, 2023 were also submitted to be part of the public record.

Commissioner Cochran made a **MOTION** to adjourn the meeting at 9:26 p.m., **SECONDED** by Commissioner Walter. The motion carried unanimously.