

**UPPER ALLEN TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
February 28, 2022
7:00 P.M.**

PC MEMBERS

R. Wayne Willey, Chairperson
Robert Siodlowski, Vice-Chairperson (absent)
Barry Natwick, Secretary
Amanda Parrish
Scott Steffan
Barbara Roddin
Tim Kortze (absent)

TOWNSHIP OFFICIALS - PRESENT

Jennifer Boyer, Comm. Dev. Director
Scott Finkenbiner, Planning Technician

BOARD OF COMMISSIONERS

Ginnie M. Anderson, Commissioner
Jim Cochran, Commissioner

CALL TO ORDER

Chair Willey called the Planning Commission Meeting to order at 7:01 p.m. and the Pledge of Allegiance was recited by all. Roll Call was taken by Mr. Finkenbiner. Vice-chair Siodlowski and Mr. Kortze were absent.

APPROVAL OF January 31, 2022, MINUTES

Chair Willey called for the approval of the Minutes of the January 31, 2022, Planning Commission Meeting. Barry Natwick made a **MOTION** to approve the Minutes of the January 31, 2022, meeting. The **MOTION** was **SECONDED** by Scott Steffan. The motion carried unanimously (5-0).

REVIEW OF BOARD OF COMMISSIONERS MINUTES

Chair Willey noted the copies of the Board of Commissioners Minutes from the January 3, 2022, and January 19, 2022, meetings. Chair Willey accepted these minutes.

OLD BUSINESS

NEW BUSINESS

A. Text amendment to Chapters 220 & 245 regarding performance requirements, unenclosed storage, and misc. parking regulations.

Ms. Boyer explained that these amendments were designed to clear up language used and make the sections easier to understand. Sections 2,3, and 5 were amended to ensure they referenced the correct section numbers, section 4 was changed to remove discrepancies in the parking on grass rules; now there is no parking on grass anywhere, and section 6, concerning traffic studies, had the language used changed to make it more understandable when studies are needed. Scott Steffan had three questions; first being, what is defined as parking to which he was referred to the definition presented in the zoning ordinance. Second, he asked if temporary parking on grass would be acceptable, for example when guests are over, to which he was told no, it is not acceptable. Finally, he asked if utility trailers are considered vehicles, to which he was told yes, they are considered vehicles.

Amanda Parrish made a **MOTION** to recommend approval of the amendments. The **MOTION** was **SECONDED** by Barry Natwick. The motion carried unanimously (5-0).

B. Discussion of new sign regulations in Chapter 245, Article XVIII.

Ms. Boyer notified the Planning Commission that a new sign ordinance is being worked on with a template being provided by the McNees Wallace Law firm. This is a work in progress, the Planning Commission is being notified so that they can begin to think about any questions or ideas they may have, as well as look at signage within the community during their daily travels. Commissioner Jim Cochran stated that it would be helpful to be able to examine other municipalities' sign ordinance to compare with Upper Allen Township's current ordinance and reference those for potential changes.

BUILDING INSPECTOR'S REPORTS

Chair Willey noted the Building Inspector's Report for January 2022. Ms. Boyer reviewed the details of the report and noted that January of 2021 and 2022 were similar in terms of number of permits received and completed.

ADJOURNMENT

There being no further business Scott Steffan made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Barbara Roddin. Chair Willey adjourned the meeting at 7:36 PM.